

Mount Pocono Borough Council

Regular Meeting Minutes

Tuesday, February 6, 6:30 P.M.

The Mount Pocono Borough Council meeting held on Tuesday, February 6, 2024, was called to order at 6:30 P.M. by President D. Struckle.

Pledge of Allegiance – was said by all.

Roll Call: Vice President N. DeLano, present; Councilwoman D. Fulton, present via phone; Councilwoman A. Harris, present; Councilwoman E. Melbert, present; President D. Struckle, present; Councilwoman C. Williams absent; Councilman J. Simeone, present; and, Mayor R. Altemose, present.

In Attendance: Solicitor J. Fareri; Borough Manager M. Duffy; and, Borough Treasurer D. Hewitt were present.

Public Comments (agenda items only) - None

Approval of Minutes

Vice President N. DeLano moved to accept the 2024 Tax Millage Ordinance Public Hearing Minutes of January 2, 2024 as presented. Councilman J. Simeone seconded. Motion carried 6 – 0.

Vice President N. DeLano moved to accept the Re-Organization Meeting Minutes of January 2, 2024 as presented. Councilman J. Simeone seconded. Councilwoman D. Fulton corrected that she voted “Yes” for the Pro-Tem Appointment. Motion carried 6 – 0 with the correction.

Vice President N. DeLano moved to accept the Regular Meeting Minutes of January 2, 2024 as presented. Councilwoman E. Melbert seconded. Motion carried 6 – 0.

Presentations – None

New Business

Consider motion to appoint Emergency Management Coordinator Rich Gannon – In attendance was Mr. Rich Gannon and introduced himself and explained the purpose of having an Emergency Management Coordinator and a Deputy. Councilwoman A. Harris moved to appoint Rich Gannon as Emergency Management Coordinator by Resolution #1 of 2024 as presented:

RESOLUTION NO. 1 - 2024
MOUNT POCONO BOROUGH, MONROE COUNTY, PENNSYLVANIA
CO-EMERGENCY MANAGEMENT RESPONSIBILITIES WITH
PARADISE TOWNSHIP MONROE COUNTY, PENNSYLVANIA
AND AUTHORIZING A MEMORANDUM OF UNDERSTANDING, IF NECESSARY, AS TO THE FUNCTIONS OF THE OFFICE OF EMERGENCY MANAGEMENT
COORDINATOR IN A DUAL EMERGENCY
PURSUANT TO 35 PA. C.S.A. §7501, ET SEQ.

WHEREAS, Mount Pocono Borough re-appointed and be considered a shared position Emergency Management Coordinator for the year 2024 Richard Gannon
WHEREAS, It has been discussed with the Paradise Township, Monroe County, Pennsylvania the appointment the current Borough of Mount Pocono Emergency Management Coordinator, to wit: Richard Gannon, as meeting the qualifications of an Emergency Management Coordinator pursuant 35 Pa. C.S.A. §3502(d) and (e); and

WHEREAS, Mount Pocono Borough and Paradise Township have agreed that Richard Gannon may act as a Co-Emergency Management Coordinator for both political subdivisions; and

WHEREAS, Mount Pocono Borough and Paradise Township agree to discuss and, if necessary, implement a Memorandum of Understanding pursuant to this Resolution to outline the functions of the Co-Emergency Management Coordinator in the event of a dual emergency; and

WHEREAS, the council has the responsibility to ensure the health, safety, and welfare of the citizens to 53 Pa. C.S.A. §65607(1); and

WHEREAS, the council has the responsibility to exercise powers conferred by law or rules and regulations of any agency of the Commonwealth of Pennsylvania pursuant to 53 Pa. C.S.A. §65607(7); and

WHEREAS, the council has the legislative responsibility of recommending the appointment of an Emergency Management Coordinator for Mount Pocono, Monroe County, Pennsylvania pursuant 35 Pa. C.S.A. §3502(c); and

WHEREAS, a candidate for Coordinator for two or more political subdivisions may be recommended to the Governor for appointment upon agreement by resolution of the governing bodies of such political subdivisions pursuant 35 Pa. C.S.A. §3502(c).

