

**Mount Pocono Borough Council
Regular Meeting Agenda
Borough Council Chambers
Tuesday, July 5, 2022 | 6:30pm**

Call To Order

Roll Call:

_____Norm DeLano, _____Ann Marie Harris, _____Vacant, _____Lori Noonan,
_____Ella Santiago, _____Don Struckle, _____Claudette Williams _____Mayor Altemose

Pledge of Allegiance

Approval of Minutes: June 7, 2022

Presentations

- Popeye's Land Development Plan Presentation
 - Rhett Chiliberti, Colliers Engineering

Public Comment (agenda items only):

Unfinished Business

- Consideration to adopt the Quality of Life Ordinance No 4 of 2022
- Approval of the Borough assuming responsibility for the completion of the SR 611 and Pine Hill Signal and Improvements project.
 - Approval will authorize Borough Manager to send letter to PennDOT indicating the Borough will move the project forward and assume responsibility for completion.
- Acceptance of Popeye's Land Development Plan with waivers and modifications

New Business

- Appointment of one of the following candidates to fill the councilmember vacancy for the remainder of a term to expire December 31, 2023:
 - Debra Fulton
 - Brian Kelly
- Consideration to increase Samuel Pugh's hours from 20 to 30 hours per week at the same rate of \$15/hour
- Consideration to increase Diana Jackowski's hours from 28 to 32 hours per week at the same rate of \$18/hour
- Approval of the Fire Protection Contract between the Borough and the Pocono Mountain Volunteer Fire Company as presented
- Authorization to direct Building Code Official Bill Burton of Bureau Veritas to file with the magistrate regarding the property and house located at 134 Winona Rd which has been labeled a "Dangerous Structure."
 - This will allow the Borough to move forward with the process of razing the house with land bank funding.

**Mount Pocono Borough Council
Regular Meeting Agenda
Borough Council Chambers
Tuesday, July 5, 2022 | 6:30pm**

- Authorization to advertise the proposed Chicken Ordinance
- Adoption of Resolution No 8 of 2022 for DCED Multimodal Grant for Fork St improvements

Officer Reports:

President

Mayor

Borough Manager – RRFBs and RADAR speed signs have been ordered; still working with traffic engineer on PennDOT requirements to install safety items; drainage project update;

Solicitor

Treasurer – Bill's List; Budget YTD; Cash Report

Zoning Officer

Public Comment

Adjournment

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

The Mount Pocono Borough Council meeting held on Tuesday, June 7, 2022, was called to order at 6:30 P.M. by President D. Struckle.

Roll Call: Councilman Norm DeLano, present; Councilwoman Ann Marie Harris, present; Councilwoman Aida Montanez, absent; Vice President Lori Noonan, present; Councilwoman Ella Santiago, absent; President Donald Struckle, present; Councilwoman Claudette Williams present; and, Mayor R. Altemose, present.

In Attendance: James Fareri, Solicitor; Joshua Walker, Borough Manager; Danielle Hewitt, Treasurer; and, Alexis Wilkinson, Zoning Officer.

Approval of Minutes – Vice President L. Noonan moved to accept the Regular Meeting minutes of May 3, 2022, as presented. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Presentations

Popeye's Lan Development Plan Presentation – tabled as there were items that still needed to be addressed and will be on next month's agenda.

Mount Pocono Municipal Authority (MPMA) Rate Increases – MPMA Chair Mat Hensel was in attendance and explained the rate increase is due to the sludge removal cost with fuel prices going up. He stated that the increase will be effective July 1st, reflected in the October bill, noting that the increase will be \$22.00 per quarter for residential accounts.

PUBLIC COMMENT (agenda items only) – none.

UNFINISHED BUSINESS

Acceptance of Bizio Plaza Land Development and Minor Subdivision with waivers and modifications and to grant extension request as per Bizio extension letter which extends the date of Council decision to September 8, 2022 – Vice President L. Noonan moved to table and accept the waiver request for any decision to be made by Borough Council until September 8, 2022, by the Applicant. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Approval of one of the following companies for window blind installation:

- Schnaitman's Flooring - \$10,368.23
- Giant Flooring - \$9,800.00 (\$10,200.00 including shades)

Councilwoman C. Williams moved to accept the bid from Giant Flooring in the amount of \$10,200.00 for the blind installation which includes the shades. Vice President L. Noonan seconded. Motion carried 6 – 0.

Approval of the Borough assuming responsibility for completion of the SR 611 and Pine Hill Signal and Improvements project. Approval will authorize Borough Manager to send letter to PennDOT indicating the Borough will move the project forward and assume responsibility for completion. – Councilwoman C. Williams moved to table this item for more clarification. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Consideration to adopt amendment to Borough Manager Ordinance as advertised – Vice President L. Noonan moved to adopt the amendment to the Borough Manager Ordinance as advertised.

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

ORDINANCE NO. 2 OF 2022

AN ORDINANCE AMENDING ORDINANCE No. 2 of 2021 CREATING THE POSITION OF BOROUGH MANAGER IN THE BOROUGH OF MOUNT POCONO

WHEREAS, in accordance with Sections 1141-1143 of the Borough Code, the Borough of Mount Pocono adopted Ordinance No. 2 of 2021 creating the position of Borough Manager on January 4, 2021; and

WHEREAS, Borough is empowered to amend its ordinances from time to time in the best judgment and discretion of the Borough;

NOW THEREFORE, it is ordained as follows:

SECTION 1: Section 6(c) of Ordinance No. 2 of 2021 is amended so as to delete in its entirety Section 6(c)(19), which required the Borough Manager to "Serve as Secretary to the Planning Commission."

SECTION 2: The balance of Ordinance No 2 of 2021 Creating the Position of Borough Manager remains unaffected by this amendment.

SECTION 3: This Ordinance is effective immediately.

Adopted this 7 day of June 2022 by Mount Pocono Borough Council

Councilwoman C. Williams seconded. Motion carried 6 – 0.

NEW BUSINESS

Acceptance of Popeye's Land Development and Minor Subdivision with waivers and modifications - Vice President L. Noonan moved to extend the time and to table any action on this project to the July 5, 2022, regular meeting. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Acceptance of the Resignation of Councilwoman Aida Montanez – Councilwoman A. Harris moved to accept the resignation of Aida Montanez from Borough Council. Vice President L. Noonan seconded. Motion carried 6 – 0.

Authorization to advertise one (1) Borough Council seat vacancy – Vice President L. Noonan moved to advertise for one (1) Borough Council vacancy. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Acceptance of the resignation of Constable Anthony J. Cruz – Councilwoman C. Williams moved to accept the resignation from Constable Anthony J. Cruz. Vice President L. Noonan seconded. Councilwoman C. Williams requested that Borough Council consider assisting with the required training costs for the position of Constable, so as not to lose viable candidates. Motion carried 6 – 0.

Authorization to advertise for Constable vacancy – Vice President L. Noonan moved the authorization to advertise for the Constable vacancy. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Consideration of MPMA Chair's request to remove Board member Michael Penn from the MPMA Board due to reasons stated in his letter – Solicitor J. Fareri noted that contact had been made with Mr. Penn to make him aware of this request and that Mr. Penn asked that this decision be tabled. President D. Struckle also reached out to Mr. Penn and invited him to this evening's meeting. MPMA Chair M. Hensel clarified that the reason for the removal of Mr. Penn was that Mr. Penn had missed three (3) consecutive meetings. Councilwoman A. Harris moved to remove Mr. Penn as a result of missing three (3) consecutive meetings as documented by MPMA Chairman effective immediately. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Authorization to advertise one (1) MPMA Board member vacancy – Councilwoman A. Harris moved to advertise one (1) MPMA Board member vacancy. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

Approve of one (1) of the following companies for Borough building landscaping work:

- Strauser - \$9,747.00
- Pocono Lawn and Landscaping - \$17,416.00
- Flood's Nursery - \$8,631.50 (cost doesn't include new plants)

Vice President L. Noonan moved to accept the low bid from Flood's Nursery in the amount of \$8,631.50 and to include at least a dogwood flowering tree for the Borough building landscaping work. After some discussion Vice President L. Noonan amended her motion to accept the Borough building landscaping work from Strauser in the amount of \$9,747.00. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Authorization to proceed with the Candlewood cul-de-sac drainage improvement survey and design work performed by Barry Isett & Associates for a cost of \$12,500.00 – Vice President L. Noonan moved to authorize to proceed with the Candlewood cul-de-sac drainage improved survey and design by Barry Isett & Associates at a cost of \$12,500.00. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Authorization to proceed with the 1412 Pocono Blvd. Stormwater Pipe Investigation performed by Barry Isett & Associates for a cost of \$3,000.00 – Councilwoman C. Williams moved to authorize to proceed with the 1412 Pocono Boulevard stormwater pipe investigation performed by Barry Isett & Associates at a cost of \$3,000.00. Vice President L. Noonan seconded. Motion carried 6 – 0.

Approval to purchase drainage pipe installation supplies to complete twelve (12) stormwater management projects:

- | | |
|---------------------------------|---|
| 1. 17 Edgewood Road: \$1,495.05 | 6. Knob Overlook: \$1,240.14 |
| 2. 19 Edgewood Road: \$1,495.05 | 7. Deerfield Oak Street Park: \$1,1973.01 |
| 3. Reeder Street: \$3,946.90 | 8. 38 Brunswick Drive: \$1,240.14 |
| 4. Oak Street: \$3,288.35 | 9-12. Four other projects on Edgewood: \$4,960.56 |
| 5. Belmont Avenue: \$3,047.01 | |

Total Cost of \$22,686.21

For the purpose of discussion, Vice President L. Noonan moved to approve the purchase of drainage installation supplies to complete the twelve (12) presented projects at the cost of \$22,686.21. Councilwoman C. Williams seconded. Vice President L. Noonan questioned if this would come out of ARPA and will they get to them this season. Councilwoman A. Harris questioned if we should be installing driveway pipes. After a clarification of the 38 Brunswick Drive project, Vice President L. Noonan amended her motion to approve the purchase of drainage installation supplies to complete presented projects except for 38 Brunswick Drive with a total cost of \$21,446.07. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Approval of additional Thermosplastic line painting to be done by Sunguard at a cost of \$5,442.50 – Vice President L. Noonan moved to approve the additional Thermosplastic line painting to include the "onlys" and "arrows" at a cost of \$5,442.50 which will come out of the Five Points Intersection Fund. Councilwoman C. Williams seconded. There was discussion. Motion carried 6 – 0.

Approval to purchase four (4) sets of Rapid Flashing Beacons from one of the following companies:

- Tapco: \$34,159.00
- Garden State Highway Products: \$43,649.00
- Trafficalm: \$44,269.00

It was noted that \$50,000.00 was budgeted for this under the Safety Commission's budget. Vice President L. Noonan moved to approve the purchase of four (4) sets of rapid flashing beacons from the lowest bidder, Tapco, at the cost of \$34,159.00. Noting traffic signal agreement; need pavement marking plans and must be an approved vendor. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

Approval to purchase two (2) full sets of 18' Radar Speed Signs from one of the following companies:

- Tapco: \$15,673.00
- Garden State Highway Products: \$22,423.00
- Trafficalm: \$18,043.00

It was noted that none of the above companies were approved vendors for the Radar Speed Signs according to PennDOT bulletin #15. Vice President L. Noonan moved to conditionally approve the purchase of two (2) full sets of 18' radar speed signs from Tapco in the amount of \$15,673.00, conditioned upon the verification of the vendor being on the approved list in the PennDOT bulletin #15. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Adoption of Resolution No. 7 of 2022 which establishes a list of approved native plants – Vice President L. Noonan moved to adopt Resolution No. 7 of 2022 which established a list of approved native plans for SALDO.

