

COMMUNITY
DEVELOPMENT BLOCK
GRANT

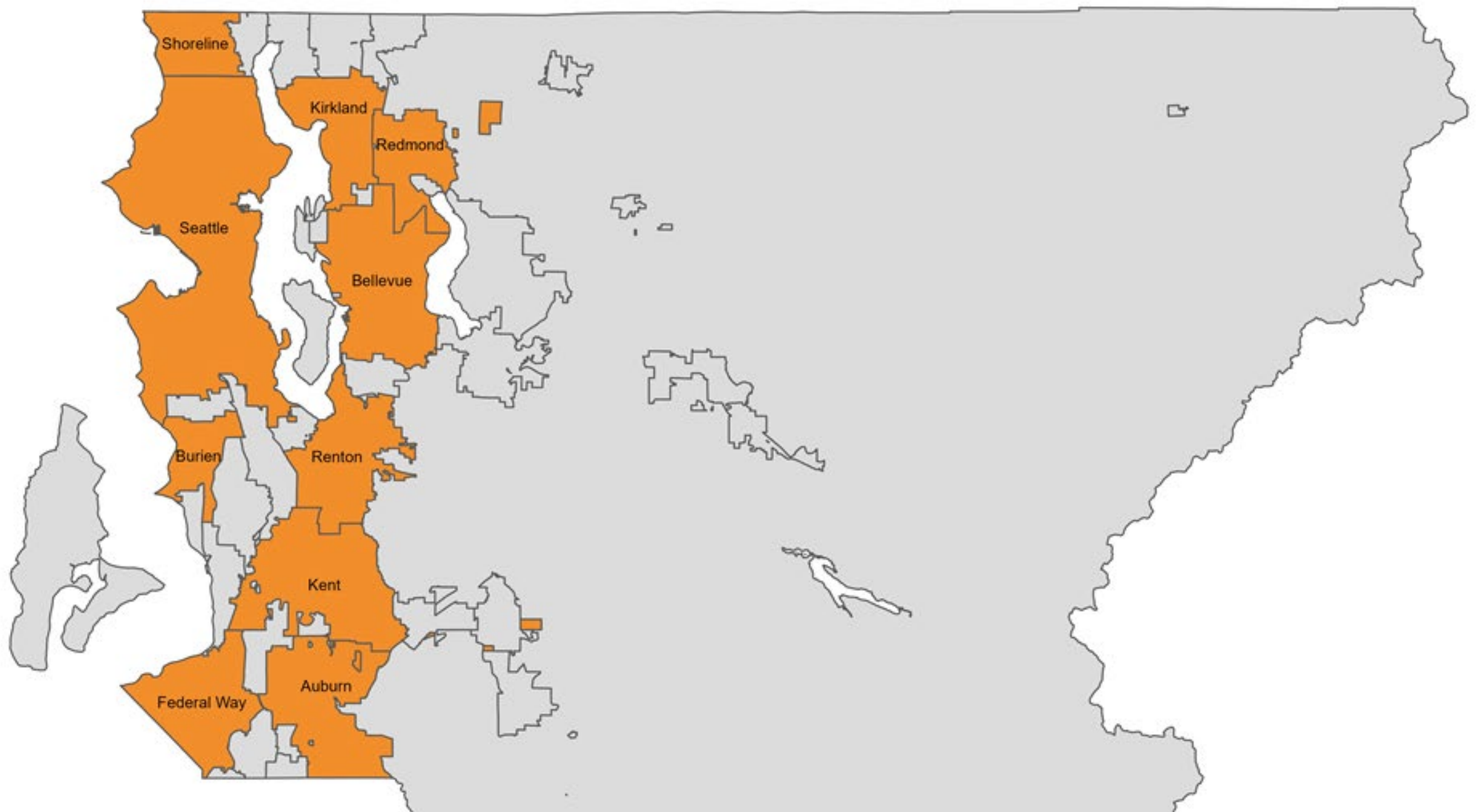
CITY OF CARNATION

KING COUNTY CDBG Consortium

The KING COUNTY CDBG Consortium. The jurisdictions below receive individual allocations of CDBG funds:

- Algona
- Beaux Arts
- Black Diamond
- Bothell
- Carnation
- Clyde Hill
- Covington
- Des Moines
- Duvall
- Enumclaw
- Hunts Point
- Issaquah
- Kenmore
- Lake Forest Park
- Maple Valley
- Medina
- Mercer Island
- Newcastle
- Normandy Park
- North Bend
- Pacific
- Sammamish
- Sea Tac
- Skykomish
- Snoqualmie
- Woodinville
- Tukwila
- Yarrow Point

King County Jurisdictions With Their Own CDBG Allocations

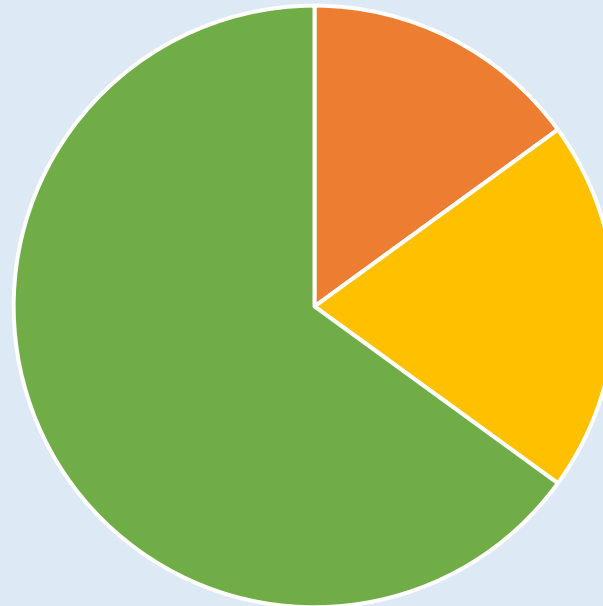


CDBG Funding Breakdown

Maximum for Public Services is 15% of grant

Maximum for jurisdiction Administration is 20%

Balance of funding to be used for Economic Development, Housing, Public Facilities and Infrastructure projects



■ CDBG Public Services - 15%

■ CDBG Administration - 20%

■ Housing, Economic Development, Infrastructure - 65%

HOME/CDBG Consortium

- Announcing 2024 Request for Proposals for 2025 CDBG Capital Funds
- King County Community Development is opening its 2024 RFP for 2025 CDBG, funding non-housing Capital projects. Non-profits, cities, and other units of local government such as parks/water/sewer districts are encouraged to apply.
- Projects must be in the King County Consortium to be eligible. Just because a project is in King County, the City its in may *not* be in the Consortium. [See map.](#)
- Pre-Application Period opened April 29, 2024 and will close May 20, 2024.
- Programs and Agencies that are new to King County CDBG and capital construction projects must attend a Pre-Application Technical Assistance Session. Contact Community.Development@kingcounty.gov for more information and to sign up. [Click here to start your pre-app in ZoomGrants.](#)

Joint Recommendations Committee

- The Joint Recommendations Committee (JRC) is an inter-jurisdictional body that provides funding recommendations and advice on guidelines and procedures for King County and its city partners on a wide range of housing and community development issues. The JRC was created through the interlocal cooperation agreements that formed the following consortia:
- The King County Community Development Block Grant (CDBG) Consortium
- The King County HOME Investment Partnerships (HOME) Consortium
- The King County Regional Affordable Housing Program (RAHP) Consortium
- It is now codified in the King County Code in [Title 24, Chapter 24.13](#).
- Three King County representatives appointed by the King County Executive and eight representatives of consortia cities participate in the King County sit on the JRC. The City of Seattle participates on the JRC for some meetings regarding regional fund sources that include the City of Seattle.

