

**Mount Pocono Borough Council
Regular Meeting Agenda
Borough Council Chambers
Tuesday, September 6, 2022 | 6:30pm**

Call To Order

Roll Call:

_____Norman DeLano, _____Debra Fulton, _____Ann Marie Harris, _____Lori Noonan,
_____Ella Santiago, _____Donald Struckle, _____Claudette Williams _____Mayor Altemose

Pledge of Allegiance

Approval of Minutes: August 2, 2022; August 16, 2022

Presentations

Public Comment (agenda items only):

Unfinished Business

- Consideration of adopting Shopping Cart Ordinance No 6 of 2022

New Business

- Consideration of adopting Resolution No 10 of 2022 which authorizes the LSA application for the Mount Pocono Memorial Park in the amount of \$250,000
- Consideration of adopting Resolution No 11 of 2022 which approves hanging a banner on SR 611 for Harvest Fest
- Consideration of adopting Resolution No 12 of 2022 which approves registration fees for the keeping of chickens
- Consideration of sending a letter of support for the Pocono Mountain Regional Police Department's LSA application for a License Plate Reader program and to purchase a police patrol vehicle
- Consideration of one of the following companies for floor restoration:
 - Sand and Finish Second Floor and Stairs:**
 - Frank's Home Restoration \$TBD – includes everything
 - Barnosky – \$10,120 – does not include in between council room or stair landing
 - Carpet on First Floor:**
 - Giant Flooring- \$17,500 (carpet tile, broadloom carpet, and vinyl tile)
 - Schnaitman's Flooring America – \$29,755 (carpet tile, broadloom carpet, and wipe off carpet)
 - Sunshine Flooring- \$15,665.17 (broadloom carpet only)
- Consideration of approving Medico Construction estimate of \$3,811.99 for preventative maintenance on the 2008 Case 621Ext wheel loader
- Consideration of approving the Financial Requirement and Minimum Municipal Obligation (MMO) for the Borough's Pension Plan for 2023 in the amount of \$27,852

**Mount Pocono Borough Council
Regular Meeting Agenda
Borough Council Chambers
Tuesday, September 6, 2022 | 6:30pm**

- Consideration of granting an extension of 90 days to allow the Mount Pocono Borough Council to render a decision on the Arya Village, LLC's application for Land Development.
- Consideration of placing an order with Hometown Press to establish a Borough Newsletter to be mailed out twice a year with costs being limited to just the postage
- Consideration of approving a Touch a Truck event at this year's Harvest Fest on Saturday, September 24, 2022
- Consideration of agreement between the Borough and Pocono Pride Fastpitch Softball Organization
- Borough Town Hall Meeting Date: _____

Officer Reports:

President

Mayor

Borough Manager

Solicitor

Treasurer – Bill's List; Budget YTD; Cash Report

Zoning Report

Public Comment

Adjournment

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, August 2, 2022, was called to order at 6:30 P.M. by President D. Struckle.

Roll Call: Councilman Norm DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, present; Vice President Lori Noonan, present; Councilwoman Ella Santiago, present; President Donald Struckle, present; Councilwoman Claudette Williams present; and, Mayor R. Altemose, present.

In Attendance: James Fareri, Solicitor; Joshua Walker, Borough Manager; Danielle Hewitt, Treasurer; and, Alexis Wilkinson, Zoning Officer.

Approval of Minutes – Councilwoman A. Harris moved to accept the Regular Meeting minutes of July 5, 2022, as presented. Councilwoman C. Williams seconded. Motion carried 7 – 0.

Presentations - None

Public Comment (agenda items only) –None

Unfinished Business

Consideration to adopt the proposed Keeping of Chickens Ordinance No 5 of 2022 – Councilman N. Delano moved to adopt The Keeping of Chickens Ordinance No. 5 of 2022 as presented:

ORDINANCE NO. 5 OF 2022

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MOUNT POCONO TO ADD A NEW CHAPTER 118 TO BE ENTITLED "KEEPING OF CHICKENS (NON-COMMERCIAL)".

THE INTENT OF THIS ORDINANCE IS TO PERMIT THE KEEPING OF BACKYARD CHICKENS IN RESIDENTIALLY ZONED AREAS BY THE RESIDENTS OF MOUNT POCONO BOROUGH WHILE PROTECTING THE HEALTH, SAFETY, AND GENERAL WELFARE OF THE RESIDENTS AND VISITORS OF THE BOROUGH.

Chapter 118

Article I

KEEPING OF CHICKENS (NON-COMMERCIAL)

Part I

General Provisions

§118-1 Findings and Intent.

§118-2 Responsibility.

§118-3 Definitions.

§118-4 Fees.

§118-5 Forms and Procedures.

Part II

Non-Commercial Backyard Chicken Keeping

§118-6 Permits Required.

§118-7 Standards and Conditions.

§118-8 Disposal of waste material.

§118-9 Nuisances.

Part III

Violations, Penalties and Costs

§118-10 Compliance.

§118-11 Fine.

§118-12 Other Remedies.

§118-13 Permit Revocation.

Part IV

Miscellaneous Provisions

§118-14 Repealer.

§118-15 Severability.

§118-16 Interpretation.

§118-17 Effective Date.

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.

Part I General Provisions

§118-1 Findings and Intent.

The Borough Council finds that there is an increase in this Commonwealth among families desiring to be more self-sufficient in the production of food, including the non-commercial keeping of chickens; that the non-commercial keeping of chickens provides social, economic, educational, and environmental benefits; that many people are unfamiliar with chicken keeping, and as a result do not want these activities in their neighborhoods. By adopting this ordinance, Mount Pocono Borough intends to ensure that the interests of all residents are reasonably protected. In adopting this ordinance, this Borough intends to address the growing interest of keeping food producing animals in residential areas in a manner which endeavors to ensure public health, safety and welfare. This Article shall be construed to secure its expressed intent.

§118-2 Responsibility.

The owner and any long-term tenant in possession under the terms of a lease of the property shall be responsible for compliance with the provisions of this Article and the failure of an owner, tenant, agent, managing agency, or occupants to comply with this Article shall be deemed noncompliance by the owner and any tenant.

§118-3 Definitions. For the purpose of this Article II, certain terms, phrases and words are defined as follows:

A. **Tense, Gender and Number.** Words used in the present tense include the future; words in the masculine gender include the feminine and the neuter; the singular number includes the plural and the plural singular.

B. **General Terms.** The words "shall," "will" or "must" are always mandatory; the words "should" or "may" are permissive. The words "used for" includes "designed for," "arranged for," "intended for," "maintained for" or "occupied for." The word "building" includes "structure" and shall be construed as if followed by the phrase "or part thereof." The word "person" includes "individual," "profit or nonprofit organization," "partnership," "company," "incorporated association" or other similar entities.

C. **Terms, Phrases and Words Not Defined.** When terms, phrases or words are not defined, they shall have their ordinarily accepted meaning or such as the context may imply.

D. **Specific Terms.** The following words and phrases when used in this Article shall have the meanings given to them in this section unless the context clearly indicates otherwise

"Chicken." Female poultry or fowl of the species gallus domesticus.

"Coop." A structure, either portable or permanent, to shelter chickens.

"Long Term Tenant" – a tenant with a written lease for one (1) year or longer.

"Owner." The owner of the land where the keeping is being performed. The owner bears responsibility for any legal action in this ordinance.

"Pen." A fenced area designed to contain the animal to a restricted area, and prevent animals roaming at large.

"Permit officer." Official designated to process permit applications and inspect locations to ensure compliance

with this ordinance. The Borough Council may appoint one (1) or more persons as Permit Officer(s), who may be the Borough Zoning Officer or Code Enforcement Officer, a Pocono Mountain Regional Police officer, or a contracted individual, firm or agency, to administer this Article.

"Permittee." The person to whom the permit is issued a permit for keeping.

"Receipt of notice." The typical time for a letter to arrive by mail. For this ordinance the typical time is three business days from the day the letter was mailed. Notice in person is receipt of notice.

"Rooster." Male poultry or fowl.

"Veterinarian." A veterinarian who cares for the specific animal type.

"Waste material." The natural waste produced by keeping activity, which may include feces, soiled hay or bedding. It does not include the carcass of any animal.

§118-4 Fees.

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.

Fees for the administration of this Article shall be charged in accord with the fee schedule adopted by Resolution of the Borough Council.

§118-5 Forms and Procedures.

Registration and application forms and procedures shall be as required by this Article or as otherwise amended or adopted by Resolution of the Borough Council.

Part II

Non-Commercial Backyard Chicken Keeping

§118-6 Permits Required.

- A. *General rule.--Permits for keeping chickens in the Borough shall be issued in accordance with this section. The keeping of any chickens in the Borough without a permit is a violation under this Article.*

Application. --

- (1) *An applicant must complete and submit an application provided by the permit officer and pay all fees required hereunder.*
- (2) *A complete application shall include:*
 - (i) *proof that the applicant is the owner of the land, or that the applicant is a lawful resident of the land and has express written permission from the owner where the activity will take place;*
 - (ii) *a statement that the location is in compliance with the section 118-7 requirements;*
 - (iii) *all fees paid in full;*
 - (iv) *a statement that the land contains at least one residential dwelling;*
 - (v) *a statement that contiguous neighbors have been notified of applicant's intent to keep chickens;*
 - (vi) *a statement that, upon the issuance of a permit hereunder, the proposed permittee and owner irrevocably consent to inspections by the permit officer, with or without notice, conducted in a reasonable manner and at a reasonable time, of the coop, the pen, the permittee's chicken keeping operation, and for compliance with this Article;*
 - (vii) *a statement that, upon the issuance of a permit hereunder, the proposed permittee and owner, agree to rely on the reasonable, good faith judgment of the permit officer as to the existence of noise or odor in violation of this Article;*
 - (viii) *a statement that, upon the issuance of a permit hereunder, the proposed permittee and owner, agree that the permit officer, or the permit officer's designee, shall be empowered to undertake, and permitted to enter the subject property for the purposes thereof, any corrective, abatement, or compliance action which the permittee has been directed to but has failed to undertake under this Article, and that all of the costs and the expenses of the same shall be the liability of the permittee and owner;*
 - (ix) *identify the permittee's intended Veterinarian.*

B. *Issuance of permit:*

- (1) *A permit application will not be approved unless the applicant affirmatively demonstrates that the following conditions are met:*
 - (i) *the information contained in the application is correct;*
 - (ii) *the requirements for a permit have been met; and*
 - (iii) *the proposed location is consistent with section 118-7.*
- (2) *If all conditions are met, the officer shall issue the permit within ten (10) business days.*

C. *Suspension and revocation of permit. --*

- (1) *The permit officer may suspend or revoke any permit issued for any of the following reasons:*
 - (i) *false statements made on the application or other misinformation provided to the permit officer by the applicant;*
 - (ii) *failure to pay any penalty, inspection, re-inspection, or reinstatement fee required by this section;*
 - (iii) *failure to correct deficiencies noted during inspections in the time specified by the permit officer;*
 - (iv) *failure to comply with the provisions of an approved mitigation/remediation plan by the permit officer; or*
 - (v) *failure to comply with any provision of this ordinance.*
- (2) *Notification:*
 - (i) *revocation, suspension, or denial of a permit shall be in writing, and delivered (A) by certified mail; (B) in person to the address indicated on the application; or (C) presented by hand delivery to the person.*

- (ii) *The notification shall state the reasons for the action.*

D. *Effect of revocation. --*

- (1) *When a permit is revoked, the applicant may not re-apply for a new permit for a period of twelve (12) months from the date of revocation; when a permittee has a permit revoked a second time, the permittee shall not be eligible to re-apply and no permittee on the subject property may receive a permit if the revoked permittee remains a resident of that land.*
- (2) *Within fourteen (14) days, all chickens shall be removed from the premises.*
- (3) *Any premises not in compliance shall be subject to the violations and penalties specified herein.*
- (4) *The Owner and Permittee shall be jointly and severally liable to the Borough for all costs incurred to remove, place, and/or dispose of animals, and for the costs of all fees, violations, and penalties hereunder.*

E. *Duration of permit. -- A permit shall be valid for one (1) year from the date the permit was issued.*

F. *Renewal of permit -- Permits must be renewed annually.*

- (1) *Permits are renewable if:*
 - (i) *There are no existing unresolved violations on record for the permittee at the time of renewal;*
 - (ii) *There are no unpaid fees or costs under this Chapter at the time of renewal; and*
 - (iii) *The permit is not suspended or revoked at the time of renewal,*

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.