NOW, THEREFORE, BE IT RESOLVED, Mount Pocono Borough Council does hereby resolve:

1. To recommend to the Governor of Pennsylvania the appointment of Richard Gannon as Co-Emergency Management Coordinator between the political subdivisions of Paradise Township, Monroe County, Pennsylvania and the Borough of Mount Pocono.
2. To meet with the Paradise Township to discuss the coordination of duties in the event of a dual emergency and, if necessary, enter into a Memorandum of Understanding outlining those duties.
- 3.

ADOPTED THIS 6th day of February 2024, by Mount Pocono Borough

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Vice President N. DeLano seconded. Motion carried 6 – 0.

Consider motion to appoint Marissa Duffy as the Deputy Management Coordinator – Councilwoman A. Harris moved to appoint Marissa Duffy as the Deputy Management Coordinator. Councilman J. Simeone seconded. Motion carried 6 – 0.

Consider motion to re-appoint Joe Simeone to the Parks and Recreation Commission – Councilwoman D. Fulton moved to re-appoint Joe Simeone to the Parks and Recreation Commission. Vice President N. DeLano seconded. Motion carried 6 – 0.

Consider motion to re-appoint Erin Melbert to the Parks and Recreation Commission – Councilwoman D. Fulton moved to re-appoint Erin Melbert to the Parks and Recreation Commission. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Consider motion to re-appoint Jodi Bohdal to the Safety Commission – Councilwoman A. Harris moved to reappoint Jodi Bohdal to the Safety Commission. Councilman J. Simeone seconded. Motion carried 6 – 0.

Consider motion to appoint Ella Santiago to the Safety Commission – Vice President N. DeLano moved to appoint Ella Santiago to the Safety Commission. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Consider motion to appoint Eddie Gonz to the Safety Commission – Mr. Eddie Gonz was in attendance and gave his background on how he could be an asset to the Safety Commission. Vice President N. DeLano moved to appoint Eddie Gonz to the Safety Commission. Councilwoman E. Melbert seconded. Motion carried 6 – 0.

Consider motion to appoint Greg Melbert to the Planning Commission – Councilwoman D. Fulton moved to appoint Greg Melbert to the Planning Commission. Vice President N. DeLano seconded. Motion carried 6 – 0.

Consider motion to re-appoint Christine Farrugia to the Mount Pocono Municipal Authority (MPMA) – Vice President N. DeLano moved to re-appoint Christine Farrugia to the MPMA. Councilman J. Simeone seconded. Motion carried 6 – 0.

Consider motion for amendment to Pocono Mountain Regional Police (PMRP) agreement regarding how Tobyhanna picks its representatives – Upon reviewing the amendment and explanation, Vice President N. DeLano moved not to accept the PMRP amendment to allow Tobyhanna Township to pick its representatives. Councilwoman D. Fulton seconded. Motion went to a roll call vote: Councilwoman A. Harris, “Yes”; Councilwomen D. Fulton, “Yes”; Councilwoman E. Melbert, “Yes”; President D. Struckle, “Yes”; Councilman J. Simeone, “Yes”; and, Vice President N. DeLano, “Yes”. Motion carried 6 – 0.

Consider date for Joseph Battisto Clean-Up Day in conjunction with Pick Up the Poconos on April 20, 2024 – Councilwoman A. Harris moved to approve April 20, 2024, as the Joseph Battisto Clean-Up Day in conjunction with Pick Up the Poconos. Councilwoman E. Melbert seconded. Motion carried 6 – 0.

