



REGULAR MEETING OF THE CARNATION CITY COUNCIL MINUTES MAY 3, 2022

Kim Lisk, Mayor
Tim Harris

Jim Ribail, Deputy Mayor
Dustin Green

Adair Hawkins

1. CALL TO ORDER: at 7:00 PM
2. PLEDGE OF ALLEGIANCE: Deputy Mayor Ribail
3. ROLL CALL: City Manager Ana Cortez
Mayor Kim Lisk, Deputy Mayor Jim Ribail, Councilmember Tim Harris, Councilmember Dustin Green, Councilmember Adair Hawkins, Utilities & Permit Coordinator Becky Buelna, Accounting Clerk Stacy Starns and Citizens present in person and by audio/videoconference.
4. APPROVAL OF AGENDA:
City Manager Cortez reported there are two corrections to the Agenda:
 - a) Cancellation of Executive session that was no longer needed.
 - b) Correction to the amount for Claims.MOTION BY COUNCILMEMBER HARRIS AND SECOND BY COUNCILMEMBER GREEN TO ACCEPT THE AGENDA AS AMENDED. MOTION PASSED (5/0).
5. EXECUTIVE SESSION-not needed
6. CONSENT AGENDA:
Approval of Minutes for the following dates:
 - a) 3.15.22- Regular Session
 - b) 4.12.22- Study Session
 - c) 4.14.22- Exec Session
 - d) 4.19.22- Regular Session
 - e) Pending: 4.5.22Claims and Payroll- Will be available 4.4.22 as Amendment to Agenda
 - f) Claims- Approval of Claims for May 3, 2022, in the amount of ~~\$60,074.88~~ \$45,900.84.
 - g) Payroll- Approval of Payroll for May 3, 2022, in the amount of \$65,547 for salaries. See item for details.
 - h) Claims- Approval of Claims for May 3, 2022, in the amount of \$16,033.74 to cover utility tax payment to the State of Washington.

MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY HARRIS TO APPROVE THE CONSENT AGENDA AS PRESENTED. COUNCILMEMBER GREEN MOTIONED TO MAKE A CORRECTION TO THE MINUTES OF THE REGULAR CITY COUNCIL MEETING MARCH 15, 2022. IN THE EXECUTIVE SESSION IT IS WRITTEN AS MOTION PASSED UNANIMOUSLY (5/0) BUT SHOULD BE CORRECTED TO MOTION PASSED (4/1). THE CONSENT AGENDA WITH THE CORRECTION PASSED (5/0).

Council Reports and Requests: Mayor, City Council & Council Committees.

Councilmember Harris

- Participated in the Tolt Visioning Committee Meeting 4/27/22, the group did a walk through Tolt Commons and discussed ideas for the space. The Committee is going to give a progress report soon. Councilmember Harris expressed he has concerns about how much community input is taking place and will be watching for this. It was noted by Council that there have been several resignations on the Committee.
- Met with the City Planner to discuss the Temporary Use Regulations.
- Shared that there was a survey done by KC Wastewater Treatment Division and City of Seattle that focused on the governance of King County wastewater treatment. Councilmember Harris noted that there are price increases being planned. Discussion by Council followed.

Councilmember Ribail

- King County newsletter out that reported that the Carnation Sewer treatment plant has seen a 32% increase due to heavy rains. Discussion followed and council is going to talk to Public Works about how the sewer vacuum system could be infiltrated by storm water.
- AWC legislative priorities-Highway 18 interchange, Law enforcement changes in regard to physical force laws.

Councilmember Green

- Coffee with Council with Mayor Lisk lasted three hours with a good turn out on a nice day.
- Upcoming PSRC General Assembly is May 26th at 10:00 AM. All elected officials are invited.

Councilmember Hawkins

- New King County Sheriff-Patti Cole-Tindall has been appointed.
- Participated in Prepare to Prosper class focusing on ensuring connection between senior citizens and King County Senior Services. The program strives to ensure that senior have access to things outside of their homes.

Mayor Lisk

- Went to Mayor's meeting this morning. Wanted to share that Representative Gainer has been coming to the meetings representing District 12.