The permit shall be renewed when the renewal fee is paid and the renewal application is submitted.

- (2) *Renewal applications shall contain all of the statements and provide same proof required by the original application and shall be submitted no later than ten (10) business days prior to existing permit expiration date.*

§118-7 Standards and Conditions.

- A. *General rule. --Chickens shall be permitted on residential property when in compliance with the provisions of this Article. The maximum number of chickens per property is five (5), regardless of lot size. No keeping of chickens is permitted on properties utilized as Short-term rental operations.*
- B. *Non-commercial use. --The keeping of chickens under this ordinance shall not be for commercial purposes. A permittee may not engage in commercial:*
- (1) *chicken breeding;*
 - (2) *sale of chickens;*
 - (3) *egg producing; or*
 - (4) *fertilizer production.*
 - (5) *slaughtering*
 - (6) *bartering*
- C. *Type. --*
- (1) *Chickens must be hens.*
 - (2) *Roosters may not be kept in the Borough.*
- D. *Coops. -- Chicken coops are required.*
- (1) *Chicken coops shall:*
 - (i) *Have a solid roof.*
 - (ii) *Be solid on all sides.*
 - (iii) *Have adequate ventilation.*
 - (iv) *Provide protection from predators.*
 - (v) *Be designed to secure the chickens.*
 - (vi) *Be readily accessible for cleaning.*
 - (vii) *Be climate-controlled to accommodate for both summer and winter conditions.*
 - (2) *Coops may be either:*
 - (i) *commercially built/designed; or*
 - (ii) *built by the owner or permittee.*
 - (3) *Coops must provide four (4) square feet of floor space and ten (10) cubic feet of total enclosed space per chicken.*
 - (4) *The exterior of coops must be clean and made of wood or similar material; the coop material shall be painted or stained and maintained in good condition.*
- E. *Pens. -- Pens are required.*
- (1) *Pens shall permit at least ten (10) square feet of area per chicken.*
 - (2) *The pen must be constructed in a way to prevent chickens from roaming free and keep predators from getting into the pen.*
 - (3) *The pen must be accessible by the hens from their coop when they are not secured in the coop.*
 - (4) *The pen must have a top sufficient to prevent predators from getting into the pen.*
- F. *Location. --*
- (1) *Pens and coops shall be located in the rear only and at least 25 feet from any street.*
 - (2) *No part of a pen or coop shall be closer than 25 feet from a property line or neighboring residence.*
 - (3) *The Pen and Coop must not be within or connected to the residence.*
 - (4) *Where reasonably practicable, Pens and Coops shall be situated on a property to provide maximum screening from adjacent properties and roadways.*
- G. *Appeal of permit denial or revocation--*
- (1) *Denial, non-renewal or revocation of a permit shall be subject to permittees right to appeal such decision to Borough Council.*
 - (2) *An appeal shall be in writing filed with the Borough within five (5) days of such denial, non-renewal or revocation.*
 - (3) *Such appeal will be heard by Borough Council or a Committee of Council under the local agency law.*
 - (4) *A written decision on such appeal shall be issued promptly.*
- H. *Living conditions. --*
- (1) *Chickens shall have access to feed and clean water at all times.*
 - (2) *Feed shall be secured to prevent rodents or other pests from accessing the feed.*
 - (3) *Chickens shall have adequate bedding of at least a 3-inch base of dry litter such as pine shavings.*
 - (4) *Bedding shall be added weekly and removed and replaced at least monthly, and whenever wet.*
 - (5) *Pens and coops shall be cleaned at regular intervals and whenever odor can be detected 20 feet from any part of the pen or coop.*
 - (6) *A veterinarian shall be identified by the permittee and used for any necessary medical care.*
- I. *Disposition of deceased chickens. --Chicken carcasses shall be disposed of in compliance with PA Domestic Animal Act- 3 PA Cons Stat § 2352 (latest revision). Slaughtering is prohibited.*

§118-8 Disposal of waste material.

- A. *All waste shall be disposed of in a proper manner as follows:*

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.**

- (1) *Appropriate waste disposal may be any of the following:*
 - (i) *Waste is to be double bagged and placed into municipal waste;*
 - (ii) *Owner or Permittee may compost the waste; or*
 - (iii) *Permittee may give the waste to another person who composts.*
 - (2) *When waste is composted, the permittee shall notify any person given the waste that it contains chicken excrement, or notify any person given compost that the compost was made from chicken waste.*
 - (3) *Non-composted waste shall not be spread on lawns, in gardens, or on the ground.*
- B. *Waste may not be disposed of by any other manner, including dumping or washing away.*

§118-9 Nuisances.

- A. *General rule. --A nuisance may be either:*
- (1) *a health hazard; or*
 - (2) *activity that unreasonably interferes with the use or enjoyment of neighboring property.*
 - (3) *For the purposes of this Article, it shall be a nuisance if chicken keeping results in odors detectable on adjacent properties or roadways, or in any noise greater than, or with more frequency than, noises reasonably expected to be encountered in the subject permittee neighborhood.*
 - (4) *For the purposes of this Article, it shall be a nuisance if a chicken enters a neighboring property or roadway.*
- B. *It shall be a violation of this Article to fail to abate a nuisance within ten (10) days of the issuance of a notice from the permit officer.*

**Part III
Violations, Penalties and Costs**

§118-10 Compliance.

Failure to comply with any provision of this Article, and/or failure to comply with an order to abate an activity, use and/or condition, shall be a violation of this Article and subject to criminal prosecution and the revocation of a license.

§118-11 Fine.

Any person who has violated or permitted the violation of any provisions of this Article shall upon judgment thereof by any Magisterial District Judge be sentenced to pay a fine of not less than One Hundred Dollars (\$100) nor more than Six Hundred Dollars (\$600) per day of violation, together with the costs of suit including reasonable attorney fees. Each day of violation shall constitute a separate offense, for which a summary conviction may be sought. All judgments, administrative, enforcement, security firm or police response, and other costs, interest, and reasonable attorney fees collected for the violation of this Article, shall be paid over to the Borough.

§118-12 Other Remedies.

The Court of Common Pleas, upon petition, may grant an order of stay, upon cause shown, tolling the per diem fine pending a final adjudication of the violation and judgment. The Borough shall also have the right to seek injunctive relief for violations of this Article.

§118-13 Permit Revocation.

If permittee commits two (2) or more unresolved offenses within one year, the permit may be revoked.

Part IV

Miscellaneous Provisions

§118-14 Repealer.

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

§118-15 Severability.

If any sentence, clause, section, or parts of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

§118-16 Interpretation.

The object of interpretation and construction of this Ordinance and/or the provisions there of shall be, if possible, to give effect to all of its provisions. Whenever a provision in this Ordinance shall be in conflict with another provision in the same section or another part of this Ordinance or another Ordinance or part thereof, the two (2) shall be construed, if possible, so that the effect may be given to both.

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.**

§118-17 Effective Date.

This Ordinance shall become effective upon adoption.

Councilwoman E. Santiago seconded. After a lengthy discussion regarding the locations of the coops, motion went to a roll call vote: Councilman N. DeLano, "Yes"; Councilwoman D. Fulton, "Yes"; Councilwoman A. Harris, "No"; Vice President L. Noonan, "Yes"; Councilwoman E. Santiago, "Yes"; Councilwoman C. Williams, "No"; and, President D. Struckle, "No". Motion carried 4 – 3.

Solicitor J. Fareri noted that this Ordinance would require a fee and application which should be done quickly.

New Business

Consideration of the removal of Mount Pocono Municipal Authority (MPMA) Board member Adrien Bohdal as requested by Chair Matt Hensel. – A letter received on July 28, 2022, from Matthew Hensel, Chair of the MPMA was read aloud indicating Mr. Bohdal's four consecutive absences. Vice President L. Noonan moved to remove Adrien Bohdal from the Mount Pocono Municipal Authority (MPMA) Board. Councilwoman A. Harris seconded. Motion carried 7 – 0.

Consideration of appointing Christine Farrugia as a board member of the MPMA to fill the remainder of a term that expires December 31, 2023. – Prior to considering the appointment to the MPMA, Solicitor J. Fareri suggested researching the legality of the appointment due to Mrs. Farrugia not being a resident. This item will be acted on later in the meeting.

Authorization to work with the Borough Manager to advertise the Request for Proposal and Design Plans for the new maintenance garage. – Upon the advice from Solicitor J. Fareri, Vice President L. Noonan moved to amend the current Ordinance to exempt any municipal projects from the requirements of the SALDO. Councilwoman D. Fulton seconded. Motion carried 7 – 0.

Authorization to advertise the Sanitation Request for Bids upon the sanitation committee's final approval of bid specs. – Councilwoman C. Williams moved to authorize the Borough Manager to advertise the revised sanitation request for bids, upon Sanitation Committee approval. Vice President L. Noonan seconded. Motion carried 7 – 0.

Authorization to advertise the Shopping Cart Ordinance No 6 of 2002. – Councilman N. DeLano moved to advertise the proposed Shopping Cart Ordinance No 6 of 2022. Vice President L. Noonan seconded. Motion carried 7 – 0.

Consideration of adopting Resolution No 9 of 2022 which repeal the bond premium limit for employees. – Councilwoman A. Harris moved to adopt Resolution No. 9 of 2022 which repeals the bond premium limit for employees as presented:

RESOLUTION NO. 9 OF 2022

A RESOLUTION REPEALING RESOLUTION NO. 9 OF 2021 PERTAINING TO BONDING OF BOROUGH MANAGER

WHEREAS, on September 7, 2021, Borough Council adopted Resolution No. 9 of 2021 which provided that the Borough would fund bonding for the Borough Manager in an amount not to exceed \$400 of the annual premium; and

WHEREAS, Ordinance No. 2 of 2021 creating the position of Borough Manager provide at Section 4 that any premiums for a bond be paid by the Borough;
and

WHEREAS, Council believes that it is appropriate that Ordinance No. 9 of 2021 be repealed such that the Borough would pay the full cost of bonding for the Borough Manager.

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.**

NOW, THEREFORE, be it RESOLVED as follows:

1. Resolution No. 9 of 2021 is repealed in its entirety.
2. The Borough shall pay the annual premium for the bond of the Borough Manager in accordance with Section 4 of Ordinance No. 2 of 2021.

IN WITNESS WHEREOF, the Borough of Mt. Pocono approves this Resolution the 2nd day of August 2022.

Vice President L. Noonan seconded. Motion carried 7 – 0.

Consideration of granting the Mount Pocono Association request to set up farm stands in the parking spaces across the street from the Fork St. Bakery during the Harvest Fest on September 24, 2022 from 10:00 AM to 5:00 PM. – Vice President L. Noonan moved to grant the Mount Pocono Association's request to set up farm stands in the parking spaces on the same side of the street as the Fork St. Bakery during the Harvest Fest on September 24, 2022 from 10:00 AM to 5:00 PM. Councilman N. DeLano seconded. Motion carried 7 – 0.

Continued, the consideration of appointing Christine Farrugia as a board member of the MPMA to fill the remainder of a term that expires December 31, 2023. – Solicitor J. Fareri noted after researching it was confirmed that as long as the individual is a taxpayer and/or maintains a business in the municipality they can be a board member. Vice President L. Noonan moved to appoint Christine Farrugia as a MPMA board member with her term to expire December 31, 2023. Councilwoman D. Fulton seconded. Motion carried 7 – 0.

