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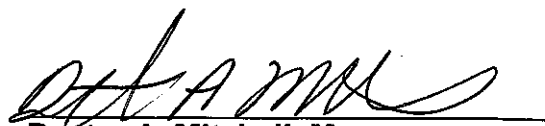
BOARD OF TRUSTEES WORK GROUP MEETING

January 8, 2018

The Board of Trustees of the **Charter Township of Kalamazoo** will meet in a "**Work Group Meeting**" to be held at 5:30 p.m., on Monday, January 8, 2018, in the **Charter Township of Kalamazoo** Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the **Charter Township of Kalamazoo**.

1. Manager Review Discussion (Closed Session)
2. Discussion of grass and sidewalk ordinance ammendments
3. Strategic Plan Discussion
4. Discussion regarding items on the Regular Agenda
5. Public comment

Posted: January 5, 2018



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald D. Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085.



Summary of Manager's 2017 Goals

On October 31, 2016 I was granted the opportunity by the Kalamazoo Charter Township Board to become their first Township Manager. Writing goals for 2017 after having been at the Township for two months was exciting and challenging. It was exciting to think about all the good work we could accomplish in the Township and challenging because I was just becoming familiar with everything that was happening in the Township and had no way of knowing some of the things that would be coming up. There was no way to know how much time would be taken up with the issue of medical marijuana and the sudden personnel changes or to be aware of the solid obstacles to addressing the 131 Business loop.

The past year has been a learning experience, becoming familiar with the Township, its residents and the culture of the community. I feel better prepared to look into the future and set my goals for 2018. The update of the goals and objectives for the Township through the strategic planning process will be an important part of that process.

Below you will find some of the things that my team and I have worked on in 2017 and will continue to push forward into 2018 and beyond. Thank you for taking the time, to review the summary of what we have accomplished in 2017.

Personal Development

Since coming to work at Kalamazoo Township I have attended the following workshops and trainings:

- Economic Development Summit in Lansing
- Michigan Township Association Managers meeting
- Public Safety Networking event
- MTA annual Expo and Conference
- Walkability Workshop
- Medical Marijuana Conference at the Fetzer Center
- MTA Manager/Superintendent meeting in Lansing
- Training Wheels Workshop

Progress on Goals

Economics

- Increase the level of public safety in Kalamazoo Township
 - Increase in the number of sworn officers
 - Upgrade of equipment for public safety officers
 - Increase in communication functionality for firefighters
 - Began dialog on what community policing entails and how to fund it
 - Promoted Bryan Ergang to Chief of Police Kalamazoo Township

- Enhance Kalamazoo Township economic growth
 - Extensive research on medical marijuana in order for the Township to be prepared to deal with the numerous entrepreneurs interested in locating medical marijuana facilities in the Township
 - Amendments to the zoning ordinance were made to enable expansions of Service Master and Philly 66 gas station

- Create an attraction program highlighting US 131 Business Route and surrounding area
 - Met with state and federal officials regarding state and/or federal funding for on and off ramps
 - Working with Southwest Michigan First
 - Meetings with Northside businesses

Customer Service

(Inside and outside the office)

- Strengthen Kalamazoo Township Human Resources policies
 - Joined human resources organization (SHRM)
 - Creating new organizational structure to accommodate change to part-time elected official and full time manager system
 - Streamlining hiring process

- Enhance the current cross training program
 - Brought in intern to support planning department, answer phones and develop electronic media
 - Filled position of Finance Administrator who will be offering support to and providing back up to accounts receivable and accounts payable
 - Developed new job descriptions for front desk positions that will include covering passports

- Develop an Accounts Payable authorization checklist
 - Working within BS&A program to create checklist
 - Enhanced email tracking for accounts payable along with folders for each department

- Establish a baseline of customer service and develop a training program to increase it by 10% in 2017
 - Less number of problem calls into the office
 - Increase in response to the Township electronic news letter

- Strengthen Township staff morale
 - Met with each staff member to identify strengths and goals
 - Started regularly scheduled Department Head and First Report meetings where staff can share and coordinate information
 - Established rotating meal with manager, have met with all staff in administrative offices
 - Developed a team look and team brand
 - Developing an environment that allows staff/teammates to own projects and have input
 - Increased number of casual Fridays

- Enhance communication with staff, residents, businesses and visitors
 - Kalamazoo Township brand/logo Developed
 - Signage with new logo installed to identify Township parks and entrances to Township
 - Encouraged holding all department luncheon, bringing together administrative, police and fire staff, coordinated by Monica Kalupa and Larry Haynor
 - Encouraged blood drive coordinated by Shelby Sams
 - Kalamazoo Township communication expanded through electronic media with a Facebook page and info@ktwp email
 - Respond quickly and in person, when possible, with residents and business owners expressing concerns
 - Made appearances on PMN programs to introduce myself to the community and to discuss medical marijuana, sidewalks and other topics

- Enhance a blight elimination program
 - Maintaining a strong property maintenance code
 - Working closely with the Township ordinance officer, fire marshal, planner, attorney, KABA and citizens to address issues of blight and coordinate ordinance enforcement

- Equipped ordinance officer with mobile access to records to make ordinance enforcement more efficient and allow increased coverage

Partnerships

- Develop partnerships with 501c3 nonprofits, (3 in 2017)
 - Habitat for Humanity
 - KPEP, with the sidewalk on Olmsted
 - Northside Ministerial Alliance
 - Friendship Baptist
 - Mt. Zion
 - Galilee Baptist
- Meet with nonprofits to work on issues related to:
 - Youth recreation opportunities
 - Nurturing and inspiring future public servants
- Develop partnerships with other governmental entities
 - Frequent communication with leaders and staff of adjoining governments to address common concerns and cross boundary issues
 - Partner to move forward economic development along US 131 Business Route and surrounding area
 - Partner with others to create activities or events in Kalamazoo Township

Outcomes for 2017

- Increased ability to manage Kalamazoo Township's documents internally and externally
 - Working with Clerk's department to finalize decision on document management system
- Enhanced team working environment within Kalamazoo Township
 - Regular meetings with staff leading to enhanced sharing of information between departments and increased three way communication with administration
- Increased use of non-motorized paths
 - Facilitated follow through on plans to sign and promote 4 miles of bicycle routes and paths
 - Facilitated follow through on plans to add 2.8 miles of new sidewalk

- Increased recreational and cultural programs in Kalamazoo Township
 - Facilitated follow through on planned improvements to township parks including signage, playground equipment, fencing, new wood chips and other maintenance

- Increased economic opportunities
 - Medical Marijuana, in all five areas
 - Kalsec expansion of multiple buildings in addition to on-site day care

Additional Information

- ❖ Supervisor Ron Reed retirement and introduction of Supervisor Don Martin

- ❖ The retirement of Police Chief Tim Bourgeois and the promotion of Chief Bryan Ergang

- ❖ The departure of Sue Kleiman as Deputy Treasure after 33 years and the promotion of Stephania Brown to Deputy Treasure with the duties of an Administrative Agent

- ❖ The retirement of Judy Vernagallo and the opportunity to open an intern program to partner with the neighboring University and College

Conclusion

I believe with the information listed above that we have completed between 85% and 87% of all the goals that we attempted to accomplish in 2017. It was my sincere attempt to capture one hundred percent of all of 2017 goals and accomplishments. Kalamazoo Charter Township team and moreover family are stronger and more able to adapt to the challenges that 2018 and beyond will bring. Once again thank you for the wonderful opportunity to serve this community.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn, and play.



Strategic Plan 2018

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Introduction

Kalamazoo Charter Township is a highly visible and well-respected municipality within Kalamazoo County and the state of Michigan.

The Board of Trustees for Kalamazoo Charter Township, the Township Manager and the Staff of Kalamazoo Township have developed this strategic plan with assistance from Dams & Associates. It provides the Township with a roadmap for services to residents, citizens, businesses, and internal organization development.

The strategies in this plan are specific, measurable, actionable, realistic, and time-framed. The Board of Trustees and staff will review the progress quarterly and will update the plan annually as needed.

Donald D. Martin
Township Supervisor

Dexter A. Mitchell
Manager



Our Guiding Principles

Our Vision

We envision Kalamazoo Charter Township with enhanced

- Community identity and engagement
- Diversity, inclusion, and equity
- Respect for all human rights
- Openness and welcome to all populations
- Economic opportunity
- Intergovernmental collaboration

Our Mission

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn, and play.

Our Core Values

As members of Kalamazoo Charter Township, our values guide our governance and our interactions with residents, visitors, and each other. We commit to being:

Ethical

Dealing with our community honestly, fairly, and justly

Respectful

Honoring the value of everyone we interact with

Transparent

Practicing openness in our decisions and actions

Responsive

Providing optimal service proactively and effectively

Competent

Continually building knowledge to best serve the people

Economical

Prudent with our community's precious financial resources

Our Strategic Framework

The strategic framework shows that the vision can only be achieved if Kalamazoo Township executes against the strategic goal and strategies.



Our Goals and Strategies

Goal 1: Vibrant strong community and neighborhoods				
1. Strategy a. Tactic	Target Date	Owner	Resources	Status
1. Develop a schedule for regular board member visits to businesses	4Q 2017	Molly Cole		
2. Conduct an internal review of ordinances related to blight and make recommendations as needed with priorities and timelines	1Q 2018	Planning Commission		
3. Develop recommendations for the creation of TIF districts, DDAs, and Corridor Improvement Authorities	3Q 2018	Pat Hudson		
4. Institute proactive community policing to prevent crime	4Q 2018	Board of Trustees		
a. Define 'community policing'	1Q 2018	Chief Bourgeois		
b. Submit applications for outside funding for community policing	1Q 2018	Chief Bourgeois		
c. Increase the number of community police officers, pending funding	4Q 2018	Board of Trustees		
d. Additional annual training in de-escalation strategies	4Q 2018	Chief Bourgeois		
5. Collaborate more with Southwest Michigan First	Ongoing	Dexter Mitchell		
a. Provide quarterly updates to Board of Trustees	1Q 2018	Dexter Mitchell		
b. Provide economic development tools, such as surveys				

Goal 1: Vibrant strong community and neighborhoods				
1. Strategy a. Tactic	Target Date	Owner	Resources	Status
c. Advocate with MDOT and Kalamazoo County Road Commission regarding 131 and M-43				
6. Increase awareness of and measure progress towards sustainability	Ongoing	Mark Miller		
a. Create a Township Climate Action Plan	4Q 2018	Mark Miller		
b. Increase the level of participation in the Michigan Green Communities Challenge	Ongoing	Mark Miller		
7. Present options for improving the enforcement of ordinances related to blight	Ongoing	Don Martin		
8. Attract more businesses	Ongoing	Dexter Mitchell		
a. Develop and provide information on micro grants to small businesses	1Q 2018	Dexter Mitchell		
9. Educate residents and businesses on area resources	Ongoing			
a. Develop a plan for partnering with organizations like Community Homeworks, Building Blocks to provide information on homeownership and environmental and economic change	1 Q 2018	Jennifer Strebs		

Goal 2: Strong community identity and engagement				
1. Strategy a. Tactic	Target Date	Owner	Resources	Status
1. Develop a process for creating and/or participating in community events inside and outside of the Township (e.g., one event/neighborhood/year)	1Q 2018	Molly Cole		
2. Create a plan for consistent branding	2Q 2018	Steve Leuty		
a. Create and publish an annual event calendar	4Q 2017	Molly Cole		
b. Provide regular opportunities for police and community to interact	Ongoing	Dexter Mitchell Sherine Miller		
c. Increase social and recreational opportunities to attract businesses	Ongoing	Dexter Mitchell Sherine Miller		
d. Create a "Trustee for a Day" program				
3. Support neighborhood associations more intentionally	Ongoing	Board of Trustees		
a. Develop a process for providing relevant Township information to the neighborhood associations (1) Seek input from associations regarding content	4Q 2017	Dexter Mitchell		
b. Develop policy for attending neighborhood association meetings/functions and report back to board	2Q 2018	Board of Trustees		
4. Create a communication plan that reflects the Township's diversity	1Q 2018	Dexter Mitchell		
a. Create a social media strategy	1Q 2018	Jennifer Strebs		
b. Collect email addresses and cell phone numbers to enable free communication to residents	Ongoing	Molly Cole		

Goal 2: Strong community identity and engagement

1. Strategy a. Tactic	Target Date	Owner	Resources	Status
c. Enhance webpage to provide more online information and services	Ongoing	Molly Cole		

Goal 3: Efficient and effective operations and collaborations

1. Strategy a. Tactic	Target Date	Owner	Resources	Status
1. Develop a process for conducting staff evaluations. The process should include:	3Q 2017	Dexter Mitchell		
a. External wage analysis study				
b. Pay scale review for employees				
2. Implement a document management system	1Q 2018	Mark Miller		
3. Create standard operating procedures to capture institutional knowledge, including task analyses	2Q 2018	Department Heads		
a. Purpose of task analyses is to streamline operations				
b. Conduct quarterly all-staff continuous improvement meetings	Ongoing	Dexter Mitchell		
4. Create, maintain, and regularly review job descriptions for all staff positions	3Q 2018	Dexter Mitchell		
5. Complete implementation of present Master Plan	3Q 2019	Pat Hudson		
6. Complete implementation of the Parks and Recreation Master Plan	4Q 2019	Steve Leuty		
7. Develop a Township dashboard of measures of success	2Q 2018	Dexter Mitchell		
8. Develop the next five-year Township Master Plan	3Q 2019	Planning Commission		
9. Conduct an annual joint meeting with the Board of Trustees, Road Commission, Planning Commission, and the ZBA	3Q 2018	Jeremy Hathcock		
a. Review the status of long-term plans, including but not limited to Master Plan, Non-motorized Plan, Strategic Plan, and the Capital Improvement Plan (CIP)	1Q 2018	Mark Miller		

Goal 3: Efficient and effective operations and collaborations				
1. Strategy a. Tactic	Target Date	Owner	Resources	Status
10. Develop a comprehensive technology plan	4Q 2018	Mark Miller Dexter Mitchell	Brian Bowman	
11. Evaluate elected position status for 2020-2024 term	4Q 2019	Don Martin Sherine Miller Mark Miller		
12. Pursue second Township of Excellence Award	2019	Board of Trustees		
13. Implement best practices as suggested by the MTA and other professional resources	Ongoing	Policy and Administration Committee		
a. Review manuals and identify areas of improvement	1Q 2018	Mark Miller		
b. Use policy and employee manuals more effectively and continue to improve them	Ongoing	Dexter Mitchell		
14. Continue to pursue open communication with federal, state, county, and local elected officials and municipalities	Ongoing	Township Board		
15. Continue implementation of the Non-motorized Transportation Plan	Ongoing	Nicolette Leigh		
a. The plan should address more signage for bike trails with distance, direction, and destination (DDD)				
16. Strengthen the morale in all Township departments	Ongoing	Don Martin		
a. Conduct regular formal anonymous engagement surveys	3Q 2018	Dexter Mitchell		

Goal 4: Diverse and inclusive neighborhoods and governmental services

1. Strategy a. Tactic	Target Date	Owner	Resources	Status
1. Develop a process to broaden the scope of advertising job and committee opportunities with the Township	2Q 2018	Dexter Mitchell		
a. Reach out to underrepresented populations				
2. Develop and implement a youth academy with the Township's police and fire departments to get underrepresented youths interested in public safety careers (e.g., mentoring)	2Q 2018	Don Martin		
3. Develop a plan for working towards a police department that mirrors our community	2Q 2018	Dexter Mitchell Chief Bourgeois		
4. Implement a plan to educate the board on diversity	2018	Board of Trustees		
5. Improve ADA accessibility of Township buildings	Ongoing	Jennifer Strebs Steve Leuty		
a. Make main door to Township Hall ADA accessible	1Q 2018			
6. Create or support ongoing community efforts to reinforce community values of equality, diversity, and inclusion	Ongoing	Dexter Mitchell		
7. Require diversity and inclusion training for staff	Ongoing	Board of Trustees		

Goal 5: Financial stewardship				
1. Strategy a. Tactic	Target Date	Owner	Resources	Status
1. Evaluate current financial reports to determine whether they meet board’s oversight needs	1Q 2018	Nicolette Leigh		
2. Implement an aggressive road maintenance schedule	2Q 2018	Don Martin		
3. Develop a long-term maintenance plan for water and sewer	2019	Don Martin Dexter Mitchell Mark Miller Jennifer Strebs		
4. Identify and pursue appropriate local, state, and federal grant opportunities	Ongoing	Nancy Desai		
a. Obtain a grant database	4Q 2017	Nancy Desai		
b. Develop a plan to identify opportunities to work with area resources to assist in researching and writing grants (e.g., Western Michigan University, Kalamazoo Community Foundation)	4Q 2017	Nancy Desai		
5. Explore collaboration opportunities with other municipalities	Ongoing	Don Martin		
6. Hold quarterly meetings with Finance Administrator	Ongoing	Nancy Desai		
7. Continue to seek solutions regarding water and sewer rates	Ongoing			

Strategies Completed between 2015 and 2017

Goal 1: Vibrant strong community and neighborhoods

1. Present options for improving the enforcement of ordinances related to blight
2. Attract more businesses
 - a. Publish a list of vacant properties in areas zoned as industrial and commercial
 - b. Develop a mixed-used ordinance to bring more employment to the Township
3. Educate residents and businesses on area resources
 - a. Develop a welcome packet for new home owners in the Township; include area businesses' coupons and a business directory

Goal 2: Strong community identity and engagement

1. Create a plan for consistent branding. The plan should address the following:
 - a. Consider a contest to create a new logo
 - b. "Welcome to the Township" signs
 - c. "Welcome to the ___ Neighborhood" signs
2. Develop a process for creating and/or participating in community events inside and outside of the Township: Create a rotating annual open house event
3. Improve townhall building signage

Goal 3: Efficient and effective operations

1. Explore full-time professional staff
2. Adopt Kalamazoo Township Policy Manual
3. Develop an internship program for Township government
4. Implement roadway improvements as approved by the voters in February 2015
5. Implement best practices as suggested by the MTA and other professional resources
 - a. Develop a Parks and Recreation Committee
 - b. Adopt complete streets policy, including transit facilities, sidewalks, multi-use paths

Goal 4: Diverse and inclusive neighborhoods and governmental services

1. Develop and implement a citizens' academy with the Township's police and fire departments to expand residents' experiences with Township services across neighborhoods, socio-economic status, gender, and race



Implementation Schedule

This schedule may be adjusted based on emerging priorities and budget amendments.

Strategies Sorted by target date	2017	2018				2019	2020
		Q1	Q2	Q3	Q4		
3.1. Develop a process for conducting staff evaluations.	3Q						
1.1. Develop a schedule for regular board member visits to businesses	4Q						
2.2.a. Create and publish an annual event calendar	4Q						
2.3.a. Develop a process for providing relevant Township information to the neighborhood associations	4Q						
5.4.a. Obtain a grant database	4Q						
5.4.b. Develop a plan to identify opportunities to work with area resources to assist in researching and writing grants	4Q						
1.2. Conduct an internal review of ordinances related to blight and make recommendations as needed with priorities and timelines		1Q					
1.4.a. Define 'community policing'		1Q					
1.4.b. Submit applications for outside funding for community policing		1Q					
1.5.a. Provide quarterly updates to Board of Trustees		1Q					
1.8.a. Develop and provide information on micro grants to small businesses		1Q					
1.9.a. Develop a plan for partnering with organizations like Community Homeworks, Building Blocks to provide information on homeownership and environmental and economic change		1 Q					

Strategies Sorted by target date	2017	2018				2019	2020
		Q1	Q2	Q3	Q4		
2.1. Develop a process for creating and/or participating in community events inside and outside of the Township (e.g., one event/neighborhood/year)		1Q					
2.4. Create a communication plan that reflects the Township’s diversity		1Q					
2.4.a. Create a social media strategy		1Q					
3.2. Implement a document management system		1Q					
3.13.a. Review manuals and identify areas of improvement		1Q					
3.9.a. Review the status of long-term plans, including but not limited to Master Plan, Non-motorized Plan, Strategic Plan, and the Capital Improvement Plan (CIP)		1Q					
4.5.a. Make main door to Township Hall ADA accessible		1Q					
5.1. Evaluate current financial reports to determine whether they meet board’s oversight needs		1Q					
2.2. Create a plan for consistent branding			2Q				
2.3.b. Develop policy for attending neighborhood association meetings/functions and report back to board			2Q				
3.3. Create standard operating procedures to capture institutional knowledge, including task analyses			2Q				
3.7. Develop a Township dashboard of measures of success			2Q				
4.1. Develop a process to broaden the scope of advertising job and committee opportunities with the Township			2Q				
4.2. Develop and implement a youth academy with the Township’s police and fire departments to get underrepresented youths interested in public safety careers (e.g., mentoring)			2Q				

Strategies Sorted by target date	2017	2018				2019	2020
		Q1	Q2	Q3	Q4		
4.3. Develop a plan for working towards a police department that mirrors our community			2Q				
5.2. Implement an aggressive road maintenance schedule			2Q				
3.16.a. Conduct regular formal anonymous engagement surveys				3Q			
1.3. Develop recommendations for the creation of TIF districts, DDAs, and Corridor Improvement Authorities				3Q			
3.4. Create, maintain, and regularly review job descriptions for all staff positions				3Q			
3.9. Conduct an annual joint meeting with the Board of Trustees, Road Commission, Planning Commission, and the ZBA				3Q			
1.4. Institute proactive community policing to prevent crime					4Q		
1.4.c. Increase the number of community police officers, pending funding					4Q		
1.4.d. Additional annual training in de-escalation strategies					4Q		
1.6.a. Create a Township Climate Action Plan					4Q		
3.10. Develop a comprehensive technology plan					4Q		
4.4. Implement a plan to educate the board on diversity		2018					
3.5. Complete implementation of present Master Plan						3Q	
3.8. Develop the next five-year Township Master Plan						3Q	
3.6. Complete implementation of the Parks and Recreation Master Plan						4Q	
3.11. Evaluate elected position status for 2020-2024 term						4Q	

Strategies Sorted by target date	2017	2018				2019	2020
		Q1	Q2	Q3	Q4		
3.12. Pursue second Township of Excellence Award						2019	
5.3. Develop a long-term maintenance plan for water and sewer						2019	

Ongoing Strategies

- 1.5. Collaborate more with Southwest Michigan First
- 1.6. Increase awareness of and measure progress towards sustainability
 - 1.6.b. Increase the level of participation in the Michigan Green Communities Challenge
- 1.7. Present options for improving the enforcement of ordinances related to blight
- 1.8. Attract more businesses
- 1.9. Educate residents and businesses on area resources
- 2.2.b. Provide regular opportunities for police and community to interact
- 2.2.c. Increase social and recreational opportunities to attract businesses
- 2.3. Support neighborhood associations more intentionally
- 2.4.b. Collect email addresses and cell phone numbers to enable free communication to residents
- 2.4.c. Enhance webpage to provide more online information and services
- 3.3.b. Conduct quarterly all-staff continuous improvement meetings
- 3.13. Implement best practices as suggested by the MTA and other professional resources
 - 3.13.b. Use policy and employee manuals more effectively and continue to improve them
- 3.14. Continue to pursue open communication with federal, state, county, and local elected officials and municipalities
- 3.15. Continue implementation of the Non-motorized Transportation Plan
- 3.16. Strengthen the morale in all Township departments
- 4.5. Improve ADA accessibility of Township buildings
- 4.6. Create or support ongoing community efforts to reinforce community values of equality, diversity, and inclusion
- 4.7. Require diversity and inclusion training for staff
- 5.4. Identify and pursue appropriate local, state, and federal grant opportunities
- 5.5. Explore collaboration opportunities with other municipalities
- 5.6. Hold quarterly meetings with Finance Administrator
- 5.7. Continue to seek solutions regarding water and sewer rates

Next Steps and Implementation

- Communicate the Strategic Plan to staff and external key stakeholders – clearly and often.
- Have internal conversations on how staff and elected officials can contribute to the mission and vision and live the core commitments.
- Develop and implement detailed tactical action plans as needed.
- Track progress and identify data trends.
- Focus on strategy throughout the year through strategy-based staff and board meeting agendas and annual progress reports.
- Regularly report updates and results to all key stakeholders.
- Use process and outcome metrics for continuous improvement toward service excellence.
- Celebrate success!
- Regularly review, validate, and update the strategies.

The Strategic Planning Process

This section of the Strategic Plan documents the planning process and the results of the planning activities from the August 26, 2017, retreat.

This record may be used to refresh the strategies and to orient new staff and elected officials.

Planning Participants

Donald D. Martin*	Supervisor
Sherine M. Miller	Treasurer
Mark E. Miller*	Clerk
Jeremy L. Hathcock	Trustee
Nicolette Leigh	Trustee
Steven C. Leuty	Trustee
Jennifer A. Strebs*	Trustee
Dexter A. Mitchell*	Manager

* Denotes member of Planning Team



Planning Calendar

Date	Event	Participants
August 9, 2017	<u>Pre-Planning Meeting</u> <ul style="list-style-type: none"> Prepare planning retreat 	Planning Team
August 26	<u>Strategic Planning Retreat</u> <ul style="list-style-type: none"> Affirm guiding principles Review strategic accomplishments Conduct SWOT and gap analyses Brainstorm strategies to close gaps 	Board of Trustees
August 30	<u>Create the Strategic Plan #1</u> <ul style="list-style-type: none"> Review retreat results Determine with 2015 strategies to continue into new plan 	Planning Team
September 12	<u>Create the Strategic Plan #2</u> <ul style="list-style-type: none"> Review new strategies Determine target completion dates and strategy owners 	Planning Team
September 15	<u>Create the Strategic Plan #3</u> <ul style="list-style-type: none"> Check draft plan against planning activities and make final adjustments Review next steps: Rollout and implementation 	Planning Team
	Dams & Associates submits draft plan	
	Board of Trustees reviews and adopts the final plan	

SWOT Analysis

Strengths	Weaknesses
<ul style="list-style-type: none"> Your current capabilities Capitalize upon these strengths to fulfill the mission and move toward the vision 	<ul style="list-style-type: none"> Your current opportunities for improvement If not addressed in the strategic plan, weaknesses could impede fulfillment of mission and progress toward vision.

Given your strengths and weaknesses, we determined whether the trends and their impacts identified at the first planning retreat presented potential opportunities or threats to achieving your mission and vision.

Opportunities	Threats
<ul style="list-style-type: none"> Identify trends that can become advantages for fulfilling your mission and vision. 	<ul style="list-style-type: none"> The strategic plan's goals and objectives must address threats so they do not impede progress toward your mission and vision.

Trends are (future) external events that may have a positive or negative impact on your operation and services.

Trends in the following four separate but overlapping environments and their *direct impact* on your operations were identified. These environments need to be continuously assessed and monitored:

Social environment	Economic environment	Political environment	Technological environment
<ul style="list-style-type: none"> Broad changes in society that occur over time Changing demographics Other 	<ul style="list-style-type: none"> National and global economic outlook Impact of (un)-employment Other 	<ul style="list-style-type: none"> Changes in government regulations Development of special interest groups Other 	<ul style="list-style-type: none"> Developments in communication technology Internet and social media Electronic communication Other

SWOT Analysis: Strengths and Weaknesses

This list reflects participants' perception of Kalamazoo Charter Township's current strengths and weaknesses.

Strengths	Weaknesses
<ul style="list-style-type: none"> • Road infrastructure • Committed and engaged elected officials • Citizen involvement • Strong staff – skills, commitment • Not running a deficit • Township government is closest to the people • Variety of ideas, fresh eyes • Strong professional police and fire services • Diversity of housing stock • Centrally located within the county • Three options of school districts in the Township • Hospitals • Treating all four neighborhoods with equity • Transparency 	<ul style="list-style-type: none"> • Residents and visitors don't know when they enter the Township • Residents don't know whether they live in the Township • Housing blight • Decaying housing stock – including commercial buildings • Lack of business investment • Lack of ability to get on/off 131 • Lack of proactive communication strategies (e.g., social media) • Low investment in parks – not enough parks • No venue for outdoor events • Low voter turnout • No community building • Four separate communities: No center or downtown • Running out of cemetery space • Poor relationship with MDOT • Bad street lights / non-LED street lights

SWOT Analysis: Opportunities

Opportunities are defined as trends that can become advantages for fulfilling your mission and vision. Opportunities do not have to be specifically addressed by the strategic plan's strategies.

Social Trends	Impact on Kalamazoo Charter Township
1. Aging population	Need for public transit
2. Younger generation has different values	More involvement by younger people

Technology Trends	Impact on Kalamazoo Charter Township
1. Coming broadband internet	Increased home businesses
2. Renewable energy	Cheaper energy Area of growth Individual/onsite energy generation Green community

SWOT Analysis: Threats

Threats are defined as trends whose impact on the organization cannot be addressed without further intervention. Unaddressed threats can severely limit your ability to deliver results. Your strategic plan must address these threats so they do not impede progress toward your mission and vision.

Social Trends	Impact on Kalamazoo Charter Township
1. Aging population	Need for more public health care Need for more police and fire services Increasing blight as aging homeowners cannot take care of their property
2. Lack of good paying jobs	Lower tax base Fewer funds for services Deteriorating housing stock, especially rentals Stressed families > More calls for police Lack of community involvement
3. Medical and recreational marijuana	Requires policy Unknown impact on safety
4. Higher crime rates at Township borders	70% use of police
5. Younger generation has increased economic pressure	Less home ownership

Political Trends	Impact on Kalamazoo Charter Township
1. Increasing polarization in both electorate and governance	Makes intergovernmental collaboration more difficult (esp. with state government) Loss of revenue sharing Arguments over functions Decrease of local power Increased public mistrust in government
2. Political disengagement	Lower voter turnout Less participation

SWOT Analysis: Threats - continued

Economic Trends	Impact on Kalamazoo Charter Township
1. Short-term and vacation rentals, including Airbnb	Policing issues Instability Zoning issue
2. Fewer jobs due to automation	See Social Trends: Lack of good paying jobs
3. Lack of business investment	See Social Trends: Lack of good paying jobs
4. Continue losing businesses	Fewer jobs (see social trends) Lack of revenue People don't come into Township
5. Privatization (e.g., schools, water)	Less public control
6. City of Kalamazoo Foundation for Excellence: Residents move from Township to City: More housing price competition	Possibly negative impact on property values leads to less tax revenue
7. Non-traditional businesses	Require new regulations

Technology Trends	Impact on Kalamazoo Charter Township
1. Renewable energy	Costly permitting process No electrical vehicle infrastructure
2. Green infrastructure	Losing opportunities
3. eBikes and eScooters	No regulation for new transportation modes
4. Increase in cyber security threats	Liability Cost

Gap Analysis Results

The gap analysis identified gaps and barriers could impede progress toward Kalamazoo Charter Township’s vision.



Gaps are listed in the order discussed, not in the order of priority. Items within each gap reflect participants’ perceptions. Duplicate or similar items may reflect contributions from different participants. The purpose of this chart is to show consensus and alignment with respect to the top gaps and barriers.

Identity and Engagement	Collaboration and Infrastructure	Funding and Financial Management
Community engagement Township identity Lack of community identity (K-Twp brand) Lack of resident awareness of township government Community identify township? Neighborhood associations Twp identity Exterior signage Understanding equity Open communication Improved community communication strategy (social media) Public Media Network not utilized enough Communication with every resident	Intergovernmental community Limits to collaboration Transportation Partnerships Maintaining infrastructure (conserving assets) Infrastructure Blight and brownfields	Limited financial resources to meet goals Decreasing revenue to meet goals likely Funding Money \$
		Board Priorities Board members losing focus (between terms) Limited time to deal with important issues (tyranny of the urgent) Goal setting
	Law Enforcement Pro-active (vs. re-active) policing (community policing) Police	Economic Development Need for new / more industries and jobs Jobs

Strategic Plan Terminology

Goal



A measurable statement directly contributing to the vision that is observable and measurable. Goals describe the *future state* that will be achieved if all strategies underneath a goal are successfully implemented (“mini-vision”). It does not describe an action.

Goals as Actions 	Goals as Future State 
Demonstrate and enhance the value of all majors, confirming competitive distinctiveness of our program offerings	Our academic programs give our university and our graduates a competitive advantage
Enhance relevance, responsiveness to market needs, and student retention of foundational business skills and knowledge expected of all Business majors	All Business majors are fluent in foundational business skills and knowledge that are relevant and reflect market needs
Create administrative support processes that are efficient and effective	Administrative support processes are efficient and effective

Strategy

An action statement that contributes to achieving the goal within a specified target completion date and by a specified owner. Each goal will have multiple strategies.

A strategy specifies the result of the action – an observable *deliverable* (e.g., a plan, process, procedure, statement, report, draft, equipment, facility, etc.).

Strategies Without Deliverables 	Strategies Specifying Deliverables 
Review and prioritize academic programs	Implement a regular standardized process to review and prioritize academic programs
Identify value- and non-value added regulations while being responsive to emerging issues	Identify and prioritize value- and non-value added regulations on a quarterly basis while being responsive to emerging issues
Expedite the design and delivery of new curricula and programs	Develop and communicate the process to expedite the design and delivery of new curricula and programs
Conduct succession planning	Implement an annual staff review and succession planning process

Tactic

A tactic helps achieve a strategy. Not every strategy requires tactics. Tactics may have their own target completion dates and owners that may or may not differ from the target completion dates for the strategy.

Measure of Success

The metric you will use to gauge high-level success for the mission, vision, and strategic goals. The measure of success does not include a target or direction.

For example, you are designing a highly efficient sports car. Measures of success may include “top speed (mph),” “fuel consumption (mpg),” and “acceleration (time from 0 to 60 mph in seconds).”

Targets

The targets for these automotive measures may be expressed numerically, such as 220 mph; 60 mpg; and 3.0 seconds.

In the absence of an established baseline or clear industry standards, the target may be left blank. The first year of data collection will provide a baseline against which a sensible target can then be set.

Organizational Dashboard








An overview graphic showing the key measures of success for an organization. A dashboard should include the goal statement, measure of success, historic performance, the current target, and the current status in traffic light colors.

‘Less is more’ is an adage that should also guide the development of dashboards. The more that can be seen on one page or one web screen, the better. Detailed data may be provided via drill-down links.

A very useful and practical example is shown on the next page.

ACADEMIC INITIATIVES	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2020 Goal	Current Status
A. Enhancing the undergraduate and graduate student experience									
1. Student to Faculty Ratio ¹		19:1	19:1	19:1	19:1	18:1	19:1	18:1	▼
2. NSSE High Impact Practices Participation (% First-Year, % Seniors)	45% / 77%			48% / 94%			43%/81%	62% / 94%	▼
3. USNWR, America's Best Colleges Rank (Publics)	18	18	17	18	16	18	16	10	▲
4. Gallup Well-being Index ²						40%	39%	N/A	—
5. Graduate/Professional Student Academic Experience Index	72			71			69	75	▼
6. USNWR, Number of Graduate and Professional Programs in Top 25 ³	49	57	60	56	55	54	48	65	▼
B. Developing the Discovery Themes of Energy and Environment, Food Production and Insecurity, Health and Wellness									
1. Discovery Theme Faculty Hired ⁴						23	56	185	▲
C. Developing eLearning									
1. Number of online programs offered			6	6	7	10	13	N/A	▲
2. Number of online course sections taught	506	560	646	589	831	1,023	1,200	N/A	▲
3. Number of students enrolled in online courses	19,647	22,719	26,959	24,817	31,325	37,957	46,450	N/A	▲
D. Discussing new models of faculty evaluations and rewards in a collaborative climate									
1. Total Research Expenditures: Rank among Public Universities ⁵	7	9	11	10	11	12	11	8	▲
2. Increase tenure-track faculty by 8 to 10% ⁶	3,043	2,982	2,930	2,903	2,848	2,844	2,738	3,128	▼
E. Balancing affordability and access and excellence for our students									
1. Provide \$40M in additional scholarships and financial aid	\$91.5M	\$96.9M	\$108.6M	\$127.2M	\$138.2M	\$147.4M	\$163.5M	\$148.3M	▲
1a. Increase merit-based aid	\$64.9M	\$67.5M	\$70.8M	\$77.6M	\$87.9M	\$98.9M	\$108.3M	N/A	▲
1b. Increase need-based aid	\$26.6M	\$29.4M	\$37.8M	\$49.6M	\$50.3M	\$48.5M	\$55.2M	N/A	▲
2. Undergraduate Graduation Rate (within six years) ⁷	74.9%	78.0%	79.7%	82.4%	83.2%	83.5%	83.1%	85.0%	—
2a. Undergraduate URM Graduation Rate (within six years) ⁸	63.9%	68.3%	73.7%	74.2%	74.4%	75.4%	75.1%	N/A	—
2b. Undergraduate First Generation Graduation Rate (within six years)				74.7%	75.8%	76.2%	74.6%	N/A	—
F. Enhancing the arts at Ohio State and our connections with the Columbus arts community									
To be developed								N/A	

¹ Ohio State definition changed to conform with US News & World Report definition in 2010-11
² Recent alumni who are *thriving* in three or more elements of well-being; National average is 29.6%
³ Represents published rankings between 2011 and 2016
⁴ Represents the number of faculty who accepted offers during that year. 2020 goal is cumulative
⁵ Source: NSF, Researcher FY 2009-2014

	Meets or Exceeds Goal		Performance Up
	Caution		No Performance Change
	Below Goal - Action Needed		Performance Down
	Data Pending		

<http://oaa.osu.edu/board-of-trustees-scorecard.html>

Benefits of this type of dashboard:

- One page.
- Easy to read and understand. It avoids flashy gauges, pie charts, and infographics.
- Provides additional information for the data, such as short explanations of environmental factors that impact a metric that might lie outside the organization's control.
- Has time-series data. This is not just a snapshot of the state of affairs. Data go back six years plus the current year. This is critical in identifying trends without having to refer to previous charts, graphs, dashboards, or board minutes.
- Includes a column for the target. Not all dashboards include targets, which makes it difficult to assess progress.
- Includes red-yellow-green status indicators.
- Uses arrows to indicate the change in performance since the last update.

Contact Information



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www.ktwp.org

Board of Trustees Regular Meeting Agenda January 8, 2018

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, January 8, 2018, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

- 1 – Call to Order
- 2 – Pledge of Allegiance
- 3 – Roll Call of Board Members
- 4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item of the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)
- 5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)
- 6 – Consent Agenda (The purpose of the Consent Agenda is to expedite Business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of December 11, 2017 Board of Trustees Work Session Meeting
- B. Minutes of December 11, 2017 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$136,455.60

Receipt of:

- A. Budget Report for December 2017
- B. Check Disbursement Report for December 2017
- C. Fire Department Report for November 2017
- D. Planning and Zoning Department Report for December 2017
- E. Registration for MTA Capital Conference January 31, 2017 in Lansing
- F. Registration Packet for MTA Annual Conference April
- G. KABA reports for December 2017
- H. Disability Network Newsletter

7 – Public Hearings

- A. None at this meeting

8 - Unfinished Business

- A. None at this meeting

9 – New Business

- A. First Reading of Consumers Energy Company Gas Ordinance
- B. First Reading of Consumers Energy Company Electric Ordinance
- C. First Reading of Ordinance Amendments for Sidewalk Clearing and Grass Height
- D. Fire Department request to authorize purchase of Station Emergency Generator Replacement
- E. Request to purchase compact tractor for maintenance
- F. Request to approve 2018 Strategic Plan
- G. Request to adjust Manager's salary

10 – Items removed from Consent Agenda

11 – Committee Reports

Election Commission / KRBRC / KRWWWC / Street Light Committee – Clerk Miller
County Brownfield / KABA / COG - Treasurer Miller
Planning Commission – Trustee Hathcock
Metro Transit LAC / CCTA – Trustee Leigh
Noxious Weeds / Parks and Recreation / Zoning Board of Appeals – Trustee Leuty
Dispatch / Fire Department / Public Media Network / Highway Commissioner – Supervisor Martin
Police Dept. / KATS / – Manager Mitchell

12 – Attorney Report

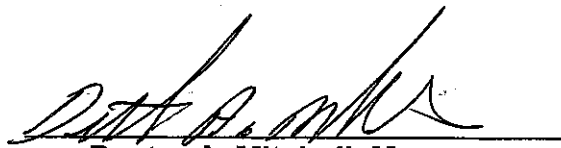
13 – Manager Report

14 – Public Comments

15 – Board Member Comments

16 – Adjournment

Posted: January 5, 2018



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK GROUP MEETING
Monday, December 11, 2017

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Group Session on **Monday, December 11, 2017**, at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Group Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty and Jennifer Strebs.

ABSENT: None

ALSO PRESENT: Township Manager Dexter Mitchell, Police Chief Tim Bourgeois, Lieutenant Bryan Ergang, Road Commission of Kalamazoo County Managing Director Joanna Johnson, Project Superintendent Mark Worden, and Board of County Road Commissioners Larry Stehouwer, David Pawloski, and Deborah Bucholtz.

Supervisor Martin called the meeting to order at 5:31 p.m.

Item 1 – LOCAL ROAD CONSTRUCTION PROJECT WRAP UP

Superintendent Worden and Director Johnson gave a PowerPoint presentation giving statistics on the last three years of partnership between Kalamazoo Township and the Road Commission of Kalamazoo County (RCKC) on improving Township roads using the bond money voted by our residents, topped off by a singing rendition of “The Ten Days of Kalamazoo Township Roads”!

Item 2 – KALAMAZOO AREA BUILDING AUTHORITY (KABA) BUDGET DISCUSSION

Mike Alwine presented the 2018 Kalamazoo Area Building Authority (KABA) budget. KABA issues building permits, does site reviews and inspections, as well as property maintenance inspections (mostly rentals), based on complaints. The budget has a \$7853.64 deficit (even after transferring their retained earnings to next year’s budgeted income), which it is asking the member municipalities to underwrite. There was discussion on what the future prospects are for KABA, and our alternatives in case it was not available.

Item 3 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

Police Chief Bourgeois and Lieutenant Ergang answered questions on an item on the regular meeting agenda.

Trustee Hathcock reported on the Planning Commission’s discussion on medical marihuana. There was further discussion on the subject of buffer zones.

Item 4 – PUBLIC COMMENT

There was no public comment.

Meeting was adjourned at 7:00 pm.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
December 11, 2017**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, December 11, 2017, at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Treasurer Miller led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS

All Board Members were present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Tina Glover, 3814 Rockwood Drive, shared her concern with the fees associated with opening an in-home day care.

Todd Westrate, 1320 Nazareth Road, delivered a “Timeline of Contact with Township and Construction Company” to the Board regarding his experience with the sidewalk project and neighbors garbage in his yard.

Adam Tucker, David Keyte, and Ravi Singh expressed their concern with a blanket buffer zone for the medical marijuana ordinance in industrial areas.

Kyle Barker, 1210 Crown Street, appreciates the Planning Commissions discussion regarding the medical marijuana ordinance, but shared concern with the distance of buffer zones.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Strebs, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of November 27, 2017 Board of Trustees Regular Meeting**
- B. Confirmation of appointment of members to boards, commissions and committees**
- C. Payment of Bills in the amount of \$189,312.96**

Receipt of:

- A. Budget Report for November 2017**
- B. Check Disbursement Report for November 2017**
- C. Planning and Zoning Department Report for November 2017**
- D. Kalamazoo Area Building Authority Department Reports for November 2017**

Motion carried.

Item 7 **POLICE DEPARTMENT AWARDS AND RECOGNITION**

Police Chief Bourgeois presented a Certificate of Appreciation to Township resident, Kendra Gregory, for her noble act of citizenship assisting a person in crisis.

Supervisor Martin gave a brief history of Police Chief Timothy S. Bourgeois' career at Kalamazoo Township. Police Chief Bourgeois started as Cadet and continued as Dispatcher, Patrol Officer, Undercover Narcotics Investigator, Patrol Sergeant, Detective Sergeant, Detective Lieutenant, Captain of Operations, and lastly Chief of Police. Supervisor Martin then presented Police Chief Bourgeois with a Certificate of Appreciation in recognition of his 41 years of service at the Township of Kalamazoo.

Police Chief Bourgeois thanked the Board.

Item 8 **PUBLIC HEARINGS**

There were no public hearings.

Item 9 **UNFINISHED BUSINESS**

There was no unfinished business.

Item 10 **NEW BUSINESS**

Item 10A **REQUEST TO ADOPT RESOLUTION TO AMEND THE GENERAL FUND BUDGET FOR CALENDAR YEAR 2017**

Supervisor Martin moved, seconded by Treasurer Miller, to approve the Resolution to Amend General Fund Budget for Calendar Year 2017. Roll call vote: 7 – yes, 0 – no. Resolution adopted. (see attached resolution)

Item 10B **REQUEST TO ADOPT RESOLUTION AUTHORIZING LISTED FINANCIAL INSTITUTIONS AS DEPOSITORIES OF CHARTER TOWNSHIP OF KALAMAZOO FUNDS**

Treasurer Miller read the resolution authorizing the financial institutions as depositories of Township funds. The Township Treasurer is authorized to recommend financial institutions for approval for safekeeping of township funds based on an evaluation of the performance and solvency of the institution.

Clerk Miller moved, seconded by Trustee Hathcock, to adopt the Resolution Authorizing the Financial Institutions Listed Below as Depositories of Township Funds: Advia Credit Union; 1st Source Bank; Chemical Bank; Lake Michigan Credit Union; Comerica Bank; Consumers Credit Union; Educational Community Credit Union; First Merit Bank; First National Bank of Michigan; Flagstar Bank; Huntington National Bank; Mercantile Bank of Michigan; Macatawa Bank; Michigan Class- MBIA; Morgan Stanley Wealth Management; Omni Community Credit Union; Private Bank; Talmer Bank & Trust (now Chemical Bank); Wolverine Bank; and Old National Bank. Roll call vote: 7 – yes, 0 – no. Resolution adopted. (see attached resolution)

Item 10C **REQUEST FOR APPROVAL OF 1% COST OF LIVING INCREASE FOR NON-UNION TOWNSHIP EMPLOYEES**

Clerk Miller moved, seconded by Trustee Leigh, to approve, effective January 1, 2018, a 1.0% increase in non-union pay for the Professional & Managerial classified employees; Technical, Office, and Paraprofessional classified employees, Part-time employees, and all existing categories of part-time paid on-call firefighters.

There was discussion about cost of living and the need for a wage study. The employees were commended for their work and dedication.

Motion carried.

Item 10D REQUEST TO AUTHORIZE PURCHASE OF PROTECTIVE VEST FOR POLICE DEPARTMENT

Trustee Leuty moved, seconded by Treasurer Miller, to authorize the contract with Spartan Armor to Purchase 35 AR550 NIJ level III + body armor packages for the amount of \$11,826.50 (\$337.90 each) and with NC Star for 35 transport bags for the amount of \$699.65 (\$19.95 each); and authorize the Township Manager to sign on behalf of the Township of Kalamazoo.

Trustee Strebs asked the Board, for the record, to be mindful and cautious about over militarization of police within local communities.

Motion carried.

Item 10E REQUEST TO AUTHORIZE PURCHASE OF TWO PATROL VEHICLE RADARS

Trustee Leigh moved, seconded by Trustee Leuty, to authorize the purchase of two Stalker Dual SL PVMR radar units as specified from Stalker Radar/Applied Concepts, Inc. for a total cost of \$3,964; and authorize the Township Manager to sign on behalf of the Township of Kalamazoo. Motion carried.

Item 10F REQUEST TO AUTHORIZE PURCHASE OF TWO UNMARKED POLICE CARS

Clerk Miller moved, seconded by Trustee Leigh, to authorize the contract with Berger Chevrolet, Inc. to purchase a 2018 Chevrolet Equinox and a 2018 Chevrolet Malibu for \$42,348 as specified; and authorize the Township Manager to sign on behalf of the Township of Kalamazoo. Motion carried.

Item 10G REQUEST TO AUTHORIZE PAYMENT OF REQUEST #4 FOR THE 2017 NON-MOTORIZED IMPROVEMENTS

Trustee Leuty moved, seconded by Supervisor Martin, to authorize Payment Request #4 on the contract for the 2017 Non-Motorized Improvements project with Kamminga & Roodvoets, Inc. for the amount of \$189,942.81. Motion carried.

Item 10H REQUEST REGARDING KALAMAZOO AREA BUILDING AUTHORITY 2018 BUDGET

Supervisor Martin gave a brief history of the Kalamazoo Area Building Authority (KABA), and noted that the budget for KABA indicates a deficit of \$4200.26 for 2018. It was mentioned that the number of municipalities that were active when KABA was first started has since decreased. Discussion included adding more municipalities to KABA, cutting costs, balancing the revenues and expenses, the importance of permits and inspections, KABA enforcement and protection for citizens, as well as rental housing standard and inspections.

Supervisor Martin moved, seconded by Trustee Strebs, authorize a payment to the Kalamazoo Area Building Authority (KABA) for the amount of \$4200.26 for 2018, if needed. Motion carried.

Item 11 ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

Item 12 COMMITTEE REPORTS

Treasurer Miller thanked Building Official Mike Alwine from the Kalamazoo Area Building Authority (KABA) for his 2018 KABA budget presentation.

Trustee Hathcock reported that the primary discussion at the last Planning Commission meeting included the medical marijuana ordinance, and said the next Planning Commission meeting will be Thursday, January 4, 2017, at 7:00 p.m.

Trustee Leigh updated the Board on the Central County Transportation Authority (CCTA). The CCTA is working on Metro organizational identity, which includes a new look to the buses and employee uniforms. She also reported that due to economic reasons, there is a limited number of busses and if the public feels that an area has grown and service is needed, they can contact the metro center. The routes are surveyed periodically to monitor the ridership and developments in the area and the survey helps Metro Transit determine bus routes.