RESOLUTION NO: 7 of 2022

A Resolution Adopted in accordance with the Mount Pocono Subdivision and Land Development Ordinance Code § 187-56(h)

WHEREAS, the Borough of Mt. Pocono has adopted a Subdivision & Land Development Ordinance in accordance with the Municipalities Planning Code codified at Code § 187-1 et seq.; and

WHEREAS, § 187-56(h) entitled "List of acceptable plants" provides that all plants used for landscaping and vegetative cover shall be selected from the list of acceptable plants established by Resolution of the Council; and

WHEREAS, Borough Council in conjunction with the Borough engineer has generated a list of approved native tree shrubs and perennials to be used for landscaping and vegetative cover in land developments within the Borough; and

NOW, THEREFORE, be it RESOLVED as follows:

1. Borough Council of the Borough of Mount Pocono adopts the list of approved native tree shrubs attached hereto as Exhibit "A" to this Ordinance as acceptable plants in accordance with the Mount Pocono SALDO § 187-56(h).

Adopted this 7th day of June 2022 by Mount Pocono Borough Council

Councilwoman C. Williams seconded. Motion carried 6 – 0.

Authorization to advertise the proposed Quality of Life Ordinance – Vice President L. Noonan moved to authorize the Solicitor to advertise the proposed Quality of Life Ordinance. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Consideration of Pocono Mountain Volunteer Fire Company's request to park and store trailers on their property – Solicitor J. Fareri believes it requires an Ordinance Amendment and should be referred to the Planning Commission for review. Councilwoman C. Williams moved to take the advice of the solicitor and send it to the Planning Commission for review. Vice President L. Noonan seconded the motion and added that the Planning Commission make it a priority for their next meeting. Solicitor J. Fareri stated that he will review the Ordinance himself and send an email to Planning Commission Solicitor Connor. Motion carried 6 – 0.

Consideration of sending a letter to PennDOT regarding Fairview Avenue repairs – Vice President L. Noonan authorized the Borough Manager to send a letter to PennDOT requesting that Fairview Avenue be repaired and to include the State Representative and State Senator. Councilwoman C. Williams seconded. Motion carried 6 – 0.

Ratifying of the Mental Health Community Forum held at the Borough building on Tuesday, May 31st, from 6:00 P.M to 7:30 P.M. – Vice President L. Noonan moved to ratify the Mental Health Community Forum held at the Borough

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

building on Tuesday, May 31, 2022, from 6:00 P.M to 7:30 P.M. Councilwoman C. Williams seconded. Motion carried 6 – 0. Councilwoman C. Williams thanked the Borough Council for its support.

Authorization to advertise a town hall date – Vice President L. Noonan moved advertise a town hall to be held on Saturday, August 13, 2022, at 10:00 A.M., at the Borough building. Councilwoman A. Harris seconded. Motion carried 6 – 0.

At this time Borough Manager J. Walker received a clarification from Road Supervisor J. Trombetta that 38 Brunswick Drive is not a driveway culvert project but rather a cross pipe which is a pipe going across the road. Borough Manager J. Walker asked that Borough Council amend its previous motion to include this project in the purchase approval. Vice President L. Noonan amended her motion to include the 38 Brunswick Drive to the project list. Councilwoman C. Williams seconded. Motion carried 6 – 0.

OFFICER’S REPORTS:

President’s Report – President D. Struckle stated that he had a Finance Committee meeting and that we are right on target with the budget.

Mayor’s Report – Mayor R. Altomose reported that he was honored to be a part of the ceremony on Memorial Day with the VFW and thanked Road Supervisor James Trombetta for setting up for the ceremony. Mayor R. Altomose spoke with Mr. Bill Bracey regarding the property at the corner of Pocono Boulevard and Fairview Avenue with the potential of the Borough acquiring it and that they would try to meet with the rest of Borough Council. He asked Borough Council if at the Police Commission meeting he should ask the Chief for more police presence downtown and throughout the Borough. There were no objections, and he and President D. Struckle will address this with the Chief.

Borough Manager’s Report – Borough Manager J. Walker gave the following updates: Altronic’s Security system is nearly complete; Borough website is complete; PSAB conference was informative; ARPA funds clarification; and, County Waste issues.

Solicitor’s Report – Solicitor J. Fareri presented the Text Amendment for the Sign Ordinance of 2019 of the SALDO that was never signed and suggested that Borough Council take action this evening to add it to our Ordinances. Councilman N. DeLano moved to adopt the Text Amendment for the Sign Ordinance as follows:

ORDINANCE NO. 3 OF 2022

AN ORDINANCE AMENDING THE ZONING ORDINANCE, CHAPTER 215 OF THE CODE OF THE BOROUGH OF MOUNT POCONO, MONROE COUNTY, PENNSYLVANIA, TO UPDATE SIGN STANDARDS FOR PLANNED COMMERCIAL DEVELOPMENTS AND/OR PLANNED INDUSTRIAL DEVELOPMENTS

***BE IT HEREBY ORDAINED AND ENACTED* by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania, by the authority of and pursuant to the provisions of Act of July 31, 1968, P.L 805, No. 247 of the General Assembly of the Commonwealth of Pennsylvania, as reenacted and amended, known and cited as the Pennsylvania Municipalities Code; that the Borough of Mount Pocono's Zoning Ordinance Chapter 215 of the Code of the Borough of Mount Pocono is amended as follows:**

ITEM 1

Chapter 215 Zoning, Section §215-97.E is hereby amended to add the following:

- (1) Directory Sign Regulations. A Directory Sign permitted above shall comply with the following:***
 - (a) Sign Area. The sign area shall not exceed 200 square feet;***
 - (b) Sign Height. The sign height shall not exceed 25 feet;***
 - (c) Individual Business Listing Size. The sign may include individual listings of businesses within the Planned Commercial Development. No individual business listing on the Directory Sign shall utilize letters, words and/or symbols less than 4 inches in height; and***

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

- (d) *Separation. A Directory Sign shall be exempt from the freestanding sign separation requirement of §87.G of this Chapter. Rather, a Directory Sign shall be no less than 125 feet from any other freestanding on-premises sign.*

Severability

Should any section, subsection, clause, provision or other portion of this Ordinance be declared invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remainder of this Ordinance; the Board of Supervisors having adopted this Ordinance as if such invalid portions had not been included therein.

Interpretation

The object of interpretation and construction of this Ordinance and/or the provisions thereof shall be, if possible, to give effect to all of its provisions. Wherever a provision of this Ordinance shall be in conflict with another provision in the same section or another part of this Ordinance or another Ordinance or part thereof, the two (2) shall be construed, if possible, so that the effect may be given to both.

Effective Date

This Ordinance shall become effective immediately upon adoption.

Adoption

ORDINANCE ORDAINED AND ENACTED this 7th day of June, 2022, by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania, to be effective immediately.

Vice President L. Noonan seconded. Motion carried 6 – 0.

Solicitor J. Fareri discussed the Pocono Mountain Public Library lawsuit in which he filed a preliminary objection.

Treasurer's Report – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. She noted that the last mortgage payment for Pocono Mountain Regional Police Department was this month. Councilwoman A. Harris moved to approve and pay the bill list of Tuesday, June 7, 2022, as outlined.

CASH REPORT AS OF May 31, 2022

<u>NBT General Fund</u>		<u>NBT Liquid Fuels Fund</u>	
Beginning Balance	\$ 500,832.19	Beginning Balance	\$ 17,557.80
Deposit	808,252.27*	Deposit	103,859.17
Interest	12.69	Interest	.31
Expense	457,171.32	Expense	6,361.46
Service Charge	6.66	Ending Balance	<u>\$ 115,055.82</u>
Ending Balance	<u>\$851,919.17</u>		
Uncleared Transactions \$187,172.43			
*\$56,886.94 – ARPA covered cost of April & May Payroll			
<u>NBT Road Rehab Fund</u>		<u>NBT Park & Recreation Fund</u>	
Beginning Balance	\$ 152,750.16	Beginning Balance	\$ 124,606.99
Deposit	69,303.97	Deposit	0.00
Interest	8.73	Interest	5.25
Expense	0.00	Expense	1,500.00
Ending Balance	<u>\$ 222,063.46</u>	Ending Balance	<u>\$ 123,112.24</u>
<u>NBT Five Points Intersection Fund</u>		<u>NBT Beautification Fund</u>	
Beginning Balance	\$ 94,994.59	Beginning Balance	\$ 1,195.31
Deposit	0.00	Deposit	0.00
Interest	4.01	Interest	.05
Expense	952.00	Expense	0.00
Ending Balance	<u>\$ 94,046.60</u>	Ending Balance	<u>\$ 1,195.36</u>
<u>NBT Stormwater Fund</u>		<u>NBT Planning Commission Fund</u>	
Beginning Balance	\$ 43,285.55	Beginning Balance	\$ 6,755.05
Deposit	0.00	Deposit	0.00
Interest	1.84	Interest	.29
Expense	0.00	Expense	0.00

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

Ending Balance	\$ 43,287.39	Ending Balance	\$ 6,755.34
----------------	--------------	----------------	-------------

PLGIT General Fund

Beginning Balance	\$ 114,198.49
Deposit (EIT)	51,596.98
Deposit (LST)	17,892.53
Interest	61.42
Expense (to GF)	0.00
Ending Balance	<u>\$183,749.42</u>

PLGIT Liquid Fuels Fund

Beginning Balance	\$ 64.28
Deposit	103,859.17
Interest	9.92
Expense	103,859.17
Ending Balance	<u>\$ 74.20</u>

American Rescue

Beginning Balance	\$ 158,834.63
Deposit	0.00
Interest	2.54
Expense	56,886.94
Ending Balance	<u>\$101,950.23</u>

E-Commerce

Beginning Balance	\$ 16.00
Deposit	10.65
Interest	0.00
Expense	0.00
Ending Balance	<u>\$26.65</u>

Sparkle Car Wash Escrow

Beginning Balance	\$ 486,924.00
Deposit	0.00
Interest	4.27
Expense	0.00
Ending Balance	<u>\$486,928.27</u>

NBT Payroll Fund

Beginning Balance	\$ 4,397.91	(w/e 5/4/22)	\$7,965.47
Deposit	28,895.59	(w/e 5/11/22)	\$6,899.51
Interest	0.09	(w/e 5/18/22)	\$6,993.45
Expense	28,997.04	(w/e 5/25/22)	\$7,037.16
Ending Balance	<u>\$ 4,296.55</u>		<u>28,895.59</u>
Ending Balance	<u>\$ 4,397.91</u>		

BILLS TO BE APPROVED AND PAID 5/1/22 -5/31/22 FROM THE NBT GENERAL FUND CHECKING ACCOUNT:

