

1720 Riverview Drive
Kalamazoo, Michigan 49004
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www.ktwp.org

BOARD OF TRUSTEES WORK GROUP MEETING

September 10, 2018

The Board of Trustees of the **Charter Township of Kalamazoo** will meet in a "**Work Group Meeting**" to be held at 5:30 p.m., on Monday, September 10, 2018, in the **Charter Township of Kalamazoo** Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the **Charter Township of Kalamazoo**.

1. Discussion regarding sidewalk ordinance
2. Discussion regarding Special Assessments
3. Discussion regarding Levy for Road Bond
4. Discussion regarding items on the Regular Agenda
5. Manager's Update
6. Public comment

Posted: September 7, 2018


Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald D. Martin, Charter Township of Kalamazoo Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085.



1720 Riverview Drive
Kalamazoo, Michigan 49004
Tele: (269) 381-8080
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Board of Trustees Regular Meeting Agenda September 10, 2018

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, September, 2018, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of August 27, 2018 Special Work Session
- B. Minutes of August 27, 2018 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$31,028.38

Receipt of:

- A. Planning and Zoning Department Report for August 2018
- B. Kalamazoo Area Building Authority Reports for August 2018

7 – Public Hearings

- A. Police protection operating expenditures special assessment rolls for the 2019 calendar year
- B. Police protection capital expenditures special assessment rolls for the 2019 calendar year
- C. Fire protection capital expenditures special assessment rolls for the 2019 calendar year
- D. Street lighting expenditures special assessment rolls for the 2019 calendar year
- E. Collection, Disposal and Recycling of Solid Waste expenditures special assessment rolls for the 2019 calendar year

8 - Unfinished Business

- A. None at this Meeting

9 – New Business

- A. Request to adopt Special Assessment Resolution for 2019 Police Protection operating expenditures
- B. Request to adopt Special Assessment Resolution for 2019 Police protection capital expenditures
- C. Request to adopt Special Assessment Resolution for 2019 Fire protection capital expenditures
- D. Request to adopt Special Assessment Resolution for 2019 Street Lighting
- E. Request to adopt Special Assessment Resolution for 2019 Solid Waste Collection, Disposal and Recycling of Solid Waste
- F. Request to adopt resolution to establish the levy to collect sufficient funds to pay the 2019 portion of the interest and principal for the General Obligation Unlimited Tax Bonds Series 2015
- G. Request to accept Kalamazoo Township Sidewalk Ordinance for first reading
- H. Request the Board acknowledge the hiring of 10 Paid-on-Call Firefighters

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Strebs
Trustee Hathcock
Trustee Leigh
Clerk Miller
Treasurer Miller
Trustee Leuty
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted September 7, 2018



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK GROUP MEETING
Monday, August 27, 2018

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Group Session on **Monday, August 27, 2018** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty, and Jennifer Strebs.

ABSENT: None.

ALSO PRESENT: Township Manager Dexter Mitchell and Finance Administrator Nancy Desai.

Supervisor Martin called the meeting to order at 5:30 p.m.

Item 1 – DISCUSSION OF UPDATED 2018 BUDGET – NANCY DESAI

Finance Administrator Nancy Desai pointed out that the Township of Kalamazoo had about one million dollar revenues over expenses for 2017 in the general fund. About \$615,000 was a transfer from the revolving fund. It was suggested to try to budget accurately rather than having department heads over-estimate because they are reluctant to ask for a mid-year increase.

Trustee Leigh discussed the need to ensure that we do not exceed the budget categories adopted in our budget resolution. The Board discussed how to define the categories in our resolution in the future to make it easier to do this.

Ms. Desai suggested creating a capital improvements fund for Township buildings and grounds, funded in advance of need to do upgrades.

Administration is in the process of getting quotes for conducting a valuation of our Other Post-Employment Benefits (OPEB) liabilities. Ms. Desai suggested setting up an irrevocable trust for the purpose of pre-funding our OPEB liabilities.

Item 2 – DISCUSSION REGARDING REZONING RESIDENCES TO RESIDENTIAL ON NAZARETH

The fact that houses are located in commercial zones creates a non-conforming use that limits where buyers can get a mortgage when the home is sold. The Township will rezone to residential to prevent this.

Item 3 – VIEWING OF FILM – RESILIENCE: THE BIOLOGY OF STRESS AND THE SCIENCE OF HOPE

The Board viewed “Resilience: The Biology of Stress and the Science of Hope”.

Item 4 – DISCUSSION REGARDING THE FILM

Due to time constraint, there was not time for discussion at this meeting.

Item 5 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

There was no discussion of Regular Agenda items.

Item 6 – PUBLIC COMMENT

There was no public comment.

Adjourned 7:25 pm.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

DRAFT

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
August 27, 2018**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, August 27, 2018 at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Clerk Miller led the Pledge of Allegiance. The Board stood for a moment of silence in honor of Sen. John McCain.

Item 3 ROLL CALL OF BOARD MEMBERS

All Board Members were present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

None.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

None.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Leigh, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of August 13, 2018 Work Session
- B. Minutes of August 13, 2018 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$91,220.46

Receipt of:

- A. Treasurer's Report for July 2018
- B. Fire Department Reports for January through July 2018
- C. Kalamazoo Area Building Authority Reports for June and July 2018

Motion carried.

Item 7 PUBLIC HEARINGS

None at this meeting.

Item 8 UNFINISHED BUSINESS

None at this meeting.

Item 9 NEW BUSINESS

**Item 9A REQUEST TO ADOPT PROPOSED ORDINANCE 603, REZONING
PROPERTY AT 3315 RAVINE**

The Attorney reported that this is a request by the owner to down-zone, from I-2 to C-1, that the Planning Commission held a public hearing and recommend passage, and that the Board accepted the proposed Ordinance for first reading at our last meeting.

Clerk Miller moved to adopt the ordinance, seconded by Trustee Hathcock.

Roll call vote: 7 – yes, 0 – no. Ordinance adopted.

Item 9B REQUEST TO AUTHORIZE RENEWAL OF MEDICARE PLUS BLUE GROUP PPO POLICY

Manager Mitchell reported that this policy covers 12 retirees and spouses, and the cost is reduced by 6% since last year.

Motion to authorize renewal by Trustee Leuty, seconded by Supervisor Martin.

Motion carried.

Item 10 ITEMS REMOVED FROM CONSENT AGENDA

None at this meeting.

Item 11 BOARD MEMBER REPORTS

Trustee Strebs expressed her thanks to the Board for watching the film “Resilience”, on the effects of Adverse Childhood Experiences. This has impacts on our policing, economic development and other efforts. She mentioned a Sept. 14 Amnesty Day for non-violent outstanding issues by Kalamazoo Department of Public Safety and District Court.

Trustee Hathcock remembered the victims of war.

Trustee Leigh reported on the Community Action Agency sending money back to the state, as it must when it can't be spent for earmarked purposes. She expressed discomfort with the adverse commentary about what is happening. A number of mailboxes on her street were vandalized and mail stolen.

Clerk Miller reported on a wage increase for election workers.

Treasurer Miller reported that property tax is due on Sept. 14. We had a music festival two weeks ago, and it was well received.

Trustee Leuty reflected on Sen. McCain and Aretha Franklin. There is now a door assist for our Township Hall entrance. Our Citizen Engagement Study from five years ago is still worth reflecting on. What can the Township do with the greatest impact? How can we spend wisely? These are things the public is concerned about. Large majorities care about quality-of-life enforcement.

Supervisor Martin commented on blight issues, that we get complaints from those cited, as well as neighbors who think more enforcement needs to be done. The Fire Department received a grant for \$80,000 for air compressors and new IR cameras. Eleven new on-call firefighters are starting. A fire on Alamo Ave. was extinguished with little damage. On Dayton new dry wells are being put in to prepare for paving.

Item 12 ATTORNEY’S REPORT

Kalamazoo Township has received a large FOIA request for 2016 ballots. Special assessment public hearings will be on September 10, which have been noticed. Planning Commission will hold public hearings on size of accessory buildings. Alcohol sales in the RM-2 district will be subject of a public hearing.

Item 13 MANAGER REPORT

The drinking water advisory has been lifted for Parchment and portions of Cooper Township. Residents with their own wells will still need to refrain from drinking their water pending further testing. The Manager announced a 5k run/walk on Sept. 29 in Portage for Kalamazoo Children’s Abuse and Neglect network. Officer Falcone was introduced to the Board this evening.

Item 14 PUBLIC COMMENTS

Ron Huster, 1314 Coolidge, reported that the Westwood Neighborhood Assn. is forming a Neighborhood Watch group.

Item 15 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:07 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Jeremy L. Hathcock
Trustee Nicolette Leigh
Trustee Steven C. Leuty
Trustee Jennifer A. Strebs

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT:

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

PLANNING & ZONING
DEPARTMENT
REPORT

AUGUST
FOR 2018

To: Township Board

From: Planning & Zoning Dept.

