



CARNATION CITY COUNCIL AGENDA Regular Meeting

Mayor Jim Ribail, Deputy Mayor Tim Harris, Ryan Burrell, Dustin Green, Adair Hawkins

DATE: May 2nd, 2023

TIME: 6:00 PM

JOIN ONLINE VIA ZOOM: <http://bit.ly/3BbmBBu>

Meeting ID: 983 3856 5355

Passcode: 970731

Dial by location: (253) 215 - 8782

For inquiries and/or assistance regarding how to use the City's online meeting format please email clerk@carnationwa.gov, or call (425) 333-4192.

1. **CALL TO ORDER:** Mayor Jim Ribail
2. **PLEDGE OF ALLEGIANCE:** Deputy Mayor Tim Harris
3. **ROLL CALL:** City Clerk Lora Wilmes
4. **APPROVAL OF AGENDA:** Mayor and Council
5. **EXECUTIVE SESSION:**

6. **CONSENT AGENDA:**
 - a) Approval of Minutes for the following date(s):
 - i. Regular Session: April 18th, 2023
 - b) Approval of Claims in the following amount(s):
 - i. \$46,491.51
 - ii. \$11,703.97
 - iii. \$96,986.82
 - iv. \$17,184.99
 - c) Approval of Payroll for the following pay period(s):
 - i. March 20th, 2023 - April 2nd, 2023
 - ii. April 3rd, 2023 - April 16th, 2023

7. COUNCIL REPORTS AND REQUESTS

8. STAFF REPORTS:

- a) Quarter 1 Report Deputy Matthews (Rescheduled from April 18th, 2023)
- b) Community Economic Development Department Report - CED Principal Rhonda Ender
- c) Capital Improvement Projects / Administrative Services Department Report - Administrative Services Manager Lora Wilmes
- d) City Manager's Office Report - City Manager Ana Cortez
- e) Public Information Office – Ashlyn Farnworth

9. PUBLIC HEARING: *Section 15.44.040 to review the letter that represents permissible uses. The substance of the proposed ordinances is available for public review from the City Clerk at Carnation City Hall. A summary is provided in the packet and online of the proposed changes.*

10. PUBLIC COMMENT & REQUESTS: *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*

11. PRESENTATIONS:

- a) Tolt Siren Update - Sheila Strehle, Seattle Public Utilities
- b) Sno-Valley Pride – Gregory Jamiel
- c) Comp Plan 2024 - Planning and Parks Advisory Board (Zoning/Land Use)

12. AGENDA BILLS:

- a) AB23-52 2022 Ordinance: Ending Fund Balance FY2023 Beginning Balance
- b) AB23-55 Ordinance: Definition of Alley
- c) AB23-56 Ordinance: Update to Chapter 15.64 Floodways, Floodplains and Drainage

13. DISCUSSION ITEMS:

- a) Scheduling Comp Plan Zoning Workshop, Ana Cortez
- b) Six-Year Transportation Improvement Plan, Lora Wilmes
- c) Wastewater Treatment Division Tour, Ashlyn Farnworth
- d) Financial Investment Policies Development Ana Cortez

14. FUTURE AGENDAS:

- a) Tentative agenda for the meeting of May 16th, 2023
- b) Tentative agenda for the meeting of June 6th, 2023

15. ADJOURNMENT: Mayor Jim Ribail





CARNATION CITY COUNCIL AGENDA Regular Meeting Minutes 04.18.23

Deputy Mayor Tim Harris, Ryan Burrell, Dustin Green, Adair Hawkins

1. **CALL TO ORDER:** Mayor Jim Ribail
Deputy Mayor Harris called the meeting to order at 6:02 P.M.
2. **PLEDGE OF ALLEGIANCE:** Councilmember Dustin Green
3. **ROLL CALL:** City Clerk Lora Wilmes
Present: Councilmember Hawkins, Councilmember Green, Deputy Mayor Harris, Councilmember Burrell
Not Present: Mayor Ribail (Excused Absence)
4. **APPROVAL OF AGENDA:** Mayor and Council
MOTION BY COUNCILMEMBER GREEN SECOND BY COUNCILMEMBER HAWKINS TO APPROVE AGENDA. MOTION PASSED (4-0).
5. **EXECUTIVE SESSION:** NONE
6. **CONSENT AGENDA:**
 - a) Approval of Minutes for the following date(s):
 - i. Regular Session: April 4th, 2023
 - b) Approval of Claims in the following amount(s):
 - i. Batch #1 - \$86,499.99
 - ii. Batch #2 - \$10,246.80
 - iii. Batch #3 - \$1,298.15
 - iv. Batch #4 - \$77,306.50MOTION BY COUNCILMEMBER HAWKINS SECOND BY COUNCILMEMBER GREEN TO APPROVE THE CONSENT AGENDA. MOTION PASSED (4-0)
7. **PROCLAMATION:** Arbor Day
Deputy Mayor Harris read the Arbor Day Proclamation aloud. The Carnation Arbor Day Committee presented tree ornaments as gifts to the City Council.

8. COUNCIL REPORTS AND REQUESTS

Councilmember Burrell

- Soft opening of Pour House Pete's and Big Block Brewing occurred last weekend.
 - The tentative plan is for Big Block Brewing to be open on weekdays from 3:00 P.M. to 8:00 P.M., and weekends from 12:00 to 9:00 P.M. on weekends.
- Arbor Day is April 29th. There will be an event in Tolt MacDonald Park at the red barn from 10:00 A.M. to 2:00 P.M.
- Saturday [April 22nd] is Earth Day. Meeting at Starbucks and then Valley Memorial Park

Councilmember Hawkins

- Mentioned that the Veterans, Seniors & Human Services Levy funds senior centers and a domestic abuse hotline.
 - Will be on the ballot for King County voters in August.
 - Levy won't make taxes go up because it is not new.
- Working with Councilmember Burrell on getting traffic mitigation outside City limits on county roads in order to help the community outside of the City's jurisdiction.
- Mentioned that Sno-Valley Transportation is down 8 drivers, pay too little.
 - King County Metro has a \$2 million operating budget, and 45% of King County gets 7/8 of 1% of funding.
 - Her son uses the Metro, and Hawkins believes they should be paid more.
- House Bill 1110 - All cities over 70,000 can build fourplexes, does not affect Carnation at this time.
 - Passed this week.
- House Bill 1337 – Residents can have 2 ADU units on a large enough property.
- A new bill proposes safe highways initiatives and bike / pedestrian accessibility in King County
 - One-Call / One-Click is in beta testing at King County
 - Hopelink Community Van is running.

Councilmember Green

- Attended the Sound Cities Association Public Issues Committee Meeting on April 12th.
 - The SCA brings together 38 Cities in King County except Seattle, representing about 1 million people.
 - The Legislative wrap up seminar is scheduled for May 18th and will be remote.
 - King County proposed an increase in wastewater rates through 2033, and many Cities are concerned.

- Affordable Housing Growth Management Planning Council proposed updates to their Comprehensive Plan
- At least 30% (meaning 70%) of the cities must approve to be ratified.
- Will be attending Coffee with Council this Saturday [April 22nd] with Mayor Ribail.

Deputy Mayor Harris

- Attended a Regional Water Quality Committee meeting.
 - Discuss getting ahead of infrastructure costs for King County water treatment,
 - A significant rate increase is proposed to fund Seattle's stormwater infrastructure. (\$51.00 to over \$110.00)
 - A subcommittee will be formed to lobby for federal funding for Seattle's stormwater infrastructure.
 - 4 seats on King County Council are from Seattle - one additional vote is needed to push the rates through.
- Attended an SCA Deputy Mayors meeting, biggest part of discussion was ADU:
 - An Implication for Homeowners' Associations is that it may limit secondary dwellings.
- Met with Mayor Ribail, Washington State Department of Transportation, and King County Roads Division to discuss the Tolt Hill Road interchange.
 - Short term mitigation includes additional signage for people to slow down.
 - Rumble strips may be installed.
 - Further communications to Safety Committee and City Manager Cortez
- Reminded everyone that Election Day is April 25th and to have your ballots in. Feels this is not one to ignore.

9. STAFF REPORTS:

- a) Community Economic Development Department Report - CED Principal Rhonda Ender
 - Group interested in building an indoor rock-climbing wall and café
 - The Buttonsmith is interested in coming back to Carnation.
 - Will meet with gift and clothing retailer, resident that works with textiles.
 - The Snoqualmie Tribe is interested in leasing their space on Tolt Avenue and Entwistle Street.
 - Pour House Pete's Grand Opening is this Saturday [April 22nd]. There will be a live band and a bus running from North Bend to Carnation

- Big Block Brewing is two weeks away from their official grand opening.
 - Applying for 5 different grants
 - Applying for a King County recreational programming grant for activating parks
 - Will be attending the Encompass Inspire Breakfast on April 25th.
 - Will be attending the SnoValley Chamber State of the Cities Luncheon on April 26th.
 - Will be attending the Carnation Chamber of Commerce meeting on May 8th.
 - Connected the SnoValley Chamber President with Carnation Chamber of Commerce President Debbie Green.
 - Met with Jamie Hernandez to discuss the Metro Connector Program
 - Discussed transportation options with the Timber Outdoor Concert with Deputy Mayor Harris
 - Model home review for Main Vue Housing Development will be in May. On schedule to submit final plat in June/July,
 - John Day Homes is resubmitting civil plats.
- b) Capital Improvement Projects / Administrative Services Department Report - Administrative Services Manager Lora Wilmes
- Survey crews (Grey and Osborne and KPG) are in the surveying stage for the Brumbaugh project and McKinley to update maps.
 - The Front Desk has received an uptick in questions about the survey design, but they are just surveying for design.
 - The new billing system is user-friendly and easy to use.
 - Bagels and Billing event went well, many residents wanted to make sure there are still options for paper billing.
 - City Hall will be closed next week for spring cleaning. Staff will still be taking payments and checking voicemails.
 - Wilmes addressed Councilmember Hawkins' Inquiry about parking for upcoming projects.
 - Once there is a survey and design, we won't build on anything that is not in the City right of way.
- c) City Manager's Office Report - City Manager Ana Cortez
- The City and Starbucks are Partnering for Earth Day at 11:30 on April 22nd.
 - Heart of the Valley Galla will be on the night of April 22nd.
 - Coffee with Council on April 22nd, mentioned that there are plenty of opportunities to interact with the City Council on Saturday
 - Spring Cleaning will take place next week [April 24th -April 27th]
 - Springbrook will deliver financial reports on January and February. Staff will be able to close the books and reconcile the bank accounts.

- Attended the Washington Treasurers Association Conference in Chelan last week.
 - Wants direction from the City Council on our investment strategy, as the local pool might not be the best direction.
 - Congresswoman Schrier denied the City's grant application for \$900,000.
 - Thanked CED Utilities team for all the work for alleys, recognize Mr. Schell has been doing more with less. City Manager Cortez also thanked the public for their patience with these projects, and for the goodies and flowers in return for good customer service.
 - The City holds the principle that the customer is always right, but stressed staff do not get paid to be abused. If people do not want to conduct business productively, they will be blocked.
 - Mentioned that the Yoshimura Property has a natural structure along Tolt Avenue that can serve as a small business structure parklet.
 - Thinks we should activate Memorial Park for private entities interested in bringing activities. Poses the idea of a Council/Public - private partnership like the one Redmond has with Marymoor Park.
 - The City Council was receptive to exploring this.
 - Migrating to Springbrook clearly explains in Utility Billing what fees go to whom. The City collects fees for both King County and State. Thinking of ways to make this more user friendly.
 - Wilmes explains that April Billing will have more detail – expressing that Carnation has no power over certain rates.
- d) Sheriff's Office Quarter 1 Report - King County Sheriff's Deputy Bruce Matthews
- Deputy Matthews was not present.

10. PUBLIC HEARING:

- a) Definition of an Alley

Deputy Mayor Harris Opens Public Hearing at 6:52 P.M.

- Jules Hughes provided comments.

Deputy Mayor Harris Opens Public Hearing at 6:54 P.M.

11. PUBLIC COMMENT & REQUESTS: *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*

- Jules Hughes provided comments.
- Shirley Doolittle-Egerdahl provided comments.

12. PRESENTATIONS

- a) Harvold Property Annexation - Ron Branch, Branch Marketing Group

Ron Branch presented to Council possible uses for the Harvold Property. The presentation slides are in the calendar as supplemental material.

Deputy Mayor Harris submits a report on police activity into record.

13. AGENDA BILLS:

- a) AB23-38 Parking Violations
MOTION TO AMEND BY COUNCILMEMBER HAWKINS SECOND BY
COUNCILMEMBER BURRELL.

MOTION TO TABLE BY COUNCILMEMBER BURRELL SECOND BY
COUNCILMEMBER HAWKINS. MOTION TO TABLE PASSED (4-0).

- b) AB23-48 2023 Fee Schedule - Amendment #1
MOTION BY COUNCILMEMBER BURRELL SECOND BY
COUNCILMEMBER HAWKINS

MOTION BY COUNCILMEMBER GREEN TO AMEND THE 2023 FEE
SCHEDULE TO REMOVE EVENT FEES. NO SECOND, DEAD MOTION.

COUNCILMEMBER HAWKINS, COUNCILMEMBER BURRELL, AND
DEPUTY MAYOR HARRIS IN FAVOR. COUNCILMEMBER GREEN
OPPOSED. MOTION PASSED (3-1).

- c) AB23-49 Entering into a contract with Benjamin Asphalt
MOTION BY COUNCILMEMBER GREEN SECOND BY
COUNCILMEMBER HAWKINS. MOTION PASSED (4-0).

- d) AB23-50 Set date for HAP Public Hearing
MOTION BY COUNCILMEMBER HAWKINS SECOND BY
COUNCILMEMBER GREEN MOTION PASSED (4-0).

- e) AB23-51 Consultant Agreement
MOTION BY COUNCILMEMBER BURRELL SECOND BY
COUNCILMEMBER GREEN. MOTION PASSED (4-0).

14. DISCUSSION ITEMS:

15. FUTURE AGENDAS:

- a) Tentative agenda for the meeting of May 2nd, 2023
- b) Tentative agenda for the meeting of May 16th, 2023

16. ADJOURNMENT: Mayor Jim Ribail

Deputy Mayor Harris adjourned the meeting at 8:15 P.M.



King County Assessment Data: <https://info.kingcounty.gov/assessor/DataDownload/default.aspx>

2023 Rate Book: <https://kingcounty.gov/depts/assessor/Reports/~media/depts/assessor/documents/PropertyTaxes/RateBook23.ashx>

Carnation Budget: https://www.carnationwa.gov/vertical/sites/%7BBC2C8B0D-6FDD-43CB-A5E7-03E465DF30E5%7D/uploads/2023__2024_PRELIMINARY_EXPENDITURE_APPROPRIATIONS.pdf

Police per population stats: <https://policescorecard.org/wa/sheriff/king-county>

Property Taxes

| | | |
|---------------------------------|----|-------------------------------------|
| City of Carnation Levy Code | | 971 |
| 2023 City Levy Rate | | 0.67014 (per thousand \$ valuation) |
| # Tax Parcels | | 875 |
| Total City Valuation | \$ | 653,339,701 |
| Total City Property Taxes | \$ | 437,829.07 |
| Average Valuation per Parcel | \$ | 746,673.94 |
| Average Property Tax per Parcel | \$ | 500.38 |

Sales Taxes

| | | |
|-------------------------------------------|--|----------------------------------------------------------------------------------------------------------------------|
| Budgeted Sales Tax Revenue | | \$538,125 |
| # Residential Parcels | | 775 (This overestimates income per residential parcel as there is some sales tax revenue from commercial businesses) |
| Avg Sales Tax per Residential Parcel | | \$694 |
| Population of Carnation | | 2,165 2020 population |
| Average Population per residential parcel | | 2.79 (slightly high due to apartments) |

Utility Taxes

| | | |
|--------------------------------|--|---------------------------------------------------------------------------------------------|
| Budgeted 2023 Utility Taxes | | \$364,153 |
| # Tax Parcels | | 875 |
| Average Utility Tax per Parcel | | \$416 (This overestimates income per parcel because utility taxes are higher in commercial) |

General Fund Revenues from Parcels

| | | |
|-------------------------------------------------|----|--------------------------------------------------------------------------------------|
| General fund revenues from Parcels | \$ | 1,340,106.57 |
| Avg General fund revenue per parcel | \$ | 1,531.55 |
| Avg General Fund revenue per residential parcel | \$ | 1,729.17 (This is being generous to the revenue generated by residential properties) |

| General Fund Expenses | Police/Public Safety | Salaries & Wages (general only) | | Payroll Taxes & Benefits (General Only) | | Parks MAINTENANCE | Streets MAINTENANCE | Facilities Overhead | Legal | Subsidizing | | Remainder for other services |
|----------------------------------------------|----------------------|---------------------------------|--------------|-----------------------------------------|--------------|-------------------|---------------------|---------------------|-------|-------------|--|------------------------------|
| | | | | | | | | | | Utilities | | |
| 2023 Budgeted Expense | \$ 580,318.00 | \$ 139,811.00 | \$ 75,274.00 | \$ 116,682.00 | \$ 88,082.00 | \$ 123,298.00 | \$ 70,848.00 | \$ 220,000.00 | | | | |
| 2023 Budgeted Expense per Parcel | \$ 663.22 | \$ 159.78 | \$ 86.03 | \$ 133.35 | \$ 100.67 | \$ 140.91 | \$ 80.97 | \$ 251.43 | \$ | | | (84.81) |
| 2023 Budgeted Expense per residential Parcel | \$ 748.80 | \$ 180.40 | \$ 97.13 | \$ 150.56 | \$ 113.65 | \$ 159.09 | \$ 91.42 | \$ 283.87 | \$ | | | (95.75) |

* note, this does NOT include capital projects including any street rebuilds

* note, revenues only include things that scale by parcel. Other taxes like franchise fees, business taxes, etc are not included

Police as a driver of cost

| | | | |
|-----------------------------------------------------|----|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Police per thousand residents | | 0.33 | |
| Residential parcels | | 775.00 | |
| Residents based on residential parcels | | 2,165.00 | |
| Required officers | | 0.71 | |
| # Residential parcels before another officer needed | | 310 <-- if Carnation builds 310 more homes, we will have to have 2 officers. We are already building ~200 | |
| Cost per parcel with two officers | \$ | 1,069.71 | |
| | | | Remainder for other services with 2 officers |
| | | | \$ (416.66) |