Consider motion on downsizing Zoning Hearing Board (ZHB) member from five (5) to three (3) – After a problem with absentee members, Vice President N. DeLano moved to downsize the ZHB members from five (5) to three (3) by Resolution #2 of 2024 as presented:

RESOLUTION NUMBER 2 OF 2024 A RESOLUTION REDUCING THE NUMBERS OF THE ZONING HEARING BOARD FROM FIVE TO THREE

*WHEREAS, the Borough of Mount Pocono is a dually constituted borough and political subdivision of the Commonwealth of Pennsylvania; and
WHEREAS, the Board in accordance with the provisions of the Pennsylvania Municipalities Planning Code has appointed a Zoning Hearing Board to hear appeals, variance requests, etc. under the Borough’s zoning ordinance; and*

WHEREAS, the Zoning Hearing Board presently consists of five members appointed by the Borough council; and

WHEREAS, the Zoning Hearing Board has had difficulty obtaining quorums based upon a five-member board requiring a quorum of three members; and

WHEREAS, Section 903 of the Pennsylvania Municipalities Planning Code permits a Zoning Hearing Board to consist of three or five members; and

WHEREAS, the Borough council believes that it is in the best interest of the Borough to promote the proper functioning of the Zoning Hearing Board to reduce the membership from five members to three members.

NOW, THEREFORE, be it resolved as follows:

The Mount Pocono Zoning Hearing Board shall consist of three members appointed by the Borough Council effective March 1, 2024.

Adopted this 6th day of February 2024, by Mount Pocono Borough Council

Councilwoman A. Harris seconded. Motion carried 6 – 0. The Borough Manager was asked to send a letter regarding the reduction of members.

Consider motion to appoint Network Support – The following quotes were considered:

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- Sundance Networks, Inc. – Gigabyte Plan \$285/month, plus hourly rate of \$90/hourly
- Underdog Computer and Network Support LLC - \$1,200/month
- ARG5 Technology - \$95/hourly.

Upon the explanation of the quotes from Borough Manager M. Duffy and Mr. Carmine Corridore of Underdog Computer and Network Support LLC, was present for any questions, Councilwoman A. Harris moved to accept the quote from Underdog Computer and Network Support LLC for sixty (60) month contract at \$1,100.00 per month. Councilman J. Simeone seconded. After some discussion, Councilwoman A. Harris amended her motion to a three (3) year contract at \$1,200.0 per month. Councilman J. Simeone seconded. Motion carried 6 – 0.

Consider motion for Newland LERTA proposal – Mayor R. Altemose explained how this LERTA proposal could benefit the Borough in the long run. After some consideration, Vice President N. DeLano moved not entertain the Newland LERTA proposal. Councilwoman A. Harris seconded. Motion carried 6 – 0.

Consider motion on Newland Retaining Wall Request – Upon reviewing the Alternate Engineer’s comment letter that the change to reduce the wall height is an improvement to the project, Councilwoman D. Fulton moved to accept Newland request to reduce the retaining wall height and that the Borough would have the final approval on the paint scheme. Councilwoman E. Melbert seconded. Motion carried 6 – 0.

Officer Reports:

President’s Report – President D. Struckle read the following reports:

Mount Pocono Borough Accomplishments in 2023:

1. Secured grants totaling \$771,035, boosting funding for various projects and initiatives.
2. Paved three roads, enhancing infrastructure and improving transportation for residents.
3. Expanded the Maintenance fleet, additional utility truck ensuring efficient upkeep of borough roads and operations
4. Established a dog park, providing a dedicated space for pet owners and their furry companions.
5. Initiated phase one of the Memorial Park Rehabilitation Project, rejuvenating a key community space.
6. Commenced design work on a new Maintenance Garage, enhancing operational capabilities and efficiency.
7. Installed an LED sign outside the Borough Building, enhancing communication and community engagement.
8. Collaborated with the Pocono Mountain Public Library and Parks and Recreation Committee to establish a Little Free Library, promoting literacy and community interaction.
9. Acquired three new flag poles for installation outside the Borough Building in Spring 2024
10. Engaged in discussions with Senator Brown and PennDOT regarding future improvements to the 5 points intersection, addressing traffic and safety concerns.
11. Applied for an LSA grant to complement the awarded PennDOT Multimodal grant, securing additional funding for critical infrastructure projects.
- Borough being the only municipality in Monroe County to receive Multimodal funds.

