

**Mount Pocono Borough Council  
Regular Meeting Minutes,  
Tuesday, February 7, 2023  
6:30 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, February 7, 2023, was called to order at 6:30 P.M. by President D. Struckle.

**Roll Call:** Councilman Norm DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, absent; Vice President Lori Noonan, present; Councilwoman Ella Santiago, present; President Donald Struckle, present; Councilwoman Claudette Williams absent; and, Mayor R. Altemose, present.

**In Attendance:** James Fareri, Solicitor; Joshua Walker, Borough Manager; and, Borough Treasurer D. Hewitt were present.

**Approval of Minutes** – Councilman N. DeLano moved to accept the Regular Meeting minutes of January 3, 2023, as presented. Councilwoman E. Santiago seconded. Motion carried 5 – 0.

**Public Comment (agenda items only)** – None

**Presentations** – None

**Unfinished Business**

**Consider adopting Ordinance No 3 of 2023 amends Borough Ordinance 187-18 regarding Improvement Maintenance Guarantee; adopting Ordinance No 4 of 2023 amends Borough Ordinance 187-18 to 187-24 regarding Land Development submission requirements; and, adopting Ordinance No 5 of 2023 which amends Borough Ordinance 187-56 G.(2)(c) regarding the caliper of shade trees** – after some discussion, Councilman N. DeLano moved to table any motion to adopt Ordinances No 3; No 4; and No 5 until the next Borough Council meeting on March 7, 2023, and review any comments received from the Monroe County Planning Commission. Councilwoman D. Fulton seconded. Motion carried 5 – 0.

**New Business**

**Consider accepting one (1) of the three (3) sanitation bids received from JP Mascaro, GFL County waste and National Waste** – Vice President L. Noonan moved to accept the lowest sanitation bid received from GFL County Waste's option #1. Bid includes municipal waste collection; single stream recycling collection; leaf and yard waste collection; annual Christmas collection for years 2023, 2024 and 2025 for a three (3) year lump sum bid amount of \$1,424,788.58. Councilman N. DeLano seconded. Motion carried 5 – 0.

**Consider approving or denying ARYA Land Development Application as the extension granted on December 6, 2022 expires today, February 7, 2023** – After clarification from Borough Manager J. Walker, Vice President L. Noonan moved to deny the ARYA extension request and also to deny the ARYA Land Development Plan due to outstanding items not being completed within the applicable time limits as extended. Councilman N. DeLano seconded. Motion carried 5 – 0.

**Consider approving the following purchase: 2022 Dodge RAM 2500 four door pickup utility truck at the cost of \$69,900.00** – Vice President L. Noonan moved to put a deposit down and to be contingent upon receiving financing and to draft a resolution to purchase a truck. Councilman N. DeLano seconded. Motion carried 6 – 0.

**Consider terminating the contract with Bureau Veritas as the Borough's designated Building Code Official which includes inspections and enforcement as of February 28, 2023** – Vice President L. Noonan moved to terminate the contact with Bureau Veritas as the Borough's Building Code Official which includes inspections and enforcement as of February 28, 2023. Councilman N. DeLano seconded. Motion carried 5 – 0.

**Consider appointing Shawn McGlynn of SFM Consulting LLC as the Borough's sole designated Building Code Official with all rights and authority to perform inspections and enforce building codes as March 1, 2023** – Vice President L. Noonan moved appoint Shawn McGlynn of SFM Consulting LLC as the Borough's sole designated Code Official with all rights and authority to perform inspections and enforce building codes immediately. Councilman N. DeLano seconded. Motion carried 5 – 0.

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**Consider approving the proposal from traffic engineer Jerrid Dinnen to produce a sketch plan of the proposed Safety Commission Gateway Project on SR 611 in the amount of \$5,000.00** – Vice President L. Noonan moved to approve the proposal from the traffic Engineer Jerrid Dinnen to produce a sketch plan of the proposed Safety Commission Gateway Project on SR 611 in the amount of \$5,000.00 which will come out of the Safety Commission Fund. Councilwoman D. Fulton seconded. Motion carried 5 – 0.

**Consider approving the proposal from architect David McGarry of Dansbury Design and Drafting to design the architectural plans for the Maintenance Garage Project in the amount \$####** – Borough Manager J. Walker requested that this item be tabled due to not reach an agreed amount. Councilman N. DeLano moved to table this item until we receive an agreed amount. Vice President L. Noonan seconded. Motion carried 5 – 0.

**Consider what action to take regarding the MPMA leased office space** – After a lengthy discussion, it was agreed that this item will be discussed at the next work session and invite MPMA Chair Matt Hensel and their Executive Director Jonathan Klotz.

**Consider appointing Christine Farrugia to the Safety Commission to fill the remainder of a term that expires on December 31, 2024** – Councilman N. DeLano moved to appoint Christine Farrugia to the Safety Commission to fill the remainder of Don Struckle's term that expires on December 31, 2024. Councilwoman E. Santiago seconded. Motion carried 5 – 0.

**Consider removing Dakota Staples from Planning Commission due to lack of attendance** – Vice President L. Noonan moved to remove Dakota Staples from the Planning Commission due to lack of attendance to the Planning Commission meetings. Councilman N. DeLano seconded. After Solicitor J. Fareri suggestion, Vice President L. Noonan amended her motion to include that after a letter from Borough Council notifying Mr. Staples that due to lack of attendance to the Planning Commission meetings he would be removed from the Board. Councilman N. DeLano seconded. Motion carried 5 – 0.

**Consider moving Stephen Speno from Planning Commission Alternate to Board Member for a term that expires on December 31, 2024** – Vice President L. Noonan moved to move Stephen Speno from Planning Commission Alternate to Board Member for a term to expire on December 31, 2024. Councilman N. DeLano seconded. Motion carried 5 – 0.

**Consider setting the Joe Battisto Cleanup Day for Saturday, April 22 at 9:30 A.M. to coincide with Pick Up the Poconos** – Vice President L. Noonan moved to set the Joe Battisto Cleanup Day for Saturday, April 22, 2023, at 9:30 A.M. to coincide with Pick Up the Poconos. Councilwoman E. Santiago seconded. Motion carried 5 – 0.

**Officer Reports:**

**President's Report** – President D. Struckle stated that there was Budget Committee meeting last night, noting that we are in better shape financially than the previous year. He also stated that the Shopping Cart Ordinance is workings as it seems that there are less carts out here with adding that Wal-Mart was the first retailer to pay their fine in the amount of \$16,000.00. He further stated we now have an agreement with Coolbaugh Township for Lot 28 and that the Borough would split the taxes in half with Coolbaugh Township.

**Mayor's Report** – Mayor R. Altomose reported that the Public Infrastructure Committee met this past month in which they discussed the chain of command. He noted that the following who are on this committee are: Himself, Mayor R. Altomose, Chair; President D. Struckle; Vice President L. Noonan, Borough Manager J. Walker; and, Road Supervisor J. Trombetta, who is the Public Infrastructure Manager.

**Borough Manager's Report** – Borough Manager J. Walker reported the following major items: the maintenance garage land development will be submitted to the Planning Commission for its March meeting; regarding the vehicle purchase he will make sure that we doing everything according to Borough Code: road paving project would be coming up soon; he was pleased that the Budget Committee agreed to include the capital fund and fund balance that will keep our finances strong; the Dog Park survey was conducted and as soon as he receives it he will forward it to Borough Council; the HVAC circulator pump was fixed; and, CP Mt Pocono, the new owner of the projected warehouse was inquiring if the LERTA program would be available to them and they would

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probably come before Borough Council to discuss this. He stated that he has visited some of the businesses downtown and he plans to make round throughout the Borough and would report his findings to the Zoning Department.

**Solicitor's Report** – Solicitor J. Fareri reported that the Lot 28 agreement with Coolbaugh Township has been drafted and should be finalized shortly. He noted once finalized he would bring it to have Borough Council sign the agreement. He gave an update on the 12 Devonshire matter, noting that there is civil suit against the property owner. He understood from their attorney that this weekend was the last renter and that he will have an agreement signed by the property owner stating that short-term rentals cannot be conducted at this property and that it would be recorded against the deed. He added that the property is up for sale and once sold the Borough would be paid from the proceeds of the sale.

**Treasurer's Report** – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Vice President L. Noonan moved to approve and pay the bills list of Tuesday, February 7, 2023, as outlined:

**Cash Report as of January 31, 2023**

**NBT General Fund**

Beginning Balance	\$ 285,683.71
Deposit	16,089.02
Interest	11.50
Expense	71,172.20
Service Charge	3.15
Ending Balance	\$ 730,608.88
Uncleared Transactions	\$212,207.23

**NBT Liquid Fuels Fund**

Beginning Balance	\$ 94,184.24
Deposit	2,000.00
Interest	1.62
Expense	10,137.66
Ending Balance	\$ 86,048.20

**NBT Road Rehab Fund**

Beginning Balance	\$ 36,816.21
Deposit	0.00
Interest	39.19
Expense	0.00
Ending Balance	\$ 36,855.30

**NBT Park & Recreation Fund**

Beginning Balance	\$ 130,049.43
Deposit	0.00
Interest	118.40
Expense	19,800.00
Ending Balance	\$ 110,367.83

**NBT Five Points Intersection Fund**

Beginning Balance	\$ 106,305.36
Deposit	0.00
Interest	107.72
Expense	7,500.00
Ending Balance	\$ 98,913.00

**NBT Beautification Fund**

Beginning Balance	\$ 1,196.73
Deposit	0.00
Interest	1.27
Expense	0.00
Ending Balance	\$ 1,198.00

**NBT Stormwater Fund**

Beginning Balance	\$ 37,358.63
Deposit	0.00
Interest	39.66
Expense	0.00
Ending Balance	\$ 37,398.29

**NBT Planning Commission Fund**

Beginning Balance	\$ 6,528.85
Deposit	0.00
Interest	6.93
Expense	0.00
Ending Balance	\$ 6,535.78

**PLGIT General Fund (Not Available)**

Beginning Balance	\$402,105.00
Deposit	10,050.04
Interest	329.02
Expense	359,862.00
Ending Balance	\$ 52,293.04

**PLGIT Liquid Fuels Fund (Not Available)**

Beginning Balance	\$75.23
Deposit	0.00
Interest	.27
Expense	0.00
Ending Balance	\$ 75.56

**American Rescue**

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Beginning Balance	\$ 58,473.39
Deposit	0.00
Interest	.73
Expense	<u>27,532.86*</u>
Ending Balance	<u>\$ 30,941.26</u>

\*Payroll

**NBT Payroll Fund**

		<b>From ARAP to PR</b>	
Beginning Balance	\$ 4,323.52	(w/e 1/5/23)	\$6,906.23
Deposit	27,532.586*	(w/e 1/11/23)	\$6,847.54
Interest	.10	(w/e 1/18/23)	\$6,709.96
Expense	<u>26,911.45</u>	(w/e 1/27/23)	<u>\$7,069.13</u>
Ending Balance	<u>\$ 4,945.03</u>		<u>\$ 27,532.36</u>

