

**Mount Pocono Borough Council
Regular Meeting Agenda
Borough Council Chambers
Wednesday, July 5, 2023 | 6:30pm**

Call To Order

Pledge of Allegiance

Roll Call:

_____Norman DeLano, _____Debra Fulton, _____Ann Marie Harris, _____Lori Noonan,
_____Ella Santiago, _____Donald Struckle, _____Claudette Williams, _____Mayor Altemose

Approval of Minutes: June 6, 2023

Presentations

Public Comment (agenda items only):

Unfinished Business

- Consider accepting one of the proposals below for LED Digital Display Sign:
 - o DelCom Graphics
 - \$21,936.44
 - o Fast Signs
 - \$39,950.00
 - o Simplex Solutions
 - \$31,153.59

New Business:

- Consider Advertising Sign Ordinance Amendment
- Consider Resale Use and Occupancy Ordinance Adoption
- Consider Preventative Maintenance Repairs to Industrial Park Traffic Lights \$2,562.00 and \$6,796.00
- Postpone July 18th, 2023 Work Session by one week to July 25th, 2023
- Consider Planning Commission Recommendation for Pocono Pride Permit Application Fee
- Consider Fence Estimates for Dog Park
 - o Pocono Fence \$17,000
 - o Lehigh Valley Fence \$32,800

Officer Reports:

President

Mayor

Borough Manager

Solicitor

Treasurer – Bill's List; Budget YTD; Cash Report

- Consider a motion to pay the bills as presented.

Zoning Report

Public Comment

Adjournment

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, June 6, 2023, 6:37 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, June 6, 2023, called to order at 6:37 P.M. by President D. Struckle and who stated that an Executive Session was held on May 31, 2023, regarding personnel and an Executive Session was held this evening at 6:20: P.M. which also dealt with personnel issue.

Roll Call: Councilman Norman DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, present; Councilwoman Ella Santiago, present; President Donald Struckle, present; Vice President Lori Noonan was present; Councilwoman Claudette Williams present; and, Mayor R. Altemose, present.

In Attendance: James Fareri, Solicitor; Joshua Walker, Borough Manager; and, Borough Treasurer D. Hewitt were present.

Approval of Minutes – Vice President L. Noonan moved to accept the Regular Meeting minutes of May 2, 2023, as presented. Councilman N. DeLano seconded. Councilwoman C. Williams abstained. Motion carried 6 – 0.

Presentations – none

Public Comment (agenda items only) – None

Unfinished Business

Consider accepting one of the proposals below for Architectural Services:

- Dave McGarry | Dansbury Designs: \$33,300.00
- Francis Sloan: \$3.00 per square foot
- Wayne Vanderhoof | Schoonover and Vanderhoof: \$34,230.00
- Joseph Sedler | Sedler Design and Redevelopment

After reviewing the proposals at a recent work session, Vice President L. Noonan moved to accept the proposal in the total amount of \$34,230.00 to Wayne Vanderhoof | Schoonover and Vanderhoof. Councilwoman D. Fulton seconded. Motion carried 7 – 0.

New Business

Consider hiring Marissa Duffy as Borough Manager at a salary of \$62,500.00 to begin on Thursday, June 8, 2023 – Councilwoman C. Williams moved to hire Marissa Duffy as Borough Manager at \$62,500.00 and after ninety (90) days increase to \$65,000.00 with no health care. Vice President L. Noonan seconded. Motion carried 7 – 0.

Consider retroactively approving the hiring of Anthony Pecorale as a Seasonal Part-Time Maintenance Worker at a rate of \$15/hour for a maximum of 20 hours per week with a start date of May 10, 2023 – Vice President L. Noonan moved to retroactively approve the hiring of Anthony as a Seasonal Part-Time Maintenance Worker at a rate of \$15.00 per hour for a maximum of twenty (20) hours per week with a start date of May 10, 2023. Councilwoman A. Harris seconded. Motion carried 7 – 0.

Consider renewing the Property and Casualty Insurance policy with Selective Insurance. The insurance package premium costs \$41,995.00. The Workers Compensation premium costs \$28,391.00. The total renewal premium will cost \$70,386.00 for the term of 6/1/2023 to 5/31/2024 – Vice President L. Noonan moved to renew the Property and Casualty Insurance policy with Selective insurance with the insurance premium costs of \$41,995.00 and the Workers Compensation premium costs \$28,391.00 with total renewal premium cost of \$70,386.00, for the term of 6/1/2023 to 5/31/2024. Councilwoman C. Williams seconded. Motion carried 7 – 0.

Consider awarding the Road Paving Bid received by Heidelberg Materials NE, LLC in the amount of \$132,396.75 to pave Winona Road, Stonegate Drive and Candlewood Drive – Councilwoman A. Harris moved to award the Road Paving Bid to Heidelberg Materials NE, LLC in the amount of \$132,396.75 to pave Winona Road, Stonegate Drive and Candlewood Drive. Councilman N. DeLano seconded. Motion carried 7 – 0.

**Mount Pocono Borough Council
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Consider approving the following amendments to the Borough Code and Zoning Ordinances pertaining to Short-Term Rentals:

- Ordinance 4 of 2023: An Amendment to Borough Code § 154-10
- Ordinance 5 of 2023: An Amendment to the Mount Pocono Zoning Ordinance Pertaining to Short-Term Rentals

Councilman N. DeLano moved to approve amendments to Ordinance 4 of 2023: An Amendment to Borough Code § 154-10 and Ordinance 5 of 2023: An Amendment to the Mount Pocono Zoning Ordinance pertaining to short-term rentals as follows:

ORDINANCE NO. 4 of 2023

AN ORDINANCE AMENDING BOROUGH CODE § 154 REGULATING RENTAL PROPERTIES AND SHORT-TERM RENTALS

WHEREAS, in 2006 the Borough adopted an Ordinance pertaining to the regulation of rental property which is codified, as amended, at Borough Code § 154; and

WHEREAS, the Borough maintains inherent authority under the Borough Code to repeal and/or amend ordinances at the discretion of Borough Council; and
WHEREAS, Borough Council believes it is appropriate to amend the Short-Term Rental Ordinance pertaining to Short-Term Rentals in the Borough of Mount Pocono.

NOW, THEREFORE, AMENDMENTS TO BOROUGH CODE § 154 ARE ADOPTED as follows:

1. § 154-10 LICENSE REQUIRED is amended to delete 154-10(c) in its entirety and replace with the following:
 - a) (c) LICENSE NON-TRANSFERABLE. A short-term rental license the dwelling unit. Upon recordation of any deed or any document transferring title to the dwelling unit, any license hereunder shall immediately be revoked and become null and void. Such license shall not be reissued after such expiration to any party to whom title of the dwelling unit has been transferred in any zoning district in the Borough whereby short-term rentals are not permitted in accordance with the terms and provisions of the Mount Pocono Zoning Ordinance, as amended.
2. Code §154-10 is further amended to include a new sub-section (d) as follows:
 - a) (d) under no circumstances shall any short-term rental license be issued for any dwelling unit located in any residential zone of the Borough of Mount Pocono.

ORDINANCE NO. 5 of 2023

AN ORDINANCE AMENDING THE MOUNT POCONO ZONING ORDINANCE PERTAINING TO SHORT TERM RENTALS

WHEREAS, the Mount Pocono Zoning Ordinance, Borough Code § 215, provides for permitted locations of "Short Term Rentals" as that term is defined in §215-12 of said Ordinance; and

WHEREAS, said Ordinance provides for amendments from time to time by the Borough Council as permitted by Borough Code § 215-118; and
WHEREAS, Council wishes to amend provisions of the Ordinance pertaining to zones in which short-term rentals are permitted as a permitted or conditional use.

NOW, THEREFORE, BOROUGH COUNCIL ADOPTS AMENDMENTS TO THE MOUNT POCONO ZONING ORDINANCE CODE § 215 as follows:

1. Attachment 3 to the Zoning Ordinance, "Table of Uses Permitted by District", is amended to change zoning districts in which short-term rentals are permitted as follows:
 - a) R-1, R-2, and R-3 Not permitted;
 - b) C-1, C-2 Permitted;
 - c) M, R-LM Not permitted.

Vice President L. Noonan seconded. Motion carried 7 – 0.

Consider authorizing the Department of Public Works to secure the Dangerous and Unsafe Building situated at 134 Winona Road in accordance with Section 149-7B of the Mount Pocono Borough Code of Ordinance for the purposes of protecting the surrounding community – Councilwoman A. Harris moved to authorize the Department of Public Works to secure the dangerous and safe building situated at 134 Winona Road in accordance with Section 149-7B of the Mount Pocono Borough Code for the purpose of protecting the surrounding community. With the cost be invoiced to the property owner. Councilman N. DeLano seconded. Motion carried 7 – 0.

Authorize NBT Bank to remove Borough Manager Joshua Walker as a signatory on all Borough bank accounts – Vice President L. Noonan moved to authorize NBT Bank to remove Borough Manager Joshua Walker as a signatory on all Borough bank accounts. Councilwoman C. Williams seconded. Motion carried 7 – 0.

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, June 6, 2023, 6:37 P.M.**

Authorize NBT Bank to add Marissa Duffy, if voted in as Borough Manager, as a signatory on all Borough bank accounts – Councilwoman A. Harris moved authorize NBT Bank to add the newly appointed Borough Manager Marissa Duffy as a signatory on all Borough bank accounts. Vice President L. Noonan seconded. Motion carried 7 – 0.

Consider waiving the application fees and escrow fees for the Pocono Pride Softball facility – Councilman N. DeLano moved to waive the application and escrow fees for the Pocono Pride Softball facility and that any fees accrued will be paid out of the Parks and Recreation Fund. Councilwoman D. Fulton seconded. Motion carried 7 – 0.

Consider approving the Conditional Use Application of Dimitriy Baranov for a short-term rental proposed to be located at 31 Seneca Road – Councilman N. DeLano moved to approve the Conditional Use Application of Dimitriy Baranov for a short-term rental located at 31 Seneca Road with the following conditions:

1. Twenty-four (24) hour period between renters.
2. Applicant must comply with all Borough Ordinances especially regarding fire pits.
3. The applicant will have his trash be removed by applicant's cleaning service immediately each time that a rental concluded at the property change of rental and the trash to be taken away from the property immediately.
4. A maximum of eight (8) people per rental period.
5. The applicant will rent only to people over the age of twenty-five (25) years.
6. The applicant will not allow parties to be conducted at the property.
7. The applicant will comply with all Borough Ordinances, especially section 115-410, pertaining to licensing for short-term rentals.
8. The applicant will collect and pay all sales tax and hotel occupancy tax to the proper authorities.

Councilwoman C. Williams seconded. Motion carried 7 – 0.

Consider approving the Condition Use Application of Tyrell Shivers for a short-term rental proposed to be located at 130 View Court – At this time Solicitor J. Fareri advised Borough Council that he recommends that this application be denied due to the following: the applicant not appear in person or by a representative; emails were exchanged by not only himself, but the Borough Manager but also his representative informing of the date, time and place of Public Hearing; the issue of certified notices were not sent to the neighbors which were not provided to the Planning Commission or to Borough Council; Mr. Shivers was not going to attend the Hearing and that his representative would attend however Solicitor J. Fareri advised the representative that a notarized letter advising that the representative would be in attendance in lieu of the owner; and, no communications was made that no one would be attending the Hearing.

Upon the recommendation from Solicitor J. Fareri, Councilwoman A. Harris moved to deny the Conditional Use Application of Tyrell Shivers for a short-term rental proposed to be located at 130 View Court due to the applicant not appearing for the Public Hearing that was held earlier this evening and that no certified notifications were made to the neighboring property owners. Councilman N. DeLano seconded. After the suggestion from Vice President L. Noonan, Councilwoman A. Harris amended her motion to include that a letter be sent to the Oakview Condominium Association advising them that Mr. Shivers doesn't have Borough Council's permission to use his property as a short-term rental. Councilman N. DeLano seconded the amended motion. Motion carried 7 – 0.

Officer Reports:

President's Report – President D. Struckle congratulated Marissa Duffy on coming onboard and can't wait until she starts this Thursday.

Mayor's Report – Mayor R. Altemose also congratulated Marissa Duffy. He would like to say that we will miss Joshua Walker, noting over the past year and half he has done a good job for the Borough of Mount Pocono residents and Council. He added that he appreciated Joshua and wished him all of the best in the future. Mayor R. Altemose stated that PennDOT is conducting a preliminary design in the corridor of SR 196, Pine Hill and in Coolbaugh Township on Green Road. He noted that this is a couple of years away and added that PennDOT will hold discussion meetings with the municipalities involved.

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Borough Manager's Report – Borough Manager J. Walker noted that there is a maintenance review report, the vehicle mileage and repairs reports in your packets. He thanked Borough Council, especially Councilwoman C. Williams who was the only one from the previous Council when he started for bringing him in and encouraged him. He also thanked Borough Council for keeping him and that we were able to accomplish a lot. He stated that the Borough is heading the right direction and feels that the residents should be proud of the current Councilmembers. He congratulated Marissa Duffy and look forward to being there for her to assist in the transition.

Solicitor's Report – Solicitor J. Fareri discussed the warehouse and the status of the letter of credit which he stated that and agreement has been made to extend the time. He noted that he has been in contact with the Borough's Zoning Officer and Engineer to keep him updated with the project. Solicitor J. Fareri will follow-up with a request regarding 12 Devonshire Lane if it is still being used as a short-term rental.

Treasurer's Report – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Vice President L. Noonan moved to approve and pay the bills list of Tuesday, June 6, 2023, as outlined:

Cash Report as of May 31, 2023

NBT General Fund

Beginning Balance	\$ 593,884.40
Deposit	1,433,527.72
Interest	18.02
Expense	<u>933,314.97</u>
Ending Balance	\$ 1,094,113.17

NBT Liquid Fuels Fund

Beginning Balance	\$ 59,072.28
Deposit	107,069.79
Interest	2.23
Expense	<u>13,581.314</u>
Ending Balance	\$ 152,563.16

NBT Road Rehab Fund

Beginning Balance	\$ 126,499.33
Deposit	115,270.32
Interest	570.69
Expense	<u>0.00</u>
Ending Balance	\$ 242,340.34

NBT Park & Recreation Fund

Beginning Balance	\$ 112,929.01
Deposit	9,215.00
Interest	298.07
Expense	<u>1,088.75</u>
Ending Balance	\$ 121,353.33

NBT Traffic Signal Maintenance Fun (5 Pts)

Beginning Balance	\$ 99,892.34
Deposit	1,000.00
Interest	255.84
Expense	<u>0.00</u>
Ending Balance	\$ 101,148.18

NBT Pine Hill Intersection Fund

Beginning Balance	\$ 353,014.70
Deposit	0.00
Interest	6.00
Expense	<u>0.00</u>
Ending Balance	\$ 353,020.70

NBT Stormwater Fund

Beginning Balance	\$ 30,957.32
Deposit	7,500.00
Interest	87.06
Expense	<u>1,200.00</u>
Ending Balance	\$ 37,344.38

NBT Planning Commission Fund

Beginning Balance	\$ 6,568.43
Deposit	0.00
Interest	16.74
Expense	<u>0.00</u>
Ending Balance	\$ 6,585.17

PLGIT General Fund

Beginning Balance	\$158,372.65
Deposit (EIT)	57,742.24
Deposit (LST)	17,393.82
Interest	822.45
Expense	<u>0.00</u>
Ending Balance	\$ 234,331.16

PLGIT Liquid Fuels Fund

Beginning Balance	\$76.33
Deposit	107,069.79
Interest	98.31
Expense	<u>107,069.79</u>
Ending Balance	\$ 174.64

PLGIT Capital Fund

PLGIT Fund Balance

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Beginning Balance	\$100,815.34	Beginning Balance	\$100,815.34
Deposit	0.00	Deposit	0.00
Interest	438.93	Interest	438.93
Expense	<u>0.00</u>	Expense	<u>0.00</u>
Ending Balance	\$ 101,254.27	Ending Balance	\$101,254.27

NBT Payroll Fund

Beginning Balance	\$ 4,564.42
Deposit	50,922.42
Interest	.14
Expense	<u>45,204.25</u>
Ending Balance	\$ 10,282.73

From General Fund to PR

(w/e 5/3/23)	\$8,217.55
(w/e 5/8/23)	\$12,970.81
(w/e 5/10/23)	\$6,784.80
(w/e 5/17/23)	\$7,009.59
(w/e 5/17/23)	\$1,786.70
(w/e 5/24/23)	\$7,146.60
(w/e 5/31/23)	<u>\$7,006.37</u>
Total Payroll	\$50,922.42

Sparkle Car Wash

Beginning Balance	\$487,017.36
Deposit	0.00
Interest	2.20
Expense	481,924.00
Service Charge	<u>.54</u>
Ending Balance	\$ 5,095.02

PLGIT Park & Rec and Other

Beginning Balance	\$598,772.00
Deposit	0.00
Interest	1,116.89
Expense	<u>0.00</u>
Ending Balance	\$599,888.89

Beautification

Beginning Balance	\$1,203.98
Deposit	0.00
Interest	3.07
Expense	<u>0.00</u>
Ending Balance	\$ 1,207.05

E-Com

Beginning Balance	\$16.81
Deposit	549.98
Interest	0.00
Expense	<u>499.72</u>
Ending Balance	\$ 67.07

ESSA Line of Credit - \$103,111.44

BILLS TO BE APPROVED AND PAID 5/1/23 -5/31/23 FROM THE NBT GENERAL FUND ACCOUNT:

ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	\$ 359.50
Affordable Locksmith	(Service Call for Cut Keys)	115.00
AMTrust North America	(PP: Borough Worker's Compensation)	2,454.00
Barry Isett & Associates	(Reimb: Popeye's/Sparkle Car Wash/ Harbor Freight/ McDonalds Sidewalk & Commonwealth Charter Academy)	2,390.90*
	(General Engineer Services & Safety: Gateway Sketch Plan)	4,707.50
Berkheimer Associates	(Local Service Tax: Operating Commission April)	80.84
Campbell Durrant, PC	(General Labor & Employment Matters April Work 2023)	1,991.50
Cintas Corporation	(PP: Maintenance Uniforms & Mats/ Rugs)	303.28
Claude S. Cyphers, Inc.	(In House Fix: GMC Bucket Truck & Shop Parts/Supplies)	110.58
Deb Fulton	(Supplies: First Fridays)	182.75
District Court 43-4-02	(Civil Complaint: Violations of Property Maint. Code)	224.25
ESSA	(PP: May Building Loan)	2,309.20
First Net	(PP: Manager iPhone, Road iPhone & Tablet)	123.91
GateHouse Media PA Holdings, Inc.	(Advertise: Financial Audit 4/24/23)	142.30
Geisinger Health Plan	(PP: Road Crew & Admin Manager Health Plan)	9,237.30
Gleco Paint	(Blackout Traffic Paint)	284.28
Global Investment	(STR Escrow Deposit Appeal Refund 26 Seneca Rd)	1,500.00
Gotta Go Potties	(P&R: (2) Port of Potties 4/17-5/15/23)	175.00

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H. Clark Connor	(Reimb: Charter Academy/Baronov/ Cannabis Disp./Shivers)	\$350.00
Highmark Blue Shield	(PP: May – Road Crew & Admin Manager Vision & Dental)	357.04
Kirk, Summa & Co., LLP	(Audit of Records – Year 2022)	8,200.00
Lowe’s	(PP: Asphalt Potholes)	377.94
Met Life	(PP: Highway: May – Life and Disability Ins.)	150.90
NAPA Auto Parts	(PP: Highway: Oil Filter)	37.59
NBT Cardmember Service	(PP: Garage/Zoning/Office Miscellaneous)	1,505.95
PA American Water Co.	(PP: Boro & Garage Water, Fire Hydrants)	945.83
PA State Association of Boroughs	(Online Learning Public Works Management Training)	100.00
Payrolls Unlimited	(Payroll 5/5, 5/12, 5/17, 5/19 & 5/26)	135.10
Pitney Bowes Bankinc Purchase Power	(PP: Postage Stamps)	150.00
Plociniak Oil Co.	(Borough Building Hear 463.80 Gallons @ \$2.49)	1,159.04
Pocono Lake Supply Company	(New String Head for Weed Wacker)	31.98
Pocono Mountain Public Library	(Library: RE Taxes & Delinquent)	14,514.55
Pocono Mountain Regional EMS	(EMS: RE Taxes & Delinquent)	7,302.83
Pocono Mountain Regional Police Dept.	(June 2023 Payment)	79,488.68
Pocono Mountain Volunteer Fire Company	(FC: RE Taxes & Delinquent)	14,514.55
PPL Electric Utilities	(PP: 36 Lighting, Boro/Garage Electric, Park & Rec Conc.)	711.40
Reliable Sign & Striping, Inc.	(Road Maintenance: Sign & Posts Nuts/Bolts)	169.60
Scott’s Signs & Printing	(2 Planning Commission Nameplates)	54.00
SFM Consulting	(Zoning 40 Hours)	2,600.00
	(Building Permits – 8)	2,983.30
Sunoco Universal Fleet	(PP: Maintenance Gas & Oil)	658.40
The Two Shields, LLC	(2014 KW State Inspection)	72.75
Topp Business Solutions	(Copier – 2/4/23-5/3/2023 B/W & Col. Overages)	290.25
Tulpehocken Spring Water	(Bottled Water)	82.49
US Bank	(PP: May Copier Contract)	128.45
Wal-Mart	(PP: Maintenance Supplies, Notepads)	5.86
GRAND TOTAL:		<u>\$163,770.57</u>

***Reimbursable Items**

Councilwoman C. Williams seconded. Motion carried 7 – 0.

