



1720 Riverview Drive
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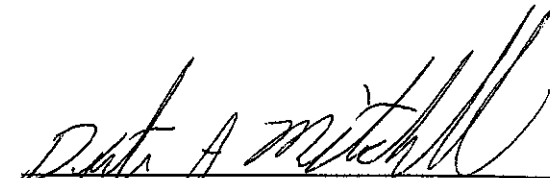
BOARD OF TRUSTEES WORK GROUP MEETING

January 14, 2019

The Board of Trustees of the **Charter Township of Kalamazoo** will meet in a "**Work Group Meeting**" to be held at 5:30 p.m., on Monday, January 14, 2019, in the **Charter Township of Kalamazoo** Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the **Charter Township of Kalamazoo**.

- A. Code of Ethical Conduct
- B. Meeting Conduct
- C. Fee Structure
- D. Discussion regarding items on the Regular Agenda
- E. Manager's Update
- F. Public comment

Posted: January 11, 2019



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald D. Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085.



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CODE OF ETHICAL CONDUCT ACKNOWLEDGEMENT FORM

The following Code of Ethical Conduct is contained in chapter two of the Charter Township of Kalamazoo Policy Manual for Officials, Employees, Contracted Professionals and Volunteers that was adopted by the board on February 22, 2016. The full Policy Manual may be viewed at <http://www.ktwp.org/Default.aspx?tabid=1657>.

The Code of Ethical Conduct expresses standards of ethical conduct expected for township board members, appointees, boards and commissions, employees and volunteers. Each person has the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

Please sign the Acknowledgment of Receipt and Review below and return to the office of the Manager.

ACKNOWLEDGEMENT of RECEIPT AND REVIEW

This is to acknowledge that I have received and reviewed the Code of Ethical Conduct for the Charter Township of Kalamazoo. I agree to comply with the standards contained in the Code as part of my continued employment or association with the organization. I acknowledge that the Code is only a statement of principles for conduct and does not constitute an employment contract.

I understand that violations of the Code of Ethical conduct may result in disciplinary action as stated in the Code of Ethical Conduct.

Signature

Date

Name (please print)

CODE OF ETHICAL CONDUCT

2.1 COMMITMENT TO ETHICAL CONDUCT

The township board recognizes that to carry out its mission of service to the community, the township elected and appointed officials, employees, contracted professionals and volunteers must earn the full confidence of the Kalamazoo Township community. The residents and taxpayers expect, and are entitled to, a local government that conducts its affairs in a fair, ethical, transparent and accountable manner.

To maintain the high standards and traditions of Michigan townships, we embrace these dynamic principles of governance excellence to guide our stewardship, deliberations, constituent services and commitment to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township;
- Bring credit, honor and dignity to our public offices through collegial board deliberations and through diligent, appropriate responses to constituent concerns;
- Actively pursue education and knowledge, and to embrace best practices;
- Treat all persons with dignity, respect and impartiality; without prejudice or discrimination;
- Practice openness and transparency in our decisions and actions;
- Cooperate in all reasonable ways with other government entities and to consider the impact our decisions may have outside our township's borders;
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being;
- Strive for compliance with state and federal statutory requirements;
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township;
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom.

These principles we pledge to our citizens, our township, our state, and to our country.

2.2 CONDUCT IN COMPLIANCE WITH LAWS

All elected and appointed officials, employees, contracted professionals and volunteers of the Township shall comply with the applicable provisions of state law related to conflicts of interest and state laws regulating their conduct.

2.3 UNIFORMITY OF ENFORCEMENT

Township ordinances, policies, procedures, rules and regulations shall be uniformly applied and enforced, unless consideration of extenuating circumstances, unintended consequences or undue hardship is explicitly authorized in the applicable ordinance, policy, procedure, rule or regulation.

2.4 CONFLICT OF INTEREST

All Township elected and appointed officials, employees, and volunteers shall not enter into any business relationships that would put them into conflict with their obligations to the township.

Township elected and appointed officials, employees, and volunteers shall avoid even the appearance of conflict between public duties and personal interests and activities in all township public forums, pursuant to state law and township policies and procedures.

2.5 GIFTS AND SPECIAL BENEFITS

Township officials, appointees, employees and volunteers shall refrain from accepting any gifts, favors or promises of future benefits that compromises their independence of judgment or action.

2.6 USE OF TOWNSHIP RESOURCES

Township officials, appointees, employees and volunteers shall not use public resources that are not available to the public in general, such as township staff time, equipment, supplies or facilities, for private gain, private purposes, personal purposes or political benefit.

Use of public time, resources and /or personnel by an elected official for campaign purposes is a violation of Michigan Campaign Finance Law (MCL 169.257)

2.7 PERSONAL OR POLITICAL BENEFIT

A member or candidate for the township board shall not solicit contributions or endorsements from township appointees, employees or volunteers. This provision is not intended to interfere with an employee's right to endorse or contribute on his/her own, or to prohibit soliciting contributions or endorsements from employee bargaining units. The Township expects all elected officials, appointees, employees, and volunteers to adhere to federal and state campaign finance rules.

2.8 INCOMPATIBLE OFFICES AND RESIDENCE REQUIRED FOR OFFICE

If a Township Board member is elected or appointed to a different public office that is incompatible with their township board office they shall resign from township board office by submitting a letter of resignation to the township board stating the effective date of their resignation.

A township elected official, or appointed board or commission member who intends to reside permanently outside the township shall resign from office by submitting a letter of resignation to the township board stating the effective date of his or her resignation (the last day he or she will hold township office).

2.9 TRUTHFULNESS

All information provided by township officials, appointees, boards and commissions, employees and volunteers will be truthful and complete. The township board, appointees, boards and commissions, employees and volunteers shall not knowingly make false or misleading statements, or use false or misleading information as the basis for making a decision.

2.10 CONFIDENTIAL INFORMATION

Township officials, appointees, boards and commissions, employees and volunteers, shall respect the confidentiality of information concerning the property, personnel or affairs of the township. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

2.11 INFORMATION ACQUIRED

Information acquired in one's public position will not be used for personal advantage.

2.12 COMMUNITY DECISIONS

Township officials and appointees shall demonstrate effective approaches to solving problems. Township officials and appointees shall utilize their public forum to demonstrate how individuals with differing points of view can find common ground and seek compromises that benefit the community as a whole.

2.13 QUALITY OF LIFE

Township decisions and actions shall be intended to improve the quality of life in the community and shall consider the unique needs of its residents.

2.14 COMMUNITY COMMITMENT

The township's care for and commitment to its community members shall be conveyed through township decisions and actions.

2.15 DEVELOPMENT OF PUBLIC POLICY

Policy decisions of board officials and appointees will be based on the merits of the issues, will consider diversity of opinions and, whenever possible, shall reflect consensus of participants.

2.16 TRANSPARENCY

Board officials and appointees shall publicly share substantive information that is relevant to a matter under consideration by the board or boards and commissions, which they may have received from sources outside of the public decision-making process to provide the utmost transparency.

2.17 AVOIDING UNDUE INFLUENCE ON ITS BOARDS AND COMMISSIONS

Because of the value of the independent advice of boards, commissions and committees to the public decision-making process, members of the township board shall refrain from using their position to unduly influence the deliberations, outcomes or recommendations of board, commissions and committee proceedings.

2.18 PARTICIPATION IN DECISION-MAKING

Participants to policy decisions shall listen carefully to other participants and shall ask questions to gain greater understanding of the positions, views and opinions of others.

2.19 MEANINGFUL PARTICIPATION

Township board members and appointees shall strive to stay informed on issues affecting the township, and shall perform their duties in accordance with the processes and rules of order established by their respective board or commission. Board members and appointees will assist new members of their respective bodies in understanding their role and responsibilities.

2.20 MEETING INCLUSION

Relevant staff shall be included in all meetings that affect their respective departments.

2.21 PUBLIC INPUT

In compliance with the Open Meetings Act, decisions made in an open meeting shall be accompanied by opportunities for public input.

2.22 PUBLIC INVOLVEMENT

Expanded opportunities for public involvement in developing and evaluating township programs and services shall be actively considered by all boards, commissions and committees.

2.23 PUBLIC/TOWNSHIP INTERFACE

Processes for public interaction with the township should not be made overly difficult or complicated.

2.24 REPRESENTATION OF TOWNSHIP INTERESTS

When representing the township on a regional or multijurisdictional board or commission and confronted with an issue that pits the township's interests against the greater interests of the broader jurisdiction, the township board shall be consulted for direction and guidance. When such guidance cannot be sought, representatives of the township must consider the broader regional or statewide implications of that body's decision and issues.

2.25 INTERACTIONS WITH OTHERS

Interactions with others shall demonstrate fairness, respect, impartiality and equitable treatment. Township officials, appointees, employees, and volunteers shall not engage in any form of harassment as defined by township policy. Any form of discrimination or harassment that violates policy will not be tolerated. This policy forbids any unwelcome conduct that is based on an individual's race, color, sex, age, religion, national origin, height, weight, marital status, familial status, veteran status, citizenship, handicap/disability, gender identity, sexual orientation, genetic information, or association with anyone who has, or is perceived to have, any protected characteristic, or any other basis protected by state, federal or local law.

2.26 INTERACTIONS WITH CITIZENS

Preferential consideration of the request or petition of any individual citizen or groups of citizens shall not be given. No person shall receive special advantages, consideration or treatment beyond those that are available to any other citizen under similar circumstances.

2.27 PROMISES

Township officials, appointees, employees and volunteers shall not make promises that one would reasonably consider as unrealistic or which there are no intentions to ultimately honor.

2.28 PERSONAL CONDUCT

The professional and personal conduct of township officials, appointees, employees and volunteers must be above reproach and avoid the appearance of impropriety. While recognizing First Amendment rights, all should refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the township board, other township boards, commissions and committees, employees and volunteers.

2.29 BOARD COMMUNICATION OF TOWNSHIP POSITIONS

Township board members shall represent the official policies or positions of the township board, commission or committee to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, officials shall explicitly state they do not represent the township board or the township.

2.30 RESPECT FOR MODERATOR

Board, commission and appointed committee members shall honor the role of the presiding officer in maintaining order and ensuring equal opportunity to provide input on matters of public policy. Members will respect the role of the chair as moderator to focus discussion on current agenda items. Objections to the chair's actions should be voiced politely and with reason.

2.31 IMPLEMENTATION

Township officials, appointees, employees and volunteers shall sign a statement affirming they have read and understood the Code of Ethical Conduct. In addition, the township board, boards and commissions shall conduct a review of the Code of Ethical Conduct in the first meeting of the calendar year.

2.32 COMPLIANCE AND ENFORCEMENT

The Code of Ethical Conduct expresses standards of ethical conduct expected for township board members, appointees, boards and commissions, employees and volunteers. Each person has the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards and commissions, department heads, managers and the Supervisor have the additional responsibility to intervene when an individual's actions that appear to be in violation of the Code of Ethical Conduct are brought to their attention. The township board may impose sanctions on those individuals whose conduct does not comply with the township's Code of Ethical Conduct standards, such as reprimand, formal censure, loss of seniority or committee assignment, budget restriction, termination or other sanctions as identified by the board. The township board also has the option to remove members of boards, commissions and committees as the law allows. A violation of this Code of Ethical Conduct shall not be considered a basis for challenging the validity of a township board or commission's decision-making authority.

2.33 REPORTING IMPROPER ACTIONS OF ELECTED AND APPOINTED OFFICIALS

Members of the township board shall intervene when actions of elected and appointed officials are brought to their attention and appear to be in violation of the Code of Ethical Conduct. A board official who is made aware of the alleged violation shall report to the Township Supervisor who will investigate the allegation. The Supervisor shall provide a report of his findings to the involved official and the Township Board. In the event that the complaint involved the Supervisor it should be reported to the Clerk who will follow due process in investigating and reporting to the involved official and the Board.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 6RA

FOR MEETING DATE: 01/14/2019 work session and regular meeting

SUBJECT: Meeting Conduct

REQUESTING DEPARTMENT: Manager's

SUGGESTED MOTION:

For consent agenda

Financing Cost: n/a

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Manager Mitchell

Manager's Recommendation:

Pass as received on the consent agenda.

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

3.22 BOARD MEMBER MEETING CONDUCT

Each board member shall fully participate in board meetings by doing the following:

- Attend all board meetings unless there is a conflict or unforeseen emergency
- In the case of a meeting conflict notify the Clerk and/or the Supervisor in advance of the meeting
- Prepare for board meetings by reading their packets ahead of time in order to fully participate in discussions
- Help the chair keep the meeting moving
- Limit remarks to the issue being considered
- Ask questions for clarification
- Respect colleagues' rights
- Refrain from interrupting other speakers, except for Point of Order or Call for the Orders of the Day (see 2.26, Rules of Procedure below)
- Actively listen
- Listen courteously and attentively to all public discussions before the board
- Explain reasons behind significant decisions during the discussion before voting
- Raise concerns and objections at a meeting, rather than after
- Express disagreement verbally, rather than non-verbally
- Criticize constructively and in private
- Vote with a clear audible voice

3.23 CHAIRING BOARD MEETINGS

The Supervisor, if present, shall be the presiding officer (chair) of the board and shall have an equal voice and vote in the proceedings of the board. If the Supervisor is absent from a meeting of the township board, the board shall appoint one of its members president pro tem for that meeting. (MCL 42.5(2))

All board members will be treated with equal dignity and respect, and board members shall have equal access to speak and to make motions.

The chair is charged with ensuring that the will of the board majority prevails on decisions, while giving board members who hold to a minority view an adequate opportunity to present their positions to the other board members.

The chair will:

- Keep discussions focused on the agenda items.
- Relinquish the gavel when he or she has a personal conflict of interest or is sufficiently conflicted on an issue that impartiality cannot be assured.
- Maintain proper decorum among board members and the public audience.
- Open the meeting at the specified time
- Explain meeting procedures and decision-making processes so that board members and the audience may appropriately participate
- Protect members and staff from inappropriate comments
- Keep track of amendments to motions
- Adjourn the meeting

Fee structure

While reviewing the budget I noticed we charge \$100 for an annual Used Car License. This is based on MCL 445.502 which states "the fee shall not exceed \$100.00". Since this was last updated in 1948 and that 100.00 is now equal to approx 1045.00, I put a call into Rep. Hoadley's office to see if anything could be done to up the ante. That's pending further discussion.

In the meantime, I began to think about us and our fees. We recently determined that we had been losing a fair amount on each sewer line connection because the fees were way out of date.

A few thoughts I'd be interested in pursuing if the Board thinks there is merit are:

- 1) When writing an ordinance with fees attached, can we include an annual cost of living adjustment in the ordinance
- 2) Can we establish a policy of reviewing all of our fee ordinances? When discussing this with our Treasurer, she suggested every 4 years such that the review fell during the 3rd year of our 4 year term.
- 3) Creating a list of all ordinances with fees.

Frankly, at this point I have no idea how many ordinances we have with fees. How many of those fees are within our control? How do we determine an equitable formulation of our expenses to create fair fees?



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Board of Trustees Regular Meeting Agenda January 14, 2019

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, January 14, 2019, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of December 10, 2018 Board of Trustees Work Session Meeting
- B. Minutes of December 10, 2018 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$395,505.04

Receipt of:

- A. Excerpt from Administrative Policy Manual regarding Meeting Conduct
- B. Treasurer's Report for November 2018
- C. Budget Report for November 2018
- D. Planning and Zoning Department Report for December 2018
- E. Kalamazoo Area Building Authority Reports for December 2018

7 – Public Hearings

- A. None at this meeting

8 - Unfinished Business

- A. None at this Meeting

9 – New Business

- A. Request to replace Fire Department Staff Vehicle
- B. Request to approve resolution of appreciation to Ann Simmons
- C. Request to approve resolution proclaiming January 22, 2019 National Day of Racial Healing
- D. Request for approve Contract for Professional Services Between the Charter Township of Kalamazoo and the Southcentral Michigan Planning Council
- E. Request to approve resolution designating job holders authorized to sign MERS documents on behalf of Charter Township of Kalamazoo
- F. Request to approve amendment to add Roth option to MERS 457 Plan

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Strebs
Trustee Hathcock
Trustee Leigh
Clerk Miller
Treasurer Miller
Trustee Leuty
Supervisor Martin

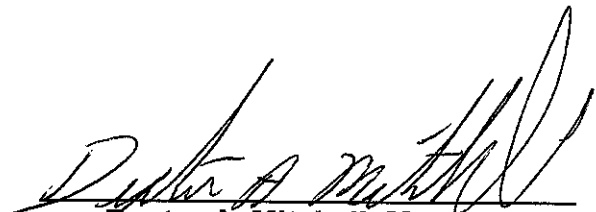
12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted January 11, 2019



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

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CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK SESSION
Monday, December 10, 2018

The Board of Trustees of the ***Charter Township of Kalamazoo*** held a Work Session on **Monday, December 10, 2018** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Nicolette Leigh, Steven Leuty, and Jennifer Strebs.

ABSENT: Trustee Jeremy Hathcock.

ALSO PRESENT: Township Manager Dexter Mitchell, Finance Administrator Nancy Desai, Attorney Roxanne Seeber, Police Chief Bryan Ergang, and Fire Chief David Obreiter.

Supervisor Martin called the meeting to order at 5:33 p.m. Trustee Hathcock joined the meeting at 5:40 p.m.

Item 1 – DISCUSSION REGARDING HIRING AN INVESTMENT MANAGEMENT COMPANY

Treasurer Miller has been in contact with Mike Kloke of Meeder Investments, concerning an Investment Management Agreement. The fee would be about \$5,000. An argument in favor is to have more expertise than available to new elected officials. Desai said that this is an example to see if the Board is interested, then we can research further providers. Clerk Miller mentioned that we have an investment policy in place, which we should follow in any agreement adopted. In answer to a question from Trustee Strebs, Attorney Seeber clarified that we need to know who our investment officer is, and the policy follows Public Act 20. It would take a Board decision to withdraw from an agreement. Other Board members were generally in favor of investigating this as a possibility.

Item 2 – DISCUSSION REGARDING THE PARCHMENT FIRE AGREEMENT

Manager Mitchell explained the situation in Parchment. The agreement would be for \$3,500/month. Chief Obreiter explained they want to keep their fire department going, but rely on us in the short term. They are still looking for a new Fire Chief. Attorney Seeber mentioned that there was a misunderstanding about providing fire services vs. just incident command. Supervisor Martin said that Parchment is in a bind. Clerk Miller asked how the \$3,500 was determined and whether Chief Obreiter has the capacity to add these duties. Attorney Seeber suggested that we approve a temporary contract for 30 days, so there is time to negotiate for a six-month extension. Trustee Leigh suggested that we could approve the six-month contract, allowing Parchment to back out with 30 days' notice at any time. Trustee Leuty agreed, and asked Attorney Seeber for her thoughts. She agreed that we could simply approve the drafted six-month agreement. Manager Mitchell passed out copies with some changes to the contract.

Item 3 – DISCUSSION CONCERNING COMPENSATION STUDY

Manager Mitchell explained the study proposal and methodology. It will cost \$9,400. Trustee Leigh mentioned that comparables may be available for only about 70% of our

employees, since we have some unusual employee categories. Trustee Strebs asked about the “glide path” (years to achieve parity) – will the firm make a recommendation? Manager Mitchell said perhaps, but the Board must still decide. Trustee Leuty suggested that we could wait for the results of the study to give any increase.

Item 4 – CITY ZONING BOARD OF APPEALS AND MARIJUANA SHOP ON SAGE ST.

Manager Mitchell and Supervisor Martin visited the medical marijuana shop. The ZBA meeting has not taken place yet.

Item 5 – ADULTS OVER 21 MARIJUANA OPTIONS

Manager Mitchell pointed out the handout of the powerpoint on recreational marijuana. LARA will be coming up with rules by the end of 2019.

Item 6 – KABA BUDGET COMPARISON

It was provided.

Item 7 – KALAMAZOO RIVER VALLEY TRAIL MEMBERSHIP

Treasurer Miller suggested the Township joining as a friend, or to adopt a segment of the trail for \$75/year, and clean it three times a year. We could adopt miles two to three, over Nichols Rd. Attorney Seeber cautioned that it could not be a donation.

Item 8 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

None.

Item 9 – MANAGER’S UPDATE

None.

Item 8 – PUBLIC COMMENT

None.

Adjourned 7:25 pm.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
December 10, 2018**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, December 10, 2018 at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Treasurer Miller led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS

All present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

Treasurer Miller asked to remove Item 9I, Request to approve Kalamazoo Valley River Trail Membership, from New Business.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

None.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Leigh, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of November 26, 2018 Board of Trustees Regular Meeting (removed)
- B. Payment of Bills in the amount of \$48,849.37

Receipt of:

- A. Planning and Zoning Department Report for November 2018
- B. Kalamazoo Area Building Authority Reports for November 2018

Treasurer Miller asked for the record of a vote contained in the November 26 minutes on the Consent Agenda to be corrected. Clerk Miller requested that the November 26 minutes be removed from the Consent Agenda and added under items removed from the Consent Agenda.

Motion carried.

Item 7 PUBLIC HEARINGS

None at this meeting.

Item 8 UNFINISHED BUSINESS

None at this meeting.

Item 9 NEW BUSINESS

Item 9A **REQUEST TO APPROVE AGREEMENT FOR COMPENSATION STUDY**

Manager Mitchell asked the Board to approve the agreement for a compensation study with Municipal Consulting Services, LLC., not to exceed \$10,000.

Trustee Strebs moved to approve the agreement, seconded by Trustee Leuty. Roll Call vote, 7-0 in favor.

Item 9B **REQUEST TO APPROVE SHORT TERM AGREEMENT WITH THE CITY OF PARCHMENT FOR FIRE DEPARTMENT SERVICES**

Manager Mitchell explained the contract. Trustee Strebs commended Chief Obreiter for his work on the agreement.

Motion by Treasurer Miller, seconded by Supervisor Martin, to approve the short term agreement with the City of Parchment for six months. The version being voted on is as amended, not the original version that went out with the Board packet. Roll call vote, 7-0 in favor.

Item 9C **REQUEST TO ADOPT RESOLUTION AUTHORIZING LISTED FINANCIAL INSTITUTIONS AS DEPOSITORIES FOR CHARTER TOWNSHIP OF KALAMAZOO**

Treasurer Miller explained that we approve this every December.

Motion by Treasurer Miller, seconded by Supervisor Martin, to adopt the Resolution. Roll call vote, 7-0 in favor.

Item 9D **REQUEST TO APPROVE PURCHASE OF FIREFIGHTER PROTECTIVE EQUIPMENT**

Supervisor Martin explained the proposal.

Motion by Supervisor Martin, seconded by Trustee Leigh, to approve the purchase. Roll call vote, 7-0 in favor.

Item 9E **REQUEST FOR AUTHORIZATION FOR THE KALAMAZOO TOWNSHIP POLICE DEPARTMENT TO JOIN AREA AGENCIES IN PURCHASING AND PARTICIPATING IN A TYLER RECORDS MANAGEMENT SYSTEM**

Manager Mitchell explained the proposal. Trustee Leigh commented that she supports moving into one common system. Supervisor Martin agreed.

Motion by Trustee Leigh, seconded by Trustee Strebs, to authorize the Police Department to join in purchasing and participating in the records management system. Roll call vote, 7-0 in favor.

Item 9F **REQUEST TO REAFFIRM OUR RELATIONSHIP WITH SOUTHWEST ENFORCEMENT TEAM AND AUTHORIZE CONTINUATION OF OUR ROLE AS FIDUCIARY FOR SWET**

Manager Mitchell explained the proposal. Trustee Hathcock commented on the failure of the war on drugs. Treasurer Miller asked about the nature of the fiduciary role of the Township. Manager Mitchell replied that our internal handling, carried out by our Finance Administrator, will remain the same.

Treasurer Miller moved, seconded by Trustee Leuty, to authorize the Township's continuation as fiduciary for SWET. Roll call vote, 7-0 in favor.

Item 9G REQUEST TO ADOPT RESOLUTION TO ALLOW LOCAL RESIDENTS TO PROTEST IN WRITING

Manager Mitchell commented on the resolution, which has been adopted each year. Trustee Leigh asked about the language concerning being allowed to protest until the moment the hearing is closed. Attorney Seeber answered that the language tracks the statute.

Treasurer Miller moved, seconded by Trustee Hathcock, to adopt the Resolution. Roll call vote, 7-0 in favor.

Item 9H REQUEST FOR APPROVAL OF 1% COST OF LIVING INCREASE FOR NON-UNION TOWNSHIP EMPLOYEES

Manager Mitchell explained the need for a cost of living raise.

Trustee Hathcock moved, seconded by Treasurer Miller, to approve the 1% cost of living increase for non-union employees. Roll call vote, 7-0 in favor.

Item 10 ITEMS REMOVED FROM CONSENT AGENDA

Item 10A MINUTES OF NOVEMBER 26, 2018 BOARD OF TRUSTEES REGULAR MEETING

Treasurer Miller wanted the minutes to reflect that she had voted against a motion during the November 26, 2018 meeting. However, Clerk Miller pointed out that the vote in question was a voice vote, not a roll call vote.

Clerk Miller moved, seconded by Trustee Strebs, to approve the minutes as presented. Motion carried.

Item 11 BOARD MEMBER REPORTS

Trustee Strebs wished our residents happy holidays.

Trustee Hathcock reported that the Planning Commission met last Thursday, and discussed goats to dispose of marijuana waste.

Trustee Leigh reported from the KATS meeting that Amtrak and MDOT are at odds about how to handle the railroad crossings. This is a liability issue. CCTA had its final meeting of the year today. A survey shows that 2/3s of riders are going to work or school, 2/3s ride five times a week, and 90% of riders have no car. Metro Connect has been growing. This has been a turbulent year, both in State and Federal government.

Clerk Miller commented on the Michigan legislative lame duck session.

Treasurer Miller said that she is open to discuss items on the agenda in advance. She also addressed the possibility of supporting the Kalamazoo River Valley Trail.

Trustee Leuty wished everyone happy holidays. The ZBA will have a meeting December 19, 2018 concerning a requested variance about a setback for a parcel in Eastwood.

Supervisor Martin said that 2018 was an interesting and productive year, and wished residents happy holidays and a happy new year. Dave Bushouse, a member of PMN and a Fire Chief for 11 years, passed away recently. We have had a few pedestrian fatalities on local roads recently. The next Township Board meeting will be January 14, 2019.

Item 12 ATTORNEY'S REPORT

No report.

