

Mount Pocono Municipal Authority
Monthly Meeting
January 12, 2023

The monthly Meeting of the Board of Directors of the Mount Pocono Municipal Authority (the "Authority") was called to order by Chairperson Matt Hensel at 7:00 pm. The following persons were in attendance: Board members Christine Farrugia and Karl Davis, as well as Solicitor John Lushis are present vis Zoom. Vice Chair Jeff Woehrle, Executive Director Jon Klotz, Ed Overberger from Arro Engineering, and Accountant Dean Cable of Lawrence Cable and Company are all present, as well as community resident Ann Marie Harris. The Pledge of Allegiance was led by Matt Hensel.

MINUTES:

Minutes of the December 8, 2022 regular monthly Authority Meeting were presented.

A Motion was made by Mr. Davis, seconded by Ms. Farrugia, to approve the Minutes of the November 10, 2022 meeting as presented. Motion passed unanimously, with Mr. Hensel abstaining from the vote.

ACCOUNTANT'S REPORT:

Quarterly financial statements were presented by Dean Cable. He noted things are in line with where they should be. No questions were raised regarding the reports.

TREASURER'S REPORT:

The Treasurer's Report was presented by Executive Director Jon Klotz. He noted payroll totals are higher due to holiday bonuses and pay-outs for comp time.

Bills to be Paid.

A Motion was made by Mr. Woehrle to pay the December 2022 bills in the total amount of \$69,389.30 as listed in the Treasurer's Report. The Motion was seconded by Mr. Davis and carried unanimously.

Transfers:

A Motion was made by Mr. Woehrle to approve the transfer to payroll in the amount of \$36,582.67 Motion was seconded by Mr. Davis and carried unanimously.

COLLECTIONS:

Jon noted there are 2 properties up for sheriff sale and claims have been submitted. He also reported one customer has successfully completed their payment plan. No customers were removed from payment plans in December.

EXECUTIVE DIRECTOR'S REPORT:

Jon presented the COVID testing data of raw influent. The information can be requested by the public with a standard Right to Know request. Jon also presented a compilation of rain event data to show when, and how much, water comes into our treatment plant. This shows how inflow appears to increase during rain events. Jon stated this is possibly due to some illegal connections that may need investigation to pinpoint.

ENGINEER REPORT:

Ed reported the Pine Hill pump station generator is expected to be delivered in February. He stated he is working on finding a contractor to dig a trench to the line on Church Ave. The line is 14 feet deep and finding a suitable contractor has been challenging. He said all other repairs will be done by Sewer Specialty Services.

Ed stated he and Jon attended the Planning Commission meeting in December to discuss the WWTP building addition. There was not a quorum present, but there was some informal discussion.

Grant applications have been submitted to DCED. No further information has been received from PMIDA regarding finalization of sale, or from BWA regarding the Greenspace requirement.

PENALTY WAIVER ACCOUNT 000919-0:

Due to a clerical error on the Authority's part, no bills were ever sent to this customer.

A Motion was made by Mr. Davis to adjust account 000919-0 by \$68.94 to cover penalty and interest during the period of error. Motion was seconded by Ms. Farrugia and passed unanimously.

SURCHARGE WAIVER ACCOUNT 000306-0.

The customer left sprinklers on for several weeks, and emailed details to ask if the surcharges could be waived. The customer regularly uses well below their 18,000-gallon allotment.

A Motion was made by Mr. Davis to waive the overage surcharge for account 000306-0. Motion was seconded by Ms. Farrugia, and failed.

EXECUTIVE SESSION:

The Board retired into Executive Session from 8:00 pm to 10:23 pm to discuss legal, personnel, and contractual issues.

OFFICE ACCOUNTANT:

A Motion was made by Mr. Davis to hire Stephanie Rodgers as Office Accountant at a rate of \$27.00 per hour, with regular benefits. Motion was seconded by Ms. Farrugia and carried unanimously.

MEETING WITH PMIDA:

A Motion was made by Mr. Davis to authorize Mr. Hensel to set up a meeting within 90 days for further negotiations with PMIDA regarding asset acquisition. After that time, the Board will decide at the following meeting if they wish to continue the acquisition. The Motion was seconded by Ms. Farrugia and carried unanimously.

ADJOURN:

There being no further business to be discussed, the Meeting was adjourned at 10:29 pm.

Respectfully submitted,

Suzan Hanc
Mount Pocono Municipal Authority