Vice President L. Noonan moved to transfer \$500,000.00 from the NBT General Fund to the PLGIT General Fund to gain interest. Councilwoman C. Williams seconded. Motion carried 7 – 0.

Zoning Officer’s Report – Borough Manager J. Walker gave the Zoning Officer’s report as presented. He noted that there were a number of driveway permits issued and prior to that letters were sent to the property owners advising them that permits were needed. Most have complied.

PUBLIC PARTICIPATION

Mary Kinney, 45 High Street, wasn’t aware of the amount of trees that were cut down for the warehouse and how bare it looks. She also noted that she didn’t receive the last newsletter in the mail.

Councilwoman C. Williams reminded everyone that June 12th is Women’s Veterans Day. She also thanked Joshua Walker for all of his hard work even through the hard times.

President D. Struckle wanted to have last say to thank Joshua Walker for all of his help with being a new President of Council. He acknowledged what Joshua went through with the previous Council and stuck it out. He wished Joshua good luck in Harrisburg and not to forget the Borough.

Meeting adjourned at 7:35 P.M.

**Mount Pocono Borough Council
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Respectfully submitted,

Joshua Walker, Borough Manager

DRAFT

ESTIMATE



Date Apr 13, 2023
Total \$21,936.44 USD

PO Box 667
Mount Pocono PA 18344
Billing@delcomgraphics.com

Estimate To:

Mount Pocono Borough
Business No: 570-839-8436
1361 Pocono Boulevard,
Mount Pocono PA 18344

Products	Quantity	Unit Price	EXEMPT	Amount
Top Engraved Sign 2 single sided v-carved signs with beveled edge and shape cut out. Total \$ 809.12 1" Dunaboard -HDU foam 2 single sided v-carved signs with beveled edge and shape cut out. Painted Burgandy Background with White Letters (J&F Commerical)	1	\$809.12	\$0	\$809.12
Digital Sign (Medium Resolution) 5' x 4' Programmable Digital Sign (Watchfire Brand) 16mm Resolution - Double Sided	1	\$20,009.00	\$0	\$20,009.00
Steel for Installation (2x) 4" X 4" X .250" CARBON TUBING-SQUARE STRUCTURAL 20' (8x) 2" X 2" X .250" HOT ROLLED ANGLE (Nivert Metal)	1	\$818.32	\$0	\$818.32
Engraved Sign Prep Oil based Paint (Burgandy) for Face and Letters (White) Mounting Hardware	1	\$300.00		\$300.00

Sub Total \$21,936.44 USD
EXEMPT 0% on \$21,636.44 \$0.00 USD
Total \$21,936.44 USD

Terms & Conditions

Payment due at time of order
Borough Agrees to assist with installation
Electrical Hook-up not included
Misc. Items such as cement (for pole mounting), Paint for poles, electrical supplies responsible of Borough

Created Date: 6/7/2023

DESCRIPTION: Double Sided Pylon with 10mm LED Displays

Bill To: Mount Pocono Borough
1361 Pocono Blvd.
Suite 100
Mount Pocono, PA 18344
US

Pickup At: FASTSIGNS of Wilkes-Barre, PA
677 Kidder St
Ste B
Wilkes Barre, PA 18702
US

Requested By: Joshua Walker
Email: office@mountpocono-pa.gov
Tax ID: x

Salesperson: Michelle Levine
Email: michelle.levine@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	LED 10 mm - Approximately 4' x 5'	1	\$39,950.00	\$39,950.00
1.1	Miscellaneous Item - Part Qty: 1			
1.2	HDU Foam Panel - Double Sided Carved Header			
1.3	Miscellaneous Item - Part Qty: 2			
1.4	Installation -			
			Subtotal:	\$39,950.00
			Taxes:	\$0.00
			Grand Total:	\$39,950.00

Signature: _____

Date: _____



81 Henry Street
 East Stroudsburg, PA 18301
 570.421.8370

Estimate

Date	Estimate #
6/27/2023	1706

Name / Address
Mount Pocono Borough

Description	Qty	Cost	Project
			Total
Custom Single Sided Carved Sign with automotive paint base and hand painted graphics	2	1,425.00	2,850.00T
Steel posts	2	350.00	700.00
Excavation	1	800.00	800.00T
Optec Model: 10mm High Brightness Outdoor SMD Display Specifications: Product Line: Infinity LED Pixel Pitch: 10.0mm Matrix Size: 120 x 160 Viewing Area: 3' 11 1/4" x 5' 3" Cabinet Size: 3' 11 1/4" x 5' 3" x 7 1/16" Color: RGB Color Processing: RGB 281 Trillion Levels-M LED's per pixel: Red: 1 Green: 1 Blue: 1 Total # of LED's: 115200 Character Size: 2.75 Inches # of Lines/Char. Line: 17 line(s), 26 characters Brightness: 8000 NIT's (+-5%) Viewing Angle: 160 Degrees Horizontal Display Configuration: Double Face (2 Cabinets - Primary/Secondary) Cabinet Design: Non-Hinged Sectional w/o border Standard Features: Dimming Levels: 100 - Auto & Manual Dimming/Temp. Sensor: Dimming/Temp. Sensor - Auto Software: MeCloud Software Upgrade: 5 Years Software Upgrades Software Training: Webinar Electrical & Venting Requirements: AC Power Required: Single Phase 120V or 240V 50/60Hz	1	22,239.80	22,239.80T
Total			

Customer Signature



81 Henry Street
 East Stroudsburg, PA 18301
 570.421.8370

Estimate

Date	Estimate #
6/27/2023	1706

Name / Address
Mount Pocono Borough

Project

Description	Qty	Cost	Total
Total Boot Up Amps* (120V): 21.4 Regular Operating Amps* (120V): 6.22 Example Electrical Cost* (120V): US\$0.97/Day Venting Requirement*: 410.36 CFM Warranty*: 5 Year Parts Warranty (Cell Modem carries manufacturer warranty of 1 year) Communication*: Cell Modem + Lifetime Data <50,000 pixels (Qty: 1) Installation of all of above PA Sales Tax will be removed upon receipt of PA Tax Exempt Certificate Sales Tax	1	2,840.00	2,840.00T
		6.00%	1,723.79
		Total	\$31,153.59

Customer Signature _____

ARTICLE XI
Signs

§ 215-78. Statement of purpose, intent, and jurisdiction.

Signs constitute a separate and distinct use of the premises upon which they are placed and also affect the use of adjacent roads, streets, walkways and other properties. The provisions of this Sign Ordinance are made to establish reasonable and objective regulations for all signs in this municipality which are visible to the public, in order to protect the general public health, safety, welfare, convenience and aesthetics. This chapter is also intended to serve the public's need to be given helpful directions and to be informed of available products, businesses and services. All signs in the Borough of Mount Pocono that are visible to the public shall be subject to this chapter.

§ 215-79. Definitions.

A. As used in this article, the following terms shall have the meanings indicated:

FACADE — Any structure or part of a structure attached to, or otherwise mounted parallel to, a wall or other vertical part of the structure.

GROSS SURFACE AREA — The entire area within a single continuous perimeter composed of a single face enclosing the extreme limits of characters, lettering, illustrations, ornamentation or other figures, together with any other material, design or color forming an integral part of the display, including the frame.

PLANNED DEVELOPMENT, COMMERCIAL — A contiguous area of land planned, developed, operated, and maintained as a single entity and containing one or more structures with appurtenant common areas to accommodate office, retail, and commercial uses, and other uses incidental and accessory to the commercial uses. **[Added 12-6-2010 by Ord. No. 4-2010]**

PLANNED DEVELOPMENT, INDUSTRIAL — A contiguous area of land planned, developed, operated, and maintained as a single entity and containing one or more structures with appurtenant common areas to accommodate industrial, manufacturing, warehousing, office, retail, and commercial uses, and other uses incidental and accessory to the predominant allowed uses. **[Added 12-6-2010 by Ord. No. 4-2010]**

PUBLIC — The members of the community as a whole or any particular part of the community.

RESORT/COMMUNITY DEVELOPMENT — A building or group of buildings located on a lot containing 10 acres or more. A resort/community development combines nonpermanent lodging with services, including food, retail sale of commodities, recreation and other amenities. A resort/community development may temporarily house owners and other residents who do not have full ownership of residential units, full-fledged members and their guests.

ROOF — The roof slab or deck with its supporting members, not including vertical supports.

ROOF EAVES — The projecting overhang at the lower edge of a roof.

ROOFLINE — The top edge of a roof or building parapet, whichever is higher, but excluding any mansards, cupolas, pylons, chimneys or any minor projections.

ROOF RIDGE — The upper and lower roof ridges are the horizontal lines formed by the juncture of two sloping planes formed by the surfaces of a roof as indicated in Figures 1-1 and 1-2.¹

1. Editor's Note: See § 215-83J.

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ROOF STRUCTURE — An enclosed structure on or above the roof of any part of a building.

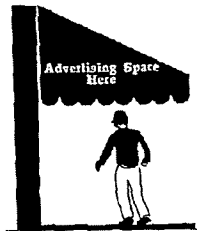
SIGN — A name, identification, description, emblem, display or device which is affixed to, printed on, or represented directly or indirectly upon a building, structure, or parcel of land which is illuminated or nonilluminated, visible or intended to be visible from any public place, and which directs or calls attention to a person, place, product, institution, business, organization, activity or service. Signs shall also include any permanently installed or situated merchandise, including any banner, pennant, placard, statue, vehicle or temporary sign.

B. Certain categories of signs are defined below. Other categories of signs are defined elsewhere in this chapter.

ABANDONED SIGN — A sign located on a property which is vacant and/or unoccupied for a period of 90 days; a sign which is damaged, in disrepair, or vandalized and not repaired within 90 days; and a sign which contains an outdated message for a period exceeding 30 days.

AMENITY IDENTIFICATION SIGN — A sign which directs attention to a resort/community, commodity, service, recreational area or other amenity.

AWNING SIGN — A sign with its copy on a shelter made of any nonrigid material, such as fabric or flexible plastic, that is supported by or stretched over a frame and attached to an exterior wall of a building or other structure.



Awning Sign

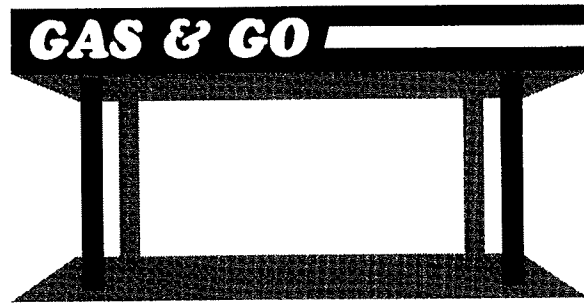
BANNER SIGN — A sign with its copy on nonrigid material, such as cloth, plastic, fabric or paper, with no supporting framework.



Banner Sign

BULLETIN BOARD — A particular type of changeable copy sign that displays copy in a casement made of glass, Plexiglas or other materials.

CANOPY SIGN — A sign on a rigid multisided structure attached to a building or on any other freestanding structure that may have a roof with support but no walls.



Canopy Sign on Freestanding Canopy

CHANGEABLE SIGN — A sign that is designed so that its characters, letters, illustrations or other content can be changed, altered or rearranged without physically altering the permanent physical face or surface of the sign. (See §§ 215-83B and 215-83C for prohibition of animated and moving signs and flashing and message signs. [Amended 6-21-2010 by Ord. No. 3-2010])

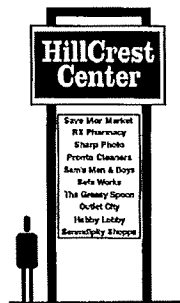


Changeable Sign

CONSTRUCTION SIGN — A temporary sign identifying individuals or companies involved in design, construction, wrecking, financing or development work, when placed upon the premises where that work is underway but only for the duration of the work.

DIRECTIONAL/INFORMATIONAL SIGN — An on-premises sign for the convenience of the public, giving directions, instructions, facility information or other assistance around a site, such as location of exits, entrances, parking lots, amenities and housing units, to encourage proper circulation. It may contain the logo of an enterprise but no other advertising copy.

DIRECTORY SIGN — A sign that displays the names and/or addresses of the establishments, housing units, amenities or uses of a building or group of buildings.

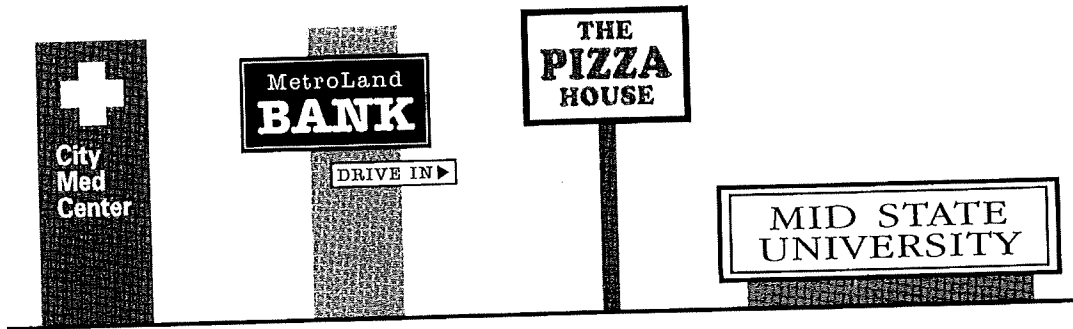


Directory Sign

FLASHING SIGN — Any sign that has intermittent or changing lighting or illumination of a

§ 215-79 duration less than 30 seconds shall be deemed a flashing sign.

FREESTANDING SIGN — The general term for any sign that is permanently affixed to the ground and on a foundation. It is supported on a foundation by one or more upright poles or braces and is not attached to a building or any other structure.



Common Freestanding Sign Types

HOUSING AND COMMUNITY UNIT IDENTIFICATION SIGN — A sign within a commercial resort community or common interest realty community (e.g., condo, co-op or planned community) identifying individual units as well as groupings of units within the community.

ILLEGAL SIGN — A sign that does not meet the requirements of this chapter or which is not a registered nonconforming sign. This specifically includes a sign that remains standing when the time limits set by the permit are exceeded and any sign not removed after notification from the Borough's Zoning Officer to remove the sign.

ILLUMINATED SIGN — A sign illuminated in any manner by an artificial light source, whether internally or externally lighted, including but not limited to neon signs and any sign that has characters, letters, figures, designs or outlines illuminated by artificial lighting.

INFORMATIONAL SIGN — Public or private directional, street or traffic signs, address numbers, names of buildings, rooms and other similar signs.

INSTRUCTIONAL SIGN — A sign that provides direction or instruction to guide persons to facilities intended to serve the public (e.g., rest rooms, public telephones, public walkways, parking areas, commercial resort/community amenities, maps, housing units or transportation schedules).



Instructional Sign

MARQUEE SIGN — Any sign attached to a covered structure projecting from and supported by a building with independent roof and drainage provisions erected over a doorway or doorways as protection against the weather.

MONUMENT SIGN — A freestanding sign with a base affixed to the ground where the length of

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the base is at least 2/3 the horizontal length of the monument.

NONCONFORMING SIGN — A sign that met all legal requirements when constructed but is not in compliance with current sign regulations. A registered nonconforming sign is not an illegal sign.

OFF-PREMISES SIGN — Sign, graphic or a display for commercial, industrial, institutional, service or entertainment purposes, promoting products, uses or services conducted, sold or offered somewhere other than upon the same premises where the sign is located and whose purpose is to sell or identify a product, service or activity. In the context of this subsection, the word "premises" shall be interpreted as being a separate tract or parcel of land that has been or may be conveyed by deed or has otherwise been specified as a separate lot on an approved land development plan.

ON-PREMISES SIGN — Sign, graphic or a display for commercial, industrial, institutional, service or entertainment purposes, promoting products, uses or services conducted, sold or offered upon the same premises where the sign is located and whose purpose is to sell or identify a product, service or activity. In the context of this subsection, the word premises shall be interpreted as being a separate tract or parcel of land that has been or may be conveyed by deed or has otherwise been specified as a separate lot on an approved land development plan.

PERSONAL SIGN — A sign including nameplates, home occupation signs and other signs of a similar nature.

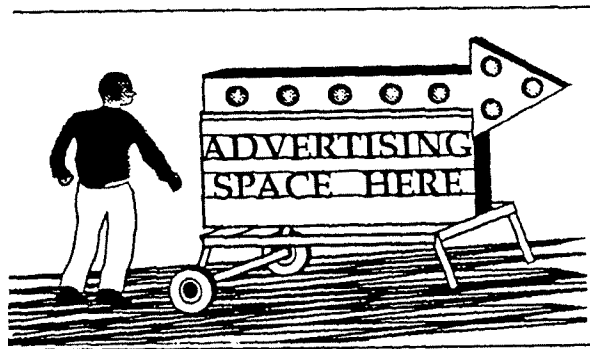
PLAZA SIGN — A one- or two-sided structure displaying smaller signs, each of equal size.

POLE SIGN — A freestanding sign with a base supported from the ground by a pole or a similar support structure of narrow width.

POLITICAL SIGN — A temporary sign larger than four square feet identifying, either singly or combined, a political candidate, slate of candidates, issue or party. These signs are used or intended to be used for the display of any announcement, advertisement or notice of any individual candidate or slate of candidates for any public office or similar political purposes.

POLITICAL YARD SIGN — A temporary political sign four square feet or smaller.

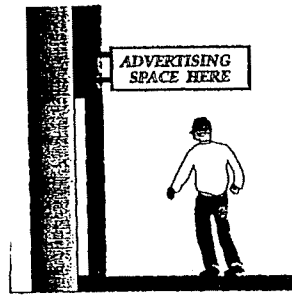
PORTABLE SIGN — Sign, graphic or a display for commercial, industrial, institutional, service, entertainment or informational purposes which can be readily moved from place to place and which is not affixed to a building, to another permanent structure or to the ground.



Portable Sign

PROJECTING SIGN — A sign which is supported by an exterior wall of a building or other structure and which is constructed and displayed perpendicular to the face of the building or other

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structure so that both sides of the sign are visible.