Item 13 MANAGER REPORT

Wished everyone a happy holiday.

Item 14 PUBLIC COMMENTS

Ron Huster 1314 Coolidge, said that the Board has accomplished a lot. The Westwood Neighborhood Association wants to work with the Board. He expressed his best wishes for 2019.

Item 15 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:28 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Jeremy L. Hathcock
Trustee Nicolette Leigh
Trustee Steven C. Leuty
Trustee Jennifer A. Strebs

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT:

None.

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000392 - ACCIDENT FUND COMPANY:							
122718 23932	ACCIDENT FUND COMPANY INSTALLMENT	01/11/2019 MONICAK	01/11/2019	39,796.00	39,796.00	Open	N 01/11/2019
	101-200-913.00	WORKER'S COMP.		2,387.76			
	206-336-913.00	INSURANCE - WORKERS COMP		12,336.76			
	207-301-913.00	WORKER'S COMP.		25,071.48			
	Total for vendor 000392 - ACCIDENT FUND COMPANY:			<u>39,796.00</u>	<u>39,796.00</u>		
Vendor 000426 - ABSOPURE WATER COMPANY:							
86965815 23968	ABSOPURE WATER COMPANY ACCT #172902	01/11/2019 MONICAK	01/11/2019	14.25	14.25	Open	N 01/11/2019
	206-336-740.00	OPERATING SUPPLIES		14.25			
	Total for vendor 000426 - ABSOPURE WATER COMPANY:			<u>14.25</u>	<u>14.25</u>		
Vendor 001230 - APOLLO FIRE EQUIPMENT:							
52318 23909	APOLLO FIRE EQUIPMENT LADDER INSPECTION	01/11/2019 MONICAK	01/11/2019	1,642.00	1,642.00	Open	N 01/11/2019
	206-336-939.00	MAINT. - VEHICLE		1,642.00			
52319 23910	APOLLO FIRE EQUIPMENT LADDER INSPECTION	01/11/2019 MONICAK	01/11/2019	1,200.00	1,200.00	Open	N 01/11/2019
	206-336-939.00	MAINT. - VEHICLE		1,200.00			
	Total for vendor 001230 - APOLLO FIRE EQUIPMENT:			<u>2,842.00</u>	<u>2,842.00</u>		
Vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:							
121118 23918	BAUCKHAM, SPARKS, THALL & SEEBER LEGAL SUPPORT	01/11/2019 MONICAK	01/11/2019	9,640.80	9,640.80	Open	N 01/11/2019
	101-200-826.00	LEGAL SERVICES-BD. MEET.		300.00			
	101-200-827.00	LEGAL SERVICE-GEN. TWP.		5,172.50			
	101-400-827.00	LEGAL SERVICES - GEN. TWP.		560.00			
	101-200-727.00	OFFICE SUPPLIES		128.30			
	207-301-827.00	LEGAL		720.00			
	101-310-827.00	Legal Service-Gen. Twp.		2,760.00			
	Total for vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:			<u>9,640.80</u>	<u>9,640.80</u>		

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 003007 - BILL'S LOCK SHOP, INC.:							
01508 23906	BILL'S LOCK SHOP, INC. ELECTRONIC DOOR CONTROL 101-265-931.00	01/11/2019 MONICAK	01/11/2019	320.00	320.00	Open	N 01/11/2019
	MAINT. - BUILDING			320.00			
	Total for vendor 003007 - BILL'S LOCK SHOP, INC.:			<u>320.00</u>	<u>320.00</u>		
Vendor 004050 - BORGESS LIFE SUPPORT:							
122218 23890	BORGESS LIFE SUPPORT LIFE SUPPORT CARDS 206-336-811.00	01/11/2019 MONICAK	01/11/2019	215.00	215.00	Open	N 01/11/2019
	PURCHASED & MAINT. SERVICE			215.00			
	Total for vendor 004050 - BORGESS LIFE SUPPORT:			<u>215.00</u>	<u>215.00</u>		
Vendor 006672 - CONSUMERS ENERGY:							
204209263208 23924	CONSUMERS ENERGY ACCT #1000 2066 4423 219-448-921.00	01/11/2019 MONICAK	01/11/2019	32.64	32.64	Open	N 01/11/2019
	UTILITIES - ELECTRIC			32.64			
202251440828 23974	CONSUMERS ENERGY ACCT #1000 2469 4752 206-336-921.03	01/11/2019 MONICAK	01/11/2019	25.40	25.40	Open	N 01/11/2019
	UTILITIES - ELECTRIC			25.40			
203764286739 23975	CONSUMERS ENERGY ACCT #1000 2210 4622 206-336-921.02	01/11/2019 MONICAK	01/11/2019	293.36	293.36	Open	N 01/11/2019
	UTILITIES - ELECTRIC			110.44			
	UTILITIES - NATURAL GAS			182.92			
203764286738 23976	CONSUMERS ENERGY ACCT #1000 2210 4390 206-336-923.02	01/11/2019 MONICAK	01/11/2019	495.50	495.50	Open	N 01/11/2019
	UTILITIES - NATURAL GAS			495.50			
203764286740 23979	CONSUMERS ENERGY ACCT #1000 2210 5132 206-336-921.02	01/11/2019 MONICAK	01/11/2019	606.59	606.59	Open	N 01/11/2019
	UTILITIES - ELECTRIC			606.59			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
204654223735 23980	CONSUMERS ENERGY ACCT #1000 1753 9022 206-336-921.02	01/11/2019 MONICAK	01/11/2019	27.27 27.27	27.27	Open	N 01/11/2019
206878728701 23981	CONSUMERS ENERGY ACCT #1000 1699 4202 101-200-923.00	01/11/2019 MONICAK	01/11/2019	1,775.84 1,775.84	1,775.84	Open	N 01/11/2019
206344906530 23982	CONSUMERS ENERGY ACCT #1000 1552 2459 206-336-921.01	01/11/2019 MONICAK	01/11/2019	24.70 24.70	24.70	Open	N 01/11/2019
206344906529 23983	CONSUMERS ENERGY ACCT #1000 1552 2335 206-336-921.01 206-336-923.01	01/11/2019 MONICAK	01/11/2019	1,024.99 469.28 555.71	1,024.99	Open	N 01/11/2019
203853292152 23984	CONSUMERS ENERGY ACCT #1000 1625 8889 206-336-921.01	01/11/2019 MONICAK	01/11/2019	27.45 27.45	27.45	Open	N 01/11/2019
202518399865 23985	CONSUMERS ENERGY ACCT #1000 1613 2589 206-336-921.04	01/11/2019 MONICAK	01/11/2019	26.42 26.42	26.42	Open	N 01/11/2019
Total for vendor 006672 - CONSUMERS ENERGY:				<u>4,360.16</u>	<u>4,360.16</u>		

Vendor 006673 - CONSUMERS ENERGY:

204565238022 23925	CONSUMERS ENERGY ACCT #1000 0018 2830 219-448-921.00	01/11/2019 MONICAK	01/11/2019	20,397.99 20,397.99	20,397.99	Open	N 01/11/2019
Total for vendor 006673 - CONSUMERS ENERGY:				<u>20,397.99</u>	<u>20,397.99</u>		

Vendor 008600 - BERNIE'S HAUL-AWAY, INC.:

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
14200 23936	BERNIE'S HAUL-AWAY, INC. 1342 SCHUSTER 101-310-811.00 PURCHASED SERVICE Total for vendor 008600 - BERNIE'S HAUL-AWAY, INC.:	01/11/2019 MONICAK	01/11/2019	800.00 800.00	800.00	Open	N 01/11/2019
<hr/>							
Vendor 010621 - EDWARDS INDUSTRIAL SALES, INC.:							
3254459 23992	EDWARDS INDUSTRIAL SALES, INC. MISC SUPPLIES 206-336-939.00 MAINT. - VEHICLE	01/11/2019 MONICAK	01/11/2019	22.77 22.77	22.77	Open	N 01/11/2019
3257413 23993	EDWARDS INDUSTRIAL SALES, INC. MISC SUPPLIES 206-336-939.00 MAINT. - VEHICLE Total for vendor 010621 - EDWARDS INDUSTRIAL SALES, INC.:	01/11/2019 MONICAK	01/11/2019	119.60 119.60	119.60	Open	N 01/11/2019
<hr/>							
Vendor 017024 - GORDON WATER:							
1745203 23883	GORDON WATER WATER 101-200-740.00 OPERATING SUPPLIES Total for vendor 017024 - GORDON WATER:	01/11/2019 MONICAK	01/11/2019	50.00 50.00	50.00	Open	N 01/11/2019
<hr/>							
Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:							
1845817-0 23956	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00 OFFICE SUPPLIES Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:	01/11/2019 MONICAK	01/11/2019	71.11 71.11	71.11	Open	N 01/11/2019
<hr/>							
Vendor 026006 - KALAMAZOO AREA BUILDING AUTHORITY:							
18-06-12 23996	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00 PURCHASED SERVICE Total for vendor 026006 - KALAMAZOO AREA BUILDING AUTHORITY:	01/11/2019 MONICAK	01/11/2019	385.00 385.00	385.00	Open	N 01/11/2019

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 026010 - CITY OF KALAMAZOO:							
1000156418 23959	CITY OF KALAMAZOO LIC/FEES 810-440-983.00	01/11/2019 MONICAK	01/11/2019	6,718.35	6,718.35	Open	N 01/11/2019
	NEW EQUIPMENT			6,718.35			
1000156409 23960	CITY OF KALAMAZOO KDPS DISPATCH CENTER 810-440-983.00	01/11/2019 MONICAK	01/11/2019	59,909.00	59,909.00	Open	N 01/11/2019
	NEW EQUIPMENT			59,909.00			
	Total for vendor 026010 - CITY OF KALAMAZOO:			66,627.35	66,627.35		
Vendor 026022 - KALAMAZOO CITY TREASURER:							
121718 23922	KALAMAZOO CITY TREASURER WATER/SEWER 101-200-927.00	01/11/2019 MONICAK	01/11/2019	81.25	81.25	Open	N 01/11/2019
	UTILITIES - WATER			81.25			
121818 23969	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.02	01/11/2019 MONICAK	01/11/2019	68.22	68.22	Open	N 01/11/2019
	UTILITIES - WATER			68.22			
121518 23970	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.04	01/11/2019 MONICAK	01/11/2019	56.90	56.90	Open	N 01/11/2019
	UTILITIES - WATER			56.90			
121718A 23978	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.03	01/11/2019 MONICAK	01/11/2019	28.21	28.21	Open	N 01/11/2019
	UTILITIES - WATER			28.21			
	Total for vendor 026022 - KALAMAZOO CITY TREASURER:			234.58	234.58		
Vendor 026039 - KALAMAZOO COUNTY CONSOLIDATED:							
1036 23958	KALAMAZOO COUNTY CONSOLIDATED JANUARY 2019 810-440-983.00	01/11/2019 MONICAK	01/11/2019	182,389.00	182,389.00	Open	N 01/11/2019
	NEW EQUIPMENT			182,389.00			
	Total for vendor 026039 - KALAMAZOO COUNTY CONSOLIDATED:			182,389.00	182,389.00		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
Vendor 026047 - KAL. COUNTY TREASURER:							
123118							
23917	KAL. COUNTY TREASURER	01/11/2019	01/11/2019	92.75	92.75	Open	N
	3RD QTR SUBPOENA BY MAIL	MONICAK					01/11/2019
	207-301-782.00	INVESTIGATIVE OPERATIONS		92.75			
	Total for vendor 026047 - KAL. COUNTY TREASURER:			92.75	92.75		

Vendor 026062 - MLIVE MEDIA GROUP:

0008914919							
23927	MLIVE MEDIA GROUP	01/11/2019	01/11/2019	337.04	337.04	Open	N
	NOTICES	MONICAK					01/11/2019
	101-200-903.00	NOTICES AND PUBLICATIONS		337.04			
0008880068							
23962	MLIVE MEDIA GROUP	01/11/2019	01/11/2019	499.75	499.75	Open	N
	NOTICES	MONICAK					01/11/2019
	101-200-903.00	NOTICES AND PUBLICATIONS		499.75			
0008886164							
23963	MLIVE MEDIA GROUP	01/11/2019	01/11/2019	471.00	471.00	Open	N
	NOTICES	MONICAK					01/11/2019
	101-400-903.00	NOTICES		471.00			
0008906278							
23964	MLIVE MEDIA GROUP	01/11/2019	01/11/2019	275.28	275.28	Open	N
	NOTICES	MONICAK					01/11/2019
	101-200-903.00	NOTICES AND PUBLICATIONS		275.28			
0008907813							
23965	MLIVE MEDIA GROUP	01/11/2019	01/11/2019	403.80	403.80	Open	N
	NOTICES	MONICAK					01/11/2019
	101-400-903.00	NOTICES		403.80			
	Total for vendor 026062 - MLIVE MEDIA GROUP:			1,986.87	1,986.87		

Vendor 026088 - KRESA PRINT CENTER:

34838							
23949	KRESA PRINT CENTER	01/11/2019	01/11/2019	109.39	109.39	Open	N
	VIOLATION STICKERS	MONICAK					01/11/2019
	207-301-740.00	OPERATING SUPPLIES		109.39			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
34826 23950	KRESA PRINT CENTER BUSINESS CARDS 207-301-727.00	01/11/2019 MONICAK	01/11/2019	133.50	133.50	Open	N 01/11/2019
	OFFICE SUPPLIES			133.50			
	Total for vendor 026088 - KRESA PRINT CENTER:			242.89	242.89		

Vendor 026096 - ENGINEERED PROTECTION SYSTEMS, INC.:

A753744 23921	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 101-200-811.00	01/11/2019 MONICAK	01/11/2019	344.76	344.76	Open	N 01/11/2019
	PURCHASED SERVICE			344.76			
A753565 23977	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	01/11/2019 MONICAK	01/11/2019	104.22	104.22	Open	N 01/11/2019
	PURCHASED & MAINT. SERVICE			104.22			
A753548 23986	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	01/11/2019 MONICAK	01/11/2019	104.22	104.22	Open	N 01/11/2019
	PURCHASED & MAINT. SERVICE			104.22			
A753567 23987	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	01/11/2019 MONICAK	01/11/2019	104.22	104.22	Open	N 01/11/2019
	PURCHASED & MAINT. SERVICE			104.22			
A753566 23988	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	01/11/2019 MONICAK	01/11/2019	104.22	104.22	Open	N 01/11/2019
	PURCHASED & MAINT. SERVICE			104.22			
	Total for vendor 026096 - ENGINEERED PROTECTION SYSTEMS, INC.:			761.64	761.64		

Vendor 026126 - KALAMAZOO COUNTY:

2018-001 23919	KALAMAZOO COUNTY HAZ MAT VEHICLE/TRAILER 206-336-811.00	01/11/2019 MONICAK	01/11/2019	194.50	194.50	Open	N 01/11/2019
	PURCHASED & MAINT. SERVICE			194.50			
	Total for vendor 026126 - KALAMAZOO COUNTY:			194.50	194.50		

Vendor 026442 - KIESLER'S POLICE SUPPLY, INC.:

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Inv Ref#	Description	Entered By					Post Date
0888035	GL Distribution						
23911	KIESLER'S POLICE SUPPLY, INC.	01/11/2019	01/11/2019	48.87	48.87	Open	N
	DUTY BELT	MONICAK					01/11/2019
	207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT		48.87			
	Total for vendor 026442 - KIESLER'S POLICE SUPPLY, INC.:			48.87	48.87		

Vendor 028680 - ELECTRONIC MEASUREMENT LABS, INC.:

52511							
23928	ELECTRONIC MEASUREMENT LABS, INC.	01/11/2019	01/11/2019	69.02	69.02	Open	N
	CALIBRATION	MONICAK					01/11/2019
	206-336-811.00	PURCHASED & MAINT. SERVICE		69.02			
	Total for vendor 028680 - ELECTRONIC MEASUREMENT LABS, INC.:			69.02	69.02		

Vendor 030015 - MARTIN SPRING & DRIVE, INC:

83425							
23966	MARTIN SPRING & DRIVE, INC	01/11/2019	01/11/2019	1,747.00	1,747.00	Open	N
	REPAIR AXLES	MONICAK					01/11/2019
	206-336-939.00	MAINT. - VEHICLE		1,747.00			
	Total for vendor 030015 - MARTIN SPRING & DRIVE, INC:			1,747.00	1,747.00		

Vendor 031009 - MALL CITY MECHANICAL, INC.:

M006755							
23971	MALL CITY MECHANICAL, INC.	01/11/2019	01/11/2019	127.00	127.00	Open	N
	REPAIR BOILER	MONICAK					01/11/2019
	206-336-811.00	PURCHASED & MAINT. SERVICE		127.00			
M006753							
23972	MALL CITY MECHANICAL, INC.	01/11/2019	01/11/2019	2,592.75	2,592.75	Open	N
	REPLACE PUMP	MONICAK					01/11/2019
	206-336-811.00	PURCHASED & MAINT. SERVICE		2,592.75			
M006918							
23991	MALL CITY MECHANICAL, INC.	01/11/2019	01/11/2019	1,668.75	1,668.75	Open	N
	3RD QUARTER BILLING	MONICAK					01/11/2019
	101-265-931.00	MAINT. - BUILDING		1,668.75			
	Total for vendor 031009 - MALL CITY MECHANICAL, INC.:			4,388.50	4,388.50		

Vendor 031552 - MENARDS - KALAMAZOO EAST:

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
94330 23884	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	01/11/2019 MONICAK	01/11/2019	126.60	126.60	Open	N 01/11/2019
		OPERATING SUPPLIES		126.60			
94332 23885	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	01/11/2019 MONICAK	01/11/2019	47.19	47.19	Open	N 01/11/2019
		OPERATING SUPPLIES		47.19			
94301 23886	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	01/11/2019 MONICAK	01/11/2019	39.90	39.90	Open	N 01/11/2019
		MAINT. - BUILDING		39.90			
94020 23887	MENARDS - KALAMAZOO EAST CREDIT MEMO 206-336-931.00	01/11/2019 MONICAK	01/11/2019	(9.16)	(9.16)	Open	N 01/11/2019
		MAINT. - BUILDING		(9.16)			
94021 23888	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	01/11/2019 MONICAK	01/11/2019	35.95	35.95	Open	N 01/11/2019
		MAINT. - BUILDING		35.95			
93959 23889	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	01/11/2019 MONICAK	01/11/2019	73.22	73.22	Open	N 01/11/2019
		OPERATING SUPPLIES		73.22			
94869 23933	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	01/11/2019 MONICAK	01/11/2019	106.26	106.26	Open	N 01/11/2019
		OPERATING SUPPLIES		106.26			
94819 23934	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	01/11/2019 MONICAK	01/11/2019	45.55	45.55	Open	N 01/11/2019
		OPERATING SUPPLIES		45.55			
95053 23935	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	01/11/2019 MONICAK	01/11/2019	15.44	15.44	Open	N 01/11/2019
		OPERATING SUPPLIES		15.44			
Total for vendor 031552 - MENARDS - KALAMAZOO EAST:				<u>480.95</u>	<u>480.95</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 032005 - AT&T:							
269R01036901F 23973	AT&T ACCT #269R0103691238 206-336-853.00	01/11/2019 MONICAK	01/11/2019	536.34	536.34	Open	N 01/11/2019
	TELEPHONE			536.34			
	Total for vendor 032005 - AT&T:			<u>536.34</u>	<u>536.34</u>		
Vendor 032016 - MI POLICE EQUIPMENT:							
170660 23926	MI POLICE EQUIPMENT UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	290.00	290.00	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			290.00			
	Total for vendor 032016 - MI POLICE EQUIPMENT:			<u>290.00</u>	<u>290.00</u>		
Vendor 032020 - MICHIGAN MUNICIPAL POLICE:							
2499 23913	MICHIGAN MUNICIPAL POLICE OIL CHANGE 207-301-939.00	01/11/2019 MONICAK	01/11/2019	52.18	52.18	Open	N 01/11/2019
	MAINT. - VEHICLE			52.18			
2493 23914	MICHIGAN MUNICIPAL POLICE REPLACE THROTTLE BODY ASSY 207-301-939.00	01/11/2019 MONICAK	01/11/2019	366.02	366.02	Open	N 01/11/2019
	MAINT. - VEHICLE			366.02			
2495 23915	MICHIGAN MUNICIPAL POLICE OIL CHANGE 207-301-939.00	01/11/2019 MONICAK	01/11/2019	56.06	56.06	Open	N 01/11/2019
	MAINT. - VEHICLE			56.06			
2494 23916	MICHIGAN MUNICIPAL POLICE REPLACE GASKET 207-301-939.00	01/11/2019 MONICAK	01/11/2019	481.07	481.07	Open	N 01/11/2019
	MAINT. - VEHICLE			481.07			
2503 23943	MICHIGAN MUNICIPAL POLICE DIAGNOSE ANTILOCK SYSTEM 207-301-939.00	01/11/2019 MONICAK	01/11/2019	91.15	91.15	Open	N 01/11/2019
	MAINT. - VEHICLE			91.15			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
2505							
23944	MICHIGAN MUNICIPAL POLICE	01/11/2019	01/11/2019	140.10	140.10	Open	N
	REPLACE SENSOR	MONICAK					01/11/2019
	207-301-939.00	MAINT. - VEHICLE		140.10			
	Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:			<u>1,186.58</u>	<u>1,186.58</u>		

Vendor 032044 - AXON ENTERPRISE, INC.:

SI-156310							
23955	AXON ENTERPRISE, INC.	01/11/2019	01/11/2019	8,057.70	8,057.70	Open	N
	TASERS	MONICAK					01/11/2019
	810-440-983.00	NEW EQUIPMENT		8,057.70			
	Total for vendor 032044 - AXON ENTERPRISE, INC.:			<u>8,057.70</u>	<u>8,057.70</u>		

Vendor 032088 - ROBERT LAMSON, LLC:

2579							
23912	ROBERT LAMSON, LLC	01/11/2019	01/11/2019	525.00	525.00	Open	N
	EVALUATION - MORRIS	MONICAK					01/11/2019
	207-301-812.00	EMPLOYMENT TESTING		525.00			
	Total for vendor 032088 - ROBERT LAMSON, LLC:			<u>525.00</u>	<u>525.00</u>		

Vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:

495537							
23908	MULDER'S LANDSCAPE SUPPLIES	01/11/2019	01/11/2019	30.75	30.75	Open	N
	TOPSOIL	MONICAK					01/11/2019
	101-265-932.00	MAINT. - GROUNDS		30.75			
	Total for vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:			<u>30.75</u>	<u>30.75</u>		

Vendor 032661 - MCKESSON MEDICAL SURGICAL:

42913944							
23967	MCKESSON MEDICAL SURGICAL	01/11/2019	01/11/2019	170.55	170.55	Open	N
	PUMP SECTION	MONICAK					01/11/2019
	206-336-740.00	OPERATING SUPPLIES		170.55			
	Total for vendor 032661 - MCKESSON MEDICAL SURGICAL:			<u>170.55</u>	<u>170.55</u>		

Vendor 033829 - RIDGE COMPANY:

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
112249 23905	RIDGE COMPANY BATTERIES 206-336-939.00	01/11/2019 MONICAK	01/11/2019	1,136.40	1,136.40	Open	N 01/11/2019
	MAINT. - VEHICLE			1,136.40			
113150 23929	RIDGE COMPANY OIL FILTERS 206-336-939.00	01/11/2019 MONICAK	01/11/2019	53.04	53.04	Open	N 01/11/2019
	MAINT. - VEHICLE			53.04			
112784 23942	RIDGE COMPANY BLADES 207-301-939.00	01/11/2019 MONICAK	01/11/2019	44.97	44.97	Open	N 01/11/2019
	MAINT. - VEHICLE			44.97			
Total for vendor 033829 - RIDGE COMPANY:				<u>1,234.41</u>	<u>1,234.41</u>		

Vendor 035237 - NYE UNIFORM CO.:

679725 23891	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	54.50	54.50	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			54.50			
679724 23892	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	54.50	54.50	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			54.50			
679717 23893	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			103.00			
679706 23894	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			103.00			
679721 23895	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			103.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
679714 23896	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		103.00			
679709 23897	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		103.00			
679716 23898	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		103.00			
679713 23899	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		103.00			
679723 23900	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	103.00	103.00	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		103.00			
679708 23901	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	106.45	106.45	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		106.45			
679719 23902	NYE UNIFORM CO. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	124.37	124.37	Open	N 01/11/2019
		PERSONAL EQUIPMENT ALLOWANCE		124.37			
	Total for vendor 035237 - NYE UNIFORM CO.:			<u>1,163.82</u>	<u>1,163.82</u>		
<hr/>							
Vendor 041093 - PURITY CYLINDER, INC.:							
00674651 23990	PURITY CYLINDER, INC. QUARTERLY CYLINDER RENT 101-265-740.00	01/11/2019 MONICAK	01/11/2019	97.63	97.63	Open	N 01/11/2019
		OPERATING SUPPLIES		97.63			
	Total for vendor 041093 - PURITY CYLINDER, INC.:			<u>97.63</u>	<u>97.63</u>		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 041095 - PUMMILL PRINT SERVICE LLC:							
21835							
23994	PUMMILL PRINT SERVICE LLC	01/11/2019	01/11/2019	481.53	481.53	Open	N
	PERS PROP TAX KITS	MONICAK					01/11/2019
	101-209-740.00	OPERATING SUPPLIES/MAPS		481.53			
	Total for vendor 041095 - PUMMILL PRINT SERVICE LLC:			481.53	481.53		
Vendor 045676 - ROE-COMM, INC.:							
349071							
23961	ROE-COMM, INC.	01/11/2019	01/11/2019	400.00	400.00	Open	N
	DESIGN/CREATE TEMPLATES	MONICAK					01/11/2019
	207-301-933.00	MAINT. - RADIO		400.00			
	Total for vendor 045676 - ROE-COMM, INC.:			400.00	400.00		
Vendor 047500 - SHARP SHOP:							
6299							
23920	SHARP SHOP	01/11/2019	01/11/2019	14.95	14.95	Open	N
	OIL	MONICAK					01/11/2019
	206-336-740.00	OPERATING SUPPLIES		14.95			
6295							
23940	SHARP SHOP	01/11/2019	01/11/2019	60.00	60.00	Open	N
	CLEAN SAW	MONICAK					01/11/2019
	206-336-934.00	MAINT. - MACHINE		60.00			
	Total for vendor 047500 - SHARP SHOP:			74.95	74.95		
Vendor 048769 - STATE OF MICHIGAN:							
551-530552							
23945	STATE OF MICHIGAN	01/11/2019	01/11/2019	588.00	588.00	Open	N
	LIVESCAN FEES	MONICAK					01/11/2019
	217-301-956.00	LIVESCAN EXPENSE		588.00			
	Total for vendor 048769 - STATE OF MICHIGAN:			588.00	588.00		
Vendor 500061 - BYCE & ASSOCIATES, INC.:							
13907							
23923	BYCE & ASSOCIATES, INC.	01/11/2019	01/11/2019	12,875.00	12,875.00	Open	N
	CONSTRUCTION DOCUMENTS	MONICAK					01/11/2019
	402-265-975.00	BUILDING IMPROVEMENTS		12,875.00			
	Total for vendor 500061 - BYCE & ASSOCIATES, INC.:			12,875.00	12,875.00		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 500201 - EMERGENCY VEHICLE PRODUCTS:							
S0011606 23951	EMERGENCY VEHICLE PRODUCTS NEW VEHICLE SET UP 810-440-983.00	01/11/2019 MONICAK	01/11/2019	4,858.28	4,858.28	Open	N 01/11/2019
	NEW EQUIPMENT			4,858.28			
S0011608 23952	EMERGENCY VEHICLE PRODUCTS NEW VEHICLE SET UP 810-440-983.00	01/11/2019 MONICAK	01/11/2019	4,801.46	4,801.46	Open	N 01/11/2019
	NEW EQUIPMENT			4,801.46			
S0011609 23953	EMERGENCY VEHICLE PRODUCTS NEW VEHICLE SET UP 810-440-983.00	01/11/2019 MONICAK	01/11/2019	4,801.46	4,801.46	Open	N 01/11/2019
	NEW EQUIPMENT			4,801.46			
S0011607 23954	EMERGENCY VEHICLE PRODUCTS NEW VEHICLE SET UP 810-440-983.00	01/11/2019 MONICAK	01/11/2019	4,801.46	4,801.46	Open	N 01/11/2019
	NEW EQUIPMENT			4,801.46			
	Total for vendor 500201 - EMERGENCY VEHICLE PRODUCTS:			19,262.66	19,262.66		
Vendor 500285 - GALESBURG FORD:							
26034254 23946	GALESBURG FORD OIL CHANGE/REPAIR 207-301-939.00	01/11/2019 MONICAK	01/11/2019	237.62	237.62	Open	N 01/11/2019
	MAINT. - VEHICLE			237.62			
	Total for vendor 500285 - GALESBURG FORD:			237.62	237.62		
Vendor 500298 - GALLS, INC.:							
011463785 23907	GALLS, INC. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	278.29	278.29	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			278.29			
011577850 23941	GALLS, INC. UNIFORMS 206-336-748.00	01/11/2019 MONICAK	01/11/2019	551.14	551.14	Open	N 01/11/2019
	PERSONAL EQUIPMENT ALLOWANCE			551.14			
	Total for vendor 500298 - GALLS, INC.:			829.43	829.43		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 500509 - KALAMAZOO COUNTY FIRE CHIEFS ASSOC:							
010219							
23937	KALAMAZOO COUNTY FIRE CHIEFS ASSOC	01/11/2019	01/11/2019	2,500.00	2,500.00	Open	N
	MFR ACADEMY 2018	MONICAK					01/11/2019
	206-336-960.00	TUITION/TRAINING		2,500.00			
010219A							
23938	KALAMAZOO COUNTY FIRE CHIEFS ASSOC	01/11/2019	01/11/2019	150.00	150.00	Open	N
	DUES	MONICAK					01/11/2019
	206-336-732.00	DUES/SUBS/PUBL		150.00			
010219B							
23939	KALAMAZOO COUNTY FIRE CHIEFS ASSOC	01/11/2019	01/11/2019	1,200.00	1,200.00	Open	N
	FIRE ACADEMY 2019	MONICAK					01/11/2019
	206-336-960.00	TUITION/TRAINING		1,200.00			
	Total for vendor 500509 - KALAMAZOO COUNTY FIRE CHIEFS ASSOC:			<u>3,850.00</u>	<u>3,850.00</u>		
Vendor 500510 - PORTAGE CLEANERS AND LAUNDRY:							
1218							
23957	PORTAGE CLEANERS AND LAUNDRY	01/11/2019	01/11/2019	436.00	436.00	Open	N
	CLEANING	MONICAK					01/11/2019
	206-336-811.00	PURCHASED & MAINT. SERVICE		49.74			
	207-301-749.00	UNIFORM CLEANING		386.26			
	Total for vendor 500510 - PORTAGE CLEANERS AND LAUNDRY:			<u>436.00</u>	<u>436.00</u>		
Vendor 500590 - LOWE'S COMPANIES, INC.:							
25059							
23904	LOWE'S COMPANIES, INC.	01/11/2019	01/11/2019	14.58	14.58	Open	N
	MISC SUPPLIES	MONICAK					01/11/2019
	206-336-811.00	PURCHASED & MAINT. SERVICE		14.58			
25583							
23930	LOWE'S COMPANIES, INC.	01/11/2019	01/11/2019	86.68	86.68	Open	N
	MISC SUPPLIES	MONICAK					01/11/2019
	101-265-740.00	OPERATING SUPPLIES		86.68			
25109							
23931	LOWE'S COMPANIES, INC.	01/11/2019	01/11/2019	58.95	58.95	Open	N
	MISC SUPPLIES	MONICAK					01/11/2019
	101-265-740.00	OPERATING SUPPLIES		58.95			
	Total for vendor 500590 - LOWE'S COMPANIES, INC.:			<u>160.21</u>	<u>160.21</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 500907 - W.E. UPJOHN INSTITUTE FOR:							
34054 INV #31							
23997	W.E. UPJOHN INSTITUTE FOR	01/11/2019	01/11/2019	2,780.00	2,780.00	Open	N
	PLANNING/ZONING ADMIN	MONICAK					01/11/2019
	101-400-821.00	PLANNING CONSULTANT		2,780.00			
	Total for vendor 500907 - W.E. UPJOHN INSTITUTE FOR:			2,780.00	2,780.00		
Vendor 500946 - SUPERIOR BUSINESS SOLUTIONS:							
1664598							
23995	SUPERIOR BUSINESS SOLUTIONS	01/11/2019	01/11/2019	789.94	789.94	Open	N
	TUMBLERS	MONICAK					01/11/2019
	207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT		789.94			
	Total for vendor 500946 - SUPERIOR BUSINESS SOLUTIONS:			789.94	789.94		
Vendor 500978 - REPUBLIC SERVICES #249:							
0249-006214346							
23989	REPUBLIC SERVICES #249	01/11/2019	01/11/2019	558.37	558.37	Open	N
	ACCT #3-0249-0094822	MONICAK					01/11/2019
	101-265-811.00	PURCHASED SERVICE		202.65			
	206-336-811.00	PURCHASED & MAINT. SERVICE		278.54			
	101-276-811.00	PURCHASED SERVICE		38.60			
	101-751-740.00	OPERATING SUPPLIES		38.58			
	Total for vendor 500978 - REPUBLIC SERVICES #249:			558.37	558.37		
Vendor 501139 - WEST MICHIGAN INTERNATIONAL:							
X103051334:01							
23903	WEST MICHIGAN INTERNATIONAL	01/11/2019	01/11/2019	361.95	361.95	Open	N
	MISC SUPPLIES	MONICAK					01/11/2019
	206-336-939.00	MAINT. - VEHICLE		361.95			
	Total for vendor 501139 - WEST MICHIGAN INTERNATIONAL:			361.95	361.95		
Vendor 550660 - MCDONALD'S TOWING:							
718095							
23947	MCDONALD'S TOWING	01/11/2019	01/11/2019	55.00	55.00	Open	N
	TOWING	MONICAK					01/11/2019
	207-301-939.00	MAINT. - VEHICLE		55.00			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
721184							
23948	MCDONALD'S TOWING	01/11/2019	01/11/2019	173.00	173.00	Open	N
	TOWING	MONICAK					01/11/2019
	207-301-939.00	MAINT. - VEHICLE		173.00			
	Total for vendor 550660 - MCDONALD'S TOWING:			228.00	228.00		

# of Invoices:	114	# Due:	114	Totals:	395,514.20	395,514.20
# of Credit Memos:	1	# Due:	1	Totals:	(9.16)	(9.16)
Net of Invoices and Credit Memos:					395,505.04	395,505.04

--- TOTALS BY FUND ---

101 - GENERAL	22,536.40	22,536.40
206 - FIRE	32,692.83	32,692.83
207 - POLICE	30,045.47	30,045.47
217 - LIVESCAN/SOR	588.00	588.00
219 - STREET LIGHTS	20,430.63	20,430.63
402 - TWP BUILDING & GROUNDS IMPRC	12,875.00	12,875.00
810 - POLICE CAPITAL IMPROVEMENT	276,336.71	276,336.71

--- TOTALS BY DEPT/ACTIVITY ---

200 - GENERAL SERVICES_ADMIN	11,352.48	11,352.48
209 - ASSESSOR	481.53	481.53
265 - MAINTENANCE	15,340.41	15,340.41
276 - CEMETERY	38.60	38.60
301 - POLICE	30,633.47	30,633.47
310 - ENFORCEMENT (ORD, UNSAFE BDG	3,945.00	3,945.00
336 - FIRE	32,692.83	32,692.83
400 - PLANNING/ZONING	4,214.80	4,214.80
440 - CAPTIAL IMPROVEMENT	276,336.71	276,336.71
448 - STREET LIGHTS	20,430.63	20,430.63
751 - RECREATION	38.58	38.58



**KALAMAZOO TOWNSHIP
TREASURER'S REPORT
NOVEMBER 2018**

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	13,699.36
TOTAL POOLED INVESTMENTS**	POOL	11,279,437.40
MERCANTILE BANK	ROAD BOND	390,446.03
MERCANTILE BANK	ERAD	1,000.96
CHEMICAL BANK	CURRENT TAX	100,729.24
CHEMICAL BANK	MRA	32,913.11
TOTAL CASH SUMMARY BY CLASSIFICATION		<u>\$ 11,818,226.10</u>

****POOLED INVESTMENT DETAIL****

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	CD	0.75%	2/23/2019	256,631.34
ADVIA CREDIT UNION	MM	1.50%	NA	670,823.99
CHEMICAL BANK	CD	2.32%	2/22/2019	254,704.73
CHEMICAL BANK	CD	2.32%	2/22/2019	254,704.73
COMERICA	MM	1.39%	NA	9,200.08
COMERICA	CD	3.10%	11/13/2020	249,942.50
COMERICA	CD	2.15%	12/22/2020	140,231.52
COMERICA	CD	3.00%	5/16/2023	245,105.00
COMERICA	Comm Paper	NA	12/11/2018	499,651.67
COMERICA	US Govt Bonds	1.10%	3/29/2019	532,539.00
CONSUMERS CU	CD	2.10%	9/30/2019	327,101.25
CONSUMERS CU	MM	NA	NA	25.01
CONSUMERS CU	MM	0.03%	NA	1,145,197.18
FIRST NATIONAL BANK	CD	2.30%	2/23/2019	507,105.99
FIRST NATIONAL BANK	CD	1.50%	5/6/2019	104,128.68
FIRST NATIONAL BANK	CD	2.40%	7/4/2019	307,957.73
FIRST NATIONAL BANK	MM	0.10%	NA	44.65
FIRST SOURCE BANK	CD	1.52%	12/20/2018	304,649.03
FLAGSTAR BANK	CD	2.40%	8/26/2019	250,000.00
HUNTINGTON BANK	MM	1.38%	NA	4.94
LAKE MICHIGAN CREDIT UNION	CD	2.00%	NA	511,586.34
LAKE MICHIGAN CREDIT UNION	Savings	NA	NA	5.00
MACATAWA BANK	CD	2.12%	3/26/2019	124,869.73
MACATAWA BANK	CD	1.77%	6/4/2020	106,346.31
MBIA CLASS	INV POOL	2.35%	NA	2,137,139.66
MBIA CLASS - TWP DEBT SRVC	INV POOL	2.35%	NA	39,214.73
MERCANTILE BANK OF MI	ICS	0.10%	NA	38,212.08
MERCANTILE BANK OF MI	CD	2.50%	8/21/2019	750,000.00
MERCANTILE BANK OF MI	CD	2.53%	7/9/2019	605,899.48
MORGAN STANLEY	Comm Paper	1.17%	3/5/2019	248,212.50
MORGAN STANLEY	Govt Sec.	2.50%	12/25/2042	198,807.14
MORGAN STANLEY	CD	1.60%	5/9/2019	253,336.60
MORGAN STANLEY	MM	0.15%	NA	503.11
PRIVATE BANK/CIBC	CD	2.35%	3/4/2019	103,548.40
PRIVATE BANK/CIBC	CD	2.35%	3/4/2019	102,007.30
TOTAL FOR POOL INVESTMENT DETAIL				<u>\$ 11,279,437.40</u>

CASH ALLOCATION BY FUND:

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	3,750,008.50
PARK AND RECREATION	211	9,701.62
LIVE SCAN	217	137,447.52
STREET LIGHTING	219	234,023.38
RECYCLING	226	63,925.23
DRUG LAW ENFORCEMENT	265	94,394.01
LAW ENFORCEMENT TRAINING	266	17,737.05
SWET	267	(9,544.43)
911 WIRELESS FUND	270	122,518.70
ROAD DEBT SERVICE (VOTED BOND)	301	38,898.88
BUILDING IMPROVEMENTS	402	576,148.09
RADIO SITE PROJECT	407	1,843.83
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	14,605.48
TRUST & AGENCY	701	144,969.79
MEDICAL REIMBURSEMENT	702	32,913.11
CURRENT TAX	704	100,729.24
S.W.E.T. AGENCY	727	294,698.61
SWET ERAD FUND	728	1,000.96
POLICE CAPITAL IMPROVEMENT	810	585,908.18
FIRE CAPITAL IMPROVEMENT	811	1,311,479.38
STREET	812	192,491.93
ROAD IMPROVEMENT	850	390,446.03
WATER	871	263,318.22
SEWER FUND	883	3,416,859.76
SAW GRANT	884	29,853.03
TOTAL CASH ALLOCATION BY FUND		<u>\$ 11,818,226.10</u>

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 11/30/2018
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91% OF THE FISCAL YEAR COMPLETED

GL NUMBER	YTD BALANCE			YTD BALANCE		
	2017 AMENDED BUDGET	11/30/2017 NORMAL (ABNORMAL)	PREV YEAR % BDGT USED	2018 AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	CURR YEAR % BDGT USED
Fund 101 - GENERAL						
Net - Dept 000 - REVENUES	6,749,100.00	6,479,201.84	96.00%	6,589,905.00	6,035,119.79	91.58%
Net - Dept 101 - LEGISLATIVE	(79,950.00)	(53,743.10)	67.22%	(82,580.00)	(40,396.22)	48.92%
Net - Dept 171 - SUPERVISOR	(23,625.00)	(26,437.95)	111.91%	(38,400.00)	(31,030.96)	80.81%
Net - Dept 175 - MANAGER	(125,300.00)	(110,979.03)	88.57%	(188,405.00)	(181,151.04)	96.15%
Net - Dept 191 - ELECTION	(61,100.00)	(3,696.74)	6.05%	(60,425.00)	(46,130.66)	76.34%
Net - Dept 200 - GENERAL SERVICES_ADMIN	(904,250.00)	(664,391.34)	73.47%	(358,300.00)	(312,366.18)	87.18%
Net - Dept 209 - ASSESSOR	(209,650.00)	(177,099.33)	84.47%	(204,935.00)	(165,753.31)	80.88%
Net - Dept 215 - CLERK	(23,450.00)	(20,934.41)	89.27%	(86,875.00)	(89,665.89)	103.21%
Net - Dept 223 - FINANCE	0.00	0.00		(231,225.00)	(204,476.20)	88.43%
Net - Dept 253 - TREASURER	(26,750.00)	(28,620.52)	106.99%	(36,490.00)	(34,050.79)	93.32%
Net - Dept 265 - MAINTENANCE	(259,600.00)	(237,618.27)	91.53%	(265,720.00)	(227,831.79)	85.74%
Net - Dept 276 - CEMETERY	(25,325.00)	(25,758.62)	101.71%	(26,335.00)	(26,027.16)	98.83%
Net - Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)	(83,250.00)	(54,619.84)	65.61%	(90,450.00)	(82,593.96)	91.31%
Net - Dept 400 - PLANNING/ZONING	(91,800.00)	(65,304.26)	71.14%	(87,500.00)	(68,750.99)	78.57%
Net - Dept 425 - EMERGENCY PREPAREDNESS	(2,000.00)	0.00	0.00%	(9,500.00)	(9,265.00)	97.53%
Net - Dept 439 - OTHER PUBLIC SAFETY	2,000.00	959.22	47.96%	0.00	0.00	
Net - Dept 446 - STREETS	(215,000.00)	(38,579.98)	17.94%	(300,000.00)	(17,502.34)	5.83%
Net - Dept 751 - RECREATION	(8,500.00)	(9,592.35)	112.85%	(13,150.00)	(5,656.51)	43.02%
Net - Dept 890 - CONTINGENCY	0.00	0.00		(135,400.00)	0.00	0.00%
Net - Dept 901 - CAPITAL OUTLAY_GENERAL	(12,000.00)	(32,352.87)	269.61%	(61,800.00)	(46,266.50)	74.86%
Net - Dept 999 - OPERATING TRANSFERS	0.00	0.00		(5,781,246.00)	(5,781,246.00)	100.00%
NET OF REVENUES & EXPENDITURES	4,599,550.00	4,930,432.45		(1,468,831.00)	(1,335,041.71)	
Fund 206 - FIRE						
Net - Dept 000 - REVENUES	0.00	0.00		1,642,260.00	1,649,777.28	100.46%
Net - Dept 336 - FIRE	(1,575,050.00)	(1,345,803.95)	85.45%	(1,642,260.00)	(1,336,398.94)	81.38%
NET OF REVENUES & EXPENDITURES	(1,575,050.00)	(1,345,803.95)		0.00	313,378.34	
Fund 207 - POLICE						
Net - Dept 000 - REVENUES	1,171,750.00	1,157,667.80	98.80%	4,741,945.00	4,686,832.33	98.84%
Net - Dept 301 - POLICE	(4,876,850.00)	(4,104,504.21)	84.16%	(4,741,945.00)	(4,090,146.89)	86.25%
NET OF REVENUES & EXPENDITURES	(3,705,100.00)	(2,946,836.41)		0.00	596,685.44	
Fund 217 - LIVESCAN/SOR						
Net - Dept 000 - REVENUES	0.00	30,769.00		29,000.00	32,968.64	113.68%
Net - Dept 301 - POLICE	0.00	(11,010.69)		(27,500.00)	(17,601.40)	64.01%
NET OF REVENUES & EXPENDITURES	0.00	19,758.31		1,500.00	15,367.24	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
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91% OF THE FISCAL YEAR COMPLETED

GL NUMBER	2017	YTD BALANCE	PREV YEAR % BDGT USED	2018	YTD BALANCE	CURR YEAR % BDGT USED
	AMENDED BUDGET	11/30/2017 NORMAL (ABNORMAL)		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	
Fund 219 - STREET LIGHTS						
Net - Dept 000 - REVENUES	196,242.00	220,411.14	112.32%	216,260.00	243,279.90	112.49%
Net - Dept 448 - STREET LIGHTS	(250,000.00)	(185,636.17)	74.25%	(251,000.00)	(206,456.31)	82.25%
NET OF REVENUES & EXPENDITURES	(53,758.00)	34,774.97		(34,740.00)	36,823.59	
Fund 226 - RECYCLING						
Net - Dept 000 - REVENUES	443,052.00	444,608.53	100.35%	410,365.00	447,101.97	108.95%
Net - Dept 527 - RECYCLING	(440,000.00)	(365,445.73)	83.06%	(422,925.00)	(397,973.43)	94.10%
NET OF REVENUES & EXPENDITURES	3,052.00	79,162.80		(12,560.00)	49,128.54	
Fund 265 - DRUG LAW ENFORCEMENT						
Net - Dept 000 - REVENUES	0.00	10,803.00		5,500.00	8,043.07	146.24%
Net - Dept 333 - DRUG LAW ENFORCEMENT	0.00	0.00		(1,000.00)	(296.43)	29.64%
NET OF REVENUES & EXPENDITURES	0.00	10,803.00		4,500.00	7,746.64	
Fund 266 - LAW ENFORCEMENT TRAINING						
Net - Dept 000 - REVENUES	21,000.00	6,871.05		19,000.00	20,170.33	106.16%
Net - Dept 320 - STATE TRAINING MONEY	(24,000.00)	(20,022.92)	83.43%	(24,000.00)	(8,860.37)	36.92%
NET OF REVENUES & EXPENDITURES	(3,000.00)	(13,151.87)		(5,000.00)	11,309.96	
Fund 267 - SWET						
Net - Dept 000 - REVENUES	0.00	48,083.30		55,310.00	40,601.72	73.41%
Net - Dept 301 - POLICE	0.00	(52,677.17)		(55,310.00)	(50,647.99)	91.57%
NET OF REVENUES & EXPENDITURES	0.00	(4,593.87)		0.00	(10,046.27)	
Fund 270 - 911 WIRELESS						
Net - Dept 000 - REVENUES	44,000.00	49,138.85	111.68%	46,000.00	43,183.75	93.88%
Net - Dept 301 - POLICE	(9,000.00)	0.00	0.00%	(15,000.00)	(192,389.00)	1282.59%
NET OF REVENUES & EXPENDITURES	35,000.00	49,138.85		31,000.00	(149,205.25)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Net - Dept 000 - REVENUES	0.00	1,347.98		1,065,375.00	1,083,252.69	101.68%
Net - Dept 906 - ROAD IMPROVEMENT	0.00	(2,009,784.82)		(1,062,375.00)	(1,062,401.61)	100.00%
NET OF REVENUES & EXPENDITURES	0.00	(2,008,436.84)		3,000.00	20,851.08	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
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GL NUMBER	YTD BALANCE			YTD BALANCE		
	2017 AMENDED BUDGET	11/30/2017 NORMAL (ABNORMAL)	PREV YEAR % BDGT USED	2018 AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	CURR YEAR % BDGT USED
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
Net - Dept 000 - REVENUES	0.00	0.00		658,350.00	659,839.85	100.23%
Net - Dept 265 - MAINTENANCE	0.00	0.00		0.00	(103,641.76)	
NET OF REVENUES & EXPENDITURES	0.00	0.00		658,350.00	556,198.09	
Fund 407 - RADIO SITE PROJECT						
Net - Dept 000 - REVENUES	0.00	213,010.00		10,000.00	10,000.00	100.00%
Net - Dept 301 - POLICE	0.00	(208,010.33)		(7,200.00)	(13,155.65)	182.72%
NET OF REVENUES & EXPENDITURES	0.00	4,999.67		2,800.00	(3,155.65)	
Fund 584 - GOLF COURSE						
Net - Dept 000 - REVENUES	0.00	8,648.45		9,500.00	10,146.69	106.81%
Net - Dept 698 - GOLF COURSE	0.00	(2,395.00)		(6,000.00)	(5,092.76)	84.88%
NET OF REVENUES & EXPENDITURES	0.00	6,253.45		3,500.00	5,053.93	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Net - Dept 000 - REVENUES	235,490.00	10,316.84	4.38%	242,555.00	274,103.72	113.01%
Net - Dept 440 - CAPITAL IMPROVEMENT	(336,300.00)	(96,159.51)	28.59%	(340,800.00)	(200,926.42)	58.96%
NET OF REVENUES & EXPENDITURES	(100,810.00)	(85,842.67)		(98,245.00)	73,177.30	
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Net - Dept 000 - REVENUES	392,484.00	95,754.11	24.40%	416,760.00	475,341.48	114.06%
Net - Dept 440 - CAPITAL IMPROVEMENT	(396,500.00)	(213,746.68)	53.91%	(448,000.00)	(299,026.15)	66.75%
NET OF REVENUES & EXPENDITURES	(4,016.00)	(117,992.57)		(31,240.00)	176,315.33	
Fund 812 - STREET IMPROVEMENT						
Net - Dept 000 - REVENUES	0.00	12,856.90		11,600.00	14,967.13	129.03%
NET OF REVENUES & EXPENDITURES	0.00	12,856.90		11,600.00	14,967.13	
Fund 850 - ROAD IMPROVEMENT						
Net - Dept 000 - REVENUES	0.00	3,081.78		0.00	957.19	
Net - Dept 906 - ROAD IMPROVEMENT	0.00	(510,292.95)		(289,900.00)	(138,799.46)	47.88%
NET OF REVENUES & EXPENDITURES	0.00	(507,211.17)		(289,900.00)	(137,842.27)	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2018
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 91% OF THE FISCAL YEAR COMPLETED

GL NUMBER	2017	YTD BALANCE	PREV YEAR	2018	YTD BALANCE	CURR YEAR
	AMENDED BUDGET	11/30/2017 NORMAL (ABNORMAL)	% BDGT USED	AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	% BDGT USED
Fund 871 - WATER IMPROVEMENT						
Net - Dept 000 - REVENUES	0.00	31,258.98		38,000.00	14,848.25	39.07%
Net - Dept 441 - WATER IMPROVEMENT	0.00	(36,765.81)		(27,000.00)	(19,868.75)	73.59%
NET OF REVENUES & EXPENDITURES	0.00	(5,506.83)		11,000.00	(5,020.50)	
Fund 883 - SEWER IMPROVEMENT						
Net - Dept 000 - REVENUES	0.00	71,525.86		73,000.00	51,565.65	70.64%
Net - Dept 520 - SEWER IMPROVEMENT	0.00	(28,826.20)		(28,000.00)	(50,812.87)	181.47%
NET OF REVENUES & EXPENDITURES	0.00	42,699.66		45,000.00	752.78	
Fund 884 - SAW GRANT						
Net - Dept 000 - REVENUES	0.00	273,219.68		700,000.00	190,524.92	27.22%
Net - Dept 520 - SEWER IMPROVEMENT	0.00	(229,716.97)		(700,000.00)	(190,524.92)	27.22%
NET OF REVENUES & EXPENDITURES	0.00	43,502.71		0.00	0.00	