**E Commerce** - \$16.65

**Sparkle Car Wash Escrow** - \$486,993.62

**Pine Hill Intersection** - \$365,747.09

**BILLS TO BE APPROVED AND PAID 1/1/23 -1/31/23 FROM THE NBT GENERAL FUND ACCOUNT:**

ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	\$ 264.50
AMTrust North America	(PP: Jan-Borough Workers Compensation)	2,439.00
Barry Isett & Associates	(Reimb: MPMA, Sparkle Car Wash, Hirshland, Harbor Freight, ARYA LDP, Taco Bell, Bizio, Popeye's & McDonald's Rebuild)	6,687.25*
Berkheimer Associates	(General Engineer Services & Safety)	3,279.51
Campbell Durrant, PC	(Local Service Tax Operating Commission)	4.07
Cintas Corporation	(General Labor & Employment Matter Nov& Dec 2022)	2,468.60
Denise Clouse Cleaning Services	(Maintenance Uniforms & Mats/ Rugs)	320.41
E.M. Kutz, Inc.	(Cleaning Borough 12/5, 12/12, 12/19 & 12/27)	600.00
ESSA	(In House Fix: Parts 2015 Kenworth)	4,979.73
Fuller Paper Company	(PP: Jan - Building Loan)	2,309.20
GateHouse Media PA Holdings, Inc.	(Borough Building: Towels, Soap & Tissue)	280.42
Geisinger Health Plan	(Ads: Ordinance, Sanitation Bid, Budget & Mtg Schedule)	608.45
Gleco Paint	(PP: Jan - Road Crew & Admin Manager Health Plan)	10,920.05
H. Clark Connor	(Boro Building Pain & Supplies)	151.35
Highmark Blue Shield	(Reimb: ARYA LDP, MPMA & Harbor Freight)	1,137.50*
Karen Struckle, Tax Collector	(Legal Fees: Planning Commission)	210.00
Lowe's	(PP: Jan - Road Crew & Admin Manager Vision & Dental)	357.04
M.Burr Keim Company	(Tax Collector: Supplies)	332.44
Met Life	(PP: Boro Xmas Lites/Salt Bags Hwy Maint. Batteries, etc.)	460.87
Miller's Automotive	(Borough Minute Books - 2)	257.90
Modern	(PP: Highway: Jan - Life and Disability Ins.)	150.90
Monroe County Control Center	(F-350 State Inspection & F-550 Brakes Parts)	4,657.65
Monroe County Treasurer's Office	(Basement Kohler Generator Agreement Maint.)	835.00
Nagle Elevator	(Fire/EMS Dispatching Fees 1 of 4)	1,198.96
NAPA Auto Parts	(Reminder Bills: Tax Payer Notice, Postage & Interim B)	130.83
NBT Cardmember Service	(Hydraulic Pressure Test & Routine Elevator Re-Inspection)	380.00
Newman, Williams, Mishkin, Corveleyn	(PP: Highway: Starting Fluid)	11.18
PA American Water Co.	(PP: Space Heaters, Cloud Comm., Painting Supplies)	\$ 610.94
	(Mohammed & Pro Tech Electronic & E-Party)	876.50
	(PP: Boro & Garage Water, Fire Hydrants)	774.55

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PA Assoc. of Municipal Administrators	(PAMA 2023 Manager Membership Dues)	150.00
PA One Call System, Inc.	(PA One Call)	33.25
PA State Association of Boroughs	(Boro Members' Dues & CDL Renewal Fee)	568.00
Payrolls Unlimited	(Payroll 1/6/23-1/31/2, Qtrlys, W2s & 1099)	184.50
Pennonni Associates	(Reimb: Lot 28 – Market Way)	1,481.00*
Pitney Bowes BankInc Purchase Power	(PP: Office Postage)	150.00
Plociniak Oil Co.	(Boro Bldg. & Garage Oil)	4,470.21
Pocono Mountain Public Library	(Library Taxes: Delinquent & Upset Sale)	372.07
Pocono Mountain Regional EMS	(EMS Taxes: Delinquent & Upset Sales)	187.07
Pocono Mountain Regional Police Dept.	(Jan & Feb 2023 Payments)	158,977.36
Pocono Mountain Volunteer Fire Co.	(Fire Company Taxes: Delinquent & Upset Sales)	372.07
Pocono Mountain COG	(2023 COG Membership Fee)	350.00
PPL Electric Utilities	(PP: 36 Lighting, Boro/Garage Electric, Park & Rec Conc.)	604.58
Quill Corp	(Yr. End Supplies – Folders & Labels)	81.47
Reilly Associates	(Reimb: Clarius LDP)	8,247.42
Selective Insurance	(PP: Jan – Insurance Payment)	3,422.00
SFM Consulting	(Reimb: Dec. Zoning 27 Hours Taco Bell & Five Below)	1,755.00*
	(Zoning 24 Hours – Jan.)	1,560.00
Sunoco Universal Fleet	(PP: Gas & Oil)	2,263.63
The Law Office of Michael V. Gazza	(Reimb: Five Below & Taco Bell-ZHB)	1,335.00*
TK Elevator Corporation	(Elevator Serv. Maint. & 3 Yr. Pressure Relief Test & Tag)	1,564.71
Tulpehocken Spring Water	(Bottled Water)	32.24
US Bank	(PP: Jan Copier Contract)	128.45
Verizon	(PP: Highway Telephone)	50.81
<b>GRAND TOTAL:</b>		<b><u>\$236,035.64</u></b>
*Reimbursable Items		

Councilman N. DeLano seconded. Motion carried 5 – 0.

**Consider authorizing Kirk Summa & Co., LLP to conduct the annual Municipal Audit for Fiscal Year 2022 for a cost of \$8,200.00 -**

Vice President L. Noonan moved authorize to execute the agreement with Kirk Summa & Co., LLP to conduct the annual Municipal Audit for Fiscal Year 2022 at a cost not to exceed \$8,200.00. Councilwoman D. Fulton seconded. Motion carried 5 – 0.

Vice President L. Noonan discussed to place our accounts with larger amounts be moved to PLGIT and to potentially receive a higher interest rate. It also was agreed that the Five Points Intersection Fund be changed to Traffic Signalization Fund. She also discussed the reassessment of Rite Aid adding that this is second time this property has been reassessed that could change our revenue this year.

**Zoning Officer's Report** – a written report from the Zoning Department was given by Borough Manager J. Walker. He highlighted the following from the report: cars parking within the Borough streets where letters were sent to the property owners; the shopping carts are being addressed as the retailers were being fined and we have seen a reduction of the carts off property; during the last snow, he drove around the Borough and passed along who needed to be reminded about removing the snow off the sidewalks and snow removal letters were sent out; also, not in this report there have been concerns regarding trash cans have been left out and just a reminder that trash cans need to be brought away from the road within twenty-four hours after trash collection. He noted that he went out on Monday and gave the Codes Enforcement Officer what properties were in violation and needed them to be addressed.

Vice President L. Noonan requested to have Borough Council updated on the civil action regarding 17 Old Timber Road. Solicitor J. Fareri responded that he has filed a complaint against the property and now he is waiting for a response from the opposing attorney. Upon receipt of their response he will proceed to the Court of Common Pleas.

**PUBLIC PARTICIPATION** - None

Meeting adjourned at 7:35 P.M.

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Respectfully submitted,

Joshua Walker  
Borough Manager

DRAFT

**BOROUGH OF MOUNT POCONO  
MONROE COUNTY, PENNSYLVANIA**

**NOTICE OF PUBLIC HEARING**

The Borough Council of the Borough of Mount Pocono shall hold a public hearing on February 7, 2023, at 6:15 p.m. in the Borough Council Meeting Room, Mount Pocono Municipal Building, 1361 Pocono Boulevard, Suite 100, Mount Pocono, Pennsylvania 18344, for the purpose of considering amendments to the Mount Pocono Subdivision and Land Development Ordinance, Borough Code Chapter 187. The amendments are as follows:

- 1) **Amend Chapter 187 Sketch Plan, Sections 187-18 B. (5)(a) Sketch plan submission and review.** decrease the amount of submission plans from ten (10) copies to four (4) and to include electronic copies
- 2) **Amend 187 Preliminary Plans Sections 187-20 B.; 187-22 B.; 187-23 B.; and 187-24 B.** decrease the amount of submission plans from fourteen (14) to four (4) copies and to decrease any supporting documents from six (6) to two (2) and to include electronic copies.
- 3) **Amend 187-39 Improvement maintenance guarantee to replace current language with the following:**
  - A) Guarantee. Before dedicated improvements are accepted, the developer shall provide to the Borough a maintenance guarantee in an amount determined by the Council but not more than 15% of the cost of all dedicated improvements as estimated by the applicant's engineer and approved by the Borough Engineer.
    - (1) Such maintenance guarantee shall be in such form as prescribed in § 187-37A and shall guarantee that the developer shall maintain all improvements in good condition during the 18 months after the acceptance of the dedication. If the developer is negligent or fails to maintain all improvements in good condition during the eighteen-month period, the Council may enforce the maintenance guarantee, bond or other surety by appropriate and equitable remedies. If proceeds of such bond or other surety are insufficient to pay the cost of maintaining the improvements during the said eighteen-month period, the Council, at its option, may institute appropriate legal or equitable action to recover the monies necessary for maintaining the improvements in good condition.

(2) After the expiration of the 18 months from the date of the acceptance of the subject improvements and if all improvements are certified by the Applicant's Engineer and approved by the Borough Engineer to be in good condition, the Council shall release the said maintenance guarantee and surety to the developer or party posting the said maintenance guarantee and surety.

- 4) **Amend 187-56 Landscape requirements, trees and vegetation to decrease caliper of canopy, ornamental, and evergreen trees to two-and-one-half-inch caliper or greater.**

The Borough Council anticipates approving these amendments at its regular meeting on February 7, 2023 to occur at 6:30 p.m.

BY ORDER OF  
MOUNT POCONO BOROUGH COUNCIL  
James V. Fareri, Esq., Solicitor



**BOROUGH OF MOUNT POCONO  
MONROE COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 3 of 2023**

**AN ORDINANCE AMENDING THE MOUNT POCONO SUBDIVISION AND LAND  
DEVELOPMENT (SALDO) ORDINANCE**

WHEREAS, the Borough of Mount Pocono has adopted a Subdivision and Land Development Ordinance (SALDO) in accordance with the Pennsylvania Municipalities Planning Code which is codified in the Borough Code of Ordinances at §187-1 et seq.; and

WHEREAS, in accordance with §187-78 of the SALDO, the SALDO may be amended after public hearing and public notice in accordance with the Pennsylvania Municipalities Planning Code; and

WHEREAS, the Borough wishes to enact the following amendments to the SALDO, which the council believes are in the best interest of the Borough and its residents.

NOW THEREFORE BE IT ENACTED AND ORDAINED as follows:

1. § 183-18(5)(a) is amended to change the word “ten (10)” to “four (4)” and to add an additional sentence is added to the end of the paragraph as follows: “In addition to the above, electronic copies shall be provided”.
2. § 183-20(b) is amended in subsections (1), (2) and (3) to change the numbers of copies to be provided to (4) and in subsection (4) to change the number of copies to be provided to (2).

A new section 183-20(b)(5) is added as follows: “In addition to the above, electronic copies shall be provided”.

3. § 187-22(d)(2) is amended to provide that subsection (a), (b), (c) and (d) shall require submission of six (6) copies. Subsection (e) is amended to provide that two (2) copies shall be provided.

A new section 187-22(d)(2)(f) is added as follows: “In addition to the above, electronic copies shall be provided”.

4. § 187-23(a)(2) is amended to provide that in subsections (a), (b) and (c) that four (4) copies shall be provided. Subsection (d) is amended to provide that two (2) copies shall be provided.

A new section 187-23 (a)(2)(f) is added as follows: “In addition to the above, electronic copies shall be provided”.

5. § 187-24(e)(2) is amended in subsections (a), (b), and (c) to provide that four (4) copies shall be provided. Subsection (d) is amended to provide that two (2) copies shall be provided.

A new section 187-24 (e)(2) is added as follows: “In addition to the above, electronic copies shall be provided”.

6. § 187-39(a) is deleted in its entirety and replaced with the following:

A) Guarantee. Before dedicated improvements are accepted, the developer shall provide to the Borough a maintenance guarantee in an amount determined by the Council but not more than 15% of the cost of all dedicated improvements as estimated by the applicant's engineer and approved by the Borough Engineer.

(1) Such maintenance guarantee shall be in such form as prescribed in § 187-37A and shall guarantee that the developer shall maintain all improvements in good condition during the 18 months after the acceptance of the dedication. If the developer is negligent or fails to maintain all improvements in good condition during the eighteen-month period, the Council may enforce the maintenance guarantee, bond or other surety by appropriate and equitable remedies. If proceeds of such bond or other surety are insufficient to pay the cost of maintaining the improvements during the said eighteen-month period, the Council, at its option, may institute appropriate legal or equitable action to recover the monies necessary for maintaining the improvements in good condition.