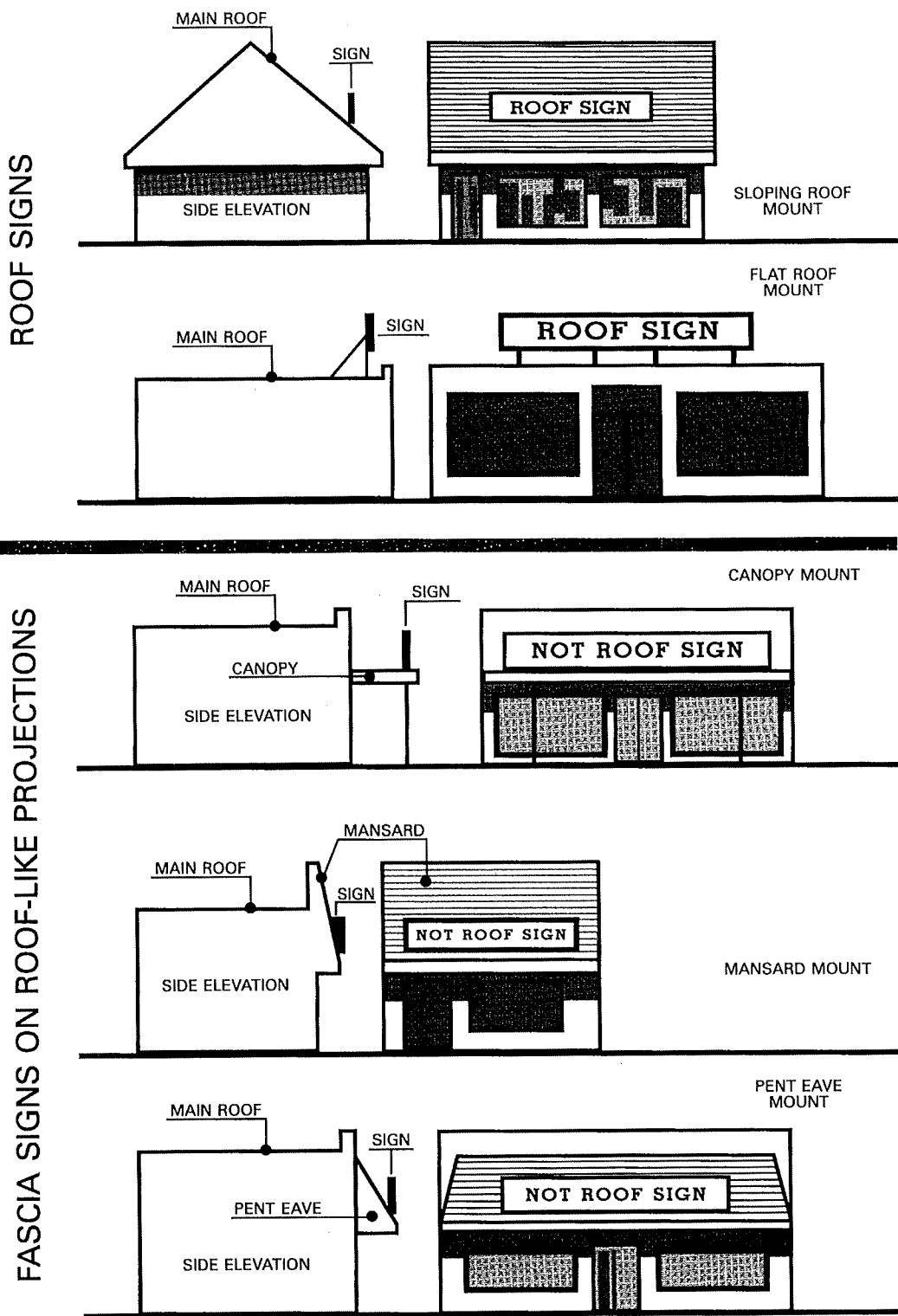


Projecting Sign

PYLON SIGN — A freestanding sign with a base affixed to the ground where the width of the base is not more than half the width of the sign face. (See figure above of Common Freestanding Sign Types.)

REAL ESTATE SIGN — A temporary sign that is used to offer for sale, lease or rent the premises upon which the sign is placed.

ROOF SIGN — A sign which is erected, constructed and maintained on or above the roof of a building.

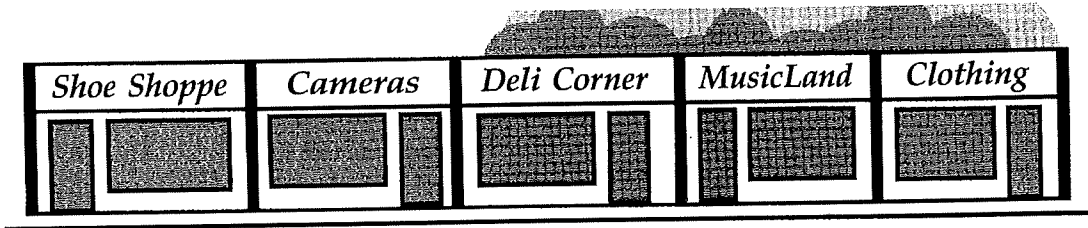


Comparison-Roof and Fascia Signs

TEMPORARY SIGN — A sign displayed for a fixed, terminable length of time. Temporary signs must be removed after the temporary purpose has been served. Included are for sale, lease or rent signs, political signs, service signs, special event signs, construction signs, directional signs to

§ 215-79 special or temporary events and signs of a similar nature.

WALL/WINDOW SIGN — A sign painted on or attached to a wall or window (excluding permitted accessory window signs) of a building or other structure and which is mounted parallel to the surface so that only one side is visible to the public.[Amended 6-21-2010 by Ord. No. 3-2010]



Wall Signs

WARNING SIGN — A sign containing no advertising material but which warns the public of the existence of danger.

WINDOW SIGN, ACCESSORY — Any poster, cut-out letters, painted text or graphics, or other text or visual presentation affixed to or placed behind a window pane which is intended to be read from the exterior of the building and which is not an on-premises sign permitted by § 215-87.[Added 6-21-2010 by Ord. No. 3-2010]



Sign Comparison

§ 215-80. Administration.

The administrator of this chapter shall be the Borough's Zoning Officer who shall have the responsibility and authority to administer and enforce all provisions of this chapter, other than those provisions with powers specifically reserved to the Borough Council or the Borough's Zoning Hearing Board.

§ 215-81. Permit procedures.

No sign, except as provided by § 215-82 (Exempt signs) and § 215-100 (Nonconforming signs), shall be erected, displayed, altered, relocated or replaced until the municipality issues a sign permit.

- A. Permit application. An application for a sign permit shall be submitted on a form provided by the Borough and completed as required. At a minimum, the application shall have attached to it the following information in either written or graphic form:
- (1) Location of the sign on the premises in relation to lot lines, buildings, sidewalks, streets, public rights-of-way and street intersections within 300 feet of the proposed sign.
 - (2) Type of sign (e.g., freestanding, pole, monument, wall) and a general description of structural design and construction materials.
 - (3) A drawing of the proposed sign containing specifications showing the height, perimeter, area, dimensions, type of lettering proposed, means of support, method of illumination and any other significant characteristics.
 - (4) Any other information requested by the Zoning Officer in order to carry out the purpose and intent of this chapter.
 - (5) The required sign permit fee as established by resolution of the Borough Council. Permit fees will cover the cost of administering this chapter for compliance with its purpose.
 - (6) A landscaping plan for any freestanding sign shall be created as follows:
 - (a) A landscaped island containing shrubs and/or flowers extending not less than three feet from all sides of the sign, but in no case less than 32 square feet in total area, and a minimum of one foot in height is required. **[Amended 12-6-2010 by Ord. No. 4-2010]**
 - (b) The island shall be formed from materials such as, but not limited to, stone, brick or landscape timbers. The area of the island shall be maintained to keep it free of weeds, debris and brush.
 - (c) A sketch of the sign and island shall be submitted with the sign permit application for review and approval by the Zoning Officer.
- B. Permit review and action. The Borough's Zoning Officer shall review the sign permit application and issue or deny the permit in conformance with the following standards:
- (1) Official date. The official date of submission shall be the day the Zoning Officer determines that the completed application with all required or necessary data has been properly prepared and submitted.
 - (2) Time to decide. The Zoning Officer shall determine whether the proposed sign will or will not be in compliance with the requirements of this chapter and shall, within 30 days of the official date of submission, issue or deny the sign permit.
 - (3) Photograph. When the sign has been completed, the applicant shall photograph the completed sign and forward the photograph to the Zoning Officer. The Zoning Officer shall then inspect the sign.
 - (4) Inspection for compliance. The Zoning Officer, or a designee, shall perform a final inspection after installation of any approved sign. The Zoning Officer will then complete the Borough's

§ 215-81 portion of the sign application and forward the completed application form to the applicant. § 215-81
The final dimensions of the sign will be noted by the Zoning Officer, either on the back of the photograph of the sign or at any other appropriate place, which information shall be filed at the Borough's offices along with the completed application.

- (5) Discrepancies. Any discrepancies between any sign as approved and the sign as constructed shall be identified in writing by the Zoning Officer and may result in the halt of construction and correction of the discrepancy. If the discrepancy is not corrected within 20 days after written notice, the sign may be ordered removed by the Zoning Officer.
- (6) Complaints. The Zoning Officer shall investigate any complaints of violations of these regulations and may revoke any permit if there is any violation of these regulations or if there was any misrepresentation of any material fact in either the sign permit application or the plans.
- (7) Biennial inspection. The Zoning Officer, or a designee, shall complete a biennial inspection of all regulated signs on or about the anniversary date of the issuance of the permit for each sign and shall determine if the sign is in conformance with this article. If any sign is not in conformance, the Zoning Officer will revoke the permit for that sign and may remove, or order the removal of, that sign at the expense of the owner or lessee.
- (8) Annual license fee. An annual license fee shall be paid in accordance with any resolution of the Borough Council establishing the annual license fee schedule.
- (9) Penalty fee. If the annual license fee is paid later than 40 days from the date of the invoice requesting payment, a penalty fee equal to 50% of the cost of the annual license fee shall be assessed. At the end of 90 days, the unpaid annual license fee will bear interest at 18% APR. If the annual license fee has not been paid at the end of 120 days from the date of the invoice, the applicable sign will be ordered removed by the Zoning Officer with the cost of removal to be borne by its owner or the landowner.
- (10) Revocation of permit. All rights and privileges acquired under the provisions of this chapter are mere licenses and, as such, are revocable for cause by the Zoning Officer. All permits issued pursuant to this article are hereby subject to this provision.
- (11) Registration of signs. All signs must be registered with the Borough. Signs that are certified as nonconforming and are registered under this chapter may continue to be displayed, replaced or altered to conform with this chapter. All signs erected after the effective date of this chapter must comply with it. Appropriate notice will be provided to all existing sign owners upon the adoption of this chapter.
- (12) Information to be affixed on signs. All signs erected after the effective date of this chapter shall have the following information permanently affixed in a conspicuous place:
 - (a) Date of the approval.
 - (b) The sign permit number.
 - (c) The voltage of any electrical apparatus used in connection with the sign.
- (13) Violations. Any sign that has not been certified and registered as nonconforming or that has not received a permit from the Zoning Officer within one year of the effective date of this chapter shall be deemed to be in violation of these regulations and shall be ordered removed by the Zoning Officer with the cost of removal to be borne by its owner or the landowner.

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C. Expiration of sign permit.

- (1) If the sign authorized by any sign permit has not been erected or completed within 120 days from the date of issuance of that permit, the sign permit shall be deemed expired.
- (2) An expired sign permit may be renewed within 30 days from the expiration date for good cause shown and upon payment of a permit extension fee as established by resolution of the Borough Council.

D. Revocation of a sign permit. The Zoning Officer shall revoke any sign permit if the sign, whether new or preexisting, is moved or otherwise altered either intentionally or by natural forces in a manner which causes the sign not to be in conformity with this chapter. Signs must be properly maintained, properly painted and be kept free from all hazards, including but not limited to faulty wiring, loose fastenings, being in an unsafe condition or detrimental to public health, safety or general welfare. In the event of a violation of any of the foregoing provisions, the Zoning Officer shall give written notice specifying the violation to the current owner of the sign and the current owner of the land upon which the sign is erected to conform or to remove the sign. The sign shall be made to conform to the permit requirements within 30 days from the date of the notice, or the Zoning Officer shall revoke the sign permit and the subject sign shall be removed by the sign owner or the landowner.

E. Removal of the violating sign. After issuing an enforcement notice that complies with the Municipalities Planning Code § 616.1, as amended, the Zoning Officer shall have the power to remove, cause to be removed, or order the removal of, signs that are in violation of this chapter. The Zoning Officer has the option of waiving the removal of a sign, if the business is for sale. The removal will be completed at the expense of the sign's owner or the landowner, or both. Removal shall take place in the following instances:

- (1) When any sign constructed after the adoption of this chapter or any amendment to it is not in conformance with the provisions of this chapter.
- (2) When the Zoning Officer finds a sign which presents immediate peril to persons or property.
- (3) When any sign, whether existing on or erected on or after the effective date of this chapter, is declared obsolete for any of the following reasons:
 - (a) Any directional or off-premises sign which refers or pertains to a business or facility, the affairs of which are discontinued for a period of six months or more.
 - (b) Any sign which pertains to a time, event or purpose which no longer exists or applies.
 - (c) On-premises signs for any business or facility which has been vacant, unoccupied or not actively offered for sale for a period of six months or more.
- (4) Any sign for which the annual license fee has not been paid within 120 days from the date of the invoice requesting payment.

§ 215-82. Exempt signs.

Sign permits shall not be required for the following:

- A. Decals. Decals affixed to windows or door glass panels, such as those indicating membership in a business group or identifying credit cards accepted at the establishment.
- B. Flags, emblems and insignia of government agencies, religious, charitable, public or nonprofit

§ 215-82 organizations. These types of signs are exempt from permit requirements but are subject to the following requirements:

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- (1) No single flag that is flown shall exceed 40 square feet in area and no single property shall fly more than three flags.
- (2) If the total area of flags that are flown exceeds 72 square feet, the excess area shall be included in the on-premises freestanding sign area calculations for that property. See § 215-87.
- (3) Flagpoles shall not exceed 40 feet in height.
- (4) Wall-mounted flags, emblems, insignias or logos shall be limited to one per property and shall not exceed 40 square feet in area.

C. *Directional signs. Directional signs giving directional assistance for the convenience of the public, not exceeding four square feet per side in area or located closer than five feet to any property line, are permitted. Directional signs may be internally lighted or illuminated by white light only.*

(1) *If erected along a right-of-way and directing traffic to a facility or activity not located on the property on which the sign is erected, the sign shall:*

(a) *Be limited in content to the name of the event, distance to the event in miles and a directional arrow.*

(b) *Under no circumstances reference any enterprise or activity which is more than eight miles from the sign location.*

(c) *If clustered, have maximum dimensions of 36 inches by 48 inches.*

(2) *If erected on the same private property on which the facility is located, the sign shall:*

(a) *Be limited in content to the name of the business or enterprise, directional information and a directional arrow.*

(b) *Not reference any additional enterprise which is not located on the same premises.*

- CI. Garage or yard sale signs. Signs advertising garage sales or yard sales are permitted, provided that no sign shall exceed four square feet in area and is not erected more than four days prior to the event. One yard sale sign shall be allowed on-premises. All signs must be removed one day after the close of the garage or yard sale.
- CII. Handicapped parking space. Signs not exceeding two square feet in area reserving parking for handicapped individuals.
- CIII. Name and address. Up to two signs containing the address and the number and/or name of occupants of the premises that do not exceed two square feet in area per side and do not include any commercial advertising or other identification.
- CIV. Private drive signs. On-premises private drive signs are limited to one per driveway entrance, not exceeding two square feet in area, with language limited to the words "private drive" and the addresses of any residents using the private driveway.

H. Public signs. Signs erected by government agencies or utilities, including traffic, utility, safety, railroad crossing and identification signs for public facilities and any signs erected by the Borough

§ 215-83. Prohibited signs.

The following signs are expressly prohibited unless otherwise stated in these regulations:

- A. A-frame or sandwich board sign. A-frame or sandwich board signs shall be permitted as a temporary sign for retail/service/wholesale commercial establishments subject to the following: **[Amended 5-5-2014 by Ord. No. 3-2014]**
- (1) Each business establishment shall be limited to one A-frame or sandwich board sign.
 - (2) The sign shall be comprised of two boards of durable material with no attachments.
 - (3) The sign shall not exceed 10 square feet for each exposed face and shall not exceed 30 inches in width and that the sign shall not have an overall height greater than five feet from ground level.
 - (4) The sign shall not be illuminated.
 - (5) The sign shall be displayed only during the hours when the establishment is open for business and shall include advertising pertaining only to the establishment of location.
 - (6) The sign shall not be placed in such manner as to impede pedestrian or vehicle traffic or the opening of vehicle doors.
 - (7) The sign shall be sufficiently secured or weighted to resist overturning.
 - (8) The placement of the sign shall comply with PennDOT and American with Disabilities Act² requirements, and that off-premises A-frame signs shall not be permitted.
 - (9) The sign shall not be displayed at any time when snow has accumulated on or has not been completely removed from the sidewalk in front of the premises where the sign is permitted.
- B. Animated and moving signs. A sign or other display with either kinetic or illusionary motion, powered by natural, manual, mechanical, electrical or other means, including but not limited to flags having commercial messages, all pennants, banners, streamers, propellers and discs, flashing signs, signs with illuminated elements that are used to simulate the impression of motion and searchlights, ~~video display signs~~, and Tri-Vision or equivalent signs (e.g., a sign that has rotating, triangular cross-section members which change the sign's display in its entirety). **[Amended 12-18-2006 by Ord. No. 9-2006]**
- (1) Video display Signs shall be regulated by § 215-88 L
- C. Flashing and message signs. Any signs that include lights or messages which change, flash, blink or turn on and off intermittently, but specifically excluding time and temperature signs which display no other text or images.
- D. Glaring signs. Signs with light sources or which reflect brightness in a manner which constitutes a hazard or nuisance. This includes signs with fluorescent text, graphics or background, as well as holographic signs.
- E. Inflatable signs and other objects. Signs and other objects that are inflated, including but not limited to balloons. One bouquet of balloons shall be allowed on premises that sell balloons. Balloons shall also be permitted in temporary situations or on special occasions at a residence.

F. Mirrors. A mirror device used as part of a sign.
2. Editor's Note: See 42 U.S.C. § 12101 et seq.

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- § 215-83
- G. Multiple signs. Multiple signs, logos or insignia on a canopy or canopies attached to a building or other structure.
- H. Obstructive signs. A sign or other advertising devise erected or maintained at any road intersection in a manner which obstructs free and clear vision of the intersection.
- I. Posters and handbills. Any signs affixed to any structures, trees or other natural vegetation, rocks or poles.
- J. Roof signs.
- (1) Roof signs are on-premises signs and shall conform to § 215-87 and all other sections of this chapter. Acceptable and prohibited roof signs are illustrated in Figures 1-1 and 1-2. Eaves, lower ridges and upper ridges are illustrated in Figures 1-1 and 1-2.
- (a) With the exception of gambrel, mansard and hip-on-gable roof signs, roof sign height shall not exceed 25% of the vertical height from the roof eaves to the highest roof ridge (see Figures 1-1 and 1-2).
- (b) The height of roof signs on gambrel, mansard and hip-on-gable roofs shall not exceed 25% of the vertical height from the roof eaves to the lower roof ridge (see Figures 1-1 and 1-2).
- (c) Cross-hipped roofs may contain only one sign on the roof area that is parallel to and facing the street (see Figure 1-2).
- (d) Roof signs are prohibited on flat roofs with eaves and on flat roofs with parapets (see Figure 1-2).
- (e) All roof signs shall be affixed to the roof of a structure. The supporting design should be structurally sound, as determined by the Zoning Officer and the Borough Engineer.

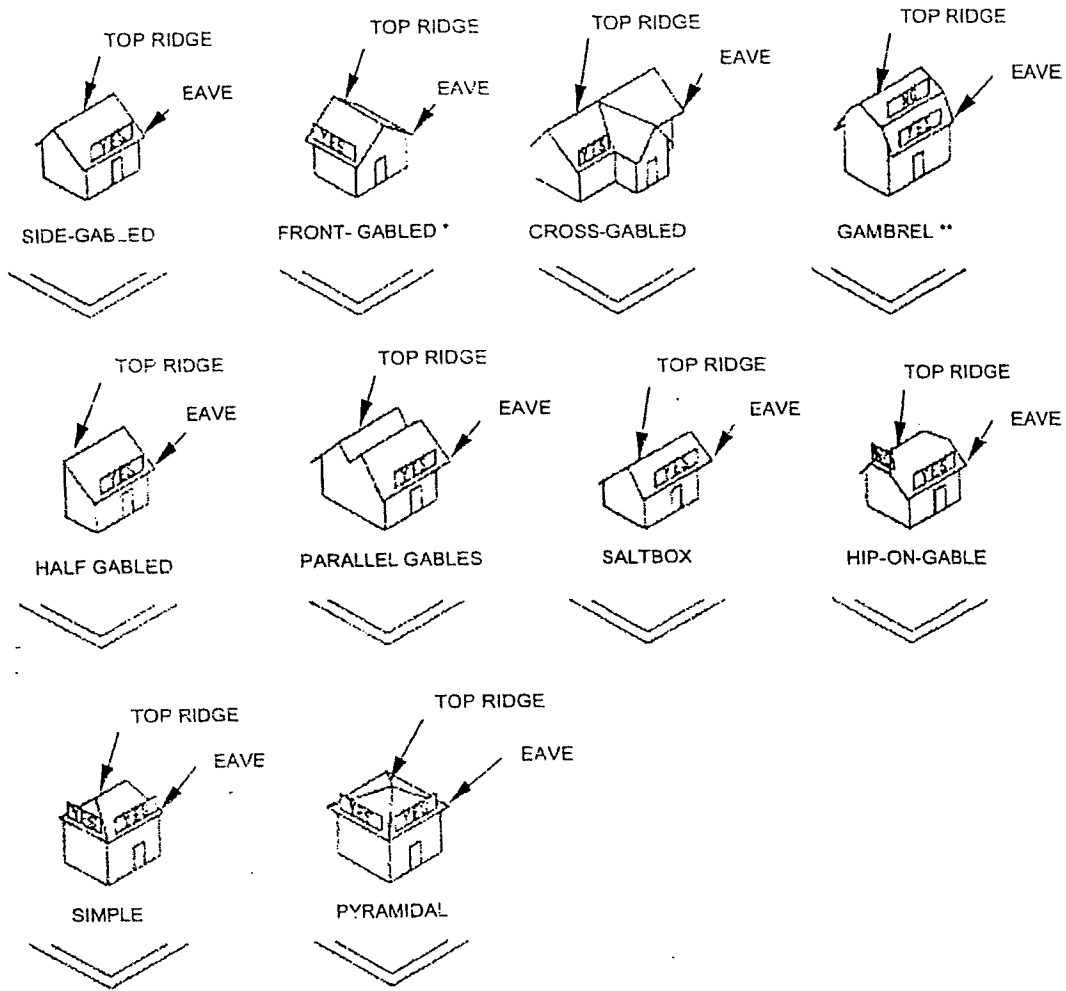


Figure 1-1 (See § 215-83J for roof sign regulations.)

