

BOARD OF SUPERVISORS OF THE TOWNSHIP OF CAMBRIDGE
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REGULAR MEETING

JULY 10, 2023 AT 7:00 PM

CALL TO ORDER, MOMENT OF SILENCE, AND SALUTE TO THE FLAG: Chairman Cole called the July 10, 2023, Regular Meeting of the Board of Supervisors to order at 7:00 PM, in the Municipal Building, 22530 Electric Drive, Cambridge Springs, Pennsylvania, followed by a moment of silence and the salute to the flag.

ROLL CALL: Supervisors in attendance were Kevin Cole, Charlie Bauer, and Bernie Blystone. Also present was Secretary/Treasurer/Zoning Officer, Debra E. Merritt, and Residents, Patrick Hermann, Sondra Fitch, and Bill Fitch.

IDENTIFICATION OF RECORDING DEVICES: There were no recording devices identified.

PUBLIC COMMENT PERIOD: Sondra and Bill Fitch stated that they were in attendance to address the end of Walters Road, noting that the left-over anti-skid is creating a lot of dust. Mr. Cole stated that the Township has had problems getting the necessary parts to have the tractor fixed, which has led to the delay in sweeping as well as mowing. Mr. Fitch further stated that there were a number of potholes in the approach which makes it difficult to pull on and off the road. He further questioned the need for the 10-ton weight limit posting. Mr. Cole stated that the weight limits were instituted a number of years ago, in anticipation of the oil and gas industry coming into our area, which never developed. Mr. Cole stated that Mr. Klapthor would address their concerns as soon as possible.

Mrs. Fitch also stated that she has been attempting to contact the Township to report the road conditions, however, has been unable to reach anyone or leave a message. Mr. Cole stated that the Township's answering system works, and that his, Ms. Merritt, and Mr. Klapthor's cell phone numbers are provided in the message. Mr. Fitch stated that he has been trying to contact Mr. Klapthor and questioned how many hours he is required to work a week. Mr. Cole reported that Mr. Klapthor works 40 hours a week. Mr. Hermann stated that he did not believe that to be true, as he rarely sees Mr. Klapthor at the Municipal Building, or working on the roads. Mr. Cole stated that in addition to Mr. Klapthor's vacation and personal time, he also banks his overtime throughout the winter which provides additional time off during the summer months. Mr. Hermann stated that it was unfortunate that there is a lot of work to be completed, and no one is working to complete it.

SUPERVISOR COMMENTS: There were no comments from the Supervisors at this time.

PUBLIC REQUESTS BY PRIOR ARRANGEMENT: There were no requests made by prior arrangement.

BOARDS AND COMMISSIONS:

CAJA – Minutes from the May 2, 2023 meeting were received from CAJA.

ZONING/PLANNING –

- **Planning Commission:** There were no minutes received from the Planning Commission.
- **Zoning Hearing Board:** There were no minutes received from the Zoning Hearing Board.
- **Zoning Officer:** A written report has been submitted by the Zoning Officer.

FRENCH CREEK COUNCIL OF GOVERNMENTS – The next regular meeting of the French Creek Council of Governments is scheduled for Thursday, July 20, 2023, at 11:30 AM and will be held at the Crawford Heritage Community Foundation.

TAX COLLECTION COMMITTEE – The next meeting of the Crawford County Tax Collection Committee is scheduled for Thursday, July 20, 2023, at 6:00 PM in the West Mead Township Building, if there is business to address.

SEWAGE – There was no report received from Michael Rinkevich, Sewage Enforcement Officer.

PROJECTS AND UNFINISHED BUSINESS:

Discussion – Repairs/Maintenance Needs at the Municipal Building. Following discussion, it was determined that this matter should be moved to the end of the August Agenda to allow time for the Board to look at the issues and prioritize projects to address the repairs and maintenance needs found in Mr. Porter’s report.

Discussion – Correspondence Received Regarding Dead Tree in Paper Street. Ms. Merritt reported that the Township received letters from Kim Radler and Stanley Ledzinski, as well as Thomas and Shara Bennett regarding a dead tree located in the Thomas Road Extension paper street and have requested the Township remove it. Solicitor Shaddinger has confirmed that it is not the Township’s responsibility to remove the tree as it is not on Township property. Mr. Klapthor will be meeting with the residents to confirm that the tree is located in the paper street, and Ms. Merritt will prepare a letter to the residents advising them of the Township’s position.