(2) After the expiration of the 18 months from the date of the acceptance of the subject improvements and if all improvements are certified by the Applicant's Engineer and approved by the Borough Engineer to be in good condition, the Council shall release the said maintenance guarantee and surety to the developer or party posting the said maintenance guarantee and surety.

7. § 187-56(b) is amended to delete the final sentence to be replaced with the following:

Each deciduous canopy tree shall be two and one half (2 1/2) inch caliper or greater, each deciduous ornamental tree shall be two and one half (2 1/2) inch caliper and each evergreen tree shall be eight (8) to ten (10) feet in height or greater.

**ADOPTED AND ORDAINED this 7<sup>th</sup> day of March 2023.**

**MOUNT POCONO BOROUGH COUNCIL**

\_\_\_\_\_  
Donald Struckle, Borough Council President

ATTEST:

\_\_\_\_\_  
Joshua Walker, Borough Manager

The above Ordinance is hereby approved this 7<sup>th</sup> day of March, 2023.

By: \_\_\_\_\_  
Randy Altemose, Mayor of the Borough of Mt. Pocono

701 Main Street, Suite 405  
Stroudsburg, PA 18360



Phone: 570-517-3100  
Fax: 570-517-3858  
mcpc@monroecountypa.gov  
www.monroecountypa.gov

## MONROE COUNTY PLANNING COMMISSION

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March 3, 2023

Joshua Walker, Borough Manager  
Mount Pocono Borough  
1361 Pocono Boulevard, Suite 100  
Mount Pocono, PA 18344

Re: Plan Submittals, Maintenance Guarantees, and Landscaping  
Subdivision and Land Development Ordinance Amendments  
Mount Pocono Borough  
MCPC Review #21-23

Dear Mr. Walker:

The above cited amendments were reviewed by Eric Koopman, Lead Senior Planner, on behalf of the Monroe County Planning Commission. You will find his comments enclosed. Should you have any special concerns regarding these comments, please contact us immediately.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on March 14, 2023 at 5:00 p.m. at the Monroe County Administrative Center. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved as enclosed.

If you have any questions or if we can be of further service to you, please feel free to contact me.

Sincerely yours,

A handwritten signature in blue ink that reads "Christine Meinhart-Fritz". The signature is written in a cursive, flowing style.

Christine Meinhart-Fritz,  
Director

701 Main Street, Suite 405  
Stroudsburg, PA 18360




Phone: 570-517-3100  
Fax: 570-517-3858  
mcp@monroecountypa.gov  
www.monroecountypa.gov

## ***MONROE COUNTY PLANNING COMMISSION***

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TO: Christine Meinhart-Fritz, Director

FROM: Eric Koopman, Lead Senior Planner 

DATE: March 3, 2023

SUBJECT: Plan Submittals, Maintenance Guarantees, and Landscaping  
Subdivision and Land Development Ordinance Amendments  
Mount Pocono Borough  
MCPC Review #21-23

The Borough of Mount Pocono is amendments to its subdivision and land development ordinance concerning plan submission procedures, maintenance guarantees, and landscaping requirements. Specifically, the amendments propose to reduce the number of copies to be provided for plan submission and add a requirement for electronic copies, reduce the length of required improvements maintenance guarantees from 26 to 18 months. The amendments also propose to reduce the caliper width of required deciduous canopy trees.

1. The proposed ordinance amendments are generally consistent with the PMPC, Act 247 of 1968, as amended, in terms of following required procedures.
2. The amendments would modernize plan submittal procedure through requiring electronic copies of plans. This is to be encouraged.
3. The proposed modification to maintenance guarantee time frame is generally consistent with similar standards found elsewhere within the county.
4. The section citation for Item 1 should be corrected from §183-15.(5).(a) to 183-18.D.(5).(a).
5. If any revisions are made to the proposed subdivision and land development ordinance amendments, they must be resubmitted to the MCPC for review prior to adoption. This requirement was affirmed by the Pennsylvania Commonwealth Court in Hanover Healthcare Plus, Inc. v. Zoning Hearing Board of Penn Township 875 A.2d 1255 (Pa. Cmwlth 2005).
6. The Staff has reviewed the proposed ordinance amendments and recommends that they be adopted.

In an attempt to maintain a library of municipal ordinances, we request that any adopted ordinance amendments (Zoning, Zoning Map and SALDO) be sent to the MCPC within 30 days of enactment as specified in the PMPC.

This review is subject to the approval of the Monroe County Planning Commission at its next regularly scheduled meeting.

RESOLUTION NO. 1 OF 2023

A RESOLUTION OF MOUNT POCONO BOROUGH, COUNTY OF MONROE  
REQUESTING A DEPARTMENT OF CONSERVATION AND NATRUAL RESOURCES GRANT  
FOR MOUNT POCONO MEMORIAL PARK IMPROVEMENTS

WHEREAS, **MOUNT POCONO BOROUGH** ("Applicant") desires to undertake the project, "**Mount Pocono Memorial Park Improvements**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources (Department) a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

**NOW THEREFORE, it is resolved that:**

1. The grant application may be electronically signed on behalf of the applicant by "**Joshua Walker**" who, at the time of signing, has a **TITLE** of "**Borough Manager**" and the email address of "**office@mountpocono-pa.gov**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

Duly adopted this 7 day of March, 2023, by the Borough Council of Mount Pocono Borough, Monroe County, Pennsylvania, in lawful session duly assembled.

ATTEST:

MOUNT POCONO BOROUGH COUNCIL

\_\_\_\_\_  
Joshua Walker, Borough Manager

\_\_\_\_\_  
Donald Struckle, President

(SEAL)



Office: 570-647-9593  
 John Rhodes: 570-800-8021  
 PO BOX 1262 - Gouldsboro, Pa 18424  
 stagtree@yahoo.com

**Customer Information:**

- ▶ Name: Mount Pocono Borough
- ▶ Street Address: 1361 Pocono Blvd, Mount Pocono
- ▶ Job Name: Knob Overlook
- ▶ Contact Phone Number: 570-872-6007 (Josh Walker)
- ▶ Email: office@mountpocono-pa.gov

**Description of Work:**

- Scope of work includes brush cutting/chipping within perimeter marked w/ pink ribbon from guard rail to guard rail and approx. 40' from road down hill side.
- Does not include removal of any existing debris on ground or weed wacking of any grasses.

\* Chipping of debris can be blown down hillside on site.

**DOES NOT INCLUDE STUMP GRINDING OR STUMP REMOVAL**

Payment Terms & Conditions	Payment due upon completion of work
Deposit:	
Discount:	
Final Payment:	\$9,000 <sup>00</sup>

We are pleased to submit the above quotation for your consideration. Should you accept the quotation, be assured it will receive our prompt attention. Please note, the date of arrival is an approximation. The scheduled start date may change due to inclement weather or unforeseen circumstances. This quotation is subject to the terms and conditions of Stag Tree Specialists and is valid for 30 days. Please sign and return with a \_\_\_\_\_ deposit. If payments are made by credit card, 3.2% will be added to your payment.

Prepared by: John Rhodes  
 Date: 2/21/23

Accepted by:  
 Date:

**K C Tree Service LLC**  
PO Box 763  
Pocono Summit, PA 18346  
570.656.0204  
kctreepros@gmail.com

**ADDRESS**

Mt Pocono Borough

**Estimate 1068**

**DATE 02/21/2023**



DESCRIPTION	AMOUNT
Knob Overlook small trees/scrub brush mulching mulching area approx 20 ft deep from guardrail entire length of guardrail	5,000.00

**TOTAL \$5,000.00**

Accepted By

Accepted Date





Joshua Walker <office@mountpocono-pa.gov>

## Space Request-Pocono Mountain School District Candidate Forum

Christa Caceres <christacaceres.naACP@gmail.com>

Fri, Mar 3, 2023 at 1:00 PM

To: "office@mountpocono-pa.gov" <office@mountpocono-pa.gov>

Good afternoon, Mr. Walker.

We are hosting a candidates' forum for the upcoming school board primary races and are looking to hold one for Pocono Mountain School District candidates on March 27, 28 or 29th from approximately 7pm-8pm.

As you know, NAACP is non-partisan and does not endorse political parties or candidates for office. We have dates scheduled for 2 of the 4 other school districts on-site and await one more response.

Please advise if the Council will approve our use for this purpose, as we believe the community deserves to hear directly from candidates about their desires and priorities for each district.

Christa

Christa L. Caceres  
President, Monroe County Chapter NAACP #2275  
2nd VP | Political Action Chair, NAACP PA State Conference

Our **mission** is to secure the political, educational, social, and economic equality of rights in order to eliminate race-based discrimination and ensure the health and well-being of all persons.

Renew your membership or join the largest and oldest civil rights organization.

[www.naACP.org](http://www.naACP.org)

[www.monroecountynaACP.org](http://www.monroecountynaACP.org)

<https://www.facebook.com/MCNAACP>

<https://www.instagram.com/monroecountynaACP/>

Twitter: @naACPpoconos



# FEBRUARY 2023 MAINTENANCE OVERVIEW

01 Cold 17°, Work on #9 1997 Ford F-350 strobe lights, and check the other trucks spreader back-up and strobe lights

02 Cold 27°, Pick-up the bucket truck at Millers, work on cleaning out and straightening up the tool room

03 Cold 10° + wind chill -°, go over all equipment fluids and fill where necessary, send a request for a garbage can letter to be sent to the residents, go check #17 Reeders St. for a shed in the right-of-way

06 Cold 33°, Call Martins Sweeping and set a schedule for this year, call Midlantic Line Stripping and schedule road stripping, call order anti-skid and salt, meeting with the PIC at 1-pm, take the x-mas lights off the two trees at the Citizens, guys working in the shop tool room

07 **Barry texted out sick**, Anti-skid delivery 3-loads, go buy stacking bins for small parts in the tool room, continue working in the tool room

08 Take pictures of two more pieces of equipment for Joshua, Salt delivery today 4-loads, mark pa one calls, take the lights off the tree at the borough building, take down the snowflakes finally, pick-up shopping carts 6-Weis and 6-Walmart on Center Ave. and Oak St., replace the turning arrow sign at Oak St. and 940,

09 Rain on and off all day today, go look at #6 Point St. tree by the driveway, mark pa one call at 611 and Center Ave. and Church St., go buy a new light for the back door at the borough building, go to #6 Point St. and cut up the birch tree that fell on the road and haul it away, JNK Fire Extinguisher Co. to service the portable extinguishers today.

10 Cold and windy 30°, Replace the emergency light at the emergency exit at the back of the Borough Building, dump off the three big trucks and power wash 5- trucks off, work on cleaning out the tool room of old junk

13 Warming up 40°, check the garbage cans, replace the missing signs on 611 and 940, 2-divided highway's and 1-do not enter, put up 2-no parking signs on Mt. Pocono Ct., pick-up a TV at #8 Candlewood, check for shopping carts on Oak St.