Date: 9/4/18

Building Summary Residence Information for 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
New Res	0	0	0	1	2	1	0	0				
Mfg Homes	0	10	1	0	5	0	1	0				
Multi Family Bldgs Duplex / Condos	0	0	0	0	0	0	0	0				
Units	0	0	0	0	0	0	0	0				
Mfg Homes & Mob homes in Mobile Pks	0	10	0	0	0	0	0	0				
Mob Home Pk att Garage / Porch	0	0	0	0	0	0	0	0				
Res Additions	1	0	0	0	0	0	2	2				
Res Alters Remodel Repairs	4	0	4	8	7	5	5	4				
Fire damage repairs	1	0	0	0	0	0	0	0				
Garages, attached	0	0	0	0	0	0	0	0				
Garages, detached	0	0	0	0	1	0	0	0				
Garage additions	0	0	0	0	0	0	0	0				
Garage repairs	0	0	0	1	0	0	0	0				
Carports	0	0	0	0	0	0	0	0				
Maint / Spec Insp	0	0	0	0	0	0	0	0				
Res Demos	2	1	1	1	0	2	2	0				
Res Accessory Bldg	0	0	0	0	0	0	0	1				
Res Pole Bldg	0	0	0	0	0	0	0	0				
Sheds / Yard Bldg	0	0	1	0	0	0	0	0				
Pools, above ground	0	0	0	0	1	0	0	0				
Pools, in-ground	0	0	0	0	1	0	0	0				
Decks, Patios, Porches	0	0	0	0	0	0	1	1				
Fences	0	0	0	0	0	0	0	0				
Reroofing	0	0	0	3	15	0	0	4				
Res Electric	3	18	9	7	16	11	21	8				
Res Mechanical	27	22	15	23	21	19	27	20				
Res Plumbing	17	8	4	9	9	7	5	3				
Res Sewer	1	1	0	0	1	1	0	1				
Total for Residential	56	70	35	53	79	46	64	44	0	0	0	0

Commercial Information for 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Commercial, new	0	0	0	0	0	0	2	0				
Commercial, additions	0	0	0	0	0	0	1	0				
Commercial, alter remodels repairs / reroofs	0	2	0	0	1	1	1	3				
Signs	0	0	0	0	2	0	1	0				
Tele-comm towers	0	0	0	0	0	0	0	0				
Tele Tower Adsd/Alter	0	0	0	0	0	0	0	0				
Commercial storage bldgs.	0	0	0	0	0	0	1	0				
Commercial sheds	0	0	0	0	0	0	0	0				
Commercial balconies	0	0	0	0	0	0	0	0				
Commercial demo	3	0	0	0	0	1	0	0				
Commercial fire repairs	0	0	0	0	0	0	0	0				
Commercial electrical	3	4	9	3	8	4	10	5				
Commercial mechanical	3	1	3	2	1	0	2	7				
Commercial plumbing	2	1	0	0	1	0	2	2				
Commercial sewers	0	0	0	0	0	0	0	1				
Temp Permits	1	5	0	4	0	8	1	0				
Total commercial	12	13	12	9	13	14	21	18	0	0	0	0

09/04/2018

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value	
PB18-06-131	Commerci	08/10/2018	2700 N PITCHER ST		06-03-904-010	SPRINT NEXTEL	Newkirk Electric Ass	\$170.00	\$0	
Work Description: Install 4' x 10' reinforced concrete pad for new generator.							Category	Commercial Alteration/Repair		
PB18-06-152	Residential	08/10/2018	2037 SAGEBRUSH ST		06-07-195-060	PENA, MEGAN S.	Adam Garland	\$210.00	\$6,691	
Work Description: New 12' x 14' 3rd car garage addition.							Category	Res. Addition		
2015 MRC building codes. Truss drawings to our office prior to installation.										
PB18-06-211	Commerci	08/06/2018	315 TURWILL LN		06-18-410-020	BRONSON PROPE	Adrian J. Koopsen B	\$1,071.00	\$188,000	
Work Description: Alteration to approx. 3120 s.f. of existing "B" use to accommodate Bronson Hospital rehabilitation services per plans. No change in use group.							Category	Commercial Alteration/Repair		
2015 MBC										
PB18-06-212	Residential	08/02/2018	2520 RUSRIDGE AVE		06-08-350-102	TINKLENBERG, K		\$170.00	\$0	
Work Description: Interior alteration of 1.5 baths to 2 baths, kitchen remodel, adding door opening into existing wall, adding wall to create den space per plans.							Category	Res. Alteration/Repair		
2015 MRC										
PB18-06-215	Residential	08/06/2018	730 FLETCHER AVE		06-17-135-480	WIEBECK, JOB	Arie Griffter Builder	\$330.00	\$0	
Work Description: New 22' x 8' bathroom and mudroom over a conditioned crawlspace and 24' x 30' attached garage on frost footing.							Category	Res. Addition		
Must meet 2015 MRC building and energy codes.										
PB18-06-217	Residential	08/10/2018	2023 SAGEBRUSH ST.		06-07-195-040	CUNNINGHAM, T	Lyster Contracting In	\$170.00	\$0	
Work Description: New 20' x 12' elevated deck.							Category	Deck		
If using concrete pads, they must be placed in mixed concrete.										
Must meet 2015 Building Codes										

PB18-06-226	Residential	08/08/2018	3309 E MAIN ST	06-12-455-070	HENSLEY, ANNET	Weatherproof Remod	\$100.00	\$0
Work Description: Tear off, replace sheathing, reroof & rehang gutters						Category	Re-roof	
PB18-06-239	Residential	08/17/2018	1129 JENKS BLVD	06-17-130-280	KORETSKY, CAR	Helios Solar	\$170.00	\$0
Work Description: Installing 22 new roof mounted solar panels. Must meet 2015 MRC Building Codes Must provide attic acces upon final inspection.						Category	Res. Alteration/Repair	
PB18-06-240	Residential	08/23/2018	3504 CROYDEN AVE	06-18-230-240	SMITH, JUSTIN M.	Adam Garland	\$170.00	\$13,000
Work Description: Kitchen remodel open up load bearing wall with 3 ply 9 1/2" LVL. no plumbing or mechanical alterations. 2015 MRC						Category	Res. Alteration/Repair	
PB18-06-243	Residential	08/20/2018	1534 SCHUSTER ST	06-23-480-110	PRIETO, JUAN CA		\$100.00	\$0
Work Description: Repairs to garage from tree damage						Category	Res. Alteration/Repair	
PB18-06-247	Commerci	08/27/2018	2929 W MAIN ST	06-17-305-033	STRONG PROPER	Capstone Home Impr	\$170.00	\$15,000
Work Description: enclose exisiting porch with knee wall and new windows and door Per plans. 2015 MBC						Category	Commercial Alteration/Repair	
PB18-06-249	Residential	08/23/2018	112 S ARLINGTON ST	06-17-435-180	GIRDLER, ERIN B	Better World Builder	\$100.00	\$0
Work Description: Roof tear off and replacement, including decking						Category	Re-roof	
PB18-06-252	Residential	08/28/2018	107 S DARTMOUTH ST	06-17-436-510	SPAULDING, BRI	Musselman Home I	\$100.00	\$0
Work Description: Replace shingles and decking as needed						Category	Re-roof	
PB18-06-253	Residential	08/31/2018	2032 NAZARETH RD	06-12-280-030	OETMAN, TERRY		\$170.00	\$9,360
Work Description:						Category	Res. Utility Building	

exceed dimensions of existing garage. May include eyebrow 24 " overhang above overhead doors to match previous.

NOTE: PRIOR TO CONSTRUCTION, SCHEDULE INSPECTION TO DETERMINE IF EXISTING FOUNDATION IS SUITABLE FOR NEW CONSTRUCTION.

ALL ELECTRICAL PERMITS TO BE OBTAINED PRIOR TO ANY ELECTRICAL INSTALLATION.

2015 MRC.

PB18-06-257	Residential	08/30/2018	1926 ALAMO AVE		06-08-480-030	HOWELL, MICHA	Coast 2 Coast Builde	\$100.00	\$0
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Work Description: Stripping shingles, placing plywood over boards, puttin on new architecturals, new windows (same size), and new vinyl siding
 Category Re-roof

Total Permits For Type:	15
Total Fees For Type:	\$3,301.00
Total Const. Value For Type:	\$232,05



Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
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PE18-06-253	Residential	08/02/2018	2520 RUSRIDGE AVE		06-08-350-102	TINKLENBERG, K		\$187.00	\$0
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Work Description: Remodeling bathrooms and making 2 full baths from existing 1.5
 Remodeling kitchen
 Replacing outlets
 Category Electrical

PE18-06-257	Commerci	08/03/2018	3720 GULL RD		06-12-230-015	ALDI, INC.	Schumacher Electric	\$182.00	\$0
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Work Description: Electrical for store refrigeration case remodel
 Category Electrical

PE18-06-258	Commerci	08/09/2018	1316 Lamont		06-24-320-011	COUNTY OF KAL	Esper Electric	\$1,307.00	\$0
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Work Description: New animal shelter and offices
 Category Electrical

PE18-06-262	Residential	08/09/2018	2926 CARSTEN AVE.	08/15/2018	06-05-315-040	SIN, RUBY WAI	Yarbrough Electric	\$111.00	\$0
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Work Description: Garage expansion/addition
 Category Electrical

PE18-06-263	Commerci	08/09/2018	2500 LAKE/Animal Contr		06-24-320-011	COUNTY OF KAL	Esper Electric	\$110.00	\$0
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Work Description: Disconnect and reconnect electrical for boiler replacements
 Category Electrical

PE18-06-264	Residential	08/09/2018	2713 CARLETON AVE		06-24-305-260	AMOS, JERRY T.		\$101.00	\$0	
Work Description: Wired garage for electricity							Category	Electrical		
PE18-06-265	Residential	08/09/2018	1405 NAZARETH RD		06-12-455-213	JUAREZ, CHARIS		\$126.00	\$0	
Work Description: Demo old electrical knob and tube, add receipts, and replace receipts, add lights, bring house up to current code							Category	Electrical		
PE18-06-272	Residential	08/14/2018	2618 LAREDO ST	08/22/2018	06-11-105-020	SHANTZ, WILLIA	RTK Electric	\$105.00	\$0	
Work Description: Changing for fuse to 100 AMP ER#1045532758							Category	Electrical		
PE18-06-276	Residential	08/20/2018	2221 BROOK DR	08/27/2018	06-12-160-040	SSA KZOO, LLC	Webster Electric Co	\$105.00	\$0	
Work Description: New meter and service with grounding							Category	Electrical		
PE18-06-279	Residential	08/23/2018	3504 CROYDEN AVE		06-18-230-240	SMITH, JUSTIN M.	JR Electrical Service	\$150.00	\$0	
Work Description: Kitchen remodel - relocate some receipts and possibly as up to 2 circuits							Category	Electrical		
PE18-06-284	Commerci	08/29/2018	315 TURWILL LN		06-18-410-020	BRONSON PROPE	Moore Electric	\$290.00	\$0	
Work Description: Remodel							Category	Electrical		
PE18-06-285	Residential	08/30/2018	730 FLETCHER AVE		06-17-135-480	WIEBECK, JOB		\$221.00	\$0	
Work Description: New 200 A service, New 100 A sub panel, power and lighting for 1/2 bath, laundry, and attached garage							Category	Electrical		
PE18-06-287	Commerci	08/31/2018	3700 GULL RD		06-12-230-011	SPEEDWAY SUPE	RWL Sign Co LLC	\$105.00	\$0	
Work Description: Replace faces in gas pricer portion of pole sign, New faces will have digistal prices							Category	Electrical		