Add MainVue and 85 degrees

| | | |
|---------------------|--|-----|
| Residential parcels | | 775 |
| MainVue adds | | 141 |

| | |
|-----------------------|-----------------------------------------------------------------|
| 85 Degrees adds | 43 |
| New Parcel total | 959 <-- 126 more units before another officer will be required. |
| New population | 2,679.01 |
| New required officers | 0.88 |

| Today's Date: 4.12.23 | | Batch #1 | F&O Date: | | | Council Date: 5.2.23 | | |
|--------------------------------------------------------|--------------------|-------------------|-------------------|---------------|------------|----------------------|---------------|--|
| PAID CLAIMS | INVOICE AMOUNT | Rhonda CR | LORA CR | BRANDON CR | NON INCOME | NUMBER | PROJECT NOTES | |
| Amy Paolletti- Notary | \$40.00 | | | | | AP-1 | | |
| City Of Carnation- Council Table | \$550.00 | | | | | AP-2 | | |
| PAID CLAIMS TOTAL | \$590.00 | | | | | | | |
| CLAIMANT | INVOICE AMOUNT | Rhonda CR | LORA CR | BRANDON CR | NON INCOME | NUMBER | PROJECT NOTES | |
| SafeBuilt property research | \$260.00 | | | | | 1 | | |
| SafeBuilt Inspections | \$490.00 | | | | | 2 | | |
| SafeBuilt Plan Review | \$5,426.20 | \$5,426.20 | | | | 3 | | |
| 2 Brothers Landscaping, Dec 2022 | \$2,934.90 | | | | | 4 | | |
| 2 Brothers Landscaping April 2023 | \$521.76 | | | | | 5 | | |
| Lynn Moberly | \$500.00 | | | | | 6 | | |
| LDC Housing Action Plan | | | | | | 7 | | |
| Davidson-Macri Sweeping Route 2 | \$317.40 | | | | | 8 | | |
| Davidson-Macri Sweeping Route 3 | \$281.54 | | | | | 9 | | |
| ARC Architects- Consulting Fees for Design Development | \$24,684.25 | | | | | 10 | | |
| Stratum Group- Environmental Assessment for CCC | \$2,600.00 | | \$2,600.00 | | | 11 | | |
| Stratum Group- Environmental Asmt for McKinley Ave | \$1,655.00 | | \$1,655.00 | | | 12 | | |
| Stratum Group- Environmental Asmt for Entwistle | \$1,610.00 | | \$1,610.00 | | | 13 | | |
| KPG- Psomas | \$2,663.43 | | | | | 14 | | |
| City of Carnation Water- Hydrant Use | \$21.01 | | | | | 15 | | |
| Sunbelt Rentals | \$1,181.57 | | | | | 16 | | |
| Lakeside industries- Asphalt | \$717.23 | | | | | 17 | | |
| Expense Reimbursement Request- Adair hawkins | \$37.22 | | | | | 18 | | |
| CLAIMANT TOTAL | \$45,901.51 | \$5,426.20 | \$5,865.00 | \$0.00 | | | | |
| GRAND TOTAL | \$46,491.51 | | | | | | | |

ANA CORTEZ

JIM RIBAIL

TIM HARRIS

| | | |
|-------------|---------------|-----------------|
| APPROVED: | CHECKS ISSUED | COUNTIL MEETING |
| SPRINGBROOK | CHECKS MAILED | |

| | | | | | | | | |
|-----------------------|--|------------------------------|--|-------------------|---------|----------------------|------------|--------|
| Today's Date: 4.12.23 | | Batch #2 ALREADY PAID BOA CC | | F&O Date: 4.24.23 | | Council Date: 5.2.23 | | |
| PAID CLAIMS | | INVOICE AMOUNT | | Rhonda CR | LORA CR | BRANDON CR | NON INCOME | NUMBER |
| Boa 5166 - New Cards | | \$4,075.70 | | | | | | AP-1 |
| Boa 2495- Old Cards | | \$7,628.27 | | | | | | AP-2 |
| PAID CLAIMS TOTAL | | \$11,703.97 | | | | | | |

GRAND TOTAL \$11,703.97

ANA CORTEZ  JIM RIBAIL

 JIM HARRIS

| | | | | |
|-------------|--|---------------|--|-----------------|
| APPROVED: | | CHECKS ISSUED | | COUNTIL MEETING |
| SPRINGBROOK | | CHECKS MAILED | | |

Todays Date: 4.17.23

Batch #3

F&O Date:

4.24.23

Council Date: 5.2.23


| CLAIMANT | PAID CLAIMS | INVOICE AMOUNT | Rhonda CR | LORA CR | BRANDON CR | NON INCOME | NUMBER | PROJECT NOTES |
|------------------------------------|-------------|----------------|-------------|---------|------------|------------|--------|---------------|
| Valley Defenders | | \$2,250.00 | | | | | 1 | |
| LDC- Housing Action Plan | | \$1,462.50 | \$1,462.50 | | | | 2 | |
| Springbrook | | \$1,134.00 | | | | | 3 | |
| Chase Commercial Loan | | \$18,482.77 | | | | | 4 | |
| United Site Service- Larson | | \$179.53 | | | | | 5 | |
| The Wide Format Company | | \$375.02 | | | | | 6 | |
| King County IT | | \$375.00 | | | | | 7 | |
| Sunbelt Rentals | | \$349.50 | | | | | 8 | |
| United Site Service- Hockett park | | \$135.33 | | | | | 9 | |
| KC Radio Communicatoin Services | | \$1,033.18 | | | | | 10 | |
| KC DOT- Sign Inspections | | \$243.97 | | | | | 11 | |
| KPG Psomas | | \$300.52 | | | | | 12 | |
| Expense reimbursement- Ana Cortez | | \$4,105.78 | | | | | 13 | |
| AirVac | | \$24.72 | | | | | 14 | |
| SafeBuilt- | | \$16,414.49 | \$9,298.80 | | | | 15 | |
| Tim Woollett | | \$257.57 | | | | | 16 | |
| AirVac | | | | | | | 17 | |
| Benjamin Asphalt | | | | | | | 18 | |
| Benjamin Asphalt | | \$100.00 | | | | | 19 | |
| AMI Test- Bacteriological Analysis | | \$4,128.75 | | | | | 20 | |
| PSE Vac Station | | \$51,352.63 | \$10,761.30 | \$0.00 | \$0.00 | | 21 | |
| CLAIMANT TOTAL | | \$51,352.63 | \$10,761.30 | \$0.00 | \$0.00 | | | |
| GRAND TOTAL | | \$96,986.82 | | | | | | |

ANA CORPEZ

JIM RIBAIL

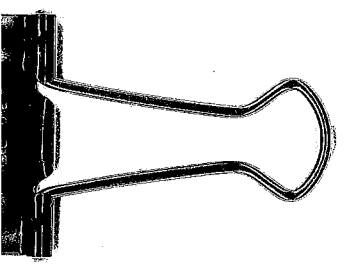
TIM HARRIS

| | | | | | | | | | |
|---------------------------|--|---------------------------------------|--|-------------------|---------|----------------------|------------|--------|---------------|
| Today's Date: 4.17.23 | | Batch #4 ALREADY PAID BOA NEW CARD | | F&O Date: 4.24.23 | | Council Date: 5.2.23 | | | |
| PAID Claims | | INVOICE AMOUNT | | Rhonda CR | LORA CR | BRANDON CR | NON INCOME | NUMBER | PROJECT NOTES |
| Boa 5166 March 1-March 31 | | \$17,184.99 | | | | | | AP-1 | |
| PAID CLAIMS TOTAL | | \$17,184.99 | | | | | | | |
| GRAND TOTAL | | \$17,184.99 | | | | | | | |


 ANA CORTIZ
 JIM RIBAIL


 TIM HARRIS

| | | | | |
|-------------|--|---------------|--|-----------------|
| APPROVED: | | CHECKS ISSUED | | COUNTIL MEETING |
| SPRINGBROOK | | CHECKS MAILED | | |





PERIOD: MARCH 20 – APRIL 2, 2023

I, Ashlyn Farnworth, Assistant to the City Manager for the City of Carnation, do hereby attest that payroll deposits for the period above have been made through Paycom. I have worked with Paycom to reflect accurate information to the best of my ability. Any payroll adjustments made outside the two normal payroll periods are indicated below.

Total Amount: \$25,694.86

Adjustments: NONE

Ashlyn Farnworth
Assistant to the City Manager

Ana Cortez
City Manager

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> | | |
|---------------------------------------------------------------------|----------|-------|-------------|----------|------------------------------------|------------|-----------------------------|--------------------------|--------------------------|----------|
| 001 - General Fund | | | | | | | | | | |
| BURRELL, RYAN Code: A002 Tax Profile: 2 - WA/WA/WA | Regular | 3.46 | 80.00 | 276.93 | Federal W/H (M) | 85.00 | | Direct Deposit Net Check | 145.20 | |
| | GROSS | | | 276.93 | Medicare | 4.01 | | NET PAY | 145.20 | |
| | | | | | Social Security | 17.17 | | | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | | | | |
| | | | | | Washington EE Medical Leave | 0.49 | | | | |
| | | | | | Washington EE Family Leave | 1.12 | | | | |
| CORTEZ, ANA Code: A003 Tax Profile: 2 - WA/WA/WA | Regular | 75.77 | 80.00 | 6,061.30 | Federal W/H (M) | 830.51 | DRS EE Contribution | 489.21 | Direct Deposit Net Check | 4,680.21 |
| | 1099 Pay | | | 461.54 | Medicare | 87.89 | DRS ER Contribution - Match | 1,166.94 | NET PAY | 4,680.21 |
| | GROSS | | | 6,522.84 | Social Security | 375.80 | ER Dental | 56.63 | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | ER Life | 2.50 | | |
| | | | | | Washington EE Medical Leave | 10.80 | ER Medical | 698.95 | | |
| | | | | | Washington EE Family Leave | 24.48 | ER Vision | 7.98 | | |
| | | | | | | | ER Dental DP | 1.02 | | |
| | | | | | | | ER Medical DP | 8.31 | | |
| | | | | | | | ER Vision DP | 0.46 | | |
| DEHAVEN, NICK Code: A00M 1099 Employee | Regular | 30.00 | 11.88 | 356.40 | | | | Direct Deposit Net Check | 356.40 | |
| | GROSS | | | 356.40 | | | | NET PAY | 356.40 | |
| ENDER, RHONDA Code: A00J Tax Profile: 2 - WA/WA/WA | Regular | 45.67 | 80.00 | 3,653.84 | Federal W/H (H) | 317.34 | DRS EE Contribution | 232.38 | Direct Deposit Net Check | 2,803.33 |
| | GROSS | | | 3,653.84 | Medicare | 52.99 | DRS ER Contribution - Match | 379.63 | NET PAY | 2,803.33 |
| | | | | | Social Security | 226.54 | ER Dental | 56.63 | | |
| | | | | | Washington EE Medical Leave | 6.51 | ER Life | 2.50 | | |
| | | | | | Washington EE Family Leave | 14.75 | ER Medical | 698.95 | | |
| | | | | | | | ER Vision | 7.98 | | |
| | | | | | | | ER Dental DP | 1.02 | | |
| | | | | | | | ER Medical DP | 8.31 | | |
| | | | | | | | ER Vision DP | 0.46 | | |
| FARNWORTH, ASHLYN Code: A004 Tax Profile: 1 - WA/WA/WA | Regular | 30.77 | 80.00 | 2,461.54 | Federal W/H (H) | 289.56 | DRS EE Contribution | 123.08 | Direct Deposit Net Check | 1,822.33 |
| | GROSS | | | 2,461.54 | Medicare | 35.69 | DRS ER Contribution - Match | 255.75 | NET PAY | 1,822.33 |
| | | | | | Social Security | 152.61 | ER Dental | 56.63 | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | ER Life | 2.50 | | |
| | | | | | Washington EE Medical Leave | 4.39 | ER Medical | 698.95 | | |
| | | | | | Washington EE Family Leave | 9.94 | ER Vision | 7.98 | | |
| | | | | | | | ER Dental DP | 1.02 | | |
| | | | | | | | ER Medical DP | 8.31 | | |
| | | | | | | | ER Vision DP | 0.46 | | |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> |
|------------------------------------------------------------------------|----------|-------|-------------|----------|------------------------------------|------------|-----------------------------|----------------------------|
| GARCIA JIMENEZ, BIBI Code: A00K Tax Profile: 2 - WA/WA/WA | Regular | 25.00 | 44.55 | 1,113.75 | Medicare | 16.15 | Direct Deposit Net Check | 1,008.73 |
| | GROSS | | | 1,113.75 | Social Security | 69.05 | | NET PAY |
| | | | | | WA EE 0803-00 Cities & Towns All O | 13.33 | | |
| | | | | | Washington EE Medical Leave | 1.99 | | |
| | | | | | Washington EE Family Leave | 4.50 | | |
| GREEN, DUSTIN Code: A005 Tax Profile: 2 - WA/WA/WA | Regular | 3.46 | 80.00 | 276.91 | Medicare | 4.02 | Direct Deposit Net Check | 230.17 |
| | GROSS | | | 276.91 | Social Security | 17.17 | | NET PAY |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | | |
| | | | | | Washington EE Medical Leave | 0.49 | | |
| | | | | | Washington EE Family Leave | 1.12 | | |
| HANSON LAN, JONNIE Code: A00N Tax Profile: 1 - WA/WA/WA | Regular | 38.46 | 80.00 | 3,076.92 | Federal W/H (M) | 385.60 | Direct Deposit Net Check | 1,650.96 |
| | GROSS | | | 3,076.92 | Medicare | 44.62 | | Direct Dep. Distribution 1 |
| | | | | | Social Security | 190.77 | NET PAY | 1,850.96 |
| | | | | | Washington EE Medical Leave | 5.48 | | |
| | | | | | Washington EE Family Leave | 12.42 | Correction | 391.38 |
| | | | | | | | DRS EE Contribution | 195.69 |
| | | | | | | | DRS ER Contribution - Match | 319.69 |
| | | | | | | | ER Dental | 56.63 |
| | | | | | | | ER Life | 2.50 |
| | | | | | | | ER Medical | 698.95 |
| | | | | | | | ER Vision | 7.98 |
| | | | | | | | ER Dental DP | 1.02 |
| | | | | | | | ER Medical DP | 8.31 |
| | | | | | | | ER Vision DP | 0.46 |
| HARRIS, TIM Code: A006 Tax Profile: 2 - WA/WA/WA | Regular | 4.04 | 80.00 | 323.08 | Federal W/H (M) | 250.00 | Direct Deposit Net Check | 22.55 |
| | GROSS | | | 323.08 | Medicare | 4.68 | | NET PAY |
| | | | | | Social Security | 20.03 | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | | |
| | | | | | Washington EE Medical Leave | 0.58 | | |
| | | | | | Washington EE Family Leave | 1.30 | | |
| HAWKINS, ADAIR Code: A007 Tax Profile: 2 - WA/WA/WA | Regular | 3.46 | 80.00 | 276.93 | Medicare | 4.01 | Direct Deposit Net Check | 230.20 |
| | GROSS | | | 276.93 | Social Security | 17.17 | | NET PAY |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | | |
| | | | | | Washington EE Medical Leave | 0.49 | | |
| | | | | | Washington EE Family Leave | 1.12 | | |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> | | |
|-------------------------------------------------------------------|------------------|-------|-------------|----------|------------------------------------|------------|-----------------------------|--------------------------|--------------------------|----------|
| INSINGER, ERIK Code: A00O Tax Profile: 1 - WA/WA/WA | Regular | 38.01 | 80.00 | 3,041.19 | Federal W/H (M) | 196.96 | Correction | 193.42 | Direct Deposit Net Check | 2,207.04 |
| | GROSS | | | 3,041.19 | Medicare | 44.09 | DRS EE Contribution | 193.42 | NET PAY | 2,207.04 |
| | | | | | Social Security | 188.56 | DRS ER Contribution - Match | 315.98 | | |
| | | | | | Washington EE Medical Leave | 5.42 | ER Dental | 56.63 | | |
| | | | | | Washington EE Family Leave | 12.28 | ER Life | 2.50 | | |
| | | | | | | | ER Medical | 698.95 | | |
| | | | | | | | ER Vision | 7.98 | | |
| | | | | | | | ER Dental DP | 1.02 | | |
| | | | | | | | ER Medical DP | 8.31 | | |
| | | | | | | | ER Vision DP | 0.46 | | |
| MULLHOLLAND, HEATHER Code: A00G 1099 Employee | Regular | 25.00 | 39.42 | 985.50 | | | | | Direct Deposit Net Check | 985.50 |
| | GROSS | | | 985.50 | | | | | NET PAY | 985.50 |
| RAO, SIDD Code: A00A Tax Profile: 2 - WA/WA/WA | Regular | 20.00 | 36.19 | 723.80 | Federal W/H (H) | 54.16 | | | Direct Deposit Net Check | 599.24 |
| | GROSS | | | 723.80 | Medicare | 10.49 | | | NET PAY | 599.24 |
| | | | | | Social Security | 44.87 | | | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 10.83 | | | | |
| | | | | | Washington EE Medical Leave | 1.29 | | | | |
| | | | | | Washington EE Family Leave | 2.92 | | | | |
| RIBAIL, JIM Code: A00B Tax Profile: 2 - WA/WA/WA | Regular | 4.62 | 80.00 | 369.24 | Federal W/H (H) | 16.73 | | | Direct Deposit Net Check | 298.18 |
| | GROSS | | | 369.24 | Medicare | 5.35 | | | NET PAY | 298.18 |
| | | | | | Social Security | 22.89 | | | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | | | | |
| | | | | | Washington EE Medical Leave | 0.66 | | | | |
| | | | | | Washington EE Family Leave | 1.49 | | | | |
| SCHELL, BRANDON Code: A00H Tax Profile: 2 - TX/WA/WA | Regular | 55.29 | 48.00 | 2,653.85 | Federal W/H (M) | 352.24 | DRS EE Contribution | 281.31 | Direct Deposit Net Check | 3,401.48 |
| | Management Leave | 55.29 | 32.00 | 1,769.23 | Medicare | 64.14 | DRS ER Contribution - Match | 459.56 | NET PAY | 3,401.48 |
| | GROSS | | | 4,423.08 | Social Security | 274.23 | ER Dental | 56.63 | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | ER Life | 2.50 | | |
| | | | | | Washington EE Medical Leave | 7.88 | ER Medical | 698.95 | | |
| | | | | | Washington EE Family Leave | 17.86 | ER Vision | 7.98 | | |
| | | | | | | | ER Dental DP | 1.02 | | |
| | | | | | | | ER Medical DP | 8.31 | | |
| | | | | | | | ER Vision DP | 0.46 | | |
| TIPTON, MIKE Code: A00F | Regular | 42.76 | 80.00 | 3,420.91 | Federal W/H (M) | 514.63 | DRS EE Contribution | 217.57 | Direct Deposit Net Check | 2,383.15 |
| | GROSS | | | 3,420.91 | Medicare | 49.61 | DRS ER Contribution - Match | 355.43 | NET PAY | 2,383.15 |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> |
|----------------------------------------------------------------|--------------------------------------------------|-------------------|-------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------|
| Tax Profile: 2 - WA/WA/WA | | | | | Social Security 212.10 WA EE 0803-00 Cities & Towns All O 23.94 Washington EE Medical Leave 6.10 Washington EE Family Leave 13.81 | Match ER Dental 56.63 ER Life 2.50 ER Medical 698.95 ER Vision 7.98 ER Dental DP 1.02 ER Medical DP 8.31 ER Vision DP 0.46 | | |
| WILMES, LORA Code: A00D Tax Profile: 2 - WA/WA/WA | Regular GROSS | 43.27 | 80.00 | 3,461.54 3,461.54 | Federal W/H (M) 309.38 Medicare 50.19 Social Security 214.61 WA EE 0803-00 Cities & Towns All O 23.94 Washington EE Medical Leave 6.17 Washington EE Family Leave 13.98 | DRS EE Contribution 173.08 DRS ER Contribution - Match 359.65 ER Dental 56.63 ER Life 2.50 ER Medical 698.95 ER Vision 7.98 ER Dental DP 1.02 ER Medical DP 8.31 ER Vision DP 0.46 | Direct Deposit Net Check 2,670.19 NET PAY 2,670.19 | |
| Subtotals for Dept: 001 | Regular Management Leave 1099 Pay GROSS | 1,140.04 32.00 | | 32,533.63 1,769.23 461.54 34,764.40 | Federal W/H 3,602.11 Medicare 477.93 Social Security 2,043.57 WA EE 0803-00 Cities & Towns All O 263.56 Washington EE Medical Leave 58.74 Washington EE Family Leave 133.09 | Correction 584.80 DRS EE Contribution 1,905.74 DRS ER Contribution - Match 3,612.63 ER Dental 453.04 ER Dental DP 8.16 ER Life 20.00 ER Medical 5,591.60 ER Medical DP 66.48 ER Vision 63.84 ER Vision DP 3.68 | 17 DD Vouchers 25,494.86 1 DD Distributions 200.00 NET PAY 25,694.86 | |
| Total Company | | | | | | | | |
| Company Totals | Regular Management Leave 1099 Pay GROSS | 1,140.04 32.00 | | 32,533.63 1,769.23 461.54 34,764.40 | Federal W/H 3,602.11 Medicare 477.93 Social Security 2,043.57 WA EE 0803-00 Cities & Towns All O 263.56 Washington EE Medical Leave 58.74 Washington EE Family Leave 133.09 | Correction 584.80 DRS EE Contribution 1,905.74 DRS ER Contribution - Match 3,612.63 ER Dental 453.04 ER Dental DP 8.16 ER Life 20.00 ER Medical 5,591.60 ER Medical DP 66.48 ER Vision 63.84 ER Vision DP 3.68 | 17 DD Vouchers 25,494.86 1 DD Distributions 200.00 NET PAY 25,694.86 | |

Total Net Pay 25,694.86



PERIOD: APRIL 3 – APRIL 16, 2023

I, Ashlyn Farnworth, Assistant to the City Manager for the City of Carnation, do hereby attest that payroll deposits for the period above have been made through Paycom. I have worked with Paycom to reflect accurate information to the best of my ability. Any payroll adjustments made outside the two normal payroll periods are indicated below.