14 Warm 40°, Load scrap metal on # 9 1997 F-350 and take to JFR scrap yard in E. Stroudsburg, clean the traffic light camera at Five Points, meet with Don on Fork St. at 11am for pot holes (sink holes), cold patch 2-potholes on Kinney Ave at Park Ave., work in the tool room a little

15 **Barry texted he will be late 10-am 3-hrs sick**, Warm 50°, cold patch sink holes on Fork St., add modified to Reeder's St. and Belmont Ave. pipe cut outs sinking a little, caulk around the new light fixture at the emergency exit of the Borough Building, garbage on Fairview

16 Warm 56°, go mark pa one calls, meet with tree specialist in the Knob at 9:30-am, go cleanup the garbage dumped on Fairview Ave., Barry pulled for CDL drug testing, rain started at 1-pm, work in the tool room

17 **Barry off bereavement day**, Raining on and off all day and real windy 22 mph gust, 55° in the morning and down to 32° by 3:15 pm, work in the shop cleaning out and cleaning up

20 **HOLIDAY**

21 Light snow no need to treat the roads, pick-up the trash dumped on Fairview Ave. from the R&R bridge to the borough line a whole 1-ton dump full, work in the shop on clean-up

22 Cold 29°, Clean out the garages of old scrap metal and load on the 1-ton to later take it to the scrap yard, snow started at 12-noon all out 1-pm till 3-pm plow some roads and treat all roads 1" to 2" of snow and ice

23 Cold 30°, go clean off the borough sidewalks and treat them, go back to garage clean out and up, work on small equipment

24 **Malachi in late 9-am no call or text 2-hrs sick**, Cold 30° and real windy temp dropping, work in the shop

25 **Saturday Control Center Called roads getting slippery, called guy's min at 9:30-am 3-in at 9:45 1-in 10:35-am till 12-pm 2½ hr and 1½ hr OT**

27 Take the tote with the military banners to Norm for repairs to the damaged ones, set back up #8 2006 Pete for winter operations after repairs were done, mix up more material, go buy DEF for the trucks exhaust operations, fuel up all the equipment storm coming, fill them with material (ready state), weld the plow pin bracket on #4 the F-550 it is cracked in 2-places

28 Storm last night started at around 6-pm snow and sleet, scheduled the guys to come in at 3-am to start the cleanup of around 7" of snow and sleet, worked the storm cleaning the roads till around 9-am took a break went over the trucks and fill them back up with material to go back out after lunch it is still light snow and light rain redo all the roads clean off slush



When recorded, return to:

James V. Fareri, Esq.  
Newman Williams, P.C.  
712 Monroe Street  
P.O. Box 511  
Stroudsburg, PA 18360

Property ID No.: 10/2A/1/71

## **AGREEMENT**

AND NOW this \_\_\_\_\_ day of \_\_\_\_\_ 2023, comes the Borough of Mount Pocono, a duly constituted political subdivision of the Commonwealth of Pennsylvania with an address of 1361 Pocono Boulevard, Suite 100, Mount Pocono, PA 18344 (hereinafter “Borough”), and E-Party, LLC by and through its managing member Victor Kholod, a Pennsylvania Limited Liability Company offices and a place of business at 52 Shawnee Road, Trumbull, Connecticut, 06611 (hereinafter “E-Party”) and enter into the following Agreement as follows:

## **FACTUAL BACKGROUND**

1. E-Party is the owner of improved real property situate in the Borough of Mount Pocono, County of Monroe, Commonwealth of Pennsylvania more particularly described in certain deed dated September 17, 2020, and recorded September 18, 2020, in the office for the Recording of Deeds etc., and in for the County of Monroe at Record Book Volume 2556, Page 4997. Said property bears Tax Map Id No. 10/2A/1/71. (hereinafter “The property”)
2. The address of said property is 12 Devonshire Road, Mount Pocono, PA, 18324.

3. In this Agreement the parties wish to address use of the property by E-Party, LLC as a short-term rental.

NOW, THEREFORE, for good and sufficient consideration a receipt of which is acknowledged by the parties based upon the mutual promises and covenants contained herein the parties do hereby agree as follows:

**AGREEMENT**

1. Commencing immediately, E-Party, LLC, its members, agents, successors and assigns, shall cease using, and shall be, and are, permanently enjoined from using or renting any portions of the property located in Mount Pocono Borough at 12 Devonshire Rd., Mount Pocono, Pennsylvania 13913 (the "Property"), as a Short-Term Rental, as that term is defined in the Mount Pocono Borough Zoning Ordinance; and

2. Commencing immediately, E-Party, LLC, its members, agents, successors and assigns, are permanently enjoined from advertising, listing, representing or otherwise holding the Property out as being available for Short-Term Rental purposes; and

3. The provisions of paragraphs 1 and 2 of this Settlement Stipulation are subject to the proviso that, if, at some time in the future, Mount Pocono Borough amends its zoning ordinance to permit Short-Term Rentals (as that term is then defined) in the zoning district in which the Property is then located, the owner of the Property will be permitted to utilize the Property for Short-Term Rentals as then so defined, provided the Property owner first applies for, and obtains, any and all then applicable permits, certificates and approvals required by the Code of the Borough of Mount Pocono as then in effect, with respect to the use of the Property for such Short-Term Rental purposes; and



4. Mount Pocono Borough does hereby settle, discharge, waive and release E-Party, LLC, its agents, attorneys, contractors, members, successors in interest and assigns from all causes of action, including any enforcement action for violation of the Mount Pocono Borough Zoning Ordinance, which are or may have been raised relating to the use of the Property as a Short-Term Rental as of the date of the execution of this Settlement Stipulation; and

5. As the singular exception to paragraph 4, Mount Pocono Borough reserves the right to enforce the judgment received against E-Party, LLC in the amount of \$9,782.25 as per that judgment entered on the docket of the Monroe County Prothonotary's office at 5991-CV-2022. The parties have agreed that enforcement of the judgment shall be deferred until closing on the sale of the Property and that E-Party, LLC shall remit the balance of the judgment due and owing to Mount Pocono Borough from the proceeds of such sale at the time of closing provided that such closing occurs within one (1) year from the date this Agreement is filed of record. If Borough has not received payment by such date, Borough may enforce and collect said judgment in any manner available under the Pennsylvania Rules of Civil Procedure; and

6. This Settlement Stipulation may be submitted to a court of appropriate jurisdiction, with the request that it be adopted and incorporated into a Court Order, or otherwise recorded by any party hereto, including in the office of the recorder of deeds for Monroe County as a covenant upon the Property and running with the land, to provide notice to future property owners of the terms of this stipulation; and

7. Violations of this stipulation may be enforced by the filing of an injunctive lawsuit to enforce the terms of this stipulation in the court of common pleas for Monroe County. The prevailing party in any action to enforce the terms of this stipulation shall be entitled to the

reasonable costs of such enforcement, including, but not limited to, reasonable attorney's fees incurred in the enforcement thereof.

**IN WITNESS WHEREOF**, the parties hereto, intending to be legally bound hereby execute the Stipulation on the year and date appearing beside the respective signatures.

**ATTEST:**

**MOUNT POCONO BOROUGH COUNCIL**

\_\_\_\_\_  
Joshua Walker, Secretary

By: \_\_\_\_\_  
Donald Struckle, Borough Council President

**E-PARTY LLC**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Victor Kholod, Managing Member

**ACKNOWLEDGEMENT**

COMMONWEALTH OF PENNSYLVANIA       :  
  ss  
COUNTY OF MONROE                               :

On this, \_\_\_\_\_ day of \_\_\_\_\_ 2023, before me, a Notary Public in and for said County and State, the undersigned officer, personally appeared **VICTOR KHOLOD**, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained, and desired the same might be recorded as such.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

Commission expires: \_\_\_\_\_



**AGREEMENT**

AND NOW this \_\_\_\_\_ day of \_\_\_\_\_ 2023, comes the Borough of Mount Pocono, 1361 Pocono Boulevard, Suite 100, Mount Pocono, PA 18344 (hereinafter “Mount Pocono”), and Coolbaugh Township, 5520 Municipal Drive, Tobyhanna Pa 18466 (hereinafter “Coolbaugh”), intending to be legally bound, and hereby enter into the following Agreement as follows:

**FACTUAL BACKGROUND**

1. Mount Pocono and Coolbaugh are adjacent municipalities located in Monroe County, Commonwealth of Pennsylvania.
2. LPC Pocono I, LP is the owner of certain property at 145 Market Way that is partially located in Mount Pocono Borough and partially located in Coolbaugh Township being more particularly recorded in the Office of the Recording of Deeds for the County of Monroe at Record Book Volume 25445, Page 456, and identified as Tax Parcel ID 03.6.1.9 and Map ID Number 03635600406074 (hereinafter “Property”). A true and correct copy of said deed is attached hereto as Exhibit “A”.
3. There is an approximate 750,000 square foot warehouse located on the above-referenced Property.
4. The boundary line between Mount Pocono and Coolbaugh bisects the Property in a roughly north to south direction through the erected warehouse such that approximately one half of the warehouse is located in each municipality.

5. In this Agreement, Mount Pocono and Coolbaugh wish to enter into an agreement as to how real estate taxes shall be divided between Mount Pocono and Coolbaugh.

6. The Property is presently assessed by the Monroe County Tax Assessor to Coolbaugh Township in the amount of \$2,015,630.00 for the real estate and \$3,019,770.00 for the building value, for a total assessed value of \$5,035,400.00.

NOW, THEREFORE, for good and sufficient consideration, the receipt of which is acknowledged by the parties based upon the mutual promises and covenants contained herein, the parties do hereby agree as follows:

### **AGREEMENT**

1. The parties hereto agree and advise the Monroe County Tax Assessor that the tax on the building on the above-referenced Property, as of calendar year 2023, shall be allocated one half to Coolbaugh and one half to Mount Pocono.

2. With respect to the assessed value of the land, the parties request the Monroe County Tax Assessor to allocate 65% of such assessment to Coolbaugh and 35% to Mount Pocono, as of calendar year 2023.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the date and year above written.

ATTEST:

**MOUNT POCONO BOROUGH COUNCIL**

\_\_\_\_\_  
Joshua Walker, Secretary

\_\_\_\_\_  
Donald Struckle, Borough Council President

ATTEST:

**COOLBAUGH TOWNSHIP**

\_\_\_\_\_  
Township Secretary

\_\_\_\_\_  
William Weimer, Township Chairman

As of 2/28/23

**PREPAID INVOICES**

AM Trust	2,439.00
Cintas Uniform & Mats	320.41
District Court	208.25
Essa Bank & Trust	2,309.20
Geisinger	9,237.30
Highmark (Dental&Vision)	357.04
Lowes	53.08
Met Life	150.90
Napa Auto Parts	284.04
NBT Credit Card	818.14
PA Water Co (43 Hydrants)	733.94
PA Water Borough	31.02
PA Water Garage	37.66
PPL (6)	404.90
Selective Insurance	3,422.00
Sunoco Gas	857.91
US Bank Equipment Finance	128.45
Verizon	51.57
	<hr/>
	21,844.81

