

**Mount Pocono Borough Council  
Regular Meeting Minutes,  
Tuesday, May 2, 2023, 6:33 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, May 2, 2023, called to order at 6:33 P.M. by President D. Struckle and who stated that an Executive Session was held earlier this evening from 5:45 P.M. for approximately forty-five (45) minutes to discuss the collective bargaining agreement.

**Roll Call:** Councilman Norman DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, present; Councilwoman Ella Santiago, absent; President Donald Struckle, present; Councilwoman Claudette Williams absent; and, Mayor R. Altomose, present. Vice President Lori Noonan, arrived at 6:40 P.M.

**In Attendance:** James Fareri, Solicitor; Joshua Walker, Borough Manager; and, Borough Treasurer D. Hewitt were present.

**Approval of Minutes** – Councilwoman D. Fulton moved to accept the Regular Meeting minutes of April 4, 2023, as presented. Councilman N. DeLano seconded. Motion carried 4 – 0.

**Presentations** – none

**Public Comment (agenda items only)** – None

**Unfinished Business**

**Consider ratifying the Teamsters Local Union 773 and Mount Pocono Borough Collective Bargaining Agreement for January 1, 2023 through December 31, 2025** – Councilman N. DeLano moved to ratify the Teamsters Local Union 773 and Mount Pocono Borough Collective Bargaining Agreement for January 1, 2023 through December 31, 2025 as presented and discussed earlier in Executive Session. Councilwoman A. Harris seconded. Motion carried 4 – 0.

**New Business**

**Consider approving Resolution No 4 of 2023 approving the Traffic Signal Maintenance Agreement as presented** – Councilwoman D. Fulton moved adopt Resolution 4 of 2023 approving the Traffic Signal Maintenance Agreement:

**RESOLUTION NO. 4 of 2023**

*BE IT RESOLVED, by authority of the Mount Pocono Borough Council of the Mount Pocono Borough, Monroe County, and it is hereby resolved by authority of the same, that the Borough Manager of Mount Pocono Borough be authorized and directed to submit the attached Traffic Signal Maintenance Agreement, to submit future modifications to the attached Traffic Signal Maintenance Agreement, and to submit future Applications for Traffic Signal Approval either in writing or via electronic signature, to the Department of Transportation and to sign this Agreement on behalf of Mount Pocono Borough.*

Councilman N. DeLano seconded. Motion carried 4 – 0.

**Consider adopting Resolution No 5 of 2023 approving the resubmission of the DCED Greenways, Trails, and Recreation Program (GTRP) grant application in the amount of \$250,000.00 for Mount Pocono Memorial Park Improvements** – Councilman N. DeLano moved to adopt Resolution 5 of 2023 approving the resubmission of the DCED Greenways, Trails, and Recreation Program (GTRP) grant application in the amount of \$250,000.00 for the Mount Pocono Memorial Park Improvements:

**RESOLUTION 5 OF 2023**

**A Resolution of Mount Pocono Borough, County of Monroe, Commonwealth of Pennsylvania, to apply for a Greenways, Trails, and Recreation Program (GTRP) Grant**

*Be it RESOLVED, that the Borough of Mount Pocono of Monroe County hereby requests a Greenways, Trails and Recreation Program (GTRP) grant of \$250,000 from the Commonwealth Financing Authority to be used for Phase II Improvements to Mount Pocono Memorial Park.*

*Be it FURTHER RESOLVED, that the Applicant does hereby designate Joshua Walker, Borough Manager and Donald Struckle, Council President, as the officials to execute all documents and agreements between the Borough of Mount Pocono and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.*

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**Borough Manager's Report –**

- **Motion to accept the resignation of Joshua Walker effective Friday, June 16, 2023** – Councilman N. DeLano moved to accept the resignation with regret of Joshua Walker effective Friday, June 16, 2023. Councilwoman A. Harris seconded. President D. Struckle stated that it would be very hard to find a suitable replacement. Councilwoman A. Harris congratulated Joshua on his new job in Harrisburg. Solicitor J. Fareri wanted to say publicly that it has been a pleasure with working with Joshua and wished him luck in the future. Motion carried 5 – 0.
- **Motion to advertise for the Borough Manager position** – Councilwoman A. Harris moved to advertise the Borough Manager position. Vice President L. Noonan seconded. The entire Borough Council wished good luck in his new endeavor and thanked Joshua for all of his work with the Borough. Motion carried 5 – 0.

**Solicitor's Report –**

- **Conditional Use Applications** –Solicitor J. Fareri stated that we have some conditional use applications; one being for a marijuana dispensary and two (2) short-term rentals that will be reviewed by the Planning Commission and that Borough Council would need to schedule and advertise for Public Hearings. It was confirmed that Solicitor J. Fareri will schedule the conditional use hearing for marijuana dispensary on Wednesday, June 7, 2023, and the short-term rentals will be on Tuesday, June 6, 2023, at 5:30 P.M.