Total Permits For Type: 13
Total Fees For Type: \$3,100.00
Total Const. Value For Type: \$0

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PM18-06-305	Residential	08/02/2018	2520 RUSRIDGE AVE		06-08-350-102	TINKLENBERG, K		\$155.00	\$0
Work Description: Remodeling bathroom and kitchen							Category	Mechanical	
PM18-06-306	Residential	08/01/2018	1618 COLGROVE AVE		06-11-480-090	HALL, JAMES AD	Vredevoogd Heating	\$125.00	\$0
Work Description: Replace AC							Category	Mechanical	
PM18-06-311	Residential	08/06/2018	4220 LEISURE E LN E438		06-18-380-020	WESTLAND MEA	W Soule & Company	\$101.00	\$0
Work Description: Install 40 gallon water heater							Category	Mechanical	
PM18-06-313	Residential	08/06/2018	1339 GRAND PRE AVE		06-08-380-280	SOCHA, GREGOR	Woodhouse Plumbin	\$101.00	\$0
Work Description: Replace water heater							Category	Mechanical	
PM18-06-314	Residential	08/06/2018	711 COOPER AVE		06-14-432-550	MAYES, JENNIFE	Woodhouse Plumbin	\$101.00	\$0
Work Description: Replace water heater							Category	Mechanical	
PM18-06-315	Residential	08/06/2018	104 MERRIWEATHER L		06-18-376-010	GRUPE, LOREE	Bel Aire Heating &	\$165.00	\$0
Work Description: HVAC replacement							Category	Mechanical	
PM18-06-316	Residential	08/07/2018	131 BALMORAL CT APT	08/08/2018	06-17-330-200	HARDEN, MARLE	Dan Wood Co	\$101.00	\$0
Work Description: Water heater replacement							Category	Mechanical	
PM18-06-318	Commerci	08/15/2018	2810 N BURDICK ST	08/22/2018	06-03-385-010	THE TRINITY GR	Pleune Service Co	\$125.00	\$0
Work Description: Install mini split system in conference room							Category	Mechanical	
PM18-06-321	Residential	08/13/2018	1003 RIVERSIDE AVE		06-24-305-390	1003 RIVERSIDE T	Home Energy Soluti	\$131.00	\$0
Work Description: Replace furnace and water heater							Category	Mechanical	
PM18-06-322	Residential	08/13/2018	2429 SKYLINE ST		06-07-210-630	FOUNTAIN HURV	Vredevoogd Heating	\$155.00	\$0
Work Description: Replace furnace and AC							Category	Mechanical	
PM18-06-323	Residential	08/13/2018	154 CARBERRY HILL CT		06-17-331-430	HUNT, RYAN L.	Vredevoogd Heating	\$155.00	\$0

Work Description: Replace furnace and AC							Category	Mechanical	
PM18-06-328	Residential	08/16/2018	3709 HURON AVE	06-07-420-540	REED MICHAEL	Vredevoogd Heating	\$125.00	\$0	
Work Description: Replace AC							Category	Mechanical	
PM18-06-329	Commerci	08/20/2018	1508 TEXEL DR	06-12-376-070	PRINCE, JOHN C.	Nieboer Heating & C	\$125.00	\$0	
Work Description: Boiler Replacement							Category	Mechanical	
PM18-06-330	Residential	08/20/2018	4300 LEISURE LN E414	06-18-380-020	WESTLAND MEA	W Soule & Company	\$101.00	\$0	
Work Description: Install owner provided 40 gallon water heater							Category	Mechanical	
PM18-06-331	Residential	08/20/2018	2975 VALLEY GLEN CIR	06-05-375-160	SHELDON, ERIC	Nieboer Heating & C	\$155.00	\$0	
Work Description: Furnace and AC replacement							Category	Mechanical	
PM18-06-334	Commerci	08/22/2018	1316 Lamont	06-24-320-011	COUNTY OF KAL	A-I Refrigeration	\$1,121.00	\$0	
Work Description: HVAC portion of the new Kalamazoo County Animal Shelter							Category	Mechanical	
PM18-06-335	Residential	08/23/2018	2508 CUMBERLAND ST	06-07-130-470	HOOVER, ANDRE	William Gothard	\$155.00	\$0	
Work Description: Replace furnace & A/C unit							Category	Mechanical	
New Owners - purchased two week prior Marta Parelli LLC									
PM18-06-339	Residential	08/24/2018	116 N ARLINGTON ST	06-17-440-141	WAGNER, BRITTA	Nieboer Heating & C	\$125.00	\$0	
Work Description: Furnace replacement							Category	Mechanical	
PM18-06-341	Residential	08/27/2018	2327 WILMETTE ST	06-17-256-241	MICHELOZZI, MI	Bel Aire Heating &	\$165.00	\$0	
Work Description: HVAC replacement							Category	Mechanical	
PM18-06-343	Residential	08/27/2018	206 N LAUDERDALE DR	06-17-310-390	PRATT, CARLA A. &	Dan Wood Co	\$125.00	\$0	
Work Description: AC replacement							Category	Mechanical	
PM18-06-344	Commerci	08/27/2018	3720 GULL RD	06-12-230-015	ALDI, INC.	PTS Refrigeration	\$300.00	\$0	

Work Description: Install new refrigeration equipment							Category	Mechanical		
PM18-06-347	Residential	08/30/2018	730 FLETCHER AVE	06-17-135-480	WIEBECK, JOB			\$175.00	\$0	
Work Description: 2 Drops for 1/2 bath and laundry/mudroom 8" duct, 1 gas drop for laundry							Category	Mechanical		
PM18-06-348	Commerci	08/30/2018	3720 GULL RD	06-12-230-015	ALDI, INC.	Century Contracting		\$276.00	\$0	
Work Description: HVAC for alteration							Category	Mechanical		
PM18-06-350	Commerci	08/30/2018	1339 HEALY ST	06-23-445-110	AURLP LLC-1	Nieboer Heating & C		\$125.00	\$0	
Work Description: Replace RTU							Category	Mechanical		
PM18-06-351	Commerci	08/30/2018	315 TURWILL LN	06-18-410-020	BRONSON PROPE	Kalamazoo Mechani		\$205.00	\$0	
Work Description: Replacing 2 RTU's, adding mini split for IT room							Category	Mechanical		
PM18-18-307	Residential	08/02/2018	131 BALMORAL CT APT	06-17-330-200	HARDEN, MARLE	Dan Wood Co		\$0.00	\$0	
Work Description: Water heater replacement							Category	Mechanical		
PM18-18-310	Residential	08/06/2018	4220 LEISURE E LN E438	06-18-380-020	WESTLAND MEA	W Soule & Company		\$0.00	\$0	
Work Description: Install 40 gallon water heater							Category	Mechanical		

Total Permits For Type: 27
Total Fees For Type: \$4,693.00
Total Const. Value For Type: \$0



Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PP18-06-140	Residential	08/02/2018	2520 RUSRIDGE AVE		06-08-350-102	TINKLENBERG, K		\$190.00	\$0
Work Description: Remodeling bathrooms and kitchen							Category	Plumbing	
PP18-06-155	Residential	08/15/2018	4372 WINDING WAY		06-06-170-120	PAULSEN, DOUG	Caporossi Constructi	\$100.00	\$0

PS18-18-104 Residential 08/07/2018 2314 GULL RD

06-11-450-042 NICOLA, ROBERT

\$0.00 \$0

Work Description: Inspect meter socket for power turn back on - off for 7 months
Note: Jaspal Singh has purchased property through a land contract

Category Meter Socket Inpsection

Total Permits For Type: 3
Total Fees For Type: \$165.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records

Permit.DateIssued Between
8/1/2018 12:00:00 AM AND
8/31/2018 11:59:59 PM AND
Property.City = Kalamazoo AND
Parcel.ParcelNumber Starts With 6
AND
Permit.ParcelNumber Starts With
6