Aida Montanez	(Jan to May)	\$375.00
ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	264.50
AMTrust North America	(PREPAID: Borough Worker's Compensation)	3,077.00
Ann Marie Harris	(Jan to June)	450.00
Barry Isett & Associates	(Reimb. Popeye's/Bizio/Sparkle Car Wash/Hirshland)	1,872.40*
	(P&R Application Greenways, Trails, Rec & Program)	100.00
Berkheimer Associates	(Local Service Tax Operating Commission)	124.12
C.S. Davidson, Inc.	(Zoning: Permit Manager Annual Support – 5/7/22-5/7/23)	1,850.00
Campbell Durrant, PC	(General Labor & Employment Matter – April 22)	2,261.00
Cintas Corporation	(Maintenance Uniforms & Mats)	298.02
Claudette Williams	(Jan to June)	450.00
Denise Clouse Cleaning Services	(Cleaning Borough 4/8, 4/18, 4/25, 5/2, 5/9, 5/16, 5/31)	1,050.00
Don Struckle	(Jan to June)	450.00
Ella Santiago	(Jan to June)	450.00
ESSA	(PREPAID: Building Loan: June Payment)	2,309.20
GateHouse Media PA Holdings, Inc.	(Advertise: Financial Audit & Paving Bids)	390.40
Geisinger Health Plan	(PREPAID: Road Crew & Admin Manager Health Plan)	\$7,740.28
General Code	(Map Link – 50% of initial build)	2,497.50
Gleco Paint	(Highway Construction: Black & Yellow Paint)	106.95
Gotta Go Potties	(P&R: Port of Potties – 4/21-5/19/22)	175.00
H. Clark Connor	(Review Boro Emails, telephone conference)	980.00
	(Reimb. Clarius/Popeye's; Harbor Freight/	

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

	Mohammed & Costa)	1,032.50*
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/ Dental)	354.94
KC Tree Service, LLC	(Cut/Removal/Grind 2 Dead Pine Trees)	1,175.00
Lori Noonan	(Jan to June)	450.00
Lowe's	(PREPAID: Traffic Marking Paint & Black Light Bolts)	97.35
Met Life	(Highway: Life and Disability Insurance)	135.34
Miller's Automotive	(2001 GMC Buck Truck & 1999 Ford F-350 Brakes)	1,649.13
Monroe County Control Center	(Fire/EMS Dispatching Fees – 3 of 4)	953.45
NBT Cardmember Service	(PREPAID: Misc. Highway, Offices Park & Rec)	3,281.62
Newman, Williams, Mishkin	(Reimb. Cond Use – Jean Costa 3360 SR 940)	294.50*
Norman DeLano, Jr.	(Feb to June)	375.00
PA American Water Co.	(PREPAID: Hydrants – 43, Garage & Boro Water)	807.78
Panko Reporting	(Reimb. Court Reporter – Popeye's)	185.00*
Payrolls Unlimited	(Payroll – 5/6-5/27/22)	98.00
Pennoni Associates	(Reimb. Lot 28/Clarius Partner)	1,682.88*
Pitney Bowes BankInc Purchas Power	(PREPAID: Ink)	150.00
Plociniak Oil Co.	(PREPAID: Boro Bldg. & Garage Heating Oil)	3,565.34
	(Boro Bldg. & Garage Heating Oil)	4,130.85
Pocono Mountain Public Library	(Library RE Taxes – 4/25, 4/31/22)	20,901.71
Pocono Mountain Reg. Police Dept.	(June FINAL Mortgage Payment)	3,063.26
Pocono Mountain Regional EMS	(EMS RE Taxes – 4/25, 4/31/22)	10,516.03
Pocono Mountain Regional Police Dept.	(PREPAID: April & May 2022 Payment)	141,020.32
	(June 2022 Payment)	70,510.16
Pocono Mountain Volunteer Fire Co.	(Fire Co. RE Taxes – 4/25, 4/31/22)	20,901.71
PPL Electric Utilities	(PREPAID: Boro Bldg/Maint Garage/P&R, etc.)	670.42
ProudCity	(Website – Annual Subscription)	1,800.00
Randy Altemose	(Mayor: Jan to June)	500.00
Selective Insurance	(PREPAID: Insurance Payment)	7,215.00
Servpro	(Document Restoration – 2 of 4 payments)	16,074.99
Sunoco Universal Fleet	(PREPAID VIA PHONE: Gas & Oil)	1,097.41
The Law Offices of Michael V. Gazza	(Reimb. Popeye's)	1,303.75*
The Two Shields, LLC	(2014 Kenworth #3 & 2006 Pete #8)	2,490.40
Topp Business Solutions	(Copier – 2/4-5/3 B/W & Col Overages)	\$211.44
US Bank	(PREPAID: Copier Contract – 5/1-5/31/22)	128.45
Verizon	(PREPAID: Highway – Telephone)	74.98

GRAND TOTAL: **\$346,170.08**

*Reimbursable

Councilwoman C. Williams seconded. Motion carried 6 – 0.

Zoning Officer's Report – Zoning Officer A. Wilkinson discussed the following concerns: shopping carts; theft; high grass; and, stormwater basins. She gave an update on the MapLink interface.

Mount Pocono Borough Council
Regular Meeting Minutes, June 7, 2022
6:30 P.M.

PUBLIC PARTICIPATION

Vice President L. Noonan – stated that there are a lot of properties with high grass especially in Summit Pointe.

Mayor R. Altemose – commented that he, Vice President L. Noonan and Councilman N. DeLano attended the last First Friday, sponsored by Park & Recreation, and that it was very nice however attendance was low. He encouraged residents to attend. It was noted that the next one is on July 1st.

Councilwoman C. Williams – discussed the AARP work grant for seniors to work at the Veteran's Women Museum for up to twenty (20) hours.

There being no further business or public participation Vice President L. Noonan moved to adjourn the meeting at 8:47 P.M. Councilwoman C. Williams seconded. Motion carried unanimously.

Respectfully submitted,

Joshua Walker
Borough Manager

**BOROUGH OF MOUNT POCONO
MONROE COUNTY, PENNSYLVANIA
ORDINANCE NO. 4 OF 2022**

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MOUNT POCONO TO ADD A NEW CHAPTER 190 TO BE ENTITLED "QUALITY OF LIFE", WHICH CHAPTER PROVIDES 1) A TICKETING PROGRAM TO POTENTIALLY RESOLVE CERTAIN PROPERTY BLIGHT, MAINTENANCE AND OTHER PROPERTY VIOLATION MATTERS IN A MORE EXPEDITIOUS MANNER THAN TRADITIONAL ORDINANCE ENFORCEMENT, 2) PROCEDURES FOR ISSUING TICKETS UNDER THE TICKETING PROGRAM AND 3) PRESERVES TRADITIONAL ORDINANCE ENFORCEMENT, SEVERABILITY; AND CODIFICATION

WHEREAS, the Borough of Mount Pocono (the "Borough"), similar to many municipalities across the Commonwealth of Pennsylvania, contains certain properties that from time to time become blighted or are a nuisance to the neighborhood and the community; and

WHEREAS, the only resolution at the current time for the Borough to resolve matter to correct such matters is through traditional Ordinance enforcement which often leads to involvement by the court system; and

WHEREAS, traditional Ordinance enforcement often requires a lengthy and sometimes expressive process for both the Borough and the Violator to resolve such a matter;

WHEREAS, in the best interests of the community, the Borough has researched ways to potentially expedite the resolution process relative to eliminating blight in the community's neighborhoods and/or eliminating nuisance property matters; and

WHEREAS, a similar Quality of Life Ticketing Ordinance has proven beneficial in many communities throughout the Commonwealth of Pennsylvania; and

WHEREAS, the purpose of this Quality of Life Ticketing Ordinance is to provide, at the option of the Code Enforcement Officer or other designated official of the Borough of Mount Pocono, a mechanism for issuance of a ticket before issuance of a non-traffic citation or notice of violation pursuant to the terms of a Covered Ordinance to permit a Violator the choice of abating and correcting the violation and paying the ticket amount within ten (10) calendar days or be subject to the issuance of a non-traffic citation or notice of violation for alleged violation of a Covered Ordinance and the ensuing Ordinance enforcement process which involves costs and often leads to involvement by the court system with the Violator potentially liable to the Borough for a certain fine under the applicable Covered Ordinance and the Borough's costs of prosecution including, but not limited to, the Borough's attorney's fees and expenses; and

WHEREAS, concomitantly, the purpose of this Quality of Life Ticketing Ordinance is to potentially reduce the amount of non-traffic citations and notices of violation issued by the Borough of Mount Pocono through traditional Ordinance enforcement each year, potentially expedite the resolution process relative to eliminating blight in the community's neighborhoods and/or eliminating nuisance property matters in a manner that is more appropriate for the best interests of the community, and, at the same time, save time and money for the Borough and the Violator.

NOW, THEREFORE, BE IT AND IT IS ENACTED AND ORDAINED, by the Council of the Borough of Mount Pocono, Monroe County, Pennsylvania that Council hereby "Quality of Life Ticketing Ordinance Chapter 190 (entitled "Quality of Life & Blight Control Act") of the Code of the Borough of Mount Pocono:

CHAPTER 190

ARTICLE I - QUALITY OF LIFE & BLIGHT CONTROL ACT

§190-1. Short Title.

This Ordinance shall be known and may be cited as the "Quality of Life Ticketing Ordinance".

§190-2. Purpose.

The purpose of this chapter is to provide, at the option of the Code Enforcement Officer of the Borough of Mount Pocono, a mechanism for issuance of a ticket before issuance of a non-traffic citation or notice of violation pursuant to the terms of a covered ordinance to permit a violator the choice of abating and correcting the violation and paying the ticket amount within ten (10) calendar days or be subject to the issuance of a non-traffic citation or notice of violation for the alleged violation of a covered ordinance and the ensuing ordinance enforcement process which involves costs and often leads to involvement by the court system with the violator potentially liable to the Borough for a certain fine under the applicable covered ordinance and the Borough's costs of prosecution, including, but not limited to, the Borough's attorneys' fees and expenses. In the event a violator chooses to abate and correct the violation and pay the ticket amount within the required 10 calendar days, the violation is timely resolved and the violator will not be subject to the issuance of a non-traffic citation or notice of violation under the applicable covered ordinance for the violation abated and corrected pursuant to the ticket. In the event a violator chooses not to abate and correct the violation and pay the ticket amount within the required 10 calendar days, the Borough may issue a non-traffic citation or notice of violation pursuant to the terms of the applicable covered ordinance and pursue said ordinance enforcement as permitted by law including, but not limited to, having the violator found liable to the Borough for a fine under the applicable covered ordinance together with the Borough's costs of prosecution including, but not limited to, the Borough's attorneys' fees and expenses.

§190-3. Definitions.

As used in this article, the following terms shall have the meanings indicated:

BOROUGH

Borough of Mount Pocono, Monroe County, Pennsylvania.

BOROUGH MUNICIPAL BUILDING

The building containing the Borough's business offices located at 1361 Pocono Blvd. Suite 100, Mount Pocono, PA 18344 or other Borough business office address designated by the Borough on the violation ticket.