**Treasurer's Report** – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Vice President L. Noonan moved to approve and pay the bills list of Tuesday, May 2, 2023, as outlined:

**Cash Report as of April 30, 2023**

<b><u>NBT General Fund</u></b>		<b><u>NBT Liquid Fuels Fund</u></b>	
Beginning Balance	\$ 355,564.11	Beginning Balance	\$ 62,366.82
Deposit	472,988.61	Deposit	0.00
Interest	6.66	Interest	.99
Expense	234,640.40	Expense	<u>3,295.53</u>
Service Charge	<u>34.58</u>	Ending Balance	<u>\$ 59,072.28</u>
Ending Balance	<u>\$ 593,884.40</u>		
<b><u>NBT Road Rehab Fund</u></b>		<b><u>NBT Park &amp; Recreation Fund</u></b>	
Beginning Balance	\$ 63,249.28	Beginning Balance	\$ 112,672.03
Deposit	63,050.17	Deposit	0.00
Interest	199.88	Interest	256.98
Expense	<u>0.00</u>	Expense	<u>0.00</u>
Ending Balance	<u>\$ 126,499.33</u>	Ending Balance	<u>\$ 112,929.01</u>
<b><u>NBT Traffic Signal Maintenance Fun (5 Pts)</u></b>		<b><u>NBT Pine Hill Intersection Fund</u></b>	
Beginning Balance	\$ 98,960.26	Beginning Balance	\$ 360,658.86
Deposit	74,630.20	Deposit	0.00
Interest	269.36	Interest	5.84
Expense	<u>73,967.48</u>	Expense	<u>7,650.00</u>
Ending Balance	<u>\$ 99,892.34</u>	Ending Balance	<u>\$ 353,014.70</u>
<b><u>NBT Stormwater Fund</u></b>		<b><u>NBT Planning Commission Fund</u></b>	
Beginning Balance	\$ 30,886.87	Beginning Balance	\$ 6,553.48
Deposit	0.00	Deposit	0.00
Interest	70.45	Interest	14.95
Expense	<u>0.00</u>	Expense	<u>0.00</u>
Ending Balance	<u>\$ 30,957.32</u>	Ending Balance	<u>\$ 6,568.43</u>



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Payrolls Unlimited	(Payroll 4/7, 4/14, 4/21, 4/28 & Quarterly Taxes)	\$111.30
Plociniak Oil Co.	(Boro Bldg. & Garage Heating Oil)	1,455.80
Pocono Mountain Public Library	(Library: RE Taxes & Delinquent)	5,586.33
Pocono Mountain Regional EMS	(EMS: RE Taxes & Delinquent)	2,810.54
Pocono Mountain Regional Police Dept.	(May 2023 Payment)	79,488.68
Pocono Mountain Volunteer Fire Company	(FC: RE Taxes & Delinquent)	5,586.33
PPL Electric Utilities	(PP: 36 Lighting, Boro/Garage Electric, Park & Rec Conc.)	736.59
Proud City	(Website Annual Subscription)	1,800.00
Purchase Power	(PP: Pitney Bowes Lease)	150.00
Quill Corp	(PP: Office Supplies)	348.42
Reliable Sign & Striping, Inc.	(Supplies & 12-SQ 10' Post)	1,171.00
SFM Consulting	(PP: PA UCC Permit Fees & 4 Building Permits)	2,676.22
	(Zoning 35 Hours)	2,275.00
	(Building Permits)	12,723.82
Sunoco Universal Fleet	(PP: Maintenance Gas & Oil)	1,504.49
TK Elevator Corporation	(Service Date 4/1/23-6/30/23)	214.71
Tulpehocken Spring Water	(Bottled Water)	124.73
US Bank	(PP: April Copier Contract)	141.30
<b>GRAND TOTAL:</b>		<b><u>\$149,003.60</u></b>

\*Reimbursable Items

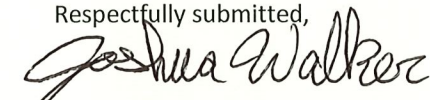
Councilman N. DeLano seconded. Motion carried 5 – 0.

**Zoning Officer's Report** – Borough Manager J. Walker gave the Zoning Officer's report as presented. He noted that that Codes Enforcement Officer has been busy, especially with commercial vehicles being parked in residential zoning districts and other infractions of Borough Ordinances. He stated that there is a sheriff's sale for 14 Stonegate and that the Zoning Department is working on getting a civil action against this property as well prior to the sale.

**PUBLIC PARTICIPATION** – President D. Struckle reminded everyone about the following events: "Coffee with a Cop" on May 5<sup>th</sup> from 8:00 A.M – 10:00 A.M. at the Fork Street Bistro; and, our first "First Friday", May 5<sup>th</sup>, from 6:00 P.M. behind the Borough building under the pavilion.

Meeting adjourned at 7:12 P.M.

Respectfully submitted,

  
Joshua Walker, Borough Manager