



CARNATION CITY COUNCIL AGENDA Regular Meeting

*Acting Mayor Tali Spiegelman, Mayor Jim Ribail, Deputy Mayor Adair Hawkins,
Brodie Nelson, Ryan Burrell, Jessica Merizan*

DATE: May 21, 2024

TIME: 6:00 P.M.

JOIN ONLINE VIA ZOOM: <https://bit.ly/3foujAY>

Meeting ID: 976 1525 3648
Passcode: 894903
Dial by location: (253) 215 - 8782

For inquiries and/or assistance regarding how to use the City's online meeting format please email clerk@carnationwa.gov, or call (425) 333-4192.

- 1) **CALL TO ORDER:** Acting Mayor Tali Spiegelman
- 2) **PLEDGE OF ALLEGIANCE:** Acting Mayor Tali Spiegelman
- 3) **ROLL CALL:** City Clerk Lora Wilmes
- 4) **APPROVAL OF AGENDA:** Council of the Whole
- 5) **PUBLIC COMMENT & REQUESTS (At 6:05 PM):** *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*
- 6) **CONSENT AGENDA:**
 - a) Approval of Minutes
 - i) Special Session: May 7, 2024
 - ii) Regular Session: May 7, 2024
 - b) Approval of Claims
 - i) April 23, 2024 – May 6, 2024
(1) \$198,729.32

- c) Approval of Payroll
 - i) April 1, 2024 – April 30, 2024
(1) \$62,498.30

7) PROCLAMATIONS:

- a) Taylor Swift Day

8) PUBLIC HEARING DATE SETTING:

- a) NONE

9) PUBLIC HEARINGS:

- a) NONE

10) EXECUTIVE SESSION

- a) RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

11) COUNCIL REPORTS: *During this item, Councilmembers report on activities and meetings from the previous two weeks. This space is important, as it provides an opportunity for the Council, Staff, and public to understand how the Councilmembers spend their time.*

12) STAFF REPORTS:

- a) City Manager's Office Report

13) EXTERNAL PRESENTATIONS:

- a) NONE

14) AGENDA BILLS:

- a) AB24-47: A Resolution of the City Council Of The City Of Carnation, Washington, Adopting A Six-Year Transportation Improvement Program for the Years 2025 through 2030 and directing the same to be filed with the State Secretary of Transportation and the Transportation Improvement Board.
- b) AB24-48: A Motion to accept the Finance and Operation Committee's recommendation for the award of the Carnation Destination Fund and Residents Fund.
- c) AB24-49: A Motion to open a second round of applications for the Carnation Fund.
- d) AB24-50: A Motion to accept the Carnation Fund Mechanism to support non-profits in lieu of discounts for City services.
- e) AB24-51: A Resolution authorizing the City Manager to sign an amendment to the Agreement with KPG, Psomas for on-call engineering services to increase the not to exceed amount to \$400,000.00.

15) STAFF DISCUSSION ITEMS:

- a) Reschedule Council Retreat
- b) Starbucks Coffee Event

16) CAPITAL PURCHASES:

- a) NONE

17) INFORMATION, CLARIFICATION, GENERAL DIRECTION ITEMS:

Councilmembers may introduce new topics, ask clarifying administrative questions, debate legislative issues, and provide direction on future agenda items.

18) PUBLIC RECORDS REQUESTS:

- a) P. Vrinceanu- COVID-19 Policies and Employment

19) PLANNING AND PARKS BOARD MINUTES:

- a) April 23, 2024

20) FUTURE PARKS AND PLANNING MEETING:

- a) May 28, 2024

21) FUTURE COMMITTEE MEETINGS:

- a) Finance and Operations Committee
 - i) May 22, 2024
 - ii) 5:00 PM
- b) Community Development
 - i) June 3, 2024
 - ii) 3:00 PM
- c) Public Safety Committee
 - i) June 3, 2024
 - ii) 5:00 PM

22) FUTURE COUNCIL MEETINGS:

- a) June 4, 2024 - Special Meeting
 - i) 5:00 PM – 5:40 PM
- b) June 4, 2024 - Regular Meeting
 - i) 6:00 PM - 9:30 PM
- c) June 18, 2024 - Regular Meeting
 - i) 6:00 PM – 9:30 PM

23) ADJOURNMENT: Mayor Jim Ribail





CARNATION CITY COUNCIL AGENDA Special Meeting Minutes

Mayor Jim Ribail, Deputy Mayor Adair Hawkins, Brodie Nelson, Ryan Burrell, Jessica Merizan

DATE: May 7th, 2024

TIME: 5:00 P.M.

LOCATION: City Hall (4621 Tolt Avenue)

- 1) **CALL TO ORDER:** Mayor Jim Ribail
at 5:04 PM

- 2) **DISCUSSION ITEMS:**
 - a) Boys Scout's Donation: Fire Pit
Mike Flowers presented the idea of the local Boy Scout's to donate a Fire Pit for the Tolt Commons to the City Council.

- 3) **ADJOURNMENT:** Mayor Jim Ribail
at 5:22 PM

Approved at the regular meeting of the Carnation City Council on May 21st,
2024.

MAYOR JIM RIBAIL

CITY CLERK LORA WILMES



CARNATION CITY COUNCIL AGENDA Regular Meeting Minutes

Mayor Jim Ribail, Deputy Mayor Adair Hawkins, Brodie Nelson, Ryan Burrell, Jessica Merizan

DATE: May 7th, 2024

TIME: 6:00 P.M.

- 1) **CALL TO ORDER:** Mayor Jim Ribail
AT 6:00 PM
- 2) **PLEDGE OF ALLEGIANCE:** Councilmember Ryan Burrell
- 3) **ROLL CALL:** City Clerk Lora Wilmes
PRESENT: DEPUTY MAYOR HAWKINS, COUNCILMEMBER NELSON, MAYOR RIBAIL, COUNCILMEMBER BURRELL, COUNCILMEMBER MERIZAN
- 4) **APPROVAL OF AGENDA:** Council of the Whole
MOTION TO ACCEPT THE AGENDA BY DEPUTY MAYOR HAWKINS. SECOND BY COUNCILMEMBER BURRELL. MOTION PASSED (5-0)
- 5) **PUBLIC COMMENT & REQUESTS (At 6:05 PM):** *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*
Matthew H. made public comment.
Jules H. made public comment.
Tim H. made public comment.
- 6) **CONSENT AGENDA:**
 - a) Approval of Minutes
 - i) Special Session: April 16, 2024
 - ii) Regular Session: April 16, 2024
 - b) Approval of Claims
 - i) April 3, 2024 – April 22, 2024
(1) \$657,354.63

MOTION BY COUNCILMEMBER NELSON SECOND BY COUNCILMEMBER MERIZAN. MOTION PASSED (5-0)

7) PROCLAMATIONS:

- a) Lee Arts Foundation Appreciation
MOTION TO ACCEPT BY COUNCILMEMBER NELSON. SECOND BY DEPUTY MAYOR HAWKINS. MOTION PASSED (5-0)
- b) Asian American, Native Hawaiian, and Pacific Islander Heritage Month
MOTION TO ACCEPT BY DEPUTY MAYOR HAWKINS. SECOND BY COUNCILMEMBER BURRELL MOTION PASSED (5-0)
- c) World Falun Dafa Day
MOTION TO ACCEPT BY COUNCILMEMBER NELSON. SECOND BY DEPUTY MAYOR HAWKINS. MOTION PASSED (4-0) COUNCILMEMBER MERIZAN ABSTAIN
- d) Day of Prayer
MOTION TO ACCEPT BY COUNCILMEMBER BURRELL SECOND BY DEPUTY MAYOR HAWKINS MOTION PASSED (4-0) COUNCILMEMBER MERIZAN ABSTAIN

8) PUBLIC HEARING DATE SETTING:

- a) NONE

9) PUBLIC HEARINGS:

- a) NONE

10) COUNCIL REPORTS AND REQUESTS: *During this item, Councilmembers report on activities and meetings from the previous two weeks. This space is important, as it provides an opportunity for the Council, Staff, and public to understand how the Councilmembers spend their time.*

11) STAFF REPORTS:

- a) City Manager's Office Report
 - i) Arbor Day
 - ii) After Hours Number
 - iii) Fourth of July Update

12) EXECUTIVE SESSION

- a) NONE

13) EXTERNAL PRESENTATIONS:

- a) NONE

14) AGENDA BILLS:

- a) AB24-42 An Ordinance of the City of Carnation amending the Carnation Municipal Code related to compost procurement.
MOTION BY DEPUTY MAYOR HAWKINS SECOND BY COUNCILMEMBER MERIZAN. MOTION PASSED (5-0)
- b) AB24-45 A Motion to direct the City Manager to develop a Parking Master Plan in 2025 with funding allocation in the next budget cycle to maximize space while balancing the needs of the community through supporting businesses and preserving sustainably green, small-town charm.
MOTION BY COUNCILMEMBER MERIZAN SECOND BY COUNCILMEMBER NELSON. MOTION PASSED (5-0)
- c) AB24-46 A Motion to deny a docket request submitted on December 21, 2023, due to a lack of consistency with docket request standards.
MOTION BY DEPUTY MAYOR HAWKINS SECOND BY COUNCILMEMBER NELSON. MOTION TO AMEND BY COUNCILMEMBER MERIZAN. "I MOVE TO CONFIRM THAT THE DOCKET REQUEST SUBMITTED ON DECEMBER 21ST, 2023 WAS NOT DOCKETED BY THE CITY DUE TO A LACK OF CONSISTENCY WITH DOCKET REQUEST STANDARDS" SECOND BY COUNCILMEMBER NELSON. MOTION AS AMENDED PASSED (5-0)

15) STAFF DISCUSSION ITEMS:

- a) NONE

16) CAPITAL PURCHASES:

- a) NONE

17) INFORMATION, CLARIFICATION, GENERAL DIRECTION ITEMS:

Councilmembers may introduce new topics, ask clarifying administrative questions, debate legislative issues, and provide direction on future agenda items.

18) PUBLIC RECORDS REQUESTS:

- a) NONE

19) PLANNING AND PARKS BOARD MINUTES:

- a) NONE

20) FUTURE COMMITTEE MEETINGS:

- i) Finance and Operations Committee
(1) May 22, 2024, at 5:00 PM

21) FUTURE COUNCIL MEETINGS:

- a) May 21, 2024 – Regular Meeting
 - i) 6:00 PM - 9:30 PM
- b) June 4, 2024 - Regular Meeting

i) 6:00 PM - 9:30 PM

22) ADJOURNMENT: Mayor Jim Ribail
AT 7:19 PM

Approved at the regular meeting of the Carnation City Council on May 21st,
2024.

