



1720 Riverview Drive
Kalamazoo, Michigan 49004
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**Board of Trustees Work Group Meeting Agenda
For September 13, 2021, 5:30 P.M.**

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a “Work Group Meeting” to be held at 5:30 p.m., on Monday, September 13, 2021, via Zoom conferencing for the purpose of discussing the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/86382056201?pwd=WGRXWThleURCOHZyeWh5Vk84TU9UQT09>

Meeting ID: 863 8205 6201 Passcode: 209116

Dial by your location

+1 312 626 6799 US (Chicago)

- A. Fire Department Presentation
- B. Cost of Living Adjustment (COLA)
- C. Adoption of Amended Township Office Schedule
- D. Manager's Update
- E. Discussion regarding items on the Regular Agenda
- F. Public comment

Posted: September 13, 2021



Carter A. Martin, Manager
Charter Township of Kalamazoo



Memo

To: Kalamazoo Charter Township Board of Trustees
From: Dexter Mitchell, Township Manager
Date: Thursday, September 09, 2021
Subject: Amendment of Township Administrative Office Hours

Throughout the summer of 2021 the Kalamazoo Township Administrative Offices have been operating under an amended schedule. The staff has been overwhelmingly supportive of the new schedule and appreciates closing early on Friday so they can have time to finish projects from the week without interruption or get a chance to get a jump-start on their weekend plans. The Township staff has also been consistently willing to accommodate when members of the public or a project requires staying later than scheduled. Overall, staff morale has increased, and productivity has also increased as a result of the new schedule.

In addition, because the office is open for thirty minutes longer on Monday – Thursday than it was before adopting the new schedule, the public has more time in which they can conduct their business with the Township on those days. This makes it easier for someone to stop off on their way home, instead of trying to rush to the Township office after their workday or having to leave their job very early.

After using the summer as a trial period for the amended schedule, I would like to make the schedule change permanent and not return to the Monday – Friday, 8:00 AM – 4:30 PM schedule the Township operated on in the past. Making this change permanent will allow our staff to maintain the work/life balance they have been able to take advantage of this summer and allow for the public to continue to enjoy the extended hours on Monday – Thursday.

The schedule the administrative office will follow is outlined below:

Monday:	8:00 AM – 5:00 PM
Tuesday:	8:00 AM – 5:00 PM
Wednesday:	8:00 AM – 5:00 PM
Thursday:	8:00 AM – 5:00 PM
Friday:	8:00 AM – 1:00 PM
Saturday/Sunday:	Office Closed



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Board of Trustees Regular Meeting Agenda

For September 13, 2021 7:30 P.M.

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, September 13, 2021 via Zoom conferencing for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/86382056201?pwd=WGRXWThleURCOHZyeWh5Vk84TU9UQT09>

Meeting ID: 863 8205 6201 Passcode: 209116

Dial by your location

+1 312 626 6799 US (Chicago)

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of the August 23, 2021 Board of Trustees Regular Meeting
- B. Payment of Bills in the Amount of \$302,461.87

Receipt of:

- A. Treasurer's Report – August 2021
- B. Kalamazoo Township 911 Summary Report – July 2021
- C. Check Register Report – August 2021
- D. Check Disbursement Report – August 2021
- E. COLA Summary Information

7 – Public Hearing/Presentation

- A. Public Hearing on Special Assessments

8 – Old Business

None for this meeting.

9 – New Business

- A. Adoption of Resolution for Street Lighting Special Assessment
- B. Adoption of Resolution for Police Operating Special Assessment
- C. Adoption of Resolution for Police Department Capital Expenses Special Assessment
- D. Adoption of Resolution for Fire Department Special Assessment
- E. Adoption of Resolution for Setting Millage Rate on Road Bonds and Authorize Treasurer to Levy
- F. Adoption of Resolution for Solid Waste and Recycling Special Assessment District
- G. Adoption of Resolution for Charter Millage at voter-approved rate of 8.8428
- H. Adoption of Resolution Appointing Tax Payment Designees
- I. Amendment of Planning and Zoning Fee Schedule
- J. Approval of the Purchase of Networking Supplies to Update the Township Networking Infrastructure-

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Closed Session

16 – Adjournment

Posted: September 13, 2021



Donald A. Martin, Manager
Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
August 23, 2021**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, August 23, 2021. Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 pm.

Item 2 PLEDGE OF ALLEGIANCE

Manager Mitchell led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

Treasurer Sherine Miller was absent. Trustee Glass moved, seconded by Supervisor Martin to excuse the Treasurer. Roll call vote, (6-0), motion carried.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

None.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

None.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Leuty, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of August 9, 2021 Board of Trustees Work Session Meeting
- B. Minutes of August 9, 2021 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$76,617.79

Receipt of:

- A. Treasurer's Report for July 2021
- B. Revenue and Expense Summary Report for July 2021
- C. Revenue and Expense Report for July 2021
- D. Summary of 911 Incidents Report
- E. COLA Forecast for 2022

Roll call vote (6-0, Treasurer Miller absent), Motion carried.

Item 7 PUBLIC HEARING / PRESENTATION

A. Zoning Administrator Presentation on License Renewal for Used Car Dealers and Salvage Yards. Zoning Administrator Katarina Kusmack gave a summary of the applications for renewal of Used Car Dealerships and Salvage Yards. Inventory is low due to COVID. Only one Used Car Dealership is not being recommended for approval, inspections on that are ongoing.

B. Kalamazoo Township Networking Upgrades Presentation. IT Coordinator Ben Moored reviewed the memo he included in the Board packet. He explained the different parts of the proposed network. It includes two core switches for redundancy. There is a 10 GB fiber backbone, allowing for faster backup. We are replacing two UPS units.

Trustee Glass asked about how we came up with this plan, and whether we will have a longer-term plan. Ben explained some of the standard features of the current plan. We do not have a longer-term plan.

Clerk Miller asked where the money for this is coming from. Manager Mitchell said that some of the American Recovery Act money can be used for this in that it is related to public safety.

Item 8 **UNFINISHED BUSINESS**
None.

Item 9 **NEW BUSINESS**

Item 9A **REQUEST TO AMEND THE FIRE CAPITAL BUDGET TO COVER THE COST OF NEW FIRE ENGINE**

Finance Director Desai explained that this is the same engine the Board approved previously. We need to approve the change to the budget.

Trustee Leuty moved to increase line item 811-440-983-04 by \$416,000 to cover the new fire engine, seconded by Trustee Moaiery.

Roll call vote (6-0, Treasurer Miller absent), Motion carried.

Item 9B **REQUEST TO ADOPT RESOLUTION OF SUPPORT FOR DRIVEWAY ACCESS FOR “WASTE NOT” RECYCLING**

Manager Mitchell explained that the Planning Commission always planned to have the driveway come off of Ravine, not Nichols. The County Road Commission also passed a similar resolution.

Attorney Seeber clarified that the approval by all 24 municipalities is only for this location, we could not make a change unilaterally. The holdup is the Michigan DNR which will not approve another curb cut on the Kalamazoo River Valley Trail. We have not been able to get a DNR official to come and see the situation for themselves.

Trustee Leuty pointed out that access from Nichols would actually create more disruption for the Trail. Clerk Miller asked if we can't get over the DNR objection, is the project dead? Supervisor Martin further explained some of the circumstances. Trustee Leuty said there may be an opportunity to “trade” an unused curb cut for this one.

Motion by Trustee Glass, seconded by Trustee Robinson, adopt the Resolution.

Roll call vote (6-0, Treasurer Miller absent), Motion carried.

Item 9C **REQUEST TO RENEW FOUR SALVAGE YARD LICENSES**

Trustee Leuty moved approval of the four license renewals at 2129 E Michigan, 2707 E Michigan, 927 Foster, and 1915 Lake St., seconded by Trustee Glass.

Trustees Glass and Leuty commended the clarity of the report prepared by Zoning Administrator Kusmack.

Roll call vote (6-0, Treasurer Miller absent), Motion carried.

Item 9D **REQUEST TO RENEW FIVE USED CAR DEALER LICENSES**

Trustee Leuty moved approval of the license renewals at 3638 Lake St., 3834 Lake St., 2129 E Michigan, 2307 Gull Rd., and 2622 Douglas Rd., seconded by Trustee Robinson.

Roll call vote (6-0, Treasurer Miller absent), Motion carried.

Item 10 **ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

Item 11 **BOARD MEMBER REPORTS**

Trustee Leuty reported that KABA voted to replace a long-serving at-large Board member and to continue remote meetings. There will be a special Planning Commission meeting for a site plan review for Dollar General. Broken glass is an issue at Wilson Recreation Area.

Trustee Glass reported that the website team is moving forward.

Trustee Robinson reported on the Election Commission meeting tonight, and Clerk Miller explained that there are four precinct combinations.

Supervisor Martin reported on the funeral Sunday for Deputy Ryan Proxmire, and the number of people who were present and on the street. Others were staffing the stations to allow members to attend the funeral.

Item 12 **ATTORNEY'S REPORT**

Attorney Seeber mentioned that if we are going to issue a bond, that will involve a lot of work.

Item 13 **MANAGER REPORT**

Manager Mitchell mentioned that we are raising the pay for crossing guards. Darien Smith has been promoted to Lieutenant. He commented on the attendance at Deputy Proxmire's funeral.

Item 14 **PUBLIC COMMENTS**

None.

Item 15 **ADJOURNMENT**

Adjourned at 8:22 pm.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Trustee Ashley Glass
Trustee Steven C. Leuty
Trustee Lisa Moiaery
Trustee Clara D. Robinson

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT: Treasurer Sherine M. Miller

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
51957 32962	THE SIGN SHOP MAGNETS 207-301-740.00	09/08/2021 MONICAK	09/14/2021	240.00	240.00	Open	N 09/08/2021
26051935 32963	DORRANCE FORD OIL CHANGE 207-301-939.00	09/08/2021 MONICAK	09/14/2021	45.70	45.70	Open	N 09/08/2021
081721 32964	R & M AUTO BODY, INC. REPAIR #79 207-301-939.00	09/08/2021 MONICAK	09/14/2021	2,357.97	2,357.97	Open	N 09/08/2021
240956 32965	RIDGE COMPANY WIPER BLADES 206-336-939.00	09/08/2021 MONICAK	09/14/2021	18.04	18.04	Open	N 09/08/2021
0348 32966	SHARP SHOP MISC SUPPLIES 101-265-740.00	09/08/2021 MONICAK	09/14/2021	59.98	59.98	Open	N 09/08/2021
01320 32967	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	09/08/2021 MONICAK	09/14/2021	118.74	118.74	Open	N 09/08/2021
02636 32968	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	09/08/2021 MONICAK	09/14/2021	649.77	649.77	Open	N 09/08/2021
55380 32969	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-747.00	09/08/2021 MONICAK	09/14/2021	10.95	10.95	Open	N 09/08/2021
17803 32970	SIGN IMPRESSIONS, INC. LETTERING/APPLICATION 206-336-939.00	09/08/2021 MONICAK	09/14/2021	216.05	216.05	Open	N 09/08/2021
2252732-0 32971	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	09/08/2021 MONICAK	09/14/2021	27.18	27.18	Open	N 09/08/2021

INVOICE REGISTER REPORT FOR CHARTER TOWNSHIP OF KALAMAZOO
 EXP CHECK RUN DATES 09/14/2021 - 09/14/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