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PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Revenues						
Dept 000 - REVENUES						
101-000-403.00	OPERATING LEVY-C.T.	3,783,850.00	3,755,116.65	0.00	28,733.35	99.24
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	25,000.00	15,616.64	0.00	9,383.36	62.47
101-000-404.00	ACT 198 -TWP IFT	25,000.00	20,239.07	0.00	4,760.93	80.96
101-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	9,148.51	0.00	(9,148.51)	100.00
101-000-424.00	TRAILER FEES	3,000.00	2,192.00	0.00	808.00	73.07
101-000-445.00	PENALTIES & INTEREST ON TAXES	0.00	6,409.61	0.00	(6,409.61)	100.00
101-000-451.00	CABLE TV FRANCHISE FEE 3%	180,000.00	135,886.81	38,939.58	44,113.19	75.49
101-000-473.00	RENTAL APPLICATION FEES	73,000.00	53,900.00	1,900.00	19,100.00	73.84
101-000-473.01	MM APPLICATION FEES	0.00	40,000.00	0.00	(40,000.00)	100.00
101-000-474.00	LICENSE FEES/SIGNS	2,500.00	2,200.00	450.00	300.00	88.00
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	10,000.00	14,340.00	540.00	(4,340.00)	143.40
101-000-575.00	STATE SHARED	2,000,000.00	1,491,690.00	0.00	508,310.00	74.58
101-000-576.00	LIQUOR LICENSES	8,200.00	8,800.00	8,745.00	(600.00)	107.32
101-000-578.00	VIOLATION BUREAU	1,500.00	1,380.00	90.00	120.00	92.00
101-000-587.00	ELECTION REIMBURSEMENT	0.00	11,916.99	0.00	(11,916.99)	100.00
101-000-603.00	UNCLASSIFIED	0.00	471.66	10.00	(471.66)	100.00
101-000-603.01	LOCAL GOVT REVENUE	0.00	753.69	0.00	(753.69)	100.00
101-000-626.00	PASSPORT FEE/FIRE REPORTS	25,000.00	27,362.95	2,345.00	(2,362.95)	109.45
101-000-629.00	TOWNSHIP SERVICE	100.00	2,424.26	0.00	(2,324.26)	2,424.26
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	0.00	28,671.57	0.00	(28,671.57)	100.00
101-000-630.00	LEASE PAYMENTS	32,640.00	28,720.96	1,043.82	3,919.04	87.99
101-000-633.00	MONUMENT INSTALLATION	600.00	2,400.00	200.00	(1,800.00)	400.00
101-000-634.00	INTERMENT FEES	10,000.00	14,150.00	400.00	(4,150.00)	141.50
101-000-643.00	SALE OF LOTS-CEMETERY	1,500.00	7,525.00	(750.00)	(6,025.00)	501.67
101-000-651.00	TAX ADMIN FEE	217,515.00	141,516.66	(55.70)	75,998.34	65.06
101-000-652.00	COLLECTION FEES	28,000.00	42,204.00	0.00	(14,204.00)	150.73
101-000-654.00	WATER SURCHARGE FEES	100,000.00	87,837.60	0.00	12,162.40	87.84
101-000-660.00	DISTRICT COURT FEES	25,000.00	18,858.26	1,386.63	6,141.74	75.43
101-000-660.01	FALSE ALARM	500.00	3,041.13	0.00	(2,541.13)	608.23
101-000-664.00	INTEREST EARNED	30,500.00	42,126.04	6,329.14	(11,626.04)	138.12
101-000-667.00	ROOM RENTAL - INCOME	6,000.00	9,275.00	450.00	(3,275.00)	154.58
101-000-673.00	SALE OF TWP. ASSETS	500.00	2,885.79	0.00	(2,385.79)	577.16
101-000-675.00	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	3,000.00	0.00	(3,000.00)	100.00
101-000-688.00	INS. PREMIUM REFUND	0.00	3,058.94	0.00	(3,058.94)	100.00
Total Dept 000 - REVENUES		6,589,905.00	6,035,119.79	62,023.47	554,785.21	91.58
TOTAL REVENUES		6,589,905.00	6,035,119.79	62,023.47	554,785.21	91.58
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-711.00	INSURANCE OPT OUT	13,800.00	13,240.48	1,203.68	559.52	95.95
101-101-712.00	COMPENSATION - TRUSTEES	30,500.00	17,070.00	1,760.00	13,430.00	55.97
101-101-715.00	FICA	2,350.00	2,356.40	226.02	(6.40)	100.27
101-101-716.00	HEALTH INSURANCE	20,880.00	588.56	54.23	20,291.44	2.82
101-101-717.00	LIFE INS/STD/LTD	1,750.00	1,142.63	361.90	607.37	65.29
101-101-718.00	PENSION	2,800.00	1,765.00	176.00	1,035.00	63.04
101-101-732.00	DUES/SUBS/PUBL	4,000.00	950.00	0.00	3,050.00	23.75
101-101-862.00	TRAVEL - CONFERENCES	6,500.00	3,283.15	0.00	3,216.85	50.51
Total Dept 101 - LEGISLATIVE		82,580.00	40,396.22	3,781.83	42,183.78	48.92
Dept 171 - SUPERVISOR						

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000.00	13,844.89	1,153.84	1,155.11	92.30
101-171-715.00	FICA	1,200.00	735.84	58.88	464.16	61.32
101-171-716.00	HEALTH INSURANCE	16,700.00	14,316.06	1,301.46	2,383.94	85.72
101-171-717.00	LIFE INS/STD/LTD	500.00	272.19	25.85	227.81	54.44
101-171-718.00	PENSION	1,500.00	1,384.48	115.38	115.52	92.30
101-171-732.00	DUES/SUBS/PUBL	1,000.00	34.50	34.50	965.50	3.45
101-171-862.00	TRAVEL - CONFERENCES	2,500.00	443.00	0.00	2,057.00	17.72
Total Dept 171 - SUPERVISOR		38,400.00	31,030.96	2,689.91	7,369.04	80.81
Dept 175 - MANAGER						
101-175-701.00	WAGES - DEPARTMENT HEAD	99,395.00	92,400.14	7,653.86	6,994.86	92.96
101-175-702.00	WAGES -	44,500.00	41,343.78	3,445.32	3,156.22	92.91
101-175-711.00	INSURANCE OPT OUT	10,300.00	4,713.72	428.52	5,586.28	45.76
101-175-715.00	FICA	11,000.00	10,272.49	852.82	727.51	93.39
101-175-716.00	HEALTH INSURANCE	210.00	12,352.08	1,118.82	(12,142.08)	5,881.94
101-175-717.00	LIFE INS/STD/LTD	2,500.00	2,395.98	323.48	104.02	95.84
101-175-718.00	PENSION	15,000.00	14,201.22	1,178.82	798.78	94.67
101-175-732.00	DUES/SUBS/PUBL	2,000.00	555.00	0.00	1,445.00	27.75
101-175-862.00	TRAVEL - CONFERENCES	3,500.00	2,916.63	0.00	583.37	83.33
Total Dept 175 - MANAGER		188,405.00	181,151.04	15,001.64	7,253.96	96.15
Dept 191 - ELECTION						
101-191-702.00	WAGES -	3,260.00	2,946.12	917.08	313.88	90.37
101-191-703.00	OVERTIME	10,300.00	3,523.71	1,729.84	6,776.29	34.21
101-191-712.00	ELECTION INSPECTORS	23,500.00	32,575.00	12,405.00	(9,075.00)	138.62
101-191-715.00	FICA	1,050.00	453.11	186.20	596.89	43.15
101-191-716.00	HEALTH INSURANCE	3,915.00	2,862.31	1,627.22	1,052.69	73.11
101-191-717.00	LIFE INS/STD/LTD	300.00	139.72	76.60	160.28	46.57
101-191-718.00	PENSION	1,000.00	771.93	314.99	228.07	77.19
101-191-727.00	OFFICE SUPPLIES	6,900.00	927.70	24.92	5,972.30	13.44
101-191-811.00	PURCHASED SERVICE	4,000.00	1,682.48	605.95	2,317.52	42.06
101-191-813.00	COUNTY ELECTION SERVICES	5,500.00	0.00	0.00	5,500.00	0.00
101-191-816.00	PURCHASED CLEANING SERV.	250.00	198.58	72.50	51.42	79.43
101-191-862.00	TRAVEL - CONFERENCES	400.00	50.00	0.00	350.00	12.50
101-191-903.00	NOTICE & PUBL.	50.00	0.00	0.00	50.00	0.00
Total Dept 191 - ELECTION		60,425.00	46,130.66	17,960.30	14,294.34	76.34
Dept 200 - GENERAL SERVICES ADMIN						
101-200-702.00	WAGES -	51,000.00	38,305.44	4,226.42	12,694.56	75.11
101-200-703.00	OVERTIME	0.00	236.90	0.00	(236.90)	100.00
101-200-711.00	INSURANCE OPT OUT	0.00	(528.27)	0.00	528.27	100.00
101-200-715.00	FICA	3,900.00	3,359.72	312.84	540.28	86.15
101-200-716.00	HEALTH INSURANCE	18,900.00	23,337.06	2,868.95	(4,437.06)	123.48
101-200-717.00	LIFE INS/STD/LTD	800.00	681.60	680.03	118.40	85.20
101-200-718.00	PENSION	3,700.00	2,740.46	287.48	959.54	74.07
101-200-727.00	OFFICE SUPPLIES	13,000.00	10,952.21	1,616.03	2,047.79	84.25
101-200-730.00	POSTAGE	25,000.00	18,169.83	566.58	6,830.17	72.68
101-200-732.00	DUES/SUBS/PUBL	8,000.00	6,686.33	100.00	1,313.67	83.58
101-200-740.00	OPERATING SUPPLIES	4,500.00	8,325.94	76.95	(3,825.94)	185.02
101-200-742.00	SOFTWARE PROGRAMS/FEES	6,000.00	4,525.91	0.00	1,474.09	75.43

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-200-810.00	COMPUTER SERVICE	25,000.00	15,900.00	0.00	9,100.00	63.60
101-200-811.00	PURCHASED SERVICE	25,000.00	18,260.87	374.50	6,739.13	73.04
101-200-814.00	PURCHASED MAINT. SERVICE	10,000.00	2,968.21	0.00	7,031.79	29.68
101-200-815.00	OTHER FEES	0.00	978.11	117.00	(978.11)	100.00
101-200-820.00	ENGINEERING SERVICES	6,000.00	2,940.35	0.00	3,059.65	49.01
101-200-826.00	LEGAL SERVICES-BD. MEET.	4,000.00	6,635.00	300.00	(2,635.00)	165.88
101-200-826.01	LEGAL - TELEPHONE	1,500.00	0.00	0.00	1,500.00	0.00
101-200-827.00	LEGAL SERVICE-GEN. TWP.	36,000.00	52,950.77	5,005.50	(16,950.77)	147.09
101-200-828.00	LEGAL SERVICES - LABOR	4,000.00	75.00	0.00	3,925.00	1.88
101-200-853.00	TELEPHONE	5,000.00	999.52	99.32	4,000.48	19.99
101-200-862.00	TRAVEL - CONFERENCES	0.00	124.26	0.00	(124.26)	100.00
101-200-903.00	NOTICES AND PUBLICATIONS	10,000.00	10,595.86	1,952.92	(595.86)	105.96
101-200-912.00	INSURANCE/BOND-GENERAL	35,000.00	32,960.91	0.00	2,039.09	94.17
101-200-913.00	WORKER'S COMP.	13,000.00	10,280.54	0.00	2,719.46	79.08
101-200-914.00	VISION	0.00	126.00	0.00	(126.00)	100.00
101-200-921.00	UTILITIES - ELECTRIC	32,000.00	28,993.42	3,082.73	3,006.58	90.60
101-200-923.00	UTILITIES - FUEL	15,000.00	7,277.47	659.87	7,722.53	48.52
101-200-927.00	UTILITIES - WATER	2,000.00	3,475.02	132.55	(1,475.02)	173.75
101-200-956.00	UNCLASSIFIED	0.00	31.74	1.39	(31.74)	100.00
Total Dept 200 - GENERAL SERVICES_ADMIN		358,300.00	312,366.18	22,461.06	45,933.82	87.18
Dept 209 - ASSESSOR						
101-209-701.00	WAGES - DEPARTMENT HEAD	74,500.00	71,527.73	6,081.00	2,972.27	96.01
101-209-702.00	WAGES -	50,500.00	40,543.67	3,445.32	9,956.33	80.28
101-209-711.00	INSURANCE OPT OUT	4,600.00	4,395.16	399.56	204.84	95.55
101-209-712.00	COMPENSATION-BD. OF REVIEW	2,200.00	1,440.00	0.00	760.00	65.45
101-209-715.00	FICA	9,500.00	8,487.44	710.73	1,012.56	89.34
101-209-716.00	HEALTH INSURANCE	26,535.00	16,506.65	1,414.68	10,028.35	62.21
101-209-717.00	LIFE INS/STD/LTD	2,400.00	2,192.46	238.06	207.54	91.35
101-209-718.00	PENSION	15,000.00	13,544.65	1,143.16	1,455.35	90.30
101-209-727.00	OFFICE SUPPLIES	500.00	194.40	131.20	305.60	38.88
101-209-732.00	DUES/SUBS/PUBL	1,000.00	208.00	175.00	792.00	20.80
101-209-740.00	OPERATING SUPPLIES/MAPS	1,000.00	0.00	0.00	1,000.00	0.00
101-209-742.00	SOFTWARE PROGRAMS	1,000.00	2,250.00	0.00	(1,250.00)	225.00
101-209-751.00	GAS & OIL	450.00	411.76	57.30	38.24	91.50
101-209-811.00	PURCHASED SERVICE	5,000.00	511.45	0.00	4,488.55	10.23
101-209-814.00	PURCHASED MAINT. SERVICE	1,000.00	470.00	0.00	530.00	47.00
101-209-827.00	LEGAL SERVICE	7,000.00	1,850.00	0.00	5,150.00	26.43
101-209-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-209-862.00	TRAVEL - CONFERENCES	200.00	236.15	0.00	(36.15)	118.08
101-209-903.00	NOTICES	1,200.00	686.79	0.00	513.21	57.23
101-209-939.00	MAINT. - VEHICLE	750.00	0.00	0.00	750.00	0.00
101-209-960.00	TUITION/TRAINING	500.00	297.00	0.00	203.00	59.40
Total Dept 209 - ASSESSOR		204,935.00	165,753.31	13,796.01	39,181.69	80.88
Dept 215 - CLERK						
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000.00	13,844.89	1,153.84	1,155.11	92.30
101-215-702.00	WAGES -	48,300.00	44,979.85	3,748.32	3,320.15	93.13
101-215-703.00	OVERTIME	1,650.00	6,041.17	1,593.23	(4,391.17)	366.13
101-215-711.00	INSURANCE OPT OUT	4,875.00	6,706.48	609.68	(1,831.48)	137.57
101-215-715.00	FICA	4,850.00	5,302.60	520.45	(452.60)	109.33
101-215-716.00	HEALTH INSURANCE	200.00	643.52	512.04	(443.52)	321.76

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-215-717.00	LIFE INS/STD/LTD	1,200.00	1,129.33	10.71	70.67	94.11
101-215-718.00	PENSION	7,300.00	7,488.26	756.37	(188.26)	102.58
101-215-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-215-862.00	TRAVEL - CONFERENCES	2,500.00	3,529.79	0.00	(1,029.79)	141.19
Total Dept 215 - CLERK		86,875.00	89,665.89	8,904.64	(2,790.89)	103.21
Dept 223 - FINANCE						
101-223-701.00	WAGES - DEPARTMENT HEAD	33,000.00	25,351.70	2,388.60	7,648.30	76.82
101-223-702.00	WAGES -	95,350.00	88,428.68	7,406.14	6,921.32	92.74
101-223-703.00	OVERTIME	0.00	334.94	0.00	(334.94)	100.00
101-223-715.00	FICA	9,825.00	7,549.81	649.13	2,275.19	76.84
101-223-716.00	HEALTH INSURANCE	31,250.00	30,102.88	5,718.01	1,147.12	96.33
101-223-717.00	LIFE INS/STD/LTD	1,700.00	1,628.18	88.08	71.82	95.78
101-223-718.00	PENSION	10,550.00	9,847.94	818.40	702.06	93.35
101-223-727.00	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-223-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-223-742.00	SOFTWARE PROGRAMS	12,150.00	12,289.00	0.00	(139.00)	101.14
101-223-817.00	AUDIT/ACCOUNTING SERVICE	20,000.00	15,540.00	0.00	4,460.00	77.70
101-223-817.01	AUDIT SERVICES	10,400.00	10,600.00	0.00	(200.00)	101.92
101-223-861.00	MILEAGE REIMB	500.00	66.27	11.01	433.73	13.25
101-223-862.00	TRAVEL - CONFERENCES	4,000.00	834.30	450.80	3,165.70	20.86
101-223-960.00	TUITION/TRAINING	1,000.00	1,902.50	0.00	(902.50)	190.25
Total Dept 223 - FINANCE		231,225.00	204,476.20	17,530.17	26,748.80	88.43
Dept 253 - TREASURER						
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000.00	13,844.89	1,153.84	1,155.11	92.30
101-253-702.00	WAGES -	1,040.00	960.00	80.00	80.00	92.31
101-253-703.00	OVERTIME	0.00	195.62	0.00	(195.62)	100.00
101-253-715.00	FICA	1,250.00	1,012.12	83.21	237.88	80.97
101-253-716.00	HEALTH INSURANCE	7,500.00	10,220.81	566.29	(2,720.81)	136.28
101-253-717.00	LIFE INS/STD/LTD	400.00	310.54	27.40	89.46	77.64
101-253-718.00	PENSION	1,600.00	1,484.51	123.38	115.49	92.78
101-253-732.00	DUES/SUBS/PUBL	1,000.00	127.60	0.00	872.40	12.76
101-253-740.00	OPERATING SUPPLIES	500.00	40.00	0.00	460.00	8.00
101-253-742.00	SOFTWARE PROGRAMS	1,700.00	0.00	0.00	1,700.00	0.00
101-253-862.00	TRAVEL - CONFERENCES	6,500.00	5,854.70	0.00	645.30	90.07
Total Dept 253 - TREASURER		36,490.00	34,050.79	2,034.12	2,439.21	93.32
Dept 265 - MAINTENANCE						
101-265-702.00	WAGES -	127,000.00	109,950.36	7,551.08	17,049.64	86.58
101-265-703.00	OVERTIME	2,000.00	836.51	17.20	1,163.49	41.83
101-265-715.00	FICA	9,700.00	8,173.96	542.57	1,526.04	84.27
101-265-716.00	HEALTH INSURANCE	48,720.00	34,402.76	1,557.12	14,317.24	70.61
101-265-717.00	LIFE INS/STD/LTD	2,700.00	1,847.56	86.79	852.44	68.43
101-265-718.00	PENSION	16,200.00	12,843.56	597.70	3,356.44	79.28
101-265-740.00	OPERATING SUPPLIES	7,000.00	4,175.55	233.84	2,824.45	59.65
101-265-747.00	SMALL TOOLS & EQUIPMENT	2,400.00	2,073.46	0.00	326.54	86.39
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	1,500.00	1,368.44	580.44	131.56	91.23
101-265-751.00	GAS & OIL	3,000.00	2,773.84	237.09	226.16	92.46
101-265-811.00	PURCHASED SERVICE	10,000.00	8,367.58	1,546.60	1,632.42	83.68

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-265-853.00	TELEPHONE	0.00	180.00	15.00	(180.00)	100.00
101-265-931.00	MAINT. - BUILDING	18,500.00	28,818.31	3,321.00	(10,318.31)	155.77
101-265-932.00	MAINT. - GROUNDS	13,000.00	10,152.59	1,473.24	2,847.41	78.10
101-265-934.00	MAINT. - MACHINE	1,000.00	790.57	0.00	209.43	79.06
101-265-939.00	MAINT. - VEHICLE	2,500.00	1,076.74	0.00	1,423.26	43.07
101-265-945.00	RENTALS - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 265 - MAINTENANCE		265,720.00	227,831.79	17,759.67	37,888.21	85.74
Dept 276 - CEMETERY						
101-276-705.00	WAGES - MAINTENANCE	10,000.00	10,027.90	1,455.86	(27.90)	100.28
101-276-706.00	CEMETERY OVERTIME	750.00	690.99	240.74	59.01	92.13
101-276-715.00	FICA	825.00	749.78	117.42	75.22	90.88
101-276-716.00	HEALTH INSURANCE	2,610.00	3,963.97	452.60	(1,353.97)	151.88
101-276-717.00	LIFE INS/STD/LTD	100.00	171.19	19.57	(71.19)	171.19
101-276-718.00	PENSION	1,300.00	1,305.48	203.60	(5.48)	100.42
101-276-740.00	OPERATING SUPPLIES	750.00	1,168.44	44.95	(418.44)	155.79
101-276-811.00	PURCHASED SERVICE	2,200.00	2,035.40	38.60	164.60	92.52
101-276-927.00	UTILITIES - WATER	2,300.00	696.74	30.64	1,603.26	30.29
101-276-931.00	REPAIRS - MAINT.	500.00	35.20	0.00	464.80	7.04
101-276-932.00	MAINT. - GROUNDS	2,500.00	2,075.51	45.50	424.49	83.02
101-276-945.00	RENTALS - EQUIPMENT	2,500.00	3,106.56	682.86	(606.56)	124.26
Total Dept 276 - CEMETERY		26,335.00	26,027.16	3,332.34	307.84	98.83
Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)						
101-310-702.00	WAGES -	22,500.00	21,522.42	1,456.30	977.58	95.66
101-310-703.00	HEARING OFFICER	750.00	0.00	0.00	750.00	0.00
101-310-715.00	FICA	1,850.00	1,623.02	104.47	226.98	87.73
101-310-716.00	HEALTH INSURANCE	7,200.00	7,185.52	362.32	14.48	99.80
101-310-740.00	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-310-811.00	PURCHASED SERVICE	40,000.00	22,795.00	1,505.00	17,205.00	56.99
101-310-827.00	LEGAL SERVICE-GEN. TWP.	18,000.00	29,468.00	4,216.00	(11,468.00)	163.71
Total Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)		90,450.00	82,593.96	7,644.09	7,856.04	91.31
Dept 400 - PLANNING/ZONING						
101-400-712.00	PLANNING/APPEALS BOARD	13,000.00	6,980.00	0.00	6,020.00	53.69
101-400-715.00	FICA	1,000.00	533.08	0.00	466.92	53.31
101-400-716.00	HEALTH INSURANCE	0.00	7.97	0.00	(7.97)	100.00
101-400-717.00	LIFE INS/STD/LTD	0.00	6.93	0.00	(6.93)	100.00
101-400-718.00	PENSION	150.00	144.00	0.00	6.00	96.00
101-400-727.00	OFFICE SUPPLIES	50.00	15.94	0.00	34.06	31.88
101-400-732.00	DUES/SUBS/PUBL	300.00	360.00	0.00	(60.00)	120.00
101-400-811.00	PURCHASED SERVICE	6,000.00	1,921.00	0.00	4,079.00	32.02
101-400-820.00	ENGINEERING SERVICES	1,000.00	535.50	0.00	464.50	53.55
101-400-821.00	PLANNING CONSULTANT	36,000.00	23,030.47	2,200.00	12,969.53	63.97
101-400-827.00	LEGAL SERVICES - GEN. TWP.	20,000.00	24,733.50	2,075.50	(4,733.50)	123.67
101-400-862.00	TRAVEL - CONFERENCES	500.00	1,755.00	0.00	(1,255.00)	351.00
101-400-903.00	NOTICES	8,500.00	8,727.60	961.12	(227.60)	102.68
101-400-960.00	TUITION/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
Total Dept 400 - PLANNING/ZONING		87,500.00	68,750.99	5,236.62	18,749.01	78.57
Dept 425 - EMERGENCY PREPAREDNESS						
101-425-740.00	DISASTER RELIEF	9,500.00	9,265.00	0.00	235.00	97.53
Total Dept 425 - EMERGENCY PREPAREDNESS		9,500.00	9,265.00	0.00	235.00	97.53
Dept 446 - STREETS						
101-446-969.00	ROADS-MATCHING FUNDS	250,000.00	14,612.04	0.00	235,387.96	5.84
101-446-969.01	SIDEWALKS	50,000.00	2,890.30	500.00	47,109.70	5.78
Total Dept 446 - STREETS		300,000.00	17,502.34	500.00	282,497.66	5.83
Dept 751 - RECREATION						
101-751-740.00	OPERATING SUPPLIES	4,000.00	1,326.30	38.58	2,673.70	33.16
101-751-921.00	UTILITIES - ELECTRIC	2,000.00	1,190.81	35.34	809.19	59.54
101-751-927.00	UTILITIES - WATER	150.00	280.90	21.87	(130.90)	187.27
101-751-932.00	REPAIRS - MAINT. GROUNDS	5,000.00	2,858.50	0.00	2,141.50	57.17
101-751-970.00	CAPITAL OUTLAY	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 751 - RECREATION		13,150.00	5,656.51	95.79	7,493.49	43.02
Dept 890 - CONTINGENCY						
101-890-955.00	CONTINGENT	135,400.00	0.00	0.00	135,400.00	0.00
Total Dept 890 - CONTINGENCY		135,400.00	0.00	0.00	135,400.00	0.00
Dept 901 - CAPITAL OUTLAY_GENERAL						
101-901-983.00	NEW EQUIPMENT - GEN. GOVT	61,800.00	46,266.50	0.00	15,533.50	74.86
Total Dept 901 - CAPITAL OUTLAY_GENERAL		61,800.00	46,266.50	0.00	15,533.50	74.86
Dept 999 - OPERATING TRANSFERS						
101-999-999.00	INTERFUND TRANSFERS OUT	5,781,246.00	5,781,246.00	0.00	0.00	100.00
Total Dept 999 - OPERATING TRANSFERS		5,781,246.00	5,781,246.00	0.00	0.00	100.00
TOTAL EXPENDITURES		8,058,736.00	7,370,161.50	138,728.19	688,574.50	91.46
Fund 101 - GENERAL:						
TOTAL REVENUES		6,589,905.00	6,035,119.79	62,023.47	554,785.21	91.58
TOTAL EXPENDITURES		8,058,736.00	7,370,161.50	138,728.19	688,574.50	91.46
NET OF REVENUES & EXPENDITURES		(1,468,831.00)	(1,335,041.71)	(76,704.72)	(133,789.29)	90.89

