



CARNATION CITY COUNCIL AGENDA Regular Meeting

Mayor Jim Ribail, Deputy Mayor Adair Hawkins, Brodie Nelson, Ryan Burrell, Jessica Merizan

DATE: January 16th, 2024

TIME: 6:00 P.M.

JOIN ONLINE VIA ZOOM: <https://bit.ly/3xIFY9B>

Meeting ID: 976 1525 3648
Passcode: 894903
Dial by Location: (253) 215 - 8782

For inquiries and/or assistance regarding how to use the City's online meeting format please email clerk@carnationwa.gov, or call (425) 333-4192.

- 1) **CALL TO ORDER:** Mayor Jim Ribail
- 2) **PLEDGE OF ALLEGIANCE:** Deputy Mayor Adair Hawkins
- 3) **ROLL CALL:** City Clerk Lora Wilmes
- 4) **APPROVAL OF AGENDA:** Council of the Whole
- 5) **PUBLIC COMMENT & REQUESTS (At 6:10 PM):** *Public comment on meeting items or other issues of note or concern. Comments may be submitted in advance by writing or e-mailing clerk@carnationwa.gov, or made in person, or by telephone or computer connection at the time of the meeting. Individual comments shall be limited to three minutes. Group comments shall be limited to five minutes.*
- 6) **CONSENT AGENDA:**
 - a) Approval of Minutes
 - i) Regular Session: January 2, 2024 **p.4**
 - b) Approval of Claims **p.8**
 - i) December 19, 2023 – January 2, 2024
(1) \$33,985.23
 - c) Approval of Payroll **p.9**
 - i) December 1 – December 31, 2023

(1) \$64,551.32

d) Agenda Bills

- i) AB24-04: A Motion authorizing City Manager to enter into a contract with AHBL for on-call planning services for the review of development projects p.16
- ii) AB24-05: A motion authorizing City Manager to enter into a contract with Tim Woolett for planning services p.34
- iii) AB24-06: A motion authorizing City Manager to enter into a contract with Jennifer Hargrove for emergency preparedness planning services p.52
- iv) AB24-07: A motion authorizing City Manager to enter into a contract with Bookkeeping Services p.69
- v) AB23-08: A motion authorizing City Manager to enter into a contract with Lane Powell PC for employment and labor law advice p.84

7) PROCLAMATIONS:

- a) NONE

8) PUBLIC HEARING DATE SETTING:

- a) NONE

9) PUBLIC HEARINGS:

- a) NONE

10) COUNCIL REPORTS AND REQUESTS:

11) STAFF REPORTS:

- a) Administrative Services Department Report - Administrative Services Manager Lora Wilmes
- b) City Manager's Office Report - City Manager Ana Cortez & Deputy City Manager Rhonda Ender
 - i) State Route 203 Traffic Calming Report

12) EXECUTIVE SESSION

- a) RCW [42.30.110](#) g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140](#)(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

13) PRESENTATIONS:

- a) Fees – City Staff p.98
- b) Docket Requests – City Staff p.102

14) AGENDA BILLS:

- a) AB24-03: A resolution of the City Council of the City of Carnation authorizing the City Manager to invest the interest accrued from the Local Government Investment Pool (LGIP) into Fund 002 - Reserves **p.113**

15) DISCUSSION ITEMS:

- a) NONE

16) CAPITAL PURCHASES:

- a) NONE

17) INFORMATION, CLARIFICATION, GENERAL DIRECTION ITEMS:

18) PUBLIC RECORDS REQUESTS:

*Open requests as of 1/3/2023

- a) Kristel Harris 1 - Councilmembers **p.133**
- b) Kristel Harris 3 - Harvold
- c) Kristel Harris 7 - Councilmember 1
Communications
- d) Steven Bayne - Mobile Home Park **p.135**
- e) Paul Williams - Permitting **p.137**

19) PLANNING AND PARKS BOARD

- a) Joint Meeting Notes **p.139**

20) FUTURE COMMITTEE MEETINGS:

- a) To be determined

21) FUTURE COUNCIL MEETINGS: **p.141**

- a) January 20, 2024 - Council Retreat
 - i) 9:00 AM - 3:00 PM
- b) February 6, 2024 - Regular Meeting
 - i) 6:00 PM - 9:30 PM
- c) February 16, 2024 - Regular Meeting
 - i) 6:00 PM - 9:30PM

22) ADJOURNMENT: Mayor Jim Ribail