Trustee Leuty shared a presentation “Wayfinding and Branding”, which included highlights of the new Township logo, jurisdictional signs and entry point signs, as well as parks.

Supervisor Martin reported that there was a recent fire at a vacant County owned building on North Pitcher Street in Kalamazoo Township. He thanked all the Township Firefighters, the City of Kalamazoo/Metro Transit, the Red Cross, and the Township Police Department. He said that Public Media Network will be working on strategic planning, and noted that the Road Commission of Kalamazoo County (RCKC) still has two roads scheduled for 2018.

Manager Mitchell thanked Police Chief Bourgeois for his service and welcomed the new Chief of Police, Lieutenant Bryan Ergang.

Item 13 ATTORNEY’S REPORT

Attorney Seeber indicated that Building Official Mike Alwine from KABA was quick to work on getting an emergency order reference the building fire on N. Pitcher Street, and commented on the excellent coordination and good work by all those involved in getting the emergency order.

Item 13A MANAGER REPORT

Manager Mitchell commented on the excellent teamwork of everyone involved in fighting the fire on N. Pitcher Street. He wished everyone a Merry Christmas and a Happy New Year, and shared that this is the last Regular Board Meeting of 2017.

Item 14 PUBLIC COMMENTS

Todd Westrate, 1320 Nazareth Road, made the Board aware of the conditions of the sidewalks at the Township Hall.

Item 15 BOARD MEMBER COMMENTS

The Board wished everyone a safe and happy holiday.

Trustee Strebs thanked Chief Bourgeois for his service and commented on his demonstration of professionalism and wished the oncoming Police Chief all the best. She also will be at 315 W. Michigan Avenue on December 20, 2017, at 4:30 p.m. raising money for God's Kitchen of Michigan to feed the homeless.

Trustee Hathcock encouraged the public to get involved in politics.

Trustee Leigh said that Community Action Agency (CAA) has received grant money and encouraged those in need of assistance to contact them. She also shared information about Arcadia Institute. Arcadia creates opportunities for persons with disabilities.

Clerk Miller reminisced about the accomplishments and many changes in 2017 from Board members to the Township staff, and looks forward to new changes and directions.

Treasurer Miller thanked the community for attending the meetings and asked residents to contact her for more information about caroling this holiday season.

Trustee Leuty is honored to have learned about Ms. Kendra Gregory's heroic action and for Police Chief Bourgeois' 41 years of service and accomplishments. He was also heartened to participate in a holiday dinner hosted by the Westwood Firefighters, and to see the many people taking pride in and using the sidewalks.

Supervisor Martin also reminisced about the changes and challenges in 2017, but he is optimistic for 2018. He also reminded everyone to make sure they have working smoke detectors.

Item 16 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:50 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Jeremy L. Hathcock
Trustee Nicolette Leigh
Trustee Steven C. Leuty
Trustee Jennifer A. Strebs

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT:

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000392 - ACCIDENT FUND COMPANY:							
122417 19774	ACCIDENT FUND COMPANY PAYMENT #1	01/05/2018 MONICAK	12/12/2017	40,461.25	40,461.25	Open	N 01/05/2018
	101-200-913.00	Worker's Comp.		2,427.68			
	206-336-913.00	Insurance - Workers Comp		12,542.99			
	207-301-913.00	Worker's Comp.		25,490.58			
	Total for vendor 000392 - ACCIDENT FUND COMPANY:			40,461.25	40,461.25		
Vendor 000426 - ABSOPURE WATER COMPANY:							
56575843 19763	ABSOPURE WATER COMPANY ACCT #171123	12/08/2017 MONICAK	12/12/2017	14.00	14.00	Open	N 01/05/2018
	206-336-740.00	Operating Supplies		14.00			
56575949 19764	ABSOPURE WATER COMPANY ACCT #172898	12/08/2017 MONICAK	12/12/2017	14.00	14.00	Open	N 01/05/2018
	206-336-740.00	Operating Supplies		14.00			
56575950 19765	ABSOPURE WATER COMPANY ACCT #172902	12/08/2017 MONICAK	12/12/2017	7.00	7.00	Open	N 01/05/2018
	206-336-740.00	Operating Supplies		7.00			
	Total for vendor 000426 - ABSOPURE WATER COMPANY:			35.00	35.00		
Vendor 001230 - APOLLO FIRE EQUIPMENT:							
49809 19713	APOLLO FIRE EQUIPMENT MISC SUPPLIES	12/08/2017 MONICAK	12/12/2017	217.98	217.98	Open	N 01/05/2018
	206-336-740.00	Operating Supplies		217.98			
	Total for vendor 001230 - APOLLO FIRE EQUIPMENT:			217.98	217.98		
Vendor 001300 - APPROVED PROTECTION SYSTEMS:							
13931028 19768	APPROVED PROTECTION SYSTEMS EXTINGUISHERS	01/05/2018 MONICAK	12/12/2017	238.00	238.00	Open	N 01/05/2018
	101-265-811.00	Purchased Service		238.00			
13749730 19769	APPROVED PROTECTION SYSTEMS EXTINGUISHERS	01/05/2018 MONICAK	12/12/2017	88.50	88.50	Open	N 01/05/2018
	206-336-811.00	Purchased & Maint. Service		88.50			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
13749726 19770	APPROVED PROTECTION SYSTEMS EXTINGUISHERS 206-336-811.00	01/05/2018 MONICAK	12/12/2017	81.20	81.20	Open	N 01/05/2018
	Purchased & Maint. Service			81.20			
	Total for vendor 001300 - APPROVED PROTECTION SYSTEMS:			<u>407.70</u>	<u>407.70</u>		

Vendor 002610 - RED THE UNIFORM TAILOR:

K111082B 19721	RED THE UNIFORM TAILOR UNIFORMS 207-301-748.00	12/08/2017 MONICAK	12/12/2017	908.93	908.93	Open	N 01/05/2018
	Uniforms/Personal Equipment			908.93			
K111082C 19731	RED THE UNIFORM TAILOR UNIFORMS 207-301-748.00	12/08/2017 MONICAK	12/12/2017	95.20	95.20	Open	N 01/05/2018
	Uniforms/Personal Equipment			95.20			
0K111271 19736	RED THE UNIFORM TAILOR UNIFORMS 207-301-748.00	12/08/2017 MONICAK	12/12/2017	187.66	187.66	Open	N 01/05/2018
	Uniforms/Personal Equipment			187.66			
0K111272 19753	RED THE UNIFORM TAILOR UNIFORMS 207-301-748.00	12/08/2017 MONICAK	12/12/2017	102.89	102.89	Open	N 01/05/2018
	Uniforms/Personal Equipment			102.89			
	Total for vendor 002610 - RED THE UNIFORM TAILOR:			<u>1,294.68</u>	<u>1,294.68</u>		

Vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:

19932 19775	BAUCKHAM, SPARKS, THALL & SEEBER LEGAL SUPPORT 101-200-826.00	01/05/2018 MONICAK	12/12/2017	6,071.40	6,071.40	Open	N 01/05/2018
	LEGAL SERVICES-BD. MEET.			200.00			
	LEGAL SERVICE-GEN. TWP.			430.00			
	LEGAL SERVICES - GEN. TWP.			1,530.00			
	LEGAL SERVICE			100.00			
	OFFICE SUPPLIES			21.40			
	LEGAL			2,030.00			
	Legal Service-Gen. Twp.			1,760.00			
	Total for vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:			<u>6,071.40</u>	<u>6,071.40</u>		

Vendor 004628 - LAWRENCE KLOK:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
120117 19748	LAWRENCE KLOK RETURN OF SEIZED FUNDS 265-000-655.01	12/08/2017 MONICAK	12/12/2017	1,365.50	1,365.50	Open	N 01/05/2018
	Pending Drug Forfeiture			1,365.50			
	Total for vendor 004628 - LAWRENCE KLOK:			<u>1,365.50</u>	<u>1,365.50</u>		

Vendor 004705 - SCOTT W. TAYLOR EXCAVATING:

6471 19754	SCOTT W. TAYLOR EXCAVATING 3703 CANTERBURY 871-441-973.00	12/08/2017 MONICAK	12/12/2017	2,736.20	2,736.20	Open	N 01/05/2018
	Construction Costs			2,736.20			
	Total for vendor 004705 - SCOTT W. TAYLOR EXCAVATING:			<u>2,736.20</u>	<u>2,736.20</u>		

Vendor 006312 - DALE VORENKAMP PLUMBING & EXCAVATING:

122017 19776	DALE VORENKAMP PLUMBING & EXCAVATING PUMP - 2218 CHARLES 883-520-930.00	01/05/2018 MONICAK	12/12/2017	1,600.00	1,600.00	Open	N 01/05/2018
	Maintenance - Sewer			1,600.00			
	Total for vendor 006312 - DALE VORENKAMP PLUMBING & EXCAVATING:			<u>1,600.00</u>	<u>1,600.00</u>		

Vendor 013868 - FIRESTONE COMPLETE AUTO:

122217 19747	FIRESTONE COMPLETE AUTO TIRES 207-301-939.00	12/08/2017 MONICAK	12/12/2017	4,969.24	4,969.24	Open	N 01/05/2018
	Maint. - Vehicle			4,969.24			
	Total for vendor 013868 - FIRESTONE COMPLETE AUTO:			<u>4,969.24</u>	<u>4,969.24</u>		

Vendor 017007 - GOGGIN RENTALS:

177562 19758	GOGGIN RENTALS BOBCAT 101-276-945.00	12/08/2017 MONICAK	12/12/2017	297.00	297.00	Open	N 01/05/2018
	Rentals - Equipment			297.00			
177593 19759	GOGGIN RENTALS BOBCAT 101-276-945.00	12/08/2017 MONICAK	12/12/2017	253.00	253.00	Open	N 01/05/2018
	Rentals - Equipment			253.00			
	Total for vendor 017007 - GOGGIN RENTALS:			<u>550.00</u>	<u>550.00</u>		

Vendor 017024 - GORDON WATER:

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1653466 19742	GORDON WATER WATER 101-200-740.00	12/08/2017 MONICAK	12/12/2017	3.50	3.50	Open	N 01/05/2018
	Operating Supplies			3.50			
	Total for vendor 017024 - GORDON WATER:			<u>3.50</u>	<u>3.50</u>		

Vendor 018619 - HASSELBRING-CLARK:

INV98818 19708	HASSELBRING-CLARK COPIERS 101-200-814.00 207-301-934.00	12/08/2017 MONICAK	12/12/2017	1,312.62	1,312.62	Open	N 01/05/2018
	Purchased Maint. Service			942.28			
	Maint. - Machine			370.34			
	Total for vendor 018619 - HASSELBRING-CLARK:			<u>1,312.62</u>	<u>1,312.62</u>		

Vendor 018630 - HASTINGS AIR-ENERGY CONTROL, INC.:

I69495 19730	HASTINGS AIR-ENERGY CONTROL, INC. REPAIR 206-336-811.00	12/08/2017 MONICAK	12/12/2017	190.95	190.95	Open	N 01/05/2018
	Purchased & Maint. Service			190.95			
	Total for vendor 018630 - HASTINGS AIR-ENERGY CONTROL, INC.:			<u>190.95</u>	<u>190.95</u>		

Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:

1662566-1 19728	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/08/2017 MONICAK	12/12/2017	8.49	8.49	Open	N 01/05/2018
	Office Supplies			8.49			
1667957-0 19739	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/08/2017 MONICAK	12/12/2017	254.99	254.99	Open	N 01/05/2018
	Office Supplies			254.99			
1671265-0 19746	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/08/2017 MONICAK	12/12/2017	114.08	114.08	Open	N 01/05/2018
	Office Supplies			114.08			
1671186-0 19749	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	12/08/2017 MONICAK	12/12/2017	237.66	237.66	Open	N 01/05/2018
	Office Supplies			237.66			
	Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:			<u>615.22</u>	<u>615.22</u>		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
Vendor 026020 - KALAMAZOO AREA TRANSPORTATION STUDY:							
18-8							
19720	KALAMAZOO AREA TRANSPORTATION STUDY	12/08/2017	12/12/2017	100.00	100.00	Open	N 01/05/2018
	DUES	MONICAK					
	101-200-732.00	Dues		100.00			
Total for vendor 026020 - KALAMAZOO AREA TRANSPORTATION STUDY:				<u>100.00</u>	<u>100.00</u>		
Vendor 026087 - COUNTY OF KALAMAZOO:							
DRN17-19							
19716	COUNTY OF KALAMAZOO	12/08/2017	12/12/2017	10,557.90	10,557.90	Open	N 01/05/2018
	2017 AT LARGE	MONICAK					
	101-425-740.00	Disaster Relief		10,557.90			
Total for vendor 026087 - COUNTY OF KALAMAZOO:				<u>10,557.90</u>	<u>10,557.90</u>		
Vendor 026090 - KALAMAZOO OIL CO.:							
K8376							
19766	KALAMAZOO OIL CO.	01/05/2018	12/12/2017	152.58	152.58	Open	N 01/05/2018
	DIESEL	MONICAK					
	206-336-751.00	Gas & Oil		152.58			
Total for vendor 026090 - KALAMAZOO OIL CO.:				<u>152.58</u>	<u>152.58</u>		
Vendor 026442 - KIESLER'S POLICE SUPPLY, INC.:							
0848320							
19707	KIESLER'S POLICE SUPPLY, INC.	12/08/2017	12/12/2017	25,830.00	25,830.00	Open	N 01/05/2018
	SERVICE WEAPONS	MONICAK					
	217-301-956.00	LIVESCAN EXPENSE		25,830.00			
Total for vendor 026442 - KIESLER'S POLICE SUPPLY, INC.:				<u>25,830.00</u>	<u>25,830.00</u>		
Vendor 028649 - BIO-CARE, INC.:							
4576							
19760	BIO-CARE, INC.	12/08/2017	12/12/2017	5,830.00	5,830.00	Open	N 01/05/2018
	FIREFIGHTER PHYSICALS	MONICAK					
	206-336-914.00	Vision - Physicals		5,830.00			
Total for vendor 028649 - BIO-CARE, INC.:				<u>5,830.00</u>	<u>5,830.00</u>		
Vendor 030011 - SAXON INCORPORATED:							
75642							
19732	SAXON INCORPORATED	12/08/2017	12/12/2017	121.80	121.80	Open	N 01/05/2018
	APEELING INFO CARDS	MONICAK					
	207-301-727.00	Office Supplies		121.80			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Total for vendor 030011 - SAXON INCORPORATED:				121.80	121.80		
Vendor 031009 - MALL CITY MECHANICAL, INC.:							
0183578 19771	MALL CITY MECHANICAL, INC. LAKEWOOD 206-336-931.00	01/05/2018 MONICAK Maint. - Building	12/12/2017	131.34 131.34	131.34	Open	N 01/05/2018
0183575 19772	MALL CITY MECHANICAL, INC. NORTHWOOD 206-336-931.00	01/05/2018 MONICAK Maint. - Building	12/12/2017	109.06 109.06	109.06	Open	N 01/05/2018
0183574 19773	MALL CITY MECHANICAL, INC. TOWNSHIP HALL 101-265-931.00	01/05/2018 MONICAK Maint. - Building	12/12/2017	215.00 215.00	215.00	Open	N 01/05/2018
Total for vendor 031009 - MALL CITY MECHANICAL, INC.:				455.40	455.40		
Vendor 031552 - MENARDS - KALAMAZOO EAST:							
67766 19714	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-932.00	12/08/2017 MONICAK Maint. - Grounds	12/12/2017	136.25 136.25	136.25	Open	N 01/05/2018
Total for vendor 031552 - MENARDS - KALAMAZOO EAST:				136.25	136.25		
Vendor 032020 - MICHIGAN MUNICIPAL POLICE:							
2228 19711	MICHIGAN MUNICIPAL POLICE SERVICE 207-301-939.00	12/08/2017 MONICAK Maint. - Vehicle	12/12/2017	43.08 43.08	43.08	Open	N 01/05/2018
2226 19717	MICHIGAN MUNICIPAL POLICE SERVICE 207-301-939.00	12/08/2017 MONICAK Maint. - Vehicle	12/12/2017	255.94 255.94	255.94	Open	N 01/05/2018
2222 19718	MICHIGAN MUNICIPAL POLICE SERVICE 207-301-939.00	12/08/2017 MONICAK Maint. - Vehicle	12/12/2017	54.20 54.20	54.20	Open	N 01/05/2018
Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:				353.22	353.22		
Vendor 032088 - ROBERT LAMSON, LLC:							

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2280 19705	ROBERT LAMSON, LLC EMPLOYMENT SCREENING 207-301-812.00	12/08/2017 MONICAK	12/12/2017	95.00	95.00	Open	N 12/31/2017
	Employment Testing			95.00			
2274 19734	ROBERT LAMSON, LLC EMPLOYMENT SCREENING 207-301-812.00	12/08/2017 MONICAK	12/12/2017	95.00	95.00	Open	N 01/05/2018
	Employment Testing			95.00			
Total for vendor 032088 - ROBERT LAMSON, LLC:				<u>190.00</u>	<u>190.00</u>		

Vendor 033829 - RIDGE COMPANY:

112817 19493	RIDGE COMPANY CREDIT MEMO 206-336-939.00	12/08/2017 MONICAK	12/12/2017	(11.48)	(11.48)	Open	Y 12/08/2017
	Maint. - Vehicle			(11.48)			
061642 19703	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	01/09/2018 MONICAK	01/09/2018	28.99	28.99	Open	N 01/05/2018
	Maint. - Vehicle			28.99			
059733 19715	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	151.84	151.84	Open	N 01/05/2018
	Maint. - Vehicle			151.84			
059203 19719	RIDGE COMPANY MISC SUPPLIES 206-336-740.00	12/08/2017 MONICAK	12/12/2017	108.10	108.10	Open	N 01/05/2018
	Operating Supplies			108.10			
059321 19723	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	50.77	50.77	Open	N 01/05/2018
	Maint. - Vehicle			50.77			
057948 19724	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	79.54	79.54	Open	N 01/05/2018
	Maint. - Vehicle			79.54			
059344 19735	RIDGE COMPANY MISC SUPPLIES 207-301-939.00	12/08/2017 MONICAK	12/12/2017	59.96	59.96	Open	N 01/05/2018
	Maint. - Vehicle			59.96			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
060982 19750	RIDGE COMPANY MISC SUPPLIES 207-301-939.00	12/08/2017 MONICAK	12/12/2017	123.31	123.31	Open	N 01/05/2018
	Maint. - Vehicle			123.31			
060932 19751	RIDGE COMPANY MISC SUPPLIES 207-301-939.00	12/08/2017 MONICAK	12/12/2017	93.94	93.94	Open	N 01/05/2018
	Maint. - Vehicle			93.94			
061144 19756	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	41.62	41.62	Open	N 01/05/2018
	Maint. - Vehicle			41.62			
061324 19757	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	30.94	30.94	Open	N 01/05/2018
	Maint. - Vehicle			30.94			
	Total for vendor 033829 - RIDGE COMPANY:			<u>757.53</u>	<u>757.53</u>		
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Vendor 035237 - NYE UNIFORM CO.:							
632401 19712	NYE UNIFORM CO. UNIFORMS 206-336-748.00	12/08/2017 MONICAK	12/12/2017	141.48	141.48	Open	N 01/05/2018
	Personal Equipment Allowance			141.48			
629490 19727	NYE UNIFORM CO. UNIFORMS 206-336-748.00	12/08/2017 MONICAK	12/12/2017	176.35	176.35	Open	N 01/05/2018
	Personal Equipment Allowance			176.35			
	Total for vendor 035237 - NYE UNIFORM CO.:			<u>317.83</u>	<u>317.83</u>		
<hr/>							
Vendor 041095 - PUMMILL PRINT SERVICE LLC:							
18294 19744	PUMMILL PRINT SERVICE LLC PERS PROP KITS 101-209-740.00	12/08/2017 MONICAK	12/12/2017	436.61	436.61	Open	N 01/05/2018
	Operating Supplies/Maps			436.61			
	Total for vendor 041095 - PUMMILL PRINT SERVICE LLC:			<u>436.61</u>	<u>436.61</u>		
<hr/>							
Vendor 044000 - R & M AUTO BODY, INC.:							
120617 19722	R & M AUTO BODY, INC. REPAIR	12/08/2017 MONICAK	12/12/2017	1,488.92	1,488.92	Open	N 01/05/2018

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	207-301-939.00	Maint. - Vehicle		1,488.92			
	Total for vendor 044000 - R & M AUTO BODY, INC.:			<u>1,488.92</u>	<u>1,488.92</u>		

Vendor 047500 - SHARP SHOP:

5694 19761	SHARP SHOP BELT/SPRING	12/08/2017 MONICAK	12/12/2017	40.85	40.85	Open	N 01/05/2018
	206-336-934.00	Maint. - Machine		40.85			
	Total for vendor 047500 - SHARP SHOP:			<u>40.85</u>	<u>40.85</u>		

Vendor 048709 - SPARTAN ARMOR SYSTEMS:

2804 19709	SPARTAN ARMOR SYSTEMS VESTS	12/08/2017 MONICAK	12/12/2017	11,826.50	11,826.50	Open	N 01/05/2018
	217-301-956.00	LIVESCAN EXPENSE		11,826.50			
	Total for vendor 048709 - SPARTAN ARMOR SYSTEMS:			<u>11,826.50</u>	<u>11,826.50</u>		

Vendor 048769 - STATE OF MICHIGAN:

551-502529 19704	STATE OF MICHIGAN LIVESCAN FEES	12/08/2017 MONICAK	12/12/2017	754.75	754.75	Open	N 12/31/2017
	217-301-956.00	LIVESCAN EXPENSE		754.75			
	Total for vendor 048769 - STATE OF MICHIGAN:			<u>754.75</u>	<u>754.75</u>		

Vendor 050005 - THE SIGN SHOP:

49792 19752	THE SIGN SHOP SIGNS/NAME PLATES	12/08/2017 MONICAK	12/12/2017	990.00	990.00	Open	N 01/05/2018
	207-301-747.00	Small Tools & Equipment		990.00			
	Total for vendor 050005 - THE SIGN SHOP:			<u>990.00</u>	<u>990.00</u>		

Vendor 051072 - TRILLIUM STAFFING, INC.:

2911999 19741	TRILLIUM STAFFING, INC. CHAMBERS, A	12/08/2017 MONICAK	12/12/2017	880.00	880.00	Open	N 01/05/2018
	101-200-811.00	Purchased Service		880.00			
2913601 19745	TRILLIUM STAFFING, INC. CHAMBERS, A	12/08/2017 MONICAK	12/12/2017	880.00	880.00	Open	N 01/05/2018
	101-200-811.00	Purchased Service		880.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2915008 19755	TRILLIUM STAFFING, INC. CHAMBERS, A 101-200-811.00	12/08/2017 MONICAK	12/12/2017	880.00	880.00	Open	N 01/05/2018
	Purchased Service			880.00			
	Total for vendor 051072 - TRILLIUM STAFFING, INC.:			<u>2,640.00</u>	<u>2,640.00</u>		
Vendor 058029 - PREIN & NEWHOF, INC.:							
42408 19702	PREIN & NEWHOF, INC. NON-MOTORIZED IMPROVEMENTS 101-446-969.01	01/09/2018 MONICAK	01/09/2018	5,591.35	5,591.35	Open	N 12/31/2017
	SIDEWALKS			5,591.35			
	Total for vendor 058029 - PREIN & NEWHOF, INC.:			<u>5,591.35</u>	<u>5,591.35</u>		
Vendor 058074 - WOLVERINE LAWN SERVICES, INC.:							
429084 19762	WOLVERINE LAWN SERVICES, INC CEMETERY CLEAN UP 101-276-932.00	12/08/2017 MONICAK	12/12/2017	242.50	242.50	Open	N 01/05/2018
	Maint. - Grounds			242.50			
	Total for vendor 058074 - WOLVERINE LAWN SERVICES, INC.:			<u>242.50</u>	<u>242.50</u>		
Vendor 058102 - WITMER PUBLIC SAFETY:							
E1672241 19767	WITMER PUBLIC SAFETY MISC SUPPLIES 206-336-748.00	01/05/2018 MONICAK	12/12/2017	83.90	83.90	Open	N 01/05/2018
	Personal Equipment Allowance			83.90			
	Total for vendor 058102 - WITMER PUBLIC SAFETY:			<u>83.90</u>	<u>83.90</u>		
Vendor 094495 - T & J TOWING:							
23047 19737	T & J TOWING TOWING 207-301-782.00	12/08/2017 MONICAK	12/12/2017	65.00	65.00	Open	N 01/05/2018
	Investigative Operations			65.00			
	Total for vendor 094495 - T & J TOWING:			<u>65.00</u>	<u>65.00</u>		
Vendor 500154 - DENOAYER CHEVROLET:							
562959 19710	DENOAYER CHEVROLET REPAIR 207-301-939.00	12/08/2017 MONICAK	12/12/2017	342.77	342.77	Open	N 01/05/2018
	Maint. - Vehicle			342.77			
	Total for vendor 500154 - DENOAYER CHEVROLET:			<u>342.77</u>	<u>342.77</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 500344 - ROSE PEST SOLUTIONS:							
120443092 19743	ROSE PEST SOLUTIONS CLIENT #120007379 101-200-811.00	12/08/2017 MONICAK	12/12/2017	70.00	70.00	Open	N 01/05/2018
	Purchased Service			70.00			
	Total for vendor 500344 - ROSE PEST SOLUTIONS:			70.00	70.00		
Vendor 500398 - HELPNET:							
16372 19733	HELPNET HELPNET SERVICES 207-301-811.00	12/08/2017 MONICAK	12/12/2017	1,118.40	1,118.40	Open	N 01/05/2018
	Purchased Service			1,118.40			
	Total for vendor 500398 - HELPNET:			1,118.40	1,118.40		
Vendor 500475 - HI-TECH ELECTRIC COMPANY:							
2068118 19706	HI-TECH ELECTRIC COMPANY DOOR RELEASE PUSH BUTTONS 207-301-814.00	12/08/2017 MONICAK	12/12/2017	485.00	485.00	Open	N 01/05/2018
	Purchased Maint. Service			485.00			
	Total for vendor 500475 - HI-TECH ELECTRIC COMPANY:			485.00	485.00		
Vendor 500590 - LOWE'S COMPANIES, INC.:							
25818 19738	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	12/08/2017 MONICAK	12/12/2017	18.96	18.96	Open	N 01/05/2018
	Operating Supplies			18.96			
	Total for vendor 500590 - LOWE'S COMPANIES, INC.:			18.96	18.96		
Vendor 500653 - MOSES FIRE EQUIPMENT, INC.:							
17612 19725	MOSES FIRE EQUIPMENT, INC. MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	133.30	133.30	Open	N 01/05/2018
	Maint. - Vehicle			133.30			
17636 19729	MOSES FIRE EQUIPMENT, INC. MISC SUPPLIES 206-336-939.00	12/08/2017 MONICAK	12/12/2017	584.04	584.04	Open	N 01/05/2018
	Maint. - Vehicle			584.04			
	Total for vendor 500653 - MOSES FIRE EQUIPMENT, INC.:			717.34	717.34		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 500907 - W.E. UPJOHN INSTITUTE FOR:							
34054 INV #19							
19740	W.E. UPJOHN INSTITUTE FOR	12/08/2017	12/12/2017	2,780.00	2,780.00	Open	N
	PLANNING/ZONING ADMIN	MONICAK					01/05/2018
	101-400-821.00	Planning Consultant		2,780.00			
	Total for vendor 500907 - W.E. UPJOHN INSTITUTE FOR:			<u>2,780.00</u>	<u>2,780.00</u>		

Vendor 501172 - WRAPS & SIGNS BY TRIM IT:							
1231							
19726	WRAPS & SIGNS BY TRIM IT	12/08/2017	12/12/2017	129.00	129.00	Open	N
	LOGOS/LETTERING	MONICAK					01/05/2018
	206-336-811.00	Purchased & Maint. Service		129.00			
	Total for vendor 501172 - WRAPS & SIGNS BY TRIM IT:			<u>129.00</u>	<u>129.00</u>		

# of Invoices:	75	# Due:	75	Totals:	136,467.08	136,467.08
# of Credit Memos:	1	# Due:	1	Totals:	(11.48)	(11.48)
Net of Invoices and Credit Memos:					<u>136,455.60</u>	<u>136,455.60</u>

--- TOTALS BY FUND ---		
101 - GENERAL		31,213.78
206 - FIRE		21,304.05
207 - POLICE		39,824.82
217 - LIVESCAN/SOR		38,411.25
265 - DRUG LAW ENFORCEMENT		1,365.50
871 - WATER IMPROVEMENT		2,736.20
883 - SEWER IMPROVEMENT		1,600.00

--- TOTALS BY DEPT/ACTIVITY ---		
000 -		1,365.50
200 - GENERAL SERVICES_ADMIN		7,212.42
209 - ASSESSOR		536.61
265 - MAINTENANCE		453.00
276 - CEMETERY		792.50
301 - POLICE		78,236.07
310 - ENFORCEMENT (ORD, UNSAFE BDC		1,760.00
336 - FIRE		21,304.05
400 - PLANNING/ZONING		4,310.00
425 - EMERGENCY PREPAREDNESS		10,557.90
441 - WATER IMPROVEMENT		2,736.20
446 - STREETS		5,591.35
520 - SEWER IMPROVEMENT		1,600.00

01/05/2018

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 12/31/2017

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL						
Revenues						
Dept 000						
101-000-403.00	Operating Levy-C.T.	3,740,000.00	4,222,574.88	334,738.31	(482,574.88)	112.90
101-000-403.01	In Lieu of Tax	24,000.00	0.00	0.00	24,000.00	0.00
101-000-404.00	Act 198	25,000.00	20,504.56	0.00	4,495.44	82.02
101-000-424.00	Trailer Fees	3,000.00	0.00	0.00	3,000.00	0.00
101-000-445.00	DELINQUENT PPT	0.00	0.00	0.00	0.00	0.00
101-000-451.00	Cable TV Franchise Fee 3%	200,000.00	199,062.73	0.00	937.27	99.53
101-000-473.00	Rental Application Fees	30,000.00	32,150.00	700.00	(2,150.00)	107.17
101-000-474.00	LICENSE FEES/SIGNS	2,500.00	2,370.00	0.00	130.00	94.80
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING F	9,000.00	11,805.00	500.00	(2,805.00)	131.17
101-000-573.00	LOCAL COMMUNITY STABILIZATION	0.00	0.00	0.00	0.00	0.00
101-000-575.00	State Shared	2,220,000.00	1,832,274.00	0.00	387,726.00	82.53
101-000-576.00	Liquor Licenses	8,000.00	8,934.75	0.00	(934.75)	111.68
101-000-578.00	Violation Bureau	2,000.00	1,575.00	195.00	425.00	78.75
101-000-602.00	WITNESS/JURY-GEN ONLY	0.00	0.00	0.00	0.00	0.00
101-000-603.00	UNCLASSIFIED	0.00	19,090.60	206.35	(19,090.60)	100.00
101-000-603.01	LOCAL GOVT REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-622.00	Zoning & Variance Fees	20,000.00	0.00	0.00	20,000.00	0.00
101-000-626.00	PASSPORT FEE/FIRE REPORTS	18,000.00	30,096.25	1,497.50	(12,096.25)	167.20
101-000-626.01	Copy Fees-Computer	100.00	0.00	0.00	100.00	0.00
101-000-629.00	Township Service	1,000.00	51.05	0.00	948.95	5.11
101-000-630.00	Lease Payments	24,000.00	32,319.64	4,435.24	(8,319.64)	134.67
101-000-633.00	Monument Installation	500.00	1,000.00	0.00	(500.00)	200.00
101-000-634.00	Internment Fees	7,500.00	13,400.00	1,000.00	(5,900.00)	178.67

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
101-000-643.00	Sale of Lots-Cemetery	(1,500.00)	(250.00)	0.00	(1,250.00)	16.67
101-000-645.00	Sale of Books & Maps	0.00	0.00	0.00	0.00	0.00
101-000-651.00	Tax Admin Fee	215,000.00	239,074.31	12,953.83	(24,074.31)	111.20
101-000-652.00	Collection Fees	30,000.00	16,482.50	0.00	13,517.50	54.94
101-000-654.00	Water Surcharge Fees	105,000.00	87,059.12	0.00	17,940.88	82.91
101-000-660.00	District Court Fees	30,000.00	24,472.60	0.00	5,527.40	81.58
101-000-660.01	False Alarm	3,000.00	350.00	0.00	2,650.00	11.67
101-000-664.00	Interest Earned	22,000.00	33,233.00	0.00	(11,233.00)	151.06
101-000-667.00	Room Rental - Income	6,000.00	6,800.00	800.00	(800.00)	113.33
101-000-673.00	Sale of Twp. Assets	5,000.00	0.00	0.00	5,000.00	0.00
101-000-681.00	GENERAL WAGE REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
101-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		6,749,100.00	6,834,429.99	357,026.23	(85,329.99)	101.26
Dept 751-RECREATION						
101-751-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 751-RECREATION		0.00	0.00	0.00	0.00	0.00
Dept 901-CAPITAL OUTLAY_GENERAL						
101-901-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY_GENERAL		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,749,100.00	6,834,429.99	357,026.23	(85,329.99)	101.26
Expenditures						
Dept 000						
101-000-910.00	Debt Service - Principal	0.00	0.00	0.00	0.00	0.00
101-000-910.01	DEBT SERVICE-INTEREST	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Dept 101-LEGISLATIVE						
101-101-711.00	Insurance Opt Out	15,000.00	12,975.84	1,314.82	2,024.16	86.51
101-101-712.00	Compensation - Trustees	28,000.00	23,100.00	1,220.00	4,900.00	82.50
101-101-715.00	FICA	1,900.00	2,553.73	193.25	(653.73)	134.41
101-101-716.00	Hospitalization	24,000.00	10,215.51	54.02	13,784.49	42.56
101-101-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-101-717.00	Life Insurance	1,750.00	1,079.05	77.55	670.95	61.66
101-101-718.00	Pension	2,800.00	2,310.00	122.00	490.00	82.50
101-101-862.00	Travel - Conf.	6,500.00	4,490.61	0.00	2,009.39	69.09
Total Dept 101-LEGISLATIVE		79,950.00	56,724.74	2,981.64	23,225.26	70.95
Dept 171-SUPERVISOR						
101-171-701.00	Wages - Department Head	15,000.00	15,000.00	1,250.00	0.00	100.00
101-171-702.00	WAGES -	0.00	0.00	0.00	0.00	0.00
101-171-711.00	Insurance Opt Out	2,300.00	899.10	0.00	1,400.90	39.09
101-171-715.00	FICA	1,200.00	995.78	60.50	204.22	82.98
101-171-716.00	Hospitalization	625.00	9,813.91	1,601.01	(9,188.91)	1,570.23
101-171-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-171-717.00	Life Insurance	500.00	279.65	25.85	220.35	55.93
101-171-718.00	Pension	1,500.00	1,500.05	125.00	(0.05)	100.00
101-171-862.00	TRAVEL/CONFERENCES - SUPERVISC	2,500.00	1,011.82	0.00	1,488.18	40.47
Total Dept 171-SUPERVISOR		23,625.00	29,500.31	3,062.36	(5,875.31)	124.87
Dept 175-MANAGER						
101-175-701.00	Wages - Department Head	96,500.00	96,500.04	7,423.08	(0.04)	100.00
101-175-711.00	Insurance Opt Out	7,200.00	700.50	467.00	6,499.50	9.73
101-175-715.00	FICA	7,400.00	7,435.69	603.59	(35.69)	100.48
101-175-716.00	Hospitalization	550.00	0.00	0.00	550.00	0.00
101-175-717.00	Life Insurance	500.00	1,573.37	138.64	(1,073.37)	314.67
101-175-718.00	Pension	9,650.00	9,649.90	742.30	0.10	100.00
101-175-862.00	Travel - Conf.	3,500.00	4,494.14	0.00	(994.14)	128.40

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED

Total Dept 175-MANAGER		125,300.00	120,353.64	9,374.61	4,946.36	96.05
Dept 191-ELECTION						
101-191-702.00	WAGES -	2,000.00	1,066.90	0.00	933.10	53.35
101-191-703.00	Overtime	8,000.00	1,493.02	0.00	6,506.98	18.66
101-191-712.00	Election Board	32,000.00	(3,032.60)	0.00	35,032.60	(9.48)
101-191-712.01	Reimbursement Wages	0.00	0.00	0.00	0.00	0.00
101-191-715.00	FICA	600.00	171.17	0.00	428.83	28.53
101-191-716.00	Hospitalization	4,500.00	1,908.58	0.00	2,591.42	42.41
101-191-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-191-717.00	Life Insurance	300.00	81.58	0.00	218.42	27.19
101-191-718.00	Pension	1,200.00	306.02	0.00	893.98	25.50
101-191-727.00	Office Supplies	7,000.00	1,614.07	0.00	5,385.93	23.06
101-191-742.00	Software Programs	0.00	0.00	0.00	0.00	0.00
101-191-811.00	Purchased Service	5,000.00	0.00	0.00	5,000.00	0.00
101-191-813.00	COUNTY ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00
101-191-816.00	Purchased Cleaning Serv.	500.00	88.00	0.00	412.00	17.60
101-191-862.00	Travel - Conf.	0.00	0.00	0.00	0.00	0.00
101-191-903.00	Notice & Publ.	0.00	0.00	0.00	0.00	0.00
101-191-960.00	Schools & Training	0.00	0.00	0.00	0.00	0.00

Total Dept 191-ELECTION		61,100.00	3,696.74	0.00	57,403.26	6.05
Dept 200-GENERAL SERVICES_ADMIN						
101-200-701.00	Wages - Department Head	65,000.00	0.00	0.00	65,000.00	0.00
101-200-702.00	WAGES -	283,000.00	250,079.77	16,746.67	32,920.23	88.37
101-200-703.00	Overtime	1,750.00	2,099.89	308.37	(349.89)	119.99
101-200-711.00	Insurance Opt Out	18,000.00	19,847.50	934.00	(1,847.50)	110.26
101-200-712.00	HEARING OFFICER	0.00	0.00	0.00	0.00	0.00
101-200-715.00	FICA	27,000.00	19,234.08	1,253.96	7,765.92	71.24
101-200-716.00	Hospitalization	120,000.00	63,196.41	5,331.09	56,803.59	52.66
101-200-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2017	12/31/2017	BALANCE	
101-200-717.00	Life Insurance	4,500.00	4,108.45	299.46	391.55	91.30
101-200-718.00	Pension	40,000.00	27,298.19	1,671.79	12,701.81	68.25
101-200-727.00	Office Supplies	13,000.00	14,256.03	751.97	(1,256.03)	109.66
101-200-730.00	Postage	25,000.00	19,462.34	567.50	5,537.66	77.85
101-200-732.00	Dues	8,500.00	7,207.27	180.00	1,292.73	84.79
101-200-740.00	Operating Supplies	3,500.00	7,395.01	0.00	(3,895.01)	211.29
101-200-742.00	Software Programs/Fees	20,000.00	17,031.40	486.00	2,968.60	85.16
101-200-810.00	Computer Service	25,000.00	12,350.00	0.00	12,650.00	49.40
101-200-811.00	Purchased Service	20,000.00	46,458.56	3,786.14	(26,458.56)	232.29
101-200-814.00	Purchased Maint. Service	15,000.00	7,356.07	0.00	7,643.93	49.04
101-200-815.00	Other Fees	0.00	235.80	0.00	(235.80)	100.00
101-200-817.00	ACCOUNTING SERVICE	18,500.00	19,665.00	140.00	(1,165.00)	106.30
101-200-817.01	AUDIT SERVICES	10,500.00	10,400.00	0.00	100.00	99.05
101-200-820.00	Engineering Services	8,000.00	3,025.70	0.00	4,974.30	37.82
101-200-826.00	Legal Services-Bd. Meet.	4,000.00	7,160.00	1,250.00	(3,160.00)	179.00
101-200-826.01	LEGAL - TELEPHONE	1,500.00	0.00	0.00	1,500.00	0.00
101-200-827.00	Legal Service-Gen. Twp.	36,000.00	33,084.00	4,605.00	2,916.00	91.90
101-200-828.00	Legal Services - Labor	4,000.00	1,872.50	0.00	2,127.50	46.81
101-200-853.00	Telephone	10,000.00	1,469.87	109.64	8,530.13	14.70
101-200-861.00	Travel - Auto Expense	500.00	267.29	0.00	232.71	53.46
101-200-862.00	Travel - Conferences	2,500.00	2,973.02	0.00	(473.02)	118.92
101-200-903.00	Notices and Publications	10,000.00	4,327.85	336.60	5,672.15	43.28
101-200-912.00	Insurance/Bond-General	35,000.00	37,935.05	0.00	(2,935.05)	108.39
101-200-913.00	Worker's Comp.	13,000.00	10,966.04	0.00	2,033.96	84.35
101-200-914.00	Vision	2,500.00	0.00	0.00	2,500.00	0.00
101-200-921.00	Utilities - Electric	32,000.00	31,371.02	2,411.73	628.98	98.03
101-200-923.00	Utilities - Fuel	15,000.00	9,881.43	1,336.52	5,118.57	65.88
101-200-927.00	Utilities - Water	2,000.00	3,912.97	87.48	(1,912.97)	195.65
101-200-956.00	Unclassified	10,000.00	35,499.86	24,039.07	(25,499.86)	355.00
101-200-960.00	Schools & Training	0.00	372.00	0.00	(372.00)	100.00
Total Dept 200-GENERAL SERVICES_ADMIN		904,250.00	731,800.37	66,632.99	172,449.63	80.93

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Dept 209-ASSESSOR						
101-209-701.00	Wages - Department Head	74,500.00	74,682.81	5,859.20	(182.81)	100.25
101-209-702.00	WAGES -	50,000.00	45,462.32	3,411.20	4,537.68	90.92
101-209-711.00	Insurance Opt Out	5,000.00	5,160.24	430.02	(160.24)	103.20
101-209-712.00	Compensation-Bd. of Review	2,200.00	1,560.00	180.00	640.00	70.91
101-209-715.00	FICA	9,000.00	8,951.72	689.20	48.28	99.46
101-209-716.00	Hospitalization	23,300.00	30,536.64	2,544.72	(7,236.64)	131.06
101-209-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-209-717.00	Life Insurance & AD&D	2,400.00	2,208.57	195.44	191.43	92.02
101-209-718.00	Pension	17,750.00	14,283.31	1,112.44	3,466.69	80.47
101-209-727.00	Office Supplies	500.00	92.45	0.00	407.55	18.49
101-209-732.00	Publ/Subs/Dues	1,500.00	315.00	0.00	1,185.00	21.00
101-209-740.00	Operating Supplies/Maps	1,000.00	129.47	0.00	870.53	12.95
101-209-751.00	Gas & Oil	450.00	341.14	25.61	108.86	75.81
101-209-811.00	Purchased Service	10,000.00	0.00	0.00	10,000.00	0.00
101-209-814.00	Purchased Maint. Service	2,500.00	712.75	174.00	1,787.25	28.51
101-209-827.00	Legal Service	7,000.00	5,670.00	0.00	1,330.00	81.00
101-209-861.00	Travel- Auto Expense	100.00	0.00	0.00	100.00	0.00
101-209-862.00	Travel - Conferences	200.00	0.00	0.00	200.00	0.00
101-209-903.00	Notices	1,000.00	1,106.74	0.00	(106.74)	110.67
101-209-939.00	Maint. - Vehicle	750.00	0.00	0.00	750.00	0.00
101-209-960.00	Schools & Training	500.00	538.00	30.00	(38.00)	107.60
Total Dept 209-ASSESSOR		209,650.00	191,751.16	14,651.83	17,898.84	91.46
Dept 215-CLERK						
101-215-701.00	Wages - Department Head	15,000.00	14,995.50	1,153.50	4.50	99.97
101-215-702.00	WAGES -	0.00	0.00	0.00	0.00	0.00
101-215-711.00	Insurance Opt Out	2,500.00	2,412.00	201.00	88.00	96.48
101-215-715.00	FICA	1,150.00	1,341.30	103.61	(191.30)	116.63
101-215-716.00	Hospitalization	200.00	0.00	0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
101-215-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-215-717.00	Life Insurance	600.00	310.20	25.85	289.80	51.70
101-215-718.00	Pension	1,500.00	1,499.68	115.36	0.32	99.98
101-215-862.00	TRAINING/CONFERENCES - CLERK	2,500.00	1,975.05	0.00	524.95	79.00
Total Dept 215-CLERK		23,450.00	22,533.73	1,599.32	916.27	96.09
Dept 253-TREASURER						
101-253-701.00	Wages - Department Head	15,000.00	14,995.50	1,153.50	4.50	99.97
101-253-702.00	WAGES -	0.00	0.00	0.00	0.00	0.00
101-253-711.00	Insurance Opt Out	0.00	0.00	0.00	0.00	0.00
101-253-715.00	FICA	1,150.00	992.48	75.36	157.52	86.30
101-253-716.00	Hospitalization	6,000.00	8,088.24	674.02	(2,088.24)	134.80
101-253-717.00	Life Insurance	600.00	336.05	25.85	263.95	56.01
101-253-718.00	Pension	1,500.00	1,499.68	115.36	0.32	99.98
101-253-862.00	TRAINING/CONFERENCES - TREASUF	2,500.00	4,752.66	0.00	(2,252.66)	190.11
Total Dept 253-TREASURER		26,750.00	30,664.61	2,044.09	(3,914.61)	114.63
Dept 265-MAINTENANCE						
101-265-702.00	WAGES -	127,000.00	125,351.40	9,824.45	1,648.60	98.70
101-265-703.00	Overtime	2,000.00	423.87	204.30	1,576.13	21.19
101-265-715.00	FICA	9,700.00	8,649.67	684.50	1,050.33	89.17
101-265-716.00	Hospitalization	56,000.00	50,502.79	4,319.42	5,497.21	90.18
101-265-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-265-717.00	Life Insurance	2,700.00	2,260.43	194.71	439.57	83.72
101-265-718.00	Pension	16,200.00	15,093.06	1,203.44	1,106.94	93.17
101-265-740.00	Operating Supplies	5,000.00	3,870.98	0.00	1,129.02	77.42
101-265-747.00	Small Tools & Equipment	1,000.00	348.67	0.00	651.33	34.87
101-265-748.00	Personal Equip. - Allowance	1,500.00	1,497.71	0.00	2.29	99.85
101-265-751.00	Gas & Oil	3,000.00	2,152.48	215.61	847.52	71.75
101-265-811.00	Purchased Service	10,000.00	5,376.44	871.35	4,623.56	53.76
101-265-913.00	Worker's Comp.	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
101-265-931.00	Maint. - Building	16,000.00	19,655.72	38.83	(3,655.72)	122.85
101-265-932.00	Maint. - Grounds	5,500.00	15,460.05	1,835.00	(9,960.05)	281.09
101-265-934.00	Maint. - Machine	1,000.00	456.94	0.00	543.06	45.69
101-265-939.00	Maint. - Vehicle	2,500.00	5,909.67	0.00	(3,409.67)	236.39
101-265-945.00	Rentals - Equipment	500.00	0.00	0.00	500.00	0.00
101-265-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
Total Dept 265-MAINTENANCE		259,600.00	257,009.88	19,391.61	2,590.12	99.00
Dept 276-CEMETERY						
101-276-705.00	Wages - Maintenance	10,000.00	10,390.93	783.15	(390.93)	103.91
101-276-706.00	CEMETERY OVERTIME	750.00	493.74	0.00	256.26	65.83
101-276-715.00	FICA	825.00	727.96	51.70	97.04	88.24
101-276-716.00	Hospitalization	3,000.00	5,069.24	433.93	(2,069.24)	168.97
101-276-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
101-276-717.00	Life Insurance	0.00	176.80	15.27	(176.80)	100.00
101-276-718.00	Pension	1,300.00	1,306.20	93.99	(6.20)	100.48
101-276-740.00	Operating Supplies	750.00	0.00	0.00	750.00	0.00
101-276-811.00	Purchased Service	2,200.00	2,543.00	0.00	(343.00)	115.59
101-276-927.00	Utilities - Water	2,300.00	2,052.77	0.00	247.23	89.25
101-276-931.00	Repairs - Maint.	500.00	66.75	0.00	433.25	13.35
101-276-932.00	Maint. - Grounds	2,500.00	2,197.27	72.00	302.73	87.89
101-276-945.00	Rentals - Equipment	1,200.00	2,184.00	0.00	(984.00)	182.00
Total Dept 276-CEMETERY		25,325.00	27,208.66	1,450.04	(1,883.66)	107.44
Dept 310-ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)						
101-310-702.00	WAGES -	22,500.00	22,393.57	1,657.01	106.43	99.53
101-310-703.00	HEARING OFFICER	750.00	0.00	0.00	750.00	0.00
101-310-715.00	FICA	1,850.00	1,633.73	119.20	216.27	88.31
101-310-716.00	Hospitalization	0.00	8,174.01	777.87	(8,174.01)	100.00
101-310-740.00	Operating Supplies	150.00	77.61	0.00	72.39	51.74
101-310-751.00	Gas & Oil	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
101-310-811.00	Purchased Service	40,000.00	2,200.00	385.00	37,800.00	5.50
101-310-827.00	Legal Service-Gen. Twp.	18,000.00	25,950.00	2,870.00	(7,950.00)	144.17
101-310-862.00	Travel - Conf.	0.00	0.00	0.00	0.00	0.00
Total Dept 310-ENFORCEMENT (ORD, UNSAFE BDG, RENTA		83,250.00	60,428.92	5,809.08	22,821.08	72.59
Dept 400-PLANNING/ZONING						
101-400-712.00	Planning/Appeals Board	13,000.00	9,410.00	1,710.00	3,590.00	72.38
101-400-715.00	FICA	1,000.00	720.38	130.67	279.62	72.04
101-400-716.00	Hospitalization	0.00	13.89	0.00	(13.89)	100.00
101-400-717.00	Life Insurance	0.00	6.65	0.00	(6.65)	100.00
101-400-718.00	Pension	150.00	162.00	9.00	(12.00)	108.00
101-400-727.00	Office Supplies	0.00	18.32	0.00	(18.32)	100.00
101-400-732.00	Publ., Subscript. & Dues	650.00	360.00	0.00	290.00	55.38
101-400-751.00	GAS & OIL	0.00	0.00	0.00	0.00	0.00
101-400-811.00	Purchased Service	15,000.00	5,197.08	1,639.58	9,802.92	34.65
101-400-820.00	Engineering Services	5,000.00	0.00	0.00	5,000.00	0.00
101-400-821.00	Planning Consultant	36,000.00	29,293.61	2,700.00	6,706.39	81.37
101-400-827.00	Legal Services - Gen. Twp.	16,000.00	22,365.00	1,915.00	(6,365.00)	139.78
101-400-862.00	TRAVEL/CONFERENCES	500.00	55.00	0.00	445.00	11.00
101-400-903.00	Notices	4,000.00	7,051.08	0.00	(3,051.08)	176.28
101-400-939.00	Maint. - Vehicle	0.00	0.00	0.00	0.00	0.00
101-400-960.00	Schools & Training	500.00	1,055.50	0.00	(555.50)	211.10
Total Dept 400-PLANNING/ZONING		91,800.00	75,708.51	8,104.25	16,091.49	82.47
Dept 425-EMERGENCY PREPAREDNESS						
101-425-740.00	Disaster Relief	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 425-EMERGENCY PREPAREDNESS		2,000.00	0.00	0.00	2,000.00	0.00
Dept 439-OTHER PUBLIC SAFETY						
101-439-854.00	911	(2,000.00)	(959.22)	0.00	(1,040.78)	47.96
Total Dept 439-OTHER PUBLIC SAFETY		(2,000.00)	(959.22)	0.00	(1,040.78)	47.96