Total Amount: \$28,020.51

Adjustments: NONE

Ashlyn Farnworth
Assistant to the City Manager

Ana Cortez
City Manager

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> | | |
|---------------------------------------------------------------------|-----------|-------|-------------|----------|------------------------------------|------------|-----------------------------|--------------------------|--------------------------|----------|
| 001 - General Fund | | | | | | | | | | |
| BURRELL, RYAN Code: A002 Tax Profile: 2 - WA/WA/WA | Regular | 3.46 | 80.00 | 276.93 | Federal W/H (M) | 85.00 | | Direct Deposit Net Check | 145.19 | |
| | GROSS | | | 276.93 | Medicare | 4.02 | | NET PAY | 145.19 | |
| | | | | | Social Security | 17.17 | | | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | | | | |
| | | | | | Washington EE Medical Leave | 0.49 | | | | |
| | | | | | Washington EE Family Leave | 1.12 | | | | |
| | | | | | | | | | | |
| CORTEZ, ANA Code: A003 Tax Profile: 2 - WA/WA/WA | Regular | 75.77 | 80.00 | 6,061.30 | Federal W/H (M) | 1,330.51 | DRS EE Contribution | 489.21 | Direct Deposit Net Check | 4,180.21 |
| | 1099 Pay | | | 461.54 | Medicare | 87.89 | DRS ER Contribution - Match | 1,166.94 | NET PAY | 4,180.21 |
| | GROSS | | | 6,522.84 | Social Security | 375.80 | ER Dental | 109.28 | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | ER Life | 18.75 | | |
| | | | | | Washington EE Medical Leave | 10.80 | ER Medical | 1,751.40 | | |
| | | | | | Washington EE Family Leave | 24.48 | ER Vision | 19.06 | | |
| | | | | | | | | | | |
| DEHAVEN, NICK Code: A00M 1099 Employee | Regular | 30.00 | 10.15 | 304.50 | | | | Direct Deposit Net Check | 304.50 | |
| | GROSS | | | 304.50 | | | | NET PAY | 304.50 | |
| ENDER, RHONDA Code: A00J Tax Profile: 2 - WA/WA/WA | Regular | 45.67 | 80.00 | 3,653.85 | Federal W/H (H) | 309.21 | DRS EE Contribution | 232.38 | Direct Deposit Net Check | 2,780.20 |
| | GROSS | | | 3,653.85 | Medicare | 52.48 | EE Deferred | 33.88 | NET PAY | 2,780.20 |
| | | | | | Social Security | 224.44 | Compensation % | | | |
| | | | | | Washington EE Medical Leave | 6.51 | DRS ER Contribution - Match | 379.64 | | |
| | | | | | Washington EE Family Leave | 14.75 | ER Dental | 109.28 | | |
| | | | | | | | ER Life | 18.75 | | |
| | | | | | | | ER Medical | 1,305.22 | | |
| | | | | | | ER Vision | 19.06 | | | |
| FARNWORTH, ASHLYN Code: A004 Tax Profile: 1 - WA/WA/WA | Regular | 30.77 | 80.00 | 2,461.54 | Federal W/H (H) | 289.56 | DRS EE Contribution | 123.08 | Direct Deposit Net Check | 1,822.32 |
| | GROSS | | | 2,461.54 | Medicare | 35.69 | DRS ER Contribution - Match | 255.75 | NET PAY | 1,822.32 |
| | | | | | Social Security | 152.62 | ER Dental | 57.78 | | |
| | | | | | WA EE 0803-00 Cities & Towns All O | 23.94 | ER Life | 18.75 | | |
| | | | | | Washington EE Medical Leave | 4.39 | ER Medical | 872.06 | | |
| | | | | | Washington EE Family Leave | 9.94 | ER Vision | 9.54 | | |
| | | | | | | | | | | |
| GALLAHER, KELLY Code: A00P Tax Profile: 1 - WA/WA/WA | Regular | 27.41 | 80.00 | 2,192.80 | Federal W/H (S) | 176.61 | DRS EE Contribution | 140.93 | Direct Deposit Net Check | 1,715.93 |
| | Extra Pay | | | 23.08 | Medicare | 32.13 | DRS ER Contribution - Match | 230.23 | NET PAY | 1,715.93 |
| | GROSS | | | 2,215.88 | Social Security | 137.38 | ER Dental | 56.63 | | |
| | | | | | Washington EE | 3.95 | | | | |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> | | |
|------------------------------------------------------------------------|-------------------------------------------|----------------|----------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------|
| | | | | | Medical Leave Washington EE Family Leave | 8.95 ER Life ER Medical ER Vision ER Dental DP ER Medical DP ER Vision DP | 2.50 698.95 7.98 1.02 8.31 0.46 | | | |
| GARCIA JIMENEZ, BIBI Code: A00K Tax Profile: 2 - WA/WA/WA | Regular Regular Correction GROSS | 25.00 26.08 | 14.85 46.94 | 371.25 1,224.20 16.04 1,611.49 | Medicare Social Security WA EE 0803-00 Cities & Towns All O Washington EE Medical Leave Washington EE Family Leave | 23.36 99.91 18.49 2.87 6.51 | DRS EE Contribution DRS ER Contribution - Match ER Dental ER Life ER Medical ER Vision ER Dental DP ER Medical DP ER Vision DP | 102.49 167.43 56.63 2.50 698.95 7.98 1.02 8.31 0.46 | Direct Deposit Net Check NET PAY | 1,357.86 1,357.86 |
| GREEN, DUSTIN Code: A005 Tax Profile: 2 - WA/WA/WA | Regular GROSS | 3.46 | 80.00 | 276.92 276.92 | Medicare Social Security WA EE 0803-00 Cities & Towns All O Washington EE Medical Leave Washington EE Family Leave | 4.01 17.17 23.94 0.49 1.12 | | Direct Deposit Net Check NET PAY | 230.19 230.19 | |
| HANSON LAN, JONNIE Code: A00N Tax Profile: 1 - WA/WA/WA | Regular GROSS | 38.46 | 80.00 | 3,076.91 3,076.91 | Federal W/H (M) Medicare Social Security Washington EE Medical Leave Washington EE Family Leave | 385.60 44.61 190.77 5.48 12.42 | DRS EE Contribution DRS ER Contribution - Match ER Dental ER Life ER Medical ER Vision | 195.69 319.69 171.06 18.75 2,542.72 28.58 | Direct Deposit Net Check Direct Dep. Distribution 1 NET PAY | 2,042.34 200.00 2,242.34 |
| HARRIS, TIM Code: A006 Tax Profile: 2 - WA/WA/WA | Regular GROSS | 4.04 | 80.00 | 323.07 323.07 | Federal W/H (M) Medicare Social Security WA EE 0803-00 Cities & Towns All O Washington EE Medical Leave Washington EE Family Leave | 250.00 4.68 20.03 23.94 0.58 1.30 | | Direct Deposit Net Check NET PAY | 22.54 22.54 | |
| HAWKINS, ADAIR Code: A007 Tax Profile: 2 - WA/WA/WA | Regular GROSS | 3.46 | 80.00 | 276.93 276.93 | Medicare Social Security WA EE 0803-00 Cities & Towns All O | 4.02 17.17 23.94 | | Direct Deposit Net Check NET PAY | 230.19 230.19 | |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | <input type="checkbox"/> |
|------------------------------------------------------------------------|------------------|-------|-------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------|
| | | | | | Washington EE Medical Leave 0.49 | | | |
| | | | | | Washington EE Family Leave 1.12 | | | |
| INSINGER, ERIK Code: A00O Tax Profile: 1 - WA/WA/WA | Regular GROSS | 38.01 | 80.00 | 3,041.19 3,041.19 | Federal W/H (M) 196.96 Medicare 44.10 Social Security 188.55 Washington EE Medical Leave 5.42 Washington EE Family Leave 12.28 | DRS EE Contribution 193.42 DRS ER Contribution - Match 315.98 ER Dental 109.28 ER Life 18.75 ER Medical 1,751.40 ER Vision 19.06 | Direct Deposit Net Check 2,400.46 NET PAY 2,400.46 | |
| MULLHOLLAND, HEATHER Code: A00Q Tax Profile: 1 - WA/WA/WA | Regular GROSS | 30.51 | 60.13 | 1,834.57 1,834.57 | Medicare 26.60 Social Security 113.74 Washington EE Medical Leave 3.27 Washington EE Family Leave 7.41 | DRS EE Contribution 91.73 DRS ER Contribution - Match 190.61 ER Dental 56.63 ER Life 2.50 ER Medical 698.95 ER Vision 7.98 ER Dental DP 1.02 ER Medical DP 8.31 ER Vision DP 0.46 | Direct Deposit Net Check 1,591.82 NET PAY 1,591.82 | |
| RAO, SIDD Code: A00A Tax Profile: 2 - WA/WA/WA | Regular GROSS | 20.00 | 32.81 | 656.20 656.20 | Federal W/H (H) 46.05 Medicare 9.52 Social Security 40.69 WA EE 0803-00 Cities & Towns All O 9.82 Washington EE Medical Leave 1.17 Washington EE Family Leave 2.65 | | Direct Deposit Net Check 546.30 NET PAY 546.30 | |
| RIBAIL, JIM Code: A00B Tax Profile: 2 - WA/WA/WA | Regular GROSS | 4.62 | 80.00 | 369.24 369.24 | Federal W/H (H) 16.73 Medicare 5.35 Social Security 22.90 WA EE 0803-00 Cities & Towns All O 23.94 Washington EE Medical Leave 0.66 Washington EE Family Leave 1.49 | | Direct Deposit Net Check 298.17 NET PAY 298.17 | |
| SCHELL, BRANDON Code: A00H Tax Profile: 2 - TX/WA/WA | Regular GROSS | 55.29 | 80.00 | 4,423.07 4,423.07 | Federal W/H (M) 307.06 Medicare 58.67 Social Security 250.89 WA EE 0803-00 Cities & Towns All O 23.94 | DRS EE Contribution 281.31 EE Deferred Compensation % 376.52 DRS ER Contribution - Match 459.56 | Direct Deposit Net Check 3,098.94 NET PAY 3,098.94 | |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay | | |
|----------------------------------------------------------------|---------------------------------------------------------|----------|-------------|----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------|--|
| | | | | | Washington EE 7.88 Medical Leave Washington EE Family Leave 17.86 | ER Dental 109.28 ER Life 18.75 ER Medical 1,751.40 ER Vision 19.06 | | <input type="checkbox"/> | |
| TIPTON, MIKE Code: A00F Tax Profile: 2 - WA/WA/WA | Regular GROSS | 42.76 | 80.00 | 3,420.92 3,420.92 | Federal W/H (M) 514.63 Medicare 49.60 Social Security 212.10 WA EE 0803-00 Cities & Towns All O 23.94 Washington EE Medical Leave 6.10 Washington EE Family Leave 13.81 | DRS EE Contribution 217.57 DRS ER Contribution - Match 355.43 ER Dental 109.28 ER Life 18.75 ER Medical 1,751.40 ER Vision 19.06 | Direct Deposit Net Check NET PAY | 2,383.17 2,383.17 | |
| WILMES, LORA Code: A00D Tax Profile: 2 - WA/WA/WA | Regular GROSS | 43.27 | 80.00 | 3,461.54 3,461.54 | Federal W/H (M) 309.38 Medicare 50.19 Social Security 214.62 WA EE 0803-00 Cities & Towns All O 23.94 Washington EE Medical Leave 6.17 Washington EE Family Leave 13.98 | DRS EE Contribution 173.08 DRS ER Contribution - Match 359.65 ER Dental 171.06 ER Life 18.75 ER Medical 2,184.58 ER Vision 28.58 | Direct Deposit Net Check NET PAY | 2,670.18 2,670.18 | |
| Subtotals for Dept: 001 | Regular 1099 Pay Correction Extra Pay GROSS | 1,284.88 | | 37,706.93 461.54 16.04 23.08 38,207.59 | Federal W/H 4,217.30 Medicare 536.92 Social Security 2,295.95 WA EE 0803-00 Cities & Towns All O 267.71 Washington EE Medical Leave 66.72 Washington EE Family Leave 151.19 | DRS EE Contribution 2,240.89 DRS ER Contribution - Match 4,200.91 EE Deferred Compensation % 410.40 ER Dental 1,116.19 ER Dental DP 3.06 ER Life 157.50 ER Medical 16,007.03 ER Medical DP 24.93 ER Vision 185.94 ER Vision DP 1.38 | 18 DD Vouchers 1 DD Distributions NET PAY | 27,820.51 200.00 28,020.51 | |
| Total Company | | | | | | | | | |
| Company Totals | Regular 1099 Pay Correction Extra Pay GROSS | 1,284.88 | | 37,706.93 461.54 16.04 23.08 38,207.59 | Federal W/H 4,217.30 Medicare 536.92 Social Security 2,295.95 WA EE 0803-00 Cities & Towns All O 267.71 Washington EE Medical Leave 66.72 Washington EE Family Leave 151.19 | DRS EE Contribution 2,240.89 DRS ER Contribution - Match 4,200.91 EE Deferred Compensation % 410.40 ER Dental 1,116.19 ER Dental DP 3.06 ER Life 157.50 ER Medical 16,007.03 | 18 DD Vouchers 1 DD Distributions NET PAY | 27,820.51 200.00 28,020.51 | |

Check Register Report

| Employee | Earnings | Rate | Hours/Units | Amount | Taxes | Deductions | Net Pay <input type="checkbox"/> |
|----------------------|----------|------|-------------|--------|-------|--------------------------------------------------------------|----------------------------------|
| | | | | | | ER Medical DP 24.93 ER Vision 185.94 ER Vision DP 1.38 | |
| Total Net Pay | | | | | | | <u><u>28,020.51</u></u> |



| # | Complete and in process | STANDARD | LEADS | Applicant | Permit Status | Pre-Application Meeting | Application submittal | Determination of incompleteness (28 days from | Additional Information received | Determination of Completeness (28 days | Notice of Application | Circulate for Agency Comment | 14 day Comment Period Ends | SEPA/Issued | SEPA Comments Due | Notice of Public Hearing | Hearing Examiner Public Hearing | Notice of Decision | Appeal Period Ends | CONSTRUCTION PHASE | |
|----|-----------------------------------------------|----------------------------------------------|-----------------------|-------------------------------------------|----------------------------------|-------------------------|-----------------------|-----------------------------------------------|---------------------------------|----------------------------------------|-----------------------|------------------------------|----------------------------|-------------|-------------------|--------------------------|---------------------------------|--------------------|--------------------|------------------------|--|
| | Design Review (DR) | 100 DAYS (-20 FROM OFFICIAL STANDARD) | PLANNER | | | | | | | | | | | | | | | | | | |
| 1 | DR-22-0003 Tolt River Terrace | | JL (TW as of 8-29-22) | MainVue Homes Tolt Legal Services PLLC | IN REVIEW - ALL DEPTS | | 7/11/2022 | 8/8/2022 | 9/26/2022 | 10/7/2022 | 10/21/2022 | 10/7/2022 | 11/4/2022 | | | | | | | | |
| 2 | DR-21-0001 Tolt Legal | | TW | | APPROVED | | 4/4/2021 | 4/28/2021 | 10/12/2022 | 10/21/2022 | 11/4/2022 | 10/25/2022 | 11/21/2022 | | | | | 1/17/2023 | 2/7/2023 | | |
| 3 | DR-22-0004 SnoValley Senior Housing | | | SnoValley Seniors | IN REVIEW - ALL DEPTS | | 11/18/2022 | | | 12/6/2022 | 12/16/2022 | 1/3/2023 | 12/30/2022 | | | | | | | | |
| 4 | DR-22-0005 Big Block Brewing - MINOR REVIEW | | | Big Block Brewing / John Julum | APPROVED | | 12/16/2022 | | | | | | | | | | | | | | |
| 5 | DR-22-0006 City of Carnation Community Space | | | City of Carnation | IN REVIEW - ALL DEPTS | | 12/30/2022 | | | 1/13/2023 | 1/27/2023 | | 2/10/2023 | | | | | | | | |
| | Final Plat | 20 DAYS (-30) | | | | | | | | | | | | | | | | | | | |
| 6 | LP-21-0001 Tolt Place - John Day Homes | | | HE Decision 9/20/2022 | PRELIMINARY PLAT APPROVAL | | 3/8/2021 | | | 4/5/2021 | 4/16/2021 | 4/16/2021 | 4/30/2021 | 7/15/2022 | 7/29/2022 | 7/28/2022 | 8/17/2022 | 9/20/2022 | 10/30/2022 | site permits in review | |
| | Preliminary Short Subdivision | 40 DAYS (-20) | PLANNER | | | | | | | | | | | | | | | | | | |
| 7 | SHP 22-0003; Schefer Riverfront Park | | TW as of 8-29-22 | City of Carnation | APPROVED | | 7/12/2022 | 8/9/2022 | | 9/2/2022 | 9/9/2022 | | 9/23/2022 | | | | | 11/30/2022 | 12/14/2022 | | |
| | Sign Permit | 20 DAYS (-10) | | | | | | | | | | | | | | | | | | | |
| 8 | SGN-22-0001 Big Block Brewing | | | Big Block Brewing | APPROVED | | 12/16/2022 | | | | | | | | | | | | | | |
| | Site PLAN Review (SPR) | 100 DAYS (-20) | PLANNER | | | | | | | | | | | | | | | | | | |
| 9 | SPR 21-0001; Tolt Legal | | TW as of 8-29-22 | Nancy Gass | APPROVED | | 4/1/2021 | 4/28/2021 | 10/12/2022 | 10/21/2022 | 11/4/2022 | 11/10/2022 | 11/21/2022 | exempt | | | | 1/17/2023 | 2/7/2023 | | |
| 10 | SPR 22-0001; Stossel Court | | AHBL-TW as of 8-29-22 | Fortwest LLC | Incomplete per applicant. | | 2/9/2022 | 4/8/2022 | 4/5/2022 | 4/19/2022 | 4/29/2022 | 4/29/2022 | 5/13/2022 | | | | | | | | |
| 11 | SPR-22-0003 SnoValley Senior Housing | | | SnoValley Seniors | IN REVIEW - ALL DEPTS | | 11/18/2022 | | | 12/6/2022 | 12/16/2022 | 1/3/2023 | 12/30/2022 | | | | | | | | |
| 12 | SPR-22-0004 City of Carnation Community Space | | | City of Carnation | | | 12/30/2022 | 1/13/2023 | | | 1/27/2023 | | 2/10/2023 | | | | | | | | |
| | Unit Lot Subdivision | 90 DAYS | | | | | | | | | | | | | | | | | | | |
| 13 | ULS-22-0001 85 Degrees | | TW | Pulte Homes | HE DECISION | | 11/4/2022 | | | 11/7/2022 | 11/18/2022 | 11/21/2022 | 12/2/2022 | | | 12/9/2022 AND 12/16/2022 | 12/28/2022 | 1/12/2023 | 2/3/2023 | | |

EAST BIRD STREET PROJECT ANNOUNCEMENT



What improvements will be made?

