

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE

22530 ELECTRIC DRIVE, CAMBRIDGE SPRINGS, PENNSYLVANIA 16403

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REGULAR MEETING

DECEMBER 13, 2021

The regular monthly meetings are scheduled to conduct necessary township business. The Board of Supervisors recognize that our constituents have legitimate concerns and/or issues that may not be addressed during the meeting. The Board would like to emphasize that we are here to serve our residents and will attempt to address your concerns. You can aid us by (1) Calling the office. We may be able to answer your concerns during normal business hours or leave a message on the machine. (2) Ask to be put on the agenda. (Deadline is noon the Friday before the meeting.) (3) Written concerns can be left in the basket beside the door or put through the mail slot. (4) Call us at home. In all correspondence, leave your address, name, and phone number so we can get back to you. Thank you.

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:

TIME _____

ROLL CALL: Cole _____ Bauer _____ Blystone _____ Merritt _____ Klapthor _____

EXECUTIVE SESSION ANNOUNCEMENT: Pursuant to the Pennsylvania Sunshine Act, 65 P.S. Section 8(a)(1), the Board of Supervisors held an Executive Session on Tuesday, November 30, 2021 at 6:00 p.m. to discuss matters involving employment.

IDENTIFICATION OF RECORDING DEVICES:

PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS):

SUPERVISOR COMMENTS (OPTIONAL):

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: Dave Birchard, Township Roads

BOARDS AND COMMISSIONS:

CAJA – Minutes from the November 1, 2021 meeting were received from CAJA.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next meeting of the French Creek Council of Governments is scheduled for Thursday, January 20, 2022, at 11:30 AM at the Meadville Chamber of Commerce.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, January 20, 2022, at 6:00 PM in the West Mead Township Building.

SEWAGE – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

2022 Budget Adoption.

Motion by _____ to adopt/reject/table the 2022 Township Budget as presented and advertised containing no tax increase. Second by _____.

Vote: C B B

NEW BUSINESS:

Resolution Adoption.

Motion by _____ to adopt Resolution No. 03 of 2021, a Resolution Supporting SB 698 and HB 1322, as presented. SB 698 would provide a municipality a tool and avenue, should they opt in, to establish a county-wide public authority working together to solve the crisis facing fire and EMS agencies with personnel, funding, and equipment, while HB 1322 could provide the needed funding stream for both fire and EMS systems within a municipality.

Second by _____.

Vote: C B B

Discussion. Hiring of Road Crew Employees.

Hiring of Road Crew Employee.

Motion by _____ to employ Michael Evett as a part-time laborer/equipment operator at a rate of \$18.00 per hour effective December 14, 2021, with no benefits. Second by _____.

Vote: C B B

Hiring of Road Crew Employee.

Motion by _____ to employ _____ as a full-time laborer/equipment operator at a rate of _____ per hour effective _____, with benefits according to the personnel policy. Second by _____.

Vote: C B B

Scheduling of Year-End Meeting.

Motion by _____ to schedule and advertise the Year-End Meeting for Wednesday, December 29, 2021 at _____ a.m./p.m. Second by _____.

Vote: C B B

Proposed 2022 Budget with Revisions.

Motion by _____ to advertise for public inspection the proposed 2022 Budget, with revisions, which contains no tax increase for adoption at the December 29, 2021 Year-End Meeting. Second by _____.

Vote: C B B

Annual Donations.

Motion by _____ to make donations to the Cambridge Springs Volunteer Fire Department in the amount of \$4,000.00, the Venango Volunteer Fire Department in the amount of \$2,000.00 and to Community Health in the amount of \$125.00 contingent upon receipt of a yearly report as to how the donation was spent as required by Article XVIII, Section 1803 of the Second-Class Township Code. Second by _____.

Vote: C B B

ROADMASTER'S REPORT: A written report has been submitted by the Roadmaster.

SECRETARY/TREASURER'S REPORT:

Motion by _____ to accept the Treasurer's Report and make Payment of the Bills as presented. Second by _____.

Vote: C B B

Motion by _____ to accept/correct/amend the minutes of the November 8, 2021, as presented. Second by _____.

Vote: C B B

PUBLIC COMMENT PERIOD:

FURTHER BUSINESS:

ADJOURNMENT: There being no further business, _____ moved to adjourn. Second by _____ . All in favor - yes/no. **TIME** _____