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Dept 446-STREETS						
101-446-969.00	ROADS-MATCHING FUNDS	165,000.00	6,591.68	0.00	158,408.32	3.99
101-446-969.01	SIDEWALKS	50,000.00	26,988.30	(5,000.00)	23,011.70	53.98
101-446-969.02	LAKE ST @ BL94 MATCHING	0.00	0.00	0.00	0.00	0.00
Total Dept 446-STREETS		215,000.00	33,579.98	(5,000.00)	181,420.02	15.62
Dept 751-RECREATION						
101-751-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
101-751-740.00	Operating Supplies	2,000.00	4,619.52	229.52	(2,619.52)	230.98
101-751-921.00	Utilities - Electric	2,000.00	2,023.59	103.99	(23.59)	101.18
101-751-927.00	Utilities - Water	0.00	248.51	0.00	(248.51)	100.00
101-751-932.00	Repairs - Maint. Grounds	3,500.00	3,034.24	0.00	465.76	86.69
101-751-956.00	Misc. - AP	0.00	0.00	0.00	0.00	0.00
101-751-970.00	Capital Improvement	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751-RECREATION		8,500.00	9,925.86	333.51	(1,425.86)	116.77
Dept 890-CONTINGENCY						
101-890-955.00	Contingent	0.00	0.00	0.00	0.00	0.00
Total Dept 890-CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 901-CAPITAL OUTLAY_GENERAL						
101-901-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
101-901-983.00	New Equipment - Gen. Govt	12,000.00	32,352.87	0.00	(20,352.87)	269.61
Total Dept 901-CAPITAL OUTLAY_GENERAL		12,000.00	32,352.87	0.00	(20,352.87)	269.61
Dept 999-CATCH ALL						
101-999-999.00	Transfer to other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 999-CATCH ALL		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,149,550.00	1,682,280.76	130,435.33	467,269.24	78.26

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL:						
	TOTAL REVENUES	6,749,100.00	6,834,429.99	357,026.23	(85,329.99)	101.26
	TOTAL EXPENDITURES	2,149,550.00	1,682,280.76	130,435.33	467,269.24	78.26
	NET OF REVENUES & EXPENDITURES	4,599,550.00	5,152,149.23	226,590.90	(552,599.23)	112.01

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE						
Revenues						
Dept 000						
206-000-673.02	Sale of Fire Assets	0.00	0.00	0.00	0.00	0.00
206-000-681.00	FIRE WAGE REIMBURSEMENTS/WOI	0.00	0.00	0.00	0.00	0.00
206-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 336-FIRE						
206-336-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 336-FIRE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 336-FIRE						
206-336-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
206-336-701.00	Wages - Chief	90,500.00	90,542.40	6,964.80	(42.40)	100.05
206-336-702.00	WAGES -	211,000.00	213,803.20	16,446.40	(2,803.20)	101.33
206-336-703.00	Wages - Career Firefighters	122,500.00	128,267.11	10,824.69	(5,767.11)	104.71
206-336-704.01	Response Time	33,000.00	23,501.15	877.27	9,498.85	71.22
206-336-704.02	Response Time	80,000.00	68,490.01	5,438.76	11,509.99	85.61
206-336-704.03	Response Time	10,000.00	10,572.21	1,453.43	(572.21)	105.72
206-336-704.04	Response Time	94,000.00	106,838.27	7,812.61	(12,838.27)	113.66
206-336-706.01	Sit Time	59,000.00	47,911.50	4,225.00	11,088.50	81.21
206-336-706.02	Sit Time	60,500.00	51,935.00	4,647.50	8,565.00	85.84
206-336-706.03	Sit Time	1,500.00	0.00	0.00	1,500.00	0.00
206-336-706.04	Sit Time	63,500.00	72,120.75	7,364.50	(8,620.75)	113.58

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
206-336-707.00	Training	55,000.00	44,044.00	1,397.00	10,956.00	80.08
206-336-711.00	Insurance Opt Out	5,125.00	5,604.00	467.00	(479.00)	109.35
206-336-713.00	VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
206-336-715.00	FICA	42,400.00	39,466.61	3,169.03	2,933.39	93.08
206-336-716.00	Hospitalization	101,000.00	90,947.04	7,578.92	10,052.96	90.05
206-336-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
206-336-717.00	Life Insurance	7,400.00	7,461.51	633.23	(61.51)	100.83
206-336-718.00	Pension	76,500.00	80,077.48	6,364.80	(3,577.48)	104.68
206-336-723.00	Insurance - Vol. Firemen	5,300.00	5,307.00	0.00	(7.00)	100.13
206-336-727.00	Office Supplies	2,250.00	1,481.73	0.00	768.27	65.85
206-336-732.00	Publ., Subscript., & Dues	3,900.00	3,742.06	165.00	157.94	95.95
206-336-740.00	Operating Supplies	21,000.00	18,367.27	641.22	2,632.73	87.46
206-336-742.00	Software Programs	4,000.00	3,553.75	0.00	446.25	88.84
206-336-747.00	Small Tools & Equipment	45,000.00	45,183.25	0.00	(183.25)	100.41
206-336-748.00	Personal Equipment Allowance	52,000.00	25,082.50	990.45	26,917.50	48.24
206-336-751.00	Gas & Oil	20,000.00	11,451.48	1,086.57	8,548.52	57.26
206-336-780.05	Fire Prevention	1,000.00	413.60	324.40	586.40	41.36
206-336-811.00	Purchased & Maint. Service	32,000.00	32,802.20	3,928.03	(802.20)	102.51
206-336-812.00	Employment Testing	0.00	0.00	0.00	0.00	0.00
206-336-827.00	Legal Service	1,500.00	0.00	0.00	1,500.00	0.00
206-336-853.00	Telephone	15,000.00	15,667.35	1,876.54	(667.35)	104.45
206-336-862.00	Travel - Conferences	4,000.00	1,505.53	0.00	2,494.47	37.64
206-336-903.00	Notice & Publ.	0.00	710.84	0.00	(710.84)	100.00
206-336-912.00	Insurance - General	32,000.00	31,206.99	0.00	793.01	97.52
206-336-913.00	Insurance - Workers Comp	72,000.00	56,657.78	0.00	15,342.22	78.69
206-336-914.00	Vision - Physicals	28,000.00	20,274.00	0.00	7,726.00	72.41
206-336-921.01	Utilities - Electric	6,300.00	5,494.67	472.87	805.33	87.22
206-336-921.02	Utilities - Electric	8,600.00	8,793.35	550.52	(193.35)	102.25
206-336-921.03	Utilities - Electric	2,500.00	1,574.36	146.55	925.64	62.97
206-336-921.04	Utilities - Electric	8,600.00	6,655.56	533.15	1,944.44	77.39
206-336-921.08	UTILITIES - ELECTRIC	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
206-336-923.01	Utilities - Fuel	7,500.00	2,289.43	0.00	5,210.57	30.53
206-336-923.02	Utilities - Fuel	8,000.00	4,081.11	974.49	3,918.89	51.01
206-336-923.03	Utilities - Fuel	5,000.00	2,134.84	235.99	2,865.16	42.70
206-336-923.04	Utilities - Fuel	7,500.00	3,258.09	489.90	4,241.91	43.44
206-336-923.08	UTILITIES - FUEL	0.00	0.00	0.00	0.00	0.00
206-336-927.01	Water	600.00	550.96	0.00	49.04	91.83
206-336-927.02	Utilities - Water	1,400.00	1,098.45	53.31	301.55	78.46
206-336-927.03	Utilities - Water	375.00	289.85	26.01	85.15	77.29
206-336-927.04	Water	1,300.00	1,002.01	80.67	297.99	77.08
206-336-927.08	UTILITIES - WATER	0.00	0.00	0.00	0.00	0.00
206-336-931.00	Maint. - Building	17,500.00	17,764.44	1,241.16	(264.44)	101.51
206-336-931.08	MAINT - BUILDING	0.00	0.00	0.00	0.00	0.00
206-336-932.00	Maint. - Grounds	2,800.00	2,285.23	193.60	514.77	81.62
206-336-933.00	Maint. - Radio	4,000.00	4,102.25	0.00	(102.25)	102.56
206-336-934.00	Maint. - Machine	2,200.00	1,136.38	39.00	1,063.62	51.65
206-336-939.00	Maint. - Vehicle	33,000.00	35,939.43	5,351.81	(2,939.43)	108.91
206-336-944.02	Hydrant Rentals	0.00	0.00	0.00	0.00	0.00
206-336-960.00	Schools & Training	6,000.00	2,637.31	0.00	3,362.69	43.96
206-336-960.01	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 336-FIRE		1,575,050.00	1,456,077.29	105,066.18	118,972.71	92.45
TOTAL EXPENDITURES		1,575,050.00	1,456,077.29	105,066.18	118,972.71	92.45
Fund 206 - FIRE:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,575,050.00	1,456,077.29	105,066.18	118,972.71	92.45
NET OF REVENUES & EXPENDITURES		(1,575,050.00)	(1,456,077.29)	(105,066.18)	(118,972.71)	92.45

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Revenues						
Dept 000						
207-000-403.00	Police Oper SA	0.00	0.00	0.00	0.00	0.00
207-000-430.00	Police Operating-SA	549,450.00	667,096.78	54,590.23	(117,646.78)	121.41
207-000-582.00	Parchment Contract	298,500.00	280,913.52	0.00	17,586.48	94.11
207-000-582.01	Parchment Special Event	0.00	0.00	0.00	0.00	0.00
207-000-583.00	KPS - SCH RESOURCE OFFICER	62,000.00	71,031.47	0.00	(9,031.47)	114.57
207-000-584.00	KCMHSAS/BORGESS CONTRACT	93,500.00	0.00	0.00	93,500.00	0.00
207-000-586.00	TOWER RENTAL/REIMBURSEMENT	16,000.00	0.00	0.00	16,000.00	0.00
207-000-673.01	Sale of Police Assets	1,000.00	0.00	0.00	1,000.00	0.00
207-000-678.00	ANNUAL PSAP FOR OP COSTS	9,000.00	9,000.00	0.00	0.00	100.00
207-000-679.33	DARE Revenue	0.00	0.00	0.00	0.00	0.00
207-000-680.00	Police Grants	0.00	5,222.00	0.00	(5,222.00)	100.00
207-000-680.01	Byrne Memorial	14,000.00	14,000.00	0.00	0.00	100.00
207-000-680.02	HIDTA	1,500.00	3,384.21	0.00	(1,884.21)	225.61
207-000-680.03	OHSP Overtime	10,000.00	16,188.31	0.00	(6,188.31)	161.88
207-000-680.04	OHSP Equipment	0.00	0.00	0.00	0.00	0.00
207-000-680.05	Act 302	0.00	2,970.11	0.00	(2,970.11)	100.00
207-000-680.06	STATE 911 FUNDS	2,000.00	2,162.00	0.00	(162.00)	108.10
207-000-680.07	TOWER SITE - RAVINE ROAD	0.00	11,000.00	0.00	(11,000.00)	100.00
207-000-680.65	ATPA - SCAR OFFICER	60,000.00	0.00	0.00	60,000.00	0.00
207-000-681.00	POLICE WAGE REIMBURSEMENTS/M	4,000.00	13,606.45	8,044.30	(9,606.45)	340.16
207-000-681.01	Police OT Wage Reimbursements	25,000.00	129,641.29	32,020.66	(104,641.29)	518.57
207-000-681.65	ATPA - SCAR Clerical Match	14,000.00	10,308.24	(772.61)	3,691.76	73.63
207-000-682.00	Charges for Services	3,500.00	3,500.92	487.50	(0.92)	100.03
207-000-683.00	OWI Reimbursement	7,500.00	3,426.69	596.28	4,073.31	45.69
207-000-684.00	Misc. Revenue	500.00	575.17	50.00	(75.17)	115.03
207-000-685.00	BOND FEES	300.00	537.00	50.00	(237.00)	179.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
207-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,171,750.00	1,244,564.16	95,066.36	(72,814.16)	106.21
Dept 301-POLICE						
207-301-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
207-301-430.00	Police Operating-SA	0.00	0.00	0.00	0.00	0.00
Total Dept 301-POLICE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,171,750.00	1,244,564.16	95,066.36	(72,814.16)	106.21
Expenditures						
Dept 301-POLICE						
207-301-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
207-301-701.00	Wages - Department Head	104,500.00	104,561.60	8,043.20	(61.60)	100.06
207-301-702.00	WAGES -	2,122,500.00	2,015,633.85	157,330.28	106,866.15	94.97
207-301-702.01	Dispatcher Wages	213,500.00	172,350.42	13,219.20	41,149.58	80.73
207-301-703.00	Overtime	99,000.00	81,336.09	3,005.85	17,663.91	82.16
207-301-703.01	Outside Overtime	25,000.00	133,708.29	9,911.27	(108,708.29)	534.83
207-301-704.00	Clerical Wages	198,500.00	167,334.68	13,856.40	31,165.32	84.30
207-301-704.01	Clerical Wages - Svc Officers	51,600.00	41,219.48	3,659.92	10,380.52	79.88
207-301-705.00	Clerical Wages - OT	6,500.00	2,387.75	121.52	4,112.25	36.73
207-301-706.00	Crossing Guards	33,000.00	30,355.71	2,992.04	2,644.29	91.99
207-301-707.00	Officer In Charge	3,000.00	2,325.00	180.00	675.00	77.50
207-301-708.00	Holiday Pay	40,000.00	42,218.31	9,795.24	(2,218.31)	105.55
207-301-709.00	Longevity Pay	54,700.00	54,540.00	3,180.00	160.00	99.71
207-301-710.00	Sick Pay	15,000.00	10,753.05	2,174.88	4,246.95	71.69
207-301-710.01	VACATION PAY	15,000.00	0.00	0.00	15,000.00	0.00
207-301-711.00	Insurance Opt Out	60,000.00	54,455.12	5,271.18	5,544.88	90.76
207-301-712.65	Clerical Wages - SCAR	20,650.00	8,009.36	0.00	12,640.64	38.79
207-301-715.00	FICA	235,000.00	214,464.22	17,035.68	20,535.78	91.26

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
207-301-716.00	Hospitalization	554,000.00	469,966.20	40,212.48	84,033.80	84.83
207-301-716.01	Hospitalization	0.00	0.00	0.00	0.00	0.00
207-301-717.00	Life Insurance	50,000.00	44,042.43	3,971.71	5,957.57	88.08
207-301-718.00	Clerical Pension	20,000.00	13,842.72	1,177.73	6,157.28	69.21
207-301-718.01	FOP Pension	440,000.00	409,054.73	31,810.22	30,945.27	92.97
207-301-727.00	Office Supplies	7,000.00	3,748.92	374.87	3,251.08	53.56
207-301-728.33	DARE Expenses	0.00	0.00	0.00	0.00	0.00
207-301-732.00	Publ., Subscript. & Dues	1,600.00	699.00	0.00	901.00	43.69
207-301-740.00	Operating Supplies	6,000.00	3,499.64	0.00	2,500.36	58.33
207-301-742.00	Software Programs	2,000.00	2,179.90	0.00	(179.90)	109.00
207-301-747.00	Small Tools & Equipment	5,000.00	11,064.63	873.92	(6,064.63)	221.29
207-301-748.00	Uniforms/Personal Equipment	29,000.00	24,085.17	370.28	4,914.83	83.05
207-301-749.00	Uniform Cleaning	4,500.00	3,409.26	542.15	1,090.74	75.76
207-301-751.00	Gas & Oil	75,000.00	45,737.38	3,715.11	29,262.62	60.98
207-301-780.00	Crime Prevention	1,000.00	637.50	399.91	362.50	63.75
207-301-782.00	Investigative Operations	6,000.00	1,707.26	85.99	4,292.74	28.45
207-301-810.00	Computer Service	5,200.00	9,562.68	0.00	(4,362.68)	183.90
207-301-811.00	Purchased Service	10,500.00	1,992.45	12.75	8,507.55	18.98
207-301-812.00	Employment Testing	6,000.00	6,501.54	190.00	(501.54)	108.36
207-301-812.01	Background Investigation	800.00	1,087.68	16.67	(287.68)	135.96
207-301-814.00	Purchased Maint. Service	600.00	0.00	0.00	600.00	0.00
207-301-827.00	Legal	40,000.00	18,983.00	2,185.00	21,017.00	47.46
207-301-853.00	Telephone	15,000.00	15,316.19	1,403.57	(316.19)	102.11
207-301-853.01	Lein Billing	2,100.00	860.00	0.00	1,240.00	40.95
207-301-853.02	Radio Tower T1 Line	4,500.00	3,896.46	354.16	603.54	86.59
207-301-862.00	Travel - Conferences	2,500.00	1,314.63	230.00	1,185.37	52.59
207-301-903.00	Notices	600.00	1,460.06	0.00	(860.06)	243.34
207-301-912.00	Insurance - General	42,000.00	40,179.96	0.00	1,820.04	95.67
207-301-913.00	Worker's Comp.	150,000.00	115,143.18	0.00	34,856.82	76.76
207-301-914.00	Vision & Physicals	6,000.00	5,895.75	0.00	104.25	98.26
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,000.00	3,032.66	266.42	(32.66)	101.09

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000.00	18,000.00	1,500.00	0.00	100.00
207-301-933.00	Maint. - Radio	7,000.00	5,081.09	31.25	1,918.91	72.59
207-301-934.00	Maint. - Machine	5,500.00	3,850.93	0.00	1,649.07	70.02
207-301-939.00	Maint. - Vehicle	35,000.00	28,749.67	2,356.44	6,250.33	82.14
207-301-945.00	Rentals - Equipment	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956.00	Misc. Expense	4,000.00	3,473.82	0.00	526.18	86.85
207-301-960.00	TRANSFER TO POLICE TRAINING FUN	15,000.00	0.00	0.00	15,000.00	0.00
207-301-960.01	Tuition Reimbursement	4,000.00	2,211.00	1,410.50	1,789.00	55.28
207-301-960.02	Dispatcher Training	0.00	0.00	0.00	0.00	0.00
Total Dept 301-POLICE		4,876,850.00	4,455,920.42	343,267.79	420,929.58	91.37
TOTAL EXPENDITURES		4,876,850.00	4,455,920.42	343,267.79	420,929.58	91.37
Fund 207 - POLICE:						
TOTAL REVENUES		1,171,750.00	1,244,564.16	95,066.36	(72,814.16)	106.21
TOTAL EXPENDITURES		4,876,850.00	4,455,920.42	343,267.79	420,929.58	91.37
NET OF REVENUES & EXPENDITURES		(3,705,100.00)	(3,211,356.26)	(248,201.43)	(493,743.74)	86.67

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 211 - RECREATION						
Revenues						
Dept 000						
211-000-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
211-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00
211-000-669.00	Contributions	0.00	0.00	0.00	0.00	0.00
211-000-669.01	Creek Contributions	0.00	0.00	0.00	0.00	0.00
211-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00

TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000						
211-000-999.00	Transfer In - Primary Governme	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 751-RECREATION						
211-751-983.00	Land & Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 751-RECREATION		0.00	0.00	0.00	0.00	0.00

TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 211 - RECREATION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 217 - LIVESCAN/SOR						
Revenues						
Dept 000						
217-000-580.00	LIVESCAN REVENUE	0.00	29,879.00	2,710.00	(29,879.00)	100.00
217-000-580.01	SOR REVENUE	0.00	4,050.00	450.00	(4,050.00)	100.00
217-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	33,929.00	3,160.00	(33,929.00)	100.00
TOTAL REVENUES		0.00	33,929.00	3,160.00	(33,929.00)	100.00
Expenditures						
Dept 301-POLICE						
217-301-956.00	LIVESCAN EXPENSE	0.00	8,850.69	0.00	(8,850.69)	100.00
217-301-956.01	SOR EXPENSE	0.00	6,660.00	0.00	(6,660.00)	100.00
217-301-983.00	New Equipment - Gen. Govt	0.00	0.00	0.00	0.00	0.00
Total Dept 301-POLICE		0.00	15,510.69	0.00	(15,510.69)	100.00
TOTAL EXPENDITURES		0.00	15,510.69	0.00	(15,510.69)	100.00
Fund 217 - LIVESCAN/SOR:						
TOTAL REVENUES		0.00	33,929.00	3,160.00	(33,929.00)	100.00
TOTAL EXPENDITURES		0.00	15,510.69	0.00	(15,510.69)	100.00
NET OF REVENUES & EXPENDITURES		0.00	18,418.31	3,160.00	(18,418.31)	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 219 - STREET LIGHTS						
Revenues						
Dept 000						
219-000-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
219-000-637.00	C.T. Revenue	196,242.00	239,926.23	21,053.54	(43,684.23)	122.26
219-000-664.00	Interest Earned	0.00	1,480.21	0.00	(1,480.21)	100.00
219-000-672.00	Special Assessments	0.00	0.00	0.00	0.00	0.00
Total Dept 000		196,242.00	241,406.44	21,053.54	(45,164.44)	123.01
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TOTAL REVENUES		196,242.00	241,406.44	21,053.54	(45,164.44)	123.01
Expenditures						
Dept 000						
219-000-999.00	Transfer from other funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 448-STREET LIGHTS						
219-448-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
219-448-921.00	Utilities - Electric	250,000.00	204,473.53	18,837.36	45,526.47	81.79
Total Dept 448-STREET LIGHTS		250,000.00	204,473.53	18,837.36	45,526.47	81.79
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TOTAL EXPENDITURES		250,000.00	204,473.53	18,837.36	45,526.47	81.79
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Fund 219 - STREET LIGHTS:						
TOTAL REVENUES		196,242.00	241,406.44	21,053.54	(45,164.44)	123.01
TOTAL EXPENDITURES		250,000.00	204,473.53	18,837.36	45,526.47	81.79
NET OF REVENUES & EXPENDITURES		(53,758.00)	36,932.91	2,216.18	(90,690.91)	68.70

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 226 - RECYCLING						
Revenues						
Dept 000						
226-000-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
226-000-655.00	Other	0.00	0.00	0.00	0.00	0.00
226-000-664.00	Interest Earned	0.00	1,036.90	0.00	(1,036.90)	100.00
226-000-672.00	Special Assessments	443,052.00	486,410.56	42,862.56	(43,358.56)	109.79
226-000-673.00	Recycling	0.00	0.00	0.00	0.00	0.00
226-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		443,052.00	487,447.46	42,862.56	(44,395.46)	110.02

TOTAL REVENUES		443,052.00	487,447.46	42,862.56	(44,395.46)	110.02
Expenditures						
Dept 527-RECYCLING						
226-527-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
226-527-811.00	Solid Waste	440,000.00	403,069.58	35,153.47	36,930.42	91.61
226-527-956.00	Recycling Bins	0.00	0.00	0.00	0.00	0.00
Total Dept 527-RECYCLING		440,000.00	403,069.58	35,153.47	36,930.42	91.61

TOTAL EXPENDITURES		440,000.00	403,069.58	35,153.47	36,930.42	91.61

Fund 226 - RECYCLING:						
TOTAL REVENUES		443,052.00	487,447.46	42,862.56	(44,395.46)	110.02
TOTAL EXPENDITURES		440,000.00	403,069.58	35,153.47	36,930.42	91.61
NET OF REVENUES & EXPENDITURES		3,052.00	84,377.88	7,709.09	(81,325.88)	2,764.67

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 265 - DRUG LAW ENFORCEMENT						
Revenues						
Dept 000						
265-000-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
265-000-655.00	Drug Forfeiture	0.00	(750.00)	0.00	750.00	100.00
265-000-655.01	Pending Drug Forfeiture	0.00	11,708.00	155.00	(11,708.00)	100.00
Total Dept 000		0.00	10,958.00	155.00	(10,958.00)	100.00
TOTAL REVENUES		0.00	10,958.00	155.00	(10,958.00)	100.00
Expenditures						
Dept 333-DRUG LAW ENFORCEMENT						
265-333-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
265-333-782.00	Investigative Operation	0.00	0.00	0.00	0.00	0.00
265-333-827.00	Legal	0.00	0.00	0.00	0.00	0.00
265-333-956.00	Misc. Forfeiture Expenses	0.00	0.00	0.00	0.00	0.00
Total Dept 333-DRUG LAW ENFORCEMENT		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT:						
TOTAL REVENUES		0.00	10,958.00	155.00	(10,958.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	10,958.00	155.00	(10,958.00)	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 266 - LAW ENFORCEMENT TRAINING						
Revenues						
Dept 000						
266-000-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
266-000-573.00	FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00
266-000-577.00	PA 302 FUNDS	6,000.00	2,621.05	0.00	3,378.95	43.68
266-000-577.01		0.00	0.00	0.00	0.00	0.00
266-000-585.00	Narcotic Forfeitures	0.00	0.00	0.00	0.00	0.00
266-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00
266-000-690.00	OTHER GRANTS	0.00	0.00	0.00	0.00	0.00
266-000-699.00	TRANSFERS IN/TRANSFERS OUT	15,000.00	4,250.00	0.00	10,750.00	28.33
Total Dept 000		21,000.00	6,871.05	0.00	14,128.95	32.72
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TOTAL REVENUES		21,000.00	6,871.05	0.00	14,128.95	32.72
Expenditures						
Dept 320-STATE TRAINING MONEY						
266-320-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
266-320-960.00	POLICE TRAINING	21,000.00	16,502.05	(78.46)	4,497.95	78.58
266-320-960.01	Act 32 Dispatcher Training	3,000.00	4,342.41	900.00	(1,342.41)	144.75
266-320-960.02	Federal Fire Grant - 2004	0.00	0.00	0.00	0.00	0.00
266-320-960.03	Other Police Grants	0.00	0.00	0.00	0.00	0.00
Total Dept 320-STATE TRAINING MONEY		24,000.00	20,844.46	821.54	3,155.54	86.85
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TOTAL EXPENDITURES		24,000.00	20,844.46	821.54	3,155.54	86.85
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Fund 266 - LAW ENFORCEMENT TRAINING:						
TOTAL REVENUES		21,000.00	6,871.05	0.00	14,128.95	32.72

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES		24,000.00	20,844.46	821.54	3,155.54	86.85
NET OF REVENUES & EXPENDITURES		(3,000.00)	(13,973.41)	(821.54)	10,973.41	465.78

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 270 - 911 WIRELESS						
Revenues						
Dept 000						
270-000-000.00	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
270-000-580.00	Revenue	44,000.00	47,890.63	0.00	(3,890.63)	108.84
270-000-664.00	Interest Earned	0.00	1,186.92	0.00	(1,186.92)	100.00
270-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		44,000.00	49,077.55	0.00	(5,077.55)	111.54

TOTAL REVENUES		44,000.00	49,077.55	0.00	(5,077.55)	111.54
Expenditures						
Dept 000						
270-000-999.00	Transfer to other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 301-POLICE						
270-301-000.01	BUDGET AMENDMENTS	0.00	0.00	0.00	0.00	0.00
270-301-850.00	Expenditures	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 301-POLICE		9,000.00	0.00	0.00	9,000.00	0.00

TOTAL EXPENDITURES		9,000.00	0.00	0.00	9,000.00	0.00
Fund 270 - 911 WIRELESS:						
TOTAL REVENUES		44,000.00	49,077.55	0.00	(5,077.55)	111.54
TOTAL EXPENDITURES		9,000.00	0.00	0.00	9,000.00	0.00
NET OF REVENUES & EXPENDITURES		35,000.00	49,077.55	0.00	(14,077.55)	140.22

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Revenues						
Dept 000						
301-000-403.00	Operating Levy-C.T.	0.00	0.00	0.00	0.00	0.00
301-000-404.00	DELINQUENT TAX REVENUE	0.00	0.00	0.00	0.00	0.00
301-000-664.00	Interest Earned	0.00	1,347.98	0.00	(1,347.98)	100.00
301-000-690.00	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
301-000-691.00	ISSUANCE PREMIUMS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	1,347.98	0.00	(1,347.98)	100.00

TOTAL REVENUES		0.00	1,347.98	0.00	(1,347.98)	100.00
Expenditures						
Dept 000						
301-000-995.00	Interest on Bonds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 906-DEBT SERVICE						
301-906-811.00	Purchased Service	0.00	0.00	0.00	0.00	0.00
301-906-820.00	Engineering Services	0.00	36,234.20	0.00	(36,234.20)	100.00
301-906-827.00	Legal Service-Gen. Twp.	0.00	0.00	0.00	0.00	0.00
301-906-853.00	Telephone	0.00	0.00	0.00	0.00	0.00
301-906-903.00	Notice & Publ.	0.00	0.00	0.00	0.00	0.00
301-906-910.00	Debt Service - Principal	0.00	0.00	0.00	0.00	0.00
301-906-912.00	Insurance/Bond-General	0.00	0.00	0.00	0.00	0.00
301-906-915.00	Debt Service - Interest	0.00	218,250.00	0.00	(218,250.00)	100.00
301-906-955.00	Contingent	0.00	0.00	0.00	0.00	0.00
301-906-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
301-906-967.00	Project Costs	0.00	0.00	0.00	0.00	0.00
301-906-970.00	Capital Improvement	0.00	1,754,800.62	0.00	(1,754,800.62)	100.00
301-906-996.00	PAYING AGENT/BANK FEES	0.00	500.00	0.00	(500.00)	100.00
Total Dept 906-DEBT SERVICE		0.00	2,009,784.82	0.00	(2,009,784.82)	100.00
TOTAL EXPENDITURES		0.00	2,009,784.82	0.00	(2,009,784.82)	100.00
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES		0.00	1,347.98	0.00	(1,347.98)	100.00
TOTAL EXPENDITURES		0.00	2,009,784.82	0.00	(2,009,784.82)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(2,008,436.84)	0.00	2,008,436.84	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 407 - RADIO SITE PROJECT						
Revenues						
Dept 000						
407-000-505.00	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00
407-000-582.00	Local Revenue	208,000.00	213,010.00	0.00	(5,010.00)	102.41
407-000-680.00	Police Grants	0.00	0.00	0.00	0.00	0.00
407-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		208,000.00	213,010.00	0.00	(5,010.00)	102.41

TOTAL REVENUES		208,000.00	213,010.00	0.00	(5,010.00)	102.41
Expenditures						
Dept 000						
407-000-999.00	Transfer to other Funds	208,000.00	0.00	0.00	208,000.00	0.00
Total Dept 000		208,000.00	0.00	0.00	208,000.00	0.00
Dept 301-POLICE						
407-301-900.00	PRINCIPLE	0.00	0.00	0.00	0.00	0.00
407-301-915.00	INTEREST	0.00	0.00	0.00	0.00	0.00
407-301-983.00	Expenses	0.00	215,222.42	0.00	(215,222.42)	100.00
Total Dept 301-POLICE		0.00	215,222.42	0.00	(215,222.42)	100.00

TOTAL EXPENDITURES		208,000.00	215,222.42	0.00	(7,222.42)	103.47
Fund 407 - RADIO SITE PROJECT:						
TOTAL REVENUES		208,000.00	213,010.00	0.00	(5,010.00)	102.41
TOTAL EXPENDITURES		208,000.00	215,222.42	0.00	(7,222.42)	103.47
NET OF REVENUES & EXPENDITURES		0.00	(2,212.42)	0.00	2,212.42	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 550 - REVOLVING LOAN						
Revenues						
Dept 000						
550-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000						
550-000-820.00	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00
550-000-999.99	Out of Balance	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 200-GENERAL SERVICES_ADMIN						
550-200-815.00	Other Fees	0.00	0.00	0.00	0.00	0.00
550-200-827.00	Legal	0.00	0.00	0.00	0.00	0.00
550-200-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
Total Dept 200-GENERAL SERVICES_ADMIN		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 550 - REVOLVING LOAN:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 584 - GOLF COURSE						
Revenues						
Dept 000						
584-000-607.00	Lease Fees	0.00	9,219.90	571.45	(9,219.90)	100.00
584-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00
584-000-669.00	Cart Rental	0.00	0.00	0.00	0.00	0.00
584-000-672.00	Ski Rental	0.00	0.00	0.00	0.00	0.00
584-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	9,219.90	571.45	(9,219.90)	100.00

TOTAL REVENUES		0.00	9,219.90	571.45	(9,219.90)	100.00
Expenditures						
Dept 000						
584-000-991.00	Transfer In	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 698-GOLF COURSE						
584-698-740.00	Operating Supplies	0.00	0.00	0.00	0.00	0.00
584-698-747.00	Small Tools & Equipment	0.00	0.00	0.00	0.00	0.00
584-698-814.00	Purchased Maint. Service	0.00	395.00	0.00	(395.00)	100.00
584-698-904.00	Advertisements	0.00	0.00	0.00	0.00	0.00
584-698-912.00	Insurance - General	0.00	0.00	0.00	0.00	0.00
584-698-913.00	Worker's Comp	0.00	0.00	0.00	0.00	0.00
584-698-931.00	Repairs - Maint. - Building	0.00	0.00	0.00	0.00	0.00
584-698-932.00	Repairs - Maint. - Grounds	0.00	2,000.00	0.00	(2,000.00)	100.00
584-698-934.00	Repairs & Maint. - Machine	0.00	0.00	0.00	0.00	0.00
584-698-968.00	Depreciation	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
584-698-970.00	Capital Improvement	0.00	0.00	0.00	0.00	0.00
584-698-983.00	New Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 698-GOLF COURSE		0.00	2,395.00	0.00	(2,395.00)	100.00
TOTAL EXPENDITURES		0.00	2,395.00	0.00	(2,395.00)	100.00
Fund 584 - GOLF COURSE:						
TOTAL REVENUES		0.00	9,219.90	571.45	(9,219.90)	100.00
TOTAL EXPENDITURES		0.00	2,395.00	0.00	(2,395.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	6,824.90	571.45	(6,824.90)	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 615 - REVOLVING IMPROVEMENT						
Revenues						
Dept 000						
615-000-664.00	Interest Earned	0.00	3,322.36	0.00	(3,322.36)	100.00
615-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	3,322.36	0.00	(3,322.36)	100.00
TOTAL REVENUES		0.00	3,322.36	0.00	(3,322.36)	100.00
Expenditures						
Dept 000						
615-000-700.00	Proceeds from issuance of debt	0.00	0.00	0.00	0.00	0.00
615-000-910.00	Debt Service - Principal	0.00	0.00	0.00	0.00	0.00
615-000-915.00	Debt Service - Interest	0.00	0.00	0.00	0.00	0.00
615-000-999.00	Transfer to other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 901-CAPITAL OUTLAY_GENERAL						
615-901-983.00	New Equipment - Gen. Gov't	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY_GENERAL		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 615 - REVOLVING IMPROVEMENT:						
TOTAL REVENUES		0.00	3,322.36	0.00	(3,322.36)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	3,322.36	0.00	(3,322.36)	100.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2017	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 795 - INVESTMENT							
Revenues							
Dept 000							
795-000-664.00	Interest Earned		0.00	0.00	0.00	0.00	0.00
Total Dept 000			0.00	0.00	0.00	0.00	0.00
Dept 301-POLICE							
795-301-664.00	Interest Earned		0.00	0.00	0.00	0.00	0.00
Total Dept 301-POLICE			0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES			0.00	0.00	0.00	0.00	0.00
Fund 795 - INVESTMENT:							
TOTAL REVENUES			0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000						
810-000-573.00	Grant Monies	0.00	1,645.11	0.00	(1,645.11)	100.00
810-000-664.00	Interest Earned	0.00	3,132.17	0.00	(3,132.17)	100.00
810-000-672.00	Police Capital Special Assessm	235,490.00	0.00	0.00	235,490.00	0.00
810-000-673.01	Sale of Police Assets	0.00	5,400.00	0.00	(5,400.00)	100.00
810-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		235,490.00	10,177.28	0.00	225,312.72	4.32

TOTAL REVENUES		235,490.00	10,177.28	0.00	225,312.72	4.32
Expenditures						
Dept 000						
810-000-700.00	Proceeds from issuance of debt	0.00	0.00	0.00	0.00	0.00
810-000-910.00	Debt Service - Principle	0.00	0.00	0.00	0.00	0.00
810-000-915.00	Debt Sevice - Interest	0.00	0.00	0.00	0.00	0.00
810-000-999.00	Transfer to other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 440-CAPTIAL IMPROVEMENT						
810-440-817.00	Police Capital Improvement Aud	0.00	0.00	0.00	0.00	0.00
810-440-820.00	Police Cap Impr Engineering Fe	0.00	0.00	0.00	0.00	0.00
810-440-827.00	Police Cap Impr Legal Fees	0.00	687.50	0.00	(687.50)	100.00
810-440-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
810-440-983.00	Police Capital Improvement	336,300.00	171,204.51	70,694.00	165,095.49	50.91
Total Dept 440-CAPTIAL IMPROVEMENT		336,300.00	171,892.01	70,694.00	164,407.99	51.11

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
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	TOTAL EXPENDITURES	336,300.00	171,892.01	70,694.00	164,407.99	51.11
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Fund 810 - POLICE CAPITAL IMPROVEMENT:						
	TOTAL REVENUES	235,490.00	10,177.28	0.00	225,312.72	4.32
	TOTAL EXPENDITURES	336,300.00	171,892.01	70,694.00	164,407.99	51.11
	NET OF REVENUES & EXPENDITURES	(100,810.00)	(161,714.73)	(70,694.00)	60,904.73	160.42

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Revenues						
Dept 000						
811-000-573.00	Grant Monies	0.00	68,182.00	0.00	(68,182.00)	100.00
811-000-664.00	Interest Earned	0.00	6,356.57	0.00	(6,356.57)	100.00
811-000-667.00	1219 WOODROW/1220 NASSAU REI	0.00	24,118.92	3,184.50	(24,118.92)	100.00
811-000-672.00	Fire Capital Special Assessmen	392,484.00	0.00	0.00	392,484.00	0.00
811-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		392,484.00	98,657.49	3,184.50	293,826.51	25.14

TOTAL REVENUES		392,484.00	98,657.49	3,184.50	293,826.51	25.14
Expenditures						
Dept 000						
811-000-700.00	Proceeds from issuance of debt	0.00	0.00	0.00	0.00	0.00
811-000-910.00	Priciple payments	0.00	0.00	0.00	0.00	0.00
811-000-915.00	Interest on long term debt	0.00	0.00	0.00	0.00	0.00
811-000-983.00	Sale of Assets	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 440-CAPTIAL IMPROVEMENT						
811-440-817.00	Fire Capital Improvement Audit	0.00	0.00	0.00	0.00	0.00
811-440-820.00	Fire Cap Impr Engineering Fees	0.00	0.00	0.00	0.00	0.00
811-440-827.00	Fire Cap Impr Legal Fees	0.00	687.50	0.00	(687.50)	100.00
811-440-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
811-440-983.00	Fire Equipment	396,500.00	40,687.50	0.00	355,812.50	10.26
811-440-983.01	Ladder 842 Payment	0.00	0.00	0.00	0.00	0.00
811-440-983.02	Ladder 844 Rebuild	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
811-440-983.03	Engine 812 Payment	0.00	69,781.17	0.00	(69,781.17)	100.00
811-440-983.04	Engine Replacement	0.00	66,060.37	0.00	(66,060.37)	100.00
811-440-983.05	Staff Vehicles	0.00	35,964.00	0.00	(35,964.00)	100.00
811-440-983.06	Station Upgrades	0.00	57,150.00	57,150.00	(57,150.00)	100.00
811-440-983.07	Boiler Replacement	0.00	0.00	0.00	0.00	0.00
811-440-983.08	1219 WOODROW	0.00	1,939.70	1,638.03	(1,939.70)	100.00
811-440-983.09	Misc & Administration	0.00	0.00	0.00	0.00	0.00
811-440-983.10	1220 NASSAU	0.00	1,708.17	1,443.70	(1,708.17)	100.00
Total Dept 440-CAPTIAL IMPROVEMENT		396,500.00	273,978.41	60,231.73	122,521.59	69.10
TOTAL EXPENDITURES		396,500.00	273,978.41	60,231.73	122,521.59	69.10
Fund 811 - FIRE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		392,484.00	98,657.49	3,184.50	293,826.51	25.14
TOTAL EXPENDITURES		396,500.00	273,978.41	60,231.73	122,521.59	69.10
NET OF REVENUES & EXPENDITURES		(4,016.00)	(175,320.92)	(57,047.23)	171,304.92	4,365.56

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 812 - STREET IMPROVEMENT						
Revenues						
Dept 000						
812-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00
812-000-669.00	Interest on Spec. Assess.	0.00	60.80	0.00	(60.80)	100.00
812-000-671.00	Metro Act Payments	0.00	11,806.85	0.00	(11,806.85)	100.00
812-000-672.00	Special Assessments	0.00	0.00	0.00	0.00	0.00
812-000-673.00	Sidewalk	0.00	0.00	0.00	0.00	0.00
812-000-674.00	Street Reconstruction	0.00	989.25	0.00	(989.25)	100.00
812-000-675.00	Private Contributions	0.00	0.00	0.00	0.00	0.00
812-000-676.00	Federal Fund	0.00	0.00	0.00	0.00	0.00
812-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	12,856.90	0.00	(12,856.90)	100.00
Dept 446-STREETS						
812-446-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 446-STREETS		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES						
		0.00	12,856.90	0.00	(12,856.90)	100.00
Expenditures						
Dept 446-STREETS						
812-446-817.00	Street Twp. Audit	0.00	0.00	0.00	0.00	0.00
812-446-820.00	Engineering Fees	0.00	0.00	0.00	0.00	0.00
812-446-820.01	Eng Fees-Santos/Cherryhill	0.00	0.00	0.00	0.00	0.00
812-446-820.02	Eng Fees - Kendall	0.00	0.00	0.00	0.00	0.00
812-446-827.00	Legal Fees	0.00	0.00	0.00	0.00	0.00
812-446-827.01	Legal Fees - Santos/Cherryhill	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
812-446-827.02	Legal Fees - Kendall	0.00	0.00	0.00	0.00	0.00
812-446-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
812-446-969.00	Streets & Roads	0.00	0.00	0.00	0.00	0.00
Total Dept 446-STREETS		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 812 - STREET IMPROVEMENT:						
TOTAL REVENUES		0.00	12,856.90	0.00	(12,856.90)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	12,856.90	0.00	(12,856.90)	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 871 - WATER IMPROVEMENT						
Revenues						
Dept 000						
871-000-664.00	Interest Earned	0.00	1,380.76	0.00	(1,380.76)	100.00
871-000-669.00	Interest on Spec. Assess.	0.00	0.00	0.00	0.00	0.00
871-000-672.00	Special Assessments	0.00	1,863.00	0.00	(1,863.00)	100.00
871-000-677.00	WATER CONNECTION FEE	0.00	30,100.00	2,150.00	(30,100.00)	100.00
Total Dept 000		0.00	33,343.76	2,150.00	(33,343.76)	100.00
TOTAL REVENUES						
		0.00	33,343.76	2,150.00	(33,343.76)	100.00
Expenditures						
Dept 000						
871-000-973.00	Construction Deposits	0.00	0.00	0.00	0.00	0.00
871-000-999.00	Transfer Out	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 441-WATER IMPROVEMENT						
871-441-732.00	Dues	0.00	16,500.00	0.00	(16,500.00)	100.00
871-441-817.00	Audit	0.00	0.00	0.00	0.00	0.00
871-441-820.00	Engineering Fees	0.00	386.50	0.00	(386.50)	100.00
871-441-827.00	Legal	0.00	0.00	0.00	0.00	0.00
871-441-930.00	Maintenance - Operating	0.00	0.00	0.00	0.00	0.00
871-441-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
871-441-967.00	Project Costs	0.00	0.00	0.00	0.00	0.00
871-441-973.00	Construction Costs	0.00	19,879.31	0.00	(19,879.31)	100.00
Total Dept 441-WATER IMPROVEMENT		0.00	36,765.81	0.00	(36,765.81)	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
<hr/>						
	TOTAL EXPENDITURES	0.00	36,765.81	0.00	(36,765.81)	100.00
<hr/>						
Fund 871 - WATER IMPROVEMENT:						
	TOTAL REVENUES	0.00	33,343.76	2,150.00	(33,343.76)	100.00
	TOTAL EXPENDITURES	0.00	36,765.81	0.00	(36,765.81)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	(3,422.05)	2,150.00	3,422.05	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 883 - SEWER IMPROVEMENT						
Revenues						
Dept 000						
883-000-664.00	Interest Earned	0.00	17,034.92	0.00	(17,034.92)	100.00
883-000-669.00	Interest on Spec. Assess.	0.00	1,081.27	0.00	(1,081.27)	100.00
883-000-672.00	Special Assessments	0.00	63,585.02	10,985.00	(63,585.02)	100.00
883-000-679.00	CONNECTION FEES	0.00	0.00	0.00	0.00	0.00
883-000-699.00	TRANSERS IN/TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	81,701.21	10,985.00	(81,701.21)	100.00

TOTAL REVENUES		0.00	81,701.21	10,985.00	(81,701.21)	100.00
Expenditures						
Dept 520-SEWER IMPROVEMENT						
883-520-732.00	Dues	0.00	13,500.00	0.00	(13,500.00)	100.00
883-520-817.00	Sewer Twp. Audit	0.00	0.00	0.00	0.00	0.00
883-520-820.00	Engineering Fees	0.00	1,324.90	0.00	(1,324.90)	100.00
883-520-827.00	Legal	0.00	0.00	0.00	0.00	0.00
883-520-883.00	Administration	0.00	0.00	0.00	0.00	0.00
883-520-930.00	Maintenance - Sewer	0.00	273.92	26.62	(273.92)	100.00
883-520-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00
883-520-964.00	Refunds	0.00	0.00	0.00	0.00	0.00
883-520-967.00	Project Costs	0.00	0.00	0.00	0.00	0.00
883-520-973.00	Sewer Construction	0.00	13,754.00	0.00	(13,754.00)	100.00
883-520-973.01	Woodland Trails Project Costs	0.00	0.00	0.00	0.00	0.00
883-520-973.02	Improvements	0.00	0.00	0.00	0.00	0.00
Total Dept 520-SEWER IMPROVEMENT		0.00	28,852.82	26.62	(28,852.82)	100.00

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	YTD BALANCE 12/31/2017	ACTIVITY FOR 12/31/2017	AVAILABLE BALANCE	% BDGT USED
	TOTAL EXPENDITURES	0.00	28,852.82	26.62	(28,852.82)	100.00
Fund 883 - SEWER IMPROVEMENT:						
	TOTAL REVENUES	0.00	81,701.21	10,985.00	(81,701.21)	100.00
	TOTAL EXPENDITURES	0.00	28,852.82	26.62	(28,852.82)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	52,848.39	10,958.38	(52,848.39)	100.00
	TOTAL REVENUES - ALL FUNDS	9,461,118.00	9,372,320.53	536,214.64	88,797.47	99.06
	TOTAL EXPENDITURES - ALL FUNDS	10,265,250.00	10,977,068.02	764,534.02	(711,818.02)	106.93
	NET OF REVENUES & EXPENDITURES	(804,132.00)	(1,604,747.49)	(228,319.38)	800,615.49	199.56

