
CARNATION PLANNING AND PARKS BOARD AGENDA Regular Meeting

*Co-Chair Ron Lundeen, Co-Chair Jessica Merizan, Vivian Anshell,
Daniel Enciso, Caroline Habell, Brianna Prokopec, Wayne Wallace*

DATE: October 24th, 2023

TIME: 5:00 PM – 7:00 P.M.

LOCATION: Carnation City Hall (4621 Tolt Avenue, Carnation, WA 98014)

MEETING MINUTES:

1. CALL TO ORDER – Jessica Merizan

The meeting was called to order at 5:04 pm by Jessica Merizan.

2. ROLL CALL – Rhonda Ender

Ron Lundeen, Jessica Merizan, Vivian Anshell, Daniel Encisco, Wayne Wallace, Brianna Prokopec were present in person. Caroline Habell attended virtually.

3. APPROVAL OF AGENDA

Ron – 1st; Brianna – 2nd the motion. Vote 7-0 to approve the agenda.

4. APPROVAL OF MINUTES

Ron – 1st, Daniel- 2nd the motion. Vote 7-0 to approve the minutes from the last meeting.

5. CITIZEN COMMENT & REQUESTS: *Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes.*

-No citizen comments.

6. PRESENTATIONS

-No presentations.

7. NEW BUSINESS:

- Docket Proposals

The process for docket proposals was discussed and questions answered. The package can be found here:

<https://www.carnationwa.gov/index.asp?SEC=ECD5FEA5-4356-4083-9F9D-0741C4268A75&DE=69FAE241-1FC8-420A-B346-22F98293A6E0>

- Update on River's Edge Park
Rhonda provided an update that plans that fit within the existing budget are being prepared. The committee would like to see them prior to the Nov 14th meeting, if possible. Rhonda will talk to the clerk about how to disseminate the plans to the board and public. An option for a compact gravel path as opposed to wood chip was discussed. The board would like to see Phase I renderings but also renderings with the full park build-out.
- Joint Council & Planning and Parks Board Meeting: January 9, 2024, 6-8 pm
A facilitated workshop format was recommended. Hyperisland.com was a resource recommended. Is there pre-work which should be done by the board prior to the meeting?

- Proposal for Cell Tower: Landscape Screening
The board reviewed the following per CMC **15.98.070**
Screening of wireless equipment shall be provided with one or a combination of the following materials: fencing, walls, landscaping, structures, or topography which will block the view of equipment and structures as practicable from any street and from the yards and main floor living areas of residential properties within approximately five hundred feet. Screening may be located anywhere between the base and the above-mentioned viewpoints. All screening shall be reviewed and approved by the Planning Board as part of the Telecommunications facility permit process.

The board reviewed the applicant's landscape screening submission even though the hearing for the cell tower has been cancelled.

The applicant provided visuals showing the natural landscape screening provided from the forested environment.

The board requested a visual showing the location of the cell tower with height of the cell tower in relation to the existing trees.

- Update on Planner
Tim Woolett and Josh Kubitzka of AHBL are providing planning services to the City of Carnation.
- Comp Plan: Existing Shoreline Master Program can be found at <https://www.carnationwa.gov/index.asp?SEC=E8410959-187C-4451-987B-5B48CE71D644&DE=4788B708-D2B3-417F-B148-64BF0E65765D>
 - This plan does not need to be updated until 2027. Sharing the existing plan so board members are aware of it.

8. OLD BUSINESS:

- Tree Code/Tree City USA
 - The Mayor is taking the lead on tree code/Tree City USA.

9. FUTURE AGENDAS:

- Regular Meeting: November 14th, 2023
 - Topics for consideration provided by the Board: graffiti board at Valley Memorial Park, River's Edge update, Triangle/Tolt Commons update.

10: ADJOURNMENT – Jessica Merizan

Jessica Merizan adjourned the meeting at 7:00 pm.