TOTAL INVOICES \$143,299.97

PREPAID INV. 21,844.81

AMOUNT NOT PREPAID \$121,455.16



# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

2/01/2023 - 2/28/2023

Type	Date	Num	Memo	Due Date	Amount
<b>Altronics Security Systems</b>					
Bill	02/27/2023	ISC003...	Moved Zoning/Treasurer Office Motion Sensor	02/28/2023	110.00
Total Altronics Security Systems					110.00
<b>ARGS Technology, LLC</b>					
Bill	02/27/2023	1971	IT Service (Remote Service, Server Update, Cloud Backup, Backup Logs )	02/28/2023	359.50
Total ARGS Technology, LLC					359.50
<b>AMTrust North America</b>					
Bill	02/02/2023	17594748	PP: Borough Feb. Workers Compensation	02/02/2023	2,439.00
Total AMTrust North America					2,439.00
<b>Barry Isett &amp; Associates</b>					
Bill	02/27/2023	174959	Maintenance Building Site Plan	02/28/2023	3,670.00
Bill	02/27/2023	175277	Maintenance Building Site Plan	02/28/2023	520.25
Bill	02/27/2023	175277	General Engineering Services	02/28/2023	1,500.00
Bill	02/27/2023	175276	Safety Commission: Pedestrian Traffic Signal	02/28/2023	8,650.00
Bill	02/27/2023	175276	Safety Commission: Radar Sign Plans	02/28/2023	5,240.00
Bill	02/27/2023	174954	Reimb: Popeye's Land Dev. Plan	02/28/2023	413.65
Bill	02/27/2023	174953	Reimb:Hirshland LDP	02/28/2023	526.20
Bill	02/27/2023	174955	Reimb: ARYA Land Dev. Plan	02/28/2023	62.50
Total Barry Isett & Associates					20,582.60
<b>Berkheimer Associates</b>					
Bill	02/27/2023	384	Local Service Tax: Jan. Operating Commission	02/28/2023	69.37
Total Berkheimer Associates					69.37
<b>Campbell Durrant, PC</b>					
Bill	02/27/2023	76232	General Labor & Employment Matters (Jan. Work 2023)	02/28/2023	2,467.50
Total Campbell Durrant, PC					2,467.50
<b>CINTAS CORPORATION</b>					
Bill	02/08/2023		PP:1/04/23 (4142335679) Borough Rugs & Mats	02/08/2023	85.82
Bill	02/08/2023		PP:1/04/23 (4142335679) Garage Mats	02/08/2023	53.24
Bill	02/08/2023		PP:1/11/23 (4143079490) Maintenance Uniform	02/08/2023	60.45
Bill	02/08/2023		PP:1/18/23 (4143798627) Maintenance Uniform	02/08/2023	60.45
Bill	02/08/2023		PP:1/25/23 (4144507901) Maintenance Uniform	02/08/2023	60.45
Total CINTAS CORPORATION					320.41
<b>Claude S. Cyphers, Inc.</b>					
Bill	02/27/2023	00730098	In House Fix: 2009FordF550 StrobeLts,2012Pete.SwitchRocker	02/28/2023	161.55
Total Claude S. Cyphers, Inc.					161.55
<b>Denise Clouse Cleaning Services</b>					
Bill	02/28/2023		Cleaning Borough (1/3,1/16,1/23,2/6,2/13,2/20,2/27)	02/28/2023	1,050.00
Total Denise Clouse Cleaning Services					1,050.00
<b>District Court 43-4-02</b>					
Bill	02/27/2023		PP Civil Complaint Property Maintenance Ordinance for 14 Stonegate Court	02/27/2023	208.25
Total District Court 43-4-02					208.25
<b>E.M. Kutz, Inc.</b>					
Bill	02/27/2023	38769	In House Fix: 2015 KenworthTire Chains	02/28/2023	1,047.52
Total E.M. Kutz, Inc.					1,047.52
<b>ESSA</b>					
Bill	02/15/2023		PP: Feb Building Loan	02/15/2023	2,309.20
Total ESSA					2,309.20
<b>GateHouse Media PA Holdings, Inc.</b>					
Bill	02/27/2023	5254023	Advertise Land Development (2/7/23)	02/28/2023	339.62
Bill	02/27/2023	5254023	Advertise ZHB Mohammed Appeal (2/14/23)	02/28/2023	185.18
Total GateHouse Media PA Holdings, Inc.					524.80
<b>Geisinger Health Plan</b>					
Bill	02/01/2023		PP Road Crew: Health Plan	02/01/2023	6,855.52
Bill	02/01/2023		PP Admin Manager: Health Plan	02/01/2023	2,381.78
Total Geisinger Health Plan					9,237.30

# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

2/01/2023 - 2/28/2023

Type	Date	Num	Memo	Due Date	Amount
<b>Gleco Paint</b>					
Bill	02/27/2023	100030	Borough Building: Paint & Supplies	02/28/2023	143.48
Total Gleco Paint					143.48
<b>Highmark Blue Shield</b>					
Bill	02/01/2023	230113...	PP: Feb. Road Crew: Vision & Dental	02/01/2023	268.82
Bill	02/01/2023	230113...	PP: Feb. Admin. Manager: Vision & Dental	02/01/2023	88.22
Total Highmark Blue Shield					357.04
<b>JNK Hydrotest &amp; Extinguisher Supply, Co.</b>					
Bill	02/27/2023	32919	Borough Office: Yearly Fire Extinguishers/Tested	02/28/2023	233.75
Bill	02/27/2023	32919	Garage/Maint: Yearly Fire Extinguishers/Tested	02/28/2023	181.75
Total JNK Hydrotest & Extinguisher Supply, Co.					415.50
<b>Kingdom Mechanical</b>					
Bill	02/27/2023	1657	HVAC Maintenance:B&GBearing Assembly&Pump Coupling	02/28/2023	2,985.00
Total Kingdom Mechanical					2,985.00
<b>LOWE'S</b>					
Bill	02/08/2023	232492...	PP:Maintenance Cleaning Supplies	02/08/2023	53.08
Total LOWE'S					53.08
<b>MET LIFE</b>					
Bill	02/01/2023		PP: Maintenance: Feb. Life and Disability Ins.	02/01/2023	150.90
Total MET LIFE					150.90
<b>Miller's Automotive</b>					
Bill	02/27/2023	1093138	2001 Replace GMC Bucket Bracket	02/28/2023	1,814.71
Total Miller's Automotive					1,814.71
<b>NAPA Auto Parts</b>					
Bill	02/08/2023	1726-00...	PP: Maintenance: F550- Brake Parts Hydraulic Couplers	02/08/2023	284.04
Total NAPA Auto Parts					284.04
<b>National Water Specialties</b>					
Bill	02/27/2023	6688	Garage: Tested Backflow Valve per PA DEP & OSHA	02/28/2023	150.00
Bill	02/27/2023	6688	Borough Building: Tested Backflow Valve per PA DEP & OSHA	02/28/2023	150.00
Total National Water Specialties					300.00
<b>NBT Cardmember Service</b>					
Bill	02/06/2023		PP: Pitney Bows Leasing	02/06/2023	99.00
Bill	02/06/2023		PP: Google Suite	02/06/2023	126.96
Bill	02/06/2023		PP: Uattend Payroll	02/06/2023	23.32
Bill	02/06/2023		PP: BoroughCloud Communication	02/06/2023	167.05
Bill	02/06/2023		PP: MaintenanceCloud Communication	02/06/2023	35.79
Bill	02/06/2023		PP: Plan/ZoneCloud Communication	02/06/2023	35.79
Bill	02/06/2023		PP: Maintenance Shop Supplies	02/06/2023	95.53
Bill	02/06/2023		PP: Reimb. Tarp & Ratchet Traffic Box	02/06/2023	47.68
Bill	02/06/2023		PP: Borough Building: Garland/ Lts & Elevators Keys & Plastic Window Kits	02/06/2023	133.08
Bill	02/06/2023		PP: 2004 Back Hoe Lt. Bulb	02/06/2023	53.94
Total NBT Cardmember Service					818.14
<b>Newman, Williams, Mishkin, Corveleyn, Wol</b>					
Bill	02/27/2023	123587	Zoning Enforcement Emails	02/28/2023	77.50
Total Newman, Williams, Mishkin, Corveleyn, Wol					77.50
<b>PA American Water Co.</b>					
Bill	02/06/2023	1024-21...	PP:Garage Water	02/06/2023	37.66
Bill	02/06/2023	1024-21...	PP: Borough Water	02/06/2023	31.02
Bill	02/13/2023	1024-21...	PP: Fire Hydrants (43)	02/13/2023	733.94
Total PA American Water Co.					802.62
<b>PA One Call System, Inc</b>					
Bill	02/27/2023	995099	PA One Call	02/28/2023	34.58
Total PA One Call System, Inc					34.58

## Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

2/01/2023 - 2/28/2023

Type	Date	Num	Memo	Due Date	Amount
<b>PA State Association of Boroughs</b>					
Bill	02/27/2023	721	Extended Membership Directory, News Magazines	02/28/2023	120.00
Bill	02/27/2023	32107	Manager: Annual Conference Registration 6/4/2023-6/7/2023	02/28/2023	250.00
Total PA State Association of Boroughs					370.00
<b>Panagiotis Karygiannes</b>					
Bill	02/27/2023	100.115...	RE Tax Refund to Rite Aid	02/28/2023	3,225.68
Total Panagiotis Karygiannes					3,225.68
<b>Payrolls Unlimited</b>					
Bill	02/27/2023	44824	Payroll (2/3/2023-2/24/2023)	02/28/2023	97.40
Total Payrolls Unlimited					97.40
<b>PLOCINIAK OIL CO.</b>					
Bill	02/27/2023	353358	Garage 306.7 Gal. Heating Oil @ 2.95 (COG Price) 2/16/23	02/28/2023	904.77
Bill	02/27/2023	339131	Garage 326.1 Gal. Heating Oil @ 3.289(COG Price) 2/02/23	02/28/2023	1,072.54
Bill	02/27/2023	339053	Borough 231.7 Gal Heating Oil@\$3.289 (COG Price) 2/2/23	02/28/2023	762.06
Bill	02/27/2023	353347	Borough 216.0 Gal Heating Oil @\$2.95 (COG Price) 2/16/23	02/28/2023	637.20
Total PLOCINIAK OIL CO.					3,376.57
<b>Pocono Mountain Regional Police Departmen</b>					
Bill	02/28/2023	March	March 2023 Payment	03/01/2023	79,488.68
Total Pocono Mountain Regional Police Departmen					79,488.68
<b>PPL ELECTRIC UTILITIES</b>					
Bill	02/08/2023		PP: P & R Concession Stand	02/08/2023	25.31
Bill	02/08/2023		PP: Maintenance Garage	02/08/2023	85.57
Bill	02/08/2023		PP: Meter 3	02/08/2023	37.04
Bill	02/08/2023		PP: Meter 3	02/08/2023	37.37
Bill	02/08/2023		PP: 36 Pocono Blvd. Lighting	02/08/2023	47.70
Bill	02/08/2023		PP: Borough Building	02/08/2023	171.91
Total PPL ELECTRIC UTILITIES					404.90
<b>Selective Insurance</b>					
Bill	02/03/2023	049-212...	PP: Insurance Payment	02/03/2023	3,422.00
Total Selective Insurance					3,422.00
<b>SFM Consulting</b>					
Bill	02/27/2023	Z-003	February Zoning 31.5 Hours	02/28/2023	2,047.50
Total SFM Consulting					2,047.50
<b>Steele's Hardware</b>					
Bill	02/27/2023	487861	Maintenance:Vehicle HvyDtyToggle Switch	02/28/2023	9.59
Total Steele's Hardware					9.59
<b>SUNOCO UNIVERSAL FLEET</b>					
Bill	02/06/2023	87034532	PP: Maintenance Gas & Oil	02/06/2023	857.91
Total SUNOCO UNIVERSAL FLEET					857.91
<b>The Two Shields, LLC</b>					
Bill	02/27/2023	78664	2006 Pete: Repairs Reverse Ltgs, Rusted Fittings,Bent Bracket,Transmission Fluid	02/28/2023	429.95
Total The Two Shields, LLC					429.95
<b>Topp Business Solutions</b>					
Bill	02/27/2023	370400	Copier (11/4/22-2/3/2023 ) B/W & Col Overages	02/28/2023	172.19
Total Topp Business Solutions					172.19
<b>Tulpehocken Spring Water</b>					
Bill	02/27/2023	21314	Bottled Water	02/28/2023	93.99
Total Tulpehocken Spring Water					93.99
<b>US Bank</b>					
Bill	02/13/2023	492251...	PP. Copier Contract ( Feb 2023)	02/13/2023	128.45
Total US Bank					128.45

**Borough of Mt. Pocono-General Fund**  
**Bills To Be Approved and Paid**  
2/01/2023 - 2/28/2023

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Type	Date	Num	Memo	Due Date	Amount
Verizon					
Bill	02/13/2023	992594...	PP. Maintenance: Telephone	02/13/2023	51.57
	Total Verizon				51.57
<b>TOTAL</b>					<b>143,299.97</b>

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**TREASURER'S REPORT****MARCH 7, 2023****BILLS TO BE APPROVED AND PAID 2/1/23 -2/2823 FROM THE NBT GENERAL FUND ACCOUNT:**