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PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Revenues						
Dept 000 - REVENUES						
206-000-673.02	SALE OF FIRE ASSETS	0.00	5,119.23	0.00	(5,119.23)	100.00
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	0.00	2,398.05	0.00	(2,398.05)	100.00
206-000-699.00	INTERFUND TRANSFERS IN	1,642,260.00	1,642,260.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		1,642,260.00	1,649,777.28	0.00	(7,517.28)	100.46
TOTAL REVENUES		1,642,260.00	1,649,777.28	0.00	(7,517.28)	100.46
Expenditures						
Dept 336 - FIRE						
206-336-701.00	WAGES - CHIEF	90,500.00	84,413.28	7,034.44	6,086.72	93.27
206-336-702.00	WAGES -	211,000.00	199,330.08	16,610.84	11,669.92	94.47
206-336-703.00	WAGES - CAREER FIREFIGHTERS	160,000.00	131,579.37	12,599.40	28,420.63	82.24
206-336-704.01	RESPONSE TIME - NW	33,000.00	17,772.40	1,511.80	15,227.60	53.86
206-336-704.02	RESPONSE TIME - EW	80,000.00	62,044.90	7,412.90	17,955.10	77.56
206-336-704.03	RESPONSE TIME - LW	10,000.00	14,041.60	1,628.10	(4,041.60)	140.42
206-336-704.04	RESPONSE TIME - WW	104,000.00	86,536.00	9,618.60	17,464.00	83.21
206-336-706.01	SIT TIME - NW	62,000.00	31,745.29	3,575.41	30,254.71	51.20
206-336-706.02	SIT TIME	64,000.00	37,638.76	4,928.34	26,361.24	58.81
206-336-706.03	SIT TIME	1,500.00	600.00	75.00	900.00	40.00
206-336-706.04	SIT TIME	70,000.00	67,247.43	7,956.05	2,752.57	96.07
206-336-707.00	TRAINING	62,000.00	44,249.91	4,260.69	17,750.09	71.37
206-336-711.00	INSURANCE OPT OUT	4,715.00	7,713.36	857.04	(2,998.36)	163.59
206-336-715.00	FICA	44,300.00	39,681.53	3,597.35	4,618.47	89.57
206-336-716.00	HEALTH INSURANCE	87,870.00	79,050.04	6,292.97	8,819.96	89.96
206-336-717.00	LIFE INS/STD/LTD	7,400.00	7,217.51	885.21	182.49	97.53
206-336-718.00	PENSION	76,500.00	73,253.11	6,584.31	3,246.89	95.76
206-336-723.00	INSURANCE - VOL. FIREMEN	5,300.00	5,427.00	0.00	(127.00)	102.40
206-336-727.00	OFFICE SUPPLIES	4,000.00	3,172.44	202.26	827.56	79.31
206-336-732.00	DUES/SUBS/PUBL	3,900.00	3,866.45	200.00	33.55	99.14
206-336-740.00	OPERATING SUPPLIES	21,000.00	20,642.21	3,154.81	357.79	98.30
206-336-742.00	SOFTWARE PROGRAMS	4,000.00	7,898.15	3,162.00	(3,898.15)	197.45
206-336-747.00	SMALL TOOLS & EQUIPMENT	45,000.00	12,720.82	7,899.78	32,279.18	28.27
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	42,000.00	15,462.73	2,770.24	26,537.27	36.82
206-336-751.00	GAS & OIL	20,000.00	14,473.97	1,627.77	5,526.03	72.37
206-336-780.05	FIRE PREVENTION	1,000.00	79.06	0.00	920.94	7.91
206-336-811.00	PURCHASED & MAINT. SERVICE	34,000.00	33,663.98	5,141.25	336.02	99.01
206-336-827.00	LEGAL SERVICE	1,500.00	610.00	0.00	890.00	40.67
206-336-853.00	TELEPHONE	15,000.00	17,217.89	873.41	(2,217.89)	114.79
206-336-862.00	TRAVEL - CONFERENCES	4,000.00	2,635.57	64.42	1,364.43	65.89
206-336-912.00	INSURANCE - GENERAL	32,000.00	31,127.90	0.00	872.10	97.27
206-336-913.00	INSURANCE - WORKERS COMP	72,000.00	53,116.03	0.00	18,883.97	73.77
206-336-914.00	VISION - PHYSICALS	28,000.00	21,509.00	15,825.00	6,491.00	76.82
206-336-921.01	UTILITIES - ELECTRIC	6,300.00	5,526.18	27.15	773.82	87.72
206-336-921.02	UTILITIES - ELECTRIC	8,600.00	7,278.57	569.06	1,321.43	84.63
206-336-921.03	UTILITIES - ELECTRIC	2,500.00	1,594.23	108.82	905.77	63.77
206-336-921.04	UTILITIES - ELECTRIC	8,600.00	6,857.86	620.96	1,742.14	79.74
206-336-923.01	UTILITIES - NATURAL GAS	5,000.00	3,207.65	0.00	1,792.35	64.15
206-336-923.02	UTILITIES - NATURAL GAS	5,000.00	3,219.59	255.79	1,780.41	64.39
206-336-923.03	UTILITIES - NATURAL GAS	3,000.00	1,833.36	133.63	1,166.64	61.11
206-336-923.04	UTILITIES - NATURAL GAS	5,000.00	3,078.69	170.07	1,921.31	61.57
206-336-927.01	UTILITIES - WATER	500.00	382.00	0.00	118.00	76.40
206-336-927.02	UTILITIES - WATER	1,400.00	1,138.80	68.22	261.20	81.34

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PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Expenditures						
206-336-927.03	UTILITIES - WATER	375.00	323.80	28.21	51.20	86.35
206-336-927.04	UTILITIES - WATER	1,000.00	736.01	64.72	263.99	73.60
206-336-931.00	MAINT. - BUILDING	35,000.00	35,341.33	2,165.64	(341.33)	100.98
206-336-932.00	MAINT. - GROUNDS	2,800.00	1,772.90	423.20	1,027.10	63.32
206-336-933.00	MAINT. - RADIO	4,000.00	2,270.50	0.00	1,729.50	56.76
206-336-934.00	MAINT. - MACHINE	2,200.00	1,245.87	98.80	954.13	56.63
206-336-939.00	MAINT. - VEHICLE	42,000.00	30,662.58	4,789.47	11,337.42	73.01
206-336-960.00	TUITION/TRAINING	6,000.00	1,976.00	0.00	4,024.00	32.93
206-336-960.01	TUITION/TRAINING	1,500.00	215.25	0.00	1,284.75	14.35
Total Dept 336 - FIRE		1,642,260.00	1,336,398.94	145,873.13	305,861.06	81.38
TOTAL EXPENDITURES		1,642,260.00	1,336,398.94	145,873.13	305,861.06	81.38
Fund 206 - FIRE:						
TOTAL REVENUES		1,642,260.00	1,649,777.28	0.00	(7,517.28)	100.46
TOTAL EXPENDITURES		1,642,260.00	1,336,398.94	145,873.13	305,861.06	81.38
NET OF REVENUES & EXPENDITURES		0.00	313,378.34	(145,873.13)	(313,378.34)	100.00

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PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Revenues						
Dept 000 - REVENUES						
207-000-430.00	POLICE OPERATING-SA	557,565.00	620,892.63	0.00	(63,327.63)	111.36
207-000-582.00	PARCHMENT CONTRACT	322,650.00	288,063.75	0.00	34,586.25	89.28
207-000-582.01	PARCHMENT SPECIAL EVENT	6,000.00	17,502.05	13,596.81	(11,502.05)	291.70
207-000-583.00	KPS - SCH RESOURCE OFFICER	70,944.00	75,814.92	0.00	(4,870.92)	106.87
207-000-584.00	KCMHSAS/BORGESS CONTRACT	103,000.00	76,613.78	7,943.54	26,386.22	74.38
207-000-673.01	SALE OF POLICE ASSETS	500.00	25,300.00	0.00	(24,800.00)	5,060.00
207-000-678.00	ANNUAL PSAP FOR OP COSTS	9,000.00	9,000.00	0.00	0.00	100.00
207-000-680.01	BYRNE MEMORIAL	14,000.00	0.00	0.00	14,000.00	0.00
207-000-680.02	HIDTA	1,500.00	334.32	0.00	1,165.68	22.29
207-000-680.03	OHSP OVERTIME	8,000.00	11,767.20	3,342.17	(3,767.20)	147.09
207-000-680.06	STATE 911 FUNDS	2,000.00	1,838.00	0.00	162.00	91.90
207-000-680.07	TOWER SITE - RAVINE ROAD	16,000.00	0.00	0.00	16,000.00	0.00
207-000-680.65	ATPA - SCAR OFFICER	55,000.00	41,141.81	0.00	13,858.19	74.80
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	4,000.00	5,608.71	0.00	(1,608.71)	140.22
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	74,000.00	26,087.35	0.00	47,912.65	35.25
207-000-681.65	ATPA - SCAR CLERICAL MATCH	9,000.00	0.00	0.00	9,000.00	0.00
207-000-682.00	CHARGES FOR SERVICES	3,700.00	2,948.40	26.15	751.60	79.69
207-000-683.00	OWI REIMBURSEMENT	3,500.00	1,932.29	0.00	1,567.71	55.21
207-000-684.00	MISC. REVENUE	500.00	761.12	0.00	(261.12)	152.22
207-000-685.00	BOND FEES	450.00	590.00	60.00	(140.00)	131.11
207-000-699.00	INTERFUND TRANSFERS IN	3,480,636.00	3,480,636.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		4,741,945.00	4,686,832.33	24,968.67	55,112.67	98.84
TOTAL REVENUES		4,741,945.00	4,686,832.33	24,968.67	55,112.67	98.84
Expenditures						
Dept 301 - POLICE						
207-301-701.00	WAGES - DEPARTMENT HEAD	104,500.00	87,924.84	7,454.60	16,575.16	84.14
207-301-702.00	WAGES -	2,107,075.00	1,768,712.07	159,739.82	338,362.93	83.94
207-301-702.01	DISPATCHER WAGES	212,000.00	146,659.98	3,892.22	65,340.02	69.18
207-301-703.00	OVERTIME	99,000.00	86,414.32	11,814.17	12,585.68	87.29
207-301-703.01	OUTSIDE OVERTIME	80,000.00	117,555.99	7,242.03	(37,555.99)	146.94
207-301-704.00	CLERICAL WAGES	197,000.00	161,779.51	14,641.68	35,220.49	82.12
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	52,420.00	35,327.50	3,590.96	17,092.50	67.39
207-301-705.00	CLERICAL WAGES - OT	6,000.00	2,023.05	119.16	3,976.95	33.72
207-301-706.00	CROSSING GUARDS	31,000.00	26,521.29	3,023.11	4,478.71	85.55
207-301-707.00	OFFICER IN CHARGE	3,000.00	1,947.70	96.00	1,052.30	64.92
207-301-708.00	HOLIDAY PAY	40,000.00	21,577.11	2,965.65	18,422.89	53.94
207-301-709.00	LONGEVITY PAY	48,790.00	49,470.00	4,630.00	(680.00)	101.39
207-301-710.00	SICK PAY	14,000.00	29,243.11	10,655.14	(15,243.11)	208.88
207-301-710.01	VACATION PAY	15,000.00	25,766.69	11,503.60	(10,766.69)	171.78
207-301-711.00	INSURANCE OPT OUT	55,200.00	52,766.51	4,873.32	2,433.49	95.59
207-301-712.65	CLERICAL WAGES - SCAR	9,000.00	0.00	0.00	9,000.00	0.00
207-301-715.00	FICA	235,540.00	199,673.86	18,200.65	35,866.14	84.77
207-301-716.00	HEALTH INSURANCE	482,000.00	442,544.01	44,440.04	39,455.99	91.81
207-301-717.00	LIFE INS/STD/LTD	44,000.00	43,663.64	6,454.96	336.36	99.24
207-301-718.00	CLERICAL PENSION	15,320.00	13,998.38	1,209.47	1,321.62	91.37
207-301-718.01	FOP PENSION	424,150.00	367,436.05	30,717.20	56,713.95	86.63
207-301-727.00	OFFICE SUPPLIES	5,000.00	5,716.03	1,954.45	(716.03)	114.32
207-301-732.00	DUES/SUBS/PUBL	1,600.00	973.00	0.00	627.00	60.81
207-301-740.00	OPERATING SUPPLIES	6,000.00	2,165.42	126.95	3,834.58	36.09
207-301-742.00	SOFTWARE PROGRAMS	4,400.00	11,704.57	488.69	(7,304.57)	266.01

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PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Expenditures						
207-301-747.00	SMALL TOOLS & EQUIPMENT	6,500.00	9,954.71	3,886.59	(3,454.71)	153.15
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	31,000.00	25,536.96	8,749.21	5,463.04	82.38
207-301-749.00	UNIFORM CLEANING	4,000.00	3,879.42	351.46	120.58	96.99
207-301-751.00	GAS & OIL	50,000.00	47,505.67	2,290.06	2,494.33	95.01
207-301-780.00	CRIME PREVENTION	1,000.00	0.00	0.00	1,000.00	0.00
207-301-782.00	INVESTIGATIVE OPERATIONS	6,000.00	1,767.43	361.86	4,232.57	29.46
207-301-810.00	COMPUTER SERVICE	5,000.00	2,528.21	0.00	2,471.79	50.56
207-301-811.00	PURCHASED SERVICE	7,500.00	8,861.73	0.00	(1,361.73)	118.16
207-301-812.00	EMPLOYMENT TESTING	4,000.00	12,407.00	547.00	(8,407.00)	310.18
207-301-812.01	BACKGROUND INVESTIGATION	2,000.00	1,061.65	153.67	938.35	53.08
207-301-814.00	PURCHASED MAINT. SERVICE	600.00	0.00	0.00	600.00	0.00
207-301-827.00	LEGAL	35,000.00	24,597.50	2,143.00	10,402.50	70.28
207-301-853.00	TELEPHONE	15,000.00	14,852.78	991.67	147.22	99.02
207-301-853.01	LEIN BILLING	2,100.00	1,200.00	0.00	900.00	57.14
207-301-853.02	RADIO TOWER T1 LINE	12,000.00	3,887.44	353.12	8,112.56	32.40
207-301-862.00	TRAVEL - CONFERENCES	2,500.00	2,218.19	0.00	281.81	88.73
207-301-903.00	NOTICES	600.00	0.00	0.00	600.00	0.00
207-301-912.00	INSURANCE - GENERAL	42,200.00	35,962.19	0.00	6,237.81	85.22
207-301-913.00	WORKER'S COMP.	128,150.00	107,894.23	0.00	20,255.77	84.19
207-301-914.00	VISION & PHYSICALS	6,000.00	6,503.53	2,395.01	(503.53)	108.39
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,000.00	3,136.53	256.80	(136.53)	104.55
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000.00	16,500.00	1,500.00	1,500.00	91.67
207-301-933.00	MAINT. - RADIO	8,000.00	1,727.10	655.10	6,272.90	21.59
207-301-934.00	MAINT. - MACHINE	5,800.00	2,197.69	0.00	3,602.31	37.89
207-301-939.00	MAINT. - VEHICLE	33,000.00	33,914.04	4,989.78	(914.04)	102.77
207-301-945.00	RENTALS - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956.00	MISC. EXPENSE	3,000.00	1,131.02	287.36	1,868.98	37.70
207-301-960.00	TUITION/TRAINING	13,000.00	1,193.59	0.00	11,806.41	9.18
207-301-960.01	TUITION REIMBURSEMENT	4,000.00	5,163.65	0.00	(1,163.65)	129.09
207-301-999.00	INTERFUND TRANSFERS OUT	0.00	13,000.00	0.00	(13,000.00)	100.00
Total Dept 301 - POLICE		4,741,945.00	4,090,146.89	379,745.56	651,798.11	86.25
TOTAL EXPENDITURES		4,741,945.00	4,090,146.89	379,745.56	651,798.11	86.25
Fund 207 - POLICE:						
TOTAL REVENUES		4,741,945.00	4,686,832.33	24,968.67	55,112.67	98.84
TOTAL EXPENDITURES		4,741,945.00	4,090,146.89	379,745.56	651,798.11	86.25
NET OF REVENUES & EXPENDITURES		0.00	596,685.44	(354,776.89)	(596,685.44)	100.00

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GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 217 - LIVESCAN/SOR									
Revenues									
Dept 000 - REVENUES									
217-000-580.00	LIVESCAN REVENUE	25,000.00	27,699.76		2,440.00		(2,699.76)		110.80
217-000-580.01	SOR REVENUE	4,000.00	3,750.00		300.00		250.00		93.75
217-000-664.00	INTEREST EARNED	0.00	1,518.88		280.06		(1,518.88)		100.00
Total Dept 000 - REVENUES		29,000.00	32,968.64		3,020.06		(3,968.64)		113.68
TOTAL REVENUES		29,000.00	32,968.64		3,020.06		(3,968.64)		113.68
Expenditures									
Dept 301 - POLICE									
217-301-956.00	LIVESCAN EXPENSE	20,000.00	13,821.50		2,139.50		6,178.50		69.11
217-301-956.01	SOR EXPENSE	7,500.00	2,850.00		690.00		4,650.00		38.00
217-301-983.00	NEW EQUIPMENT - GEN. GOVT	0.00	929.90		0.00		(929.90)		100.00
Total Dept 301 - POLICE		27,500.00	17,601.40		2,829.50		9,898.60		64.01
TOTAL EXPENDITURES		27,500.00	17,601.40		2,829.50		9,898.60		64.01
Fund 217 - LIVESCAN/SOR:									
TOTAL REVENUES		29,000.00	32,968.64		3,020.06		(3,968.64)		113.68
TOTAL EXPENDITURES		27,500.00	17,601.40		2,829.50		9,898.60		64.01
NET OF REVENUES & EXPENDITURES		1,500.00	15,367.24		190.56		(13,867.24)		1,024.48

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 219 - STREET LIGHTS						
Revenues						
Dept 000 - REVENUES						
219-000-637.00	C.T. REVENUE	215,060.00	239,646.30	0.00	(24,586.30)	111.43
219-000-664.00	INTEREST EARNED	1,200.00	3,633.60	498.04	(2,433.60)	302.80
Total Dept 000 - REVENUES		216,260.00	243,279.90	498.04	(27,019.90)	112.49
TOTAL REVENUES		216,260.00	243,279.90	498.04	(27,019.90)	112.49
Expenditures						
Dept 448 - STREET LIGHTS						
219-448-921.00	UTILITIES - ELECTRIC	250,000.00	206,456.31	20,450.29	43,543.69	82.58
219-448-934.00	MAINT. - MACHINE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 448 - STREET LIGHTS		251,000.00	206,456.31	20,450.29	44,543.69	82.25
TOTAL EXPENDITURES		251,000.00	206,456.31	20,450.29	44,543.69	82.25
Fund 219 - STREET LIGHTS:						
TOTAL REVENUES		216,260.00	243,279.90	498.04	(27,019.90)	112.49
TOTAL EXPENDITURES		251,000.00	206,456.31	20,450.29	44,543.69	82.25
NET OF REVENUES & EXPENDITURES		(34,740.00)	36,823.59	(19,952.25)	(71,563.59)	106.00

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RECYCLING						
Revenues						
Dept 000 - REVENUES						
226-000-664.00	INTEREST EARNED	1,000.00	2,561.97	173.17	(1,561.97)	256.20
226-000-672.00	SPECIAL ASSESSMENTS	409,365.00	444,540.00	0.00	(35,175.00)	108.59
Total Dept 000 - REVENUES		410,365.00	447,101.97	173.17	(36,736.97)	108.95
TOTAL REVENUES		410,365.00	447,101.97	173.17	(36,736.97)	108.95
Expenditures						
Dept 527 - RECYCLING						
226-527-811.00	SOLID WASTE	422,925.00	397,973.43	41,944.64	24,951.57	94.10
Total Dept 527 - RECYCLING		422,925.00	397,973.43	41,944.64	24,951.57	94.10
TOTAL EXPENDITURES		422,925.00	397,973.43	41,944.64	24,951.57	94.10
Fund 226 - RECYCLING:						
TOTAL REVENUES		410,365.00	447,101.97	173.17	(36,736.97)	108.95
TOTAL EXPENDITURES		422,925.00	397,973.43	41,944.64	24,951.57	94.10
NET OF REVENUES & EXPENDITURES		(12,560.00)	49,128.54	(41,771.47)	(61,688.54)	391.15

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GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 11/30/2018	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 265 - DRUG LAW ENFORCEMENT									
Revenues									
Dept 000 - REVENUES									
265-000-655.00	DRUG FORFEITURE	500.00	6,808.00		0.00		(6,308.00)	1,361.60	
265-000-655.01	PENDING DRUG FORFEITURE	5,000.00	201.00		0.00		4,799.00	4.02	
265-000-664.00	INTEREST EARNED	0.00	1,034.07		192.53		(1,034.07)	100.00	
Total Dept 000 - REVENUES		5,500.00	8,043.07		192.53		(2,543.07)	146.24	
TOTAL REVENUES		5,500.00	8,043.07		192.53		(2,543.07)	146.24	
Expenditures									
Dept 333 - DRUG LAW ENFORCEMENT									
265-333-956.00	MISC. FORFEITURE EXPENSES	1,000.00	296.43		153.19		703.57	29.64	
Total Dept 333 - DRUG LAW ENFORCEMENT		1,000.00	296.43		153.19		703.57	29.64	
TOTAL EXPENDITURES		1,000.00	296.43		153.19		703.57	29.64	
Fund 265 - DRUG LAW ENFORCEMENT:									
TOTAL REVENUES		5,500.00	8,043.07		192.53		(2,543.07)	146.24	
TOTAL EXPENDITURES		1,000.00	296.43		153.19		703.57	29.64	
NET OF REVENUES & EXPENDITURES		4,500.00	7,746.64		39.34		(3,246.64)	172.15	

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GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 266 - LAW ENFORCEMENT TRAINING									
Revenues									
Dept 000 - REVENUES									
266-000-577.00	PA 302 FUNDS	6,000.00		5,638.72		0.00		361.28	93.98
266-000-690.00	OTHER GRANTS	0.00		1,531.61		1,531.61		(1,531.61)	100.00
266-000-699.00	INTERFUND TRANSFERS IN	13,000.00		13,000.00		0.00		0.00	100.00
Total Dept 000 - REVENUES		19,000.00		20,170.33		1,531.61		(1,170.33)	106.16
TOTAL REVENUES		19,000.00		20,170.33		1,531.61		(1,170.33)	106.16
Expenditures									
Dept 320 - STATE TRAINING MONEY									
266-320-960.00	TUITION/TRAINING	21,000.00		8,827.37		1,410.50		12,172.63	42.04
266-320-960.01	TUITION/TRAINING	3,000.00		33.00		0.00		2,967.00	1.10
Total Dept 320 - STATE TRAINING MONEY		24,000.00		8,860.37		1,410.50		15,139.63	36.92
TOTAL EXPENDITURES		24,000.00		8,860.37		1,410.50		15,139.63	36.92
Fund 266 - LAW ENFORCEMENT TRAINING:									
TOTAL REVENUES		19,000.00		20,170.33		1,531.61		(1,170.33)	106.16
TOTAL EXPENDITURES		24,000.00		8,860.37		1,410.50		15,139.63	36.92
NET OF REVENUES & EXPENDITURES		(5,000.00)		11,309.96		121.11		(16,309.96)	226.20

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GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 267 - SWET						
Revenues						
Dept 000 - REVENUES						
267-000-574.00	STATE GRANTS	55,310.00	40,601.72	0.00	14,708.28	73.41
Total Dept 000 - REVENUES		55,310.00	40,601.72	0.00	14,708.28	73.41
TOTAL REVENUES		55,310.00	40,601.72	0.00	14,708.28	73.41
Expenditures						
Dept 301 - POLICE						
267-301-702.00	WAGES -	40,000.00	34,826.00	3,008.00	5,174.00	87.07
267-301-715.00	FICA	3,060.00	2,528.50	208.95	531.50	82.63
267-301-716.00	HEALTH INSURANCE	11,500.00	12,610.45	3,942.75	(1,110.45)	109.66
267-301-717.00	LIFE INS/STD/LTD	750.00	631.84	10.64	118.16	84.25
267-301-913.00	WORKER'S COMP.	0.00	51.20	0.00	(51.20)	100.00
Total Dept 301 - POLICE		55,310.00	50,647.99	7,170.34	4,662.01	91.57
TOTAL EXPENDITURES		55,310.00	50,647.99	7,170.34	4,662.01	91.57
Fund 267 - SWET:						
TOTAL REVENUES		55,310.00	40,601.72	0.00	14,708.28	73.41
TOTAL EXPENDITURES		55,310.00	50,647.99	7,170.34	4,662.01	91.57
NET OF REVENUES & EXPENDITURES		0.00	(10,046.27)	(7,170.34)	10,046.27	100.00

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 270 - 911 WIRELESS						
Revenues						
Dept 000 - REVENUES						
270-000-580.00	EMRS PHONE FUNDS	45,000.00	40,908.78	16,190.33	4,091.22	90.91
270-000-664.00	INTEREST EARNED	1,000.00	2,274.97	0.00	(1,274.97)	227.50
Total Dept 000 - REVENUES		46,000.00	43,183.75	16,190.33	2,816.25	93.88
TOTAL REVENUES		46,000.00	43,183.75	16,190.33	2,816.25	93.88
Expenditures						
Dept 301 - POLICE						
270-301-850.00	CONSOLIDATED DISPATCH	5,000.00	182,389.00	0.00	(177,389.00)	3,647.78
270-301-995.00	TRANSFERS TO OTHER FUNDS	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 301 - POLICE		15,000.00	192,389.00	0.00	(177,389.00)	1,282.59
TOTAL EXPENDITURES		15,000.00	192,389.00	0.00	(177,389.00)	1,282.59
Fund 270 - 911 WIRELESS:						
TOTAL REVENUES		46,000.00	43,183.75	16,190.33	2,816.25	93.88
TOTAL EXPENDITURES		15,000.00	192,389.00	0.00	(177,389.00)	1,282.59
NET OF REVENUES & EXPENDITURES		31,000.00	(149,205.25)	16,190.33	180,205.25	481.31

