

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

APRIL 10, 2023 AT 7:00 PM

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Vice-Chairman Bauer called the April 10, 2023, Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

ROLL CALL: Supervisors in attendance were Charlie Bauer and Bernie Blystone with Kevin Cole participating remotely. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt; Roadmaster, Dan Klapthor; and Engineer, L. Ashley Porter, P.E.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD: There was no public in attendance, therefore no comments were offered.

SUPERVISOR COMMENTS: There were no comments from the Supervisors.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: There were no requests made by prior arrangement.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the February 7, 2023 meeting were received from CAJA.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next regular meeting of the French Creek Council of Governments is scheduled for Thursday, April 20, 2023, at 11:30 AM.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, April 20, 2023, at 6:00 PM in the West Mead Township Building, if there is business to address.

SEWAGE – There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Discussion – Cable Franchise Agreement. Ms. Merritt stated that following the March 13, 2023 Meeting, revisions to the proposed Cable Franchise Agreement have been made and forwarded to Armstrong Cable for their review and consideration. She noted that the revisions include the definition of gross revenues for purposes of determining franchise fees, and the term of the franchise agreement.

Discussion – Repairs/Maintenance Needs at the Municipal Building. Engineer Porter was in attendance to present his report on the repair and maintenance needs of the Municipal Building. Mr. Porter reported on the garage structure, noting that the column and/or column sections need replaced, wall girts and wall panel bracing need repaired, the substandard trusses and truss components need repaired and/or replaced, truss bearing and bearing members need reconstructed and inadequate lintels need repaired and/or replaced. Mr. Porter stated that the estimated cost to undertake these structural repairs would be approximately \$120,000.

He further reported on the garage structure's exterior metal shell, noting that the wall and roof panels are in deteriorated condition. Engineer Porter stated that removing and replacing the panels would be prudent to extend the life of the building and would be estimated to cost approximately \$90,000. With regard to updating the heating system to provide adequate heat to the office and meeting room, as well as improving the heating to the truck room, the Township could anticipate an additional \$65,000 in costs. In conclusion, in order to extend the life of the building Engineer Porter stated that the Township would be looking at a combined cost of \$275,000. He noted however that this figure did not take into account the additional issues, such as lighting, restroom accessibility, weatherization/insulation and/or a functional layout. Mr. Porter stated that the cost of new construction, with a building of similar size, would be estimated at \$750,000.

Mr. Bauer questioned whether it would be beneficial to detach the sand/salt bin from the existing building in order to preserve the structure. Mr. Porter advised that it would, and noted that structurally, it is in pretty poor condition. Mr. Porter stated that moving forward the Board would need to determine which avenue they wished to pursue, whether it be repairing the existing building, or alternatively developing a plan for new construction. Mr. Cole thanked Mr. Porter for his presentation and stated that the Board would review and discuss his report and advise which way the Board wished to proceed.

Discussion – Nuisance Ordinance. Ms. Merritt stated that revisions to the proposed Nuisance Ordinance, Ordinance No. 01 of 2023, as discussed at the March 13, 2023 Meeting, have been made and forwarded to Solicitor Shaddinger for his final review.

Joint Bidding for Seal Coating. It was noted that the 2023 joint seal coating bid opening is scheduled for Thursday, April 20th at 10:00 AM at Sadsbury Township.

Crawford County Conservation District – Dirt and Gravel Road and Low Volume Road Applications. Mr. Klapthor reported that he has met with the Crawford County Conservation District and has identified the Henry Road sluice pipe replacement as the project to be submitted for the 2024 construction season, in conjunction with Rockdale Township.

Requests for Quotes for Gravel. Ms. Merritt noted that in light of Lindy Paving providing the Township with millings and gravel, quotes for 500 tons of 2A Aggregate were not requested.

NEW BUSINESS: There was no new business for the Board to address.

ROADMASTER'S REPORT: A written report has been submitted by the Roadmaster.

SECRETARY/TREASURER'S REPORT:

Motion by Mr. Blystone to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Cole.

Cole: Yes

Bauer: Yes

Blystone: Yes

Motion by Mr. Blystone to accept the minutes of the March 13, 2023 Regular Meeting, and the April 5, 2023 Special Meeting, as presented. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

PUBLIC COMMENT PERIOD: With no public in attendance, no comments were offered.

FURTHER BUSINESS: Mr. Bauer advised that he would be out of town for the May 8th Regular Meeting and inquired whether there would be any objections to rescheduling it. Mr. Cole and Mr. Blystone had no objections.

Motion by Mr. Blystone to reschedule the Monday, May 8, 2023 Regular Meeting, for Monday, May 15, 2023 at 7:00 PM in the Municipal Building. Second by Mr. Cole.

Cole: Yes

Bauer: Yes

Blystone: Yes

ADJOURNMENT: There being no further business, Mr. Bauer moved to adjourn, with a second by Mr. Cole. All were in favor and the meeting was adjourned at 7:30 PM.


Debra E. Merritt, Secretary