Consideration of advertising a Zoning/Code Enforcement Official position. – Councilman N. DeLano moved to table the advertisement for the Zoning/Code Enforcement Official position until the job description is reviewed by the Personnel Committee. Councilwoman C. Williams seconded. Motion carried 7 – 0.

Consideration of flooring estimates. Decide on a company to sand and finish; then have other companies revise proposals for the remaining floors. – After some discussion and reviewing the quotes for the sanding of the floors on the second floor, Councilwoman A. Harris moved to table any floor estimates until there are revised proposals to include the risers and stringers. Councilwoman C. Williams seconded. Motion carried 7 – 0.

Consideration of the request to appoint Jerrod Dinnen from Barry Isett as Traffic Engineer replacing Earl Armitage from Pennoni. – Councilwoman C. Williams moved to appoint Jerrod Dinnen from Barry Isett as the Borough's Traffic Engineer. Motion was amended to include appointing Earl Armitage of Pennoni Associates as the Alternate Traffic Engineer and to keep him on his current projects. Councilman N. DeLano seconded. Motion carried 7 – 0.

Officer Reports:

President's Report – President D. Struckle thanked the resident who came out this evening and appreciates any input from the residents. He is very committed to this Town Hall Meeting coming up on Saturday, August 13th, at 10:00 A.M.

Mayor's Report – Mayor R. Altemose updated Borough Council that he has spoken with Mr. Bill Bracey regarding his property at the corner of SR 611 and Fairview Avenue and asked to get some dates so a meeting can be scheduled. He noted that he spoke with State Representative M. Scavullo about the property. He stated that the Chief of Police is being pressured to have the police be more visible in the Borough and to do foot patrols up and down the main street and the downtown area.

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.

Borough Manager's Report – Borough Manager J. Walker gave the following updates: the streetlights at Pocono Rocks and at the vacant lot on SR 611 have been installed; a few streetlight bulbs that have been burnt out will be replaced with more efficient LED bulbs; the road improvements on Church Avenue and Edgewood have been completed and part of Brunswick; Road Supervisor J. Trombetta has already started a list for next year's street improvements; pictures were passed around to show how much work the road crew has been accomplishing.

Solicitor's Report – no report.

Treasurer's Report – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Vice President L. Noonan moved to approve and pay the bill list of Tuesday, August 2, 2022, as outlined:

Cash Report As Of July 31, 2022

<u>NBT General Fund</u>		<u>NBT Liquid Fuels Fund</u>	
Beginning Balance	\$ 734,766.49	Beginning Balance	\$ 107,715.69
Deposit	99,233.68	Deposit	0.00
Interest	6.53	Interest	1.82
Expense	157,850.80	Expense	<u>1,745.76</u>
Service Charge	<u>0.44</u>	Ending Balance	105,971.71
Ending Balance	\$ 676,154.86		
Uncleared Transactions	\$152,929.40		
<u>NBT Road Rehab Fund</u>		<u>NBT Park & Recreation Fund</u>	
Beginning Balance	\$ 221,334.90	Beginning Balance	\$ 123,117.30
Deposit	3,627.79	Deposit	0.00
Interest	9.52	Interest	5.23
Expense	<u>0.00</u>	Expense	<u>0.00</u>
Ending Balance	\$ 224,972.14	Ending Balance	\$ 123,122.53
<u>NBT Five Points Intersection Fund</u>		<u>NBT Beautification Fund</u>	
Beginning Balance	\$ 92,248.44	Beginning Balance	\$ 1,195.41
Deposit	0.00	Deposit	0.00
Interest	3.26	Interest	.05
Expense (Sunguard)	<u>25,249.50</u>	Expense	<u>0.00</u>
Ending Balance	\$ 67,002.204	Ending Balance	\$ 1,195.46
<u>NBT Stormwater Fund</u>		<u>NBT Planning Commission Fund</u>	
Beginning Balance	\$ 43,375.16	Beginning Balance	\$ 6,755.62
Deposit	0.00	Deposit	0.00
Interest	1.80	Interest	.28
Expense	<u>0.00</u>	Expense	<u>234.00</u>
Ending Balance	\$ 42,376.96	Ending Balance	\$ 6,521.90
<u>PLGIT General Fund</u> N/A – 8/1/22		<u>PLGIT Liquid Fuels Fund</u> N/A - 8/1/22	
Beginning Balance		Beginning Balance	
Deposit (EIT)		Deposit	
Deposit (LST)		Interest	
Interest		Expense	
Expense (to GF)		Ending Balance	
Ending Balance			
<u>American Rescue</u>		<u>E-Commerce</u>	

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.

Beginning Balance	\$ 65,391.22	Beginning Balance	\$ 222.78
Deposit	0.00	Deposit	268.05
Interest	.86	Interest	0.00
Expense	<u>28,718.91*</u>	Expense/Transferred to GF	<u>464.49</u>
Ending Balance	\$ 36,673.17	Ending Balance	\$ 26.34

*Payroll

NBT Payroll Fund

Beginning Balance	\$ 9,834.71	From ARAP to PR	
Deposit	28,718.91	(w/e 7/6/22)	\$8,112.83
Interest	0.15	(w/e 7/13/22)	\$6,911.88
Expense	<u>33,797.61</u>	(w/e 7/20/22)	\$6,654.60
Ending Balance	\$ 4,756.16	(w/e 7/27/22)	<u>\$7,039.60</u>
			\$ 28,718.91

Sparkle Car Wash Escrow - \$486,944.54

ESSA - \$103,105.90

BILLS TO BE APPROVED AND PAID 7/1/22 -7/31/22 FROM THE NBT GENERAL FUND ACCOUNT:

Altronics Security Systems	(Security Upgrade)	\$24,215.94
ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	329.28
AMTrust North America	(PREPAID: Fire Worker's Compensation)	2,439.00
Barry Isett & Associates	(Reimb. Harbor Freight/Popeye's LDP& Arya LDP)	2,785.00*
	(DCED Multimodal Grant Application)	100.00
Berkheimer Associates	(Local Service Tax Operating Commission)	95.01
Campbell Durrant, PC	(General Labor & Employment Matter - June 2022)	572.00
Central Clay Products, Inc.	(Manhole Risers & Manhole Box)	2,895.00
Cintas Corporation	(Maintenance Uniforms & Mats/ Rugs)	372.30
Deb Fulton	(PREPAID: Supplies July 1, First Fridays)	86.28
Denise Clouse Cleaning Services	(Cleaning Borough June & July)	1,050.00
District Court 43-4-02	(PREPAID: STR Violation - 12 Devonshire)	182.25
Ed's Auto Service	(2009 Ford: Inspection & Parts)	442.79
ESSA	(PREPAID: Building Loan: August Payment)	2,309.20
GateHouse Media PA Holdings, Inc.	(Advertise: Ticketing Ordinance)	\$ 103.67
Geisinger Health Plan	(PREPAID: Road Crew & Admin Manager Health Plan)	7,740.28
Giant Floor & Rugs	(1 st & 2 nd Floor Curtains - mold remediation)	7,688.00
Gotta Go Potties	(Portable Toilet Rental 6/16-7/14/22)	175.00
H. Clark Connor	(Review & Respond Planning Commission Emails)	367.50
	(Reimb. Clarius/Popeye's/ Harbor Freight/Arya projects)	1,540.00*
Hanson Aggregates Pennsylvania, Inc.	(Highway Supplies 2-A Modified for Drainpipe Replacement)	544.03
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/ Dental)	354.94
Lowe's	(PREPAID: Towels/Sanitary Supplies/Batteries)	447.21
Met Life	(PREPAID: Highway: Life and Disability Insurance)	135.34
NAPA Auto Parts	(Brake Parts Cleaner)	13.16
NBT Cardmember Service	(PREPAID: Misc. Highway & Offices)	1,396.76
PA American Water Co.	(PREPAID: Fire Hydrants, Borough & Garage Water)	790.89
PA One Call System, Inc.	(PA One Call)	54.12
Pocono Mountain Public Library	(Library RE Taxes - 7/3)	1,209.50
Pocono Mountain Regional EMS	(EMS RE Taxes -7/3)	608.52
Pocono Mountain Regional Police Dept.	(August 2022 Payment)	70,510.16
Pocono Mountain Volunteer Fire Co.	(Fire Co. RE Taxes -7/3)	1,209.50
PPL Electric Utilities	(PREPAID: Boro Bldg/Maint Garage/P&R, etc.)	579.78
Protech Electric LLC	(2 Bathroom Fans/Exhaust Vents/Electric Connections)	875.00

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 2, 2022
6:30 P.M.

Purchase Power	(PREPAID: Postage Ink)	87.98
Selective Insurance	(PREPAID: Insurance Payment)	3,422.00
Servpro	(Document Restoration – 3 of 4 Payments)	16,074.99
Sunoco Universal Fleet	(PREPAID VIA PHONE: Gas & Oil)	1,260.17
The Two Shields, LLC	(State Inspection: 2012 Pete Truck)	72.25
TK Elevator Corporation	(Elevator Service Maintenance 7/1-9/30/22)	207.45
Tulpehocken Spring Water	(Bottled Water)	70.99
US Bank	(PREPAID: Copier Contract – 7/1-7/31/22)	128.45
Verizon	(PREPAID: Highway – Telephone)	<u>75.24</u>

GRAND TOTAL: **\$155,616.93**

***Reimbursable Items**

Councilwoman C. Williams seconded. Motion carried 7 – 0.

Zoning Officer's Report – Zoning Officer A. Wilkinson reported that we pursued litigation against 1 Summit Drive and was updated that they are no longer in operation as a short-term rental as of May and it was confirmed that they have registered a long term rental with the necessary inspection completed; she refiled with District Justice against 12 Devonshire Lane of illegal short-term rental, also noting that the Solicitor arranged for process service which was completed and that court date will proceed as scheduled on August 31st; she updated Borough Council that residents are very concerned of the road conditions on Mountain drive from the construction of the Hirshland project and noted that the contractor has made minor improvements to the roads; she called the Conservation District with regards to 94 Winona Road and their clearing of trees and stockpiling dirt.

PUBLIC PARTICIPATION

Councilwoman D. Fulton – reminded everyone that this Friday, August 5th, is a First Friday and all are welcomed.

Mayor R. Altemose - noted that after individuals attend the First Friday, they should try to attend the Fire Company Carnival. He thanked Borough Council for volunteering in the kitchen on Wednesday night at the Carnival.

Richard Jones, 101 Winona Road – made comments regarding the work being done at 94 Winona Road. He noted that there is no R-1 District and that Borough Council may want to consider amending the Ordinances.

Councilwoman C. Williams – wanted to make everyone aware that there will be major changes at the Women Veteran's Museum including flagpoles and more beautification projects to be done. She also thanked Councilman N. DeLano for his amazing work on the signs.

President D. Struckle – mentioned that Borough Council held an Executive Session on July 5th, regarding personnel. No action was taken.

Meeting adjourned at 8:03 P.M

Respectfully submitted,

Joshua Walker
Borough Manager

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, August 16, 2022
6:30 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, August 2, 2022, was called to order at 6:30 P.M. by President D. Struckle.

Roll Call: Councilman Norm DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, present; Vice President Lori Noonan, present; President Donald Struckle, present; Councilwoman Claudette Williams present; and, Mayor R. Altemose, present.

Absent were: Councilwoman Ella Santiago; James Fareri, Solicitor; and, Joshua Walker, Borough Manager.

Announcements – President D. Struckle stated that an Executive Session was held this evening starting at 6:15 P.M. and ending 6:30 P.M., regarding personnel.