User: MONICAK
 DB: Kalamazoo Twp

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
3083700 32972	TRILLIUM STAFFING, INC. CLIENT #138371 101-200-811.00 PURCHASED SERVICE	09/08/2021 MONICAK	09/14/2021	932.40 932.40	932.40	Open	N 09/08/2021
1998489 32973	GORDON WATER WATER/RENT 101-200-740.00 OPERATING SUPPLIES 207-301-740.00 OPERATING SUPPLIES	09/08/2021 MONICAK	09/14/2021	158.00 66.50 91.50	158.00	Open	N 09/08/2021
160487 32974	RIVER RUN PRESS NAME PLATE 101-209-740.00 OPERATING SUPPLIES/MAPS	09/08/2021 MONICAK	09/14/2021	23.42 23.42	23.42	Open	N 09/08/2021
3181 32975	QUALITY CYLINDER SERVICE LLC REBUILD CYLINDERS 206-336-939.00 MAINT. - VEHICLE	09/08/2021 MONICAK	09/14/2021	317.50 317.50	317.50	Open	N 09/08/2021
135116 32976	FADER EQUIPMENT, INC. EXCAVATOR 101-276-945.00 RENTALS - EQUIPMENT	09/08/2021 MONICAK	09/14/2021	280.00 280.00	280.00	Open	N 09/08/2021
177289 32977	JONS TO GO WILSON PARK 101-751-740.00 OPERATING SUPPLIES	09/08/2021 MONICAK	09/14/2021	55.00 55.00	55.00	Open	N 09/08/2021
2256117-0 32978	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00 OFFICE SUPPLIES 101-200-727.00 OFFICE SUPPLIES	09/08/2021 MONICAK	09/14/2021	746.23 339.85 406.38	746.23	Open	N 09/08/2021
86273 32979	WATKINS ROSS PREP REPORT FOR OPEB 101-223-817.00 ACCOUNTING SERVICE	09/08/2021 MONICAK	09/14/2021	1,200.00 1,200.00	1,200.00	Open	N 09/08/2021
14313 32980	PLERUS ADDITIONAL POSTAGE 101-215-811.00 PURCHASED SERVICE	09/08/2021 MONICAK	09/14/2021	49.24 49.24	49.24	Open	N 09/08/2021
160144 32981	STATE SYSTEMS - RADIO INC MISC SUPPLIES	09/08/2021 MONICAK	09/14/2021	26.00	26.00	Open	N 09/08/2021

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 DB: Kalamazoo Twp

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnz
Inv Ref#	GL Distribution	Entered By					Post Date
56059	206-336-939.00	MAINT. - VEHICLE		26.00			
32982	MENARDS - KALAMAZOO EAST	09/08/2021	09/14/2021	406.84	406.84	Open	N 09/08/2021
	MISC SUPPLIES	MONICAK					
	206-336-747.00	SMALL TOOLS & EQUIPMENT		406.84			
56061	MENARDS - KALAMAZOO EAST	09/08/2021	09/14/2021	(215.04)	(215.04)	Open	N 09/08/2021
32983	MERCHANDISE RETURN	MONICAK					
	206-336-747.00	SMALL TOOLS & EQUIPMENT		(215.04)			
01779	LOWE'S COMPANIES, INC.	09/08/2021	09/14/2021	46.99	46.99	Open	N 09/08/2021
32984	MISC SUPPLIES	MONICAK					
	101-265-740.00	OPERATING SUPPLIES		46.99			
56070	MENARDS - KALAMAZOO EAST	09/08/2021	09/14/2021	195.07	195.07	Open	N 09/08/2021
32985	MISC SUPPLIES	MONICAK					
	206-336-747.00	SMALL TOOLS & EQUIPMENT		195.07			
23154	APT US&C	09/08/2021	09/14/2021	69.00	69.00	Open	N 09/08/2021
32986	WEBINAR - MILLER	MONICAK					
	101-253-862.00	TRAVEL - CONFERENCES		69.00			
24258	APT US&C	09/08/2021	09/14/2021	399.00	399.00	Open	N 09/08/2021
32987	MEMBERSHIP RENEWAL	MONICAK					
	101-253-732.00	DUES/SUBS/PUBL		399.00			
53454	ROAD COMMISSION OF KALAMAZOO COUNTY	09/08/2021	09/14/2021	984.58	984.58	Open	N 09/08/2021
32988	CHIP SEAL - SKYLINE/THISTLE MILL	MONICAK					
	101-446-969.00	ROAD MAINTENANCE		984.58			
53455	ROAD COMMISSION OF KALAMAZOO COUNTY	09/08/2021	09/14/2021	3,005.90	3,005.90	Open	N 09/08/2021
32989	CHIP SEAL - ASPEN/CUMBERLAND	MONICAK					
	101-446-969.00	ROAD MAINTENANCE		3,005.90			
53456	ROAD COMMISSION OF KALAMAZOO COUNTY	09/08/2021	09/14/2021	3,026.83	3,026.83	Open	N 09/08/2021
32990	CHIP SEAL - STOLK/NICHOLS	MONICAK					
	101-446-969.00	ROAD MAINTENANCE		3,026.83			
53457	ROAD COMMISSION OF KALAMAZOO COUNTY	09/08/2021	09/14/2021	1,350.98	1,350.98	Open	N 09/08/2021
32991	CHIP SEAL - CALHOUN/MANOR	MONICAK					
	101-446-969.00	ROAD MAINTENANCE		1,350.98			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
53458 32992	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - HASKELL/GRAND PRE 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	32,417.36	32,417.36	Open	N 09/08/2021
53459 32993	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - HARVEY/ALAMO 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	2,989.08	2,989.08	Open	N 09/08/2021
53460 32994	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - FERNDALE/JEFFERSON 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	22,929.19	22,929.19	Open	N 09/08/2021
53461 32995	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - LACROSS/CROWN 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	16,367.86	16,367.86	Open	N 09/08/2021
53462 32996	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - CAMPBELL/WAVERLY 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	73,330.97	73,330.97	Open	N 09/08/2021
53463 32997	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - COMMONWEALTH/CAMPBELL 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	2,191.55	2,191.55	Open	N 09/08/2021
53464 32998	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - CLARENDON/HILLSDALE 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	1,582.56	1,582.56	Open	N 09/08/2021
53465 32999	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - N ARLINGTON/JEFFERSON 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	3,206.75	3,206.75	Open	N 09/08/2021
53466 33000	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - OLD DOUGLAS/DOUGLAS 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	4,839.38	4,839.38	Open	N 09/08/2021
53467 33001	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - EDISON/STASSEN 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	11,254.14	11,254.14	Open	N 09/08/2021

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53468 33002	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - WALDORF/EDISON TO GLEN MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	2,987.30 2,987.30	2,987.30	Open	N 09/08/2021
53469 33003	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - ORCHARD/DOUGLAS MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	4,344.02 4,344.02	4,344.02	Open	N 09/08/2021
53470 33004	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - BURDICK/MOSEL MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	5,916.85 5,916.85	5,916.85	Open	N 09/08/2021
53471 33005	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - PITCHER/MOSEL MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	10,067.15 10,067.15	10,067.15	Open	N 09/08/2021
53472 33006	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - SILVER HILLS/NAZARETH MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	6,896.45 6,896.45	6,896.45	Open	N 09/08/2021
53473 33007	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - MAPLE/M43 MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	6,949.10 6,949.10	6,949.10	Open	N 09/08/2021
53474 33008	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - GERTRUDE/SUNNYSIDE MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	1,948.18 1,948.18	1,948.18	Open	N 09/08/2021
53475 33009	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - FRANCIS/NAZARETH MONICAK 101-446-969.00 ROAD MAINTENANCE	09/08/2021 MONICAK	09/14/2021	3,060.07 3,060.07	3,060.07	Open	N 09/08/2021
53501 33010	ROAD COMMISSION OF KALAMAZOO COUNTY LAKE ST RECONSTRUCT/DRAINAGE MONICAK 883-520-973.00 CONSTRUCTION COSTS	09/08/2021 MONICAK	09/14/2021	6,610.91 6,610.91	6,610.91	Open	N 09/08/2021
340830 33011	ROTO-ROOTER DRAIN CLEANING MONICAK 101-265-811.00 PURCHASED SERVICE	09/08/2021 MONICAK	09/14/2021	438.10 438.10	438.10	Open	N 09/08/2021

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32697 33012	R.W. LAPINE, INC. REPAIR A/C 101-265-811.00	09/08/2021 MONICAK PURCHASED SERVICE	09/14/2021	277.50 277.50	277.50	Open	N 09/08/2021
239529 33013	RIDGE COMPANY MISC SUPPLIES 207-301-939.00	09/08/2021 MONICAK MAINT. - VEHICLE	09/14/2021	13.62 13.62	13.62	Open	N 09/08/2021
3532C 33014	DECKER AGENCY PAYMENT #4 101-200-912.00 206-336-912.00 207-301-912.00	09/08/2021 MONICAK INSURANCE/BOND-GENERAL INSURANCE - GENERAL INSURANCE - GENERAL	09/14/2021	27,144.00 9,228.96 7,871.76 10,043.28	27,144.00	Open	N 09/08/2021
3538 33015	DECKER AGENCY PUBLIC OFFICIAL BOND 101-200-912.00	09/08/2021 MONICAK INSURANCE/BOND-GENERAL	09/14/2021	60.00 60.00	60.00	Open	N 09/08/2021
083121 33016	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT 101-200-827.00 101-400-827.00 101-209-827.00 207-301-827.00 101-310-827.00 101-101-826.00	09/08/2021 MONICAK LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES-BD. MEET.	09/14/2021	8,321.73 1,942.72 1,272.00 476.01 1,936.00 1,925.00 770.00	8,321.73	Open	N 09/08/2021
S0015105 33017	EMERGENCY VEHICLE PRODUCTS PREV MAINT - NEW 821 206-336-939.00	09/08/2021 MONICAK MAINT. - VEHICLE	09/14/2021	1,494.17 1,494.17	1,494.17	Open	N 09/08/2021
3584 33018	LEHRMAN LAWN CARE LAWN CARE/WEED ORD 101-265-932.00 101-751-932.00 101-310-811.00	09/08/2021 MONICAK MAINT. - GROUNDS REPAIRS - MAINT. GROUNDS PURCHASED SERVICE	09/14/2021	3,205.00 90.00 1,560.00 1,555.00	3,205.00	Open	N 09/08/2021
205545524105 33019	CONSUMERS ENERGY ACCT #1000 2155 4991 101-751-921.00	09/08/2021 MONICAK UTILITIES - ELECTRIC	09/14/2021	29.09 29.09	29.09	Open	N 09/08/2021

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnz Post Date
8063393247 33020	STAPLES CUSTOMER DET 1823802 101-200-727.00 OFFICE SUPPLIES	09/08/2021 MONICAK	09/14/2021	113.25	113.25	Open	N 09/08/2021
081221C 33021	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.04 UTILITIES - WATER	09/08/2021 MONICAK	09/14/2021	87.07	87.07	Open	N 09/08/2021
081321 33022	KALAMAZOO CITY TREASURER WATER/SEWER 101-200-927.00 UTILITIES - WATER	09/08/2021 MONICAK	09/14/2021	127.03	127.03	Open	N 09/08/2021
083021 33023	KALAMAZOO CITY TREASURER WATER/SEWER 101-200-927.00 UTILITIES - WATER	09/08/2021 MONICAK	09/14/2021	127.14	127.14	Open	N 09/08/2021
081221D 33024	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.02 UTILITIES - WATER	09/08/2021 MONICAK	09/14/2021	73.24	73.24	Open	N 09/08/2021
081021 33025	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.03 UTILITIES - WATER	09/08/2021 MONICAK	09/14/2021	38.67	38.67	Open	N 09/08/2021
36100-2086303C 33026	KALAMAZOO GAZETTE SUBSCRIPTION 206-336-732.00 DUES/SUBS/PUBL	09/08/2021 MONICAK	09/14/2021	203.75	203.75	Open	N 09/08/2021
ONV0HD000173244 33027	OVERHEAD DOOR CO OF KALAMAZOO, INC. TRANSMITTERS 206-336-740.00 OPERATING SUPPLIES	09/08/2021 MONICAK	09/14/2021	76.00	76.00	Open	N 09/08/2021
3107270-01 33028	T.A. GENTRY SUPPLY, INC. TEST PLUGS 101-265-931.00 MAINT. - BUILDING	09/08/2021 MONICAK	09/14/2021	8.80	8.80	Open	N 09/08/2021
201540940719 33029	CONSUMERS ENERGY ACCT #1000 2469 5296 206-336-921.03 UTILITIES - ELECTRIC	09/08/2021 MONICAK	09/14/2021	216.45	216.45	Open	N 09/08/2021

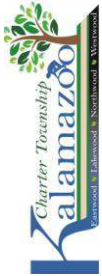
INVOICE REGISTER REPORT FOR CHARTER TOWNSHIP OF KALAMAZOO
 EXP CHECK RUN DATES 09/14/2021 - 09/14/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

