

**BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE**  
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**REGULAR MEETING**

**OCTOBER 12, 2020**

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:** Chairman Cole called the October 12, 2020 Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building followed by a moment of silence and the salute to the flag.

**ROLL CALL:** Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; Roadmaster, Dan Klapthor; and Residents, Joe Bogda, Dave Troutman, and Dave Stellato.

**IDENTIFICATION OF RECORDING DEVICES:** There were no recording devices identified.

**PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS):** There were no comments from the public at this time.

**SUPERVISOR COMMENTS:** There were no comments from the Supervisors

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** Joe Bogda of Kreitz Road stated that he was in attendance to address the situation of individuals illegally living in an RV on Kreitz Road. He requested an update as to where the Township stands in addressing the situation. Ms. Merritt stated that the Township did not receive any response to the Enforcement Notice sent to the Alexanders, and that the Solicitor has finalized the necessary Complaint to be filed in District Court. She noted that she would anticipate it being filed by the end of the week. Mr. Bogda questioned what the process would then be once the Complaint is filed. Ms. Merritt stated that the Alexanders would be served with the Complaint and that a hearing date would be set. She noted that the Township has never had to take a matter before the District Justice, so she is uncertain as to the timeframe. Mr. Cole noted that the Township has handled this matter the same way that they have handled previous zoning violations, beginning with a courtesy letter, and then following up with an Enforcement Notice if the violation is not remedied.

Mr. Troutman stated that he lives next door to the property in question. He questioned whether the Township had a burning ordinance and reported that the individuals are often burning things that create a toxic, black smoke. Mr. Cole stated that the Township did not, however suggested that Mr. Troutman contact the PA DEP's air quality department. Mr. Troutman also questioned whether the Township had a noise ordinance. Mr. Cole stated that we did not and encouraged the neighbors to contact the State Police if the individuals continued to disturb the neighborhood.

Mr. Bogda also stated that he believed that they were illegally dumping their septic on the property. Ms. Merritt stated that she had spoken with the Township's Sewage Enforcement Officer, Peter Homchenko and advised that the Township was taking legal action against the Alexanders to have the individuals removed from the property. Mr. Homchenko noted that usually it would take the DEP a couple of months to initiate a proceeding, if he did discover any such dumping on the property. It was determined that since the Township had already initiated a legal proceeding, that there was no need for him to get involved at this time.

Both Mr. Bogda and Mr. Troutman stated that they believed that these individuals are conducting illegal activities on the property and that they are a detriment to the community. Mr. Cole stated that if they believe that they are conducting illegal activities on the property, then they should contact the State Police. He noted that the Township could only deal with zoning violations that have been identified, which we are in the legal process of doing.

Mr. Cole thanked the residents for attending the meeting and assured them that the Township has and will continue to address the situation until the zoning violation is remedied. Both Mr. Bogda and Mr. Troutman stated that they would be willing to testify at the hearing, should they be requested to do so. Ms. Merritt stated that she would let the Solicitor know and provide him with their contact information so that he could discuss the matter with them directly.

**BOARDS AND COMMISSIONS:**

**CAJA** – Minutes from the September 1, 2020 Meeting were received from CAJA. Mr. Bauer reported that CAJA appears to be making some headway with the Riverside Brewery's output issue and would keep the Board informed as the matter progressed.

**ZONING/PLANNING –**

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments scheduled for Thursday, October 15, 2020 at 11:30 AM has been cancelled.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee scheduled for Thursday, October 15, 2020, at 6:00 PM has been cancelled.

**SEWAGE** – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**Pleasant Hills Stormwater Facilities.** Mr. Klapthor requested some clarification as to the Board's thoughts on the Pleasant Hills Stormwater issues. He questioned exactly what stormwater facilities the Board would potentially be interested in accepting. He noted that while he is not completely certain, it appears that most would be located within the right-of-way and that they appear to all connect in some fashion. Mr. Bauer stated that he thought that the Township would be more interested in dealing with the facilities running under the roads, or directly located within the roadways. Mr. Cole requested that Mr. Klapthor mark all the facilities and then advise the Board when it is completed. The Board, at their convenience, could then look at the location of the facilities and discuss the matter at the November meeting.

**NEW BUSINESS:**

**2021 Proposed Budget.** Ms. Merritt provided the Board with a draft of the 2021 proposed budget, including the State and General Funds. The Board began by reviewing anticipated receipts and expenditures of the State Fund, followed by those of the General Fund. Ms. Merritt stated that while the proposed budget has been prepared and being discussed a month earlier than usual, she did not anticipate many changes, other than perhaps the anticipated year end balances that would be adjusted prior to authorizing its advertisement at the November Regular Meeting.

**ROADMASTER'S REPORT:** A written report was submitted by the Roadmaster.

**SECRETARY/TREASURER'S REPORT:**

Motion by Mr. Cole to accept the Treasurer's Report and make Payment of the Bills as presented.  
Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Motion by Mr. Bauer to accept the minutes of the September 14, 2020 Regular Meeting, as presented.  
Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Minimum Municipal Obligation (MMO) worksheet for 2021 in the amount of \$5,007.00 is presented for budget purposes as required.

**PUBLIC COMMENT PERIOD:** There were no additional comments from the public.

**FURTHER BUSINESS:** There was no further business for the Board to address.

**ADJOURNMENT.** There being no further business to be decided, Mr. Bauer moved to adjourn. Second by Mr. Cole. All were in favor and the meeting was adjourned at 7:50 PM.



Debra E. Merritt, Secretary