



Journal of the Proceedings of the City of Carnation City Council Meeting

Tuesday, February 15th, 2022

7:00 PM

Remote Meeting. Join Online: <https://bit.ly/220215ccsm>; Or Call 509.724.0556
Meeting ID: 825 161 659#

City Council

Kim Lisk, Mayor
Jim Ribail, Deputy Mayor
Tim Harris, Member
Dustin Green, Member

City Staff

Ana Cortez, City Manager

A. CALL TO ORDER

The City Council of the City of Carnation met remotely on Tuesday, February 15, 2022. The meeting convened at 7:00 PM.

B. ROLL CALL

The following Council members were present and participating electronically:

Present: Mayor Lisk, Councilman Harris, Councilman Green, and Deputy Mayor Ribail.

EXECUTIVE SESSION:

RCW 42.30.110.1(b) – To consider the selection of a site or the acquisition of a real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. There will be action taken during the regular meeting.

City Council went into Executive Session at 7:02 PM; Executive Session ended at 7:22 PM.

Deputy Ribail moved to add new action item to the Agenda to provide direction to the City Manager regarding property acquisition. Mayor Kim Lisk will add that under discussion item No. 3 after the Capital Improvement Project Program.

Mayor Kim Lisk passed a motion to add the item to the agenda. All in favor. Consent agenda included AB22-12, AB22-13.

C. CONSENT OF AGENDA

A. Approval of Minutes: January 18th, 2022, February 1st, 2022, and February 8th, 2022.

B. Claim run dated February 1st, 2022:

1. Approval of checks 36732-36766.
2. Removal of Check #36742 for \$220.12, incorrect amount – should have been \$200.12.

C. Claim run dated February 15th, 2022:

1. Approval of Claims for a total amount of \$63,738.13.
2. Removal of Check #36765 for \$15,252.00, to be paid at 50% on February 15th, 2022, claims.
3. Utility postage check #36768 for \$336.71 issued on February 2nd, 2022. NOTE: Bulk mail must be paid on receipt, so the payee, the Carnation Post Office was paid at the time of service.
4. Bank of America Credit Card Check #36769 for \$6,913.68 was issued on February 10th, 2022. NOTE: Bank of America credit card was paid before The deadline.

D. Approval of Payroll and Benefit Checks in the amount of \$111,201.02 for January 2022.

Agenda Bill AB22-12 – Motion: Interlocal Cooperation Agreement for the Snoqualmie Valley Housing Needs Assessment: A motion authorizing the City Manager to execute an Interlocal Agreement with the Cities of Duval, North Bend, and Snoqualmie for the Snoqualmie Valley Housing Needs Assessment.

F. Agenda Bill AB22-13 – Motion: Authorizes the City Manager to replace section 14.6 of the City’s Personnel Manual with Section 5.120 outlining specific payroll periods for all employees.

Consent agenda passed: motion by Deputy Mayor Ribail and seconded by Councilman Green. Dustin Green asked the City Manager for brief explanation on AB22-12 and AB22-13. Motion passed.

COUNCIL REPORTS AND REQUESTS: Mayor, City Council & Council Committees

Councilmember Dustin Green is the liaison between the Council and the Riverview School District, and he reported that Dr. Anthony Smith, the Superintendent of the school, is retiring at the end of the school year, so the school district is actively searching for a new Superintendent. Councilmember Green also reported on some Upcoming Events: *The Coffee with Council*, normally it is on the 4th Saturday of every month at 9:00 am at Sandy’s, however this month there’s a conflict with the Council retreat that was scheduled, so we moved it up a week. Council members Dustin Green and Tim Harris will both be at Sandy’s this Saturday on the 19th at 9:00 am, so he’s inviting people to come to have coffee with them.

Councilmember Tim Harris mentioned that he will be meeting with The King County Regional Water Quality Committee to go over some significant issues that they are debating. He mentioned that some of the regulations that are happening will have a substantial impact on water and sewer bills for residents across King County. Councilman Tim Harris attended a meeting with the School District to discuss the recruitment process they were going through in search of their next Superintendent, which Councilmember Green mentioned previously in his report.

