



Journal of the Proceedings of the City of Carnation City Council Meeting

Tuesday, March 1st, 2022

7:00 PM

Remote Meeting. Join Online: <https://bit.ly/220331cc>; Or Call 509.724.0556 ;
Meeting ID: 258 419 69#

City Council

Kim Lisk, Mayor
Jim Ribail, Deputy Mayor
Adair Hawkins, Member
Tim Harris, Member
Dustin Green, Member

City Staff

Ana Cortez, City Manager

A. CALL TO ORDER

The City Council of the City of Carnation met remotely on March 1, 2022. The meeting convened at 7:00 PM.

B. ROLL CALL

The following Councilmembers were present and participating electronically:

Present: Mayor Lisk, Councilwoman Hawkins, Councilman Harris, Councilman Green, and Deputy Mayor Ribail.

C. CONSENT OF AGENDA

Motion was made to adopt the proposed Agenda. No other amendments were made other than to move the Executive Session to the end of the meeting.

1. Approval of February 8, 2022 Minutes with the elimination of City Treasurer Kelly Russel from attendance. The following minutes are still pending: February 15, 2022, February 1, 2022, and January 18, 2022.
2. Claim Run for March 1, 2022 for \$84,190.49
3. Payroll Run for month of February : \$102,541.28

Motion to accept consent agenda by Councilwoman Adair Hawkins.

Second Motion Deputy Mayor Jim Ribail. All members in favor. Motion passed.

COUNCIL REPORTS: Mayor, City Council & Council Committees

City Councilmembers Dustin Green and Tim Harris reported on the success of the Council Retreat Meeting, which was held on Saturday. Also Councilmember Harris mentioned the Regional Water Quality Committee meeting which will be held on Wednesday, March 2nd.

Councilwoman Adair Hawkins Reported on the following topics:

1. Carnation Emergency Management Plan
2. Working on Fixing Potholes, as mentioned per Jordan Perry (Project Manager)
3. Snoqualmie Valley Bus Transportation canceled due to road closure

Mayor Lisk and Deputy Mayor Ribail reported on the approval of \$300,000 for the Senior Center's Housing. Also mentioned were further improvements for Transportation and Funding on Hwy18 and the delays due to COVID.

Furthermore it was discussed that King County Councilmember Sarah Perry will be holding a virtual Town Hall as part of the plan for Snoqualmie Valley, providing discussion on land use, climate change, and behavioral health. Ms. Perry has prepared a survey which will be distributed by the City.

Deputy Mayor Ribail also went over the Community Advisory Committee Meeting from 2 weeks ago and to work on having better communication with the incoming Sheriff.

STAFF REPORTS: City Manager, Finance, Payroll, Public Works, Customer Service, and Planning. Project Managers and Directors have been spending quality time at home.

Ana Cortez reported on all the various functional teams in the city and announced to the members of the public that the PSRC has awarded the City funding for preliminary engineering for the sidewalk project and for construction. The City still has a few days to submit the application.

The City Manager is also in the process of submitting quarterly reports to various funders from projects that are overdue.

It was reported that funding for a potential contract with Buxton was being considered and that, consultant Ricardo Noguera, has been investigating it.

Mr. Noguera has also been helping the City Manager connect with organizations in other cities that have used services like Buxton in the areas of Economic Development.

The City Manager reported for most of the City Departments. Public Works. The main focus in the department currently is staffing. The City is in search of a crew leader, and both temporary and seasonal workers.

The City Manager indicated that the Customer Service team is focused on examining utility rates. As part of the budget process the City will meet with consultants to talk about the rates on water and sewer.

The City Manager indicated that the City will issue an RFP for solid waste pick up later in 2022 and that firms are already reaching out. She further indicated that for the last few weeks the Customer Services Team has been addressing some of our software malfunctions that have resulted in residents not receiving notifications that their utility bills are ready. No penalties for late payments will be imposed.

The City Manager reported for the Planning Department indicating that the Planning Board met on the 22nd. The City Manager has asked the planner to convene a community meeting to further discuss temporary uses with members of the community during the day. The Parks Board seeks new members.

The City Manager also reported that as part of the comp plan, the City would be engaging in a visioning process. To this end, the City is developing an English and Spanish Survey.

Finally, The Tolt River Terrace Project is continuing to work on their site improvements. The City Planner will make a formal presentation on this project at a later time.

D. DISCUSSION ITEM:

Council Members and the City Mayor provided various discussion points on:

1. Transportation and Regional opportunities:

Councilmember Adair Hawkins acknowledged continued support from the City for posting information about road closures on the City Website (i.e. Snoqualmie Valley Transportation Bus)

Deputy Mayor Jim Ribail encouraged posting and filing out public surveys on the King County Website, as it covers questions and concerns about Transportation.

Deputy Mayor Jim Ribail also mentioned that The Puget Sound Regional Council can present their concerns to the committee as well for topics and discussion on further road improvements.

2. Tolt Committee:

The City Manager reported that the Committee had met and agreed to keep meeting on Saturdays. The next meeting is taking place on March 5, 2022. This meeting will be in person at City Hall.

3. Community Space:

The City Manager reported that ARC has submitted a proposal for the development of the community space. Information on specific elements of this proposal will be posted on the City Website under City Manager Projects.

ADDITIONAL BUSINESS & DISCUSSION ITEMS:

City Manager Ana Cortez reported that there has been conversation about potentially changing the day of the meetings to a weekday in the evenings instead of on Saturday, as members of the public have expressed their concerns that mornings don't work.

Deputy Mayor Jim Ribail mentioned the Public Works Trust Fund Issue, so that the City can get low interest loans to help improve infrastructure projects (i.e. clean water, sidewalks, roads, and sewer).

Deputy Mayor Jim Ribail also discussed Black Lives Matter - To get the City of Carnation on board and help support workshops and partnerships with the Empower Youth Riverview resilience. He also brought up the topics of Behavioral Health and Mental Health Issues and Outreach Programs -Continued support through Community events to help pull the Cedar Crest Community together especially during the time when suicides were up due to COVID isolation.

Councilmember Tim Harris wanted the Mayor and the other members of the Council as well as the Staff to be aware of phishing scam type emails that have been going around lately.

Finally, Deputy Mayor Jim Ribail mentioned that there will be a workshop on April 12th for a Finance Retreat to work on budgeting and diversifying the City's Economic Plan.

ADJOURNMENT: City Council Meeting Adjourned at 9:10PM

Approved at the regular meeting of the Carnation City Council on March 15, 2022.



Kimberly Lisk (Apr 28, 2022 13:30 PDT)

MAYOR, KIMBERLY LISK



Ana Cortez (May 2, 2022 17:05 PDT)

ACTING CITY CLERK, ANA CORTEZ









3.1.22 rsm ac

Final Audit Report

2022-05-03

Created:	2022-04-28
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-  Document created by Liz Maurer (liz.maurer@carnationwa.gov)
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