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/08/2017	POOL	43186	204742658426	CONSUMERS ENERGY	Utilities - Fuel	101-200-923.00	1,336.52
		43186	206700262912		Utilities - Electric	101-751-921.00	75.57
		43186	204030707047		Utilities - Electric	206-336-921.01	26.89
		43186	202606827544		Utilities - Electric	206-336-921.01	422.56
		43186	202606827545		Utilities - Electric	206-336-921.01	23.42
		43186	203318776179		Utilities - Electric	206-336-921.02	25.06
		43186	205721559743		Utilities - Electric	206-336-921.04	25.96
		43186	204920642391		Utilities - Electric	206-336-921.04	26.08
		43186	202606827544		Utilities - Fuel	206-336-923.02	449.04
		43186	204030703913		RAVINE TOWER SITE - ELECTRIC	207-301-921.00	266.42
		43186	202606823666		Maintenance - Sewer	883-520-930.00	26.62
							2,704.14
12/08/2017	POOL	43187	112217A	CHARTER COMMUNICATIONS	Purchased & Maint. Service	206-336-811.00	120.45
		43187	112217B		Purchased & Maint. Service	206-336-811.00	84.59
		43187	112217C		Purchased & Maint. Service	206-336-811.00	79.99
		43187	112217D		Purchased & Maint. Service	206-336-811.00	79.99
		43187	112217E		Purchased & Maint. Service	206-336-811.00	79.99
		43187	112217F		Purchased & Maint. Service	206-336-811.00	42.28
							487.29
12/08/2017	POOL	43188	110217C	FIRST BANKCARD	Office Supplies	207-301-727.00	18.66
		43188	110217C		Small Tools & Equipment	207-301-747.00	318.72
		43188	110217C		Uniforms/Personal Equipment	207-301-748.00	229.51
		43188	110217C		Investigative Operations	207-301-782.00	7.00
		43188	110217C		Travel - Conferences	207-301-862.00	230.00
							803.89
12/08/2017	POOL	43189	120817	KAL. COUNTY TREASURER	ATPA - SCAR Clerical Match	207-000-681.65	772.61
12/08/2017	POOL	43190	082817	KALAMAZOO COUNTY TREASURER	Unclassified	101-200-956.00	28.06
		43190	090617		Unclassified	101-200-956.00	12.53
		43190	110917		Unclassified	101-200-956.00	23,998.48
							24,039.07
12/08/2017	POOL	43191	111717A	SUPERFLEET MASTERCARD PROGRAM	Gas & Oil	206-336-751.00	140.16
12/08/2017	POOL	43192	0249-005756958	REPUBLIC SERVICES #249	Purchased Service	101-265-811.00	35.00
		43192	02409-005756827		Purchased Service	101-265-811.00	202.65
		43192	02409-005756827		Purchased & Maint. Service	206-336-811.00	153.54
							391.19
12/11/2017	BOND	1060	51864	ROAD COMMISSION OF KALAMAZOO	Capital Improvement	850-906-970.00	6,784.62
		1060	51866		Capital Improvement	850-906-970.00	159.06

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		1060	51865		Capital Improvement	850-906-970.00	159.06
		1060	51868		Capital Improvement	850-906-970.00	26,518.66
							33,621.40
12/11/2017	BOND	1061	110917A	KALAMAZOO COUNTY TREASURER	Capital Improvement	850-906-970.00	159.84
12/11/2017	BOND	1062	121117	KALAMAZOO PUBLIC SCHOOLS	Capital Improvement	850-906-970.00	1,377.00
12/11/2017	BOND	1063	101917	KAMMINGA & ROODVOETS, INC.	Capital Improvement	850-906-970.00	339,992.54
		1063	112817		Capital Improvement	850-906-970.00	189,942.81
							529,935.35
12/11/2017	BOND	1064	121117	STEVE MCCROSKY	Capital Improvement	850-906-970.00	1,498.00
12/15/2017	POOL	43193	3257	ACME TREE SERVICE	Maint. - Grounds	101-265-932.00	1,400.00
12/15/2017	POOL	43194	86543198	ABSOPURE WATER COMPANY	Operating Supplies	206-336-740.00	9.50
		43194	86556353		Operating Supplies	206-336-740.00	19.00
		43194	86541682		Operating Supplies	206-336-740.00	14.25
		43194	86556352		Operating Supplies	206-336-740.00	9.50
							52.25
12/15/2017	POOL	43195	49623	APOLLO FIRE EQUIPMENT	Maint. - Vehicle	206-336-939.00	1,400.00
		43195	49624		Maint. - Vehicle	206-336-939.00	1,200.00
							2,600.00
12/15/2017	POOL	43196	13749731	APPROVED PROTECTION SYSTEMS	Purchased Service	101-265-811.00	633.70
		43196	13749728		Purchased & Maint. Service	206-336-811.00	135.00
		43196	13749733		Purchased & Maint. Service	206-336-811.00	177.70
		43196	13869118		Purchased & Maint. Service	206-336-811.00	66.00
		43196	13869088		Purchased & Maint. Service	206-336-811.00	66.00
							1,078.40
12/15/2017	POOL	43197	0K111293	RED THE UNIFORM TAILOR	Uniforms/Personal Equipment	207-301-748.00	81.99
12/15/2017	POOL	43198	19863	BAUCKHAM, SPARKS, THALL & SEE	OFFICE SUPPLIES	101-200-727.00	43.77
		43198	19863		LEGAL SERVICES-BD. MEET.	101-200-826.00	1,250.00
		43198	19863		LEGAL SERVICE-GEN. TWP.	101-200-827.00	4,605.00
		43198	19863		Legal Service-Gen. Twp.	101-310-827.00	2,870.00
		43198	19863		LEGAL SERVICES - GEN. TWP.	101-400-827.00	1,915.00
		43198	19863		LEGAL	207-301-827.00	2,185.00
							12,868.77
12/15/2017	POOL	43199	120617	BERRIEN COUNTY TREASURER	Forfeiture - Opr	727-000-253.00	49.50
12/15/2017	POOL	43200	95792	BILL'S LOCK SHOP, INC.	Small Tools & Equipment	207-301-747.00	11.00

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12/15/2017	POOL	43201	120817	BRETT N. RODGERS, TRUSTEE	P/R deduct - Misc. Deduct	701-000-231.04	475.39
12/15/2017	POOL	43202	121217	ROGER BROWN	Zoning/Development Escrow	701-000-240.00	150.00
12/15/2017	POOL	43203	202962786615	CONSUMERS ENERGY	Utilities - Electric	101-751-921.00	28.42
		43203	206700274111		Utilities - Electric	206-336-921.02	26.79
		43203	202606834072		Utilities - Electric	206-336-921.02	438.02
		43203	202606834071		Utilities - Electric	206-336-921.02	60.65
		43203	202250866092		Utilities - Electric	206-336-921.03	23.42
		43203	201805892113		Utilities - Electric	206-336-921.03	123.13
		43203	202606834070		Utilities - Fuel	206-336-923.02	451.25
		43203	202606834071		Utilities - Fuel	206-336-923.02	74.20
		43203	201894881076		Utilities - Fuel	206-336-923.03	235.99
		43203	201182995414		Utilities - Electric	219-448-921.00	34.60
		43203	202784790145		Forfeiture - Opr	727-000-253.00	409.80
		43203	202784790146		Forfeiture - Opr	727-000-253.00	25.27
		43203	202784790147		Forfeiture - Opr	727-000-253.00	31.68
							1,963.22
12/15/2017	POOL	43204	201271981754	CONSUMERS ENERGY	Utilities - Electric	219-448-921.00	18,802.76
12/15/2017	POOL	43205	140038	RIVER RUN PRESS	Office Supplies	207-301-727.00	174.58
12/15/2017	POOL	43206	3223532	EDWARDS INDUSTRIAL SALES, INC	Maint. - Vehicle	206-336-939.00	431.69
		43206	3223651		Maint. - Vehicle	206-336-939.00	188.96
							620.65
12/15/2017	POOL	43207	20153891	I.T. RIGHT	Purchased Service	101-200-811.00	500.00
		43207	20153731		Purchased Service	101-200-811.00	101.25
		43207	20153891		Purchased Service	101-400-811.00	1,600.00
							2,201.25
12/15/2017	POOL	43208	177439	GOGGIN RENTALS	Operating Supplies	101-751-740.00	74.80
12/15/2017	POOL	43209	1658137-0	INTEGRITY BUSINESS SOLUTIONS,	Office Supplies	101-200-727.00	708.20
		43209	1658607-0		Office Supplies	207-301-727.00	152.56
		43209	1663634-0		Forfeiture - Opr	727-000-253.00	57.48
							918.24
12/15/2017	POOL	43210	44349	JB PRINTING COMPANY	Notices and Publications	101-200-903.00	336.60
12/15/2017	POOL	43211	108221	JBM TECHNOLOGY	Purchased Maint. Service	101-209-814.00	174.00
12/15/2017	POOL	43212	17-06-10	KALAMAZOO AREA BUILDING AUTHO	Purchased Service	101-310-811.00	385.00
12/15/2017	POOL	43213	1000141795	CITY OF KALAMAZOO	Police Capital Improvement	810-440-983.00	70,694.00

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12/15/2017	POOL	43214	112717	KALAMAZOO CITY TREASURER	Utilities - Water	101-200-927.00	9.33
		43214	111117		Utilities - Water	101-200-927.00	78.15
		43214	110817		Utilities - Water	206-336-927.02	53.31
		43214	110917		Utilities - Water	206-336-927.03	26.01
		43214	111717		Water	206-336-927.04	80.67
							247.47
12/15/2017	POOL	43215	112817	KALAMAZOO OIL CO.	Gas & Oil	101-209-751.00	25.61
		43215	113017		Gas & Oil	101-265-751.00	215.61
		43215	113017A		Gas & Oil	206-336-751.00	946.41
		43215	113017B		Gas & Oil	207-301-751.00	1,880.53
							3,068.16
12/15/2017	POOL	43216	120817	KALAMAZOO ROD & GUN CLUB	POLICE TRAINING	266-320-960.00	60.00
		43216	120817A		POLICE TRAINING	266-320-960.00	60.00
							120.00
12/15/2017	POOL	43217	69402	MARTIN SPRING & DRIVE, INC	Maint. - Vehicle	206-336-939.00	229.50
12/15/2017	POOL	43218	SWO123991	SANDERSON DEHAAN IRRIGATION,	Maint. - Grounds	101-276-932.00	72.00
12/15/2017	POOL	43219	118A	M & W TAILOR SHOP	Purchased & Maint. Service	206-336-811.00	14.00
		43219	132		Uniform Cleaning	207-301-749.00	203.00
							217.00
12/15/2017	POOL	43220	0182987	MALL CITY MECHANICAL, INC.	Maint. - Building	206-336-931.00	959.00
12/15/2017	POOL	43221	260-1377180	AUTO VALUE KALAMAZOO	Maint. - Vehicle	207-301-939.00	38.97
12/15/2017	POOL	43222	121417	MI ASSOC. OF MUNICIPAL CLERKS	Dues	101-200-732.00	60.00
		43222	121417A		Dues	101-200-732.00	60.00
		43222	121417B		Dues	101-200-732.00	60.00
							180.00
12/15/2017	POOL	43223	65149	MENARDS - KALAMAZOO EAST	Maint. - Building	206-336-931.00	20.30
		43223	66254		Maint. - Building	206-336-931.00	49.92
		43223	66810		Maint. - Vehicle	206-336-939.00	34.42
							104.64
12/15/2017	POOL	43224	269R01036912D	AT&T	Telephone	206-336-853.00	165.15
		43224	269337817412E		Telephone	207-301-853.00	590.90
		43224	269R01129412E		Radio Tower T1 Line	207-301-853.02	354.16
							1,110.21

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12/15/2017	POOL	43225	2205	MICHIGAN MUNICIPAL POLICE	Maint. - Vehicle	207-301-939.00	719.64
		43225	2213		Maint. - Vehicle	207-301-939.00	72.00
		43225	2211		Maint. - Vehicle	207-301-939.00	322.01
		43225	2206		Maint. - Vehicle	207-301-939.00	43.08
		43225	2218		Maint. - Vehicle	207-301-939.00	55.46
		43225	2220		Maint. - Vehicle	207-301-939.00	56.69
		43225	2221		Maint. - Vehicle	207-301-939.00	60.47
		43225	2217		Maint. - Vehicle	207-301-939.00	851.73
							2,181.08
12/15/2017	POOL	43226	2255	ROBERT LAMSON, LLC	Employment Testing	207-301-812.00	95.00
		43226	2262		Employment Testing	207-301-812.00	95.00
							190.00
12/15/2017	POOL	43227	057740	RIDGE COMPANY	Maint. - Vehicle	206-336-939.00	32.08
		43227	058541		Maint. - Vehicle	206-336-939.00	24.38
		43227	058180		Maint. - Vehicle	207-301-939.00	8.89
							65.35
12/15/2017	POOL	43228	I3251213	NETWORK SERVICES COMPANY	Operating Supplies	206-336-740.00	5.02
		43228	I3251814		Operating Supplies	206-336-740.00	256.20
		43228	I3256044		Operating Supplies	206-336-740.00	34.65
		43228	I3248018		Operating Supplies	206-336-740.00	100.31
		43228	I3246540		Maint. - Building	206-336-931.00	125.60
							521.78
12/15/2017	POOL	43229	628971	NYE UNIFORM CO.	Personal Equipment Allowance	206-336-748.00	106.61
12/15/2017	POOL	43230	346676	ROE-COMM, INC.	Maint. - Machine	206-336-934.00	39.00
		43230	346601		Maint. - Radio	207-301-933.00	31.25
							70.25
12/15/2017	POOL	43231	5669	SHARP SHOP	Operating Supplies	206-336-740.00	27.90
12/15/2017	POOL	43232	94179	SIEGFRIED CRANDALL PC	ACCOUNTING SERVICE	101-200-817.00	140.00
12/15/2017	POOL	43233	2017111302	PEOPLEFACTS, LLC	Background Investigation	207-301-812.01	16.67
12/15/2017	POOL	43234	1700002422	CITY OF SPRINGFIELD	Forfeiture - Opr	727-000-253.00	467.00
		43234	120717		Forfeiture - Opr	727-000-253.00	105.82
							572.82
12/15/2017	POOL	43235	551-496038	STATE OF MICHIGAN	Forfeiture - Opr	727-000-253.00	9,272.03
12/15/2017	POOL	43236	49786	THE SIGN SHOP	Small Tools & Equipment	207-301-747.00	40.00

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12/15/2017	POOL	43237	120817	TWP. OF KALAMAZOO	1219 WOODROW	811-440-983.08	1,638.03
		43237	120817A		1220 NASSAU	811-440-983.10	1,443.70
							3,081.73
12/15/2017	POOL	43238	2900519	TRILLIUM STAFFING, INC.	Purchased Service	101-200-811.00	528.00
		43238	2900180		Purchased Service	101-200-811.00	847.00
							1,375.00
12/15/2017	POOL	43239	5055135-2529-3	WASTE MANAGEMENT OF MICHIGAN	Forfeiture - Opr	727-000-253.00	244.05
12/15/2017	POOL	43240	121417	WARREN HAMILTON	Deposits - Room Rentals	701-000-276.01	50.00
12/15/2017	POOL	43241	53468	CMP DISTRIBUTORS, INC.	Personal Equipment Allowance	206-336-748.00	135.85
12/15/2017	POOL	43242	120117	SUSAN A MCCARTHY	Forfeiture - Opr	727-000-253.00	40.00
12/15/2017	POOL	43243	S0010483	EMERGENCY VEHICLE PRODUCTS	Maint. - Vehicle	206-336-939.00	1,714.27
		43243	S0010470		Maint. - Vehicle	207-301-939.00	127.50
							1,841.77
12/15/2017	POOL	43244	78	EVC, LLC	Purchased & Maint. Service	206-336-811.00	2,346.64
12/15/2017	POOL	43245	120440026	ROSE PEST SOLUTIONS	Forfeiture - Opr	727-000-253.00	74.00
12/15/2017	POOL	43246	11195	HOEKSTRA ROOFING CO.	Station Upgrades	811-440-983.06	57,150.00
12/15/2017	POOL	43247	1117	PORTAGE CLEANERS AND LAUNDRY	Purchased & Maint. Service	206-336-811.00	54.03
		43247	1117		Uniform Cleaning	207-301-749.00	339.15
							393.18
12/15/2017	POOL	43248	120217	LOWES BUSINESS ACCOUNT	Forfeiture - Opr	727-000-253.00	20.48
12/15/2017	POOL	43249	1681	LEHRMAN LAWN CARE	Maint. - Grounds	101-265-932.00	435.00
12/15/2017	POOL	43250	27831A	LOWE'S COMPANIES, INC.	Maint. - Building	101-265-931.00	38.83
		43250	25330		Operating Supplies	101-751-740.00	133.98
		43250	25402		Operating Supplies	101-751-740.00	20.74
		43250	25788		Maint. - Building	206-336-931.00	42.70
		43250	25071		Maint. - Building	206-336-931.00	43.64
							279.89
12/15/2017	POOL	43251	34054 INV #18	W.E. UPJOHN INSTITUTE FOR	Planning Consultant	101-400-821.00	2,700.00
12/15/2017	POOL	43252	0249-005761574	REPUBLIC SERVICES #249	Solid Waste	226-527-811.00	35,153.47
12/15/2017	POOL	43253	120117	TRANSUNION RISK AND ALTERNATI	Investigative Operations	207-301-782.00	25.00
12/15/2017	POOL	43254	2002	WEAL L.E.D.'S LLC	Personal Equipment Allowance	206-336-748.00	658.00

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/19/2017	TAX	1000	121817	KAL. VALLEY COMM. COLLEGE	KVCC	704-000-224.00	104,828.88
12/19/2017	TAX	1001	121817	K/RESA	KVISD	704-000-223.00	235.24
		1001	121817A		KVISD	704-000-223.00	14.22
		1001	121817B		KVISD	704-000-223.00	176,773.42
		1001	121817C		KVISD	704-000-223.00	10,683.18
		1001	121817D		KVISD Interest	704-000-223.02	6.14
		1001	121817E		KVISD Interest	704-000-223.02	0.37
							187,712.57
12/19/2017	TAX	1002	121817	PARCHMENT COMM. LIBRARY	Parchment Library	704-000-229.00	7,420.09
12/19/2017	TAX	1003	121817	SCHOOL DISTRICT #1	Sch. #01 - Operating	704-000-225.02	120,103.68
		1003	121817A		Sch. #01 - Debt	704-000-225.03	203,481.29
							323,584.97
12/19/2017	TAX	1004	121817	SCHOOL DISTRICT #32	Sch. #32 - Debt	704-000-226.03	177.73
		1004	121817A		Int. - Sch. #32 - Debt	704-000-226.10	5.08
							182.81
12/19/2017	TAX	1005	121817	PARCHMENT PUBLIC SCHOOLS	Sch. #40 - Debt	704-000-227.03	30.77
12/19/2017	TAX	1006	121817	CENTRAL COUNTY TRANSPORTATION	County Transportation	704-000-222.04	27,987.42
12/19/2017	TAX	1007	121817	TWP. OF KALAMAZOO	Township	704-000-214.00	334,738.31
		1007	121817A		Administrative Fee	704-000-214.03	12,897.62
		1007	121817I		Administrative Fee	704-000-214.03	56.21
		1007	121817B		Street Lighting	704-000-214.04	21,053.54
		1007	121817C		Recycling	704-000-214.05	42,862.56
		1007	121817D		Water - #30	704-000-214.11	1,775.95
		1007	121817E		Police Capital Improvement	704-000-214.13	23,393.79
		1007	121817F		Fire Capital Improvement	704-000-214.14	38,992.25
		1007	121817G		Police Operating	704-000-214.15	54,590.23
							530,360.46
12/19/2017	TAX	1008	121817H	TWP. OF KALAMAZOO	BOND- TWP ROADS	704-000-214.17	94,046.83
12/19/2017	TAX	1009	12/19/2017	CARRINGTON MORTGAGE SERVICES	Refund	704-000-230.00	748.27
12/19/2017	TAX	1010	12/19/2017	CHASE	Refund	704-000-230.00	753.94
12/19/2017	TAX	1011	12/19/2017	HONOR CREDIT UNION	Refund	704-000-230.00	571.35
12/19/2017	TAX	1012	12/19/2017	MIDLAND MORTGAGE	Refund	704-000-230.00	237.35
12/19/2017	TAX	1013	12/19/2017	PRICE, LINDA	Refund	704-000-230.00	9.90

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12/19/2017	TAX	1014	12/19/2017	WATSON, NANCY	Refund	704-000-230.00	2.51
12/19/2017	TAX	1015	12/19/2017	HONOR CU	Refund	704-000-230.00	1,841.44
12/19/2017	TAX	986	120617	KALAMAZOO COUNTY	Act 198/255-County	704-000-222.01	85.67
12/19/2017	TAX	987	120617	KAL. PUBLIC LIBRARY	Kal. Library	704-000-228.00	1,076.09
12/19/2017	TAX	988	120617	KALAMAZOO COUNTY TREASURER	County	704-000-222.00	1,861.65
		988	120617A		County	704-000-222.00	394.37
		988	120617D		County Interest	704-000-222.03	52.69
		988	120617B		Juvenile Home	704-000-222.05	58.29
		988	120617C		COUNTY HOUSING FUND	704-000-222.06	27.16
		988	120617E		Sch. #01 - S.E.T.	704-000-225.01	1,772.73
		988	120617F		Int. - Sch. #01 - S.E.T.	704-000-225.08	53.19
		988	120617G		Sch. #32 - S.E.T.	704-000-226.01	606.17
		988	120617H		Int. - Sch. 332 - S.E.T.	704-000-226.08	14.13
		988	120617I		Sch. #40 - S.E.T.	704-000-227.01	7.36
		988	120617J		Int. - Sch. #40 - S.E.T.	704-000-227.08	0.23
							4,847.97
12/19/2017	TAX	989	120617	KAL. VALLEY COMM. COLLEGE	KVCC	704-000-224.00	765.48
12/19/2017	TAX	990	120617	K/RESA	KVISD	704-000-223.00	617.38
		990	120617A		KVISD	704-000-223.00	37.32
		990	120617B		KVISD	704-000-223.00	1,400.08
		990	120617C		KVISD	704-000-223.00	84.60
		990	120617D		KVISD Interest	704-000-223.02	14.46
		990	120617E		KVISD Interest	704-000-223.02	0.88
							2,154.72
12/19/2017	TAX	991	120617	SCHOOL DISTRICT #1	Sch. #01 - Operating	704-000-225.02	543.12
		991	120617A		Sch. #01 - Debt	704-000-225.03	1,611.61
							2,154.73
12/19/2017	TAX	992	120617	SCHOOL DISTRICT #32	Sch. #32 - Operating	704-000-226.02	502.20
		992	120617A		Sch. #32 - Debt	704-000-226.03	505.15
		992	120617B		Int. - Sch. #32 - Oper.	704-000-226.09	15.07
		992	120617C		Int. - Sch. #32 - Debt	704-000-226.10	11.79
							1,034.21
12/19/2017	TAX	993	120617	PARCHMENT PUBLIC SCHOOLS	Sch. #40 - Operating	704-000-227.02	2.27
		993	120617A		Sch. #40 - Debt	704-000-227.03	11.05
		993	120617B		Int. - Sch. #40 - Oper.	704-000-227.09	0.07

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		993	120617C		Int. - Sch. #40 - Debt	704-000-227.10	0.33
							<u>13.72</u>
12/19/2017	TAX	994	120617	CENTRAL COUNTY TRANSPORTATION	County Transportation	704-000-222.04	204.35
12/19/2017	TAX	995	120617A	TWP. OF KALAMAZOO	Township	704-000-214.00	2,444.30
		995	120617		Administrative Fee	704-000-214.03	59.11
		995	120617B		Administrative Fee	704-000-214.03	93.76
		995	120617C		Street Lighting	704-000-214.04	147.14
		995	120617D		Recycling	704-000-214.05	441.62
		995	120617E		80-1 Sewer - #04	704-000-214.10	6.51
		995	120617F		Water - #30	704-000-214.11	55.64
		995	120617G		TWP SERV-MW/DEMO/FALSEALRMS	704-000-214.12	15.37
		995	120617H		Police Capital Improvement	704-000-214.13	163.49
		995	120617I		Fire Capital Improvement	704-000-214.14	272.50
		995	120617J		Police Operating	704-000-214.15	381.51
							<u>4,080.95</u>
12/19/2017	TAX	996	120617K	TWP. OF KALAMAZOO	BOND- TWP ROADS	704-000-214.17	686.74
12/19/2017	TAX	997	121817	KALAMAZOO COUNTY	County Transportation	704-000-222.04	11,733.31
12/19/2017	TAX	998	121817	KAL. PUBLIC LIBRARY	Kal. Library	704-000-228.00	132,650.34
12/19/2017	TAX	999	121817	KALAMAZOO COUNTY TREASURER	County	704-000-222.00	2,267.17
		999	121817A		County	704-000-222.00	54,007.70
		999	121817D		County Drain	704-000-222.02	141.03
		999	121817E		County Drain	704-000-222.02	741.15
		999	121817F		County Drain	704-000-222.02	60.19
		999	121817G		County Drain	704-000-222.02	1,527.40
		999	121817H		County Drain	704-000-222.02	65.65
		999	121817I		County Interest	704-000-222.03	67.93
		999	121817B		Juvenile Home	704-000-222.05	7,982.72
		999	121817C		COUNTY HOUSING FUND	704-000-222.06	3,720.28
		999	121817J		Sch. #01 - S.E.T.	704-000-225.01	2,672.26
		999	121817K		Int. - Sch. #01 - S.E.T.	704-000-225.08	80.96
		999	121817L		Sch. #32 - S.E.T.	704-000-226.01	213.27
		999	121817M		Int. - Sch. 332 - S.E.T.	704-000-226.08	6.09
		999	121817N		Sch. #40 - S.E.T.	704-000-227.01	20.49
							<u>73,574.29</u>
12/28/2017	POOL	43255	122217	BRETT N. RODGERS, TRUSTEE	P/R deduct - Misc. Deduct	701-000-231.04	475.39
12/28/2017	POOL	43256	121817	LENS EQUIPMENT	HIDTA Money	727-000-271.00	1,497.00

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12/28/2017	POOL	43257	203763739178	CONSUMERS ENERGY	Utilities - Electric	101-200-921.00	2,411.73
		43257	203941751292		Utilities - Electric	206-336-921.04	481.11
		43257	207144708907		Utilities - Fuel	206-336-923.04	489.90
							3,382.74
12/28/2017	POOL	43258	B1205-16631	D-K FENCE CO., INC.	Forfeiture - Opr	727-000-253.00	845.00
12/28/2017	POOL	43259	120817	CHARTER COMMUNICATIONS	Purchased Service	101-200-811.00	739.14
		43259	121417		Purchased Service	101-200-811.00	190.75
		43259	120717		Purchased & Maint. Service	206-336-811.00	131.43
		43259	120717A		Purchased & Maint. Service	206-336-811.00	130.40
							1,191.72
12/28/2017	POOL	43260	120417	FIRST BANKCARD	Software Programs/Fees	101-200-742.00	486.00
12/28/2017	POOL	43261	120417A	FIRST BANKCARD	Small Tools & Equipment	207-301-747.00	504.20
		43261	120417A		Uniforms/Personal Equipment	207-301-748.00	58.78
		43261	120417A		Crime Prevention	207-301-780.00	399.91
		43261	120417A		Investigative Operations	207-301-782.00	53.99
		43261	120417A		Purchased Service	207-301-811.00	12.75
							1,029.63
12/28/2017	POOL	43262	120417B	FIRST BANKCARD	Personal Equipment Allowance	206-336-748.00	89.99
		43262	120417B		Fire Prevention	206-336-780.05	324.40
		43262	120417B		Purchased & Maint. Service	206-336-811.00	39.00
		43262	120417B		Maint. - Grounds	206-336-932.00	193.60
		43262	120417B		Maint. - Vehicle	206-336-939.00	32.99
							679.98
12/28/2017	POOL	43263	122817	FURNITURE CITY BROADCASTING	TOWER RENT - RAVINE ROAD	207-301-931.65	1,500.00
12/28/2017	POOL	43264	1653114-0	INTEGRITY BUSINESS SOLUTIONS,	Office Supplies	207-301-727.00	29.07
12/28/2017	POOL	43265	121417	COMCAST	Forfeiture - Opr	727-000-253.00	147.31
12/28/2017	POOL	43266	41727	KAL-BLUE REPROGRAPHICS	Purchased Service	101-400-811.00	39.58
12/28/2017	POOL	43267	1000142343	KALAMAZOO CITY TREASURER	Act 32 Dispatcher Training	266-320-960.01	900.00
12/28/2017	POOL	43268	121517	KAL COUNTY EQUALIZATION DEPT	Schools & Training	101-209-960.00	30.00
12/28/2017	POOL	43269	121517	KALAMAZOO OIL CO.	Gas & Oil	207-301-751.00	1,834.58
12/28/2017	POOL	43270	269342197112E	AT&T	Telephone	206-336-853.00	787.84
		43270	269962122512E		Forfeiture - Opr	727-000-253.00	182.33
							970.17

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/28/2017	POOL	43271	52596	OIK INDUSTRIES	Maint. - Vehicle	206-336-939.00	75.00
12/28/2017	POOL	43272	3304954364	PITNEY BOWES, INC.	Postage	101-200-730.00	615.00
12/28/2017	POOL	43273	121817	SEMCO ENERGY	Forfeiture - Opr	727-000-253.00	264.35
12/28/2017	POOL	43274	1426981541	CENTURYLINK	Forfeiture - Opr	727-000-253.00	1.08
12/28/2017	POOL	43275	551-497187	STATE OF MICHIGAN	Forfeiture - Opr	727-000-253.00	5,452.10
12/28/2017	POOL	43276	2911642	TRILLIUM STAFFING, INC.	Purchased Service	101-200-811.00	880.00
12/28/2017	POOL	43277	9797291134	VERIZON WIRELESS	Telephone	101-200-853.00	94.64
		43277	9797291134		Telephone	206-336-853.00	263.55
		43277	9797291134		Telephone	207-301-853.00	782.67
							1,140.86
12/28/2017	POOL	43278	121217	SHAWN GALLAGHER	Compensation-Bd. of Review	101-209-712.00	60.00
12/28/2017	POOL	43279	121217	JAMES ROBBARD	Compensation-Bd. of Review	101-209-712.00	60.00
12/28/2017	POOL	43280	121217	JOHN W. KAILUKAITUS	Compensation-Bd. of Review	101-209-712.00	60.00
12/28/2017	POOL	43281	436	WESTERN MI ASSOC OF FIRE CHIE	Publ., Subscript., & Dues	206-336-732.00	165.00
12/28/2017	POOL	43282	35413	WILLS AUTO SERVICE	Forfeiture - Opr	727-000-253.00	88.35
		43282	35427		Forfeiture - Opr	727-000-253.00	204.61
							292.96
12/28/2017	POOL	43283	18599	RECOGNITION, INC.	Forfeiture - Opr	727-000-253.00	203.50
12/28/2017	POOL	43284	121817	GALLS, INC.	HIDTA Money	727-000-271.00	360.18
12/28/2017	POOL	43285	120435628	ROSE PEST SOLUTIONS	Purchased & Maint. Service	206-336-811.00	127.00
12/28/2017	POOL	43286	122617	SOUTHWEST ENFORCEMENT	Forfeiture - Opr	727-000-253.00	6,567.25
12/28/2017	POOL	43287	121717	SUPERFLEET MASTERCARD PROGRAM	Forfeiture - Opr	727-000-253.00	1,561.33
TOTAL - ALL FUNDS					TOTAL OF 137 CHECKS		2,384,903.75

--- GL TOTALS ---

101-200-727.00	Office Supplies	751.97
101-200-730.00	Postage	615.00
101-200-732.00	Dues	180.00
101-200-742.00	Software Programs/Fees	486.00
101-200-811.00	Purchased Service	3,786.14
101-200-817.00	ACCOUNTING SERVICE	140.00
101-200-826.00	Legal Services-Bd. Meet.	1,250.00
101-200-827.00	Legal Service-Gen. Twp.	4,605.00
101-200-853.00	Telephone	94.64

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-200-903.00					Notices and Publications		336.60
101-200-921.00					Utilities - Electric		2,411.73
101-200-923.00					Utilities - Fuel		1,336.52
101-200-927.00					Utilities - Water		87.48
101-200-956.00					Unclassified		24,039.07
101-209-712.00					Compensation-Bd. of Review		180.00
101-209-751.00					Gas & Oil		25.61
101-209-814.00					Purchased Maint. Service		174.00
101-209-960.00					Schools & Training		30.00
101-265-751.00					Gas & Oil		215.61
101-265-811.00					Purchased Service		871.35
101-265-931.00					Maint. - Building		38.83
101-265-932.00					Maint. - Grounds		1,835.00
101-276-932.00					Maint. - Grounds		72.00
101-310-811.00					Purchased Service		385.00
101-310-827.00					Legal Service-Gen. Twp.		2,870.00
101-400-811.00					Purchased Service		1,639.58
101-400-821.00					Planning Consultant		2,700.00
101-400-827.00					Legal Services - Gen. Twp.		1,915.00
101-751-740.00					Operating Supplies		229.52
101-751-921.00					Utilities - Electric		103.99
206-336-732.00					Publ., Subscript., & Dues		165.00
206-336-740.00					Operating Supplies		476.33
206-336-748.00					Personal Equipment Allowance		990.45
206-336-751.00					Gas & Oil		1,086.57
206-336-780.05					Fire Prevention		324.40
206-336-811.00					Purchased & Maint. Service		3,928.03
206-336-853.00					Telephone		1,216.54
206-336-921.01					Utilities - Electric		472.87
206-336-921.02					Utilities - Electric		550.52
206-336-921.03					Utilities - Electric		146.55
206-336-921.04					Utilities - Electric		533.15
206-336-923.02					Utilities - Fuel		974.49
206-336-923.03					Utilities - Fuel		235.99
206-336-923.04					Utilities - Fuel		489.90
206-336-927.02					Utilities - Water		53.31
206-336-927.03					Utilities - Water		26.01
206-336-927.04					Water		80.67
206-336-931.00					Maint. - Building		1,241.16
206-336-932.00					Maint. - Grounds		193.60
206-336-934.00					Maint. - Machine		39.00
206-336-939.00					Maint. - Vehicle		5,363.29
207-000-681.65					ATPA - SCAR Clerical Match		772.61
207-301-727.00					Office Supplies		374.87
207-301-747.00					Small Tools & Equipment		873.92
207-301-748.00					Uniforms/Personal Equipment		370.28
207-301-749.00					Uniform Cleaning		542.15
207-301-751.00					Gas & Oil		3,715.11

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207-301-780.00					Crime Prevention		399.91
207-301-782.00					Investigative Operations		85.99
207-301-811.00					Purchased Service		12.75
207-301-812.00					Employment Testing		190.00
207-301-812.01					Background Investigation		16.67
207-301-827.00					Legal		2,185.00
207-301-853.00					Telephone		1,373.57
207-301-853.02					Radio Tower T1 Line		354.16
207-301-862.00					Travel - Conferences		230.00
207-301-921.00					RAVINE TOWER SITE - ELECTRIC		266.42
207-301-931.65					TOWER RENT - RAVINE ROAD		1,500.00
207-301-933.00					Maint. - Radio		31.25
207-301-939.00					Maint. - Vehicle		2,356.44
219-448-921.00					Utilities - Electric		18,837.36
226-527-811.00					Solid Waste		35,153.47
266-320-960.00					POLICE TRAINING		120.00
266-320-960.01					Act 32 Dispatcher Training		900.00
701-000-231.04					P/R deduct - Misc. Deduct		950.78
701-000-240.00					Zoning/Development Escrow		150.00
701-000-276.01					Deposits - Room Rentals		50.00
704-000-214.00					Township		337,182.61
704-000-214.03					Administrative Fee		13,106.70
704-000-214.04					Street Lighting		21,200.68
704-000-214.05					Recycling		43,304.18
704-000-214.10					80-1 Sewer - #04		6.51
704-000-214.11					Water - #30		1,831.59
704-000-214.12					TWP SERV-MW/DEMO/FALSEALRMS		15.37
704-000-214.13					Police Capital Improvement		23,557.28
704-000-214.14					Fire Capital Improvement		39,264.75
704-000-214.15					Police Operating		54,971.74
704-000-214.17					BOND- TWP ROADS		94,733.57
704-000-222.00					County		58,530.89
704-000-222.01					Act 198/255-County		85.67
704-000-222.02					County Drain		2,535.42
704-000-222.03					County Interest		120.62
704-000-222.04					County Transportation		39,925.08
704-000-222.05					Juvenile Home		8,041.01
704-000-222.06					COUNTY HOUSING FUND		3,747.44
704-000-223.00					KVISD		189,845.44
704-000-223.02					KVISD Interest		21.85
704-000-224.00					KVCC		105,594.36
704-000-225.01					Sch. #01 - S.E.T.		4,444.99
704-000-225.02					Sch. #01 - Operating		120,646.80
704-000-225.03					Sch. #01 - Debt		205,092.90
704-000-225.08					Int. - Sch. #01 - S.E.T.		134.15
704-000-226.01					Sch. #32 - S.E.T.		819.44
704-000-226.02					Sch. #32 - Operating		502.20
704-000-226.03					Sch. #32 - Debt		682.88

User: MONICAK

CHECK DATE FROM 12/01/2017 - 12/31/2017

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
704-000-226.08				Int. - Sch. 332 - S.E.T.			20.22
704-000-226.09				Int. - Sch. #32 - Oper.			15.07
704-000-226.10				Int. - Sch. #32 - Debt			16.87
704-000-227.01				Sch. #40 - S.E.T.			27.85
704-000-227.02				Sch. #40 - Operating			2.27
704-000-227.03				Sch. #40 - Debt			41.82
704-000-227.08				Int. - Sch. #40 - S.E.T.			0.23
704-000-227.09				Int. - Sch. #40 - Oper.			0.07
704-000-227.10				Int. - Sch. #40 - Debt			0.33
704-000-228.00				Kal. Library			133,726.43
704-000-229.00				Parchment Library			7,420.09
704-000-230.00				Refund			4,164.76
727-000-253.00				Forfeiture - Opr			26,314.32
727-000-271.00				HIDTA Money			1,857.18
810-440-983.00				Police Capital Improvement			70,694.00
811-440-983.06				Station Upgrades			57,150.00
811-440-983.08				1219 WOODROW			1,638.03
811-440-983.10				1220 NASSAU			1,443.70
850-906-970.00				Capital Improvement			566,591.59
883-520-930.00				Maintenance - Sewer			26.62
				TOTAL			2,384,903.75

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: NOVEMBER 2017

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1497	1809 HUMPHREY	BURNING COMPLAINT		5						5
1498	1030 COOPER	SEIZURE		3						3
1499	2113 BRIAR	TROUBLE BREATHING		3						3
1500	3074 INTERSTATE PKWY	AID GIVEN - FIRE		4			MG			4
1501	3594 COMSTOCK VILL #105	AID GIVEN - FIRE		5			MG			5
1502	537 CHICAGO	CHEST PAIN		2						2
1503	E MAIN & HUMPHREY	CANCELLED EN ROUTE		4						4
1504	1634 GULL	CANCELLED EN ROUTE		5						5
1505	2901 ASBURY	MAN DOWN		5						5
1506	913 COOPER	SMOKE INVESTIGATION	3	6			MR-6			9
1507	1224 UPLAND	DIABETIC PROBLEMS		6						6
1508	2032 NAZARETH	MAN DOWN		4						4
1509	2032 NAZARETH	MAN DOWN		5						5
1510	3520 OAKTREE #3	MAN DOWN		5						5
1511	553 GAYLE	ASSIST POLICE		7						7
1512	555 ARTHUR	TROUBLE BREATHING		6						6
1513	537 CHICAGO	GAS LEAK	2	8			MR-4			10
1514	4210 VALLEY RIDGE DR #4	MAN DOWN				5				5
1515	3720 W MAIN	TROUBLE BREATHING				8				8
1516	1404 SEMINOLE	MAN DOWN				7				7
1517	4310 LEISURE LN D-305	MAN DOWN				10				10
1518	1208 WARREN PL	TROUBLE BREATHING				9				9
1519	1315 SEMINOLE	MAN DOWN				10				10
1520	4255 LEISURE LN	EMS ALARM				5				5
1521	W MAIN & NICHOLS	P.I. ACCIDENT				13				13
1522	1018 COOLIDGE	STROKE				13				13
1523	3323 RUNNYMEDE	DIABETIC PROBLEMS				13				13
1524	5200 CROYDEN #105	AID GIVEN - FIRE				9		MG		9
1525	2962 MEADOWCROFT	LIFT ASSIST				6				6
1526	7275 W MAIN	AID GIVEN - MOVE UP				8		MG		8
1527	105 INVERNESS CT	FALL				8				8
1528	3430 STOLK	MAN DOWN				6				6
1529	3713 W MAIN	FIRE ALARM	5			7				12
1530	3520 N DRAKE A-112	FALL				7				7
1531	1010 CLAYMORE	AID GIVEN - FIRE				7		MG		7
1532	723 CAMPBELL	TROUBLE BREATHING				6				6
SUB TOTAL	SUB-TOTALS		10	83	0	157	0	0	0	250

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: NOVEMBER 2017

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1533	3177 MEADOWCROFT	FALL				7				7
1534	2927 VALLEY GLEN CIR	INGESTION/POISONING				10				10
1535	4301 W MAIN	P.I. ACCIDENT				13				13
1536	3430 STOLK	MAN DOWN				11				11
1537	723 CAMPBELL	TROUBLE BREATHING				9				9
1538	2421 CHAPARRAL	SEIZURE				12				12
1539	4946 WESTON	FALL				8				8
1540	W MAIN & JENISON	GAS LEAK				12				12
1541	658 S DRAKE	AID GIVEN - FIRE				10		MG		10
1542	4325 LEISURE LN H-615	LACERATION/HEMORRHAGE				10				10
1543	2516 NICHOLS	SMOKE INVESTIGATION				10				10
1544	3310 W MAIN	GAS LEAK	5			6				11
1545	4220 LEISURE LN E-414	MAN DOWN				7				7
1546	2432 N DRAKE	TROUBLE BREATHING				8				8
1547	2432 N DRAKE	CHEST PAIN				8				8
1548	2028 COLGROVE	FIRE ALARM	1	8			MR-5			9
1549	2220 GULL F-2	SICK PERSON		5						5
1550	2901 ASBURY	TROUBLE BREATHING		5						5
1551	827 ARTHUR	MAN DOWN		5						5
1552	2032 SUNNYSIDE A-4	SICK PERSON		3						3
1553	1809 HUMPHREY #8	CHEST PAIN		5						5
1554	1432 HUNTINGTON	STROKE		3						3
1555	1224 UPLAND	MAN DOWN		8						8
1556	3523 E MAIN	UNCONSCIOUS		5						5
1557	537 CHICAGO	CHEST PAIN		8						8
1558	1521 GULL	CANCELLED EN ROUTE		3						3
1559	2220 GULL F-3	SICK PERSON		2						2
1560	464 REX	AID GIVEN - FIRE		3			MG			3
1561	1520 WAVERLY	FALL		6						6
1562	2535 MT OLIVET	AID GIVEN - FIRE		6					MG	6
1563	2702 E MAIN	ASSAULT		6						6
1564	2825 MAPLE	TROUBLE BREATHING		6						6
1565	537 CHICAGO	SEIZURE		6						6
1566	537 CHICAGO	UNCONSCIOUS		6						6
1567	1307 ELKERTON	MAN DOWN		4						4
1568	3512 E MAIN	UNCONSCIOUS		3						3
SUB TOTAL			16	189	0	298	0	0	0	503

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: NOVEMBER 2017

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1569	537 CHICAGO	CHEST PAIN		3						3
1570	2017 ELKERTON #204	CHEST PAIN		6						6
1571	2716 GULL	SMOKE INVESTIGATION	3	5						8
1572	6302 KINGS HWY	AID GIVEN - FIRE		4			MG			4
1573	1011 LUM	MAN DOWN		7						7
1574	3500 OAKTREE #3	SICK PERSON		4						4
1575	1910 SHAFFER	FIRE ALARM	3	5			MR-7			8
1576	3500 OAKTREE #3	MAN DOWN		4						4
1577	2725 ALAMO	SEIZURE				7				7
1578	809 TURWILL	CHEST PAIN				10				10
1579	4300 LEISURE LN	FALL				5				5
1580	202 RAINTREE CIR	FALL				9				9
1581	8938 KRUM	AID GIVEN - FIRE		3			MG			3
1582	8938 KRUM	AID GIVEN - FIRE		5			MG			5
1583	220 CHICAGO	MAN DOWN		5						5
1584	537 CHICAGO	TROUBLE BREATHING		4						4
1585	708 FENIMORE	SICK PERSON		5						5
1586	537 N BERKLEY	TROUBLE BREATHING				9				9
1587	3429 HURON	FALL				4				4
1588	2700 NICHOLS	P.I. ACCIDENT				6				6
1589	NICHOLS & RAVINE	P.I. ACCIDENT				12				12
1590	1941 ALAMO	FIRE ALARM	3			7				10
1591	4210 LEISURE LN K-811	FALL				11				11
1592	7275 W MAIN	AID GIVEN - MOVE UP				8		MG		8
1593	1319 TURWILL	FALL				7				7
1594	255 LAKE FOREST BLVD	FIRE ALARM	2			10				12
1595	315 LAKE RIDGE DR	SMOKE INVESTIGATION	3			9		MR-6	MR-4	12
1596	1747 W MAIN	MAN DOWN				8				8
1597	4894 WESTON	MAN DOWN				5				5
1598	W MAIN & SOLON	MAN DOWN				5				5
1599	1335 BRETTON	CANCELLED EN ROUTE				7				7
1600	2003 SAGEBRUSH	MAN DOWN				10				10
1601	224 S KENDALL #43	SMOKE INVESTIGATION	3			9		MR-7	MR-4	12
1602	3101 BARNEY	LIFT ASSIST				3				3
1603	4210 VALLEY RIDGE #4	MAN DOWN				4				4
1604	105 INVERNESS CT	MAN DOWN				6				6
SUB TOTAL			33	249	0	469	0	0	0	751

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: NOVEMBER 2017

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1605	1521 GULL	FIRE ALARM	2	6			MR-4			8
1606	4304 GULL PRARIE WAY	AID GIVEN - FIRE		4			MG			4
1607	3500 OAKTREE #3	SICK PERSON		4						4
1608	1800 S 35TH ST	AID GIVEN - FIRE		4			MG			4
1609	2831 GULL	FALL		4						4
1610	2028 COLGROVE	VEHICLE FIRE		4						4
1611	3500 OAKTREE #3	SICK PERSON		3						3
1612	5121 E ML AVE A-70	GAS LEAK		1						1
1613	WASHBURN & E MAIN	TROUBLE BREATHING		5						5
1614	2114 E MAIN	CHEST PAIN		2						2
1615	2220 GULL O-7	TROUBLE BREATHING		3						3
1616	3825 WYNN	MAN DOWN					MR-4			0
1617	1421 HEALY	SEIZURE					MR-3			0
1618	2138 SPRINKLE	VEHICLE FIRE					MR-5			0
1619	1117 CROSSFIELD	PSYCHIATRIC PROBLEMS					MR-5			0
1620	2900 LAKE	LACERATION/HEMORRHAGE					MR-8			0
1621	1421 HEALY	SEIZURE					MR-4			0
1622	2622 CARLETON	TROUBLE BREATHING					MR-7			0
1623	LAKE & BL-94	P.I. ACCIDENT					MR-4			0
1624	1701 OLMSTEAD	TROUBLE BREATHING					MR-13			0
1625	3627 N WESTNEDGE	GAS LEAK	4							4
1626	2810 OLD FARM	TROUBLE BREATHING	3							3
1628	828 BETH	UNCONSCIOUS	3							3
1629	3217 COUNTRY VIEW	FALL	2							2
1630	1324 E MOSEL	STROKE	5							5
1631	2209 CORN CRIB LN	SICK PERSON	3							3
1632	3125 COUNTRY VIEW	TROUBLE BREATHING	4							4
1633	2509 CIMARRON	SICK PERSON	1							1
1634	3407 WINTER WHEAT	TROUBLE BREATHING	4							4
1635	844 BETH	FALL	2							2
1636	844 BETH	MAN DOWN	1							1
1637	3217 COUNTRY VIEW	FALL	5							5
1638	E DUNKLEY & N EDWARDS	CHEST PAIN	1							1
1639	1925 ELKERTON	SMOKE INVESTIGATION	1	7			MR-9			8
1640	2138 SPRINKLE	FALL					MR-7			0
1641	2805 LAKE	UNCONSCIOUS					MR-7			0
SUB TOTAL			74	296	0	469	0	0	0	839

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: NOVEMBER 2017

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1642	3015 LAKE	MAN DOWN					MR-6			0
1643	1503 OLMSTEAD	TROUBLE BREATHING					MR-5			0
1644	3105 CARLETON	INGESTION/POISONING					MR-10			0
1645	2900 LAKE	LACERATION/HEMORRHAGE					MR-8			0
1646	1119 CHRYSLER	ALTERED MENTAL STATUS		6						6
										0
										0
										0
										0
										0
										0
										0
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										0
										0
										0
TOTALS			74	302	0	469	0	0	0	845
DENOTES PRIMARY RESPONSE STATION ** DENOTES A PROPERTY AND/OR CONTENTS LOSS FIRE										

PLANNING & ZONING
DEPARTMENT
REPORT

DECEMBER
FOR 2017

To: Township Board

From: Planning & Zoning Dept.