Altronics Security Systems	(Moved Zoning/Treasurer Office Motion Sensor)	\$110.00
ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	359.50
AMTrust North America	(PP: Borough Workers Compensation)	2,439.00
Barry Isett & Associates	(Reimb: Hirshland, Harbor, ARYA LDP, & Popeye's)	1,002.35*
	(General Engineer Services & Safety)	19,580.25
Berkheimer Associates	(Local Service Tax Jan. Operating Commission)	69.37
Campbell Durrant, PC	(General Labor & Employment Matters Jan Work 2023)	2,467.50
Cintas Corporation	(PP: Maintenance Uniforms & Mats/ Rugs)	320.41
Claude S. Cyphers, Inc.	(In House Fix: 2009 Ford 550 & 2012 Pete)	161.55
Denise Clouse Cleaning Services	(Cleaning Borough 1/3, 1/16, 1/23, 2/6, 2/13, 2/20 & 2/27)	1,050.00
District Court 43-4-02	(PP: Civil Complaint Property Maint – 14 Stonegate Ct)	208.25
E.M. Kutz, Inc.	(In House Fix: 2015 Kenworth Chains)	1,047.52
ESSA	(PP: Building Loan)	2,309.20
GateHouse Media PA Holdings, Inc.	(Ads: Land Development & ZHB Mohammed Appeal)	524.80
Geisinger Health Plan	(PP: Road Crew & Admin Manager Health Plan)	9,237.30
Gleco Paint	(Boro Building Paint & Supplies)	143.48
Highmark Blue Shield	(PP: Feb – Road Crew & Admin Manager Vision & Dental)	357.04
JNK Hydrotest & Extinguisher Supply, Co	(Borough Office/Garage Yearly Fire Extinguishers Tested)	415.50
Kingdom Mechanical	(HVAC Maintenance: Bearing Assembly/Pump Coupling)	2,985.00
Lowe's	(PP: Maintenance Cleaning Supplies)	53.08
Met Life	(PP: Highway: Feb – Life and Disability Ins.)	150.90
Miller's Automotive	(2001 Replace GMC Bucket Bracket)	1,814.71
NAPA Auto Parts	(PP: Highway: F550 Brake Parts Hydraulic Couplers)	284.04
National Water Specialties	(Garage/Boro Bldg.: Tested Backflow Valve)	300.00
NBT Cardmember Service	(PP: Garage/Boro Bldg. Miscellaneous)	818.14
Newman, Williams, Mishkin, Corveleyn	(Zoning Enforcement Emails)	77.50
PA American Water Co.	(PP: Boro & Garage Water, Fire Hydrants)	802.62
PA One Call System, Inc.	(PA One Call)	34.58
PA State Association of Boroughs	(Extended Member Directory/News Magazine & Conf. Reg.)	370.00
Pangiotis Karygiannes	(RE: Tax Refund to Rite Aid)	3,225.68
Payrolls Unlimited	(Payroll 2/3-2/24/23)	97.40
Plociniak Oil Co.	(Boro Bldg. & Garage Oil)	3,376.57
Pocono Mountain Regional Police Dept.	(March 2023 Payment)	79,488.68
PPL Electric Utilities	(PP: 36 Lighting, Boro/Garage Electric, Park & Rec Conc.)	404.90
Selective Insurance	(PP: Insurance Payment)	3,422.00
SFM Consulting	(February Zoning 31.5 Hours)	2,047.50
Steele's Hardware	(Maintenance: Vehicle HvyDtyToggle Switch)	9.59
Sunoco Universal Fleet	(PP: Maintenance Gas & Oil)	857.91
The Two Shields, LLC	(2006 Pete: Repairs)	429.95
Topp Business Solutions	(Copier 11/4/22-2/3/23 B/W & Col Overages)	172.19
Tulpehocken Spring Water	(Bottled Water)	93.99
US Bank	(PP: Feb Copier Contract)	128.45
Verizon	(PP: Highway Telephone)	51.57
<b>GRAND TOTAL:</b>		<b><u>\$143,299.97</u></b>

\*Reimbursable Items

## CASH REPORT AS OF FEBRUARY 28, 2023

### NBT General Fund

Beginning Balance	\$ 730,608.88
Deposit	34,932.47
Interest	9.68
Expense	232,885.02
Service Charge	<u>24.79</u>
Ending Balance	\$ 532,641.29
Uncleared Transactions \$1,197.02	
To Plgit \$200,000.00 (March 1, 2023)	

### NBT Liquid Fuels Fund

Beginning Balance	\$ 86,042.21
Deposit	0.00
Interest	1.18
Expense	<u>16,737.20</u>
Ending Balance	\$ 69,312.18

### NBT Road Rehab Fund

Beginning Balance	\$ 36,855.30
Deposit	0.00
Interest	35.34
Expense	<u>0.00</u>
Ending Balance	\$ 36,890.64

### NBT Park & Recreation Fund

Beginning Balance	\$ 110,367.83
Deposit	2,000.00
Interest	107.75
Expense	<u>0.00</u>
Ending Balance	\$ 112,475.58

### Traffic Signal Maintenance Fund (new name)

Beginning Balance	\$ 98,913.08
Deposit	0.00
Interest	94.64
Expense	<u>220.00</u>
Ending Balance	\$ 98,787.72

### NBT Beautification Fund

Beginning Balance	\$ 1,198.00
Deposit	0.00
Interest	1.15
Expense	<u>0.00</u>
Ending Balance	\$ 1,199.15

### NBT Stormwater Fund

Beginning Balance	\$ 37,398.29
Deposit	0.00
Interest	34.73
Expense	<u>6,600.00</u>
Ending Balance	\$ 30,833.09

### NBT Planning Commission Fund

Beginning Balance	\$ 6,535.78
Deposit	0.00
Interest	6.27
Expense	<u>0.00</u>
Ending Balance	\$ 6,542.05

### PLGIT General Fund

Beginning Balance	\$52,293.04
Deposit (EIT)	38,606.98
Deposit (LST)	18,934.06
Interest	258.19
Expense	<u>0.00</u>
Ending Balance	\$ 110,092.27

### PLGIT Liquid Fuels Fund

Beginning Balance	\$75.50
Deposit	0.00
Interest	.25
Expense	<u>0.00</u>
Ending Balance	\$ 75.75

### American Rescue

Beginning Balance	\$ 30,941.26
Deposit	0.00
Interest	.21
Expense	<u>27,174.86*</u>
Ending Balance	\$ 3,766.61

### Pine Hill Intersection

Beginning Balance	\$ 365,747.09
Deposit	0.00
Interest	5.61
Expense	<u>0.00</u>
Ending Balance	\$365,752.70

\*Payroll

### NBT Payroll Fund

Beginning Balance	\$ 4,945.03
Deposit	27,174.86*
Interest	.12
Expense	<u>25,198.38</u>
Ending Balance	\$ 6,921.63

### From ARAP to PR

(w/e 2/1/23)	\$7,470.77
(w/e 2/8/23)	\$6,663.38
(w/e 2/15/23)	\$6,575.33
(w/e 2/22/23)	<u>\$6,465.38</u>
	\$ 27,174.86

E Commerce - \$16.65

Sparkle Car Wash Escrow - \$487,001.09

ESSA Line of Credit - \$103,111.98

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
**January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>301.000 · REAL PROPERTY TAXES</b>				
301.001 · RE Tax-Current Year (Discount)	0.00	1,250,000.00	-1,250,000.00	0.0%
301.101 · RE Taxes Library	0.00	37,590.00	-37,590.00	0.0%
301.102 · RE Fire Co Taxes	0.00	37,590.00	-37,590.00	0.0%
301.103 · RE EMS Taxes	0.00	18,795.00	-18,795.00	0.0%
301.200 · Real Estate Taxes-Prior Year	12,582.34	30,000.00	-17,417.66	41.9%
301.300 · RE Taxes - Interest	208.63	100.00	108.63	208.6%
301.400 · Real Estate Taxes - Delinquent	1,704.64	60,000.00	-58,295.36	2.8%
301.401 · Delinquent Library Taxes	435.69	2,300.00	-1,864.31	18.9%
301.402 · Delinquent Fire Co Taxes	435.69	2,300.00	-1,864.31	18.9%
301.403 · Delinquent EMS Taxes	219.16	1,150.00	-930.84	19.1%
301.600 · Real Estate Taxes - Interim A	0.00	50,000.00	-50,000.00	0.0%
301.610 · Real Estate Taxes - Interim B	0.00	0.00	0.00	0.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
<b>Total 301.000 · REAL PROPERTY TAXES</b>	<b>15,586.15</b>	<b>1,489,825.00</b>	<b>-1,474,238.85</b>	<b>1.0%</b>
<b>310.000 · LOCAL TAX ENABLING ACT (ACT 511)</b>				
310.100 · Real Estate Transfer Taxes	93,790.00	55,000.00	38,790.00	170.5%
310.210 · Earned Income Taxes-Current Yr	59,466.46	290,000.00	-230,533.54	20.5%
310.410 · LST Tax - Current Year	23,613.07	75,000.00	-51,386.93	31.5%
<b>Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511)</b>	<b>176,869.53</b>	<b>420,000.00</b>	<b>-243,130.47</b>	<b>42.1%</b>
<b>321.000 · CABLE TELEVISION FRANCHISE TAX</b>				
321.800 · Cable Television Franchise	15,312.89	15,000.00	312.89	102.1%
321.801 · Small Cell Fees	0.00	0.00	0.00	0.0%
<b>Total 321.000 · CABLE TELEVISION FRANCHISE TAX</b>	<b>15,312.89</b>	<b>15,000.00</b>	<b>312.89</b>	<b>102.1%</b>
<b>331.000 · FINES</b>				
331.110 · Vehicle & Crime Violations	3,531.91	20,000.00	-16,468.09	17.7%
331.120 · Zoning Fines & Violations	20,515.00	3,000.00	17,515.00	683.8%
<b>Total 331.000 · FINES</b>	<b>24,046.91</b>	<b>23,000.00</b>	<b>1,046.91</b>	<b>104.6%</b>
<b>340.000 · INTEREST, RENTS, AND ROYALTIES</b>				
340.100 · Interest Earnings	609.55	500.00	109.55	121.9%
342.200 · Rents and Royalties	2,000.00	0.00	2,000.00	100.0%
<b>Total 340.000 · INTEREST, RENTS, AND ROYALTIES</b>	<b>2,609.55</b>	<b>500.00</b>	<b>2,109.55</b>	<b>521.9%</b>
<b>354.000 · STATE CAPITAL &amp; OPERATING GRANT</b>				
352.530 · Federal Entitlement Grant	0.00	0.00	0.00	0.0%
354.080 · Recycling Grant - State	0.00	17,000.00	-17,000.00	0.0%
354.085 · PM Visitors Bureau Grant	0.00	0.00	0.00	0.0%
354.090 · State Cap.Op Grant-ARLE	0.00	0.00	0.00	0.0%
354.095 · County Cares Grant	0.00	0.00	0.00	0.0%
<b>Total 354.000 · STATE CAPITAL &amp; OPERATING GRA...</b>	<b>0.00</b>	<b>17,000.00</b>	<b>-17,000.00</b>	<b>0.0%</b>
<b>355.000 · STATE SHARED REV &amp; ENTITLEMENTS</b>				
355.010 · Public Utility Realty	0.00	1,500.00	-1,500.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	0.00	1,000.00	-1,000.00	0.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	22,000.00	-22,000.00	0.0%
<b>Total 355.000 · STATE SHARED REV &amp; ENTITLEMEN...</b>	<b>0.00</b>	<b>41,500.00</b>	<b>-41,500.00</b>	<b>0.0%</b>

