



1720 Riverview Drive  
Kalamazoo, Michigan 49004  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

## Board of Trustees Regular Meeting Agenda March 26, 2018

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, March 26, 2018, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

**1 – Call to Order**

**2 – Pledge of Allegiance**

**3 – Roll Call of Board Members**

**4 – Addition/Deletions to Agenda** (Any member of the public, board, or staff may ask that any item of the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

**5 – Public Comment on Agenda and Non-agenda Items** (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

**6 – Consent Agenda** (The purpose of the Consent Agenda is to expedite Business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

**Approval of:**

- A. Minutes of March 12, 2018 Board of Trustees Work Session Meeting
- B. Minutes of March 12, 2018 Board of Trustees Regular Meeting
- C. Approval of Eastwood Little League Parade Permit for April 28, 2018
- D. Payment of Bills in the amount of \$ 116,569.70

**Receipt of:**

- A. Treasurer's Report for February 2018

**7 – Public Hearings**

- A. None at this meeting

**8 - Unfinished Business**

- A. None at this meeting

## **9 – New Business**

- A. Request to approve proclamation declaring April to be Child Abuse Prevention Month in Kalamazoo Township
- B. First Reading to adopt 2018 NFPA Fire Code with amendments
- C. Request to approve umbrella agreements with the Road Commission of Kalamazoo County for sidewalk and non-motorized construction and improvements.

## **10 – Items removed from Consent Agenda**

## **11 – Committee Reports**

Election Commission / KRBRC / KRWWWC / Street Light Committee – Clerk Miller  
County Brownfield / KABA / COG - Treasurer Miller  
Planning Commission – Trustee Hathcock  
Metro Transit LAC / CCTA – Trustee Leigh  
Noxious Weeds / Parks and Recreation / Zoning Board of Appeals – Trustee Leuty  
Dispatch / Fire Department / Public Media Network / Highway Commissioner – Supervisor Martin  
Police Dept. / KATS / – Manager Mitchell

## **12 – Attorney Report**


## **13 – Manager Report**

## **14 – Public Comments**

## **15 – Board Member Comments**

## **16 – Adjournment**

Posted: March 23, 2018



**Dexter A. Mitchell, Manager**  
*Charter Township of Kalamazoo*

**CHARTER TOWNSHIP OF KALAMAZOO**  
**BOARD OF TRUSTEES – WORK SESSION MEETING**  
**Monday, March 12, 2018**

The Board of Trustees of the ***Charter Township of Kalamazoo*** held a Work Session Meeting on **Monday, March 12, 2018** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

**PRESENT:** Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty and Jennifer Strebs.

**ABSENT:** None

**ALSO PRESENT:** Township Manager Dexter Mitchell.

Supervisor Martin called the meeting to order at 5:30 p.m.

**Item 1 – FLOODING REPORT AND PREPAREDNESS DISCUSSION**

Manager Mitchell presented a slide show of the recent flooding. The Board discussed getting our residents signed up with the emergency alert system. The Morrow Dam release was not notified to the Township. The Board discussed some of the programs to aid Lakewood residents.

**Item 2 – STRATEGIC PLAN: DISCUSSION OF IMPLEMENTATION OF STRATEGIC PLAN**

Manager Mitchell discussed the Implementation Schedule for the last quarter of 2017 and 1<sup>st</sup> quarter of 2018. The Board discussed the status of several of the items.

**Item 3 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA**

Trustee Leuty discussed the fact that only one bid was received for recycling, due to time constraints. Could we include a mid-fall and late-fall leaf pickup? Mr. DeOrsay from Republic Services will be present at the Regular Meeting to answer questions about the options.

**Item 4 – PUBLIC COMMENT**

None.

Meeting was adjourned at 7:25 pm.

Respectfully submitted,

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Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES MEETING  
March 12, 2018**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, March 12, 2018, at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

**Item 1**            **CALL TO ORDER**

Supervisor Martin called the meeting to order at 7:30 p.m.

**Item 2**            **PLEDGE OF ALLEGIANCE**

Supervisor Martin led the Pledge of Allegiance.

**Item 3**            **ROLL CALL OF BOARD MEMBERS**

All Board Members were present.

**Item 4**            **ADDITIONS AND DELETIONS TO AGENDA**

There were no additions or deletions.

**Item 5**            **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

There was no public comment.

**Item 6**            **CONSENT AGENDA**

Clerk Miller moved, seconded by Trustee Hathcock, to approve the consent agenda which included action on the following items:

Approval of:

- A.     Minutes of February 26, 2018 Board of Trustees Regular Meeting
- B.     Payment of Bills in the amount of \$40,873.01

Receipt of:

- A.     Budget Report for February 2018
- B.     Check Disbursement Report for February 2018
- C.     Planning and Zoning Department Report for February 2018
- D.     Kalamazoo Area Building Authority Reports for February 2018
- E.     Miss Dig Report for February 2018

Motion carried.

**Item 7**            **PUBLIC HEARINGS**

There were no public hearings.

**Item 8**            **UNFINISHED BUSINESS**

There was no unfinished business.

**Item 9**            **NEW BUSINESS**

**Item 9A**           **REQUEST TO APPROVE CONTRACT WITH REPUBLIC SERVICES FOR RECYCLING, BULK TRASH AND LEAF & BRUSH**

Bob DeOrsey, Municipal Services Manager for Republic Services of West Michigan, was in attendance and discussed the Request for Proposal (RFP) and options for the Curbside Collection of Recycling, Bulk Trash and Leaf & Brush contract with Republic Services. He discussed pricing for two annual options, Option 1 includes two brush and leaf pick-ups, which is Kalamazoo Township's current service level, and Option 2 includes three brush and leaf pick-ups (one in the spring and two in the fall).

