

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

FEBRUARY 6, 2023, AT 7:00 PM

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the February 6, 2023, Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt and Roadmaster, Dan Klapthor.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD: There was no public in attendance.

SUPERVISOR COMMENTS: There were no comments from the Supervisors.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: Dave Birchard was not in attendance to address the Board.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the December 6, 2022, meeting were received from CAJA. Mr. Bauer noted that CAJA meets tomorrow evening, therefore had nothing new to report at this time.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report was submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next meeting of the French Creek Council of Governments is scheduled for Thursday, April 20, 2023, at 11:30 AM.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, February 16, 2023, at 6:00 PM in the West Mead Township Building.

SEWAGE – There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Discussion – Repairs/Maintenance Needs at the Municipal Building. Ms. Merritt reported that the Township is still waiting for Engineer Porter's report as to his findings of the condition of the Municipal Building following his inspection in September.

Discussion – Nuisance Ordinance. It is reported that Solicitor Shaddinger was currently reviewing the revised Nuisance Ordinance.

Discussion – Cable Franchise Agreement. Ms. Merritt reported that Solicitor Shaddinger was working with Armstrong Cable to clarify some language of the proposed Cable Franchise Agreement, as well as some other minor revisions. Thereafter, he would report his findings of his communications with the Board.

County's Broadband Expansion Initiative. Ms. Merritt reported that the Township has received no additional information with regard to the County's proposed broadband expansion, nor the Starlink pilot program that was reported on by Commissioner Henry at the November 2022 Meeting. However, according to their website the Request for Proposals for Broadband Expansion are due to be submitted by March 3, 2023.

EMS Contract with Meadville Ambulance Service. It was reported that the Township never received a response to the Township's letter and proposed agreement forwarded to Eric Henry of the Meadville Ambulance Service in December 2022. However, at the January 19, 2023, French Creek COG meeting, Mr. Henry stated that he was abandoning his request.

NEW BUSINESS:

Recreation Board Meeting. Ms. Merritt stated that the Borough of Cambridge Springs has requested the Township's participation in a meeting with Little League and Little Gridders to discuss potential 2023 improvements to the recreation park. The Borough has proposed the dates of either February 20th, March 6th, or March 20th, to hold the joint meeting. It was determined that the dates of March 6th or March 20th would be preferred by the Board.

Participation in the 2023-2024 State Salt Contract. Motion by Mr. Bauer to authorize the Secretary to complete and submit the Salt Contract Participation Agreement on behalf of the Township, for 100 tons of Road Salt, under the 2023-2024 State Contract. Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

Joint Bidding for Hard Surface Repairs. Ms. Merritt noted that a joint purchasing meeting was held on Friday, February 3, 2023, at West Mead Township to discuss a joint bid for hard surface repairs. Following a conversation with Mr. Klapthor, it has been determined that it is unlikely the Township will need to undertake any hard surface repairs this year. Ms. Merritt noted that should the Board determine it wishes to participate in the joint bid, the Township would have until March 22nd to submit their bid forms.

Joint Bidding for Seal Coating. Ms. Merritt reported that a meeting was held on Thursday, January 12, 2023, at Sadsbury Township to discuss the 2023 joint bid for seal coating. The required Resolution and seal coating worksheets are to be submitted to Sadsbury Township by March 6th, with advertisements on March 23rd and March 30th, and the subsequent bid opening on April 20th at 10:00 AM.

Motion by Mr. Cole to adopt Resolution No. 01-2023, a Resolution to Adopt the 2023 Crawford County Joint Seal Coat Bid Program, naming Debra Merritt as Delegate and Bernie Blystone as Alternate Delegate. Second by Mr. Bauer.

Cole: Yes Bauer: Yes Blystone: Yes

Motion by Mr. Bauer to authorize the Secretary/Treasurer to bid the single seal coating of the following roads: Core Work; Kearney Avenue, Mt. Pleasant Road, Drake Street, Kreitz Road, Zilhaver Road and Beckman Road, totaling approximately 51,400 SY, for inclusion in the 2023 Crawford County Joint Seal Coat Bid Program. Second by Mr. Blystone.

Cole: Yes Bauer: Yes Blystone: Yes

Scheduling of a Special Meeting to conduct a Road Inspection.

Motion by Mr. Blystone to schedule and advertise a Special Meeting of the Board of Supervisors on Wednesday, April 5, 2023, at 8:00 AM, for the purposes of conducting a road inspection, and to conduct any other business that comes before the Board. Second by Mr. Cole.

Cole: Yes

Bauer: Yes

Blystone: Yes

Crawford County Conservation District – Dirt and Gravel Road and Low Volume Road Applications. The Crawford County Conservation District is accepting Dirt and Gravel Road (DGR) and Low Volume Road (LVR) Applications for the 2024 construction season. If the application is for a stream crossing, then the District must be notified by April 28, 2023, with all other applications due June 30, 2023. The Board requested that Mr. Klapthor contact the District to look at potential projects that could be completed under the program and requested that the Henry Road sluice pipe replacement project be considered.

ROADMASTER’S REPORT: A written report has been submitted by the Roadmaster.

SECRETARY/TREASURER’S REPORT:

Motion by Mr. Cole to accept the Treasurer’s Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Motion by Mr. Blystone to accept the minutes of the December 12, 2022, Regular Meeting, the December 29, 2022, Special Meeting and the January 3, 2023, Organizational Meeting, as presented. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

PUBLIC COMMENT PERIOD: Since there were no public in attendance, no comments were offered.

FURTHER BUSINESS: There was no further business for the Board to address.

ADJOURNMENT: There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:25 PM.



Debra E. Merritt, Secretary