MAYOR JIM RIBAIL

CITY CLERK LORA WILMES



CHECK REGISTER

City of Carnation

Time: 11:12:10 Date: 05/06/2024

04/23/2024 To: 05/06/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1156	04/23/2024	Claims	1	38817	DEPARTMENT OF ECOLOGY	180.00	Stormwater Construction East Bird Street
1157	04/23/2024	Claims	1	38818	KPG PSOMAS	140,063.47	McKinley Avenue Improvement Project
1158	04/23/2024	Claims	1	38819	TEAMSTERS LOCAL UNION 763	242.00	Union Dues May 2024
1198	04/28/2024	Claims	1	38820	AHBL, INC	2,186.25	Brewer Short Plat 2230751.37; Benjamin Asphalt SPR 2230751.31
1199	04/28/2024	Claims	1	38821	ADAIR HAWKINS	54.34	Clifton Strengths Reimbursement
1200	04/28/2024	Claims	1	38822	JIM RIBAIL	125.13	Clifton Strengths Reimbursement; Meal Reimbursement - Councilmember Perry Lunch; Valley Mayor Meeting 03-03-24; Valley Mayor Meeting 01/02/24; Valley Mayor Meeting 11/20/23
1201	04/28/2024	Claims	1	38823	UNITED SITE SERVICES	349.50	Service at Fred Hockert Park
1202	04/28/2024	Claims	1	38824	SENSKE SERVICES	1,087.00	Insect and Fungal Control / Foliar Fertilizer
1203	04/28/2024	Claims	1	38825	JP LANDSCAPE	4,165.61	Monthly Maintenance Services for City Property
1214	04/29/2024	Claims	1	38826	DATABAR	298.23	No more test alarms flyer-inserting canceled, ship flyers to Carnation
1242	04/30/2024	Claims	1	38827	AHBL, INC	6,120.41	On-Call Land Use Planning Services: 2230751.30; Carnation Pre-Application Reviews: 2230751.36
1243	04/30/2024	Claims	1	38828	AWC EMPLOYEE BENEFIT TRUST	13,207.59	Employer's Monthly Billing Report for May 2024
1244	04/30/2024	Claims	1	38829	CENTURYLINK	137.99	Monthly Charges 04/20/24
1245	04/30/2024	Claims	1	38830	SOUND PUBLISHING INC	157.68	Notice of Application - Cliff Low
1246	04/30/2024	Claims	1	38831	THE FIRE HOUSE	726.00	Fire Extinguisher Maintenance - City Hall and Public Works Yard; Fire Extinguisher Installation - 4001 Tolt Avenue
1247	04/30/2024	Claims	1	38832	WASHINGTON TEAMSTERS WELFARE TRUST	7,070.40	Coverage Month 06/2024
1248	04/30/2024	Claims	1	38833	ANA CORTEZ	55.11	Reimbursement for High Visibility Rain Gear
1249	04/30/2024	Claims	1	38834	AMY PAOLETTI	20.00	Notary - MainVue Model Home Agreement
1250	04/30/2024	Claims	1	38835	EASTSIDE TREE WORKS, LLC	6,310.40	Valley Memorial Park Dangerous Tree Removal
1251	04/30/2024	Claims	1	38836	TAX PAYER ACCOUNT ADMINI WASHINGTON STATE DEPARTMENT OF REVE	144.45	Tax Due for Lessee - Miller (Wink)
1252	04/30/2024	Claims	1	38837	COMCAST	647.83	Phones and Voice Edge Regular Charges
1258	05/01/2024	Claims	1	38838	AMY PAOLETTI	20.00	Notary Services - Boundary Line Adjustment for Evac Hill Surplus
1299	05/06/2024	Claims	1	38839	BANK OF AMERICA-WILMINGTON	15,171.70	BofA Credit Card April-24
1300	05/06/2024	Claims	1	38840	DATABAR	188.23	SVSC-8849 Sno-Valley Senior Center

001 General Fund	32,613.52
108 Park Development CIP IMPACT FEE	1,796.12
109 Traffic Impact Fee- CIP	1,708.36
301 STREETS CIP	140,243.47
401 Water Fund OPS	16,613.99
409 Stormwater OPS	3,786.81
411 Sewer Fund OPS	1,822.60
633 KING COUNTY PASS THROUGH - Restricted	144.45

CHECK REGISTER

City of Carnation

Time: 11:12:10 Date: 05/06/2024

04/23/2024 To: 05/06/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						Claims:	198,729.32
						198,729.32	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Carnation and that I am authorized to authenticate and certify to said claim.

(Ana Cortez) City Manager _____ Date: _____

(Jim Ribail) City Mayor _____ Date: _____



PERIOD: April 1, 2024 – April 30, 2024

I, Rachael Fluhrer, Business Manager for the City of Carnation, do hereby attest that payroll deposits for the period above have been made through Paycom. I have worked with Paycom to reflect accurate information to the best of my ability. Any payroll adjustments made outside the normal monthly payroll period are indicated below.

Total Amount: \$62,498.30

Adjustments: NONE

A handwritten signature in black ink, appearing to read "Rachael Fluhrer", is written over a horizontal line.

Rachael Fluhrer
Business Manager

Ana Cortez
City Manager

CHECK REGISTER

City of Carnation

Time: 11:00:49 Date: 05/16/2024

05/01/2024 To: 05/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1311	05/07/2024	Payroll	1	EFT	PAYROLL VENDOR	62,498.30	Payroll April
		001 General Fund				-28,068.26	
		109 Traffic Impact Fee- CIP				8,241.08	
		401 Water Fund OPS				61,739.71	
		409 Stormwater OPS				8,377.11	
		411 Sewer Fund OPS				12,208.66	
						62,498.30	Payroll:
							62,498.30

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Carnation and that I am authorized to authenticate and certify to said claim.

(Ana Cortez) City Manager _____ Date: _____

(Jim Ribail) City Mayor _____ Date: _____

CITY OF CARNATION



OFFICIAL PROCLAMATION

Whereas, Acting Mayor Tali Spiegelman secured an opportunity through Carnation Elementary School to be Mayor for a Day in the City of Carnation; and

Whereas, Mayor Spiegelman wishes to proclaim Taylor Swift Day in the City of Carnation; and

Whereas, Taylor Swift brings joy to people around the world; and

Whereas, it has been documented that Taylor Swift's economic impact in local economies is substantial; and

Whereas, Taylor Swift is a prime example of a young artist taking control of her intellectual properties; and

Whereas, Taylor Swift has been perfecting her craft for over two decades; and

Whereas, The players gonna play, play, play, play, play And the haters gonna hate, hate, hate, hate, hate, but we're just gonna shake, shake, shake, shake, shake, shake it off.

Whereas, you need to calm down and you are being too loud;

Now, Therefore, we, the City Council of the City of Carnation, King County, Washington, do hereby proclaim

*May 21st, 2024, as
Taylor Swift Day*

Approved this 21st day of May 2024

Mayor Tali Spiegelman



CARNATION CITY COUNCIL

AGENDA BILL

TITLE: A Resolution of the City Council Of The City Of Carnation, Washington, Adopting A Six-Year Transportation Improvement Program for the Years 2025 through 2030 and directing the same to be filed with the State Secretary of Transportation and the Transportation Improvement Board.	Agenda Bill No.:	AB24-47
	Type of Action:	MOTION
	Origin: <i>(Council/Manager)</i>	City Manager
	Agenda Bill Author:	City Manager
EXHIBITS: <ul style="list-style-type: none"> Proposed Six Year Transportation Improvement Plan Proposed Resolution 24-520 	Date Submitted:	5/21/2024
	For Agenda of:	5/21/2024
	Expenditure Required:	\$0
	Amount Budgeted:	\$0
	Appropriation Required:	\$0

SUMMARY STATEMENT AND DISCUSSION:

The proposed Six Year Transportation Plan (STIP) includes various street improvements that have been identified necessary in the coming years. The inclusion of a project on the list does not necessarily mean that the improvements will be accomplished during the six-year period. Inclusion of a proposed project on the STIP makes the City eligible to receive grant funding to assist in paying for the improvement projects.

RECOMMENDED ACTION: I move to approve Resolution 24-520 adopting the Six Year Transportation Plan for years 2025 through 2030.

LEGISLATIVE HISTORY:

ACTION TAKEN

MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		
Ribail			Ribail		
Nelson			Nelson		
Burrell			Burrell		
Merizan			Merizan		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		

RESOLUTION NO. 24-520

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARNATION, WASHINGTON, ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2025 THROUGH 2030 AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND THE TRANSPORTATION IMPROVEMENT BOARD.

WHEREAS, it is the responsibility of the City Council of the City of Carnation to provide suitable and adequate street improvements and maintenance on dedicated streets within the city limits to the extent possible with available funds; and

WHEREAS, the Carnation City Council is committed to short- and long-range planning to protect, preserve, and enhance the roadways within the city; and

WHEREAS, the Six-Year Transportation Improvement Program is based on the City's 20-Year Comprehensive Transportation Improvement Plan; and

WHEREAS, a public hearing was held on April 16th, 2024, on the Six-Year Transportation Improvement Program as required by RCW 35.77.010; NOW, THEREFORE,

IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARNATION AS FOLLOWS:

Section 1. Program Adopted. The Six-Year Transportation Improvement Program for the City of Carnation for the ensuing six (6) calendar years.

Transportation Improvement Plan, attached hereto as Exhibits A, and incorporated herein by this reference as if fully set forth, which set forth the project location, type of improvement and estimated cost thereof, are hereby adopted and approved.

Section 2. Filing of Program. Pursuant to Chapter 35.77 RCW, within 30 days of the adoption of this resolution the City Clerk is hereby authorized and directed to file a copy of this resolution, together with the Exhibit A attached hereto, with the Secretary of Transportation and the Transportation Improvement Board for the State of Washington.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
THIS 21ST DAY OF MAY 2024.