\$12,867.0

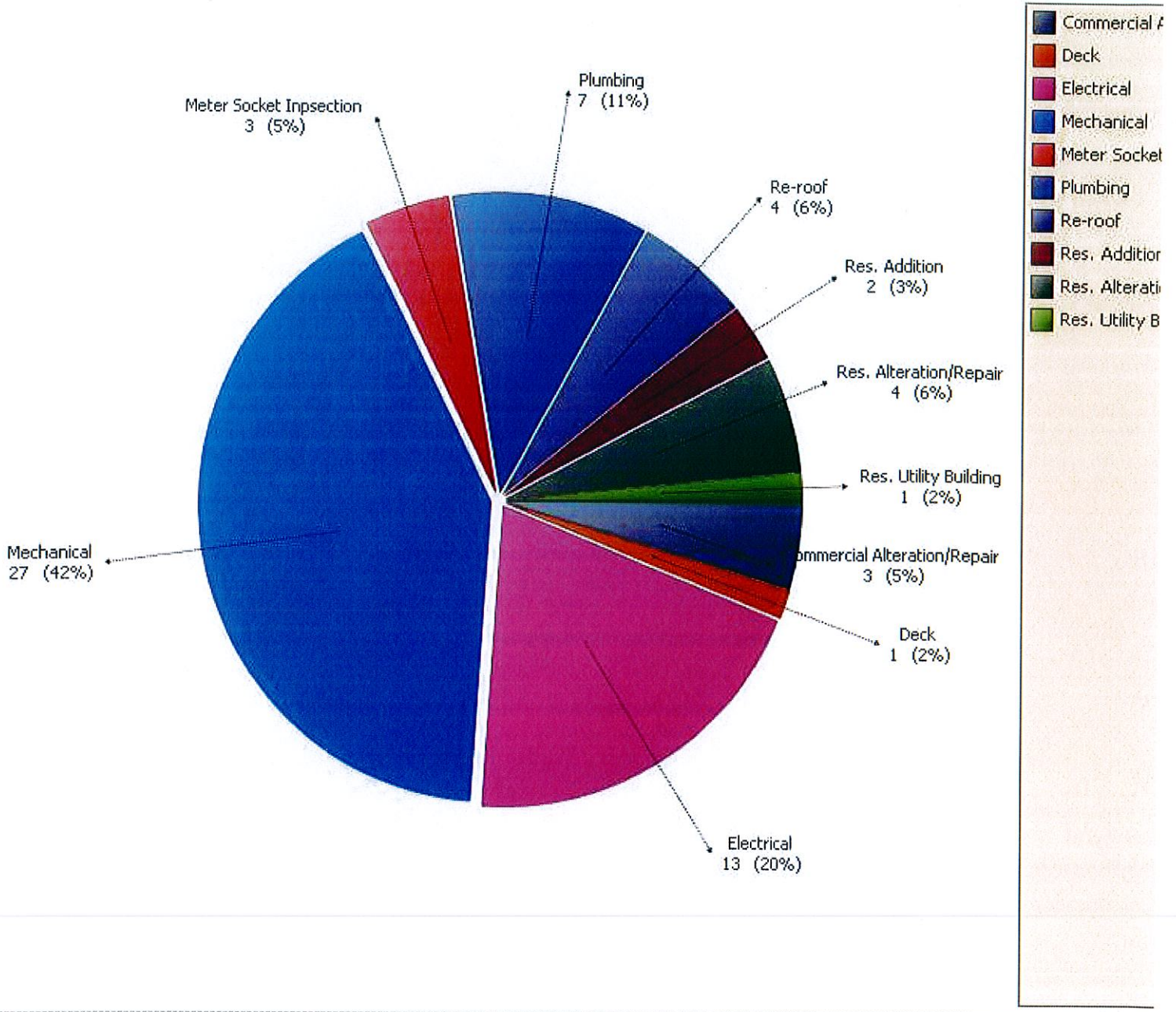
65

\$232,05

Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.DateIssued Between 8/1/2018 12:00:00 AM AND 8/31/2018 11:59:5
Property.City = Kalamazoo AND
Parcel.ParcelNumber Starts With 6
AND
Permit.ParcelNumber Starts With 6

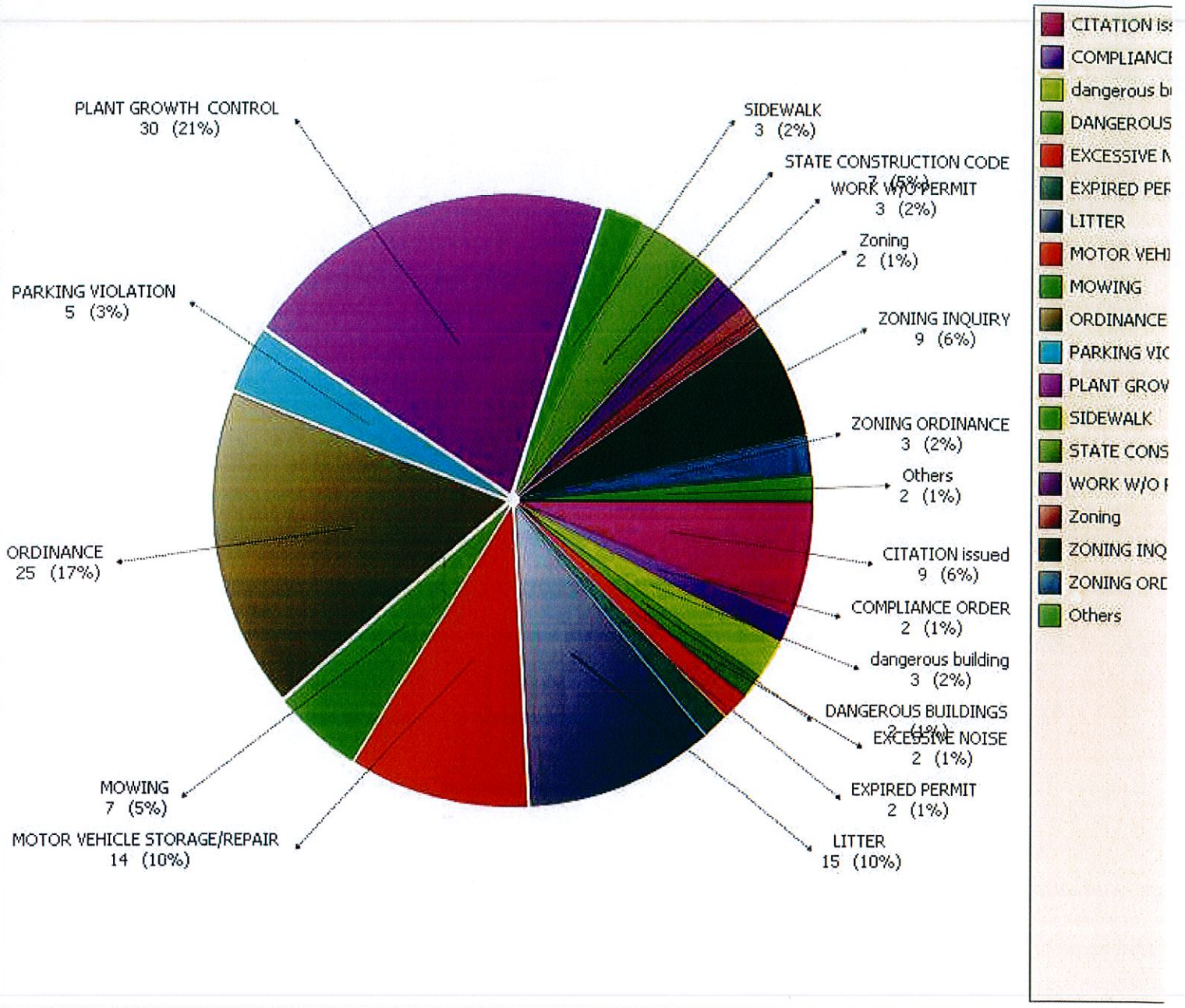
Permits by Category



Breakdown of Enforcements by Category

Current Chart Filter: All Records, Enforcement.DateFiled Between 8/1/2018 12:00:00 AM AND 8/31/2018 11:

Enforcements by Category



2018 MONTHLY KABA PERMITS BY JURISDICTION

MONTH OF AUGUST 2018

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	14	\$ 3,268
COMSTOCK	ELECTRICAL	17	\$ 3,392
COMSTOCK	MECHANICAL	13	\$ 2,231
COMSTOCK	PLUMBING	12	\$ 2,599
COMSTOCK	SPECIAL - JURISDICTION	5	\$ 275
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL COMSTOCK		62	\$ 11,820
KALAMAZOO	BUILDING	20	\$ 3,801
KALAMAZOO	ELECTRICAL	13	\$ 3,100
KALAMAZOO	MECHANICAL	27	\$ 4,693
KALAMAZOO	PLUMBING	12	\$ 2,108
KALAMAZOO	SPECIAL - JURISDICTION	11	\$ 605
KALAMAZOO	SPECIAL - HOMEOWNER	3	\$ 165
TOTAL KALAMAZOO		86	\$ 14,472
PARCHMENT	BUILDING	1	\$ 100
PARCHMENT	ELECTRICAL	1	\$ 105
PARCHMENT	MECHANICAL	1	\$ 101
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	0	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		3	\$ 306
PINE GROVE	BUILDING	6	\$ 6,666
PINE GROVE	ELECTRICAL	5	\$ 811
PINE GROVE	MECHANICAL	7	\$ 1,036
PINE GROVE	PLUMBING	1	\$ 299
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 55
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		20	\$ 8,867
TOTAL KABA		171	\$ 35,465

REVENUE	REVENUE
AUGUST 2017	% PREV YEAR MONTH
\$29,807	119.0%

PERMITS	PERMITS
AUGUST 2017	% 2017 - YTD
143	119.58%

2018 MONTHLY KABA PERMITS BY JURISDICTION

YEAR TO DATE AS OF: AUGUST 2018

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	120	\$ 59,494
COMSTOCK	ELECTRICAL	141	\$ 25,629
COMSTOCK	MECHANICAL	129	\$ 29,804
COMSTOCK	PLUMBING	72	\$ 13,261
COMSTOCK	SPECIAL - JURISDICTION	27	\$ 1,485
COMSTOCK	SPECIAL - HOMEOWNER	12	\$ 715
TOTAL COMSTOCK		501	\$ 130,388
KALAMAZOO	BUILDING	108	\$ 94,399
KALAMAZOO	ELECTRICAL	123	\$ 19,140
KALAMAZOO	MECHANICAL	186	\$ 26,986
KALAMAZOO	PLUMBING	80	\$ 10,923
KALAMAZOO	SPECIAL - JURISDICTION	74	\$ 3,795
KALAMAZOO	SPECIAL - HOMEOWNER	32	\$ 1,815
TOTAL KALAMAZOO		603	\$ 157,058
PARCHMENT	BUILDING	7	\$ 1,002.00
PARCHMENT	ELECTRICAL	8	\$ 1,061.00
PARCHMENT	MECHANICAL	20	\$ 2,531.00
PARCHMENT	PLUMBING	4	\$ 684.00
PARCHMENT	SPECIAL - JURISDICTION	7	\$ 385.00
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		46	\$ 5,663
PINE GROVE	BUILDING	8	\$ 7,136.00
PINE GROVE	ELECTRICAL	13	\$ 1,764.00
PINE GROVE	MECHANICAL	13	\$ 1,806.00
PINE GROVE	PLUMBING	3	\$ 742.00
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 55.00
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		38	\$ 11,503
TOTAL KABA	YTD	1188	304,612

