

Mount Pocono Municipal Authority
Regular Meeting
February 10, 2022

The monthly Meeting of the Board of Directors of the Mount Pocono Municipal Authority (the "Authority") was called to order by Chairman Matt Hensel at 7:00 p.m. The following persons were in attendance: Matt Hensel, Adrien Bohdal, Jeff Woehrle, Executive Director Jon Klotz, Office Accountant Alicia Hensel, Ed Overberger from Arro Engineering, and Solicitor Scott Lipson. Absent from the meeting is board member Michael Penn. Chairman Hensel led the Pledge of Allegiance.

MINUTES:

Minutes of the December 9, 2021 regular monthly Authority Meeting were presented. Approval of these Minutes was tabled last month due to the majority of board members present at the December meeting were not in attendance to vote. Jon Klotz and Ed Overberger both commented they were both in attendance at the December meeting, and opined no noted issues with the December Minutes.

A Motion was made by Mr. Woehrle, seconded by Mr. Bohdal, to approve the Minutes of the December 9, 2021 meeting as presented. Motion passed unanimously.

Minutes of the January 13, 2022 regular Authority Meeting were presented by Chairman Hensel.

A Motion was made by Mr. Woehrle to approve the Minutes as presented. The Motion was seconded by Mr. Bohdal and carried unanimously.

CHAIR REPORT:

BOARDMEMBER TRAINING:

Board member training will be held March 24, 2022 in Breiningsville, PA. Jon Klotz commented it would be beneficial for he and Office Accountant Alicia Hensel to attend, and urged others to attend if they had the time.

Chairman Hensel stated he would like to attend, and noted he would like the soon-to-be-appointed new board member to attend as well.

TREASURER'S REPORT:

The Treasurer's Report was presented by Treasurer Matt Hensel. Jon noted that delinquent account collections costs to-date total \$16,894.33, RKR Hess litigation costs \$11,718.00, and \$1,817.75 in lien filing fees. He stated totals given are from approximately mid-2020 to present.

Bills to be Paid.

Alicia noted that included in the Bills to be Paid is a refund to a customer for an overpayment.

A Motion was made by Mr. Woehrle to pay the bills in the amount of \$152,345.41 as listed in the Treasurer's Report dated 2.10.22. The Motion was seconded by Mr. Bohdal and carried unanimously.

Bills to be Paid throughout the Month.

A Motion was made by Mr. Bohdal, seconded by Mr. Woehrle, to approve the bills to be paid throughout the month of February, 2022 in the amount of \$25,478.18. Motion carried unanimously.

Transfer of Funds:

Total funds to be transferred:	\$	44,373.58
Operating to Payroll	\$	44,373.58

A Motion was made by Mr. Woehrle to approve the transfer of funds in the amount of \$44,373.58. The Motion was seconded by Mr. Bohdal and carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Jon reported that Ron Emilie's resignation was accepted by Borough council at their last meeting. Mr. Emilie's service to the Authority, as well as his sense of humor and affable demeanor will be missed.

Jon noted much of his time the past month has been spent on Hess litigation, future office accommodations, and dealing with weather issues. He commented that the Authority had received a few payments from LIHWAP, a program to help low-income families pay past-due utilities. He is optimistic this program may help some with collections. Jon reported that he attended a "Growing Greener" presentation given by BWA. He has requested a copy for others to view. He stated the information was very well put-together, and showed how differences in weather and temperature effect testing results.

Chairman Hensel noted he and Jon had met with Borough Manager Joshua Walker to discuss Authority - Borough relations. He felt it was important to ensure clear, courteous communication on all parts going forward.

Jon reported that many dealers he has approached regarding the purchase of a utility truck are not honoring any COSTARS discounts at this time. He voiced the possibility of putting the truck out for bid rather than trying to purchase one directly.

Jon stated the cost opinion on lab testing required at PMEDC Corporate Center East has been submitted. He has not received a response yet. He also commented that a compliance meeting needs to be scheduled, and Board members are required to attend.

Jon reported that in December, employees Rich Gannon and Paul Morris had received comp time that they were unable to take by the end of January, as per Employee guidelines.

A Motion was made by Mr. Woehrle, seconded by Mr. Bohdal, to grant a comp time extension to employees Rich Gannon and Paul Morris. Motion carried.

Jon will have a change to the Employee Policy on Comp Time prepared for vote at April's Authority meeting.

Chairman Hensel stated that beginning in April, 2022, Authority Work Sessions will be held the 2nd Thursday of each month at 6:30 pm, prior to the regular Authority monthly meeting at 7 pm. An advertisement will be put in Pocono

Record noting the change, and also that Authority meetings are again being held in the Borough building.

ENGINEER REPORT:

Ed reported the Pine Hill pump station replacement generator project has once again run into problems with lead-time. The 2nd choice generator, once outfitted as necessary, extends the lead-time and increases the cost, making it no longer a viable option. Ed stated the decision is to wait on the originally chosen generator for the project.

Ed noted a meeting is scheduled tomorrow for Jonathan to discuss the Industrial Discharge Program. This should be in place prior to the PMEDC acquisition.

Ed stated there are some legal issues with the Greenspace requirement he would like to discuss in Executive Session. He also reported Clarius Park plans have been reviewed, and a review letter sent. He added the DRBC docket has been submitted, and the Chapter 94 report is still in progress.

OLD BUSINESS:

Jon noted the only item on Old Business is meters for well water customers. He is hopeful in the near future to implement a policy requiring new owners of well-serviced properties to install meters which the Authority would use to record accurate usage. This item has been on hold, but is something that should be looked into further.

EXECUTIVE SESSION:

The Board retired into Executive Session from 7:48 pm to 9:06 pm to discuss litigation matters.

A Motion was made by Mr. Bohdal to receive a settlement in the amount of \$100,000 from RKR Hess, conditional upon the Solicitor's approval of the written agreement. Motion was seconded by Mr. Woehrle and carried unanimously.

ADJOURN:

There being no further business to be discussed, the Meeting was adjourned at 9:10 pm.

Respectfully submitted,

Suzan Hanc
Mount Pocono Municipal Authority