CITY OF CARNATION

MAYOR, JIM RIBAIL

ATTEST/AUTHENTICATED:

CITY CLERK, LORA WILMES

RESOLUTION NO. 520

EXHIBIT A

City of Carnation 2025-2030 Transportation Improvement Program (TIP) Proposed Funding Detail

CIP Project #	TIP Project #	Location	2025	2026	2027	2028	2029	2030
	1	Citywide Sidewalk and ADA Improvements	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
		Local Funds =	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
	2	Preventative Street Repair & Maintenance (crack sealing, pothole filling, chipseal)	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
		Local Funds =	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
CP2	3	Larson Avenue Connector (NE 40th St to Entwistle St, 1,000 LF)	\$ 213,500.00	\$ 470,300	870000	\$ 894,000.00	\$ -	\$ -
		PE		RW	CN	CN		
		Local Funds =	\$ 53,375.00	\$ 470,300	\$ 217,500.00	\$ 223,500.00		
		TIB Funds =	\$ 160,125.00	\$ -	\$ 652,500.00	\$ 670,500.00		
S16	4	40th St Reconstruction (Tolt Ave to Tolt-McDonald Park Entry 1,200 LF)	\$ 272,500.00	\$ 546,000.00	\$ 1,108,500	\$ 1,141,800.00	\$ -	\$ -
		PE		RW	CN	CN		
		Local Funds =	\$ 40,875.00	\$ 81,900.00	\$ 166,275.00	\$ 171,270.00		
		TIB Funds =	\$ 231,625.00	\$ 464,100.00	\$ 942,225.00	\$ 970,530.00		
S13	5	E Reitz Reconstruction (Stossel Ave to Milwaukee, 1,200 LF)	\$ 76,000.00	\$ 878,900	\$ -	\$ -	\$ -	\$ -
		PE		CN				
		Local Funds =	\$ 11,400.00	\$ 131,835.00				
		TIB Funds =	\$ 64,600.00	\$ 747,065.00				
SR2	6	Milwaukee Avenue Connector (Entwistle to 55th St, 1500 LF)	\$ 200,300.00	\$ 100,000.00	\$ 1,581,300.00	\$ -	\$ -	\$ -
		PE		RW	CN			
		Local Funds =	\$ 100,150.00	\$ 50,000.00	\$ 790,650.00			
		Other TBD Funds =	\$ 100,150.00	\$ 50,000.00	\$ 790,650.00			
NM1	7	E Entwistle/NE 45th Street Sidewalk (329th to 332nd Ave, 880 LF)	\$ 95,600.00	\$ 755,200.00	\$ -	\$ -	\$ -	\$ -
		PE		CN				
		Local Funds =	\$ 14,340.00	\$ 113,280.00				
		TIB Funds =	\$ 81,260.00	\$ 641,920.00				
CP4	8	Tolt Ave (SR203) South Entry (West Side: Told McDonald Pk to Eugene, 1,900 LF)	\$ -	\$ 154,000	\$ 732,000	\$ 754,000	\$ -	\$ -
		PE		CN	CN			
		Local Funds =		\$ 30,800	\$ 146,400	\$ 150,800		
		FHWA Funds =		\$ 123,200	\$ 585,600	\$ 603,200		
S15	9	Tolt Ave (SR203) North Greenway (East side: Rutherford to NE 55th, 2,200 LF)	\$ -	\$ 306,000.00	\$ 1,208,000.00	\$ 1,982,400	\$ -	\$ -
		PE		CN	CN			
		Local Funds =		\$ 61,200	\$ 241,600	\$ 396,480		
		FHWA Funds =		\$ 244,800	\$ 966,400	\$ 1,585,920		
S14	10	W Rutherford St Reconstruction (Tolt to Stewart - 1050 LF)	\$ -	\$ 78,100.00	\$ 697,500.00	\$ -	\$ -	\$ -
		PE		CN				
		Local Funds =		\$ 11,715	\$ 104,625			
		TIB Funds =		\$ 66,385	\$ 592,875			
SR5	11	Stossel Ave Overlay (Entwistle to Rutherford, 1,180 LF)	\$ -	\$ -	\$ 30,000.00	\$ 340,000.00	\$ -	\$ -
		PE		CN				
		Local Funds =			\$ 4,500.00	\$ 51,000.00		
		TIB Funds =			\$ 25,500.00	\$ 289,000.00		
SR6	12	Regal Glen Cul-de-Sacs Overlay (1,530 LF)	\$ -	\$ -	\$ 53,800.00	\$ 609,000.00	\$ -	\$ -
		PE		CN				
		Local Funds =			\$ 8,070.00	\$ 91,350.00		
		TIB Funds =			\$ 45,730.00	\$ 517,650.00		
NM2	14	Stossel Avenue Sidewalk (Entwistle to Rutherford, 860 LF)	\$ -	\$ -	\$ 101,500.00	\$ 800,000.00	\$ -	\$ -
		PE		CN				
		Local Funds =			\$ 15,225.00	\$ 120,000.00		
		TIB Funds =			\$ 86,275.00	\$ 680,000.00		
S17	15	E Bird "Festival Street" Reconstruction (Stossel to Stephens, 575 LF)	\$ -	\$ -	\$ -	\$ 184,500.00	\$ 874,600.00	\$ 900,900.00
		PE		CN	CN			
		Local Funds =			\$ 36,900.00	\$ 174,920.00	\$ 180,180.00	
		FHWA Funds =			\$ 147,600.00	\$ 699,680.00	\$ 720,720.00	
SR3	16	E Entwistle Overlay (Spillman to 329th Ave NE, 2,300 LF)	\$ -	\$ -	\$ -	\$ 76,600.00	\$ 504,400.00	\$ 519,500
		PE		CN	CN			
		Local Funds =			\$ 11,490.00	\$ 75,660.00	\$ 77,925.00	
		TIB Funds =			\$ 65,110.00	\$ 428,740.00	\$ 441,575.00	
SR4	17	E. Commercial Overlay (Tolt Ave to Entwistle, 1,000 LF)	\$ -	\$ -	\$ -	\$ -	\$ 45,700	\$ 519,500
		PE		CN	CN			
		Local Funds =				\$ 6,855	\$ 77,925	
		TIB Funds =				\$ 38,845	\$ 441,575	
		TOTAL	\$ 904,900	\$ 3,335,500	\$ 6,429,600	\$ 6,829,300	\$ 1,471,700	\$ 1,986,900



**CARNATION CITY COUNCIL
A G E N D A B I L L**

TITLE: A Motion to accept the Finance and Operation Committee’s recommendation for the award of the Carnation Destination Fund and Residents Fund.	Agenda Bill No.:	AB24-48
	Type of Action:	MOTION
	Origin: <i>(Council/Manager)</i>	City Manager
	Agenda Bill Author:	City Manager
EXHIBITS: 1. Carnation Fund Award Sheet 2. Applicant Detail Sheet	Date Submitted:	05/21/24
	For Agenda of:	05/21/24
	Expenditure Required:	\$15,800.00
	Amount Budgeted:	\$15,800.00
	Appropriation Required:	\$0.00

SUMMARY STATEMENT AND DISCUSSION:

On April 29, 2024, The Finance and Operations Committee convened to evaluate applicants for the Carnation Destination Fund and the Carnation Resident Fund. Applications were evaluated by rating the level of public benefit provided to the Carnation community. The recommendation from the Committee is as follows:

Destination Fund:
 Fourth of July Committee: \$6,800.00
 Sno-Valley Pride (Picnic Only): \$2,000.00

Residents Fund:
 Senior Center: \$5,000.00
 Old Friends Club: \$2,000.00

RECOMMENDED ACTION: I move to accept the Finance and Operation Committee’s recommendation for the award of the Carnation Destination Fund and Resident Fund.

LEGISLATIVE HISTORY:

ACTION TAKEN					
MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		
Ribail			Ribail		
Nelson			Nelson		
Burrell			Burrell		
Merizan			Merizan		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		



CARNATION FUND

FINANCE AND OPERATIONS COMMITTEE AWARD RECCOMENDATIONS

DESTINATION FUND AWARDEES

AMOUNT

Carnation 4th of July Committee

\$6,800.00

Sno-Valley Pride (Picnic Only)

\$2,000.00

RESIDENT FUND AWARDEES

AMOUNT

Sno-Valley Senior Center

\$5,000.00

Old Friends Club (Tolt UCC)

\$2,000.00

Event Fund Applicants:

Carnation Farmer's Market

Total Program Budget: \$37,369.00

Total Request: \$10,000.00

Please describe the activity or program the funds will support.

Carnation Farmers Market public benefit programs:

- Power of Produce Kids Club: CFM-curated educational activities and CFM-provided free fruits & vegetables from local farmers, \$2 token per child every Tuesday)
- Food access and charitable food assistance programs
- free live music
- free art activities
- Community Spotlight Booths where local nonprofits can set up for free and engage with the public
- special events
- providing a direct sales outlet for local farmers
- providing critical food access for Carnation residents

Please describe how your concept helps the City of Carnation residents, or merchants.

CFM bolsters the City of Carnation's economy by creating sales opportunities for local farmers and vendors, paid opportunities for local artists and a thriving arts scene, and drawing shoppers to support downtown businesses. CFM offers residents critical access to healthy, locally-produced food, while also aiding food-insecure households through affordability programs and donations to food banks. Community engagement is heightened by live music and other cultural experiences, and through support for nonprofit and government group activities at the market. Carnation's youth benefit from educational and food access initiatives that promote inclusivity and creativity.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

- Average of over 1,000 shoppers per week in 2023 - survey estimates found about half of those shoppers live within City Limits, and a large proportion of the remaining half resides within Carnation zip code
- Over 20 vendors, more than half of whom were in Carnation or the Snoqualmie Valley
- Hosted over 25 local music acts, creating paying opportunities for local artists
- Hosted over 6 local guest teachers to teach art and fitness classes
- Hosted over 40 appearances by local nonprofits and government agencies at our Community Spotlight Booths
- Over 200 children participated in the educational Power of Produce Kids Club
- This will be our second season offering SNAP/EBT, increasing accessibility and helping feed food insecure households in our community. We are adding SNAP Market Match this year which doubles spending power for SNAP recipients

- We also serve Seniors & WIC (women, infants, children) through our participation in the federally funded Farmers Market Nutrition Program (FMNP) and fruit & vegetable benefits.

A Supportive Community for All

Total Program Budget: \$16,706.00

Total Request: \$5,000.00

Please describe the activity or program the funds will support.

We respectfully request funding to support implementation of an education and wellness series focused on supporting the resilience and health of local human service providers and those most impacted by inequities in our community. Through our collaborative work with the Snoqualmie Valley Human Services Coalition, we have come to realize the critical importance of ensuring that we create space in our partnership for inner work and healing practices to reduce burnout and support resilience of both frontline human service providers, as well as those community members we serve who are most impacted by inequities in health, housing, financial opportunity, and community connection. Physical, mental, and emotional burnout are very real concerns in today's fast-paced world. The residents of Carnation and the greater Snoqualmie Valley are not immune to the impact of rapid societal change. But for some in our community, this issue is greater than for others. Historically marginalized communities, frontline human service providers, single mothers, and community leaders are some of the groups most likely to experience burnout. Without a prevention strategy, these problems can get worse, resulting in a myriad of health and social issues. Some of these issues include feeling drained, unable to cope, high anxiety, use of alcohol or other substances, high blood pressure, and lowered immune system (Mayo Clinic). Yet, strategies for addressing burnout are simple to learn and apply. A Supportive Community For All currently hosts monthly meetings for our organizational partners offering food, reflection, and connection. With funding from the City of Carnation, we will be able to expand this service for our partners and invite the community at large, hosting a series of events in Carnation this summer. Conceptualized as retreats, these events will be held at a local farm since research suggests spending time in nature can improve mood, lower anxiety, and improve cognition and memory, among other benefits! These day-long retreats will be split into three sessions: a morning session focusing on body awareness and techniques for stretching and self care and two afternoon sessions: learning mindfulness practices for stress reduction and principles from nature that can be applied to one's own understanding of their personal wellness and well-being. At noon, all participants will enjoy a lunch with vegetables harvested directly from the farm. Each of the three retreats will be structured the same but offered on three separate Saturdays over the summer to be able to accommodate different peoples' schedules. The retreats will be free to the community, with a suggested donation for those that are able to contribute. We have budgeted for giftcards to further support participation of those most impacted by inequities, intended to offset transportation or childcare costs that may be incurred by attending the event. Jane Lister Reis of First Light Farm has committed to partnering with us to host this event at her farm in Carnation. Anna Kaplan and Joanne Gartenberg of Dragonfly Farms in Duvall will join her to serve as our teachers and facilitators at these retreats.