Date: 1/3/18

Building Construction Values and B - E - M - P permit fees

Annual 2017	Value Fees			Kalamazoo	Township	KABA collects fees.					2017
	Building Const. Value Total	Bldg. Commercial Const Value	Bldg. Residential Const Value			Bldg Fees	Elec Fees	Mech Fees	Plumb Fees	Spec Fees	Total Fees
January	204,750	0	204,750			2,352	3,223	2,545	2,034	155	10,309
February	1,653,319	775,518	877,801			10,071	801	1,146	862	0	12,880
March	947,100	843,352	103,748			7,188	3,402	3,006	2,668	0	16,265
April	1,163,500	226,026	937,474			7,229	1,107	2,421	810	110	11,677
May	602,290	71,500	530,790			5,221	3,355	2,703	1,473	0	12,752
June	1,334,000	0	1,334,000			9,215	2,471	3,025	2,241	100	17,052
July	394,950	20,400	374,550			3,203	3,002	1,993	2,808	155	11,161
August	251,080	100,000	151,080			2,709	3,694	2,626	1,497	110	10,636
September	2,138,437	1,495,225	643,212			12,987	2,535	2,110	1,564	400	19,596
October	942,919	852,544	90,375			7,187	4,050	1,999	1,383	555	15,174
November	96,674	20,000	76,674			1,370	23,633	1,601	1,609	55	28,268
December	76,295	12,000	64,295			828	862	2,270	618	55	4,633
Totals	9,805,314	4,416,565	5,388,749			69,560	52,135	27,445	19,567	1,695	170,402
Dated 1/3/2018											

BL+A1: DEPT	2017											
KALAMAZOO TOWNSHIP ONLY												
	PERMITS	INSPECTS	Code / Misc calls /Enf	Sign or Temp Permit	B PER	B INSP	E PER	E INSP	M PER	M INSP	P PER	P INSP
JAN	71	200	91	3s	14	67	24	50	17	52	15	31
FEB	30	134	86	0	11	52	5	21	7	34	7	27
MAR	74	135	124	1s	23	53	17	33	18	30	16	19
APR	44	137	118	2s	17	35	7	43	12	37	8	22
MAY E 5/2	57	133	329	2s	35	49	24	30	22	36	11	18
JUN	80	125	196	1 s 1 t	29	55	17	26	21	30	13	14
JUL	63	131	111	0	20	80	16	16	12	13	15	22
AUG E	67	160	119	1 s	19	72	23	45	15	18	10	25
SEP	58	172	77	0	16	88	14	35	13	23	10	25
OCT	78	169	68	0	25	81	21	38	13	23	8	27
NOV E	47	139	67	0	12	60	14	35	10	20	11	24
DEC	34	99	101	0	8	33	5	19	15	26	6	21
TOTALS	703	1734	1487	8s	229	725	187	391	175	342	130	275
Date	1/3/2018											

BUILDING PERMIT STATISTICS

	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1						
																	PERMIT STATISTICS																				
yr	17	16	15	14	13	12	11	10	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990	1989	1988	1987	1986					
J	71	41	36	24	28	32	29	35	38	33	85	63	18	43	54	61	24	53	20	49	53	48	27	16	30	30	35	46	56	25	48						
F	30	32	43	19	23	24	25	27	30	24	43	43	45	26	49	44	43	78	67	76	33	31	42	41	36	43	38	44	45	36	49						
M	74	38	43	41	27	28	46	33	21	28	82	76	50	59	42	63	65	113	66	59	75	50	62	67	66	49	58	57	62	75	68						
A	44	36	52	48	41	26	42	37	45	54	57	88	65	63	58	77	79	89	81	87	75	78	68	61	100	67	53	83	85	78	63						
M	92	50	53	62	60	46	41	22	33	56	57	70	56	59	59	62	74	88	71	64	99	79	77	75	102	58	76	97	124	94	81	106					
J	80	65	48	45	41	75	60	57	34	33	86	61	83	65	79	56	54	100	106	101	81	71	89	87	95	77	73	96	111	105	120	87					
J	63	69	67	48	83	50	49	27	37	40	98	41	36	79	106	77	86	56	82	55	65	94	94	82	52	95	83	79	94	99	90	75					
A	67	50	56	53	57	41	55	51	29	31	56	58	58	72	79	60	69	115	106	102	61	77	77	102	70	85	52	60	88	116	101	82					
S	58	63	50	55	37	42	49	37	55	36	63	53	43	57	68	58	78	61	115	57	57	59	60	82	57	67	69	72	61	70	75	80					
O	78	75	53	64	41	37	53	26	50	46	67	80	48	65	81	83	78	111	96	94	97	81	66	68	83	48	52	80	79	93	77	72					
N	47	71	44	52	33	40	45	32	34	24	48	41	50	54	57	54	66	62	70	74	40	61	64	60	48	73	49	50	86	86	65	83					
D	34	53	72	43	27	41	47	26	18	35	33	66	55	47	60	49	55	26	55	67	41	55	40	74	43	61	34	40	55	67	43	61					
T	738	643	617	554	498	482	541	410	424	440	775	740	607	689	792	744	771	952	935	885	777	784	766	815	782	753	672	804	946	944	880	646					
Date:	1	3	18																																		

BUILDING SUMMARY RESIDENCE INFORMATION																	
2017	Total Permits	New Res	Mfg Homes	Multi Family Buildings Duplexs / Condos	Mfg Homes & Mob Homes in Units	Mob Hm Pk att Garage / Porch	Res Additions	Res Alters Remodel Repairs	Fire Damage Repairs	Attached Garages	Detached Garages	Garage Additions	Garage Repairs	Carports	Maint / Spec Insp	Res Demos	
2017 Totals	738	18	2	0	0	21	0	7	44	2	1	4	0	0	0	6	13
Dec	34	0	0	0	0	0	0	2	0	1	0	0	0	0	0	0	0
Nov	47	0	0	0	0	0	0	5	2	0	0	0	0	0	0	0	1
Oct	78	0	0	0	0	0	0	6	0	0	0	0	0	0	0	0	1
Sept	58	2	2	0	2	0	2	3	0	0	0	0	0	0	0	0	1
August	67	1	0	0	0	0	1	4	0	0	0	0	0	0	0	0	3
July	63	1	0	0	1	0	2	1	0	0	2	0	0	0	0	2	1
June	80	4	0	0	3	0	0	5	0	0	0	0	0	0	0	2	0
May	92	2	0	0	5	0	0	6	0	0	1	0	0	0	0	0	0
Apr	44	4	0	0	0	0	0	1	0	0	0	0	0	0	0	2	0
Mar	74	0	0	0	5	0	1	6	0	0	1	0	0	0	0	0	2
Feb	30	3	0	0	0	0	0	2	0	0	0	0	0	0	0	0	2
Jan	71	1	0	0	5	0	1	3	0	0	0	0	0	0	0	0	2

RESIDENCE INFORMATION															
2017 Year	Res Accessory Bldg.	Res. Pole Buildings	Res. Storage Bldg.	Sheds Yard Bldgs	Pools Above ground	Pools Inground	Decks Patios Porches	Fences	Reroofing	Res Electrical	Res Mechanical	Res Plumbing	Res Sewers		
	0	2	7	0	0	1	3	1	1	51	126	151	88	26	
Dec	0	0	0	0	0	0	0	0	0	2	2	13	5	3	
Nov		0	0	0	0	0	1	0	0	1	10	7	4	0	
Oct		2	0	0	0	0	1	0	1	0	13	8	3	2	
Sept		0	1	0	0	0	0	0	0	0	10	11	7	3	
August		0	1	0	0	0	0	1	0	3	14	12	4	3	
July		0	0	0	0	0	0	0	0	7	13	11	10	1	
June		0	3	0	0	0	0	0	0	8	10	21	10	3	
May		0	0	0	0	1	1	0	0	15	16	20	9	1	
Apr		0	1	0	0	0	0	0	0	7	6	10	4	4	
Mar		0	0	0	0	0	0	0	0	6	11	16	14	2	
Feb		0	0	0	0	0	0	0	0	2	4	6	4	3	
Jan		0	1	0	0	0	0	0	0	0	17	16	14	1	

COMMERCIAL INFORMATION																
2017 Year	New Comm	Comm Addts	Comm Alter remodels repairs / reroofs	Signs	Tele-comm Towers	Tele Tower Addt/Alter	Comm Storage Bldgs.	Comm Sheds	Comm Balconys	Comm Demo	Comm Fire Repairs	Comm Electrical	Comm Mechanical	Comm Plumbing	Comm Sewers	Temp Permits
Totals	5	3	13	2	0	0	0	1	0	1	0	50	22	16	1	20
Dec	0	0	2	0	0	0	0	0	0	0	0	3	2	1	0	1
Nov	0	0	3	0	0	0	0	0	0	1	0	4	3	7	0	1
Oct	1	0	3	0	0	0	0	0	0	0	0	8	5	3	0	11
Sept	0	3	0	0	0	0	0	0	0	0	0	4	2	0	0	5
August	0	0	2	0	0	0	0	1	0	0	0	9	3	2	1	2
July	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	1	2	0	0	0	0	0	0	0	8	1	1	0	0
Apr	2	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0
Mar	0	0	2	0	0	0	0	0	0	0	0	6	2	2	0	0
Feb	2	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
Jan	0	0	0	0	0	0	0	0	0	0	0	6	1	0	0	0

Building

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PB17-06-429	Residential	12/05/2017	3404 Country View/MbPk	12/12/2017	06-05-415-024	COUNTRY ACRES	RHC Contracting LL	\$170.00	\$15,600
Work Description: Construct 24' x 24' attached garage to new manufactured home on existing foundation.							Category	Garage, Attached	
PB17-06-432	Commerci	12/04/2017	3306 W MAIN		06-18-280-010	TRILLIUM LANDI		\$100.00	\$6,000
Work Description: Installing a partion wall between laundry and mechanical rooms in buildings E & M							Category	Commercial Alteration/Repair	
PB17-06-433	Commerci	12/04/2017	3306 W MAIN		06-18-280-010	TRILLIUM LANDI		\$100.00	\$6,000
Work Description: Installing a new partition wall between laundry and mechanical rooms in buildings G & N.							Category	Commercial Alteration/Repair	
PB17-06-434	Residential	12/07/2017	4839 SWEET CHERRY L		06-05-140-190	VANOOYEN, JOH	Power Home Solar	\$170.00	\$17,545
Work Description: Install 11 roof mounted solar panels on existing home.							Category	Res. Alteration/Repair	
PB17-06-435	Residential	12/11/2017	543 DAYTON AVE		06-13-130-490	RENEWED RENT		\$178.00	\$31,150
Work Description: Removing existing wall covering down to bare studs and replacing with 1/2" drywall. Replacing floor joists in bathroom, kitchen and living room with 2 x 10 joists. Adding new electrical, plumbing and mechanicals. Installing foam insulation on south and west basement walls, spraying exterior walls with spray foam to R-20 and insulating attic to at least R-38.							Category	Res. Alteration/Repair	
PB17-06-441	Residential	12/15/2017	2919 GULL RD		06-01-380-020	CHAMBERS, VER	Hansons Windows &	\$55.00	\$0
Work Description: 2 layer tear off and replacing 10 sheets of OSB on house only							Category	Re-roof	
PB17-06-444	Residential	12/26/2017	1623 ELKERTON AVE		06-11-480-140	HINOJOSA, JAVIE	Hansons Windows &	\$55.00	\$0
Work Description: 1 layer year off and re-roof on house and garage (10 sheets of OSB needed)							Category	Re-roof	

Total Permits For Type: 7
Total Fees For Type: \$828.00

Total Const. Value For Type: \$76,295

Electrical

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PE17-06-348	Residential	12/05/2017	3404 Country View/MbPk	12/06/2017	06-05-415-024	COUNTRY ACRES	Gregg'O Electric	\$111.00	\$0
Work Description: Garage wiring							Category	Electrical	
PE17-06-349	Residential	12/07/2017	4839 SWEET CHERRY L		06-05-140-190	VANOOYEN, JOH	Power Home Solar	\$106.00	\$0
Work Description: 11 roof mounted modules, grid tied, 3.19 kw solar installation							Category	Electrical	
PE17-06-350	Commerci	12/08/2017	3713 W MAIN ST		06-18-415-016	BRI-VAL LLC	EPS (Grand Rapids)	\$315.00	\$0
Work Description: Install new fire alarm system and monitor fire sprinklers in Horse Barn							Category	Electrical	
PE17-06-357	Commerci	12/20/2017	3306 W MAIN		06-18-280-010	TRILLIUM LANDI	Mason Street Electri	\$185.00	\$0
Work Description: Wiring for Buildings E & M							Category	Electrical	
PE17-06-361	Commerci	12/29/2017	3713 W MAIN ST		06-18-415-016	BRI-VAL LLC	EPS (Grand Rapids)	\$145.00	\$0
Work Description: Installing a fire alarm panel with a cell/internet communicator to monitor the existing fire alarm panel in the Horse Barn (Office)							Category	Electrical	

Total Permits For Type: 5
 Total Fees For Type: \$862.00
 Total Const. Value For Type: \$0

Mechanical

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PM17-06-316	Residential	12/11/2017	543 DAYTON AVE		06-13-130-490	RENEWED RENT	K & K Mechanical	\$206.00	\$0
Work Description: Furnace and ducts							Category	Mechanical	

PM17-06-333	Residential	12/01/2017	2317 WAVERLY ST	06-17-256-430	BOGEMA, JACK R	Dan Wood Co	\$130.00	\$0
Work Description: Replace furnace and chimney liner							Category	Mechanical
PM17-06-335	Residential	12/04/2017	1324 WAVERLY DR	06-12-355-300	GNJ, LLC	Scotland Heating &	\$136.00	\$0
Work Description: Replacing furnace and water heater and installing chimney liner							Category	Mechanical
PM17-06-343	Residential	12/11/2017	1029 IRA AVE	06-13-111-100	YOUNG, MARILY	Community Homew	\$136.00	\$0
Work Description: Replace furnace, water heater and install fresh air intake							Category	Mechanical
PM17-06-345	Industrial	12/13/2017	2311 WILMETTE ST	06-17-256-260	MCINTOSH, LIND	Rogers Refrigeration	\$125.00	\$0
Work Description: furnace replacement							Category	Mechanical
PM17-06-348	Residential	12/13/2017	2029 SAGEBRUSH ST.	06-07-195-050	CRAMER-ERBES, A-I	Mechanical	\$295.00	\$0
Work Description: new construction HVAC * Includes Gas Fireplace							Category	Mechanical
PM17-06-350	Residential	12/18/2017	2023 SAGEBRUSH ST.	06-07-195-040	CUNNINGHAM, T A-I	Mechanical	\$260.00	\$0
Work Description: New home							Category	Mechanical
PM17-06-351	Residential	12/22/2017	4384 SWEET CHERRY L	06-05-170-300	MARR, BERNARD	Nieboer Heating & C	\$155.00	\$0
Work Description: Furnace and AC install							Category	Mechanical
PM17-06-354	Residential	12/21/2017	3415 SILVER HILLS AVE	06-01-220-070	GROSS, FAITH M.	Adams Heating & C	\$125.00	\$0
Work Description: Replace furnace							Category	Mechanical
PM17-06-357	Commerci	12/26/2017	600 EDISON ST	06-04-210-250	PARCHMENT SC	Pleune Service Co	\$101.00	\$0
Work Description: Replacement of leaking 50 gal water heater located in the boiler room							Category	Mechanical
PM17-06-359	Residential	12/26/2017	1519 Olmstead/MbPk Lot	06-24-470-010	KALAMAZOO MH	Dan Wood Co	\$101.00	\$0
Work Description: Water heater replacement							Category	Mechanical
PM17-06-360	Residential	12/26/2017	3232 Butternut Lane	06-04-305-010	HILLCREST ACRE	Dan Wood Co	\$125.00	\$0
Work Description: Furnace Replacement								

PM17-06-361	Residential	12/28/2017	111 INVERNESS CT		06-17-330-060	ELLIS, SUE	Vredevoogd Heating	\$125.00	\$0	
Work Description: Replace furnace							Category	Mechanical		
PM17-06-363	Residential	12/29/2017	3313 MEADOWCROFT A		06-06-280-130	HASKAMP, JOSEP	Nieboer Heating & C	\$125.00	\$0	
Work Description: Furnace replacement							Category	Mechanical		
PM17-06-364	Residential	12/29/2017	143 SELKIRK CT		06-17-330-280	BROWN-WALLER	Nieboer Heating & C	\$125.00	\$0	
Work Description: Furnace replacement							Category	Mechanical		

Total Permits For Type: 15
Total Fees For Type: \$2,270.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value	
PP17-06-222	Residential	12/01/2017	1708 HARVEY AVE	12/05/2017	06-08-345-260	NEW ERA HOMES	Roger Cripps Excava	\$100.00	\$0	
Work Description: Sewer connection							Category	Plumbing		
PP17-06-224	Residential	12/04/2017	2218 CHARLES AVE	12/27/2017	06-14-434-040	BAKER, JOHN H	DALE VORENKA	\$105.00	\$0	
Work Description: Sewer connection							Category	Plumbing		
PP17-06-230	Commerci	12/14/2017	3306 W MAIN	12/26/2017	06-18-280-010	TRILLIUM LANDI	DHE PLUMBING &	\$113.00	\$0	
Work Description: Repipe laundry room and replace water heater in Buildings E & M							Category	Plumbing		
PP17-06-231	Residential	12/26/2017	3316 W Main 301		06-18-280-010	TRILLIUM LANDI	Magnum Plumbing I	\$100.00	\$0	
Work Description: Replace 30 gal water heater							Category	Plumbing		
PP17-06-232	Residential	12/26/2017	3326 W MAIN 102		06-18-280-010	TRILLIUM LANDI	Magnum Plumbing I	\$100.00	\$0	
Work Description: Reaplce 30 gal water heater							Category	Plumbing		

PP17-06-233 Residential 12/27/2017 2118 JUNCTION AVE 06-11-480-460 REARDON JOSEP Vic's Septic Tank \$100.00 \$0

Work Description: Sewer connection

Category Plumbing

Total Permits For Type: 6
 Total Fees For Type: \$618.00
 Total Const. Value For Type: \$0

Special Permit

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PS17-06-100	Residential	12/21/2017	2509 SHASTA ST		06-11-140-090	MACS PROPERTI		\$55.00	\$0

Work Description: Recently purchased single family dwelling. Requesting a consultation inspection on the condition of the home to bring current with the building code. Category Owner Request

Total Permits For Type: 1
 Total Fees For Type: \$55.00
 Total Const. Value For Type: \$0

Report Summary

Population: All Records
 Permit.DateIssued Between
 12/1/2017 12:00:00 AM AND
 12/31/2017 11:59:59 PM AND
 Property.City = Kalamazoo AND
 Parcel.ParcelNumber Starts With
 6
 AND
 Permit.ParcelNumber Starts With
 6

Grand Total Fees: \$4,633.00
Grand Total Permits: 34

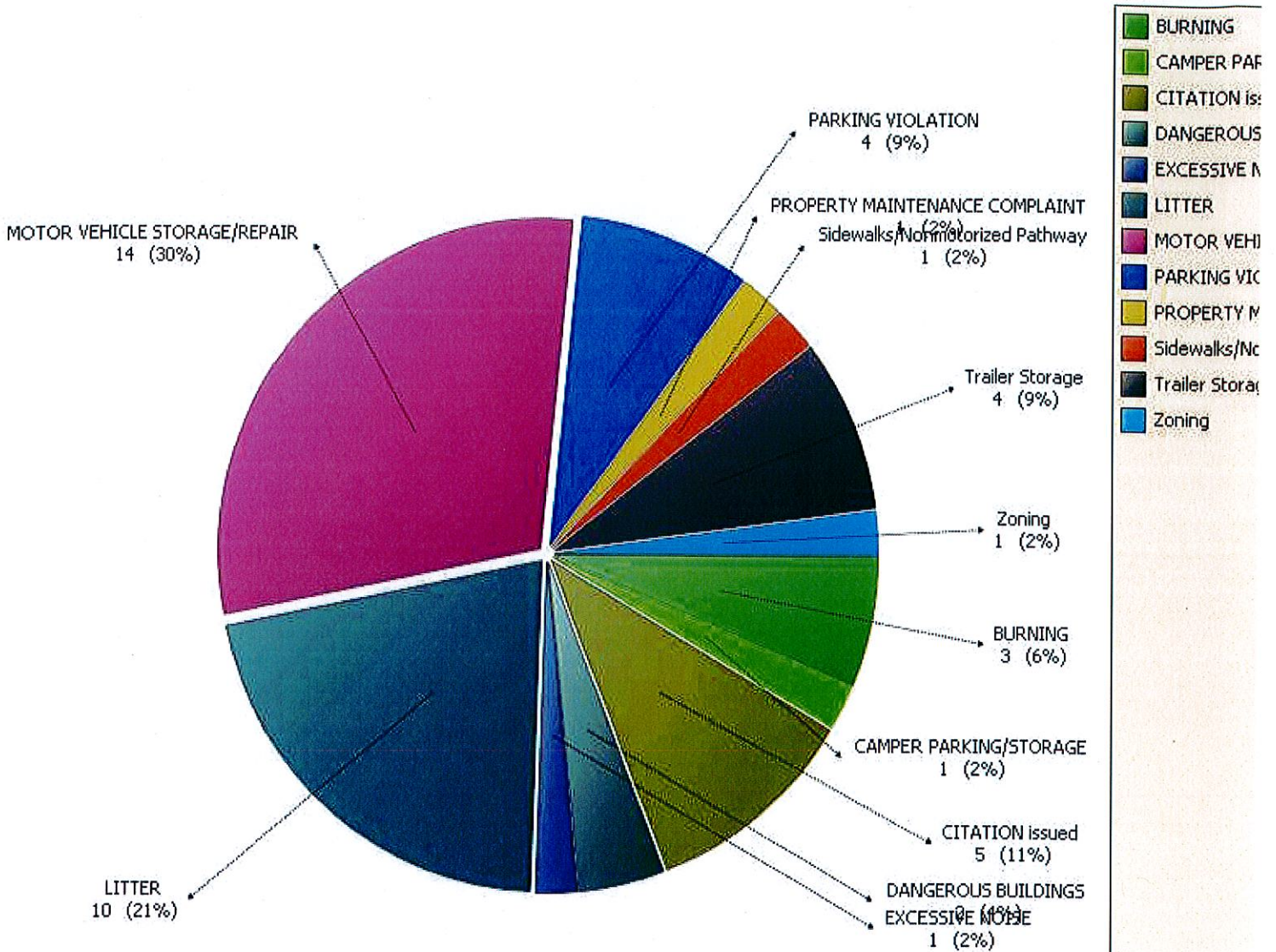
Grand Total Const. Value:

\$76,295

Breakdown of Enforcements by Category

Current Chart Filter: All Records, Enforcement.DateClosed Between 11/1/2017 12:00:00 AM AND 11/30/2017

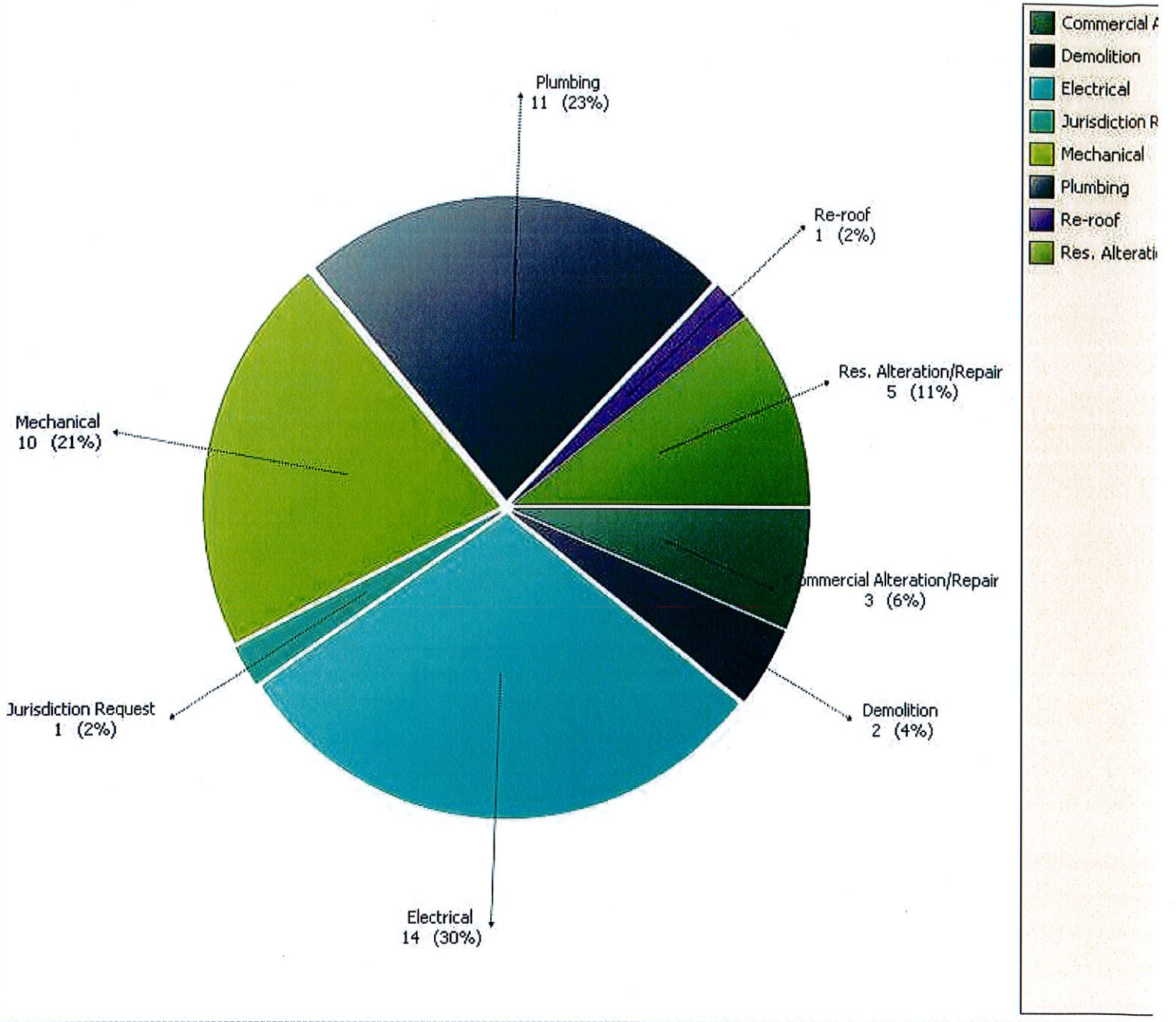
Enforcements by Category



Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.DateIssued Between 11/1/2017 12:00:00 AM AND 11/30/2017 11:59
Property.City = Kalamazoo AND
Parcel.ParcelNumber Starts With 6
AND
Permit.ParcelNumber Starts With 6

Permits by Category



Location & Driving Directions

Lansing Center

333 E. Michigan Avenue, Lansing (517) 483-7400

From Westbound I-496: Take Exit 7A and continue to Grand Avenue. Turn right (north) on Grand Avenue and follow to Shiawassee Street. Turn right on Shiawassee Street and go across the river to Cedar Street. Turn right on Cedar Street then right on Michigan Avenue. The facility is on your right.*

From Eastbound I-496: Take Exit 6 (Pine/Walnut Streets). Merge onto the service drive and drive ½ mile. Turn left (north) onto Grand Avenue and follow to Shiawassee Street. Turn right on Shiawassee Street and go across the river to Cedar Street. Turn right on Cedar Street then right on Michigan Avenue. The facility is on your right.

Parking

To park under the Lansing Center: After you turn right on Cedar Street, turn right onto City Market Drive (just past the colorful Marketplace Apartments), which eventually changes into Museum Drive (just after the Lansing City Market). Follow signs for Lansing Center parking, and enter the building through the glass parking area lobby. (Alternate directions: From Michigan Avenue, turn left onto Museum Drive and use the turn-around to follow the drive under Michigan Avenue. Follow signs for Lansing Center Parking and enter through the glass lobby.)

Parking lots under and north of the Lansing Center are available 24-hours at a rate of \$6 per entry, per day. Pay-on-foot machines are located in the parking lobby and accept cash, coupons or credit card as payment. Credit card payments are available at all exits, and cash payments are accepted if a parking attendant is present.

Overnight Lodging & Special Needs

For lodging, contact the Radisson Hotel (connected to the Lansing Center via skywalk) directly at (517) 482-0188. Participants with special needs (dietary, accessibility) should email michelle@michigantownships.org or call (517) 321-6467 at least one week in advance.

Cancellations & Substitutions

Written cancellation requests received at the MTA office by Jan. 17 will receive a full refund. No refunds will be issued thereafter. You may substitute another individual from your township for your registration at any time without incurring a charge; please notify MTA of the change.

Prsrt Std.
US Postage
Paid
Lansing, MI
Permit #765



512 Westshire Drive
P.O. Box 80078
Lansing, MI 48908-0078

2018 Capital Conference
January 31, 2018



MTA
MICHIGAN TOWNSHIPS ASSOCIATION

**2018 MTA
Capital Conference**

January 31, 2018
Lansing Center

Please share this brochure with all interested parties.
Save money—Register by January 17.

Be here. Be heard. Be engaged.

Township officials face countless challenges every year, and staying informed on legislative initiatives is at the top of that list. What impact will the state budget, medical marijuana legislation, recent election law and pension & OPEB changes have on your township?

MTA's 2018 Capital Conference provides you the opportunity to learn the latest on these and other issues, as well as interact with legislators and network with fellow township officials.

Why attend MTA's 2018 Capital Conference?
We've invited Gov. Rick Snyder, legislative leaders and panelists along with MTA staff to share details about the latest issues and how they affect your community.

The event allows for discussion, workshops and insights from legislative leaders—focusing on pressing issues you face locally and legislatively.

Upon your registration, your legislators will be invited to join you for lunch at the Conference. Establishing connections with your state leaders has a tremendous impact on the political process. Legislators are more likely to act on a request when they have direct input from local officials. It will also allow you to share issues and challenges facing your township.

Remember—no one can tell your success story better than you.



Agenda

January 31

8 a.m.
Registration check-in and continental breakfast

8:30 a.m.
Welcome

9 a.m.
Leadership forum

10 a.m.
Legislative update

11 a.m.
Breakout sessions

Noon
Lunch with legislators

1:15 p.m.
Breakout sessions

2:30 p.m.
Legislative panel

3:30 p.m.
Wrap up

Breakout session topics include:

- The new AMAR—What you need to know
- Statewide sanitary code—What might it be?
- Get the latest on medical marijuana facilities licensing
- Grants—What is available for your township

Meetings with your legislators

MTA, by request, will schedule meetings with your legislators or their staff. Appointments will be scheduled for 20-30 minutes during Capital Conference at the legislator's office—a short three-block walk from the Lansing Center.

If you would like an appointment with your state representative and/or senator, please contact Michelle Hart at (517) 321-6467 or michelle@michigantownships.org by Jan. 24.

2018 Capital Conference

January 31, 2018

Lansing Center

To register, send completed form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078. Payment via credit card may be faxed to (517) 321-8908. Register online at www.michigantownships.org.

Township	County
Telephone	Email
Name & Title	
Name & Title	
Name & Title	

Copy this form for additional registrants.

- REGULAR** rate*: \$50 For paid registrations received after Jan. 17.
- DISCOUNTED** rate*: \$30 For paid registrations received by Jan. 17.

# of Persons	x	Registration Fee	=	Total
_____		_____		_____

Payment must accompany form in order to be processed.

Check enclosed (payable to MTA)

Charge to: (circle one) MasterCard VISA

Card #	/	Expires
Print Card Holder's Name	Signature	



GREATER

Township Good

MTA's 65th Annual Educational Conference & Expo

April 23-26, 2018 | Grand Traverse Resort | Acme Township

REGISTRATION BEGINS JAN. 3

for Michigan's largest township educational & networking event of the year



Embrace a ‘Greater Township, Greater Good’ at MTA’s Annual Educational Conference

Today’s township officials are in an extraordinary position to not just create a greater community—their efforts as local leaders help create a greater Michigan and a greater good among all our state’s residents.

Join MTA this April to learn innovative solutions, processes and ideas to effect greatness in your community and your state.

This spring, we’ll be returning to the Grand Traverse Resort in Acme Township (Grand Traverse Co.) for our **65th Annual Educational Conference & Expo, April 23-26, 2018**. The Grand Traverse area offers so much more than just a stunning, picturesque landscape—the greater region is an inspiration for communities working together for the greater good of their corner of Michigan—helping to create a regional destination, with national recognition and a reputation for excellence.

Grand Traverse perfectly encapsulates this year’s Conference theme—**Greater Township, Greater Good**—and we’ll provide opportunities to allow attendees to head out into the Traverse area and experience the innovation and collaboration that has allowed the region to survive—and thrive—in today’s changing social and economic climates.

The locale may be inspiring enough, but we’ve got so much more in store for this year’s Conference. **At more than 60 educational workshops, the leading local government thought leaders and governance experts will share ideas, examples and suggestions on thinking “big picture” and the impact you can make on the greater good.** And of course, the irreplaceable networking and connections you’ll make among more than 1,000 local leaders simply cannot be replicated anywhere else.

Be part of something larger than yourself—be part of MTA’s 2018 Annual Conference.

schedule of events


Day 1

Monday, April 23

8:30 a.m.-Noon	<i>Morning sessions*</i> : Lessons from <i>Menard Inc. v. City of Escanaba</i> or Making Meetings Work More Effectively 
9 a.m.-5 p.m.	Auditor Institute*
9:30 a.m.-4:30 p.m.	Legal Institute for Township Attorneys*
11:30 a.m.-6 p.m.	MTA Registration Center, Ticket Xchange & MTA-PAC Booth Open
12:30-4:30 p.m.	EduTour: Historic Barns Park* (<i>pre-registration required</i>)
1-5 p.m.	<i>Afternoon sessions*</i> : Cemeteries: Challenges & Solutions or Strategic Planning 
3-5:30 p.m.	Taste of Traverse City Culinary Crawl* (<i>pre-registration required</i>)
5-6 p.m.	Volunteer Training Reception (<i>by invitation only; RSVP required</i>) <i>Sponsored by Miller, Canfield, Paddock & Stone PLC</i>
8 p.m.-Midnight	“3-D” Welcoming Reception <i>Sponsored by Bendzinski & Co., Municipal Finance Advisors</i>

Day 2

Tuesday, April 24

7 a.m.-4 p.m.	MTA Registration Center, Ticket Xchange & MTA-PAC Booth Open
8:30-9:45 a.m.	Opening Session <i>Sponsored in part by DTE Energy</i>
9:45 a.m.-2:45 p.m.	MTA Expo & Bookstore Open <i>Chair massage sponsored by Fabey Schultz Burzych Rhodes, PLC, portrait studio sponsored by General Code</i>
10:15-11:30 a.m.	Concurrent Educational Sessions
11:45 a.m.-12:15 p.m.	MTA Caucus Election (<i>MTA District 7 only</i>)
11:45 a.m.-12:45 p.m.	TGA Graduate “Class of 2018” Luncheon  (<i>by invitation only; RSVP required</i>) <i>Sponsored by ITC Holdings Corp.</i>
1-2:15 p.m.	Concurrent Educational Sessions
2:45-4 p.m.	Concurrent Educational Sessions
4:30-5:15 p.m.	<i>Informational Sessions</i> : MTA Salary Survey, Intro to MTA’s Township Governance Academy, Social Networking with MTA and The Inside Scoop on MTA County Chapters
6-9 p.m.	Par-Plan Fun Night <i>Sponsored by Michigan Township Participating Plan</i>

Day 3

Wednesday, April 25

7-11 a.m.	MTA Registration Center, Ticket Xchange & MTA-PAC Booth Open
8:30-9:45 a.m.	General Session, featuring keynote address <i>Sponsored in part by Consumers Energy</i>
9:45 a.m.-1:30 p.m.	MTA Expo & Bookstore Open <i>Chair massage sponsored by Fabey Schultz Burzych Rhodes, PLC, portrait studio sponsored by General Code</i>
10:15-11:30 a.m.	Concurrent Educational Sessions
Noon-1 p.m.	Township Business Solutions Sessions 
1:30-2:45 p.m.	Concurrent Educational Sessions
3:15-4:30 p.m.	Concurrent Educational Sessions
5:30-6:30 p.m.	VIP Reception* (<i>pre-registration required</i>) <i>Sponsored by EMC Insurance Companies & Ted Hartleb Agency</i>
6:30-9 p.m.	MTA Banquet Entertainment <i>sponsored in part by Burnham & Flower Insurance Group; photo booth sponsored by Giffels & Webster</i>
9 p.m.-Midnight	Afterglow Reception <i>Sponsored by Burnham & Flower Insurance Group</i>

9-11 a.m.

MTA Annual Meeting

Day 4

Thursday, April 26

*Additional fee required.

Schedule subject to change.

specialevents

Opening Session | Tuesday, April 24

Start the Conference off with an inspirational celebration of township government and public service, and get energized for the week ahead at our Opening Session. The majestic Township Parade of Flags kicks off the morning, followed by 2017 MTA President Diane Randall's review of her time at the helm of the Association. Then, MTA Executive Director Larry Merrill takes the stage to offer his reflections and insights to inspire local officials to embrace their role in the greater good, bettering their communities and their state.

Don't miss our keynote address on Wednesday morning!

Sponsored in part by



MTA Expo | Tuesday, April 24 & Wednesday, April 25

Michigan's largest municipal exposition brings together township vendors and suppliers that can help you realize opportunities to provide even better programs, systems and services for your community. No where else will you find such a wide assortment of companies serving townships—from attorneys to engineering firms, software companies to environmental services—all there to help you discover ways to run your township more efficiently.

Don't miss the MTA Bookstore, where you'll find more than a dozen publications geared exclusively to township government (and save 10 percent on all publications and MTA-logo products!). Be sure to stop by the MTA-PAC Booth, and learn more about how your contributions can help MTA support legislators who value township government.

Chair massage sponsored by



Portrait studio sponsored by



Choose your seat at the MTA Banquet

Bring the MTA Banquet ticket that you receive with your Conference credentials to the MTA Ticket Xchange by 11 a.m. on Wednesday, April 25, to pre-select your table. Assigned seating is on a first-come, first-served basis. If you wish to sit with a certain group of people, ALL banquet tickets must be collected and turned in at the same time.

Evening events include:

“3-D” Welcoming Reception | Monday, April 23

Enjoy Desserts, Drinks & Dancing at McGee's 72.

Sponsored by



At the Hop! Par-Plan Fun Night | Tuesday, April 24

Take a trip back to the fabulous '50s, and enjoy three hours of non-stop fun!

Sponsored by



Afterglow Reception | Wednesday, April 25

Keep the night going with music, drinks and dancing following the MTA Banquet.

Sponsored by **Burnham & Flower** INSURANCE GROUP

Sponsors (as of Dec. 21, 2017)

Platinum



Gold



General Session | Wednesday, April 25

The morning starts off by honoring the Township Governance Academy graduating class of 2018 and those officials who have taken the next step toward a greater board, greater governance—and ultimately, a greater community, by completing this comprehensive credentialing program. Following this recognition, our Conference keynoter takes the stage, offering insights and inspiration into how each and every elected official is in a unique situation to create a vision for their community and to courageously contribute to a “Greater Township, Greater Good”—making a difference in people’s lives, every day.

Sponsored in part by  **Consumers Energy**
Count on Us

MTA Banquet | Wednesday, April 25

Gather together for an evening of camaraderie and entertainment at MTA’s Annual Banquet, featuring delicious local fare—and, of course, the company of more than 1,000 dedicated local officials. Special guests will join Conference attendees to recognize those who have made significant contributions to advancing township government.

Our evening entertainment is someone to whom we’re sure all township officials will be able to relate. Humorist Dan Bennett knows that juggling skills are indispensable in today’s world—especially for our local leaders! Sit back as Bennett amazes and delights you with his comedy, juggling skills and even a few life lessons thrown in.

NOTE: The MTA Banquet is included with full-Conference and guests registrations only. A ticket will be issued with your Conference credentials; you may pre-select your Banquet table by stopping at the MTA Ticket Xchange before 11 a.m. on Wednesday, April 25. Additional tickets may be purchased at MTA Registration prior to 11 a.m. on Wednesday, April 25.

**Those with special dietary needs should contact Kristin at (517) 321-6467 or kristin@michigantownships.org three weeks prior to Conference.*

Entertainment sponsored in part by  **Burnham & Flower**
INSURANCE GROUP

Photo booth sponsored by  **giffels webster**

MTA Annual Meeting | Thursday, April 26

Help guide the future direction of the Association at MTA’s Annual Meeting, where delegates cast their vote on proposed policies to be included in MTA’s 2018 Policy Platform (*only elected officials from member townships may vote*), and participate in the installation of the Association’s new president and officers. During the meeting, 2017 MTA President Diane Randall will also be recognized for her dedicated service to the Association.

January 3

Conference registration begins (*form appears on page 10*).

January 23

Housing reservations open at 9 a.m. (*form appears on page 8*).

March 27

Last day to register for Conference at the early-bird rate.

March 30

Last day to obtain housing at special rates in MTA room blocks.

April 10

Last day to register for Conference to have a confirmation sent to you. Attendees registering after this date must stop by MTA Registration on-site.

Last day to obtain the regular registration rate; on-site rate applies after this date.

April 16

Contact the MTA office if you registered by the April 10 deadline and have not received a confirmation.

Countdown to Conference

Silver



Bronze



general information

Attire

Business casual dress is appropriate for all events. Due to fluctuations in room temperature, MTA encourages you to bring a sweater or suit coat for your comfort.

Cancellations & Substitutions

A Conference registration may be transferred to another individual (from the same township) for a \$10 administrative fee. Refund of the registration fee, less a \$25 administrative fee, will be made if notice is received in writing by March 27, 2018. Written cancellation requests received after March 27, 2018, but before April 10, 2018, will be subject to an administrative fee equal to one-half of the registration fee. No refunds will be made thereafter or for no-shows. Hotel cancellation policies vary; check your reservation confirmation for details.

Confirmation & Credentials

A confirmation of your registration will be sent prior to Conference if you are registered by April 10, 2018. If you do not receive your confirmation by April 16, 2018, call MTA at (517) 321-6467. All attendees must still check in at MTA Registration, located in the Tower Lobby (Lower Level) of the Grand Traverse Resort.

Optional Activities

Pre-Conference events on Monday, April 23 may be added to your Conference registration or purchased separately. Admission to the MTA Banquet on Wednesday, April 25 is included with main-Conference and guest registrations ONLY. Additional banquet tickets may be purchased on the Conference registration form (see page 10). Admission to the EduTour, Taste of Traverse City and VIP Reception are not included in the registration fee and must be purchased separately prior to Conference. For more details on optional activities, see page 12.

Parking & Shuttle Service

Free parking is available at all hotels with MTA room blocks, including the host hotel, the Grand Traverse Resort. The resort also offers valet parking for \$10 per night. Shuttle service will be provided to/from off-site hotels and the Grand Traverse Resort during Conference hours.

Photography Release

By registering for this event, attendees grant permission to MTA to utilize their image or likeness to promote MTA and our Annual Conference & Expo. Attendees waive any right to inspect or approve the finished product(s), copy or other matter that may be used in connection therewith or the use to which it may be applied.

Registration

Conference registration opens Jan. 3, 2018. **You MUST register for Conference prior to booking your hotel room.** Your confirmation will contain your personalized housing code, which is required to book your hotel room. Housing reservations open at 9 a.m. on Jan. 23. See page 6 for additional information.

All attendees must check in at MTA Registration located in the Tower Lobby (Lower Level) of the Grand Traverse Resort on Monday from 11:30 a.m. to 6 p.m., Tuesday from 7 a.m. to 4 p.m., and Wednesday from 7 to 11 a.m. There, you can pick up your registration materials, purchase banquet tickets and get directions to MTA events.

Registration Rates

Registration rates for Conference delegates and their guests appear on page 10. Registrations must be faxed, postmarked or made online by March 27, 2018, to receive the early-bird rate. For registrations made after that date and before April 10, regular rates apply. Registrations made after April 10, 2018, will be subject to the on-site registration rate.

Main conference: Includes Tuesday and Wednesday educational sessions, Networking Lounge, Bendzinski's "3-D" pre-Conference festivities, Opening Session, General Session, Expo, Par-Plan Fun Night, MTA Banquet and Burnham & Flower Insurance Group's Afterglow Reception.

Pre-Conference classes: Include that session's handouts and meal(s). Additional fees are required; see page 13 for session descriptions.

Single-day only: Includes that day's educational sessions (including either Opening or General Session), Networking Lounge and Expo.

Guest: Includes admission to Bendzinski's "3-D" pre-Conference festivities, Opening Session, General Session, Expo, Par-Plan Fun Night, MTA Banquet and Burnham & Flower Insurance Group's Afterglow Reception. Registered guests may also use MTA shuttle service and purchase optional activity tickets. *Note: Guests cannot attend any educational sessions or pre-Conference classes unless registered as an attendee.*

Special Needs

Attendees with special dietary or accessibility needs should notify Kristin at (517) 321-6467 or email kristin@michigantownships.org at least three weeks prior to Conference.

Ticket Xchange

Select your table for the MTA Banquet at the Ticket Xchange, located on the Lower Level of the Grand Traverse Resort in the Peninsula Room on Monday, and Governors' Hall lobby Tuesday and Wednesday.

Register today!



The Township Parade of Flags will kick off MTA's 2018 Annual Conference's Opening Session on Tuesday, April 24.

Register today to take part in the Parade—what some attendees call “the most inspirational part of the Conference!” To register, fax this form to (517) 321-8908, or email jenn@michigantownships.org by April 13, 2018. Information and instructions will be emailed to all Parade participants prior to Conference.

Township/County _____

Contact Person _____ Title _____

Email Address _____

Questions? Call Jenn Fiedler at (517) 321-6467 or email jenn@michigantownships.org.

Housing Reservations Procedures

Hotel reservations open at 9 a.m. on Tuesday, Jan. 23.

More than 900 rooms, suites and condos have been reserved for attendees at the Grand Traverse Resort and area hotels. Each hotel offers unique amenities, discounted rates and complimentary parking. Some even offer free breakfast!

To reserve your hotel room in MTA's Conference room block, you must first register as a Conference attendee. This allows registrants priority access to rooms, and prevents filling the most desired hotels with “just in case” bookings for individuals who later opt not to attend. Your Conference registration confirmation contains your personalized housing code allowing one room per code.

For the fastest service and the most up-to-date hotel availability, make your reservation online at www.grandconnection.com/mta2018.

Here's how it works:

- 1) Register for the Conference, beginning Jan. 3, at www.michigantownships.org or send in your Conference registration form via fax or mail.
- 2) Look for your confirmation email, which contains your personalized housing code. (Allow two to three days after receipt for processing of faxed or mailed forms.)
- 3) Beginning Jan. 23 at 9 a.m., visit www.grandconnection.com/mta2018 and enter your last name and personalized housing code to reserve your room online. You may also fax or mail completed forms to the MTA Housing Bureau. **NOTE:** Forms received without a housing code will not be processed; you **MUST** include your code for your reservation to be made. (See hotel reservation form on page 8 for additional instructions.)

Housing Confirmation

The MTA Housing Bureau will provide a confirmation of your hotel reservation. Those booking via MTA's secure housing website, www.grandconnection.com/mta2018, will receive an instant confirmation; allow up to two weeks for faxed or mailed reservation forms.

A complete mailing address, phone number and credit card to guarantee the room are required to process housing requests. Most hotels allow pre-payment by check; instructions will be provided on your hotel confirmation. *Do NOT send checks to MTA or the Housing Bureau; checks must be sent directly to your confirmed hotel.*

Changes, Cancellations & Refunds

All hotel cancellations and changes on or before April 18, 2018, must be made in writing by mail, fax or email to the MTA Housing Bureau, or visit www.grandconnection.com/mta2018 and select the “Change Hotel” option. Confirmation of your revision(s) will be sent to you within one week. If you do not receive confirmation, call the MTA Housing Bureau at (616) 785-6027, ext. 34.

After April 18, cancellations or changes should be made directly with your hotel. Cancellation policies vary; see your reservation confirmation for details. Late cancellations or early departures may result in penalties. **IMPORTANT:** If you do not show up for the first night of your reservation, your entire reservation will be cancelled and you will be charged for one night's room and tax.

REMEMBER: Make your housing reservations by March 30, 2018, to ensure availability and discounted rates.

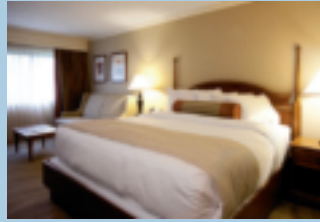
Host hotel: **Grand Traverse Resort** 100 Grand Traverse Village Blvd., Acme Township

The Grand Traverse Resort offers spectacular service, diverse accommodations and a warm “up north” atmosphere that will make you feel right at home. Amenities include: in-room coffee, five restaurants and lounges, free WiFi, room service, gallery of shops, business center, indoor pool/hot tub/water playground, spa, and fitness center. Complimentary shuttle available throughout resort.

THREE NIGHT MINIMUM STAY REQUIRED

Cancel at least 72 hours prior to arrival date to avoid penalty.

Check-in: 4 p.m. **Check-out:** 11 a.m.
Parking: Complimentary self-parking; valet, \$10/night



Available room types & rates

(Rates are per room, per night, plus taxes)

Hotel (king or double bedded) - \$134.95*
Tower (king or double bedded) - \$164.95*
Studio condo - \$134.95
One-bedroom condo - \$164.95
Two-bedroom condo - \$194.95
Three-bedroom condo - \$224.95

Rates above include resort fees. Current taxes include 5% local assessment and 6% state sales tax.

*Additional charge for triple/quad occupancy.

