

**BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE**  
22530 Electric Drive, Cambridge Springs, PA 16403  
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**REGULAR MEETING**

**JULY 11, 2022 AT 7:00 PM**

**CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG:** Chairman Cole called the July 11, 2022 Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

**ROLL CALL:** Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; Roadmaster, Dan Klaphor; and Resident, Pat Hermann.

**IDENTIFICATION OF RECORDING DEVICES:** There were no recording devices identified.

**PUBLIC COMMENT PERIOD:** There were no public comments offered at this time.

**SUPERVISOR COMMENTS:** There were no comments from the Supervisors.

**PUBLIC REQUESTS BY PRIOR ARRANGEMENT:** There were no requests made by prior arrangement.

**BOARDS AND COMMISSIONS:**

**CAJA** – There were no minutes from CAJA. Mr. Bauer stated that he had nothing to report due to CAJA’s rescheduling of their July Meeting for July 13, 2022 due to the Fourth of July holiday.

**ZONING/PLANNING –**

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

**FRENCH CREEK COUNCIL OF GOVERNMENTS** – The next meeting of the French Creek Council of Governments is scheduled for Thursday, July 21, 2022 at 11:30 AM.

**TAX COLLECTION COMMITTEE** – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 20, 2022, at 6:00 PM in the West Mead Township Building.

**SEWAGE** – There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

**PROJECTS AND UNFINISHED BUSINESS:**

**Discussion – Repairs/Maintenance Needs at the Municipal Building.** Ms. Merritt stated that she had contacted Engineer Porter to inquire when he intends to meet with the Roadmaster to look at the structural issues of the Municipal Building, however, has not yet received a response.

**Ordinance No. 02 of 2022 – Consideration and Enactment.**

Motion by Mr. Bauer to adopt Ordinance No. 02 of 2022 an Ordinance to Provide for Recovery of Municipal Taxes and Charges and Costs related to Disposition of Property Damaged by Fire Within Cambridge Township from Insurance Proceeds Payable in Cases of Fire Loss and to Provide for the Administration and Enforcement of the Ordinance. Second by Mr. Blystone.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

**Discussion – Nuisance Ordinance.** Ms. Merritt noted that at the June 13, 2022 Regular Meeting, the Board was provided with a draft copy of a nuisance ordinance for their review and consideration.

Discussion was held on the advantages and disadvantages of enacting such an Ordinance. Mr. Bauer stated that he felt that it would be good to have something in place, so that the Township would have some sort of recourse should a matter arise. He also questioned whether the Ordinance could address the number of unregistered vehicles permitted on a property. The definitions contained in the draft copy were reviewed and discussed. Mr. Cole stated that while he supported some of the contents contained in the ordinance, especially regarding the activities related to roads and drainage, he would like to see more specific content with regard to garbage and waste, focusing on abating potential public health nuisances. Ms. Merritt stated that she would consult with Solicitor Shaddinger to obtain his recommendations on revising the draft ordinance to contain more specific regulations, concerning garbage and waste.

**Discussion – Cable Franchise Agreement.** The Board has been provided with a copy of the letter and proposed Cable Franchise Agreement that was forwarded to Armstrong Cable by Solicitor Shaddinger. Additionally, it has been determined that prior to the enactment of a renewed Agreement, the Township is required to hold a public hearing on the proposed agreement. While the Township has not heard from Armstrong with regards to Solicitor Shaddinger’s revised Agreement, a motion to advertise the required public hearing, as well as the Board’s intent to enact an ordinance authorizing the execution of the renewed agreement can be made, contingent upon Armstrong’s response to the Township’s proposal.

Motion by Mr. Bauer to schedule and advertise a Public Hearing to inform and take public comment on the proposed Ordinance No. 03 of 2022, an Ordinance Authorizing the Execution of a Cable Franchise Agreement Between the Township of Cambridge and Armstrong Utilities, Inc., for Monday, August 8, 2022 at 6:45 PM, to be held at the Municipal Building, 22530 Electric Drive, Cambridge Springs, PA 16403, and to further authorize the publication of Cambridge Township Ordinance No. 03 of 2022, for consideration at the Monday, August 8, 2022 Regular Meeting of the Board of Supervisors, contingent upon Armstrong Cable’s response to the Township proposed revisions to the Agreement. Second by Mr. Blystone.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

**NEW BUSINESS:** There was no new business for the Board to address.

**ROADMASTER’S REPORT:** A written report has been submitted by the Roadmaster. Mr. Klaphor also reported that the hydraulic cylinders on the 2002 International need repaired at an estimated cost of \$4,200.00. He also reported that Midland Asphalt would be reoiling Birchard Road on Thursday at 8:00 PM, which was negotiated last year when the project failed.

**SECRETARY/TREASURER’S REPORT:**

Motion by Mr. Cole to accept the Treasurer’s Report and make Payment of the Bills as presented. Second by Mr. Bauer.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

Motion by Mr. Blystone to accept the minutes of the June 13, 2022 Regular Meeting, as presented. Second by Mr. Bauer.

Cole: Yes                      Bauer: Yes                      Blystone: Yes

**PUBLIC COMMENT PERIOD:** Mr. Hermann began by questioning what prompted the Township to consider adopting a nuisance ordinance. Mr. Cole stated that there wasn’t a particular issue that prompted the discussion and noted that the Board has discussed the possible enactment of such an ordinance in the past. Hermann also questioned why only Birchard Road was getting reoiled and Ridge was not, when

clearly the product failed on both roads. Mr. Klapthor stated that the oil held up better on Ridge, and that Midland only agreed to reoil Birchard. Mr. Hermann stated that he believed that Ridge held up no better than Birchard and was disappointed to hear that the Township did not push for Ridge to be reoiled as well. Mr. Hermann also stated that he has requested that the south side of Ridge Road be ditched for a number of years and questioned when it might be completed. He noted that there were also tree branches laying in the ditch that were restricting water flow. Mr. Klapthor stated that the tractor had broken down again, so he has not been able to clean ditches. He stated, however, that he would pull the ditch with the grader. Mr. Hermann also requested that the berm along the front of his property not be mowed with the boom mower.

Mr. Hermann also questioned whether the Township had seen an increase in building permits this year. Ms. Merritt stated that submissions have increased this year, as compared to 2020 and 2021. In closing Mr. Hermann stated that it would nice if the Township would allocate some of their American Rescue Plan monies to make a donation to the Cambridge Springs Heritage Society. He stated that the Township was willing to allocate money to the Karl Gerdon Park in Venango, which is not in the Township, and felt that the monies should be allocated to support the Cambridge area. Mr. Cole stated that the Township did not seek out Venango Borough to donate money for the park improvements and would advise the Heritage Society to submit a request for a donation.

**FURTHER BUSINESS:** There was no further business for the Board to address.

**ADJOURNMENT:** There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:45 PM.



Debra E. Merritt, Secretary