User: MONICAK
 DB: Kalamazoo Twp

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnz Post Date
207057780536							
33030	CONSUMERS ENERGY ACCT #1000 0033 6162 206-336-923.03	09/08/2021 MONICAK	09/14/2021	23.42	23.42	Open	N 09/08/2021
	UTILITIES - NATURAL GAS			23.42			
56188							
33031	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	09/08/2021 MONICAK	09/14/2021	148.38	148.38	Open	N 09/08/2021
	MAINT. - BUILDING			148.38			
56238							
33032	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-939.00	09/08/2021 MONICAK	09/14/2021	43.89	43.89	Open	N 09/08/2021
	MAINT. - VEHICLE			43.89			
56510							
33033	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	09/08/2021 MONICAK	09/14/2021	4.98	4.98	Open	N 09/08/2021
	OPERATING SUPPLIES			4.98			
242320							
33034	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	09/08/2021 MONICAK	09/14/2021	42.69	42.69	Open	N 09/08/2021
	MAINT. - VEHICLE			42.69			
14-0025237							
33035	KAL. COUNTY HEALTH & COMM SERVICES HHW - JULY 226-527-811.00	09/08/2021 MONICAK	09/14/2021	1,186.54	1,186.54	Open	N 09/08/2021
	SOLID WASTE			1,186.54			
206968939084							
33036	CONSUMERS ENERGY ACCT #1000 0018 2830 219-448-921.00	09/08/2021 MONICAK	09/14/2021	18,924.64	18,924.64	Open	N 09/08/2021
	UTILITIES - ELECTRIC			18,924.64			
10166780							
33037	CTS TELECOM, INC. ACCT #00028255-5 101-200-922.00 207-301-811.00	09/08/2021 MONICAK	09/14/2021	750.00	750.00	Open	N 09/08/2021
	UTILITIES - CABLE/INTERNET PURCHASED SERVICE			200.00 550.00			
341075							
33038	DALE W. HUBBARD, INC. WATER JETTING 101-265-811.00	09/08/2021 MONICAK	09/14/2021	882.00	882.00	Open	N 09/08/2021
	PURCHASED SERVICE			882.00			
WK059054							
33039	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	09/08/2021 MONICAK	09/14/2021	419.88	419.88	Open	N 09/08/2021
	OPERATING SUPPLIES			419.88			

INVOICE REGISTER REPORT FOR CHARTER TOWNSHIP OF KALAMAZOO
 EXP CHECK RUN DATES 09/14/2021 - 09/14/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
3084016	TRILLIUM STAFFING, INC.	09/08/2021	09/14/2021	932.40	932.40	Open	N
33040	CLIENT #138371	MONICAK					09/08/2021
	101-200-811.00	PURCHASED SERVICE		932.40			
014221362	XEROX CORPORATION	09/08/2021	09/14/2021	357.25	357.25	Open	N
33041	CUSTOMER #724921614	MONICAK					09/08/2021
	101-200-811.00	PURCHASED SERVICE		357.25			
# of Invoices:	79	# Due:	79	302,676.91	302,676.91		
# of Credit Memos:	1	# Due:	1	(215.04)	(215.04)		
Net of Invoices and Credit Memos:				302,461.87	302,461.87		
--- TOTALS BY FUND ---							
101 - GENERAL				248,053.47	248,053.47		
206 - FIRE				12,068.39	12,068.39		
207 - POLICE				15,617.92	15,617.92		
219 - STREET LIGHTS				18,924.64	18,924.64		
226 - RUBBISH COLLECTION FUND				1,186.54	1,186.54		
883 - SEWER IMPROVEMENT				6,610.91	6,610.91		
--- TOTALS BY DEPT/ACTIVITY ---							
101 - LEGISLATIVE				770.00	770.00		
200 - GENERAL SERVICES_ADMIN				14,521.21	14,521.21		
209 - ASSESSOR				499.43	499.43		
215 - CLERK				49.24	49.24		
223 - FINANCE				1,200.00	1,200.00		
253 - TREASURER				468.00	468.00		
265 - MAINTENANCE				2,223.25	2,223.25		
276 - CEMETERY				280.00	280.00		
301 - POLICE				15,617.92	15,617.92		
310 - ENFORCEMENT (ORD, UNSAFE BDC				3,480.00	3,480.00		
336 - FIRE				12,068.39	12,068.39		
400 - PLANNING/ZONING				1,272.00	1,272.00		
446 - INFRASTRUCTURE MAINTENANCE				221,646.25	221,646.25		
448 - STREET LIGHTS				18,924.64	18,924.64		
520 - SEWER IMPROVEMENT				6,610.91	6,610.91		
527 - RUBBISH COLLECTION/DISPOSAL				1,186.54	1,186.54		
751 - RECREATION				1,644.09	1,644.09		



KALAMAZOO TOWNSHIP
TREASURER'S REPORT
AUGUST 2021

CASH SUMMARY BY CLASSIFICATION:

FINANCIAL INSTITUTION	CLASSIFICATION	AMOUNT
MERCANTILE BANK	POOL	1,373,668.49
TOTAL POOLED INVESTMENTS**	POOL	14,570,662.24
MERCANTILE BANK	SWET	330,278.81
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	1,414,723.70
CHEMICAL BANK	MRA	43,589.69
TOTAL CASH SUMMARY BY CLASSIFICATION		\$ 17,732,922.93

CASH ALLOCATION BY FUND:

FUND DESCRIPTION	FUND NO.	AMOUNT
GENERAL FUND	101/206/207	7,232,280.31
LIVE SCAN	217	77,490.48
STREET LIGHTING	219	316,472.13
RECYCLING	226	257,968.06
DISASTER RESPONSE FUND	258	39,453.18
DRUG LAW ENFORCEMENT	265	101,953.65
LAW ENFORCEMENT TRAINING	266	15,561.13
SWET	267	4,846.68
ROAD DEBT SERVICE (VOTED BOND)	301	502,273.02
BUILDING IMPROVEMENTS	402	139,103.93
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	20,637.88
TRUST & AGENCY	701	134,901.13
MEDICAL REIMBURSEMENT	702	43,589.69
CURRENT TAX	704	1,414,723.70
S.W.E.T. AGENCY	727	330,278.81
POLICE CAPITAL IMPROVEMENT	810	1,092,599.83
FIRE CAPITAL IMPROVEMENT	811	1,955,941.66
STREET	812	38,494.06
WATER	871	370,406.36
SEWER FUND	883	3,642,097.24
TOTAL CASH ALLOCATION BY FUND		\$ 17,732,922.93

POOLED INVESTMENT DETAIL

FINANCIAL INSTITUTION	ACCOUNT TYPE	INTEREST RATE	MATURITY DATE	MARKET VALUE
ADVIA CREDIT UNION	Ultimate Savings	0.450%	NA	770,291.62
TCF (CHEMICAL BANK)	MM	0.050%	NA	510,127.78
TCF (CHEMICAL BANK)	CD	0.150%	12/11/2021	250,000.00
CONSUMERS CU	MM	0.400%	NA	1,514,352.49
COMERICA	MM	0.000%	NA	83,604.02
COMERICA	Govt Sec.	2.500%	12/25/2042	151,894.89
COMERICA	Govt Sec.	0.175%	9/30/2024	499,600.00
FIRST NATIONAL BANK	CD	0.100%	9/23/2021	513,016.18
FIRST NATIONAL BANK	CD	0.100%	9/23/2021	521,462.61
FIRST NATIONAL BANK	CD	0.450%	9/9/2022	108,171.00
FIRST NATIONAL BANK	CD	0.150%	8/4/2022	321,350.90
FIRST NATIONAL BANK	CD	0.450%	9/25/2022	508,061.35
FIRST NATIONAL BANK	MM	0.050%	NA	26.01
FIRST SOURCE BANK	CD	0.070%	12/29/2021	513,626.36
FLAGSTAR BANK	CD	0.250%	5/24/2022	260,381.75
HUNTINGTON BANK	MM	0.030%	NA	5.05
LAKE MICHIGAN CREDIT UNION	Savings	0.800%	NA	533,024.19
LAKE MICHIGAN CREDIT UNION**	Savings	0.000%	NA	29.53
MACATAWA BANK	CD	0.100%	3/4/2022	250,106.26
MERCANTILE BANK OF MI	ICS	0.010%	NA	2.09
MERCANTILE BANK OF MI	CD	0.010%	11/9/2021	630,448.05
MBIA CLASS	INV POOL	0.018%	NA	2,440,163.09
MBIA CLASS - KTFD	INV POOL	0.018%	NA	1,957,635.32
MBIA CLASS - ROAD DEBT SERVICE	INV POOL	0.018%	NA	501,812.84
SOUTHERN BANK & TRUST	CD	0.200%	5/24/2022	260,381.75
SOUTHERN BANK & TRUST	CD	0.250%	5/6/2022	500,000.00
SOUTHERN BANK & TRUST	CD	0.300%	5/6/2023	500,000.00
STURGIS BANK & TRUST CO	CD	0.500%	3/9/2022	256,067.23
PRIVATE BANK/CIBC	CD	0.300%	9/28/2021	108,315.97
PRIVATE BANK/CIBC	CD	0.300%	9/28/2021	106,703.91
TOTAL FOR POOL INVESTMENT DETAIL				\$ 14,570,662.24



SUMMARY OF INCIDENTS REPORT

(Includes all Officer Initiated & Citizen Reported)

Kalamazoo Township

ORI	All
Create Date.Calendar	July 2021
Venue	KALAMAZOO TOWNSHIP

Call Type/Nature Code	# of Incidents
911 Hangup(s)	141
Abandoned Vehicle	19
Abandoned Vehicle-Private Proper	17
Alarm	59
Animal Complaint	11
Arrest On Warr (Other Dept)	2
Assault/DV	21
Assist Fire Dept	16
Assist Other Dept	26
Assist Person	70
ATL	6
B&E/Illegal Entry	14
B&E/Larceny From Veh	27
BOL	27
Carbon Monoxide - No Symptoms	3
Check Welfare	59
Child Abuse/Neglect	3
Civil Calls	8
Community Policing/Crime Prev	8
Conservation/Littering	3
Crime Prevention	1
CSC	4
Death Investigation	3
Directed Patrol	166
Disorderly	1
Disturbance/Fight	22
Drugs/VCSA	7
Embezzlement	2
Equipment Failure	1
Felonious Assault	6
Fire Alarm - Commercial	9
Fire Alarm - Residential	4
Fire Alarm - Test	7
Fireworks	27
Follow-Up	72
Foot Patrol	5
Forgery/U&P/Counterfeit	1
Fraud	17
Harassing TX/Texts	8
Harrassment/Misc Criminal	5
Health & Safety	1

Hit & Run Accident	12
Homicide	2
Juvenile Mischief	3
Larceny	24
Lockouts	1
Lost/Found Property	17
Maintenance	12
MDP	21
Misd Traffic (DWLS)	36
Missing Person	7
Motorist Assist	11
Natural Gas Leak - Inside	4
Natural Gas Leak - Outside	2
Noise Complaint	39
Obs Justice	4
Ordinance Violation	49
OWI/OUID	5
Panhandler/Vagrant/Solicitor	13
Parking Complaint	16
PD Accident	26
Peace Officer	29
PI - Confirmed Injuries	13
PI - Entrapment	3
PR/PRB/PRS	4
Prisoner Transport	5
Property Check - Residential	1
R&O/Fleeing	6
Recover Stolen Property	2
Recover Stolen Vehicle	7
Repossession	8
Rescue-Medical Incoming	10
Rescue-Medical P1	187
Rescue-Medical P2	83
Rescue-Medical P3	160
Retail Fraud	11
Road Commission/MDOT Notify	1
Robbery	2
Runaway	8
Service For Department	6
Sex Offense -Not CSC	1
Shots Fired	8
Special Check	3
Special Service	35
Stalking	1
Structure Fire - Commercial	5
Structure Fire - Residential	16
Suicide/Attempt	27
Suspicious	157
Tech Rescue - Building Collapse	2
Traffic Hazard	18
Traffic Mishap/Acc Damage	2
Traffic Stop	208
Trespassing	17
Trouble with Subject	118
Unk Accident	35
Vehicle Fire	3
Vehicle Theft (UDAA)	18