Additional options

Holiday Inn Express **3536 Mt. Hope Rd., Acme Twp.**

1.5 miles to Grand Traverse Resort, free shuttle provided

Rate: \$89.95 (king or 2 queens)

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, deluxe breakfast, in-room coffee, fitness center, business center, heated indoor pool/whirlpool.

Cancel at least 24 hours prior to arrival date to avoid penalty.

Sleep Inn **5520 U.S. 31 North, Acme Twp.**

1.5 miles to Grand Traverse Resort, free shuttle provided

Rate: \$85 (king or 2 queens)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, hot breakfast, in-room coffee, exercise room, 24-hour heated indoor pool/whirlpool, business center.

Cancel at least 24 hours prior to arrival date to avoid penalty.

Cherry Tree Inn & Suites **2345 U.S. 31 North, Traverse City**

3.2 miles to Grand Traverse Resort, free shuttle provided

Rates: \$101 (king or 2 queens), \$131/\$141/\$151 (king suites)

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, hot breakfast, in-room coffee, kitchenettes in each room, heated indoor pool/whirlpool, heated outdoor whirlpool, fitness room, business center, 24-hour front desk and Sweet Shoppe.

Cancel at least 24 hours prior to arrival date to avoid penalty.

Sugar Beach Resort Hotel **1773 U.S. 31 North, Traverse City**

4 miles to Grand Traverse Resort, free shuttle provided

Rate: \$92 plus 4% resort fee (king or king/queen)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, deluxe continental breakfast, in-room coffee, fitness room, heated indoor pool/whirlpool, mini-fridge/microwave in room, business center.

Cancel at least 48 hours prior to arrival date to avoid penalty.

Grand Beach Resort Hotel **1683 U.S. 31 North, Traverse City**

4 miles to Grand Traverse Resort, free shuttle provided

Rate: \$92 plus 4% resort fee (king or king/queen)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, deluxe continental breakfast, in-room coffee, fitness room, heated indoor pool/whirlpool, mini-fridge/microwave in room, business center.

Cancel at least 48 hours prior to arrival date to avoid penalty.

Comfort Inn **460 Munson Ave., Traverse City**

6.4 miles to Grand Traverse Resort, free shuttle provided

Rate: \$114 (2 queens)

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, deluxe continental breakfast, in-room coffee, fitness room, heated indoor pool/whirlpool, business center.

Cancel at least 48 hours prior to arrival date to avoid penalty.

Country Inn & Suites **420 Munson Ave, Traverse City**

6.4 miles to Grand Traverse Resort, free shuttle provided

Rate: \$101 (king or 2 queens)

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, hot breakfast, in-room coffee, heated indoor pool/whirlpool, mini-fridge/microwave in room, fitness center, business center.

Cancel at least 72 hours prior to arrival date to avoid penalty.

Cambria Suites **255 Munson Ave., Traverse City**

6.7 miles to Grand Traverse Resort, free shuttle provided

Rate: \$134 (king suite or double queen suite)

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, free WiFi, in-room coffee, heated indoor pool/whirlpool, on-site restaurant, sundry shop, mini-fridge/microwave in room, fitness center, business center.

Cancel at least 48 hours prior to arrival date to avoid penalty.

housingreservationform

Guest Information (Please use one form per room.)

ARRIVAL DATE	DEPARTURE DATE
NAME	
TOWNSHIP/ORGANIZATION	COUNTY
MAILING ADDRESS	
CITY/STATE/ZIP	
DAYTIME PHONE	FAX
EMAIL	
<input type="checkbox"/> CHECK HERE IF TAX EXEMPT	

Housing Code

To reserve housing, you must first register for the Conference and receive a personalized housing code (enter below). Forms sent without a housing code will NOT be processed. See page 6 for details.

Housing Code: _____

Accommodations

Please indicate hotel name and type of room requested (see page 7 for hotel details):

1st choice hotel: _____

2nd choice hotel: _____

3rd choice hotel: _____

Name(s) of additional guests in room: _____

Special Requests (barrier-free, etc.): _____

Every effort will be made to accommodate special requests. You will be notified in advance if your request cannot be accommodated. For suite reservations, contact kristin@michigantownships.org or call (517) 321-6467.

State Sales Tax Exemption

All guests must pay local taxes. To be eligible for state sales tax exemption, you must:

- (1) Check the "tax exempt" box in the Guest Information section above.
- (2) Complete the Michigan Sales & Use Tax Certificate on page 9, and provide upon check-in. (If sending payment to the hotel prior to the Conference, include a completed certificate with payment.)
- (3) Pay your hotel expenses by township check or township credit card.

Deposit Method

A credit card is required to guarantee your reservation. No charges will be posted to the card until check-in, unless authorized by cardholder in advance. See individual hotel policies if you plan to pre-pay by township check. **Note:** A charge may be applied for reservations cancelled without proper notice or for early departures.

MasterCard VISA Discover American Express Check here if this is a township credit card.

Card Number

Expiration Date

Print Cardholder's Name

Signature

Three Ways to Register:

Online: www.grandconnection.com/mta2018

Fax: (616) 588-5923

Mail: Grand Connection
P.O. Box 2105
Grand Rapids, MI 49501

(NOTE: Submitting a form more than once or using more than one method could result in a double booking.)

Housing Questions:

Contact Amy at (616) 785-6027, ext. 34

(8:30 a.m. to 5 p.m. weekdays)

Note: No reservations will be taken by phone.

Make your reservations by March 30, 2018, to ensure availability and discounted rates.

Payment Details

For those pre-paying by check, checks must be received at most hotels at least three days prior to your arrival date, but not before April 4, 2018. For guests of the Cherry Tree Inn & Suites, checks must be received at least 10 days prior to arrival. **Note: All guest name(s) should be provided on the stub to ensure payment is applied to the correct reservation(s).**

Guests will be asked to provide a credit card at check-in for incidentals at most hotels; some may accept a cash deposit, contact your assigned hotel directly for details.

Cancellation policies vary by hotel; check your confirmation details to avoid a penalty. Early departures may also incur a fee.

If you do not show up for the first night of your reservation, your entire reservation will be cancelled and you will be charged for one night's room and tax. **Please double check your confirmation to ensure your arrival and departure dates are correct.**

Michigan Sales and Use Tax Certificate of Exemption

INSTRUCTIONS: DO NOT send to the Department of Treasury. Certificate must be retained in the seller's records. This certificate is invalid unless all four sections are completed by the purchaser.

SECTION 1: TYPE OF PURCHASE

- A. One-Time Purchase
Order or Invoice Number: _____
- C. Blanket Certificate
Expiration Date (maximum of four years): _____
- B. Blanket Certificate. Recurring Business Relationship

The purchaser hereby claims exemption on the purchase of tangible personal property and selected services made from the vendor listed below. This certifies that this claim is based upon the purchaser's proposed use of the items or services, OR the status of the purchaser.

Vendor's Name and Address

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. All items purchased.
2. Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

1. For Lease. Enter Use Tax Registration Number: _____
2. For Resale at Retail. Enter Sales Tax License Number: _____

The following exemptions DO NOT require the purchaser to provide a number:

3. Agricultural Production. Enter percentage: _____%
4. Church, Government Entity, Nonprofit School, or Nonprofit Hospital (Circle type of organization).
5. Contractor (must provide *Michigan Sales and Use Tax Contractor Eligibility Statement* (Form 3520)).
6. For Resale at Wholesale.
7. Industrial Processing. Enter percentage: _____%
8. Nonprofit Internal Revenue Code Section 501(c)(3) or 501(c)(4) Exempt Organization (must provide IRS authorized letter with this form).
9. Nonprofit Organization with an authorized letter issued by the Michigan Department of Treasury prior to June 1994 (must provide copy of letter with this form).
10. Rolling Stock purchased by an Interstate Motor Carrier.
11. Qualified Data Center
12. Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name		Type of Business (see codes on page 2)	
Business Address		City, State, ZIP Code	
Business Telephone Number (include area code)		Name (Print or Type)	
Signature and Title		Date Signed	

conference registration form

**REGISTER EARLY
AND SAVE \$\$**

Registrant Information (Please photocopy this form to register additional attendees.)

LAST NAME _____ FIRST NAME _____ NICKNAME FOR BADGE _____

TITLE _____ TOWNSHIP/ORGANIZATION _____ COUNTY _____

MAILING ADDRESS _____ CITY/STATE/ZIP _____

DAYTIME PHONE _____ FAX _____ EMAIL _____

SPECIAL NEEDS (DIETARY, ACCESSIBILITY, OTHER) _____

Registration Options	Early-bird rate <small>(by March 27)</small>	Regular rate <small>(March 28 - April 10)</small>	On-site rate <small>(after April 10)</small>	Subtotal
Main Conference—Attendee (April 24-26)	\$329	\$354	\$404	
Main Conference + Pre-Conference class(es) (April 23-26) Select session(s): <input type="checkbox"/> Effective Meetings (a.m.) <input type="checkbox"/> Cemeteries (p.m.) <input type="checkbox"/> Lessons Learned (a.m.) <input type="checkbox"/> Strategic Planning (p.m.)	\$482 <small>(full-day)</small>	\$507 <small>(full-day)</small>	\$557 <small>(full-day)</small>	
Pre-Conference class(es) ONLY (Monday, April 23) Select session(s): <input type="checkbox"/> Effective Meetings (a.m.) <input type="checkbox"/> Cemeteries (p.m.) <input type="checkbox"/> Lessons Learned (a.m.) <input type="checkbox"/> Strategic Planning (p.m.)	\$178 <small>(full-day)</small>	\$203 <small>(full-day)</small>	\$228 <small>(full-day)</small>	
Single-day only <input type="checkbox"/> Tuesday, April 24 only <input type="checkbox"/> Wednesday, April 25 only <small>(Does NOT include banquet ticket)</small>	\$178	\$203	\$253	
Auditor Institute (Monday, April 23)	\$211	\$236	\$286	
Legal Institute for Township Attorneys (Monday, April 23)	\$211	\$236	\$286	
Guest registration (April 24-26; includes banquet ticket) Guest name: _____	\$75	\$100	\$150	
Additional options				
Extra banquet ticket <small>(ticket included with main Conference & guest registration <u>only</u>)</small>	\$65	\$65	\$65	
Taste of Traverse City <small>(see page 12 for description)</small> # of tickets: _____	\$50	\$50	\$50	
VIP Reception <small>(see page 12 for description)</small> # of tickets: _____	\$25	\$25	\$25	
Barns Park EduTour <small>(see page 12 for description)</small> # of tickets: _____	\$15	\$15	\$15	
<small>Rates shown are for member registrations made online or postmarked or faxed with payment by deadline. Non-members, contact MTA for rates. PLEASE NOTE: Guests may NOT attend any educational sessions unless registered as an attendee. See page 5 for rate descriptions.</small>			TOTAL: _____	

Payment Information (Note: Registrations will not be processed without payment.)

Check or money order enclosed; check # _____ OR Charge to credit card (MasterCard or VISA)
(Make checks payable to MTA.)

Card Number _____ / _____ Expiration Date

Print Card Holder's Name _____ Signature _____

Getting to the Grand Traverse Resort

From Detroit area: Take I-75 north until you reach M-72 at Grayling (exit 254). Travel west on M-72 approximately 40 miles through Kalkaska into Acme. Turn right (north) onto U.S. 31 and drive a half-mile. The resort will be on the east (right) side of the road.

From Lansing area: Take U.S. 127 north, merging onto I-75. Take exit 254 at Grayling for M-72 west. Travel west on M-72 approximately 40 miles through Kalkaska into Acme. Turn right (north) onto U.S. 31 and drive a half-mile. The resort will be on the east (right) side of the road.

From southwest Michigan: Take I-94 to U.S. 131. Travel north to M-72 in Kalkaska. Go west on M-72 approximately 15 miles. Turn right (north) on U.S. 31 and drive a half-mile. The resort will be on the east (right) side of the road.

From northern Michigan/the Upper Peninsula: Take I-75 south to the U.S. 31 exit (toward Petoskey/Charlevoix). Follow U.S. 31 south. The resort will be on the east (left) side of the road.

Hop on the bus to Conference!

The Marquette County MTA Chapter is arranging for a charter bus to bring township officials and their guests from the Upper Peninsula and northern Michigan to the Conference. For more information, contact Patti Manninen, Wells Township (Marquette Co.) clerk, at (906) 238-4312 or plm@alphacomm.net, or MTA District 2 Director James Nankervis, Ishpeming Township (Marquette Co.) supervisor, at (906) 485-5417 or supervisor@ishpemingtownship.com.

Questions about Conference?

Call MTA at (517) 321-6467 or email:

Conference App

Aimee West

..... aimee@michigantownships.org

Conference Events & Educational Sessions

Shelley Cardenas

..... shelley@michigantownships.org

Expo & Sponsorship

Ashley Maher

..... ashley@michigantownships.org

Housing, Special Needs & Volunteers

Kristin Kratky

..... kristin@michigantownships.org

For questions related to hotel accommodations, call (616) 785-6027 (ext. 34)

Parade of Flags

Jenn Fiedler

..... jenn@michigantownships.org

Registration Information/Changes

Rebecca Popoff

..... rebecca@michigantownships.org



optional activities

To attend optional activities, you must register for the Conference as a delegate or guest. Use the Conference registration form on page 10 to register. A full refund will be given if a written request is received at the MTA office by March 27, 2018. Refunds will be given if an activity is cancelled.

Monday, April 23

Historic Barns Park Edutour | \$15/person 12:30 to 4:30 p.m. (Includes shuttle transportation)

Go behind the scenes at one of the most unique public parks in the Midwest! Owned and operated by the joint City of Traverse City and Charter Township of Garfield Recreational Authority, Historic Barns Park was once a working farm that fed patients and staff of the former Traverse City State Hospital (1885-1989). Learn about creative collaborations and revenue strategies that are available to townships for securing, managing and improving parkland in Michigan, and take a VIP tour of the park and its historic structures.



Round out the experience with some structured classroom learning. We'll begin with a review of how joint recreational authorities work. Then dig into the management infrastructure of this unique public park, including the collaborative approach this authority has taken to manage and improve the site. Raising revenues for building preservation and the nuts and bolts of regulating an event barn will also be discussed.

Hosted by Garfield Charter Township (Grand Traverse Co.) and the City of Traverse City Recreational Authority

Taste of Traverse City Culinary Crawl | \$50/person 3 to 5:30 p.m.

(Cost includes shuttle transportation and food & beverage tasting fees at each stop)

Sample local fare at each stop during a tour of the area's most popular wineries and breweries, and meet new friends along the way. Your food-and-beverage tasting tour begins at Grand Traverse Commons, where you'll enjoy local flavors from Left Foot Charley winery and Earthen Ales brewery. Then head to Right Brain Brewery, where you'll take a tour of this culinary brewery that experiments with unusual ingredients not typically used in the beer-brewing process.

Wednesday, April 25

MTA's VIP Reception | \$25/person 5:30 to 6:30 p.m.

Network with state leaders and invited guests in a relaxed, informal setting at MTA's VIP Reception, an hour-long gathering before the MTA Banquet. Take advantage of this important opportunity to network and establish—or strengthen—relationships with decision-makers.



Sponsored
by



Come for the Conference, stay for the experience

More than just the host for MTA's 2018 Annual Conference, the Traverse City region has so much to enjoy and experience in the springtime.

Why not extend your stay, and take advantage of all that Grand Traverse in April has to offer? Check out Traverse-area state parks, trails and shorelines. When you need a break from the great outdoors, take in a film at the restored State Theatre, visit one of the area's many art galleries, stop for a bite at your pick of extraordinary eateries, or stroll through the vibrant downtown shopping districts. Come for the MTA Conference, and stay a little while to see why *USA Today* called Traverse City one of the "10 Best Small Towns in America."

Hotels with MTA room blocks may extend discounted rates for Conference attendees who wish to spend a little more time in the Grand Traverse area. You must contact your hotel directly to add additional nights to your stay; extended reservations cannot be made via the MTA Housing Bureau.

pre-conference classes

Monday, April 23

Separate registration fees apply, unless otherwise noted. Register for all pre-Conference events, including the Auditor and Legal Institutes, using the Conference registration form on page 10. Room locations will be provided on your confirmation, sent via email prior to the event.

Making Meetings Work More Effectively **8:30 a.m. to Noon**

(Includes continental breakfast)

Structure your meetings to achieve more in less time, with fewer headaches! Uncover strategies to deal with differences around the board table while staying focused on results. Identify ways your board can define its “rules of engagement” so that meetings will be orderly and productive.

Presented by governance expert Susan Radwan, Owner, Leading Edge Mentoring

This course is worth four TGA (B-105) boardmanship credits.



Lessons Learned from Menard Inc. v. City of Escanaba **8:30 a.m. to Noon**

(Includes continental breakfast)

This informative session will explore the case, and other recent cases, proposed legislation and policy papers that have attempted to clarify the concepts of fee simple, highest and best use and appraisal methodology in property tax cases. Listen in as experts discuss these recent developments and their impact to Michigan, using as examples several valuation disputes such as big box properties, special purpose property, unique resort properties, golf courses and special assessments. The experts will share their insights about how townships can provide credible presentations in these evolving areas that addresses the unique review by the tribunal and appellate courts.

Presented by Jack Van Coevering, Attorney, Foster Swift Collins & Smith PC

Auditor Institute **9 a.m. to 5 p.m.**

(Includes continental breakfast and lunch)

Township auditors and financial officers alike will benefit from this day-long educational program that provides an overview of current financial issues affecting Michigan townships. CPE credits may be earned by attending this year’s Institute, which includes informative sessions on implementation of upcoming GASB standards including GASB 75 (OPEB–Employer Reporting) and GASB 84 (Fiduciary Activities), new attest standards (SSAE No. 18), and cyber security.

Get an update from the state Department of Treasury and so much more.

Moderator: Marie Steigel, CPA, Plante & Moran, PLLC

Legal Institute for Township Attorneys **9:30 a.m. to 4:30 p.m.**

(Includes continental breakfast and lunch)

Connect with fellow attorneys from throughout the state to discuss recent statutory changes, court and attorney general opinions, and other trends affecting township government. Hot topics on the agenda include commercial medical marijuana facilities, rental property regulation and solar energy.

Moderator: Rob Thall, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber & Kaufman, PC

Cemeteries: Challenges and Solutions **1 to 5 p.m.**

(Includes lunch, served at noon)

Gain a better understanding of the rules and regulations of your township cemetery. Dig into important aspects of cemetery management and administration as well as elements of green/natural burials. Review the legal obligations for cemeteries, including content and procedures for adopting a cemetery ordinance. Explore fees and other budgeting and financial aspects, including tips on dealing with special cemetery management issues. Examine the role of advisory committees, cemetery sextons and other caretakers, as well as the duties and responsibilities of the clerk and township board.

Presented by Cindy Dodge, MTA Member Information Services Liaison and featured Michigan Association of Municipal Cemeteries conference speaker

Using Strategic Planning to Achieve Results **1 to 5 p.m.**

(Includes lunch, served at noon)

What will your township be challenged with (or bragging about!) in 2025? Strategic planning is critical to achieving real results in your township. Explore the steps of strategic exploration and the voices that must be heard to develop a solid plan that aligns your township’s resources and creates favorable outcomes.

Presented by governance expert Susan Radwan, Owner, Leading Edge Mentoring

This course is worth four TGA (B-104) boardmanship credits.



educational sessions

The educational sessions described below are designed to provide knowledge, enhance your skills and inspire you to become a truly effective leader. Topics are designed for elected officials at every level, from townships of all sizes, and, in addition to statutory duties, address a variety of concepts, trends and current issues in township government.

Please note that speakers, topics and times are subject to change. Consult your program booklet on-site for the final schedule.

Tuesday, April 24

Concurrent educational sessions

10:15 to 11:30 a.m.

Bridging the Talent Gap

In 2016, *Governing* magazine announced, ‘The ‘Silver Tsunami’ Has Arrived in Government’ and the waves are crashing in Michigan. Filling vacancies is especially difficult in specialized professions that require certification like assessing, building department services, water and wastewater treatment. Gain insights into the challenges facing public employers and ideas for bridging the talent gap. Learn how to attract and retain the talent your township needs.

Speaker: Robert Bruner, Chief Executive Officer, Michigan Municipal Services Authority

Get the Latest from Around the Capitol

Learn about new laws passed during the first 15 months of the legislative session and how they’ll impact your township. We’ll also provide an in-depth look at the top priorities of the governor, House and Senate as the Legislature heads into the 2018 election, and what you might expect to see during the lame-duck session.

Speakers: MTA Government Relations Staff

Great Place, Great Governance

Examine some of the most pressing issues facing Michigan when it comes to shaping great government and creating great places to live, work and play. This interactive session provides

insight into the perspectives of your fellow officials. Share your point of view and bring awareness to a greater audience about how townships can be part of changing Michigan—for the better.

Speaker: Allie Schmidt, Outreach Coordinator, The Center for Michigan and *Bridge* Magazine

How to Interpret Your Township’s Financial Statement

Learn how to read, analyze and understand your township’s financial statement. From what is included in the statement to fund balance classifications, we’ll help you identify key trends and benchmarks to consider when reviewing previous year reports. Take away tips on identifying signs you should be monitoring a developing situation.

Speakers: Representatives from Plante Moran

Inside Your 425 Agreement

425 agreements provide for the conditional transfer of property between neighboring cities, villages and townships for economic development. Learn how these inter-local agreements are used to designate the rights and responsibilities between the parties in the transferred area. Dig into issues including sewer, water, police, fire, zoning and revenue sharing.

Speaker: Seth Koches, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber & Kaufman, PC

Water Trails: Michigan’s Emerging Trail Trend

Did you know that Michigan now features more than 4,000 miles of

water trails? From our most remote and natural environments to some of the state’s more industrial and urban areas, water trails weave together Michigan’s beautiful water resources and its surrounding communities. Creating a successful and sustainable water trail is a relatively straightforward process, but it does take time. Learn how to develop, build and maintain a water trail, using best practices outlined in the recently completed *Michigan Water Trail Manual* as well as insight from Northern Michigan’s Chain of Lakes Water Trail.

Speakers: Harry Burkholder, AICP, Executive Director, Land Information Access Association (LIAA), and Megan Olds, President, Paddle Antrim

What Townships Can’t Do, But May Not Know It

What you don’t know CAN hurt you! This informative session examines a broad range of activities and actions taken by townships that are unlawful or present legal pitfalls. Save your township time (and money!) by learning how to avoid these missteps, blind spots and traps.

Speaker: Rob Thall, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber & Kaufman, PC

Why Can’t We All Get Along?

You’ve pulled out most of your hair, and your head still aches from repeatedly banging it against your desk. And yet, you still have issues to solve and hurdles to overcome. Explore positive ways to deal with a variety of difficult situations from working with the media to making appointments, and managing angry residents to your fellow board members. Learn strategies for building positive foundations and relationships during the good times and keeping cool during the difficult times.

Speaker: Mike Selden, MTA Member Information Services Director

educational sessions

Concurrent educational sessions

1 to 2:15 p.m.

Ask the Experts: Township Question-and-Answer Forum

Do you have a specific question or area of concern that you want addressed at the Conference? The floor is open—come prepared to pose your dilemma to a panel of township experts. Our knowledgeable panel is fired up and ready to field your toughest questions. *Panelists:* Judy Allen, MTA Director of Government Relations; Cindy Dodge, MTA Member Information Services Liaison; Larry Merrill, MTA Executive Director; Catherine Mullhaupt, MTA Staff Attorney; Mike Selden, MTA Member Information Services Director; and Rob Thall, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber & Kaufman, PC

Capital Improvement Programs and Master Planning Efforts

Do you know what the Michigan Planning Enabling Act says about your capital improvements programs (CIP)? What's the difference between a CIP and your township's master plan—and what are their purposes? What should be included, and how often should they be updated? We'll demonstrate when, and why, your township should create each plan.

Speaker: Wendy Rampson, AICP, Director of Programs and Outreach, Michigan Association of Planning

Conflict Management: Understanding Communication Styles

Why are some people so easy to approach and work with, and yet there are others you just don't seem to hit it off with? Explore communication differences and discover your own communication style. Learn tips for identifying the styles of others and recognizing strengths, and take away terms that improve communications

(and achieve goals!). We'll help you recognize early warning signs of conflict and strategies for having difficult conversations.

Speaker: Cindy Lakin Morley, Managing Partner, Concentric Learning and Development

Don't Get Soaked by Drain Projects

The processes for addressing drains are mysterious to many township officials, but very important, since townships are often called upon to solve drainage problems. This informative session, led by one of Michigan's foremost drain experts, examines the key role townships play with county drain commissioners in building, cleaning and maintaining drains.

Speaker: Stacy Hissong, Attorney, Fahey Schultz Burzych Rhodes PLC

Drafting and Policing Developments, Developers and Development Agreements

What's the best method to formalize development agreements? How are they best enforced? Dig into the process of creating binding obligations developers must satisfy as a condition of your township approval. Plats, planned unit developments and site condos almost always are approved with conditions.

Speaker: Scott Dienes, Attorney, Foster Swift Collins & Smith PC

Human Trafficking: Not in My Township

Human trafficking is second only to drug trafficking as the largest transnational crime. Evidence shows that young men, women and children are being sold in every area of our state and throughout the world every day. This eye-opening session will demonstrate how to identify warning signs and red flags that it might be happening in your community. Join the fight to help eradicate this awful crime.

Speaker: Terrie Godde, CCP, EMS I/C, EMS Education Coordinator, EMS & Trauma Division, Bureau

of EMS, Trauma & Preparedness, Michigan Department of Health and Human Services

Social Media: Tools of Engagement

Learn how communities use social media to share information, enhance services and engage with residents. We will explore how governments and agencies use Facebook and Twitter, and you'll learn how choose which tools make the most sense for your township.

Speaker: Andy Wolber, Technology Consultant, WolberWorks (@awolber)

Telecommunications Update

What's new in the world of telecommunications as it impacts townships? Dig into distributed antenna systems and small cell towers, internet regulation and municipal broadband, and how to stay ahead of the technology curve. Gain insights into the current regulatory landscape as well as where (and how!) providers are attempting to locate facilities and towers in townships.

Speaker: Michael Watza, Attorney, Kitch Attorneys & Counselors

What's Your Investment IQ?

Review investment types allowable under Public Act 20 of 1943, and assess the different levels of risk, liquidity and return. Discover best practices for designing and implementing your investment policy and quarterly investment report. Learn what's necessary for compliance, along with additional policy sections and reporting styles that will make your investment policy and report efficient and effective. Designed for those new to public investing, this session provides information and concepts you need to be successful.

Speaker: Keith Sawdon, Retired Director of Finance, City of Rochester Hills



Concurrent educational sessions

2:45 to 4 p.m.

Budgeting for Small Townships

Budgeting can be challenging for every size township. This informative session hones in on the smaller units, offering instructions, discussions and samples from the pros. Review techniques for using the budget as a policy document, operations guide, financial plan and communications device. Take away tips and tricks for managing your small township's budget.

Speakers: Representatives from Plante Moran

Current Water and Sewer Issues

More townships are encountering difficulties with water and sewer issues. Current challenges include renewing sewer and water agreements originally signed decades ago; dealing with unreasonable demands for rate increases by other municipalities that provide water or sewer service to your township; financing new extensions; and the replacement or repair of older infrastructure. Learn how other townships are dealing with these issues.

Speakers: William Fahey and Christopher Patterson, Attorneys, Fahey Schultz Burzych Rhodes PLC

Financial Wellness: Preparing for Life's Challenges

We spend a lot of time working on our physical health, but little or no time on our financial wellbeing. Get

an introduction to financial planning and the importance of setting and achieving one's financial goals. Review the basic concepts of financial wellness, including building (and managing!) a household budget and understanding its role in achieving our financial goals. Learn to manage credit, debt and its role in achieving our financial independence. Walk away with tips on estate planning and why it's important to prepare for the future.

Speaker: Keith Sawdon, Retired Director of Finance, City of Rochester Hills

Listening Makes Better Leaders

Many townships hold planning sessions or focus groups to gauge their community's receptiveness to change. It's a great way to get feedback on the improvements you envision for your township. Get tips for facilitating these sessions and really connecting with your constituents. We'll demonstrate how to confidently facilitate sessions in your community to increase your credibility and help gain your community's valuable insights.

Speaker: Nancy Ohle, President, Professional Training & Development Resources

Medical Marijuana Commercial Facilities Update

Get the most current information on medical marijuana commercial facilities. Listen in as we examine state and local regulation and get answers from the experts at this must-attend session.

Panelists: Catherine Kaufman, State Advisory Panel Member and MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber & Kaufman, PC; David Revore, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber & Kaufman, PC; and Shelly Edgerton, Director, Michigan Department of Licensing and Regulatory Affairs

Retirement Myth Busters

This informative session will dispel myths about your township's ability to provide retirement plans and offer an overview of plans and resources available to every size township. Learn strategies for managing pension and other post-employment benefits (OPEB), unfunded liabilities and best practices your retirement service provider should be following.

Speakers: Representatives from Municipal Employees' Retirement System of Michigan

We Are the Government ... and We're Here to Help

You may have heard that townships weren't created to do "good." While this is true, there are a number of laws that have been created over the years to allow townships to "do good" in the community. Explore a variety of those laws and things a township may do to create a "greater good" for your residents and guests.

Speaker: Mike Selden, MTA Member Information Services Director

educational sessions

Informational Sessions

4:30 to 5:15 p.m.

Getting the Most from MTA's Member Salary Survey

MTA's extensive online survey of compensation for township offices, boards and commissions, and employees is available in a user-friendly online format. But it helps to have a quick tour of how to submit data, see instant, real-time results, and produce easy reports to share the information. Find out how to quickly get useful information for compensation decision-making.

Speaker: Catherine Mullhaupt, MTA Staff Attorney

Introduction to MTA's Township Governance Academy



Learn how MTA's Township Governance Academy (TGA) can take your leadership skills beyond board meetings and budgets, making you a more confident community leader and motivating you to tackle the challenges unique to serving as a township official. TGA offers new ideas, shares "best practices" in township government and provides a hands-on approach to handling everyday issues your board faces. Enrollment is available during this session.

Speaker: Shelley Cardenas, CMP, MTA Knowledge Center Education Director

Social Networking with MTA

Learn how MTA's new and improved *Community Connection* online networking site can help you maintain the connections you make at the Conference. Get a hands-on demonstration and see how easy *Community Connection* "2.0" makes it to network and interact with officials across the state every day. It's fun and easy—and the benefits can be amazing! *Bring your laptop, tablet or mobile device to follow along!*

Speaker: Aimee West, MTA Communications Specialist

The Inside Scoop on County Chapters

Not part of a county chapter? You can be! County chapters provide an opportunity for township officials to discuss common problems and more. All members are invited to attend and learn how county chapter members across the state maximize their meetings.

Moderator: Cindy Dodge, MTA Member Information Services Liaison

Wednesday, April 25

Concurrent educational sessions

10:15 to 11:30 a.m.

Alternative Energy Regulation Tips

As the popularity (and profitability) of alternative energy soars, townships are seeing increasing numbers of special land use requests from energy developers, including those harnessing both wind and solar energy. We can help you tailor your ordinances and develop land use standards to regulate wind and solar energy farms.

Speakers: Laura Genovich and Mike Homier, Attorneys, Foster Swift Collins & Smith PC

Financing Joint Fire Operations

Intergovernmental cooperation is becoming more common for the delivery of fire services across the state. But many issues still arise, most of them economic. How do you handle disagreements when they arise? What options exist for your joint department to increase revenues? How can costs be divided among participating municipalities equitably? Hear ideas and solutions developed through actual case studies involving other Michigan townships.

Speakers: William Fahey and Christopher Patterson, Attorneys, Fahey Schultz Burzych Rhodes PLC

Get the Latest from Around the Capitol

Repeated from Tuesday at 10:15 a.m.
Speakers: MTA Government Relations Staff

High Standards: Decisions by the Zoning Board of Appeals

Hear common scenarios faced by the zoning board of appeals (ZBA), and learn when to say "no" and when to say "yes." Review the language, meaning and application of the zoning ordinance's standards of the review that the ZBA is required to use when making its decisions. Walk through the facts of the case, the applicable standards and how to apply those standards to a decision.

Speaker: Steve Langworthy, former Planning Director & Senior Project Manager, City of Grand Rapids, and author of MTA's *Township Guide to Planning & Zoning* and *Township Planning & Zoning Decision-making*

Ins and Outs of Collective Bargaining

Negotiating with a union can be smooth in the right circumstances, but it often becomes complex and overwhelming when the township must address difficult concessions. Join the discussion on preparing for negotiations, fact finding, mediation and Act 312 arbitration, while containing legal fees and avoiding unfair labor practice charges against the township.

Speakers: Helen "Lizzie" Mills and Ryan Stecovich, Attorneys, Fahey Schultz Burzych Rhodes PLC

Regulating Liquor Licensing in Your Community

Over the past few years, local governments have lost significant control over liquor licensing in its communities. This session will focus on the recent changes to the law and Michigan Liquor Control Commission procedure, and will also offer alternative solutions to regain some control by adopting, updating or amending current ordinances.

Speaker: Lisa Hamameh, Attorney, Foster Swift Collins & Smith PC



Understanding Township Millage Questions

Is a millage election in your township's future? As townships grow and revenue sources become more limited, an understanding of voted millages can help township officials finance much-needed programs and services. Bring your plans and questions for class discussion, including whether to use a new millage or a renewal, mandated elements of a millage ballot question, tips for scheduling millage questions, and how far a township board can go to promote a ballot question.

Speaker: Catherine Mullhaupt, MTA Staff Attorney

Unemployment Compliance

Did you know that all townships are subject to unemployment reporting, but not all township employees are covered by unemployment? Some townships are reimbursing employers while others are contributing employers. Review what type of employer your township is, who is covered by unemployment and reporting requirements. Learn what to do when a claim is made, including how to protest and appeal a claim.

Speaker: Cindy Dodge, MTA Member Information Services Liaison

Township Business Solutions Sessions Noon to 1 p.m.

Make the most of your lunch break as these sessions, presented by MTA Allied Service Providers, provide information about various aspects of products and services available to assist townships.



Freedom of Information Act: Your Mistakes Matter

Get a review of Freedom of Information Act (FOIA) requirements and take away tips for avoiding common mistakes. Learn the steps you should take when responding to a FOIA request, and discover answers to questions you may not even realize you have.

Speaker: Heidi Hudson, Shareholder, Zausmer, August & Caldwell PC



Hostile Work Environment, Disparate Treatment, Retaliation and Quid Pro Quo

You have a duty to address harassment just like any other unacceptable behavior. We cannot predict human behavior, relationships and friendships change, and what was fine yesterday may not be tomorrow. Get tips for navigating the liability maze of unwanted conduct. Learn the steps you need to take to protect your township and your team.



Speakers: Michigan Township Participating Plan Risk Control Representatives

Special Assessments from A to Z

Review the process to establish a special assessment district and undertake certain public improvements under Public Act 188 of 1954. Explore assessment methodologies, financing of improvement projects and how to handle Tax Tribunal challenges to special assessments.

Speaker: Mark Nettleton, Attorney, Mika Meyers PLC



The Legal Landscape for Townships in 2018: A Practical Approach

Get a real-world view of key legal trends facing Michigan townships including but not limited to solar energy, broadband, special assessments, medical marijuana and compliance with an increasing number of regulations. Get your questions on these hot topics answered.

Speakers: Attorneys, Foster Swift Collins & Smith PC



We're Glad You Asked That!

This interactive session lets the audience set the topics and questions answered by a team of experienced township attorneys. You can even submit your legal questions online, weeks before the Conference. All questions will be posted in advance, so you can see what will be addressed. Get the answers you need!

Speakers: William Fahey, Stephen Schultz, Stacy Hissong, Ross Bower, Helen "Lizzie" Mills and Christopher Patterson, Attorneys, Fahey Schultz Burzych Rhodes PLC



educational sessions

Concurrent educational sessions

1:30 to 2:45 p.m.

Collecting Delinquent Personal Property Tax

Examine practical issues that arise in the collection of delinquent personal property tax and how collection techniques vary depending on the property involved. We'll explore different methods of getting paid for outstanding personal property taxes including effectively "seizing" property, filing UCC-1 financing statements, collections via small claims court and more! Take away practical tips, "how-to's," forms and anecdotes.

Speaker: Roxanne Seeber, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber and Kaufman, PC

Elections Update

Join your fellow clerks and deputies for an opportunity to hear directly from the state's top election officials on the hot issues in Michigan elections. Come hear about the key topics for the 2018 election cycle, including this year's statewide ballot, new voting systems, the upgraded Qualified Voter File, legislative changes and more. Bring your questions, and find out what changes lie ahead.

Speaker: Sally Williams, Director, Bureau of Elections, Michigan Department of State

Funding Township Roads

Learn what options are available to your township to fund and finance road improvements. Explore funding through road millages, special assessments and voter-approved bonds. The options (and benefits!) of partnering with your road commission will also be discussed.

Speaker: Steven Mann, Attorney, Miller, Canfield, Paddock and Stone PLC, and former supervisor, Plymouth Charter Township (Wayne Co.)

How Township Boards Make the Right Decisions

When dealing with routine matters and approving well-supported staff decisions, decision-making is easy for township boards. But how does a board of five or seven individuals make the right call when issues are highly complex and there is no clear right answer? Is "majority rule" the best we can expect, or is there a better way for township board members to act collectively when making tough decisions? Explore how public bodies can better analyze problems or situations, consider and evaluate alternative courses of action, and select a solution that all board members can support.

Speaker: Larry Merrill, MTA Executive Director

Leading Effective Land Use Meetings

Learning the nuance and subtlety of conducting planning and zoning meetings is critical to successful decisions. Officials learn quickly that residents don't generally come to a meeting in support of a particular project. Many have concerns they wish to have addressed, and others are simply opposed to what's under review. Faced with a roomful of angry

and concerned people, it can be difficult to maintain the decorum and professionalism necessary of public bodies. Explore the basics and hear lessons learned to help you lead useful and productive land use meetings.

Speaker: Steve Langworthy, former Planning Director & Senior Project Manager, City of Grand Rapids, and author of MTA's *Township Guide to Planning & Zoning* and *Township Planning & Zoning Decision-making*

Managing Township Personnel: Why is My Attorney Asking for That?

With so many statutory and citizen-driven responsibilities, many officials struggle to manage township employees and volunteers. Get tips for avoiding and resolving employment disputes, adopting preventative policies and managing problematic people. We'll review documentation and tracking techniques, and offer insights into your attorney's questions and strategies. Learn techniques for administering discipline and defending your township's position during an agency hearing, arbitration, or that dreaded court case.

Speakers: Helen "Lizzie" Mills and Ryan Stecovich, Attorneys, Fahey Schultz Burzych Rhodes PLC

Conference mobile app

Get the most up-to-date schedule, along with important text alerts with MTA's FREE 2018 Conference mobile app!

Watch MTA's Township Focus, website and emails for details when the app becomes available!





Policing Standards: Trust and Training

In 2015, the President's Task Force on 21st Century Policing published its final report. Review what strides have been made by police agencies to meet the recommendations, hear the results from forums conducted with police training academies across the country and learn what changes have been made to basic and in-service police training. Discover how townships can assist in implementing change by working with their respective law enforcement agencies to enhance community relations and police practice.

Speaker: David Harvey, Program Director, Madonna University Public Safety Leadership Institute

Water, Water Everywhere: Can We Regulate its Use?

Dive into riparian rights, including the regulation of watercraft use, dockage/mooring, along with road ends and other access points. Learn your township's role in Michigan's program for regulating large quantity groundwater withdrawals. Explore options for protecting surface water bodies, and the health, safety and welfare of residents who use these important resources.

Speakers: William Horn and Ronald Redick, Attorneys, Mika Meyers PLC

What's New in the Proposed MTA Policy Platform

Don't wait until the Annual Meeting to review the Association's proposed policy platform! This forum provides township officials with the chance to learn more about the proposed 2018 Policy Platform from a panel of MTA directors who serve on the MTA Legislative Policy Platform Committee. Panelists will explain proposed changes to the policy

platform as well as take questions and comments from the audience. Delegates will have the opportunity to better understand the proposed polices and address concerns prior to the Annual Meeting, when the proposed policy platform will be formally presented.

Speakers: Members of the MTA Board of Directors and MTA Government Relations Department

NEW THIS YEAR!
Space to relax, reconnect—and play

Ready to slow things down and let the knowledge sink in? Find your inner Zen in our all-new **Wellness Room**. This quiet space will feature yoga, nutrition classes—or just a space for you to relax and take a few deep breaths.

Or, are you looking to have a little fun? Challenge a fellow township official to a friendly game in our revamped **Networking Lounge**. There, you can network with your peers—and take part in some competitive fun. The room is stocked with board games, a pool table, a Wii game console and more.

Specific room locations will be listed in the Conference program, distributed on-site. Watch MTA Conference eblasts for additional details!

educational sessions

Concurrent educational sessions

3:15 to 4:30 p.m.

Ethics in Governance

It's not unusual for public officials to face ethical dilemmas. Oftentimes, several options presented by an issue can be justified as being ethical. But how do you determine which option is the best? Explore strategies for identifying (and preventing!) ethical issues and conflicts of interest, and learn what options your township has in properly handling these issues when they arise.

Speaker: Rob Thall, MTA Legal Counsel, Bauckham, Sparks, Thall, Seeber and Kaufman, PC

Farm to Head Table: Understanding the Right to Farm Act

Farming is an important Michigan industry and significant local land use in many townships. But changing circumstances and misunderstandings about agriculture can sometimes create nuisance issues—or concerns about what they might be. Learn how the Right to Farm Act impacts township zoning, what the GAAMPS (Generally Accepted Agricultural Management Practices) represent, and the process for livestock facility siting and complaint review.

Speaker: Catherine Mullhaupt, MTA Staff Attorney and Member, MDARD Site Selection and Odor Control for New and Expanding Livestock Facilities GAAMPS Review Committee

Funding Township Improvements

How do townships borrow money under Michigan's public finance laws? From financing fire trucks to municipal buildings to water and sewer systems, get invaluable information on the laws and procedures governing municipal borrowing. We will answer the age-old question, "Why can't the township just get a loan from the bank?"

Speaker: Steven Mann, Attorney, Miller, Canfield, Paddock and Stone PLC and former supervisor, Plymouth Charter Township (Wayne Co.)

Tax Collection Paper Trail

It's less about the words you speak, and all about the documents that you keep. Don't get caught without good tax collecting documentation. Learn tips and tricks for using your software and other electronic means to track tax documents. Take away strategies for creating checklists, using forms and other options for creating effective tax collecting documentation.

Speaker: Cindy Dodge, MTA Member Information Services Liaison

That's Unconstitutional! Fact and Fiction Regarding Townships and the Constitution

As public bodies, townships and their officials must comply with the requirements of the U.S. Constitution. However, there are misconceptions regarding how the constitution affects public property and public regulations. Review issues such as closings on religious holidays, petitioning on public property, sign regulation and other constitutional issues that impact townships.

Speaker: Anne Seuryneck, Attorney, Foster Swift Collins & Smith PC

What to Put on Your Township's Website

When people want to know something, one of the very first things they do is "Google" it. What happens when someone Google's your township? Discover simple, cost-effective techniques for building a website for your township and keeping it useful. Learn what should be included, how to tell your story, and take away tips for building an attractive (and informative!) website for your residents.

Speaker: John Chickering, CityWebCentral, Chickering Associates, Inc.



Volunteers needed!

Would you like to get more involved in the 2018 MTA Annual Educational Conference, while also providing a service to your colleagues? MTA is seeking township officials to serve as sergeant-at-arms (SAA), Conference ambassadors or Ticket Xchange volunteers during the Conference.

MTA members attending Conference are eligible. SAA duties include distributing session handouts and evaluation forms, monitoring classrooms, and collecting evaluation forms. Conference ambassadors assist with welcoming and directing attendees to registration upon arrival. Ticket Xchange volunteers are needed to assist attendees in pre-selecting their table at the MTA Banquet.

For details or to volunteer, call the MTA Education Center at (517) 321-6467 or email education@michigantownships.org.

A volunteer sign-up form is also available online at <http://bit.ly/2018MTAVolunteer>. Assignments will be sent out in March.

Conference Committee

Sharon Schultz, Chair
MTA District 6 director, and
Treasurer, Torch Lake Township
(Antrim Co.)

Sue Camilleri, Clerk,
Waterford Charter Township
(Oakland Co.)

Mary Beth Dixon, Trustee,
Breitung Charter Township
(Dickinson Co.)

Donna Heeres, Clerk,
Banks Township (Antrim Co.)

Tracey Slodowski, Clerk,
Lakefield Township (Saginaw Co.)

Kevin Young, Treasurer,
Pokagon Township (Cass Co.)



**Are you ready
to take the
next step?**

MTA's Township Governance Academy (TGA) was developed to help you to be a stronger leader in your community.



TGA courses go beyond board meetings and budgets, enhancing your leadership skills and motivating you to take on the challenges and opportunities unique to those serving as an elected local official.

MTA's Annual Conference is the perfect place to learn more about the Academy!

Get an introductory overview of the program and have your questions answered. You can also earn up to 16 credits, including eight elective credits JUST for attending Conference, and eight Boardsmanship credits if you attend the two pre-Conference classes!

**Stronger leaders make stronger townships.
Learn more at MTA's
2018 Conference.**

For additional information, call 517.321.6467 or email tga@michigantownships.org



Have a grand experience in Grand Traverse

The Grand Traverse area—host to MTA's 2018 Annual Conference & Expo—stands apart from the crowd with its farm-to-table culinary experiences, breathtaking hilltop wineries, charming downtown shops, collaborative communities and the stunning natural beauty of a freshwater paradise.

In addition to the region's natural beauty and charm, you'll also find an amazing conference venue, the Grand Traverse Resort, in Acme Township. Join MTA at our 65th Annual Conference & Expo to see all that the Grand Traverse region has to offer. Representatives from the Traverse City Convention & Visitors Bureau will be on-site to answer questions, provide directions and make dining recommendations.

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB17-06-429	3404 Country View/MbPk	06-05-415-024	COUNTRY ACRES VILLA	RHC Contracting LL	12/05/2017	\$170.00	\$15,600
Work Description: Construct 24' x 24' attached garage to new manufactured home on existing foundation.							
PB17-06-434	4839 SWEET CHERRY LANE	06-05-140-190	VANOOYEN, JOHN K.	Power Home Solar	12/07/2017	\$170.00	\$17,545
Work Description: Install 11 roof mounted solar panels on existing home.							
PB17-06-435	543 DAYTON AVE	06-13-130-490	RENEWED RENTALS, LI		12/11/2017	\$178.00	\$31,150
Work Description: Removing existing wall covering down to bare studs and replacing with 1/2" drywall. Replacing floor joists in bathroom, kitchen and living room with 2 x 10 joists. Adding new electrical, plumbing and mechanicals. Installing foam insulation on south and west basement walls, spraying exterior walls with spray foam to R-20 and insulating attic to at least R-38.							
PB17-06-441	2919 GULL RD	06-01-380-020	CHAMBERS, VERNON N	Hansons Windows &	12/15/2017	\$55.00	\$0
Work Description: 2 layer tear off and replacing 10 sheets of OSB on house only							
PB17-06-444	1623 ELKERTON AVE	06-11-480-140	HINOJOSA, JAVIER	Hansons Windows &	12/26/2017	\$55.00	\$0
Work Description: 1 layer tear off and re-roof on house and garage (10 sheets of OSB needed)							

Total Permits For Type: 5

Total Fees For Type: \$628.00

Total Const. Value For Type: \$64,295

Report Summary

Grand Total Fees: \$628.00

Property.City = Kalamazoo AND
Permit.DateIssued Between
12/1/2017 12:00:00 AM AND
12/31/2017 11:59:59 PM AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Residential
AND
Parcel.ParcelNumber Starts With
6

Grand Total Permits: 5

Grand Total Const. Value: \$64,295

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB17-06-432	3306 W MAIN	06-18-280-010	TRILLIUM LANDING OV		12/04/2017	\$100.00	\$6,000
Work Description: Installing a partion wall between laundry and mechanical rooms in buildings E & M							
PB17-06-433	3306 W MAIN	06-18-280-010	TRILLIUM LANDING OV		12/04/2017	\$100.00	\$6,000
Work Description: Installing a new partition wall between laundry and mechanical rooms in buildings G & N.							