Mount Pocono Borough: Enhancements and Initiatives for 2024:

1. Upgrade Maintenance Vehicle Fleet: We plan to replace the outdated 1992 dump truck with a new model, ensuring that our road maintenance operations remain efficient and up-to-date.
2. Audio/Video/Security Upgrades to Borough Chambers: Allocating funds for upgrades to enhance security and effectiveness during meetings, benefiting both residents and council members.
3. New Maintenance Garage Addition: We recognize the importance of completing the maintenance garage addition and to ensure its success. This project will serve the Borough for years to come.
4. Parks Plan: The Parks Commission will spearhead the development and guiding the enhancement and creation of recreational spaces that meet the evolving needs of our community.
5. RRFB Signs: Spring 2024 install radar speed signs.
6. Apply for DCNR Grants for Phase Two of Memorial Park Improvements Project: We will seek funding from the Department of Conservation and Natural Resources (DCNR) to support phase two of the Memorial Park Improvements Project, further enhancing this important community space.
7. Land Acquisition C2P2 Grant for Potential Pocket Park: We aim to secure funding through the C2P2 grant program to offset the cost of acquiring land for a potential pocket park downtown.
8. Apply to PMVB Grant for Landscaping at the Knob Entrance and Directional Signage: We will seek funding from the Pocono Mountains Visitors Bureau (PMVB) to enhance the landscaping at the Knob entrance and install directional signage to improve traffic flow through the scenic overlook, designed for a seamless drive-thru loop experience. This initiative aims to enhance the aesthetic appeal of the area

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while ensuring visitors can navigate the overlook efficiently, contributing to a positive tourism experience in Mount Pocono. Additionally, the improved visibility and traffic flow provided by the signage may deter vandalism, enhancing the overall safety and security of the site.

- 9. *Continued Road Paving and Repair: We remain committed to maintaining and improving our road infrastructure. In addition to the three roads paved in 2023, we will continue our efforts to pave and repair roads throughout the borough, ensuring safe and reliable transportation for our residents.*

Mayor’s Report – Mayor R. Altemose stated that there is a communication concern with large buildings from inside them to contact emergency responders. He noted that the County has a proposed model Ordinance regarding this issue and asked if this could be addressed at the next work session.

Borough Manager’s Report – Borough Manager M. Duffy reported that we have received a little over \$13,000.00 as a rebate for renewing our health care plan and that we had zero claims.

Solicitor’s Report – No report. President D. Struckle asked about the Act 537 Plan Amendment and if it should go before the Planning Commission. Solicitor J. Fareri responded that he would look into it again.

Zoning Officer’s Report – Borough Manager M. Duffy gave the Zoning Officer’s report for the month of January 2024 regarding Zoning and Code Enforcement issues as presented:

Following is a report of the Zoning Office's monthly activity for the month of **January 2024**:

- **Permits Issued:**
 - Eighteen (18) permits issued.
 - Two (2) Zoning Permits – Two (2) Commercial
 - Five (5) Building Permits – Four (4) Commercial & One (1) Residential
 - Five (5) Building CO
 - Two (2) Zoning CO
 - Seven (7) Resale, Use and Occupancy – One (1) Commercial & Six (6) Residential

- **Enforcement Actions:**
 - January 12, 2024– Enforcement Notice – 16 Center Avenue – A property maintenance violation for permitting the accumulation of bulk items on the property.

 - January 12, 2024 – Enforcement Notice – 8 Mountain Drive – Establishment of a multi-family dwelling in a Zoning District where it is prohibited.

 - January 24, 2024– Enforcement Notice – 19-21 Mountain Drive– UCC Notice of Violation for commencing interior alterations on the property without first obtaining the required permits.

