

CITY OF CARNATION
MINUTES OF REGULAR CITY COUNCIL MEETING
March 15, 2022

CALL TO ORDER: Mayor Kimberly Lisk called the meeting of the Carnation City Council to order at 7:00 PM on March 15, 2022.

ROLL CALL: Mayor Kim Lisk, Deputy Mayor Jim Ribail, Councilmember Tim Harris, Councilmember Dustin Green, Councilmember Adair Hawkins, City Manager Ana Cortez, and citizen were in attendance by audio/videoconference.

APPROVAL AGENDA: MOTION BY COUNCILMEMBER ADAIR HAWKINS AND SECOND BY COUNCILMEMBER DUSTIN GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0). MAYOR LISK CORRECTED AGENDA AND CALLED FOR A VOTE. MOTION PASSED UNANIMOUSLY (5-0).

APPROVAL CONSENT AGENDA: MOTION BY TIM HARRIS AND SECOND BY DEPUTY MAYOR JIM RIBAIL TO APPROVE THE CONSENT AGENDA. MAYOR LISK CALLED FOR A VOTE TO APPROVE THE CONSENT AGENDA WITH CORRECTIONS NOTED FOR JANUARY 18 MINUTES AND FEBRUARY 1 MINUTES. MOTION PASSED UNANIMOUSLY (5-0); THE FOLLOWING ITEMS WERE APPROVE:

- Minutes dated: January 18, 2022, January 25, 2022, February 1, 2022, February 8, 2022, March 1, 2022, March 4, 2022.
- Claims Check Voucher number 36875 in the amount of \$338.63.
- Claims Check Vouchers numbered 36807-36809 in the amount of \$7,372.02.
- Claims for March 15, 2022, in the amount of \$167,051.67.
- Payroll for March 1, 2022, in the amount of \$102,541.28.

Councilmember Harris had corrections to meeting minutes Jan 18 on page 3, should say “plant is *not* covered under”, several times waste water treatment plant as referred to as plan (instead of a plant), lawsuits regarding cost overruns of treatment plant are the construction cost overruns of treatment plant construction, levy instead of levi, Tolt Bridge instead of toll bridge; Feb 1 meeting minutes Under AB22-11, when a vote is not unanimous we should call out who were the dissenters in the vote.

COUNCIL REPORTS & REQUESTS:

Councilmember Adair Hawkins

1. Attended Regional Transit Service Changes and asked how to get Metro bus funded by Metro to transport from Carnation to the Light Rail but they had no ideas.
2. The Covid vaccine transportation helpline has closed.
3. The Safety meeting will take place at 5PM on Tuesday, March 22. Safety Protocol events will also be discussed.
4. Upon investigating an air traffic noise complaint, we found that King County has a website where citizens can report how much and how often it disturbs them, and they keep track of the data.
5. She had discussions with citizens that the “lake” at McKinley Apartments will be fixed this Spring.
6. Brody Nelson and his neighbor power washed the basketball courts in the

- park.
7. Got ideas on how to handle flooding in rivers at high elevations from a local farmer.

Councilmember Dustin Green

1. Reviewed feedback from School District.
2. March 26th Coffee with Council at 9AM.
3. Shout out to Bill Ferry and Public Works crew for the school zone sign on East Morrison Street.

Councilmember Tim Harris

1. Regional Water Quality Committee Meeting held the day after the last council meeting, there are several billion dollars' worth of infrastructure investments in King County regarding sewer and stormwater and the costs will be borne by all of King County taxpayers. A rate study will be presented at the next meeting of the Regional Water Quality Meeting. Our King County Representative is also part of the committee, and she is going to meeting with us at the end of the month.
2. Had a productive meeting with the Tolt Commons Committee, discussing the overall use of Tolt Commons area, green space, parking options, and road configuration.
3. Tolt Avenue improvements project construction was discussed with the City Manager.
4. The City Manager and I discussed stormwater repair on East Bird Street in the Spring.

Deputy Mayor Jim Ribail

1. The groundbreaking ceremony with Councilwoman Susan DelBene and Councilmember Sarah Perry will take place on March 23rd from 2-4 pm.
2. The point of contact for flooding, watersheds, and farm fishing is David Haakenson from Jubilee Farm.

