

**BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE**  
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**REGULAR MEETING**

**AUGUST 8, 2022, AT 7:00 PM**

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:** Vice-Chairman Bauer called the August 8, 2022, Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

**ROLL CALL:** Supervisors in attendance were Charlie Bauer and Bernie Blystone, with Kevin Cole participating remotely. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; and Residents, Patrick Hermann, Vikki Hendrickson, Dale Gevin and Bill Fitch.

**IDENTIFICATION OF RECORDING DEVICES:** There were no recording devices identified.

**PUBLIC COMMENT PERIOD:** There were no public comments offered at this time.

**SUPERVISOR COMMENTS:** There were no comments from the Supervisors.

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** There were no requests made by prior arrangement.

**BOARDS AND COMMISSIONS:**

**CAJA** – Minutes from the July 13, 2022, were received from CAJA. Mr. Bauer reported that CAJA has turned over the contract for the operation of the sewage treatment plant from Veolia to M. Davidson and Associates. They are a family-owned company out of Jamestown, New York, and CAJA believes they will serve the community well. Mr. Hermann questioned whether the new company would be on call for emergency situations. Mr. Bauer confirmed that they would.

**ZONING/PLANNING –**

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments is scheduled for Thursday, October 20, 2022, at 11:30 AM.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 20, 2022, at 6:00 PM in the West Mead Township Building.

**SEWAGE** – There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**Discussion – Repairs/Maintenance Needs at the Municipal Building.** Ms. Merritt stated that she again has reached out to Engineer Porter to inquire when he intends to look at the structural issues of the Municipal Building, however, has not received a response. The Board noted that if they did not receive a response from Mr. Porter by the September meeting, they would explore the possibility of contacting an alternate Engineer to move forward with the potential project.

**Discussion – Nuisance Ordinance.** As discussed at the July 11, 2022, Regular Meeting, Ms. Merritt is working with Solicitor Shaddinger in order to provide more specific regulations, concerning garbage and waste, contained in the proposed nuisance ordinance. Once completed, the Board will be provided with a revised draft of the ordinance for their review, discussion, and consideration.

**Discussion – Cable Franchise Agreement.** It was noted that since the Township did not receive a response to the Township’s proposed Cable Franchise Agreement, the public hearing authorized to be scheduled and advertised for this evening at 6:45 PM, was not held. Solicitor Shaddinger has been in contact with Armstrong Cable regarding the Township’s proposed Agreement and is waiting for Armstrong’s counsel to comment on our proposal. A public hearing will still need to be held prior to the enactment of a renewed Agreement. Accordingly, the Board has the option to make a motion to advertise the required public hearing, as well as the Board’s intent to enact an ordinance authorizing the execution of the renewed agreement can be made, contingent upon Armstrong’s response to the Township’s proposal. The Board determined that they would table the matter until a response was received from Armstrong.

**NEW BUSINESS:**

**Discussion – Holding Tank Ordinance.** Ms. Merritt stated that the Township has been notified by the Sewage Enforcement Officer, Michael Rinkevich, of the need to issue a holding tank permit for a residential property in the Township in order to abate a public health hazard. Upon review of our existing holding tank ordinance, SEO Rinkevich has recommended that the Township consider amending their existing Ordinance, as it is rather outdated. Accordingly, Ms. Merritt has prepared a revised Ordinance, which will require the review of Solicitor Shaddinger.

Motion by Mr. Blystone to authorize the publication of Cambridge Township Ordinance No. 03 of 2022, an Ordinance Authorizing the Use of Holding Tanks for Sewage Disposal and to Regulate Their Use and to Provide for Remedies and Penalties for Violations, for consideration at the Monday, September 12, 2022, Regular Meeting of the Board of Supervisors, contingent upon Solicitor Shaddinger’s review and recommendation. Second by Mr. Cole

Cole: Yes

Bauer: Yes

Blystone: Yes

**Discussion – Request of the Cambridge Springs Heritage Society and Historical Museum.** Ms. Merritt stated that the Township has received a letter from the Cambridge Springs Heritage Society and Historical Museum requesting the Township to make an annual donation to help defray their operating costs, a copy of which has been provided to the Board.

Mr. Hermann stated that Sadsbury Township provides an annual donation to the Conneaut Lake Historical Society, which assists them in their operating costs. Mr. Hermann noted that he felt if the Township can provide a \$5,000 donation to the Karl Gerdon Park improvement project, then he felt that the Township could provide a donation to the Heritage Society and Historical Museum. Mr. Cole noted that the Township did not seek out Venango Borough to provide a donation to the park, but rather representatives of the project presented their request to the Township. Mr. Cole stated that he would be opposed to providing a donation until some financial information, such as an operating budget was submitted for the Board’s review.

Vikki Hendrickson stated that the Society operates out of a space that has been provided by the Borough, who also generously pays for their electric. She further stated that the Society operates strictly on donations and is manned by volunteers. Ms. Hendrickson also noted that this year they were able to replace the blinds of the 29 windows in the building, and that they are looking to update their filing system, in order to properly store photographs, maps, etc. With regard to the community, she stated that the Society was able to locate old photographs of the house on the corner of Ridge and Center Street, as well as the golf course. She also noted that they have assisted the private cemetery on Allen Road in the past. Mr. Hermann stated that a donation to the Society would benefit the Cambridge Springs Area.

Mr. Hermann also commented that the corner of Ridge and Route 86 needed to be mowed back further, as it was difficult to see when pulling off of Ridge and heading southbound on Route 86. Mr. Cole stated that the crew had to be careful mowing that intersection as there is a pole located there. Mr. Hermann questioned why the crew couldn't mow or weed whack it by hand if there was a pole impeding their use of the tractor.

**FURTHER BUSINESS:** There was no further business for the Board to address.

**ADJOURNMENT:** There being no further business, Mr. Bauer moved to adjourn, with a second by Mr. Blystone. All were in favor and the meeting was adjourned at 7:42 PM.

A handwritten signature in cursive script, appearing to read "Debra E. Merritt".

Debra E. Merritt, Secretary