Please describe how your concept helps the City of Carnation residents, or merchants.

A healthy and resilient community is a win/win for the City of Carnation. Those who attend these events will benefit personally from engaging with these topics, deepening wisdom and increasing resilience to continue to engage in critical and oftentimes difficult conversations facing our community. Further, we will be hosting the event at First Light Farm, a local Carnation business, and will also plan to have information and resources from other Carnation-based businesses and nonprofits that support holistic healing and wellness on-site. In addition to raising awareness among community members about the farm, we can expect that folks who attend these events will also visit other stores and restaurants in the community.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

Our goal is to serve 90 people, with thirty participants attending each community retreat. Multiple businesses will benefit by participating or sharing information about their services at the event.

Carnation Fourth of July Committee

Total Program Budget: \$62,300 (Estimate)

Total Request: \$6,800.00

Please describe the activity or program the funds will support.

PROW Closures, Temporary Business Licenses, Staffing, Fees, Permits, State and City Expenses

Please describe how your concept helps the City of Carnation residents, or merchants.

The Fourth of July Event draws thousands of people to Carnation, to eat at our restaurants, shop at our stores, and visit our tourist attractions/farms. Residents look forward to the event every year, to try new vendors, participate in competitions, and watch live music and fireworks.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

The Carnation 4th of July Celebration attracts between 9-11,000 attendees each July 4th annually.

SnoValley Pride, fiscally sponsored by A Supportive Community For All

Total Program Budget: \$18,950.00

Total Request: \$5,685.00

Please describe the activity or program the funds will support.

SnoValley Pride events serve as beacons of inclusivity and acceptance, transforming Carnation, WA into more than just a place on the map, but a sanctuary of safety and inclusion. By embracing diversity and fostering unity, we not only build a stronger community but also create a haven where everyone feels valued and respected. By hosting free community education classes facilitated by GSBA, social events such as drag shows and trivia nights, and our Pride Picnic, we empower individuals to connect with each other, learn, and thrive. Together, we paint a tapestry of belonging, where every person is celebrated for who they are, and together, we journey towards a brighter, more inclusive tomorrow. We will use funds awarded by the City of Carnation to cover facility rental

costs for event space at Miller's, estimated at \$3,500 for seven events, as well as contribute \$1,616.50 towards the costs of paying our talented performers. Lastly, per our fiscal sponsorship agreement, ten percent of the total amount awarded to the SnoValley Pride program by the City of Carnation (\$568.50) will be charged as an administrative fee by our fiscal sponsor, A Supportive Community For All.

Please describe how your concept helps the City of Carnation residents, or merchants.

SnoValley Pride events bring more than just celebration to Carnation – they bring tangible benefits to our residents and local businesses alike. By encouraging patrons to dine at our restaurants and explore our town through our Safe Space Directory, we foster a culture of inclusivity that extends beyond our events. This inclusive atmosphere not only supports our local businesses financially but also strengthens the bonds within our community. Embracing diversity is not just a moral imperative; it's also good for our local economy, residents, and the overall spirit of Carnation.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

*At all of these events we will encourage people to patron our local businesses -Pride Picnic : Approx 350-400 guests -Fierce Summer Drag Show : Approx 100 people -3 GSBA Talks held at Miller's in Carnation : Approx 45 people -Trivia Night at Miller's in Carnation : Approx 100 people -A Night of Healing at Miller's in Carnation : Approx 100 people -A Fierce Festive Drag Show : Approx 100 people TOTAL : Approx 845-900 people

Resident Fund Applicants:

Tolt Good Neighbor Pre-School – DISQUALIFIED – Not 501c3

Total Program Budget: \$30,000.00

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

Tolt Good Neighbor Preschool provides a caring and stimulating early childhood educational environment for children ages 3 - 5 years. We are open to children of all races, nationalities and creeds. Our intimate classroom setting encourages children's learning through hands-on experiences plus opportunities for multi-sensory exploration and discovery. We pull from a variety of curricula to create a play-based learning environment. We are one of the few low income preschools in the Snoqualmie Valley. Bellevue community college had a co opt preschool for 50 years. It was closed during Covid and since then, Tolt Good Neighbor preschool has stepped in. The playground the preschool has been using is out of compliance with insurance and the safety and health of the children. Since then the play structures that were in place for many years have been taken down due to safety and minimal activities remain. **FUTURE PLAYGROUND:** The space now is empty and ready for thoughtful and modern physical and cognitive outdoor educational play. In this future playground Tolt Preschool and community playground (this is an unlocked play area on the West side of the high come to use often). Our vision would be a community playground of all games and abilities with: cognitive inquiries, physical development, and mindful experience.

Please describe how your concept helps the City of Carnation residents, or merchants.

Our vision would be a community playground of all games and abilities with: cognitive inquiries, physical development, and mindful experience. We will provide and thoughtful and educational open outdoor space for children to play and learn.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

30-40 children in one week. We have an open playground for playing for all community members.

Old Friends Club

Total Program Budget: \$57,000.00

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

Old Friends Club provides activities to enhance the lives of people living with dementia and their families. A program manager and CNA plan daily activities that include visiting musicians, art projects, discussion, games and cooking to enhance the lives of senior living with dementia.

Please describe how your concept helps the City of Carnation residents, or merchants.

Families of residents with dementia receive 2 or 3 days relief from caregiving which allows them time for shopping, recreational or other business activities in Carnation. Clients enjoy games, friendship, a meal and other activities that will help slow the dementia and bring joy.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

Old Friends Club has attendance space for up to 12 adults. There are two staff and at least two volunteers each day.

Empower Youth Network – DISQUALIFIED

Total Program Budget: General Operating - Org Budget = \$1,667,253

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

We are requesting \$6,000 in funds from the City of Carnation to support general operations of local non-profit Empower Youth Network.

Please describe how your concept helps the City of Carnation residents, or merchants.

Empower Youth Network is the largest non-profit provider of prevention-based human services to youth in Carnation and the broader Snoqualmie Valley, serving over 10,000 students annually in the Riverview and Snoqualmie Valley School districts. We acknowledge that youth do not grow up in a vacuum and that healthy systems – including healthcare, schools, transportation – and communities are essential to youths’ ability to thrive as they grow. With care for youth at the core, our varied programs are based in upstream prevention to holistically support young people in the Snoqualmie Valley with school-based and community-based interventions. The mission of Empower Youth Network is to promote and inspire youth to lead safe, healthy, and successful lives. To accomplish this mission we facilitate seven core programs: Youth Suicide Prevention, Youth Substance Use Prevention, Pathways to Employment Success, the TRACE Care Team (Resource Coordination for Families), Weekend Power Packs, Youth Success Mentoring, and Youth Engagement. We additionally convene providers and community for educational and collaborative efforts. Programs are created from community need and utilize evidence-based practices. Youth are crucial in the development and ongoing assessment of these programs, as beneficiaries, facilitators, program designers, board members, volunteers, and more. Together, we can foster a community in which all youth and families thrive.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

Programs are varied, with the intention of meeting the needs of all Snoqualmie Valley youth and further developing our community into a supportive place for youth and families to thrive.

In 2024:

- Over 6,000 Weekend Power Packs will be delivered to Riverview youth facing weekend food insecurity.
- All Tolt Middle School Students receive the ‘How to help a Friend’ Suicide Prevention training. Over 200 students from Carnation will receive the training.
- #BeKindSV will reach 300 elementary aged students from Carnation

- 12 adult mentors and 25 youth mentees from Carnation will meet each week during the school year.
- All Cedarcrest High School students will be exposed to #BeSmartDontStart, a substance use prevention campaign embedded in the schools.
- 40 Riverview Learning Center students participate in the Pathways to Employment Success Program.
- 20 Carnation youth will participate in the Riverview Youth Council and other youth engagement activities.
- 15 Carnation families, including at least 25 of our community's most vulnerable youth, will be supported by the Care Team to access local resources.

Carnation residents will also participate in our parent and community education efforts, such as Youth Mental Health First Aid, Valley Resilience, Healthy Community Coalition, Behavioral Health Collaborative, and Key Leaders Summit. Specialized programming serves our Spanish-speaking community members, including the Disciplina Positiva Parent Education Series, and EYN's Bilingual Spanish Community Resource Coordinators.

Tolt United Church of Christ

Total Program Budget: \$6,000.00

Total Request: \$2,000.00

Please describe the activity or program the funds will support.

A community pancake breakfast held in conjunction with Carnation's 4th of July celebration

Please describe how your concept helps the City of Carnation residents, or merchants.

The pancake breakfast at Tolt United Church of Christ has been an integral part of the 4th of July celebration for many years. It provides an opportunity for families to get to town early and spend time wandering through the booths and concessions before the parade. It adds to the relaxed, informal, small town atmosphere of the day.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

We have served between 400 and 500 breakfasts the last few years. The grant funds will allow us to purchase qualify food items and prepared with adequate tents and seating.

A Supportive Community For All

Total Program Budget: \$15,695.00

Total Request: \$4,695.00

Please describe the activity or program the funds will support.