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Revenues						
Dept 000 - REVENUES						
301-000-403.00	OPERATING LEVY-C.T.	1,062,375.00	1,060,490.76	0.00	1,884.24	99.82
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	0.00	4,387.73	0.00	(4,387.73)	100.00
301-000-404.00	DELINQUENT TAX REVENUE	0.00	2,421.38	0.00	(2,421.38)	100.00
301-000-664.00	INTEREST EARNED	3,000.00	2,938.41	0.00	61.59	97.95
301-000-699.00	INTERFUND TRANSFERS IN	0.00	13,014.41	0.00	(13,014.41)	100.00
Total Dept 000 - REVENUES		1,065,375.00	1,083,252.69	0.00	(17,877.69)	101.68
TOTAL REVENUES		1,065,375.00	1,083,252.69	0.00	(17,877.69)	101.68
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
301-906-910.00	DEBT SERVICE - PRINCIPAL	850,000.00	850,000.00	0.00	0.00	100.00
301-906-915.00	DEBT SERVICE - INTEREST	211,875.00	211,875.00	0.00	0.00	100.00
301-906-996.00	PAYING AGENT/BANK FEES	500.00	526.61	0.00	(26.61)	105.32
Total Dept 906 - ROAD IMPROVEMENT		1,062,375.00	1,062,401.61	0.00	(26.61)	100.00
TOTAL EXPENDITURES		1,062,375.00	1,062,401.61	0.00	(26.61)	100.00
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES		1,065,375.00	1,083,252.69	0.00	(17,877.69)	101.68
TOTAL EXPENDITURES		1,062,375.00	1,062,401.61	0.00	(26.61)	100.00
NET OF REVENUES & EXPENDITURES		3,000.00	20,851.08	0.00	(17,851.08)	695.04

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GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
			11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
Revenues						
Dept 000 - REVENUES						
402-000-664.00	INTEREST EARNED	0.00	1,489.85	1,174.72	(1,489.85)	100.00
402-000-699.00	INTERFUND TRANSFERS IN	658,350.00	658,350.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		658,350.00	659,839.85	1,174.72	(1,489.85)	100.23
TOTAL REVENUES		658,350.00	659,839.85	1,174.72	(1,489.85)	100.23
Expenditures						
Dept 265 - MAINTENANCE						
402-265-974.00	LAND IMPROVEMENTS	0.00	78,350.00	0.00	(78,350.00)	100.00
402-265-975.00	BUILDING IMPROVEMENTS	0.00	25,291.76	19,950.00	(25,291.76)	100.00
Total Dept 265 - MAINTENANCE		0.00	103,641.76	19,950.00	(103,641.76)	100.00
TOTAL EXPENDITURES		0.00	103,641.76	19,950.00	(103,641.76)	100.00
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS:						
TOTAL REVENUES		658,350.00	659,839.85	1,174.72	(1,489.85)	100.23
TOTAL EXPENDITURES		0.00	103,641.76	19,950.00	(103,641.76)	100.00
NET OF REVENUES & EXPENDITURES		658,350.00	556,198.09	(18,775.28)	102,151.91	84.48

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 407 - RADIO SITE PROJECT						
Revenues						
Dept 000 - REVENUES						
407-000-699.00	INTERFUND TRANSFERS IN	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		10,000.00	10,000.00	0.00	0.00	100.00
TOTAL REVENUES		10,000.00	10,000.00	0.00	0.00	100.00
Expenditures						
Dept 301 - POLICE						
407-301-983.00	EXPENSES	7,200.00	13,155.65	0.00	(5,955.65)	182.72
Total Dept 301 - POLICE		7,200.00	13,155.65	0.00	(5,955.65)	182.72
TOTAL EXPENDITURES		7,200.00	13,155.65	0.00	(5,955.65)	182.72
Fund 407 - RADIO SITE PROJECT:						
TOTAL REVENUES		10,000.00	10,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		7,200.00	13,155.65	0.00	(5,955.65)	182.72
NET OF REVENUES & EXPENDITURES		2,800.00	(3,155.65)	0.00	5,955.65	112.70

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 584 - GOLF COURSE						
Revenues						
Dept 000 - REVENUES						
584-000-607.00	LEASE FEES	9,500.00	10,000.00	0.00	(500.00)	105.26
584-000-664.00	INTEREST EARNED	0.00	146.69	29.88	(146.69)	100.00
Total Dept 000 - REVENUES		9,500.00	10,146.69	29.88	(646.69)	106.81
TOTAL REVENUES		9,500.00	10,146.69	29.88	(646.69)	106.81
Expenditures						
Dept 698 - GOLF COURSE						
584-698-814.00	PURCHASED MAINT. SERVICE	4,000.00	3,317.76	395.00	682.24	82.94
584-698-932.00	REPAIRS - MAINT. - GROUNDS	2,000.00	1,775.00	0.00	225.00	88.75
Total Dept 698 - GOLF COURSE		6,000.00	5,092.76	395.00	907.24	84.88
TOTAL EXPENDITURES		6,000.00	5,092.76	395.00	907.24	84.88
Fund 584 - GOLF COURSE:						
TOTAL REVENUES		9,500.00	10,146.69	29.88	(646.69)	106.81
TOTAL EXPENDITURES		6,000.00	5,092.76	395.00	907.24	84.88
NET OF REVENUES & EXPENDITURES		3,500.00	5,053.93	(365.12)	(1,553.93)	144.40

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
810-000-664.00	INTEREST EARNED	1,600.00	7,674.52	1,199.97	(6,074.52)	479.66
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	238,955.00	266,429.20	0.00	(27,474.20)	111.50
810-000-673.01	SALE OF POLICE ASSETS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000 - REVENUES		242,555.00	274,103.72	1,199.97	(31,548.72)	113.01
TOTAL REVENUES		242,555.00	274,103.72	1,199.97	(31,548.72)	113.01
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
810-440-983.00	NEW EQUIPMENT	340,800.00	200,926.42	5,179.00	139,873.58	58.96
Total Dept 440 - CAPTIAL IMPROVEMENT		340,800.00	200,926.42	5,179.00	139,873.58	58.96
TOTAL EXPENDITURES		340,800.00	200,926.42	5,179.00	139,873.58	58.96
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		242,555.00	274,103.72	1,199.97	(31,548.72)	113.01
TOTAL EXPENDITURES		340,800.00	200,926.42	5,179.00	139,873.58	58.96
NET OF REVENUES & EXPENDITURES		(98,245.00)	73,177.30	(3,979.03)	(171,422.30)	74.48

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GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
811-000-664.00	INTEREST EARNED	3,500.00	16,966.84	2,673.90	(13,466.84)	484.77
811-000-667.00	1219 WOODROW/1220 NASSAU RENTAL INCOME	15,000.00	14,253.98	0.00	746.02	95.03
811-000-672.00	FIRE CAPITAL SPECIAL ASSESSMEN	398,260.00	444,120.66	0.00	(45,860.66)	111.52
Total Dept 000 - REVENUES		416,760.00	475,341.48	2,673.90	(58,581.48)	114.06
TOTAL REVENUES		416,760.00	475,341.48	2,673.90	(58,581.48)	114.06
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
811-440-827.00	FIRE CAP IMPR LEGAL FEES	500.00	0.00	0.00	500.00	0.00
811-440-910.00	DEBT SERVICE - PRINCIPAL	0.00	64,261.07	0.00	(64,261.07)	100.00
811-440-915.00	DEBT SERVICE - INTEREST	0.00	1,800.30	0.00	(1,800.30)	100.00
811-440-983.00	FIRE EQUIPMENT	60,000.00	4,612.00	0.00	55,388.00	7.69
811-440-983.04	ENGINE REPLACEMENT	70,000.00	0.00	0.00	70,000.00	0.00
811-440-983.05	STAFF VEHICLES	90,000.00	109,122.40	0.00	(19,122.40)	121.25
811-440-983.06	STATION UPGRADES & EQUIP	226,500.00	119,230.38	0.00	107,269.62	52.64
811-440-983.08	MAINT - 1219 WOODROW	500.00	0.00	0.00	500.00	0.00
811-440-983.10	MAINT - 1220 NASSAU	500.00	0.00	0.00	500.00	0.00
Total Dept 440 - CAPTIAL IMPROVEMENT		448,000.00	299,026.15	0.00	148,973.85	66.75
TOTAL EXPENDITURES		448,000.00	299,026.15	0.00	148,973.85	66.75
Fund 811 - FIRE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		416,760.00	475,341.48	2,673.90	(58,581.48)	114.06
TOTAL EXPENDITURES		448,000.00	299,026.15	0.00	148,973.85	66.75
NET OF REVENUES & EXPENDITURES		(31,240.00)	176,315.33	2,673.90	(207,555.33)	564.39

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GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 812 - STREET IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
812-000-664.00	INTEREST EARNED	0.00		2,214.09		392.42		(2,214.09)	100.00
812-000-669.00	INTEREST ON SPEC. ASSESS.	100.00		75.70		0.00		24.30	75.70
812-000-671.00	METRO ACT PAYMENTS	10,000.00		11,727.53		0.00		(1,727.53)	117.28
812-000-672.00	SPECIAL ASSESSMENTS	0.00		949.81		0.00		(949.81)	100.00
812-000-674.00	STREET RECONSTRUCTION	1,500.00		0.00		0.00		1,500.00	0.00
Total Dept 000 - REVENUES		11,600.00		14,967.13		392.42		(3,367.13)	129.03
TOTAL REVENUES		11,600.00		14,967.13		392.42		(3,367.13)	129.03
Fund 812 - STREET IMPROVEMENT:									
TOTAL REVENUES		11,600.00		14,967.13		392.42		(3,367.13)	129.03
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		11,600.00		14,967.13		392.42		(3,367.13)	129.03

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 850 - ROAD IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
850-000-664.00	INTEREST EARNED	0.00	957.19	100.75	(957.19)	100.00
Total Dept 000 - REVENUES		0.00	957.19	100.75	(957.19)	100.00
TOTAL REVENUES		0.00	957.19	100.75	(957.19)	100.00
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
850-906-815.00	OTHER FEES	0.00	128.92	0.00	(128.92)	100.00
850-906-970.00	CAPITAL IMPROVEMENT	289,900.00	125,656.13	0.00	164,243.87	43.34
850-906-999.00	INTERFUND TRANSFERS OUT	0.00	13,014.41	0.00	(13,014.41)	100.00
Total Dept 906 - ROAD IMPROVEMENT		289,900.00	138,799.46	0.00	151,100.54	47.88
TOTAL EXPENDITURES		289,900.00	138,799.46	0.00	151,100.54	47.88
Fund 850 - ROAD IMPROVEMENT:						
TOTAL REVENUES		0.00	957.19	100.75	(957.19)	100.00
TOTAL EXPENDITURES		289,900.00	138,799.46	0.00	151,100.54	47.88
NET OF REVENUES & EXPENDITURES		(289,900.00)	(137,842.27)	100.75	(152,057.73)	47.55

User: NDESAI

PERIOD ENDING 11/30/2018

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 871 - WATER IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
871-000-664.00	INTEREST EARNED	1,000.00	3,062.96	536.97	(2,062.96)	306.30
871-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	1,033.51	0.00	(1,033.51)	100.00
871-000-672.00	SPECIAL ASSESSMENTS	2,000.00	5,351.78	0.00	(3,351.78)	267.59
871-000-677.00	WATER CONNECTION FEE	35,000.00	5,400.00	0.00	29,600.00	15.43
Total Dept 000 - REVENUES		38,000.00	14,848.25	536.97	23,151.75	39.07
TOTAL REVENUES		38,000.00	14,848.25	536.97	23,151.75	39.07
Expenditures						
Dept 441 - WATER IMPROVEMENT						
871-441-732.00	DUES/SUBS/PUBL	16,500.00	17,500.00	0.00	(1,000.00)	106.06
871-441-820.00	ENGINEERING FEES	500.00	356.25	0.00	143.75	71.25
871-441-973.00	CONSTRUCTION COSTS	10,000.00	2,012.50	0.00	7,987.50	20.13
Total Dept 441 - WATER IMPROVEMENT		27,000.00	19,868.75	0.00	7,131.25	73.59
TOTAL EXPENDITURES		27,000.00	19,868.75	0.00	7,131.25	73.59
Fund 871 - WATER IMPROVEMENT:						
TOTAL REVENUES		38,000.00	14,848.25	536.97	23,151.75	39.07
TOTAL EXPENDITURES		27,000.00	19,868.75	0.00	7,131.25	73.59
NET OF REVENUES & EXPENDITURES		11,000.00	(5,020.50)	536.97	16,020.50	45.64

User: NDESAI

PERIOD ENDING 11/30/2018

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 883 - SEWER IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
883-000-664.00	INTEREST EARNED	13,000.00	39,942.17		6,966.25		(26,942.17)		307.25
883-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	458.32		0.00		(458.32)		100.00
883-000-672.00	SPECIAL ASSESSMENTS	60,000.00	11,165.16		0.00		48,834.84		18.61
Total Dept 000 - REVENUES		73,000.00	51,565.65		6,966.25		21,434.35		70.64
TOTAL REVENUES		73,000.00	51,565.65		6,966.25		21,434.35		70.64
Expenditures									
Dept 520 - SEWER IMPROVEMENT									
883-520-732.00	DUES/SUBS/PUBL	13,500.00	14,500.00		0.00		(1,000.00)		107.41
883-520-820.00	ENGINEERING FEES	500.00	2,557.65		0.00		(2,057.65)		511.53
883-520-921.00	UTILITIES - ELECTRIC	400.00	315.15		28.55		84.85		78.79
883-520-930.00	MAINTENANCE - SEWER	600.00	0.00		0.00		600.00		0.00
883-520-973.00	CONSTRUCTION COSTS	13,000.00	33,440.07		1,896.70		(20,440.07)		257.23
Total Dept 520 - SEWER IMPROVEMENT		28,000.00	50,812.87		1,925.25		(22,812.87)		181.47
TOTAL EXPENDITURES		28,000.00	50,812.87		1,925.25		(22,812.87)		181.47
Fund 883 - SEWER IMPROVEMENT:									
TOTAL REVENUES		73,000.00	51,565.65		6,966.25		21,434.35		70.64
TOTAL EXPENDITURES		28,000.00	50,812.87		1,925.25		(22,812.87)		181.47
NET OF REVENUES & EXPENDITURES		45,000.00	752.78		5,041.00		44,247.22		1.67

User: NDESAI

PERIOD ENDING 11/30/2018

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 884 - SAW GRANT						
Revenues						
Dept 000 - REVENUES						
884-000-574.00	SAW STATE GRANT	700,000.00	190,524.92	0.00	509,475.08	27.22
Total Dept 000 - REVENUES		700,000.00	190,524.92	0.00	509,475.08	27.22
TOTAL REVENUES		700,000.00	190,524.92	0.00	509,475.08	27.22
Expenditures						
Dept 520 - SEWER IMPROVEMENT						
884-520-820.00	SAW ENGINEERING FEES	700,000.00	190,524.92	24,853.03	509,475.08	27.22
Total Dept 520 - SEWER IMPROVEMENT		700,000.00	190,524.92	24,853.03	509,475.08	27.22
TOTAL EXPENDITURES		700,000.00	190,524.92	24,853.03	509,475.08	27.22
Fund 884 - SAW GRANT:						
TOTAL REVENUES		700,000.00	190,524.92	0.00	509,475.08	27.22
TOTAL EXPENDITURES		700,000.00	190,524.92	24,853.03	509,475.08	27.22
NET OF REVENUES & EXPENDITURES		0.00	0.00	(24,853.03)	0.00	0.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		16,980,685.00	15,992,626.35	121,672.74	988,058.65	94.18
NET OF REVENUES & EXPENDITURES		18,148,951.00	15,755,182.61	790,607.62	2,393,768.39	86.81
NET OF REVENUES & EXPENDITURES		(1,168,266.00)	237,443.74	(668,934.88)	(1,405,709.74)	20.32

PLANNING & ZONING
DEPARTMENT
REPORT

December
FOR 2018

To: Township Board

From: Planning & Zoning Dept.

Date: 1/2/19

630

BUILDING PERMIT STATISTICS

							kaba Sept start				PERMIT STATISTICS													
yr	18	17	16	15	14	13	12	11	10	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000					
J	54	71	41	36	24	28	32	29	35	38	33	85	63	18	43	54	61	24	53					
F	87	30	32	43	19	23	24	25	27	30	24	43	43	45	26	49	44	43	78					
M	64	74	38	43	41	27	28	46	33	21	28	82	76	50	59	42	63	65	113					
A	64	44	36	52	48	41	26	42	37	45	54	57	88	65	63	58	77	79	89					
M	92	92	50	53	62	60	46	41	22	33	56	57	70	56	59	59	62	74	88					
J	60	80	65	48	45	41	75	60	57	34	33	86	61	83	65	79	56	54	100					
J	85	63	69	67	48	83	50	49	27	37	40	98	41	36	79	106	77	86	56					
A	65	67	50	56	53	57	41	55	51	29	31	56	58	58	72	79	60	69	115					
S	69	58	63	50	55	37	42	49	37	55	36	63	53	43	57	68	58	78	61					
O	48	78	75	53	64	41	37	53	26	50	46	67	80	48	65	81	83	78	111					
N	64	47	71	44	52	33	40	45	32	34	24	48	41	50	54	57	54	66	62					
D	45	34	53	72	43	27	41	47	26	18	35	33	66	55	47	60	49	55	26					
T	797	738	643	617	554	498	482	541	410	424	440	775	740	607	689	792	744	771	952					

Building Summary Residence Information for 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
New Res	0	0	0	1	2	1	0	0	0	0	0	0
Mfg Homes	0	10	1	0	5	0	1	0	7	0	0	0
Multi Family Bldgs Duplex / Condos	0	0	0	0	0	0	0	0	0	0	0	0
Units	0	0	0	0	0	0	0	0	0	0	0	0
Mfg Homes & Mob homes in Mobile Pks	0	10	0	0	0	0	0	0	0	0	0	0
Mob Home Pk att Garage / Porch	0	0	0	0	0	0	0	0	0	0	0	0
Res Additions	1	0	0	0	0	0	2	2	3	0	1	0
Res Alters Remodel Repairs	4	0	4	8	7	5	5	4	5	5	5	3
Fire damage repairs	1	0	0	0	0	0	0	0	0	0	0	0
Garages, attached	0	0	0	0	0	0	0	0	0	0	0	0
Garages, detached	0	0	0	0	1	0	0	0	1	0	0	0
Garage additions	0	0	0	0	0	0	0	0	0	0	0	0
Garage repairs	0	0	0	1	0	0	0	0	0	0	0	0
Carports	0	0	0	0	0	0	0	0	0	0	1	0
Maint / Spec Insp	0	0	0	0	0	0	0	0	0	0	0	0
Res Demos	2	1	1	1	0	2	2	0	0	1	0	0
Res Accessory Bldg	0	0	0	0	0	0	0	1	0	0	0	0
Res Pole Bldg	0	0	0	0	0	0	0	0	0	0	0	0
Sheds / Yard Bldg	0	0	1	0	0	0	0	0	0	0	0	0
Pools, above ground	0	0	0	0	1	0	0	0	0	0	1	0
Pools, in-ground	0	0	0	0	1	0	0	0	0	0	0	0
Decks, Patios, Porches	0	0	0	0	0	0	1	1	1	0	0	0
Fences	0	0	0	0	0	0	0	0	0	0	0	0
Reroofing	0	0	0	3	15	0	0	4	1	1	0	0
Res Electric	3	18	9	7	16	11	21	8	11	9	22	5
Res Mechanical	27	22	15	23	21	19	27	20	12	17	12	20
Res Plumbing	17	8	4	9	9	7	5	3	9	1	4	3
Res Sewer	1	1	0	0	1	1	0	1	1	1	1	1
Total for Residential	56	70	35	53	79	46	64	44	51	35	47	32

Commercial Information for 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Commercial, new	0	0	0	0	0	0	2	0	0	1	0	1
Commercial, additions	0	0	0	0	0	0	1	0	0	1	0	0
Commercial, alter remodels repairs / reroofs	0	2	0	0	1	1	1	3	2	0	1	3
Signs	0	0	0	0	2	0	1	0	1	1	1	0
Tele-comm towers	0	0	0	0	0	0	0	0	0	0	0	0
Tele Tower Adsd/Alter	0	0	0	0	0	0	0	0	0	0	0	0
Commercial storage bldgs.	0	0	0	0	0	0	1	0	0	0	0	0
Commercial sheds	0	0	0	0	0	0	0	0	0	0	0	0
Commercial balconies	0	0	0	0	0	0	0	0	0	0	0	0
Commercial demo	3	0	0	0	0	1	0	0	0	1	0	1
Commercial fire repairs	0	0	0	0	0	0	0	0	0	0	0	0
Commercial electrical	3	4	9	3	8	4	10	5	5	3	6	1
Commercial mechanical	3	1	3	2	1	0	2	7	7	2	2	1
Commercial plumbing	2	1	0	0	1	0	2	2	1	1	2	1
Commercial sewers	0	0	0	0	0	0	0	1	0	0	0	0
Temp Permits	1	5	0	4	0	8	1	0	0	3	5	5
Total commercial	12	13	12	9	13	14	21	18	16	13	17	13

Building

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PB18-06-282	Commerci	12/18/2018	3709 W MAIN ST		06-18-415-017	BRI-VAL LLC	Hall Builders	\$931.00	\$163,299
Work Description: 1284 s.f new construction daycare facility type VB, E use group per plans. 2015 MBC							Category	Commercial New Building	
PB18-06-291	Commerci	12/07/2018	3518 E Main	12/17/2018	06-13-215-600	DG PROPERTIES 5	Crooksten Poured W	\$170.00	\$0
Work Description: Structural modifications per plans to accomodate tenant build out permitted under PB18-06-218 2015 MBC							Category	Commercial Alteration/Repair	
PB18-06-340	Commerci	12/27/2018	1521 GULL		06-11-345-012	BORGESS MEDIC	American Village Bu	\$170.00	\$0
Work Description: CVL equipment installation in existing first floor per plans							Category	Commercial Alteration/Repair	
PB18-06-346	Residential	12/03/2018	2819 HASKELL ST		06-08-365-230	CHEE, BENJAMIN		\$170.00	\$5,040
Work Description: Installing a new sloped roof over exsiting 14' x 24' garage. Must mee 2015 MRC Building Codes.							Category	Res. Alteration/Repair	
PB18-06-352	Commerci	12/17/2018	1521 GULL		06-11-345-012	BORGESS MEDIC	Frederick Constructi	\$869.00	\$0
Work Description: Alteration to existing 1376 s.f. RO equipment area to accomodate dialysis water treatment, storage room and janitor closet per plans. 2015 MBC							Category	Commercial Alteration/Repair	
PB18-06-358	Residential	12/21/2018	727 AVONDALE DR		06-13-215-560	PARKER, DAVID	Wolgast Restoration	\$299.00	\$52,468
Work Description: Repair damage due to a fire in the kitchen. Drywall, windows and insulation to be replaced. Must meet 2015 MRC building and energy codes where required.							Category	Res. Alteration/Repair	
PB18-06-359	Commerci	12/17/2018	937 FOSTER AVE		06-24-285-180	SCHWALLIER, AD	Anthony Wayne Perk	\$250.00	\$0
Work Description: Demolition of existing building, garage to remain. 2015 MBC							Category	Demolition	

PE18-06-360	Residential	12/18/2018	1406 STAMFORD AVE	06-12-355-670	NAUGHTON, MIC	Kenneth L Watts		\$170.00	\$0
Work Description: Repair roof, breezeway wall, and garage wall							Category	Res. Alteration/Repair	

Total Permits For Type:	8
Total Fees For Type:	\$3,029.00
Total Const. Value For Type:	\$220,80

Electrical

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PE18-06-397	Residential	12/06/2018	703 FLETCHER AVE		06-17-135-550	SACKETT, JOHN	Ron's Electric Inc	\$100.00	\$0
Work Description: Swim spa - One inspection and one circuit only							Category	Electrical	
PE18-06-398	Residential	12/04/2018	1926 ALAMO AVE		06-08-480-030	CONNECT HOME	Southwest Electric L	\$181.00	\$0
Work Description: Remodel							Category	Electrical	
PE18-06-399	Residential	12/05/2018	908 CAMPBELL AVE		06-17-210-020	WEINBERGER, C	Williams Electric	\$150.00	\$0
Work Description: Add 4 plugs on porch, 1 ceiling fan, 2 outside lights and 3 weather proof plugs w/ 5 single pole switches							Category	Electrical	
PE18-06-402	Commerci	12/11/2018	3306 W MAIN		06-18-280-010	TRILLIUM LANDI	Mason Street Electri	\$191.00	\$0
Work Description: Wiring for laundry rooms C and D							Category	Electrical	
PE18-06-408	Residential	12/20/2018	209 W WESTWOOD DR		06-17-415-050	DEUTSCH, GLEN	SJ Wood Electric	\$145.00	\$0
Work Description: Garage renovation into bedroom							Category	Electrical	
PE18-06-413	Residential	12/27/2018	2913 ELLAMARIE DR		06-17-125-130	MAI, HARRY E.	Lamplighter Electric	\$110.00	\$0
Work Description: Install new service entrance cable and replace panel - 60 amp							Category	Electrical	

Total Permits For Type:	6
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Total Fees For Type: \$877.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PM18-06-364	Residential	12/06/2018	2612 DELRAY ST		06-11-105-210	MILLER, TAMELA	Dan Wood Co	\$125.00	\$0
Work Description: Replace AC							Category	Mechanical	
PM18-06-484	Residential	12/03/2018	209 W WESTWOOD DR	12/14/2018	06-17-415-050	DEUTSCH, GLEN	Bel Aire Heating &	\$120.00	\$0
Work Description: Returns and supplies in garage alteration							Category	Mechanical	
PM18-06-486	Residential	12/05/2018	1926 ALAMO AVE		06-08-480-030	CONNECT HOME	George Wade Builde	\$191.00	\$0
Work Description: Remove & replace furnace, water heater, bath, kitchen & dryer exhausts.							Category	Mechanical	
PM18-06-487	Residential	12/06/2018	1005 LAMONT AVE		06-24-305-740	STEFFEY, DANIEL	Nieboer Heating & C	\$125.00	\$0
Work Description: Furnace replacement (includes water heater from PM18-06-138)							Category	Mechanical	
PM18-06-488	Residential	12/06/2018	4330 LEISURE LN #B213		06-18-380-020	WESTLAND MEA	W Soule & Company	\$101.00	\$0
Work Description: install owner provided water heater							Category	Mechanical	
PM18-06-489	Residential	12/06/2018	4255 LEISURE LN #K828		06-18-380-020	WESTLAND MEA	W Soule & Company	\$101.00	\$0
Work Description: Install owner provided water heater							Category	Mechanical	
PM18-06-490	Residential	12/06/2018	624 CHICAGO AVE		06-14-432-441	WHITLEY, BERNI	The Furnace Guy Inc	\$136.00	\$0
Work Description: Move furnace to basement, replace water heater & install a chimney liner							Category	Mechanical	
PM18-06-492	Residential	12/10/2018	915 ARTHUR AVE		06-13-135-850	SHABI, JULIE AN		\$120.00	\$0
Work Description: Provide heat run to 2nd floor							Category	Mechanical	
PM18-06-496	Residential	12/13/2018	1523 SEMINOLE ST	12/19/2018	06-07-420-850	KLEIS, JUDY S.	DeHaan Heating & C	\$145.00	\$0
Work Description: Replace furnace, bath fan, chimney liner, and humidifier									