Ordinance No. 01 of 2023 – Consideration and Enactment.

Motion by Mr. Bauer to adopt Ordinance No. 01 of 2023, an Ordinance Regulating the Accumulation, Storage, Collection and Disposal of Garbage, Rubbish, and Waste; Prohibiting the Drainage of Waters Which Create Nuisances; Prohibiting Acts Interfering with Proper Road Maintenance; Prohibiting the Establishment and Maintenance of Nuisances within the Township; Providing Remedies for Violations, including Penalties and Proceedings for Abatement of Nuisances and Providing for the Administration and Enforcement of the Ordinance. Second by Mr. Blystone.

Further Discussion: Mr. Hermann questioned how this ordinance would be enforced and how a resident may make a complaint about a property. Mr. Cole stated that it would be enforced by Ms. Merritt with the Board’s support. With regard to how a complaint might be filed, Ms. Merritt stated that she would anticipate that a form would be developed so that a proper paper trail could be maintained.

Cole: Yes

Bauer: Yes

Blystone: Yes

Informational – Crawford County Conservation District – Dirt and Gravel Road and Low Volume Road Applications. Ms. Merritt reported that the DGLV Grant Application for the Henry Road sluice pipe replacement project, in an amount of \$313,998.10, was submitted to the Crawford County Conservation District for consideration.

Informational – Ordinance Development to Address Airbnbs. Ms. Merritt reported that the proposed Ordinance addressing Short-Term Rentals has been forwarded to Solicitor Shaddinger for his review and consideration.

Informational – Purchase of a Surveillance/Security System for the Municipal Building. It was reported that Mr. Klapthor and Ms. Merritt will be meeting with representatives from ADT, as well as Canadohta Security to obtain pricing on a security system for the Township in the upcoming weeks.

Informational – Cable Franchise Agreement. Ms. Merritt reported that the Township was waiting for Armstrong’s response to the proposed revisions to the Cable Franchise Agreement.

NEW BUSINESS:

Authorization for Requests for Quotes for Gravel.

Motion by Mr. Cole to authorize the Secretary/Treasurer to obtain Request for Quotes for 500 tons of 2A Aggregate, delivered to the Municipal Building, for consideration at the August 14, 2023 Regular Meeting. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

ROADMASTER'S REPORT: A written report has been submitted by the Roadmaster. The Board questioned whether a date had been set for seal coating. Ms. Merritt stated that while a specific date had not been communicated, it is anticipated that the project will begin in early August. Mr. Cole stated that there were portions on Beckman Road, by the Gage property, that needed paved prior to seal coating, as well as a dip on Kreitz Road that required attention. Mr. Bauer also reported that there were some potholes and a section of the berm that needed to be addressed near the Dunton residence on Ridge Road. Ms. Merritt stated that she would relay the Board's concerns to Mr. Klapthor.

SECRETARY/TREASURER'S REPORT:

Motion by Mr. Bauer to accept the Treasurer's Report and make Payment of the Bills as presented. Second by Mr. Blystone.

Cole: Yes

Bauer: Yes

Blystone: Yes

Motion by Mr. Blystone to accept the minutes of the June 5, 2023 Regular Meeting, as presented. Second by Mr. Bauer.

Cole: Yes

Bauer: Yes

Blystone: Yes

PUBLIC COMMENT PERIOD: Mr. Hermann stated that he would like to address the Board on road conditions of Ridge Road. He stated that while he understands that the road wouldn't be hard surfaced this year, he questioned whether there were plans to do so next year. Mr. Cole stated that the Township struggles to keep up with their current seal coating cycle, noting that the cycle has been extended to five years, from four years. He further questioned whether the Board had considered placing millings on the road and rolling them in, similar to what Woodcock Township has done. Mr. Cole stated that the Board was unfamiliar with Woodcock's project but would have the Roadmaster look into it. Mr. Hermann also questioned whether the Board had spent their stimulus money. Mr. Bauer stated that a very small amount had been distributed and it was the Board's hope to utilize the money to address some of the much-needed repairs to the Municipal Building.

FURTHER BUSINESS: There was no further business for the Board to address.

ADJOURNMENT: There being no further business, Mr. Cole moved to adjourn, with a second by Mr. Bauer. All were in favor and the meeting was adjourned at 7:35 PM.



Debra E. Merritt, Secretary