

**Mount Pocono Borough Council  
Regular Meeting Agenda  
Borough Council Chambers  
Tuesday, June 6, 2023 | 6:30pm**

**Call To Order**

**Pledge of Allegiance**

**Roll Call:**

\_\_\_\_\_Norman DeLano, \_\_\_\_\_Debra Fulton, \_\_\_\_\_Ann Marie Harris, \_\_\_\_\_Lori Noonan,  
\_\_\_\_\_Ella Santiago, \_\_\_\_\_Donald Struckle, \_\_\_\_\_Claudette Williams, \_\_\_\_\_Mayor Altemose

**Approval of Minutes:** May 2, 2023

**Public Comment (agenda items only):**

**Unfinished Business**

- Consider accepting one of the proposals below for Architectural Services:
  - Dave McGarry | Dansbury Designs
    - Architectural Services: \$12,050
    - Structural Engineering: \$9,500
    - MEP and Fire Protection: \$11,750
  - Francis Sloan
    - Architectural Services: \$3 per square foot
    - Structural Engineering: included in the above price.
    - MEP and Fire Protection: Electrical and Plumbing is included in the above price. Mechanical services are not offered.
  - Wayne Vanderhoof | Schoonover and Vanderhoof
    - Architectural Services: \$11,030
    - Structural Engineering: \$5,200
    - MEP and Fire Protection: \$18,000
  - Joseph Sedler | Sedler Design and Redevelopment
    - Architectural Services: \$21,855
    - Structural Engineering: \$3,645
    - MEP and Fire Protection: \$10,925

**New Business**

- Consider hiring Marissa Duffy as Borough Manager at a salary of \$60,000 to begin on Thursday, June 8, 2023
- Consider retroactively approving the hiring of Anthony Pecorale as a Seasonal Part-Time Maintenance Worker at a rate of \$15/hour for a maximum of 20 hours per week with a start date of May 10, 2023.
- Consider renewing the Property and Casualty Insurance policy with Selective Insurance. The insurance package premium costs \$41,995. The Workers Compensation premium costs \$28,391. The total renewal premium will cost \$70,386 for the term of 6/1/2023 to 6/1/2024.

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- Consider awarding the Road Paving Bid received by Heidelberg Materials NE, LLC in the amount of \$132,396.75 to pave Winona Road, Stonegate Drive, and Candlewood Drive.
- Consider approving the following amendments to the Borough Code and Zoning ordinances pertaining to Short Term Rentals:
  - Ordinance 4 of 2023: An Amendment to Borough Code § 154-10
  - Ordinance 5 of 2023: An Amendment to the Mount Pocono Zoning Ordinance Pertaining to Short Term Rentals
- Consider authorizing the Department of Public Works to secure the Dangerous and Unsafe Building situated at 134 Winona Road in accordance with Section 149-7B of the Mount Pocono Borough Code of Ordinance for the purposes of protecting the surrounding community.
- Authorize NBT Bank to remove Borough Manager Joshua Walker as a signatory on all Borough bank accounts.
- Authorize NBT Bank to add Marissa Duffy, if voted in as Borough Manager, as a signatory on all Borough Bank accounts.
- Consider waiving the application fees and escrow fees for the Pocono Pride Softball facility.
- Consider approving the Conditional Use Application of Dmitriy Baranov for a short-term rental proposed to be located at 31 Seneca Rd.
- Consider approving the Conditional Use Application of Tyrell Shivers for a short-term rental proposed to be located at 130 View Court.

**Officer Reports:**

President

Mayor

Borough Manager

Solicitor

Treasurer – Bill's List; Budget YTD; Cash Report

- Consider a motion to pay the bills as presented.

Zoning Report

**Public Comment**

**Adjournment**