BOROUGH REVIEWER

The Borough Manager, who serves as a Code Enforcement Officer, or a Code Enforcement Officer designated by the Borough Manager

CODE ENFORCEMENT OFFICER

Police Officers or Code Enforcement Officers authorized by Resolution of Borough Council to uphold and enforce ordinances of the Borough.

COVERED ORDINANCE

Each chapter of the Code of the Borough of Mount Pocono referenced in §190-4B. Each chapter is an ordinance of the Borough.

PERSON

Any individual, corporation, partnership, or any other entity recognized by law.

REVIEW MEETING

The review meeting conducted by the Borough Reviewer pursuant to § 190-7 of this chapter.

VIOLATOR

Any person in violation of a covered ordinance.

§190-4. Enforcement.

- A. The provisions of this Ordinance may be exercised by any Code Enforcement Officer or other Designated Official of the Borough.
- B. The following existing chapters and sections of the Code of the Borough of Mount Pocono are each hereby deemed

and ordained to be a Covered Ordinance that are under the jurisdiction of this process at the discretion of any Code Enforcement Officer or Designated Official of the Borough.

QOL#	BRIEF DESCRIPTION OF VIOLATIONS FOR QUALITY OF LIFE ORDINANCE	BOROUGH CODE ORDINANCE
QOL.001	Accessory Structure Violation	Chapter 215
QOL.002	Accumulation of rubbish or garbage	Chapter 175
QOL.003	Animal maintenance and waste/ feces cleanup and animals running at large	Chapter 59
QOL.004	Disposal of rubbish or garbage/ dumping	Chapter 175
QOL.005	Fireworks prohibited	Chapter 97
QOL.006	Illegal Sign(s)Billboard(s)	Chapter 164
QOL.007	High weeds, grass or plant growth and leaf waste violations	Chapter 149
QOL.008	Motor vehicles (unregistered, uninspected, inoperative, disrepair)	Chapter 204
QOL.009	Operating w/o Permit/License	Chapter 78
QOL.010	Outside burners, boilers, furnaces	Chapter 71
QOL.011	Peddling/Vending Illegally	Chapter 142
QOL.012	Permit Display/Requirements Violation	
QOL.013	Rentals (long or short term rentals)- Unregistered	Chapter 154
QOL.014	Snow and ice removal required within certain time	Chapter 183
QOL.015	Swimming pools	Chapter 215-21(F)

- C. A determination by a Code Enforcement Officer or other Designated Official of the Borough that a violation of a Covered Ordinance exists is cause for a violation ticket to be issued to the Violator under this Ordinance.
- D. A violation ticket shall be addressed to the name of the Violator and shall be served upon the Violator in the following manner;
 - a. By handing the violation ticket to the Violator;
 - b. By Handing the violation ticket to an adult resident of the subject property;
 - c. By leaving or affixing the violation ticket to the property where the violation exists; or
 - d. By mailing the violation ticket to the Violator's address of record by certified and regular mail.

§190-5. Violation Ticket Disposition.

- A. A Violator that is served a violation ticket under this Ordinance shall have ten (10) calendar days within which time to abate and correct the violation specified by the ticket and pay the amount of the ticket to the Borough. In the event the specified violation is not abated and corrected and ticket is not paid within the ten (10) calendar day period, such failure to abate and correct the specified violation and pay the ticket within the required time period may result in the issuance of a non-traffic citation or notice of violation under the applicable Covered Ordinance for the violation enumerated on the violation ticket and any other violations under the applicable Covered Ordinance that may be identified by the Code Enforcement Officer or other designated official of the Borough. In the event a

Violator chooses to abate and correct the violation and pay the ticket amount within the required ten (10) calendar days, the violation is considered timely resolved and the Violator will not be subject to the issuance of a non-traffic citation or notice of violation under the applicable Covered Ordinance for the violation abated and corrected pursuant to the violation ticket.

§190-6. Fines and Penalties.

- A. Violation ticket fines as pertains to this Chapter, **§190-4, B (table)**
 - a. For the first offense of a violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$50.00.
 - b. For the second offense of a violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$100.00.
 - c. For the third offense of a violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$200.00.
 - d. For the fourth offense and all subsequent offenses of the violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$300.00.
 - e. Nonpayment of a violation ticket may result in a non-traffic citation or notice of violation being issued with the fine amount at the maximum fine amount per day pursuant to the applicable covered ordinance.

§190-7. Right to Meeting with Borough Reviewer.

- A. Upon payment of the ticket to the Borough within 10 calendar days of the date of issuance of the violation ticket, the person named in the violation ticket has the right to request a review meeting regarding the violation ticket by filing a request, in writing, within the aforesaid time period, at the Borough Municipal Building on a form available at the Borough Municipal Building or the Borough's website. Payment of the ticket to the Borough must be paid to the Borough prior to or at the time of filing the written request for a review meeting.
- B. In the event the ticket is not paid to the Borough within the period of time required by this section or in the event the request for the review meeting is not filed at the Borough Municipal Building within the period of time required by this section, the person named in the violation ticket shall not be entitled to a review meeting.
- C. In the event the ticket is paid to the Borough within the period of time required by this section and the written review meeting request is filed at the Borough Municipal Building within the period of time required by this section, the person named in the violation ticket shall be entitled to a review meeting conducted in accordance with this section.
- D. The Borough Reviewer shall attend the review meeting. The review meeting shall take place at the Borough Municipal Building or the location of the violation at the sole discretion of the Borough Reviewer. At the sole discretion of the Borough Reviewer, the review meeting may take place telephonically if the person named in the violation ticket submits a written request for such review meeting. The review meeting shall take place on a date and time chosen by the Borough Reviewer, in his or her sole discretion, during regular business hours for the business office located at the Borough Municipal Building or other time determined at the sole discretion of the Borough Reviewer. The Borough Reviewer shall provide written notice of the date, time and location of the review meeting by email, facsimile, first class mail with certificate of mailing, or hand delivery to the person named in the violation ticket at the last known email, facsimile, or address stated in the written request for the review meeting.
- E. The review meeting is an opportunity for the person requesting the review meeting to be heard by the Borough Reviewer and present evidence to support his or her claims why the violation ticket should be rescinded or more time given to the person named in the violation ticket for said person to abate and correct the violation set forth in the violation ticket. The length of the review meeting, types of evidence accepted, and number of persons permitted to attend the review meeting shall be at the sole discretion of the Borough Reviewer.
- F. The Borough Reviewer has the authority to rescind the violation ticket and order the Borough refund the payment of the ticket to the person that paid said monies or give the violator a certain amount of additional time to abate and

correct the violation set forth in the violation ticket. In the event the Borough Reviewer decides to rescind the violation ticket or give the violator a certain amount of additional time to abate and correct the violation set forth in the violation ticket, such decision by the Borough Reviewer shall be in writing and served upon the violator in accordance with § 190-4D of this chapter at the review meeting or promptly after the review meeting within a period of time at the sole discretion of the Borough Reviewer.

- G. In the event the Borough Reviewer rescinds the violation ticket, the Borough shall refund the payment of the ticket to the person that paid said monies. In the event the Borough Reviewer does not rescind the violation ticket or the violator fails to abate and correct the violation within the additional period of time provided to the violator in writing by the Borough Reviewer, a Code Enforcement Officer may issue a non-traffic citation or notice of violation under the applicable covered ordinance for the violation enumerated on the violation ticket and any other violations under the applicable covered ordinance that may be identified by the Code Enforcement Officer.
- H. Notwithstanding the foregoing, in the event the person that filed the written request for a review meeting in accord with this section fails to attend a review meeting scheduled by the Borough Reviewer, the payment made prior to or at the time of filing the written request for a review meeting shall not be refunded except at the sole discretion of the Borough Manager. In the event the person that filed the written request for a review meeting fails to attend the review meeting scheduled by the Borough Reviewer, the Borough Reviewer may reschedule the review meeting at the sole discretion of the Borough Reviewer.

§190-8. Severability.

If any provision, paragraph, word, section or subsection of this chapter is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, or subsection shall not be affected and shall remain in full force and effect.

§190-9. Codification.

It is the intention of Council of the Borough of Mount Pocono that the provisions of this chapter shall become and be made a part of the Code of Ordinances of the Borough of Mount Pocono; and that the sections of this chapter may be renumbered or re-lettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," "chapter" or such other appropriate word or phrase in order to accomplish such intentions.

§190-10. Effective Date.

This chapter shall be effectively immediately upon adoption.

Approved by Borough Council of the Borough of Mount Pocono this 5th day of July, 2022.

Donald Struckle, Council President

Attest:

Joshua Walker, Borough Manager

Approved this 5th day of July, 2022.

By: _____
Randy Altemose, Mayor

FIRE PROTECTION CONTRACT

THIS AGREEMENT, entered into as of the 1st day of January 2022 between the BOROUGH OF MT. POCONO, with its principal offices at 1361 Pocono Boulevard, Suite 100, Mt. Pocono, Pennsylvania, hereinafter called the Borough, and the POCONO MOUNTAIN VOLUNTEER COMPANY, with its principal offices at 20 Murray Street, Mt. Pocono, Pennsylvania, hereinafter called the Fire Company.

WITNESSETH:

WHEREAS, the Borough and the Fire Company desire to enter into an agreement for the provision of fire protection for the citizens and property within the Borough of Mt. Pocono for the calendar year 2022.

NOW, THEREFORE, it is mutually agreed as follows:

1. The Fire Company hereby agrees to furnish fire protection to the best of its abilities and capabilities whenever requested within the boundaries of the Borough of Mt. Pocono, Monroe County, Pennsylvania, for the calendar year 2022. Fire protection shall include furnishing such men and equipment as are under the control of the Fire Company in order to extinguish fires in the Borough and to protect people and property located within the Borough from fire damage.
2. The Borough agrees to pay the amount of one mill of Real Estate Tax as collected, or approximately \$40,000.00 Dollars, for the services rendered by the Fire Company as outlined in #1 above. The Borough also agrees to pay the amount of \$3,000.00 Dollars towards 2022 fuel purchases for the Fire Company's trucks.
3. The Council Members of The Borough of Mount Pocono authorize any legal activity of the Pocono Mountain Volunteer Fire Company in furtherance of its business purpose covered under the Pennsylvania Worker's Compensation Act, 77 P.S. § 1, *et seq.*

IN WITNESS WHEREOF, the parties have caused these presents to be signed and sealed by their duly authorized officers, as of the day and year first above written, intending thereby to be legally bound.