 - January 24, 2024– Letter – 4 Oak Street – Modifications or repairs to a residential accessory structure, fence, were carried out approximately 5 years ago without obtaining a permit. A complaint has recently been filed by the neighbor. *The property owner has reached out to the Zoning Office, revealing that the previous Zoning Officer had advised him that no permit was needed for the repairs.*

- **Resale Use and Occupancy Violations:**
 - 115 Foxfire Drive – Unit 205

- **Vehicle Parking and Trash Can Violations:** The following properties received letters informing them that it is a violation to park a vehicle within the roadway or to keep garbage cans in their designated pickup area for more than 24 hours before and after the scheduled garbage service pickup.

○ 33 Cobblewood Drive	○ 26-28 Brookeville Terrace
○ 37 Brunswick Drive	○ 30-32 Brookeville Terrace
○ 1 Brunswick Drive	○ 38-40 Brookeville Terrace
○ 4 Summit Drive	○ 33-35 Brookeville Terrace
○ 2-4 Brookeville Terrace	○ 29-31 Brookeville Terrace
○ 6 Brookeville Terrace	○ 25-27 Brookeville Terrace

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○ 10-12 Brookeville Terrace	○ 21-23 Brookeville Terrace
○ 14-16 Brookeville Terrace	○ 17 Brookeville Terrace
○ 18-20 Brookeville Terrace	○ 13-15 Brookeville Terrace
○ 22 Brookeville Terrace	○ 9-11 Brookeville Terrace
○ 1-3 Brookeville Terrace	○ 5-7 Brookeville Terrace

Public Hearing Matters:

- Adrien and Jennifer Bohdal – 56 Pine Hill Road – Establishment of a Contractor's Yard on the subject property. *The Zoning Office reached a settlement with the property owner agreeing that all items related to the contractor's yard be removed from the property within thirty (30) days of the date of the executed agreement. If they comply with the agreement within the allotted timeframe, the judgment will be marked as settled with the District Magistrate. However, if they do not comply within the timeframe allowed, a \$5,000.00 judgment will be imposed.*
- David and Emma Wengerd – Lot 21 Timberbrook Terrace – A Zoning Hearing Board application seeking a variance in relief of Section 215-38(B)(5) of the Borough Ordinance. *The Zoning Hearing Board denied their variance requests.*
- Kouassi Kouadio – 11 Cedar Road – A civil complaint has been filed against the property for violations of the Borough property maintenance ordinance. *The hearing has been scheduled for March 20, 2024, at 9:30 am.*

Treasurer's Report – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Vice President N. DeLano moved to approve and pay the bills list of Tuesday, February 6, 2024, as outlined:

CASH REPORT AS OF JANUARY 31, 2023

NBT General Fund

Beginning Balance	\$ 316,478.34
Deposit	317,901.27
Interest	8.92
Expense	84,600.18
Service Charge	11.51
Ending Balance	<u>\$ 549,776.84</u>

NBT Liquid Fuels Fund

Beginning Balance	\$ 133,676.15
Deposit	0.00
Interest	2.23
Expense	16,222.48
Ending Balance	<u>\$ 117,455.90</u>

NBT Road Rehab Fund

Beginning Balance	\$ 124,355.38
Deposit	0.00
Interest	316.85
Expense	0.00
Ending Balance	<u>\$ 124,672.23</u>

NBT Park & Recreation Fund

Beginning Balance	\$ 88,205.14
Deposit	0.00
Interest	149.68
Expense	31,700.00
Ending Balance	<u>\$ 56,654.82</u>

NBT Traffic Signal Maintenance Fun (5 Pts)

Beginning Balance	\$ 130,387.60
Deposit	0.00
Interest	332.22
Expense	0.00
Ending Balance	<u>\$ 130,719.82</u>

NBT Pine Hill Intersection Fund

Beginning Balance	\$ 328,191.28
Deposit	0.00
Interest	5.57
Expense	0.00
Ending Balance	<u>\$ 328,192.28</u>