City & County Funding Opportunities

- **Community Development Block Grant (CDBG)** - Federal funding allocated annually by Congress through the U.S. Department of Housing and Urban Development (HUD) to jurisdictions with populations of 50k or more.
 - the amount is based on # of lower income people, age of housing stock, poverty levels, deteriorated housing conditions and more
- **Specialty CDBG-related grants** such as the Neighborhood Stabilization Program (NSP) or CARES Act funding (CDBG-CV1 and CV3)

County Funding Opportunities

The Community Development program funds:

- Sidewalks
- Community and recreation facilities
- Child care and early learning facilities
- Sewer and water main projects
- ADA improvements
- Microenterprise assistance
- Park improvements
- Minor home repair programs
- Affordable family or youth housing

ELIGIBILITY

CDBG Eligibility

- Eligible applicants for CDBG non-housing capital funds include:
- Nonprofit organizations
- Local governments (including cities, special districts and other King County departments)
- Public housing authorities

Key CDBG Concepts

The **primary objective** of the **Community Development Block Grant (CDBG)** program is **the development of viable urban communities** by:

1. providing decent housing and a suitable living environment, and
2. expanding economic opportunities.

The **goals** and funding are principally to benefit low-moderate income persons.

- To meet the primary objective, the CDBG regulations require that grantees expend not less than 70 percent of CDBG funds for activities that benefit LMI persons.

Key CDBG Concepts

What is Lower Income?

- **Extremely Low-Income**
 - 0-30% Area Median Income
- **Very Low-Income**
 - 31-50% AMI
- **Low-Income**
 - 51-80% AMI

Median income households earn 100% of AMI

Established by HUD annually

Contra Costa County CDBG Program

Income Limits by Household Size, Effective April 1, 2021

	Maximum Income of Households:		
Persons per Household	Extremely Low-Income 0-30% AMI	Very Low-Income 31-50% AMI	Low-Income 51-80% AMI
1	\$0 - \$28,800	\$28,800 - \$47,950	\$47,951 - \$76,750
2	\$0 - \$32,900	\$32,901 - \$54,800	\$54,801 - \$87,700
3	\$0 - \$37,000	\$37,001 - \$61,650	\$61,651 - \$98,650
4	\$0 - \$41,100	\$41,101 - \$68,500	\$68,501 - \$109,600
5	\$0 - \$44,400	\$44,401 - \$74,000	\$74,001 - \$118,400
6	\$0 - \$47,700	\$47,701 - \$79,500	\$79,501 - \$127,150
7	\$0 - \$51,000	\$51,001 - \$84,950	\$84,951 - \$135,950
8 +	\$0 - \$54,300	\$54,301 - \$90,450	\$90,451 - \$144,700

Key CDBG Concepts

Three National Objectives - each activity funded except for program administration and planning activities must meet one:

➤ **Benefit to low- and moderate- income (LMI) persons**

1. **Limited Clientele**
2. **Area Benefit**
3. **Housing**
4. **Jobs**

➤ Aid in the prevention or elimination of slums or blight; OR

➤ Meet a need having a particular urgency (referred to as urgent need). Reserved for disaster.

Key CDBG Concepts

➤ **Benefit to low- and moderate- income (LMI) persons**

1. Limited Clientele

a) **PRESUMED BENEFIT** – Document to prove they are a member of each population, which include:

- **Seniors age 62+**
- **Severely disabled adults**
- **Homeless persons**
- **Battered Spouses & their children**
- **Abused Children**
- **Persons living with AIDS**
- **Illiterate Adults**
- **Migrant Farm Workers**

Key CDBG Concepts

- **Benefit to low- and moderate- income (LMI) persons**
 1. **Limited Clientele**
 - b) **REQUIRE INFORMATION ON FAMILY SIZE AND INCOME –**

This test requires that persons qualify as lower income by documenting household size and income, and comparing that to the HUD income limits for the year to ensure that they qualify.
 - Document with household income information
 - Can also use a Self-Certification form if your HUD rep approves.

