

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

APRIL 11, 2022 AT 7:00 PM

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the April 11, 2022 Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; Roadmaster, Dan Klapthor; Resident, Curtis Bogda; and Visitors, L. Ashley Porter and Daniel Thumm of Porter Consulting Engineers.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD: There were no comments offered by the public at this time.

SUPERVISOR COMMENTS: There were no comments from the Supervisors.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: There were no requests made by prior arrangement.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the March 1, 2022 were received from CAJA. Mr. Bauer reported that CAJA experienced a water line break on Thornapple Drive, that has since been repaired. He also reported that CAJA is currently looking to hire an operator for the sewer facility.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.
- **Subdivision Review.** A Minor Lot subdivision has been submitted by Daniel Thumm of Porter Consulting Engineers, on behalf of Meadville Forging Co. This subdivision proposes to subdivide Parcel No. 1504-005-1, to create Lot No. 1-A (7.471 acres which includes an existing garage) and Lot No. 1-B (1.465 acres which includes all the lands located on the south side of McClellan Street). It was noted that the prior conditional approval for the Subdivision was revoked due to the Assessment Office confirming that the taxes assigned to the land and any future building expansion would be paid to the municipality in which the land and/or building was located. Accordingly, the plans have been revised to include the existing lot line, which also serves as the municipal boundary, as well as revised to remove the comment which proposed a consolidation of the lots.

Motion by Mr. Bauer to approve the minor lot subdivision submitted by Daniel Thumm of Porter Consulting Engineers, on behalf of Meadville Forging Co., for property located on McClellan Street in Cambridge Township. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next meeting of the French Creek Council of Governments is scheduled for Thursday, April 21, 2022 at 11:30 AM.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 20, 2022, at 6:00 PM in the West Mead Township Building.

SEWAGE –There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Cambridge Springs Recreation Area. Motion by Mr. Cole to authorize the Secretary/Treasurer to release the Township's 2022 donation in the amount of \$5,000.00, to the Cambridge Springs Recreation Fund. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

Ordinance No. 01 of 2022 Consideration and Enactment. Following the Public Hearing held on Monday, March 14, 2022, Public Notice of the Board's intent to consider and enact Ordinance No. 01 of 2022, an Ordinance amending the 2016 Cambridge Township Zoning Ordinance and the Cambridge Township Zoning Map to Rezone Parcels Located in the I-2 Industrial Park Zoning District to the R-1 Suburban Residential Zoning District, with a summarization of the proposed Ordinance was published in the Thursday, March 31, 2022 edition of the Meadville Tribune, as well as posted on the Township's Bulletin Board and the Township's website. Copies of the full text of the Ordinance were provided to the Tribune as well as the Crawford County Planning Office as required by the PA Municipalities Planning Code.

Motion by Mr. Cole to adopt Ordinance No. 01 of 2022, an Ordinance amending the 2016 Cambridge Township Zoning Ordinance and the Cambridge Township Zoning Map to Rezone Parcels Located in the I-2 Industrial Park Zoning District to the R-1 Suburban Residential Zoning District. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

Quote Consideration for Gravel. Quotes were requested for 1,000 tons of Aggregate 2A, and 250 tons of Aggregate #57, AAHSTO, Type C or Better, delivered to the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403. Quotes for Aggregate 2A were received from the following: Hasbrouck Sand and Gravel, at a unit price of \$13.29, totaling \$13,290.00; Hillside Stone, LLC, at a unit price of \$17.65, totaling \$17,690.00; A.C.A. Sand and Gravel, at a unit price of \$18.47, totaling \$18,470.00; IA Construction, at a unit price of \$19.50, totaling \$19,500.00; and Glenn O. Hawbaker, at a unit price of \$19.82, totaling \$19,820.00. Quotes for Aggregate #57, AAHSTO, Type C or Better were received from the following: Hasbrouck Sand and Gravel, at a unit price of \$16.73, totaling \$4,182.50; A.C.A. Sand and Gravel, at a unit price of \$20.69, totaling \$5,172.50; Glenn O. Hawbaker at a unit price of \$20.82, totaling \$5,205.00; Hillside Stone, LLC, at a unit price of \$21.50, totaling \$5,375.00; and IA Construction, at a unit price of \$22.00, totaling \$5,500.00.