Staff Reports:

Permit Coordinator - Becky Buelna summarized the Open Development Chart:

- Tolt River Terrace-just had pre-construction meeting with the contractor for their utility installation. They have changed contractors.
- Dombek short plat-2 lot short plot in appeal.
- Maloy short plat-2 lot short plat, 1 SFR. Preliminary approval issued.
- Tolt 24 Apartments-Nearly ready to start renting, final recordings in process.
- Saba 5 Apartments-5-unit MFR improvements and infrastructure nearly complete. Building permit next.
- Tolt Villas-Sold to Pulte Homes.
- Stossel Court-removing existing home, two duplexes going in.
- Seven Hills Townhomes-four three story homes going in, existing SFR to stay. Pre-application held 3/29/22.

City Mgr

- Transitioning to ADP. The program has an easy-to-use dashboard and good customer service, however there have been some issues in transferring information from the current software to ADP.
- There have been reports that the public is not getting meeting notifications. The City is continuing to publish the same way in Hootsuite, emails. Public should check junk email. City will be moving to Constant Contact and the goal is to bring a whole new level of capacity as far as managing our communications with the public.
- New faces at city hall- one person had been hired to process claims, and a second has been hired for record keeping and record retention. The new Public Works person has been progressing well and has already shown calm and grace working with angry residents.
- City Newsletter-City Manager has presented a tentative format and asked for Councilmembers to give feedback on the layout and to contribute articles. Deadline is May 15 for Council review of layout and other contributing ideas. The Councilmembers have decided to contribute accordingly:
 - Adair-Emergency preparedness
 - Kim- 4th of July and Mayor's Corner
 - Jim-Tolt Avenue Project
 - Dustin-City Council Corner
 - Tim-Tolt Commons and EOC project.
- Carnation's Deputy Kim has had a baby, Congratulation from Staff and Council. Deputy Kim will be taking another assignment and the City will be looking for his replacement in early summer.
- Parks Advisory Board meeting is cancelled for May 10, 2022.

Public Comments & Requests: No comments or requests.

Affiliate Reports/Presentations:

Presentation given by Sarah McCarthy Project Manager from King County that is working on the Frew Levy project. The area of focus is the levy along the Tolt River and that borders the MainVue project. The purpose of the Frew Levy project is flood risk reduction, salmon habitat

restoration and to promote recreation in the area. There was a feasibility study in 2017 through 2018 that identified the footprint of the flooding. Now King County is looking to acquire additional property on the site for a levy setback. After working with MainVue and the City to determine the footprint they are now getting an appraisal on the land. The new levy will align with the levy adjoining Tolt McDonald Park. This will be a multiyear project.

Agenda Bills:

- a) AB 22-29
- i. Ordinance. Amending Chapter 2.32 CMC Council Meetings; changing the commencement time for regular meetings of the City Council from 7:00 p.m. to 6:00 p.m.; providing for severability; and establishing an effective date.
 - ii. Resolution. Amending the Carnation City Council Rules of Procedure as Adopted by Resolution No. 353 and previously amended by Resolution No. 448; changing the time for regular meetings of the City Council; providing for severability; and establishing an effective date.
MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER HARRIS TO APPROVE A CHANGE TO COMMENCEMENT TIME FOR REGULAR MEETING OF THE CITY COUNCIL FROM 7:00 PM TO 6:00 PM.
MOTION PASSED (5-0). ORDINANCE AND RESOLUTION WERE APPROVED 5-0.
- b) AB22-30 Resolution. Declaring the City owned property located at 4301 Larson Avenue, identified as APN 162507-9073, and commonly known as the Sawmill property and or the Schefer Industrial Park as surplus to the City's needs and providing preliminary direction regarding the disposition of said property.