We respectfully request funding to support outreach efforts to raise awareness about A Supportive Community For All and our function as a centralized access point for human services in the Snoqualmie Valley. As Lead Partner for the Snoqualmie Valley Human Services Coalition, we provide navigation services, connecting community members to an array of services offered by our partners, many located right in Carnation, such as food, shelter, financial assistance, gift cards to

pay for gas, employment services, and services for seniors and youth. We use a shared case management platform which enables us to send referrals to our partners electronically in a HIPAA compliant environment. We track referrals over time and ensure that folks are connected to the resources they need without confusion and multiple hand-offs. With the recent hiring of a partnerships and engagement manager at A Supportive Community For All, our nimble team is growing and will be using this increased capacity to increase our outreach to the community, building relationships with those most impacted by inequities and connecting more community members to resources to meet their needs. Since we began implementation of this highly collaborative and innovative navigation program in 2021, only seven percent of the referrals we've received have been for residents of Carnation. We know that Carnation has a smaller population than some of the other communities in the valley, however, we also know that there is more need for the wide array of services provided by our partners than what is represented in these numbers. We intend to increase our visibility and raise awareness about the navigation program by tabling at local events, speaking to community groups, developing more print materials for distribution, and increasing our presence online in social media. As nearly 10% of Carnation residents speak Spanish at home (2022 American Community Survey 5-Year Estimates), we will be translating materials into Spanish and have already hired a bilingual outreach and community engagement consultant to support our efforts. This funding would specifically support outreach efforts that will be occurring in Carnation and in partnership with our organizational partners and local businesses in Carnation.

Please describe how your concept helps the City of Carnation residents, or merchants.

By increasing outreach to Carnation residents, more community members will be able to take advantage of the key resources that exist to support them during times of crisis, such as local food pantries, financial assistance with rent or mortgage payments, job search and employment services, free healthcare and behavioral health support, as well as ongoing support services for key demographics such as youth and senior services. Community members no longer need to call every organization on a long list when they need support, hoping that at least one of them will return the call. They can just call us - we're a one-stop shop for local Snoqualmie Valley support. When community members access local supports through A Supportive Community For All, they also benefit from ongoing support and care coordination - we track the referrals we make to our partners over time to ensure that services are provided. This commitment to shared accountability among our partners is a game-changer. We are transforming how human services are provided in the Snoqualmie Valley, for the better. We recently heard this from a community member: "You all changed my life. I went from being in a really unstable situation with my child, addiction issues, to getting sober, getting an apartment, getting a job making over \$100,000 per year. Everyone treated me with respect and went above and beyond. Especially the ladies at that little church in Carnation. I would love to give back and support other people in the future if there are opportunities to volunteer." As noted in the above testimonial, many of the resources we connect community members to are provided by organizations based in Carnation, including Empower Youth Network, Hopelink, Tolt Congregational Church, the Snovalley Senior Center. By sending them appropriate referrals for their services, we are supporting them in achieving their missions. We are also supporting them in maximizing scarce resources, because the more referrals we assign to them, the fewer resources they need to spend on outreach themselves. Ultimately, by providing this funding to A Supportive Community For All, the City of Carnation is not just supporting one organization, but rather, supporting an entire ecosystem of human service partners, many of which are located in Carnation. Lastly, the support we provide to our organizational partners extends beyond referrals. We host monthly gatherings intended to strengthen the capacity of our partners

in the Snoqualmie Valley Human Services Coalition to connect, share resources, and support each other's resilience as direct service providers. We provide lunch at these meetings. The decision to provide a meal at this monthly gathering is intentional - it's an opportunity for us to offer a gesture of care to those who give so much to our community. In 2024, we will be strengthening our shared learning program for our partners that centers DEI and supports the resilience of our partners and community members most impacted by inequities. Staff from Empower Youth Network, Hopelink, and Tolt Congregational Church regularly attend these meetings.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

By increasing the number of referrals to their organizations, this work will directly support our local Carnation partners in achieving their mission, including Tolt Congregational Church, Empower Youth Network, Hopelink, and the Snoqualmie Valley Senior Center. We hope that the outreach activities supported by the Carnation Fund will significantly increase the number of referrals we receive from and on behalf of Carnation residents. Only 17 Carnation residents have received navigation services from A Supportive Community For All since launching this program in 2021. We would like to set a goal to double that number in 2024 and serve 34 Carnation residents. We expect the impact of investing in outreach in 2024 will not only be felt this year, but also in the future, because all residents, regardless of current need, will now have increased awareness of who to call for support when they or a neighbor experience a crisis.

Village Schoolhouse Academy/Tolt Montessori

Total Program Budget: \$156,000.00

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

Funds will support tuition assistance to support access for families who cannot afford full tuition.

Please describe how your concept helps the City of Carnation residents, or merchants.

Funds will maintain capacity for childcare and early childhood education in the Valley along with lowering financial barriers to attendance. City residents who are not selected for the lottery slots at other non-profit preschools will be able to attend at our location just one block north of Carnation Elementary school. Keeping local families attending locally also makes sure that other errands or shopping takes place "in town" instead of closer to other community's merchants.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

Around 18 families make up the total enrollment at Tolt Montessori at differing attendance schedules. The IGA, the local restaurants, and merchants all thrive when residents stay local instead of driving to Redmond or other cities to drop off their students at schools.

Sno-Valley Senior Center

Total Program Budget: \$66,220

- Expenses are:
 - \$47,500 for Food

- \$12,000 for space usage, \$6,720 for utilities.
- Revenue is:
 - \$30,937.50 from Aging and Disability Services
 - \$9,282.50 from Sno-Valley Senior Center in-kind support
 - grants from City of Duvall and Snoqualmie Tribe totaling \$20,000 (applied for, not yet received),
 - \$6,000 from the City of Carnation if accepted.

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

These funds will support the Community Dining program at the Sno-Valley Senior Center, which serves 35-80 hot, made-in-house meals, Monday-Friday. This program is donation-based and serves all older adults (age 60+), adults with disabilities, and caregivers, regardless of their ability to pay. This program doesn't just provide meals however, it also provides participants the opportunity to socialize and make new friends. It provides a sense of community and belonging, which is especially important in our rural area and for those who live alone.

Please describe how your concept helps the City of Carnation residents, or merchants.

The impact of this program is healthier and happier older adults in the city of Carnation and throughout the Snoqualmie Valley. The seniors attending our meals consistently rate it as the highlight of their day, with food and friendships being what they love most about the Sno-Valley Senior Center and many seniors using our program as their primary source of nutrition. "Thank you for good, caring friends...lunch-which is so delicious and nutritious- and leftovers make my dinners!" According to the Administrative for Community Living (ACL), those participating in congregate meal programs have fewer ER visits leading to admissions and fewer hospital admissions overall. Participants also say that a congregate meal program improves their health, and that their social opportunities have increased.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

In 2023, the Sno-Valley Senior Center saw 1,477 unduplicated individuals for services and programs and served 9,623 meals. This program not only benefits those served, but their families and friends who want to be sure that they are eating well and able to stay in their homes longer thanks to nutritious food, strong social bonds, and reduction of isolation and depression. A Community Dining Meal costs the senior center \$7 each including food, utilities, and space usage, and we receive \$3.75 from Aging and Disability Services (ADS) per meal. We average a deficit of \$2,600 per month to make up through donations and grants for this crucial program. This year is particularly tough as our reimbursement from ADS was cut by 1,500 meals compared to 2023. A grant of \$6,000 will help us serve over 850 meals to older adults in Carnation and surrounding service areas.

Carnation Elementary School PTSA

Total Program Budget: \$60,323.07

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

Carnation Elementary School is seeking funding for a new play structure designed specifically for our special needs population, including students in the Individualized Special Education Team (ISET) program and developmental preschool. ISET has students who use wheelchairs, canes and walkers to access their environment. It also houses students with sensory needs concerning noise/sounds/lights as well as different safety awareness levels in the classroom. ISET is a self-contained program where students (Kindergarten through 5th grade) work on meeting specially curated goals and academics in ways that work for them. ISET prioritizes time for social emotional learning as well as teaching life skills. Our current play area does not provide meaningful or safe equipment for these unique students, limiting their opportunities for physical activity and social interaction. With the grant support, we aim to create an inclusive and accessible play space that promotes sensory exploration, social engagement, and physical development. The new play structure will include sensory-rich elements, adaptive equipment, and safety features to ensure all students can participate safely and joyfully. This project aligns with our commitment to providing a supportive and inclusive environment for all learners, enhancing their overall well-being and educational experience.

Please describe how your concept helps the City of Carnation residents, or merchants.

The new playground at Carnation Elementary School will not only benefit the students but also the entire community of Carnation. By creating a more inclusive and accessible play space, we are fostering a sense of belonging and community for our youngest residents. Families with children of diverse abilities will have a welcoming environment where their children can play and interact with peers, promoting social inclusion and understanding. The enhanced play area will show Carnation families that we are investing in their children and committed to meeting their unique needs, reinforcing the town's commitment to inclusivity and support for all its members.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

Carnation Elementary has more than 375 students, almost 20% of whom have a disability. Many of our Carnation families are involved in our local school and this special population. The preschool also offers a safe, close-to-home and affordable option for parents who have children with special developmental needs and are looking for a preschool that can support their children. The preschool and ISET classes have new students every year, with capacity for upwards of 50 students annually who would benefit from safe, outside play.

Carnation Elementary School PTSA

Total Program Budget: \$40,000.00

Total Request: \$6,000.00

Please describe the activity or program the funds will support.

The funds raised through this grant will support the installation of swings at Carnation Elementary School, benefiting both the general school population and our special needs population. Specifically, the grant will enable the purchase of two adaptive swings tailored to address the unique needs of the Individualized Special Education Team (ISET) and the developmental

preschool. These adaptive swings will provide a safe and inclusive play environment, promoting physical activity and social interaction for all students. Additionally, the grant will cover the acquisition of four swings for the full school population, further enhancing the recreational opportunities available to students. These swings will contribute to the overall well-being of students by encouraging outdoor play, fostering physical development, and promoting a sense of joy and inclusivity within the school community.

Please describe how your concept helps the City of Carnation residents, or merchants.

Our concept of installing swings at Carnation Elementary School not only benefits the school community but also extends its impact to the broader population of Carnation residents. One of the key aspects of our project is that the playground, including the swings, will be open to the public outside of school hours. This accessibility ensures that families from the Carnation community can enjoy this space with their children, regardless of whether they attend the school. By providing swings that cater to children of all abilities, including adaptive swings for special needs children, we create an inclusive and welcoming environment for families with diverse needs. This initiative promotes social inclusion and fosters a sense of belonging for all residents, regardless of their physical abilities. Families can gather at the playground, allowing children of varying capabilities to play together, fostering understanding, empathy, and friendships among peers. This concept not only enhances the physical landscape of Carnation but also enriches the community's social fabric by creating a space where families can come together, bond, and celebrate the diversity and inclusivity of our city. It aligns with our vision of creating a vibrant and inclusive community where every resident, including children of all abilities, can thrive and enjoy meaningful experiences together.

Please describe how many people or businesses you will serve with the Carnation Fund grant.

Carnation Elementary has more than 375 students, almost 20% of whom have a disability. Most importantly, this project will serve the entire community as the playground is open to the public outside of school hours.