The preliminary design for East Bird Street includes paving of the road, two gravel parking lanes, and a sidewalk on one side (side to be determined). This will complement other recent improvements, including modifications along Spilman Avenue that connect to Entwistle Street, the King County Snoqualmie Valley Trail, and Fred Hockert Park. The project also facilitates access to the Central Business District and schools. The project scope coincides with improvements being made along Tolt Avenue and brings cohesion to the existing network of roadways and pedestrian facilities in Carnation. In addition to road improvements, stormwater run-off will be infiltrated in a drainage swale, providing water quality treatment, groundwater recharge, and eliminate ponding.

How is the project being funded?

The City of Carnation recognizes that East Bird Street has needed repairs for a number of years. In order to bring in funding for street projects, the City recruited new staff with a new set of expertise. In November of 2022, Capital Improvement Project Manager Lora Wilmes identified and secured funds from the Transportation Improvement Board in the amount of **\$681,700.00**. The full project is estimated to cost \$800,000.00 once completed. The remaining amount will be financed through local funds that the Council allocated for this project via the Fiscal Year 2023 and 2024 Budget.

What is the tentative timeline?

The City has contracted out with Gray and Osborne for engineering services for this project. The engineers are currently in the surveying stage, meaning they are collecting and analyzing data in regard to the spatial infrastructure of the site. **The design stage will take place this Summer (2023)**. The City is planning on breaking ground next Spring (2024), weather permitting.

What work has the City done on East Bird so far?

Since November, the City staff has conducted work on the site prior to the project. City staff has laid down six yards of rock on the shoulders of the street and filled potholes throughout January and February. The City has recently contracted with Benjamin Asphalt- a local firm- to conduct shoulder grading in May 2023.



Got Questions?
Ashlyn Farnworth, Public Information Officer
(425) 786-4402
ashlyn.farnworth@carnationwa.gov



**LEGAL NOTICE
CITY OF CARNATION
-PUBLIC HEARING-**

NOTICE IS HEREBY GIVEN that the Carnation City Council will hold a public hearing to receive and consider public comment regarding a recommended ordinance related to modification and revision of the Table of Supplementary Uses for non-residential uses and amending Section 15.44.040 to review the letter that represents permissible uses. The substance of the proposed ordinances is available for public review from the City Clerk at Carnation City Hall. A summary is provided below of the proposed changes.

“15.44.040 - ~~Recreational~~ Vehicles as temporary dwelling units.

A. No recreational vehicle, ~~truck, van or automobile~~ shall be occupied for residential or commercial purposes anywhere in the city of Carnation, except:

1. In the case of temporary uses per Section 15.44.040 (Temporary emergency, construction, or repair residences); ~~or~~

2. Recreational vehicles may be occupied by visitors within residential zones for a period not to exceed ~~thirty~~ ten days where a zoning permit has been granted for such use, provided:

a. Temporary occupancy in a recreational vehicle shall not exceed ~~thirty~~ ten days in a calendar year/visitor,

b. Temporary occupancy will take place in a private driveway or parking space where owner has consented to temporary occupancy,

c. A recreational vehicle shall be at least 10,000 pounds and excludes trucks, pick ups and vans.

~~db.~~ Under no circumstances shall a recreational vehicle be occupied while parked overnight on a public street, public right of way, park, alley, parking lot or other public space,

~~ec.~~ No recreational vehicle shall be serviced by a temporary or permanent sewer hook-up emptying into a private septic system or a municipal sewer, and

~~fd.~~ Nor shall any space be provided for an occupied recreational vehicle for monetary or other compensation.

B. An applicant for such temporary use permit shall have seven days to make application to the city.

The City Manager may extend the period of temporary occupancy on a case by case”

The hearing will be conducted during the regular meeting of the Carnation City Council on May 2nd, 2023 at 6:00 PM or soon thereafter. The hearing is open to the public. All interested persons are encouraged to listen and/or attend the public hearing and to provide oral and/or written comments.

For inquiries and/or assistance regarding how to attend or participate in this hearing using the City’s remote electronic format, please visit www.carnationwa.gov or contact the city clerk.

This notice is published pursuant to CMC 1.14.010 & 15.100.040(B).

CITY OF CARNATION

Lora Wilmes, City Clerk

Publish in the Snoqualmie Valley Record.

Tolt Dam Early Warning System Progress

Carnation City Council Meeting

May 2, 2023

South Fork Tolt Dam

- Earth fill dam, provides 1/3 of region's water
- Seattle City Light hydroelectric facility
- ~11 river miles to nearest homes
- ~14 river miles to Carnation
- 24/7 monitoring, daily inspections/readings
- Safety and security, emergency action plans





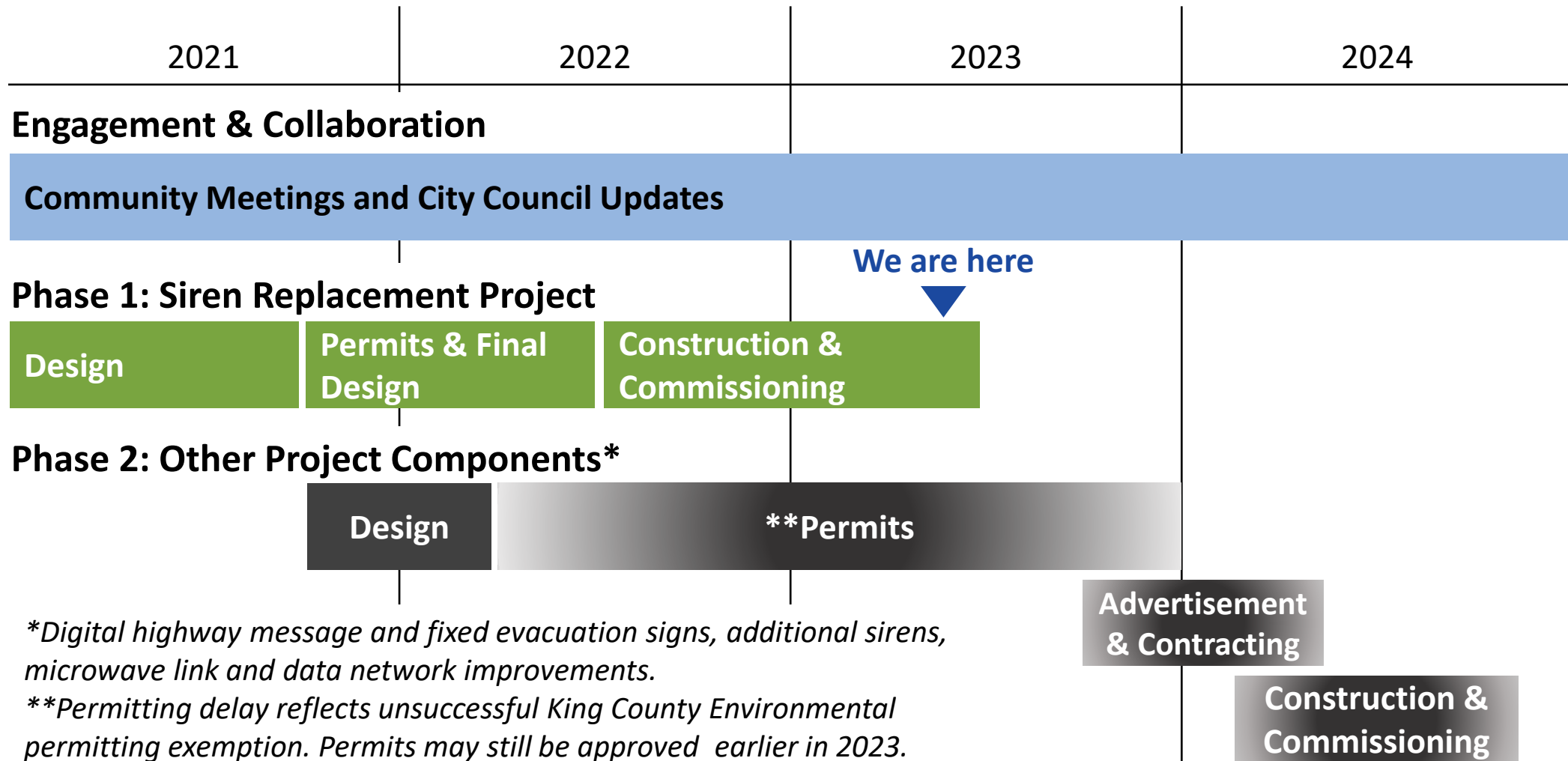
Phase 1 update

- 5 outdoor sirens and 4 indoor sirens
- Multiple rounds of testing completed
- Next step is several weeks of double testing
- Full transition to new system expected this summer

Phase 2 update

- 2 new outdoor sirens; 1 new indoor siren; 4 new desktop warning units
- 70 new static signs; new digital highway message signs
- Design complete
- King County and WSDOT permits are in progress
- Completion of Phase 2 is expected in 2024





Questions?

Josh Campbell, SPU Project Manager

Josh.Campbell@seattle.gov

(206) 684-5257



CARNATION CITY COUNCIL AGENDA BILL

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|---------------------------------|---------------|----------|---------|
| <p>TITLE: An ORDINANCE amending Section One of Ordinance No. 964 and the adopted FY 2023 Budget adopted on December 6, 2022, regarding FY 2023 Beginning Fund Balances.</p> | Agenda Bill No.: | AB23-52 | | | |
| | Type of Action: | ORDINANCE | | | |
| | Origin: <i>(Council/Manager)</i> | City Manager | | | |
| | Agenda Bill Author: | City Manager | | | |
| <p>EXHIBITS:</p> <ul style="list-style-type: none"> • Proposed Ordinance • Beginning Fund Balances (SB) | Date Submitted: | 05-02-2023 | | | |
| | For Agenda of: | 05-02-2023 | | | |
| | Expenditure Required: | \$7,300,100.00 | | | |
| | Amount Budgeted: | \$6,986,901.00 | | | |
| | Appropriation Required: | -0- | | | |
| <p>SUMMARY STATEMENT AND DISCUSSION:</p> <p>The FY 2023 Budget was adopted by the Council on December 6th, 2022. The adopted budget included estimated beginning fund balances for FY 2023, based on the ending fund balances in 2022. Reconciliation of FY 2021 and 2022 has been completed. Staff is recommending this budget amendment in order to reflect actual FY 2022 ending fund balances and FY 23 beginning balances.</p> | | | | | |
| <p>RECOMMENDED ACTION:</p> <p>I move to approve an ordinance amending the adopted FY 2023 Annual Budget to reflect the appropriate beginning fund balances.</p> | | | | | |
| <p>LEGISLATIVE HISTORY:</p> | | | | | |
| <p>ACTION TAKEN</p> | | | | | |
| <p>MOTION AS PROPOSED</p> | | <p>MOTION AS AMENDED</p> | | | |
| Motion made by: | | Motion made by: | | | |
| Second by: | | Second by: | | | |
| | YES Vote | NO Vote | | YES Vote | NO Vote |
| Hawkins | | | Hawkins | | |
| Ribail | | | Ribail | | |
| Harris | | | Harris | | |
| Burrell | | | Burrell | | |
| Green | | | Green | | |
| Passed/Failed | | | Passed/Failed | | |
| Ordinance/Resolution No.: | | Ordinance/Resolution No.: | | | |

CITY OF CARNATION

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF CARNATION, WASHINGTON AMENDING SECTION TWO OF ORDINANCE NO. 964 AND THE ADOPTED 2023/2024 BI-ANNUAL BUDGET OF THE CITY.

WHEREAS, the City Council adopted the 2023 and 2024 bi-annual budget by ordinance number 964 on June 6th, 2022, to establish necessary and proper allowances for each classification, department and fund; and

WHEREAS, the budget adopted by ordinance number 964 included estimated 2023 and 2024 beginning fund balances; and

WHEREAS, the City has completed reconciliation for the 2021 and 2022 fiscal year and wishes to amend the 2023 and 2024 bi-annual budget to reflect actual beginning fund balances for year 2023 and make other adjustments, including re-appropriation of funds for projects that were not completed within the 2022 fiscal year and are continuing in 2023; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF CARNATION, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Amendment of Ordinance No. 964 Section 1. The totals of estimated revenues and expenditures for each of the following separate funds for the fiscal year 2023 budget, including beginning cash balances and estimated ending fund balances, and the aggregate totals for all such funds combined are hereby amended as follows:

| | |
|----------------------------------|-----------------|
| 001 General Fund | \$ 653,489.93 |
| 002 Revenue Stabilization | \$ 250,000.00 |
| 101 Street Fund | \$ 150,000.00 |
| 105 Contingency | \$ 120,000.00 |
| 106 Cemetery | \$ 64,000.00 |
| 107 Equipment Replacement | \$ 100,000.00 |
| 108 Park | \$ 100,000.00 |
| 109 Traffic Impact Fee | \$ 208,854.00 |
| 201 LTGO | \$ 200,000.00 |
| 301 Street | \$ 500,000.00 |
| 302 Capital Facilities | \$ 2,025,599.82 |
| 306 Cemetery | \$ 13,000.00 |
| 401 Water Ops | \$ 807,260.93 |
| 402 Water CIP | \$ 200,000.00 |
| 404 Water Debt | \$ 132,000.00 |
| 406 Landfill | \$ 299,715.07 |
| 407 Sewer Debt | \$ 300,000.00 |
| 408 Sewer CIP | \$ 212,575.75 |
| 409 Stormwater | \$ 56,630.78 |
| 411 Sewer Ops | \$ 815,000.00 |
| 601 Cemetery Endowment/ Interest | \$ 1,033.20 |
| 633 KC Pass through | \$ 90,941.11 |
| | \$ 7,300,100.59 |

Section 2. Transmittal to SAO and AWC. A copy of this ordinance as adopted shall be transmitted to the Division of Municipal Corporations in the Office of the State Auditor, and to the Association of Washington Cities.

Section 3. Effective Date. This ordinance shall be in force and effect from and after its passage and five (5) days following its publication by summary or posting as provided by law.

APPROVED by the Carnation City Council this ____ day of May, 2023.

MAYOR, JIM RIBAIL

ATTEST/AUTHENTICATED:

CITY CLERK, LORA WILMES

ORDINANCE NO.

2023 BUDGET TOTALS

City of Carnation

Time: 15:35:40 Date: 04/26/2023

Page: 24

| Fund | Revenues | Expenditures | Net |
|-----------------------------------------------|--------------|--------------|--------------|
| 001 General Fund | 653,489.93 | 0.00 | 653,489.93 |
| 002 Revenue Stabilization | 250,000.00 | 0.00 | 250,000.00 |
| 101 Street Fund- OPS | 150,000.00 | 0.00 | 150,000.00 |
| 103 ARPA Fund- TEMP | 0.00 | 0.00 | 0.00 |
| 105 Contingency | 120,000.00 | 0.00 | 120,000.00 |
| 106 Cemetery OPS | 64,000.00 | 0.00 | 64,000.00 |
| 107 Equipment Replacement CIP- FY24 500 FUND | 100,000.00 | 0.00 | 100,000.00 |
| 108 Park Development CIP | 100,000.00 | 0.00 | 100,000.00 |
| 109 Traffic Impact Fee- CIP | 208,854.00 | 0.00 | 208,854.00 |
| 201 LTGO Bond Redemption DEBT | 200,000.00 | 0.00 | 200,000.00 |
| 301 STREETS CIP | 500,000.00 | 0.00 | 500,000.00 |
| 302 Capital Facilities CIP | 2,025,599.82 | 0.00 | 2,025,599.82 |
| 306 Cemetery CIP | 13,000.00 | 0.00 | 13,000.00 |
| 401 Water Fund OPS | 807,260.93 | 0.00 | 807,260.93 |
| 402 Water Capital Replacement CIP | 200,000.00 | 0.00 | 200,000.00 |
| 404 Water Bond Redemption DEBT | 132,000.00 | 0.00 | 132,000.00 |
| 406 Landfill Financial Assurance- OPS | 299,715.07 | 0.00 | 299,715.07 |
| 407 Sewer DEBT | 300,000.00 | 0.00 | 300,000.00 |
| 408 Sewer CIP | 212,575.75 | 0.00 | 212,575.75 |
| 409 Stormwater OPS | 56,630.78 | 0.00 | 56,630.78 |
| 411 Sewer Fund OPS | 815,000.00 | 0.00 | 815,000.00 |
| 601 Cemetery Endowment- RESTRICTED (FY2024 70 | 1,033.20 | 0.00 | 1,033.20 |
| 633 KING COUNTY PASS THROUGH - Restricted | 90,941.11 | 0.00 | 90,941.11 |
| | 7,300,100.59 | 0.00 | 7,300,100.59 |



CARNATION CITY COUNCIL

AGENDA BILL

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------|
| TITLE: Amendment to Correct CMC 15.08.010, Definitions: “Alley” | Agenda Bill No.: | AB23-55 |
| | Type of Action: | MOTION |
| | Origin: <i>(Council/Manager)</i> | City Manager |
| | Agenda Bill Author: | City Manager |
| EXHIBITS: <ul style="list-style-type: none"> Ordinance Planning Board Meeting Packet from January 25, 2023. | Date Submitted: | 05-02-23 |
| | For Agenda of: | 05-02-23 |
| | Expenditure Required: | 0 |
| | Amount Budgeted: | 0 |
| | Appropriation Required: | |

SUMMARY STATEMENT AND DISCUSSION:

On October 16, 2018, the Carnation City Council approved Ordinance 909 which was the adoption of high-density development regulations that were primarily applicable to the city’s land use zones that support high density residential development. In amending the definitions in CMC 15.08.010 the definition of “alley” was overlooked. As such, the current definition is inconsistent with the definition provided in the current edition of the Carnation Street and Storm Sewer Standards and renders some of the intended results of the adopted HDDRs related rear lot access impossible to achieve. The requested action is that the City Council approve the correction to this omission as a clerical error by motion.