BOROUGH OF MT. POCONO

(BOROUGH SEAL)

By: _____, President
Attest: _____, Secretary

POCONO MOUNTAIN VOLUNTEER FIRE COMPANY

(CORPORATE SEAL)

By: _____, President
Attest: _____, Secretary
Attest: _____, Treasurer

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

6/1/2022 - 6/30/2022

Type	Date	Num	Memo	Due Date	Amount
A. Wilkinson					
Bill	06/30/2022		Mileage 1/3/2022 - 6/29/2022 (472miles @.59)	06/30/2022	276.12
Total A. Wilkinson					276.12
ARGS Technology, LLC					
Bill	06/30/2022	1851	IT Service (Remote Service, Server Update, Cloud Backup, Backup Logs)	06/30/2022	264.50
Total ARGS Technology, LLC					264.50
AMTrust North America					
Bill	06/20/2022	17594748	PREPAID: Borough Workers Compensation	06/20/2022	2,439.00
Total AMTrust North America					2,439.00
Barry Isett & Associates					
Bill	06/30/2022	167123	Eng. Reimb. Harbor Freight LDP	06/30/2022	491.50
Bill	06/30/2022	167122	Eng. Reimb. Sparkle Car Wash Land Development	06/30/2022	112.00
Bill	06/30/2022	167124	Eng. Reimb. Popeye's LD Plan	06/30/2022	1,242.40
Bill	06/30/2022	167005	Gen. Eng. Services (Mtg Attendance, Traffic Eng, Drainage Projects)	06/30/2022	1,357.00
Bill	06/30/2022	167148	Eng. Reimb. ARYA LDP	06/30/2022	318.00
Total Barry Isett & Associates					3,520.90
Berkheimer Associates					
Bill	06/30/2022	376	Local Service Tax Operating Commission	06/30/2022	214.86
Total Berkheimer Associates					214.86
Campbell Durrant, PC					
Bill	06/30/2022	74305	General Labor & Employment Matter (May Work 2022)	06/30/2022	1,992.20
Total Campbell Durrant, PC					1,992.20
CINTAS CORPORATION					
Bill	06/30/2022		5/18/2022- 411971234 Maintenance Uniform	06/30/2022	60.45
Bill	06/30/2022		5/25/2022- 4120397414 Maintenance Uniform & Mats/Rugs	06/30/2022	130.50
Bill	06/30/2022		5/04/2022- 4118333200 Maintenance Uniform	06/30/2022	58.57
Bill	06/30/2022		5/11/2022- 4119027455 Maintenance Uniform	06/30/2022	60.45
Total CINTAS CORPORATION					309.97
DEPT OF LABOR AND INDUSTRY - E					
Bill	06/30/2022	0640882	Elevator Certificate	06/30/2022	147.51
Total DEPT OF LABOR AND INDUSTRY - E					147.51
ESSA					
Bill	06/27/2022	788601...	PREPAID: Building Loan: July Payment	06/27/2022	2,309.20
Total ESSA					2,309.20
GateHouse Media PA Holdings, Inc.					
Bill	06/30/2022	4619258	Advertise: Boro Vacancy 7409650,Municipal Vacancy 7409748,Constable Vacancy 740...	06/30/2022	158.00
Total GateHouse Media PA Holdings, Inc.					158.00
Geisinger Health Plan					
Bill	06/22/2022	221600...	PREPAID: Road Crew: Health Plan	06/22/2022	6,289.69
Bill	06/22/2022	221600...	PREPAID: Admin Manager; Health Plan	06/22/2022	1,470.59
Total Geisinger Health Plan					7,740.28
Gotta Go Potties					
Bill	06/30/2022	208386	P&R; Port of Potties (5/19/22-6/16/2022)	06/30/2022	175.00
Total Gotta Go Potties					175.00
H. Clark Connor					
Bill	06/30/2022		Reimb . Clarius Project	06/30/2022	402.50
Bill	06/30/2022		Reimb. Popeye's Projec	06/30/2022	175.00
Bill	06/30/2022		Reimb: Harbor Freight Project	06/30/2022	70.00
Bill	06/30/2022		SALDO Ordinance Review	06/30/2022	105.00
Bill	06/30/2022		Reimb . Clarius Project	06/30/2022	437.50
Bill	06/30/2022		Reimb. Popeye's Projec	06/30/2022	375.00
Bill	06/30/2022		Reimb: Harbor Freight Project	06/30/2022	52.50
Bill	06/30/2022		Reimb; ARYA Project	06/30/2022	245.00
Bill	06/30/2022		Reimb: ARYA Project	06/30/2022	175.00
Bill	06/30/2022		Planning Commission: Review & Respond Emails, Mtg. Attendance,	06/30/2022	402.50
Total H. Clark Connor					2,440.00

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

6/1/2022 - 6/30/2022

Type	Date	Num	Memo	Due Date	Amount
Highmark Blue Shield					
Bill	06/22/2022	220613...	PREPAID: Road Crew: Vision & Dental July 2022	06/22/2022	267.14
Bill	06/22/2022	220613...	PREPAID: Admin. Manager: Vision & Dental July 2022	06/22/2022	87.80
Total Highmark Blue Shield					354.94
MET LIFE					
Bill	06/22/2022	TS0594...	PREPAID: Highway : Life and Disability Ins.	06/22/2022	135.34
Total MET LIFE					135.34
Metz, Inc.					
Bill	06/30/2022	60599	Inspection Services: Changed 4 Filters 16x25x2 & 4 Filters 20x25x2, Cleaned Coils	06/30/2022	211.24
Total Metz, Inc.					211.24
NAGLE ELEVATOR					
Bill	06/30/2022	20719	Routine Elevator Inspection (6/10/22)	06/30/2022	80.00
Total NAGLE ELEVATOR					80.00
NAPA Auto Parts					
Bill	06/30/2022	1726-97...	7565 2 Batteries & 2yr Wnty F-550	06/30/2022	319.98
Total NAPA Auto Parts					319.98
NBT Cardmember Service					
Bill	06/22/2022	5022	PREPAID: Borough Manager PSAB Conference	06/22/2022	518.39
Bill	06/22/2022	5022	PREPAID: Google Workspace	06/22/2022	124.44
Bill	06/22/2022	5022	PREPAID: Paypal Website	06/22/2022	30.00
Bill	06/22/2022	5022	PREPAID: P&R First Friday Supplies	06/22/2022	46.84
Bill	06/22/2022	5022	PREPAID: 6gal Water Heater (Upper Shop)	06/22/2022	233.19
Total NBT Cardmember Service					952.86
Newman, Williams, Mishkin, Corveleyn, Wol					
Bill	06/30/2022	121352	Recorded-Filing Order 1 Summit	06/30/2022	28.50
Bill	06/30/2022	121353	Reimb: Conditional Use/Jean Costa	06/30/2022	93.00
Total Newman, Williams, Mishkin, Corveleyn, Wol					121.50
PA American Water Co.					
Bill	06/08/2022	1024-21...	PREPAID: Fire Hydrants (43)	06/08/2022	714.06
Bill	06/22/2022	1024-21...	PREPAID: Borough Water	06/22/2022	27.59
Bill	06/22/2022	1024-210	PREPAID: Garage Water	06/22/2022	52.14
Total PA American Water Co.					793.79
PA Dept. of Transportation					
Bill	06/30/2022	787893...	Reimb. McDonalds Penndot Inspections	06/30/2022	877.08
Total PA Dept. of Transportation					877.08
PA One Call System, Inc					
Bill	06/30/2022	953965	PA One Call	06/30/2022	13.66
Total PA One Call System, Inc					13.66
PA State Association of Boroughs					
Bill	06/30/2022	30932	Highway: Random Drug Testing	06/30/2022	90.68
Total PA State Association of Boroughs					90.68
Payrolls Unlimited					
Bill	06/30/2022	42869	Payroll (6/3/22-6/24/22)	06/30/2022	99.05
Total Payrolls Unlimited					99.05
Pocono Mountain Public Library					
Bill	06/30/2022		Library Taxes (5/7,5/20,5/31)	06/30/2022	2,399.69
Total Pocono Mountain Public Library					2,399.69
Pocono Mountain Regional EMS					
Bill	06/30/2022		EMS: RE Taxes (5/7,5/20,5/31)	06/30/2022	1,207.61
Total Pocono Mountain Regional EMS					1,207.61
Pocono Mountain Regional Police Departmen					
Bill	06/30/2022		July 2022 Payment	06/30/2022	70,510.16
Total Pocono Mountain Regional Police Departmen					70,510.16

Borough of Mt. Pocono-General Fund

Bills To Be Approved and Paid

6/1/2022 - 6/30/2022

Type	Date	Num	Memo	Due Date	Amount
Pocono Mountain Volunteer Fire Company					
Bill	06/30/2022		Fire Company (5/7,5/20,5/31)	06/30/2022	2,399.69
Total Pocono Mountain Volunteer Fire Company					2,399.69
PPL ELECTRIC UTILITIES					
Bill	06/10/2022	79099	PREPAID: Decorative Lighting	06/10/2022	40.59
Bill	06/15/2022	76221-3...	PREPAID: Garage	06/15/2022	124.89
Bill	06/15/2022	62055-7...	PREPAID: Meter 1	06/15/2022	64.99
Bill	06/15/2022	7166-36...	PREPAID: Meter 3	06/15/2022	46.09
Bill	06/15/2022	74938-9...	PREPAID: Meter 2	06/15/2022	53.24
Bill	06/15/2022	92988-1...	PREPAID: Park & Rec. Concession Stand	06/15/2022	36.28
Bill	06/15/2022	73811-3...	PREPAID: Borough Building	06/15/2022	238.33
Total PPL ELECTRIC UTILITIES					604.41
Quill Corp					
Bill	06/22/2022	25630621	PREPAID: Office Supplies (Folders, Staples, Receipt Bks, HP Ink, etc)	06/22/2022	360.90
Total Quill Corp					360.90
Ray Price Ford					
Bill	06/30/2022	305088/1	2009 Ford: Repair Exhaust Bolts, etc.	06/30/2022	3,410.06
Total Ray Price Ford					3,410.06
Selective Insurance					
Bill	06/22/2022	049-212	PREPAID: Insurance Payment	06/22/2022	3,422.00
Total Selective Insurance					3,422.00
Signal Service, Inc.					
Bill	06/30/2022	045073	Maintenance Contract (5/1/22-4/30/2023)	06/30/2022	1,700.00
Bill	06/30/2022	44417	Rt 940& Industrial: Junction Box Repair	06/30/2022	1,050.00
Total Signal Service, Inc.					2,750.00
Strauser Nature's Helpers					
Bill	06/30/2022	40642	Building Landscaping (Partial Grant Payment)	06/30/2022	9,489.00
Total Strauser Nature's Helpers					9,489.00
Sunguard					
Bill	06/30/2022	1561	Thermoplastic: Street Painting- 5 points, Lowes, Main Street	06/30/2022	10,000.00
Total Sunguard					10,000.00
SUNOCO UNIVERSAL FLEET					
Bill	06/06/2022	81264529	PREPAID VIA PHONE Gas & Oil	06/06/2022	826.58
Total SUNOCO UNIVERSAL FLEET					826.58
TK Elevator Corporation					
Bill	06/30/2022	500183...	Service: Fix Elevator Controller on Basement Floor	06/30/2022	755.00
Total TK Elevator Corporation					755.00
Tulpehocken Spring Water					
Bill	06/30/2022	7126564	Bottled Water	06/30/2022	65.24
Total Tulpehocken Spring Water					65.24
US Bank					
Bill	06/30/2022	475131...	Copier: Contract (6/1/22- 6/30/22)	06/30/2022	128.45
Total US Bank					128.45
Verizon					
Bill	06/10/2022	42262	PREPAID: Highway: Telephone	06/10/2022	74.98
Total Verizon					74.98
TOTAL					134,441.43