REVENUE	REVENUE
YTD - AUGUST 2017	% 2017 - YTD
\$ 228,510	133.3%

REVENUE
% 2018 YTD BUDGET
1.22%

PERMITS	PERMITS
YTD - AUGUST 2017	% 2017 - YTD
1027	115.7%

2018 MONTHLY CUMULATIVE TOTALS	2018 MONTHLY CUMULATIVE TOTALS	
# PERMITS	REVENUE	
124	\$ 23,820	JAN
147	\$ 23,931	FEB
138	\$ 25,051	MAR
135	\$ 84,731	APRIL
142	\$ 25,230	MAY
146	\$ 33,130	JUNE
185	\$ 53,255	JULY
171	\$ 35,465	AUG
-	\$ -	SEPT
-	\$ -	OCT
-	\$ -	NOV
-	\$ -	DEC
1,188	304,612	2018

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB18-06-131	2700 N PITCHER ST	06-03-904-010	SPRINT NEXTEL CORPC	Newkirk Electric Ass	08/10/2018	\$170.00	\$0
Work Description: Install 4' x 10' reinforced concrete pad for new generator.							
PB18-06-211	315 TURWILL LN	06-18-410-020	BRONSON PROPERTIES	Adrian J. Koopsen Bt	08/06/2018	\$1,071.00	\$188,000
Work Description: Alteration to approx. 3120 s.f. of existing "B" use to accommodate Bronson Hospital rehabilitation services per plans. No change in use group. 2015 MBC							
PB18-06-247	2929 W MAIN ST	06-17-305-033	STRONG PROPERTIES, I	Capstone Home Imp	08/27/2018	\$170.00	\$15,000
Work Description: enclose exisiting porch with knee wall and new windows and door Per plans. 2015 MBC							

Total Permits For Type: 3

Total Fees For Type: \$1,411.00

Total Const. Value For Type: \$203,000

Report Summary

Grand Total Fees: \$1,411.00

Grand Total Permits: 3

8/31/2018 11:59:59 PM AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Commercial
AND
Parcel.ParcelNumber Starts With
6 AND
Property.City = Kalamazoo

Grand Total Const. Value: \$203,000

Property Maintenance Inspections

09/04/2018

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entered	Fee Total Due
PS17-06-077	2215 BROOK DR	06-12-160-050	RUBICON INVESTMENT		10/17/2017	55.00
Work Description: Property Maintenance request from Kalamazoo Township						
1. Roof is leaking causing ceiling tiles to fall and expose structure and leak onto carpet. Issue has recurred several times and problem has only been getting covered up with the water coming between walls and floor						
2. Possibility of mold due to leak						
3. Structure is sinking						
Property Maint. Re-inspection		Completed: 08/30/2018				
Property Maint. Re-inspection		Completed: 08/06/2018				
Property Maintenance Inspectio		Completed: 10/18/2017				
PS18-06-063	411 NAZARETH RD	06-13-405-020	LONGACRE, CLAYTON		04/19/2018	55.00
Work Description:						
Property Maint. Re-inspection		Completed: 08/23/2018				
Safety Inspection		Completed: 04/24/2018				
PS18-06-100	3026 N WESTNEDGE AVE	06-03-355-011	TODD, KENNETH & JO		07/31/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo Township						
Property Maintenance Inspectio		Completed: 08/03/2018				
PS18-06-103	525 N ARLINGTON A-4	06-17-297-010	MODERN COMFORT, LI		08/07/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo Township						
Property Maintenance Inspectio		Completed: 08/08/2018				
PS18-06-106	2221 BROOK DR	06-12-160-040	SSA KZOO, LLC		08/07/2018	55.00
Work Description: Property Maintenance Requets from Kalamazoo Township						
Property Maintenance Inspectio		Completed: 08/08/2018				
PS18-06-109	3714 LAKE ST	06-24-283-050	JOINER, JEANNE RAE		08/16/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo Township						
Property Maintenance Inspectio		Completed: 08/17/2018				

PS18-06-112	1422 STAMFORD AVE	06-12-355-640	NGUYEN, CHAU D.	08/21/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed: 08/22/2018			
PS18-06-113	3520 PARKSIDE DR 1	06-12-260-090	OAKTREE V, LLC	08/23/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo Township					
Property Maintenance Inspectio		Completed: 08/31/2018			
PS18-06-114	3425 PARKSIDE DR 2	06-12-260-230	OAKTREE V, LLC	08/28/2018	55.00
Work Description: Property Maintenance request from Kalamazoo Township					
Property Maintenance Inspectio		Completed: 08/31/2018			
PS18-06-117	3517 PARKSIDE DR 1	06-12-260-080	OAKTREE V, LLC	08/31/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo Township					
Property Maintenance Inspectio		Completed: 08/31/2018			
PS18-06-118	3426 PARKSIDE DR 1	06-12-260-170	OAKTREE V, LLC	08/31/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed: 08/30/2018			
PS18-06-119	3517 PARKSIDE DR 2	06-12-260-070	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed: 09/04/2018			
PS18-06-121	3517 PARKSIDE DR 4	06-12-260-050	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed: 09/04/2018			
PS18-06-122	3426 PARKSIDE DR 4	06-12-260-200	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			
PS18-06-124	3422 OAKTREE DR # 3	06-12-260-260	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			

PS18-06-125	3500 OAKTREE DR # 2	06-12-260-300	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			
PS18-06-126	3500 OAKTREE DR # 3	06-12-260-310	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			
PS18-06-127	3520 OAKTREE 1	06-12-260-010	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			
PS18-06-128	3508 PARKSIDE DR 1	06-12-260-160	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			
PS18-06-129	3508 PARKSIDE DR 2	06-12-260-150	OAKTREE V, LLC	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
PS18-06-130	2503 W MAIN	06-17-335-340	TAYLOR, MEGHAN	09/04/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo					
Property Maintenance Inspectio		Completed:			

Total Permits: 21

Total Fees Due: \$1,155.00

Population: All Records
 Permit.PermiTType = Special
 Permit AND
 Permit.Status = HOLD (FEE)
 AND
 Property.City = Kalamazoo AND
 Parcel.ParcelNumber Starts With
 6 AND
 Permit.Category = Jurisdiction
 Request

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB18-06-152	2037 SAGEBRUSH ST	06-07-195-060	PENA, MEGAN S. & PAU	Adam Garland	08/10/2018	\$210.00	\$6,691
Work Description:	New 12' x 14' 3rd car garage addition. 2015 MRC building codes. Truss drawings to our office prior to installation.						
PB18-06-212	2520 RUSRIDGE AVE	06-08-350-102	TINKLENBERG, KAREN		08/02/2018	\$170.00	\$0
Work Description:	Interior alteration of 1.5 baths to 2 baths, kitchen remodel, adding door opening into existing wall, adding wall to create den space per plans. 2015 MRC						
PB18-06-215	730 FLETCHER AVE	06-17-135-480	WIEBECK, JOB	Arie Grifftter Builder	08/06/2018	\$330.00	\$0
Work Description:	New 22' x 8' bathroom and mudroom over a conditioned crawlspace and 24' x 30' attached garage on frost footing. Must meet 2015 MRC building and energy codes.						
PB18-06-217	2023 SAGEBRUSH ST.	06-07-195-040	CUNNINGHAM, THOMA	Lyster Contracting In	08/10/2018	\$170.00	\$0
Work Description:	New 20' x 12' elevated deck. If using concrete pads, they must be placed in mixed concrete. Must meet 2015 Building Codes						
PB18-06-226	3309 E MAIN ST	06-12-455-070	HENSLEY, ANNETTE &	Weatherproof Remoc	08/08/2018	\$100.00	\$0
Work Description:	Tear off, replace sheathing, reroof & rehang gutters						
PB18-06-239	1129 JENKS BLVD	06-17-130-280	KORETSKY, CARLA M.	Helios Solar	08/17/2018	\$170.00	\$0
Work Description:	Installing 22 new roof mounted solar panels. Must meet 2015 MRC Building Codes Must provide attic acces upon final inspection.						
PB18-06-240	3504 CROYDEN AVE	06-18-230-240	SMITH, JUSTIN M. & KA	Adam Garland	08/23/2018	\$170.00	\$13,000

Work Description: Kitchen remodel open up load bearing wall with 3 ply 9 1/2" LVL. no plumbing or mechanical alterations.

2015 MRC

PB18-06-243	1534 SCHUSTER ST	06-23-480-110	PRIETO, JUAN CARLOS		08/20/2018	\$100.00	\$0
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Work Description: Repairs to garage from tree damage

PB18-06-249	112 S ARLINGTON ST	06-17-435-180	GIRDLER, ERIN BINNEY	Better World Builders	08/23/2018	\$100.00	\$0
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Work Description: Roof tear off and replacement, including decking

PB18-06-252	107 S DARTMOUTH ST	06-17-436-510	SPAULDING, BRIAN D. &	Musselman Home Im	08/28/2018	\$100.00	\$0
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Work Description: Replace shingles and decking as needed

PB18-06-253	2032 NAZARETH RD	06-12-280-030	OETMAN, TERRY		08/31/2018	\$170.00	\$9,360
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Work Description: Construct new detached garage to replace existing fire damaged garage on existing foundation. New garage shall not exceed dimensions of existing garage. May include eyebrow 24 " overhang above overhead doors to match previous.

NOTE: PRIOR TO CONSTRUCTION, SCHEDULE INSPECTION TO DETERMINE IF EXISTING FOUNDATION IS SUITABLE FOR NEW CONSTRUCTION.

ALL ELECTRICAL PERMITS TO BE OBTAINED PRIOR TO ANY ELECTRICAL INSTALLATION.