The proposed definition is as follows:

"Alley" is a public or private way, at the rear or side of property, permanently reserved as a means of vehicular or pedestrian access to a property.

RECOMMENDED ACTION: I move to approve Ordinance No. ___ amending the definition of “Alley” provided in Chapter 15.08 CMC to be consistent with the definition provided in Section I of the current edition of the City of Carnation Street and Storm Sewer Standards as was intended with the adoption of Ord. 909.

LEGISLATIVE HISTORY: At the October 4, 2022 City Council meeting the Council voted 5-0 to send the agenda bill to the Planning Board for review and recommendation. The Planning Board (minutes attached) recommended adopting the above definition of alley.

ACTION TAKEN

| MOTION AS PROPOSED | | | MOTION AS AMENDED | | |
|--------------------|----------|---------|-------------------|----------|---------|
| Motion made by: | | | Motion made by: | | |
| Second by: | | | Second by: | | |
| | YES Vote | NO Vote | | YES Vote | NO Vote |
| Hawkins | | | Hawkins | | |
| Ribail | | | Ribail | | |
| Harris | | | Harris | | |
| Burrell | | | Burrell | | |
| Green | | | Green | | |

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CARNATION, WASHINGTON, AMENDING SECTION
15.08.010 DEFINITIONS OF BASIC TERMS TO CHANGE THE
DEFINITION OF “ALLEY” TO RECONCILE WITH ITS
DEFINITION IN THE CARNATION STREET AND STORM
SEWER STANDARDS

WHEREAS, City code and the City Street and Storm Sewer Standards contain differing definitions for “Alley” and the preferred definition is in the Standards,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARNATION DO
HEREBY ORDAIN AS FOLLOWS:

Section 1. Carnation Municipal Code Section 15.08.010 Definition of basic terms
“Alley” is amended to change the definition of “Alley” to read as follows:

“Alley” is a public or private way, at the rear or side of property, permanently reserved as a means of vehicular or pedestrian access to a property.

Section 2. If any section or part of this Ordinance is declared unlawful, the remainder of this Ordinance shall remain in full force and effect.

Section 3. Effective Date. This ordinance shall be in force and effect from and after its passage and five (5) days following its publication by summary or posting as provided by law.

APPROVED by the Carnation City Council this ____ day of May, 2023.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE ____ DAY OF _____, 2023.

CITY OF CARNATION

MAYOR, JIM RIBAIL

ATTEST/AUTHENTICATED:

CITY CLERK, LORA WILMES

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO.



CITY OF CARNATION

4621 TOLT AVENUE • PO BOX 1238 • CARNATION, WA 98014-1238
(425) 333-4192 phone • (425) 333-4336 fax • www.carnationwa.gov

SPECIAL MEETING OF THE CARNATION PLANNING BOARD AGENDA

*Ron Lundeen John Roberts
Vacant Caroline Habell Vacant*

DATE: January 25, 2023

TIME: 3:00 PM

LOCATION: CARNATION CITY HALL, COUNCIL CHAMBERS, 4621 TOLT AVENUE

JOIN ONLINE: <https://tinyurl.com/230125pb>

Meeting ID: 299 726 729 464

Passcode: wsCCtU

OR CALL IN (AUDIO ONLY):

1 (509) 724-0556

1 (833) 827-2625 (toll free)

Phone Conference ID: 423 379 845#

AGENDA ITEMS:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **Organizational Meeting: Election of Chairperson and Vice-Chairperson for 2023**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES:** December 7, 2022.
6. **CITIZEN COMMENTS AND REQUESTS:** Comment may be provided orally by joining/calling the online meeting or in writing to clerk@carnationwa.gov.
7. **NEW BUSINESS**
 - a. Review of Current Zoning Map
 - b. Review and discussion of Future Zoning Map
 - c. Comprehensive Plan Updates & Timeline
 - d. Discussion on merging the Parks Advisory Board and the Planning Board
8. **OLD BUSINESS**
 - a. Mobile Food Vendor Regulations
9. **OTHER**
10. **NEXT MEETING**
 - a. February 28, 2023.
11. **ADJOURNMENT**

ORGANIZATIONAL MEETING: ELECTION OF OFFICERS

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CHAIRPERSON:

The presiding officer opens the table to nominations:

I move to nominate Boardmember _____ to the position of Chairperson. (A second is not required for nominations).

Presiding officer asks if there are any additional nominations. If so, repeat above motion. If not, the chair closes the table to nominations and a vote is taken.

VICE-CHAIRPERSON:

The newly elected Chairperson opens the table to nominations:

I move to nominate Boardmember _____ to the position of Vice-Chairperson. (A second is not required for nominations).

Chairperson asks if there are any additional nominations. If so, repeat above motion. If not, the chair closes the table to nominations and a vote is taken.



CITY OF CARNATION

4621 TOLT AVENUE • PO BOX 1238 • CARNATION, WA 980141238
(425) 333-4192 phone • (425) 333-4336 fax • www.carnationwa.gov

SPECIAL MEETING OF THE CARNATION PLANNING BOARD MINUTES DECEMBER 7, 2022

*Ron Lundeen, Chairperson John Roberts, Vice Chairperson
Rhonda Ender Caroline Habell*

1. CALL TO ORDER AT 3:05 PM

Chairperson Ron Lundeen called the special meeting of the Carnation Planning Board to order at 3:05 PM.

2. ROLL CALL

Present: Chairperson Ron Lundeen, Vice-Chairperson John Roberts, Boardmember Rhonda Ender, Boardmember Caroline Habell, Planning Consultant Tim Woolett, and citizen present.

3. APPROVAL OF AGENDA

MOTION BY CHAIRPERSON RON LUNDEEN AND SECOND BY VICE-CHAIRPERSON JOHN ROBERTS TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED (4-0)

4. APPROVAL OF MINUTES

MOTION BY CHAIRPERSON RON LUNDEEN AND SECOND BY BOARDMEMBER RHONDA ENDER TO APPROVE THE OCTOBER 25, 2022 MINUTES AS PRESENTED. MOTION PASSED (4-0)

5. CITIZEN COMMENTS AND REQUESTS

Shane Fortney of Fortwest LLC, PO Box 522, Woodinville, WA 98072: Spoke about the limitations of public alley width versus what is possible on a property and how it's difficult to achieve density with Carnation's small lots.

6. PUBLIC HEARING

- a. Amendments to Carnation Municipal Code (CMC) Chapter 15.08 Basic Definitions and Interpretations.

Chairperson Lundeen asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 3:09 PM, and referred to the Rules of Order which were posted at the speaker's rostrum. City Planning Consultant Tim Woolett delivered the staff report and described the proposed Amendments to Carnation Municipal Code Chapter 15.08 Basic Definitions and Interpretations with regard to the definition of "alley".

STAFF REPORT SUMMARY: The current definition is inconsistent with the definition provided in the current edition of the Carnation Street and Storm Sewer Standards and renders some of the intended results of the adopted High Density Development Regulations related rear lot access impossible to achieve. The two definitions for "alley" provided in the city's development regulations are currently inconsistent and must be aligned. The proposed definition ins as follows:

"Alley" is a public or private way, at the rear or side of property, permanently reserved as a means of vehicular or pedestrian access to a property.

Chairperson Lundeen called for any persons who wished to speak during the public hearing. No speakers came forward. The Planning Board had no additional concerns or comments. Chairperson Lundeen closed the public hearing at 3:20 PM.

MOTION BY CHAIRPERSON LUNDEEN AND SECOND BY VICE-CHAIRPERSON ROBERTS TO RECOMMEND THE CITY COUNCIL APPROVE AN ORDINANCE AMENDING CMC CHAPTER 15.08 BASIC DEFINITIONS AND INTERPRETATIONS REGARDING "ALLEY", BASED ON THE FOLLOWING FINDINGS AND CONCLUSIONS:

THE CARNATION PLANNING BOARD HAS CONSIDERED THE CRITERIA ENUMERATED UNDER CARNATION MUNICIPAL CODE SUBSECTION 15.100.030(E)(1) AND HAS FOUND THAT THE PROPOSED AMENDMENTS SATISFY THE REQUIREMENTS THEREIN; AND

THE PROPOSED AMENDMENTS ARE CONSISTENT WITH THE GROWTH MANAGEMENT ACT (CHAPTER 36.70A RCW); AND

THE PROPOSED AMENDMENTS ARE CONSISTENT WITH THE EXISTING GOALS AND POLICIES OF THE COMPREHENSIVE PLAN; AND

THE PROPOSED AMENDMENTS WILL HAVE A BENEFICIAL CUMULATIVE IMPACT UPON THE CITY; AND

CAPITAL FACILITIES AND INFRASTRUCTURE ARE AVAILABLE TO SUPPORT THE PROPOSED AMENDMENTS; AND

THE PLANNING BOARD HAS CONSIDERED CHANGES IN CIRCUMSTANCES THAT SUPPORT THE AMENDMENT INCLUDING REVISIONS TO POPULATION ESTIMATES, EXPANSION OR REDUCTION OF THE URBAN GROWTH AREA, ANNEXATION, NEW INFRASTRUCTURE AND CAPITAL FACILITIES, AND SIMILAR FACTORS; AND

THERE ARE NO PROBABLE SIGNIFICANT ADVERSE ENVIRONMENTAL IMPACTS THAT WOULD RESULT FROM THE PROPOSED AMENDMENTS.

MOTION PASSED UNANIMOUSLY (4-0).

- b. Amendments to Carnation Municipal Code Chapter 15.18 Land Use Approvals Part IV Design Review and Chapter 15.18 Land Use Approvals Part III Site Development Review.

Chairperson Lundeen asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 3:22 PM, and referred to the Rules of Order which were posted at the speaker's rostrum. City Planning Consultant Tim Woolett delivered the staff report and described the proposed Amendments to Carnation Municipal Code Chapter 15.18 Land Use Approvals Part IV Design Review and Chapter 15.18 Land Use Approvals Part III Site Development Review.

STAFF REPORT SUMMARY: In the case where a Site Development Review permit is required, a second permit application, a Design Review permit that is in some cases a Type II permit process is also required. These proposed amendments to the Design Review and Site Development Review codes are intended to eliminate duplicative permitting requirements. The proposed code revisions

provide that if a project subject to Design Review is also subject to site development review, the site development review will also be regarded as a design review.

Chairperson Lundeen called for any persons who wished to speak during the public hearing. No speakers came forward. The Planning Board had a brief discussion and amended a clerical error of Chapter 18.18 to Chapter 15.18, and had no additional concerns or comments. Chairperson Lundeen closed the public hearing at 3:25 PM.

MOTION BY CHAIRPERSON LUNDEEN AND SECOND BY BOARDMEMBER HABELL TO RECOMMEND THE CITY COUNCIL APPROVE AS AMENDED AN ORDINANCE AMENDING CMC CHAPTER 15.18 LAND USE APPROVALS PART IV DESIGN REVIEW AND CHAPTER 15.18 LAND USE APPROVALS PART III SITE DEVELOPMENT REVIEW BASED ON THE FOLLOWING FINDINGS AND CONCLUSIONS:

THE CARNATION PLANNING BOARD HAS CONSIDERED THE CRITERIA ENUMERATED UNDER CARNATION MUNICIPAL CODE SUBSECTION 15.100.030(E)(1) AND HAS FOUND THAT THE PROPOSED AMENDMENTS SATISFY THE REQUIREMENTS THEREIN; AND

THE PROPOSED AMENDMENTS ARE CONSISTENT WITH THE GROWTH MANAGEMENT ACT (CHAPTER 36.70A RCW); AND

THE PROPOSED AMENDMENTS ARE CONSISTENT WITH THE EXISTING GOALS AND POLICIES OF THE COMPREHENSIVE PLAN; AND

THE PROPOSED AMENDMENTS WILL HAVE A BENEFICIAL CUMULATIVE IMPACT UPON THE CITY; AND

CAPITAL FACILITIES AND INFRASTRUCTURE ARE AVAILABLE TO SUPPORT THE PROPOSED AMENDMENTS; AND

THE PLANNING BOARD HAS CONSIDERED CHANGES IN CIRCUMSTANCES THAT SUPPORT THE AMENDMENT INCLUDING REVISIONS TO POPULATION ESTIMATES, EXPANSION OR REDUCTION OF THE URBAN GROWTH AREA, ANNEXATION, NEW INFRASTRUCTURE AND CAPITAL FACILITIES, AND SIMILAR FACTORS; AND

THERE ARE NO PROBABLE SIGNIFICANT ADVERSE ENVIRONMENTAL IMPACTS THAT WOULD RESULT FROM THE PROPOSED AMENDMENTS.

MOTION PASSED UNANIMOUSLY (4-0).

7. OTHER

- a. 2023 Goals: The Planning Board will continue to look at the 2024 Comprehensive Plan Update, but will be redirected to proposing a simpler version. Minor municipal code amendments will be needed during the year. Chairperson Lundeen would like to know what the city council would like the Planning Board to be working on, and of those items, a prioritized list of major and minor work. Other goals include an update to the Tolt Avenue Action Plan, an updated Economic Development Plan, customer service, rezone of the current city shop property located at 33100 NE 45th St, and regulations for mobile food vendors. Discussion took place. The Planning Board requested that staff provide real-world examples of proposed changes, issues that are restrictive, and what are the priorities of the citizens.
- b. The next two regular meetings of the Planning Board have been cancelled (December 27, 2022 and January 24, 2023), and a special meeting will be scheduled for January 25, 2023 at 3:00 PM.

8. ADJOURNMENT AT 4:43 PM

Approved at the special meeting of the Carnation Planning Board on January 25, 2023.

PLANNING BOARD CHAIRPERSON

COMMUNITY DEVELOPMENT TECH, BECKY BUELNA



CARNATION CITY COUNCIL AGENDA BILL

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|---------------------------|---------------|----------|---------|
| <p>TITLE: A MOTION to Update to Chapter 15.64 Floodways, Floodplains, Drainage, and Erosion Part 1 in order to maintain our current Community Rating System (CRS) flood insurance premium discount for the businesses and residents in Carnation.</p> | Agenda Bill No.: | AB23-56 | | | |
| | Type of Action: | MOTION | | | |
| | Origin: <i>(Council/Manager)</i> | City Manager | | | |
| | Agenda Bill Author: | City Manager | | | |
| <p>EXHIBITS:</p> <ul style="list-style-type: none"> • Redlined version of Chapter 15.64 Floodways, Floodplains, Drainage, and Erosion | Date Submitted: | 05-02-23 | | | |
| | For Agenda of: | 05-02-23 | | | |
| | Expenditure Required: | 0 | | | |
| | Amount Budgeted: | 0 | | | |
| | Appropriation Required: | | | | |
| <p>SUMMARY STATEMENT AND DISCUSSION:</p> <p>The Community Rating System (CRS) is a voluntary program that provides flood insurance premium discounts to communities that implement programs and measures that exceed the minimum floodplain management requirements of the National Flood Insurance Program (NFIP). The CRS determines discounts based on credit points provided for floodplain management activities. To achieve certain CRS Class ratings, communities must meet certain program prerequisites in addition to obtaining the credit points.</p> <p>The attached redlined version has been reviewed by the WA Department of Ecology and a CRS Floodplain Specialist for compliance.</p> <p>RECOMMENDED ACTION: I move to approve updates to Chapter 15.64 Floodways, Floodplains, Drainage, and Erosion Part 1 to maintain our Community Rating System (CRS) flood insurance premium discount for the businesses and residents in Carnation.</p> | | | | | |
| <p>LEGISLATIVE HISTORY:</p> | | | | | |
| ACTION TAKEN | | | | | |
| MOTION AS PROPOSED | | MOTION AS AMENDED | | | |
| Motion made by: | | Motion made by: | | | |
| Second by: | | Second by: | | | |
| | YES Vote | NO Vote | | YES Vote | NO Vote |
| Hawkins | | | Hawkins | | |
| Ribail | | | Ribail | | |
| Harris | | | Harris | | |
| Burrell | | | Burrell | | |
| Green | | | Green | | |
| Passed/Failed | | | Passed/Failed | | |
| Ordinance/Resolution No.: | | Ordinance/Resolution No.: | | | |

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CARNATION, WASHINGTON, AMENDING SECTION
15.64.020 OF THE CARNATION MUNICIPAL CODE

WHEREAS, in order for the City of Carnation to maintain our current Community Rating System flood insurance and maintain the premium discount for the businesses and residents in Carnation the City of Carnation must update Chapter 15.64; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF CARNATION DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Carnation Municipal Code Section 15.64.020 is amended to read as follows:

Chapter 15.64 FLOODWAYS, FLOODPLAINS, DRAINAGE, AND EROSION

Part I. Floodways and Floodplains

15.64.020 Administration.

- A. Development Permit Required. A development permit shall be obtained before construction or development begins within any area of special flood hazard established in CMC 15.64.015(B). The permit shall be for all structures including manufactured homes, as set forth in CMC 15.08.010 and for all development including fill and other activities, also defined in CMC 15.08.010.
- B. Application for Development Permit. Application for a development permit shall be made on forms furnished by the city and may include, but not be limited to, plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing. Specifically, the following information is required:
 - 1. Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
 - 2. Elevation in relation to mean sea level to which any structure has been floodproofed;
 - 3. Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in CMC 15.64.035(B); and
 - 4. Description of the extent to which a watercourse will be altered or relocated as a result of proposed development.
 - 5. Assessment of the potential impacts of any development on the critical habitat of threatened and endangered salmon to ensure compliance with the Endangered Species Act (ESA) per the 2008 Biological Opinion on the implementation of the NFIP in the Puget Sound Region.
 - 6. Where development is proposed in the floodway, an engineering analysis indicating no rise of the base flood elevation (BFE).