*Roof sign height shall not exceed 25% of the vertical height from the roof eave to the highest roof ridge [§ 215-83J(1)].

**The height of roof signs on gambrel, mansard and hip-on-gable roofs shall not exceed 25% of the vertical height from the roof eave to the lower roof ridge [§ 215-83J(2)].

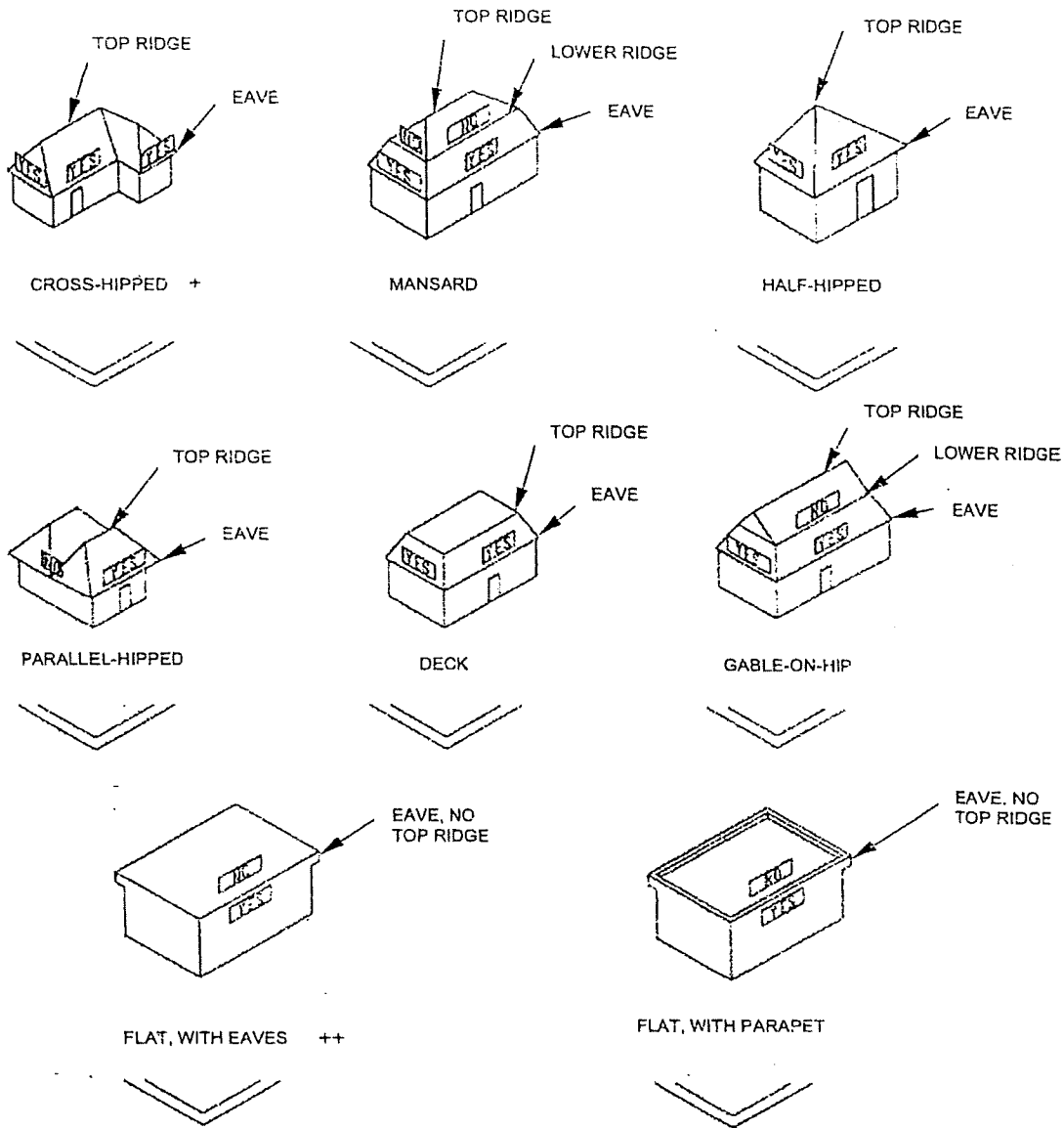


Figure 1-2 (See 215-83J for roof sign regulations.)

*Roof signs on cross-hipped roofs may contain only one sign on the roof area that is parallel to and facing the street [§ 215-83J(3)].

**Roof signs are prohibited on flat roofs with eaves and on flat roofs with parapets [§ 215-83J(4)].

- K. Sign emissions. A sign that emits smoke, visible vapors, particles, sound or odor.
- L. Signs adversely affecting safety: signs that prevent free ingress or egress from any door, window, fire escape or that prevent free access from one part of the roof to any other part; signs of any kind attached to a standpipe or fire escape; open flames used to attract public attention to a place of business or to an advertising sign.
- M. Simulated traffic signs and obstructions. Any sign that may be confused with, or obstruct the view of, any authorized traffic sign or signal, obstruct the sight distance triangle at any road intersection

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or extend into public rights-of-way.

N. Strings of light. Any devices including lights that outline property lines, sales areas or any portion of a structure and are intended to advertise or draw attention to a business or commercial activity, except as follows:

(1) Lights used temporarily as holiday decorations.

(2) Lights or other devices used on a temporary basis on properties that hold carnivals, fairs or other similar temporary activities.

O. Vehicle signs. Any sign displayed on a parked trailer or other vehicle where the primary purpose of the vehicle is to advertise a product, service business or other activity. This regulation, however, shall permit the use of business logos, identification or advertising on vehicles primarily and actively used for business purposes.

P. Shelters. Signs on shelters bearing advertising messages. [Added 12-18-2006 by Ord. No. 9-2006]

§ 215-84. General standards and criteria for signs.

The regulations in this section specify the area and heights of signs that are allowed within the Borough and require a permit.

A. Determination of gross sign area. The area of a sign shall include all lettering, wording and accompanying designs and symbols together with the background, whether open or enclosed, on which they are displayed but not including any supporting framework and bracing which are incidental to the display.

(1) Where the sign consists of individual letters or symbols attached to or painted on a building wall or window, the area shall be considered to be that of the single smallest rectangle or other regular geometric shape which encompasses all of the letters and symbols, including the sign background and frame. [Amended 12-18-2006 by Ord. No. 9-2006]

(2) In computing square-foot area of a double-faced sign, only one side shall be considered, provided both faces are identical in size, otherwise the larger side shall be considered. If the interior angle formed by the faces of the double-faced sign is greater than 45°, then all sides of the sign shall be considered in calculating the sign area.

B. Determination of sign height. The height of all signs shall be determined as follows:

(1) The height of a sign erected within 30 feet of a road right-of-way line shall be measured from the natural grade level of the nearest edge of the travelway of the adjacent road to the top of the sign or sign structure.

(2) The height of all signs erected beyond 30 feet from a road right-of-way line shall be measured from the natural grade level immediately adjacent to where the sign is erected to the top of the sign or sign structure.

§ 215-85. General requirements.

All signs erected within the Borough shall conform to the applicable building codes and to the following general requirements:

A. Design. No sign or part of a sign shall contain or consist of banners, posters, pennants, ribbons,

- § 215-85 streamers, spinners or other similar moving, fluttering or revolving devices. None of these devices, nor any strings of light, shall be used for the purpose of advertising or getting attention when not part of a sign, except as follows:
- § 215-86
- (1) In the case of a grand opening or similar event, banners, posters, pennants, ribbons, streamers, spinners or other similar moving, fluttering or revolving devices may be used for a period of 30 consecutive days *no more than two times per year* upon application for a special sign permit. **[Amended 12-18-2006 by Ord. No. 9-2006]**
 - (2) All temporary signs shall be affixed at all four corners or attached to a stable, flat surface. Temporary signs affixed to buildings shall be considered temporary wall signs and shall conform to the requirements in § 215-89. **[Amended 12-18-2006 by Ord. No. 9-2006]**
 - (3) Banners spanning municipal roadways are prohibited. Banners spanning state roadways require permission from the Pennsylvania Department of Transportation and issuance of a highway occupancy permit.
- B. Limitation on number of signs. Excluding window decals, permitted accessory window signs and on-premises directional signs, or as may otherwise be modified by other provisions of this Article XI, any business shall be limited to two on-premises exterior signs advertising the business in one of the following combinations: **[Amended 6-21-2010 by Ord. No. 3-2010; 12-6-2010 by Ord. No. 4-2010]**
- (1) One freestanding sign and one sign attached to a building.
 - (2) Two signs attached to a building.
- C. Maintenance. Every sign, including those specifically exempt from permits and permit fees, shall be maintained in good repair and in a safe, clean and attractive condition.
- D. Sign illumination. Illuminated signs or sign-lighting devices shall employ only lights emitting a light of constant intensity, and no sign shall be illuminated by or contain flashing, intermittent rotating or moving light (see § 215-83C). No sign or lighting device shall be placed or directed to permit the beams and illumination to be directed or beamed upon a public road, highway, sidewalk or adjacent premises so as to cause a traffic hazard or nuisance.
- E. Sign materials and construction. All signs shall be constructed of durable materials, designed to withstand expected wind pressures and erected so as not to sustain damage and deterioration from the elements. No sign shall contain iridescent or Day-glo paint.
- F. Street rights-of-way. No sign or advertising device, including projecting signs, shall be located in or project over any road right-of-way nor be located within the clear sight triangle of any intersection, except for any public signs or signs erected by a governmental agency.
- G. Content and protection of first amendment rights. Any sign, display or device allowed under this chapter may contain, in lieu of any other copy, any otherwise lawful noncommercial message that does not direct attention to a business operated for profit or to a commodity or service for sale and complies with all other requirements of this chapter.

§ 215-86. Off-premises signs.

Off-premises signs include signs, graphics and other displays for commercial, industrial, institutional, service or entertainment purposes, promoting products, uses or services conducted, sold or offered

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elsewhere than upon the same premises where the sign is located. These signs are allowed only in commercial and industrial zoning districts and are subject to the following:

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- A. Engineering certification. An engineering certification shall accompany the application for an off-premises sign permit. The engineering certification shall indicate, under the seal of a professional engineer, that the existence of the proposed off-premises sign shall not present a safety hazard.
- B. Landscaping. A landscaped island containing shrubs and/or flowers with a minimum of 32 square feet in area and a minimum of one foot in height is required around all off-premises pole and monument signs. The island shall be formed from materials such as, but not limited to, stone, brick or landscape timbers. The area of the island shall be maintained to keep it free of weeds, debris and brush. A sketch of the sign and island shall be submitted with the sign permit application for review and approval by the Zoning Officer.
- C. Permit sticker. Once an off-premises sign has obtained a permit, the permit sticker provided with the permit by the Borough shall be affixed to the sign face.
- D. Principal use limitation. No off-premises sign shall be permitted on any lot which is occupied by any other principal use or structure except as may be approved in accord with § 215-97D.³ **[Added 10-4-2010 by Ord. No. 5-2010]**
- E. Sign area. The maximum area for any off-premises sign shall be 100 square feet per side.
- F. Sign height. No portion of any off-premises sign shall be more than 30 feet above the highest elevation of the surrounding natural grade.
- G. Sign separation distance. The minimum distance required between all off-premises signs shall be 2,640 feet (i.e., one-half mile) as measured along the center line of the abutting roadway. Signs located on the opposite sides of the road or in an adjacent municipality are subject to this distance requirement. These signs shall be located according to the following standards:
 - (1) No off-premises sign shall be erected within 250 feet of any existing freestanding on-premises sign.
 - (2) No off-premises sign shall be erected within 1,000 feet of any existing residential dwelling or residential zoning district.
- H. Sign setbacks. Off-premises signs shall be located in accordance with the building setbacks for structures located in the commercial or industrial zoning district.
- I. Special exception. Off-premises signs are allowed only upon the granting of a special exception by the Zoning Hearing Board in compliance with the standards in this chapter.
- J. Trees. Any tree greater than four inches in diameter which is removed for construction of a sign shall be replaced on site at a ratio of one replacement tree for each removed tree using native species no less than three inches in diameter.

§ 215-87. On-premises signs.

On-premises signs include signs, graphics and other displays for commercial, industrial, institutional, service or entertainment purposes, promoting products, uses or services conducted, sold or offered on the same premises where the sign is located. These signs are allowed only in commercial and industrial

3. Editor's Note: Former Subsection D, Replacement signs, was repealed 12-18-2006 by Ord. No. 9-2006.
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zoning districts and are subject to the following:

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- A. Landscaping. A landscaped island containing shrubs and/or flowers with a minimum of 32 square feet in area and a minimum of one foot in height is required around all on-premises pole and monument signs. The island shall be formed from materials such as, but not limited to, stone, brick or landscape timbers. The area of the island shall be maintained to keep it free of weeds, debris and brush. A sketch of the sign and island shall be submitted with the sign permit application for review and approval by the Zoning Officer.
- B. Size of signs. (See § 215-85B for number of signs.) The size of signs shall be as follows: **[Amended 12-18-2006 by Ord. No. 9-2006]**
- (1) C-2, M and R-LM Districts.
- (a) The area of a freestanding sign shall not exceed 50 square feet.
- (b) The area of a wall/window or marquee sign shall not exceed 20% of the area of the building wall, including doors and windows, to which the sign is to be affixed, but not to exceed 100 square feet. (See § 215-88J for additional wall/window and marquee sign standards.)
- (2) All other districts. (See § 215-88I for projecting signs in the C-1 District.)
- (a) The area of a freestanding sign shall not exceed 25 square feet.
- (b) The area of a wall/window or marquee sign shall not exceed 20% of the area of the building wall, including doors and windows, to which the sign is to be affixed, but not to exceed 24 square feet. (See § 215-88J for additional wall/window and marquee sign standards.)
- (3) Large establishments. In addition to the other applicable requirements of this Article XI, the standards in this Subsection B(3) shall apply to any single-establishment building larger than 100,000 square feet. In cases where the development project involves more than one building or multiple establishments in one building, the normal standards shall apply. **[Added 7-6-2009 by Ord. No. 4-2009]**
- (a) Wall/window or marquee signs.
- [1] Wall/window or marquee signs shall be permitted only on building facades which front on a public street abutting the property.
- [2] The total area of the wall/window or marquee sign(s) shall not exceed 10% of the area of the building wall, including doors and windows, to which the sign(s) is to be affixed or 500 square feet, whichever is less. The total number of all such signs shall not exceed five.
- [3] In the case of a building fronting on more than one public street abutting the property, Subsection B(3)(a)[1] above shall apply to the primary street frontage. On the facade fronting any other public street abutting the property, one wall/window or marquee sign(s) shall be permitted, and the area of the sign shall not exceed 10% of the area of the building wall, including doors and windows, to which the sign is to be affixed or 150 square feet, whichever is less.
- (b) One freestanding sign shall be permitted along each public street frontage abutting the

§ 215-87 property, provided that the total area of any one permitted freestanding sign shall not exceed a total of 60 square feet of any one face and shall have a maximum height of 20 feet. § 215-88

- C. Sight hindrance. No freestanding sign or other display shall be erected so as to block or obstruct the sight line of automobiles exiting from the premises.
- D. Sign height. No portion of any freestanding on-premises sign or other display shall be more than 20 feet above the highest elevation of the natural grade immediately adjacent to the sign.
- E. Sign location. All freestanding signs or other displays shall be erected at least 10 feet from any property line or right-of-way and shall be located outside all clear sight triangles or a minimum of 10 feet from the edge of the travelway, whichever is the greater distance.
- F. Sign location on premises. No freestanding on-premises sign shall be erected within 75 feet of any residence.⁴

§ 215-88. Individual sign requirements.

The following signs are permitted in all zoning districts. Signs erected within the Borough shall conform to the following individual requirements, as well as the general requirements stated in this chapter:

- A. Artwork. Works of art that do not include any commercial messages or references and conform to §§ 215-84 and 215-85 of this chapter are permitted.
- B. Awning or canopy signs. Awning or canopy signs and other displays attached to individual buildings or units shall be allowed, in addition to the permitted freestanding signs and other displays, subject to the following:
 - (1) The permitted area of awning or canopy signs shall be one square foot for each two linear feet of awning or canopy up to a maximum of 16 square feet.
 - (2) No awning or canopy sign shall extend above the top of the awning or canopy.
 - (3) No awning or canopy sign shall contain multiple logos or insignias.
- C. (Reserved)⁵
- D. Home occupation signs. On-premises identification signs for home occupations shall not exceed one sign, two square feet in area per side. Home occupation signs shall contain only the name of the business and/or business owner.
- E. (Reserved)⁶
- F. (Reserved)⁷
- G. (Reserved)⁸

4. Editor's Note: Former Subsections G and H, Sign separation and special exception, which immediately followed this subsection were repealed 12-18-2006 by Ord. No. 9-2006.

5. Editor's Note: Former Subsection C, Directional signs, was repealed 12-18-2006 by Ord. No. 9-2006.

6. Editor's Note: Former Subsection E, Individual sign limitation, was repealed 12-18-2006 by Ord. No. 9-2006.

7. Editor's Note: Former Subsection F, Monument signs, was repealed 12-18-2006 by Ord. No. 9-2006.

8. Editor's Note: Former Subsection G, Pole and pylon signs, was repealed 12-18-2006 by Ord. No. 9-2006.

- H. Portable signs. Portable signs shall be allowed as freestanding on-premises signs only under the following circumstances:
- (1) When a standard freestanding sign cannot be erected without creating a hazard to traffic.
 - (2) Portable signs classified as freestanding signs shall in all cases be permitted only upon the granting of a special exception by the Zoning Hearing Board.
 - (3) Portable signs must conform to the general standards and size requirements of this chapter for on-premises signs.
- I. Projecting signs. (Only in C-1 District.) Projecting signs shall be allowed only in the C-1 District as a replacement for one of the other signs permitted in accord with § 215-85B subject to the following: **[Amended 12-18-2006 by Ord. No. 9-2006]**
- (1) The permitted area of projecting signs shall be one square foot for each five linear feet of building or unit front facade to which it is attached, not to exceed 16 square feet.
 - (2) The base of all projecting signs shall be no less than eight feet above the ground.
 - (3) Projecting signs shall not be located or erected on the roof area of any building, shall be located only on the building walls, and shall not project above the building roofline or roof ridge.
 - (4) Projecting signs shall not project from the exterior wall of a building more than four feet.
 - (5) Projecting signs shall not project into any public or private street right-of-way.
- J. Wall/window or marquee signs. Permitted wall/window or marquee signs shall be subject to the following: (See § 215-85B for number and § 215-87B for size.) **[Amended 12-18-2006 by Ord. No. 9-2006]**
- (1) The top of all wall/window or marquee signs shall be below the roofline and at a height no greater than 20 feet above the ground immediately adjacent to the sign.
 - (2) All wall signs shall be installed flat against the wall of a building and shall not extend from the wall more than 12 inches.
 - (3) Theaters may erect one of the permitted wall or marquee signs with changeable copy board to display the name(s) and time(s) of the current motion picture(s) or theatrical production(s).

K. Accessory window signs. Accessory window signs shall be permitted for retail, service and wholesale establishments and shall not require permits. However, all such signs shall: **[Added 6-21-2010 by Ord. No. 3-2010]**

- (1) Not exceed 70% of the area of the window to which the signs are attached.
- (2) Advertise only goods and services available on the premises or community events sponsored by a local agency or organization.