VRDL/Fix it Tickets	12
Warrant Service	14
Weapons	4
Grand Total	2463

09/09/2021

Check Register Report For
For Check Dates 08/01/2021 to 08/31/2021

Check Date	Bank	Check Number	Check Number Name	Check		Physical	Direct
				Gross	Check Amount		
			EMPLOYEE DIRECT DEPOSITS	\$412,165.68	\$0.00	\$274,053.49	
08/30/2021	POOL	48962	BLUE CROSS BLUE SHIELD OF MICH	\$33,214.93	\$33,214.93	\$0.00	\$0.00
08/30/2021	POOL	48963	BLUE CROSS BLUE SHIELD OF MICHIGAN	\$533.75	\$533.75	\$0.00	\$0.00
08/30/2021	POOL	48964	BLUE CARE NETWORK	\$22,614.38	\$22,614.38	\$0.00	\$0.00
08/30/2021	POOL	48965	COLONIAL LIFE	\$912.50	\$912.50	\$0.00	\$0.00
08/04/2021	POOL	48870	FRATERNAL ORDER OF POLICE #98	\$2,922.71	\$2,922.71	\$0.00	\$0.00
08/04/2021	POOL	EFT1882	MISDU	\$265.52	\$265.52	\$0.00	\$0.00
08/04/2021	POOL	EFT1883	IRS	\$39,831.32	\$39,831.32	\$0.00	\$0.00
08/04/2021	POOL	EFT1884	KTPOA	\$320.00	\$320.00	\$0.00	\$0.00
08/04/2021	POOL	EFT1885	ALERUS FINANCIAL, N.A.	\$6,535.08	\$6,535.08	\$0.00	\$0.00
08/04/2021	POOL	EFT1886	ALERUS FINANCIAL, N.A.	\$6,735.87	\$6,735.87	\$0.00	\$0.00
08/17/2021	POOL	EFT1887	BURNHAM & FLOWER GROUP	\$1,025.73	\$1,025.73	\$0.00	\$0.00
08/17/2021	POOL	EFT1888	EW FIRE DUES	\$110.00	\$110.00	\$0.00	\$0.00
08/17/2021	POOL	EFT1889	MISDU	\$265.52	\$265.52	\$0.00	\$0.00
08/17/2021	POOL	EFT1890	IRS	\$43,534.31	\$43,534.31	\$0.00	\$0.00
08/17/2021	POOL	EFT1891	KTPOA	\$320.00	\$320.00	\$0.00	\$0.00
08/17/2021	POOL	EFT1892	MERS	\$71,271.34	\$71,271.34	\$0.00	\$0.00
08/17/2021	POOL	EFT1893	ALERUS FINANCIAL, N.A.	\$7,669.69	\$7,669.69	\$0.00	\$0.00
08/17/2021	POOL	EFT1894	ALERUS FINANCIAL, N.A.	\$12,656.57	\$12,656.57	\$0.00	\$0.00
08/17/2021	POOL	EFT1895	NW FIRE DUES	\$240.00	\$240.00	\$0.00	\$0.00
08/17/2021	POOL	EFT1896	STATE OF MICHIGAN	\$19,726.31	\$19,726.31	\$0.00	\$0.00
08/17/2021	POOL	EFT1897	WW FIRE DUES	\$361.06	\$361.06	\$0.00	\$0.00
			VENDOR DISBURSEMENTS	\$271,066.59	\$271,066.59	\$0.00	\$0.00
			TOTAL DISBURSEMENTS	\$683,232.27	\$271,066.59	\$274,053.49	

User: MONICAK
 DB: Kalamazoo Twp
 CHECK DATE FROM 09/01/2021 - 09/30/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/02/2021	POOL	48971	080421	BRONSON HEALTHCARE GROUP	HEALTH MGMT	207-301-914.00	410.40
09/02/2021	POOL	48972	083121	PUBLIC MEDIA NETWORK	LOCAL PUBLIC BROADCASTING	101-200-855.00	24,370.20
		48972	083121A		LOCAL PUBLIC BROADCASTING	101-200-855.00	4,954.74
		48972	083121B		LOCAL PUBLIC BROADCASTING	101-200-855.00	3,543.80
		48972	083121C		LOCAL PUBLIC BROADCASTING	101-200-855.00	3,543.80
							<u>36,412.54</u>
09/02/2021	POOL	48973	0614877082321	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	101-200-922.00	270.37
09/02/2021	POOL	48974	2506	FURNITURE CITY BROADCASTING	TOWER RENT - RAVINE ROAD	207-301-931.65	1,622.40
09/02/2021	POOL	48975	081821	KALAMAZOO COUNTY TREASURER	TRAILER TAX	701-000-254.00	3,114.00
		48975	081821A		TRAILER TAX	701-000-254.00	778.50
							<u>3,892.50</u>
09/02/2021	POOL	48976	3278	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	125.00
09/02/2021	POOL	48977	300297	ECF DATA, LLC	SOFTWARE PROGRAMS/FEES	101-200-742.00	408.71
		48977	300297		SOFTWARE PROGRAMS	207-301-742.00	408.71
							<u>817.42</u>
09/02/2021	POOL	48978	072621	ADVANCED RADIOLOGY SERVICES	HEALTH MGMT	207-301-914.00	35.00
		48978	060421		HEALTH MGMT	207-301-914.00	35.00
							<u>70.00</u>
09/02/2021	POOL	48979	911030	LOWE'S COMPANIES, INC.	SMALL TOOLS & EQUIPMENT	206-336-747.00	66.47
		48979	902348		MAINT. - BUILDING	206-336-931.00	39.83
							<u>106.30</u>
09/02/2021	POOL	48980	013986004	XEROX CORPORATION	PURCHASED SERVICE	207-301-811.00	291.88
09/02/2021	POOL	48981	083121	MARK PIETRAS	P/R DEDUCT - BCN HEALTH EE/ER	701-000-231.06	137.02
							<u>44,155.83</u>
--- GL TOTALS --- 101-200-742.00 SOFTWARE PROGRAMS/FEES 408.71 101-200-855.00 LOCAL PUBLIC BROADCASTING 36,412.54 101-200-922.00 UTILITIES - CABLE/INTERNET 270.37 206-336-747.00 SMALL TOOLS & EQUIPMENT 66.47 206-336-931.00 MAINT. - BUILDING 39.83 207-301-742.00 SOFTWARE PROGRAMS 408.71 207-301-811.00 PURCHASED SERVICE 291.88 207-301-812.00 EMPLOYMENT TESTING 125.00 207-301-914.00 HEALTH MGMT 480.40 207-301-931.65 TOWER RENT - RAVINE ROAD 1,622.40							

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
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701-000-231.06

P/R DEDUCT - BCN HEALTH EE/ER

137.02

701-000-254.00

TRAILER TAX

3,892.50

TOTAL

44,155.83

**CHARTER TOWNSHIP OF KALAMAZOO
COST OF LIVING ADJUSTMENT (COLA) FORECAST FOR 2022 WAGES**

DEPT NO.	DEPT. NAME	TOTAL WAGES FOR 2022 FISCAL YEAR	3% COLA	3.5 COLA	4% COLA	4.5% COLA	SSI - 5%
175	TWP MANAGER	118,094	3,543	4,133	4,724	5,314	5,905
200	GEN ADMIN	63,093	1,893	2,208	2,524	2,839	3,155
209	ASSESSOR	131,065	3,932	4,587	5,243	5,898	6,553
215	CLERK	47,550	1,427	1,664	1,902	2,140	2,378
223	FINANCE	147,075	4,412	5,148	5,883	6,618	7,354
228	INFO TECH	72,995	2,190	2,555	2,920	3,285	3,650
265	MAINTENANCE	141,720	4,252	4,960	5,669	6,377	7,086
310	CODE ENFORCE	30,390	912	1,064	1,216	1,368	1,520
301	POLICE	542,145	16,264	18,975	21,686	24,397	27,107
336	FIRE	537,280	16,118	18,805	21,491	24,178	26,864
		\$ 1,831,407	\$ 54,942	\$ 64,099	\$ 73,256	\$ 82,413	\$ 91,570

1) The Social Security Administration is projecting a 2022 COLA range from 4.5% to 6.1% (Moody's Analytics)

Source: www.aarp.org/retirement/social-security/info-2021/cola-2022-increase-forecast.html

2) US Bureau of Labor Statistics calculated a CPI increase in the past 12 months in the Midwest Region at 5.8%

3) US Bureau of Labor Statistics calculated a CPI increase in the past 12 months in the Detroit-Metro Region at 5.4%

4) The Consumer Price Index (CPI) for the State of Michigan is trending at 3.4%. (October 2019-September 2021)

5) Township positions EXEMPT from receiving a COLA:

- * On Call Firefighters
- * Cadets
- * Camera Operators
- * Crossing Guards
- * Election Chairs & Inspectors
- * Zoning & Planning Board Members
- * Elected Board and Trustees
- * Any other Township Committees/Boards
- * Employees covered under the KTPOA agreement

earlier. Oil demand collapsed last year at the onset of the pandemic, and it takes time to ramp up production again. Now, with businesses reopening and people traveling more, demand is growing. Supply just hasn't caught up yet.

"Higher prices reflect the disarray caused by the pandemic," says Mark Zandi, chief economist at Moody's Analytics. The price of airline tickets, for example, has surged 24.6 percent in the past 12 months ending June 30, as travelers scramble to get seats on flights that had been cut back by COVID-19 restrictions. Used car prices have jumped 45.2 percent in the past year, because the supply of new cars fell sharply during the pandemic. Zandi expects the inflation rate will decline to about 2 percent in 2022 as supply and demand even out.

Nevertheless, higher prices take a significant toll on retirees. Social Security benefits rise only once a year; inflation rose 1.1 percent in June alone. "Those with modest Social Security benefits are the ones who really have trouble," Johnson says. Other retirees have had to tap more of their savings than they had planned because the Social Security benefit didn't keep up with 2021's hot inflation, she says.



Save 25% when you join AARP and enroll in Automatic Renewal for the first year.

(<https://appsec.aarp.org/mem/join?campaignID=UBJFARTL&intcmp=DSO-MEM-ARTL-JOIN>) Get instant access to discounts, programs, services, and the information you need

to benefit every area of your life.

How the COLA is calculated

The [actual COLA will depend \(/retirement/social-security/questions-answers/social-security-calculate-cola/\)](/retirement/social-security/questions-answers/social-security-calculate-cola/) on the increase in the Consumer Price Index for Urban Wage Earners and Clerical Workers, or the CPI-W, an official measure of the monthly price change in a market basket of goods and services, including food, energy and medical care. The Bureau of Labor Statistics tracks both the CPI-W and its better-known cousin, the CPI-U — the Consumer Price Index for All Urban Consumers — which is a broader measure of retail prices.

The CPI-W rose 6.1 percent over the 12 months ended in June. In October, the Social Security Administration will compare the CPI-W for July, August and September 2021 with the CPI-W for the same period in 2020. The percentage change from last year's third quarter to this year's third quarter will be the COLA amount for the following year.

The COLAs for the past 10 years have averaged 1.7 percent, with increases ranging from zero in 2015 to 3.6 percent in 2011. The most recent year beneficiaries received a COLA of more than 5 percent was in 2008, when there was 5.8 percent increase.

Since Congress initiated [automatic annual COLAs in 1975 \(/retirement/social-security/info-2020/colas-history.html\)](/retirement/social-security/info-2020/colas-history.html), there have been three years — 2009, 2010 and 2015 — in which benefits didn't increase at all. There is no COLA if inflation stays the same or declines year-over-year. The single biggest increase was 14.3 percent in 1980, which went into effect in January 1981.



ISTOCK / GETTY IMAGES

[En español \(/espanol/jubilacion/seguero-social/info-2021/pronostico-del-cola-2022.html?intcmp=AE-RET-TOSPA-TOGL-ES\)](/espanol/jubilacion/seguero-social/info-2021/pronostico-del-cola-2022.html?intcmp=AE-RET-TOSPA-TOGL-ES) Social Security beneficiaries could get a 5 percent cost-of-living adjustment (COLA) in 2022, the highest since 2008, due to the recent burst of inflation.

"The COLA will no doubt be higher than it has been for the last decade, probably in the 5 percent or higher neighborhood because of rising prices," says David Certner, legislative counsel and director of legislative policy for government affairs at AARP.