Mayor Kim Lisk

1. Out of town on March 23rd.
2. Participated in public health meeting in King County.
3. Attended the PIC (Public Issues Committee of SCA) meeting where bicycle helmets were discussed.
4. Renton will host SCA Meet & Greet event on Wednesday, March 30th.
5. Received updates on Bellevue and surrounding areas at the Eastside Transportation Meeting.
6. On Thursday at 12:30 pm, Representatives Raymond and Callan will hold a transportation update session.

City Manager, Ana Cortez

1. A report on organizational transformation was provided. We are in the process of transitioning from in-house payroll to ADP. It is a cost-effective solution. Genesis Bernal is working with ADP to complete the transition. ADP will run the first payroll on April 15.
2. The City Manager continues to review the Personnel Manual; the new anti-bullying language will be added.
3. A review of job descriptions has been conducted with members of staff, as

**STAFF
REPORTS:**

well as a review of goals for the city.

4. New members have been appointed for specific tasks or projects: Yolanda Franco is handling the King County contract; Lora Bain is handling the Salary Commission; Maie Lee Jones is handling the minutes; Vanessa Sandoval is involved with HR policies, paperwork, and reaching out to agencies that can help with personnel; Briana McVecky, a municipal fellow, is updating our cemetery fees.
5. City engineer's role has been enhanced in many ways.
6. Thanked Jorge Garcia and Maria Pena for their help.
7. Economic development efforts continue to connect the dog park, Tolt Commons, zoning review, business development, and retention.
8. There is a meeting with the ARPA/Economic Development Consultant scheduled for the middle of April.
9. Larson Avenue and stormwater continue to be a concern for the City Manager. So far, there has been no progress on these issues.
10. Cerica Liam is the Public Information Officer. We will work on the newsletter, we will work on the branding of the city, and we will revisit the logo. Her priority is getting us connected, registered, and purchase Constant Contact. In addition, she is assisting us with social media and produces the FAQ for Tolt Avenue.
11. According to the City Manager, Public Works' biggest challenge now is capacity. Recruitment has not had much success with temporary agencies. Venessa and Bill are seeking partners with work source organizations, work development agencies, religious organizations that assist refugees, and private firms.
12. The open development chart is available on the website and members of the public, council members, and stakeholder groups can see what we are doing as part of the development process. We encourage the public to visit our website regularly.
13. The City Manager reported on SPU. The weekly test is going well; no problems have been reported SPU continues to support King County and its local agencies with evacuation planning. There are text alerts, and SPU encourages everyone in the area to sign up for this important tool. In addition, to replacing the sirens, we will replace the other components of the system and install signs around Carnation and Duvall. They have submitted and received the licenses for the new system, they have finalized the purchase of the siren system, they have signed agreements with the Riverview School District, Fire Station 85, and are working with the City of Carnation and King County on emergency preparedness.
14. A virtual public meeting to update the community will be held on Wednesday, April 13th from 6-8 pm.
15. The weather has hindered the completion of Tolt Avenue project and the timeline has been pushed. The Washington Department of Transportation will begin in July. ICI, KPG, our City Engineer, and I have been discussing the impact on costs, traffic and all the activities, but we must make sure the soil is dry. We intend to do a massive engagement with the community where we have multiple conversations about what is happening. We have a lot of funding sources for a total of 8.8 million dollars. Finally, Jordan added information on the roadway work resuming in July. They will complete the remaining tasks, luminary system, curbs, gutters, and sidewalks.

Planner, Jean Lin

1. A virtual community meeting will be held on March 16th at 10 am and this is to get feedback on the temporary use that the council requested to have more discussions on. We have invited key community stakeholders and we are welcoming members of the public to join us. The information for this meeting is on the city's calendar on the website.
2. The next Planning Board meeting will be next Tuesday, March 22nd. We are soliciting applications for the Parks Advisory Board if you are a resident, property owner, or business owner in Carnation, we encourage you to apply. We will need to fill three seats on the board and the board terms will be through the end of 2023. The Parks Advisory Board meets every quarter, so that does mean four meetings a year. The application deadline is April 22nd.
3. King County currently has a survey out for the Snoqualmie Valley in Northeast King County. Survey respondents will be asked to input priorities for the Community Needs, which will inform the county's budget process. On March 24th, a virtual Townhall meeting will be held. This is an effort to improve the unincorporated county. I will include links to the community needs survey as well as the townhall meeting in the chat since we are surrounded by a lot of infrastructure in the unincorporated county.