Total Permits For Type: 2

Total Fees For Type: \$200.00

Total Const. Value For Type: \$12,000

Report Summary

Grand Total Fees: \$200.00

Grand Total Permits: 2

Grand Total Const. Value: \$12,000

Population: All Records
 Property.City = Kalamazoo AND
 Permit.DateIssued Between
 12/1/2017 12:00:00 AM AND
 12/31/2017 11:59:59 PM AND
 Permit.PermitType = Building
 AND
 Permit.BasicUsage = Commercial
 AND
 Parcel.ParcelNumber Starts With
 6

2017 MONTHLY KABA PERMITS BY JURISDICTION

MONTH OF DECEMBER 2017

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	5	\$ 3,720
COMSTOCK	ELECTRICAL	10	\$ 2,229
COMSTOCK	MECHANICAL	16	\$ 2,828
COMSTOCK	PLUMBING	6	\$ 1,494
COMSTOCK	SPECIAL	7	\$ 385
TOTAL COMSTOCK		44	\$ 10,656
KALAMAZOO	BUILDING	7	\$ 828
KALAMAZOO	ELECTRICAL	5	\$ 862
KALAMAZOO	MECHANICAL	15	\$ 2,270
KALAMAZOO	PLUMBING	6	\$ 618
KALAMAZOO	SPECIAL	5	\$ 275
TOTAL KALAMAZOO		38	\$ 4,853
PARCHMENT	BUILDING	0	\$ -
PARCHMENT	ELECTRICAL	1	\$ 146
PARCHMENT	MECHANICAL	2	\$ 361
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL	0	\$ -
TOTAL PARCHMENT		3	\$ 507
TOTAL KABA		85	\$ 16,016

REVENUE	REVENUE
DECEMBER 2016	% PREV YEAR MONTH
\$18,370	87.2%

PERMITS	PERMITS
DECEMBER 2016	% 2016 - YTD
99	85.9%

2017 MONTHLY KABA PERMITS BY JURISDICTION

YEAR TO DATE AS OF: DECEMBER 2017

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	206	\$ 117,878
COMSTOCK	ELECTRICAL	164	\$ 35,630
COMSTOCK	MECHANICAL	167	\$ 32,993
COMSTOCK	PLUMBING	98	\$ 20,992
COMSTOCK	SPECIAL	32	\$ 1,610
TOTAL COMSTOCK		667	\$ 209,103
KALAMAZOO	BUILDING	219	\$ 69,660
KALAMAZOO	ELECTRICAL	190	\$ 31,239
KALAMAZOO	MECHANICAL	176	\$ 27,485
KALAMAZOO	PLUMBING	131	\$ 19,632
KALAMAZOO	SPECIAL	50	\$ 2,615
TOTAL KALAMAZOO		766	\$ 150,631
PARCHMENT	BUILDING	13	\$ 1,640
PARCHMENT	ELECTRICAL	4	\$ 648
PARCHMENT	MECHANICAL	15	\$ 2,508
PARCHMENT	PLUMBING	3	\$ 255
PARCHMENT	SPECIAL	11	\$ 710
TOTAL PARCHMENT		46	\$ 5,761
TOTAL KABA	YTD	1479	365,495

REVENUE	REVENUE
YTD - DEC 2016	% 2016 - YTD
\$ 773,363	47.3%

REVENUE
% 2017 YTD BUDGET
92.0%

PERMITS	PERMITS
YTD - DEC 2016	% 2016 - YTD
2272	65.1%

2017 MONTHLY CUMULATIVE TOTALS	2017 MONTHLY CUMULATIVE TOTALS	
# PERMITS	REVENUE	
109	\$ 25,081	JAN
83	\$ 24,707	FEB
122	\$ 27,555	MAR
113	\$ 27,234	APRIL
166	\$ 33,408	MAY
166	\$ 39,738	JUNE
125	\$ 20,980	JULY
143	\$ 29,807	AUG
117	\$ 66,770	SEPT
135	\$ 27,717	OCT
115	\$ 26,483	NOV
85	\$ 16,016	DEC
1,479	365,495	2017

The LINK



January 2018

Winter is Here . . . Time to Shovel Out!

For people with mobility disabilities, cleared sidewalks make the difference between living a full, independent life or becoming a shut-in, isolated from their community.

The ADA requires that public agencies maintain their walkways in an accessible condition which includes reasonable snow removal efforts. Most businesses realize they are responsible for clearing their sidewalks, although timeliness varies greatly from business to business. In residential areas, most jurisdictions require homeowners or landlords to keep their sidewalks cleared.



One barrier to cleared sidewalks in winter is that some people are not physically able to clear their own walks and may not have the financial means to hire someone to do it for them. If you are a person who is unable to maintain your sidewalk in the winter, whether it's a public sidewalk or basic access to your house, you may need to look for local resources to assist you. The best place to start is with good neighbors and sometimes neighborhood associations and local churches can help connect you to resources as well.

Be mindful of access to public services on your street. If you live on a street with fire hydrants, take a look down the street-where is the nearest hydrant and is it clear of snow? Whether it's on your property or not, it will benefit you as well as your neighbors to be sure the hydrant is easily located and accessible in case of emergency. Also, if there is a bus stop on your street, take an extra couple of minutes to clear an area for people to wait for the bus so they don't have to stand in the street. The bottom line is, we all have to take responsibility for safe access in our communities.

[Click to read more](#) about the responsibility of snow removal, assistance for people with disabilities and how you can chip in and help your neighborhood while you're at it.

LUNCH & LEARN:

Rise Up! Disability Resistance, History & Pride

Many of us in the disability community are unaware of the depth of our culture and history and feel shame and stigma instead of pride around our disability identities. Join us for a free lunch with discussion and activities that promote knowledge of disability history and support the journey to disability pride. Everyone is welcome! We are offering this workshop in both St. Joseph (January 22) and Kalamazoo (January 23).

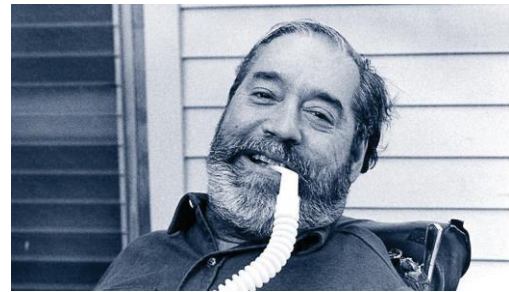


Follow this link for details about our [Rise Up! Disability Resistance, History & Pride](#) workshop and RSVP for the location & date you'd like to attend.

Ed Roberts Day is January 23

*"We are no longer asking for charity.
We are demanding our rights!?"*

Ed Roberts is often referred to as the Father of the Independent Living Movement. Join us at our Rise Up! workshop in January to learn more about him and other leaders in the movement.



Andrei: Living the Dream!

Two years ago, Andrei, a young man with cerebral palsy, learned about Disability Network Southwest Michigan's summer internship program, Advocacy Academy. He applied and was accepted, spending two months emerged in learning the skills of advocacy including how to develop and implement an advocacy campaign. Andrei says that his experiences in Advocacy Academy solidified for him the path he wanted to be on which would lead him to Washington DC, and gave him the confidence to know he could make it happen.



Andrei now lives in Washington and works "on the hill" -- he says he feels like he's "living the dream!" Disability Network is happy to have played a role in helping Andrei build the skills and confidence he needed to make this leap in launching his career. Congratulations, Andrei!

Follow this link to learn more about [Andrei's story](#).

Charting the Course

Advocacy Academy is one way Disability Network helps prepare young adults with disabilities for their path forward. At Disability Network Southwest Michigan, we are helping people with disabilities chart their course to increased independence in a more inclusive community. We cannot do this important work without your support. To learn more about our programs and services, visit our website at www.dnswm.org or find us on [Facebook](#).



Meet our Newest Staff Member

We recently welcomed Maggie Slocum to the Disability Network team as our new Travel Trainer/Transit Outreach Specialist. Maggie is a recent graduate of Western Michigan University with a major in geography with an emphasis in urban planning and a minor in non-profit management.



Beware of Social Security Phone Scams

The Social Security Administration (SSA) recently cautioned that people have been receiving phone calls from scammers threatening that their Social Security benefits will stop immediately unless they provide personal information. Scammers have many ways to lure their victims into providing information and then steal their identities. Sometimes they call under a guise of helping to complete a disability application. Any request from SSA will always come as a written notice first. If a legitimate SSA representative does call, they always provide a telephone number and extension.



Here are a few clues to watch for. **A legitimate SSA representative will NEVER** do any of the following:

- Call to demand an immediate payment;
- Demand you pay a debt without the ability to appeal the amount due;
- Require a specific means of payment, such as requiring payment with a pre-paid debit card;
- Ask for credit or debit card numbers over the phone;
- Threaten you with arrest or deportation.

If you receive an SSA scam call, do not provide any information to them. Instead, hang up immediately.

Financial Matters

AT Loan Fund Can Help

The Assistive Technology Loan Fund (ATLF) is available to help people pay for tools for independence. The ATLF is a low interest loan available to people with disabilities and their family members to help purchase items like wheelchair-accessible vehicles, hearing aids, mobility devices, communication devices or adapted recreation equipment. The ATLF can also pay for home modifications, including ramps, to make your home more accessible. For more information, contact Lewis Whalen at whalenl@dnswm.org or (269) 345-1516 x107.



ABLE Account Cap raised to \$15,000

ABLE accounts are tax-advantaged savings accounts for individuals with disabilities and their families which have been made possible as a result of the passage of the Stephen Beck Jr., Achieving a Better Life Experience Act, better known as the ABL Act. The Internal Revenue Service has increased the total annual contribution limit on an ABLE account from \$14,000 per tax year to \$15,000 per tax year beginning in 2018. According to the ABLE National Resource Center this increase is due to IRS adjustments connected with inflation rates. For more information about ABLE accounts, visit the ABLE National Resource Center at www.ablenrc.org or call our Information & Referral department.

Free Tax Preparation Resources

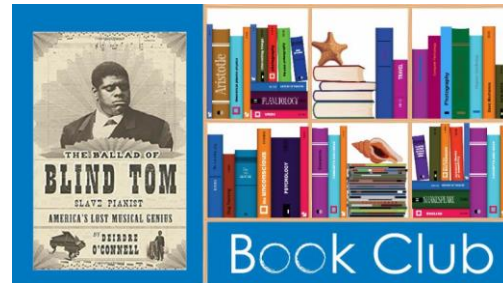
You may qualify for FREE tax preparation services by an IRS trained volunteer income tax assistance (VITA) or tax counseling for the elderly (TCE) preparer. You must meet certain requirements to be eligible, however if you qualify for the Earned Income Tax Credit, Medicaid, Food Stamps or any other assistance program, there is a good chance you qualify for free tax help, too. To locate a free tax site near you, dial 2-1-1 or check on the following websites:

- IRS free tax service locator (<https://irs.treasury.gov/freetaxprep>)
 - AARP Tax Aide locator (<https://secure.aarp.org/applications/VMISLocator/searchTaxAideLocations.action>).
-

LUNCHTIME BOOK CLUB: The Ballad of Blind Tom

Join us at either our Kalamazoo or St. Joseph office on Wednesday, February 7, 12:00-1:30 p.m. to discuss *The Ballad of Blind Tom* by Deirdre O'Connell.

Visit our website for more details about our [Lunchtime Book Club](#).



LUNCH & LEARN 2018 Movie Series

We are hosting a series of disability-themed movies over the next few months. Join us for lunch, watch the movie and discuss the issues afterward. We are offering these events in both our Kalamazoo and St. Joseph Offices. Join us for one, two or all three movies! Select the location and date that works for you and RSVP to Miranda for the event(s) you'd like to attend at (269) 345-1516 x 120 or grunwellm@dnswm.org.

First Up in February . . .

Monica & David explores the marriage of two adults with Down syndrome. Monica and David are in love and want what other adults have—an independent life. While Monica and David are capable beyond expectations, their parents, aware of mainstream rejection of adults with intellectual disabilities, have trouble letting go. Full of humor, romance and everyday family drama, the film uses intimate fly-on-the-wall footage to reveal the complexity of their story.

- In Kalamazoo: Wednesday, February 21, 12:00 -1:30 p.m.
- In St. Joseph: Tuesday, February 27, 12:00-1:30 p.m.

Follow this link to learn more about our upcoming [Lunch & Learn Movie Series](#).

About Disability Network Southwest Michigan

[Disability Network Southwest Michigan](#) serves 8 counties in Southwest Michigan: Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, Van Buren

Office Locations:

Kalamazoo: 517 E. Crosstown Pkwy., Kalamazoo, MI 49001, phone: (269) 345-1516
St. Joseph: 2900 Lakeview Avenue., St. Joseph, MI 49085, phone: (269) 985-0111

For the accessibility and well-being of our employees and visitors, Disability Network Southwest Michigan is a fragrance-free office. Please do not wear perfume, cologne or other scented products when visiting.

Mission Statement:

We educate and connect people with disabilities to resources while advocating social change.

Vision Statement:

Our vision is a community that values disability as human diversity, free of attitudinal barriers, where all people benefit with full access and inclusion.

Our Publications:

The LINK is our quarterly newsletter, available in printed format or emailed in electronic format.

Disability Digest is a monthly e-newsletter focused on Disability Rights issues and upcoming Disability Network happenings. Available in electronic format only.

You can sign up online for our publications at www.dnswm.org, or contact Dale at abbottd@dnswm.org or (269) 345-1516 x123. Current and past issues of our publications are available on our website at www.dnswm.org.

This newsletter is available in alternative format upon request.

Support Our Work:

You can help support the work we do with a tax-deductible donation to Disability Network. Visit our website to donate online or call Kristen at (269) 345-1516 x119.

www.dnswm.org

To: Kalamazoo Township Board

From: Clerk Mark Miller

Date: January 8, 2018

The Township adopted an ordinance granting Consumers Energy (then Consumers Power Company) a franchise to operate in the Township in 1988 (Ord. No. 358). I am advised by Consumers Energy that this must be renewed every 30 years.

I request motions to accept the CONSUMERS ENERGY COMPANY GAS AND ELECTRIC FRANCHISE ORDINANCES for first reading, and place it on the agenda for the January 22 meeting for consideration of adoption.

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDINANCE NO. _____

CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE

ADOPTED: _____

EFFECTIVE: _____

An Ordinance granting a non-exclusive franchise to Consumers Energy Company to use local public ways and provide a local gas business.

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDAINS:

**SECTION I
GRANT OF NON-EXCLUSIVE RIGHTS**

A. Grant and Term. The Charter Township of Kalamazoo, Kalamazoo County, Michigan (“Township”), grants to Consumers Energy Company (“Grantee”), its successors and assigns, subject to the terms and conditions set forth below, the non-exclusive right, power and authority to construct, maintain and operate gas mains, pipes and services (hereinafter “Gas System”) on, along, across, over and under the public highways, streets, alleys, bridges and waterways (hereinafter also referred to as “Public Ways”) and to do a local gas business, within the Township for a period of ten (10) years.

B. Consideration. In consideration of the rights, power and authority hereby granted, said Grantee shall faithfully perform all things required by the terms hereof.

C. Extensions. Grantee shall construct and extend its Gas System within the Township, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION II
USE OF PUBLIC RIGHTS-OF-WAY BY GRANTEE

A. No Burden on Public Ways. Grantee and its contractors, subcontractors and the Grantee's Gas System shall not unduly burden or interfere with the present or future use of any of the Public Ways within the Township. Grantee shall install and maintain its Gas System so as to cause minimum interference with the use of the Public Ways. No Public Way shall be obstructed longer than necessary during the work of construction or repair to the Gas System. Grantee's structures and equipment shall be buried so as to not endanger or injure persons or property in the Public Ways.

B. Restoration of Public Ways. Grantee and its contractors and subcontractors shall within a reasonable time restore, at Grantee's sole cost and expense, any portion of the Public Ways that is in any way disturbed, damaged, or injured by the construction, operation, maintenance or removal of the Gas System to as good or better condition than that which existed prior to the disturbance. In the event that Grantee, its contractors or subcontractors fail to make such repair within a reasonable time as determined by the Township in its reasonable discretion, the Township shall, among other remedies, be entitled to have the repair completed and Grantee shall pay the costs for such repair.

C. Easements. Any easements over or under property owned by the Township other than the Public Ways shall be separately negotiated with the Township.

D. Compliance with Laws. Grantee shall comply with all applicable laws, statutes, ordinances, rules and regulations regarding its Gas System, whether federal, state or local, now in force or which hereafter may be promulgated. Nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under state or federal law.

E. Street Vacation. Grantee accrues no rights under this franchise which would impair the rights of the Township to vacate or consent to the vacation of a Public Way.

F. Company Representative. The Grantee shall designate an employee to act as a representative to respond to inquiries from the Township regarding the administration of this franchise and the obligations and services herein. The Grantee shall provide the Township with the person's name and telephone number.

G. Notice. Before commencing the construction or repair work on its Gas System which will require excavation in or the closing of any street, alley, bridge, waterway or other public place, the Grantee shall provide the Township with notice, including a description of the work to be performed, in advance of such work. This notice requirement shall not apply to the installation of gas services on privately owned property nor to any other work performed on such privately owned property. Nothing herein shall preclude the Grantee from immediately commencing construction or repair work within any street, alley, bridge, waterway or other public place when deemed necessary to prevent danger to life or property, and in such case, the Grantee shall notify the Township of such work as soon as reasonably practical.

SECTION III
HOLD HARMLESS

The Grantee shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may become subject by reason of the construction, maintenance and operation of the structures and equipment hereby authorized. In case any action is commenced against the Township on account of the permission herein granted, said Grantee shall, upon notice, defend the Township and save it free and harmless from all loss, cost and damage arising out of said permission. Providing further, that this hold harmless agreement shall not apply to any loss, cost, damage or claims arising solely out of the negligence of the Township, its employees or its contractors. Furthermore, in the event that any loss, cost, damage or claims arise out of the joint negligence of the Township, its employees or its contractors, this hold harmless agreement shall not apply to the proportional extent of the negligence of the Township, its employees or its contractors. Notwithstanding any provision contained in this Ordinance, nothing in this Ordinance shall impair any liability protection afforded the Township pursuant to law.

SECTION IV
REVOCATION

The franchise granted by this Ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

SECTION V
RATES

Grantee shall be entitled to charge the inhabitants of the Township for gas furnished at the rates approved by the Michigan Public Service Commission, to the extent it or its successors, have authority and jurisdiction to fix and regulate gas rates and promulgate rules regulating such service in

the Township. Such rates and rules shall be subject to review at any time upon petition being made by either the Township acting through the Township Board or by Grantee.

SECTION VI
TOWNSHIP JURISDICTION

Said Grantee shall be and remain subject to all ordinances, rules and regulations of the Township now in effect, or which might subsequently be adopted for the regulation of land uses or for the protection of the health, safety and general welfare of the public; provided however, that nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under state or federal law.

SECTION VII
MICHIGAN PUBLIC SERVICE COMMISSION

Grantee shall, as to all other conditions and elements of service not addressed or fixed by this Ordinance, remain subject to the rules and regulations applicable to gas service by the Michigan Public Service Commission, or its successor bodies to the extent such jurisdiction applies.

SECTION VIII
ASSIGNMENT OF FRANCHISE

Grantee shall not assign this Franchise to any other person, firm or corporation without the prior written approval of the Township Board. The Township shall not unreasonably withhold its consent to an assignment if the Assignee is financially able to carry out the Grantee's obligations under this Franchise. The assignment of this Franchise to a subsidiary, division, or affiliated corporation of Grantee or its parent corporation shall not be considered an assignment requiring the consent of the Township Board. Grantee shall reimburse the Township for reasonable actual costs incurred in the review of a request by Grantee for approval.

SECTION IX
SEVERABILITY

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court or administrative agency of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby

SECTION X
REPEAL OF CONFLICTING ORDINANCES

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION XI
EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after adoption by the Township Board and publication thereof, provided, however, it shall cease and be of no effect after thirty (30) days from its adoption unless and until within said period Grantee files an acceptance in writing with the Township Clerk.

We certify that the foregoing Franchise Ordinance was duly enacted by the Township Board of the CHARTER TOWNSHIP OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, on the _____ day of _____, 2018.

Donald Martin, Township Supervisor

Attest:

Mark E. Miller, Township Clerk

CHARTER TOWNSHIP OF KALAMAZOO

ORDINANCE NO. _____

CONSUMERS ENERGY COMPANY ELECTRIC FRANCHISE ORDINANCE

ADOPTED: _____

EFFECTIVE: _____

An Ordinance granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right, power and authority to construct, maintain and commercially use electric lines consisting of towers, masts, poles, crossarms, guys, braces, feeders, transmission and distribution wires, transformers and other electrical appliances on, under, along and across the highways, streets, alleys, bridges, waterways, and other public places, and to transact a local electric business in the CHARTER TOWNSHIP OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, for a period of 10 years.

CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I

GRANT OF NON-EXCLUSIVE RIGHTS

A. Grant and Term. The Charter Township of Kalamazoo, Kalamazoo County, Michigan ("Township"), grants to Consumers Energy Company ("Grantee"), its successors and assigns, subject to the terms and conditions set forth below, the non-exclusive right, power and authority to construct, maintain and commercially use electric lines consisting of towers, masts, poles, cross-arms, guys, braces, feeders, transmission and distribution wires, transformers and other electrical appliances (hereinafter "Electric System") on, along, across, over and under the public highways, streets, alleys, bridges, waterways, and other public places (hereinafter also referred to as "Public Ways") and to transact a local electric business, within the Township for a period of ten (10) years.

B. Consideration. In consideration of the rights, power and authority hereby granted, said Grantee shall faithfully perform all things required by the terms hereof.

C. Extensions. Grantee shall construct and extend its Electric System within the Township, and shall furnish electric service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION II
USE OF PUBLIC RIGHTS-OF-WAY BY GRANTEE

A. No Burden on Public Ways. Grantee and its contractors, subcontractors and the Grantee's Electric System shall not unduly burden or interfere with the present or future use of any of the Public Ways within the Township. Grantee shall install and maintain its Electric System so as to cause minimum interference with the use of the Public Ways. No Public Way shall be obstructed longer than necessary during the work of construction or repair to the Electric System. Grantee's cable, wires, structures and equipment shall be suspended or buried so as to not endanger or injure persons or property in the Public Ways.

B. Restoration of Public Ways. Grantee and its contractors and subcontractors shall within a reasonable time restore, at Grantee's sole cost and expense, any portion of the Public Ways that is in any way disturbed, damaged, or injured by the construction, operation, maintenance or removal of the Electric System to as good or better condition than that which existed prior to the disturbance. In the event that Grantee, its contractors or subcontractors fail to make such repair within a reasonable time specified by the Township, the Township shall, among other remedies, be entitled to have the repair completed and Grantee shall pay the costs for such repair.

C. Easements. Any easements over or under property owned by the Township in fee shall be separately negotiated with the Township.

D. Compliance with Laws. Grantee shall comply with all applicable laws, statutes, ordinances, rules and regulations regarding its Electric System, whether federal, state or local, now in force or which hereafter may be promulgated. Nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under state or federal law.

E. Tree Clearing. Grantee may clear trees upon and overhanging the Public Ways so as to prevent trees from coming into contact with the Electric System in accordance with the tree clearing standards of Grantee and the applicable requirements of the MPSC. Except in an emergency, no clearing shall be done in the Public Ways without previously informing the Township.

F. Street Vacation. Grantee accrues no rights under this franchise which would impair the rights of the Township to vacate or consent to the vacation of a Public Way.

G. Company Representative. The Grantee shall designate an employee to act as a representative to respond to inquiries from the Township regarding the administration of this franchise and the obligations and services herein. The Grantee shall provide the Township with the person's name and telephone number.

H. Notice. Before commencing the construction or repair work on its Electric System which will require excavation in or the closing of any street, alley, bridge, waterway or other public place, the Grantee shall provide the Township with notice, including a description of the work to

be performed, in advance of such work. This notice requirement shall not apply to the installation of electric services on privately owned property nor to any other work performed on such privately owned property. Nothing herein shall preclude the Grantee from immediately commencing construction or repair work within any street, alley, bridge, waterway or other public place when deemed necessary due to an emergency or service restoration, and in such case, the Grantee shall notify the Township of such work if reasonably practical.

SECTION III **HOLD HARMLESS**

The Grantee shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may become subject by reason of the construction, maintenance and operation of the structures and equipment hereby authorized. In case any action is commenced against the Township on account of the permission herein granted, said Grantee shall, upon notice, defend the Township and save it free and harmless from all loss, cost and damage arising out of said permission. Providing further, that this hold harmless agreement shall not apply to any loss, cost, damage or claims arising solely out of the negligence of the Township, its employees or its contractors. Furthermore, in the event that any loss, cost, damage or claims arise out of the joint negligence of the Township, its employees or its contractors, this hold harmless agreement shall not apply to the proportional extent of the negligence of the Township, its employees or its contractors. Notwithstanding any provision contained in this Ordinance, nothing in this Ordinance shall impair any liability protection afforded the Township pursuant to law.

SECTION IV **REVOCATION**

The franchise granted by this Ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

SECTION V **RATES**

Grantee shall be entitled to charge the inhabitants of the Township for electricity furnished at the rates approved by the Michigan Public Service Commission, to the extent it or its successors, have authority and jurisdiction to fix and regulate electric rates and promulgate rules regulating such service in the Township. Such rates and rules shall be subject to review at any time upon petition being made by either the Township acting through the Township Board or by Grantee.

SECTION VI **TOWNSHIP JURISDICTION**

Said Grantee shall be and remain subject to all ordinances, rules and regulations of the Township now in effect, or which might subsequently be adopted for the regulation of land uses or for the protection of the health, safety and general welfare of the public; provided however, that

nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under state or federal law.

SECTION VII
MICHIGAN PUBLIC SERVICE COMMISSION

Grantee shall, as to all other conditions and elements of service not addressed or fixed by this Ordinance, remain subject to the rules and regulations applicable to electric service by the Michigan Public Service Commission, or its successor bodies to the extent such jurisdiction applies.

SECTION VIII
ASSIGNMENT OF FRANCHISE

Grantee shall not assign this Franchise to any other person, firm or corporation without the prior written approval of the Township Board. The Township shall not unreasonably withhold its consent to an assignment if the Assignee is financially able to carry out the Grantee's obligations under this Franchise. The assignment of this Franchise to a subsidiary, division, or affiliated corporation of Grantee or its parent corporation shall not be considered an assignment requiring the consent of the Township Board. Grantee shall reimburse the Township for reasonable actual costs incurred in the review of a request by Grantee for approval.

SECTION IX
SEVERABILITY

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court or administrative agency of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION X
REPEAL OF CONFLICTING ORDINANCES

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION XI
EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after adoption by the Township Board and publication thereof, provided, however, it shall cease and be of no effect after thirty (30) days from its adoption unless and until within said period Grantee files an acceptance in writing with the Township Clerk.

We certify that the foregoing Franchise Ordinance was duly enacted by the Township Board of the CHARTER TOWNSHIP OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, on the _____ day of _____, 2018.

Donald Martin, Township Supervisor

Attest:

Mark E. Miller, Township Clerk

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDINANCE NO. 554

KALAMAZOO CHARTER TOWNSHIP SIDEWALK ORDINANCE

Adopted: July 26, 2010

Effective: Immediately Upon Publication After Adoption

An Ordinance to protect the public health, safety and general welfare by the adoption of regulations concerning the construction, maintenance, repair and safety of public sidewalks within the Charter Township of Kalamazoo; and to repeal all ordinances or parts of ordinances in conflict herewith.

**THE CHARTER TOWNSHIP OF KALAMAZOO,
KALAMAZOO COUNTY, MICHIGAN**

ORDAINS:

SECTION I
TITLE

This Ordinance shall be known and cited as the Kalamazoo Charter Township Sidewalk Ordinance.

SECTION II
PURPOSE

The purpose of this Ordinance is to regulate the construction, repair and maintenance of public sidewalks to keep them in a proper and safe condition for public use.

SECTION III
DEFINITIONS

- A. "Lot" shall mean any platted lot, site condominium unit or parcel of land.
- B. "School bus stop" shall mean any location designated by a public school system on an annual basis as a place where a school bus is to regularly stop to receive or discharge student passengers regardless of whether the location is marked as such.
- C. "Sidewalk" shall mean that portion of the street right-of-way (or abutting easement) with an improved paved surface designed for pedestrian and/or non-motorized vehicle travel.

- D. "Sidewalk adjacent to the lot" shall mean that portion of the sidewalk located within the street right-of-way, public utility easement, or sidewalk easement next to a lot as defined herein.
- E. "Public transit stop" shall mean any location where a public transit vehicle (typically a bus or van) regularly stops to receive or discharge passengers and where the location is marked as such.
- F. "Township" shall mean the Charter Township of Kalamazoo.

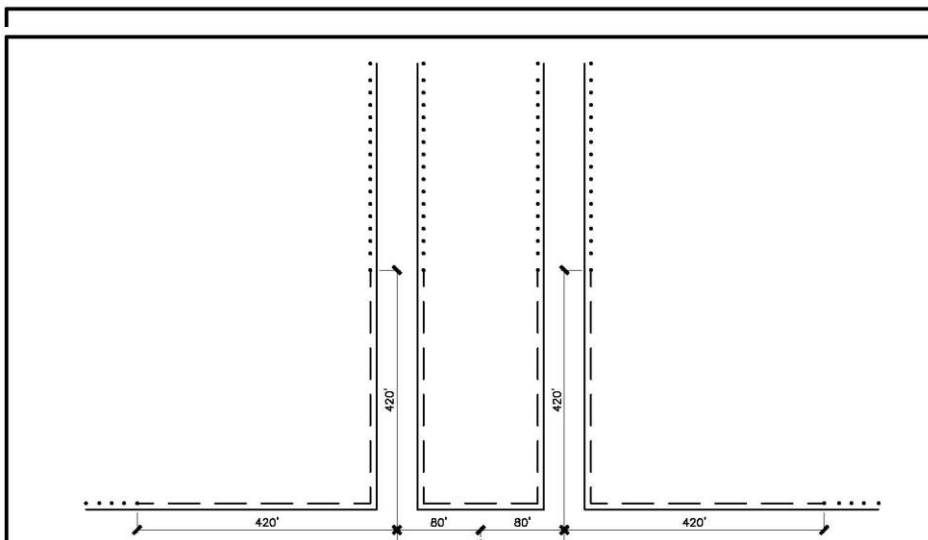
SECTION IV
REGULATIONS

- A. The owner or owners of any lot within the Township shall keep the sidewalk(s) adjacent to the lot in good repair. This regulation shall not apply to those sidewalks that are both government-owned and paved with asphalt.
- B. No person having the care, either as owner or occupant, of a lot within the Township shall permit or allow to remain on any sidewalk adjacent to the lot any obstruction, encroachment, rubbish or broken glass for longer than twenty-four (24) hours. (See Subsection "C" below for the regulations pertaining to snow and ice).
- C. No person having the care, either as owner or occupant, of a lot within the Township shall permit or allow (1) any accumulation of snow exceeding a depth of 2 inches or (2) any accumulation of ice to remain upon a sidewalk adjacent to the lot for longer than thirty-six (36) hours. ~~This regulation shall only apply to those sidewalks that are:~~

- ~~1. Within or adjacent to a state highway or county primary road, or~~
- ~~2. Within 500 feet of any public or private school, or~~
- ~~3. Within 500 lineal feet of any Public Transit stop, or school bus stop and either on the same street as the stop or on a street intersecting the street with the stop. The "500 lineal feet" distance specified herein shall be measured along the center of the abutting street and any intersecting streets. (See illustrative diagrams A and B below).~~

This regulation shall not apply to those sidewalks that are both government-owned and paved with asphalt.

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SECTION V
STANDARDS

- A. A sidewalk shall be considered in disrepair for purposes of this Ordinance if any of the following conditions exist:
1. Potholes of one (1) inch or more in depth.
 2. Loosened, crumbling or breaking surfaces.
 3. Difference of two (2) inches or more in heights of adjoining sections of sidewalk.
 4. Insufficient slope to adequately drain water from the surface.
 5. Any condition which arises regarding a sidewalk which in the reasonable opinion of the Township Building Official would render the sidewalk unsafe for use or otherwise unfit for public travel.
- B. Whenever the Township Building Official shall find any of the above conditions in subsection "A" above, he/she may proceed as herein provided. The Building Official may require the replacement or repair thereof according to the standards in subsection "C" below within sixty (60) days of delivery of a Notice to Repair or Replace to the adjoining landowner who shall promptly replace or repair said sidewalk within said period. Where a sidewalk remains in disrepair for a period of sixty (60) days, the abutting property owner shall be deemed to have received notice as herein contemplated.
- C. Under the Pavements, Sidewalks and Elevated Structures Act, Public Act 246 of 1932, as amended, (MCL 41.271, et seq) the Township Board may construct, repair or maintain or may order the construction, repair and maintenance of sidewalks for the health, safety and general welfare of the residents of the Township after notifying the involved property owners of the time and place of a hearing on such order. Following the hearing, the Township Board may either construct, repair or maintain the sidewalk and assess the cost thereof over a five-year period against the abutting property owners or permit the owners within a specified time to have the sidewalks constructed, repaired or maintained according to Township specifications at their expense. No such work shall be commenced until approved by either the Kalamazoo County Road Commission or the Michigan Department of Transportation having jurisdiction over the right-of-way within which the sidewalk is located or such agency waives the requirement of such approval. The Township Board, in its discretion, may also authorize collection of the cost of such construction, repair or maintenance by civil process, counter-claim or such other means that may be proper for the collection of debts by legal process.

D. All sidewalks or portions thereof hereafter constructed or repaired shall comply with the following specifications:

1. All sidewalks shall be constructed to grade established by existing adjoining walks or by the Township Engineer, in the absence of the foregoing, and, except as authorized in subsection 2 below, shall be paved with a single course of concrete, using limestone aggregate, with a compressive strength of not less than 3,500 lbs. per square inch, within twenty-eight (28) days of paving.
2. All sidewalks shall be at least five (5) feet in width. Wider walks to a maximum of ten (10) feet may be required by the Township Building Official in commercial, industrial or multiple family areas due to anticipated traffic and the development of the area. Sidewalks shall be paved with concrete when the width is less than eight (8) feet. At the discretion of the Township Building Official, sidewalks eight (8) feet or wider may be paved with hot mix asphalt in lieu of concrete.
3. Concrete sidewalk shall be constructed on a not less than 2-inch thick sand cushion and shall be at least four (4) inches in depth except across driveways, where it shall be at least six (6) inches in depth. Paving joints are to be true to line and grade at intervals consistent with adjoining or abutting sidewalks. One inch expansion joints shall be placed through the walk at least every fifty (50) feet, and between walks and other rigid structures.
4. The surface of a concrete sidewalk shall be roughened with mechanic's brush to prevent smooth and slippery surfaces.
5. When approved by the Township Building Official, sidewalks eight (8) feet or wider may be paved with hot mix asphalt (HMA) pavement. The HMA pavement must be placed in two courses by a self-propelled paver (not a spreader box) with a combined thickness of at least two and one-half inches. The top course shall be at least 120 lb/sy MDOT 36A HMA and the leveling course of at least 165 lb/sy of MDOT 13A HMA. The asphalt performance grade shall be 58-28. A bond coat shall be applied between successive courses of HMA at an application rate of 0.1 gallons per square yard. The HMA pavement shall be placed over a prepared gravel base of at least six (6) inches thick, compacted-in-place, MDOT 22A gravel and a subbase of at least six (6) inches thick, compacted-in-place, MDOT Class II granular material or Township approved existing sand subbase. The gravel base and subbase shall be two feet wider than the HMA pavement, twelve (12) inches on each side. Prior to installation of the sidewalk all vegetation and topsoil shall be removed. Any fill required shall be MDOT Class II granular material, properly compacted. Placement and compaction shall conform to requirements of MDOT 2003 Standard Specifications for Construction, or a more current edition as approved by resolution of the Township Board.

6. Such additional specifications as may be established by the Township Building Official in particular situations to make the same comply with good engineering practice.

SECTION VI
SANCTIONS

Any person, firm, association, partnership, corporation or entity that violates any of the provisions of this ordinance shall be deemed responsible for a municipal civil infraction as defined by Michigan statutes which shall be punishable by a civil fine determined in accordance with the following schedule:

	Fine
-1 st Offense within a 3 yr. period*	\$ 30.00
-2 nd Offense within a 3 yr. period*	\$ 60.00
-3 rd Offense within a 3 yr. period*	\$ 90.00
-4 th or more Offense within a 3 yr. period*	\$120.00

* Determined on the basis of the date of commission of the offense(s).

Additionally, the violator shall pay costs, which may include all expenses, direct and indirect, to which Kalamazoo Charter Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$9.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that violation of this Ordinance continues to exist shall constitute a separate violation of this Ordinance.

Notwithstanding the above, a person shall not be cited for a first offense violation of this Ordinance unless the person has first been given (either by personal service or by posting on the subject property) written notice of a violation of this Ordinance and has failed to cure the violation within 36 hours of such notice.

SECTION VII
SAVINGS CLAUSE

Should any section or provision of this Ordinance be declared unconstitutional, unauthorized or invalid, or in conflict with any other section or provision of any Ordinance of the Charter Township of Kalamazoo, by a court of competent jurisdiction, such decision shall not be held to invalidate or impair the validity, force or effect of any other section or provision of this Ordinance.

SECTION VIII
REPEAL OF CONFLICTING PROVISIONS

All ordinances or parts of ordinances in conflict with any provisions of this Ordinance, including but not limited to Kalamazoo Charter Township Ordinance No. 159, are hereby repealed.

SECTION IX
EFFECTIVE DATE

This Ordinance shall take effect immediately upon publication after adoption.

KALAMAZOO CHARTER TOWNSHIP
Donald Z. Thal, Township Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

PROPOSED ORDINANCE NO. _____

ADOPTED: January ___, 2018

EFFECTIVE DATE OF AMENDMENTS: February ___, 2018

An Ordinance to amend the Noxious Weeds provisions of the Charter Township of Kalamazoo Code of Ordinances to change the permitted height from 12 inches to 8 inches; and to amend the Sidewalks provisions to eliminate the “500 foot” rule thereby requiring that all residents and property owners keep their sidewalks clear; to repeal conflicting ordinance provisions; and to provide for an effective date.

**THE CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDAINS:

**SECTION I
AMENDMENT TO PART 125
“WEED CONTROL” OF THE KALAMAZOO
CHARTER TOWNSHIP CODE OF ORDINANCES**

Section III “Regulations” of Part 125 “Weed Control” (codified at 125.003) of the Charter Township of Kalamazoo Code of Ordinances is hereby amended by the elimination of each instance of the phrase “12 inches” and the replacement thereof in each instance with the phrase “8 inches”. This section of the ordinance is otherwise retained unchanged,

**SECTION II
AMENDMENT TO PART 152
“SIDEWALKS”
OF THE KALAMAZOO CHARTER TOWNSHIP CODE OF ORDINANCES**

A. Subsection C. of Section IV “Regulations” of Part 152 “Sidewalks” (codified at 152.004) of the Kalamazoo Charter Township Code of Ordinances is hereby amended to read as follows:

“C. No person having the care, either as owner or occupant, of a lot within the Township shall permit or allow (1) any accumulation of snow exceeding a depth of 2 inches or (2) any accumulation of ice to remain upon a sidewalk adjacent to the lot for longer than thirty-six (36) hours.

This regulation shall not apply to those sidewalks that are both government owned and paved with asphalt.”

Subsections A. and B. of this portion of the Code of Ordinances are retained.

B. Section IV “Regulations” of Part 152 “Sidewalks” (codified at 152.004) of the Kalamazoo Charter Township Code of Ordinances is hereby further amended by the elimination of Diagrams A and B therein.

SECTION III
SEVERABILITY

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason, by any court of competent jurisdiction, it shall not affect any portion of the Ordinance other than said part or portion thereof.

SECTION IV
REPEAL

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

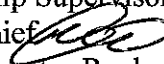
SECTION V
EFFECTIVE DATE

This Ordinance shall take effect thirty days following publication after adoption.

KALAMAZOO CHARTER TOWNSHIP
Mark E. Miller, Township Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080
www.ktwp.org



FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 888-2170
Fax: (269)-381-3550
www.Kalamazootownship.org

TO: Donald Martin, Township Supervisor
FROM: David Obreiter, Fire Chief 
RE: Station Emergency Generator Replacement Request
DATE: January 3, 2018

As part of the 2017 fire department capital improvement budget process, a need to replace the station emergency power generator system at the Northwood and Westwood fire stations was identified and budgeted for. The generators in question are about thirty years old and have exceeded their reliable use and life expectancy. In addition, the current generators are becoming costly to repair, maintain and operate.

We have researched and developed an economical solution to replace the two emergency power generators. We have been working with Consumers Energy to assess our emergency generator power needs and to ensure that the generators are sized appropriately for current as well as possible future needs.

I am respectfully requesting a motion to authorize the purchase and installation of two emergency power generators and electrical system upgrades as specified by Wolverine Power Systems of Zeeland, Michigan for the total price of \$80,000 and to authorize the Township Manager to sign the contract and associated paperwork associated with the project. This project has been budgeted for in the fire department capital improvement budget.

QUOTE #: 17-1226-CDMC Rev 1

12/8/2017

SUBJECT: Generator System Quote: Kalamazoo Fire Station

Wolverine Power Systems is pleased to submit the following proposal for your consideration and approval.

BILL OF MATERIALS:**Quantity 1 - Generac Industrial gaseous engine-driven generator, naturally-aspirated 5.4L V-8 engine, consisting of the following features and accessories:**

- Stationary Emergency-Standby rated
- **50 kW Rating, wired for 120/240 VAC single phase, 60 Hz**
- **Brushless excitation**
- **Standard Weather Protective Enclosure, Steel Industrial Grey Baked-On Powder Coat Finish**
- UL2200
- EPA Certified
- **H-100 Control Panel Meets NFPA 99 and 110 requirements**
 - Temp Range -40 to 70 degrees C
 - **Digital microprocessor:**
 - Two 4 line x 20 displays, full system status
 - 3 phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20 ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - **Engine function monitoring and control:**
 - Full range standby operation; Programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)
 - I2T function for full generator protection
 - Selectable low-speed exercise
 - 2-wire start controls for transfer switch
- **Natural Gas fuel system**
- **21 Light Remote Annunciator with flush mount kit included**
- **Battery Charger, 10 Amp, 110 AH, 925 CCA Group 31 Battery, with cables, tray and rack, installed**
- **Coolant Heater, 1500W, 120VAC**
- **Remote Emergency Stop Switch, break-glass**
- **Std set of 3 Manuals**
- **120V GFCI and 240V Outlet**
- **Flex Fuel Line**
- **Primary MLCB, 80% rated thermal-magnetic 200 Amp**
- **Standard 2-Year Limited Warranty**
- **SG0050AG035.4N18HBYYA**

This quotation and supporting materials contain confidential and proprietary business information of Wolverine Power Systems and Generac Power Systems. These materials may be printed or photocopied for use in evaluating the proposed project but are not to be shared with other parties outside of your organization.

QUOTE #: 17-1226-CDMC Rev 1

12/8/2017

Quantity 1 - PSTS Series Automatic Transfer Switch consisting of the following features and accessories:

- **Service Entrance Rated, Open Transition**
- **225 Amp, 2 Pole, 120/240 VAC single phase**
- **UL1008 Listed**
- **NEMA 3R Enclosure**
- **ATC-300+ Microprocessor-Based Controller**
 - 2-Line, 32-Character Alphanumeric LCD Display
 - Front Panel Mimic Diagram with colored LEDs for Source/Load Indication
 - Standard Features:
 - Sensing and Programmable Setpoints for both all phases
 - Adjustable Time Delays
 - Pushbutton for Bypassing Time Delays on Transfer/Retransfer
 - Test Pushbutton
 - Contacts for Go to Emergency (S2)
 - MODBUS Communication
 - Digital Programmable Plant Exerciser:
 - Selectable for Load or No Load
 - Auxiliary Contacts
 - Pre-Transfer Signal Contacts (1 Form C)
- 37A - Service Equipment Rated w/o Ground Fault Protection
- 41A - 100W Space Heater with Adjustable Thermostat
- 42 - IBC/CBC Seismic Qualified
- 12L - Indicator Light, Normal Source Tripped
- **36 - Load Shed from Emergency**
- 16N - Overcurrent Protection, Source 1
- 32A - Time Delay Neutral, Adjustable
- ATV3FDC20225WRU

Kalamazoo Fire Station Generator Replacement Includes:

- Permits.
- ATS demo and make safe for demo by others.
- Concrete pads for generator.
- Trenching and backfill, Rake and Re-Seed (further maintenance by others).
- Lifting and handling equipment.
- Connection and disconnection of temporary generator (Generator and cables supplied by others).
- Gas Piping.

Does not include:

- Utility Co. Charges.
- Lawn Restoration (beyond rake and reseed).
- Davis Bacon Wage rates.
- Temporary Generator with fuel.
- Patching or Painting.

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GENERATORS & MOBILE POWER PRODUCTS
SALES · RENTALS · SERVICE & PARTS

24/7
EMERGENCY
SERVICE

1.800.485.8068
WOLVERINEPOWER.COM

QUOTE #: 17-1226-CDMC Rev 1

12/8/2017

WARRANTY:

Two (2) Year Standard Warranty on Generac product unless otherwise stated above. Each piece of equipment is under an exclusive warranty furnished by the manufacturer.

DELIVERY:

The factory is currently quoting **8 to 10** weeks for generator delivery and **4 to 6** weeks for Transfer Switch delivery. Because of worldwide and domestic events, Wolverine Power Systems cannot be responsible for deliveries beyond present published lead times.

NOTES:

1. Sizing specified by others
2. Start-up paper work will be supplied when units are delivered and must be completed and submitted when start-up is requested. We make every effort to accommodate requested start-up dates but please allow to 2-3 weeks when scheduling start-up service.
3. Should you wish to ship the Automatic Transfer Switch (ATS) ahead of the generator, there will be additional freight charges.
4. Fuel tanks meet state and local code requirements (if applicable).
5. NETA or other special testing (if required) is not included in this quote unless stated above.

VALIDITY:

This quote is valid for thirty (30) days from date of this quotation. Please consult us beyond this date.

NET PRICE F.O.B. Jobsite (w/o TAXES)

Nichols Road Fire Station	\$ 40,550.00
Burdick Street Fire Station	\$ 39,450.00

Terms: Net 30 with Approved Credit

ACCEPTANCE:

Authorized Buyers Signature / Printed Name

Date of Signature

Requested Delivery Date

By signing, you agree to compliance with all aforementioned terms and conditions and that this document serves as your purchase order.

We hope that you find our offer acceptable and we look forward to serving you.

Sincerely,

Chris DenHerder | Sales Engineer
(616) 401 0171

Mike Carter | Inside Sales
(616) 879 0040 Ext 104

Wolverine Power Systems
3229 80th Avenue, Zeeland MI, 49464

This quotation and supporting materials contain confidential and proprietary business information of Wolverine Power Systems and Generac Power Systems. These materials may be printed or photocopied for use in evaluating the proposed project but are not to be shared with other parties outside of your organization.

CONDITIONS OF SALE AND LIMITATIONS OF LIABILITY

1. **TERMS:** Payment terms are subject to credit approval and may be changed at the discretion of the credit department.
2. **PAYMENT:** With approved credit, Net 30 days from date of invoice. Payment structure shall be as follows (unless otherwise approved by Wolverine Power Systems): 90% upon factory release and 10% after startup or commissioning or 90 days from original invoice date, whichever comes first. A minimum of 90% of the project total must be received by Wolverine Power Systems PRIOR to start up and commissioning.
Without approved credit, Net 30 days from date of invoice. Payment structure shall be as follows (unless otherwise approved by Wolverine Power Systems): 30% at time of order, 60% upon factory release and 10% after startup or commissioning or 90 days from original invoice date, whichever comes first. A minimum of 90% of the project total must be received by Wolverine Power Systems PRIOR to start up and commissioning.
Buyer shall make payments as specified herein and Wolverine Power Systems may suspend orders, shipment or delivery until such payments are made. Wolverine Power Systems may charge a service charge of 1.5% per month, but not in excess of any lawful rate, if Buyer is delinquent in payment of invoices. Wolverine Power Systems may at any time decline to make any shipment or delivery or perform any work except upon Buyer's payment of past invoices and/or prepayment of this order or upon such other terms and conditions as are acceptable to Wolverine Power System's credit department. If Wolverine Power Systems deems it necessary to cancel any outstanding order due to Buyer's financial condition, Buyer agrees to reimburse Wolverine Power Systems for reasonable cancellation charges. Wolverine Power Systems may apply any payments received to Buyer's oldest outstanding invoices regardless of any instructions to the contrary from the Buyer. Payment for shipments delayed at Buyer's request shall become due on the date that Wolverine Power Systems is prepared to make shipment thereof, and Wolverine Power Systems may impose reasonable storage and handling charges for such delayed shipments.
"Pay When Paid" contract clauses will not be considered by Wolverine Power Systems. Acceptable methods of payment are wire transfer, certified check, company check and cash. No other forms of payment will be accepted unless approved by Wolverine Power Systems.
3. **TAXES:** Buyer shall pay all federal, state and local sales, use or other excise taxes, charges and duties arising by reason of this order and all other taxes, charges and duties of whatever nature assessed upon the goods described in the quote.
4. **COST OF COLLECTION:** Buyer shall pay all costs and expenses (including legal fees) incurred by Wolverine Power Systems to collect any past due amount for goods/services sold, whether or not litigation is commenced.
5. **SECURITY INTEREST:** Buyer hereby grants Wolverine Power Systems a security interest in all goods sold until the full amount of the purchase price has been paid by Buyer.
6. **APPLICABLE LAW:** This sale, and all claims arising therefrom, shall be governed by the laws of the State of Michigan.
7. **CANCELLATION:** Buyer may terminate this order only upon payment of all of Wolverine Power Systems costs incurred for the work performed before termination. All applicable cancellation fees shall apply.
8. **RETURN OF PRODUCTS:** No products may be returned to Wolverine Power Systems without Wolverine Power Systems written consent.

December 8, 2017

To: KPS

ATTN: Mr. Todd Dunfield

RE: Kalamazoo Fire station Generator changes

Please review our price on the following:

We will furnish and install all material and labor necessary to complete the installation. According to plans and Specs Per your Design Build.

Includes:

- Permits.
- ATS demo and make safe for demo by others.
- Concrete pads for generator.
- Trenching and backfill Rake and Re-Seed (further maintenance by others).
- Lifting and handling equipment
- 50 KW Generator and 225 Amp automatic transfer switch.
- Temporary Generator with fuel.
- Connection and disconnection of temporary generator
- Gas Piping.

Does not include:

- Utility Co. Charges.
- Lawn Restoration (beyond rake and reseed).
- Davis Bacon Wage rates.
- Patching or Painting.