Any estimates are preliminary, and the actual COLA will depend on changes in prices between July and the end of September. The Social Security Administration typically announces the amount of the annual adjustment, if any, in October. The increase in benefits typically goes into effect in January.

Rising prices

Estimates for the 2022 COLA range from 4.5 percent from Moody's Analytics to 6.1 percent from The Senior Citizens League. Economist Bill McBride, who writes the finance and economics blog Calculated Risk, estimates the 2022 COLA at 5.5 percent.

In contrast, the increase that went into effect in January 2021 was 1.3 percent, or an average of about \$20 a month for individuals. A 5 percent increase would boost the average monthly benefit by about \$77.

[Rising prices in 2021 \(/money/budgeting-saving/info-2021/rising-prices-hit-10-product-categories.html\)](/money/budgeting-saving/info-2021/rising-prices-hit-10-product-categories.html) are the driving force behind the higher COLA estimates. "It's the energy prices that are causing havoc," says Mary Johnson, Social Security and Medicare policy analyst for The Senior Citizens League. A gallon of unleaded gasoline costs an average of \$3.16, up from around \$2.20 a year



5.8%

Mountain-Plains Information Office

Search Mountain-Plains

Bureau of Labor Statistics > Geographic Information > Mountain-Plains > News Release

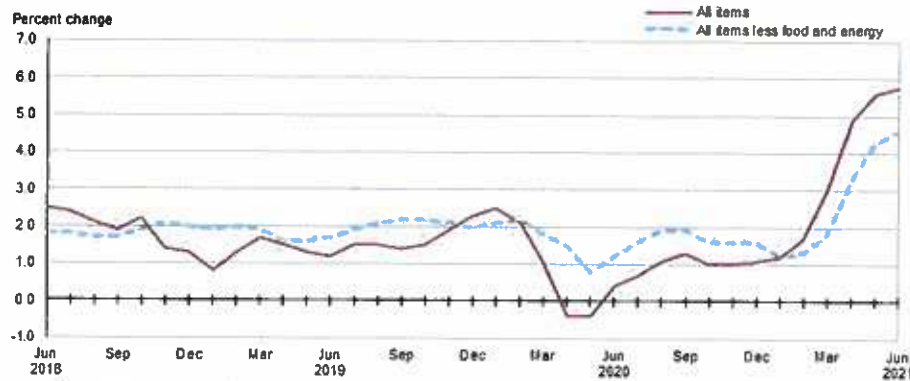
Consumer Price Index, Midwest Region – June 2021

Regional prices up 1.0 percent over the past month, up 5.8 percent from a year ago

Prices in the Midwest Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 1.0 percent in June, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) The June increase was most influenced by higher prices for all items less food and energy. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 5.8 percent. (See [chart 1](#) and [table A](#).) The index for all items less food and energy rose 4.6 percent over the year. Energy prices jumped 26.5 percent, largely the result of an increase in the price of gasoline. Food prices advanced 2.6 percent. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Midwest region, June 2018–June 2021



Source: U.S. Bureau of Labor Statistics

News Release Information

21-1301-KAN
Tuesday, July 13, 2021

Contacts

Technical information:
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Bl_SinfoKansasCity@bls.gov
www.bls.gov/regions/mountain-plains
Media contact:
(816) 285-7000

PDF

PDF version

Related Links

- [CPI Overview Table - U.S. and areas](#)
- [CPI Detailed Tables - Mountain Plains](#)
- [CPI Chart Package](#)
- [Area Economic Summaries](#)

Food

Food prices increased 0.9 percent for the month of June. (See [table 1](#).) Prices for food away from home increased 1.1 percent and prices for food at home advanced 0.7 percent for the same period.

Over the year, food prices advanced 2.6 percent. Prices for food away from home rose 5.5 percent and prices for food at home advanced 0.4 percent since a year ago.

Energy

The energy index rose 4.1 percent over the month. Higher prices for gasoline (3.6 percent) led the increase. Prices for electricity increased (5.5 percent) and prices for natural gas service advanced 3.1 percent for the same period.

Energy prices jumped 26.5 percent over the year, largely due to higher prices for gasoline (45.3 percent). Prices paid for natural gas service surged 31.0 percent and prices for electricity advanced 1.7 percent during the past year.

All items less food and energy

The index for all items less food and energy advanced 0.7 percent in June. Higher prices for used cars and trucks (11.0 percent) and shelter (0.6 percent) were partially offset by lower prices for apparel (-1.6 percent) and recreation (-0.6 percent).

Over the year, the index for all items less food and energy rose 4.6 percent. Components contributing to the increase included used cars and trucks (46.3 percent) and shelter (2.8 percent). A price decrease in medical care commodities (-3.0 percent) did little to slow the advance of the overall index.

Table A. Midwest region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.7	2.2	0.4	1.8	-0.2	0.8	0.4	2.5	0.5	1.2
February	0.8	2.4	0.9	1.7	0.9	1.3	0.3	2.1	0.8	1.7
March	0.2	1.9	0.4	1.8	1.3	1.7	-0.5	1.0	0.7	3.0
April	0.5	1.8	0.6	1.8	0.9	1.5	-1.1	-0.4	0.8	4.9
May	0.4	1.4	0.9	2.3	0.6	1.3	0.3	-0.4	1.0	5.6
June	0.0	0.9	0.7	2.5	0.3	1.2	0.8	0.4	1.0	5.8
July	0.1	1.3	0.1	2.4	0.2	1.5	0.5	0.7		
August	0.3	1.5	-0.1	2.1	0.2	1.5	0.4	1.1		
September	0.5	1.5	0.1	1.9	0.0	1.4	0.2	1.3		
October	0.1	1.5	0.2	2.2	0.2	1.5	-0.1	1.0		
November	0.0	1.9	-0.5	1.4	0.0	1.9	-0.2	1.0		
December	0.0	1.7	-0.9	1.3	-0.2	2.3	0.1	1.1		

5.4%

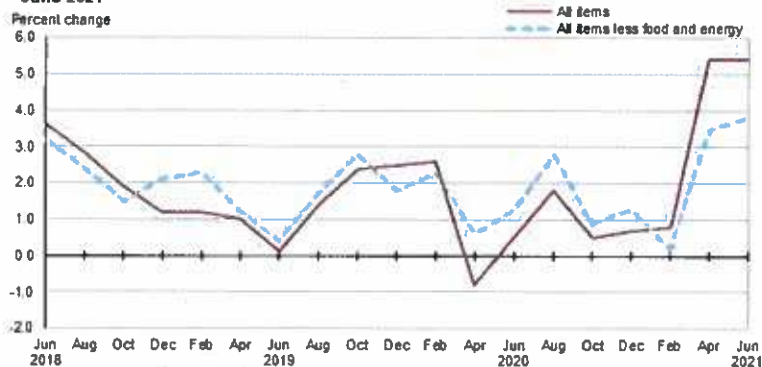
Consumer Price Index, Detroit-Warren-Dearborn — June 2021

Area prices were up 1.7 percent over the past two months, up 5.4 percent from a year ago

Prices in the Detroit-Warren-Dearborn area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 1.7 percent for the two months ending in June 2021, the U.S. Bureau of Labor Statistics reported today. Regional Commissioner Jason Palmer noted that food prices increased 0.7 percent, and the energy index rose 7.3 percent from April to June. The all items less food and energy index increased 1.4 percent over the past two months due to a rise in the indexes for used cars and trucks and shelter. (Data in this report are not seasonally adjusted. Accordingly, bi-monthly changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 5.4 percent. (See [chart 1](#) and [table A](#).) The index for all items less food and energy rose 3.8 percent over the year. Energy prices jumped 24.9 percent, largely the result of an increase in the price of gasoline. Food prices advanced 5.9 percent. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Detroit-Warren-Dearborn, MI, June 2018–June 2021



Source: U.S. Bureau of Labor Statistics

Food

Food prices increased 0.7 percent for the two months ending in June. Prices for food at home (groceries) advanced 1.3 percent, and prices for food away from home (restaurant, cafeteria, and vending purchases) were unchanged for the same period.

Over the year, food prices advanced 5.9 percent. Prices for food at home advanced 2.0 percent since a year ago, and prices for food away from home jumped 11.0 percent.

Energy

The energy index rose 7.3 percent for the two months ending in June. The increase was mainly due to higher prices for gasoline (11.6 percent). Prices for electricity advanced 4.9 percent, and prices for utility (piped) gas service advanced 0.9 percent for the same period.

Energy prices jumped 24.9 percent over the year, largely due to higher prices for gasoline (49.0 percent). Prices paid for utility (piped) gas service jumped 12.9 percent, and prices for electricity advanced 4.4 percent during the past year.

All items less food and energy

The index for all items less food and energy advanced 1.4 percent in the latest two-month period. Higher prices for used cars and trucks (17.7 percent) and shelter (1.1 percent) were partially offset by lower prices for apparel (-1.7 percent) and recreation (-0.9 percent).

Over the year, the index for all items less food and energy rose 3.8 percent. Components contributing to the increase included used cars and trucks (45.8 percent) and shelter (5.0 percent). Partly offsetting the increases was a decline in the index for apparel (-3.2 percent).

Table A. Detroit-Warren-Dearborn, MI, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	0.9	3.0	0.3	2.1	0.4	1.2	0.5	2.6	0.6	0.8
April	0.7	2.3	0.9	2.3	0.8	1.0	-2.7	-0.8	1.7	5.4
June	0.0	1.1	1.3	3.6	0.4	0.1	1.7	0.5	1.7	5.4
August	0.1	1.3	-0.6	2.8	0.8	1.4	1.9	1.8		
October	0.9	2.0	0.0	1.9	1.0	2.4	-0.3	0.5		
December	0.1	2.7	-0.6	1.2	-0.8	2.5	-0.3	0.7		

The August 2021 Consumer Price Index for the Detroit-Warren-Dearborn area is scheduled to be released on Tuesday, September 14, 2021.

Coronavirus (COVID-19) Pandemic Impact on June 2021 Consumer Price Index Data

News Release Information
21-1306-CHI
Tuesday, July 13, 2021

Contacts
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(312) 353-1880
BI.SInfo@chicago.bls.gov
www.bls.gov/regions/midwest/
Media contact:
(312) 353-1138

PDF
 [PDF version](#)

Related Links
[Detroit Area Economic Summary](#)
[Historical Table Detroit CPI-U](#)
[Historical Table Detroit CPI-W](#)
[CPI chart package](#)



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 7A

FOR MEETING DATE: September 13, 2021

SUBJECT: public hearing on special assessments

REQUESTING DEPARTMENT: Manager /Assessor

SUGGESTED MOTION:

N/A board must conduct public hearings on special assessments (see attached)

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

See attached

Submitted by: Manager/Assessor

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Public Hearings on Special Assessments

Type of Assessment	Amount	Date Published	Amount
Police Operating	1.7 mills	8/31/2021	\$864,762
Police Capital	0.3 mills	8/31/2021	\$152,605
Fire Protection	1.0 mills	8/31/2021	\$508,683
Solid Waste	\$79/unit	8/26/2021 and 8/31/2021	\$563,586
Lighting	.40 mills	8/26/2021 and 8/31/2021	\$204,267

** solid waste and lighting mailed notice to new construction in the district as well. This was accomplished on August 20, 2021.



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Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9A

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution for Street Lighting Special Assessment

REQUESTING DEPARTMENT: Manager /Assessor

SUGGESTED MOTION:

Adopt Resolution for Street Lighting Special Assessment in the amount of .40 mills to be added to the December, 2021 tax bill.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Special Assessment for Street Lighting is .40 mills. Notice of the hearing was published on August 26 and 31 and mailed to owners of new construction on August 20 2021. The special assessment is expected to generate \$204,167.