PUBLIC COMMENT (agenda items only) –None

NEW BUSINESS

Consideration to appoint Alicia Hensel as a board member of the Mount Pocono Municipal Authority (MPMA) to fill the remainder of a term that expires December 31, 2022. – Councilwoman C. Williams moved to appoint Alicia Hensel as a board member of the MPMA to fill the remainder of a term that expires December 31, 2022. Vice President L. Noonan seconded. Motion carried unanimously.

Acceptance of Zoning Officer Alexis Wilkinson's resignation submitted 8/2/22 – Councilwoman C. Williams moved to accept the resignation of Zoning Officer Alexis Wilkinson immediately. Vice President L. Noonan seconded. Motion carried unanimously.

Consideration to appoint SFM Consulting (Shawn McGlynn) as Zoning Officer and Code Enforcement Officer at \$65/hour and \$70/hour respectively. – Vice President L. Noonan moved to appoint SFM Consulting, Shawn McGlynn, as Zoning Officer and Code Enforcement Officer at \$65.00 per hour and \$70.00 per hour respectively. Councilwoman C. Williams seconded. Motion carried unanimously.

OFFICER'S REPORTS:

President's Report – a few updates were given.

Mayor's Report – Mayor R. Altemose noted that he is still in talk with Mr. Bill Bracey regarding the property at the corner of SR 611 and Fairview Avenue.

Public Comment –
Khaleem Mohammad of 94 Winona Road spoke.

Meeting adjourned at unknown?? P.M

Respectfully submitted,

Joshua Walker
Borough Manager

**BOROUGH OF MOUNT POCONO
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 6 2022

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MOUNT POCONO TO ADD A NEW CHAPTER 163 TO
BE ENTITLED "SHOPPING CARTS"**

**THE INTENT OF THIS ORDINANCE IS TO SET FORTH REGULATIONS TO ENSURE THAT REASONABLE MEASURES
ARE TAKEN BY OWNERS OF BUSINESSES THAT PROVIDE SHOPPING CARTS ON THEIR PREMISES FOR THE
CONVENIENCE OF THEIR CUSTOMERS TO PREVENT THE REMOVAL OF SHOPPING CARTS FROM BUSINESS
PREMISES AND PARKING LOTS, AND, WHEN REMOVED DESPITE THE OWNER'S IMPLEMENTATION OF ITS
CONTROL PLAN, TO PROVIDE FOR THE PROMPT RETRIEVAL OF SUCH SHOPPING CARTS**

AND;

**TO MAKE REMOVAL OF SHOPPING CARTS A VIOLATION OF THE LAW, AND TO FACILITATE THE RETRIEVAL OF
ABANDONED SHOPPING CARTS IN A MANNER THAT SUPPLEMENTS AND COMPLEMENTS STATE LAW, BUT
IS NOT PREEMPTED WITH STATE LAW.**

**Chapter 163
Article I
"SHOPPING CARTS"**

§ 163-1 DEFINITIONS.

The definitions set forth herein shall govern the application and interpretation of this chapter.

ABANDONED SHOPPING CART

Any shopping cart that has been removed, without written consent of the owner, from the owner's business premises and is left unattended or discarded on either public or private property other than the premises of the business establishment from which the shopping cart was removed. For purposes of this chapter, any shopping cart which is properly identified as required by this chapter, located on any public or private property other than the premises of the retail business establishment from which the shopping cart was removed, shall be presumed to be abandoned, even if in the possession of any person unless such person in possession is either the owner, employee or agent of the owner, the owner, employee or agent of a shopping cart retrieval service hired to retrieve shopping carts from the Borough, or has written permission or consent to be in possession of the shopping cart from the shopping cart's owner.

BOROUGH

The Borough of Mount Pocono, Monroe County, Pennsylvania.

OWNER

Any person or entity who, in connection with the conduct of a business, owns, leases, possesses or makes a shopping cart available to customers or the public.

PREMISES

The entire area owned, occupied, and/or utilized by an owner which provides shopping carts for use by customers or other persons, including any parking lot or other property provided by or on behalf of the owner for customer parking or use.

SHOPPING CART

A basket which is mounted on wheels or a similar device generally used in a retail or commercial establishment by a customer for the purpose of transporting goods of any kind. The word "shopping cart" includes laundry carts, which are shopping carts used in a laundromat or retail dry-cleaning establishment by a customer or attendant for the purpose of transporting textile goods.

§ 163-2 PURPOSE.

- A. Many retail establishments provide shopping carts for the convenience of customers while shopping on the establishment's premises. However, shopping carts removed from the premises of these establishments and left abandoned on public or private property throughout the Borough constitute a public nuisance and a potential hazard to the health and safety of the public. The proliferation of

lost, stolen, wrecked or abandoned shopping carts on public and private property:

- (1) Creates conditions that reduce property values, and promote blight and deterioration of the Borough neighborhoods, tending to lead to declining property values and increases in crime;
 - (2) Obstructs the free passage along public and private streets, sidewalks, parking lots and other rights of way and/or interfere with pedestrian and vehicular traffic on streets;
 - (3) Impedes emergency services; and
 - (4) Clogs storm drain channels reducing their ability to function properly, by trapping debris and trash and thereby creating flooding hazards, and constitute violation of the Borough's waste discharge requirements.
- B. For these reasons, such lost, stolen, wrecked or abandoned shopping carts are hereby declared to be a public nuisance, which shall be subject to abatement in the manner set forth in this chapter or in any other manner provided by law.

§ 163-3 APPLICABILITY; PROHIBITION.

- A. This chapter shall apply to all owners of business establishments or other commercial services within the Borough that provide shopping carts for customer use.
- B. It shall be unlawful for an owner and/or owner's agent to cause or permit any shopping cart to be abandoned upon any sidewalk, street or other public place in the Borough or upon any private property other than the premises owner of such shopping cart.
- C. It shall be unlawful for any person:
- (1) To remove a shopping cart from a premises, either temporarily or permanently, which is properly marked in conformity with this chapter, without written consent of the owner;
 - (2) To be in possession of a shopping cart that has been removed from a premises, which is properly marked in conformity with this chapter, without written consent of the owner; or
 - (3) To detach the sign or deface the name or address marked on a sign, which is properly marked in conformity with this chapter.
 - (4) This section does not apply to shopping carts removed as authorized by the owner for the purposes of repair, maintenance or disposal.

§ 163-4 REQUIREMENTS.

A. IDENTIFICATION.

- (1) Every shopping cart owned or provided by any owner must have a sign, label or imprinted logo permanently affixed to the shopping cart that clearly identifies the owner and/or the owner's business establishment, the address of said establishment for shopping cart return, a return phone number that can be contacted to request shopping cart retrieval by the owner, and a warning notification that it is illegal to remove carts from the premise.
- (2) Any shopping cart found without the above required identification and information may be removed and disposed of by the Borough in accordance with state law.
- (3) No owner shall provide any shopping cart for customer use that does not contain the information described in this section.

B. RECOVERY.

- (1) Any owner or employees of the owner must immediately recover, upon sight or notice, any shopping cart that is not contained within the parking area on the premises of the establishment providing the shopping cart for customer use. Notice of an abandoned shopping cart may be provided verbally or in written form by a Borough official or by any person witnessing the occurrence. Owners must recover carts that are located anywhere in the Borough including, but not limited to:
 - (a) Shopping carts located on a street, alley or right-of-way;
 - (b) Shopping carts located in stormwater conveyance or ponding areas; and/or
 - (c) Shopping carts located on sidewalks or private property.

- (2) Owners must ensure that uncontained shopping carts are located and recovered by conducting a search and recovery of nearby property, neighborhoods and areas of frequent shopping cart accumulation at least once every seven calendar days.
- (3) Owners must establish a written schedule and/or plan for shopping cart control and be able to produce said schedule/plan at the request of any Borough official authorized to enforce the provisions in this chapter.

§ 163-5 IMPOUNDMENT.

The Zoning/Code Enforcement Officer or other designated Borough employee shall have the authority to retrieve and impound abandoned shopping carts located outside the premises of a business establishment.

§ 163-6 VIOLATIONS AND PENALTIES.

- A. The owner of any cart impounded by the Borough pursuant to § 163-5 shall be liable for the Borough's actual costs of retrieval and storage, as the Borough Council may adopt by resolution from time to time relating to enforcement of this Ordinance. In addition, the Borough may fine the owner of an impounded cart as per fee schedule.
- B. Any shopping cart not recovered within 15 calendar days of the Borough giving notice of impoundment will be recycled and/or disposed of by the Borough at the owner of the shopping cart's expense, plus payment of the shopping cart recovery fee, to be paid within 30 calendar days upon receipt of the billing from the Borough.
- C. In addition, any merchant who shall fail to properly tag or identify shopping carts or shall permit the removal of any shopping cart as set forth in § 163-4 hereof, and any person who shall remove any shopping cart from the premises of any merchant in violation of § 163-3B hereof and any person who shall abandon any shopping cart upon any public place in violation of § 163-3C hereof shall be subject to prosecution before any District Justice of the Borough and, upon conviction of any violation of any section of this chapter, shall pay a fine of not more than \$600, plus the cost of prosecution, and in default of payment of such fines and costs shall be subject to imprisonment for not more than 30 days. Each shopping cart which shall have been found to have been in violation of this chapter shall constitute a separate violation of the provisions of this chapter.

§163-7 SEVERABILITY AND VALIDITY.

If any section, subsection, paragraph, or sentence of the Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid or beyond the authority of the Mount Pocono Borough by a court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

§163-8 EFFECTIVE DATE.

This Ordinance shall become effective immediately upon adoption. Existing businesses must comply with §163-4 within 60 days of the effective date of this chapter, unless for good cause shown by an Owner, in the absolute discretion of the Zoning Officer.

ADOPTION

ORDINANCE ORDAINED AN ENACTED this 6th of September, 2022, by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania.

By: _____
Donald Struckle, Council President

ATTEST:

Joshua Walker, Borough Manager

APPROVED this 6th day of September, 2022

By: _____
Randy Altomose, Mayor

A Resolution of Mount Pocono Borough, County of Monroe, Commonwealth of Pennsylvania, to apply for a Local Share Account (LSA) Grant

Be it RESOLVED, that the Borough of Mount Pocono of Monroe County hereby requests a DCED/CFA Local Share Account - Monroe County grant of \$250,000 from the Commonwealth Financing Authority to be used for Phase 1B Improvements to Mount Pocono Memorial Park.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Joshua Walker, Borough Manager, and Donald Struckle, Council President, as the officials to execute all documents and agreements between the Borough of Mount Pocono and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Joshua Walker, duly qualified Secretary of the Borough of Mount Pocono, Monroe County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Pocono Borough Council at a regular meeting held September 6, 2022, and said Resolution has been recorded in the Minutes of Mount Pocono Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Mount Pocono, this 6th day of September 2022.

Donald Struckle
Borough Council President

ATTEST: _____

Joshua Walker
Borough Manager/Secretary

BOROUGH OF MT. POCONO

RESOLUTION NO. 11 OF 2022

WHEREAS, a State Highway, PA Route 611, traverses the business district of the Borough of Mount Pocono; and

WHEREAS, the Borough council has historically permitted non-profit entities to erect, on a temporary basis, banners across PA Route 611 advertising events to benefit such entities and the community; and

WHEREAS, Pa Route 611 is a State Highway under the jurisdiction and auspices of Commonwealth of Pennsylvania, Department of Transportation; and

WHEREAS, prior to approving the erection of such a banner, the Commonwealth requires compliance with applicable regulations, and the passage of a resolution addressing and approving a request to permit the same; and

WHEREAS, the Mount Pocono Business Association put all "Harvest Fest" on an annual basis and has requested the Borough approve a placement of a banner across PA Route 611;

NOW, THEREFORE, be it RESOLVED as follows:

1. Borough Council approves placement of a banner across PA Route 611 which contains a message pertaining to Harvest Fest for the period of September 16 to September 26.
2. The vertical clearance of said banner shall be 17'x 6".
3. The banner shall be no longer than 11'x 3' 6".
4. The Borough of Mount Pocono assumes full responsibility for erecting, maintaining and removing the banner and liability for damages occurring to persons or property, arising from any act of omission associated with banner.
5. Under no circumstances, will more than 20% of the message on said banner relate to a commercial product, Enterprise, business or entity regardless of whether any sponsorship of the event or banner installation.