Interim Treasurer, Maria Pena

1. Continue to work on some of the things that need to be done - State Auditor and STA report.

**Additional
Business &
Discussion
Items:**

Councilmembers and Mayor provided various discussion points on:

1. Fourth of July
Councilmember Green asked how the construction work would affect the Fourth of July celebration. The mayor acknowledged that the parade will not be down Tolt Avenue due to the construction and it is still not safe for that to be done. The parade will not be in the neighborhood like it has been in the last two years, rather, it will be on Stossel Avenue, which runs parallel to HWY 203/Tolt Ave. It will begin behind the library then on Rutherford and then go south by Memorial Park.
 2. 5K Run
The 5K run event will be held at Remlinger Farm, according to the mayor. The auto show and vendor village will be on East Bird Street. Closed roads will be a little bit different, but it will not affect traffic because it will not be a traditional closure. Evening entertainment will be at Remlinger Farm, there will be a beer garden, food, fireworks show, and entertainment starting at 4 pm. A map of the detour route is available when HWY 203/Tolt Ave is closed. According to the City Manager, it is part of the FAQ. We are attempting to anticipate every question.
1. Brenda Zimmer, Chamber of Commerce President, reported on the Easter egg hunt on April 9th at Valley Memorial Park. Boy Scout troop is helping with this event. Also, talked about the Welcome Bag program.
 2. Lobbyist, Jake Johnston, thanked council members for their efforts in obtaining the grant program.
 - a. City Manager, Ana Cortez, said she is already in contact with King County

**AFFILIATE
REPORTS &
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to try to partner so that they can help us manage the funds. On Friday, we are going to meet to discuss details for King County to receive the CDBG program, handle all the reporting, ensure that we meet all the requirements, and then send money our way so that we can enter various contracts.

3. Chris Olson from the Washington State Department of Transportation presented Fish Passage Program: SR 202 Skunk Creek and unnamed tributary to Skunk Creek; and SR 203 Unnamed Tributaries to Snoqualmie River and Horseshoe Lake.
 - a. Councilmember Harris asked Chris if they will be requiring the design build to incorporate wider shoulders so that you will not have to replace the structures when King County requires the wider shoulders.
 - b. Our school district is divided by the City of Duvall and City of Carnation, depending the timing on the closure, how will WSDOT coordinate so this will not have an impact on kids that must commute to school.

Executive Session:

The City Council exited the public session of the Council Meeting at 8:15 PM to convene an Executive Session pursuant to RCW 42.30.110(1)(i) for the purpose of discussing potential litigation with legal counsel. A separate Teams invitation was circulated to the executive session invitees.

The mayor returned to the public session Teams Meeting at 8:35 PM and announced the new time allocated to extend the executive session by 15 minutes to 8:50 PM. The executive session concluded at 8:50 PM.

MOTION BY JIM RIBAIL AND SECOND BY TIM HARRIS TO AUTHORIZE AND DIRECT THE CITY MANAGER TO PROVIDE NOTICE OF THE INTENDED FINAL ACTION TO INITIATE ACQUISITION BY CONDEMNATION OF THE PROPERTY LOCATED AT THE INTERSECTION OF TOLT AVENUE AND EAST BIRD STREET AT THE CITY COUNCIL'S APRIL 19, 2022, REGULAR MEETING. IN ACCORDANCE WITH THE RECOMMENDATION MADE IN EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY (4-1); Councilman Green voted no.

**Ab22-14 –
ORDINANCE
AMENDING
CHAPTER
15.17 CMC
DEVELOPMENTS
AGREEMENTS
AND CHAPTER
15.72 CMC
PARKING**

City Planner, Jean Lin, highlighted changes since the February 15th public hearing. The amendments to chapters 15.17 and 15.72 both pertain to parking. The first revision clarified minor language regarding parking studies. The added language does not alter any of the original intent or the policy direction we previously presented; instead, it clarifies language to ensure internal consistency. A second item was revised to remove a requirement that 25% of parking spaces in new developments be pre-wired for electric vehicles. While we were working on this amendment, the State adopted new regulations. The city did not find out until earlier this year that the State required 10% of its parking spaces be rewired for electric vehicles, whereas the City's previous proposal called for 25% to be pre-wired, which is more than the state is requiring. Based on this, we were advised by the City Attorney that the State regulations supersede the city's requirements unless we could get approval from the State building code council. As a result, we are proposing to remove the previously proposed provision because of the desire for a more robust electric vehicle infrastructure in the city. A robust electric vehicle infrastructure is part of our policy direction, and we will continue to explore options for this in the future.