MOTION BY MAYOR LISK AND SECOND BY COUNCILMEMBER HAWKINS TO DECLARE THE CITY OWENED PROPERTY LOCATED AT 4301 LARSON TO BE DECLARED SURPLUS. MOTION PASSED (4/1). (GREEN NAY)
- c) AB 22-31 Contract. Contract between Ricardo Noguera and the City of Carnation to provide economic development services focused on underutilized properties, business attraction and strategic annexations.
Discussion - City manager recommends entering into a contract with Ricardo Noguera for the provision of Economic Development Services as indicated below:
- i. Schefer Park sale and development
 - ii. Tolt Avenue vacancies – Development
 - iii. Annexation
- Council requested that this item be tabled for now and revisited after the upcoming budget season.
- d) AB 22-32 Presentation. The City submits its STIP to the Puget Sound Regional Council for submission to the State. Project programmed in the STIP are the highest priority of the

available funding, to preserve and improve the state's transportation network and achieve goals. Staff asks for public hearing setting date.

MOTION BY COUNCILMEMEBER HARRIS AND SECOND BY COUNCILMEMBER GREEN TO SET THE DATE JUNE 7, 2022, FOR A PUBLIC HEARING. MOTION PASSED (5/0).

Presentations:

- a) CIP Overview #2. STIP-The 6 Year Transportation Project (2023-2028). The City Manager is requesting a Hearing in June and that Council do a walk about the City May 24th to review project for the STIP. For the first two years the City Manager has nine projects for consideration:
 - 1. Tolt Ave. Central Business District Improvements
 - 2. E. Bird reconstruction
 - 3. W. Bird street overlay
 - 4. W. Commercial street overlay
 - 5. Myrtle street overlay
 - 6. Preventative street maintenance
 - 7. McKinley Ave. sidewalk
 - 8. Entwistle St. sidewalk

MOTION BY COUNCILMEMBER HARRIS AND SECOND BY COUNCILMEMBER GREEN TO HOLD A PUBLIC HEARING JUNE 7, 2022, FOR THE 6 YEARS PUBLIC TRANSPORTATION ELEMENT. MOTION PASSED (5/0).

The Council agreed to holding a special meeting on May 24 for a walking tour of the STIP projects.

- b) Fees Presentation. The City Manager explained that the Cemetery fees have not been adjusted in two years and the Cemetery revenue is not covering the cost of City Contractors and remaining cost has had to come from the General Fund. The City has hired an Intern, Briana Medveki, who has put a lot of work into reviewing, comparing, and formulating a new fee schedule for the Carnation Cemetery. If the Council approves the new fees it is hoped to make them effective July 1, 2022. Next, Briana will do the same for the remaining fee schedule.
- c) CIP. Capital Improvements Projects Program. The City Manager presented a second draft of the CIP tables which include transportation, utilities, and general government capital investments. She indicated that this discussion would take place several times leading to adoption of the CIP during the budget process.

Discussion Items

- a) Tolt Avenue SR203 Update. The City has put in place a FAQ's page on website for questions about the roadway project. The FAQ will be updated regularly. The project continues to be delayed due to the very rainy weather. The ground must be very dry to finish doing the roadway portion of the project. Most recent start date for construction to resume is July 15, 2022.
- b) EOC-New City Hall. Exciting conversations with ARC Architects. It has been determined that the new utility boxes that were installed on the City's future EOC

building site can be built around rather than moved and so this will reduce extra costs. The City Manager is asking ARC to present options on the workaround of these boxes so they can be reviewed by Council.

c) Social Media Policy Discussion.

MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY MAYOR LISK TO HAVE A REVIEW OF SOCIAL MEDIA POLICY IN A FUTURE MEETING. MOTION PASSED (5/0).

Additional Business & Discussion Items:

- a) Future Agendas. The Council review future discussions and presentations include a presentation from Councilmember Sarah Perry.

Adjournment at 9:50 pm.

Approved at the regular meeting of the Carnation City Council on May 17, 2022.



[Kimberly Lisk \(Jun 23, 2022 17:01 PDT\)](#)

MAYOR, KIMBERLY LISK



[Ana Cortez \(Jun 24, 2022 14:05 PDT\)](#)

ACTING CITY CLERK, ANA CORTEZ







5.3.22 minutes

Final Audit Report

2022-06-24

Created:	2022-06-23
By:	Liz Maurer (liz.maurer@carnationwa.gov)
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