The Board commented on the number of residents that are utilizing the services, the advantages of two pick-up dates, possibly a later pick-up date in the fall, and commodity fees.

**Supervisor Marin moved, seconded by Trustee Leuty, to approve the contract with Republic Services for Recycling, Bulk Trash and Leaf & Brush pick-up; and to include Option 2, which provides three (3) leaf and bush pick-ups annually. Motion carried.**

**Item 9B      REQUEST TO AUTHORIZE THE TRANSFER OF \$8,500 TO THE DISASTER RELIEF ACCOUNT FOR LAKEWOOD FLOODING CLEAN UP**

Manager Mitchell updated the Board on the expenses that the Township incurred while assisting residents who were affected by the severe flooding in Lakewood. He shared that the Township provided man power, dumpsters, rental equipment and other items associated with the flood cleanup. On February 27, 2018, Manager Mitchell was authorized \$5,000 from the Contingency Fund account to the Disaster Relief account. The outstanding balance is currently \$7,500 and there may be some additional cleanup associated with the flood at a later date, so it's recommended to transfer a total of \$8,500 (the original \$5,000 plus an additional \$3,500).

The Board commented on the direct services to the residents, as well as the contingency funds and the Disaster Relief account.

**Trustee Leuty moved, seconded by Trustee Strebs, to authorize the transfer of \$8,500 (the initial \$5,000 and the additional \$3,500) from the Contingency Fund account to the Disaster Relief account for the purpose of cleanup associated with the flood. Motion carried.**

**Item 10      ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the Consent Agenda.

**Item 11      COMMITTEE REPORTS**

Clerk Miller reported that the administration of elections has updated the state's Qualified Voter File (QVF).

Treasurer Miller said that Building Official, Mike Alwine, continues to market the Kalamazoo Area Building Authority (KABA).

Trustee Hathcock said that the Planning Commission's next meeting is scheduled for April 5, 2018, at 7:00 p.m. at the Township Hall. The Planning Commission will address commercial vehicle parking in residential districts. He also noted that economic development is growing due to medical marijuana in the Township.

Trustee Leigh said that Central County Transportation Authority (CCTA) is rebranding the public transit system to Metro. She also noted that the Metro buses were utilized during the flooding disaster. She shared that there will be a meeting at the Comstock Township Hall on March 14, 2018, to discuss the possibility of a bus route on M96.

Supervisor Martin informed the Board that Kalleward Group was awarded the remodel for Kalamazoo County Consolidated Dispatch Authority's new location. He also thanked the fire and police departments and the Township maintenance department for their assistance with the flooding in Lakewood. Lastly, he informed the Board that the Road Commission of Kalamazoo County (RCKC) will be finishing the roads in 2018, as well as spot repairs to the sidewalks.

Manager Mitchell reported that the Township Police Department is starting a new program “Every School, Every Day”. This program is a proactive positive method which involves a Township police officers presence at the schools located within Kalamazoo Township and the City of Parchment.

**Item 12            ATTORNEY’S REPORT**

Township Attorney Seeber announced that the Planning Commission will have a public hearing on April 5, 2018, for a special use permit and site plan approval for a medical marijuana provisioning center in the Township.

**Item 12A        MANAGER REPORT**

Manager Mitchell invited any flood victims who are in need of assistance to contact him at 269 381-8589 extension 123 or email “[manager@ktwp.org](mailto:manager@ktwp.org)”. He announced that 2-1-1 will take the lead in coordinating relief efforts connecting people with funding resources. It was noted that there were over 100 homes affected by the flood in Lakewood.

**Item 13            PUBLIC COMMENTS**

There were no public comments.

**Item 14            BOARD MEMBER COMMENTS**

The Board shared concern and expressed their sympathy to the flood victims, as well as voiced their thanks and appreciation to the first responders and those who assisted in cleanup efforts.

Trustee Strebs encouraged people who have the ability to volunteer and to reach out to friends and neighbors who have been affected by the flood.

Trustee Hathcock looks forward to the success of the Eastwood Community Garden.

Trustee Leigh announced that there are two upcoming parades in the area. The annual St. Patrick’s Day Parade will be downtown Kalamazoo at 11:00 a.m., and the March for Our Lives parade in sympathy with the Parkland, Florida shootings will occur on March 24, 2018 at 1:00 p.m. at the Western Michigan University Bernhard Center.

Clerk Miller commented on an article in Bridge Magazine reference the rating of Michigan’s election security. He also shared that there is a petition and potential ballot proposal called “Promote the Vote”. The proposal would be a proposed amendment to the state Constitution and would allow no-reason absentee voting in Michigan, voting options including straight-party voting, and extend deadlines to register to vote.

Treasurer Miller updated the Board on dates for upcoming neighborhood association meetings.

Trustee Leuty commented on climate action measures.

Supervisor Martin thanked Manager Mitchell for his assistance providing resources to the residents in Lakewood. He specified the importance of getting emergency notification to the residents. Lastly, he encouraged people to support the businesses affected by the flood.