Adopted this 6 day of September, 2022 by Mount Pocono Borough Council

IN WITNESS WHEREOF, the Borough of Mt. Pocono approves this Resolution the 6 day of September, 2022.

Donald Struckle, Borough Council President

ATTEST:

Joshua Walker, Borough Manager

BOROUGH OF MT. POCONO

RESOLUTION NO. 12 of 2022

**A Resolution setting fees in accordance with the Mount Pocono Chicken
Ordinance Code § 118**

WHEREAS, on the 2 day of August, 2022 the Borough of Mt. Pocono adopted Ordinance No. 5 of 2022 which approved, under certain enumerated circumstances, the keeping of chickens in the Borough of Mt. Pocono; and

WHEREAS, said Ordinance at § 118-4 provides that fees for the administration of the Ordinance will be adopted by the Borough Council by Resolution; and

WHEREAS, the Ordinance provides for an initial application for the approving of chickens at § 118-6 and for the renewal of permits annually at § 118-6(f); and

NOW, THEREFORE, be it RESOLVED as follows:

1. Application fee for the approval of the Keeping of chickens shall be in the amount of \$65.00.
2. Fee for the renewal of an annual permit issued for the Keeping of Chickens shall be \$35.00.
3. No permits shall be issued, or renewals approved without the payment in full of the above described fees.

Approved this 6 day of September, 2022 by Mount Pocono Borough Council.

IN WITNESS WHEREOF, the Borough of Mount Pocono approves this Resolution the 6 day of September, 2022.

Donald Struckle, Borough Council President

ATTEST:

Joshua Walker, Borough Manager

Insert Letterhead

Date

Acting Secretary Neil Weaver
Department of Community and Economic Development
Commonwealth Financing Authority
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg PA. 17120

Re. Pocono Mountain Regional Police Department LSA Grant Application

Dear Secretary Weaver:

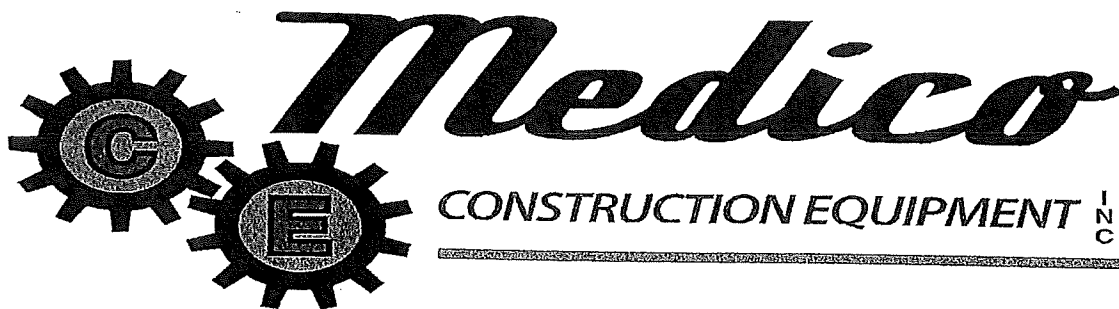
I am writing in support of the Pocono Mountain Regional Police Department's LSA grant applications for \$40,900 to acquire and implement cutting edge technology in the form of a License Plate Reader (LPR) program and \$78,471.40 for a fully upfitted police patrol vehicle.

The Pocono Mountain Regional Police Department (PMRPD) faithfully serves the communities of Tobyhanna, Tunkhannock, Coolbaugh, Barrett Townships, and the Borough of Mount Pocono. Since its inception in 1994, PMRPD has grown from 14 sworn officers to 47 sworn positions. The law enforcement practitioners of the PMRPD serve in many capacities and specialized positions, all committed to protecting the safety and wellbeing of area residents while improving the quality of life in these communities.

This LSA grant request will allow the PMRPD to install 3 mobile License Plate Reader platforms. In regards to public safety, every second counts; the faster an officer can obtain and convey critical information, the better. LPRs take digital photos of vehicle license plates and, through optical character recognition algorithms, provide data of the license plate (including vehicle information, date, time, and location of the license plate) to law enforcement providers. This information can be utilized in critical, real-time public safety incidents as well as for historical investigative data collection and analysis.

The LSA grant request will also allow the PMRPD to acquire a new patrol vehicle to include the necessary information technology required of modern law enforcement patrol operations. This includes, a mobile data terminal (computer), Watchguard in-car camera system, P-25 radio along with light and audible emergency warning systems.

Thank you in advance for your consideration of this request,
Sincerely,



WORK AUTHORIZATION

Company Name: _____ Mount Pocono Borough
Phone / Fax: _____
Attention: _____ Jim

Requesting Authorization for the following repairs:

1000hr service on case 621E wheel loader which includes Remove and replace all filters and fluids. Also grease machine and look over machine to see if it needs anything else.

Parts	\$2,215.99
Labor	\$1,496.00
Current charges	
Misc Shop Supplies	\$ 100.00
Total	\$ 3,811.99

Please Note:

- * This is an estimate and NOT a quote.
- *Price does not include tax or shipping charges
- *Authorized Signature will be considered contract for repairs
- *Repairs will not commence until a signed Authorization is received via fax or email

Authorized Signature: _____

Date: _____

Print Authorizing Signature: _____

Any questions regarding this estimate, please contact me.

Michael Strohl - Branch Manager

P: 570-420-0877

E: mstrohl@medicoce.com

Thomas J. Anderson & Associates, Inc.

MUNICIPAL PENSION SPECIALISTS

115 WESTTOWN RD., STE 101
WEST CHESTER, PA 19382
(610) 430-3385 FAX (610) 430-3387

August 2, 2022

Mr. Joshua Walker
Manager
MOUNT POCONO BOROUGH
1361 Pocono Boulevard, Suite 100
Mount Pocono, PA 18344

RE: 2023 Financial Requirement and Minimum Municipal Obligation

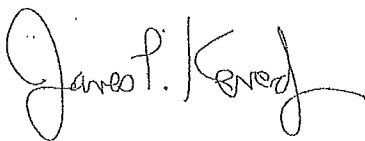
Dear Joshua:

Enclosed is the Financial Requirement and Minimum Municipal Obligation (MMO) for your municipality's Pension Plan(s) for the upcoming 2023 plan year. Act 205 requires that the Chief Administrative Officer (CAO) of the pension plan(s) shall submit to the governing body of the municipality the financial requirement of the pension plan(s) for the following plan year (2023). This annual report must be presented to the governing body on or before the last business day in September (September 30, 2022).

The payroll amount used in your 2023 budget was computed by obtaining from you, the earnings for the active full-time members of the pension plan(s) as of June 30, 2022 and then doubling this figure in order to arrive at the projected annual payroll for the year in which the budget is prepared. The budgeted administrative expenses were based upon the expenses reported in the plan(s)' most recent Act 205 Actuarial Report.

These reporting requirements will be closely monitored by the Department of the Auditor General in future audits. Therefore, if you should have any questions concerning any of the above, please do not hesitate to contact our office. **Upon approval, please forward a signed copy of this budget for our records.**

Sincerely,



JAMES P. KENNEDY
President

RECEIVED
AUG 4 2022
MT. POCONO BOROUGH

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2023**

NAME OF MUNICIPALITY:
COUNTY:

MOUNT POCONO BOROUGH
MONROE

NON-UNIFORMED
PENSION PLAN

1 TOTAL ANNUAL PAYROLL	\$254,704
Estimated Payroll	
2 NORMAL COST AS A PERCENTAGE OF PAYROLL	7.43%
(Derived from latest actuarial valuation)	1/1/21
3 TOTAL NORMAL COST	\$18,925
(Item 1 x Item 2)	
4 AMORTIZATION REQUIREMENT	\$0
(Derived from latest actuarial valuation)	
5 TOTAL ADMINISTRATIVE EXPENSES	\$9,104
(Based on Estimate)	
6 FINANCIAL REQUIREMENT	\$28,029
(+ Item 3 + Item 4 + Item 5)	
7 TOTAL MEMBERS CONTRIBUTIONS	\$0
8 FUNDING ADJUSTMENT	\$177
(Derived from latest actuarial valuation)	
9 MINIMUM MUNICIPAL OBLIGATION	\$27,852
(+ Item 6 - Item 7 - Item 8)	

Signature of Chief Administrative Officer

Date Certified to Governing Body

Mount Pocono Borough Planning Commission

Memo

Date: August 22, 2022
To: Borough Council
From: Planning Commission
RE: Arya Village Extension

The Planning Commission, at its Regular Meeting on Wednesday, August 17, 2022, reviewed the Arya Village LLC plan and upon receipt of the time extension request in writing, the Planning Commission was in agreement to an extension of 90 days to allow the Mount Pocono Borough Council to render a decision on the Arya Village, LLC's application for Land Development review regarding the two (2) parcel site referred to as 1221 Pocono Boulevard.

The Planning Commission recommends to Borough Council to accept the extension of 90 days for the Arya Village LLC.

Thank you for your consideration on this matter.

How Much Money Can Your Municipality Save?



Full Color Newsletters FREE OF CHARGE!

“Budget Friendly, NO Printing Expense”

Greg Cook
215-257-1500 x106

www.municipalnewsletters.com

hometownpress

601 West Market Street, Suite 100, Perkasie, PA 18944 • 800.226.4734 • Fax 215.257-0800

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

8/1/2022 - 8/31/2022

Type	Date	Num	Memo	Due Date	Amount
ARGS Technology, LLC					
Bill	08/29/2022	1884	IT Service (Remote Service, Server Update, Cloud Backup, Backup Logs)	08/31/2022	190.00
Total ARGS Technology, LLC					190.00
AMTrust North America					
Bill	08/17/2022		Prepaid: Fire Company Workers Compensation	08/17/2022	2,439.00
Total AMTrust North America					2,439.00
Barry Isett & Associates					
Bill	08/29/2022	169660	General Eng. Storm Pipe Inspection	08/31/2022	3,000.00
Bill	08/29/2022	169639	Reimb Popeye's LD Plan Review	08/31/2022	238.00
Bill	08/29/2022	169637	Reimb Bizio Land Plan Dev. Review	08/31/2022	654.50
Bill	08/29/2022	169641	Reimb ARYA Land Plan Dev. Review	08/31/2022	3,833.00
Bill	08/30/2022	0169662	General Eng. Discussions on Multiple Projects	08/31/2022	357.00
Total Barry Isett & Associates					8,082.50
Berkheimer Associates					
Bill	08/29/2022	378	Local Service Tax Operating Commission	08/31/2022	66.22
Total Berkheimer Associates					66.22
Campbell Durrant, PC					
Bill	08/29/2022	74760	General Labor & Employment Matter (July Work 2022)	08/31/2022	1,108.80
Total Campbell Durrant, PC					1,108.80
CINTAS CORPORATION					
Bill	08/29/2022	15519762	7/6/2022 (4124405707) Maintenance Uniform	08/31/2022	60.45
Bill	08/29/2022	15519762	7/13/2022 (4125174362) Maintenance Uniform	08/31/2022	60.45
Bill	08/29/2022	15519762	7/20/2022 (4125838114) Maintenance Uniform	08/31/2022	130.50
Bill	08/29/2022	15519762	7/27/2022 (4126518539) Maintenance Uniform	08/31/2022	60.45
Total CINTAS CORPORATION					311.85
ESSA					
Bill	08/29/2022		Prepaid: Building Loan: September Payment	08/29/2022	2,309.20
Total ESSA					2,309.20
Fuller Paper Company					
Bill	08/29/2022	972112	Borough Building: Supplies	08/31/2022	77.89
Bill	08/29/2022	971796	Borough Building: Supplies	08/31/2022	119.73
Total Fuller Paper Company					197.62
GateHouse Media PA Holdings, Inc.					
Bill	08/29/2022	4766939	Advertise: Cicken Ordinance & Rescheduled 7/27 mtg	08/31/2022	167.30
Total GateHouse Media PA Holdings, Inc.					167.30
Geisinger Health Plan					
Bill	08/19/2022		Prepaid: Road Crew: Health Plan	08/19/2022	6,269.69
Bill	08/19/2022		Prepaid: Admin Manager; Health Plan	08/19/2022	1,470.59
Total Geisinger Health Plan					7,740.28
Gotta Go Potties					
Bill	08/29/2022		P&R; Port of Potties (7/14/22-8/11/2022)	08/31/2022	175.00
Total Gotta Go Potties					175.00
H. Clark Connor					
Bill	08/30/2022		Borough Planning Commission (Review & Respond Emails 7/21/22-8/15/22)	08/31/2022	507.50
Bill	08/30/2022		Reimb: Clarius Land Development	08/31/2022	1,155.00
Bill	08/30/2022		Reimb: Popeye's Land Development	08/31/2022	542.50
Bill	08/30/2022		Reimb: Arya Land Development	08/31/2022	628.00
Total H. Clark Connor					2,833.00
Highmark Blue Shield					
Bill	08/19/2022		Prepaid: Road Crew: Vision & Dental Sept 2022	08/19/2022	267.14
Bill	08/19/2022		Prepaid: Admin. Manager: Vision & Dental Sept 2022	08/19/2022	87.80
Total Highmark Blue Shield					354.94
Jean Costa					
Bill	08/31/2022		Refund (partial) 3360 SR940 Conditional Use Payment	08/31/2022	568.75
Total Jean Costa					568.75