Submitted by: Manager/Assessor

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION CONFIRMING LIGHTING SPECIAL ASSESSMENT ROLL
FOR 2022 CALENDAR YEAR**

September 13, 2021

WHEREAS, the Township Board tentatively determined to assess the sum of .40 mills (\$.40 per \$1,000 of Taxable Value of real property within the Township) to assist in defraying the expenses of providing street lighting within the Township during 2022; and,

WHEREAS, said the Board scheduled a public hearing for September 13, 2021, on such lighting district special assessment roll and levy; and,

WHEREAS, notice of such hearing was published in the Kalamazoo Gazette on Thursday August 26, 2021 and Tuesday, August 31, 2021; and,

WHEREAS, a notice with also mailed to the owners of newly-constructed buildings on parcels not heretofore included in the district on August 20, 2021; and

WHEREAS, the proposed lighting special assessment roll had been on file with the Township Clerk for public examination and was further available at said public hearing for review disclosing an assessment levy of .40 mills per benefited property; and

WHEREAS, opportunity was given to all present to comment on said assessment roll; and,

WHEREAS, the estimated costs of street lighting for 2022 was \$204,267 and that it appeared a special assessment levy of .40 mills (\$.40 per \$1,000 of Taxable Value) would be sufficient to raise that amount for street lighting in 2022; and

WHEREAS, existing and proposed lighting within the Township appear to be necessary and advisable for the best interests of the residents and property owners of the Township and the motoring public;

NOW THEREFORE BE IT HEREBY RESOLVED that the total estimated cost of lighting for the calendar year beginning January 2, 2022 in the amount of \$204,267 be hereby confirmed and determined to be reasonable and proper, and that a special assessment of .40 mills against the Taxable Value of real property within the Township to assist in defraying the cost of such lighting expenses be hereby also confirmed as reasonable and proper and in accordance with law and statute provided.

BE IT FURTHER HEREBY RESOLVED that any additional sums necessary to defray the cost of such lighting expenses be appropriated from the general fund of the Township as may be determined from time to time by the Township Board.

BE IT FURTHER RESOLVED that the Township Treasurer be directed to collect the aforesaid lighting assessment levy within the Township lighting district on a separate column on the regular tax statements mailed by the Township in December of 2021.

BE IT FURTHER RESOLVED that a similar hearing will be held each year hereafter on the second Monday in September to consider the lighting assessment for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2022, said delinquent assessments shall be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

Attest:

Donald D. Martin, Supervisor

CERTIFICATE

The undersigned, **MARK E. MILLER**, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on September 13, 2021, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9B

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution for Police Operating Special Assessment

REQUESTING DEPARTMENT: Manager /Assessor

SUGGESTED MOTION:

Adopt Resolution approving 1.7 mill special assessment for police department operating expenses for 2022.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Special Assessment for Police Operating is 1.7 mills. Notice of the hearing was published on August 31, 2021. The 1.7 mills is expected to generate \$864,763.

Submitted by: Manager/Assessor

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENT ROLL
FOR POLICE PROTECTION**

TO: The residents and property owners of the Charter Township of Kalamazoo, Kalamazoo County, Michigan, and all other interested persons.

PLEASE TAKE NOTICE that as a result of a favorable vote of the registered electors of the Township of Kalamazoo on April 6, 1953, approving the creation of a Township-wide special assessment district for police protection, the Township Board on May 13, 1953, created a Township-wide Police Protection Special Assessment District.

PLEASE TAKE FURTHER NOTICE that, in accordance with the foregoing, and the laws and statutes of the State of Michigan, the Charter Township Board of Kalamazoo Township has scheduled a public hearing at the Township Hall, 1720 Riverview Drive, within the Township, or via Zoom videoconference on **Monday, September 13, 2021 commencing at 7:30 p.m.** to consider the proposed special assessment roll prepared by the Township assessor pursuant to direction of the Township Board to cover a portion of the expenditures of the Township Police Department for the calendar year 2022 in the estimated amount of **\$864,762** for the police department for police protection operating expenditures.

PLEASE TAKE FURTHER NOTICE that the amount proposed to be assessed against taxable land and premises within the Township is to be computed on the basis of **1.7 mills (\$1.70 per \$1,000** of taxable value of such taxable property) for police protection operating expenditures.

PLEASE TAKE FURTHER NOTICE that copies of the proposed budget for the aforesaid expenditures and the proposed special assessment roll therefore, may be inspected at the office of the Township Clerk at the Kalamazoo Township Hall on regular business days of such office and may also be inspected at the aforesaid public hearing.

PLEASE TAKE FURTHER NOTICE that at the aforesaid public hearings, the Township Board will review said proposed special assessment roll and any comments or objections thereto which might be made or filed with said Board at or prior to the time of said public hearings and consider any revisions, amendments or changes to said proposed special assessment roll and the amounts to be levied against the benefitted taxable properties.

Appearance and protest at this public hearing is required in order to appeal the amount of the proposed special assessments to the state tax tribunal. An owner or party in interest or his or her agent may appear in person at this hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter received at or before the public

hearing, and if such a letter is filed, the personal appearance of the person protesting will not then be required.

Any owner or person having an interest in the real property who has appeared at the aforesaid hearing in the manner hereinbefore indicated may file a written appeal of his/her or its special assessment with the state tax tribunal within a maximum of 35 days after the confirmation of the aforesaid special assessment roll by the Township Board.

Following the approval and confirmation of the proposed special assessment roll, such special assessments will be collected in the same manner as property taxes are collected.

PLEASE TAKE FURTHER NOTICE that in future years, the Township Board, because of the continuing nature of providing police protection services, will annually redetermine the amount to be levied as a special assessment for police protection purposes within the Township-wide special assessment district for such purposes for the ensuing calendar year at a public hearing to be held on the second Monday of September at the Township Hall commencing at 7:30 p.m. Notice of such annual hearing will be by publication in the local newspaper only, unless the amount to be specially assessed within a special assessment district exceeds the prior year's special assessment by more than 10%, in which case notice will also be given by first-class mail to each property owner of record as shown on the most recent tax roll of the Township.

PLEASE TAKE FURTHER NOTICE that due to the COVID-19 Public Health Crisis and Electronic Meeting Policy of the Township Board, and continuing Order of the CDC and Kalamazoo County, the meeting and public hearing may be held electronically via Zoom app. Please check the Township's website at www.ktwp.org for Zoom access information or contact the Township Clerk via email or telephone.

Kalamazoo Charter Township will provide necessary and reasonable auxiliary aids and services, to individuals with disabilities at the hearing upon reasonable notice to the Kalamazoo Township Clerk of the need for the same. Individuals with disabilities requiring auxiliary aids or services should contact the office of the Township Clerk by writing or calling the undersigned Clerk at least five days prior to the hearing.

All interested persons are invited to be present at the aforesaid time and place to submit comments concerning any of the foregoing, or to protest the proposed special assessment roll and/or special assessment.

KALAMAZOO CHARTER TOWNSHIP
Mark E. Miller, Clerk
clerk@ktwp.org
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080
www.ktwp.org



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9C

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution approving special assessment for Police Department Capital Expenses

REQUESTING DEPARTMENT: Manager /Assessor

SUGGESTED MOTION:

Adopt Resolution approving Police Department Capital Expenses of .3 mills to be added to the December, 2021 tax bill.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Special Assessment for Police Capital Expenses is 0.3 mills. Notice of the hearing was published on August 20, 2021. The .3 mills is expected to produce \$152,605.

Submitted by: Manager/Assessor

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING SPECIAL ASSESSMENT
FOR POLICE PROTECTION CAPITAL EXPENDITURES
FOR CALENDAR YEAR 2022**

September 13, 2021

WHEREAS, in accordance with Act 33 of 1951 as amended, the Kalamazoo Charter Township Board tentatively determined the estimated costs for police protection within the township during 2022 proposed to be covered by special assessment to be **\$152,605** for capital expenditures.

WHEREAS, said Board tentatively determined to continue the aforesaid expenses for police protection capital expenditures in 2022 through the assessment of **.3 mill (\$.30** per \$1,000 of taxable value) upon the taxable real property within the township-wide police protection special assessment district for police protection capital expenditures; and

WHEREAS, in accordance therewith, the township supervisor and assessing officer have caused to be prepared an assessment roll showing such levy and has filed the same with the township clerk; and

WHEREAS, in accordance with said public act, notice of hearing on said estimated costs and expenses and the spread of such special assessment levy was published in the Kalamazoo Gazette on **Thursday, August 31, 2021**, in accordance with statutory requirements; and

WHEREAS, in accordance with said notice, a hearing was held on **September 13, 2021, commencing at 7:30 p.m.** at the Kalamazoo Charter Township Hall and opportunity given to all present to comment upon the foregoing proposed expenses and assessment; and

WHEREAS, the Township Board, after giving consideration to all public comments offered with respect to this matter, has determined it to be appropriate to amend the proposed assessment and expenses as set forth below,

NOW THEREFORE BE IT HEREBY RESOLVED that the aforesaid expenses for police protection be hereby confirmed for the **2022** calendar year of the township at **\$152,605** for police protection capital expenditures requiring a levy of **.3** mills.

BE IT FURTHER HEREBY RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid police special assessment within the township-wide special assessment district on a separate column on the regular tax statements mailed by the Township in December 2021.

BE IT FURTHER HEREBY RESOLVED that a similar public hearing be held each year hereafter on the second Monday of September to consider police special assessments for the

financing of costs for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2022, said delinquent assessments shall be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **September 13, 2021**, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

Attest:

Donald D. Martin, Supervisor



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9D

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution for Fire Department Special Assessment

REQUESTING DEPARTMENT: Manager /Assessor

SUGGESTED MOTION:

Adopt Resolution for Fire Department Special Assessment in the amount of 1.0 mills to be added to the December, 2021 tax bill.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Special Assessment for Fire Department Capital Expenses is 1.0 mills. Notice of the hearing was published on August 31, 2021. The 1.0 mills is consistent with the prior rate and is expected to produce \$508,683.

Submitted by: Manager/Assessor

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING SPECIAL ASSESSMENT
FOR FIRE PROTECTION FOR CALENDAR YEAR 2022**

September 13, 2021

WHEREAS, in accordance with Act 33 of 1951 as amended, the Kalamazoo Charter Township Board tentatively determined that the estimated capital costs for fire protection within the township during **2022** proposed to be covered by special assessment to be **\$508,683**; and,

WHEREAS, said Board tentatively determined to raise the aforesaid capital expenses for fire protection through the assessment of **1 mill (\$1.00 per \$1,000** of taxable value) upon the taxable real property within the township-wide fire protection special assessment district for use in **2022**; and

WHEREAS, in accordance therewith, the township supervisor and assessing officer have caused to be prepared an assessment roll showing such levy and has filed the same with the township clerk; and

WHEREAS, in accordance with said public act, notice of hearing on said estimated costs and expenses and the spread of such special assessment levy was published in the Kalamazoo Gazette on **Tuesday, August 31, 2021**, in accordance with statutory requirements; and

WHEREAS, in accordance with said notice, a hearing was held on **September 13, 2021, commencing at 7:30 p.m.** at the Kalamazoo Charter Township Hall and opportunity given to all present to comment upon the foregoing proposed expenses and assessment; and

WHEREAS, the proposed assessment and expenses appear reasonable and proper,

NOW THEREFORE BE IT HEREBY RESOLVED that the aforesaid costs for fire protection be hereby confirmed for the **2022** calendar year of the township at **\$508,683** for fire protection expenses.

BE IT FURTHER HEREBY RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid fire special assessment within the township-wide special assessment district on a separate column on the regular tax statements mailed by the Township in December 2021.

BE IT FURTHER HEREBY RESOLVED that a similar public hearing be held each year hereafter on the second Monday of September to consider a fire special assessment for the financing of costs for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2022, said delinquent assessments be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **September 13, 2021**, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

Attest:

Donald D. Martin, Supervisor



1720 Riverview Drive
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Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9E

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution setting millage rate on road bonds and authorizing treasurer to levy

REQUESTING DEPARTMENT: Manager/Assessor

SUGGESTED MOTION:

Adopt the resolution to levy 2.45 mills for road bonds and authorizing the treasurer to levy and place on December 2021 tax bills for collection in 2022.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Township Board is required to annually set the rate for repayment of road bond obligations in an amount sufficient to repay the principal and interest due to the bond holders (purchasers) in the following year. The rate has been calculated at 2.45 mills (\$2.45 per \$1,000 in taxable value). The resolution provides the road bond history; sets the rate at \$2.45 mills and authorizing the township treasurer to place the amount on the December 2021 tax bills for collection in 2022 (to be paid over to bond holders in 2023).