**Item 15            ADJOURNMENT**

**There being no further business to come before the Board, the meeting was adjourned at 8:24 p.m.**

**BOARD MEMBERS PRESENT:**

Supervisor Donald D. Martin  
Clerk Mark E. Miller  
Treasurer Sherine M. Miller  
Trustee Jeremy L. Hathcock  
Trustee Nicolette Leigh  
Trustee Steven C. Leuty  
Trustee Jennifer A. Strebs

Respectfully submitted,

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Mark E. Miller, Clerk

**ABSENT:**

Attested to by,

**ALSO PRESENT:**

Attorney Roxanne Seeber  
Manager Dexter Mitchell

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Donald D. Martin, Supervisor



# APPLICATION AND PERMIT

TO CONSTRUCT, OPERATE, MAINTAIN, USE AND/OR REMOVE  
IMPROVEMENTS WITHIN A COUNTY ROAD RIGHT-OF-WAY

Board of County Road Commissioners of Kalamazoo County, Michigan  
3801 East Kilgore Road, Kalamazoo, Michigan 49001  
Telephone: (269) 381-3171 Fax: (269) 381-1760  
"http://www.kcrc-roads.com"

Permit Fee	Permit Number
Other	Date Issued
	Receipt Number

If owner hires a contractor to perform work, BOTH shall assume responsibility for the provisions of this Application and Permit.

APPLICATION					
OWNER/APPLICANT — Please Print			CONTRACTOR — Please Print		
Name <i>Eastwood Little League / Matt Schreiner</i>			Name		
Street <i>P O Box 234</i>			Street <i>SAME</i>		
City <i>Comstock</i>	State <i>MI</i>	Zip <i>49048</i>	City	State	Zip
Day Phone <i>269 491 0153</i>	Evening Phone <i>same</i>	Fax Number	Day Phone	Evening Phone	Fax Number
APPLICANT SIGNATURE 			TITLE <i>President</i>		DATE <i>3/12/18</i>

I/We do hereby make application for a permit for the purpose indicated below and/or as provided in the attached plans and specifications at the following location:

**Charter Township of Kalamazoo**

Begin: *4/28/18*

Completion: *4/28/18*

Road Name and Address (EXACT) <i>E. Main to Nazareth to Francis</i>	Location (cross streets between which property is located or nearest main intersection) <i>E. Main / Nazareth / Francis / Fordham</i>									
Purpose <i>Opening day parade for Eastwood beginning @ 8:30 AM sharp. Route from Eastwood Plaza on E. Main to Nazareth to Francis to fields</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Plans and Specifications</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Proof of Insurance</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> </table>	Plans and Specifications	Yes	No	Proof of Insurance	Yes	No	Other		
Plans and Specifications	Yes	No								
Proof of Insurance	Yes	No								
Other										

I/We certify the accuracy of facts set forth in this application, and agree to the following:

1. Commencement of work set forth in the permit application constitutes acceptance of the permit as issued.
2. Failure to object within ten (10) days to the permit as issued constitutes acceptance of the permit as issued.
3. If this permit is accepted by either of the above methods, I will comply with the provisions of the permit.
4. Permittee has read, acknowledges, and agrees to terms and conditions on page 2 of this form.

*will request police presence to control intersections of E. Main + Nazareth for @ 8:30 AM*

If Authorized Agent, I certify that I am acting as Authorized Agent on behalf of the Charter Township of Kalamazoo

AUTHORIZED AGENT SIGNATURE 	TITLE	DATE
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**REMINDER: IF APPLYING FOR DRIVEWAY PERMIT, DRIVEWAY LOCATION MUST BE STAKED AND IDENTIFIED BY PROPERTY ADDRESS AND OWNER'S NAME**

**PERMIT - FOR KCRC USE ONLY BELOW THIS LINE**

Additional KCRC requirements:

Permit is granted in accordance with the foregoing application for the period stated above, subject to and incorporating the Terms and Conditions set forth on page 2 of this form.