Nichols Road: \$46,850.00

Burdick Street: \$45,850.00

Includes list of Standard Conditions (attached).

If you have any questions, please call my office.

Sincerely,

Dave Savage

Dave Savage

Estimator / Project Manager

-Continued

CT Electrical Services, Inc. - Standard Conditions

-These conditions apply unless specifically mentioned otherwise in this proposal.

1. Utility Co. Charges NOT Included
2. Engineered Stamped Drawings NOT Included
3. Prevailing Wages NOT Included
4. Cutting and Patching NOT Included
5. Painting NOT Included
6. Dumpsters NOT Included
 - a. We assume to be able to use the General Contractors or Owners Dumpsters.
7. Bond NOT Included
8. Proposal based on the Plans and Specs in our possession at bid time.
9. All work to be performed during normal working hours (M-F, 7-5).
10. Does NOT Include any work Not Shown on Plans, Mentioned in Specs, or Mentioned Elsewhere in this proposal.
11. Warranty will not be Applicable while payments are beyond terms.
12. Retainage not to exceed 5% of original contract.
13. This price applies to an agreed upon completion date and staffing requirements. An accelerated completion date requiring staffing changes will be extra.
14. Customer agrees to pay for all fees incurred in the collection of payment.
15. Terms are NET 30 Days – 1.5% monthly interest on unpaid balances.
16. Price is good for 30 days.
17. Add \$ 750.00 for Temp. Power, Temp. Lighting, Temp. Heating Connections, and (1) 30A 240V Site Trailer (Utility Charges NOT Included).
18. Price based on frost-free conditions.
19. Past due accounts may result in pullout of staffing.
20. As Needed inspections included.

**CONSUMERS ENERGY
COMPANY**

One Energy Plaza, Jackson, Michigan 49201

Quotation Only
Not an Invoice

TO: Kalamazoo Charter Township
1720 Riverview Drive
Kalamazoo, MI 49007

ATTN: Mr. Todd Dunfield

DATE: October 16, 2017

REFERENCE: 50-kW Generator

QUOTATION NO: V20171003-001985

The work or services covered hereby are not regulated by the Michigan Public Service Commission

DESCRIPTION

Consumers Energy Company ("Consumers Energy") proposes to furnish Kalamazoo Charter Township ("Customer") with design and build of a new back-up emergency power system at Westwood Fire Station Four facility, located at 1310 Nichols Road, Kalamazoo, Michigan 49007. The scope of the work is more fully described as follows:

Base Scope:

- Design a backup emergency power system to tie-in to the Customer's internal electrical distribution system to provide the existing facility load with power in the event of loss of normal utility phase voltage and/or frequency. Design parameters include:
- Installation of a Cummins 50-kW, 120/240-v, single phase, natural gas generator on the east side of the building in close proximity to the existing fence line.
- Weather Enclosure – **Aluminum** with Exhaust System Interior mounted - 69.3dBA @ 7 meters
- Install new custom concrete equipment pad
- Provide and install 400 amp ASCO Series 300 Service Entrance Rated, open transition transfer switch with phase monitoring in a NEMA 3R housing.
- Provide and install underground conduit and new copper wire from the new transfer switch to the new generator.
- Provide and install equipment grounding as required.
- Tie-in to the Customer's existing internal electrical distribution system.
- Installation of new underground natural gas piping and terminations from Customer's existing natural gas on the north side of the building to the new Generator.
- Review design with Customer before equipment procurement and installation.
- Furnish all major pieces of equipment using Consumers Energy's bidding and procurement policies.
- Install the backup emergency power system at the Customer's facility in accordance with the design documents.
- Furnish electrical and mechanical permits and have the installation inspected.
- Commission the new back-up emergency power system into service.

Notes:

1. **It is understood that a temporary physical disconnection of Customer's internal electrical distribution systems will be necessary.** This contract does not include any charges from Consumers Energy (as Customer's electric service provider) or from Customer's natural gas service provider, to disconnect the electrical and/or natural gas services as necessary and/or installing a new natural gas or modifying the existing natural gas service if required. Customer is responsible for making the necessary arrangements with Consumers Energy and/or its natural gas service provider for any such work and for paying the applicable charges therefor to Consumers Energy and its natural gas service provider.
2. The new Generator will comply with new EPA emission regulations for stationary backup generator-set applications that became effective January 1, 2017.
3. This contract does NOT include any allowance for fuel. Customer is responsible for supplying the quantity of natural gas necessary to connect, support commissioning, initial start-up and any on-going use of the new

Generator.

4. This contract does not include pricing for performing underground work during that period when the ground is expected to be frozen (during a period when winter rates apply). If work is performed during those periods, surcharges in accordance with Consumers Energy's (or its subcontractor's) normal policies may apply.
5. Customer is responsible for obtaining all permits and/or variances required for the work hereunder other than the electrical and mechanical permits; including without limitation that Customer is responsible for obtaining any MDEQ permits in respect to the engine emissions of the new generator and /or in regard to the said new generator's proximity to the property line.
6. This contract does not include any fencing around the generator.
7. Ordering lead time for the various equipment to be supplied pursuant to this contract is currently estimated to be approximately seven (7) to eight (8) weeks after the date this contract has been signed by both Customer and Consumers Energy. If Customer accepts this contract, then Consumers Energy will order the applicable new equipment; and Consumers Energy will contact Customer when same have been received in order to schedule a mutually convenient time for performance of the work. Assuming that Consumers Energy (and/or its subcontractors) are provided with all necessary and timely access to Customer's applicable premises, Consumers Energy's currently anticipated time for completion of the entire project is two (2) weeks after the date the final set of materials and equipment have been delivered to the jobsite.
8. Consumer Energy will furnish Customer with a copy of the equipment manuals provided by the vendor(s) for major pieces of equipment to be supplied under this contract.
9. All warranties, and periods of warranty, are those of the respective equipment vendors and are subject to their terms, conditions, restrictions and limitations. The extent of Consumers Energy warranty obligations, if any, is set forth in the attached terms and conditions.
10. All work will be performed during normal business hours (Monday through Friday 8:00-a.m. to 5:00-p.m., excluding nationally recognized holidays).
11. Watering and fertilization of any disturbed area of the lawn that has been returned to rough grade and seeded by Consumers Energy, or restoration of landscaping disturbed by the installation as set forth above herein is the responsibility of the Customer. Customer is also responsible for removal of any decorative landscaping in the area of the new Generator and ATS location that it wishes to keep or relocate.
12. Customer is responsible for locating and staking all its underground equipment and facilities prior to Consumers Energy's performance of the work.

Option 1:

- Manufacturer's five (5) year extended warranty on the new generator. Note: Manufacturer's five (5) year extended warranty is subject to the manufacturer's warranty terms, conditions, restrictions and limitations. If Customer does not elect the manufacturer's 5-year extended warranty, then the Generator will be warranted only for such standard period, and subject to all terms, conditions, restrictions and limitations, as the manufacturer provides. The extent of Consumers Energy warranty obligations, if any, is set forth in the attached terms and conditions.

Option 2:

- Manufacturer's five (5) year extended maintenance program on the new generator and medium voltage transfer switch. Note: Manufacturer's five (5) year extended maintenance program is subject to the manufacturer's warranty terms, conditions, restrictions and limitations.

Pricing Schedule

In addition to signing below, Customer should check the applicable box(es) and initial to indicate which options are elected:

Description	Price
"Base Scope" of work set forth above, before addition of any of the above-indicated "Options".	\$52,400. ⁰⁰
Option 1 - Manufacturer's 5-year comprehensive warranty	<input type="checkbox"/> \$3,750. ⁰⁰ <div style="text-align: center;">Initial</div>
Option 2 - Manufacturer's 5 year maintenance program	<input type="checkbox"/> \$3,150. ⁰⁰ <div style="text-align: center;">Initial</div>

Payment:

Customer shall pay the total contract price to Consumers Energy as follows:

Payment of 20% of the total price is due 30-days after this contract has been signed by Customer. The remaining 70% is due 30-days after the date that construction is complete, whether or not commissioning/initial start-up of the generator has then yet occurred.

THE ATTACHED TERMS AND CONDITIONS ARE INCORPORATED HEREIN AND MADE A PART HEREOF. CONSUMERS ENERGY EXPRESSLY REJECTS ANY OTHER, ADDITIONAL OR DIFFERENT TERMS AND CONDITIONS THAT MAY BE SET FORTH IN ANY PURCHASE ORDER, REQUEST FOR PROPOSALS OR OTHER DOCUMENT ISSUED BY CUSTOMER. UPON BEING ACCEPTED BY CUSTOMER BY SIGNING BELOW, AND CONFIRMED BY CONSUMERS ENERGY BY CONSUMERS ENERGY'S AUTHORIZED REPRESENTATIVE SIGNING BELOW, THIS QUOTATION SHALL BECOME A CONTRACT BETWEEN THE PARTIES. EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THE IMMEDIATELY FOLLOWING PARAGRAPH, IT IS UNDERSTOOD THAT THIS QUOTATION WILL NOT BECOME A CONTRACT BETWEEN THE PARTIES, OR OTHERWISE BINDING UPON CONSUMERS ENERGY IN ANY MANNER, UNTIL IT HAS BEEN SO ACCEPTED BY CUSTOMER AND CONFIRMED BY CONSUMERS ENERGY BY EACH SUCH PARTY (OR ITS REPRESENTATIVE) SIGNING BELOW AS AFORESAID.

NOTE: BY RECEIVING THIS QUOTATION, AND REGARDLESS OF WHETHER OR NOT THIS QUOTATION IS ACCEPTED AS SET FORTH ABOVE, CUSTOMER ACKNOWLEDGES THAT THIS QUOTATION CONTAINS INFORMATION THAT IS CONFIDENTIAL AND PROPRIETARY TO CONSUMERS ENERGY AND MAY NOT BE DISCLOSED BY CUSTOMER TO ANY THIRD PARTY WITHOUT CONSUMERS ENERGY'S EXPRESS WRITTEN CONSENT. UNAUTHORIZED DISCLOSURE MAY AT CONSUMERS ENERGY'S SOLE OPTION RESULT IN WITHDRAWAL OF THIS QUOTATION AND IMMEDIATE RESTITUTION BY CUSTOMER TO CONSUMERS ENERGY OF ALL OF CONSUMERS ENERGY'S COSTS AND EXPENSES INCURRED IN PREPARING THIS QUOTATION.

To accept this Quotation, Customer must sign and return to Consumers Energy within 30 days from the date shown above.

Quotation Prepared By: Walter Estevez – Senior Engineer II **Phone #:** 616-530-4390 **Fax#:** 616-530-4040

Kalamazoo Charter Township (Customer) hereby accepts the above Quotation:

By (signature): _____

Printed Name/Title: _____

Date: _____, 2017

Confirmed:
CONSUMERS ENERGY COMPANY

By (signature): _____

Printed Name/Title: _____

Date: _____, 2017

TERMS AND CONDITIONS

1. Work: References in these Terms and Conditions to the "work" shall mean the work or services to be performed by Consumers Energy for Customer as set forth on the face of this Contract.

2. Starting and Completion Dates: Any starting dates, completion dates and/or other schedule-related dates set forth in this Contract are estimated and/or approximate only and are not guaranteed by Consumers Energy. Without limiting the generality of the foregoing: (i) whenever the scope of the work includes equipment or materials that Consumers Energy will be ordering from manufacturers or suppliers, then any indicated delivery dates therefor are strictly estimates based entirely on Consumers Energy's current information from the applicable manufacturers or suppliers, which may be subject to change, and any associated starting, completion or other schedule dates are accordingly also estimates only and subject to change; and (ii) any starting, completion or other schedule dates are also contingent in any case upon Customer timely making its premises and facilities and/or any necessary information available to Consumers Energy.

Notwithstanding any other provisions hereof, if no specific dates for performance of the work are set forth in this Contract, and if Consumers Energy determines, in its sole good faith judgment, that Customer has in whole or in part not cooperated with Consumers Energy in scheduling the work for performance within a reasonable time after the date this Contract is entered into (or, if materials or equipment are to be ordered by Consumers Energy before the work can begin, then within a reasonable time after the date the applicable materials or equipment have been received by Consumers Energy), then, regardless of the cause of the delay (and even if otherwise legally excusable), Consumers Energy may, at its option (and in addition to any other rights or remedies that it may have), terminate this Contract in whole or in part by written notice to Customer. In the event of such termination by Consumers Energy, Consumers Energy shall be entitled to receive payment from Customer for: (i) any work performed and/or materials and equipment installed (or acquired by Consumers Energy for the work even if not yet installed) up to the termination date; (ii) any costs, expenses or charges incurred by Consumers Energy as a result of non-cancelable contracts or purchase orders entered into by Consumers Energy in connection with the work, and/or in the nature of restocking charges or the like; and (iii) any other reasonable cancellation costs, expenses and charges; all as reasonably determined by Consumers Energy.

3. Title and Risk of Loss: Title, and all risk of loss or damage, to any materials and equipment that are to be furnished and installed hereunder (or, if applicable, any such items that are to be furnished to Customer without installation, for example, spare parts, if any, that are to be supplied to Customer hereunder) shall pass to Customer at the time the specific materials or equipment in question are delivered to and unloaded at the work site.

4. Invoicing and Payments: Consumers Energy will invoice Customer for the work hereunder at the time(s) specified on the face of this Contract, or, if no time(s) are so specified, then Consumers Energy will invoice Customer in full upon completion of the work. Due date(s) for payment by Customer shall be as set forth on the face of this Contract, or, if no due date(s) are so specified, then Customer shall pay Consumers Energy in full the amount set forth on each invoice within 30 days after the date of such invoice. Any payment not made on or before the due date shall be assessed a late payment charge computed at the higher of the rate of 2% per month or \$15 per each 30 day period or portion thereof, whichever is higher (but in no event higher than the maximum rate that may be permitted by law), for the period such payment remains late, beginning on the date the payment becomes past due and ending on the date when the past due amount is paid in full. CONSUMERS ENERGY RESERVES A PURCHASE MONEY SECURITY INTEREST IN ANY EQUIPMENT OR MATERIALS FURNISHED AND/OR INSTALLED IN THE WORK HEREUNDER, AND IN ALL PROCEEDS THEREOF, AS SECURITY FOR CUSTOMER'S PAYMENT OF ALL SUMS DUE OR THAT MAY BECOME DUE UNDER THIS CONTRACT, UNTIL SUCH TIME AS ALL SUCH SUMS HAVE BEEN PAID BY CUSTOMER TO CONSUMERS ENERGY IN FULL; it being understood that the foregoing does not limit Consumers Energy's rights to claim any other liens (such as but not necessarily limited to a construction lien) to which it may be entitled by law by reason of any nonpayment by Customer.

5. Warranty/Disclaimer: Consumers Energy warrants that the work performed under this Contract will be performed in accordance with accepted industry standards. The sole liability of Consumers Energy and the exclusive remedy of Customer for defective work, under the foregoing warranty or otherwise, shall be re-performance of such work on the same conditions as the original work; subject to the further condition that Customer must notify Consumers Energy in writing of any breach of warranty with respect to the work within thirty days after completion of the work.

It is further expressly understood that the above warranty does not extend in any manner to any equipment or materials furnished in or as part of the work hereunder. If and to the extent that any such equipment or materials carry a warranty from a third party manufacturer or supplier, then, to the extent that such manufacturer's or supplier's warranties may extend to Customer as the end-user, Customer shall have the benefit of such warranties, but Consumers Energy shall in no event itself be deemed liable under any such manufacturers' or suppliers' warranties. It is expressly understood that as between Customer and Consumers Energy, all equipment and materials furnished in or as part of the work hereunder are provided strictly on an AS-IS basis, and the sole warranty thereon shall be the manufacturers' or suppliers' warranty to the extent that there is any such warranty and that the benefit of same accrues to Customer as the end-user.

EXCEPT AS EXPRESSLY STATED ABOVE IN THIS SECTION 5, CONSUMERS ENERGY MAKES NO WARRANTIES (EXPRESS, IMPLIED OR STATUTORY), INCLUDING WITHOUT LIMITATION THAT CONSUMERS ENERGY MAKES NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

Without limiting the generality or applicability of any other limitations or disclaimers of liability or remedies set forth above in this Section 5 or elsewhere in this Contract, it is expressly understood that: (i) in no event shall Consumers Energy be responsible for any repairs, replacements, calibrations or other corrections of any kind made by others with respect to the work hereunder; (ii) in no event shall Consumers Energy be liable for any loss or damage whatsoever by reason of its failure to discover, report or modify any latent defects or defects inherent in any facilities, systems or equipment of Customer that are the subject matter of the work; and (iii) if the work under this Contract include the installation of, and/or the performance of any service upon, any type of equipment, in no event shall Consumers Energy have any obligations for breach of warranty or otherwise if Customer fails to transport, store, use, operate or maintain such equipment in accordance with generally accepted industry practices and the provisions of any transportation, storage, use, operating or maintenance instructions provided by the manufacturer or by Consumers Energy.

6. Third Party Indemnity: Customer shall indemnify and hold Consumers Energy, its agents, employees, vendors and subcontractors harmless from and against, and shall at Consumers Energy's option undertake the defense of, any and all claims, losses, liabilities and damages (including but not limited to environmental harm), and any and all associated costs (including but not limited to reasonable attorneys' fees), which may be asserted by any third party against Consumers Energy, or which Consumers Energy may sustain or incur, as a result of the work performed under this Contract, whether based on warranty, contract, tort (including but not limited to negligence), strict liability or otherwise, except liability for bodily injury to persons or damage to property caused solely by the negligence of Consumers Energy, its agents or employees.

7. Limitation of Liability: Without limiting the generality or applicability of any other limitations or disclaimers of liability or remedies set forth herein, it is expressly understood that in no event shall the total liability of Consumers Energy, its agents, employees, vendors and subcontractors, with respect to any and all

claims under or arising out of this Contract, or the performance of breach thereof, whether based on contract, warranty, tort (including negligence), strict liability or otherwise, exceed in aggregate the price paid by Customer to Consumers Energy for the work under this Contract, and such liability of Consumers Energy shall in no event include special, indirect, punitive, incidental or consequential damages of any nature (including but not limited to loss of revenue or its use; loss by reason of plant or equipment shutdown or inability to operate at rated capacity; increased expense of operation of plant or equipment; increased cost of purchasing or providing equipment, materials, supplies or services outside Consumers Energy's scope of work hereunder; costs of replacement power or capital; claims of Customer's customers; or inventory or use charges) even if Consumers Energy has been advised of the possibility of such damages. This Limitation of Liability section shall prevail over any conflicting or inconsistent provisions contained herein or in any other applicable document and shall be in effect even if the remedy or remedies set forth elsewhere herein fail in their essential purpose.

8. Force Majeure: Consumers Energy shall in no event be in breach of contract as a result of any delay in performing, or failure to perform, its obligations if such delay or failure is due to strikes or other labor troubles; any inability to obtain, upon reasonable terms, equipment, materials, parts, components, supplies or transportation for any reason, including default of suppliers or subcontractors; acts of God; fire; flood; storm; earthquake or other natural calamities; war; insurrections; riot; embargoes; curtailment; order, regulations or restrictions imposed by governmental authorities; or any other cause which is beyond Consumers Energy's reasonable control, whether of a similar or dissimilar nature to any of the foregoing and whether or not existing or foreseeable at the time this Contract is entered into. Consumers Energy shall have no obligation to settle any strike or other labor difficulty in a manner not completely satisfactory to it. Should any such delay occur, the time for the performance of Consumers Energy's obligations shall be extended by a time equal to the length of the delay plus such additional time as is reasonable necessary to enable Consumers Energy to resume performance of its obligations.

9. Taxes: If Consumers Energy is at any time required by applicable law or regulation to pay or collect any federal, state or local sales, use, gross receipts, excise or similar taxes with respect to the work, equipment or materials supplied or consumed therein, or the prices, rates or charges therefor under this Contract, then such taxes shall, upon demand, be paid by the Customer to Consumers Energy in addition to the prices, rates and/or charges set forth in this Agreement.

10. Independent Contractor Relationship: In the performance of the work hereunder, Consumers Energy shall be deemed to be an independent contractor.

11. Avoiding Interference; Worksite Conditions: Customer shall provide Consumers Energy and its subcontractors with full, unimpeded and timely access to the worksite for the performance of the work, and shall do all necessary or appropriate coordination with other contractors, vendors, Customer's own personnel and/or others as may be needed to avoid delaying Consumers Energy or its subcontractors in, or other interference with, the performance of the work. Customer shall provide a safe and proper worksite, compliant with all applicable laws, orders, rules and regulations of any governmental authority, for Consumers Energy's personnel, agents and/or subcontractors.

12. Assignment and Subcontracting: Any assignment or other transfer of this Contract or any part thereof by Customer without the previous written consent of Consumers Energy shall be void. Consumers Energy may subcontract any services hereunder.

13. Default: If Customer defaults in the timely performance of any of its obligations hereunder, then Consumers Energy may, at its option, and in addition to any and all other rights or remedies it may have hereunder or at law or equity, terminate this Contract by written notice to Customer.

14. Governing Law; Actions; Etc.: This Contract shall be deemed a Michigan contract and shall be governed by and interpreted in accordance with the laws of the State of Michigan; excluding any conflicts of laws principles that would result in this Contract being interpreted in accordance with any different law. Venue for any lawsuit arising out of or in connection with this Contract shall be exclusively in the courts of the State of Michigan or a Federal court sitting in the State of Michigan. Any legal action against Consumers Energy relating to this Contract or the breach thereof shall be commenced within one year from the date on which the claimed breach, default or other cause of action arose (and, without limiting the foregoing, in all events not later than one year after the date of completion or other cessation of performance of the work hereunder). This Contract is intended for the benefit of the parties herein only and does not grant any rights to any third parties unless otherwise specifically stated herein. The section headings in this Contract are included for reference only; they shall not limit or restrict the interpretation and construction of any of the provisions of this Contract.

15. Entire Agreement; Changes: With respect to the subject matter hereof, this Contract supersedes all previous representations, understandings and negotiations, either written or oral, between the parties hereto or their representatives and constitutes the entire agreement between the parties. No part of any purchase order, request for proposals or other documents issued by Customer shall be binding upon Consumers Energy or affect its rights or obligations hereunder. The terms of this Contract shall not be changed, superseded or supplemented, except in writing signed by authorized representatives of Consumers Energy and Customer.

16. Electronic Documents: After the Contract has been duly signed, delivered and received, by either party to the other party by means of telecopy (fax) transmission or attached to an e-mail (or similar electronic transmission) in an unalterable image format, the Contract shall be considered as validly delivered as the physical delivery of the signed Contract in paper form. In addition, it is further understood that this Contract may at Consumers Energy's option be imaged and stored electronically by Consumers Energy and introduced as evidence in any proceeding as if an original business record; and Customer will not object to the admissibility of such an image as evidence in any proceeding on account of having been stored electronically.

**CONSUMERS ENERGY
COMPANY**

One Energy Plaza, Jackson, Michigan 49201

Quotation Only

Not an Invoice

TO: Kalamazoo Charter Township
1720 Riverview Drive
Kalamazoo, MI 49007

DATE: **October 16, 2017**

REFERENCE: **50-kW Generator**

ATTN: Mr. Todd Dunfield

QUOTATION NO: V20171003-001986

The work or services covered hereby are not regulated by the Michigan Public Service Commission

DESCRIPTION

Consumers Energy Company ("Consumers Energy") proposes to furnish Kalamazoo Charter Township ("Customer") with design and build of a new back-up emergency power system at Northwood Fire Station One facility, located at 2617 North Burdick Street, Kalamazoo, Michigan 49007. The scope of the work is more fully described as follows:

Base Scope:

- Design a backup emergency power system to tie-in to the Customer's internal electrical distribution system to provide the existing facility load with power in the event of loss of normal utility phase voltage and/or frequency. Design parameters include:
- Installation of a Cummins 50-kW, 120/240-v, single phase, natural gas generator on the south side of the building in close proximity to the existing utility electric meter and raised garden space.
- Weather Enclosure – **Aluminum** with Exhaust System Interior mounted - 69.3dBA @ 7 meters
- Install new custom concrete equipment pad
- Provide and install 400 amp ASCO Series 300 Service Entrance Rated, open transition transfer switch with phase monitoring in a NEMA 3R housing.
- Provide and install underground conduit and new copper wire from the new transfer switch to the new generator.
- Provide and install equipment grounding as required.
- Tie-in to the Customer's existing internal electrical distribution system.
- Installation of new underground natural gas piping and terminations from Customer's existing natural gas on the south side of the building to the new Generator.
- Review design with Customer before equipment procurement and installation.
- Furnish all major pieces of equipment using Consumers Energy's bidding and procurement policies.
- Install the backup emergency power system at the Customer's facility in accordance with the design documents.
- Furnish electrical and mechanical permits and have the installation inspected.
- Commission the new back-up emergency power system into service.

Notes:

1. **It is understood that a temporary physical disconnection of Customer's internal electrical distribution systems will be necessary.** This contract does not include any charges from Consumers Energy (as Customer's electric service provider) or from Customer's natural gas service provider, to disconnect the electrical and/or natural gas services as necessary and/or installing a new natural gas or modifying the existing natural gas service if required. Customer is responsible for making the necessary arrangements with Consumers Energy and/or its natural gas service provider for any such work and for paying the applicable charges therefor to Consumers Energy and its natural gas service provider.
2. The new Generator will comply with new EPA emission regulations for stationary backup generator-set applications that became effective January 1, 2017.
3. This contract does NOT include any allowance for fuel. Customer is responsible for supplying the quantity of natural gas necessary to connect, support commissioning, initial start-up and any on-going use of the new Generator.

TERMS AND CONDITIONS

1. Work: References in these Terms and Conditions to the "work" shall mean the work or services to be performed by Consumers Energy for Customer as set forth on the face of this Contract.

2. Starting and Completion Dates: Any starting dates, completion dates and/or other schedule-related dates set forth in this Contract are estimated and/or approximate only and are not guaranteed by Consumers Energy. Without limiting the generality of the foregoing: (i) whenever the scope of the work includes equipment or materials that Consumers Energy will be ordering from manufacturers or suppliers, then any indicated delivery dates therefor are strictly estimates based entirely on Consumers Energy's current information from the applicable manufacturers or suppliers, which may be subject to change, and any associated starting, completion or other schedule dates are accordingly also estimates only and subject to change; and (ii) any starting, completion or other schedule dates are also contingent in any case upon Customer timely making its premises and facilities and/or any necessary information available to Consumers Energy.

Notwithstanding any other provisions hereof, if no specific dates for performance of the work are set forth in this Contract, and if Consumers Energy determines, in its sole good faith judgment, that Customer has in whole or in part not cooperated with Consumers Energy in scheduling the work for performance within a reasonable time after the date this Contract is entered into (or, if materials or equipment are to be ordered by Consumers Energy before the work can begin, then within a reasonable time after the date the applicable materials or equipment have been received by Consumers Energy), then, regardless of the cause of the delay (and even if otherwise legally excusable), Consumers Energy may, at its option (and in addition to any other rights or remedies that it may have), terminate this Contract in whole or in part by written notice to Customer. In the event of such termination by Consumers Energy, Consumers Energy shall be entitled to receive payment from Customer for: (i) any work performed and/or materials and equipment installed (or acquired by Consumers Energy for the work even if not yet installed) up to the termination date; (ii) any costs, expenses or charges incurred by Consumers Energy as a result of non-cancelable contracts or purchase orders entered into by Consumers Energy in connection with the work, and/or in the nature of restocking charges or the like; and (iii) any other reasonable cancellation costs, expenses and charges; all as reasonably determined by Consumers Energy.

3. Title and Risk of Loss: Title, and all risk of loss or damage, to any materials and equipment that are to be furnished and installed hereunder (or, if applicable, any such items that are to be furnished to Customer without installation, for example, spare parts, if any, that are to be supplied to Customer hereunder) shall pass to Customer at the time the specific materials or equipment in question are delivered to and unloaded at the work site.

4. Invoicing and Payments: Consumers Energy will invoice Customer for the work hereunder at the time(s) specified on the face of this Contract, or, if no time(s) are so specified, then Consumers Energy will invoice Customer in full upon completion of the work. Due date(s) for payment by Customer shall be as set forth on the face of this Contract, or, if no due date(s) are so specified, then Customer shall pay Consumers Energy in full the amount set forth on each invoice within 30 days after the date of such invoice. Any payment not made on or before the due date shall be assessed a late payment charge computed at the higher of the rate of 2% per month or \$15 per each 30 day period or portion thereof, whichever is higher (but in no event higher than the maximum rate that may be permitted by law), for the period such payment remains late, beginning on the date the payment becomes past due and ending on the date when the past due amount is paid in full. CONSUMERS ENERGY RESERVES A PURCHASE MONEY SECURITY INTEREST IN ANY EQUIPMENT OR MATERIALS FURNISHED AND/OR INSTALLED IN THE WORK HEREUNDER, AND IN ALL PROCEEDS THEREOF, AS SECURITY FOR CUSTOMER'S PAYMENT OF ALL SUMS DUE OR THAT MAY BECOME DUE UNDER THIS CONTRACT, UNTIL SUCH TIME AS ALL SUCH SUMS HAVE BEEN PAID BY CUSTOMER TO CONSUMERS ENERGY IN FULL; it being understood that the foregoing does not limit Consumers Energy's rights to claim any other liens (such as but not necessarily limited to a construction lien) to which it may be entitled by law by reason of any nonpayment by Customer.

5. Warranty/Disclaimer: Consumers Energy warrants that the work performed under this Contract will be performed in accordance with accepted industry standards. The sole liability of Consumers Energy and the exclusive remedy of Customer for defective work, under the foregoing warranty or otherwise, shall be re-performance of such work on the same conditions as the original work; subject to the further condition that Customer must notify Consumers Energy in writing of any breach of warranty with respect to the work within thirty days after completion of the work.

It is further expressly understood that the above warranty does not extend in any manner to any equipment or materials furnished in or as part of the work hereunder. If and to the extent that any such equipment or materials carry a warranty from a third party manufacturer or supplier, then, to the extent that such manufacturer's or supplier's warranties may extend to Customer as the end-user, Customer shall have the benefit of such warranties, but Consumers Energy shall in no event itself be deemed liable under any such manufacturers' or suppliers' warranties. It is expressly understood that as between Customer and Consumers Energy, all equipment and materials furnished in or as part of the work hereunder are provided strictly on an AS-IS basis, and the sole warranty thereon shall be the manufacturers' or suppliers' warranty to the extent that there is any such warranty and that the benefit of same accrues to Customer as the end-user.

EXCEPT AS EXPRESSLY STATED ABOVE IN THIS SECTION 5, CONSUMERS ENERGY MAKES NO WARRANTIES (EXPRESS, IMPLIED OR STATUTORY), INCLUDING WITHOUT LIMITATION THAT CONSUMERS ENERGY MAKES NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

Without limiting the generality or applicability of any other limitations or disclaimers of liability or remedies set forth above in this Section 5 or elsewhere in this Contract, it is expressly understood that: (i) in no event shall Consumers Energy be responsible for any repairs, replacements, calibrations or other corrections of any kind made by others with respect to the work hereunder; (ii) in no event shall Consumers Energy be liable for any loss or damage whatsoever by reason of its failure to discover, report or modify any latent defects or defects inherent in any facilities, systems or equipment of Customer that are the subject matter of the work; and (iii) if the work under this Contract include the installation of, and/or the performance of any service upon, any type of equipment, in no event shall Consumers Energy have any obligations for breach of warranty or otherwise if Customer fails to transport, store, use, operate or maintain such equipment in accordance with generally accepted industry practices and the provisions of any transportation, storage, use, operating or maintenance instructions provided by the manufacturer or by Consumers Energy.

6. Third Party Indemnity: Customer shall indemnify and hold Consumers Energy, its agents, employees, vendors and subcontractors harmless from and against, and shall at Consumers Energy's option undertake the defense of, any and all claims, losses, liabilities and damages (including but not limited to environmental harm), and any and all associated costs (including but not limited to reasonable attorneys' fees), which may be asserted by any third party against Consumers Energy, or which Consumers Energy may sustain or incur, as a result of the work performed under this Contract, whether based on warranty, contract, tort (including but not limited to negligence), strict liability or otherwise, except liability for bodily injury to persons or damage to property caused solely by the negligence of Consumers Energy, its agents or employees.

7. Limitation of Liability: Without limiting the generality or applicability of any other limitations or disclaimers of liability or remedies set forth herein, it is expressly understood that in no event shall the total liability of Consumers Energy, its agents, employees, vendors and subcontractors, with respect to any and all claims under or arising out of this Contract, or the performance of breach thereof, whether based on contract, warranty, tort (including negligence), strict liability or otherwise, exceed in aggregate the price paid by Customer to Consumers Energy for the work under this Contract, and such liability of Consumers Energy shall in no event include special, indirect, punitive, incidental or consequential damages of any nature (including but not limited to loss of revenue or its use; loss by reason of plant or equipment shutdown or inability to operate at rated capacity; increased expense of operation of plant or equipment; increased cost of purchasing or providing equipment, materials, supplies or services outside Consumers Energy's scope of work hereunder; costs of replacement power or capital; claims of Customer's customers; or inventory or use charges) even if Consumers Energy has been advised of the possibility of such damages. This Limitation of Liability section shall prevail over any conflicting or inconsistent provisions contained herein or in any other applicable document and shall be in effect even if the remedy or remedies set forth elsewhere herein fail in their essential purpose.

8. Force Majeure: Consumers Energy shall in no event be in breach of contract as a result of any delay in performing, or failure to perform, its obligations if such delay or failure is due to strikes or other labor troubles; any inability to obtain, upon reasonable terms, equipment, materials, parts, components, supplies or transportation for any reason, including default of suppliers or subcontractors; acts of God; fire; flood; storm; earthquake or other natural calamities; war; insurrections; riot; embargoes; curtailment; order, regulations or restrictions imposed by governmental authorities; or any other cause which is beyond Consumers Energy's reasonable control, whether of a similar or dissimilar nature to any of the foregoing and whether or not existing or foreseeable at the time this Contract is entered into. Consumers Energy shall have no obligation to settle any strike or other labor difficulty in a manner not completely satisfactory to it. Should any such delay occur, the time for the performance of Consumers Energy's obligations shall be extended by a time equal to the length of the delay plus such additional time as is reasonable necessary to enable Consumers Energy to resume performance of its obligations.

9. Taxes: If Consumers Energy is at any time required by applicable law or regulation to pay or collect any federal, state or local sales, use, gross receipts, excise or similar taxes with respect to the work, equipment or materials supplied or consumed therein, or the prices, rates or charges therefor under this Contract, then such taxes shall, upon demand, be paid by the Customer to Consumers Energy in addition to the prices, rates and/or charges set forth in this Agreement.

10. Independent Contractor Relationship: In the performance of the work hereunder, Consumers Energy shall be deemed to be an independent contractor.

11. Avoiding Interference; Worksite Conditions: Customer shall provide Consumers Energy and its subcontractors with full, unimpeded and timely access to the worksite for the performance of the work, and shall do all necessary or appropriate coordination with other contractors, vendors, Customer's own personnel and/or others as may be needed to avoid delaying Consumers Energy or its subcontractors in, or other interference with, the performance of the work. Customer shall provide a safe and proper worksite, compliant with all applicable laws, orders, rules and regulations of any governmental authority, for Consumers Energy's personnel, agents and/or subcontractors.

12. Assignment and Subcontracting: Any assignment or other transfer of this Contract or any part thereof by Customer without the previous written consent of Consumers Energy shall be void. Consumers Energy may subcontract any services hereunder.

13. Default: If Customer defaults in the timely performance of any of its obligations hereunder, then Consumers Energy may, at its option, and in addition to any and all other rights or remedies it may have hereunder or at law or equity, terminate this Contract by written notice to Customer.

14. Governing Law; Actions; Etc.: This Contract shall be deemed a Michigan contract and shall be governed by and interpreted in accordance with the laws of the State of Michigan; excluding any conflicts of laws principles that would result in this Contract being interpreted in accordance with any different law. Venue for any lawsuit arising out of or in connection with this Contract shall be exclusively in the courts of the State of Michigan or a Federal court sitting in the State of Michigan. Any legal action against Consumers Energy relating to this Contract or the breach thereof shall be commenced within one year from the date on which the claimed breach, default or other cause of action arose (and, without limiting the foregoing, in all events not later than one year after the date of completion or other cessation of performance of the work hereunder). This Contract is intended for the benefit of the parties herein only and does not grant any rights to any third parties unless otherwise specifically stated herein. The section headings in this Contract are included for reference only; they shall not limit or restrict the interpretation and construction of any of the provisions of this Contract.

15. Entire Agreement; Changes: With respect to the subject matter hereof, this Contract supersedes all previous representations, understandings and negotiations, either written or oral, between the parties hereto or their representatives and constitutes the entire agreement between the parties. No part of any purchase order, request for proposals or other documents issued by Customer shall be binding upon Consumers Energy or affect its rights or obligations hereunder. The terms of this Contract shall not be changed, superseded or supplemented, except in writing signed by authorized representatives of Consumers Energy and Customer.

16. Electronic Documents: After the Contract has been duly signed, delivered and received, by either party to the other party by means of telecopy (fax) transmission or attached to an e-mail (or similar electronic transmission) in an unalterable image format, the Contract shall be considered as validly delivered as the physical delivery of the signed Contract in paper form. In addition, it is further understood that this Contract may at Consumers Energy's option be imaged and stored electronically by Consumers Energy and introduced as evidence in any proceeding as if an original business record; and Customer will not object to the admissibility of such an image as evidence in any proceeding on account of having been stored electronically.



FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 888-2170
Fax: (269)-381-3550
www.Kalamazootownship.org

TO: Donald Martin, Township Supervisor
FROM: David Obreiter, Fire Chief *DO*
RE: Request to Purchase Tractor and Attachments
DATE: January 5, 2018

As part of the daily operations within the maintenance department; necessary changes are occasionally identified through our continual efforts to identify financial savings, increased employee safety initiatives and general efficiencies within the organization. As such, many small areas of concern have been identified such as an increase in physical labor and time involved with the general maintenance of township parks, grounds and areas of responsibility. As an example, there are currently just over 4,000 feet of township owned sidewalks that our maintenance department clears on a regular basis.

As such, we have identified the need to upgrade our current equipment to include a commercial grade sub-compact size tractor. We have researched various options and manufacturers to find an economical unit that will fit our current needs as well as be adaptable for future growth. Over the past few weeks, we have been checking the local used equipment market and have not been successful in locating anything that meets our needs. Under the State of Michigan MiDeal bid contract program, Steensma Lawn and Power Equipment of Kalamazoo, Michigan was able to provide us a quote that reflects a 16% discount from John Deere.

I am respectfully requesting a motion to purchase a John Deere 1025R Sub-compact utility tractor with the following options: two-stage snow blower, 54 inch front blade, 52 inch rotary broom and front end loader attachments as quoted from Steensma Lawn and Power Equipment of Kalamazoo, MI for the state bid price of \$20,423.80 and to authorize Township Manager Dexter Mitchell to sign all project associated contracts.

Please feel free to contact me with any questions or concerns.



JOHN DEERE

Quote Id: 16615496

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

Prepared For:

Township Of Kalamazoo

Proposal For:

Delivering Dealer:

Tom Myland

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009

kyle@steensmalawn.com

Quote Prepared By:

Tom Myland

tomm@steensmalawn.com

Date: 04 January 2018

Offer Expires: 05 February 2018



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

Quote Summary

Prepared For:
Township Of Kalamazoo
1720 Riverview Dr
Kalamazoo, MI 49004

Delivering Dealer:
Steensma Lawn & Power Equip
Tom Myland
7561 West Stadium Drive
Kalamazoo, MI 49009
Phone: 269-375-6476
tomm@steensmalawn.com

Quote ID: 16615496
Created On: 04 January 2018
Last Modified On: 04 January 2018
Expiration Date: 05 February 2018

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 1025R Sub-Compact Utility Tractor (18 PTO hp) Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W) Price Effective Date: September 23, 2016	\$ 11,604.60 X	1 =	\$ 11,604.60
JOHN DEERE 47 In. Quick-Hitch Two-Stage Snow Blower Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W) Price Effective Date: September 20, 2016	\$ 3,092.55 X	1 =	\$ 3,092.55
JOHN DEERE 54 in. Quick-Hitch Front Blade Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W) Price Effective Date: September 20, 2016	\$ 593.04 X	1 =	\$ 593.04
JOHN DEERE 52 in. Quick-Hitch Rotary Broom Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W) Price Effective Date: September 20, 2016	\$ 2,097.53 X	1 =	\$ 2,097.53
JOHN DEERE 60D 7-Iron Mid Mount Side Discharge Mower (1 Family Tractors) Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W) Price Effective Date: September 20, 2016	\$ 2,072.28 X	1 =	\$ 2,072.28
JOHN DEERE H120 NSL LOADER	\$ 3,035.76 X	1 =	\$ 3,035.76

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W)
Price Effective Date: September 20, 2016

Curtis Cab Hard sided cab with wiper \$ 6,595.00 X 1 = \$ 6,595.00

Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W)
Price Effective Date:

Equipment Total

\$ 29,090.76

PROJECT TOTAL: \$20,423.80

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 29,090.76
Trade In	
SubTotal	\$ 29,090.76
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 29,090.76
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 29,090.76

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 16615496

Customer Name: TOWNSHIP OF KALAMAZOO

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

JOHN DEERE 1025R Sub-Compact Utility Tractor (18 PTO hp)

Hours:

Stock Number:

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

Selling Price *
\$ 11,604.60

Price Effective Date: September 23, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
028JLV	1025R Sub-Compact Utility Tractor (18 PTO hp)	1	\$ 13,815.00	16.00	\$ 2,210.40	\$ 11,604.60	\$ 11,604.60

Standard Options - Per Unit

0202	United States	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operator's Manual	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
1795	Less Loader	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
3749	Less Backhoe	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4061	Less iMatch Quick Hitch Category 1	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
5204	26x12-12 (4PR, R4 Industrial, 1 Position)	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
6204	18x8.50-10 (4PR, R4 Industrial, 1 Position)	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Value Added Services Total

\$ 0.00

\$ 0.00

\$ 0.00

Suggested Price

\$ 11,604.60

Total Selling Price

\$ 13,815.00

\$ 2,210.40

\$ 11,604.60

\$ 11,604.60

JOHN DEERE 47 In. Quick-Hitch Two-Stage Snow Blower



JOHN DEERE

Selling Equipment

Quote Id: 16615496 **Customer Name:** TOWNSHIP OF KALAMAZOO

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

\$ 3,092.55

Price Effective Date: September 20, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1474M	47 In. Quick-Hitch Two-Stage Snow Blower	1	\$ 2,130.00	16.00	\$ 340.80	\$ 1,789.20	\$ 1,789.20
Standard Options - Per Unit							
2012	Front Quick-Hitch and Hydraulic Lift	1	\$ 716.00	16.00	\$ 114.56	\$ 601.44	\$ 601.44
3016	2000 RPM Front PTO Kit	1	\$ 329.00	16.00	\$ 52.64	\$ 276.36	\$ 276.36
4006	Implement Drive and Upstop	1	\$ 421.00	16.00	\$ 67.36	\$ 353.64	\$ 353.64
Standard Options Total			\$ 1,466.00		\$ 234.56	\$ 1,231.44	\$ 1,231.44
Dealer Attachments/Non-Contract/Open Market							
BLV10160	Front Attaching Support Kit (1023E, 1025R, and 1026R)	1	\$ 85.61	16.00	\$ 13.70	\$ 71.91	\$ 71.91
Dealer Attachments Total			\$ 85.61		\$ 13.70	\$ 71.91	\$ 71.91
Suggested Price							\$ 3,092.55
Total Selling Price			\$ 3,681.61		\$ 589.06	\$ 3,092.55	\$ 3,092.55

JOHN DEERE 54 in. Quick-Hitch Front Blade

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

\$ 593.04

Price Effective Date: September 20, 2016

* Price per item - includes Fees and Non-contract items



JOHN DEERE

Selling Equipment

Quote Id: 16615496 **Customer Name:** TOWNSHIP OF KALAMAZOO

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1492M	54 in. Quick-Hitch Front Blade	1	\$ 515.00	16.00	\$ 82.40	\$ 432.60	\$ 432.60
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English operator's manual and decal kit	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
6804	Hydraulic Angling	1	\$ 191.00	16.00	\$ 30.56	\$ 160.44	\$ 160.44
6968	Less Front Quick-Hitch	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 191.00		\$ 30.56	\$ 160.44	\$ 160.44
Suggested Price							\$ 593.04
Total Selling Price			\$ 706.00		\$ 112.96	\$ 593.04	\$ 593.04

JOHN DEERE 52 in. Quick-Hitch Rotary Broom

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

\$ 2,097.53

Price Effective Date: September 20, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
3880M	52 in. Quick-Hitch Rotary Broom	1	\$ 2,185.00	16.00	\$ 349.60	\$ 1,835.40	\$ 1,835.40
Standard Options - Per Unit							
1010	Less Front Quick-Hitch	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
2010	Less Hydraulic Angling	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
3010	Less 2000 RPM Front PTO	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4000	Implement Drive Shaft	1	\$ 250.00	16.00	\$ 40.00	\$ 210.00	\$ 210.00
Standard Options Total			\$ 250.00		\$ 40.00	\$ 210.00	\$ 210.00

Dealer Attachments/Non-Contract/Open Market



JOHN DEERE

Selling Equipment

Quote Id: 16615496 Customer Name: TOWNSHIP OF KALAMAZOO

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 Steensma Lawn & Power Equip
 7561 West Stadium Drive
 Kalamazoo, MI 49009
 269-375-6476
 kyle@steensmalawn.com

BM21777	Deflector kit (52-in. Rotary Broom)	1	\$ 62.06	16.00	\$ 9.93	\$ 52.13	\$ 52.13
Dealer Attachments Total			\$ 62.06		\$ 9.93	\$ 52.13	\$ 52.13
Suggested Price							\$ 2,097.53
Total Selling Price			\$ 2,497.06		\$ 399.53	\$ 2,097.53	\$ 2,097.53

JOHN DEERE 60D 7-Iron Mid Mount Side Discharge Mower (1 Family

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

\$ 2,072.28

Price Effective Date: September 20, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
5325M	60D 7-Iron Mid Mount Side Discharge Mower (1 Family Tractors)	1	\$ 2,215.00	16.00	\$ 354.40	\$ 1,860.60	\$ 1,860.60
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
1100	Attaching Parts (Mechanical Mower Lift)	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
2001	Auto PTO Coupler	1	\$ 252.00	16.00	\$ 40.32	\$ 211.68	\$ 211.68
Standard Options Total			\$ 252.00		\$ 40.32	\$ 211.68	\$ 211.68

Suggested Price							\$ 2,072.28
Total Selling Price			\$ 2,467.00		\$ 394.72	\$ 2,072.28	\$ 2,072.28

JOHN DEERE H120 NSL LOADER



JOHN DEERE

Selling Equipment

Quote Id: 16615496 Customer Name: TOWNSHIP OF KALAMAZOO

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

\$ 3,035.76

Price Effective Date: September 20, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1761P	H120 Loader	1	\$ 3,334.00	16.00	\$ 533.44	\$ 2,800.56	\$ 2,800.56
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
6000	Ballast Box	1	\$ 228.00	16.00	\$ 36.48	\$ 191.52	\$ 191.52
7020	John Deere CUT Carrier	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
8115	53 In. (1350 mm) Quick Change Materials Buckets	1	\$ 52.00	16.00	\$ 8.32	\$ 43.68	\$ 43.68
Standard Options Total			\$ 280.00		\$ 44.80	\$ 235.20	\$ 235.20
Suggested Price							\$ 3,035.76
Total Selling Price			\$ 3,614.00		\$ 578.24	\$ 3,035.76	\$ 3,035.76

Curtis Cab Hard sided cab with wiper

Equipment Notes:

Hours: 0

Stock Number:

Selling Price *

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

\$ 6,595.00

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
OPEN MARKET	Hard Sided Cab with wiper	1	\$ 4,095.00	0.00	\$ 0.00	\$ 4,095.00	\$ 4,095.00
Dealer Attachments/Non-Contract/Open Market							



JOHN DEERE

Selling Equipment

Quote Id: 16615496

Customer Name: TOWNSHIP OF KALAMAZOO

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

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Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

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7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
kyle@steensmalawn.com

9PBA	Back Up Alarm	1	\$ 140.00	0.00	\$ 0.00	\$ 140.00	\$ 140.00
9PDF	Defroster Fan	1	\$ 160.00	0.00	\$ 0.00	\$ 160.00	\$ 160.00
9PSF1	Over head switch panel and Fuss block Kit	1	\$ 260.00	0.00	\$ 0.00	\$ 260.00	\$ 260.00
9LEDW2	Roof Mounted 3" x 5" Led front and rear work lights	2	\$ 290.00	0.00	\$ 0.00	\$ 290.00	\$ 580.00
9LEDS2	Roof Mounted Led Strobe Light	1	\$ 160.00	0.00	\$ 0.00	\$ 160.00	\$ 160.00
9PH20S59	Tuck away Heater	1	\$ 500.00	0.00	\$ 0.00	\$ 500.00	\$ 500.00
Dealer Attachments Total			\$ 1,510.00		\$ 0.00	\$ 1,510.00	\$ 1,800.00
Other Charges							
	Customer Setup	1	\$ 700.00			\$ 700.00	\$ 700.00
Other Charges Total			\$ 700.00			\$ 700.00	\$ 700.00
Suggested Price							\$ 6,595.00
Total Selling Price			\$ 6,305.00		\$ 0.00	\$ 6,305.00	\$ 6,595.00