7. Any other such information that may be reasonably required by the Floodplain Administrator in order to review the application.
- C. Designation of local administrator. The building official, or designee, is hereby appointed to administer and implement this chapter part by granting or denying development permit applications in accordance with its provisions.
- D. Duties and responsibilities of local administrator. The duties of the building official or designee under this chapter part shall include, but not be limited to:
1. Review all development permits to determine that the permit requirements of this chapter part have been satisfied;
 2. Review all development permits to determine that all necessary permits have been obtained from those federal, state, or local governmental agencies from which prior approval is required;
 3. Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of CMC 15.64.040 are met;

4. When base flood elevation data has not been provided (A or V zone) in accordance with CMC Section 15.64.015(B), the building official or designee shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source, in order to administer CMC Sections 15.64.035 and 15.64.040;
5. Where base flood elevation data is provided through the Flood Insurance Study, FIRM, or required as in CMC 15.64.020(D)(4), obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement;
6. For all new or substantially improved flood-proofed nonresidential structures where base flood elevation data is provided through the flood insurance study, FIRM, or as required in subsection (D)(4) of this section:
 - a. Obtain and record the elevation (in relation to mean sea level) to which the structure was floodproofed; and
 - b. Maintain the floodproofing certifications required in CMC 15.64.020(B);
7. Maintain for public inspection all records pertaining to the provisions of this chapterpart;
8. Notify adjacent communities and the department of ecology prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration;
9. Require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished; and
10. Make interpretations where needed, as to exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in CMC 15.64.025.

15.64.025 Appeals and variances.

- A. The hearing examiner shall hear and decide appeals and requests for variances from the requirements of this chapter. The hearing examiner shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the building official or designee in the enforcement or administration of this ordinance. Those aggrieved by the decision of the building official or designee, or any taxpayer, may appeal such decision to the hearing examiner, as provided in Chapter 15.11 of the CMC.
- B. In passing upon such applications, the hearing examiner shall consider all technical evaluations, all relevant factors, standards specified in other sections of this chapter, and:
 1. The danger that materials may be swept onto other lands to the injury of others;
 2. The danger to life and property due to flooding or erosion damage;
 3. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 4. The importance of the services provided by the proposed facility to the community;
 5. The necessity to the facility of a waterfront location, where applicable;
 6. The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 7. The compatibility of the proposed use with existing and anticipated development;
 8. The relationship of the proposed use to the comprehensive plan and flood plain management program for that area;

9. The safety of access to the property in times of flood for ordinary and emergency vehicles;
 10. The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
 11. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- C. Upon consideration of the factors of CMC 15.64.025(B) and the purposes of this chapter, the hearing examiner may attach such conditions to the granting of variances as it deems necessary to further the purposes of this chapter. The hearing examiner shall maintain the records of all appeal actions and report any variances to the Federal Insurance Administration upon request.
- D. Conditions for Variances.
1. Generally, the only condition under which a variance from the elevation standard may be issued is for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items (1-11) in CMC 15.64.025(B) have been fully considered. As the lot size increases the technical justification required for issuing the variance increases;
 2. Variances may be issued for the repair, rehabilitation, or restoration of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure;
 3. Variances shall not be issued within a designated floodway if any increase in flood levels during the base flood discharge would result;
 4. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief;
 5. Variances shall only be issued upon:
 - a. A showing of good and sufficient cause;
 - b. A determination that failure to grant the variance would result in exceptional hardship to the applicant;
 - c. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- E. Variances as interpreted in the National Flood Insurance Program are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from the flood elevations should be quite rare.
- F. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

15.64.030 General standards.

In all areas of special flood hazards, the following standards are required:

- A. Anchoring.
 - 1. All new construction and substantial improvements, including those related to manufactured homes, shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads including the effects of buoyancy; and
 - 2. All manufactured homes shall be anchored to prevent flotation, collapse or lateral movement, and shall be installed using [engineering](#) methods and [engineering](#) practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors.
- B. AH Zone Drainage. Adequate drainage paths are required around structures on slopes to guide floodwaters around and away from proposed structures.
- C. Construction Materials and Methods.
 - 1. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;
 - 2. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage; and
 - 3. Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- D. Utilities.
 - 1. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems;
 - 2. A water well shall be located on high ground that is not in the floodway (WAC 173-160-171);
 - 3. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters; and
 - 4. On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.
- E. Subdivision Proposals.
 - 1. All subdivision proposals shall be consistent with the need to minimize flood damage;
 - 2. All subdivision proposals shall have public utilities and facilities, such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage;
 - 3. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and
 - 4. For subdivision proposals and other proposed developments which contain at least fifty lots or five acres (whichever is less), base flood elevation data shall be included with the proposal. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated by the project proponent.
- F. Review of Building Permits. Where elevation data is not available either through the Flood Insurance Study, FIRM, or from another authoritative source, applications for building permits shall be reviewed to assure that proposed construction will be reasonably safe from flooding. The test of reasonableness

is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available. Failure to elevate at least two feet above the highest adjacent grade in these zones may result in higher insurance rates.

15.64.035 Specific standards.

In all areas of special flood hazards where base flood elevation data has been provided as set forth in CMC 15.64.015(B) or CMC 15.64.020(D)(4), the following provisions are required:

A. Residential Construction.

1. New construction, ~~and~~ substantial improvement, and/or reconstruction due to substantial damage of any residential structure shall have the lowest floor, including basement, elevated one foot or more above the BFEBase flood elevation. Mechanical equipment and utilities appurtenant to the residential structure shall be ~~waterproof or~~ elevated at least one foot above the BFEBase flood elevation.
2. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs must meet or exceed the following minimum criteria:
 - a. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided;
 - b. The bottom of all openings shall be no higher than one foot above grade; and,
 - c. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
 - d. A garage attached to a residential structure, constructed with the garage floor slab below the BFEBase flood elevation, must be designed to allow for the automatic entry and exit of floodwaters. Mechanical equipment and utilities placed within an attached garage shall be elevated at least one foot above the base flood elevation.

Alternatively, a registered engineer or architect may design and certify engineered openings.

B. Nonresidential Construction. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated one foot or more above the base flood elevation; or, together with attendant utility and sanitary facilities, shall:

1. Be floodproofed so that below one foot or more above the base flood level the structure is watertight with walls substantially impermeable to the passage of water;
2. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
3. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the building official or designee as set forth in CMC 15.64.020(D)(6);
4. Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in CMC 15.64.035(A)(2); and,
5. Applicants floodproofing nonresidential buildings shall be notified that flood insurance premiums will be based on rates that are one foot below the floodproofed level (e.g. a building floodproofed to the base flood level will be rated as one foot below).

C. Manufactured Homes.

1. All manufactured homes to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and be securely anchored to an adequately designed foundation system to resist flotation, collapse and lateral movement. Mechanical equipment and utilities appurtenant to the manufactured home shall be elevated at least one foot above the base flood elevation. This requirement shall apply to manufactured homes at the following locations:

- a. Outside of a manufactured home park or subdivision;
- b. In a new manufactured home park or subdivision;
- c. In an expansion to an existing manufactured home park or subdivision; or,
- d. In an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, and

~~2. Manufactured homes to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the above manufactured home provisions be elevated so that either:~~

- ~~a. The lowest floor of the manufactured home is elevated one foot or more above the base flood elevation; or,~~
- ~~b. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than thirty six inches in height above grade and be securely anchored to an adequately designed foundation system to resist flotation, collapse, and lateral movement.~~

2. Manufactured homes to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the above manufactured home provisions be elevated so that either:

- a. The lowest floor of the manufactured home is elevated one foot or more above the base flood elevation. Mechanical equipment and utilities appurtenant to the manufactured home shall be elevated at least one foot above the base flood elevation.; or,
- b. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength ~~that are no less than thirty six inches in height above grade~~ in which the lowest floor of the manufactured home is elevated by one foot or more above the base flood elevation, and be securely anchored to an adequately designed foundation system to resist flotation, collapse, and lateral movement. Mechanical equipment and utilities appurtenant to the manufactured home shall be elevated at least one foot above the base flood elevation.

D. Recreational vehicles. Recreational vehicles, if otherwise permitted by this title, are required to either:

- 1. Be on the site for fewer than one hundred eighty consecutive days;
- 2. Be fully licensed and ready for highway use, on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or
- 3. Meet the requirements of CMC 15.64.035(C) and the elevation and anchoring requirements for manufactured homes.

...

15.64.045 Standards for shallow flooding areas (AO Zones).

Shallow flooding areas appear on FIRMs as AO zones with depth designations. The base flood depths in these zones range from one to three feet above ground where a clearly defined channel does not exist, or where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is usually characterized as sheet flow. In these areas, the following provisions apply:

- A. New construction and substantial improvements of residential structures and manufactured homes within AO zones shall have the lowest floor (including basement) elevated above the highest adjacent grade to the structure, one foot or more above the depth number specified in feet on the community's FIRM (at least two feet above the highest adjacent grade to the structure if no depth number is specified). Mechanical equipment and utilities appurtenant to residential structures and manufactured homes shall be elevated at least one foot above the base flood elevation;
- B. New construction and substantial improvements of nonresidential structures within AO zones shall either:
 - 1. Have the lowest floor (including basement) elevated above the highest adjacent grade of the building site, one foot or more above the depth number specified on the FIRM (at least two feet if no depth number is specified); or
 - 2. Together with attendant utility and sanitary facilities, be completely flood proofed to or above that level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. If this method is used, compliance shall be certified by a registered professional engineer or architect as set forth in CMC 15.64.035(B)(3).
- C. Require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.
- D. Recreational vehicles placed on sites within AO Zones on the community's FIRM either:
 - 1. Be on the site for fewer than one hundred eighty consecutive days;
 - 2. Be fully licensed and ready for highway use, on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or,
 - 3. Meet the requirements of CMC 15.64.045(A) and (C) and the anchoring requirements for manufactured homes set forth in CMC 15.64.030(A)(2).

...

Part II. Drainage, Erosion Control, Stormwater Management¹

...

15.64.170 Stormwater standards adopted.

- A. The ~~2012~~ 2019 edition of the Washington State Department of Ecology's Stormwater Management Manual for Western Washington ("the manual") is hereby adopted by reference, including any future amendments,

¹Editor's note(s)—Ord. No. 781, § 2(Exh. A), adopted July 20, 2010, amended Ch. 15.64, part II, to read as set out here. Former Ch. 15.64, part II, pertained to similar subject matter.

revisions, updates or future year editions thereof. A copy of the manual shall be maintained at city hall and made available for public inspection and copying upon request.

- B. The provisions of this chapter shall supersede any inconsistent provisions of the manual to the extent of any irreconcilable conflict.

...

15.64.280 Administration.

- A. Director. The city manager or his/her designee shall administer this chapterpart, and shall be referred to as the director. The director shall have the authority to develop and implement administrative procedures to administer and enforce this chapterpart.
- B. Review and Approval. The director may approve, conditionally approve or deny an application for activities regulated by this chapterpart.
- C. Enforcement Authority. The director shall have the authority to enforce this chapterpart.
- D. Inspection. All activities regulated by this chapterpart, except those exempt in Section 15.64.210, shall be inspected by the director or designee. The director shall inspect projects at various stages of the work requiring approval to determine that adequate control is being exercised. Stages of work requiring inspection may include, but are not limited to, preconstruction; installation of BMPs; land disturbing activities; installation of utilities, landscaping, retaining walls and completion of project. When required by the director, a special inspection and/or testing shall be performed.

Section 2. Effective Date. This ordinance shall be in force and effect from and after its passage and five (5) days following its publication by summary or posting as provided by law.

APPROVED by the Carnation City Council this ____ day of May, 2023.

MAYOR, JIM RIBAIL

ATTEST/AUTHENTICATED:

CITY CLERK, LORA WILMES

ORDINANCE NO.

APPROVED AS TO FORM:

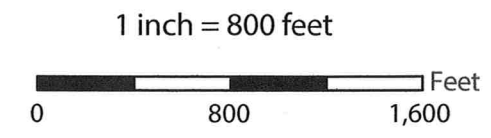
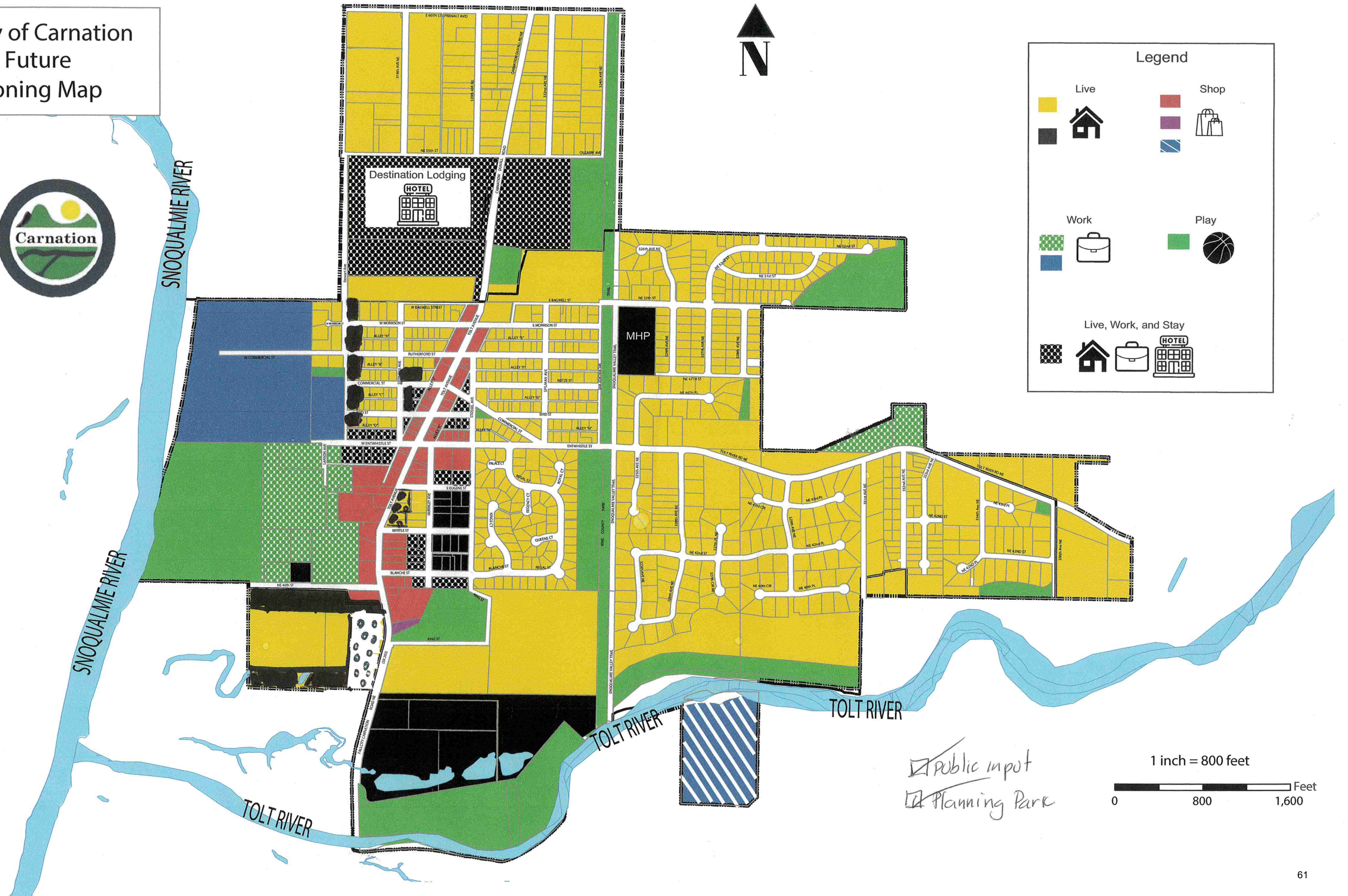
City Attorney

City of Carnation Future Zoning Map



Legend

| | |
|----------------------|------|
| Live | Shop |
| MHP | Shop |
| Work | Play |
| Work | |
| Live, Work, and Stay | |