NBT Stormwater Fund

Beginning Balance	31,043.05
Deposit	0.00
Interest	79.10
Expense	0.00
Ending Balance	<u>\$ 31,122.15</u>

NBT Planning Commission Fund

Beginning Balance	\$ 6,140.91
Deposit	0.00
Interest	15.65
Expense	0.00
Ending Balance	<u>\$ 6,156.56</u>

PLGIT General Fund

Beginning Balance	\$ 586,024.38
Deposit	0.00
Deposit (EIT)	9,834.59

PLGIT Liquid Fuels Fund

Beginning Balance	\$179.94
Deposit	0.00

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Deposit (LST)	2,821.94	Interest	.79
Interest	3,081.82	Expense	0.00
Expense (to General Fund)	240,337.00	Ending Balance	<u>\$ 180.73</u>
Ending Balance	<u>\$ 359,975.21</u>		

PLGIT Capital Fund

Beginning Balance	\$104,527.18
Deposit	0.00
Interest	489.66
Expense	0.00
Ending Balance	<u>\$ 105,016.84</u>

PLGIT Reserve Fund Balance

Beginning Balance	\$104,527.18
Deposit	0.00
Interest	489.66
Expense	0.00
Ending Balance	<u>\$105,016.84</u>

NBT Payroll Fund

Beginning Balance	\$ 5,365.85
Deposit	43,716.94
Interest	.15
Expense	<u>36,166.37</u>
Ending Balance	<u>\$ 12,916.57</u>

From General Fund to PR

(w/e 1/3/24)	\$7,377.89
(w/e 1/10/24)	\$12,385.65
(w/e 1/17/24)	\$7,644.90
(w/e 1/24/24)	\$7,904.29
(w/e 1/31/24)	<u>\$8,404.21</u>
Total Payroll	<u>\$43,716.94</u>

Beautification

Beginning Balance	\$ 1,228.44
Deposit	0.00
Interest	3.13
Expense	<u>0.00</u>
Ending Balance	<u>\$ 1,231.57</u>

PLGIT Park & Rec and Other

Beginning Balance	\$618,040.45
Deposit	0.00
Interest	2,701.70
Expense	<u>0.00</u>
Ending Balance	<u>\$620,742.15</u>

E-Com - \$ 15.11

ESSA Line of Credit - \$103,116.70

***BILLS TO BE APPROVED AND PAID 1/1/2024 – 1/31/2024 FROM THE NBT GENERAL FUND ACCOUNT:**

Altronics Security Systems	(Monitor & Camera Flashing Maintenance)	\$113.30
AMTrust North America	(PP: Borough Workers Compensation)	2,774.00
Barry Isett & Associates	(Maint. Bldg./Safety Com.& General Review)	4,979.20
	(Reimb. Rettew/Clarius/Posh Reviews)	3,497.70*
Berkheimer Associates	(Local Services Tax: Operating Comm. & Postage – Dec.)	14.26
Campbell Durrant, PC	(Labor & Employment Matters July/Aug/June 2023)	423.00
Chemung Supply Corp.	(2 nd Set of Tire Chains #2 Kenworth 2015)	287.00
Cintas Corporation	(PP: Boro Rugs & Mats/Maint Uniforms & Garage Mats)	345.65
District Court 43-4-02	(PP: 11 Cedar Road – Property Maintenance)	210.25
E.M. Kutz, Inc.	(New Tarp 2014 Kenworth & 1-Set Chains 2105 Kenworth)	2,113.43
ESSA	(PP: Jan. Building Loan Principal & Interest)	2,572.87
First Net	(PP: Road Supervisor & Manager)	124.07
Geisinger Health Plan	(AWD: Jan. Road Crew Health Plan)	7,296.78
H. Clark Connor	(Planning Commission Review)	297.50
Highmark Blue Shield	(PP: Jan. Road Crew Vision & Dental)	270.58
Kaisa R. Meeder	(Reimb. ZHB Court Reporter Lot 21 Timberbrook)	175.00*
Karen Struckle, Tax Collector	(Tax Collector: Supplies)	331.13
Lowe's	(PP: New Timber Boro Building Xmas)	23.73
Matzel Development at PT LP	(Tax Refund Parcel 10.11.1.6)	94.81
Met Life	(PP Highway: Jan Life and Disability Insurance)	164.52
Miller's Automotive	(2001 GMC Bucket Truck Rear U Joint)	257.38
Monroe County Control Center	(Fire/EMS Dispatching Fees 1 of 4)	1,402.79
Monroe County Treasurer's Office	(Interim Billing &Reminder Bills)	161.34
NBT Cardmember Service	(PP: Office/Zoning/Highway)	814.04
PA American Water Co.	(PP: Water – Garage/Borough & Hydrants)	933.32