Deputy Mayor Jim Ribail spoke about resistance and transparency and wanted to remind the general public that the Carnation Facebook page is not the official form of communication but rather if anyone in the public had questions, he urged them to visit the City’s Website, reach out via email or phone calls, or come to Coffee with Council once a month to talk about things that are weighing on people’s minds. Deputy Mayor Ribail wanted to reiterate that everyone that’s on the Council, or the Planning Boards, and on the Committees, are all very open and all live within the City of Carnation. So, he just wanted to continue and encourage people to engage in those ways rather than on Facebook, because he said that not everything on Facebook is always accurate.

Mayor Kim Lisk reported that F&O met today (2/15/22) and will be having another meeting on Friday, February 18th with a third Councilmember. Mayor Lisk also

mentioned that the Regional Transportation Committee meeting is coming up tomorrow (2/16/22) and had the Eastside Transportation meeting the previous Friday where they just elected a new chairperson. Finally, the Community Advisory Law Enforcement Committee meeting is coming up on Thursday, February 17th. Mayor Lisk wrapped up by reiterating that what the Public Hearing is all about is to allow the general public to have their time to bring up any specific issues that they want to address with the City Council.

STAFF REPORTS: City Manager, Payroll, Treasury, Planning, Public Works, and Customer Service

City Manager Ana Cortez introduced Brenda Zimmer, the Executive Director of the Chamber of Commerce for an update on issues that have been taking place at the Chamber of Commerce.

Brenda Zimmer reported that they are currently in the process of waiting to hear about the grants that they've submitted. The annual meeting that they held was well attended and they elected 2 new officers during the meeting. They also were able to approve the 2022 budget. Lastly, The Chamber of Commerce discussed the Vision of Lights for 2022 and how they were going to go about incorporating the various businesses during Christmas time.

Jordan Perry spoke about the Tolt Avenue Project. He reported that the contractors working on that project are currently in suspension until the weather dries up before they reconvene and get back together to finish up the work, as WSDOT prevents them from paving during wet and cold weather so it's a mandatory suspension for the remaining pavement portion of the work. There is also an ongoing Concrete Driver's strike which is prohibiting them from getting concrete delivered to the site. They're not sure about the timeline as to when the strike will be lifted exactly. Those items are all currently in discussion. Also due to Covid, there have been a lot of supply chain issues related to the installation of the light fixtures to the light poles.

Maria Pena, the Interim Treasurer, on the Treasury Report stated that she has been working a lot with staff on the financials and has been able to accomplish quite a bit looking through all the files. She is confident that she will be able to get the December month ends done before the next meeting so that the Council will have financials to refer to.

Jean Lin, the City Planner, had a few items to update the Council about. There was a Park's Advisory Board Meeting last week where the Board recommended approval of the PROS Plan. Terms for three of the Park's Advisory Board members expired at the end of last year but have agreed to stay on to see the PROS Plan completed, so because of that, they will be soliciting some applications for those seats over the next couple of weeks. Ms. Lin also stated that the next Planning Board Meeting will be Tuesday, February 22nd.

The City Manager Ana Cortez spoke on behalf of both Public Works and Customer Service. She stated that they are currently working on the 35 delinquent accounts. The staff has unfortunately still been dealing with some software issues for payroll and finance. She stated that they are looking for someone who wants to be a part of the Public Works team and encouraged the public to get the word out to help with the hiring process for anyone interested. The position will remain open until further notice.

CITIZEN COMMENTS:

Lisa Yaeger with the Snoqualmie Valley Senior Center reported that 2021 has been a great year and stated that they've increased their online programming because of the pandemic. They've been assisting the seniors to get online and have been adding some new programs. She also shared that the Senior Center has made some new facility improvements with the installation of some new security cameras due to a spike in crime in the City of Carnation. She concluded by thanking the staff for assisting and helping the Snoqualmie Valley Senior Center apply for the Chip Grant to help pay for utilities and hookups for the new Housing Project.

Becky Nixon reported concerns with street grates outside Pete's.

PUBLIC HEARING: Open for all public hearing items and to receive any public comments followed by the Mayor's announcement. Councilmembers can follow up with any questions

Review of recommended amendments to CMC 15.08 Basic Definitions and Interpretations, 15.09.200 Mailing Requirements, 15.88 Critical Areas pertaining to bonding provisions, 15.17 Development Agreements, 15.72 Parking pertaining to parking provisions, 15.18 Land Use Approvals, 15.40 Permitted Uses, 15.44 Supplementary Use Regulations, 15.45 Temporary Use Regulations, 15.48 Density, and Dimensional Regulations, 15.96 Design Standards and Historic Preservation, and 15.110 Marijuana-Related Uses.

