Contractors or property owners can receive the most updated information about the current status of their Alternative Program Work Plan by utilizing the following process.

**Step 1:** Go to the website [https://permits.buttecounty.net](https://permits.buttecounty.net)

**Step 2:** Click the “Search” link under the **Violations** Section. *(Highlighted in green below)*

**Step 3:** Choose to Search by **Parcel Number** or **Address** by clicking on left hand box, enter your parcel number or address into the white box and click search.

**Step 4:** A status page for your Work Plan should open. Check the “Status” line for your current status. The following list contains all the status options that may be referred to.

- **Pending Review:** Work Plan or Final Report has been received and is awaiting to be assigned to a reviewer
- **Work Plan in Review:** Work Plan has been assigned a reviewer and is actively being reviewed for program compliance
- **Work Plan Return to Contractor:** Reviewer has requested additional materials from submitter/contractor
- **Work Plan Subsequent Review:** Reviewer has received additional materials from submitter/contractor and is reviewing them for program compliance
- **Work Plan Approved:** Work plan Review is completed and approved
- **Final Report in Review:** Final Report has been assigned a reviewer and is actively being reviewed for program compliance
- **Final Report Return to Contractor:** Reviewer has requested additional materials from submitter/contractor
- **Final Report Subsequent Review:** Reviewer has received additional materials from submitter/contractor and is reviewing them for program compliance
- **Property Clean-Up Completed:** Final Report has been reviewed and approved; Property is cleared for building permit
- **Withdrawn:** Applicant withdrew Work Plan