**When Owner hires a Contractor, the Permittee is both the owner and the Contractor.**

Approved & Issued By:  
KCRC AUTHORIZED SIGNATURE

TITLE

DATE



Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 000392 - ACCIDENT FUND COMPANY:							
030718							
20850	ACCIDENT FUND COMPANY	03/23/2018	03/22/2018	40,461.25	40,461.25	Open	N
	PAYMENT #2	MONICAK					03/23/2018
	101-200-913.00	Worker's Comp.		2,427.68			
	206-336-913.00	Insurance - Workers Comp		12,542.99			
	207-301-913.00	Worker's Comp.		25,490.58			
030718A							
20851	ACCIDENT FUND COMPANY	03/23/2018	03/22/2018	9,497.00	9,497.00	Open	N
	AUDIT PREMIUM DUE	MONICAK					03/23/2018
	101-200-913.00	Worker's Comp.		569.82			
	206-336-913.00	Insurance - Workers Comp		2,944.07			
	207-301-913.00	Worker's Comp.		5,983.11			
	Total for vendor 000392 - ACCIDENT FUND COMPANY:			49,958.25	49,958.25		
Vendor 000426 - ABSOPURE WATER COMPANY:							
86656970							
20832	ABSOPURE WATER COMPANY	03/23/2018	03/22/2018	21.40	21.40	Open	N
	ACCT #171123	MONICAK					03/23/2018
	206-336-740.00	Operating Supplies		21.40			
56715726							
20833	ABSOPURE WATER COMPANY	03/23/2018	03/22/2018	14.00	14.00	Open	N
	ACCT #171123	MONICAK					03/23/2018
	206-336-740.00	Operating Supplies		14.00			
86654390							
20834	ABSOPURE WATER COMPANY	03/23/2018	03/22/2018	9.50	9.50	Open	N
	ACCT #172902	MONICAK					03/23/2018
	206-336-740.00	Operating Supplies		9.50			
56715830							
20835	ABSOPURE WATER COMPANY	03/23/2018	03/22/2018	7.00	7.00	Open	N
	ACCT #172902	MONICAK					03/23/2018
	206-336-740.00	Operating Supplies		7.00			
56715829							
20836	ABSOPURE WATER COMPANY	03/23/2018	03/22/2018	14.00	14.00	Open	N
	ACCT #172898	MONICAK					03/23/2018
	206-336-740.00	Operating Supplies		14.00			
	Total for vendor 000426 - ABSOPURE WATER COMPANY:			65.90	65.90		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002610 - RED THE UNIFORM TAILOR:							
0K112361 20842	RED THE UNIFORM TAILOR NAME PLATE 207-301-748.00	03/23/2018 MONICAK	03/22/2018	17.45	17.45	Open	N 03/23/2018
	Uniforms/Personal Equipment			17.45			
	Total for vendor 002610 - RED THE UNIFORM TAILOR:			<u>17.45</u>	<u>17.45</u>		
Vendor 004050 - BORGESS LIFE SUPPORT:							
021218 20837	BORGESS LIFE SUPPORT LIVE-SAVING CARDS 206-336-740.00	03/23/2018 MONICAK	03/22/2018	5.00	5.00	Open	N 03/23/2018
	Operating Supplies			5.00			
	Total for vendor 004050 - BORGESS LIFE SUPPORT:			<u>5.00</u>	<u>5.00</u>		
Vendor 006672 - CONSUMERS ENERGY:							
206967276042 20818	CONSUMERS ENERGY ACCT #1000 0038 0319 101-200-921.00	03/23/2018 MONICAK	03/22/2018	2,525.94	2,525.94	Open	N 03/23/2018
	Utilities - Electric			2,525.94			
	Total for vendor 006672 - CONSUMERS ENERGY:			<u>2,525.94</u>	<u>2,525.94</u>		
Vendor 006673 - CONSUMERS ENERGY:							
201094193146 20808	CONSUMERS ENERGY ACCT #1000 0018 2830 219-448-921.00	03/23/2018 MONICAK	03/22/2018	19,571.14	19,571.14	Open	N 03/23/2018
	Utilities - Electric			19,571.14			
	Total for vendor 006673 - CONSUMERS ENERGY:			<u>19,571.14</u>	<u>19,571.14</u>		
Vendor 008600 - BERNIE'S HAUL-AWAY, INC.:							
13462 20848	BERNIE'S HAUL-AWAY, INC. 553 GAYLE 701-000-231.05	03/23/2018 MONICAK	03/22/2018	600.00	600.00	Open	N 03/23/2018
	Clean-up/Mowing/Demo - Twp Svc			600.00			
	Total for vendor 008600 - BERNIE'S HAUL-AWAY, INC.:			<u>600.00</u>	<u>600.00</u>		
Vendor 013428 - I.T. RIGHT:							

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20154498 20813	I.T. RIGHT WEBSITE RENEWAL 101-200-811.00	03/23/2018 MONICAK	03/22/2018	500.00	500.00	Open	N 03/23/2018
	Purchased Service			500.00			
	Total for vendor 013428 - I.T. RIGHT:			<u>500.00</u>	<u>500.00</u>		
<hr/>							
Vendor 013500 - CHARTER COMMUNICATIONS:							
031418 20814	CHARTER COMMUNICATIONS ACCT #0614877 101-200-811.00	03/23/2018 MONICAK	03/22/2018	192.23	192.23	Open	N 03/23/2018
	Purchased Service			192.23			
	Total for vendor 013500 - CHARTER COMMUNICATIONS:			<u>192.23</u>	<u>192.23</u>		
<hr/>							
Vendor 017024 - GORDON WATER:							
1676174 20807	GORDON WATER WATER 101-200-740.00	03/23/2018 MONICAK	03/22/2018	38.00	38.00	Open	N 03/23/2018
	Operating Supplies			38.00			
	Total for vendor 017024 - GORDON WATER:			<u>38.00</u>	<u>38.00</u>		
<hr/>							
Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:							
1712068-0 20805	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	03/23/2018 MONICAK	03/22/2018	448.86	448.86	Open	N 03/27/2018
	Office Supplies			448.86			
C1667957-0 20806	INTEGRITY BUSINESS SOLUTIONS, LLC CREDIT MEMO 101-200-727.00	03/23/2018 MONICAK	03/22/2018	(28.42)	(28.42)	Open	N 03/23/2018
	Office Supplies			(28.42)			
1705851-0 20820	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	03/23/2018 MONICAK	03/22/2018	107.90	107.90	Open	N 03/23/2018
	Office Supplies			107.90			
C1592760-0 20849	INTEGRITY BUSINESS SOLUTIONS, LLC CREDIT MEMO 207-301-727.00	03/23/2018 MONICAK	03/22/2018	(35.30)	(35.30)	Open	N 03/23/2018
	Office Supplies			(35.30)			
	Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:			<u>493.04</u>	<u>493.04</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 024790 - BREATHING AIR SYSTEMS:							
1062485-IN 20826	BREATHING AIR SYSTEMS COMPRESSOR MAINTENANCE 206-336-811.00	03/23/2018 MONICAK	03/22/2018	1,015.00	1,015.00	Open	N 03/23/2018
		Purchased & Maint. Service		1,015.00			
1062487-IN 20827	BREATHING AIR SYSTEMS COMPRESSOR MAINTENANCE 206-336-811.00	03/23/2018 MONICAK	03/22/2018	1,411.45	1,411.45	Open	N 03/23/2018
		Purchased & Maint. Service		1,411.45			
	Total for vendor 024790 - BREATHING AIR SYSTEMS:			2,426.45	2,426.45		
Vendor 026083 - KALAMAZOO COUNTY MEDICAL:							
2404 20825	KALAMAZOO COUNTY MEDICAL FIELD NOTES 206-336-740.00	03/23/2018 MONICAK	03/22/2018	89.40	89.40	Open	N 03/23/2018
		Operating Supplies		89.40			
	Total for vendor 026083 - KALAMAZOO COUNTY MEDICAL:			89.40	89.40		
Vendor 031009 - MALL CITY MECHANICAL, INC.:							
M000908 20831	MALL CITY MECHANICAL, INC. DISCONNECT OLD UNIT - LW 206-336-931.00	03/23/2018 MONICAK	03/22/2018	1,144.04	1,144.04	Open	N 03/23/2018
		Maint. - Building		1,144.04			
	Total for vendor 031009 - MALL CITY MECHANICAL, INC.:			1,144.04	1,144.04		
Vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:							
476944 20821	MULDER'S LANDSCAPE SUPPLIES LAKEWOOD FLOOD CLEANUP 101-890-955.00	03/23/2018 MONICAK	03/22/2018	7,100.00	7,100.00	Open	N 03/23/2018
		Contingent		7,100.00			
	Total for vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:			7,100.00	7,100.00		
Vendor 032654 - DECKER AGENCY:							
2013R.3A 20852	DECKER AGENCY PAYMENT #2 206-336-912.00	03/23/2018 MONICAK	03/22/2018	23,694.75	23,694.75	Open	N 03/23/2018
		Insurance - General		6,871.48			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	207-301-912.00	Insurance - General		8,767.06			
	101-200-912.00	Insurance/Bond-General		8,056.21			
Total for vendor 032654 - DECKER AGENCY:				<u>23,694.75</u>	<u>23,694.75</u>		