City Planner Jean Lin introduced the Code Amendment Topics which covers the following areas as discussed in the introduction at the beginning of the Public Hearing Presentation:

Mail Notification, Use Regulations (including definitions, permissible uses, supplementary use regulations, temporary uses), Bonding Provisions, Permit Expiration, Modifications to approved Permits, Parking, Density and Dimensions, and Marijuana-Related Uses.

City Planner, Jean Lin addressed the recent Facebook post about the flower stand along Tolt Avenue, which stated that the business was granted a yearly business license to run their business on the site and that it would become a monthly permit and this was not correct. Ms. Lin also noted that nobody at the City Council or the

Planning Board considered the flower stand an eye-sore and went into explaining why code regulations are put into effect, to begin with, what the purpose of imposing such regulations is, and why they exist.

LeAnne spoke on behalf of the flower stand, she and her husband Chris are the owners of the flower stand and wanted to thank everyone and the City of Carnation for supporting their family business during the pandemic. She and her family would love to continue serving the community by being allowed to continue operation and to keep their flower stand and family business running smoothly all while abiding by the city's ordinances and codes.

Elizabeth Hill said she would love to continue to see things that are grown in the Valley to be able to be sold here along with other similar items in tents so they can sell things at a reasonable price. It also makes the town feel festive and gives it its unique character. She doesn't think anything needs to be done to force small businesses to have a storefront, as the costs can be too high. She would like to see the temporary code be written in a way to allow the flower shop and other businesses like it, to be able to serve the community and continue to sell their goods from a tent, year-round.

Mike Flowers spoke on the Marijuana-related uses section. He wanted the Council to reconsider allowing Marijuana retailers in all areas as he thinks that would be a mistake. He asked the council members to reconsider what's in the new proposal and to revert to what it was originally, which was just to allow it in the horticultural commercial zone only.

Councilmember Tim Harris moved to motion to strike section 15.45.060 and 15.45.070 from the current docket and talk about it at a later meeting.

Deputy Mayor Jim Ribail seconds the motion.

All were in favor except Councilmember Dustin Green. Motions passed.

ADDITIONAL BUSINESS & DISCUSSION ITEMS: Review of preliminary City Council meeting agenda items – Other

1.) Parks, Recreation, and Open Space (PROS) Plan.

Chairperson Stuart Lisk gave a summary of what the Park's Committee is recommending moving on to the Planning Board. They will stick to following the guidelines and aligning with key policies throughout all while staying with the themes of remaining diverse and flexible. It's key for them to prioritize the city's pedestrians by keeping them accessible and doing what they can to make them connected. He also mentioned that they certainly felt it would be important to design the plan with a generational appeal throughout the city all while being respectful of the history and environment of the city and acknowledging its legacy. These are all important factors

for them to keep in mind as they envision their plan. This summary is all in the packet of the PROS Plan.

2.) Capital Improvement Project Program CIPP.

City Manager Ana Cortez wanted to give context to the Council as to what constitutes a Capital Improvement Project. She went on to define it as being the construction, acquisition, or renovation of buildings, infrastructure, land, or major equipment with a value greater than \$5,000. It’s a plan that addresses the construction, repair, and maintenance of capital facilities and equipment. She’s presenting a 6-year funding plan that includes streets, stormwater, water, public facilities, parks, wastewater, and general government.

3.) Deputy Mayor Jim Ribail would like to move to add a new action item to the agenda involving a vote to provide direction to the City Manager regarding property acquisition.

Councilmember Tim Harris seconds the motion.

All were in favor of the addition and motion passes.

ADJOURNMENT: City Council Meeting Adjourned at 10:05 PM.

Approved at the regular meeting of the Carnation City Council on March 15, 2022.

Kimberly Lisk

Kimberly Lisk (Apr 28, 2022 13:29 PDT)

MAYOR, KIMBERLY LISK

Ana Cortez

Ana Cortez (May 2, 2022 17:05 PDT)

ACTING CITY CLERK, ANA CORTEZ









2.15.22 Regular Meeting Ac

Final Audit Report

2022-05-03

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