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PA One Call Systems, Inc.	(PA One Call)	\$4.44
PA State Association of Boroughs	(CDL Renewal Fee & Membership Dues)	668.00
Payrolls Unlimited	(Payroll 12/01,12/08,12/15,12/22,12/292023)	119.00
	(Payroll 1/5, 1/12,1/19,1/26/2024 W2&1099 Qtr. Tax)	182.40
Plociniak Oil Co.	(Borough Bldg. & Maintenance Garage Heat)	5,775.05
Pocono Manor Investors, LP	(Tax Refund)	1,596.76
Pocono Mountain Public Library	(Library: RE & Delinquent Tax)	333.94
Pocono Mountain Regional EMS	(EMS: RE & Delinquent Tax)	167.87
Pocono Mountain Regional Police Dept.	(PP: January 2024 Payment)	85,660.17
	(February 2024 Payment)	85,660.17
Pocono Mountain Volunteer Fire Company	(FC: RE & Delinquent Tax)	333.94
Pocono Mountains COG	(Pocono Mt. COG)	350.00
PPL Electric Utilities	(PP: Lighting/Boro. Bldg./Garage & P&R Concession)	822.00
Quill Corp.	(PP: Highway Ink Cartridge)	130.99
Schadler Yesco	(P & R: Install Service Hook Up @ Oak St)	42.49
Scott's Signs & Printing	(New Councilmember Nameplate)	28.00
Selective Insurance	(PP: Insurance)	4,074.00
SFM Consulting	(5 Building Permits)	8,301.65
	(CO/UO Permits 2023 & 2024)	770.00
	(Zoning Hours – 49.5)	3,217.50
Sunoco Universal Fleet	(PP: Vehicle Gas)	896.31
The Monroe County Assessment Office	(Real Estate Sales Reports Jan. - Dec. 2024 \$20/mo.)	240.00
TK Elevator Corporation	(Service Date 1/124-3/31/24)	227.59
Tulpehocken Spring Water	(Bottled Water)	65.24
US Bank	(PP: Copier Contract Jan 2024)	128.45
GRAND TOTAL:		<u>\$229,125.61</u>

*Reimbursable Items

Councilwoman D. Fulton seconded. Motion carried 6 – 0.

President D. Struckle was questioned that the prizes that the Parks & Recreation Commission gave out should potentially come out of the Parks & Recreation Foundation and that the Borough Manager was asked to contact Robin Laforge to reimburse the Borough.

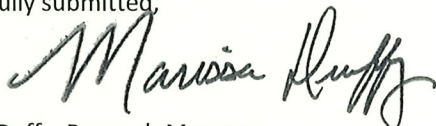
Mayor R. Altemose questioned Solicitor J. Fareri if he reviewed the Driveway Ordinance. Solicitor J. Fareri responded that he would be adding this to his list to do.

Vice President N. DeLano stated that he and Councilman J. Simeon took a class for new Councilmembers this week and suggested that everyone should take it if they haven't already.

PUBLIC PARTICIPATION – None

Meeting adjourned at 8:09 P.M.

Respectfully submitted,



Marissa Duffy, Borough Manager