Vendor 033829 - RIDGE COMPANY:

071505							
20822	RIDGE COMPANY	03/23/2018	03/22/2018	18.56	18.56	Open	N
	MISC SUPPLIES	MONICAK					03/23/2018
	206-336-939.00	Maint. - Vehicle		18.56			
071296							
20823	RIDGE COMPANY	03/23/2018	03/22/2018	50.40	50.40	Open	N
	MISC SUPPLIES	MONICAK					03/23/2018
	206-336-939.00	Maint. - Vehicle		50.40			
Total for vendor 033829 - RIDGE COMPANY:				<u>68.96</u>	<u>68.96</u>		

Vendor 033899 - NEOFUNDS:

031118							
20809	NEOFUNDS	03/23/2018	03/22/2018	2,000.00	2,000.00	Open	N
	ACCT #7900 0440 8050 1095	MONICAK					03/23/2018
	101-200-730.00	Postage		2,000.00			
Total for vendor 033899 - NEOFUNDS:				<u>2,000.00</u>	<u>2,000.00</u>		

Vendor 039435 - PITNEY BOWES, INC.:

3305606885							
20819	PITNEY BOWES, INC.	03/23/2018	03/22/2018	615.00	615.00	Open	N
	POSTAGE METER	MONICAK					03/23/2018
	101-200-730.00	Postage		615.00			
Total for vendor 039435 - PITNEY BOWES, INC.:				<u>615.00</u>	<u>615.00</u>		

Vendor 047038 - SCHOOLCRAFT COLLEGE:

05485							
20812	SCHOOLCRAFT COLLEGE	03/23/2018	03/22/2018	95.00	95.00	Open	N
	WINTER CESP - COX	MONICAK					03/23/2018
	206-336-960.00	TUITION/TRAINING		95.00			
Total for vendor 047038 - SCHOOLCRAFT COLLEGE:				<u>95.00</u>	<u>95.00</u>		

Vendor 057267 - JAMES RODBARD:

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 03/27/2018 - 03/27/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
031618 20817	JAMES RODBARD BOARD OF REVIEW 101-209-712.00	03/23/2018 MONICAK	03/22/2018	420.00	420.00	Open	N 03/23/2018
		Compensation-Bd. of Review		420.00			
	Total for vendor 057267 - JAMES RODBARD:			<u>420.00</u>	<u>420.00</u>		

Vendor 057269 - JAMES E GOODACRE, JR:

031618 20816	JAMES E GOODACRE, JR BOARD OF REVIEW 101-209-712.00	03/23/2018 MONICAK	03/22/2018	420.00	420.00	Open	N 03/23/2018
		Compensation-Bd. of Review		420.00			
	Total for vendor 057269 - JAMES E GOODACRE, JR:			<u>420.00</u>	<u>420.00</u>		

Vendor 057270 - JOHN W. KAILUKAITUS:

031618 20815	JOHN W. KAILUKAITUS BOARD OF REVIEW 101-209-712.00	03/23/2018 MONICAK	03/22/2018	420.00	420.00	Open	N 03/23/2018
		Compensation-Bd. of Review		420.00			
	Total for vendor 057270 - JOHN W. KAILUKAITUS:			<u>420.00</u>	<u>420.00</u>		

Vendor 058029 - PREIN & NEWHOF, INC.:

43518 20843	PREIN & NEWHOF, INC. TEXEL PUMP STATION 101-200-820.00	03/23/2018 MONICAK	03/22/2018	211.50	211.50	Open	N 03/23/2018
		Engineering Services		211.50			
43521 20844	PREIN & NEWHOF, INC. LEAD - 521 E. MOSEL 883-520-820.00	03/23/2018 MONICAK	03/22/2018	36.75	36.75	Open	N 03/23/2018
		Engineering Fees		36.75			
43522 20845	PREIN & NEWHOF, INC. GEN ENGINEERING 101-446-969.01	03/23/2018 MONICAK	03/22/2018	92.00	92.00	Open	N 03/23/2018
		SIDEWALKS		92.00			
43526 20846	PREIN & NEWHOF, INC. MISC MAPPING 101-200-820.00	03/23/2018 MONICAK	03/22/2018	639.00	639.00	Open	N 03/23/2018
		Engineering Services		639.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
43559 20853	PREIN & NEWHOF, INC. NON-MOTORIZED IMPROVEMENTS 101-265-740.00 Operating Supplies	03/23/2018 MONICAK	03/22/2018	87.50 87.50	87.50	Open	N 03/23/2018
Total for vendor 058029 - PREIN & NEWHOF, INC.:				1,066.75	1,066.75		
Vendor 500154 - DENOAYER CHEVROLET:							
570153 20840	DENOAYER CHEVROLET SERVICE 207-301-939.00 Maint. - Vehicle	03/23/2018 MONICAK	03/22/2018	53.18 53.18	53.18	Open	N 03/23/2018
671789 20841	DENOAYER CHEVROLET BLADES 207-301-939.00 Maint. - Vehicle	03/23/2018 MONICAK	03/22/2018	90.00 90.00	90.00	Open	N 03/23/2018
Total for vendor 500154 - DENOAYER CHEVROLET:				143.18	143.18		
Vendor 500230 - EVC, LLC:							
1844 20811	EVC, LLC MOBILESTRONG 206-336-939.00 Maint. - Vehicle	03/23/2018 MONICAK	03/22/2018	2,060.45 2,060.45	2,060.45	Open	N 03/23/2018
Total for vendor 500230 - EVC, LLC:				2,060.45	2,060.45		
Vendor 500344 - ROSE PEST SOLUTIONS:							
120449880 20830	ROSE PEST SOLUTIONS CLIENT #120007379 101-265-811.00 Purchased Service	03/23/2018 MONICAK	03/22/2018	72.00 72.00	72.00	Open	N 03/23/2018
Total for vendor 500344 - ROSE PEST SOLUTIONS:				72.00	72.00		
Vendor 500567 - KATHY PETERSON:							
031618 20829	KATHY PETERSON DEPOSIT RETURN 701-000-276.01 Deposits - Room Rentals	03/23/2018 MONICAK	03/22/2018	50.00 50.00	50.00	Open	N 03/23/2018
Total for vendor 500567 - KATHY PETERSON:				50.00	50.00		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 500590 - LOWE'S COMPANIES, INC.:							
09427 20810	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	03/23/2018 MONICAK Operating Supplies	03/22/2018	15.86 15.86	15.86	Open	N 03/23/2018
15385 20838	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	03/23/2018 MONICAK Operating Supplies	03/22/2018	52.35 52.35	52.35	Open	N 03/23/2018
10099 20839	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	03/23/2018 MONICAK Operating Supplies	03/22/2018	17.06 17.06	17.06	Open	N 03/23/2018
	Total for vendor 500590 - LOWE'S COMPANIES, INC.:			<u>85.27</u>	<u>85.27</u>		
Vendor 500646 - MILLER, CANFIELD, PADDOCK:							
1389318 20847	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 207-301-827.00 206-336-827.00	03/23/2018 MONICAK Legal Legal Service	03/22/2018	475.00 225.00 250.00	475.00	Open	N 03/23/2018
	Total for vendor 500646 - MILLER, CANFIELD, PADDOCK:			<u>475.00</u>	<u>475.00</u>		
Vendor 500938 - STATE SYSTEMS - RADIO INC:							
156692 20824	STATE SYSTEMS - RADIO INC KNOB/BATTERY 206-336-933.00	03/23/2018 MONICAK Maint. - Radio	03/22/2018	31.50 31.50	31.50	Open	N 03/23/2018
	Total for vendor 500938 - STATE SYSTEMS - RADIO INC:			<u>31.50</u>	<u>31.50</u>		
Vendor 501134 - JACKIE SMITH:							
032318 20828	JACKIE SMITH ROOM RENTAL CANCELLATION 101-000-667.00	03/23/2018 MONICAK Room Rental - Income	03/22/2018	125.00 125.00	125.00	Open	N 03/23/2018
	Total for vendor 501134 - JACKIE SMITH:			<u>125.00</u>	<u>125.00</u>		



INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
EXP CHECK RUN DATES 03/27/2018 - 03/27/2018  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: POOL

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	47	# Due:	47	Totals:	116,633.42		116,633.42
# of Credit Memos:	2	# Due:	2	Totals:	(63.72)		(63.72)
Net of Invoices and Credit Memos:					<u>116,569.70</u>		<u>116,569.70</u>

--- TOTALS BY FUND ---

101 - GENERAL	27,040.22	27,040.22
206 - FIRE	28,680.51	28,680.51
207 - POLICE	40,591.08	40,591.08
219 - STREET LIGHTS	19,571.14	19,571.14
701 - TRUST & AGENCY	650.00	650.00
883 - SEWER IMPROVEMENT	36.75	36.75

--- TOTALS BY DEPT/ACTIVITY ---

000 -	775.00	775.00
200 - GENERAL SERVICES_ADMIN	18,303.72	18,303.72
209 - ASSESSOR	1,260.00	1,260.00
265 - MAINTENANCE	159.50	159.50
301 - POLICE	40,591.08	40,591.08
336 - FIRE	28,680.51	28,680.51
446 - STREETS	92.00	92.00
448 - STREET LIGHTS	19,571.14	19,571.14
520 - SEWER IMPROVEMENT	36.75	36.75
890 - CONTINGENCY	7,100.00	7,100.00