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

8/1/2022 - 8/31/2022

Type	Date	Num	Memo	Due Date	Amount
Lehigh Hanson					
Bill	08/30/2022	4170859	67.43 Tons Drainage Pipe Stone Screenings	08/31/2022	1,871.19
Total Lehigh Hanson					1,871.19
Medico Construction Equip. Inc.					
Bill	08/29/2022	SM05066	Replace Broken Window (Ins.Coverage)	08/31/2022	1,017.08
Bill	08/29/2022	51265	2004 Case Backhoe: Bucket Teeth & Pins	08/31/2022	75.00
Total Medico Construction Equip. Inc.					1,092.08
MET LIFE					
Bill	08/22/2022		Prepaid: Highway : Life and Disability Ins.	08/22/2022	135.34
Total MET LIFE					135.34
Midlantic Marking, Inc.					
Bill	08/29/2022	15524	Double Yellow Lines & Single White Line Painting	08/31/2022	13,551.05
Total Midlantic Marking, Inc.					13,551.05
NBT Cardmember Service					
Bill	08/17/2022		Prepaid: Uattend Time Clock	08/17/2022	23.32
Bill	08/17/2022		Prepaid: Google Workspace	08/17/2022	126.37
Bill	08/17/2022		Prepaid: Cloud Office	08/17/2022	198.85
Bill	08/17/2022		Prepaid: Cloud Zoning	08/17/2022	42.61
Bill	08/17/2022		Prepaid: Cloud Maintenance	08/17/2022	42.61
Bill	08/17/2022		Prepaid: Harbor Freight Supplies	08/17/2022	96.30
Bill	08/17/2022		Prepaid: Zoning Wheel Measurer	08/17/2022	19.06
Bill	08/17/2022		Prepaid: Lowes P&R Garabage Bags	08/17/2022	183.28
Bill	08/17/2022		Prepaid: Council Sign Name	08/17/2022	26.00
Bill	08/17/2022		Prepaid: Mountain Road Feed Store(Grass Seed)	08/17/2022	199.00
Total NBT Cardmember Service					957.40
Newman, Williams, Mishkin, Corveleyn, Wol					
Bill	08/29/2022	121901	Create Ticketing Ordinance	08/31/2022	50.76
Total Newman, Williams, Mishkin, Corveleyn, Wol					50.76
PA American Water Co.					
Bill	08/08/2022		Prepaid: Hydrants (43)	08/08/2022	714.09
Bill	08/17/2022		Prepaid: Borough Water	08/17/2022	42.32
Bill	08/22/2022		Prepaid: Garage Water	08/22/2022	34.47
Total PA American Water Co.					790.88
Payrolls Unlimited					
Bill	08/04/2022		Prepaid: Payroll (7/1/22 - 7/31/22)	08/04/2022	140.00
Bill	08/29/2022	43385	Payroll (8/5/22-8/26/22)	08/31/2022	102.90
Total Payrolls Unlimited					242.90
Pocono Mountain Public Library					
Bill	08/29/2022		Library Taxes (7/31)	08/31/2022	2,037.03
Bill	08/29/2022		Library Delinquent Taxes (1/13-7/29))	08/31/2022	2,111.34
Total Pocono Mountain Public Library					4,148.37
Pocono Mountain Regional EMS					
Bill	08/29/2022		EMS: RE Taxes (7/31)	08/31/2022	1,024.97
Bill	08/29/2022		EMS: Delinquent Taxes (1/13-7/29)	08/31/2022	627.75
Total Pocono Mountain Regional EMS					1,652.72
Pocono Mountain Regional Police Departmen					
Bill	08/29/2022		September 2022 Payment	08/31/2022	70,510.16
Total Pocono Mountain Regional Police Departmen					70,510.16
Pocono Mountain Volunteer Fire Company					
Bill	08/29/2022		Fire Company (7/31)	08/31/2022	2,037.03
Bill	08/29/2022		Fire Company Delinquent Taxes (1/31-7/31)	08/31/2022	2,111.34
Total Pocono Mountain Volunteer Fire Company					4,148.37

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

8/1/2022 - 8/31/2022

Type	Date	Num	Memo	Due Date	Amount
PPL ELECTRIC UTILITIES					
Bill	08/22/2022		Prepaid: P & R Concession Stand	08/22/2022	35.57
Bill	08/22/2022		Prepaid: Meter 1	08/22/2022	64.65
Bill	08/22/2022		Prepaid: Meter 2	08/22/2022	53.02
Bill	08/22/2022		Prepaid: Meter 3	08/22/2022	46.09
Bill	08/22/2022		Prepaid: Boro Building	08/22/2022	298.48
Bill	08/22/2022		Prepaid: 36 Pocono Blvd Light	08/22/2022	40.57
Bill	08/22/2022		Prepaid: Maintenance Garage	08/22/2022	116.35
Total PPL ELECTRIC UTILITIES					654.73
Protech Electric LLC					
Bill	08/29/2022	1221	Install LED Lights in Black Post Lights	08/31/2022	688.00
Bill	08/29/2022	1199	Install LED Lights in Black Post Lights (2 new poles and outlet)	08/31/2022	975.00
Total Protech Electric LLC					1,663.00
Purchase Power					
Bill	08/10/2022		Prepaid: Postage	08/10/2022	150.00
Total Purchase Power					150.00
Quill Corp					
Bill	08/22/2022		Prepaid: Office Supplies (cardstock, markers, labels)	08/22/2022	68.97
Total Quill Corp					68.97
Reilly Associates					
Bill	08/29/2022	1-19030...	Reimb: Clarius Park 1-380 Land Dev. Plan (10/17/21-7/9/22)	08/31/2022	28,746.99
Total Reilly Associates					28,746.99
Selective Insurance					
Bill	08/17/2022		Prepaid: Insurance Payment	08/17/2022	3,422.00
Total Selective Insurance					3,422.00
Servpro					
Bill	08/15/2022		Prepaid: Final Phase One Scanning	08/15/2022	14,242.85
Bill	08/29/2022		Scanning Phase 2 (1 of 3 payments)	08/31/2022	5,000.00
Total Servpro					19,242.85
SUNOCO UNIVERSAL FLEET					
Bill	08/08/2022		Prepaid: Gas & Oil	08/08/2022	1,092.63
Total SUNOCO UNIVERSAL FLEET					1,092.63
TAPCO					
Bill	08/29/2022	1733041	Solar LED Flashing Beacon	08/31/2022	1,866.90
Total TAPCO					1,866.90
Topp Business Solutions					
Bill	08/29/2022	347061	Copier (5/4 to 8/3/22) B/W & Col Overages	08/31/2022	179.92
Total Topp Business Solutions					179.92
US Bank					
Bill	08/29/2022	480290...	Copier: Contract (8/1/22- 8/31/22)	08/31/2022	128.45
Total US Bank					128.45
Verizon					
Bill	08/05/2022		Prepaid: Highway: Telephone	08/05/2022	75.74
Total Verizon					75.74
TOTAL					182,987.86

As of 8/31/2022

PREPAID INVOICES

AM Trust	2,439.00
ESSA Bank & Trust	2,309.20
Geisinger	7,740.28
Highmark (Dental&Vision)	354.94
Met Life	135.34
NBT Credit Card	957.40
PA Water Co (43 Hydrants)	714.09
PA Water Borough	42.32
PA Water Garage	34.47
PPL (7)	654.73
Payroll Service(7/1-7/31)	140.00
Purchase Power/Pitney Bowes (postage)	150.00
Quill	68.97
Selective Insurance	3,422.00
Servpro (Final) Document Restoration	14,242.85
Sunoco Gas	1,092.63
Verizon	<u>75.74</u>
	34,573.96

TOTAL INVOICES \$182,987.86

PREPAID INV. (34,573.96)

TO BE PAID \$148,413.90

11:45 AM

09/01/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Income				
301.000 · REAL PROPERTY TAXES				
301.001 · RE Tax-Current Year (Discount)	991,895.24	1,165,814.00	-173,918.76	85.1%
301.002 · RE Tax-Current Year (Face Amt)	36,822.18	0.00	36,822.18	100.0%
301.003 · RE Tax-Current Yr (Penalty Amt)	74,918.13	0.00	74,918.13	100.0%
301.101 · RE Taxes Library	38,121.31	39,111.00	-989.69	97.5%
301.102 · RE Fire Co Taxes	38,121.31	39,111.00	-989.69	97.5%
301.103 · RE EMS Taxes	19,179.89	19,556.00	-376.11	98.1%
301.200 · Real Estate Taxes-Prior Year	60,102.50	10,000.00	50,102.50	601.0%
301.300 · RE Taxes - Interest	21.90	150.00	-128.10	14.6%
301.400 · Real Estate Taxes - Delinquent	44,523.93	70,000.00	-25,476.07	63.6%
301.401 · Delinquent Library Taxes	2,592.24	3,232.00	-639.76	80.2%
301.402 · Delinquent Fire Co Taxes	2,592.24	3,232.00	-639.76	80.2%
301.403 · Delinquent EMS Taxes	869.47	1,616.00	-746.53	53.8%
301.600 · Real Estate Taxes - Interim A	0.00	110,834.00	-110,834.00	0.0%
301.610 · Real Estate Taxes - Interim B	6,776.58	0.00	6,776.58	100.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
Total 301.000 · REAL PROPERTY TAXES	1,316,536.92	1,462,656.00	-146,119.08	90.0%
310.000 · LOCAL TAX ENABLING ACT (ACT 511				
310.100 · Real Estate Transfer Taxes	125,068.76	55,000.00	70,068.76	227.4%
310.210 · Earned Income Taxes-Current Yr	216,221.87	290,000.00	-73,778.13	74.6%
310.410 · LST Tax - Current Year	61,109.18	75,000.00	-13,890.82	81.5%
Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511	402,399.81	420,000.00	-17,600.19	95.8%
321.000 · CABLE TELEVISION FRANCHISE TAX				
321.800 · Cable Television Franchise	16,620.71	15,000.00	1,620.71	110.8%
321.801 · Small Cell Fees	0.00	0.00	0.00	0.0%
Total 321.000 · CABLE TELEVISION FRANCHISE TAX	16,620.71	15,000.00	1,620.71	110.8%
331.000 · FINES				
331.110 · Vehicle & Crime Violations	15,180.34	20,000.00	-4,819.66	75.9%
331.120 · Zoning Fines & Violations	3,230.25	3,000.00	230.25	107.7%
Total 331.000 · FINES	18,410.59	23,000.00	-4,589.41	80.0%
340.000 · INTEREST, RENTS, AND ROYALTIES				
340.100 · Interest Earnings	498.29	200.00	298.29	249.1%
342.200 · Rents and Royalties	6,415.14	0.00	6,415.14	100.0%
Total 340.000 · INTEREST, RENTS, AND ROYALTIES	6,913.43	200.00	6,713.43	3,456.7%
354.000 · STATE CAPITAL & OPERATING GRANT				
352.530 · Federal Entitlement Grant	516.10	0.00	516.10	100.0%
354.080 · Recycling Grant - State	25,173.04	0.00	25,173.04	100.0%
354.085 · PM Visitors Bureau Grant	6,000.00	0.00	6,000.00	100.0%
354.090 · State Cap.Op Grant-ARLE	0.00	0.00	0.00	0.0%
354.095 · County Cares Grant	0.00	0.00	0.00	0.0%
Total 354.000 · STATE CAPITAL & OPERATING GRANT	31,689.14	0.00	31,689.14	100.0%
355.000 · STATE SHARED REV & ENTITLEMENTS				
355.010 · Public Utility Realty	0.00	1,500.00	-1,500.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	0.00	900.00	-900.00	0.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.140 · Police Pension State Aid	0.00	0.00	0.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	23,074.00	-23,074.00	0.0%
Total 355.000 · STATE SHARED REV & ENTITLEMENTS	0.00	42,474.00	-42,474.00	0.0%

