

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

AUGUST 14, 2023 AT 7:00 PM

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the August 14, 2023, Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt, and Residents, Dale Gevin, Frank Reichart Mary Ann and Dave Birchard and Patrick Hermann.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD: There were no comments from the public at this time.

SUPERVISOR COMMENTS: There were no comments from the Supervisors at this time.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT:

Dave Birchard of Ridge Road was in attendance to address the Board regarding potential private improvements to Ridge Road. He stated that based upon his conversations with Ms. Merritt he understands that it is possible for a resident to privately undertake improvements to a road, provided they are in accordance with the design requirements of the Subdivision Ordinance. He stated that he also understands that it would be up to the Board of Supervisors to allow for only a portion of the roadway to be improved. Accordingly, Mr. Birchard stated that his remaining question is whether the Board would allow for only a section of the road to be improved, rather than the entirety of Ridge Road. Mr. Cole stated that the Board had not discussed this request and would have to take it into consideration. Mr. Cole further stated that additionally, it would need to be determined whether Mr. Birchard would undertake the bidding for the project or alternatively, whether the Township would do so on Mr. Birchard's behalf. Mr. Cole noted that obviously such a project could not be undertaken this year, however believed it could be considered next year.

Frank Reichart of Sunnyside Drive was in attendance to address the Board on the result of the Denny Atkin lawsuit. Mr. Reichart stated that the final hearing was held last week, at which time, the Judge ruled on some outstanding issues. Mr. Reichart reported that it was decided that none of the buildings or trees located in the paper street have to be removed, nor was any restitution offered to Mr. Atkin. Mr. Reichart also stated that he did want to bring an additional issue to the Board's attention, in that it would appear that Mr. Atkin illegally subdivided his parcel, by incorporating additional footage into his most recent deed. Mr. Reichart reported that Mr. Atkin's 1999 deed included lot measurements of 54' x 160', while his 2014 deed represented lot measurements of 104' x 190'. Mr. Reichart stated that he is bringing this to the Township's attention in case Mr. Atkin proposes to develop the property in the future.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the June 6, 2023 meeting were received from CAJA. Mr. Bauer stated that he had nothing additional to report at this time.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.

- **Zoning Officer:** A written report has been submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next regular meeting of the French Creek Council of Governments is scheduled for Thursday, October 19, 2023, at 11:30 AM.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, October 19, 2023, at 6:00 PM in the West Mead Township Building.

SEWAGE – There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Informational – Ordinance Development to Address Airbnbs. Ms. Merritt stated that the proposed Short-Term Rental Ordinance is being reviewed by Solicitor Shaddinger. She further noted that she would advise the Board that such an Ordinance be considered the first of the year, as the Ordinance calls for an annual certification, and a January date would make recertifications easier to track.

Informational – Cable Franchise Agreement. Ms. Merritt stated that the Township is waiting for Armstrong’s response to the proposed Cable Franchise Agreement.

Informational – Purchase of a Surveillance/Security System for the Municipal Building. It was noted that Mr. Klaphthor would be meeting with Travis Grieco of Canadohta Security to obtain pricing on a security system for the Township.

NEW BUSINESS:

Authorization for Requests for Quotes for Gravel. As authorized, quotes were requested for 500 tons of 2A Aggregate, delivered to the Municipal Building. Quotes were received from the following, Hasbrouck Sand Gravel at a unit price of \$17.18, for a total amount of \$8,590.00; Hillside Stone, LLC, at a unit price of \$19.00, for a total amount of \$9,500.00; A.C.A. Sand and Gravel, LLC, at a unit price of \$21.19, for a total amount of \$10,595.00; IA Construction Corporation, at a unit price of \$24.20, for a total amount of \$12,100.00; and Allegheny Mineral Corporation, at a unit price of \$29.00, for a total amount of \$14,500.00.

Motion by Mr. Cole to award the quote for 500 tons of 2A Aggregate to Hasbrouck Sand and Gravel at a unit price of \$17.18, for a total amount of \$8,590.00. Second by Mr. Blystone.

Further Discussion: Mr. Hermann questioned whether this is the same gravel that had been previously applied to Ridge Road, noting that it was sharp and triangular in shape. Mr. Cole stated that it probably was, as Hasbrouck is often the lowest bidder. He added that this quote is for stockpiling only, and would only be used for washouts and repairs, rather than graveling an entire roadway. Ms. Merritt also noted that the Board’s only options are to award the quote to the lowest bidder or reject all the quotes. She stated that this is because this quote would be piggybacking on a State Contract of which all the materials have been certified by the State.

Cole: Yes Bauer: Yes Blystone: Yes

ROADMASTER’S REPORT: A written report has been submitted by the Roadmaster.

SECRETARY/TREASURER’S REPORT:

Motion by Mr. Blystone to accept the Treasurer’s Report and make Payment of the Bills as presented. Second by Mr. Bauer.

Cole: Yes Bauer: Yes Blystone: Yes

Motion by Mr. Bauer to accept the minutes of the July 10, 2023 Regular Meeting, as presented. Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

2024 Budget Preparation. Ms. Merritt noted that she intended to begin working on the 2024 budget and requested that the Supervisors and the Roadmaster, provide her with any budget items they would like included for the upcoming year.

PUBLIC COMMENT PERIOD: Mr. Birchard questioned whether the REC ever undertook the crushing of the concrete pile that Mr. Klapthor had spoken to the Board about. Mr. Cole stated that unfortunately, that never transpired.

Mr. Hermann questioned whether Mr. Klapthor ever reached out to Woodcock Township to see what their project entailed with using recycled asphalt. Mr. Cole stated that it was not included in his report, however, would follow up with him. Mr. Hermann questioned whether the public could review Mr. Klapthor's monthly reports. Mr. Cole stated that yes, they were public records. Mr. Hermann also questioned whether he could review Mr. Klapthor's timesheets. Ms. Merritt stated that he could, as they too are public records, however, would just request Mr. Hermann file a right-to-know request. Mr. Hermann further questioned whether Mr. Klapthor recorded on his timesheet what he did on a daily basis. Mr. Cole stated that he did not, and that information is provided in his monthly reports.

Mr. Hermann also questioned whether the Board had spent or earmarked any of their stimulus money and suggested that it be used on Ridge Road. Mr. Cole noted that a very small amount had been distributed and it was the Board's hope to utilize the money to address some of the much-needed repairs to the Municipal Building.

FURTHER BUSINESS:

Discussion – Repairs/Maintenance Needs at the Municipal Building. Mr. Cole noted that the plan for this evening was to review the contents of Mr. Porter's report on the repairs and maintenance needs contained in Mr. Porter's report. However, with Mr. Klapthor's absence, he felt it would be in the Board's interest to address this issue at the September Regular Meeting, so that Mr. Klapthor would be present to point out the areas of concern. Mr. Bauer and Mr. Blystone were in agreement.

ADJOURNMENT: There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:25 PM.



Debra E. Merritt, Secretary