

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
22530 Electric Drive, Cambridge Springs, PA 16403
Telephone: (814) 398-8327 - Fax Number: (814) 398-4900

REGULAR MEETING

APRIL 13, 2020

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the April 13, 2020 Regular Meeting of the Board of Supervisors to order at 7:00 PM followed by a moment of silence and the salute to the flag. The Meeting was held remotely due to the COVID-19 pandemic.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS): There was no public participating in the meeting, therefore no comments were offered.

SUPERVISOR COMMENTS: Mr. Cole thanked Ms. Merritt for setting up tonight's teleconference meeting and wished that everyone stay healthy during these trying and uncertain times.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: There were no requests made by prior arrangements.

BOARDS AND COMMISSIONS:

CAJA – There were no minutes received from CAJA. Mr. Bauer stated that since there was no business to address, CAJA had cancelled their April meeting.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no matters before the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next meeting of the French Creek Council of Governments scheduled for Thursday, April 16, 2020 at 11:30 AM, has been cancelled.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, April 16, 2020, at 6:00 PM in the West Mead Township Building, has been cancelled since there is no business to address.

SEWAGE – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Cancellation of Special Meeting. It was noted that the Special Meeting that was scheduled for this evening, April 13, 2020 at 5:30 PM, in order to conduct a road inspection, was cancelled due to the ongoing COVID-19 pandemic.

Cambridge Springs Recreation Area. Motion by Mr. Bauer to authorize the Secretary/Treasurer to release the Township's 2020 donation in the amount of \$5,000.00, to the Cambridge Springs Recreation Fund. Second by Mr. Blystone. Further discussion: Mr. Blystone stated that he would be interested in knowing whether Foxtail Landscaping had completed the field, as it was to be graded and reseeded. He stated that the last time he was there, there were still marks across the field where a truck had driven through. Ms. Merritt stated that she would reach out to the Borough to inquire whether the work had been completed.

Cole: Yes

Bauer: Yes

Blystone: Yes

Crawford County Joint Seal Coating Bid. The bid opening for the 2020 Crawford County Joint Seal Coat Bid was held on Thursday, April 2nd at 10:00 a.m. at Sadsbury Township. Accordingly, the core Bid (45,825 +/- SY) was awarded to Russell Standard Corporation at a unit cost of \$1.560, totaling \$71,487.00.

Motion by Mr. Cole to reject the optional seal coating work for 12,988 SY contained in the 2020 Joint Seal Coating bid. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

Bid Consideration. Bids for hard surface repairs and maintenance were opened on Wednesday, April 1st at 1:00 p.m. at West Mead Township. Included in the 2020 Joint Bid was 382 tons of Superpave WMA Wearing (Leveling) Course, to be placed on .53 miles of Center Street Extension (T-680), Beach Avenue (T-663), Fourth Street (T-664) and Felton Avenue (T-667) The bid tabulation has been provided to the Board for their review and consideration.

Motion by Mr. Cole to award the Bid for 382 tons of Superpave WMA Wearing (Leveling) Course, to Cross Paving, at a unit price of \$94.14 per ton for a total contract amount of \$35,961.48. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Joint Purchasing of Signs. It was noted that at the March 9, 2020 Regular Meeting, the Board authorized the participation in a joint sign purchase through the French Creek COG. However, due to the lack of participation Woodcock Township elected not to undertake the joint purchasing venture.

NEW BUSINESS:

Adoption of Resolution No. 02 of 2020. As directed by the Crawford County Office of Emergency Services, as well as other State Agencies, a Declaration of Emergency is requested to be adopted by the Board of Supervisors, acknowledging the ongoing COVID-19 pandemic.

Motion by Mr. Bauer to adopt Resolution No. 02 of 2020, a Declaration of Disaster Emergency for Cambridge Township, Crawford County, Pennsylvania, as a result of the ongoing COVID-19 Pandemic. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Revision to Personnel Policy. Ms. Merritt stated that Supervisor Blystone has requested that the Township consider revising the Personnel Policy to include the option for the Township to pay the premium associated with supplemental Medicare insurance coverage, in lieu of the Township's health care insurance coverage. Said request is permitted by Section 606(c)(1) of the Second-Class Township Code. Mr. Blystone elaborated stating that after speaking to his agent, he believed that the supplemental Medicare insurance coverage would be significantly less than what the Township was paying for his healthcare plan. He further noted that since he would be considered high risk due to his age, the overall group healthcare policy premium may lower if he is removed from the plan. Mr. Cole and Mr. Bauer stated that they had no objections to Mr. Blystone's request, especially if authorizing such could potentially save the Township money. Ms. Merritt noted that amending the personnel policy would simply allow for the option for the Township to pay for the supplemental Medicare insurance coverage. Once Mr. Blystone receives his official quote, then the Board could determine whether removing him from the Township's plan would be financially beneficial.

ROADMASTER'S REPORT: A written report was submitted by the Roadmaster. Mr. Bauer questioned whether the Township had replaced the wing on the Western Star, as it indicates such on the report. Ms. Merritt stated that she believed it should read 'removed the wing on the Western Star', as the

Township did not purchase a new wing. Additionally, the Board noted that they had wished that Mr. Klapthor had participated in tonight's meeting as the issue of graveling roads needed to be discussed. Ms. Merritt noted that she would estimate that to gravel a mile of road would cost approximately \$35,000.00. It was determined that the subject could be discussed at the May meeting.

SECRETARY/TREASURER'S REPORT:

Motion by Mr. Cole to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

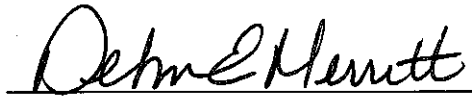
Motion by Mr. Blystone to accept the minutes of the March 9, 2020 Regular Meeting, as presented. Second by Mr. Bauer.

Cole: Yes Bauer: Yes Blystone: Yes

PUBLIC COMMENT PERIOD: Since there was no public participating in the meeting, no comments were offered.

FURTHER BUSINESS: Mr. Cole questioned whether Ms. Merritt had the opportunity to prepare the winter expenditures comparison for the Board as requested. Ms. Merritt stated that she had not, however would prepare a spreadsheet and forward it to the Board for their review and consideration.

ADJOURNMENT. There being no further business to be decided, Mr. Cole moved to adjourn. Second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:40 PM.



Debra E. Merritt, Secretary