

**BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE**  
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**REGULAR MEETING**

**JULY 12, 2021**

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:** Chairman Cole called the July 12, 2021 Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

**ROLL CALL:** Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; Roadmaster, Dan Klaphor; and Resident, Pat Hermann.

**IDENTIFICATION OF RECORDING DEVICES:** There were no recording devices identified.

**PUBLIC COMMENT PERIOD:** There were no comments from the public at this time.

**SUPERVISOR COMMENTS:** There were no comments from the Supervisors.

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** There were no requests made by prior arrangement.

**BOARDS AND COMMISSIONS:**

**CAJA** – Minutes from the June 1, 2021 were received from CAJA.

**PLANNING AND ZONING -**

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no matters before the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments is scheduled for Thursday, July 15, 2021 at 11:30 AM at Woodcock Township.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 21, 2021, at 6:00 PM in the West Mead Township Building.

**SEWAGE** – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**Solar Energy Ordinance.** Ms. Merritt noted that the Board has been provided with the final draft of the Township’s proposed Solar Energy Ordinance, which has been put into amendment form, incorporating Solicitor Shaddinger and Engineer Porter’s comments and recommendations. Accordingly, the proposed ordinance will be forwarded to the Crawford County Planning Office to begin their 30-day review period. Thereafter, a public hearing can be held, the ordinance properly advertised, and the Board’s official consideration can take place.

**American Rescue Plan Update.** Ms. Merritt noted that the Township’s Electronic Single Application (ESA) was submitted to the Pennsylvania Department of Community and Economic Development and was subsequently approved on June 24, 2021. A representative from the DCED has indicated that the funds would be received 3-6 weeks following approval. Accordingly, the Township is slated to receive \$155,538.44, distributed in two, equal tranches, one expected by the end of July/early August 2021 and the other 12 months later.

**Discussion – Employees’ Use of Personal Cell Phones for Township Business.** As requested, Ms. Merritt reached out to some townships to see whether they pay for, or a portion of, their employees’ personal cell phone costs. West Mead pays \$45 per month plus purchases new phones every couple of years; Sadsbury pays \$40 per month; LeBoeuf pays \$30 per month; and Woodcock and Venango do not pay anything. Mr. Bauer questioned whether Mr. Klapthor had brought a current cell phone bill. Mr. Klapthor stated that he did not, however could provide one for the August meeting.

**Discussion – Petition of the Northwestern REC to rezone the Industrial Park to Suburban Residential.** Ms. Merritt reported that the Township has received the Northwestern REC’s petition to rezone their parcels located in the Industrial Park to Suburban Residential. She noted that the petition would be put into ordinance form and forwarded to the Township and County Planning Commissions for review. Thereafter, a public hearing can be held, the ordinance property advertised, and the Board’s official consideration can take place.

**Discussion – EDP-30 Oiling Project for Dust Control.** The results of EDP-30 oil project which occurred on Thursday, June 17, 2021, was discussed. Mr. Klapthor stated that unfortunately, it appears that the product failed, especially on Birchard Road. He stated that he reached out to Midland Asphalt to discuss the situation, and that he was meeting with the representative tomorrow and would advise the Board of the outcome of the conversation. The Board expressed their displeasure with the product and hoped that Midland would provide an explanation as to why the product failed. Mr. Klapthor noted that Ridge Road seemed to hold up well, however Birchard did not. He further reported that both roads were prepared the exact same way, with both being graded and compacted. Mr. Hermann stated that he was in attendance to address the Board on this issue. He provided the Board with samples of the gravel that the Township is using for the dirt roads. He stated that he believed that the gravel is too large, and requested the Board consider using a smaller diameter gravel in the future. Mr. Klapthor stated that the Township uses State approved, 2A aggregate when graveling roads. Ms. Merritt stated that Midland’s invoice was included on this evening’s Bill List for payment. The Board requested that Ms. Merritt withhold remitting the payment until the matter had been discussed with Midland.

**Discussion – Pleasant Hills Stormwater Facilities.** Mr. Klapthor stated that he was contacted by Tim Wheeler of Thornapple Drive, who requested that the Township provided material to fix a washout over one of the sluice pipes in Pleasant Hills that was damaged following heavy rains. Mr. Klapthor stated that this is one of the pipes that a resident privately installed in an order to close the ditch. He stated that he told Mr. Wheeler that he would present his request to the Board to see if the Township would want to undertake the repairs, although the Township did not install the pipe. Ms. Merritt stated that the last time the Pleasant Hills Stormwater Facilities were addressed was in November 2020, at which time Mr. Klapthor reported that it appeared that all the facilities, except for one pipe (which runs into the pond on Thornapple) are located within the Township’s right-of-way. It was also noted at that time that the Township did not accept any of the stormwater facilities when accepting the subdivision years ago. Mr. Cole questioned whether the damage created a public hazard to the community. Mr. Klapthor stated that the heavy rains did not wash out the pipe, only the cover over the pipe. Mr. Bauer stated that he believed that the Township should only be responsible for the pipes located under the roads, and that the residents should be responsible for the stormwater facilities that they elected to install. The Board determined that moving forward, stormwater issues brought before them by the residents would be handled on a case-by-case basis.

**NEW BUSINESS:**

**Quote Authorization and Consideration for Gravel.** Quotes were requested for 500 tons of Aggregate 2A, delivered to the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403. Quotes were received from the following: Hasbrouck Sand and Gravel, at a unit price of \$13.00, totaling \$6,500.00; A.C.A. Sand and Gravel, at a unit price of \$14.44, totaling \$7,220.00; Girts Sand and Gravel, at a unit price of \$15.60, totaling \$7,800.00; IA Construction, at a unit price of \$16.70, totaling \$8,350.00; and Glenn O. Hawbaker, Inc., at a unit price of \$18.81 totaling \$9,405.00

Motion by Mr. Bauer to affirm the authorization of the Secretary/Treasurer to request quotes for 500 tons of Aggregate 2A delivered to the Municipal Building, and to award the quote for 500 tons of Aggregate 2A, delivered to the Municipal Building, to Hasbrouck Sand and Gravel at a unit price of \$13.00, totaling \$6,500.00. Second by Mr. Cole.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

**ROADMASTER'S REPORT:** A written report has been submitted by the Roadmaster.

**SECRETARY/TREASURER'S REPORT:**

Motion by Mr. Cole to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

Motion by Mr. Blystone to accept the minutes of the June 14, 2021 Regular Meeting, as presented. Second by Mr. Bauer.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

**PUBLIC COMMENT PERIOD:** There were no additional comments from the public in attendance.

**FURTHER BUSINESS:** Ms. Merritt reported that the Township received an email from Michelle Wilmoth of Kearney Avenue Extension, inquiring what the Township's plan was in dealing with the condition of the road. Ms. Merritt stated that before she responded to Ms. Wilmoth, that she wanted to confirm that it was still the Board's intent to pave the roadway with the Township's paver this year. The Board stated that it was and requested that Ms. Merritt respond to Ms. Wilmoth's email accordingly.

**ADJOURNMENT:** There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:42 PM.



Debra E. Merritt, Secretary