Quick Books - \$574,905.32

As of 6/30/2022

PREPAID INVOICES

AM Trust	2,439.00
ESSA Bank & Trust	2,309.20
Geisinger	7,740.28
Highmark (Dental&Vision)	354.94
Met Life	135.34
NBT Credit Card	952.86
PA Water Co (43 Hydrants)	714.09
PA Water Borough	27.59
PA Water Garage	52.14
PPL (7)	604.41
Quill Office Supplies	360.90
Selective Insurance	3,422.00
Sunoco Gas	826.58
Verizon	<u>74.98</u>
	20,014.31

TOTAL INVOICES \$134,441.43

PREPAID INV. 20,014.31

TO BE PAID \$114,427.12

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Income				
301.000 · REAL PROPERTY TAXES				
301.001 · RE Tax-Current Year (Discount)	991,895.24	1,165,814.00	-173,918.76	85.1%
301.002 · RE Tax-Current Year (Face Amt)	543.22			
301.003 · RE Tax-Current Yr (Penalty Amt)	0.00			
301.101 · RE Taxes Library	34,414.28	39,111.00	-4,696.72	88.0%
301.102 · RE Fire Co Taxes	34,414.28	39,111.00	-4,696.72	88.0%
301.103 · RE EMS Taxes	17,314.71	19,556.00	-2,241.29	88.5%
301.200 · Real Estate Taxes-Prior Year	52,145.76	10,000.00	42,145.76	521.5%
301.300 · RE Taxes - Interest	21.90	150.00	-128.10	14.6%
301.400 · Real Estate Taxes - Delinquent	36,918.64	70,000.00	-33,081.36	52.7%
301.401 · Delinquent Library Taxes	1,867.94	3,232.00	-1,364.06	57.8%
301.402 · Delinquent Fire Co Taxes	1,867.94	3,232.00	-1,364.06	57.8%
301.403 · Delinquent EMS Taxes	505.62	1,616.00	-1,110.38	31.3%
301.600 · Real Estate Taxes - Interim A	0.00	110,834.00	-110,834.00	0.0%
301.610 · Real Estate Taxes - Interim B	0.00	0.00	0.00	0.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
Total 301.000 · REAL PROPERTY TAXES	1,171,909.53	1,462,656.00	-290,746.47	80.1%
310.000 · LOCAL TAX ENABLING ACT (ACT 511)				
310.100 · Real Estate Transfer Taxes	95,793.76	55,000.00	40,793.76	174.2%
310.210 · Earned Income Taxes-Current Yr	162,888.63	290,000.00	-127,111.37	56.2%
310.410 · LST Tax - Current Year	40,445.66	75,000.00	-34,554.34	53.9%
Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511)	299,128.05	420,000.00	-120,871.95	71.2%
321.000 · CABLE TELEVISION FRANCHISE TAX				
321.800 · Cable Television Franchise	16,620.71	15,000.00	1,620.71	110.8%
321.801 · Small Cell Fees	0.00	0.00	0.00	0.0%
Total 321.000 · CABLE TELEVISION FRANCHISE TAX	16,620.71	15,000.00	1,620.71	110.8%
331.000 · FINES				
331.110 · Vehicle & Crime Violations	12,564.20	20,000.00	-7,435.80	62.8%
331.120 · Zoning Fines & Violations	3,230.25	3,000.00	230.25	107.7%
Total 331.000 · FINES	15,794.45	23,000.00	-7,205.55	68.7%
340.000 · INTEREST, RENTS, AND ROYALTIES				
340.100 · Interest Earnings	121.39	200.00	-78.61	60.7%
342.200 · Rents and Royalties	5,415.14	0.00	5,415.14	100.0%
Total 340.000 · INTEREST, RENTS, AND ROYALTIES	5,536.53	200.00	5,336.53	2,768.3%
354.000 · STATE CAPITAL & OPERATING GRANT				
352.530 · Federal Entitlement Grant	0.00	0.00	0.00	0.0%
354.080 · Recycling Grant - State	25,173.04	0.00	25,173.04	100.0%
354.090 · State Cap.Op Grant-ARLE	0.00	0.00	0.00	0.0%
354.095 · County Cares Grant	0.00	0.00	0.00	0.0%
Total 354.000 · STATE CAPITAL & OPERATING GRANT	25,173.04	0.00	25,173.04	100.0%
355.000 · STATE SHARED REV & ENTITLEMENTS				
355.010 · Public Utility Realty	0.00	1,500.00	-1,500.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	0.00	900.00	-900.00	0.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.140 · Police Pension State Aid	0.00	0.00	0.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	23,074.00	-23,074.00	0.0%
Total 355.000 · STATE SHARED REV & ENTITLEMENTS	0.00	42,474.00	-42,474.00	0.0%
361.000 · GENERAL GOV'T REVENUES				
361.002 · Legal Fee's Reimbursable ZHB	77.50	5,000.00	-4,922.50	1.6%
361.003 · Engineering Fees Reimbursable	29,081.28	50,000.00	-20,918.72	58.2%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	0.00	6,000.00	-6,000.00	0.0%
361.006 · Insurance Reimb (Mold)	11,412.54	11,400.00	12.54	100.1%
361.010 · Paradise Township Fire W/C Ins.	0.00	6,500.00	-6,500.00	0.0%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	2,600.00	5,000.00	-2,400.00	52.0%
361.301 · Building - (general permits)	982.00	5,000.00	-4,018.00	19.6%
361.302 · Building - (new construction)	898.00	500.00	398.00	179.6%
361.310 · Sign Permits	1,692.65	5,000.00	-3,307.35	33.9%
361.315 · Sheds, Pools, Deck Permits	92.00	1,000.00	-908.00	9.2%
361.320 · Driveway Permits	196.25	2,500.00	-2,303.75	7.9%
361.325 · Roof/ReRoof Permits	200.00	750.00	-550.00	26.7%
361.330 · CO Resale Permits	2,675.00	1,000.00	1,675.00	267.5%

Borough of Mt. Pocono-General Fund

Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
361.340 · Change of Use (Trash Cert)	650.00	2,000.00	-1,350.00	32.5%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	0.00	0.00	0.00	0.0%
361.740 · Reimb. of COG/Holiday Dinners	0.00	0.00	0.00	0.0%
361.741 · 32 Brunswick Ins. Reimb	5,617.78	5,617.00	0.78	100.0%
Total 361.000 · GENERAL GOV'T REVENUES	56,175.00	107,267.00	-51,092.00	52.4%
362.000 · PUBLIC SAFETY REVENUES				
362.111 · Charge for Police Services	0.00	0.00	0.00	0.0%
362.120 · Ball Field Usage Fee	0.00	0.00	0.00	0.0%
362.411 · Building Permits- UCC	2,005.30	20,000.00	-17,994.70	10.0%
Total 362.000 · PUBLIC SAFETY REVENUES	2,005.30	20,000.00	-17,994.70	10.0%
364.000 · SANITATION REVENUES				
364.300 · Solid Waste Collection Liens	780.14	3,000.00	-2,219.86	26.0%
Total 364.000 · SANITATION REVENUES	780.14	3,000.00	-2,219.86	26.0%
380.000 · OTHER REVENUES				
380.100 · Proceeds of Sales of Assets	0.00	0.00	0.00	0.0%
380.200 · Miscellaneous Non-Revenue Recei	0.00	0.00	0.00	0.0%
380.300 · Donations/Contributions/Sponsor	0.00	0.00	0.00	0.0%
Total 380.000 · OTHER REVENUES	0.00	0.00	0.00	0.0%
392.000 · INTERFUND OP TRANSFERS IN				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	0.00	0.00	0.00	0.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	16,200.00	16,200.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
Total 392.000 · INTERFUND OP TRANSFERS IN	16,200.00	16,200.00	0.00	100.0%
393.000 · ESSA Loan Proceeds	0.00	0.00	0.00	0.0%
394.000 · Sale of Fixed Assets	0.00	0.00	0.00	0.0%
395.000 · Refunds of Prior Yr Expenditure	0.00	0.00	0.00	0.0%
396.000 · Donations from Private & Public	10.65	0.00	10.65	100.0%
399.000 · Fund Balance Forward	310,568.73	310,568.00	0.73	100.0%
Total Income	1,919,902.13	2,420,365.00	-500,462.87	79.3%
Expense				
400.000 · LEGISLATIVE BODY				
400.110 · Salary of Elected Officials	3,125.00	7,300.00	-4,175.00	42.8%
400.161 · Employers FICA	0.00	0.00	0.00	0.0%
400.162 · Employers U/C	0.00	0.00	0.00	0.0%
400.163 · Employers Medicare	0.00	0.00	0.00	0.0%
400.300 · Other Services & Charges	0.00	1,000.00	-1,000.00	0.0%
400.331 · Travel Expenses	0.00	500.00	-500.00	0.0%
400.420 · Dues,Subscriptions, & Membershi	1,263.00	1,500.00	-237.00	84.2%
400.460 · Meetings & Conferences	0.00	500.00	-500.00	0.0%
Total 400.000 · LEGISLATIVE BODY	4,388.00	10,800.00	-6,412.00	40.6%
401.000 · ADMIN MANAGER				
401.120 · Manager Salary	30,004.01	60,000.00	-29,995.99	50.0%
401.156 · Manager Health Ins. (Geis.)	9,408.65	18,266.00	-8,857.35	51.5%
401.157 · Manager Dental&Vision (Highmrk)	557.85	720.00	-162.15	77.5%
401.158 · Manager Life/Disb (Met Life)	0.00	1,620.00	-1,620.00	0.0%
401.161 · Manager Employers Fica	1,860.25	3,700.00	-1,839.75	50.3%
401.162 · Manager Employers U/C	285.03	300.00	-14.97	95.0%
401.163 · Manager Employers Medicare	435.06	870.00	-434.94	50.0%
401.200 · Supplies/Equipment	0.00	300.00	-300.00	0.0%
401.331 · Travel Expenses	518.39	500.00	18.39	103.7%
401.350 · Bonding/Insurance	700.00	400.00	300.00	175.0%
401.420 · Dues, Subscriptions,Membership	150.00	400.00	-250.00	37.5%
401.460 · Mtgs/Training	312.50	250.00	62.50	125.0%
Total 401.000 · ADMIN MANAGER	44,231.74	87,326.00	-43,094.26	50.7%