**KALAMAZOO TOWNSHIP  
TREASURER'S REPORT  
FEBRUARY 2018**

CASH IN BANK:	POOLED FUNDS	
MERCANTILE BANK		2,679,676.38
INVESTMENTS		<u>10,896,824.00</u>
TOTAL POOLED FUNDS =	FEBRUARY 2018	<u>\$ 13,576,500.38</u>
CASH IN BANK:		
MERCANTILE BANK-ROAD BOND	FEBRUARY 2018	<u>1,281,502.23</u>
CASH IN BANK:		
MERCANTILE BANK-ERAD	FEBRUARY 2018	<u>1,000.23</u>
CASH IN BANK:		
CHEMICAL BANK-CURRENT TAX	JANUARY 2018	<u>5,427,868.87</u>
<b>TOTAL FUNDS =</b>	<b>FEBRUARY 2018</b>	<b><u>\$ 20,286,871.71</u></b>

LOCATION OF INVESTMENTS  
POOLED FUNDS  
FEBRUARY 2018

ADVIA CREDIT UNION/ 1ST CMMTY	921,155.94
CHEMICAL BANK	505,022.60
COMERICA	1,697,607.55
CONSUMERS CU	1,463,264.91
FIRST NATIONAL BANK	907,843.22
FIRST SOURCE BANK	304,649.03
HUNTINGTON BANK	4.89
LAKE MICHIGAN CREDIT UNION	506,299.44
MACATAWA BANK	228,309.86
MBIA CLASS	408,216.34
MERCANTILE BANK OF MI	1,682,818.20
MORGAN STANLEY	2,069,303.41
PRIVATE BANK	202,328.61

TOTAL INVESTMENTS \$ 10,896,824.00

	FUND BALANCE	
GENERAL FUND	101/206/207	6,005,579.83
PARK AND RECREATION	211	9,699.79
LIVE SCAN	217	121,101.62
STREET LIGHTING	219	327,003.76
RECYCLING	226	301,755.25
FITNESS ROOM	237	4,465.01
DRUG LAW ENFORCEMENT	265	76,748.93
LAW ENFORCEMENT TRAINING	266	3,665.33
SWET	267	(4,427.62)
911 WIRELESS FUND	270	271,674.80
ROAD DEBT SERVICE (VOTED BOND)	301	706,121.53
ROAD IMPROVEMENT	850	575,380.70
RADIO SITE PROJECT	407	4,999.48
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	9,154.84
TRUST & AGENCY	701	130,035.42
S.W.E.T. AGENCY	727	350,420.42
SWET ERAD FUND	728	1,000.23
POLICE CAPITAL IMPROVEMENT	810	651,128.61
FIRE CAPITAL IMPROVEMENT	811	1,397,245.53
STREET	812	172,940.89
WATER	871	269,106.81
SEWER FUND	883	3,419,120.87
SAW GRANT	884	53,230.81
CURRENT TAX	704	<u>5,427,868.87</u>

**FUND BALANCE- FEBRUARY 2018 \$ 20,286,871.71**

**KALAMAZOO TOWNSHIP BOARD**

**KALAMAZOO COUNTY, MICHIGAN**

**PROCLAMATION**

**DECLARING APRIL CHILD ABUSE PREVENTION MONTH**

**Adopted:**\_\_\_\_\_

WHEREAS, Child abuse is defined as a parent or caregiver, whether through action or failing to act, causes injury, death, emotional harm or risk of serious harm to a child. There are many forms of child maltreatment, including neglect, physical abuse, sexual abuse, exploitation and emotional abuse; and,

WHEREAS, on average, 13 new cases of child abuse and neglect are reported in Kalamazoo County every day; and,

WHEREAS, the Kalamazoo County Child Abuse and Neglect Prevention Council works to educate our children on personal safety, parents on safe sleep practices, and professionals on recognizing and reporting signs of child abuse and neglect; and,

WHEREAS, the Kalamazoo County Child Abuse and Neglect Prevention Council specializes in multiple programs including Kids are Special, KCAN *Family Help Book*, and Mandated Reporter Training; and,

WHEREAS, the Kalamazoo Child Abuse and Neglect Prevention Council recognizes the need to be proactive in the prevention of child abuse along with continuously building relationships throughout the county of Kalamazoo; and

NOW THEREFORE, I, Mark Miller, Kalamazoo Township Clerk, do hereby proclaim April as Child Abuse Prevention Month in Kalamazoo Township and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in the effort to support families, thereby preventing child abuse and strengthening the community in which we live.


Signed this twenty-sixth day of March 2018.

\_\_\_\_\_

Mark E. Miller, Clerk



**Fire Department**  
1720 Riverview Drive  
Kalamazoo, MI 49004  
Tel: (269) 888-2170  
Fax: (269) 381-3550  
WWW.KTPW.ORG

TO: Dexter A. Mitchell, Township Manager  
FROM: David Obreiter, Fire Chief   
RE: Request to Adopt National Fire Protection Association 2018 Fire Code  
DATE: March 21, 2018

Over the past year, Fire Marshal Kowalski and I have been discussing the need to update the township's referenced fire code. The Township of Kalamazoo is currently utilizing the 2009 edition of the National Fire Protection Association (NFPA) Uniform Fire Code. The NFPA codes are typically updated on a three year cycle and the updates usually reflect changes, additions and deletions as fire safety trends and technologies progress.

We have researched and compared the changes and alterations between the 2009 and 2018 fire code editions and are confident that the adoption of the 2018 NFPA Uniform Fire Code is the best avenue to keep our fire and life safety references current and manageable. In addition to the fire and life safety aspect, we are also required to be no less than two revision cycles from the current edition if we are going to seek federal grant funding in the future.