**Borough of Mt. Pocono-General Fund  
Profit & Loss Budget vs. Actual  
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>361.000 · GENERAL GOV'T REVENUES</b>				
361.002 · Legal Fee's Reimbursable ZHB	1,347.50	5,000.00	-3,652.50	27.0%
361.003 · Engineering Fees Reimbursable	4,921.23	50,000.00	-45,078.77	9.8%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	0.00	1,000.00	-1,000.00	0.0%
361.006 · Insurance Reimb (Mold)	0.00	0.00	0.00	0.0%
361.010 · Paradise Township Fire W/C Ins.	0.00	6,500.00	-6,500.00	0.0%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	3,600.00	2,500.00	1,100.00	144.0%
361.301 · Building - (general permits)	1,430.90	1,500.00	-69.10	95.4%
361.302 · Building - (new construction)	2,814.30	1,000.00	1,814.30	281.4%
361.305 · Rentals	1,225.00	5,000.00	-3,775.00	24.5%
361.310 · Sign Permits	442.00	5,000.00	-4,558.00	8.8%
361.315 · Sheds, Pools, Deck Permits	7.20	750.00	-742.80	1.0%
361.320 · Driveway Permits	0.00	1,000.00	-1,000.00	0.0%
361.325 · Roof/ReRoof Permits	0.00	0.00	0.00	0.0%
361.330 · CO Resale Permits	0.00	0.00	0.00	0.0%
361.340 · Change of Use (Trash Cert)	60.00	1,000.00	-940.00	6.0%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	0.00	0.00	0.00	0.0%
<b>Total 361.000 · GENERAL GOV'T REVENUES</b>	<b>15,848.13</b>	<b>80,250.00</b>	<b>-64,401.87</b>	<b>19.7%</b>
<b>362.000 · PUBLIC SAFETY REVENUES</b>				
362.111 · Charge for Police Services	0.00	0.00	0.00	0.0%
362.120 · Ball Field Usage Fee	0.00	200.00	-200.00	0.0%
362.411 · Building Permits- UCC	0.00	5,000.00	-5,000.00	0.0%
<b>Total 362.000 · PUBLIC SAFETY REVENUES</b>	<b>0.00</b>	<b>5,200.00</b>	<b>-5,200.00</b>	<b>0.0%</b>
<b>364.000 · SANITATION REVENUES</b>				
364.300 · Solid Waste Collection Liens	349.96	3,000.00	-2,650.04	11.7%
<b>Total 364.000 · SANITATION REVENUES</b>	<b>349.96</b>	<b>3,000.00</b>	<b>-2,650.04</b>	<b>11.7%</b>
<b>380.000 · OTHER REVENUES</b>				
380.100 · Proceeds of Sales of Assets	0.00	0.00	0.00	0.0%
380.200 · Miscellaneous Non-Revenue Recei	0.00	0.00	0.00	0.0%
380.300 · Donations/Contributions/Sponsor	0.00	0.00	0.00	0.0%
<b>Total 380.000 · OTHER REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>392.000 · INTERFUND OP TRANSFERS IN</b>				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	0.00	0.00	0.00	0.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	19,800.00	19,800.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
<b>Total 392.000 · INTERFUND OP TRANSFERS IN</b>	<b>19,800.00</b>	<b>19,800.00</b>	<b>0.00</b>	<b>100.0%</b>
393.000 · ESSA Loan Proceeds	0.00	0.00	0.00	0.0%
394.000 · Sale of Fixed Assets	0.00	0.00	0.00	0.0%
395.000 · Refunds of Prior Yr Expenditure	0.00	0.00	0.00	0.0%
396.000 · Donations from Private & Public	0.00	0.00	0.00	0.0%
399.000 · Fund Balance Forward	345,641.00	345,641.00	0.00	100.0%
<b>Total Income</b>	<b>616,064.12</b>	<b>2,460,716.00</b>	<b>-1,844,651.88</b>	<b>25.0%</b>



**Borough of Mt. Pocono-General Fund  
Profit & Loss Budget vs. Actual  
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
<b>400.000 · LEGISLATIVE BODY</b>				
400.110 · Salary of Elected Officials	0.00	7,300.00	-7,300.00	0.0%
400.161 · Employers FICA	0.00	0.00	0.00	0.0%
400.162 · Employers U/C	0.00	0.00	0.00	0.0%
400.163 · Employers Medicare	0.00	0.00	0.00	0.0%
400.300 · Other Services & Charges	0.00	1,000.00	-1,000.00	0.0%
400.331 · Travel Expenses	0.00	0.00	0.00	0.0%
400.420 · Dues,Subscriptions, & Membershi	963.00	1,260.00	-297.00	76.4%
400.460 · Meetings & Conferences	0.00	0.00	0.00	0.0%
<b>Total 400.000 · LEGISLATIVE BODY</b>	<b>963.00</b>	<b>9,560.00</b>	<b>-8,597.00</b>	<b>10.1%</b>
<b>401.000 · ADMIN MANAGER</b>				
401.120 · Manager Salary	11,250.00	60,000.00	-48,750.00	18.8%
401.156 · Manager Health Ins. (Geis.)	4,763.56	28,582.00	-23,818.44	16.7%
401.157 · Manager Dental&Vision (Highmrk)	264.66	1,054.00	-789.34	25.1%
401.158 · Manager Life/Disb (Met Life)	0.00	780.00	-780.00	0.0%
401.161 · Manager Employers Fica	697.50	3,700.00	-3,002.50	18.9%
401.162 · Manager Employers U/C	745.00	745.00	0.00	100.0%
401.163 · Manager Employers Medicare	163.13	870.00	-706.87	18.8%
401.200 · Supplies/Equipment	0.00	300.00	-300.00	0.0%
401.331 · Travel Expenses	0.00	550.00	-550.00	0.0%
401.350 · Bonding/Insurance	0.00	700.00	-700.00	0.0%
401.420 · Dues, Subscriptions,Membership	150.00	200.00	-50.00	75.0%
401.460 · Mtgs/Training	250.00	400.00	-150.00	62.5%
<b>Total 401.000 · ADMIN MANAGER</b>	<b>18,283.85</b>	<b>97,881.00</b>	<b>-79,597.15</b>	<b>18.7%</b>
<b>403.000 · TAX COLLECTION</b>				
403.110 · Salary - Tax Collector	0.00	5,600.00	-5,600.00	0.0%
403.120 · Transfer Tax Commission	1,875.80	1,100.00	775.80	170.5%
403.130 · EIT Commission	155.31	4,000.00	-3,844.69	3.9%
403.131 · LST Commission	73.44	1,500.00	-1,426.56	4.9%
403.161 · Employers FICA-Tax Coll	0.00	348.00	-348.00	0.0%
403.162 · Employers U/C-Tax Coll	0.00	0.00	0.00	0.0%
403.163 · Employers Medicare-Tax Coll	0.00	90.00	-90.00	0.0%
403.200 · Supplies-Tax Coll	463.27	1,000.00	-536.73	46.3%
403.350 · Insurance and Bonding	0.00	0.00	0.00	0.0%
403.351 · Refund of RE Taxes Paid	3,225.68	24,851.00	-21,625.32	13.0%
<b>Total 403.000 · TAX COLLECTION</b>	<b>5,793.50</b>	<b>38,489.00</b>	<b>-32,695.50</b>	<b>15.1%</b>
<b>404.000 · LEGAL</b>				
404.310 · Professional Services-Retainer	0.00	22,000.00	-22,000.00	0.0%
404.330 · Alternate Solicitor Fees	0.00	500.00	-500.00	0.0%
404.331 · Addition Solicitor Fees	210.00	1,000.00	-790.00	21.0%
404.356 · Labor Attorney	4,936.10	8,800.00	-3,863.90	56.1%
<b>Total 404.000 · LEGAL</b>	<b>5,146.10</b>	<b>32,300.00</b>	<b>-27,153.90</b>	<b>15.9%</b>
<b>405.000 · OFFICE-TREAS/ADMIN.</b>				
405.120 · Salary of Treasurer	3,837.50	20,800.00	-16,962.50	18.4%
405.140 · Salary of Admin. Assistant	4,104.00	46,280.00	-42,176.00	8.9%
405.156 · Health Ins.	0.00	8,389.00	-8,389.00	0.0%
405.157 · Dental/Vision (Highmark)	0.00	376.00	-376.00	0.0%
405.158 · Life/Disab Ins	0.00	852.00	-852.00	0.0%
405.161 · Employers FICA	529.58	4,159.00	-3,629.42	12.7%
405.162 · Employers U/C	636.36	1,490.00	-853.64	42.7%
405.163 · Employers Medicare	123.85	973.00	-849.15	12.7%
405.190 · Temporary Help	0.00	0.00	0.00	0.0%
405.200 · Office Supplies	339.37	1,500.00	-1,160.63	22.6%
405.220 · Office Postage	150.00	1,550.00	-1,400.00	9.7%
405.310 · Payroll Service	328.54	2,000.00	-1,671.46	16.4%
405.311 · Additional Audit (AUP)	0.00	0.00	0.00	0.0%
405.312 · Professional Cost-Audit	0.00	8,200.00	-8,200.00	0.0%
405.320 · Communications/Telephone	549.09	4,000.00	-3,450.91	13.7%
405.321 · Website	0.00	3,500.00	-3,500.00	0.0%

