

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

AUGUST 9, 2021

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the August 9, 2021 Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; Roadmaster, Dan Klapthor; and Resident, Pat Hermann.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD: There were no comments from the public at this time.

SUPERVISOR COMMENTS: There were no comments from the Supervisors.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: There were no requests made by prior arrangement.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the July 6, 2021 were received from CAJA.

PLANNING AND ZONING -

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no matters before the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next meeting of the French Creek Council of Governments is scheduled for Thursday, October 21, 2021 at 11:30 AM at the Meadville Chamber of Commerce.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 21, 2021, at 6:00 PM in the West Mead Township Building.

SEWAGE – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Solar Energy Ordinance. Ms. Merritt stated that the proposed Solar Energy Ordinance has been forwarded to Solicitor Shaddinger for his final review, as well as the Crawford County Planning Office to begin their 30-day review period. Thereafter, a public hearing can be held, the ordinance properly advertised, and the Board's official consideration can take place.

American Rescue Plan Update. It was reported that the Township received their first tranche of the American Rescue Plan Act funds in the amount of \$77,766.22, on July 14, 2021. For proper accounting purposes, the Secretary/Treasurer opened a new account with the Township's depository, PLGIT, on July 30, 2021, and the subsequent funds have been transferred into the ARPA account accordingly.

Motion by Mr. Bauer to affirm the authorization of the Secretary/Treasurer to open a new PLGIT account, entitled the American Rescue Plan Act (ARPA) Fund to serve as the account managing the Township's American Rescue Plan Act funds. Second by Mr. Blystone.

Further Discussion: Ms. Merritt stated that the Township was still awaiting the U.S. Treasury's Final Rule for the use of the ARPA funds. She did note that an Interim Rule had been distributed in July and that she would forward the information to the Board for their review. Mr. Cole questioned whether the Board should consider setting up a citizen's advisory committee to gain public input as to how the funds should be expended. Mr. Hermann stated that he would be interested in serving on such a committee. It was determined that once the Final Rule was released, the Board would revisit the possibility of setting up such a committee.

Cole: Yes

Bauer: Yes

Blystone: Yes

Discussion – Employees' Use of Personal Cell Phones for Township Business. As discussed at the July regular meeting, Ms. Merritt had reached out some townships to see whether they pay for, or a portion of, their employees' personal cell phone costs. West Mead pays \$45 per month plus purchases new phones every couple of years; Sadsbury pays \$40 per month; LeBoeuf pays \$30 per month; and Woodcock and Venango do not pay anything. As requested, Mr. Klapthor provided the Board with a current cell phone bill showing that Mr. Klapthor's charges for his line are \$34.80 per month.

Motion by Mr. Cole to authorize a \$25.00 monthly payment to Roadmaster Klapthor for his use of his personal cell phone for Township business. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Discussion – EDP-30 Oiling Project for Dust Control. Mr. Klapthor reported that he met with the Midland representative to discuss the outcome of the EDP-30 oil project on Birchard Road which occurred on Thursday, June 17, 2021. He stated that the Representative stated that he felt that it failed due to lack of moisture in the road. Mr. Klapthor again noted that both Ridge and Birchard Roads were prepared the exact same way, with both being graded and compacted. The Board requested that Ms. Merritt draft a letter to Midland advising of the Board's displeasure with the outcome of the project on Birchard Road. Additionally, the Board agreed to only remit payment for the portion of the project that included Ridge Road. Mr. Klapthor stated that he would need to determine the breakdown of the oil applied to Ridge and Birchard Roads. Ms. Merritt reminded the Board that the oiling project invoice was approved at the July meeting, in the amount of \$6,044.39, with State Fund Check No. 555, however had not been remitted so that the matter could be discussed with Midland.

Motion by Mr. Cole to void State Fund Check No. 555 in the amount of \$6,044.39, made payable to Midland Asphalt Materials, Inc., and to issue a General Fund Check in an amount to be determined by the Roadmaster, representing the cost of the EDP-30 oil applied to Ridge Road only. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

NEW BUSINESS:

Amendment to Guaranty Agreement. The Township has been notified by the Cambridge Area Joint Authority of the need to approve an Amendment to the Guaranty Agreement that was entered into on July 6, 2017, and which guaranteed CAJA's \$7,655,000 Guaranteed Sewer Revenue Bonds, Series of 2017. Moody's Rating Agency has advised CAJA that the Agreement failed to cover a full acceleration of debt in the event of default. Said Amendment has been prepared by Attorney Tim Sennett, CAJA's bond counsel, and has been reviewed by Solicitor Shaddinger. Accordingly, the Board has been provided with a copy of the proposed Amendment to Guaranty Agreement, together with a copy of Solicitor Shaddinger's memorandum to the Township regarding the proposed Agreement, dated August 2, 2021.

Motion by Mr. Cole to approve the proposed Amendment to Guaranty Agreement guaranteeing CAJA's \$7,655,000 Guaranteed Sewer Revenue Bonds, Series of 2017, and to further authorize Chairman Cole and Secretary Merritt to execute the Agreement on the Township's behalf. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

ROADMASTER'S REPORT: A written report has been submitted by the Roadmaster.

SECRETARY/TREASURER'S REPORT:

Motion by Mr. Cole to accept the Treasurer's Report and make Payment of the Bills as presented.
Second by Mr. Bauer.

Cole: Yes Bauer: Yes Blystone: Yes

Motion by Mr. Bauer to accept the minutes of the July 12, 2021 Regular Meeting, as presented.
Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

PUBLIC COMMENT PERIOD: Mr. Hermann requested that Mr. Klapthor ditch the south side of Ridge Road across from his residence, noting that it has been quite some time since it had been cleaned out. Mr. Klapthor stated that he would address Mr. Hermann's concerns. Additionally, Mr. Hermann questioned whether any of the Supervisors knew why this year's Homestead Exemption was underestimated, noting that was \$.50 lower than it was in previous years. The Board indicated that they did not know why the exemption was lower, and recommended that Mr. Hermann contact the County, as they are the entity that handles the Homestead Exemptions.

FURTHER BUSINESS: There was no further business for the Board to address.

ADJOURNMENT: There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:45 PM.



Debra E. Merritt, Secretary