L. Video Display Signs. Video Display Signs shall be permitted according to the following restrictions.

- (1) All messages, images, or displays shall not change and shall remain unchanged for a minimum of eight seconds.
- (2) There shall be no appearance of a visual dissolve or fading, in which any part of one message, image, or display disappears simultaneously with the appearance of any part of a second message, image, or display.
- (3) There shall be no appearance of flashing or sudden bursts of light, and no appearance of video motion, animation, movement, or flow of message, image, or display within the sign.
- (4) The intensity and contrast of light levels shall remain constant throughout the sign face.
- (5) Digital Display signs shall be equipped with an automatic day/night dimming software to reduce the illumination of the sign, based on ambient light levels, to be visible without providing glare or distraction to the public. The dimming device shall minimize the illumination used to the lowest level necessary to make the sign conspicuous and visible during both daytime and nighttime hours. In no case shall the nighttime illumination intensity of the sign from one hour after sunset to one hour prior to sunrise exceed 150 nits.
- (6) The size limitations for Digital Display Signs shall be determined by the restrictions that apply by that type of sign, zoning district and any other restriction regulated throughout this chapter.

§ 215-89. Temporary signs.

A. Temporary signs may be erected in all zoning districts only after obtaining a temporary sign permit, which shall cite the length of time that the sign may be displayed.

- (1) The sign permit application shall be submitted along with a deposit fee as established by resolution of the Borough Council.
- (2) Temporary signs must be removed within the time period specified in Subsections B through F of this section.
- (3) Upon the applicant's certification that the signs have been removed, the deposit will be returned.

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B. (Reserved)¹⁰

- C. Construction signs. Construction signs announcing new buildings or projects, erected after the commencement of construction. Each construction site shall be limited to one construction sign per road not exceeding 20 square feet in area and eight feet in height which shall be removed by the time the permanent, on-premises sign is erected or a certificate of occupancy for the building is issued.
- D. Political signs. (Permits shall not be required.) Political signs four square feet or larger announcing political candidates seeking office, slates of candidates, political parties, and/or political and public issues appearing on a ballot shall be subject to the following requirements: **[Amended 12-18-2006 by Ord. No. 9-2006]**
- (1) No person shall post any sign of any kind whatsoever upon public or private property without permission of the property owner.
 - (2) Signs shall not be permitted on any utility poles, lighting poles or other similar structures.
 - (3) Political signs shall not be posted more than 30 days in advance of the election to which they pertain and shall be removed within five calendar days following the election for which they were posted.
 - (4) In commercial zoning districts C-1 and C-2, political signs shall not exceed 16 square feet per side in area and shall not project higher than 10 feet from the base of the sign or grade of the nearest adjacent roadway, whichever is higher.
 - (5) In all zoning districts, except R-1, R-2 and R-3, political signs shall not exceed four square feet per side in area and shall not project higher than 10 feet from the base of the sign or grade of the nearest adjacent roadway, whichever is higher.
 - (6) Signs advertising an individual candidate shall be placed at least 100 feet apart.
- E. Political yard signs. (Permits shall not be required.) Political signs four square feet or smaller announcing political candidates seeking office, slates of candidates, political parties, and/or political and public issues appearing on a ballot shall be subject to the following requirements: **[Amended 12-18-2006 by Ord. No. 9-2006]**
- (1) No person shall post any sign of any kind whatsoever upon private property without permission of the property owner.
 - (2) Signs shall not be permitted on utility poles, lighting poles or similar structures.
 - (3) Political yard signs shall not be posted more than 30 days in advance of the election to which they pertain and shall be removed within five calendar days following the election for which they were posted.
 - (4) Political yard signs shall not exceed four square feet per side in area and shall not project higher than five feet from the base of the sign or grade of the nearest adjacent roadway, whichever is higher.
- F. (Reserved)¹¹

10. Editor's Note: Former Subsection B, Bus shelter signs, was repealed 12-18-2006 by Ord. No. 9-2006.

11. Editor's Note: Former Subsection F, Seasonal farm products signs, was repealed 12-18-2006 by Ord. No. 9-2006.

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G. Special event signs. On-premises signs announcing special events, including but not limited to auctions, grand openings, new management, going-out-of-business sales and events by religious, charitable or public service groups. § 215-93

- (1) Any business, individual or organization may display a special event sign. A maximum of two special event signs may be displayed for up to thirty days prior to a special event.
- (2) Signs shall not exceed 16 square feet in area each and shall be removed immediately following the event.
- (3) A special event sign shall not be used to continuously advertise the same event.

H. **215-90. Personal signs.**

Personal signs, such as personal nameplates and signs of a similar nature, are permitted in all zoning districts subject to the following:

- A. Signs shall not exceed two square feet in area per side.
- B. Signs shall not exceed six feet in height.
- C. Signs shall be limited to one sign per property.

§ 215-91. (Reserved)¹²

§ 215-92. **Gasoline station signs.** [Amended 12-6-2010 by Ord. No. 4-2010]

Automobile service and gasoline stations shall comply with all applicable regulations within this chapter, including the regulations for shopping centers (if applicable), and the following additional regulations:

- A. Changeable fuel price signs. Freestanding signs identifying the name of the business may include changeable copy indicating the type and current price of fuel dispensed on the premises. Such copy may be changed either manually or digitally provided any digital copy does not flash or change intermittently. The height of the letters/numerals shall not exceed the following and the sign shall be no larger than necessary to encompass the letters/numerals, and in no case shall exceed the width of the business sign. The changeable copy shall be counted as part of the maximum permitted area of the sign.

Number of Fuel Types Advertised	Maximum Letter Height (inches)
1 or 2	24
3	15
4	12

- B. Company pole signs. One pole sign may be erected on the lot of a gasoline service station for the purpose of advertising the brand of gasoline sold at such station.
 - (1) The sign shall have a maximum height of 20 feet.
 - (2) The sign shall have a maximum area of 24 square feet per side.

12. Editor's Note: Former § 215-91, Membership signs, was repealed 12-18-2006 by Ord. No. 9-2006.
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§ 215-93. Club or camp entrance signs.

One freestanding sign listing the name of, and indicating the entrance to, a hunting or fishing camp or club, a commercial camp or commercial transient campground shall be allowed at each entrance to such uses and shall be subject to the following additional requirements:

- A. Signs shall not exceed 16 square feet in area.
- B. Signs shall not exceed six feet in height.
- C. Signs shall be at least 500 feet apart and shall be limited to four signs.

§ 215-94. (Reserved)¹³

§ 215-95. Resort/community signs. [Amended 12-18-2006 by Ord. No. 9-2006]

All signs in resorts/community developments shall conform to the following general and individual requirements:

- A. General standards, criteria and requirements.
 - (1) Sign permits shall be required for those signs listed in § 215-82 of this chapter.
 - (2) Sign permits shall be required for instructional signs smaller than 20 square feet in area.
 - (3) Prohibited signs within resort/community developments are stated in § 215-83 of this chapter.
 - (4) Signs within resort/community developments shall conform to the general standards, criteria and requirements listed in §§ 215-84 and 215-85 of this chapter.
- B. Individual requirements. The following signs require a permit if they exceed the requirements stated in this section:
 - (1) Amenity identification signs. One amenity identification sign may be placed on each individual resort/community development amenity. Amenity signs shall conform to the individual sign requirements stated in §§ 215-88B and 215-88F through J of this chapter.
 - (2) Directional signs. One directional sign may be placed at each resort/community development intersection in order to identify the location of amenities, housing clusters and neighborhoods.
 - (a) The sign shall not exceed two square feet per side in area.
 - (b) The sign may be internally lighted or illuminated by white light only.
 - (3) Directory signs. One directory sign may be located at each neighborhood housing or amenity cluster identifying the names and locations of the establishments located within individual buildings. Directory signs shall not exceed 16 square feet in area and six feet in height.
 - (4) Housing and community unit identification. The sign shall not exceed 20 square feet in area and four feet in height.
 - (5) Instructional signs. Instructional signs shall not exceed 16 square feet in area per side.
 - (6) Resort/community development entrance signs. Resort/community development entrance signs

13. Editor's Note: Former § 215-94, Sign plazas, was repealed 12-18-2006 by Ord. No. 9-2006.

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shall be subject to the following requirements:

- (a) One sign identifying said resort/community development may be placed at any entrance up to a maximum of two signs placed a minimum of 500 feet apart.
 - (b) The maximum area of any entrance sign shall be 50 square feet per side.
- (7) Unit identification signs. One sign not exceeding two square feet per side may be located on each individual unit.

§ 215-96. Residential zoning district signs.

Within residential zoning districts, signs authorized in § 215-82 of this chapter do not require a permit, but permits are required for temporary signs, etc. The residential zoning district signs must conform to the following criteria:

- A. Residential development identification signs. Signs that identify the name of a residential development located at any street entrance shall be erected as follows: **[Amended 12-18-2006 by Ord. No. 9-2006]**
 - (1) Signs shall be limited to one per entrance to the development.
 - (2) Signs shall be a monument or pole type.
 - (3) Each such sign shall be a maximum of 16 square feet in area and 12 feet in height.
 - (4) Signs shall be setback 10 feet from any property line and outside of all clear sight triangles.
- B. Management or rental office signs. Signs that identify a management or rental office located in a multifamily or residential complex may be erected as follows:
 - (1) One sign per management or rental office.
 - (2) The sign shall be wall type with a maximum size of 16 square feet and with the top of the sign remaining below the roofline.

§ 215-97. Planned commercial development or planned industrial development. [Amended 12-18-2006 by Ord. No. 9-2006; 12-6-2010 by Ord. No. 4-2010]

(See definitions in § 215-79A.) Planned commercial developments and planned industrial developments shall be authorized to erect signs based on the criteria in this § 215-97. Section 215-85B with respect to the number of signs shall not apply.

- A. Development identification signs.
 - (1) Type and number. One monument sign shall be permitted for each point of vehicular access to the development. No other development identification signs shall be permitted.
 - (2) Display information. A development identification sign shall be limited to displaying the development name and logo, the development developer or management, and/or the development location and/or address. No such sign shall contain the name of any individual occupant of the development.
 - (3) Dimensions. No such sign shall exceed 50 square feet in area, 10 feet in width and eight feet in height above surrounding grade.

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(4) Landscaping. Landscaping shall be provided in accord with § 215-81A(6).

B. Individual building signs. Where a development is comprised of two or more buildings, each individual building may erect one freestanding sign and one wall sign, or two wall signs.

(1) Freestanding sign. The freestanding sign shall not exceed 40 square feet in area and 20 feet in height and a landscaped island as defined in § 215-81A(6) shall be provided.

(2) Wall sign. The area of an individual wall sign shall not exceed 20% of the area of the building wall, including doors and windows, to which the sign is to be affixed, but not to exceed 40 square feet. (See § 215-88J for additional wall sign standards.)

(3) Display information. All such signs shall be limited to displaying the building name and logo, the building developer or management, and the building location and address. No such sign shall contain the name of any individual occupant of the development.

C. Individual establishment signs.

(1) Separate entrances. In a building with multiple separate divided areas between tenants with each area having a separate exterior entrance, a wall sign for each divided area shall be permitted.

(a) The wall sign for each divided area shall be attached to the exterior wall facade of the divided area it identifies.

(b) The area of the wall sign shall not exceed one square foot of sign area per one linear foot of divided area frontage on which the sign is to be attached, but not to exceed 40 square feet.

(c) See § 215-88J for additional wall sign standards.

(2) Common entrance. In a building containing multiple tenants with a main entrance designed for entry and exit of the majority of tenants and visitors to the building (that is, where separate exterior entrances for each divided area are not provided) multiple wall signs may be installed as follows:

(a) Wall signs may be erected on the facade containing the main entrance to the building, a building facade visible from a public street, and/or a building facade facing an interior driveway of the development.

(b) The number of wall signs on a facade shall not exceed the number of tenants or five wall signs on a facade, whichever is less.

(c) The maximum sign area for a wall sign affixed to the facade of a building shall not exceed 200 square feet subject, however, to the maximum aggregate sign area for all wall signs set forth below.

(d) The maximum aggregate sign area for all wall signs on each facade of a building shall be determined in accord with the following standards:

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Facade Area	Maximum Aggregate Wall Sign Area
0 to 5,000 square feet	The aggregate area of permitted wall signs shall be the lesser of 5% of the wall facade area (including window and door areas and cornices to which the wall sign is attached) or 250 square feet.
5,001 square feet or greater	The aggregate area of permitted wall signs shall be the lesser of 3% of the wall facade area (including window and door areas and cornices to which the wall sign is attached) or 500 square feet.

- D. Off-premises planned commercial development or planned industrial development identification signs. In cases where a planned commercial development or planned industrial development does not front on State Route 196, State Route 611 or State Route 940, an off-premises development identification sign may be permitted as a conditional use provided it meets the requirements in § 215-97A(2), (3) and (4), the standards in § 215-111D, and the other applicable requirements of this chapter 215 as determined by the Borough Council in its sole discretion.
- E. Alternative freestanding sign option for certain planned commercial developments. Planned commercial developments may, in lieu of the freestanding signs permitted in § 215-97A and B, elect to install freestanding signs as follows: i) one freestanding sign that identifies the development name; logo; developer; management; development location; address; and/or individual businesses within the development ("directory sign"); and ii) one additional freestanding sign for each qualifying building not associated with a gas station identifying business(es) within such building(s) ("freestanding building sign"). **[Added 10-1-2018 by Ord. No. 4-2018]**
- (1) Directory sign regulations. A directory sign permitted above shall comply with the following:
 - (a) Sign area. The sign area shall not exceed 200 square feet.
 - (b) Sign height. The sign height shall not exceed 25 feet.
 - (c) Individual business listing size. The sign may include individual listings of businesses within the planned commercial development. No individual business listing on the directory sign shall utilize letters, words and/or symbols less than four inches in height.
 - (2) Freestanding building sign regulations. Freestanding building signs permitted above shall comply with the following regulations:
 - (a) Sign area. The sign area shall not exceed 50 square feet.
 - (b) Sign height. The sign height shall not exceed 20 feet.
 - (3) General regulations for directory and freestanding business signs.
 - (a) Gas station signage. The freestanding signage permitted under this § 215-97E shall be in addition to any freestanding signage permitted for any gas station within the planned commercial development; provided, however, that any gas station that is a part of a planned commercial development that elects to proceed with freestanding signage in accordance with this § 215-97E shall not be entitled to an additional freestanding sign otherwise permitted under § 215-92B (company pole sign).
 - (b) Landscaping. Landscaping shall be provided for freestanding signage permitted under this

§ 215-97

§ 215-97E as required by § 215-81A(6).

§ 215-100

- (c) Illumination. If illuminated, the freestanding signage permitted under this § 215-97E shall be internally illuminated.

§ 215-98. Directory signs.

Commercial and industrial properties may erect a directory sign not exceeding 16 square feet in area and six feet in height, identifying the names and/or addresses of the establishments within individual buildings. Directory signs shall preclude the use of any other freestanding signs for the said property on the same street frontage.

§ 215-99. Other uses.

In cases where these regulations do not specifically address a sign requested in conjunction with a permitted use, the Zoning Hearing Board shall make a written interpretation of the regulations, and the Zoning Officer shall keep a permanent record of such written interpretations.

§ 215-100. Nonconforming signs.

- A. Any sign lawfully existing or under construction before the date of enactment of these regulations or upon any date on which these regulations are amended and any sign which is accessory to a nonconforming use shall be deemed to be a nonconforming sign.
- B. Modifications. Nonconforming signs shall not be enlarged, extended, structurally reconstructed or altered in any manner, except that the sign face (i.e., the gross surface area portion of the sign) may be changed, as long as the new sign face is equal to or reduced in height, sign area and/or projection. A sign permit is not needed for a new sign face or a change in the advertising content appearing on the sign face.
- C. Removal. Nonconforming signs may remain, provided they are maintained in good repair, except for the following:
 - (1) A nonconforming sign that is deemed to be abandoned.
 - (2) A nonconforming sign that is deemed to be dangerous or dilapidated.
 - (3) A nonconforming sign that is deemed to be more than 50% destroyed.

CHAPTER ____, USE AND OCCUPANCY OF REAL PROPERTY

§__-010 — Purpose

The purpose of this Chapter is to regulate the use and occupancy of leased properties and properties in which title of ownership is transferred, in order to prevent use and occupancy of said properties from adversely affecting the public health, safety or welfare of any individual or the community as a whole.

§__-020 — Definitions

Where the following words are used in this chapter, they shall be defined as follows:

BUILDING INSPECTOR – Any of the following person or persons, either singly or in combination, who shall serve at the pleasure of the Borough Council to make the inspections, and issue certificates, under this Ordinance:

- A. The Building Inspector of Mount Pocono Borough,
- B. The Building Code Official,
- C. Zoning Officer, or
- D. Any other person that the Borough Council, by resolution, may designate from time to time.

BUSINESS – Occupancy of a building, in whole or in part, for any for-profit or non-profit business activity, commerce, industry, professional services or other services for hire.

RESIDENTIAL – Occupancy of a building for non-business dwelling purposes such as personal living, sleeping, cooking and eating purposes.

BUILDING – Any building, building structure, temporary building or temporary building structure, intended for human occupation, either for residential or business purposes located in Mount Pocono Borough.

OWNER – Any person, who alone, or jointly with others, holds legal or equitable title to any building.

PERSON – Any individual, firm, corporation, association, partnership or other legal entity, including without limitation any executor, administrator, guardian, or representative of a deceased or incompetent individual.

SUBSTANTIAL VIOLATION – A violation of an adopted building, housing, property maintenance code, fire code, or maintenance, health or safety nuisance ordinance that makes a building, structure or any part thereof unfit for human habitation and is discovered during the course of a municipal inspection of a property.

TEMPORARY ACCESS CERTIFICATE – A certificate issued as a result of the municipal inspection of a property that identifies at least one substantial violation, and the purpose of the certificate is to authorize access to the property for the purpose of correcting substantial violations pursuant to the maintenance and repair provisions of this Ordinance. No person may occupy a property during the term of a temporary access certificate, but the owner shall be permitted to store personalty that is related to the proposed use or occupancy of the property or is needed to repair the substantial violations during the time of the temporary access certificate.

TEMPORARY USE AND OCCUPANCY CERTIFICATE – A certificate issued as a result of the municipal inspection of a property that reveals a violation but no substantial violation, and the purpose of the certificate is to authorize the purchaser or tenant to fully utilize or reside in the property while correcting violations pursuant to the maintenance and repair provisions of this Chapter.

UNFIT FOR HUMAN HABITATION – A condition which renders a building or structure, or any part thereof, dangerous or injurious to the health, safety or physical welfare of an occupant or the occupants of neighboring dwellings. The condition may include substantial violations of a property that show evidence of: a significant increase to the hazards of fire or accident; inadequate sanitary facilities; vermin infestation; or a condition of disrepair, dilapidation or structural defects such that the cost of rehabilitation and repair would exceed one-half of the agreed-upon purchase price of the property.

USE AND OCCUPANCY CERTIFICATE – A certificate issued stipulating that the property meets all ordinances and codes and may be used or occupied as intended.

VIOLATION – A violation of a properly adopted building, housing, property maintenance code, fire code, or maintenance, health or safety nuisance ordinance that does not rise to the level of a substantial violation and is discovered during the course of a municipal inspection of a property.

§ ___-030 — Use and Occupancy certificate required prior to lease or sale

- A. If the Owner of a Business or Residential Building desires to lease or sell the Building, or portion thereof, the Owner shall apply for and obtain, no later than fifteen (15) days prior to leasing or sale, a Use and Occupancy Certificate from the Building Inspector of the Mount Pocono Borough. The application for a Use and

Occupancy Certificate may be made by an agent of the person or persons whose responsibility it is to obtain the Use and Occupancy Certificate.

- B. The application shall be on the Borough's form, and the applicant shall pay any required fee at the time of application, which fee may be set by the Borough Council, from time to time, by resolution. If more than one inspection is required because the property does not pass occupancy requirements, the applicant shall be responsible for the costs of all subsequent inspections, unless the application is withdrawn, and may be required to pay a fee or reasonable deposit in advance.
- C. Any issued Use and Occupancy Certificate for a Building, or portion thereof being sold or leased, shall only be valid for a leasing or sale occurring within thirty (30) days after the date of issuance of the Certificate.
- D. An applicant for a Use and Occupancy Certificate shall inform the renter, lessee, or buyer of said property of the result of the inspection, prior to the lease, rental, or sale.
- E. An Use and Occupancy Certificate shall be issued in the following manner:
 - 1. If the municipal inspection reveals no Violations.
 - 2. If the municipal inspection reveals at least one Violation, but no Substantial Violations, a Temporary Use and Occupancy Certificate shall be issued. Once corrections have been made and subsequent inspections show the property to be in compliance, a Use and Occupancy Certificate shall be issued.
 - 3. If the municipal inspection reveals at least one Substantial Violation, a Temporary Access Certificate shall be issued to allow access to the property for the purpose of correcting Substantial Violations that are specifically noted on the inspection report. Once corrections have been made and subsequent inspections show the property to be in compliance, a Use and Occupancy Certificate shall be issued.
- F. Use and occupancy of a Building without a required Use and Occupancy Certificate is illegal, and shall constitute a violation of this Chapter, unless permitted pursuant to a validly issued Temporary Use and Occupancy Certificate or Temporary Access Certificate.