2015 MRC.

PB18-06-257	1926 ALAMO AVE	06-08-480-030	HOWELL, MICHAEL WII	Coast 2 Coast Builder	08/30/2018	\$100.00	\$0
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Work Description: Stripping shingles, placing plywood over boards, putt in on new architecturals, new windows (same size), and new vinyl siding

Total Permits For Type: 12

Total Fees For Type: \$1,890.00

Total Const. Value For Type: \$29,051

Report Summary

Population: All Records
Permit.DateIssued Between
8/1/2018 12:00:00 AM AND
8/31/2018 11:59:59 PM AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Residential
AND
Parcel.ParcelNumber Starts With
6 AND
Property.City = Kalamazoo

Grand Total Fees: \$1,890.00

Grand Total Permits: 12

Grand Total Const. Value: \$29,051

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PS18-06-105	2314 GULL RD	06-11-450-042	NICOLA, ROBERT J. & H		08/07/2018	\$55.00	\$0
Work Description: Inspect meter socket for power turn back on - off for 7 months NOTE: Jaspal Singh has purchased property through a land contract							
PS18-06-107	2131 WOODWARD AVE	06-09-255-050	BESTEMAN, LORILEE &		08/15/2018	\$110.00	\$0
Work Description: Meter socket inspection							
PS18-18-104	2314 GULL RD	06-11-450-042	NICOLA, ROBERT J. & H		08/07/2018	\$0.00	\$0
Work Description: Inspect meter socket for power turn back on - off for 7 months Note: Jaspal Singh has purchased property through a land contract							

Total Permits For Type: 3

Total Fees For Type: \$165.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$165.00

Grand Total Permits: 3

8/31/2018 11:59:59 PM AND
Permit.PermitType = Special
Permit
AND
Parcel.ParcelNumber Starts With
6 AND
Property.City = Kalamazoo
AND
Permit.Category Contains Hood
Suppression OR
Permit.Category = Meter Socket
Inspection OR
Permit.Category = Owner Request
OR
Permit.Category = Special Permit

Grand Total Const. Value: \$0

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING SPECIAL ASSESSMENT
FOR POLICE PROTECTION OPERATING EXPENDITURES
FOR CALENDAR YEAR 2019**

September 10, 2018

WHEREAS, in accordance with Act 33 of 1951 as amended, the Kalamazoo Charter Township Board tentatively determined the estimated costs for police protection within the township during 2019 proposed to be covered by special assessment to be **\$575,300** for police protection operating expenditures; and,

WHEREAS, said Board tentatively determined to continue the aforesaid expenses for police protection in 2019 through the assessment of 1.4 mills (\$1.40 per \$1,000 of taxable value) upon the taxable real property within the township-wide police protection special assessment district for police protection operating expenditures; and

WHEREAS, in accordance therewith, the township supervisor and assessing officer have caused to be prepared an assessment roll showing such levy and have filed the same with the township clerk; and

WHEREAS, in accordance with said public act, notice of hearing on said estimated costs and expenses and the spread of such special assessment levy was published in the Kalamazoo Gazette on **Thursday, August 23, 2018** in accordance with statutory requirements; and

WHEREAS, in accordance with said notice, a hearing was held on **September 10, 2018 commencing at 7:30 p.m.** at the Kalamazoo Charter Township Hall and opportunity given to all present to comment upon the foregoing proposed expenses and assessment; and

WHEREAS, the Township Board, after giving consideration to all public comments offered with respect to this matter, has determined it to be appropriate to amend the proposed assessment and expenses as set forth below,

NOW THEREFORE BE IT HEREBY RESOLVED that the aforesaid expenses for police protection be hereby confirmed for the **2019** calendar year of the township at \$575,300 for police protection operating expenditures, requiring a levy of 1.4 mills for police operating expenses.

BE IT FURTHER HEREBY RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid police special assessment within the township-wide special assessment district on a separate column on the regular tax statements mailed by the Township in December 2018.

BE IT FURTHER HEREBY RESOLVED that a similar public hearing be held each year hereafter on the second Monday of September to consider police special assessments for the financing of costs for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2019, said delinquent assessments shall be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **September 10, 2018**, at which meeting a quorum was present; that said meeting was conducted in

accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING SPECIAL ASSESSMENT
FOR POLICE PROTECTION CAPITAL EXPENDITURES
FOR CALENDAR YEAR 2019**

September 10, 2018

WHEREAS, in accordance with Act 33 of 1951 as amended, the Kalamazoo Charter Township Board tentatively determined the estimated costs for police protection within the township during 2019 proposed to be covered by special assessment to be **\$246,557** for capital expenditures.

WHEREAS, said Board tentatively determined to continue the aforesaid expenses for police protection capital expenditures in 2019 through the assessment of **.6 mill (\$.60** per \$1,000 of taxable value) upon the taxable real property within the township-wide police protection special assessment district for police protection capital expenditures; and

WHEREAS, in accordance therewith, the township supervisor and assessing officer have caused to be prepared an assessment roll showing such levy and has filed the same with the township clerk; and

WHEREAS, in accordance with said public act, notice of hearing on said estimated costs and expenses and the spread of such special assessment levy was published in the Kalamazoo Gazette on **Thursday, August 23, 2018**, in accordance with statutory requirements; and

WHEREAS, in accordance with said notice, a hearing was held on **September 10, 2018 commencing at 7:30 p.m.** at the Kalamazoo Charter Township Hall and opportunity given to all present to comment upon the foregoing proposed expenses and assessment; and

WHEREAS, the Township Board, after giving consideration to all public comments offered with respect to this matter, has determined it to be appropriate to amend the proposed assessment and expenses as set forth below,

NOW THEREFORE BE IT HEREBY RESOLVED that the aforesaid expenses for police protection be hereby confirmed for the **2019** calendar year of the township at \$246,557 for police protection capital expenditures requiring a levy of .6 mills.

BE IT FURTHER HEREBY RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid police special assessment within the township-wide special assessment district on a separate column on the regular tax statements mailed by the Township in December 2018.

BE IT FURTHER HEREBY RESOLVED that a similar public hearing be held each year hereafter on the second Monday of September to consider police special assessments for the financing of costs for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2019, said delinquent assessments shall be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **September 10, 2018**, at which meeting a quorum was present; that said meeting was conducted in

accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING SPECIAL ASSESSMENT
FOR FIRE PROTECTION FOR CALENDAR YEAR 2019**

September 10, 2018

WHEREAS, in accordance with Act 33 of 1951 as amended, the Kalamazoo Charter Township Board tentatively determined that the estimated capital costs for fire protection within the township during **2019** proposed to be covered by special assessment to be **\$410,929**; and,

WHEREAS, said Board tentatively determined to raise the aforesaid capital expenses for fire protection through the assessment of **1 mill (\$1.00 per \$1,000** of taxable value) upon the taxable real property within the township-wide fire protection special assessment district for use in 2019; and

WHEREAS, in accordance therewith, the township supervisor and assessing officer have caused to be prepared an assessment roll showing such levy and has filed the same with the township clerk; and

WHEREAS, in accordance with said public act, notice of hearing on said estimated costs and expenses and the spread of such special assessment levy was published in the Kalamazoo Gazette on **Thursday, August 23, 2018**, in accordance with statutory requirements; and

WHEREAS, in accordance with said notice, a hearing was held on **September 10, 2018 commencing at 7:30 p.m.** at the Kalamazoo Charter Township Hall and opportunity given to all present to comment upon the foregoing proposed expenses and assessment; and

WHEREAS, the proposed assessment and expenses appear reasonable and proper,

NOW THEREFORE BE IT HEREBY RESOLVED that the aforesaid capital costs for fire protection be hereby confirmed for the 2018 calendar year of the township at **\$410,929** for fire protection capital expenses.

BE IT FURTHER HEREBY RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid fire special assessment within the township-wide special assessment district on a separate column on the regular tax statements mailed by the Township in December 2018.

BE IT FURTHER HEREBY RESOLVED that a similar public hearing be held each year hereafter on the second Monday of September to consider a fire special assessment for the financing of costs for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2019, said delinquent assessments be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **September 10, 2018**, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION CONFIRMING LIGHTING SPECIAL ASSESSMENT ROLL
FOR 2019 CALENDAR YEAR**

September 10, 2018

WHEREAS, the Township Board tentatively determined to assess the sum of .54 mills (\$.54 per \$1,000 of Taxable Value of real property within the Township) to assist in defraying the expenses of providing street lighting within the Township during 2019; and,

WHEREAS, said the Board scheduled a public hearing for September 10, 2018, on such lighting district special assessment roll and levy; and,

WHEREAS, notice of such hearing was published in the Kalamazoo Gazette on Thursday, August 23, 2018 and Thursday, August 30, 2018; and,

WHEREAS, notice was mailed to the owners of newly constructed parcels in the district on August 1, 2018; and

WHEREAS, the proposed lighting special assessment roll had been on file with the Township Clerk for public examination and was further available at said public hearing for review disclosing an assessment levy of .54 mills per benefited property; and

WHEREAS, opportunity was given to all present to comment on said assessment roll; and,

WHEREAS, the estimated costs of street lighting for 2019 was \$221,901 and that it appeared a special assessment levy of .54 mills (\$.54 per \$1000 of Taxable Value) would be sufficient to raise that amount for street lighting in 2019; and

WHEREAS, existing and proposed lighting within the Township appear to be necessary and advisable for the best interests of the residents and property owners of the Township and the motoring public;

NOW THEREFORE BE IT HEREBY RESOLVED that the total estimated cost of lighting for the calendar year beginning January 1, 2019 in the amount of \$221,901 be hereby confirmed and determined to be reasonable and proper, and that a special assessment of .54 mills against the Taxable Value of real property within the Township to assist in defraying the cost of such lighting expenses be hereby also confirmed as reasonable and proper and in accordance with law and statute provided.

BE IT FURTHER HEREBY RESOLVED that any additional sums necessary to defray the cost of such lighting expenses be appropriated from the general fund of the Township as may be determined from time to time by the Township Board.

BE IT FURTHER RESOLVED that the Township Treasurer be directed to collect the aforesaid lighting assessment levy within the Township lighting district on a separate column on the regular tax statements mailed by the Township in December of 2018.

BE IT FURTHER RESOLVED that a similar hearing will be held each year hereafter on the second Monday in September to consider the lighting assessment for the following year preceded by published notice in the local newspaper circulated within the Township.