CARNATION CITY COUNCIL
A G E N D A B I L L

TITLE: A Motion to open a second round of applications for the Carnation Fund.	Agenda Bill No.:	AB24-49
	Type of Action:	MOTION
	Origin: <i>(Council/Manager)</i>	City Manager
	Agenda Bill Author:	City Manager
EXHIBITS: NONE	Date Submitted:	05/21/24
	For Agenda of:	05/21/24
	Expenditure Required:	\$6,200.00
	Amount Budgeted:	\$6,200.00
	Appropriation Required:	\$0.00

SUMMARY STATEMENT AND DISCUSSION:
 City Staff recommends opening the Carnation Fund up for a second round of applications to allow other additional 501(c)(3)s to apply, including those with operating budgets over \$1 million. This will also be an opportunity to revisit applicants who did not receive funding in this first round.

RECOMMENDED ACTION: I move to open a second round of applications for the Carnation Fund.

LEGISLATIVE HISTORY:

ACTION TAKEN					
MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		
Ribail			Ribail		
Nelson			Nelson		
Burrell			Burrell		
Merizan			Merizan		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		



CARNATION CITY COUNCIL
A G E N D A B I L L

TITLE: A Motion to accept the Carnation Fund Mechanism to support non-profits in lieu of discounts for City services.	Agenda Bill No.:	AB24-50
	Type of Action:	MOTION
	Origin: (Council/Manager)	City Manager
	Agenda Bill Author:	City Manager
EXHIBITS: NONE	Date Submitted:	05/21/24
	For Agenda of:	05/21/24
	Expenditure Required:	\$0
	Amount Budgeted:	N/A
	Appropriation Required:	N/A

SUMMARY STATEMENT AND DISCUSSION:

Staff recommends continuing to use the Carnation Fund as a mechanism to support non-profits in lieu of discounts for City services. The Carnation Fund application process allows the City to support fairly and equitably the 501(c)3s in the community. To avoid concerns regarding gifting of public funds, cities must show that there is a clear public benefit to justify providing public funds to private entities. While there are cities that have blanket reductions or waivers of fees for non-profits, such a waiver is not recommended. Waivers and reductions are based on the idea that non-profits are benefiting the community that is providing the waiver. However, are different kinds of non-profits, not all of which are organized for public or charitable purposes. In addition, a blanket waiver or reduction would not exclude non-profits that do not actually operate within the City and may not actually be providing local public benefit, thus raising gifting concerns. A reduction program would need to be carefully tailored to ensure public benefit. The Carnation Fund operates to ensure public benefit before providing public funds to private entities.

The Carnation Fund applications go through an internal review using public benefit criteria and a blind ranking system. After Finance and Operations conducts a review of the findings, the Council of the whole can accept or reject the committee recommendation. Due to the nature of our small city and small staff, in-kind contributions and employee overtime are not feasible ways to support our non-profits. The funding provided will not only cover City fees associated with events but can be used by the event holder to support the event. This way, we can help entities more than we could have in the past.

RECOMMENDED ACTION: I move to accept the Carnation Fund Mechanism to support non-profits in lieu of discounts for City services.

LEGISLATIVE HISTORY:

ACTION TAKEN					
MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		

Ribail			Ribail		
Nelson			Nelson		
Burrell			Burrell		
Merizan			Merizan		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		



CARNATION CITY COUNCIL AGENDA BILL

TITLE: A Resolution authorizing the City Manager to sign an amendment to the Agreement with KPG, Psomas for on-call engineering services to increase the not to exceed amount to \$400,000.00.	Agenda Bill No.:	AB24-51
	Type of Action:	MOTION
EXHIBITS: <ul style="list-style-type: none"> • Current On-Call Contract with KPG, Psomas. • Resolution 24-521 	Origin: <i>(Council/Manager)</i>	City Manager
	Agenda Bill Author:	City Manager
	Date Submitted:	5/21/2024
	For Agenda of:	5/21/2024
	Expenditure Required:	\$300,000.00
	Amount Budgeted:	\$300,000.00
	Appropriation Required:	\$0

SUMMARY STATEMENT AND DISCUSSION:
 On November 22, 2023, the City entered into contract with KPG, Psomas for on-call engineering services. This included inspection on Development Project, construction management for Community Improvement Projects and small miscellaneous engineering tasks. This contract is funded through grants and cost recovery. The City has seen an increase in the demand for engineering services and has a need for services in excess of what the original agreement allows. Staff requests additional funding to continue to utilize the services of KPG Psomas.

RECOMMENDED ACTION: I move to accept a Resolution authorizing the City Manager to sign an amendment to the Agreement with KPG, Psomas for on-call engineering services to increase the not to exceed amount to \$400,000.00.

LEGISLATIVE HISTORY:

ACTION TAKEN

MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		
Ribail			Ribail		
Nelson			Nelson		
Burrell			Burrell		
Merizan			Merizan		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		

CONSULTANT AGREEMENT (v1.23)	
PROJECT TITLE AND IDENTIFICATION NUMBER KPG Psomas On Call	WORK DESCRIPTION Engineering On-Call with Capital Improvement Projects and Development Projects
CONSULTANT KPG Psomas Inc.	CONSULTANT CONTACT NAME, AND TELEPHONE NO. ⁴ Jordan Perry PE
FEDERAL I.D. NO. ⁵ 95-2863554	BUDGET OR FUNDING SOURCE Including but not limited to 101 and 301.
PROJECT ADMINISTRATOR NAME, ADDRESS AND TELEPHONE NO. ⁷	MAXIMUM AMOUNT PAYABLE, IF ANY \$100,000.00 ⁸
COMPLETION DATE 01/01/2025	¹⁰ <input type="checkbox"/> Lump Sum <input type="checkbox"/> Cost Plus a Fixed Fee <input type="checkbox"/> Schedule Rate/Time and Materials <input checked="" type="checkbox"/> Time and Materials/Not to Exceed

THIS AGREEMENT is entered into on November 22nd, 2023 between the City of Carnation, Washington, hereinafter called "the CITY", and the above person, firm or organization, hereinafter called "the CONSULTANT".

WHEREAS, the CITY desires to accomplish the above-referenced project; and

WHEREAS, the CITY does not have sufficient staff or expertise to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary services for the project; and

WHEREAS, the CONSULTANT has represented to the CITY that the CONSULTANT is in compliance with the professional registration statutes of the State of Washington, if applicable, and has signified a willingness to furnish consulting services to the CITY, now, therefore,

IN CONSIDERATION OF the terms and conditions set forth below, or attached and incorporated and made a part hereof, the parties agree as follows:

1. Retention of Consultant - Scope of Work. The CITY hereby retains the CONSULTANT to provide professional services as defined in this agreement and as necessary to accomplish the scope of work attached hereto as Exhibit A and incorporated herein by this reference as if set forth in full. The CONSULTANT shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this agreement.

2. Completion of Work. The CONSULTANT shall not begin any work under the terms of this agreement until authorized in writing by the CITY. The CONSULTANT shall complete all work required by this agreement according to the schedule attached as Exhibit B and incorporated herein by this reference as if set forth in full. A failure to complete the work according to the attached schedule, except where such failure is due to circumstances beyond the control of the CONSULTANT, shall be deemed a breach of this agreement. The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the CITY, in the event of a delay attributable to the CITY, or because of unavoidable delays caused by circumstances beyond the control of the CONSULTANT. All such extensions shall be in writing and shall be executed by both parties.

3. Payment. The CONSULTANT shall be paid by the CITY for satisfactorily completed work and services satisfactorily rendered under this agreement as provided in Exhibit C, attached hereto and incorporated herein by this reference as if set forth in full. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work attached. The CONSULTANT shall be entitled to invoice the CITY no more frequently than once per month during the course of the completion of work and services by the CONSULTANT. Invoices shall detail the work performed or services rendered, the time involved (if compensation is based on an hourly rate) and the amount to be paid. The CITY shall pay all such invoices within 45 days of submittal, unless the CITY gives notice that the invoice is in dispute. In no event shall the total of all invoices paid exceed the maximum amount payable set forth above, if any, and the CONSULTANT agrees to perform all services contemplated by this agreement for no more than said maximum amount.

4. Changes in Work. The CONSULTANT shall promptly make such changes and revisions in the complete work provided by this agreement as may be necessary to correct errors made by the CONSULTANT and appearing therein when required to do so by the CITY. The CONSULTANT shall make such corrective changes and revisions without additional compensation from the CITY. Should the CITY find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the CITY; this work shall be considered as Extra Work and will be paid for as provided in Section 5.

5. Extra Work.

A. The CITY may, at any time, by written order, make changes within the general scope of the agreement in the services to be performed. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the work or services under this agreement, whether or not changed by the order, or otherwise affects any other terms or conditions of the agreement, the CITY shall make an equitable adjustment in the (1) maximum amount payable; (2) delivery or completion schedule or both; and (3) other affected terms, and shall modify the agreement accordingly.

B. The CONSULTANT must submit any "proposal for adjustment" under this clause within 30 days from the date of receipt of the written order to make changes. However, if the CITY decides that the facts justify it, the CITY may receive and act upon a proposal submitted before final payment of the agreement.

C. Failure to agree to any adjustment shall be a dispute as provided in Section 18. Notwithstanding any such dispute, the CONSULTANT shall proceed with the agreement as changed.

D. Notwithstanding any other provision in this section, the maximum amount payable for this agreement shall not be increased or considered to be increased except by specific written amendment of this agreement.

6. Ownership of Work Product. Any and all documents, drawings, reports, and other work product produced by the CONSULTANT under this agreement shall become the property of the CITY upon payment of the CONSULTANT'S fees and charges therefore. The CITY shall have the complete right to use and re-use such work product in any manner deemed appropriate by the CITY, provided, that use on any project other than that for which the work product is prepared shall be at the CITY'S risk unless such use is agreed to by the CONSULTANT. Electronic versions of all work products shall be provided to the CITY in a format compatible with CITY software, except to the extent expressly waived in the attached exhibits. The provisions of this section are expressly subject to the provisions of Section 10.

7. Independent Contractor. The CONSULTANT is an independent contractor for the performance of services under this agreement. The CITY shall not be liable for, nor obligated to pay to the CONSULTANT, or any employee of the CONSULTANT, sick leave, vacation pay, overtime or any other benefit applicable to employees of the CITY, nor to pay or deduct any social security, income tax, or other tax from the payments made to the CONSULTANT which may arise as an incident of the CONSULTANT performing services for the CITY. The CITY shall not be obligated to pay industrial insurance for the services rendered by the CONSULTANT.