§__-040 — Temporary Certificates

- A. Where a Temporary Use and Occupancy Certificate or Temporary Access Certificate has been issued, the Owner, at its option, shall either:
 - a. Correct any Violations and/or Substantial Violations that are specifically noted on the inspection report within the following time frames:

- DRAFT**
- i. where the municipal inspection occurred prior to a purchase, within twelve (12) months of the date of purchase or
 - ii. where the municipal inspection occurred prior to lease of the property, within ninety (90) days of the date the Certificate was issued.
- b. Demolish the Building in accordance with law.
- B. All necessary permits required to complete any type of corrections to bring the property into compliance must be applied for and obtained in compliance with building, property maintenance, fire codes or other health or safety codes.
- C. Failure to comply with the requirements of Subsection A. shall result in:
- i. Revocation of the temporary certificate;
The Owner being subject to any existing Borough ordinances or codes relating to the occupation of a property without a use and occupancy certificate.
 - iii. Violation of this Chapter

§__-050 — Inspections

- A. Prior to issuing a Use and Occupancy Certificate, the Building Inspector shall inspect the Business or Residential Building, or portion thereof to be sold or leased, to determine whether or not it complies with the requirements as set forth in this Ordinance.
- B. Any Person or Persons authorized to make occupancy inspection, as defined in §__-020 as the Building Inspector, shall enjoy all privileges, rights and immunities which would inure to the Building Inspector of Mount Pocono Borough.

§__-060 — Violations and penalties

Any person who shall violate any provision of this Chapter shall, upon conviction thereof in any action brought in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, be sentenced to pay a fine of not less than three hundred dollars (\$300.00) and not more than one thousand dollars (\$1,000.00) plus costs of prosecution, including without limitation the Borough's reasonable attorneys fees in the enforcement proceeding. Each day that a violation of this Chapter continues, and each section of this Chapter which shall be found to have been violated, shall constitute a separate offense.

§__-70 – Interpretation

This Ordinance is intended to be consistent with, shall be interpreted, and construed, in accordance with the Municipal Code and Ordinance Compliance Act, 68 P.S. Sec. 1081, et seq, and as it amended from time to time. In the event conflict between this Chapter and Municipal Code and Ordinance Compliance Act, or any other applicable State statute, such State statute shall govern.

§__-80 — Applicability

- A. Except as set forth in subsection (b), this act shall not apply to, and a municipality may not require, a certificate of occupancy, a temporary use and occupancy certificate or a temporary access certificate for a real estate transfer, including a residential or nonresidential transfer, as provided under 68 Pa.C.S. § 7103(b)(2) (relating to application of part), to any of the following which take title to property for the purpose of holding the property for sale to offset losses incurred on a loan or other obligation in default secured by a mortgage, deed of trust or other lien on the property:
- (1) Bank.
 - (2) Savings association.
 - (3) Credit union.
 - (4) Mortgage lender.
 - (5) Financial institution similar to an institution listed in paragraphs (1) through (4).
 - (6) Subsidiary of a financial institution listed in paragraphs (1) through (5).
- B. A financial institution not subject to this Chapter under subsection A. may be required by the Township to correct a substantial violation.
- C. This Chapter shall not apply to residential rentals less than thirty (30) days in length, provided that the Owner of the Building has applied for and received a Use and Occupancy Certificate within one year of the rental.

SIGNAL SERVICE

1020 Andrew Drive
West Chester, PA 19380
Phone: (610) 429-8073
(800) 851-0606
Fax: (610) 429-8076



QUOTE # 060523-01

Date: June 5, 2023
To: Mt. Pocono Borough
Jim Trombetta
For: Rt 940 & Industrial
Video & Battery replacement

TRAFFIC SIGNAL MAINTENEANCE PROFESSIONALS

Prepared By: Bill Dunn
Service Manager
(610) 429-8073

WE USE OUR **GOD** GIVEN ABILITIES TO PROVIDE OUR CUSTOMERS
WITH A LEVEL OF SERVICE THAT IS SECOND TO NONE.

<u>ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT PRICE</u>
A	1	EA	VIDEO DETECTION SYSTEM	\$ 5,036.00	\$5,036.00
B	1	EA	INSTALLATION	\$ 1,760.00	\$1,760.00
				<u>TOTAL:</u>	<u>\$6,796.00</u>

NOTES:

* A Includes: Supply of Traficam Video Detection System (1 camera) and 6 replacement batteries for the battery backup system.

* B Includes: Labor and Equipment to install Video Detection System and batteries

X: _____

F.O.B. - Shipping Point SHIPMENT - Based upon today's conditions, Terms: Net 30 days, subject to credit approval.
F.O.B. - Shipping Point
with transportation can be made within _____ after Unless otherwise stated, applicable State and
allowed to dest. receipt of your order. Local taxes are not included.
F.O.B. Destination

Signal Service retains title to material until paid in full

SIGNAL SERVICE

1020 Andrew Drive
 West Chester, PA 19380
 Phone: (610) 429-8073
 (800) 851-0606
 Fax: (610) 429-8076



QUOTE # 060523-02

Date: June 5, 2023
To: Mt. Pocono Borough
 Jim Trombetta
For: Rt 940 & Oak
 Strobes and Yellow LED

TRAFFIC SIGNAL MAINTENEANCE PROFESSIONALS

Prepared By: Bill Dunn
 Service Manager
 (610) 429-8073

WE USE OUR **GOD** GIVEN ABILITIES TO PROVIDE OUR CUSTOMERS WITH A LEVEL OF SERVICE THAT IS SECOND TO NONE.

<u>ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT PRICE</u>
A	1	EA	MATERIAL	\$ 2,122.00	\$2,122.00
B	1	EA	INSTALLATION	\$ 440.00	\$440.00
<u>TOTAL:</u>					<u>\$2,562.00</u>

NOTES:
 * A Includes: Supply of two 12" strobe assemblies for the red sections and replace one yellow indication with LED.
 * B Includes: Labor and Equipment to Install material.

X: _____

F.O.B. - Shipping Point SHIPMENT - Based upon today's conditions, Terms: Net 30 days, subject to credit approval.
 F.O.B. - Shipping Point with transportation allowed to dest. can be made within _____ after receipt of your order. Unless otherwise stated, applicable State and Local taxes are not included.
 F.O.B. Destination

Signal Service retains title to material until paid in full

Mount Pocono Borough Planning Commission

Memo

Date: June 22, 2023
To: Borough Council
From: Planning Commission
RE: Pocono Pride – Sketch Plan Review

The Planning Commission, at its Regular Meeting on Wednesday, June 21, 2023, reviewed the Pocono Pride, Sketch Plan Review.

Borough Engineer Chuck Niclaus' review letter and comments explained that the project meets the Borough Ordinances as an accessory use or structure to the primary use of the lot as a ballfield and that this project should not be considered as a land development. However, there are Zoning Ordinances that must be met and would be under the Borough Zoning Officer's jurisdiction.

Upon the Borough Engineer comments and the applicant's explanation, the Planning Commission recommends to Borough Council that this project should not be considered as a land development and that it would be under the Zoning Officer's jurisdiction. Also the Planning Commission recommends the applicant's waiver request of the Borough SALDO Chapter 179, Stormwater Management, Article IV, structure and the area of disturbance associated with this project be accepted.

Thank you for your consideration on this matter.

Respectfully,



Diana Jackowski
Planning Commission Recording Secretary

Lehigh Valley Fence

we are quoting 2" line posts that are SS20 - middleweight commercial strength - the wall thickness is .090". Residential tubing has an .065" wall thickness and the galvanized finish is not as substantial and does not meet ASTM standards.

Some of the gates will be hanging on freestanding posts, so 2 1/2" SS40 end, corner and gate posts are favorable.

Estimated cost to furnish and install 542 lineal feet of 5 ft tall, chain link fence as per drawing is \$32,800.00.

Fabric - 2" mesh x 8 gauge black (thicker and stronger than 9 gauge; add \$940.00 for class 2b permafuse wire)

Terminal posts - 2 1/2" SS40, galvanized steel

Line posts - 2" SS20 "

Top rails - 1 5/8" SS20 "

Gate frames - 1 5/8" SS20, fully welded.

Tension wire - 7 gauge aluminized steel

All fittings shall be galvanized steel (no aluminum loop caps or rail ends)

Post spacing - not to exceed 10 ft on center; set posts in 8"-10" diameter x 30"-33" deep, 3000 PSI concrete footers

The single gates shall be hung using residential hinges so that they can swing in both directions. We shall lag all the hinges to the posts and gate frames to prevent slippage. The double gates can have malleable offset hinges.

All wire and pipe are made in USA.

The work is guaranteed for five years.

Fran Gotzon



P.O.Box 471
Albrightsville, PA 18210

Phone: 570-643-4643

Fax: 570-722-0756

www.mtpoconofence.com

VISA/MASTERCARD/DISCOVER/AMEX

PROPOSAL

PROPOSAL NO.	61520-11
SHEET NO.	1
DATE	6/15/2020

PROPOSAL SUBMITTED TO:

NAME	Mount Pocono Dog Park
ADDRESS	1361 Pocono Blvd.
	Mount Pocono, Pa
PHONE NO.	717-468-5138 Debbie Fulton

WORK TO BE PERFORMED AT:

ADDRESS	
DATE OF PLANS	
FAX / EMAIL	debfu01@yahoo.com

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Supply and install 544' of black chain link fence including 2-8' wide double gates and 4-3' gates. All posts in concrete footings. All framework to be galvanized. Coil wire along bottom of fence.
5' high= \$10,750.00
6' high= \$12,225.00

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of

Dollars _____

with payments to be made as follows:

25% deposit. Balance due on completion

Respectfully submitted: Mount Pocono Fence

Any alteration or deviation from the above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Per Mike Connors

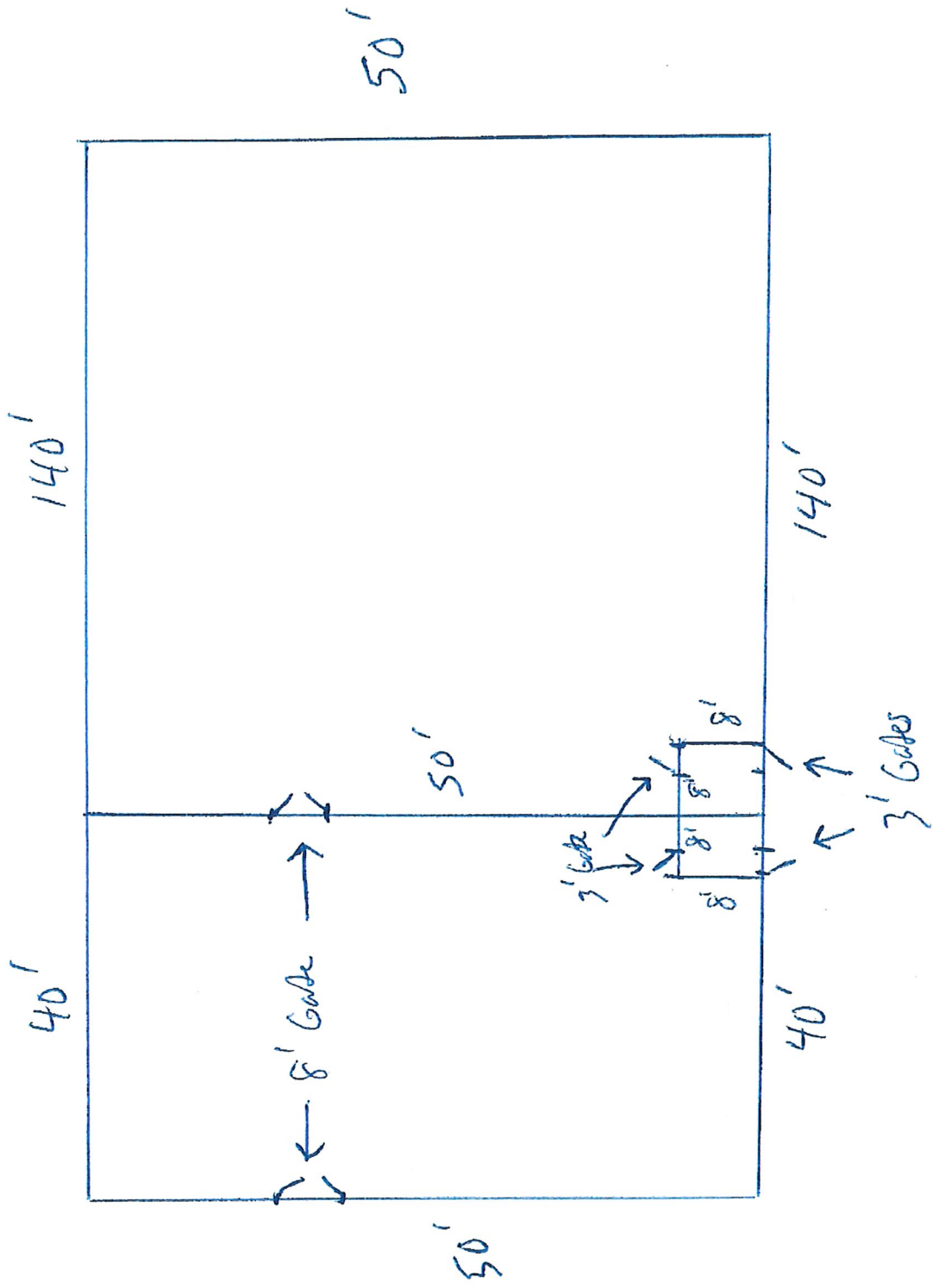
NOTE - THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 90 DAYS.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date _____ Signature _____
Signature _____

PROPOSAL



As of 6/30/23

PREPAID INVOICES

AmTrust Worker's Comp	3,560.00	
Cintas Uniform & Mats	417.37	
District Court 43-4-02	224.25	
Essa Bank & Trust	2,309.20	
First Net	123.91	
Geisinger	9,237.30	
Highmark (Dental&Vision)	357.04	
Lowes	212.44	
Met Life	150.90	
Napa Auto Parts	68.99	
NBT Credit Card	2,825.43	6/29/2023
PA Water Co (43 Hydrants \$20.30ea)	872.90	Park & Rec Account
PA Water Borough	24.75	625.00 Isett
PA Water Garage	37.25	Baseball Practice Building
PPL (8)	932.22	4,750.00 Isett
Quill	50.67	Playground Improvments
Sunoco Gas	1,112.63	
US Bank Equipment Finance	128.45	
	22,645.70	
	General Fund	
TOTAL INVOICES	\$221,098.92	
PREPAID INV.	<u>(22,645.70)</u>	
AMOUNT NOT PREPAID	\$198,453.33	

Borough of Mt. Pocono-General Fund
Bills To Be Approved and Paid
6/1/2023 - 7/1/2023

Type	Date	Num	Memo	Due Date	Amount
Altronics Security Systems					
Bill	06/30/2023	000014...	Yearly Access Control & Radio Monitoring Maintenance (7/1/23-6/30/24)	06/30/2023	1,176.00
Total Altronics Security Systems					1,176.00
ARGS Technology, LLC					
Bill	06/30/2023	2030	IT Service (Remote Service, Server Update, Cloud Backup, Backup Logs, Laptop Updates)	06/30/2023	264.50
Total ARGS Technology, LLC					264.50
AMTrust North America					
Bill	06/07/2023	175947...	PP. Borough Workers Compensation	06/07/2023	3,560.00
Total AMTrust North America					3,560.00
Ann Marie Harris					
Bill	06/30/2023		Council Member (1/1/23-6/30/23)	06/30/2023	450.00
Total Ann Marie Harris					450.00
Barry Isett & Associates					
Bill	06/30/2023	0179247	Safety :Modification of Radar Install per DOTs comments	06/30/2023	2,662.48
Bill	06/30/2023	0179246	Safety:Happy Nails, Fork Street,RRFB Discussion with Borough Manager,	06/30/2023	250.00
Bill	06/30/2023	0179424	Reimb: Common Wealth Charter Academy	06/30/2023	62.50
Bill	06/30/2023	0178889	Reimb: Popeye's LD Plan	06/30/2023	187.50
Bill	06/30/2023	0178888	Reimb: Harbor Freight LDP	06/30/2023	901.20
Bill	06/30/2023	0178884	Reimb: Hirshland LDP	06/30/2023	773.92
Total Barry Isett & Associates					4,837.60
Berkheimer Associates					
Bill	06/30/2023	388	Local Service Tax: Operating Commission (May)	06/30/2023	321.97
Total Berkheimer Associates					321.97
C.S Davidson, Inc.					
Bill	06/30/2023	167325	Permit Manager: Annual Support & Maint. Agreement (5/6/23-5/7/24)	06/30/2023	1,850.00
Total C.S Davidson, Inc.					1,850.00
Campbell Durrant, PC					
Bill	06/30/2023	77228	General Labor & Employment Matters (May Work 2023)	06/30/2023	357.50
Total Campbell Durrant, PC					357.50
CINTAS CORPORATION					
Bill	06/06/2023		PP Borough Logo Rugs & Mats	06/06/2023	84.65
Bill	06/06/2023		PP Maintenance Uniforms	06/06/2023	293.87
Bill	06/06/2023		PP Garage Mats	06/06/2023	38.85
Total CINTAS CORPORATION					417.37
Claudette Williams					
Bill	06/30/2023		Council Member (1/1/23-6/30/23)	06/30/2023	450.00
Total Claudette Williams					450.00
Debra Fulton					
Bill	06/30/2023		P&R Supplies: First Fridays	06/30/2023	75.15
Bill	06/30/2023		Council Member (1/1/23-6/30/23)	06/30/2023	450.00
Total Debra Fulton					525.15
Denise Clouse Cleaning Services					
Bill	06/30/2023		Cleaning Borough (5/1,5/8,5/15,5/22,6/5,6/12,6/19,6/26)	07/10/2023	1,200.00
Total Denise Clouse Cleaning Services					1,200.00
District Court 43-4-02					
Bill	06/21/2023		PP : Civil Complaint for Violations of Borough Zoning Ordinance (56 Pine Hill Road)	06/21/2023	224.25
Total District Court 43-4-02					224.25
Donald Struckle					
Bill	06/30/2023		Council President: (1/1/23-6/30/23)	06/30/2023	450.00
Total Donald Struckle					450.00
Ella Santiago					
Bill	06/30/2023		Council Member (1/1/23-6/30/23)	06/30/2023	450.00
Total Ella Santiago					450.00

Borough of Mt. Pocono-General Fund
Bills To Be Approved and Paid
6/1/2023 - 7/1/2023

Type	Date	Num	Memo	Due Date	Amount
ESSA					
Bill	06/02/2023		PP June Building Loan	06/02/2023	2,309.20
Total ESSA					2,309.20
First Net					
Bill	06/22/2023		PP. Admin Manager Cell Phone	06/22/2023	43.09
Bill	06/22/2023		PP. Road Supervisor Cell Phone & I Pad	06/22/2023	80.82
Total First Net					123.91
GateHouse Media PA Holdings, Inc.					
Bill	06/30/2023	5600472	Advertise: Paving Proposal & Work Session Moved To 5/23/23	06/30/2023	268.83
Bill	06/30/2023	5600472	Advertised Reimb. Mohammed ZHB Appeal	06/30/2023	190.90
Total GateHouse Media PA Holdings, Inc.					459.73
Geisinger Health Plan					
Bill	06/01/2023		PP June Road Crew: Health Plan (AWD)	06/01/2023	6,855.52
Bill	06/01/2023		PP June. Admin Manager; Health Plan (AWD)	06/01/2023	2,381.78
Total Geisinger Health Plan					9,237.30
Gotta Go Potties					
Bill	06/30/2023	220343	P&R: (1) Port of Potties (6/1/23-6/5/23)	06/30/2023	87.50
Total Gotta Go Potties					87.50
Hartman Electrical Contracting					
Bill	06/30/2023	29028	Retrofit Doublehead (PhoSaigon Sign & 1 Past That Sign) Outlet on New Pole	06/30/2023	557.27
Total Hartman Electrical Contracting					557.27
Highmark Blue Shield					
Bill	06/01/2023	230512...	PP June Road Crew: Vision & Dental	06/01/2023	268.82
Bill	06/01/2023	230512...	PP June Admin. Manager: Vision & Dental	06/01/2023	88.22
Total Highmark Blue Shield					357.04
Lori Noonan					
Bill	06/30/2023		Council Vice President (1/1/23-6/30/23)	06/30/2023	450.00
Total Lori Noonan					450.00
LOWE'S					
Bill	06/13/2023		PP: Street Marking Paint PA One Calls	06/13/2023	136.52
Bill	06/13/2023		PP Side Boards for F550 & F350	06/13/2023	75.92
Total LOWE'S					212.44
Marissa Duffy					
Bill	06/30/2023		Reimb. Milage To PSAB Training: Round Trip to Horsham 230 miles @.655/mile	06/30/2023	150.65
Bill	06/30/2023		Reimb. Marissa: PA Background Check	06/30/2023	22.00
Bill	06/30/2023		Reimb. Marissa: PA Child Abuse Certificate	06/30/2023	13.00
Total Marissa Duffy					185.65
MET LIFE					
Bill	06/01/2023		PP Highway : June Life and Disability Ins.	06/01/2023	150.90
Total MET LIFE					150.90
Monroe County Control Center					
Bill	06/30/2023	7376	Fire/EMS Dispatching Fees (3 of 4)	06/30/2023	1,198.96
Total Monroe County Control Center					1,198.96
NAPA Auto Parts					
Bill	06/13/2023		PP: Highway: Battery for Zero Turn Mower	06/13/2023	68.99
Total NAPA Auto Parts					68.99