Motion by Mr. Blystone to award the quote for 1,000 of 2A Aggregate to Hasbrouck Sand and Gravel at a unit price of \$13.29, totaling \$13,290.00 and to award the quote for 250 tons of Aggregate #57, AAHSTO, Type C or Better to Hasbrouck Sand and Gravel, at a unit price of \$16.73 totaling \$4,182.50, to be delivered to the Municipal Building. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

Joint Bidding for Seal Coating – Scheduling of Special Meeting. The Central Crawford County Joint Seal Coat Bid, with Cambridge Township as the lead municipality has been advertised. Accordingly, a Special Meeting will need scheduled and advertised for Friday, May 6, 2022 at 10:00 a.m., to open the bids, and consider the core work contained in the bids. Optional work consideration will take place at the Board's May 9th Regular Meeting.

Motion by Mr. Cole to schedule and advertise a Special Meeting for Friday, May 6, 2022 at 10:00 a.m. for the purposes of opening the 2022 Central Crawford County Joint Seal Coat Bids and to consider the core work contained in the Joint Bid, to be held at the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Informational - Joint Bidding for Hard Surface Repairs. Ms. Merritt stated that paving bid for hard surfaced repairs have been prepared and forwarded to West Mead Township for inclusion in the 2022 Joint Bid for Hard Surface Repairs. A mandatory pre-bid meeting for Roadmasters and potential bidders is scheduled for Thursday, April 14th at 8:00 a.m. at West Mead Township. The bid opening is scheduled for Monday, May 2nd at 1:00 p.m. at West Mead Township, with the bid consideration taking place at the Board's May 9th Regular Meeting.

Discussion – Repairs/Maintenance Needs at the Municipal Building. As requested, Ms. Merritt contacted Ashley Porter, P.E., requesting that he meet with the Roadmaster to assess the repair and maintenance needs of the Municipal Building. Engineer Porter, who was in attendance, stated that he would coordinate with Mr. Klapthor a convenient time to look at the building.

NEW BUSINESS:

Discussion – Fire Insurance Escrow, Dilapidated Building and Property Maintenance/Nuisance Ordinances. Ms. Merritt reported that the Board has been provided with the following model Ordinances; a Fire Insurance Escrow Ordinance, a Nuisance Ordinance (which addresses the accumulation of rubbish and waste, dilapidated buildings and prohibits acts interfering with road maintenance) and a standard Dilapidated Building Ordinance for their review. She further reported that Solicitor Shaddinger has recommended that the Fire Insurance Escrow Ordinance be adopted to ensure the Township is able to recover any municipal taxes, as well as any costs related to the disposition of property damaged by a fire within the Township from insurance proceeds. The Board indicated that they would review the model Ordinances for discussion at the May 9th Regular Meeting.

ROADMASTER'S REPORT: A written report has been submitted by the Roadmaster. Mr. Klapthor also reported that the tractor has been taken to Steiner Diesel to have the remotes on the sweeper rebuilt, as new replacement remotes could not be obtained from Massey Ferguson.

SECRETARY/TREASURER'S REPORT:

Motion by Mr. Bauer to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

Motion by Mr. Bauer to accept the minutes of the March 14, 2022 Conditional Use Hearing for Staci Samuels, the March 14, 2022 Public Hearing on Ordinance No. 01 of 2022 and the March 14, 2022 Regular Meeting, as presented. Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

PUBLIC COMMENT PERIOD: There were no additional comments from the public in attendance.

FURTHER BUSINESS: There was no further business for the Board to address.

ADJOURNMENT: There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:20 PM.


Debra E. Merritt, Secretary