



CARNATION CITY COUNCIL AGENDA Regular Meeting Minutes 10.3.23

Mayor Jim Ribail, Deputy Mayor Tim Harris, Ryan Burrell, Dustin Green, Adair Hawkins

DATE: October 3, 2023

TIME: 6:00 PM

- | | |
|---|----------------------------|
| 1. CALL TO ORDER:
6:00 PM | Mayor Ribail |
| 2. PLEDGE OF ALLEGIANCE: | Councilmember Green |
| 3. ROLL CALL:
All Members were present. | City Manager Cortez |
| 4. APPROVAL OF AGENDA | Mayor and Council |

MOTION BY DEPUTY MAYOR HARRIS TO MOVE EXECUTIVE SESSION TO 7:00 PM.
SECOND BY COUNCILMEMBER HAWKINS

MOTION PASSED BY 5-0 VOTE.

MOTION BY DEPUTY MAYOR HARRIS TO ADD AGENDA BILL 107 TO THE AGENDA
SECOND BY COUNCILMEMBER GREEN.

MOTION PASSED BY 5-0 VOTE.

5. CONSENT AGENDA

All items on the Consent Agenda have been recommended for approval by the City Manager. All Consent items will be approved by a single vote. Anyone may ask to address Consent items prior to the Council acting, and the item may be moved for discussion.

No items were moved for separate consideration.

Acted on the Consent Agenda as follows:

- a) Approval of Minutes for the following date(s):
 - i. Special Session: August 3, 2023
 - ii. Regular Session: August 15, 2023
 - iii. Special Session: Public Hearin: August 22, 2023
 - iv. Regular Session: September 19, 2023

b) Approval of Claims for a total of \$102,710.18

- i. September 14: \$32,614.25
- ii. September 18: \$6,547.69
- iii. September 19: \$16,895.22
- iv. September 21: \$633.43
- v. September 26: \$46,019.59

c) Approval of Payroll

There were no payroll items for approval.

d) Agenda Bills – No discussion

- i. AB23-104 RESOLUTION 497: Local Park Maintenance Grant
- ii. AB23-105 RESOLUTION 498: 24th Avenue Watermain Improvement Project Bid Award

MOTION BY DEPUTY MAYOR HARRIS
SECOND BY COUNCILMEMBER BURRELL.

MOTION PASSED BY 5-0 VOTE.

6. PROCLAMATIONS

- a) The City Council of the City of Carnation, Washington, proclaimed the month of October as Farm Tourism Month in the City of Carnation, and pledged to continue to partner with nonprofit organizations, educational entities, and farmers to promote farm-focused tourism.

MOTION BY DEPUTY MAYOR HARRIS.
SECOND BY COUNCILMEMBER BURRELL.

MOTION PASSED BY 5-0 VOTE.

7. FUTURE PUBLIC HEARINGS: SET DATE

- a) Agenda Bill 23-106

Set dates for four Public Hearings related to the FY 2024 budget adoption process.

MOTION BY DEPUTY MAYOR HARRIS TO SET DATES FOR FOUR PUBLIC HEARINGS RELATED TO THE FY 2024 BUDGET ADOPTION PROCESS AS FOLLOWS:

October 17, 2023
FY 2024 Budget – 1st Hearing

November 7, 2023
Tax Levy
Collection of Tax

November 21, 2023
FY 2024 Budget – 2nd Hearing and Adoption

SECOND BY COUNCILMEMBER HAWKINS.

MOTION PASSED BY 5-0 VOTE.

8. PUBLIC HEARING

The Carnation City Council conducted a public hearing to receive and consider public comment regarding amendment to CMC 15.36 to protect mobile home parks in the City.

The hearing was open to the public. All interested persons were encouraged to listen to and/or attend the public hearing and to provide oral and/or written comments. Oral comment was limited to 3 minutes per person.

MAYOR RIBAIL OPENED THE PUBLIC HEARING.

PUBLIC COMMENT WAS RECEIVED FROM MEMBERS OF THE COMMUNITY.

1. Brenda Zimmer
2. Steve Bayne

HAVING NO OTHER PUBLIC COMMENT, MAYOR RIBAIL CLOSED THE PUBLIC HEARING AT 6:15 PM.