BE IT FURTHER HEREBY RESOLVED that in the event of any delinquency in payment after February 14, 2019, said delinquent assessments shall be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, **MARK E. MILLER**, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on September 10, 2018, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION CONFIRMING SOLID WASTE COLLECTION, DISPOSAL
AND RECYCLING SPECIAL ASSESSMENT ROLL FOR THE 2019 CALENDAR YEAR**

September 10, 2018

WHEREAS, the electorate of the Township at the primary election held August 7, 1990 voted by majority vote in favor of a project for the collection, disposal and recycling of solid waste generated from dwelling units within the Township; and,

WHEREAS, as a result of the foregoing vote and public hearings on said project, a Township-wide special assessment district was established and named the "Kalamazoo Charter Township Solid Waste Collection, Disposal and Recycling District"; and,

WHEREAS, it appears appropriate and in the best interests of the Township citizens and property owners, in order to meet a part of the costs of the service to assess the sum of \$65.60 against each benefitted user (per parcel for up to 4 dwelling units per parcel) for the 2019 calendar year; and,

WHEREAS, a public hearing was held on September 10, 2018, as heretofore established under Public Act 188 of 1954, as amended, on a proposed assessment of \$65.60 per benefitted user (per parcel for up to 4 residential dwellings per parcel); and

WHEREAS, notice of said public hearing was published in the Kalamazoo Gazette on Thursday, August 23, 2018 and on Thursday, August 30, 2018, and was mailed by first class mail on August 1, 2018, to each owner and/or occupant of property proposed to be benefitted by such collection, disposal and recycling and yard waste collection not previously covered by said project nor assessed therefore; and

WHEREAS, the Township Board believes it is in the public interest to proceed as follows,

NOW THEREFORE BE IT HEREBY RESOLVED as follows:

1. That the Township Board hereby determines to continue the Solid Waste Collection, Disposal and Recycling plans and hazardous waste subsidy for Township residents utilized in 2019 with the addition of benefitted dwelling units not previously assessed and for three times a year Bulk trash collection and disposal, two times a year yard waste collection and composting and bi-weekly recycling collection.
2. That the Township Board does hereby approve the total estimated costs of the collection, disposal and recycling and yard waste collection and hazardous waste subsidy for the 2019 calendar year in the amount of \$469,236.80.

3. That the Township Board does hereby confirm the assessment roll of the Township Supervisor and Assessor disclosing an annual assessment of \$65.60 per benefitted dwelling unit (exclusive of mobile home parks, multiple dwellings containing more than four units, and the Cloisters and Leisure Pointe Condominiums) within the Township, which will raise the sum of approximately \$469,236.80 to cover the foregoing estimated costs.
4. That the Township Treasurer be hereby directed to collect the foregoing assessments in a separate column on the next regular tax statement of the Township to be mailed to Township taxpayers in December of 2018.
5. That in the event of any delinquency in payment of this special assessment, interest and penalties shall accrue thereon in the same manner and extent as is applicable to Township taxes.
6. That in the event the total amount of the aforesaid levy is insufficient to cover all costs of collection, disposal and recycling of solid waste and yard waste collection and hazardous waste subsidy received from benefitted dwelling units within the Township during 2019, the deficiency shall be paid from the general fund of the Township.
7. That in accordance with previous action of the Township Board on September 17, 1990, a similar public hearing on a proposed assessment roll for the "Kalamazoo Charter Township Solid Waste Collection, Disposal and Recycling District" shall be held on the second Monday in September of 2019 for use in 2020, preceded by the required published notice in the local newspaper circulated within the Township, and by first class mailed notice to any benefitted dwelling units not previously covered by said project and assessed for the costs thereof.
8. That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Motion was made by _____, supported by _____ to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the motion carried and the Resolution duly adopted.

**CHARTER TOWNSHIP OF
KALAMAZOO**

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, Mark E. Miller, the duly elected and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a Resolution adopted by the Township Board of Kalamazoo Charter Township of Kalamazoo on September 10, 2018, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

KALAMAZOO CHARTER TOWNSHIP

BOARD AGENDA ITEM

BOARD MEETING DATE: September 10, 2018

SUBJECT: Adopt Special Assessment Resolutions for 2019

SPECIFIC ACTION REQUESTED: Approve a separate resolution for each special assessment as follows:

Police Operating:	(1.4mills)	\$575,300
Police Capital:	(.6 mills)	\$246,557
Fire Protection:	(1.0 mills)	\$410,929
Street Lighting:	(.54 mills)	\$221,901
Solid Waste:	(\$65.60 per parcel)	\$ 469,237

OTHER PERTINENT INFORMATION:

The resolutions set the date of the 2020 hearings as the second Monday in September, 2019; provide for the addition of appropriate amounts for collection onto the tax bill and set the February 14, 2019 delinquency date.

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION TO ESTABLISH THE LEVY TO COLLECT
SUFFICIENT FUNDS TO PAY THE 2019 PORTION OF THE INTEREST
AND PRINCIPAL FOR THE GENERAL OBLIGATION UNLIMITED TAX BONDS
SERIES 2015**

WHEREAS, the voters of the Charter Township of Kalamazoo approved on February 24, 2015 a road bond proposal to borrow the principal sum of not to exceed Nine Million Seven Hundred Fifty Thousand Dollars (\$9,750,000) and issue its general obligation unlimited tax bonds in one or more series, payable in not to exceed eleven (11) years from the date of issue of each series, for the purpose of paying the costs of acquiring, constructing, furnishing and equipping road improvements in the township, including necessary rights-of-way, sidewalks, proper drainage facilities and appurtenances and attachments thereto; and

WHEREAS, the General Obligation Unlimited Tax Bonds, Series 2015 were sold in June 2015 at an interest rate less than estimated at the time of February 2015 election; and

WHEREAS, annually the Board of Trustees for the Charter Township of Kalamazoo has the responsibility for and the authority to set the levy at a rate that will raise sufficient funds to pay the amount of interest and principal due to the bond holders during the following year; and

WHEREAS, the calculation for the levy is the amount of principal and interest due in 2020, the estimated tax delinquency rate and the amount currently in the debt fund; and

WHEREAS the total amount of necessary revenue to be raised by the 2019 levy is \$1,149,186 and the current taxable value for the Charter Township of Kalamazoo is \$433,655,355 and therefore a levy of 2.65 mills (\$2.65 per \$1,000 of taxable value) on all taxable value within the Township on a separate row on the regular tax statements mailed by the Township in December 2018.

BE IT FURTHER RESOLVED that the Township Treasurer be authorized and directed to collect the aforesaid levy of 2.65 mills (\$2.65 per \$1,000 of taxable value) on all taxable value within the Township on a separate row on the regular tax statements mailed by the Township in December 2018.

BE IT FURTHER RESOLVED that in the event of any delinquency in payment after February 14, 2019, said delinquent assessments be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

IT IS FURTHER RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on _____, 2018 that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Mark E. Miller, Clerk
Charter Township of Kalamazoo
Kalamazoo County, Michigan

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDINANCE NO. _____

KALAMAZOO CHARTER TOWNSHIP SIDEWALK ORDINANCE

An Ordinance enacted pursuant to Michigan Public Act 246 of 1931 and Public Act 359 of 1947, as amended, to specify standards for construction, maintenance, repair, safety and use of sidewalks located in public road rights-of-way or dedicated easements; to establish requirements for obtaining permits to construct sidewalks; to designate sidewalk maintenance responsibilities; to establish enforcement procedures and penalties for violation of the Ordinance; and, to repeal all ordinances or parts of ordinances in conflict herewith.

**THE CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN
ORDAINS:**

SECTION 1

TITLE

This Ordinance is hereby designated as and shall be referred to as the Kalamazoo Charter Township Sidewalk Ordinance. Within the following text it may be referred to as “this Ordinance.”

SECTION 2

PURPOSE AND SCOPE OF APPLICATION

- A. Purpose.** The purposes of this Ordinance are to protect and promote public health, safety, and welfare by specifying standards for construction, design, maintenance, repair, safety and use of sidewalks located in public road rights-of-way; to establish requirements for obtaining permits to construct sidewalks; to designate sidewalk maintenance responsibilities; and to establish enforcement procedures and penalties for violation of the Ordinance. These regulations are the minimum standards deemed necessary to provide suitable and safe off-road accommodations for pedestrians.
- B. Scope of Application.** The requirements in this Ordinance shall apply to sidewalks constructed within a public right-of-way or a dedicated easement.

SECTION 3

DEFINITIONS

The following definitions are applicable throughout this ordinance:

- A. "Building Official" shall mean the officer or other authority designated by the Township Board to administer and enforce the Building Code.
- B. "Lot" shall mean any platted lot, site condominium unit or parcel of land.
- C. "Township" shall mean the Charter Township of Kalamazoo.
- D. "Township Board" shall mean the Supervisor, Clerk, Treasurer, and Trustees of Kalamazoo Charter Township.

SECTION 4

STANDARDS

A. Use of Sidewalks.

- 1. Pedestrian Use.** Sidewalks or pathways, as defined herein, are for pedestrian use, and are not intended for use by motorized vehicles, such as, but not limited to, motorcycles, mopeds or off-road utility vehicles. Travel by non-motorized bicycles is permitted. Bicycles shall yield to pedestrians.
- 2. Unlawful Damage.** It shall be unlawful to damage or deface a sidewalk by any means.

B. Construction Standards. All sidewalks or portions thereof hereafter constructed or repaired shall comply with the following specifications:

- 1. General Construction.** All sidewalks shall be constructed to grade established by existing adjoining walks or by the Township Engineer, in the absence of the foregoing, and, except as authorized in subsection 2 below, shall be paved with a single course of concrete, using limestone aggregate, with a compressive strength of not less than 3,500 lbs. per square inch, within twenty-eight (28) days of laying out.
- 2. Minimum Width.** All sidewalks shall be at least five (5) feet in width. Wider walks to a maximum of ten (10) feet may be required by the Township Engineer or Planning Commission in commercial, industrial or multiple-family areas due to anticipated traffic and the development of the area. Sidewalks shall be paved with concrete when the width is less than eight (8) feet. At the discretion of the Township Planning Commission, sidewalks eight (8) feet or wider may be paved with hot mix asphalt in lieu of concrete.
- 3. Surfaces.** Concrete sidewalk shall be constructed on a not-less-than 2-inch thick sand cushion and shall be at least four (4) inches in depth except across driveways, where concrete shall be at least six (6) inches in depth. Paving joints

are to be true to line and grade at intervals consistent with adjoining or abutting sidewalks. One inch expansion joints shall be placed through the walk at least every fifty (50) feet, and between walks and other rigid structures.

