

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE

22530 ELECTRIC DRIVE, CAMBRIDGE SPRINGS, PENNSYLVANIA 16403

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REGULAR MEETING

FEBRUARY 14, 2022

The regular monthly meetings are scheduled to conduct necessary township business. The Board of Supervisors recognize that our constituents have legitimate concerns and/or issues that may not be addressed during the meeting. The Board would like to emphasize that we are here to serve our residents and will attempt to address your concerns. You can aid us by (1) Calling the office. We may be able to answer your concerns during normal business hours or leave a message on the machine. (2) Ask to be put on the agenda. (Deadline is noon the Friday before the meeting.) (3) Written concerns can be left in the basket beside the door or put through the mail slot. (4) Call us at home. In all correspondence, leave your address, name, and phone number so we can get back to you. Thank you.

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:

TIME _____

ROLL CALL: Cole _____ Bauer _____ Blystone _____ Merritt _____ Klapthor _____

IDENTIFICATION OF RECORDING DEVICES:

PUBLIC COMMENT PERIOD (AGENDA ITEMS AND OTHER MATTERS):

SUPERVISOR COMMENTS (OPTIONAL):

PUBLIC REQUESTS BY PRIOR ARRANGEMENT:

BOARDS AND COMMISSIONS:

CAJA – Minutes from the January 4, 2022 Meeting were received from CAJA.

ZONING/PLANNING –

- **Planning Commission:** Minutes from the May 17, 2021 and August 16, 2021 Meetings were received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.
- **Subdivision Review.** A Minor Lot subdivision has been submitted by Daniel Thumm of Porter Consulting Engineers, on behalf of Meadville Forging Co. This subdivision proposes to subdivide Parcel No. 1504-005-1, to create Lot No. 1-A (7.471 acres which includes an existing garage) and Lot No. 1-B (1.465 acres which includes all the lands located on the south side of McClellan Street).
Motion by _____ to approve the minor lot subdivision submitted by Daniel Thumm of Porter Consulting Engineers, on behalf of Meadville Forging Co., for property located on McClellan Street in Cambridge Township. Second by _____.
Vote: C B B
- **Subdivision Review.** A Single Lot subdivision has been submitted by Allen Yard of Area Surveying, on behalf of Roger and Amy Swanson of Thornapple Drive. This subdivision proposes to subdivide Parcel No. 1506-015-60, to consolidate a portion with Parcel No. 1506-015-42-R and the remainder with Parcel No. 1506-15-43-R.

Motion by _____ to approve the single lot subdivision submitted by Allen Yard of Area Surveying, on behalf of Roger and Amy Swanson for property located on Thornapple Drive in Cambridge Township. Second by _____.

Vote: C B B

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next meeting of the French Creek Council of Governments is scheduled for Thursday, April 21, 2022, at 11:30 AM.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 20, 2022, at 6:00 PM in the West Mead Township Building.

SEWAGE – There was no report received from Peter Homchenko, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Ordinance No. 01 of 2022 – Scheduling of Public Hearing.

Motion by _____ to schedule and advertise a Public Hearing to inform and take public comment on the proposed Ordinance No. 01 of 2022, an Ordinance Amending the 2016 Cambridge Township Zoning Ordinance and the Cambridge Township Zoning Map to Rezone Parcels Located in the I-2 Industrial Park Zoning District to the R-1 Suburban Residential Zoning District, for Monday, March 14, 2022 at 6:30 PM to be held at the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403. Second by _____.

Vote: C B B

NEW BUSINESS:

Participation in the 2022-2023 State Salt Contract. Motion by _____ to authorize the Secretary to complete and submit the Salt Contract Participation Agreement on behalf of the Township, for 100 tons of Road Salt, under the 2022-2023 State Contract. Second by _____.

Vote: C B B

Joint Bidding for Seal Coating.

Joint Bidding for Hard Surface Repairs.

Staci Samuels Conditional Use Hearing. Motion by _____ to schedule and advertise a Conditional Use Hearing for Monday, March 14, 2022 at 6:15 PM, for Staci Samuels who is seeking a Home-Lot Occupation for property located at 22219 US Highways 6 and 19, Venango, PA 16440. Ms. Samuels is seeking approval for a Home-Lot Occupation in order to operate a cut-flower business on her property. Second by _____.

Vote: C B B

Appointment of a Primary Sewage Enforcement Officer. Motion by _____ to appoint Michael Rinkevich as Cambridge Township's Primary Sewage Enforcement Officer, for the remainder of 2022 and at his current rate schedule, due to the resignation of Peter Homchenko. Second by _____.

Vote: C B B

Appointment of a Deputy Tax Collector. Motion by _____ to affirm the appointment of Linda E. Doult as the Township's Deputy Tax Collector in accordance with Act 48 of 2015, and to further affirm the Secretary/Treasurer's signature on the Department of Community and Economic Development's Appointment of a Deputy Tax Collector Form (Form DCED-CLGS-05B). Second by _____.

Vote: C B B

Park Project at the Venango Volunteer Fire Department.

ROADMASTER'S REPORT: A written report has been submitted by the Roadmaster.

SECRETARY/TREASURER'S REPORT:

Motion by _____ to accept the Treasurer's Report and make Payment of the Bills as presented. Second by _____.

Vote: C B B

Motion by _____ to accept/correct/amend the minutes of the January 3, 2022 Organizational and Regular Meeting, as presented. Second by _____.

Vote: C B B

PUBLIC COMMENT PERIOD:

FURTHER BUSINESS:

ADJOURNMENT: There being no further business, _____ moved to adjourn. Second by _____ . All in favor - yes/no. **TIME** _____