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
**January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
405.325 · Bank Service Charges	27.87	500.00	-472.13	5.6%
405.331 · Mileage Reimb.	0.00	0.00	0.00	0.0%
405.340 · Advertising Gen./Mtgs	948.07	2,500.00	-1,551.93	37.9%
405.350 · Insurance/Bonding	0.00	325.00	-325.00	0.0%
405.370 · Repair & Maint-Office Equip	233.75	1,000.00	-766.25	23.4%
405.454 · Contracted Copier	300.64	3,000.00	-2,699.36	10.0%
405.460 · Meetings/Confer	0.00	0.00	0.00	0.0%
405.740 · Office Equip	0.00	0.00	0.00	0.0%
<b>Total 405.000 · OFFICE-TREAS/ADMIN.</b>	<b>12,108.62</b>	<b>111,394.00</b>	<b>-99,285.38</b>	<b>10.9%</b>
<b>409.000 · GENERAL GOVERNMENT EXPENSES</b>				
409.100 · Salaries - Custodial	600.00	0.00	600.00	100.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	948.66	2,500.00	-1,551.34	37.9%
409.300 · Other Serv/Charges-Buildings	0.00	20,000.00	-20,000.00	0.0%
409.310 · Professional Services	5,275.00	15,000.00	-9,725.00	35.2%
409.360 · Public Water/ Sewer	60.59	500.00	-439.41	12.1%
409.361 · Public Electric	719.90	10,000.00	-9,280.10	7.2%
409.366 · Public Sewer	0.00	12,288.00	-12,288.00	0.0%
409.367 · Building Heat	3,221.73	17,000.00	-13,778.27	19.0%
409.369 · Information Technology (IT)	624.00	5,000.00	-4,376.00	12.5%
409.370 · Repairs & Maintenance	2,724.54	2,500.00	224.54	109.0%
409.380 · Lighting Repair & Maintenance	0.00	0.00	0.00	0.0%
409.450 · Bottled Water	126.23	700.00	-573.77	18.0%
409.500 · Mold Remediation & Bid Repair	0.00	0.00	0.00	0.0%
409.600 · Capital Construction (Garage)	4,190.25	45,000.00	-40,809.75	9.3%
409.700 · Capital Purchase (Sec. Upgrade)	0.00	0.00	0.00	0.0%
409.800 · Bldg Debt Service (ESSA)	4,618.40	30,000.00	-25,381.60	15.4%
409.900 · ARPA (Am.Rescue Plan Act)	0.00	0.00	0.00	0.0%
<b>Total 409.000 · GENERAL GOVERNMENT EXPENSES</b>	<b>23,109.30</b>	<b>160,488.00</b>	<b>-137,378.70</b>	<b>14.4%</b>
<b>410.000 · REGIONAL POLICE</b>				
410.329 · Control Center Fees	1,198.96	4,800.00	-3,601.04	25.0%
410.370 · Police Service Fees	238,466.04	953,864.00	-715,397.96	25.0%
410.420 · M.M.O. - Pension	0.00	49,527.00	-49,527.00	0.0%
410.471 · Police - Loan Payment	0.00	0.00	0.00	0.0%
410.480 · Other (Non Uniform Police)	0.00	1,195.00	-1,195.00	0.0%
<b>Total 410.000 · REGIONAL POLICE</b>	<b>239,665.00</b>	<b>1,009,386.00</b>	<b>-769,721.00</b>	<b>23.7%</b>
<b>411.000 · FIRE</b>				
411.345 · Fire Work/Comp	0.00	13,000.00	-13,000.00	0.0%
411.370 · Hydrants	1,448.03	8,500.00	-7,051.97	17.0%
411.540 · Contributions to Volunteer Fire	372.07	39,890.00	-39,517.93	0.9%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
<b>Total 411.000 · FIRE</b>	<b>1,820.10</b>	<b>81,390.00</b>	<b>-79,569.90</b>	<b>2.2%</b>
<b>412.000 · AMBULANCE</b>				
412.500 · Contribution	187.07	19,945.00	-19,757.93	0.9%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
<b>Total 412.000 · AMBULANCE</b>	<b>187.07</b>	<b>20,445.00</b>	<b>-20,257.93</b>	<b>0.9%</b>
<b>413.000 · PROTECTIVE INSPECTION</b>				
413.120 · On-Site Sewer Officer	0.00	0.00	0.00	0.0%
<b>Total 413.000 · PROTECTIVE INSPECTION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>414.000 · PLANNING AND ZONING</b>				
414.120 · Salaries - Zoning&Code Officer	0.00	0.00	0.00	0.0%
414.140 · SFM Planning/ Zoning Consults	5,362.50	30,000.00	-24,637.50	17.9%
414.156 · Health Insurance	0.00	0.00	0.00	0.0%
414.161 · Employers FICA-	0.00	0.00	0.00	0.0%
414.162 · Employers U/C -	0.00	0.00	0.00	0.0%
414.163 · Employers Medicare	0.00	0.00	0.00	0.0%
414.200 · Supplies Plan & Zone	0.00	200.00	-200.00	0.0%
414.300 · General Engineering	2,154.50	10,000.00	-7,845.50	21.5%
414.312 · Legal Fees Reimb	3,139.00	5,000.00	-1,861.00	62.8%
414.313 · Engineering Reimb.	17,418.02	50,000.00	-32,581.98	34.8%
414.314 · Legal Services - Planning Comm.	210.00	2,500.00	-2,290.00	8.4%
414.315 · Legal Fee ZHB	77.50	2,000.00	-1,922.50	3.9%
414.316 · Court Reporter-ZHB (Reimb)	0.00	1,000.00	-1,000.00	0.0%
414.320 · Telephone	63.45	500.00	-436.55	12.7%
414.331 · Other Charges-Postage,Deeds,PM	208.25	4,000.00	-3,791.75	5.2%
414.332 · Other - Codification	0.00	1,195.00	-1,195.00	0.0%
414.341 · Advertising - PC Reimb.	0.00	500.00	-500.00	0.0%
414.342 · Advertising - ZHB Reimb	185.18	200.00	-14.82	92.6%
414.460 · Meetings/Conferences	0.00	200.00	-200.00	0.0%
414.700 · Capital Purchases (Map Link)	0.00	1,495.00	-1,495.00	0.0%
<b>Total 414.000 · PLANNING AND ZONING</b>	<b>28,818.40</b>	<b>108,790.00</b>	<b>-79,971.60</b>	<b>26.5%</b>
<b>415.000 · SAFETY COMMISSION</b>				
415.100 · Mid Block Crosswalk	11,275.01	25,000.00	-13,724.99	45.1%
415.200 · Solar LED Radar Speed Signs	5,240.00	25,000.00	-19,760.00	21.0%
415.300 · Solar LED Flashing Beacon	0.00	0.00	0.00	0.0%
415.460 · Pedestrian Stop Signs	0.00	0.00	0.00	0.0%
415.500 · Median Gateway	0.00	0.00	0.00	0.0%
<b>Total 415.000 · SAFETY COMMISSION</b>	<b>16,515.01</b>	<b>50,000.00</b>	<b>-33,484.99</b>	<b>33.0%</b>
<b>427.000 · SOLID WASTE DISPOSAL</b>				
427.200 · Waste Supplies	0.00	0.00	0.00	0.0%
427.450 · Contracted Solid Waste-Sewer	0.00	0.00	0.00	0.0%
427.451 · Sanitation Billing Services	0.00	0.00	0.00	0.0%
<b>Total 427.000 · SOLID WASTE DISPOSAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>430.000 · HIGHWAY MAINT - GENERAL</b>				
430.140 · Salaries - Highway	19,218.52	81,693.70	-62,475.18	23.5%
430.156 · Health Insurance	15,393.79	83,300.00	-67,906.21	18.5%
430.157 · Dental/Vision	806.46	3,206.00	-2,399.54	25.2%
430.158 · Life/Disab Insurance	452.70	3,000.00	-2,547.30	15.1%
430.161 · Employers FICA	2,105.26	13,191.00	-11,085.74	16.0%
430.162 · Employers U/C	2,529.70	3,725.00	-1,195.30	67.9%
430.163 · Employers Medicare	492.35	3,085.00	-2,592.65	16.0%
430.200 · Highway Supplies	663.32	2,000.00	-1,336.68	33.2%
430.231 · Gas, Oil, Grease	3,083.84	17,000.00	-13,916.16	18.1%
430.251 · Vehicle Parts (In House Fix)	6,281.61	2,000.00	4,281.61	314.1%
430.260 · Supplies - Small Tools & Minor	103.83	1,000.00	-896.17	10.4%
430.300 · Other Serv/Charges	474.58	2,000.00	-1,525.42	23.7%
430.320 · Telephone Communication	165.83	1,500.00	-1,334.17	11.1%
430.331 · Transportation	0.00	0.00	0.00	0.0%
430.361 · Garage Heat	4,625.05	19,000.00	-14,374.95	24.3%
430.367 · Maintenance Building Electric	238.21	2,500.00	-2,261.79	9.5%
430.368 · Public Sewer/Water	68.55	400.00	-331.45	17.1%
430.374 · Maint/Equip Repairs Out Source	6,902.31	20,000.00	-13,097.69	34.5%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	332.39	3,800.00	-3,467.61	8.7%
430.460 · Meetings/Conferences	0.00	100.00	-100.00	0.0%
430.700 · Highway Capital Purchases	0.00	0.00	0.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
<b>Total 430.000 · HIGHWAY MAINT - GENERAL</b>	<b>63,938.30</b>	<b>263,000.70</b>	<b>-199,062.40</b>	<b>24.3%</b>

**Borough of Mt. Pocono-General Fund  
Profit & Loss Budget vs. Actual  
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets	535.68	67,227.10	-66,691.42	0.8%
<b>Total 431.000 · HIGHWAY MAINT - STREET CLEANING</b>	<b>535.68</b>	<b>67,227.10</b>	<b>-66,691.42</b>	<b>0.8%</b>
432.000 · HIGHWAY MAINT-SNOW & ICE REM.				
432.140 · Snow & Ice Salaries	1,790.88	12,339.15	-10,548.27	14.5%
432.141 · Snow/Ice Overtime	900.00	5,000.00	-4,100.00	18.0%
432.200 · Salt & Cinders	0.00	1,000.00	-1,000.00	0.0%
<b>Total 432.000 · HIGHWAY MAINT-SNOW &amp; ICE REM.</b>	<b>2,690.88</b>	<b>18,339.15</b>	<b>-15,648.27</b>	<b>14.7%</b>
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign	535.68	11,062.69	-10,527.01	4.8%
433.200 · Supplies - signals/signs	0.00	5,000.00	-5,000.00	0.0%
433.201 · Street Painting/Line Striping	0.00	14,000.00	-14,000.00	0.0%
433.367 · Repairs/Maint Traffic Signals	0.00	0.00	0.00	0.0%
<b>Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN</b>	<b>535.68</b>	<b>30,062.69</b>	<b>-29,527.01</b>	<b>1.8%</b>
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine	10,375.04	40,421.36	-30,046.32	25.7%
<b>Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH</b>	<b>10,375.04</b>	<b>40,421.36</b>	<b>-30,046.32</b>	<b>25.7%</b>
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy	161.44	8,000.00	-7,838.56	2.0%
439.313 · Engineering Fees	0.00	1,000.00	-1,000.00	0.0%
439.450 · Contracted Services/Paving	0.00	0.00	0.00	0.0%
439.451 · Stormwater	0.00	0.00	0.00	0.0%
439.600 · Capital Construction	0.00	500.00	-500.00	0.0%
<b>Total 439.000 · HIGHWAY CONST &amp; REBUILDING</b>	<b>161.44</b>	<b>9,500.00</b>	<b>-9,338.56</b>	<b>1.7%</b>
451.000 · CULTURE-RECREATION ADMIN				
451.140 · Salaries - Recreation	600.00	15,600.00	-15,000.00	3.8%
451.200 · Supplies	37.70	1,000.00	-962.30	3.8%
451.300 · Park Electric	51.37	500.00	-448.63	10.3%
451.370 · Maint & Repairs - Recreation	0.00	1,000.00	-1,000.00	0.0%
451.392 · Rentals - Port a Potties	0.00	1,200.00	-1,200.00	0.0%
451.700 · Capital Purchases - Recreation	0.00	500.00	-500.00	0.0%
451.705 · PARC Per Capita	0.00	0.00	0.00	0.0%
451.706 · Weed & Feed	0.00	0.00	0.00	0.0%
<b>Total 451.000 · CULTURE-RECREATION ADMIN</b>	<b>689.07</b>	<b>19,800.00</b>	<b>-19,110.93</b>	<b>3.5%</b>
456.000 · LIBRARIES				
456.500 · Contributions,Grants, And Subs	372.07	39,890.00	-39,517.93	0.9%
<b>Total 456.000 · LIBRARIES</b>	<b>372.07</b>	<b>39,890.00</b>	<b>-39,517.93</b>	<b>0.9%</b>
458.000 · SENIOR CITIZEN'S CENTER				
458.500 · Contributions, Grants, and Subs	0.00	500.00	-500.00	0.0%
<b>Total 458.000 · SENIOR CITIZEN'S CENTER</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.0%</b>
471.000 · DEBT SERVICE				
471.002 · HIGHWAY				
471.200 · L/P - Ford Motor Credit	0.00	0.00	0.00	0.0%
471.201 · L/P - PACCAR Financial	0.00	0.00	0.00	0.0%
471.202 · L/P - Paccar - Kenworth 2014	0.00	0.00	0.00	0.0%
471.203 · L/P - Truck Loan Payment	0.00	35,000.00	-35,000.00	0.0%
<b>Total 471.002 · HIGHWAY</b>	<b>0.00</b>	<b>35,000.00</b>	<b>-35,000.00</b>	<b>0.0%</b>
<b>Total 471.000 · DEBT SERVICE</b>	<b>0.00</b>	<b>35,000.00</b>	<b>-35,000.00</b>	<b>0.0%</b>

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**Borough of Mt. Pocono-General Fund  
Profit & Loss Budget vs. Actual  
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>480.000 · MISCELLANEOUS EXPENSES</b>				
480.001 · Miscellaneous Expenditures	0.00	0.00	0.00	0.0%
480.002 · Mayor's Expenses	0.00	0.00	0.00	0.0%
<b>Total 480.000 · MISCELLANEOUS EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>486.000 · INSURANCE</b>				
486.345 · Workers Comp	4,878.00	14,000.00	-9,122.00	34.8%
486.351 · Insurance Premiums	6,844.00	35,000.00	-28,156.00	19.6%
<b>Total 486.000 · INSURANCE</b>	<b>11,722.00</b>	<b>49,000.00</b>	<b>-37,278.00</b>	<b>23.9%</b>
<b>487.000 · EMPLOYEE BENEFITS</b>				
487.160 · Pension/Retiremnt Boro Employee	0.00	27,852.00	-27,852.00	0.0%
<b>Total 487.000 · EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>27,852.00</b>	<b>-27,852.00</b>	<b>0.0%</b>
<b>492.000 · Interfund Transfers Out</b>				
492.100 · Transfer To 5 Point Account	0.00	40,000.00	-40,000.00	0.0%
492.600 · Transfer to Capital Fund	0.00	50,000.00	-50,000.00	0.0%
492.700 · Transfer to Fund Balance Res.	0.00	50,000.00	-50,000.00	0.0%
<b>Total 492.000 · Interfund Transfers Out</b>	<b>0.00</b>	<b>140,000.00</b>	<b>-140,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>443,430.11</b>	<b>2,460,716.00</b>	<b>-2,017,285.89</b>	<b>18.0%</b>
<b>Net Income</b>	<b>172,634.01</b>	<b>0.00</b>	<b>172,634.01</b>	<b>100.0%</b>