- a. The surface of a concrete sidewalk shall be roughened with mechanic's brush to prevent smooth and slippery surfaces.
- b. When approved by the Township Planning Commission, sidewalks eight (8) feet or wider may be paved with hot mix asphalt (HMA) pavement. The HMA pavement must be placed in two courses by a self-propelled paver (not a spreader box) with a combined thickness of at least two and one-half inches. The top course shall be at least 120 lb/sy MDOT 36A HMA and the leveling course of at least 165 lb/sy of MDOT 13A HMA. The asphalt performance grade shall be 58-28. A bond coat shall be applied between successive courses of HMA at an application rate of 0.1 gallons per square yard. The HMA pavement shall be placed over a prepared gravel base of at least six (6) inches thick, compacted-in-place, MDOT 22A gravel and a subbase of at least six (6) inches thick, compacted-in-place, MDOT Class II granular material or Township approved existing sand subbase. The gravel base and subbase shall be two feet wider than the HMA pavement, twelve (12) inches on each side. Prior to installation of the sidewalk all vegetation and topsoil shall be removed. Any fill required shall be MDOT Class II granular material, properly compacted. Placement and compaction shall conform to requirements of MDOT 2012 Standard Specifications for Construction, or a more current edition as approved by resolution of the Township Board.

- 4. Additional Specifications.** Additional specifications may be established by the Township Planning Commission or the Township Engineer in particular situations to make the same comply with good engineering and pedestrian traffic management practice.
- 5. Barrier-Free Design.** Sidewalks or pathways shall comply with all state and federal barrier free (ADA) requirements. Accordingly, ramps shall be provided at curbs and other locations involving a grade change.
- 6. Grading and Drainage.** Proposed sidewalks or pathways shall be designed to maintain the existing direction and flow of storm water and to avoid damming or flooding.

C. Maintenance Standards.

- 1. Maintenance Responsibility.** The owner or owners of any parcel within the Township shall keep the sidewalk(s) adjacent to the parcel in good repair. Failure to comply with any provision in this section shall be considered a breach of this duty. Any damages resulting from such a breach shall be the sole responsibility of the property owner. This regulation shall not apply to those sidewalks that are both government-owned and paved with asphalt.
- 2. Conditions of Disrepair.** A sidewalk shall be considered in disrepair for purposes of this Ordinance if any of the following conditions exist:

 - a. Potholes of one (1) inch or more in depth and more than 4 inches in diameter.
 - b. Loosened, crumbling or breaking surfaces.
 - c. Difference of two (2) inches or more in heights of adjoining sections of sidewalk.
 - d. Insufficient slope to adequately drain water from the surface.
 - e. Any condition which arises regarding a sidewalk which in the reasonable opinion of the Township Engineer, Zoning Administrator or Building Official would render the sidewalk unsafe for use or otherwise unfit for public travel.
- 3. Township Review.** Whenever the Township Ordinance Enforcement Officer, Zoning Administrator or Engineer shall find any of the above conditions in subsection “C2” above, he/she may proceed as herein provided. The Township may require the replacement or repair of such sidewalk according to the standards in subsection “C4” below within sixty (60) days of delivery of a Notice to Repair or Replace to the adjoining landowner who shall promptly replace or repair said sidewalk within said period. Where a sidewalk remains in disrepair for a period of sixty (60) days, the abutting property owner shall be deemed to have received notice as herein contemplated.
- 4. Township Board Right to Repair.** Under the Pavements, Sidewalks and Elevated Structures Act, Public Act 246 of 1932, as amended, (MCL 41.271, et seq) the Township Board may construct, repair or maintain or may order the construction, repair and maintenance of sidewalks for the health, safety and general welfare of the residents of the Township after notifying the involved property owners of the time and place of a hearing on such order. Following the hearing, the Township Board may either construct, repair or maintain the sidewalk and assess the cost thereof over a five-year period against the abutting property owners or permit the owners within a specified time to have the sidewalks constructed, repaired or maintained according to Township

specifications at their expense. No such work shall be commenced until approved by either the Kalamazoo County Road Commission or the Michigan Department of Transportation having jurisdiction over the right-of-way within which the sidewalk is located or such agency waives the requirement of such approval. The Township Board, in its discretion, may also authorize collection of the cost of such construction, repair or maintenance by civil process, small claim or such other means that may be proper for the collection of debts by legal process.

5. **Obstructions.** No person having the care, either as owner or occupant, of a lot within the Township shall permit or allow to remain on any sidewalk adjacent to the lot any obstruction, encroachment, rubbish, broken glass, accumulated soil, and vegetation (including overgrown turf, forbes, shrubs and trees) that impede pedestrian use of the sidewalk for longer than twenty-four (24) hours. (See Section D for Snow Removal.)

D. Snow Removal Regulations. No person having the care, either as owner or occupant, of a parcel within the Township shall permit or allow:

1. Accumulation of snow exceeding a depth of 2 inches to remain for longer than a 24 hour time period or
2. Accumulation of ice to remain upon a sidewalk adjacent to the lot for longer than a 24 hour period without treatment (ice melt or sand to be applied every 8 hours).
3. This regulation shall not apply to those sidewalks that are both government-owned and paved with asphalt.

SECTION 5

ENFORCEMENT

A. Duties of the Township Zoning Administrator and Ordinance Enforcement Officer. The Zoning Administrator shall have primary authority to enforce this Ordinance, as outlined in this Section.

1. Permits.

A. A permit is required from the Township Zoning Administrator prior to the construction, removal, or repair of a sidewalk or pathway. A permit may be obtained by submitting a completed application form, along with plans and specifications, and the required fee, to the Township Zoning Administrator. The Zoning Administrator shall be responsible for evaluating the application to determine compliance with Ordinance standards (and to determine compliance with the approved site plan, where applicable) and issuing the permit. The Zoning Administrator may consult with the Township Engineer as to compliance with specifications. A separate permit shall not be required if the proposed sidewalk or

pathway is part of a larger project that requires a building permit. A copy of the permit shall be kept at hand at the construction site.

B. The applicant shall be responsible for obtaining any permits required by the Kalamazoo County Road Commission related to sidewalk or pathway construction within a County road right-of-way.

1. Inspection. During construction, the Township Zoning Administrator or Ordinance Enforcement Officer shall be responsible for inspection. In fulfilling this responsibility, the Township Official shall follow the inspection guidelines set forth in the State Construction Code as administered and enforced by the Charter Township of Kalamazoo and within this ordinance. The Township Zoning Administrator or Ordinance Enforcement Officer may request inspection assistance from the Township Engineer and/or the Township Building Official.

2. Violations. The Zoning Administrator and/or Ordinance Enforcement Officer shall be responsible for investigating violations of this Ordinance. Whenever the Official determines that a violation exists, the Official shall pursue compliance following the enforcement procedures set forth in the adopted building code. If the owner of property where a sidewalk or pathway has fallen into a state of disrepair such that it is unsafe for use fails to complete repairs within next Township repair cycle after notification, then the Township may cause necessary repairs and charge the property owner for the costs of repair. If such costs are not paid by the property owner the costs shall become a lien against the property.

B. Site Plan Review. If a proposed sidewalk or pathway is part of larger development that requires site plan review, then the sidewalk or pathway shall be shown on the site plan, which plan shall be reviewed in accordance with the site plan review procedures set forth in the Zoning Ordinance.

SECTION 6

PENALTIES, SEVERABILITY, CONFLICTING PROVISIONS, AND EFFECTIVE DATE

A. Penalties. Any person, firm, association, partnership, corporation or entity that violates any of the provisions of this ordinance shall be deemed responsible for a municipal civil infraction as defined by Michigan statutes which shall be punishable by a civil fine determined in accordance with the following schedule:

	Fine
-1 st Offense within a 3 yr. period*	\$ 30.00
-2 nd Offense within a 3 yr. period*	\$ 60.00
-3 rd Offense within a 3 yr. period*	\$ 90.00
-4 th or more Offense within a 3 yr. period*	\$120.00

* Determined on the basis of the date of commission of the offense(s).

Additionally, the violator shall pay costs, which may include all expenses, direct and indirect, to which Kalamazoo Charter Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that violation of this Ordinance continues to exist shall constitute a separate violation of this Ordinance.

Notwithstanding the above, a person shall not be cited for a first offense violation of this Ordinance unless the person has first been given (either by personal service or by posting on the subject property) written notice of a violation of this Ordinance and has failed to cure the violation within 24 hours of such notice.

Initial citations for violation of §4D (snow removal regulations) of this Ordinance shall direct the violator to pay at the Township Ordinance Violations Bureau. The Township shall collect and retain such fine money in a “snow removal fund” to be used exclusively for snow removal by the Township.

- B. Severability.** Should any portion of this Ordinance be found invalid for any reason, such a finding shall not be construed as affecting the validity of the remaining portions of the Ordinance, which shall remain in full force and effect.
- C. Conflicting Provisions Repealed.** All other ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.
- D. Effective Date.** This Ordinance shall be thirty days after publication of a summary of the same, after adoption by the Township Board.

CHARTER TOWNSHIP OF KALAMAZOO

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
(269) 381-8080
www.ktwp.org



FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 888-2170
Fax: (269)-381-3550
www.Kalamazootownship.org

TO: Donald Martin, Township Supervisor
FROM: David Obreiter, Fire Chief *DO*
RE: Paid On-Call Firefighter Personnel
DATE: August 31, 2018

The following personnel have been hired as paid on-call firefighters with Kalamazoo Township. All personnel have passed a basic background check, medical physical and pre-employment drug testing. This will bring our current staffing level to 54 paid on-call personnel.

James Sampson	Station 1
DeMonte Spann	Station 1
Yamini Rashid	Station 1
Michael Miller	Station 1
Connor McCarthy	Station 1
Malcolm Jones	Station 2
Kevin Miller	Station 2
Ryan Baker	Station 2
Dan Merchant	Station 4
Dillon Moe	Station 4