Public Input
 Planning Park

TRANSPORTATION

| Type | Project No. | STIP Priority | PCR Score | Project Name | 2022 | FY2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | 2028 | Six-Year Period Total | Beyond 2027 | Project Total | Total Grant Funds | Total Local Funds |
|---------------------------------------|-------------|---------------|-----------|---------------------------------------------------------------------------|-------------------------------------------------------|------------|--------------|--------------|--------------|--------------|------------|-----------------------|---------------|---------------|-------------------|-------------------|
| Tier I CAPACITY/LOS (CP) | CP2 | 3 | | Larson Avenue Connector (NE 40th to Entwistle St.) | \$ - | \$ - | \$ 209,700 | \$ 246,670 | \$ 800,000 | \$ 800,000 | \$ 200,000 | \$ 2,056,370 | \$ - | \$ 2,056,370 | \$ 1,698,053 | \$ 566,018 |
| | Project No. | STIP Priority | PCR Score | SUBTOTAL CAPACITY PROJECTS | \$ 1,872,406 | \$ - | \$ 209,700 | \$ 246,670 | \$ 800,000 | \$ 800,000 | \$ 200,000 | \$ 3,928,776 | \$ 14,323,467 | \$ 26,824,254 | \$ 16,940,040 | \$ 10,091,914 |
| Tier II STREET IMPROVEMENT (SI) | SI2 | 6 | 36 | E Bird St. Reconstruction (Commercial to Milwaukee - 950 LF) | \$ - | \$ 100,000 | \$ 100,000 | \$ 700,000 | \$ - | \$ - | \$ - | \$ 900,000 | \$ - | \$ 900,000 | \$ 526,741 | \$ 75,249 |
| | SI4 | 10 | 40 | W Rutherford St. Reconstruction (Tolt to Stewart - 1,050 LF) | \$ - | \$ - | \$ 76,770 | \$ 588,580 | \$ - | \$ - | \$ - | \$ 665,350 | \$ - | \$ 665,350 | \$ 582,181 | \$ 83,169 |
| | Project No. | STIP Priority | PCR Score | SUBTOTAL STREET IMPROVEMENT PROJECTS | \$ - | \$ 100,000 | \$ 176,770 | \$ 1,484,060 | \$ 794,640 | \$ 200,000 | \$ 150,000 | \$ 2,755,470 | \$ 7,231,710 | \$ 9,987,180 | \$ 7,950,941 | \$ 2,242,159 |
| Tier III STREET REPAIR (SR) | SR2 | 7 | 52 | W Bird St. Overlay (Tolt to Stephens Ave - 280 LF) | \$ - | \$ 7,175 | \$ 52,613 | \$ - | \$ - | \$ - | \$ - | \$ 59,788 | \$ - | \$ 59,788 | \$ 52,315 | \$ 7,474 |
| | SR3 | 8 | 54 | W Commercial St. Overlay (Tolt to Stephens Ave - 400 LF) | \$ - | \$ 8,030 | \$ 58,883 | \$ - | \$ - | \$ - | \$ - | \$ 66,913 | \$ - | \$ 66,913 | \$ 58,549 | \$ 8,364 |
| | SR4 | 9 | 60 | Myrtle St. Overlay (Tolt to King/Stossel Ave - 820 LF) | \$ - | \$ 16,490 | \$ 120,890 | \$ - | \$ - | \$ - | \$ - | \$ 137,380 | \$ - | \$ 137,380 | \$ 120,208 | \$ 17,173 |
| | SR5 | 11 | 52 | Stossel Ave. Overlay (Entwistle to Rutherford - 1,180 LF) | \$ - | \$ - | \$ 18,300 | \$ 140,200 | \$ - | \$ - | \$ - | \$ 158,500 | \$ - | \$ 158,500 | \$ 138,688 | \$ 19,813 |
| | SR6 | 13 | 45-54 | Regal Glen Cul-de-Sacs Overlay (1,531 LF) | \$ - | \$ - | \$ 35,800 | \$ 196,680 | \$ - | \$ - | \$ - | \$ 232,480 | \$ - | \$ 232,480 | \$ 203,420 | \$ 29,060 |
| | | | | | SUBTOTAL STREET PAVEMENT PRESERVATION PROJECTS | \$ - | \$ 31,695 | \$ 286,486 | \$ 391,630 | \$ 578,616 | \$ 264,492 | \$ - | \$ 1,567,859 | \$ - | \$ 1,552,919 | \$ 1,358,804 |
| Tier IV MAINTENANCE (SM) | | | | Preventative Street Repair & Maintenance (crack sealing, pothole filling) | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ - | \$ - | \$ 12,000 | \$ - | \$ - | \$ - |
| | | | | SUBTOTAL PREVENTATIVE STREET REPAIR & MAINTENANCE PROJECTS | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| NON-MOTO PROJECTS (NM) | NM2 | 1 | | McKinley Ave. Sidewalk (Eugene to Blanche St.) | \$ - | \$ 300,000 | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ 800,000 | \$ - | \$ 800,000 | \$ 392,490 | \$ 56,070 |
| | NM1 | 2 | | E Entwistle/NE 45th Sidewalk (329th to 332nd Ave - 880 LF) | \$ - | \$ 100,000 | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ 700,000 | \$ - | \$ 700,000 | \$ 487,203 | \$ 76,037 |
| | | | | SUBTOTAL NON-MOTORIZED IMPROVEMENT PROJECTS | \$ - | \$ 400,000 | \$ 1,100,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 | \$ 216,300 | \$ 1,716,300 | \$ 1,022,193 | \$ 179,607 |
| TOTAL ALL PROJECTS | | | | | \$ 1,884,406 | \$ 543,695 | \$ 1,784,956 | \$ 2,134,360 | \$ 2,185,256 | \$ 1,276,492 | \$ 350,000 | \$ 9,752,105 | \$ 24,718,157 | \$ 43,027,333 | \$ 27,593,953 | \$ 12,815,120 |



Investment Policy

City of North Bend Investment Policy

Adopted by Resolution 1499 on February 1, 2011

1.0 PURPOSE

It is the policy of the City of North Bend to invest its funds in a manner which will provide the highest investment return consistent with a high degree of security while meeting the daily cash flow demands of the City and conforming to all state statutes and local ordinances governing the investment of public funds. Cash may, at the discretion of the Finance Director, be invested separately by fund or be commingled into a common investment portfolio and earnings from such portfolio distributed monthly.

2.0 OBJECTIVE

The primary objectives, in order of priority, for the City of North Bend's investment activities are as follows:

- **Legality:** The City's investments will be in compliance with all statutes governing the investment of public funds in the State of Washington.
- **Liquidity:** The City's investments will remain sufficiently liquid to enable the city to meet all operating requirements which might be reasonably anticipated.
- **Safety:** Investments of the City will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from other investments.
- **Yield:** The City's investments will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment constraints and cash flow characteristics.

All participants in the City's investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

3.0 SCOPE

This investment policy applies to the investment of available financial assets of the City, except for assets held in escrow in order to defease refunded debt, and retirement funds managed by others. The City's financial assets are accounted for in the City's Annual Financial Report and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Project Funds
- Enterprise Funds
- Internal Service Funds
- Trust and Agency Funds



Investment Policy - continued

4.0 PRUDENCE

The Finance Director and authorized employees will perform their duties in a manner consistent with the standard of a “prudent person” as defined by RCW 43.250.040:

“In investing and reinvesting moneys... and in acquiring, retaining, managing and disposing of investments, there shall be exercised the judgment and care, under circumstances then prevailing, that persons of prudence, discretion and intelligence exercise in the management of their own affairs, not in regard to speculation, but in regard to the permanent disposition of the funds, considering the probable income as well as the probable safety of the capital.

5.0 DELEGATION OF AUTHORITY

The Finance Director is the Government Finance Official for purposes of RCW 42.250.020(5) for the City of North Bend. The Finance Director shall establish written procedures for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedure established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Subject to required procurement procedures, the City may engage the support services of outside professionals in regard to its financial program, so long as it can be determined or anticipated that these services produce a net financial advantage or necessary financial protection of the City’s resources. External service providers shall be subject to the Revised Codes of Washington and the provisions of this Investment Policy.

6.0 ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Mayor any material financial interests in financial institutions that conduct business within this jurisdiction and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City’s portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City, particularly with regard to the time of purchases and sales.

7.0 AUTHORIZED FINANCIAL INSTITUTIONS

The City will only make deposits with qualified public depositories that have been approved by the State of Washington as provided in Chapter 39.58 RCW.

At the end of each fiscal year, the Finance Director, acting in the capacity as the treasurer of the City, shall designate one or more financial institutions which are qualified public depositories for the moneys required to be kept by the treasurer.



Investment Policy - continued

8.0 BROKER/DEALERS

The City will maintain a list of approved security broker/dealers.

The process for approval of a broker/dealer will require the review of appropriate documents to evaluate both the brokerage firm and the individual broker. Firm information will include financial information, State of Washington registration under RCW 21.20.040, Securities and Exchange Commission Rule 15C3-1 compliance, and authorization under the Uniform Net Capital Rules.

The City prefers to use broker/dealers that have experience with municipal investing; exceptions to this preference may be made in the reasonable judgment of the Finance Director.

All review documentation will be maintained in file. On an annual basis broker/dealers must provide updated documentation for review and reauthorization.

If an investment advisor is authorized to transact buys and sells on behalf of the City, the advisor's approved dealer list will be provided to the City annually and maintained in file. Buys and sells may be transacted with any dealer on the advisor's approved list.

9.0 INVESTMENT ADVISORS

Should the Finance Director feel it is in the best interest of the City to engage an investment adviser for assistance in managing the investment portfolio, selection of the investment adviser will follow a clear and defined process.

The selection process will incorporate a Request for Proposal to gather information for the decision-making process. Information that might be part of the RFP include but is not limited to: State of Washington registration under RCW 21.20.040, SEC licenses, quantitative information for financial review, organizational information about the firm, reporting standards, process, and experience.

The City will only enter into a non-discretionary agreement, wherein the adviser must obtain approval before executing any trade.

The Finance Director and the Finance Committee will utilize the Best Practice document issued by GFOA to inform appropriate risk controls, selection criteria, on-going review, and advisory agreement components.

10.0 AUTHORIZED INVESTMENTS

The City of North Bend is empowered to invest in certain types of securities as detailed in state law, including RCW 35A.40.050 and RCW 43.84.080. Among the authorized investments are:

- U.S. Treasury Obligations (Bills, Notes, Bonds)
- Obligations of U.S. government agencies, corporations wholly owned by the U.S. government or any Government Sponsored Enterprise (GSE's) with the exception of mortgage backed securities (MBS), which are prohibited. The list includes: Federal Instrumentality Securities which include the Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Banks (FHLB), Federal Farm Credit Bureau (FFCB), Government National Mortgage Association (GNMA), Federal Agricultural Mortgage Corporation (FAMC) and Tennessee Valley Authority (TVA). Other issuers may qualify if they meet the above criteria.



Investment Policy - continued

- Nonnegotiable certificates of deposit and other collateralized evidence of deposits with qualified public depositories.
- Bankers' Acceptances purchased on the secondary market.
- Mutual funds and money market funds are inappropriate investments except as authorized in Chapter 39.50 RCW and are intended to provide a safe harbor from the Internal Revenue Services (IRS) arbitrage rules and tax. The money market and mutual funds options in RCW 39.59.030 are allowable investments only for monies subject to the IRS's arbitrage rules. No other monies, unless specifically authorized elsewhere, may be invested in a money market or mutual fund.
- State of Washington Local Government Investment Pool.
- Bonds of the State of Washington and any local government in the State of Washington, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.
- Any investments authorized by law for the Treasurer of the State of Washington or any local government of the State of Washington other than a metropolitan municipal corporation but except as provided in RCW 39.58, such investments shall not include certificates of deposits of bank branches not located in the State of Washington.

11.0 COLLATERALIZATION

Collateralization is required on repurchase agreements to anticipate market changes and provide a level of security for all funds. For purposes of this policy document, the collateralization level will be 102% of market value of principal and accrued interest.

- The City chooses to limit collateral to the obligations of the United States Government and its agencies.
- Collateral will always be held by an independent third party with whom the entity has a current custodial agreement (except certificates of deposits). A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained.
- Certificates of deposit are delivered to and held by the Finance Director until they mature.

12.0 SAFEKEEPING AND CUSTODY

To protect against potential fraud, embezzlement, or loss caused by collapse of individual securities dealers, securities purchased by the City shall be held in a segregated account for the City's benefit at a third party trustee authorized to act as safekeeping agent. The approved investment advisor, broker/dealer or bank from which a security is purchased shall issue a confirmation ticket to the City listing the specific instrument, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information.

The investment advisor, broker/dealer or bank which executes the transaction on the City's behalf shall deliver all securities on a deliver versus payment (DVP) method to the designated third party trustee at the direction of the investment officer.

Investment officials shall be bonded to protect the City against loss due to possible embezzlement and malfeasance.

Certificates of Deposit issued by banks do not need to be held by a safekeeping agent. Original certificate documents may be held in the City's safe deposit box.



Investment Policy - continued

13.0 INVESTMENT ALLOCATION

Diversification: The City will diversify its investments by security type and institution in a manner that reduces overall portfolio risks while attaining market average rates of return. The City's policy is to assure that no single institution or security is invested to such an extent that a delay of liquidation at maturity is likely to cause a current cash flow emergency. With the exception of U.S. Treasury securities and authorized pools, no more than 30% of total investments will be invested in a single security type or with a single financial institution. The following chart specifies the allowable percentage ranges for each security type. Investments may be made up to, but may not exceed, the allowable range.

| Security | Range | Target |
|---------------------------------------|----------|--------|
| US Treasury bills & bonds | 1 – 100% | 10% |
| US Government Agencies | 0 – 25% | 20% |
| Cash and LGIP | 0 – 100% | 50% |
| Certificates of Deposit | 0 – 50% | 20% |
| Banker's Acceptances | 0 – 10% | |
| State and local Government Securities | 0 – 15% | |

14.0 MAXIMUM MATURITIES

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, or estimated to cash flow needs, the City will not directly invest in securities maturing more than five (5) years from the date of settlement.

The maximum weighted average maturity (WAM) of the total portfolio, less the amount invested in the LGIP, shall not exceed 2 years. This maximum is established to limit the portfolio to excessive market exposure.

Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practical with the expected use of the funds.

15.0 COMPETITIVE TRANSACTIONS

The Finance Director will obtain telephone, faxed or emailed quotes before purchasing or selling an investment. The Investment Officer will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The Finance Director will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

If the City hires an investment advisor to provide investment management services, the advisor must provide documentation of competitive pricing execution on each transaction, retain the documentation, and provide the documentation upon request.



Investment Policy - continued

16.0 INTERNAL CONTROLS

The City will maintain processes of internal controls to protect against the loss of public funds arising from negligence, theft or misuse. These controls will include, but not be limited to:

- The use of third party custody and safekeeping;
- The execution of all securities transactions on a delivery-versus-payment basis;
- The clear delegation of investment authority;
- The separation of transaction authority from record keeping;
- The use of objective criteria in selecting financial institutions and dealers authorized to provide investment services to the state;
- The use of objective criteria in awarding investment purchases and sales to authorized financial institutions and dealers.

On an annual basis, the State Auditor's Office, will evaluate conformance with the Investment Policy and audit internal controls. The purpose of these examinations shall be to audit the accountability of the City's Investment Portfolio and to verify that Investment Officials have acted in accordance with the investment policies and procedures. Should the Investment Procedures be in conflict with the Investment Policy, the Investment Policy is the final authority.

17.0 PERFORMANCE STANDARDS

The City's investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs.

- Investment Strategy: The City's Investment strategy is passive. Securities are purchased and sold as it best meets the needs of the City as determined by the Finance Director. The Finance Director will be authorized to trade before maturity if it is in the best interest of the City to do so.
- Market Yield Benchmark for Long term Portfolio: Given this strategy, the basis used by the City to determine whether market yields are being achieved shall be the Average US Treasury Note rate which corresponds with the average life of the investments in the portfolio.
- Market Yield Benchmark for Short term Portfolio: The weighted average yield of liquid portfolio, defined as securities with original maturity of less than 30 days, will be compared quarterly to the LGIP average yield.

18.0 REPORTING

The Finance Director, or designee, shall provide the Finance Committee consistent periodic reporting. These reports shall provide an accurate and meaningful representation of the investment portfolio, its performance versus the established benchmark, and proof of compliance with the investment policy. Quarterly reports will include:

- A listing of individual securities held at the end of the reporting period.
- Average life and final maturity of all investments listed.
- Coupon, discount or earning rate.
- Par value, amortized book value and market value.
- Percentage of the portfolio in each investment category.



Investment Policy - continued

- Performance Standard Reporting
- A list of transactions for the period.

19.0 INVESTMENT POLICY ADOPTION

The City's policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually. The Finance Committee will review the policy with the Finance Director and recommend to Council any appropriate changes.



Investment Policy - continued

GLOSSARY

ACCRUED INTEREST: Interest accumulated on an investment since its dated date or the most recent date to which interest has been paid.

AMORTIZATION: The reduction of principal (of debt) at regular intervals.

ASKED: The price at which securities are offered.

BANKERS ACCEPTANCE (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BASIS POINT: A measurement of prices or yields for fixed income securities. One basis point equals 1/100 of 1 percent.

BID: The price at which a buyer is willing to buy a security.

BOND: A long-term debt security, (IOU) issued by a government, a government agency, or a corporation. Generally a bond pays a stated rate of interest, and returns the face value at maturity.

BOND ANTICIPATION NOTE: Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The notes are retired from the proceeds of the bond issue to which they are related.

BOOK-ENTRY TRANSFER: A method of transferring securities through computerized entries, which may eliminate the need for physical certificates.

BOOK VALUE: The amount at which an asset is carried on the books of the owner. The book value of an asset does not necessarily have a significant relationship to market value.

BROKER: A licensed individual or firm that brings buyers and sellers together for a commission.

CALL OPTION: The right to prepay or redeem a security at a predetermined price on or after a specified future date that is earlier than its scheduled maturity date.

CASH FLOW BUDGET: A projection of cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week and/or day during the year.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity earning a specified rate of return evidenced by a certificate.

COLLATERAL: Securities, evidence of deposit, or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMMERCIAL PAPER: Corporate promissory notes issued to provide short-term financing, sold at a discount and redeemed at face value with maturities up to 270 days.

CONFIRMATION: A document used to state and supplement in writing the terms of a transaction, which have previously been agreed to verbally.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.



Investment Policy - continued

CURRENT FACE: Also known as the outstanding balance. The current monthly remaining principal of an instrument is computed by multiplying the original face of the instrument by the current principal balance factor.

CUSIP NUMBER (Committee on Uniform Securities Identification Procedures): An identifying number assigned to a publicly traded security. A nine-digit code is permanently assigned to each issue and is generally printed on the face of the security if it is in physical form.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: The delivery of securities with an exchange of money for the securities.

DELIVERY VERSUS RECEIPT: (Also called Free): The delivery of securities with an exchange of a signed receipt for the securities.

DEPOSITORY: An entity which accepts securities for deposit. A depository facilitates delivery and transfer between dealers by making account entries reflecting ownership instead of physically moving securities.

DISCOUNT: Refers to either “original issue discount” or “market discount”. Original issue discount is the difference between the cost price of a security when first offered for sale to the general public and its face value at maturity when quoted at a lower than face value. Original issue discount is treated as interest. Market discount is the difference between principal amount of an outstanding security (reduced by any original issue discount) and the value of that security in the then current market (if lower than its principal amount). A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., US Treasury bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

DURATION: The number of years required to receive the present value of future payments, both of interest and principal, of a bond. Often used as an indicator of a bond’s price volatility resulting from changes in interest rates.

FACE VALUE: The par value of a security. Face value is not an indication of market value.

FACTOR: The proportion of the outstanding principal balance of a security to its original principal balance expressed as a decimal. The *Bond Buyer* publishes the Monthly Factor Report that contains a list of factors for GNMA, FNMA, and FHLMN securities.

FARM CREDIT DISCOUNT NOTES AND BONDS: Secured joint obligations of Farm Credit Banks that are issued with a minimum face value of \$50,000 with maturities ranging from 5 to 360 days.

FEDERAL CREDIT AGENCIES: Agencies of the Federal Government set up to supply credit to various classes of institutions and individuals, e.g., S&L’s, small business firms, students, farmers, farm cooperatives, and exporters.



Investment Policy - continued

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits.

FEDERAL FUNDS RATE: The rate of interest at which funds are traded between banks. This rate is pegged by the Federal Reserve through open market operations.

FEDERAL HOME LOAN BANKS (FHLB): The Federal Home Loan Bank consists of twelve Federal Home Loan Banks that issue long-term bonds and coupon notes with maturities of up to one year. FHLB branches lend to banks and Savings and Loans for purposes of home mortgage products.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, a government sponsored agency, is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington D.C., 12 Regional Banks and about 5,700 commercial banks that are members of the system.

FLAT: A security trades flat when it is traded with no accrued interest.

FORWARD TRADE: A transaction where the settlement will occur on a specified date in the future at a price agreed upon on the trade date.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA OR GINNIE MAE): A wholly-owned government corporation within the Department of Housing and Urban Development (HUD), whose mission is to expand affordable housing in the U.S. by channeling global capital into the nation's housing finance markets. The Ginnie Mae guarantee allows mortgage lenders to obtain a better price for their loans in the capital markets. Lenders then can use the proceeds to make new mortgage loans available to consumers. This helps to lower financing costs and create opportunities for sustainable, affordable housing for families seeking home ownership.