May require that a certain percentage of people provide proof of their household income.

Key CDBG Concepts

➤ **Benefit to low- and moderate- income (LMI) persons**

1. Limited Clientele

c) NATURE AND LOCATION– Be of such nature and in such location that it may reasonably be concluded that the activity's clientele will primarily be L/M income persons (such as tutoring services at a public housing complex).

Key CDBG Concepts

Benefit to low- and moderate- income (LMI) persons

2. **Area Benefit** – Can benefit census tract block groups where 51% or more of residents are lower income (80% or < of AMI)
 - **Activity must be located in a primarily residential lower income area** (City/County CDBG office maintains list and maps of all qualifying Low/Mod areas)
 - **Activity must meet the identified needs of lower income persons** residing in an area where at least 51% of the residents are LMI.
 - Projects will create map of the project area and detail how the project will benefit the residents of area

Key CDBG Concepts

3. Housing Activities

- Provide or improve residential structures occupied by low/mod persons
- NOT for residential construction activities (use HOME funds) but can bring infrastructure to property line to support low-income housing

4. Job Creation or Retention Activities

- Create or retain permanent jobs, at least 51% made available to lower income persons.
- Assist microenterprises

CHALLENGES with Federal Funding

- MUST be federally recognized nonprofit agency (501(c)3) with IRS letter
- Must be current in reporting IRS form 990
- Public Services (PS) category is HIGHLY competitive and limited to only 15%
- Most PS grants average \$10k (average PS amount available for cities is <\$125,000 total so be realistic and an award of funds to new applicants can be difficult due to PS limits)
- These are federal funds, subject to a lot of regulations including solid financial management, audits preferred but not required.

CHALLENGES with Federal Funding

- Not usually a great source for brand new agencies because quarterly reporting and financial requirements can be burdensome with few staff, and insufficient documented track record of the service and beneficiary data.
 - But you can utilize an established agency as a fiscal sponsor to help you, usually for some % of grant
- Application requires some careful thinking and research of data about the need your program addresses
- Most cities require presentations to a citizen or City Council Committee

CHALLENGES with Federal Funding

- Funding is reimbursed quarterly, over the entire year (about ¼ per drawdown)
- If funding is for staff, those staff must use functional timesheets where time distributed across funding sources with each jurisdiction's CDBG funding clearly identified with daily hours (can't use percentages of time).
- Each jurisdiction's funding can ONLY be used to serve their own residents

CHALLENGES with Federal Funding

- Not for purchase of equipment, new building for the agency, cars, copiers, etc.
- When creating budget, keep CDBG to just a couple or three line items to reduce burden of documentation
- Don't use for office supplies (too hard to document)
- All new agencies are monitored within 6 months
- CDBG will NOT fund ALL of your project – you have to fundraise and have other secured \$ sources

BENEFITS of Federal Funding

- Once you have learned how to work with these funding sources and establish yourself as a reliable service provider, you are likely to be funded over a long period of time
- You will have more opportunities to become involved with each city or jurisdiction, be asked to provide your expertise in determining future Consolidated Plan needs and priorities
- You get to work with some really great people who truly care about making their city a better place to live for lower income residents

- Community Development Block Reference Materials
- King County CDBG Non-Housing Capital Program Information
- [King County Consortium CDBG Guidelines: learn about local guidelines for the program](#)
- CDBG Guide to National Objectives
- The Community Development Block Grant Program requires projects to be **Eligible Activities** and meet a **National Objective**. [Learn more about Eligible Activities and meeting the National Objectives here.](#) (HUD Exchange)
- King County CDBG NEPA Information
- [View our Web page regarding National Environmental Protection Act](#) and how it may affect your CDBG grant application.
- King County Metropolitan Council District Map
- [Look Up King County Metropolitan Council Districts](#)
- CDBG and the Uniform Relocation Act
- Does your project include acquisition of property and/or relocation of tenants? [Learn about HUD regulations concerning these important topics.](#) (HUD Exchange)