Borough of Mt. Pocono-General Fund

Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
403.000 · TAX COLLECTION				
403.110 · Salary - Tax Collector	3,360.00	5,600.00	-2,240.00	60.0%
403.120 · Transfer Tax Commission	1,915.87	1,100.00	815.87	174.2%
403.130 · EIT Commission	2,497.82	3,027.00	-529.18	82.5%
403.131 · LST Commission	929.48	828.00	101.48	112.3%
403.161 · Employers FICA-Tax Coll	208.32	348.00	-139.68	59.9%
403.162 · Employers U/C-Tax Coll	95.76	0.00	95.76	100.0%
403.163 · Employers Medicare-Tax Coll	48.72	90.00	-41.28	54.1%
403.200 · Supplies-Tax Coll	114.75	1,500.00	-1,385.25	7.7%
403.350 · Insurance and Bonding	779.00	1,000.00	-221.00	77.9%
403.351 · Refund of RE Taxes Paid	5,879.47	0.00	5,879.47	100.0%
Total 403.000 · TAX COLLECTION	15,829.19	13,493.00	2,336.19	117.3%
404.000 · LEGAL				
404.310 · Professional Services-Retainer	11,000.00	22,000.00	-11,000.00	50.0%
404.330 · Alternate Solicitor Fees	0.00	1,500.00	-1,500.00	0.0%
404.331 · Addition Solicitor Fees	253.50	5,000.00	-4,746.50	5.1%
404.356 · Labor Attorney	9,387.20	20,000.00	-10,612.80	46.9%
Total 404.000 · LEGAL	20,640.70	48,500.00	-27,859.30	42.6%
405.000 · OFFICE-TREAS/ADMIN.				
405.120 · Salary of Treasurer	10,518.75	20,800.00	-10,281.25	50.6%
405.140 · Salary of Admin. Assistant	13,360.50	26,208.00	-12,847.50	51.0%
405.156 · Health Ins.	0.00	0.00	0.00	0.0%
405.158 · Life/Disab Ins	0.00	0.00	0.00	0.0%
405.161 · Employers FICA	1,480.52	2,914.00	-1,433.48	50.8%
405.162 · Employers U/C	595.82	500.00	95.82	119.2%
405.163 · Employers Medicare	320.36	680.00	-359.64	47.1%
405.190 · Temporary Help	0.00	0.00	0.00	0.0%
405.200 · Office Supplies	638.47	2,000.00	-1,361.53	31.9%
405.220 · Office Postage	675.98	1,500.00	-824.02	45.1%
405.310 · Payroll Service	1,109.08	1,450.00	-340.92	76.5%
405.311 · Additional Audit (AUP)	0.00	0.00	0.00	0.0%
405.312 · Professional Cost-Audit	0.00	8,000.00	-8,000.00	0.0%
405.320 · Communications/Telephone	1,979.43	4,000.00	-2,020.57	49.5%
405.321 · Website	6,510.00	6,300.00	210.00	103.3%
405.325 · Bank Service Charges	239.06	1,200.00	-960.94	19.9%
405.331 · Mileage Reimb.	0.00	0.00	0.00	0.0%
405.340 · Advertising Gen./Mtgs	1,831.66	1,500.00	331.66	122.1%
405.350 · Insurance/Bonding	325.00	400.00	-75.00	81.3%
405.370 · Repair & Maint-Office Equip	1,729.41	1,000.00	729.41	172.9%
405.454 · Contracted Copier	1,522.38	3,000.00	-1,477.62	50.7%
405.460 · Meetings/Confer	0.00	0.00	0.00	0.0%
405.740 · Office Equip	0.00	0.00	0.00	0.0%
Total 405.000 · OFFICE-TREAS/ADMIN.	42,836.42	81,452.00	-38,615.58	52.6%
409.000 · GENERAL GOVERNMENT EXPENSES				
409.100 · Salaries - Custodial	0.00	0.00	0.00	0.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	1,338.67	2,500.00	-1,161.33	53.5%
409.300 · Other Serv/Charges-Buildings	11,427.78	0.00	11,427.78	100.0%
409.310 · Professional Services	4,092.09	15,000.00	-10,907.91	27.3%
409.360 · Public Water/ Sewer	170.45	500.00	-329.55	34.1%
409.361 · Public Electric	5,552.65	8,000.00	-2,447.35	69.4%
409.367 · Building Heat	10,797.94	10,000.00	797.94	108.0%
409.369 · Information Technology (IT)	2,738.25	5,000.00	-2,261.75	54.8%
409.370 · Repairs & Maintenance	1,463.00	2,500.00	-1,037.00	58.5%
409.450 · Bottled Water	434.69	600.00	-165.31	72.4%
409.500 · Mold Remediation & Bid Repair	87,609.48	140,000.00	-52,390.52	62.6%
409.600 · Capital Construction (Garage)	0.00	100,000.00	-100,000.00	0.0%
409.700 · Capital Purchase (Sec. Upgrade)	11,299.98	20,000.00	-8,700.02	56.5%
409.800 · Bldg Debt Service (ESSA)	16,279.86	30,000.00	-13,720.14	54.3%
409.900 · ARPA (Am.Rescue Plan Act)	0.00	0.00	0.00	0.0%
Total 409.000 · GENERAL GOVERNMENT EXPENSES	153,204.84	334,100.00	-180,895.16	45.9%

Borough of Mt. Pocono-General Fund

Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
410.000 · REGIONAL POLICE				
410.329 · Control Center Fees	2,860.35	3,100.00	-239.65	92.3%
410.370 · Police Service Fees	493,571.12	846,121.00	-352,549.88	58.3%
410.420 · M.M.O. - Pension	0.00	50,331.00	-50,331.00	0.0%
410.471 · Police - Loan Payment	17,023.86	17,000.00	23.86	100.1%
410.480 · Other (Non Uniform Police)	0.00	1,298.00	-1,298.00	0.0%
Total 410.000 · REGIONAL POLICE	513,455.33	917,850.00	-404,394.67	55.9%
411.000 · FIRE				
411.345 · Fire Work/Comp	0.00	13,000.00	-13,000.00	0.0%
411.370 · Hydrants	4,319.80	8,500.00	-4,180.20	50.8%
411.540 · Contributions to Volunteer Fire	34,414.28	42,343.00	-7,928.72	81.3%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
Total 411.000 · FIRE	38,734.08	83,843.00	-45,108.92	46.2%
412.000 · AMBULANCE				
412.500 · Contribution	17,314.71	21,172.00	-3,857.29	81.8%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
Total 412.000 · AMBULANCE	17,314.71	21,672.00	-4,357.29	79.9%
414.000 · PLANNING AND ZONING				
414.120 · Salaries - Zoning&Code Officer	14,895.00	41,600.00	-26,705.00	35.8%
414.140 · Salary - Typing of Z.O.	0.00	0.00	0.00	0.0%
414.156 · Health Insurance	0.00	0.00	0.00	0.0%
414.161 · Employers FICA-	923.49	2,579.00	-1,655.51	35.8%
414.162 · Employers U/C -	285.02	385.00	-99.98	74.0%
414.163 · Employers Medicare	215.98	603.00	-387.02	35.8%
414.200 · Supplies Plan & Zone	0.00	500.00	-500.00	0.0%
414.300 · General Engineering	4,170.50	700.00	3,470.50	595.8%
414.312 · Legal Fees Reimb	6,200.25	5,000.00	1,200.25	124.0%
414.313 · Engineering Reimb.	23,389.94	50,000.00	-26,610.06	46.8%
414.314 · Legal Services - Planning Comm.	1,706.25	2,000.00	-293.75	85.3%
414.315 · Legal Fee ZHB	0.00	2,000.00	-2,000.00	0.0%
414.316 · Court Reporter-ZHB (Reimb)	520.00	1,000.00	-480.00	52.0%
414.320 · Telephone	241.68	1,200.00	-958.32	20.1%
414.321 · 32 Brunswick Demolition	17,974.00	17,974.00	0.00	100.0%
414.330 · Transportation - Zoning Officer	276.12	800.00	-523.88	34.5%
414.331 · Other Charges-Postage,Deeds,PM	2,233.50	4,200.00	-1,966.50	53.2%
414.332 · Other - Codification	1,195.00	0.00	1,195.00	100.0%
414.341 · Advertising - PC Reimb.	242.94	500.00	-257.06	48.6%
414.342 · Advertising - ZHB Reimb	118.40	250.00	-131.60	47.4%
414.460 · Meetings/Conferences	0.00	500.00	-500.00	0.0%
414.700 · Capital Purchases (Map Link)	2,497.50	6,500.00	-4,002.50	38.4%
Total 414.000 · PLANNING AND ZONING	77,085.57	138,291.00	-61,205.43	55.7%
415.000 · SAFETY COMMISSION				
415.100 · Mid Block Crosswalk	0.00	0.00	0.00	0.0%
415.200 · Solar LED Radar Speed Signs	0.00	50,000.00	-50,000.00	0.0%
415.300 · Solar LED Flashing Beacon	0.00	0.00	0.00	0.0%
415.460 · Pedestrian Stop Signs	0.00	0.00	0.00	0.0%
415.500 · Median Gateway	0.00	0.00	0.00	0.0%
Total 415.000 · SAFETY COMMISSION	0.00	50,000.00	-50,000.00	0.0%
430.000 · HIGHWAY MAINT - GENERAL				
430.140 · Salaries - Highway	36,391.64	71,347.00	-34,955.36	51.0%
430.156 · Health Insurance	45,757.81	100,000.00	-54,242.19	45.8%
430.158 · Life/Disab Insurance	947.38	3,000.00	-2,052.62	31.6%
430.161 · Employers FICA	6,179.27	11,514.00	-5,334.73	53.7%
430.162 · Employers U/C	1,206.05	2,000.00	-793.95	60.3%
430.163 · Employers Medicare	1,445.16	2,693.00	-1,247.84	53.7%
430.200 · Highway Supplies	1,213.14	1,500.00	-286.86	80.9%
430.231 · Gas, Oil, Grease	7,006.84	15,000.00	-7,993.16	46.7%
430.251 · Vehicle Parts (In House Fix)	1,507.28	3,000.00	-1,492.72	50.2%
430.260 · Supplies - Small Tools & Minor	488.43	1,000.00	-511.57	48.8%
430.300 · Other Serv/Charges	2,850.92	2,000.00	850.92	142.5%
430.320 · Telephone Communication	714.49	2,000.00	-1,285.51	35.7%
430.331 · Transportation	0.00	0.00	0.00	0.0%
430.361 · Garage Heat	14,195.32	10,500.00	3,695.32	135.2%
430.367 · Maintenance Building Electric	1,414.53	3,500.00	-2,085.47	40.4%
430.368 · Public Sewer/Water	280.22	400.00	-119.78	70.1%
430.374 · Maint/Equip Repairs Out Source	26,252.34	45,000.00	-18,747.66	58.3%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	1,788.48	4,500.00	-2,711.52	39.7%