Work Description: Furnace replacement

Category Mechanical

PM18-06-524 Residential 12/31/2018 3143 EDLING DR. 06-05-315-270 LANING, CHADW Preferred Plumbing \$231.00 \$0

Work Description: Repairs from fire

Category Mechanical

Total Permits For Type: 21

Total Fees For Type: \$2,982.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PP18-06-209	Residential	12/03/2018	1839 NAZARETH RD	12/10/2018	06-12-415-140	SMITH, PATRICI	Modern Septic Tank	\$100.00	\$0
Work Description: Sewer connection							Category	Plumbing	
PP18-06-210	Residential	12/10/2018	614 CHICAGO AVE		06-14-432-460	CRAMPTON, DON	Ohio Bath Solutions	\$100.00	\$0
Work Description: shower replacement							Category	Plumbing	
PP18-06-211	Residential	12/13/2018	209 W WESTWOOD DR	12/14/2018	06-17-415-050	DEUTSCH, GLEN		\$110.00	\$0
Work Description: Preparing existing closet for future bath, per print. Rough inspection only, per Mike							Category	Plumbing	
PP18-06-212	Commerci	12/13/2018	521 E MOSEL AVE		06-03-460-030	RISON B.S., L.L.C.	Carl Liebertz	\$561.00	\$0
Work Description: New restrooms & floor drains							Category	Plumbing	
PP18-06-219	Residential	12/31/2018	3143 EDLING DR.		06-05-315-270	LANING, CHADW	Preferred Plumbing	\$203.00	\$0
Work Description: Repairs from fire							Category	Plumbing	

Total Permits For Type: 5

Total Fees For Type: \$1,074.00

Total Const. Value For Type: \$0

Special Permit

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PS18-06-176	Residential	12/07/2018	206 GILKISON AVE		06-17-420-630	GALLAGHER, BRI		\$55.00	\$0
Work Description: meter socket inspection for restoration of power							Category	Meter Socket Inspection	
New Owners - Donald Wood / Stacy Nelson									
PS18-06-178	Commerci	12/11/2018	3833 GULL RD	12/12/2018	06-01-440-753	BUSINESS ONE U		\$55.00	\$0
Work Description: Meter socket inspection for suite 3955							Category	Meter Socket Inspection	
PS18-06-179	Commerci	12/11/2018	3833 GULL RD	12/12/2018	06-01-440-753	BUSINESS ONE U		\$55.00	\$0
Work Description: Meter socket inspection for suite 3975							Category	Meter Socket Inspection	
PS18-06-182	Residential	12/18/2018	115 N BERKLEY ST		06-17-435-860	BRADFIELD, MA		\$55.00	\$0
Work Description: Inspection request from owner for work that was not done up to code							Category	Owner Request	
PS18-06-183	Residential	12/21/2018	3923 PONTIAC AVE	12/26/2018	06-07-405-330	SOISSON, ROSEM		\$55.00	\$0
Work Description: Consultation with Doug							Category	Owner Request	

Total Permits For Type: 5
Total Fees For Type: \$275.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records

Grand Total Fees:

\$8,237.00

Grand Total Permits:

45

12/1/2018 12:00:00 AM AND
12/31/2018 11:59:59 PM AND
Property.City = Kalamazoo AND
Parcel.ParcelNumber Starts With 6
AND
Permit.ParcelNumber Starts With
6

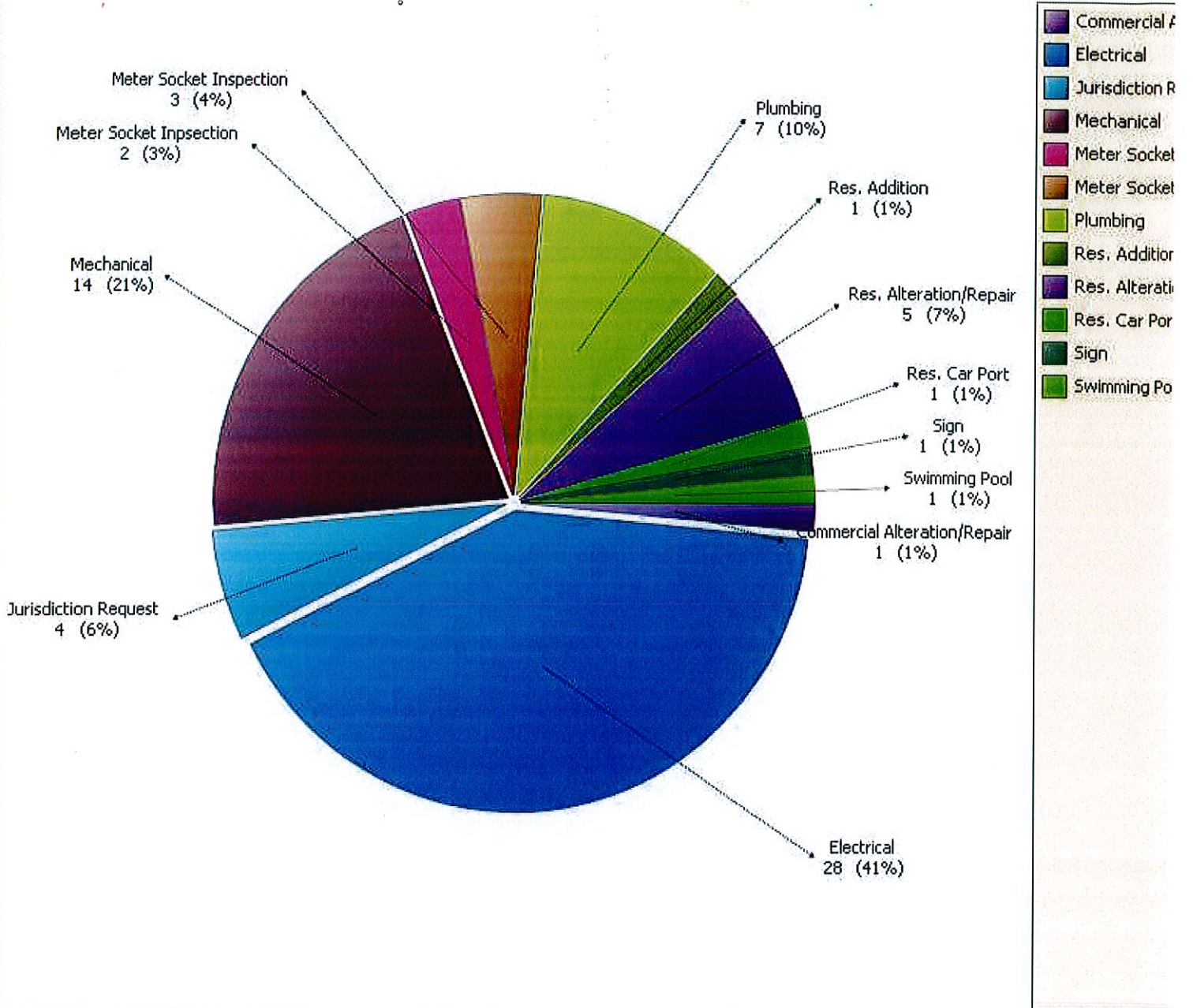
Grand Total Const. Value

\$220,80

Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.DateIssued Between 11/1/2018 12:00:00 AM AND 11/30/2018 11:59
Property.City = Kalamazoo AND
Parcel.ParcelNumber Starts With 6
AND
Permit.ParcelNumber Starts With 6

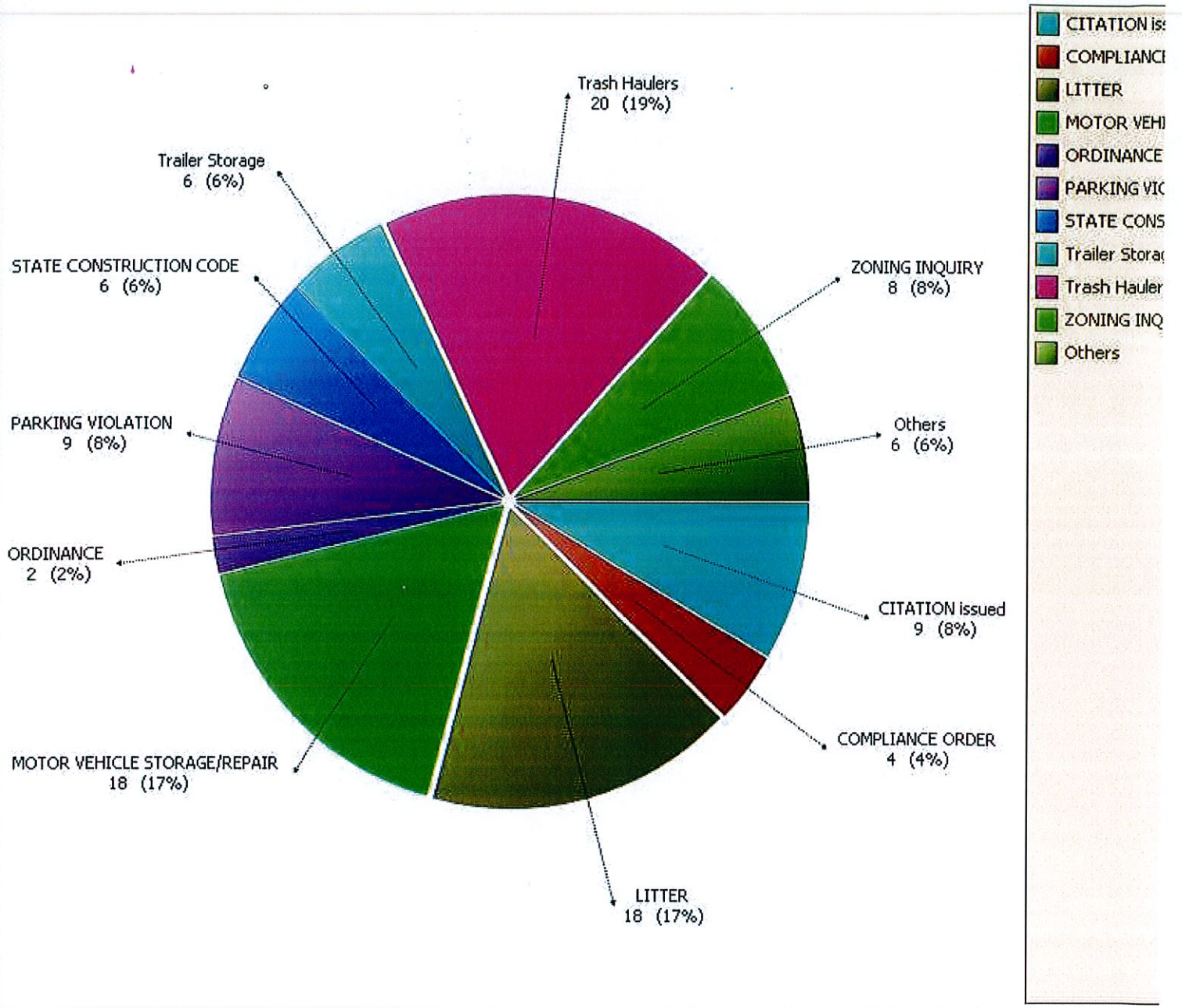
Permits by Category



Breakdown of Enforcements by Category

Current Chart Filter: All Records, Enforcement.DateFiled Between 12/1/2018 12:00:00 AM AND 12/31/2018 1

Enforcements by Category



2018 MONTHLY KABA PERMITS BY JURISDICTION

MONTH OF DECEMBER 2018

<u>JURISDICTION</u>	<u>PERMIT CATEGORY</u>	<u># PERMITS</u>	<u>PERMIT REVENUE</u>
COMSTOCK	BUILDING	8	\$ 12,423
COMSTOCK	ELECTRICAL	9	\$ 1,472
COMSTOCK	MECHANICAL	12	\$ 1,661
COMSTOCK	PLUMBING	4	\$ 775
COMSTOCK	SPECIAL - JURISDICTION	3	\$ 165
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL COMSTOCK		37	\$ 16,551
KALAMAZOO	BUILDING	8	\$ 3,029
KALAMAZOO	ELECTRICAL	6	\$ 877
KALAMAZOO	MECHANICAL	21	\$ 2,982
KALAMAZOO	PLUMBING	5	\$ 275
KALAMAZOO	SPECIAL - JURISDICTION	7	\$ 385
KALAMAZOO	SPECIAL - HOMEOWNER	5	\$ 275
TOTAL KALAMAZOO		52	\$ 7,823
PARCHMENT	BUILDING	0	\$ -
PARCHMENT	ELECTRICAL	0	\$ -
PARCHMENT	MECHANICAL	2	\$ 256
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	0	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		2	\$ 256
PINE GROVE	BUILDING	2	\$ 320
PINE GROVE	ELECTRICAL	3	\$ 430
PINE GROVE	MECHANICAL	7	\$ 988
PINE GROVE	PLUMBING	2	\$ 464
PINE GROVE	SPECIAL - JURISDICTION	0	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		14	\$ 2,202
TOTAL KABA		105	\$ 26,831

REVENUE	REVENUE
DECEMBER 2017	% PREV YEAR MONTH
\$16,016	168%

PERMITS	PERMITS
DECEMBER 2017	% 2017 - YTD
85	124%

2018 MONTHLY KABA PERMITS BY JURISDICTION

YEAR TO DATE AS OF: DECEMBER 2018

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	162	\$ 85,245
COMSTOCK	ELECTRICAL	185	\$ 32,322
COMSTOCK	MECHANICAL	188	\$ 40,474
COMSTOCK	PLUMBING	93	\$ 16,322
COMSTOCK	SPECIAL - JURISDICTION	37	\$ 2,035
COMSTOCK	SPECIAL - HOMEOWNER	13	\$ 770
TOTAL COMSTOCK		678	\$ 177,168
KALAMAZOO	BUILDING	159	\$ 122,193
KALAMAZOO	ELECTRICAL	190	\$ 35,991
KALAMAZOO	MECHANICAL	263	\$ 41,358
KALAMAZOO	PLUMBING	106	\$ 14,964
KALAMAZOO	SPECIAL - JURISDICTION	128	\$ 6,765
KALAMAZOO	SPECIAL - HOMEOWNER	44	\$ 2,475
TOTAL KALAMAZOO		890	\$ 223,746
PARCHMENT	BUILDING	9	\$ 1,252.00
PARCHMENT	ELECTRICAL	9	\$ 1,256.00
PARCHMENT	MECHANICAL	32	\$ 3,989.00
PARCHMENT	PLUMBING	5	\$ 784.00
PARCHMENT	SPECIAL - JURISDICTION	17	\$ 935.00
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		72	\$ 8,216
PINE GROVE	BUILDING	20	\$ 11,348.00
PINE GROVE	ELECTRICAL	25	\$ 3,908.00
PINE GROVE	MECHANICAL	35	\$ 4,728.50
PINE GROVE	PLUMBING	8	\$ 1,919.00
PINE GROVE	SPECIAL - JURISDICTION	4	\$ 220.00
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		92	\$ 22,124
TOTAL KABA	YTD	1732	431,253

REVENUE	REVENUE
YTD - DECEMBER 2017	% 2017 - YTD
\$ 365,496	118.0%

REVENUE
% 2018 YTD BUDGET
1.15%

PERMITS	PERMITS
YTD - DECEMBER 2017	% 2017 - YTD
1479	117.1%

2018 MONTHLY CUMULATIVE TOTALS	2018 MONTHLY CUMULATIVE TOTALS	
# PERMITS	REVENUE	
124	\$ 23,820	JAN
147	\$ 23,931	FEB
138	\$ 25,051	MAR
135	\$ 84,731	APRIL
142	\$ 25,230	MAY
146	\$ 33,130	JUNE
185	\$ 53,255	JULY
171	\$ 35,465	AUG
140	\$ 24,166	SEPT
157	\$ 47,030	OCT
142	\$ 28,614	NOV
105	\$ 26,831	DEC
1,732	431,253	2018

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB18-06-282	3709 W MAIN ST	06-18-415-017	KALSEC, INC	Hall Builders	12/18/2018	\$931.00	\$163,299
Work Description:	1284 s.f new construction daycare facility type VB, E use group per plans. 2015 MBC						
PB18-06-291	3518 E Main	06-13-215-600	DG PROPERTIES 5, LLC	Crooksten Poured W:	12/07/2018	\$170.00	\$0
Work Description:	Structural modifications per plans to accomodate tenant build out permitted under PB18-06-218 2015 MBC						
PB18-06-340	1521 GULL	06-11-345-012	BORGESS MEDICAL CEN	American Village Buil	12/27/2018	\$170.00	\$0
Work Description:	CVL equipment installation in existing first floor per plans						
PB18-06-352	1521 GULL	06-11-345-012	BORGESS MEDICAL CEN	Frederick Constructic	12/17/2018	\$869.00	\$0
Work Description:	Alteration to existing 1376 s.f. RO equipment area to accomodate dialysis water treatment, storage room and janitor closet per plans. 2015 MBC						
PB18-06-359	937 FOSTER AVE	06-24-285-180	SCHWALLIER, ADAM D.	Anthony Wayne Perk	12/17/2018	\$250.00	\$0
Work Description:	Demolition of existing building, garage to remain. 2015 MBC						

Total Permits For Type: 5

Total Fees For Type: \$2,390.00

Total Const. Value For Type: \$163,299

Report Summary

Population: All Records

Permit.DateIssued Between
12/1/2018 12:00:00 AM AND
12/31/2018 11:59:59 PM AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Commercial
AND
Parcel.ParcelNumber Starts With
6 AND
Property.City = Kalamazoo

Grand Total Fees: \$2,390.00

Grand Total Permits: 5

Grand Total Const. Value: \$163,299

Property Maintenance Inspections

Kalamazoo

12/31/2018

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS18-06-113	3520 PARKSIDE DR 1	06-12-260-090	OAKTREE V, LLC		08/23/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo Township						
	Property Maint. Re-inspection	Completed: 12/17/2018		12/17/18		
	Property Maintenance Inspectio	Completed: 08/31/2018				
PS18-06-122	3426 PARKSIDE DR 4	06-12-260-200	OAKTREE V, LLC		09/04/2018	55.00
Work Description: Property Maintenant Request from Kalamazoo						
	Property Maint. Re-inspection	Completed: 12/17/2018		12/17/18		
	Property Maintenance Inspectio	Completed: 09/10/2018				
	Property Maintenance Inspectio	Completed: 09/06/2018				
PS18-06-158	1620 RIVERVIEW 2	06-11-320-020	MARY PLACE, LLC		11/01/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo						
	Property Maint. Re-inspection	Completed: 12/11/2018		12/11/18		
	Property Maintenance Inspectio	Completed: 11/08/2018				
PS18-06-172	1342 SCHUSTER ST	06-23-435-710	NICKS, ROBERT W.		11/29/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo						
	Property Maintenance Inspectio	Completed: 12/03/2018		12/3/18		
PS18-06-177	3416 MULHEARN AVE	06-12-415-040	RUDALEV 2, LLC		12/07/2018	55.00
Work Description: Property Maintenance Request from Kalamazoo						
	Property Maintenance Inspectio	Completed: 12/17/2018		12/17/18		
PS18-06-180	609 DAYTON AVE	06-13-130-430	LIVE REAL ESTATE, LL		12/14/2018	55.00
Work Description: Property Maintenance request from Kalamazoo						
	Property Maintenance Inspectio	Completed: 12/17/2018		12/17/18		
PS18-06-181	3426 PARKSIDE DR 2	06-12-260-180	OAKTREE V, LLC		12/17/2018	55.00
				12/17/18		

Work Description: Property Maintenance Request from Kalamazoo

Property Maintenance Inspectio

Completed: 12/17/2018

Total Permits: **7**

Total Fees Due: **\$385.00**

Population: All Records

Permit.PermitType = Special

Permit AND

Property.City = Kalamazoo AND

Parcel.ParcelNumber Starts With 6

AND

Permit.Status = HOLD (FEE)

AND

Permit.Category = Jurisdiction

Request

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB18-06-346	2819 HASKELL ST	06-08-365-230	CHEE, BENJAMIN & SAF		12/03/2018	\$170.00	\$5,040
Work Description: Installing a new sloped roof over exsiting 14' x 24' garage. Must mee 2015 MRC Building Codes.							
PB18-06-358	727 AVONDALE DR	06-13-215-560	PARKER, DAVID D. & E.	Wolgast Restoration	12/21/2018	\$299.00	\$52,468
Work Description: Repair damage due to a fire in the kitchen. Drywall, windows and insulation to be replaced. Must meet 2015 MRC building and energy codes where required.							
PB18-06-360	1406 STAMFORD AVE	06-12-355-670	NAUGHTON, MICHAEL	Kenneth L Watts	12/18/2018	\$170.00	\$0
Work Description: Repair roof, breezway wall, and garage wall							

Total Permits For Type: 3
Total Fees For Type: \$639.00
Total Const. Value For Type: \$57,508

Report Summary

Population: All Records

Grand Total Fees: \$639.00
Grand Total Permits: 3

12/31/2018 11:59:59 PM AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Residential
AND
Parcel.ParcelNumber Starts With
6 AND
Property.City = Kalamazoo

Grand Total Const. Value: \$57,508

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PS18-06-176	206 GILKISON AVE meter socket inspection for restoration of power	06-17-420-630	GALLAGHER, BRIAN & J		12/07/2018	\$55.00	\$0
Work Description: New Owners - Donald Wood / Stacy Nelson							
PS18-06-178	3833 GULL RD	06-01-440-753	BUSINESS ONE USA, INC		12/11/2018	\$55.00	\$0
Work Description: Meter socket inspection for suite 3955							
PS18-06-179	3833 GULL RD	06-01-440-753	BUSINESS ONE USA, INC		12/11/2018	\$55.00	\$0
Work Description: Meter socket inspection for suite 3975							
PS18-06-182	115 N BERKLEY ST	06-17-435-860	BRADFIELD, MARK S.		12/18/2018	\$55.00	\$0
Work Description: Inspection request from owner for work that was not done up to code							
PS18-06-183	3923 PONTIAC AVE	06-07-405-330	SOISSON, ROSEMARY C.		12/21/2018	\$55.00	\$0
Work Description: Consultation with Doug							

Total Permits For Type: 5

Total Fees For Type: \$275.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$275.00

Operation: All Records

Permit.DateIssued Between
12/1/2018 12:00:00 AM AND
12/31/2018 11:59:59 PM AND
Permit.PermitType = Special
Permit
AND
Permit.Category = Owner Request
OR
Permit.Category = Hood
Suppression OR
Permit.Category = Meter Socket
Inspection
AND
Parcel.ParcelNumber Starts With
6 AND
Property.City = Kalamazoo

Grand Total Permits:

5

Grand Total Const. Value:

\$0



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 9A

FOR MEETING DATE: 01/14/2019

SUBJECT: Request to Replace fire Department Staff Vehicle

REQUESTING DEPARTMENT: Fire

SUGGESTED MOTION:

Authorize the purchase of a 2019 Chevrolet Silverado 2500HD pickup truck.

Financing Cost: \$31,398

Source: General Fund _____ Grant _____ Other Fire Dept. Capital Improvement

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

Submitted by: David Obreiter, Fire Chief


Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 888-2170
Fax: (269-381-3550
www.Kalamazootownship.org

TO: Dexter A. Mitchell, Township Manager
FROM: David Obreiter, Fire Chief 
RE: Request to Replace Fire Department Staff Vehicle
DATE: January 10, 2019

Included in the 2019 Fire Department Capital Improvement Budget was the scheduled replacement of the staff vehicle that is assigned to the Firefighter Utility position. This purchase will replace the 2010 Ford Expedition that is currently in use. The vehicle that is being replaced has reached the end of useful life and will soon require maintenance and repairs that exceed the value of the vehicle.

Working with Berger Chevrolet, the local MiDeal participating General Motors dealer, we have identified a vehicle that will better fit the needs of our fire department maintenance staff.

I respectfully request a motion to authorize the purchase of a 2019 Chevrolet Silverado 2500HD pickup truck as outlined in the attached specifications from the State of Michigan Commercial Fleet Vehicle Program from Berger Chevrolet of Grand Rapids, Michigan for the price of \$31,398 and to authorize Township Manager Dexter Mitchell to sign all necessary paperwork on behalf of the Township of Kalamazoo.

