

# BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE

22530 ELECTRIC DRIVE, CAMBRIDGE SPRINGS, PENNSYLVANIA 16403

TELEPHONE: (814) 398-8327 – FAX NUMBER: (814) 398-4900

EMAIL: CAMBRIDGETWP@VERIZON.NET

**REGULAR MEETING**

**MARCH 9, 2020**

*The regular monthly meetings are scheduled to conduct necessary township business. The Board of Supervisors recognize that our constituents have legitimate concerns and/or issues that may not be addressed during the meeting. The Board would like to emphasize that we are here to serve our residents and will attempt to address your concerns. You can aid us by (1) Calling the office. We may be able to answer your concerns during normal business hours, or leave a message on the machine. (2) Ask to be put on the agenda. (Deadline is noon the Friday before the meeting.) (3) Written concerns can be left in the basket beside the door or put through the mail slot. (4) Call us at home. In all correspondence, leave your address, name, and phone number so we can get back to you. Thank you.*

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:**

**TIME** \_\_\_\_\_

**ROLL CALL:** Cole \_\_\_\_\_ Bauer \_\_\_\_\_ Blystone \_\_\_\_\_ Merritt \_\_\_\_\_

**IDENTIFICATION OF RECORDING DEVICES:**

**PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS):**

**SUPERVISOR COMMENTS (OPTIONAL):**

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:**

**BOARDS AND COMMISSIONS:**

**CAJA** – There were no minutes received from CAJA.

**ZONING/PLANNING** –

- **Planning Commission:** There were no minutes from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments is scheduled for Thursday, April 16, 2020 at 11:30 AM.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, April 16, 2020, at 6:00 PM in the West Mead Township Building.

**SEWAGE** – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Participation in the 2020-2021 State Salt Contract.** Motion by \_\_\_\_\_ to authorize the Secretary to complete and submit the Salt Contract Participation Agreement on behalf of the Township, for 100 tons of Road Salt, under the 2020-2021 State Contract. Second by \_\_\_\_\_.

Vote: C B B

**Joint Bidding for Seal Coating.** A Meeting was held on Tuesday, January 14, 2020 at Sadsbury Township to discuss the 2020 joint bid for seal coating. The required Resolution and seal coating worksheets and are to be submitted to Sadsbury Township by February 15<sup>th</sup> with advertisements on March 5<sup>th</sup> and March 12<sup>th</sup>, and the subsequent bid opening on April 2<sup>nd</sup> at 10:00 a.m.

Motion by \_\_\_\_\_ to adopt Resolution No. 01-2020, a Resolution to Adopt the 2020 Crawford County Joint Seal Coat Bid Program, naming \_\_\_\_\_ as Delegate and \_\_\_\_\_ as Alternate Delegate. Second by \_\_\_\_\_.

Vote: C B B

Motion by \_\_\_\_\_ to authorize the Secretary/Treasurer to bid the single seal coating of the following roads: Core Work; \_\_\_\_\_, totaling \_\_\_\_\_ SY; and, Optional Work; \_\_\_\_\_ totaling \_\_\_\_\_ SY for inclusion in the 2020 Crawford County Joint Seal Coat Bid Program. Second by \_\_\_\_\_.

Vote: C B B

**Recreation Board Meeting.** The Borough of Cambridge Springs has requested the Township's participation in a meeting with Little League and Little Gridders to discuss potential 2020 improvements to the recreation park. The Borough has proposed the dates of either March 2<sup>nd</sup> or March 16<sup>th</sup>, to hold the joint meeting.

**Appointment of a Part-Time Employee.**

Motion by \_\_\_\_\_ to hire Steve Testi as a part-time employee at a rate of \$ \_\_\_\_\_ per/hour, with no benefits, effective February 4, 2020, and contingent upon the results of a preemployment drug test. Second by \_\_\_\_\_.

Vote: C B B

**ROADMASTER'S REPORT:** A written report has been submitted by the Roadmaster.

**SECRETARY/TREASURER'S REPORT:**

Motion by \_\_\_\_\_ to accept the Treasurer's Report and make Payment of the Bills as presented. Second by \_\_\_\_\_.

Vote: C B B

Motion by \_\_\_\_\_ to accept/correct/amend the minutes of the December 9, 2019 Regular Meeting, the December 27, 2019 Year-End Special Meeting, and the January 6, 2020 Organizational and Regular Meeting, as presented. Second by \_\_\_\_\_.