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
430.460 · Meetings/Conferences	0.00	100.00	-100.00	0.0%
430.700 · Highway Capital Purchases	0.00	0.00	0.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
Total 430.000 · HIGHWAY MAINT - GENERAL	149,639.30	279,554.00	-129,914.70	53.5%
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets	19,669.56	58,645.00	-38,975.44	33.5%
Total 431.000 · HIGHWAY MAINT - STREET CLEANING	19,669.56	58,645.00	-38,975.44	33.5%
432.000 · HIGHWAY MAINT-SNOW & ICE REM.				
432.140 · Snow & Ice Salaries	3,682.48	10,752.00	-7,069.52	34.2%
432.141 · Snow/Ice Overtime	4,587.00	5,000.00	-413.00	91.7%
432.200 · Salt & Cinders	0.00	1,343.00	-1,343.00	0.0%
Total 432.000 · HIGHWAY MAINT-SNOW & ICE REM.	8,269.48	17,095.00	-8,825.52	48.4%
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign	13,536.20	9,768.00	3,768.20	138.6%
433.200 · Supplies - signals/signs	11,652.23	5,000.00	6,652.23	233.0%
433.201 · Street Painting/Line Striping	10,000.00	10,000.00	0.00	100.0%
433.367 · Repairs/Maint Traffic Signals	1,050.00			
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN	36,238.43	24,768.00	11,470.43	146.3%
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine	16,195.96	35,191.00	-18,995.04	46.0%
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH	16,195.96	35,191.00	-18,995.04	46.0%
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy	3,364.15	5,500.00	-2,135.85	61.2%
439.313 · Engineering Fees	0.00	1,000.00	-1,000.00	0.0%
439.450 · Contracted Services/Paving	0.00	0.00	0.00	0.0%
439.451 · Stormwater	616.00	5,000.00	-4,384.00	12.3%
439.600 · Capital Construction	100.00	0.00	100.00	100.0%
Total 439.000 · HIGHWAY CONST & REBUILDING	4,080.15	11,500.00	-7,419.85	35.5%
451.000 · CULTURE-RECREATION ADMIN				
451.140 · Salaries - Recreation	5,602.84	12,000.00	-6,397.16	46.7%
451.200 · Supplies	273.54	1,000.00	-726.46	27.4%
451.300 · Park Electric	215.20	500.00	-284.80	43.0%
451.370 · Maint & Repairs - Recreation	161.12	1,000.00	-838.88	16.1%
451.392 · Rentals - Port a Potties	350.00	1,200.00	-850.00	29.2%
451.700 · Capital Purchases - Recreation	100.00	500.00	-400.00	20.0%
451.705 · PARC Per Capita	0.00	0.00	0.00	0.0%
451.706 · Weed & Feed	0.00	0.00	0.00	0.0%
Total 451.000 · CULTURE-RECREATION ADMIN	6,702.70	16,200.00	-9,497.30	41.4%
456.000 · LIBRARIES				
456.500 · Contributions, Grants, And Subs	34,414.28	42,343.00	-7,928.72	81.3%
Total 456.000 · LIBRARIES	34,414.28	42,343.00	-7,928.72	81.3%
458.000 · SENIOR CITIZEN'S CENTER				
458.500 · Contributions, Grants, and Subs	0.00	1,500.00	-1,500.00	0.0%
Total 458.000 · SENIOR CITIZEN'S CENTER	0.00	1,500.00	-1,500.00	0.0%
471.000 · DEBT SERVICE				
471.002 · HIGHWAY				
471.200 · L/P - Ford Motor Credit	0.00	0.00	0.00	0.0%
471.201 · L/P - PACCAR Financial	0.00	0.00	0.00	0.0%
471.202 · L/P - Paccar - Kenworth 2014	0.00	0.00	0.00	0.0%
471.203 · L/P - Truck Loan Payment	0.00	35,000.00	-35,000.00	0.0%
Total 471.002 · HIGHWAY	0.00	35,000.00	-35,000.00	0.0%
471.000 · DEBT SERVICE - Other	0.00	0.00	0.00	0.0%
Total 471.000 · DEBT SERVICE	0.00	35,000.00	-35,000.00	0.0%
486.000 · INSURANCE				
486.345 · Workers Comp	13,363.00	14,000.00	-637.00	95.5%
486.351 · Insurance Premiums	20,312.00	35,000.00	-14,688.00	58.0%
486.352 · Insurance - Casualty	0.00	0.00	0.00	0.0%
Total 486.000 · INSURANCE	33,675.00	49,000.00	-15,325.00	68.7%

06/30/22
Cash Basis

Borough of Mt. Pocono-General Fund
Income & Expenses
ONLY June 1 - 30, 2022

	Jun 22
Income	
301.000 · REAL PROPERTY TAXES	
301.002 · RE Tax-Current Year (Face Amt)	543.22
301.003 · RE Tax-Current Yr (Penalty Amt)	0.00
301.101 · RE Taxes Library	18.12
301.102 · RE Fire Co Taxes	18.12
301.103 · RE EMS Taxes	9.10
301.200 · Real Estate Taxes-Prior Year	4,687.62
301.400 · Real Estate Taxes - Delinquent	4,706.79
301.401 · Delinquent Library Taxes	302.20
301.402 · Delinquent Fire Co Taxes	302.20
301.403 · Delinquent EMS Taxes	151.61
Total 301.000 · REAL PROPERTY TAXES	10,738.98
310.000 · LOCAL TAX ENABLING ACT (ACT 511	
310.100 · Real Estate Transfer Taxes	10,434.50
310.210 · Earned Income Taxes-Current Yr	14,394.87
310.410 · LST Tax - Current Year	2,767.71
Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511	27,597.08
331.000 · FINES	
331.110 · Vehicle & Crime Violations	2,280.48
Total 331.000 · FINES	2,280.48
340.000 · INTEREST, RENTS, AND ROYALTIES	
342.200 · Rents and Royalties	1,915.14
Total 340.000 · INTEREST, RENTS, AND ROYALTIES	1,915.14
361.000 · GENERAL GOV'T REVENUES	
361.002 · Legal Fee's Reimbursable ZHB	77.50
361.003 · Engineering Fees Reimbursable	14,608.48
361.300 · Application & Startup Fees	1,200.00
361.301 · Building - (general permits)	330.00
361.310 · Sign Permits	403.75
361.315 · Sheds, Pools, Deck Permits	42.00
361.330 · CO Resale Permits	900.00
361.340 · Change of Use (Trash Cert)	40.00
Total 361.000 · GENERAL GOV'T REVENUES	17,601.73
362.000 · PUBLIC SAFETY REVENUES	
362.411 · Building Permits- UCC	1,462.90
Total 362.000 · PUBLIC SAFETY REVENUES	1,462.90
Total Income	61,596.31
Expense	
400.000 · LEGISLATIVE BODY	
400.110 · Salary of Elected Officials	-375.00
Total 400.000 · LEGISLATIVE BODY	-375.00
401.000 · ADMIN MANAGER	
401.120 · Manager Salary	5,770.00
401.156 · Manager Health Ins. (Geis.)	1,470.59
401.157 · Manager Dental&Vision (Highmrk)	87.80
401.161 · Manager Employers Fica	357.74
401.163 · Manager Employers Medicare	83.67
401.331 · Travel Expenses	518.39
Total 401.000 · ADMIN MANAGER	8,288.19

Borough of Mt. Pocono-General Fund

Income & Expenses

ONLY June 1 - 30, 2022

06/30/22

Cash Basis

	Jun 22
403.000 · TAX COLLECTION	
403.110 · Salary - Tax Collector	1,120.00
403.120 · Transfer Tax Commission	208.69
403.131 · LST Commission	214.86
403.161 · Employers FICA-Tax Coll	69.44
403.162 · Employers U/C-Tax Coll	31.92
403.163 · Employers Medicare-Tax Coll	16.24
Total 403.000 · TAX COLLECTION	1,661.15
404.000 · LEGAL	
404.331 · Addition Solicitor Fees	28.50
404.356 · Labor Attorney	1,992.20
Total 404.000 · LEGAL	2,020.70
405.000 · OFFICE-TREAS/ADMIN.	
405.120 · Salary of Treasurer	2,025.00
405.140 · Salary of Admin. Assistant	2,592.00
405.161 · Employers FICA	286.26
405.162 · Employers U/C	54.76
405.163 · Employers Medicare	55.11
405.200 · Office Supplies	360.90
405.310 · Payroll Service	99.05
405.320 · Communications/Telephone	124.44
405.321 · Website	30.00
405.340 · Advertising Gen./Mtgs	158.00
405.454 · Contracted Copier	128.45
Total 405.000 · OFFICE-TREAS/ADMIN.	5,913.97
409.000 · GENERAL GOVERNMENT EXPENSES	
409.300 · Other Serv/Charges-Buildings	9,489.00
409.310 · Professional Services	438.75
409.360 · Public Water/ Sewer	27.59
409.361 · Public Electric	443.24
409.369 · Information Technology (IT)	264.50
409.370 · Repairs & Maintenance	755.00
409.450 · Bottled Water	65.24
409.800 · Bldg Debt Service (ESSA)	2,309.20
Total 409.000 · GENERAL GOVERNMENT EXPENSES	13,792.52
410.000 · REGIONAL POLICE	
410.370 · Police Service Fees	70,510.16
Total 410.000 · REGIONAL POLICE	70,510.16
411.000 · FIRE	
411.370 · Hydrants	714.09
411.540 · Contributions to Volunteer Fire	2,399.69
Total 411.000 · FIRE	3,113.78
412.000 · AMBULANCE	
412.500 · Contribution	1,207.61
Total 412.000 · AMBULANCE	1,207.61

06/30/22
Cash Basis

Borough of Mt. Pocono-General Fund
Income & Expenses
ONLY June 1 - 30, 2022

	Jun 22
414.000 · PLANNING AND ZONING	
414.120 · Salaries - Zoning&Code Officer	2,990.00
414.161 · Employers FICA-	185.38
414.163 · Employers Medicare	43.36
414.300 · General Engineering	1,675.00
414.312 · Legal Fees Reimb	2,025.50
414.313 · Engineering Reimb.	2,722.98
414.314 · Legal Services - Planning Comm.	507.50
414.330 · Transportation - Zoning Officer	276.12
Total 414.000 · PLANNING AND ZONING	10,425.84
430.000 · HIGHWAY MAINT - GENERAL	
430.140 · Salaries - Highway	6,509.60
430.156 · Health Insurance	6,536.83
430.158 · Life/Disab Insurance	135.34
430.161 · Employers FICA	1,200.07
430.162 · Employers U/C	42.75
430.163 · Employers Medicare	280.66
430.200 · Highway Supplies	233.19
430.231 · Gas, Oil, Grease	826.58
430.251 · Vehicle Parts (In House Fix)	319.98
430.300 · Other Serv/Charges	104.34
430.320 · Telephone Communication	74.98
430.367 · Maintenance Building Electric	124.89
430.368 · Public Sewer/Water	52.14
430.374 · Maint/Equip Repairs Out Source	3,410.06
430.440 · Uniforms	229.97
Total 430.000 · HIGHWAY MAINT - GENERAL	20,081.38
431.000 · HIGHWAY MAINT - STREET CLEANING	
431.140 · Salaries - Cleaning Streets	7,785.92
Total 431.000 · HIGHWAY MAINT - STREET CLEANING	7,785.92
433.000 · HWY MAINT - TRAF SIGNAL/SIGN	
433.140 · Salaries - Traffic Signals/sign	1,964.16
433.200 · Supplies - signals/signs	1,700.00
433.201 · Street Painting/Line Striping	10,000.00
433.367 · Repairs/Maint Traffic Signals	1,050.00
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN	14,714.16
437.000 · HWY MAINT - REPAIRS TOOLS/MACH	
437.140 · Salaries-Repairs Tools/Machine	763.52
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH	763.52
451.000 · CULTURE-RECREATION ADMIN	
451.140 · Salaries - Recreation	2,332.80
451.200 · Supplies	46.84
451.300 · Park Electric	36.28
451.392 · Rentals - Port a Potties	175.00
Total 451.000 · CULTURE-RECREATION ADMIN	2,590.92
456.000 · LIBRARIES	
456.500 · Contributions,Grants, And Subs	2,399.69
Total 456.000 · LIBRARIES	2,399.69

Borough of Mt. Pocono-General Fund

Income & Expenses

ONLY June 1 - 30, 2022

06/30/22

Cash Basis

	Jun 22
486.000 · INSURANCE	
486.345 · Workers Comp	2,439.00
486.351 · Insurance Premiums	3,422.00
Total 486.000 · INSURANCE	5,861.00
Total Expense	170,755.51
Net Income	-109,159.20