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
361.000 · GENERAL GOV'T REVENUES				
361.002 · Legal Fee's Reimbursable ZHB	3,443.40	5,000.00	-1,556.60	68.9%
361.003 · Engineering Fees Reimbursable	60,716.27	50,000.00	10,716.27	121.4%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	559.75	6,000.00	-5,440.25	9.3%
361.006 · Insurance Reimb (Mold)	11,412.54	11,400.00	12.54	100.1%
361.010 · Paradise Township Fire W/C Ins.	6,864.65	6,500.00	364.65	105.6%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	2,600.00	5,000.00	-2,400.00	52.0%
361.301 · Building - (general permits)	1,352.37	5,000.00	-3,647.63	27.0%
361.302 · Building - (new construction)	898.00	500.00	398.00	179.6%
361.305 · Rentals	3,125.00	0.00	3,125.00	100.0%
361.310 · Sign Permits	2,190.94	5,000.00	-2,809.06	43.8%
361.315 · Sheds, Pools, Deck Permits	611.65	1,000.00	-388.35	61.2%
361.320 · Driveway Permits	1,439.25	2,500.00	-1,060.75	57.6%
361.325 · Roof/ReRoof Permits	250.00	750.00	-500.00	33.3%
361.330 · CO Resale Permits	2,199.95	1,000.00	1,199.95	220.0%
361.340 · Change of Use (Trash Cert)	840.00	2,000.00	-1,160.00	42.0%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	5.00	0.00	5.00	100.0%
361.740 · Reimb. of COG/Holiday Dinners	0.00	0.00	0.00	0.0%
361.741 · 32 Brunswick Ins. Reimb	5,617.78	5,617.00	0.78	100.0%
Total 361.000 · GENERAL GOV'T REVENUES	104,126.55	107,267.00	-3,140.45	97.1%
362.000 · PUBLIC SAFETY REVENUES				
362.111 · Charge for Police Services	0.00	0.00	0.00	0.0%
362.120 · Ball Field Usage Fee	0.00	0.00	0.00	0.0%
362.411 · Building Permits- UCC	3,784.50	20,000.00	-16,215.50	18.9%
Total 362.000 · PUBLIC SAFETY REVENUES	3,784.50	20,000.00	-16,215.50	18.9%
364.000 · SANITATION REVENUES				
364.300 · Solid Waste Collection Liens	2,624.55	3,000.00	-375.45	87.5%
Total 364.000 · SANITATION REVENUES	2,624.55	3,000.00	-375.45	87.5%
380.000 · OTHER REVENUES				
380.100 · Proceeds of Sales of Assets	0.00	0.00	0.00	0.0%
380.200 · Miscellaneous Non-Revenue Recei	0.00	0.00	0.00	0.0%
380.300 · Donations/Contributions/Sponsor	0.00	0.00	0.00	0.0%
Total 380.000 · OTHER REVENUES	0.00	0.00	0.00	0.0%
392.000 · INTERFUND OP TRANSFERS IN				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	0.00	0.00	0.00	0.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	16,200.00	16,200.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
Total 392.000 · INTERFUND OP TRANSFERS IN	16,200.00	16,200.00	0.00	100.0%
393.000 · ESSA Loan Proceeds	0.00	0.00	0.00	0.0%
394.000 · Sale of Fixed Assets	0.00	0.00	0.00	0.0%
395.000 · Refunds of Prior Yr Expenditure	0.00	0.00	0.00	0.0%
396.000 · Donations from Private & Public	10.65	0.00	10.65	100.0%
399.000 · Fund Balance Forward	310,568.73	310,568.00	0.73	100.0%
Total Income	2,229,885.58	2,420,365.00	-190,479.42	92.1%
Expense				
400.000 · LEGISLATIVE BODY				
400.110 · Salary of Elected Officials	2,225.00	7,300.00	-5,075.00	30.5%
400.161 · Employers FICA	0.00	0.00	0.00	0.0%
400.162 · Employers U/C	0.00	0.00	0.00	0.0%
400.163 · Employers Medicare	16.24	0.00	16.24	100.0%
400.300 · Other Services & Charges	0.00	1,000.00	-1,000.00	0.0%
400.331 · Travel Expenses	0.00	500.00	-500.00	0.0%
400.420 · Dues,Subscriptions, & Membershi	1,263.00	1,500.00	-237.00	84.2%
400.460 · Meetings & Conferences	0.00	500.00	-500.00	0.0%
Total 400.000 · LEGISLATIVE BODY	3,504.24	10,800.00	-7,295.76	32.4%

11:45 AM

09/01/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
401.000 · ADMIN MANAGER				
401.120 · Manager Salary	40,390.02	60,000.00	-19,609.98	67.3%
401.156 · Manager Health Ins. (Geis.)	12,349.83	18,266.00	-5,916.17	67.6%
401.157 · Manager Dental&Vision (Highmrk)	733.45	720.00	13.45	101.9%
401.158 · Manager Life/Disb (Met Life)	0.00	1,620.00	-1,620.00	0.0%
401.161 · Manager Employers Fica	2,504.18	3,700.00	-1,195.82	67.7%
401.162 · Manager Employers U/C	285.03	300.00	-14.97	95.0%
401.163 · Manager Employers Medicare	585.45	870.00	-284.55	67.3%
401.200 · Supplies/Equipment	0.00	300.00	-300.00	0.0%
401.331 · Travel Expenses	518.39	500.00	18.39	103.7%
401.350 · Bonding/Insurance	700.00	400.00	300.00	175.0%
401.420 · Dues, Subscriptions, Membership	150.00	400.00	-250.00	37.5%
401.460 · Mtgs/Training	312.50	250.00	62.50	125.0%
Total 401.000 · ADMIN MANAGER	58,528.85	87,326.00	-28,797.15	67.0%
403.000 · TAX COLLECTION				
403.110 · Salary - Tax Collector	5,600.00	5,600.00	0.00	100.0%
403.120 · Transfer Tax Commission	2,501.37	1,100.00	1,401.37	227.4%
403.130 · EIT Commission	2,765.77	3,027.00	-261.23	91.4%
403.131 · LST Commission	1,090.71	828.00	262.71	131.7%
403.161 · Employers FICA-Tax Coll	347.20	348.00	-0.80	99.8%
403.162 · Employers U/C-Tax Coll	159.60	0.00	159.60	100.0%
403.163 · Employers Medicare-Tax Coll	64.96	90.00	-25.04	72.2%
403.200 · Supplies-Tax Coll	114.75	1,500.00	-1,385.25	7.7%
403.350 · Insurance and Bonding	779.00	1,000.00	-221.00	77.9%
403.351 · Refund of RE Taxes Paid	5,879.47	0.00	5,879.47	100.0%
Total 403.000 · TAX COLLECTION	19,302.83	13,493.00	5,809.83	143.1%
404.000 · LEGAL				
404.310 · Professional Services-Retainer	11,000.00	22,000.00	-11,000.00	50.0%
404.330 · Alternate Solicitor Fees	0.00	1,500.00	-1,500.00	0.0%
404.331 · Addition Solicitor Fees	304.26	5,000.00	-4,695.74	6.1%
404.356 · Labor Attorney	11,068.00	20,000.00	-8,932.00	55.3%
Total 404.000 · LEGAL	22,372.26	48,500.00	-26,127.74	46.1%
405.000 · OFFICE-TREAS/ADMIN.				
405.120 · Salary of Treasurer	14,006.25	20,800.00	-6,793.75	67.3%
405.140 · Salary of Admin. Assistant	17,752.50	26,208.00	-8,455.50	67.7%
405.156 · Health Ins.	0.00	0.00	0.00	0.0%
405.158 · Life/Disab Ins	0.00	0.00	0.00	0.0%
405.161 · Employers FICA	1,969.04	2,914.00	-944.96	67.6%
405.162 · Employers U/C	595.82	500.00	95.82	119.2%
405.163 · Employers Medicare	434.61	680.00	-245.39	63.9%
405.190 · Temporary Help	0.00	0.00	0.00	0.0%
405.200 · Office Supplies	707.44	2,000.00	-1,292.56	35.4%
405.220 · Office Postage	1,012.96	1,500.00	-487.04	67.5%
405.310 · Payroll Service	1,398.62	1,450.00	-51.38	96.5%
405.311 · Additional Audit (AUP)	0.00	0.00	0.00	0.0%
405.312 · Professional Cost-Audit	0.00	8,000.00	-8,000.00	0.0%
405.320 · Communications/Telephone	2,827.93	4,000.00	-1,172.07	70.7%
405.321 · Website	6,510.00	6,300.00	210.00	103.3%
405.325 · Bank Service Charges	246.03	1,200.00	-953.97	20.5%
405.331 · Mileage Reimb.	0.00	0.00	0.00	0.0%
405.340 · Advertising Gen./Mtgs	1,831.66	1,500.00	331.66	122.1%
405.350 · Insurance/Bonding	325.00	400.00	-75.00	81.3%
405.370 · Repair & Maint-Office Equip	1,729.41	1,000.00	729.41	172.9%
405.454 · Contracted Copier	1,959.20	3,000.00	-1,040.80	65.3%
405.460 · Meetings/Confer	0.00	0.00	0.00	0.0%
405.740 · Office Equip	0.00	0.00	0.00	0.0%
Total 405.000 · OFFICE-TREAS/ADMIN.	53,306.47	81,452.00	-28,145.53	65.4%

