

**BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE**  
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Telephone: (814) 398-8327 - Fax Number: (814) 398-4900

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**REGULAR MEETING**

**JUNE 8, 2020**

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:** Chairman Cole called the June 8, 2020 Regular Meeting of the Board of Supervisors to order at 7:00 PM followed by a moment of silence and the salute to the flag. The Meeting was held remotely due to the COVID-19 pandemic.

**ROLL CALL:** Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt and Roadmaster, Dan Klapthor.

**IDENTIFICATION OF RECORDING DEVICES:** There were no recording devices identified.

**PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS):** There was no public participating in the meeting, therefore no comments were offered.

**SUPERVISOR COMMENTS:** There were no comments from the Supervisors

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** There were no requests made by prior arrangements.

**BOARDS AND COMMISSIONS:**

**CAJA** – There were no minutes received from CAJA. Mr. Bauer reported that CAJA had met, however there was nothing new to report.

**ZONING/PLANNING –**

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no matters before the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments scheduled for Thursday, July 16, 2020 at 11:30 AM.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, July 16, 2020, at 6:00 PM in the West Mead Township Building, if there is business to address.

**SEWAGE** – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**Quote Award for Gravel.** Quotes were requested for 3,618 tons of 2A Aggregate, tailgated to Kreitz and Henry Roads, in Cambridge Township at a rate of 650 tons per day. Quotes were received from the following: Hasbrouck Sand and Gravel, at a unit price of \$11.43 per/ton, totaling \$41,353.74; Hillside Stone, LLC, at a unit price of \$13.48 per/ton, totaling \$48,770.64; ACA Sand Gravel at a unit price of \$13.95 per/ton, totaling \$50,471.10; and, IA Construction, at a unit price of \$18.15 per/ton, totaling \$65,666.70.

Motion by Mr. Bauer to award the quote for 3,618 tons of 2A Aggregate, tailgated to Kreitz and Henry Roads, in Cambridge Township at a rate of 650 tons per day to Hasbrouck Sand and Gravel, at a unit price of \$11.43 per/ton, totaling \$41,353.74. Second by Mr. Blystone.

Further Discussion: Mr. Bauer questioned whether the Township could purchase more gravel since the price came in so low. Ms. Merritt stated that when we wanted to do the same thing last year, we were advised that we had to submit a new request for quotes. Mr. Klapthor stated that he would check with the Township's Municipal Services Representative, Troy Cyphert to determine whether that would be an option.

Cole: Yes

Bauer: Yes

Blystone: Yes

**Adoption of Resolution No. 04 of 2020 – Amending the Personnel Policy.**

Motion by Mr. Cole to adopt Resolution No. 04 of 2020, Cambridge Township's Personnel Policy, amending the Health Care Insurance section to include the option for the Township to pay the premium associated with supplemental Medicare insurance coverage, in lieu of the Township's health care insurance coverage for employees and Supervisors. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

**NEW BUSINESS:**

**Ordinance to Amend the Township's Non-Uniform Pension Plan Administered by the Pennsylvania Municipal Retirement System.** Ms. Merritt reported that the Township has been notified that it must amend its Non-Uniform Pension Plan administered by PMRS in accordance with Article IV of the Pennsylvania Municipal Retirement Law, 53 P.S. §881.101 et seq, which requires that plans confirm to IRS approved plan documents. Accordingly, an Ordinance must be passed amending the Township's Pension Plan. There are no substantive changes to the pension plan.

Motion by Mr. Bauer to authorize the Secretary/Treasurer to advertise Ordinance No. 01 of 2020, an Ordinance electing to amend its non-uniform pension plan administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement Law, agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law, as amended, and as applicable to member municipalities, for consideration at the July 13, 2020 Regular Meeting. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

**ROADMASTER'S REPORT:** A written report was submitted by the Roadmaster. Mr. Bauer questioned whether the Township would be undertaking the paving previously discussed. He stated that there appeared to be some sections of Ellis Road where the road had washed away and wondered whether using the paver would be an option there. Mr. Klapthor stated that he was aware of those spots, however the paver was designed for somewhat larger areas, not for little spots. He stated that he was planning on cold patching those areas prior to the seal coating being done.

**SECRETARY/TREASURER'S REPORT:**

Motion by Mr. Cole to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Motion by Mr. Blystone to accept the minutes of the May 11, 2020 Regular Meeting, as presented. Second by Mr. Bauer.

Cole: Yes


Bauer: Yes

Blystone: Yes

**PUBLIC COMMENT PERIOD:** Since there was no public participating in the meeting, no comments were offered.

**FURTHER BUSINESS:** Ms. Merritt reported that the Township's website officially launched on Friday, June 5<sup>th</sup>. She stated that she still needed to upload some documents, as well as incorporate some photographs onto the site. She stated that now the Township needed to spread the word about the site, in order for residents to begin utilizing it. She noted that it was suggested that the Township create a Facebook page, to notify the general public about the new website. Mr. Cole suggested that the photographs be incorporated prior to starting the Facebook page. Mr. Bauer stated that he had briefly visited the site and was impressed by the information contained on it, especially for a Township of our size.

**ADJOURNMENT.** There being no further business to be decided, Mr. Cole moved to adjourn. Second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:20 PM.

  
Debra E. Merritt, Secretary