

**BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE**  
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**REGULAR MEETING**

**SEPTEMBER 13, 2021**

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:** Vice-Chairman Bauer called the September 13, 2021 Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

**ROLL CALL:** Supervisors in attendance were Charlie Bauer, and Bernie Blystone, with Kevin Cole participating remotely. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt.

**IDENTIFICATION OF RECORDING DEVICES:** There were no recording devices identified.

**PUBLIC COMMENT PERIOD:** There was no public in attendance, therefore no comments were offered.

**SUPERVISOR COMMENTS:** There were no comments from the Supervisors.

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** There were no requests made by prior arrangement.

**BOARDS AND COMMISSIONS:**

**CAJA** – Minutes from the August 3, 2021 were received from CAJA. Mr. Bauer noted that while the Township and the Borough approved the requested Amendment to the Guaranty Agreement, CAJA was notified that Moody's Rating Agency still downgraded CAJA's bond credit rating. Mr. Bauer further noted that projections indicate that CAJA will still be down in revenue at the conclusion of the year and were looking into options of having the Township and Borough supplement the loss to meet the required \$120,000 revenue amount.

**PLANNING AND ZONING -**

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no matters before the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments is scheduled for Thursday, October 21, 2021 at 11:30 AM at the Meadville Chamber of Commerce.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 21, 2021, at 6:00 PM in the West Mead Township Building.

**SEWAGE** – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**Solar Energy Ordinance – Scheduling of Public Hearing.** Ms. Merritt noted that the County Planning Office has completed its review of the proposed Solar Energy Ordinance and a copy of their recommendation letter has been provided to the Board for their consideration. She also noted that while many of the County's recommendations deal with terminology and language revisions, there are two recommendations that should be considered by the Board. Accordingly, the County Planning Office has recommended that the Township amend its zoning map to create an overlay zone for principal solar energy systems in order to limit the allocation of this land use, and that principal solar energy systems be excluded from the Rural Residential zoning district. After some discussion, the Board determined to

leave the Ordinance as presented. Ms. Merritt stated that it would be recommended that the Board schedule and advertise the required Public Hearing for Monday, October 11, 2021, to provide time for the necessary revisions to be made, as well as a final review by the Solicitor. Thereafter, after talking public comment, the Board could then schedule adoption of the Solar Energy Ordinance at their Monday, November 8, 2021 Regular Meeting.

Motion by Mr. Blystone to schedule and advertise a Public Hearing to inform and take public comment on the proposed Ordinance No. 01 of 2021, an Ordinance Amending the 2016 Cambridge Township Zoning Ordinance to Provide Regulations for Solar Energy Systems, for Monday, October 11, 2021 at 6:00 PM to be held at the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403. Second by Mr. Cole.

Cole: Yes

Bauer: Yes

Blystone: Yes

**American Rescue Plan Update.** Ms. Merritt noted that the U.S. Treasury's has yet to release the Final Rules regulating the use of funds and compliance associated with the American Rescue Plan Act. PSATS has advised that they are expected to be released by October. Additionally, PSATS is advising that because the reporting period for the first annual report ends September 30<sup>th</sup>, and the Final Rules for the use of the funds have not yet been released, Townships should consider waiting until after October 1<sup>st</sup> to allocate any funds to simplify the first report and ensure that funds are properly spent.

**Request of Sam Reese of WXCS, Cambridge Community Radio Association for Funding.**

Motion by Mr. Blystone to grant the request of WXCS, Cambridge Community Radio Association, for funding in the amount of \$375.00, for repair costs associated with updating their Emergency Alert System, with a funding release date of October 1, 2021. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

**Discussion – EDP-30 Oiling Project for Dust Control.** Ms. Merritt reported that Midland Asphalt has indicated that they are willing to warranty the EDP-30 oil on Birchard Road. She questioned whether it was the Board's intent to have the Roadmaster prepare the road by again renting a roller for compaction, which will incur the Township another \$1,000.00. The Board felt that due to the fact it was late in season, as well as the questionable product reliability, they agreed to permit Midland to reoil the road in its current condition. The Board requested that the Roadmaster reach out to Midland again, to explore the possibility of waiting until the spring to redo the project, as dust suppression is no longer necessary during this time of year.

**NEW BUSINESS:**

**DISCUSSION – Act 65 of 2021, Posting of Meeting Agendas.** Ms. Merritt reported that Act 65 of 2021 amends the Sunshine Law to create the requirement that all local government boards and commissions must post their agendas for all advertised public meeting at least 24-hours before each meeting. This new provision went into effect August 29, 2021. The new provision also states that new items can be added to the agenda with a majority vote officially amending the agenda, after first stating the reason for the change. Items involving a potential emergency, matters brought before the board less than 24-hours before the meeting (as long as they are minor in nature, do not spend funds and do not require a contract) and matters brought up by a resident that may be referred to staff for research or acted on by the board (as long as they are minor in nature, do not spend funds and do not require a contract), can be added to the agenda without officially amending the agenda. Ms. Merritt has provided the Board with a Fact Sheet distributed by PSATS detailing and explaining the new provisions.

**ROADMASTER'S REPORT:** A written report has been submitted by the Roadmaster.

**SECRETARY/TREASURER'S REPORT:**

Motion by Mr. Bauer to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

Motion by Mr. Blystone to officially amend the September 13, 2021 Regular Meeting Agenda to include an item addressing the 2021 paving contract overages, as recognition of the overages should be included in the official meeting minutes. Second by Mr. Bauer.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

Motion by Mr. Bauer to officially acknowledge and approve the invoice, as well as the payment, to Lindy Paving, Inc., in the total amount of \$87,637.41 for 951.03 tons of Superpave Asphalt Wearing (Leveling) Course. Said invoice and payment is associated with the original contract awarded to Lindy Paving, Inc., at the April 12, 2021 Regular Meeting of the Board of Supervisors, for 791 tons of Superpave Asphalt Wearing (Leveling) Course at a unit price of \$92.15 per ton for an original contract amount of \$72,890.65. The Board has determined that there was an emergency need to increase the tonnage, and consequently, the total contract amount, due to an error in calculating the Superpave Asphalt Wearing (Leveling) Course needed to fully complete the project as intended and planned. Second by Mr. Blystone.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

Motion by Mr. Bauer to accept the minutes of the August 9, 2021 Regular Meeting, as presented. Second by Mr. Cole.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

2022 Budget Preparation. Ms. Merritt noted that she will soon begin preparing the 2022 Budget and requested that the Supervisors and the Roadmaster, provide her with any budget items they would like included for the upcoming year.

**PUBLIC COMMENT PERIOD:** Sincere there was no public in attendance, no comments were offered.

**FURTHER BUSINESS:** There was no further business for the Board to address.

**ADJOURNMENT:** There being no further business, Mr. Bauer moved to adjourn, with a second by Mr. Blystone. All were in favor and the meeting was adjourned at 7:20 PM.



Debra E. Merritt, Secretary