MOTION BY COUNCILMEMBER TIM HARRIS AND SECOND BY COUNCILMEMBER DUSTIN GREEN TO APPROVE THE ORDINANCE AND CHAPTER 15.17 CMC DEVELOPMENT AGREEMENTS AND CHAPTER 15.72 CMC PARKING UPDATING AND REORGANIZING CITY'S PARKING REGULATIONS AND MODIFYING STANDARDS AND PROCEDURES FOR APPROVING DEVIATIONS FROM THE CITY'S GENERALLY APPLICABLE PARKING STANDARDS. MOTION WAS NOT PASSED. COUNCILMEMBER TIM HARRIS MOVED TO TABLE THIS AGENDA BILL. MOTION PASSED UNANIMOUSLY (5-0).

The next Council meeting will get more clarification on this agenda item.

**AB22-15 –
ORDINANCE
AMENDING
CHAPTER
15.48 CMC
DENSITY AND
DIMENSIONAL
REGULATIONS**

There is only one revision to this chapter, strictly to address the council's comments at the public hearing, which is to delete the maximum lot size for R6 zones. No other changes have been made.

MOTION BY ADAIR HAWKINS AND SECOND BY DUSTIN GREEN TO APPROVE THE ORDINANCE AMENDING CHAPTER 15.48 CMC DENSITY AND DIMENSIONAL REGULATIONS, REVISE AND UPDATING ZONING STANDARDS FOR LOT SIZES, RESIDENTIAL DENSITY, SETBACKS AND BUILDING HEIGHTS. MOTION PASSED UNANIMOUSLY (5-0).

**AB22-16 –
ORDINANCE
AMENDING
CHAPTER
15.96 CMC
DESIGN
STANDARDS
AND HISTORIC
PRESERVATIO
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No changes since the last public hearing.

MOTION BY TIME HARRIS AND SECOND BY DEPUTY MAYOR JIM RIBAIL TO APPROVE THE ORDINANCE AND CHAPTER 15.96 CMC DESIGN STANDARDS AND HISTORIC PRESERVATION ELIMINATING MAXIMUM LOT SIZE REQUIREMENTS FOR THE R6 ZONE AND DEFINING THE MINIMUM PARENT PARCEL SIZE FOR COTTAGE HOUSING DEVELOPMENTS WITHIN R2.5, R3, R4 AND R6 ZONES. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL
BUSINESS AND
DISCUSSION
ITEMS:**

- A. Tolt Avenue SR 203 Update
- B. Tolt Committee: Chairwoman, Salwa Rafael, gave a quick update of the last meeting: the real vision for Tolt Avenue and the festival Bird Street. Considered the circulation of traffic, parking, and surface materials for all kinds of events. There will be monthly meetings; the next will be on April 2nd, and in August they will present the final agreement time.
- C. Community Space/ARPA: The City Manager discussed the sources needed to create the project. In 2022, we will receive the second portion of the funds, as well as the funding resources we need to make this project a reality. We will ensure that the necessary paperwork is in place. We are on track to receive the second portion of the funds, as you may recall, the first time, half came in 2021 and the second half came in 2022. The process we have put in place will be described in a report at the end of April. We are reviewing their contract to determine how much money we need. In terms of funding sources, the way funds are used, we are in good shape. Due to the CDBG program, the federal funding is more complicated in this case. My formal presentation on the ARPA report will be in April.
- D. Future agendas: Planning Board meeting on March 22nd

CITY OF CARNATION

E. Councilmember Harris discussed the work done on East Bird Street and the drainage issue in the residential area to the East of Tolt Commons, which is being addressed.

Adjournment:

The meeting adjourned by common consent at 9:30 PM.

Approved at the regular meeting of the Carnation City Council on May 5, 2022.



[Kimberly Lisk \(May 5, 2022 14:54 PDT\)](#)

MAYOR, KIMBERLY LISK



[Ana Cortez \(May 5, 2022 16:14 PDT\)](#)

ACTING CITY CLERK, ANA CORTEZ









3-15-22 ccmm ac

Final Audit Report

2022-05-05

Created:	2022-05-05
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