QUOTE PER ENCLOSED SPECIFICATIONS

MiDeal

4WDL-0077

Cost per vehicle \$ \$29,715.00

Vehicle Description:

Number of units 1

Year 2019

Total Bid Amount \$ \$29,715.00

Make Chevrolet

Model Silverado

2500HD

6'6" DBL CAB

6.0 Gas

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Options

Delivery

Rust Proofing

Underbody Rust Proof

Spray In Bed Liner

GM Steps

Self Cleaning Steps

UnderSeat Storage Compartment

Tax Exempt Sale- Title Transfer Included

\$125

\$399

\$359

\$495

\$700-\$800

\$700

\$325

Signature DALE R. KRAMER

Printed Signature DALE R. KRAMER

Date 1/10/2019

Vehicle Cost: \$29,715

Delivery: \$125

Rust Proofing: \$399

Underbody Rust: \$359

GM Steps: \$800

Total cost: \$31,398



Berger Chevrolet

Dale Kramer | 616-575-9627 | dkramer@bergerchevy.com

Kzoo Twp Fire Dept

Prepared For: Dave Orbriter

269-888-2170

Dave Obreiter <FireChief@ktwp.org>

KZOO TWP FIRE Fleet 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 1442

Selected Model and Options

MODEL

CODE	MODEL
CK25753	2019 Chevrolet Silverado 2500HD 4WD Double Cab 144.2" Work Truck

COLORS

CODE	DESCRIPTION
G7C	Red Hot

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
1WT	Work Truck Preferred Equipment Group includes standard equipment



Berger Chevrolet

Dale Kramer | 616-575-9627 | dkramer@bergerchevy.com

KZOO TWP FIRE Fleet 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 1442

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
5H1	Key equipment, two additional keys for single key system Provides two additional spare keys for a total of (4). (Keys will be cut but not programmed) (Not available with (9J4) rear bumper delete or (5Z4) spare wheel, carrier and lock delete. Requires (E63) pickup box.)
9G3	Suspension Package, off-road, for base decor vehicles Requires 4WD. Includes Z71 Off Road Suspension components, twin-tube Rancho brand shocks and (NZZ) Underbody Shield. Does not include any "Z71" appearance features or (JHD) Hill Descent Control. (Requires (Z82) trailering equipment and either (QXT) LT265/70R17E all-terrain, blackwall tires, (QGM) LT265/70R18E all-terrain, blackwall tires or (QF2) LT275/65R18E 123/120Q maximum traction blackwall Goodyear Wrangler DuraTrac tire. Not available with Regular Cab model, (T3U) fog lamps, (JHD) Hill Decent Control or (ZW9) pickup box delete.)
K4B	Battery, 730 cold-cranking amps, auxiliary (Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine.)
KW5	Alternator, 220 amps (Included with (VYU) Snow Plow Prep Package when ordered with gas or diesel engines.)
NZZ	Underbody Shield, frame-mounted shields includes front underbody shield starting behind front bumper and running to first cross-member, protecting front underbody, oil pan, differential case and transfer case (Included with (VYU) Snow Plow Prep Package.)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
9L7	Upfitter switches, (4) Provides 4-30 amp circuits to facilitate installation of aftermarket electrical accessories (Included with (ANQ) Alaskan Snow Plow Special Edition.)
AG1	Seat adjuster, driver 10-way power (Included and only available with (AZ3) front 40/20/40 split-bench cloth seat. Requires (H2R) Dark Ash or (H0U) Jet Black seat trim.)
AQQ	Remote Keyless Entry (Included and only available with (PCM) WT Fleet Convenience Package (Double Cab and Regular Cab), (PCR) WT Fleet Convenience Package (Crew Cab) or (PCN) Silverado HD Custom. Includes (A91) remote locking tailgate.)
DD8	Mirror, inside rearview auto-dimming (Included and only available with (DPN) outside heated power-adjustable vertical trailering mirrors.)
KI4	Power outlet, 110-volt AC (Included with (PCN) Silverado HD Custom or (PCM) WT Fleet Convenience Package (Double Cab and Regular Cab).)

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Data Version: 7401. Data Updated: Jan 9, 2019 9:48:00 PM PST.



Berger Chevrolet

Dale Kramer | 616-575-9627 | dkramer@bergerchevy.com

KZOO TWP FIRE Fleet 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 1442

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
A91	Remote Locking Tailgate (Included and only available with (AQQ) Remote Keyless Entry.)
AKO	Glass, deep-tinted (Included with (PCN) Silverado HD Custom or (PCM) WT Fleet Convenience Package (Double Cab and Regular Cab).)
DPN	Mirrors, outside heated power-adjustable vertical trailing, upper glass, manual-folding and extending, Black; Includes integrated turn signal indicators consisting of 51 square inch flat mirror surface positioned over a 24.5 square inch convex mirror surface with a common head and lower convex spotter glass (convex glass is not heated and not power adjustable) and addition of auxiliary cargo lamp for backing up (helps to see trailer when backing up with a trailer) and amber auxiliary clearance lamp (Included and only available on Double Cab or Regular Cab models with (PCM) WT Fleet Convenience Package (Double Cab and Regular Cab) or (PCN) Silverado HD Custom. Includes (DD8) auto-dimming inside rearview mirror. Available as a free flow option on Crew Cab models with (PCR) WT Fleet Convenience Package (Crew Cab) or (PCN) Silverado HD Custom. Required when (ANQ) Alaskan Snow Plow Package and (PCM) WT Fleet Convenience Package (Double Cab and Regular Cab) or (PCR) WT Fleet Convenience Package (Crew Cab) are ordered together.)
NZ4	Wheels, 17" x 7.5" (43.2 cm x 19.1 cm) full-size, steel spare. (Requires 17" wheels and tires.)
TRW	Provision for cab roof-mounted lamp/beacon provides an instrument panel-mounted switch and electrical wiring tucked beneath the headliner for a body upfitter to connect a body-mounted warning or emergency lamp (Included with (VYU) Snow Plow Prep Package.)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
PCM	WT Fleet Convenience Package (Double Cab and Regular Cab only) includes (AKO) tinted windows, (K14) 110V outlet, (AQQ) Remote Keyless Entry and (A91) remote locking tailgate. Double Cab and Regular Cab includes (DPN) outside heated power-adjustable vertical trailing mirrors. Crew Cab includes (DL8) outside, heated power-adjustable mirrors. (If (ZW9) pickup box delete is ordered (A91) remote locking tailgate will not be included.)
VYU	Snow Plow Prep Package includes power feed for backup and roof emergency light, (KW5) 220-amp alternator with gas or diesel engine, forward lamp wiring harness, (TRW) provision for cab roof mounted lamp/beacon, (NZZ) underbody shields and Heavy-Duty front-springs (Only available on 4WD models. Included with (ANQ) Alaskan Snow Plow Special Edition. Upgradeable to (KHB) dual, 150 amps and 220 amps each alternators with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
Z71	Z71 Package, Off-Road (Requires 4WD model.) includes twin tube Rancho brand shocks, (JHD) Hill Descent Control, (NZZ) underbody shields. Also includes brushed metal Z71 door sill plate, unique Z71 gauge cluster, unique finish interior trim plates, unique lower bumper appearance, Z71 emblem in grille, Black mesh grille with 2 bar dark chrome inserts and Z71 pickup box decals (Requires (9G3) off-road Suspension Package, for base decor vehicles.)

ADDITIONAL EQUIPMENT - LPO

CODE	DESCRIPTION
VQK	LPO, Molded splash guards, Black (Included with (PDO) Protection Package, LPO. Not available with Regular Cab model or (ZW9) pickup box delete.)

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Data Version: 7401. Data Updated: Jan 9, 2019 9:48:00 PM PST.



Berger Chevrolet

Dale Kramer | 616-575-9627 | dkramer@bergerchevy.com

KZOO TWP FIRE Fleet 2019 Chevrolet Silverado 2500HD (CK25753) 4WD Double Cab 1442

ENGINE

CODE	DESCRIPTION
------	-------------

L96	Engine, Vortec 6.0L Variable Valve Timing V8 SFI, E85-compatible, FlexFuel capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) (STD)
-----	---

TRANSMISSION

CODE	DESCRIPTION
------	-------------

MYD	Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine.)
-----	---

WHEELS

CODE	DESCRIPTION
------	-------------

PYQ	Wheels, 17" (43.2 cm) machined aluminum includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel.
-----	--

TIRES

CODE	DESCRIPTION
------	-------------

QXT	Tires, LT265/70R17E all-terrain, blackwall
-----	--

PAINT SCHEME

CODE	DESCRIPTION
------	-------------

ZY1	Paint, solid
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Options Total

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Data Version: 7401. Data Updated: Jan 9, 2019 9:48:00 PM PST.



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 9B

FOR MEETING DATE: 01/14/2019

SUBJECT: Resolution of Appreciation for Ann Simmons

REQUESTING DEPARTMENT: ZBA

SUGGESTED MOTION:

Approve resolution that the Board of Trustees of the Charter Township of Kalamazoo expresses its appreciation to Ann Simmons for her meaningful contribution to our community.

Financing Cost: N/A

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Trustee Leuty

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY**

January 14, 2019

RESOLUTION OF APPRECIATION TO ANN SIMMONS

Whereas the Charter Township of Kalamazoo relies on a Zoning Board of Appeals to fairly and efficiently address community needs,

Whereas the Zoning Board of Appeals is comprised of residents of the Township,

Whereas Ann Simmons was appointed as a member of the Zoning Board of Appeals in 2013,

Whereas, during her tenure, Ann Simmons contributed to meetings of the Zoning Board of Appeals by researching agenda items in advance of meetings, attending most meetings, providing insightful analysis and exercising fair judgements when discussing and voting on agenda items,

Whereas, Ann Simmons will soon change her residency to a community outside of the Charter Township of Kalamazoo, and, as a result, has submitted her resignation as a member of the Zoning Board of Appeals to the Supervisor of the Charter Township of Kalamazoo,

Therefore, be it resolved that the Board of Trustees of the Charter Township of Kalamazoo expresses its appreciation to Ann Simmons for her meaningful contribution to our community.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on _____ that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 9C

FOR MEETING DATE: 01/14/2019

SUBJECT: National Day of Racial Healing Resolution

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

That the Board of Trustees approve the resolution proclaiming that this Township honors and recognizes January 22, 2019 as the "National Day of Racial Healing."

Financing Cost: N/A

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Trustee Leigh

Manager's Recommendation: Support



Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING.** Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY

January 14, 2019

“A National Day of Racial Healing”

WHEREAS, we have all witnessed racial divisiveness rising in America’s urban, rural, suburban, and tribal communities today that threatens the very core of this great country’s unified front; and

WHEREAS, just like those who came before us, it is our duty to protect the children of this country and maintain communities in which they may all be given the opportunity to succeed; and

WHEREAS, we understand and recognize that there is a racial divide in our country and we must all work earnestly to heal the wounds created by racial, ethnic and religious bias and build an equitable and just society so that all children can thrive; and

WHEREAS, children have the right to be provided every opportunity to learn, grow, and thrive in nurturing environments that don’t violate their safety, dignity, and humanity; and

WHEREAS, every single person has the capability to make a simple change within him or herself that can have a profound effect on an entire society; and

WHEREAS, if we all dedicate ourselves to the principles of truth, racial healing and transformation, we can all bring about the necessary changes in thinking and behavior that will propel this great country forward as a unified force where racial biases will become a thing of the past; and

WHEREAS, racial healing is a vital and crucial commitment to the education, social, mental and over all well-being of all our children; and

WHEREAS, the Charter Township of Kalamazoo, in conjunction with others throughout the United States of America, acknowledges January 22, 2019 as the “National Day of Racial Healing,” and urges all citizens to promote racial healing and transformation in the ways that are best suited for them individually, as a means to working together to ensure the best quality of life for every child.

NOW, THEREFORE, The Board of Trustees of the Charter Township of Kalamazoo do hereby proclaim that this Township honors and recognizes January 22, 2019 as the “National Day of Racial Healing.”

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted “Aye”:

The following voted “Nay”:

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on _____ that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 9D

FOR MEETING DATE: 01/14/2019

SUBJECT: Contract for Professional Services

REQUESTING DEPARTMENT: Manager's

SUGGESTED MOTION:

Recommend Kalamazoo Township Board of Trustees receive and approve the agreement between Southcentral Michigan Planning Council and Kalamazoo Township.

Financing Cost: \$30,500 per year

Source: General Fund X Grant _____ Other _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

This agreement will cover the Township for the Planning & Zoning Administrator

Submitted by: Manager Mitchell

Manager's Recommendation: Same as above



Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING.** Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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CONTRACT FOR PROFESSIONAL SERVICES BETWEEN
THE CHARTER TOWNSHIP OF KALAMAZOO
AND THE SOUTHCENTRAL MICHIGAN PLANNING COUNCIL

THIS CONTRACT is made and entered into this ___ day of _____, 2018, between the Charter Township of Kalamazoo, 1720 Riverview Drive, Kalamazoo, Michigan 49004 (hereinafter referred to as the "Township"), and The Southcentral Michigan Planning Council, 300 South Westnedge Avenue, Kalamazoo, MI 49007 (hereinafter referred to as the "SMPC").

WHEREAS, the Township desires to utilize the services of a Planner/Zoning Administrator; and

WHEREAS, the SMPC has provided the Township with a Planner/Zoning Administrator since early 2016; and

WHEREAS, a primary function of SMPC is to provide planning services to local units of government within its region; and

WHEREAS, SMPC has the expertise to assist the Township with its need for a Planner/Zoning Administrator.

NOW, THEREFORE, in consideration of the covenants and promises contained in this Contract, the parties agree as follows:

SECTION I. SMPC DUTIES

SMPC agrees to perform the following duties:

1. As directed and approved by the Township Board and limited by this contract, provide a dedicated staff member to serve as the Township's Planner/Zoning Administrator. SMPC will provide a staff member who meets its requirements for a Planner/Zoning Administrator.
2. Perform the duties of the Planner/Zoning Administrator on such days and hours as shall be mutually agreed upon and directed by Township staff and this contract. Duties include, but are not limited to, the following:
 - a. Works with Township Officials to implement the Township's vision as outlined in the Master Plan and Zoning Ordinance.
 - b. Coordinates the site plan review process, prepares reports, attends and serves as staff liaison to the Planning Commission and Zoning Board of Appeals meetings.
 - c. Oversees the administration of zoning regulations, including review of sign permits or other administrative approvals. Answers public questions and reviews development plans.

- d. Coordinates planning functions with contractors, engineers and other stakeholders - both internal and external to ensure compliance with, among other things, the Master Plan and Zoning Ordinance.
 - e. Assists with reviewing topographical and site location plans, zoning amendments, special exception use permits, and subdivision (plats) and site condominium projects. The primary function is to ensure compliance with Township requirements.
 - f. Researches and drafts reports, ordinances, grants and correspondence pertaining to planning and zoning issues. Gathers and assembles necessary data in support of Township's vision as outlined in the Master Plan.
 - g. Inspects developments for compliance with approved site plans as part of the certification for occupancy process.
 - h. Performs on-site investigations of properties as they relate to zoning, planning and property development.
 - i. Assists in preparing and implementing the master plan, zoning changes, citizen's petitions, and related land use proposals.
 - j. Explains, interprets and provides guidance regarding all applicable planning and zoning issues to architects, engineers, contractors, developers, property owners, the public and Township officials. Provides assistance, responds to requests, and resolves complaints.
 - k. Prepares meeting agendas, maps, charts, graphs, and various technical and compliance reports.
 - l. Works in conjunction with Township Ordinance Enforcement Officer to investigate citizen complaints and various ordinance violations and issues warning letters as needed.
 - m. Offers guidance to the Township Ordinance Enforcement Officer in the course of those assigned duties.
 - n. Maintains cooperative relationships with peer agencies and other governmental units to coordinate the planning and zoning functions. Keeps abreast of professional developments in the fields of planning and zoning and attends conferences, workshops, and seminars as appropriate.
 - o. Provide specialized planning services as requested. (e.g. Parks and Recreation, Non-motorized, Community Development, Tax Incremental Financing Authorities)
 - p. Performs related work as required.
3. Consult with Township when hiring personnel who may perform the duties of the Township Planner/Zoning Administrator.
 4. Submit monthly invoices for staff time related to the duties of the Planner/Zoning Administrator. Invoice will include a brief description of activities conducted on behalf of the Township, the number of hours (rounded to the nearest quarter hour) of applicable time dedicated to the duties of the Planner/Zoning Administrator.
 5. Conduct monthly reviews of work performed with Township staff.

SECTION II: THE TOWNSHIP'S DUTIES

The Township agrees to perform the following duties:

1. On a bi-weekly basis, provide direction to SMPC regarding the required duties of the Planner/Zoning Administrator.
2. Provide SMPC with notice when Township desires changes to the duties performed by Planner/Zoning Administrator.
3. Provide input on the hiring process of SMPC personnel dedicated to serve as Planner/Zoning Administrator for the Township.
4. Review and process invoices from SMPC in a timely manner. Provide feedback as necessary.
5. Conduct monthly reviews of work performed with SMPC staff and provide feedback as necessary.

SECTION III: COMPENSATION

SMPC shall be compensated for expenses associated with duties performed as part of this contract. Township will reimburse SMPC at a rate of \$50 per hour of work devoted to this project. Township shall reimburse SMPC any and all direct associated costs associated with this project; these costs include, but not limited to, the following: travel expenses, printing expenses, and telecommunication expenses. SMPC will submit invoices on a monthly basis.

SECTION IV: TERM

This contract will expire on December 31st, 2020. Either or both parties may terminate the contract prior to the expiration date with no less than ninety (90) days notice.

SECTION V: RECOMMENDATIONS

The recommendations expressed by SMPC staff during the performance of duties under this contract are not legally binding and are subject to the approval of the Township. Furthermore, all recommendations will coincide with all applicable local ordinances and state, and federal statutes.

SECTION VI: GENERAL TERMS AND CONDITIONS APPLICABLE TO BOTH PARTIES

The following duties and responsibilities apply equally to SMPC and the Township unless the language of the provision clearly indicates that it applies only to SMPC or the Township.

1. **INDEMNITY.** SMPC agrees to indemnify and hold harmless (to the extent of the liability which SMPC assumes under Section IV, Paragraph 1 of this contract) the Township, its agents, employees, officers and representatives from all fines, costs, lawsuits, claims, demands and actions of any kind or nature, including reasonable attorney fees, which occur by reason of any wrongful act, negligence or wrongful omission on the part of SMPC, its agents, employees, officers, or representatives, in performing this contract. The Township agrees to indemnify and hold harmless SMPC, its agents, employees, officers and representatives from all fines, costs, lawsuits, claims, demands and actions of any kind or nature, including reasonable attorney fees, which occur by reason of any wrongful act, negligence or wrongful omission on the part of the Township, its agents, employees, officers, contracting consultants, or representatives, in performing this contract; provided that nothing herein contained in this Contract constitutes, nor shall be construed, as a waiver of any governmental immunity that has been provided to the Township and its agents, employees, officers or representatives by common law, statute or court decision.

2. **ASSURANCES AGAINST DISCRIMINATION.** In accordance with the United States Constitution and all Federal legislation and regulations, the Michigan Constitution; all State laws and regulations; and Township ordinances governing fair employment practices and equal employment opportunity, SMPC shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, sex, age, religion, national origin, height, weight, marital status, familial status, veteran status, citizenship, handicap/disability, gender identity, sexual orientation, genetic information, or as otherwise in accordance with all Federal or State law, or local regulations. Further, the company will, in all advertisements for employment, identify itself as an Equal Opportunity Employer.

3. **DISPUTE RESOLUTION.** In the event a dispute arises between the Township and SMPC concerning the performance of this Contract, the parties agree to meet, and negotiate in good faith, in order to attempt to resolve the dispute. Said meeting shall take place within thirty (30) days after one party sends the other party written notice identifying the cause or reason for the dispute and requesting a meeting. The Township and SMPC agree that neither party will file any lawsuit for the purpose of resolving a dispute, or exercise its right to terminate the Contract, until sixty (60) days after the date on which the parties hold their final meeting to resolve the dispute. **THIS PARAGRAPH DOES NOT APPLY TO DISPUTES INVOLVING ACTS, CONDUCT, ERRORS, NEGLIGENCE OR OMISSIONS BY SMPC OR TOWNSHIP THAT ARE IDENTIFIED IN THIS CONTRACT AS CONSTITUTING A MATERIAL BREACH OF THIS CONTRACT.**

4. **RELATIONSHIP BETWEEN THE PARTIES.** This Contract shall not be construed to establish any employer/employee, master/servant, or principal/agent, relationship between the Township and SMPC.

5. AMENDMENTS. Changes to this Contract will only be valid if they are in writing and signed by an authorized agent of SMPC and the Township.

6. TERMINATION. This contract will terminate on the expiration date. Either or both parties may, through notice, terminate this contract prior to the expiration date. Notice of termination must precede termination by at least ninety (90) days.

7. NOTICES. Any Notice/Communication required, or permitted, under this Contract from one party to another, including SMPC's request for assistance from Township personnel/officials in carrying out Consultant's duties under this Contract, shall be deemed effective if the party sending the Notice/Communication hand delivers the Notice or communication to the other Party or if the Party sends the Notice/Communication through first class mail to the other Party. The Parties agree that Notices and Communications should be sent to the Parties at the following addresses:

SMPC:	TOWNSHIP:
SMPC Chairperson	Manager
c/o Vince Carahaly	c/o Dexter Mitchell
300 South Westnedge Avenue	1720 Riverview Drive
Kalamazoo, MI 49007	Kalamazoo, MI 49004
(269) 385-0409	(269) 381-8080

8. SEVERABILITY. If a court of competent jurisdiction declares any part, portion or provision of this Contract invalid, unconstitutional or unenforceable, the remaining parts, portions and provisions of this Contract shall remain in full force and effect.

9. ENTIRE CONTRACT. This Contract constitutes the entire Agreement between the Parties with respect to the subject matter identified in the Contract, and no modification or revision to the Contract shall have any force and effect unless it complies with the provisions of section 5. The failure of any Party to insist on the strict performance of any condition, promise, agreement, or undertaking set forth herein shall not be construed as a waiver or relinquishment of the right to insist upon strict performance of the same condition, promise, agreement or undertaking at a future time.

10. HEADINGS. The Titles of the Sections and Paragraphs of this Contract are provided for reference purposes only. If any discrepancy or disagreement exists between a Title and the text of the section or paragraph, the text shall control.

11. SIGNATURES. The individual or officer who signs this Contract certifies through his/her signature that he/she is authorized to sign this Contract on behalf of the entity that he/she represents.

12. GOVERNING LAW. This Contract shall be governed, and interpreted in accordance with, the laws of the State of Michigan. The parties agree that any action to enforce this Contract may be brought in any state or federal court that possesses subject matter jurisdiction and is

located in, or whose district includes Barry, Branch, Calhoun, Kalamazoo and St. Joseph Counties, Michigan.

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SIGNATURE SECTION

For: SOUTHCENTRAL MICHIGAN PLANNING COUNCIL

By: _____

Date: _____

*(Print name)
Its: Chairperson

For: TOWNSHIP OF KALAMAZOO

By: _____

Date: _____

*(Print name)
*Dexter Mitchell
Its: Manager



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 9E

FOR MEETING DATE: 01/14/2019

SUBJECT: Resolution designating authorized signatures for MERS

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

Approve resolution to appoint the job holders of the position of Manger, Clerk and Deputy Clerk as authorized to sign stated MERS documents on behalf of the Township.

Financing Cost: N/A

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Manager Mitchell

Manager's Recommendation: Support

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Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mers-michigan.org

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # _____ of the participating municipality listed below.

WHEREAS, Charter Township of Kalamazoo ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby authorized to sign: (1) MERS Adoption Agreements, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. Manager

Optional additional job positions:

2. Clerk
3. Deputy Clerk

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on _____, 20_____.

Authorized signatory: _____

Name: _____

Title: _____



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 01142019 9F

FOR MEETING DATE: 01/14/2019

SUBJECT: Amendment to add Roth option to MERS 457 Plan

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

To approve MERS 457 participation agreement as amended to allow Roth Deferral contributions.

Financing Cost: N/A

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Manager Mitchell

Manager's Recommendation: Same as above

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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MERS 457 Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS 457 Program provided by the Municipal Employees' Retirement System of Michigan, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. **Employer Name:** Kalamazoo Charter Twp
(Name of municipality or court)

Municipality Number: 3907 **Division Number (if amendment):** 658263

If new to MERS, please provide your municipality's fiscal year: _____ through _____
Month Month

II. **Effective Date:** The MERS 457(b) Program will be effective as follows (choose one):

Original Adoption. The MERS 457(b) Program will be effective _____,
(Month and year)
with respect to contributions upon approval by the Program Administrator.

To establish a new plan or replace current 457 carrier with the MERS 457 Program.

To add the MERS 457 Program in addition to another 457 carrier.

Plan Name(s) and Provider(s):

VERY IMPORTANT: All eligible programs of a Participating Employer are considered to be a single plan for purposes of compliance with Code Section 457(b). Thus, if a Participating Employer has more than one eligible 457 (or additional investment options under a 457(b) arrangement with more than one vendor), the Participating Employer is responsible for ensuring that all of its arrangements, treated as a single program, comply with the 457(b) requirements. In order to fulfill its responsibility for monitoring coordination of multiple programs, the Participating Employer must carefully review the Master Plan Document provisions.

Amendment and Restatement. The amended and restated MERS 457(b) Program will be effective January 2019,
(Month and year)
with respect to contributions upon approval by the Program Administrator. The MERS 457(b) Program was originally effective _____
(Month and year)

Note: You only need to mark changes to your plan throughout the remainder of this Agreement.

III. **Eligible Employees:** Only Employees as defined in the Program may be covered by the Participation Agreement. Subject to other conditions in the Program, this Agreement, and Addendum (if applicable), the following Employees are eligible to participate in the Program:

IV. **Contributions will be submitted (check one):**

Contributions will be remitted according to Employer's "Payroll Period" which represents the actual period amounts are withheld from participant paychecks, or within the month during which amounts are withheld.

Weekly

Semi-Monthly (twice each month)

Bi-Weekly (every other week)

Monthly

MERS 457 Participation Agreement

V. Roth Deferral Contributions: shall be permitted shall not be permitted

If Roth Deferral Contributions are elected, the Program will allow Roth rollover contributions from other designated Roth 457(b), 401(k), or 403(b) Plans. Roth in-plan rollovers will also be allowed. Roth in-plan rollovers allow a participant who has reached 70½ or who has incurred a severance from employment to elect to have all or a portion of his or her pre-tax contribution account directly rolled into a designated Roth rollover account under the plan if the amount would otherwise be permitted to be distributed as an eligible rollover distribution. Any amounts that are rolled to the Roth rollover account are considered to be irrevocable and may not be rolled back to the pre-tax account.

VI. Loans: shall be permitted shall not be permitted

If Loans are elected, please complete and attach the *MERS 457 Loan Addendum*.

VII. Automatic Enrollment: shall be permitted shall not be permitted

If selected, please complete and attach the *MERS 457 Eligible Automatic Contribution Arrangement (EACA) Addendum*.

VIII. Employer Contributions: shall be permitted shall not be permitted

If selected, please complete and attach the *MERS 457 Employer Contribution Addendum*.

IX. Modification of the Terms of the Participation Agreement

If the employer desires to amend any of its elections contained in the Participation Agreement, including attachments/addendums, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Participation Agreement. The amendment of the new agreement is not effective until approved by MERS.

X. Enforcement

1. This Participation Agreement, including attachments/addendums may be terminated only in accordance with the Master Plan Document
2. The Employer hereby agrees to the provisions of the *MERS 457 Supplemental Retirement Program and Trust Master Plan Document*.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

XI. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Participation Agreement is hereby approved by _____

on the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: _____

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____

(Authorized MERS Signatory)