Borough of Mt. Pocono-General Fund
Bills To Be Approved and Paid
6/1/2023 - 7/1/2023

Type	Date	Num	Memo	Due Date	Amount
NBT Cardmember Service					
Bill	06/06/2023		PP: Google Sutie	06/06/2023	126.00
Bill	06/06/2023		PP: Cloud Communication (Office)	06/06/2023	167.05
Bill	06/06/2023		PP: Cloud Communication (Planning)	06/06/2023	35.79
Bill	06/06/2023		PP: Cloud Communication (Road)	06/06/2023	35.79
Bill	06/06/2023		PP: Microsoft Office Monthly Subscription (Manager)	06/06/2023	13.25
Bill	06/06/2023		PP: Microsoft Office Monthly Subscription (Treasurer)	06/06/2023	13.25
Bill	06/06/2023		PP: Microsoft Office Monthly Subscription (Secretary)	06/06/2023	13.25
Bill	06/06/2023		PP: Microsoft Office Monthly Subscription (Zoning)	06/06/2023	13.25
Bill	06/06/2023		PP: Microsoft Office Monthly Subscription (Highway)	06/06/2023	13.25
Bill	06/06/2023		PP: Uattend PR	06/06/2023	26.50
Bill	06/06/2023		PP: P&R Shoprite Propane	06/06/2023	42.36
Bill	06/06/2023		PP: P&R Baseball Bases	06/06/2023	2,151.43
Bill	06/06/2023		PP Annual Membership	06/06/2023	99.00
Bill	06/06/2023		PP. Road Supplies Harbor Freight	06/06/2023	15.87
Bill	06/06/2023		PP. Road Steering Wheel Cover Ollies Outlet	06/06/2023	7.41
Bill	06/06/2023		PP: P&R Oak St. Shed Latch	06/06/2023	26.99
Bill	06/06/2023		PP: Road Supplies Stone Rake	06/06/2023	29.99
Total NBT Cardmember Service					2,830.43
Newman, Williams, Mishkin, Corveleyn, Wol					
Bill	06/30/2023	124131...	Reimb: Clarius Warehouse	06/30/2023	330.00
Bill	06/30/2023	124329...	Reimb: Clarius Warehouse	06/30/2023	705.00
Bill	06/30/2023	124739...	Reimb: Clarius Warehouse	06/30/2023	255.00
Bill	06/30/2023	24738 J...	Zoning Enforcement: F. Mohammed & Pro Tech Electric:Finalize & Serve Answers&Discove...	06/30/2023	310.00
Bill	06/30/2023	124740...	Reimb: Conditional Use Application (Baronov)	06/30/2023	150.00
Bill	06/30/2023	124742...	Reimb: Conditional Use Application (Shivers)	06/30/2023	150.00
Total Newman, Williams, Mishkin, Corveleyn, Wol					1,900.00
Norman Delano, Jr.					
Bill	06/30/2023		Council Member (1/1/23-6/30/23)	06/30/2023	450.00
Total Norman Delano, Jr.					450.00
PA American Water Co.					
Bill	06/06/2023		PP Borough Water	06/06/2023	24.75
Bill	06/06/2023		PP Maintenance Garage Water	06/06/2023	37.25
Bill	06/13/2023		PP Fire-Hydrants	06/13/2023	872.90
Total PA American Water Co.					934.90
PA State Association of Boroughs					
Bill	06/30/2023	R63560	Manager M.Duffy: Municipal Budgeting & Finance Training	06/30/2023	125.00
Bill	06/30/2023	R63675	Manager M.Duffy: Webinar-Outdoor Economy&Downtown Revitalization (Prt1)	06/30/2023	45.00
Bill	06/30/2023	R63677	Manager M.Duffy: Webinar-Outdoor Economy&Nature Based Downtown Rev. (Prt2)	06/30/2023	45.00
Total PA State Association of Boroughs					215.00
Payrolls Unlimited					
Bill	06/30/2023	45776	Payroll (6/2,6/9,6/16,6/23,6/30)	06/30/2023	126.70
Total Payrolls Unlimited					126.70
Pocono Mountain Public Library					
Bill	06/30/2023		Library: Re Taxes & Delinquent Taxes	06/30/2023	9,092.76
Total Pocono Mountain Public Library					9,092.76
Pocono Mountain REgional EMS					
Bill	06/30/2023		EMS: RE Taxes & Delinquent Taxes	06/30/2023	4,574.42
Total Pocono Mountain REgional EMS					4,574.42
Pocono Mountain Regional Police Departmen					
Bill	07/01/2023		July 2023 Payment	07/01/2023	79,488.68
Total Pocono Mountain Regional Police Departmen					79,488.68
Pocono Mountain Volunteer Fire Company					
Bill	06/30/2023		FC: RE Taxes & Delinquent Taxes	06/30/2023	9,092.76
Total Pocono Mountain Volunteer Fire Company					9,092.76

Borough of Mt. Pocono-General Fund
Bills To Be Approved and Paid
6/1/2023 - 7/1/2023

Type	Date	Num	Memo	Due Date	Amount
PPL ELECTRIC UTILITIES					
Bill	06/06/2023	36006	PP Borough Electric	06/06/2023	248.91
Bill	06/06/2023	34004	PP Maintenance Garage Electric	06/06/2023	230.44
Bill	06/06/2023	78003	PP Meter 1	06/06/2023	64.53
Bill	06/06/2023	92002	PP Meter 2	06/06/2023	58.70
Bill	06/06/2023	36002	PP Meter 3	06/06/2023	50.83
Bill	06/06/2023	13009	PP P&R Concession Stand	06/06/2023	39.46
Bill	06/07/2023	31001	PP 36 Pocono Blvd, Lighting	06/07/2023	46.29
Bill	06/13/2023	34004	PP Maintenance Garage Electric	06/13/2023	193.06
Total PPL ELECTRIC UTILITIES					932.22
Quill Corp					
Bill	06/14/2023	327618...	PP Office Supplies (Pens, Hiliter, Clips)	06/14/2023	50.67
Total Quill Corp					50.67
Randy Altemose					
Bill	06/30/2023		Mayor: (1/1/23-6/30/23)	06/30/2023	500.00
Total Randy Altemose					500.00
Reilly Associates					
Bill	06/30/2023	19030....	Reimb: Clarius Park I380 Development Plan-Warehouse (1/1/2023-5/13/2023)	06/30/2023	52,477.48
Total Reilly Associates					52,477.48
SFM Consulting					
Bill	06/30/2023	BC-004	Building Permits (11)	06/30/2023	21,681.31
Bill	06/30/2023	UCC-02	2nd Qtr UCC Permit Fees (25 Permits)	06/30/2023	112.50
Bill	06/30/2023	Z-007	Zoning (42 hours)	06/30/2023	2,730.00
Total SFM Consulting					24,523.81
SHERWIN WILLIAMS CO.					
Bill	06/30/2023	8000-0...	Black Paint: Fork Street	06/30/2023	173.79
Total SHERWIN WILLIAMS CO.					173.79
SUNOCO UNIVERSAL FLEET					
Bill	06/13/2023	896871...	PP Highway: Vehicle Gas	06/13/2023	1,112.63
Total SUNOCO UNIVERSAL FLEET					1,112.63
Travelers					
Bill	06/27/2023	9066K0...	Public Officer Bond: M. Duffy (6/8/2023 - 6/7/2024)	06/30/2023	490.00
Total Travelers					490.00
Tulpehocken Spring Water					
Bill	06/30/2023	7308370	Bottled Water	06/30/2023	70.99
Total Tulpehocken Spring Water					70.99
US Bank					
Bill	06/13/2023	501848...	PP Copier Contract (June 2023)	06/13/2023	128.45
Total US Bank					128.45
TOTAL					221,098.92

TREASURER'S REPORT

JULY 5, 2023

BILLS TO BE APPROVED AND PAID 6/1/23 -7/1/23 FROM THE NBT GENERAL FUND ACCOUNT:

Altronics Security Systems	(Yearly Access Control & Radio Monitoring Maint.)	\$ 1,176.00
ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	264.50
AMTrust North America	(PP: Borough Worker's Compensation)	3,560.00
Ann Marie Harris	(Councilmember - 1/1/23 - 6/30/23)	450.00
Barry Isett & Associates	(Reimb: Popeye's/Harbor Freight/Hirshland & Commonwealth Charter Academy)	1,925.12*
	(Safety: Modification Radar Install/Happy Nails/Fork St/RRFB Discussion with Borough Manager)	2,912.48
Berkheimer Associates	(Local Service Tax: Operating Commission May)	321.97
C.S. Davidson, Inc.	(Permit Manager: Annual Support & Maint. Agreement)	1,850.00
Campbell Durrant, PC	(General Labor & Employment Matters May Work 2023)	357.50
Cintas Corporation	(PP: Maintenance Uniforms & Mats/ Rugs)	417.37
Claudette Williams	(Councilmember - 1/1/23 - 6/30/23)	450.00
Deb Fulton	(Councilmember - 1/1/23 - 6/30/23 & P&R Supplies)	525.15
Denise Clouse Cleaning Services	(Cleaning Boro - 5/1,5/8,5/15,5/22,6/5,6/12,6/19 & 6/26)	1,200.00
District Court 43-4-02	(PP: Civil Complaint: Violations Boro Code - 56 Pine Hill)	224.25
Donald Struckle	(Council President - 1/1/23 - 6/30/23)	450.00
Ella Santiago	(Councilmember - 1/1/23 - 6/30/23)	450.00
ESSA	(PP: June Building Loan)	2,309.20
First Net	(PP: Manager iPhone, Road iPhone & Tablet)	123.91
GateHouse Media PA Holdings, Inc.	(Advertise: Paving)	268.83
	(Reimb: ZHB Mohammed Appeal)	190.90*
Geisinger Health Plan	(PP: June Road Crew & Admin Manager Health Plan)	9,237.30
Gotta Go Potties	(P&R: (1) Port of Potties 6/1/23 - 6/15/23)	87.50
Hartman Electrical Contracting	(Retrofit Doublehead Outlet - New Pole)	557.27
Highmark Blue Shield	(PP: June - Road Crew & Admin Manager Vision & Dental)	357.04
Lori Noonan	(Council Vice President - 1/1/23 - 6/30/23)	450.00
Lowe's	(PP: Street Marking Paint & Side Board - F550 & F350)	212.44
Marissa Duffy	(Reimb: Mileage PSAB Training & PA Background/Child)	185.65
Met Life	(PP: Highway: June - Life and Disability Ins.)	150.90
Monroe County Control Center	(Fire/EMS Dispatching fees 3 of 4)	1,198.96
NAPA Auto Parts	(PP: Highway: Zero Turn Mower Battery)	68.99
NBT Cardmember Service	(PP: Garage/Zoning/Office Miscellaneous)	609.65
	(PP: P&R Propane/Baseball Bases & Oak St Shed Latch)	2,220.78
Newman Williams, Mishkin, Corveleyn	(Reimb: Clarius/Cond Use Baronov & Shivers)	1,590.00*
	(Zoning Enforcement)	310.00
Norman DeLano, Jr.	(Councilmember - 1/1/23 - 6/30/23)	450.00
PA American Water Co.	(PP: Boro & Garage Water, Fire Hydrants)	934.90
PA State Association of Boroughs	(Manager M. Duffy: Training & Webinars)	215.00
Payrolls Unlimited	(Payroll 6/2,6/9,6/16,6/23 & 6/30)	126.70
Pocono Mountain Public Library	(Library: RE & Delinquent Taxes)	9,092.76
Pocono Mountain Regional EMS	(EMS: RE & Delinquent Taxes)	4,574.42
Pocono Mountain Regional Police Dept.	(July 2023 Payment)	79,488.68
Pocono Mountain Volunteer Fire Company	(FC: RE & Delinquent Taxes)	9,092.76
PPL Electric Utilities	(PP: 36 Lighting, Boro/Garage Electric, Park & Rec Conc.)	932.22
Quill Corp	(PP: Office Supplies)	50.67
Randy Altemose	(Mayor - 1/1/23 - 6/30/23)	500.00
Reilly Associates	(Reimb: Clarius 1/1/23 - 5/13/23)	52,477.48*
SFM Consulting	(Zoning 42 Hours)	2,730.00
	(2 nd Quarter UCC Permit Fees - 25 Permits)	112.50
	(Building Permits - 11)	21,681.31
Sherwin Williams Co	(Black Paint: Fork Street)	173.79
Sunoco Universal Fleet	(PP: Maintenance Gas)	1,112.63
Travelers	(Public Officer Bond: M. Duffy 6/8/23 - 6/7/24)	490.00
Tulpehocken Spring Water	(Bottled Water)	70.99
US Bank	(PP: June Copier Contract)	128.45
GRAND TOTAL:		<u>\$221,098.92</u>

*Reimbursable Items

06/29/23
Cash Basis

**Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
301.000 · REAL PROPERTY TAXES				
301.001 · RE Tax-Current Year (Discount)	1,092,150.98	1,250,000.00	-157,849.02	87.4%
301.002 · RE Tax-Current Year (Face Amt)	10,856.71	0.00	10,856.71	100.0%
301.101 · RE Taxes Library	33,537.07	37,590.00	-4,052.93	89.2%
301.102 · RE Fire Co Taxes	33,537.07	37,590.00	-4,052.93	89.2%
301.103 · RE EMS Taxes	16,873.36	18,795.00	-1,921.64	89.8%
301.200 · Real Estate Taxes-Prior Year	11,020.89	30,000.00	-18,979.11	36.7%
301.300 · RE Taxes - Interest	208.63	100.00	108.63	208.6%
301.400 · Real Estate Taxes - Delinquent	14,002.80	60,000.00	-45,997.20	23.3%
301.401 · Delinquent Library Taxes	431.83	2,300.00	-1,868.17	18.8%
301.402 · Delinquent Fire Co Taxes	431.83	2,300.00	-1,868.17	18.8%
301.403 · Delinquent EMS Taxes	217.14	1,150.00	-932.86	18.9%
301.600 · Real Estate Taxes - Interim A	0.00	50,000.00	-50,000.00	0.0%
301.610 · Real Estate Taxes - Interim B	0.00	0.00	0.00	0.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
Total 301.000 · REAL PROPERTY TAXES	1,213,268.31	1,489,825.00	-276,556.69	81.4%
310.000 · LOCAL TAX ENABLING ACT (ACT 511)				
310.100 · Real Estate Transfer Taxes	121,707.47	55,000.00	66,707.47	221.3%
310.210 · Earned Income Taxes-Current Yr	168,613.91	290,000.00	-121,386.09	58.1%
310.410 · LST Tax - Current Year	45,649.59	75,000.00	-29,350.41	60.9%
Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511)	335,970.97	420,000.00	-84,029.03	80.0%
321.000 · CABLE TELEVISION FRANCHISE TAX				
321.800 · Cable Television Franchise	15,312.89	15,000.00	312.89	102.1%
321.801 · Small Cell Fees	0.00	0.00	0.00	0.0%
Total 321.000 · CABLE TELEVISION FRANCHISE TAX	15,312.89	15,000.00	312.89	102.1%
331.000 · FINES				
331.110 · Vehicle & Crime Violations	15,639.29	20,000.00	-4,360.71	78.2%
331.120 · Zoning Fines & Violations	20,515.00	3,000.00	17,515.00	683.8%
Total 331.000 · FINES	36,154.29	23,000.00	13,154.29	157.2%
340.000 · INTEREST, RENTS, AND ROYALTIES				
340.100 · Interest Earnings	5,061.92	500.00	4,561.92	1,012.4%
342.200 · Rents and Royalties	5,000.00	0.00	5,000.00	100.0%
Total 340.000 · INTEREST, RENTS, AND ROYALTIES	10,061.92	500.00	9,561.92	2,012.4%
354.000 · STATE CAPITAL & OPERATING GRANT				
352.530 · Federal Entitlement Grant	0.00	0.00	0.00	0.0%
354.080 · Recycling Grant - State	0.00	17,000.00	-17,000.00	0.0%
354.085 · PM Visitors Bureau Grant	0.00	0.00	0.00	0.0%
354.090 · State Cap.Op Grant-ARLE	0.00	0.00	0.00	0.0%
354.095 · County Cares Grant	0.00	0.00	0.00	0.0%
Total 354.000 · STATE CAPITAL & OPERATING GRA...	0.00	17,000.00	-17,000.00	0.0%
355.000 · STATE SHARED REV & ENTITLEMENTS				
355.010 · Public Utility Realty	0.00	1,500.00	-1,500.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	400.00	1,000.00	-600.00	40.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	22,000.00	-22,000.00	0.0%
Total 355.000 · STATE SHARED REV & ENTITLEMEN...	400.00	41,500.00	-41,100.00	1.0%

06/29/23
Cash Basis

**Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
361.000 · GENERAL GOV'T REVENUES				
361.002 · Legal Fee's Reimbursable ZHB	1,680.00	5,000.00	-3,320.00	33.6%
361.003 · Engineering Fees Reimbursable	70,387.43	50,000.00	20,387.43	140.8%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	11.00	1,000.00	-989.00	1.1%
361.006 · Insurance Reimb (Mold)	0.00	0.00	0.00	0.0%
361.010 · Paradise Township Fire W/C Ins.	0.00	6,500.00	-6,500.00	0.0%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	8,650.00	2,500.00	6,150.00	346.0%
361.301 · Building - (general permits)	29,789.12	1,500.00	28,289.12	1,985.9%
361.302 · Building - (new construction)	3,466.05	1,000.00	2,466.05	346.6%
361.305 · Rentals	3,675.42	5,000.00	-1,324.58	73.5%
361.310 · Sign Permits	1,159.00	5,000.00	-3,841.00	23.2%
361.315 · Sheds, Pools, Deck Permits	243.20	750.00	-506.80	32.4%
361.320 · Driveway Permits	1,412.51	1,000.00	412.51	141.3%
361.325 · Roof/ReRoof Permits	0.00	0.00	0.00	0.0%
361.330 · CO Resale Permits	0.00	0.00	0.00	0.0%
361.335 · Building Permit & UCC Fee	29,685.90	0.00	29,685.90	100.0%
361.340 · Change of Use (Trash Cert)	250.00	1,000.00	-750.00	25.0%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	0.00	0.00	0.00	0.0%
Total 361.000 · GENERAL GOV'T REVENUES	150,409.63	80,250.00	70,159.63	187.4%
362.000 · PUBLIC SAFETY REVENUES				
362.111 · Charge for Police Services	6,406.78	0.00	6,406.78	100.0%
362.120 · Ball Field Usage Fee	250.00	200.00	50.00	125.0%
362.411 · Building Permits- UCC	4,674.00	5,000.00	-326.00	93.5%
Total 362.000 · PUBLIC SAFETY REVENUES	11,330.78	5,200.00	6,130.78	217.9%
364.000 · SANITATION REVENUES				
364.300 · Solid Waste Collection Liens	4,899.61	3,000.00	1,899.61	163.3%
Total 364.000 · SANITATION REVENUES	4,899.61	3,000.00	1,899.61	163.3%
380.000 · OTHER REVENUES				
380.100 · Proceeds of Sales of Assets	0.00	0.00	0.00	0.0%
380.200 · Miscellaneous Revenue	75.00	0.00	75.00	100.0%
380.300 · Donations/Contributions/Sponsor	0.00	0.00	0.00	0.0%
380.400 · Scrap Metal Revenue	681.60	0.00	681.60	100.0%
Total 380.000 · OTHER REVENUES	756.60	0.00	756.60	100.0%
392.000 · INTERFUND OP TRANSFERS IN				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	0.00	0.00	0.00	0.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	19,800.00	19,800.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
Total 392.000 · INTERFUND OP TRANSFERS IN	19,800.00	19,800.00	0.00	100.0%
393.000 · ESSA Loan Proceeds	0.00	0.00	0.00	0.0%
394.000 · Sale of Fixed Assets	0.00	0.00	0.00	0.0%
395.000 · Refunds of Prior Yr Expenditure	0.00	0.00	0.00	0.0%
396.000 · Donations from Private & Public	0.00	0.00	0.00	0.0%
399.000 · Fund Balance Forward	345,641.00	345,641.00	0.00	100.0%
Total Income	2,144,006.00	2,460,716.00	-316,710.00	87.1%