8. Indemnity.

A. Indemnity for Non-Professional Services.

The CONSULTANT agrees to hold harmless, indemnify and defend the CITY, its officers, agents, employees and volunteers from and against any and all claims, injuries, losses, suits, costs or liability, including attorneys' fees (collectively, "Claims"), specifically including without limitation Claims resulting from injuries, sickness or death of employees of the CONSULTANT and/or damage to

property, arising out of or otherwise resulting from the acts, errors, or omissions of the CONSULTANT, its officers, agents, subconsultants or employees, in connection with the services required by this agreement, provided, however, that: The CONSULTANT's obligation to indemnify, defend and hold harmless shall not extend to Claims caused by or resulting from the sole willful misconduct or sole negligence of the City.

B. Indemnity for Professional Services. Should a court of competent jurisdiction determine that this agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the CONSULTANT and the CITY, its officers, officials, employees, and volunteers, the CONSULTANT's liability, including the duty and cost to defend, hereunder shall be only to the extent of the CONSULTANT's negligence.

C. It is further specifically and expressly understood that the indemnification provided herein constitutes the CONSULTANT'S waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

D. The CITY's acceptance or approval of any services or work product under this agreement shall not be deemed to reduce, abridge, limit or otherwise alter the CONSULTANT's obligations as set forth in this section, unless such intent is expressly stated in writing by the CITY.

E. The provisions of this section shall survive the expiration or termination of this agreement.

9. Insurance. The CONSULTANT shall procure and maintain for the duration of the agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the CONSULTANT, its agents, representatives, or employees.

A. Minimum Scope of Insurance

CONSULTANT shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The CITY shall be named as an additional insured under the CONSULTANT's Commercial General Liability insurance policy with respect to the work performed for the CITY using an additional insured endorsement at least as broad as ISO CG 20 10 or CG 20 37.

3. Workers' Compensation coverage as required by the Industrial

Insurance laws of the State of Washington.

4. Professional Liability Professional liability insurance appropriate to the CONSULTANT's profession.

B. Minimum Amounts of Insurance

CONSULTANT shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

The amounts listed above are the minimum deemed necessary by the CITY to protect the CITY'S interests in this matter. The CITY has made no recommendation to the CONSULTANT as to the insurance necessary to protect the CONSULTANT'S interests and any decision by the CONSULTANT to carry or not carry insurance amounts in excess of the above is solely that of the CONSULTANT.

C. Other Insurance Provisions.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CITY will be named as an additional insured on the Commercial General Liability only. The CONSULTANT shall submit a certificate of insurance to the CITY evidencing the coverages specified above, together with an additional insured endorsement naming the CITY, within fifteen (15) days of the execution of this agreement and prior to the performance of any work specified hereunder. The certificates of insurance shall cover the work specified in or performed under this agreement. The certificate and endorsement must be project and/or site specific.

D. Cancellation.

The CONSULTANT shall provide the CITY with written notice of any policy cancellation within two business days of its receipt of such notice. Any cancelled or non-renewed policy will be replaced with no coverage gap and a current Certificate of Insurance will be provided to the CITY. .

The CONSULTANT's Commercial General Liability insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the CITY shall be excess of the CONSULTANT's insurance and shall not contribute with it.

E. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VI.

F. No Limitation.

The CONSULTANT's maintenance of insurance as required by this agreement shall not be construed to limit the liability of the CONSULTANT to the coverage provided by such insurance, or otherwise limit the CITY'S recourse to any remedy available at law or equity.

G. Failure to Maintain Insurance.

Failure on the part of the CONSULTANT to maintain the insurance as required shall constitute a material breach of contract, upon which the CITY may, after giving five business days notice to the CONSULTANT to correct the breach, immediately terminate this agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the CITY on demand, or at the sole discretion of the CITY, offset against funds due the CONSULTANT from the CITY.

H. City Full Availability of Consultant Limits.

If the CONSULTANT maintains higher insurance limits than the minimums shown above, the CITY shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the CONSULTANT, irrespective of whether such limits maintained by the CONSULTANT are greater than those required by this agreement or whether any certificate of insurance furnished to the CITY evidences limits of liability lower than those maintained by the CONSULTANT.

10. Records Retention and Disclosure. The CONSULTANT shall keep all records related to this agreement for a period of three years following completion of the work for which the CONSULTANT is retained. The CONSULTANT shall permit any authorized representative of the CITY, and any person authorized by the CITY for audit purposes, to inspect such records at all reasonable times during regular business hours of the CONSULTANT. Upon request, the CONSULTANT will provide the CITY with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the CONSULTANT, but the CONSULTANT may charge the CITY for copies requested for any other purpose. The CONSULTANT shall also provide a complete electronic copy of all reports, plans, and specifications upon completion of the work or upon request of the CITY.

Separate from and additional to the foregoing, the CONSULTANT shall fully cooperate with and assist the CITY with respect to any request for public records received by the CITY and related to any public records generated, produced, created and/or possessed by the CONSULTANT and related to the services performed under this agreement. Upon written demand by the CITY, the CONSULTANT shall furnish the CITY with full and complete copies of any such records within five business days.

The CONSULTANT's failure to timely provide such records upon demand shall be deemed a

material breach of this agreement. To the extent that the CITY incurs any monetary penalties, attorneys' fees, and/or any other expenses as a result of such breach, the CONSULTANT shall fully indemnify and hold harmless the CITY as set forth in Section 8.

For purposes of this section, the term "public records" shall have the same meaning as defined by Chapter 42.17 RCW and Chapter 42.56 RCW, as said chapters have been construed by Washington courts.

The provisions of this section shall survive the expiration or termination of this agreement.

11. Notices. All notices required to be given by either party to the other under this agreement shall be in writing and shall be given in person or by mail to the addresses set forth in the box for the same appearing at the outset of this agreement. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.

12. Project Administrator. The Project Administrator shall be responsible for coordinating the work of the CONSULTANT, for providing any necessary information for and direction of the CONSULTANT's work in order to ensure that it generally meets the requirements of this agreement, and for reviewing, monitoring and approving the general quality and quantity of such work. The CONSULTANT shall report to and take any necessary direction from the Project Administrator. Provided, that nothing in this section shall be construed as altering the CONSULTANT'S duty of care or otherwise limiting, abridging, waiving or reducing the CONSULTANT'S obligations under this agreement.

13. Conflict Amongst Main Agreement and Attachments. In case of conflict between the Exhibits to this agreement and the portions of this agreement preceding the signature lines (Sections 1-22), the terms of Sections 1-22 shall prevail. Any limitations on liability and indemnification expressed in the attached exhibits beyond those specified in Sections 8 and 9 (prior to signature line) shall be null and void.

14. Termination. The CITY reserves the right to terminate this agreement at any time upon ten (10) days written notice to the CONSULTANT. Any such notice shall be given to the address specified in Box 3 on page 1. In the event that this agreement is terminated by the CITY other than for fault on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for all services satisfactorily performed. No payment shall be made for any work completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. In the event that services of the CONSULTANT are terminated by the CITY for fault on part of the CONSULTANT, the amount to be paid shall be determined by the CITY with consideration given to the actual cost incurred by the CONSULTANT in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the CITY at the time of termination, the cost of the CITY of employing another firm to complete the work required, and the time which may be required to do so.

15. Non-Discrimination. The CONSULTANT agrees not to discriminate against any

customer, employee or applicant for employment, subcontractor, supplier or materialman, because of race, color, creed, religion, national origin, marital status, sex, sexual orientation, age or handicap, except for a bona fide occupational qualification. The CONSULTANT understands that if it violates this provision, this agreement may be terminated by the CITY and that the CONSULTANT may be barred from performing any services for the CITY now or in the future.

16. Subcontracting or Assignment. The CONSULTANT may not assign or subcontract any portion of the services to be provided under this agreement without the express written consent of the CITY. Any subconsultants approved by the CITY at the outset of this agreement are named on Exhibit D attached hereto and incorporated herein by this reference as if set forth in full.

17. Non-Waiver. Payment for any part of the work or services by the CITY shall not constitute a waiver by the CITY of any remedies of any type it may have against the CONSULTANT for any breach of the agreement by the CONSULTANT, or for failure of the CONSULTANT to perform work required of it under the agreement by the CITY. Waiver of any right or entitlement under this agreement by the CITY shall not constitute waiver of any other right or entitlement.

18. Resolution of Disputes; Governing Law and Venue. This agreement shall be governed by and construed in accordance with the laws of the State of Washington. If any dispute arises out of or in connection with this agreement, including any question regarding its existence, enforceability, interpretation, or validity, the parties will, if practicable, meet and confer in good faith for a period of fourteen (14) days to attempt to resolve such dispute without an adversary proceeding. If at the end of the fourteen (14) day period such attempt at resolution is unsuccessful, the parties may resort to litigation. The exclusive venue for any litigation arising out this agreement shall be the King County Superior Court or the United States District Court for the Western District of Washington. The substantially prevailing party in any such litigation shall be entitled to an award of its reasonable attorneys' fees.

19. Taxes. The CONSULTANT will be solely responsible for the payment of any and all applicable taxes related to the services provided under this agreement and if such taxes are required to be passed through to the CITY by law, the same shall be duly itemized on any billings submitted to the CITY by the CONSULTANT.

20. Entire Agreement. This agreement represents the entire integrated agreement between the CITY and the CONSULTANT, superseding all prior negotiations, representations or agreements, written or oral. This agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto.

21. Legal Compliance. In the performance of work under this agreement, the CONSULTANT shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to the CONSULTANT's business, equipment, and personnel engaged in operations covered by this agreement or accruing out of the performance of such operations. Without limitation of the foregoing, CONSULTANT expressly acknowledges that the City is a Washington municipality organized under the Optional Municipal Code of Title 35A RCW and the council-manager plan of government set forth at Chapter 35A.13 RCW. CONSULTANT shall perform its work, and conduct its relations with the City's staff and elected

officials, subject to and in accordance with the legal parameters established by the above-cited statutes and all other applicable state and federal laws.

22. Risk of Loss. The CONSULTANT shall be solely responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at the CONSULTANT's own risk, and the CONSULTANT shall be solely responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.