Submitted by: Manager

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION TO ESTABLISH THE LEVY TO COLLECT
SUFFICIENT FUNDS TO PAY THE 2023 PORTION OF THE INTEREST
AND PRINCIPAL FOR THE GENERAL OBLIGATION UNLIMITED TAX BONDS
SERIES 2015**

WHEREAS, the voters of the Charter Township of Kalamazoo approved on February 24, 2015 a road bond proposal to borrow the principal sum of not to exceed Nine Million Seven Hundred Fifty Thousand Dollars (\$9,750,000) and issue its general obligation unlimited tax bonds in one or more series, payable in not to exceed eleven (11) years from the date of issue of each series, for the purpose of paying the costs of acquiring, constructing, furnishing and equipping road improvements in the township, including necessary rights-of-way, sidewalks, proper drainage facilities and appurtenances and attachments thereto; and

WHEREAS, the General Obligation Unlimited Tax Bonds, Series 2015 were sold in June 2015 at an interest rate less than estimated at the time of February 2015 election; and

WHEREAS, annually the Board of Trustees for the Charter Township of Kalamazoo has the responsibility for and the authority to set the levy at a rate that will raise sufficient funds to pay the amount of interest and principal due to the bond holders during the following year; and

WHEREAS, the calculation for the levy is the amount of principal and interest due in 2022, the estimated tax delinquency rate and the amount currently in the debt fund; and

WHEREAS the total amount of necessary revenue to be raised by the 2021 levy is \$1,175,584 and the current taxable value for the Charter Township of Kalamazoo is \$479,830,539 and therefore a levy of 2.45 mills (\$2.45 per \$1,000 of taxable value) on all taxable value within the Township on a separate row on the regular tax statements mailed by the Township is December 2021.

BE IT FURTHER RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid levy of 2.45 mills (\$2.45 per \$1,000 of taxable value) on all taxable value

within the Township on a separate row on the regular tax statements mailed by the Township in December 2021.

BE IT FURTHER RESOLVED that in the event of any delinquency in payment after February 14, 2022, said delinquent assessments be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

IT IS FURTHER RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on September 13, 2021 that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Mark E. Miller, Clerk
Charter Township of Kalamazoo
Kalamazoo County, Michigan

Attest:

Donald D. Martin, Supervisor



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9F

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution for Solid Waste and Recycling SAD

REQUESTING DEPARTMENT: Manager /Assessor

SUGGESTED MOTION:

Adopt Resolution for Solid Waste and Recycling Special Assessment in the amount of \$79.00 per parcel (up to four dwelling units per parcel) to be added to the December, 2021 tax bill.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Special Assessment for Solid Waste and Recycling is \$79.00 per parcel. Notice of the hearing was published on August 26 and 31 and mailed to owners of new construction on August 20, 2021. \$79.00 per parcel is expected to generate \$ 563,586.

Submitted by: Manager/Assessor

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION CONFIRMING SOLID WASTE COLLECTION, DISPOSAL
AND RECYCLING SPECIAL ASSESSMENT ROLL FOR THE 2022 CALENDAR YEAR**

September 13, 2021

WHEREAS, the electorate of the Township at the primary election held August 7, 1990 voted by majority vote in favor of a project for the collection, disposal and recycling of solid waste generated from dwelling units within the Township; and,

WHEREAS, as a result of the foregoing vote and public hearings on said project, a Township-wide special assessment district was established and named the "Kalamazoo Charter Township Solid Waste Collection, Disposal and Recycling District"; and,

WHEREAS, it appears appropriate and in the best interests of the Township citizens and property owners, in order to meet a part of the costs of the service to assess the sum of \$79.00 against each benefitted user (per parcel for up to 4 dwelling units per parcel) for the 2022 calendar year; and,

WHEREAS, a public hearing was held on September 13, 2021, as heretofore established under Public Act 188 of 1954, as amended, on a proposed assessment of \$79.00 per benefitted user (per parcel for up to 4 residential dwellings per parcel); and

WHEREAS, notice of said public hearing was published in the Kalamazoo Gazette on Thursday, August 26, 2021, and on Tuesday, August 31, 2021, and was mailed by first class mail on August 20, 2021, to each owner and/or occupant of property proposed to be benefitted by such collection, disposal and recycling and yard waste collection not previously covered by said project nor assessed therefore; and

WHEREAS, the Township Board believes it is in the public interest to proceed as follows,

NOW THEREFORE BE IT HEREBY RESOLVED as follows:

1. That the Township Board hereby determines to continue the Solid Waste Collection, Disposal and Recycling plans and hazardous waste subsidy for Township residents utilized in 2021 with the addition of benefitted dwelling units not previously assessed and for three times a year bulk trash collection and disposal; two times a year; yard waste collection and composting; and bi-weekly recycling collection.
2. That the Township Board does hereby approve the total estimated costs of the collection, disposal and recycling and yard waste collection and hazardous waste subsidy for the 2022 calendar year in the amount of \$563,586.

3. That the Township Board does hereby confirm the assessment roll of the Township Supervisor and Assessor disclosing an annual assessment of \$79.00 per benefitted dwelling unit (exclusive of mobile home parks, multiple dwellings containing more than four units, and the Cloisters and Leisure Pointe Condominiums) within the Township, which will raise the sum of approximately \$563,586 to cover the foregoing estimated costs.
4. That the Township Treasurer is hereby directed to collect the foregoing assessments in a separate column on the next regular tax statement of the Township to be mailed to Township taxpayers in December of 2021.
5. That in the event of any delinquency in payment of this special assessment, interest and penalties shall accrue thereon in the same manner and extent as is applicable to Township taxes.
6. That in the event the total amount of the aforesaid levy is insufficient to cover all costs of collection, disposal and recycling of solid waste and yard waste collection and hazardous waste subsidy received from benefitted dwelling units within the Township during 2022, the deficiency shall be paid from the general fund of the Township.
7. That in accordance with previous action of the Township Board on September 17, 1990, a similar public hearing on a proposed assessment roll for the "Kalamazoo Charter Township Solid Waste Collection, Disposal and Recycling District" shall be held on the second Monday in September of 2022 for use in 2023, preceded by the required published notice in the local newspaper circulated within the Township, and by first class mailed notice to any benefitted dwelling units not previously covered by said project and assessed for the costs thereof.
8. That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Motion was made by _____, supported by _____ to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the motion carried and the Resolution duly adopted.

**CHARTER TOWNSHIP OF
KALAMAZOO**

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, Mark E. Miller, the duly elected and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a Resolution adopted by the Township Board of Kalamazoo Charter Township of Kalamazoo on September 13, 2021, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

Attest:

Donald D. Martin, Supervisor



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9G

FOR MEETING DATE: September 13, 2021

SUBJECT: Adopt Resolution for Charter Millage at voter-approved rate of 8.8428

REQUESTING DEPARTMENT: Manager/Assessor

SUGGESTED MOTION:

Adopt resolution setting charter millage rate for 2022 at 8.8428 (\$8.8428 per \$1,000 in taxable value).

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

On August 4, 2020 the Township voters approved a charter millage rate request of 8.9412 mills. Headlee required millage reduction establishes the rate for 2022 at 8.8428. This amount is set by County Equalization in accordance with the state-required formula and is transmitted to the township's assessor. The County Equalization Department requires a resolution of the township board accepting this rate and allowing it to be placed on the L-4029.

Submitted by: Manager

Manager's Recommendation: yes.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

RESOLUTION APPROVING CHARTER MILLAGE FOR 2021

September 13, 2021

WHEREAS at the August 2020 election, the Charter Township of Kalamazoo electorate approved the Charter Millage to be levied for four years (2020-2023 inclusive) at 8.94120 mills (\$8.9412 per \$1,000 of taxable value); which amount has been reduced by required millage reduction factors for 2021 to 8.8428 per the County Equalization Department and transmitted by the Township Assessing Officer.

NOW THEREFORE be it hereby resolved that the Charter Township of Kalamazoo Charter Millage at the required reduced and calculated rate of 8.8428 (\$8.8428 per \$1,000 of taxable value); is hereby approved and shall be entered as the Charter Millage on the L-4029 form submitted to the County in September 2021.

Motion was made by _____, supported by _____, to adopt the foregoing resolution. Upon roll call vote the following voted "aye":

The following voted "nay":

The Supervisor declared the Resolution duly adopted.

Charter Township of Kalamazoo

Mark E. Miller, Clerk
Charter Township of Kalamazoo

CERTIFICATE

The undersigned, Mark E. Miller, the duly elected and acting Clerk of the Charter Township of Kalamazoo hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Township on September 13, 2021, the original of which resolution is on file in my office, at which meeting a quorum was present, that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and that the members of said Board voted upon said Resolution as hereinbefore set forth and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Mark E. Miller, Clerk
Charter Township of Kalamazoo

Attest:

Donald Martin, Supervisor



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9H

FOR MEETING DATE: September 13, 2021

SUBJECT: Request to Adopt Resolution Allowing the Assignment of Designees to Collect Taxes

REQUESTING DEPARTMENT: Treasurer

SUGGESTED MOTION:

Adopt resolution allowing for the following designated personnel to collect taxes.

Township Deputy Treasurer: Michael Seals
Township Office Staff member: Stephania Brown
Township Office Staff member: Lisa VanDyken

Financing Cost: \$0

Source: General Fund _____ Grant _____ Other NA

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Sherine Miller, Treasurer

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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Resolution

Adopted: _____

Property Tax Payment Designee Appointments

At a regular meeting of the Kalamazoo Charter Township Board, Kalamazoo County, Michigan, held virtually utilizing the Zoom meeting platform on September 13, 2021.

Present:

Absent:

The following resolution was offered by _____ and seconded by _____

WHEREAS Public Act 129 of 2019 the Township Treasurer or his or her designee shall remain in the office of the township treasurer at some convenient place in the township from 9:00 a.m. to 5:00 p.m. on certain specified days for the collection of taxes; and

WHEREAS Public Act 129 of 2019 allows the Township Treasurer to designate a deputy treasurer or other individuals acting on behalf of the township treasurer who serve the township as employees or elected officials to be in the township office on the designated days for the collection of taxes; and

WHEREAS Public Act 129 of 2019 requires the Township Board to approve the designees.

NOW THEREFORE BE IT RESOLVED that the following employees shall be identified as authorized Designees of the Treasurer per Public Act 129 of 2019:

Township Deputy Treasurer: Michael Seals
Township Office Staff member: Stephania Brown
Township Office Staff member: Lisa VanDyken

Upon roll call vote, the following voted "Aye":

The following voted "Nay":

The following were absent:

Resolution adopted on _____, 2021:

Mark E. Miller
Kalamazoo Charter Township Clerk



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 91

FOR MEETING DATE: September 13, 2021

SUBJECT: Request to Amend Kalamazoo Township Planning and Zoning Fee Schedule

REQUESTING DEPARTMENT: Planning and Zoning

SUGGESTED MOTION:

Approve the planning and zoning fee schedule which was amended to include pricing for Pre-application conferencing with the Township Planners, the Township Zoning Administrator, and Planning Commission Conceptual Review.

Financing Cost: \$0

Source: General Fund _____ Grant _____ Other NA

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Katarina Kusmack, Zoning Administrator

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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Kalamazoo Charter Township
1720 Riverview Drive
Kalamazoo, MI 49007-4686
Telephone: (269) 381-8080
www.kalamazootownship.org

September 8, 2021

To: Charter Township of Kalamazoo Board of Trustees
From: Katarina Kusmack, Zoning Administrator
Subject: Planning and Zoning Fee Schedule

The Zoning Ordinance for the Charter Township of Kalamazoo references Optional Pre-Application Conferences and Optional Conceptual Review for applicants¹. After reviewing the previously approved fee schedule, it was noted that these options to applicants were not present. The Planning and Zoning Department is requesting an amendment to our previously approved fee schedule to include the Optional Pre-Application Conferences and Optional Conceptual Review. The fees are structured to cover costs accrued to the Township when these meetings occur, such as materials and time between McKenna Associates, the Zoning Administrator, the Fire Marshal, Kalamazoo Area Building Authority, the Planning Commission, and the Zoning Board Appeals.

If you have any questions or comments, please do not hesitate on reaching out to me.