06/29/23
Cash Basis

**Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023**

Expense	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
400.000 · LEGISLATIVE BODY				
400.110 · Salary of Elected Officials	3,650.00	7,300.00	-3,650.00	50.0%
400.161 · Employers FICA	0.00	0.00	0.00	0.0%
400.162 · Employers U/C	0.00	0.00	0.00	0.0%
400.163 · Employers Medicare	0.00	0.00	0.00	0.0%
400.300 · Other Services & Charges	0.00	1,000.00	-1,000.00	0.0%
400.331 · Travel Expenses	0.00	0.00	0.00	0.0%
400.420 · Dues,Subscriptions, & Membershi	963.00	1,260.00	-297.00	76.4%
400.460 · Meetings & Conferences	0.00	0.00	0.00	0.0%
Total 400.000 · LEGISLATIVE BODY	4,613.00	9,560.00	-4,947.00	48.3%
401.000 · ADMIN MANAGER				
401.120 · Manager Salary	31,968.75	60,000.00	-28,031.25	53.3%
401.121 · M. Salary	3,605.76	0.00	3,605.76	100.0%
401.156 · Manager Health Ins. (Geis.)	14,290.68	28,582.00	-14,291.32	50.0%
401.157 · Manager Dental&Vision (Highmrk)	617.54	1,054.00	-436.46	58.6%
401.158 · Manager Life/Disb (Met Life)	0.00	780.00	-780.00	0.0%
401.161 · Manager Employers Fica	2,000.19	3,700.00	-1,699.81	54.1%
401.162 · Manager Employers U/C	745.00	745.00	0.00	100.0%
401.163 · Manager Employers Medicare	445.42	870.00	-424.58	51.2%
401.164 · M. ERs Fica	223.56	0.00	223.56	100.0%
401.165 · M. ERs U/C	268.62	0.00	268.62	100.0%
401.166 · M. ERs Medicare	52.29	0.00	52.29	100.0%
401.200 · Supplies/Equipment	316.64	300.00	16.64	105.5%
401.331 · Travel Expenses	150.65	550.00	-399.35	27.4%
401.350 · Bonding/Insurance	1,225.00	700.00	525.00	175.0%
401.420 · Dues, Subscriptions,Membership	163.25	200.00	-36.75	81.6%
401.460 · Mtgs/Training	240.00	400.00	-160.00	60.0%
Total 401.000 · ADMIN MANAGER	56,313.35	97,881.00	-41,567.65	57.5%
403.000 · TAX COLLECTION				
403.110 · Salary - Tax Collector	3,360.00	5,600.00	-2,240.00	60.0%
403.120 · Transfer Tax Commission	654.42	1,100.00	-445.58	59.5%
403.130 · EIT Commission	2,630.79	4,000.00	-1,369.21	65.8%
403.131 · LST Commission	809.63	1,500.00	-690.37	54.0%
403.161 · Employers FICA-Tax Coll	208.32	348.00	-139.68	59.9%
403.162 · Employers U/C-Tax Coll	0.00	0.00	0.00	0.0%
403.163 · Employers Medicare-Tax Coll	48.72	90.00	-41.28	54.1%
403.200 · Supplies-Tax Coll	463.27	1,000.00	-536.73	46.3%
403.350 · Insurance and Bonding	0.00	0.00	0.00	0.0%
403.351 · Refund of RE Taxes Paid	3,225.68	24,851.00	-21,625.32	13.0%
Total 403.000 · TAX COLLECTION	11,400.83	38,489.00	-27,088.17	29.6%
404.000 · LEGAL				
404.310 · Professional Services-Retainer	11,000.00	22,000.00	-11,000.00	50.0%
404.330 · Alternate Solicitor Fees	0.00	500.00	-500.00	0.0%
404.331 · Addition Solicitor Fees	210.00	1,000.00	-790.00	21.0%
404.356 · Labor Attorney	10,598.60	8,800.00	1,798.60	120.4%
Total 404.000 · LEGAL	21,808.60	32,300.00	-10,491.40	67.5%

06/29/23
Cash Basis

**Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
405.000 · OFFICE-TREAS/ADMIN.				
405.120 · Salary of Treasurer	11,437.50	20,800.00	-9,362.50	55.0%
405.140 · Salary of Admin. Assistant	18,433.39	46,280.00	-27,846.61	39.8%
405.156 · Health Ins.	0.00	8,389.00	-8,389.00	0.0%
405.157 · Dental/Vision (Highmark)	0.00	376.00	-376.00	0.0%
405.158 · Life/Disab Ins	0.00	852.00	-852.00	0.0%
405.161 · Employers FICA	1,889.20	4,159.00	-2,269.80	45.4%
405.162 · Employers U/C	1,534.71	1,490.00	44.71	103.0%
405.163 · Employers Medicare	441.83	973.00	-531.17	45.4%
405.190 · Temporary Help	0.00	0.00	0.00	0.0%
405.200 · Office Supplies	714.29	1,500.00	-785.71	47.6%
405.220 · Office Postage	882.00	1,550.00	-668.00	56.9%
405.310 · Payroll Service	927.76	2,000.00	-1,072.24	46.4%
405.311 · Additional Audit (AUP)	0.00	0.00	0.00	0.0%
405.312 · Professional Cost-Audit	8,200.00	8,200.00	0.00	100.0%
405.320 · Communications/Telephone	1,901.94	4,000.00	-2,098.06	47.5%
405.321 · Website	1,800.00	3,500.00	-1,700.00	51.4%
405.325 · Bank Service Charges	200.99	500.00	-299.01	40.2%
405.331 · Mileage Reimb.	0.00	0.00	0.00	0.0%
405.340 · Advertising Gen./Mtgs	1,359.20	2,500.00	-1,140.80	54.4%
405.350 · Insurance/Bonding	325.00	325.00	0.00	100.0%
405.370 · Repair & Maint-Office Equip	422.91	1,000.00	-577.09	42.3%
405.454 · Contracted Copier	1,258.84	3,000.00	-1,741.16	42.0%
405.460 · Meetings/Confer	0.00	0.00	0.00	0.0%
405.740 · Office Equip	0.00	0.00	0.00	0.0%
Total 405.000 · OFFICE-TREAS/ADMIN.	51,729.56	111,394.00	-59,664.44	46.4%
409.000 · GENERAL GOVERNMENT EXPENSES				
409.100 · Salaries - Custodial	750.00	0.00	750.00	100.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	1,948.10	2,500.00	-551.90	77.9%
409.300 · Other Serv/Charges-Buildings	1,176.00	20,000.00	-18,824.00	5.9%
409.310 · Professional Services	7,525.00	15,000.00	-7,475.00	50.2%
409.360 · Public Water/ Sewer	168.02	500.00	-331.98	33.6%
409.361 · Public Electric	3,222.20	10,000.00	-6,777.80	32.2%
409.366 · Public Sewer	0.00	12,288.00	-12,288.00	0.0%
409.367 · Building Heat	7,213.18	17,000.00	-9,786.82	42.4%
409.369 · Information Technology (IT)	2,157.00	5,000.00	-2,843.00	43.1%
409.370 · Repairs & Maintenance	3,644.48	2,500.00	1,144.48	145.8%
409.380 · Lighting Repair & Maintenance	0.00	0.00	0.00	0.0%
409.450 · Bottled Water	504.18	700.00	-195.82	72.0%
409.500 · Mold Remediation & Bid Repair	0.00	0.00	0.00	0.0%
409.600 · Capital Construction (Garage)	6,326.25	45,000.00	-38,673.75	14.1%
409.700 · Capital Purchase (Sec. Upgrade)	0.00	0.00	0.00	0.0%
409.800 · Bldg Debt Service (ESSA)	13,855.20	30,000.00	-16,144.80	46.2%
409.900 · ARPA (Am.Rescue Plan Act)	0.00	0.00	0.00	0.0%
Total 409.000 · GENERAL GOVERNMENT EXPENSES	48,489.61	160,488.00	-111,998.39	30.2%
410.000 · REGIONAL POLICE				
410.329 · Control Center Fees	3,596.88	4,800.00	-1,203.12	74.9%
410.370 · Police Service Fees	556,420.76	953,864.00	-397,443.24	58.3%
410.420 · M.M.O. - Pension	0.00	49,527.00	-49,527.00	0.0%
410.471 · Police - Loan Payment	0.00	0.00	0.00	0.0%
410.480 · Other (Non Uniform Police)	0.00	1,195.00	-1,195.00	0.0%
Total 410.000 · REGIONAL POLICE	560,017.64	1,009,386.00	-449,368.36	55.5%

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Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
411.000 · FIRE				
411.345 · Fire Work/Comp	0.00	13,000.00	-13,000.00	0.0%
411.370 · Hydrants	4,939.63	8,500.00	-3,560.37	58.1%
411.540 · Contributions to Volunteer Fire	33,968.90	39,890.00	-5,921.10	85.2%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
Total 411.000 · FIRE	38,908.53	81,390.00	-42,481.47	47.8%
412.000 · AMBULANCE				
412.500 · Contribution	17,090.56	19,945.00	-2,854.44	85.7%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
Total 412.000 · AMBULANCE	17,090.56	20,445.00	-3,354.44	83.6%
413.000 · PROTECTIVE INSPECTION				
413.120 · On-Site Sewer Officer	0.00	0.00	0.00	0.0%
Total 413.000 · PROTECTIVE INSPECTION	0.00	0.00	0.00	0.0%
414.000 · PLANNING AND ZONING				
414.120 · Salaries - Zoning&Code Officer	0.00	0.00	0.00	0.0%
414.140 · SFM Planning/ Zoning Consults	15,762.50	30,000.00	-14,237.50	52.5%
414.141 · SFM Building Permits	40,046.65	0.00	40,046.65	100.0%
414.156 · Health Insurance	0.00	0.00	0.00	0.0%
414.161 · Employers FICA-	0.00	0.00	0.00	0.0%
414.162 · Employers U/C -	0.00	0.00	0.00	0.0%
414.163 · Employers Medicare	0.00	0.00	0.00	0.0%
414.200 · Supplies Plan & Zone	93.16	200.00	-106.84	46.6%
414.300 · General Engineering	6,431.00	10,000.00	-3,569.00	64.3%
414.312 · Legal Fees Reimb	5,604.00	5,000.00	604.00	112.1%
414.313 · Engineering Reimb.	78,176.47	50,000.00	28,176.47	156.4%
414.314 · Legal Services - Planning Comm.	612.50	2,500.00	-1,887.50	24.5%
414.315 · Legal Fee ZHB	999.00	2,000.00	-1,001.00	50.0%
414.316 · Court Reporter-ZHB (Reimb)	0.00	1,000.00	-1,000.00	0.0%
414.317 · PA UCC Fees	130.50	0.00	130.50	100.0%
414.320 · Telephone	242.55	500.00	-257.45	48.5%
414.331 · Other Charges-Postage,Deeds,PM	2,560.83	4,000.00	-1,439.17	64.0%
414.332 · Other - Codification	0.00	1,195.00	-1,195.00	0.0%
414.341 · Advertising - PC Reimb.	0.00	500.00	-500.00	0.0%
414.342 · Advertising - ZHB Reimb	743.58	200.00	543.58	371.8%
414.450 · Plan&Zone Refunds	1,500.00	0.00	1,500.00	100.0%
414.460 · Meetings/Conferences	0.00	200.00	-200.00	0.0%
414.700 · Capital Purchases (Map Link)	1,195.00	1,495.00	-300.00	79.9%
Total 414.000 · PLANNING AND ZONING	154,097.74	108,790.00	45,307.74	141.6%
415.000 · SAFETY COMMISSION				
415.100 · Mid Block Crosswalk	8,650.00	25,000.00	-16,350.00	34.6%
415.200 · Solar LED Radar Speed Signs	15,862.50	25,000.00	-9,137.50	63.5%
415.300 · Solar LED Flashing Beacon	0.00	0.00	0.00	0.0%
415.460 · Pedestrian Stop Signs	0.00	0.00	0.00	0.0%
415.500 · Median Gateway	0.00	0.00	0.00	0.0%
Total 415.000 · SAFETY COMMISSION	24,512.50	50,000.00	-25,487.50	49.0%
427.000 · SOLID WASTE DISPOSAL				
427.200 · Waste Supplies	0.00	0.00	0.00	0.0%
427.450 · Contracted Solid Waste-Sewer	0.00	0.00	0.00	0.0%
427.451 · Sanitation Billing Services	418.00	0.00	418.00	100.0%
Total 427.000 · SOLID WASTE DISPOSAL	418.00	0.00	418.00	100.0%

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Cash Basis

**Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
430.000 · HIGHWAY MAINT - GENERAL				
430.141 · Highway Maint. OT	43.11	0.00	43.11	100.0%
430.140 · Salaries - Highway	59,285.16	81,693.70	-22,408.54	72.6%
430.156 · Health Insurance	42,815.87	83,300.00	-40,484.13	51.4%
430.157 · Dental/Vision	1,881.74	3,206.00	-1,324.26	58.7%
430.158 · Life/Disab Insurance	905.40	3,000.00	-2,094.60	30.2%
430.161 · Employers FICA	6,888.80	13,191.00	-6,302.20	52.2%
430.162 · Employers U/C	3,210.23	3,725.00	-514.77	86.2%
430.163 · Employers Medicare	1,610.59	3,085.00	-1,474.41	52.2%
430.200 · Highway Supplies	1,424.72	2,000.00	-575.28	71.2%
430.231 · Gas, Oil, Grease	7,376.96	17,000.00	-9,623.04	43.4%
430.251 · Vehicle Parts (In House Fix)	6,566.30	2,000.00	4,566.30	328.3%
430.260 · Supplies - Small Tools & Minor	306.47	1,000.00	-693.53	30.6%
430.300 · Other Serv/Charges	868.77	2,000.00	-1,131.23	43.4%
430.320 · Telephone Communication	1,005.83	1,500.00	-494.17	67.1%
430.331 · Transportation	0.00	0.00	0.00	0.0%
430.361 · Garage Heat	8,351.19	19,000.00	-10,648.81	44.0%
430.367 · Maintenance Building Electric	1,246.47	2,500.00	-1,253.53	49.9%
430.368 · Public Sewer/Water	228.01	400.00	-171.99	57.0%
430.374 · Maint/Equip Repairs Out Source	7,486.08	20,000.00	-12,513.92	37.4%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	1,092.37	3,800.00	-2,707.63	28.7%
430.460 · Meetings/Conferences	0.00	100.00	-100.00	0.0%
430.700 · Highway Capital Purchases	0.00	0.00	0.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
Total 430.000 · HIGHWAY MAINT - GENERAL	152,594.07	263,000.70	-110,406.63	58.0%
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets	16,686.03	67,227.10	-50,541.07	24.8%
431.141 · Highway Maint. Street Cleaning	3,905.00	0.00	3,905.00	100.0%
Total 431.000 · HIGHWAY MAINT - STREET CLEANING	20,591.03	67,227.10	-46,636.07	30.6%
432.000 · HIGHWAY MAINT-SNOW & ICE REM.				
432.140 · Snow & Ice Salaries	4,022.88	12,339.15	-8,316.27	32.6%
432.141 · Snow/Ice Overtime	4,931.24	5,000.00	-68.76	98.6%
432.200 · Salt & Cinders	0.00	1,000.00	-1,000.00	0.0%
Total 432.000 · HIGHWAY MAINT-SNOW & ICE REM.	8,954.12	18,339.15	-9,385.03	48.8%
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign	4,769.32	11,062.69	-6,293.37	43.1%
433.200 · Supplies - signals/signs	0.00	5,000.00	-5,000.00	0.0%
433.201 · Street Painting/Line Striping	0.00	14,000.00	-14,000.00	0.0%
433.367 · Repairs/Maint Traffic Signals	0.00	0.00	0.00	0.0%
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN	4,769.32	30,062.69	-25,293.37	15.9%
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine	16,631.82	40,421.36	-23,789.54	41.1%
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH	16,631.82	40,421.36	-23,789.54	41.1%
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy	3,091.60	8,000.00	-4,908.40	38.6%
439.313 · Engineering Fees	0.00	1,000.00	-1,000.00	0.0%
439.450 · Contracted Services/Paving	0.00	0.00	0.00	0.0%
439.451 · Stormwater	0.00	0.00	0.00	0.0%
439.600 · Capital Construction	0.00	500.00	-500.00	0.0%
Total 439.000 · HIGHWAY CONST & REBUILDING	3,091.60	9,500.00	-6,408.40	32.5%

06/29/23
Cash Basis

**Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
451.000 · CULTURE-RECREATION ADMIN				
451.140 · Salaries - Recreation	4,590.27	15,600.00	-11,009.73	29.4%
451.200 · Supplies	2,672.73	1,000.00	1,672.73	267.3%
451.300 · Park Electric	172.18	500.00	-327.82	34.4%
451.370 · Maint & Repairs - Recreation	58.97	1,000.00	-941.03	5.9%
451.392 · Rentals - Port a Potties	437.50	1,200.00	-762.50	36.5%
451.700 · Capital Purchases - Recreation	0.00	500.00	-500.00	0.0%
451.705 · PARC Per Capita	0.00	0.00	0.00	0.0%
451.706 · Weed & Feed	0.00	0.00	0.00	0.0%
Total 451.000 · CULTURE-RECREATION ADMIN	7,931.65	19,800.00	-11,868.35	40.1%
456.000 · LIBRARIES				
456.500 · Contributions, Grants, And Subs	33,968.90	39,890.00	-5,921.10	85.2%
Total 456.000 · LIBRARIES	33,968.90	39,890.00	-5,921.10	85.2%
458.000 · SENIOR CITIZEN'S CENTER				
458.500 · Contributions, Grants, and Subs	0.00	500.00	-500.00	0.0%
Total 458.000 · SENIOR CITIZEN'S CENTER	0.00	500.00	-500.00	0.0%
471.000 · DEBT SERVICE				
471.002 · HIGHWAY				
471.200 · L/P - Ford Motor Credit	0.00	0.00	0.00	0.0%
471.201 · L/P - PACCAR Financial	0.00	0.00	0.00	0.0%
471.202 · L/P - Paccar - Kenworth 2014	0.00	0.00	0.00	0.0%
471.203 · L/P - Truck Loan Payment	0.00	35,000.00	-35,000.00	0.0%
Total 471.002 · HIGHWAY	0.00	35,000.00	-35,000.00	0.0%
Total 471.000 · DEBT SERVICE	0.00	35,000.00	-35,000.00	0.0%
480.000 · MISCELLANEOUS EXPENSES				
480.001 · Miscellaneous Expenditures	0.00	0.00	0.00	0.0%
480.002 · Mayor's Expenses	0.00	0.00	0.00	0.0%
Total 480.000 · MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.0%
486.000 · INSURANCE				
486.345 · Workers Comp	10,892.00	14,000.00	-3,108.00	77.8%
486.351 · Insurance Premiums	12,599.96	35,000.00	-22,400.04	36.0%
Total 486.000 · INSURANCE	23,491.96	49,000.00	-25,508.04	47.9%
487.000 · EMPLOYEE BENEFITS				
487.160 · Pension/Retiremnt Boro Employee	0.00	27,852.00	-27,852.00	0.0%
Total 487.000 · EMPLOYEE BENEFITS	0.00	27,852.00	-27,852.00	0.0%
492.000 · Interfund Transfers Out				
492.100 · Transfer To 5 Point Account	0.00	40,000.00	-40,000.00	0.0%
492.600 · Transfer to Capital Fund	100,000.00	50,000.00	50,000.00	200.0%
492.700 · Transfer to Fund Balance Res.	100,000.00	50,000.00	50,000.00	200.0%
Total 492.000 · Interfund Transfers Out	200,000.00	140,000.00	60,000.00	142.9%
Total Expense	1,461,424.39	2,460,716.00	-999,291.61	59.4%
Net Income	682,581.61	0.00	682,581.61	100.0%