By: Terry Wright

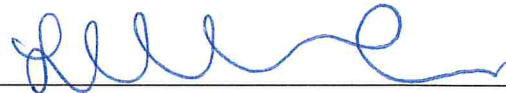
Title: Vice President

CITY OF CARNATION:



Ana Cortez, City Manager

ATTEST/AUTHENTICATED:



Lora Wilmes, City Clerk

EXHIBIT A

SCOPE OF WORK

Creating proper bid documents, engineering as needed and construction management for Capital Improvement Projects, Coordinating meeting with WSDOT as required for funding allocations.
Inspection and Development Management for Community Development Department

EXHIBIT B
COMPLETION SCHEDULE
01/01/2025



KPG Psomas Inc.
Summary of Negotiated Costs
Effective January 1, 2023 through December 31, 2023

Classification	Est Direct Salary	Office Overhead @173.37%	Fee @ 30% of DL	2023 Inclusive Rate
	Costs (DSC)	1.7337 Of DSC	30% of DSC	(Rounded to \$1)
Principal	93.91	162.81	28.17	285
Engineering Manager	82.73	143.43	24.82	251
Senior Engineer	71.00	123.09	21.30	215
Senior Project Engineer	67.00	116.16	20.10	203
Project Engineer III	62.00	107.49	18.60	188
Project Engineer II	57.75	100.12	17.33	175
Project Engineer I	49.00	84.95	14.70	149
Design Engineer II	46.00	79.75	13.80	140
Design Engineer I	44.00	76.28	13.20	133
Engineering Technician	37.69	65.34	11.31	114
Technician	33.60	58.26	10.08	102
Engineering Assistant	30.23	52.40	9.07	92
Senior Project Manager Survey	82.73	143.43	24.82	251
Survey Crew II (W/Equip)	85.78	148.72	25.73	260
Survey Crew I (W/Equip)	67.50	117.02	20.25	205
Field Surveyor I	30.25	52.44	9.08	92
Field Surveyor II	40.25	69.78	12.08	122
Field Surveyor III	47.75	82.78	14.33	145
Survey Assistant	30.25	52.44	9.08	92
Project Surveyor	54.00	93.62	16.20	164
Surveyor I	30.00	52.01	9.00	91
Surveyor II	40.00	69.35	12.00	121
Surveyor III	45.00	78.02	13.50	137
Urban Design Manager	66.02	114.46	19.81	200
Project Landscape Architect	51.00	88.42	15.30	155
Landscape Technician	33.48	58.04	10.04	102
Landscape Assistant	29.81	51.68	8.94	90
Senior Transportation Planner	62.50	108.36	18.75	190
Transportation Planner	37.54	65.08	11.26	114
Environmental Manager	72.12	125.03	21.64	219
Biologist	48.50	84.08	14.55	147
Environmental Planner	47.00	81.48	14.10	143
Senior Construction Manager	80.76	140.01	24.23	245
Construction Manager	61.00	105.76	18.30	185
Senior Resident Engineer	56.75	98.39	17.03	172
Resident Engineer	51.00	88.42	15.30	155
Assistant Resident Engineer	47.60	82.52	14.28	144
Senior Construction Observer	63.00	109.22	18.90	191
Construction Observer III	47.00	81.48	14.10	143
Construction Observer II	43.00	74.55	12.90	130
Construction Observer I	35.00	60.68	10.50	106
Construction Technician	30.23	52.40	9.07	92
Document Control Specialist II	47.00	81.48	14.10	143
Document Control Specialist I	40.00	69.35	12.00	121
Document Control Admin	34.32	59.50	10.30	104
Construction Assistant	24.96	43.27	7.49	76
CAD Manager	59.39	102.97	17.82	180
Senior CAD Technician	45.34	78.61	13.60	138
CAD Technician	41.00	71.08	12.30	124
Business Manager	58.52	101.46	17.56	178
Senior Admin	44.00	76.28	13.20	133
Office Admin	34.00	58.95	10.20	103
Office Assistant	27.04	46.88	8.11	82

Subs billed at cost plus 5%.
Reimbursables billed at actual costs.
Mileage billed at the current approved IRS mileage rate.

EXHIBIT C

SUBCONSULTANT LIST

No Subconsultant work under this contract

CITY OF CARNATION
Carnation, Washington

RESOLUTION NO. 24-521

A RESOLUTION OF THE CITY OF CARNATION, WASHINGTON, INCREASING THE AUTHORITY PROVIDED IN RESOLUTION 508 AND AUTHORIZING AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND KPG PSOMAS INC FOR ON-CALL ENGINEERING SERVICES.

WHEREAS, on November 21, 2023, Council passed Resolution 508, authorizing the City Manager to enter into an on-call Agreement with KPG Psomas Inc. in a not to exceed amount of \$100,000; and

WHEREAS, the Agreement was executed on November 22, 2023; and

WHEREAS, the City has experienced a demand for engineering services in excess of what was anticipated; and

WHEREAS, it is necessary to amend the Agreement to reflect an increased not to exceed amount.

NOW, THEREFORE, THE CARNATION CITY COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Authorization. The City Manager is authorized to sign an amendment to the Agreement with KPG Psomas Inc. for on-call engineering services to increase the not to exceed amount to \$400,000.

Section 2. Effective Date. This resolution shall become effective upon passage.

PASSED AND APPROVED by the City Council of the City of Carnation this 21st day of May.

CITY OF CARNATION

By: _____

Jim Ribail, Mayor

APPROVED AS TO FORM

By: _____

Nikki Thompson, City Attorney

ATTEST:

By _____

Lora Wilmes, City Clerk

CARNATION PLANNING AND PARKS BOARD Regular Meeting Minutes 04.23.2024

*Co-Chair Ron Lundeen, Co-Chair Caroline Habell, Vivian Anschell, Daniel Enciso,
Joe Mellin, Nathan Sherfey, Wayne Wallace*

- 1) **CALL TO ORDER:** Co-Chair Ron Lundeen
AT 5:07 PM

- 2) **ROLL CALL:** Beth Offeman
PRESENT: Co-Chair Lundeen, Board Member Anschell, Board Member Enciso,
Board Member Mellin, Board Member Sherfey arrived late.
ABSENT: Co-Chair Habell, Board Member Wallace.

- 3) **APPROVAL OF AGENDA**
MOTION BY BOARD MEMER ANSHELL SECOND BY BOARD MEMBER
MELLIN TO APPROVE THE AGENDA. MOTION PASSED (4-0)

- 4) **APPROVAL OF MINUTES:**
 - a) March 26, 2024
 - b) MOTION BY BOARD MEMBER MELLIN SECOND BY BOARD MEMBER
ANCHELL TO APPROVE MINUTES. MOTION PASSED (4-0)

- 5) **CITIZEN COMMENT & REQUESTS:** *Comments may be submitted in advance by
writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or
computer connection at the time of the meeting. Individual comments shall be
limited to three minutes.*
NO PUBLIC COMMENT GIVEN

- 6) **PRESENTATION/DISCUSSION:**
Deputy City Manager Ender gave a presentation of the proposed Future Zoning
Map and detailed scenarios for the Urban Growth Area. Board members
expressed support requiring all new developments to have a buffer area.

- 7) **NEW BUSINESS:**
 - a) Permit Manager Beth Offeman updated Board on Council's directive for
Design Standards refresh and explained Maker's approach to updating the
document. Board reinforced desire to see CBD standards extended to
Mixed-Use area, supported an update to Light Industrial standards and
requested all changes be shown as redlines for easy identification of

changes.

- b) Deputy City Manager Ender described the Tree canopy assessment grant she applied for and explained how it will benefit the city if awarded.

8) COUNCIL NEWS

- a) Deputy City Manager Ender announced the Tolt River Terrace Final Plat approval and gave a sales update.
- b) Deputy City Manager Ender explained the plan for the Big Block Patio.
- c) Deputy City Manager Ender gave a Building Moratorium update (currently slated to end in August) and detailed remaining updates to GIS mapping, stormwater and water connection standards
- d) The City Council's Green Logic Model was explained to the Board by Deputy City Manager Ender.

9) OLD BUSINESS

- a) Update given on River's Edge Park and future playground equipment choices discussed
- b) End of May start date for Triangle Activation anticipated.
- c) Summer Camp update given.
- d) Summer Fun Community Calendar updated and posted:
- e) Deputy City Manager Ender confirmed addition of heritage tree definition, increased fines and a new utility clause added to the proposed tree ordinance, per the Board's suggestions The City Manager is currently working on a tree policy framework with Council.

10) FUTURE AGENDAS:

- a) Regular Meeting: May 28, 2024
- b) June 25 meeting changed to June 11, 2024

11) OTHER

- a) Arbor Day Celebration on April 27th, 10 am-2 pm at Tolt MacDonald Park

12) ADJOURNMENT: Co-Chair Ron Lundeen AT 7:09 PM

	June 4, 2024 6:00 PM <i>(Post Agenda June 1)</i>	June 18, 2024 6:00 PM <i>(Post Agenda June 14)</i>	July 2, 2024 6:00 PM <i>(Post Agenda June 28)</i>	FUTURE ITEMS
5 – Public Comment (at 6:05 PM)	<i>Public Comment</i>	<i>Public Comment</i>	<i>Public Comment</i>	
6 - Consent 6a – Minutes	Approval of Minutes	Approval of Minutes	Approval of Minutes	
6b – Claims	Approval of Claims:	Approval of Claims:	Approval of Claims:	
6c – Payroll	Approval of Payroll: • N/A	Approval of Payroll: • May 1 - May 31, 2024	Approval of Payroll: N/A	
6d – Agenda Bills	AB24-XX	AB24-XX	AB24-XX	
7 - Proclamations	Tribe Appreciation	NONE	NONE	
8 - PH Date Setting	NONE	NONE	NONE	
9 - Public Hearings	NONE	NONE	NONE	
10 – Council Reports & Requests	Council	Council	Council	
11 – Staff Reports	City Manager’s Office	City Manager’s Office	City Manager’s Office	
12 – Executive Session	City Manager Contract Non Profit Fees	City Manager Contract		
13 – External Presentations	NONE	NONE	NONE	
	June 4, 2024 6:00 PM <i>(Post Agenda June 1)</i>	June 18, 2024 6:00 PM <i>(Post Agenda June 14)</i>	July 2, 2024 6:00 PM <i>(Post Agenda June 28)</i>	FUTURE ITEMS

14 – Agenda Bills	<ul style="list-style-type: none"> • AB24-XX Benefit Package • RE Reso Amend for valves • Comcast Franchise Amend • PSE Easement 	AB24-XX	AB24-XX	
15 – Staff Discussion Items	NONE	•	•	•
16 – Capital Purchases	NONE	NONE		
17 – Information / Clarification / General Direction Items	Council			
18 – Public Records Requests	NONE			
19 – Planning and Parks Board Minutes – Second Tuesday	N/A	May 28, 2024		
20 – Future Parks and Planning Meeting	June 25, 2024	July 23, 2024		
21 - Future Committee Meetings	Finance and Operations Committee <ul style="list-style-type: none"> • June 12, 2024 • 5:00 PM Housing and Plan Use <ul style="list-style-type: none"> • July 12, 2024 • 1:00 PM 	Housing and Plan Use <ul style="list-style-type: none"> • July 12, 2024 • 1:00 PM Finance and Operations Committee <ul style="list-style-type: none"> • July 17, 2024 • 5:00 PM • 		
22 – Future Council Meetings	June 18 <ul style="list-style-type: none"> • Regular Session • Special Meeting 	July 9 th , 2024 <ul style="list-style-type: none"> • Regular Session 		
B	July 2 <ul style="list-style-type: none"> • Regular Session 			