Vote: C B B

**PUBLIC COMMENT PERIOD:**

**FURTHER BUSINESS:**

**ADJOURNMENT:** There being no further business, \_\_\_\_\_ moved to adjourn. Second by \_\_\_\_\_ . All in favor - yes/no. **TIME** \_\_\_\_\_

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** Nicole Comeau, 25034 Highway 99 – Property maintenance

**BOARDS AND COMMISSIONS:**

**CAJA** – Minutes from the February 5, 2019 meeting were received from CAJA.

**ZONING/PLANNING –**

- **Planning Commission:** Minutes from the January 21, 2019 Meeting were received from the Planning Commission.
- **Zoning Hearing Board:** A Public Hearing was held February 7, 2019 by Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.
- **SUBDIVISION REVIEW.** Motion by \_\_\_\_\_ to approve/deny the single lot subdivision submitted by Lynn Hofius, Surveyor, on behalf of Paul and Francis Tapper, for property located on Kreitz Road. Second by \_\_\_\_\_.  
Vote: C B B
- **SUBDIVISION REVIEW.** Motion by \_\_\_\_\_ to approve/deny the single lot subdivision submitted by Lynn Hofius, Surveyor, on behalf of Matt Hall, for property located on Highway 19. Second by \_\_\_\_\_.  
Vote: C B B

**FRENCH CREEK COUNCIL OF GOVERNMENTS –** The next meeting of the French Creek Council of Governments is scheduled for Thursday, April 18, 2019 at 11:30 AM. Additionally, a Joint Purchasing Meeting was held on Friday, February 8, 2019 at West Mead Township. Bid packets are to be submitted to West Mead Township by April 1<sup>st</sup>, with advertisements on April 10<sup>th</sup>, April 17<sup>th</sup>, and April 22<sup>nd</sup>, and the subsequent bid opening on May 2<sup>nd</sup> at 1:00 p.m.

**TAX COLLECTION COMMITTEE –** The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, April 18, 2019, at 6:00 PM in the West Mead Township Building.

**SEWAGE –**There was no report received from Peter Homchenko, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Joint Bidding for Seal Coating.** A Meeting was held on Tuesday, January 15, 2019 at Sadsbury Township to discuss the 2019 joint bid for seal coating. The required Resolution and seal coating worksheets and are to be submitted to Sadsbury Township by March 15<sup>th</sup> with advertisements on April 2<sup>nd</sup> and April 9<sup>th</sup>, and the subsequent bid opening on April 30<sup>th</sup> at 10:00 a.m.

Motion by \_\_\_\_\_ to adopt Resolution No. 01-2019, a Resolution to Adopt the 2019 Crawford County Joint Seal Coat Bid Program, naming \_\_\_\_\_ as Delegate and \_\_\_\_\_ as Alternate Delegate. Second by \_\_\_\_\_.

Vote: C B B

Motion by \_\_\_\_\_ to authorize the Secretary/Treasurer to bid the single seal coating of the following roads: Core Work; \_\_\_\_\_, totaling \_\_\_\_\_ SY; and, Optional Work; \_\_\_\_\_ totaling \_\_\_\_\_ SY for inclusion in the 2019 Crawford County Joint Seal Coat Bid Program. Second by \_\_\_\_\_.

Vote: C B B

**Scheduling of Special Meeting.** Motion by \_\_\_\_\_ to schedule and advertise a Special Meeting for \_\_\_\_\_, March/April \_\_\_\_\_, 2019 at \_\_\_\_\_ AM/PM, to be held in the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403. The purpose of this meeting is to conduct a road inspection, as well as address any other business that comes before the Board. Second by \_\_\_\_\_.

Vote: C B B

**Appointment of a Zoning Hearing Board Member.** Motion by \_\_\_\_\_ to appoint Thomas Liberty of 26423 Zilhaber Road to fill the vacancy on the Zoning Hearing Board, for the term ending December 31, 2019. Second by \_\_\_\_\_.

Vote: C B B

**ROADMASTER'S REPORT:** There was no report submitted by the Roadmaster.

**SECRETARY/TREASURER'S REPORT:**

Motion by \_\_\_\_\_ to accept the Treasurer's Report and make Payment of the Bills as presented. Second by \_\_\_\_\_.

Vote: C B B

Motion by \_\_\_\_\_ to accept/correct/amend the minutes of the February 4, 2019 Regular Meeting, as presented. Second by \_\_\_\_\_.

Vote: C B B

**PUBLIC COMMENT PERIOD:**

**FURTHER BUSINESS:**

**ADJOURNMENT:** There being no further business, \_\_\_\_\_ moved to adjourn. Second by \_\_\_\_\_.

**TIME** \_\_\_\_\_