11:45 AM

09/01/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
409.000 · GENERAL GOVERNMENT EXPENSES				
409.100 · Salaries - Custodial	0.00	0.00	0.00	0.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	2,441.52	2,500.00	-58.48	97.7%
409.300 · Other Serv/Charges-Buildings	11,427.78	0.00	11,427.78	100.0%
409.310 · Professional Services	5,142.09	15,000.00	-9,857.91	34.3%
409.360 · Public Water/ Sewer	257.71	500.00	-242.29	51.5%
409.361 · Public Electric	6,493.44	8,000.00	-1,506.56	81.2%
409.367 · Building Heat	10,797.94	10,000.00	797.94	108.0%
409.369 · Information Technology (IT)	3,257.53	5,000.00	-1,742.47	65.2%
409.370 · Repairs & Maintenance	1,936.63	2,500.00	-563.37	77.5%
409.380 · Lighting Repair & Maintenance	13,045.23	0.00	13,045.23	100.0%
409.450 · Bottled Water	505.68	600.00	-94.32	84.3%
409.500 · Mold Remediation & Bid Repair	130,580.32	140,000.00	-9,419.68	93.3%
409.600 · Capital Construction (Garage)	0.00	100,000.00	-100,000.00	0.0%
409.700 · Capital Purchase (Sec. Upgrade)	35,878.39	20,000.00	15,878.39	179.4%
409.800 · Bldg Debt Service (ESSA)	20,898.26	30,000.00	-9,101.74	69.7%
409.900 · ARPA (Am.Rescue Plan Act)	0.00	0.00	0.00	0.0%
Total 409.000 · GENERAL GOVERNMENT EXPENSES	242,662.52	334,100.00	-91,437.48	72.6%
410.000 · REGIONAL POLICE				
410.329 · Control Center Fees	2,860.35	3,100.00	-239.65	92.3%
410.370 · Police Service Fees	634,591.44	846,121.00	-211,529.56	75.0%
410.420 · M.M.O. - Pension	0.00	50,331.00	-50,331.00	0.0%
410.471 · Police - Loan Payment	17,023.86	17,000.00	23.86	100.1%
410.480 · Other (Non Uniform Police)	0.00	1,298.00	-1,298.00	0.0%
Total 410.000 · REGIONAL POLICE	654,475.65	917,850.00	-263,374.35	71.3%
411.000 · FIRE				
411.345 · Fire Work/Comp	4,878.00	13,000.00	-8,122.00	37.5%
411.370 · Hydrants	5,747.98	8,500.00	-2,752.02	67.6%
411.540 · Contributions to Volunteer Fire	39,772.15	42,343.00	-2,570.85	93.9%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
Total 411.000 · FIRE	50,398.13	83,843.00	-33,444.87	60.1%
412.000 · AMBULANCE				
412.500 · Contribution	19,575.95	21,172.00	-1,596.05	92.5%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
Total 412.000 · AMBULANCE	19,575.95	21,672.00	-2,096.05	90.3%
414.000 · PLANNING AND ZONING				
414.120 · Salaries - Zoning&Code Officer	18,445.00	41,600.00	-23,155.00	44.3%
414.140 · Salary - Typing of Z.O.	0.00	0.00	0.00	0.0%
414.156 · Health Insurance	0.00	0.00	0.00	0.0%
414.161 · Employers FICA-	1,143.59	2,579.00	-1,435.41	44.3%
414.162 · Employers U/C -	285.02	385.00	-99.98	74.0%
414.163 · Employers Medicare	267.45	603.00	-335.55	44.4%
414.200 · Supplies Plan & Zone	19.06	500.00	-480.94	3.8%
414.300 · General Engineering	4,309.50	700.00	3,609.50	615.6%
414.312 · Legal Fees Reimb	10,065.75	5,000.00	5,065.75	201.3%
414.313 · Engineering Reimb.	59,965.43	50,000.00	9,965.43	119.9%
414.314 · Legal Services - Planning Comm.	2,581.25	2,000.00	581.25	129.1%
414.315 · Legal Fee ZHB	0.00	2,000.00	-2,000.00	0.0%
414.316 · Court Reporter-ZHB (Reimb)	520.00	1,000.00	-480.00	52.0%
414.320 · Telephone	369.42	1,200.00	-830.58	30.8%
414.321 · 32 Brunswick Demolition	17,974.00	17,974.00	0.00	100.0%
414.330 · Transportation - Zoning Officer	276.12	800.00	-523.88	34.5%
414.331 · Other Charges-Postage,Deeds,PM	2,686.72	4,200.00	-1,513.28	64.0%
414.332 · Other - Codification	1,195.00	0.00	1,195.00	100.0%
414.341 · Advertising - PC Reimb.	242.94	500.00	-257.06	48.6%
414.342 · Advertising - ZHB Reimb	118.40	250.00	-131.60	47.4%
414.450 · Plan&Zone Refunds	568.75	0.00	568.75	100.0%
414.460 · Meetings/Conferences	0.00	500.00	-500.00	0.0%
414.700 · Capital Purchases (Map Link)	2,497.50	6,500.00	-4,002.50	38.4%
Total 414.000 · PLANNING AND ZONING	123,530.90	138,291.00	-14,760.10	89.3%

11:45 AM

09/01/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
415.000 · SAFETY COMMISSION				
415.100 · Mid Block Crosswalk	0.00	0.00	0.00	0.0%
415.200 · Solar LED Radar Speed Signs	0.00	50,000.00	-50,000.00	0.0%
415.300 · Solar LED Flashing Beacon	1,866.90	0.00	1,866.90	100.0%
415.460 · Pedestrian Stop Signs	0.00	0.00	0.00	0.0%
415.500 · Median Gateway	0.00	0.00	0.00	0.0%
Total 415.000 · SAFETY COMMISSION	1,866.90	50,000.00	-48,133.10	3.7%
430.000 · HIGHWAY MAINT - GENERAL				
430.140 · Salaries - Highway	42,815.92	71,347.00	-28,531.08	60.0%
430.156 · Health Insurance	58,831.47	100,000.00	-41,168.53	58.8%
430.158 · Life/Disab Insurance	1,218.06	3,000.00	-1,781.94	40.6%
430.161 · Employers FICA	8,295.69	11,514.00	-3,218.31	72.0%
430.162 · Employers U/C	1,319.04	2,000.00	-680.96	66.0%
430.163 · Employers Medicare	1,884.00	2,693.00	-809.00	70.0%
430.200 · Highway Supplies	1,623.59	1,500.00	123.59	108.2%
430.231 · Gas, Oil, Grease	9,359.64	15,000.00	-5,640.36	62.4%
430.251 · Vehicle Parts (In House Fix)	1,597.14	3,000.00	-1,402.86	53.2%
430.260 · Supplies - Small Tools & Minor	584.81	1,000.00	-415.19	58.5%
430.300 · Other Serv/Charges	1,475.04	2,000.00	-524.96	73.8%
430.320 · Telephone Communication	993.21	2,000.00	-1,006.79	49.7%
430.331 · Transportation	0.00	0.00	0.00	0.0%
430.361 · Garage Heat	14,195.32	10,500.00	3,695.32	135.2%
430.367 · Maintenance Building Electric	1,637.03	3,500.00	-1,862.97	46.8%
430.368 · Public Sewer/Water	346.55	400.00	-53.45	86.6%
430.374 · Maint/Equip Repairs Out Source	27,784.46	45,000.00	-17,215.54	61.7%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	2,328.63	4,500.00	-2,171.37	51.7%
430.460 · Meetings/Conferences	0.00	100.00	-100.00	0.0%
430.700 · Highway Capital Purchases	0.00	0.00	0.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
Total 430.000 · HIGHWAY MAINT - GENERAL	176,289.60	279,554.00	-103,264.40	63.1%
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets	40,325.04	58,645.00	-18,319.96	68.8%
Total 431.000 · HIGHWAY MAINT - STREET CLEANING	40,325.04	58,645.00	-18,319.96	68.8%
432.000 · HIGHWAY MAINT-SNOW & ICE REM.				
432.140 · Snow & Ice Salaries	3,682.48	10,752.00	-7,069.52	34.2%
432.141 · Snow/Ice Overtime	4,587.00	5,000.00	-413.00	91.7%
432.200 · Salt & Cinders	0.00	1,343.00	-1,343.00	0.0%
Total 432.000 · HIGHWAY MAINT-SNOW & ICE REM.	8,269.48	17,095.00	-8,825.52	48.4%
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign	15,031.96	9,768.00	5,263.96	153.9%
433.200 · Supplies - signals/signs	2,750.00	5,000.00	-2,250.00	55.0%
433.201 · Street Painting/Line Striping	13,551.05	10,000.00	3,551.05	135.5%
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN	31,333.01	24,768.00	6,565.01	126.5%
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine	18,629.88	35,191.00	-16,561.12	52.9%
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH	18,629.88	35,191.00	-16,561.12	52.9%
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy	6,985.18	5,500.00	1,485.18	127.0%
439.313 · Engineering Fees	616.00	1,000.00	-384.00	61.6%
439.450 · Contracted Services/Paving	0.00	0.00	0.00	0.0%
439.451 · Stormwater	4,871.19	5,000.00	-128.81	97.4%
439.600 · Capital Construction	100.00	0.00	100.00	100.0%
Total 439.000 · HIGHWAY CONST & REBUILDING	12,572.37	11,500.00	1,072.37	109.3%
451.000 · CULTURE-RECREATION ADMIN				
451.140 · Salaries - Recreation	8,729.40	12,000.00	-3,270.60	72.7%
451.200 · Supplies	543.10	1,000.00	-456.90	54.3%
451.300 · Park Electric	286.42	500.00	-213.58	57.3%
451.370 · Maint & Repairs - Recreation	161.12	1,000.00	-838.88	16.1%
451.392 · Rentals - Port a Potties	700.00	1,200.00	-500.00	58.3%
451.700 · Capital Purchases - Recreation	100.00	500.00	-400.00	20.0%
451.705 · PARC Per Capita	0.00	0.00	0.00	0.0%
451.706 · Weed & Feed	0.00	0.00	0.00	0.0%
Total 451.000 · CULTURE-RECREATION ADMIN	10,520.04	16,200.00	-5,679.96	64.9%

11:45 AM

09/01/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
456.000 · LIBRARIES				
456.500 · Contributions, Grants, And Subs	39,772.15	42,343.00	-2,570.85	93.9%
Total 456.000 · LIBRARIES	39,772.15	42,343.00	-2,570.85	93.9%
458.000 · SENIOR CITIZEN'S CENTER				
458.500 · Contributions, Grants, and Subs	0.00	1,500.00	-1,500.00	0.0%
Total 458.000 · SENIOR CITIZEN'S CENTER	0.00	1,500.00	-1,500.00	0.0%
471.000 · DEBT SERVICE				
471.002 · HIGHWAY				
471.200 · L/P - Ford Motor Credit	0.00	0.00	0.00	0.0%
471.201 · L/P - PACCAR Financial	0.00	0.00	0.00	0.0%
471.202 · L/P - Paccar - Kenworth 2014	0.00	0.00	0.00	0.0%
471.203 · L/P - Truck Loan Payment	0.00	35,000.00	-35,000.00	0.0%
Total 471.002 · HIGHWAY	0.00	35,000.00	-35,000.00	0.0%
471.000 · DEBT SERVICE - Other	0.00	0.00	0.00	0.0%
Total 471.000 · DEBT SERVICE	0.00	35,000.00	-35,000.00	0.0%
486.000 · INSURANCE				
486.345 · Workers Comp	13,363.00	14,000.00	-637.00	95.5%
486.351 · Insurance Premiums	27,156.00	35,000.00	-7,844.00	77.6%
486.352 · Insurance - Casualty	0.00	0.00	0.00	0.0%
Total 486.000 · INSURANCE	40,519.00	49,000.00	-8,481.00	82.7%
487.000 · EMPLOYEE BENEFITS				
487.160 · Pension/Retiremnt Boro Employee	0.00	23,074.00	-23,074.00	0.0%
Total 487.000 · EMPLOYEE BENEFITS	0.00	23,074.00	-23,074.00	0.0%
492.000 · Interfund Transfers Out				
492.600 · Transfer to 5 points fund	0.00	39,168.00	-39,168.00	0.0%
Total 492.000 · Interfund Transfers Out	0.00	39,168.00	-39,168.00	0.0%
Total Expense	1,627,755.27	2,420,365.00	-792,609.73	67.3%
Net Income	602,130.31	0.00	602,130.31	100.0%