

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

AUGUSTS 10, 2020

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the August 10, 2020 Regular Meeting of the Board of Supervisors to order at 7:00 PM followed by a moment of silence and the salute to the flag. The Meeting was held remotely due to the COVID-19 pandemic.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS): There was no public participating in the meeting, therefore no comments were offered.

SUPERVISOR COMMENTS: There were no comments from the Supervisors

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: There were no requests made by prior arrangements.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the July 7, 2020 Meeting were received from CAJA. Mr. Bauer reported that CAJA is making progress on Riverside Brewery's output issue, with water testing being done. He further reported that CAJA has been experiencing a decrease in water usage.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer. Ms. Merritt advised the Board of a possible Zoning Violation of people living in a recreational vehicle parked on a property located on Kreitz Road. She reported that numerous residents have notified the Township about this violation. The residents also reported loud noises, reckless behavior, and the smell of sewage associated with the property. Ms. Merritt stated that a Courtesy Letter was sent to the property owner on July 24, 2020, to which the property owner had responded and confirmed the alleged violation. The property owner advised that while she does own the property, she is not the party living in the recreational vehicle. She reported numerous issues with individual and stated that she has attempted to have them removed before. Ms. Merritt stated that will prepare an Enforcement Notice, and forward it to Solicitor Shaddinger for review, so that it may be ready to be sent if the violation does not cease.

FRENCH CREEK COUNCIL OF GOVERNMENTS– The next meeting of the French Creek Council of Governments scheduled for Thursday, October 15, 2020 at 11:30 AM.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee scheduled for Thursday, October 15, 2020, at 6:00 PM in the West Mead Township Building.

SEWAGE –There was no report received from Peter Homchenko, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Pleasant Hills Stormwater Facilities. As previously discussed, while the Township has never accepted ownership of any stormwater management facilities located in the Pleasant Hills Subdivision, it may be in the Township's best interest to acquire certain facilities that effect Township roads. Accordingly, Mr. Klaphor has suggested that the Supervisors visit the subdivision to identify which catch basins and pipes would be beneficial to accept. It was decided that once the Roadmaster returns from vacation, an informational meeting will be set to look at the stormwater facilities.

NEW BUSINESS: There was no new business for the Board to discuss.

ROADMASTER'S REPORT: A written report was submitted by the Roadmaster.

SECRETARY/TREASURER'S REPORT:

Motion by Mr. Blystone to accept the Treasurer's Report and make Payment of the Bills as presented.
Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

Motion by Mr. Bauer to accept the minutes of the July 13, 2020 Regular Meeting, as presented.
Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

PUBLIC COMMENT PERIOD: Since there was no public participating in the meeting, no comments were offered.

FURTHER BUSINESS: Mr. Bauer stated that while meeting remotely has worked well over the last few months due the COVID-19 pandemic, he would like to see the Board begin resuming in person meetings, adhering to social distancing and masking guidelines. He also suggested that the Township resume some limited, in-person hours of operation at the Township Building and suggested that Ms. Merritt beginning acquiring the necessary safety equipment to do such (i.e., a sneeze guard, hand sanitizer, masks, signs, etc.). Mr. Cole noted that he would not object to meeting in person and felt that the meeting room could be set up to meet the six-foot social distancing guidelines. Mr. Blystone agreed, but thought that the Township Building's operation was working well, considering Ms. Merritt had been holding appointments with residents who needed them. Mr. Cole also agreed however noted that the Township should still begin acquiring the necessary personal protection equipment for when Township begins resuming some limited operations.

ADJOURNMENT. There being no further business to be decided, Mr. Bauer moved to adjourn. Second by Mr. Cole. All were in favor and the meeting was adjourned at 7:20 PM.



Debra E. Merritt, Secretary