Respectively,

Katarina Kusmack
Kalamazoo Charter Township
Director of Elections, Zoning Administrator, and Document Manager
(269) 381-8080, ext. 129
katarinak@ktwp.org

Attachments: Proposed Fee Schedule

¹ Article 26, Section 26.02 Site Plan Review/ Process, C. Site Plan Review Applications and Procedures. Please see page 2 for the Zoning Ordinance text.

Article 26 Section 26.02 Site Plan Review/ Process

C. Site Plan Review Applications and Procedures

1. Optional Pre-Application Conference

In order to facilitate processing of a site plan in a timely manner, the applicant may request a pre-application site plan conference with the Township Planner. The purpose of such a conference is to provide information and guidance to the applicant that will assist in preparation of the site plan. The applicant need not present drawings or site plans at a pre-application conference, but even if drawings or site plans are presented, no formal action shall be taken on a site plan at a pre-application conference.

At any time during the course of preparation of a site plan prior to submission of a formal application, the Township will upon request provide information concerning the Zoning Ordinance procedures and standards.

2. Optional Conceptual Review by Planning Commission or Township Board

An applicant may file a written request of conceptual review of a preliminary site plan by the Planning Commission or Township Board to evaluate the following:

- a. Relationship of the site to nearby properties;
- b. Density;
- c. Adequacy of landscaping, open space, vehicular drives, parking areas, drainage, and proposed utilities; and,
- d. Conformance with Township development policies and standards.

Conceptual review fees shall be paid according to the fee schedule established by the Township Board.

No formal action shall be taken on a site plan submitted for conceptual review, and neither the applicant nor the Planning Commission or Township Board shall be bound by any comments or suggestions made during the course of the conceptual review.



FEE SCHEDULE

Adopted June 14, 2021

Amendments highlighted - September 8, 2021

Application Type	Fee
Special Uses	
Special Use Application	\$600 + \$1000 escrow
Amendment	\$600 + \$1000 escrow
Site Plans	
Special Meeting - Planning Commission	\$600 + \$1000 escrow
Site Plan Amendment - Major	\$600 + \$3600 escrow
Site Plan Amendment - Minor	\$300 + \$1800 escrow
Preliminary Site Sketch Plan/Concept Plan - Not Mandatory	\$500 escrow
Cell Towers	\$1000*
Developments	
Site Plan Review	
<6 Dwelling Units or <1,500 s.f.	\$600 + \$3600 escrow
6-99 Dwelling Units or 1,501 s.f. to 50,000 s.f.	\$720 + \$3600 escrow
100 Dwelling Units or >50,001 s.f.	\$840 + \$3600 escrow
Plat/Condominiums	\$1080 + \$2000 escrow
Residential Permits	
Residential Accessory Building - 200 s.f. and under	\$100
Residential Accessory Building - 201 s.f. or larger	\$100
Residential Administrative Approval	\$100
Home Occupation	\$250
Home-Based Business	\$600 + \$1000 escrow
Commercial Permits	
Zoning Approval where no Building Permit is Required	\$100
Sign Permit/Approval	\$110
Temporary Sign	\$100

Zoning Board of Appeals	
Variance Request	\$600 + \$500 escrow
Ordinance Interpretation by ZBA	\$600 + \$500 escrow
Sign Variance	\$600 + \$1000 escrow
Special Meeting - Zoning Board of Appeals	\$600 + \$550 escrow
Zoning/Master Plan Amendments	
Rezoning Map Amendment	\$600 + \$1800 escrow
Text Amendment	\$600 + \$1800 escrow
Master Plan Amendment	\$600 + \$1800 escrow
Other Fees	
Zoning Verification Letter	\$100
Land Division	\$120 + \$450 escrow
Floodplain	\$100
Used Car Dealership - Annual	\$120
Salvage Yard - Annual	\$120
Temporary Use - Less than 30 Days	\$180
Temporary Use - 30 Days or More	\$360
Entertainment - Annual	\$120
Sand, Gravel, Other Mineral - Annual	\$120
Rental Home Permit for 2 Years	\$120
Collection/Donation Box, No Bin	\$120
Failure to Obtain a Permit	Double
Pre-Application Conference with the Township Planner, Zoning Administrator, and Fire Marshal during Planner's office hours. <i>Note: Any extra consultation or review outside of this meeting may require additional fees and escrow payment (per Article 26 Section 26.02.C.1.)</i>	\$100 per hour
Pre-Application Conference with the Township Planner, Zoning Administrator, and Fire Marshal outside of Planner's office hours. <i>Note: Any extra consultation or review outside of this meeting may require additional fees and escrow payment (per Article 26 Section 26.02.C.1.)</i>	\$300 per hour
Conceptual Review by Planning Commission or Township Board (per Article 26 Section 26.02.C.2.)	See corresponding fees above

*Note: per FCC regulations, the charge for wireless communications facilities permits shall not exceed \$1,000 or actual costs, whichever is less.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09132021 9J

FOR MEETING DATE: September 13, 2021

SUBJECT: Request to Approve the Purchase of Equipment to Update Township Network Infrastructure

REQUESTING DEPARTMENT: Information Technology (IT)

SUGGESTED MOTION:

Approve the purchase of supplies needed to update the existing Township networking infrastructure in the amount of \$177,366.23 and authorizing a contingency of \$17,136.62, for a final approved project cost of \$188,502.85.

Financing Cost: \$188,502.85 (inc. 10% Contingency)

Source: General Fund _____ Grant _____ Other Fund 402

Are these funds currently budgeted? Yes _____ No X

Other comments or notes:

Submitted by: Ben Moored, IT Analyst

Manager's Recommendation: Support

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Estimated Project Costs

Item	Price	Count	Total	Location	Description	Life Expectancy
PA-850	\$ 9,980.00	1	\$ 9,980.00	TWP	Firewall	10-15 years
PA-850 5 year licensing	\$ 36,880.00	1	\$ 36,880.00	TWP	Firewall licensing	5 year
Palo Alto SFP	\$ 489.00	4	\$ 1,956.00	TWP	Firewall SFP transceiver	5-10 years
Palo Alto SFP+	\$ 1,310.00	2	\$ 2,620.00	TWP	Firewall SFP+ transceiver	5-10 years
Aruba 2930M (JL323A)	\$ 7,574.53	2	\$ 15,149.06	TWP	Distribution Switch	10-15 years
JL086A#ABA (Redundent Power)	\$ 431.98	2	\$ 863.96	TWP	Redundent power supply for Aruba JL323A	10-15 years
Aruba 2930M (JL322A)	\$ 5,153.59	4	\$ 20,614.36	TWP	Admin and PD switch	10-15 years
JL086A#ABA (Redundent Power)	\$ 431.98	4	\$ 1,727.92	TWP	Redundent power supply for Aruba JL322A	10-15 years
Aruba 2930F (JL262A#ABA)	\$ 3,050.11	4	\$ 12,200.44	FD	L3 POE Switch	10-15 years
Aruba Stacking module (JL325A)	\$ 632.60	6	\$ 3,795.60	TWP	Switch stack Module	10-15 years
Aruba SFP+ module (JL083A)	\$ 1,025.30	6	\$ 6,151.80	TWP	Switch 10Gb SFP+ module	10-15 years
Aruba staking cable (J9735A)	\$ 154.76	6	\$ 928.56	TWP	Switch stack cable	10-15 years
Aruba 505 AP (R2H29A)	\$ 441.66	5	\$ 2,208.30	TWP	Wireless Access point	5-10 years
Aruba 505 AP (R2H29A)	\$ 441.66	4	\$ 1,766.64	FD	Wireless Access point	5-10 years
Aruba 505 mounting kit	\$ 22.92	5	\$ 114.60	TWP	Wireless Access point mount	n/a
Aruba 505 mounting kit	\$ 22.92	4	\$ 91.68	FD	Wireless Access point mount	n/a
2530-8G-PoE+ Switch (J9774A#ABA)	\$ 457.13	1	\$ 457.13	TWP	Small switch for Admin	10 years
HPE Aruba - SFP+ transceiver module - 10 Gige	\$ 347.72	12	\$ 4,172.64	TWP	10Gb Fiber uplink transceiver	10-15 years
HPE Aruba Virtual Mobility Controller (JPF1)(Q9B59AAE)	\$ 1,333.55	1	\$ 1,333.55	TWP\FD	License for 10 Access points	n/a
1 Year Aruba support	\$ 241.81	1	\$ 241.81	TWP	Support for Aruba	1 year
LIEBERT GXT5 - 750 watt (UPS)	\$ 765.76	4	\$ 3,063.04	FD	Backup battery Network	10 years
LIEBERT GXT5 - 2700 watt (UPS)	\$ 2,874.56	3	\$ 8,623.68	TWP	Backup battery Servers and Network	10 years
Liebert RDU101	\$ 250.00	4	\$ 1,000.00	FD	UPS network Card	10 years
Liebert RDU101	\$ 250.00	3	\$ 750.00	TWP	UPS network Card	10 years
Liebert GXT5 - battery enclosure	\$ 863.25	3	\$ 2,589.75	TWP	Battery Cabinet for 2700 watt UPSs	10 years
Leviton 49255-H24	\$ 46.99	8	\$ 375.92	FD	Network patch panel	n/a
Leviton 49255-H24	\$ 46.99	13	\$ 610.87	TWP	Network patch panel	n/a
Leviton 61110-BV6 Green (25 Pack)	\$ 167.33	6	\$ 1,003.98	TWP	Green Network keystone	n/a
Leviton 61110-BO6 Orange (25 Pack)	\$ 125.00	2	\$ 250.00	TWP	Orange Network keystone	n/a
Leviton 61110-BY6 Yellow (25 Pack)	\$ 203.12	1	\$ 203.12	TWP\FD	Yellow Network keystone	n/a
Leviton 61110-BP6 Purple (25 Pack)	\$ 217.99	4	\$ 871.96	TWP\FD	Purple Network keystone	n/a
Leviton 61110-BW6 White (25 Pack)	\$ 114.59	1	\$ 114.59	TWP	White Network keystone	n/a
Leviton 611100-BC6 Red (25 Pack)	\$ 204.36	1	\$ 204.36	TWP\FD	Red Network keystone	n/a
Leviton 61110-BL6 Blue (25 Pack)	\$ 121.00	18	\$ 2,178.00	TWP\FD	Blue Network keystone	n/a
Leviton 61110-RG6 Gray	\$ 8.43	5	\$ 42.15	TWP\FD	Gray Network keystone	n/a
ACP1029 NEMA 5-15	\$ 13.25	12	\$ 159.00	TWP	Power cables for switches	n/a
E10G18-T1	\$ 140.00	1	\$ 140.00	TWP	Backup server 10Gb nic	n/a
Rack Mount Shelf	\$ 79.99	6	\$ 479.94	TWP	Shelf for UPSs and UPS Cabinets	n/a
CTS ELP Construction cost	\$ 18,071.00	1	\$ 18,071.00	FD	Up front cost for CTS EPLs to the TWP	n/a
CTS Phone service Construction cost (ESTIMATED)	\$ 5,000.00	1	\$ 5,000.00	FD	Up front cost for CTS Phone service	n/a
Cat 6 Ethernet cable (6000ft)	\$ 804.24	1	\$ 804.24	FD	Cat 6 for ethernet runs	n/a
Patch pannel cables	\$ 478.45	1	\$ 478.45	TWP\FD	Cat 6 for patching in cables	n/a
Fiber cables	\$ 4.19	15	\$ 62.85	TWP	OM3 fiber cables	n/a
36U Rack	\$ 365.98	2	\$ 731.96	TWP	Network/Server Rack	n/a
Rackmount Power Strip	\$ 75.83	4	\$ 303.32	TWP	24 Port Rack Power Strips	n/a
TOTAL	\$ 171,366.23					
10% Contingency	\$ 17,136.62					
TOAL	\$ 188,502.85					

Description	Vendor	Location	Billing	Cost	Term
EPL	CTS	FD	Monthly	\$ 2,098.00	60 Months
Phone service	CTS	FD	Monthly	\$ 208.60	60 Months
Aruba support	Hummingbird Networks	TWP/FD	n/a	\$ 241.81	1 Year
PA-850 licensing	IT Pinapple	TWP	n/a	\$ 36,880.00	5 Year

Proposed Network Map