9. COUNCIL REPORTS AND REQUESTS

RECEIVED REPORTS AND REQUESTS FROM COUNCILMEMBERS:

COUNCILMEMBER HAWKINS

COUNCILMEMBER GREEN

COUNCILMEMBER BURRELL

DEPUTY MAYOR HARRIS

MAYOR RIBAIL

10. CITY MANAGER'S REPORT

Received staff reports on the following topics:

- a) Community Economic Development Department Report - CED Principal
Rhonda Ender
 1. FEMA
- b) City Engineer Report – Lora Wilmes
 1. Brumbaugh
 2. East Bird
 3. 24th Street Water Main
- c) City Manager's Office Report - City Manager Ana Cortez
 1. Health updates
 2. 9-30-23 Drill

11. PUBLIC COMMENT & REQUESTS

Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.

THERE WERE NO COMMENTS FROM THE PUBLIC.

12. PRESENTATIONS

Received presentation from City Manager Cortez.

- a) FY 2024 Preliminary Budget

MAYOR RIBAIL CALLED FOR A TWO-MINUTE RECESS AT 6:58 PM.

THE COUNCIL ENTERED EXECUTIVE SESSION AT 7:00 PM. MAYOR RIBAIL SET A RETURN TIME TO REGULAR SESSION AT 7:40 PM.

13. EXECUTIVE SESSION

- a) **City Manager Performance- RCW [42.30.110](#)(g)**. To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140](#)(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

MAYOR RIBAIL EXTENDED EXECUTIVE SESSION TO 8:00 PM.

MAYOR RIBAIL EXTENDED EXECUTIVE SESSION TO 8:15 PM.

THE COUNCIL RETURNED TO REGULAR SESSION AT 8:15 PM; AND CONTINUED PRESENTATION ON THE FY 2024 PRELIMINARY BUDGET.

14. AGENDA BILLS

- a) AB23-107 RESOLUTION 499: Accepted Bid for SR 203 Tolt Ave Improvement Project as provided by New X Inc. for the amount of \$361,794.74.

MOTION BY COUNCILMEMBER GREEN.

SECOND BY COUNCILMEMBER BURRELL.

MOTION PASSED BY 5-0 VOTE.

15. DISCUSSION ITEMS

There were no items for discussion.

16. INFORMATION, CLARIFICATION, GENERAL DIRECTION ITEMS

- a) City Council and Parks and Planning Board joint meeting: December 5th, 2023, 5:00 PM-6:00 P.M.

AGREED TO SCHEDULE THE CITY COUNCIL AND PARKS AND PLANNING BOARD JOINT MEETING ON JANUARY 9, 2024 FROM 5:00-6:00 PM; AND SCHEDULE THE COUNCIL RETREAT ON JANUARY 20, 2024 FROM 9:00 AM-3:00 PM.

17. FUTURE COMMITTEE MEETINGS:

- a. Economic Development and Public Safety Committee Meeting
 - i. Friday, October 6th, 2:00 PM - 3:00 PM
- b. Finance and Operations Committee Meeting
 - i. Monday, October 9th, 4:00 PM – 6:00 PM

ADDED UTILITIES COMMITTEE MEETING SCHEDULED FOR OCTOBER 18, 2023.

18. FUTURE AGENDAS:

Received tentative agendas for the meetings of October 17, 2023 and November 7, 2023.

MAYOR RIBAIL WILL NOT BE PRESENT AT THE OCTOBER 17, 2023 MEETING.

ADDED LEGISLATIVE PRIORITIES DISCUSSION TO OCTOBER 17, 2023 MEETING AGENDA.

ADDED PROPERTY TAX LEVY AND TWO PROCLAMATIONS TO NOVEMBER 7, 2023 MEETING AGENDA.

19. ADJOURNMENT

MAYOR RIBAIL ADJOURNED THE MEETING AT 8:54 PM.

Approved at the regular meeting of the Carnation City Council on October 17, 2023.


Jim Ribail (Oct 30, 2023 11:43 PDT)

MAYOR JIM RIBAIL

Lora Wilmes

LORA WILMES, CITY CLERK











MIN 10-3-23

Final Audit Report

2023-11-07

Created:	2023-10-30
By:	Lora Wilmes (lora.wilmes@carnationwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUZeUQQ1vYpfXFWZUFIDuU2ea5aj3lnOb

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