GNMA Is: Pass-through mortgage-backed securities issued by GNMA where registered holders receive separate principal and interest payments on each of their certificates. Investors may expect to receive principal and interest payments on the 15th day of each month.

GNMA IIs: Pass-through Mortgage-backed securities issued by GNMA where registered holders receive an aggregate principal and interest payment from a central paying agent on all of their GNMA II certificates. Principal and interest payments are disbursed on the 20th day of each month. GNMA II securities are collateralized by multiple-issuer pools or custom pools (one issuer but different interest rates that may vary within one percentage point). Multiple-issuer pools are known as Jumbos. Jumbo pools are generally larger and often contain mortgages that are more geographically diverse than single-issuer pools. Jumbo pool mortgages have interest rates that may vary within one percentage.

INTEREST: Compensation paid or to be paid for the use of money. Interest is generally expressed as an annual percentage rate and/or an annual percentage yield



Investment Policy - continued

INTEREST RATE: The face coupon rate of a security.

ISSUER: An entity, which issues and is obligated to pay amounts due on securities.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MATURITY DATE: The date on which the principle or stated value of an investment becomes due and payable to the registered owner of the security.

MONEY MARKET: The market in which the short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

MORTGAGE: A legal instrument that creates a lien upon real estate, securing the payment of a specified debt, such as a mortgage note.

MORTGAGE-BACKED: An entity that originates mortgage loans, sells them to other investors and services the loans.

MORTGAGE-BACKED BOND: A mortgage-backed bond is a general obligation of the issuer, secured by mortgage collateral, where the issuer retains ownership of the mortgages. The bond is secured by the market value of the underlying mortgages. Since the value of the mortgages will decrease over time as a result of principal amortization and prepayments, the market value of the collateral must exceed the value of the bonds issued. Unlike pass-through securities, the cash flow in a mortgage-backed bond is not directly related to the cash flow of the underlying mortgage collateral. Interest on the bond is paid semiannually at a predetermined rate and principal is paid at maturity.

MORTGAGE-BACKED SECURITIES: The term mortgage-backed securities is a generic term that refers to securities backed by mortgages, including pass-through securities, mortgage-backed bonds, mortgage pay-through securities and CMOs.

ODD LOT: A quantity of securities, which is less than the accepted unit of trading.

OFFER: The price at which a seller will sell a security.

ORIGINAL FACE: The face value (original principal amount) of a security as of its issue date.

PAR: The face amount of a security.

PAYMENT DATE: Also known as the payable date. The date that actual principal and interest payments are made to the registered holder of a security. For GNMA Is, the payment date is the 15th day of the second month following the record date. For GNMA IIs, the payment date is the 20th day of the month following the record date. For FHLMC PCs, the payment date is the 15th day of the second month following the record date. For FNMA MBSs, the payment date is the 25th day of the month following the record date.

P&I (PRINCIPAL AND INTEREST): In the case of mortgage-backed securities and other asset-backed securities, P&I includes regularly scheduled payments as well as prepayments, if any.



Investment Policy - continued

POOL: A collection of mortgages assembled by an originator or master servicer as the basis for a security. Pools are identified by a number.

PORTFOLIO: A collection of securities held by an investor.

PREPAYMENT: The unscheduled partial or complete payment of the principal amount outstanding on a debt obligation before it is due.

PRICE: The dollar amount to be paid for a security expressed as a percentage of its current face value.

PRINCIPAL: The stated face amount of an instrument, exclusive of accrued interest.

PRUDENT PERSON RULE: “Prudent Person” as defined by RCW 43.250.040: “In investing and reinvesting moneys ...and in acquiring, retaining, managing and disposing of investments there shall be exercised the judgment and care under the circumstances then prevailing which persons of prudence, discretion, and intelligence exercise in the managements of their own affairs, not in regard to speculation but in regard to the permanent disposition of the funds, considering the probable income as well as the probable safety of the capital.”

PUT OPTION: The right to sell a security at a predetermined price on or before a specified future date.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the Public Deposit Protection Commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

RATING: Designations used by investors services to give relative indications of credit quality.

RECORD DATE: The date for determining who is entitled to payment of principal and interest (and prepayment) on a security. The record date for most mortgage-backed securities is the last calendar day of the month (however, the last day on which they can be presented for transfer is the last business day of the month). The record date for CMOs and ABSs varies with each issue.

REGISTERED HOLDER: The name in which a security is registered as stated on the certificate itself or on the books of the paying agent. All principal and interest payments are made to the registered holder regardless of beneficial ownership or the record date.

REPURCHASE AGREEMENT (RP or REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security buyer in effect lends the seller money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: when the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

REVERSE REPURCHASE AGREEMENT (REVERSE REPO): An agreement of one party to purchase securities at a specified price from a second party and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified later date.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.



Investment Policy - continued

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SEC RULE 15C3-1: A SEC rule that sets minimum net capital requirements for broker-dealers. Firms are expected to have liquid assets equal to or greater than a certain percentage of total liabilities. If the ratio falls below this minimum, the broker-dealer may face restriction on soliciting new business or on keeping existing business. See UNIFORM NET CAPITAL RULE.

SECURITIES AND EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SERVICING: The duties of the servicer for which a fee is received. Servicing consists of collecting and pooling principal, interest and escrow payments as well as certain operational procedures covering accounting, bookkeeping, insurance, tax records, loan payment follow-up, delinquency loan follow-up, and loan analysis.

SERVICING FEE: The amount withheld from the monthly interest payments made by a mortgagor and retained by the mortgage servicer.

SETTLEMENT DATE: The date agreed upon by the parties to a transaction for the payment of funds and the delivery of securities.

TREASURY BILLS: A non-interest bearing discount security issued by the US Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

TREASURY BOND: Long-term US Treasury securities having initial maturities of one than ten years.

TREASURY NOTES: Intermediate term coupons bearing US Treasury securities having initial maturities of from one to ten years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net commitments to purchase securities. Liquid capital includes cash and assets easily converted into cash.

WEIGHTED AVERAGE MATURITY (WAM): The weighted average number of months to the final payment of each security, weighted by the size of the principal investment balance. Also known as weighted average remaining maturity (WARM) and weighted average remaining term (WART).

YIELD: The rate of annual income on an investment expressed as a percentage. Income Yield is obtained by dividing the current dollar income by the current market price for the security. Net Yield or Yield to Maturity is the current Income Yield minus any premium above or plus any discount in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



CITY of CARNATION INVESTMENT POLICY

1.0 Policy:

It is the policy of the City of Carnation to invest public funds in a manner which will provide the maximum security of the principle while meeting the daily cash flow demands of the city and highest investment return while conforming to all Washington statutes governing the investment of public funds, in this specific order.

2.0 Scope:

This investment policy applies to all financial assets of the City of Carnation other than any Fiduciary funds and such funds excluded by law or bond covenant.

The applicable funds are accounted for in the City's Comprehensive Annual Financial Report and include:

2.1 Funds:

2.1.1 General Fund

2.1.2 Special Revenue Funds

2.1.3 Capital Project Funds

2.1.4 Enterprise Funds

2.1.5 Debt Service Funds (unless prohibited by bond covenant)

2.1.6 Internal Service Funds

2.1.7 Any new fund created by Council, unless specifically exempted by Council

3.0 Prudence:

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

3.1 The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal

responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 Objective:

The primary objectives, in priority order, of the City's investment activities shall be:

4.1 Safety: Safety of principal is the foremost objective of the City of Carnation. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

4.2 Liquidity: The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

4.3 Return on investment: The City's investment portfolio shall be designed with the objective of attaining a market rate of return given the City's risk constraints and cash flow requirements.

5.0 Delegation of Authority:

Oversight responsibility for the investment program is hereby delegated to the Finance & Operations Committee. The committee shall meet quarterly and provide overall guidance with regard to investment transactions. The committee shall review and authorize financial dealers and institutions as provided for in Section 7.

6.0 Ethics and Conflicts of Interest:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Finance & Operations Committee any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Carnation, particularly with regard to the time of purchases and sales.

7.0 Authorized Financial Dealers and Institutions:

The Finance Director will maintain a list of broker/dealers and financial institutions authorized to provide investment services to the City. Authorized broker/dealers and financial institutions will be limited to those that are approved by the Finance & Operations Committee and meet one or more of the following:

Financial institutions approved by the Washington Public Deposit Protection Commission (RCW 39.58); or,

Primary dealers recognized by the Federal Reserve Bank; or,

Non-primary dealers qualified under the U.S. Securities and Exchange Commission Rule 15C3-1, the Uniform Net Capital Rule, and a certified member of the National Association of Securities Dealers.

8.0 Authorized Investments:

Authorized investments are securities and investments authorized by state statute as defined in RCW's 39.58 and 39.59. Authorized investments include:

8.1 Investment deposits, including certificates of deposit, with qualified public depositories as defined in RCW 39.58.

8.2 Certificates, notes, or bonds of the United States, or other obligations of the United States or its agencies, or of any corporation wholly owned by the government of the United States (such as the Government National Mortgage Association).

8.3 Obligations of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve System. (These include but are not limited to Federal Home Loan Bank notes and bonds, Federal Farm Credit Bank consolidated notes and bonds, and Federal National Mortgage Association notes, bonds and guaranteed certificates of participation.)

8.4 Bankers' acceptances purchased on the secondary market.

8.5 Bonds of the State of Washington and any local government in the State of Washington which have, at the time of investment, one of the three highest credit ratings of a nationally recognized rating agency.

8.6 Repurchase agreements for securities listed in 2, 3, and 4 above, provided that the transaction is structured so that the City of Carnation obtains control over the underlying securities and a Master Repurchase Agreement has been signed with the bank or dealer.

8.7 State Investment Pool.

8.8 Commercial Paper purchased in the secondary market and having received the highest rating by at least two (2) Nationally Recognized Statistical Rating Organizations (NRSROs) at the time of purchase and adhering to the investment policies and procedures adopted by the State Investment Board.

8.9 Mutual funds used specifically for debt issues related to arbitrage.

9.0 Safekeeping and Custody:

All security transactions, including collateral for repurchase agreements, entered into by the City of Carnation shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director. Certificates of Deposit in the City's name, or confirmations of them, will be delivered to and held in the Finance Department.

10.0 Diversification:

The City will diversify its investments by security type and institution. The following schedule provides the maximum holdings in any one type of investment or with any one issuer.

| Type of Security | Maximum Holdings |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Certificates of Deposit | 50% of Portfolio 10% per Issuer 20% of Issuer's Net Worth |
| U.S. U.S. Government Sponsored Corporations Treasury Notes, Bonds or Certificates | 100% of Portfolio |
| Bankers Acceptances | 100% of Portfolio 25% of Portfolio 10% per Issuer |
| State of Washington or Local Government Bonds | 25% of Portfolio 10% per Issuer |
| Repurchase Agreements | 25% of Portfolio 25% per Dealer |
| State Investment Pool | 100% of Portfolio |
| Commercial Paper | 10% of Portfolio 10% per Issuer |
| Mutual Funds | Arbitrage related only |
| Other Authorized Investments | 10% of Portfolio |

11.0 Maturities:

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow or restricted by state guidelines, the City will not directly invest in securities maturing more than five years from the date of purchase. However, the City may collateralize its repurchase agreements using longer-dated investments.

12.0 Internal Control:

The City Manager shall approve all proposed investments prior to the Treasurer executing the investment transaction with the broker/dealer. The investment portfolio shall be reviewed quarterly by the Finance & Operations Committee.

13.0 Performance Standards:

The City of Carnation's investment portfolio will be designed with the objective of attaining a rate of return commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio.

13.1 Average Rate of Return: The basis used by the City Manager/Treasurer to determine whether an average rate of return is being achieved shall be the 2 year average of the 2-Year Treasury Note.

14.0 Reporting:

The Treasurer is charged with the responsibility of including a report on investment activity and returns in the City's Quarterly Financial Report.

15.0 Investment Policy Adoption:

The City of Carnation's investment policy shall be adopted by resolution of the City Council.

May 2, 2023

FINANCIAL POLICIES BACKGROUND

5.2.2023

DIVERSIFICATION REDUCES PORTFOLIO VOLATILITY

| INDEX/ENDING DURATION | 2023 ANNUALIZED AVERAGE |
|-------------------------------------------|-------------------------|
| 1-3 YR TREASURY- 1.81 | .67% |
| 1-3 YR AGENCY-1.87 | .70% |
| 1-3 YEAR AAA SUPRANATIONAL- 1.94 | .80% |
| 1-3 YR CORPORATE AAA-AA- 1.89 | 1.19% |
| 1-3 YEAR CORPORATE AAA-AA- 1.82 | 1.38% |
| 1-3 YEAR GOVERNMENT -1.81 | .67% |
| 0-3 YEAR TREASURY -1.35 | .72% |
| 0-3 YEAR AAA US FAXED RATE ABS INDEX.1.29 | 1.14% |
| 1-5 YEAR TREASURY- 2.55 | .71% |
| 1-5 YEAR AGENCY -2.22 | .68% |

Local Government Investment Pool
Statement of Account for No: 00280
Primary Account
March 2023

TREASURER
CITY OF CARNATION
PO BOX 1238
CARNATION, WA 98014-1238

| Date | Description | Comment | Deposits | Withdrawals | Balance |
|------------|--------------------|-----------------------|-----------|-------------|--------------|
| 03/01/2023 | Beginning Balance | | | | 3,225,366.02 |
| 03/03/2023 | Direct Deposit | | 525.00 | | 3,225,891.02 |
| 03/08/2023 | Direct Deposit | | 281.25 | | 3,226,172.27 |
| 03/10/2023 | Direct Deposit | | 412.50 | | 3,226,584.77 |
| 03/15/2023 | Direct Deposit | | 75.00 | | 3,226,659.77 |
| 03/17/2023 | Direct Deposit | | 212.50 | | 3,226,872.27 |
| 03/20/2023 | Direct Deposit | | 225.00 | | 3,227,097.27 |
| 03/24/2023 | Direct Deposit | | 350.00 | | 3,227,447.27 |
| 03/29/2023 | Direct Deposit | | 412.50 | | 3,227,859.77 |
| 03/31/2023 | Direct Deposit | | 54,755.17 | | 3,282,614.94 |
| 03/31/2023 | Month End Balance | | | | 3,282,614.94 |
| | March Earnings | Daily Factor Earnings | 13,045.58 | | |
| | Net Ending Balance | | | | 3,295,660.52 |

Account Summary

| | | | |
|---------------------------------|--------------|-------------------------------|--------------|
| Beginning Balance: | 3,225,366.02 | Gross Earnings: | 13,063.92 |
| Deposits: | 57,248.92 | Administrative Fee: | 18.34 |
| Withdrawals: | 0.00 | Net Earnings: | 13,045.58 |
| Month End Balance: | 3,282,614.94 | | |
| Administrative Fee Rate: | 0.0067 % | Net Ending Balance: | 3,295,660.52 |
| Gross Earnings Rate: | 4.7644 % | | |
| Net Earnings Rate: | 4.7577 % | Average Daily Balance: | 3,228,495.22 |



CARNATION CITY COUNCIL AGENDA Regular Meeting

Mayor Jim Ribail, Deputy Mayor Tim Harris, Ryan Burrell, Dustin Green, Adair Hawkins

DATE: May 16th, 2023

TIME: 6:00 PM

JOIN ONLINE VIA ZOOM: <https://bit.ly/3xIFY9B>

Meeting ID: 976 1525 3648

Passcode: 894903

Dial by Location: (253) 215 - 8782

For inquiries and/or assistance regarding how to use the City's online meeting format please email clerk@carnationwa.gov, or call (425) 333-4192.

1. **CALL TO ORDER:** Mayor Jim Ribail
2. **PLEDGE OF ALLEGIANCE:** Councilmember Adair Hawkins
3. **ROLL CALL:** City Clerk Lora Wilmes
4. **APPROVAL OF AGENDA:** Mayor and Council
5. **EXECUTIVE SESSION:**

6. **CONSENT AGENDA:**
 - a) Approval of Minutes for the following date(s):
 - i. Regular Session: May 2nd, 2023
 - b) Approval of Claims in the following amount(s):
 - i. \$

7. **COUNCIL REPORTS AND REQUESTS**

8. **STAFF REPORTS:**
 - a) Community Economic Development Department Report - CED Principal Rhonda Ender
 - b) Capital Improvement Projects / Administrative Services Department Report - Administrative Services Manager Lora Wilmes
 - c) City Manager's Office Report - City Manager Ana Cortez

9. PUBLIC HEARING

Housing Action Plan

10. PUBLIC COMMENT & REQUESTS: *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*

11. PRESENTATIONS:

12. AGENDA BILLS:

- a) AB23-XX Fire Fees
- b) AB23-XX Amend to Budget II

13. DISCUSSION ITEMS:

14. FUTURE AGENDAS:

- a) Tentative agenda for the meeting of June 6th, 2023
- b) Tentative agenda for the meeting of June 20th, 2023

15. ADJOURNMENT: Mayor Jim Ribail





CARNATION CITY COUNCIL AGENDA Regular Meeting

Mayor Jim Ribail, Deputy Mayor Tim Harris, Ryan Burrell, Dustin Green, Adair Hawkins

DATE: June 6th, 2023

TIME: 6:00 PM

JOIN ONLINE VIA ZOOM: <http://bit.ly/3BbmBBu>

Meeting ID: 983 3856 5355

Passcode: 970731

Dial by location: (253) 215 - 8782

For inquiries and/or assistance regarding how to use the City's online meeting format please email clerk@carnationwa.gov, or call (425) 333-4192.

1. **CALL TO ORDER:** Mayor Jim Ribail
2. **PLEDGE OF ALLEGIANCE:** Mayor Jim Ribail
3. **ROLL CALL:** City Clerk Lora Wilmes
4. **APPROVAL OF AGENDA:** Mayor and Council
5. **EXECUTIVE SESSION:**

6. **CONSENT AGENDA:**
 - a) Approval of Minutes for the following date(s):
 - i. Regular Session: May 16th, 2023
 - b) Approval of Claims in the following amount(s):
 - i. \$
 - c) Approval of Payroll for the following pay period(s):
 - i. April 17th, 2023 – April 30th, 2023
 - ii. May 1st, 2023 – May 14th, 2023
 - iii. May 15th, 2023 – May 28th, 2023

7. COUNCIL REPORTS AND REQUESTS

8. STAFF REPORTS:

- a) Community Economic Development Department Report - CED Principal Rhonda Ender
- b) Capital Improvement Projects / Administrative Services Department Report - Administrative Services Manager Lora Wilmes
- c) City Manager's Office Report - City Manager Ana Cortez

9. PUBLIC COMMENT & REQUESTS: *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*

10. PRESENTATIONS:

11. AGENDA BILLS:

- a) AB23-XX – Definition of a nuisance
- b) AB23-XX – Fire Code

12. DISCUSSION ITEMS:

13. FUTURE AGENDAS:

- a) Tentative agenda for the meeting of June 20th, 2023
- b) Tentative agenda for the meeting of July 5th, 2023

14. ADJOURNMENT: Mayor Jim Ribail