I am respectfully requesting that the Township of Kalamazoo Board of Trustees move to adopt the 2018 NFPA Uniform Fire Code as presented with the township specific amendments.

Please feel free to contact me if you have any questions or concerns.

**CHARTER TOWNSHIP OF KALAMAZOO**

**ORDINANCE NO. \_\_\_\_\_**

**ADOPTION OF A UNIFORM FIRE CODE**

Adopted: \_\_\_\_\_

Effective: \_\_\_\_\_

An ordinance to adopt by reference the NATIONAL FIRE PROTECTION ASSOCIATION ("NFPA 1") UNIFORM FIRE CODE, 2018 EDITION, and ANNEXES and INDEX; to prescribe regulations for the safeguarding to a reasonable degree of life and property from the hazards of fire and explosion; to amend certain provisions of the said NFPA 1/UNIFORM FIRE CODE 2018 including conflicts between it and the state construction code; open fires; premises markings; board of appeals; records; existing apartments buildings; indication of central service station; and means of egress inspections; and to repeal existing Ordinances or parts of Ordinances in conflict herewith.

**THE CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN,**

**ORDAINS:**

**SECTION I**  
**TITLE**

This Ordinance shall be known and cited as the "Kalamazoo Charter Township UNIFORM FIRE CODE Ordinance".

**SECTION II**  
**PURPOSE**

This Ordinance is adopted pursuant to the authority vested in Townships by Section 1 of 1945 PA 246, as amended (MCLA 41.181), and Section 5 of 1951 PA 33, as amended (MCLA 41.805), the purpose of which Ordinance is to adopt a Uniform Fire Code with annexes, index, and amendments thereto; to prescribe regulations for the safeguarding to a reasonable degree of life and property from the hazards of fire and explosion arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the use or occupancy of buildings or premises.

**SECTION III**  
**ADOPTION OF "NFPA 1/UNIFORM FIRE CODE, 2018 EDITION"**

A certain document or booklet, which is marked and entitled as "NFPA 1/UNIFORM FIRE CODE, 2018 EDITION" and the annexes and index thereto, said Code being published by the National Fire Protection Association, official copies of which are on file in the office of the Township Clerk and which may be examined by the general public during regular business hours or by appointment, is hereby adopted by reference as if fully set forth herein. Each and all of the regulations, provisions, penalties, conditions and terms thereof, except as they may hereafter be modified, shall be deemed adopted and made a part hereof by this reference as if fully set forth in this Ordinance.

**SECTION IV**  
**CONFLICTS**

Section 1.3.3 of the said NFPA1/ UNIFORM FIRE CODE, 2018 EDITION, regarding "Conflicts" is hereby amended to add Section 1.3.3.3 as follows:

**"1.3.3.3.** Where a conflict between this document and the Michigan Construction Code occurs, the specific requirements of the Michigan Construction Code shall apply".

**SECTION V**  
**BOARD OF APPEALS**

Section 1.10.1.1 of the said NFPA1/ UNIFORM FIRE CODE, 2018 EDITION, is hereby amended to read as follows:

**"1.10.1.1.** A Board of Appeals shall be established consisting of members and alternate members who shall be appointed by the Charter Township of Kalamazoo Board of Trustees and whom by reason of education, experience, and knowledge and are deemed to be competent to sit in judgment on matters concerning this Code and its enforcement."

**SECTION VI**  
**OPEN FIRES**

Section 10.10 of the said NFPA1/ UNIFORM FIRE CODE, 2018 EDITION, is hereby amended by the deletion of subsections 10.10.1 through 10.10.9 thereunder and by the addition of the following language:

**"10.10** Open fires, incinerators and commercial fireplaces shall be regulated by separate Township Ordinance."

**SECTION VII**  
**PREMISES MARKINGS**

Section 10.11.1.2 of the said NFPA1/UNIFORM FIRE CODE, 2018 EDITION, is hereby amended to read as follows:

**"10.11.1.2** Address number (other than 1 or 2 family dwellings) shall be a minimum of 10 inches (254 mm) high with a minimum stroke width of 2 inches (50.8 mm.)"

**SECTION VIII**  
**RECORDS**

Section 13.3.3.4.3.1.1 of the said NFPA1/UNIFORM FIRE CODE, 2018 EDITION, is hereby amended to read as follows:

**"13.3.3.4.3.1.1** Records of all system inspections, tests and maintenance required by the referenced standards shall be maintained on the premises for a minimum of three years and shall be copied to the Fire Marshal using a system as specified by the Fire Marshal."

**SECTION IX**  
**EXISTING APARTMENT BUILDINGS**

Section 13.7.2.18.1 of the said NFPA1/ Uniform Fire Code, 2018 EDITION, is hereby amended to read as follows:

**"13.7.2.18.1** Apartment buildings with more than two stories or with more than 11 dwellings units, other than those meeting 13.7.2.8.1.2 of NFPA 101, shall be provided with a fire alarm system in accordance with Section 13.7 and NFPA 101, except as modified by 31.3.4.5.4 of NFPA 101. (101:31.3.4.1.1)".

**SECTION X**  
**INDICATION OF CENTRAL STATION SERVICE**

Section 13.7.3.4 of the said NFPA 1/UNIFORM FIRE CODE, 2018 EDITION is hereby amended to read as follows:

**"13.7.3.4** Fire alarm systems required by this chapter or by the International Building Code shall be monitored by a listed central station as defined in NFPA

72. A Certificate or Placard shall be issued by a recognized listing organization that has listed the prime contractor for all newly installed fire alarm systems in commercial occupancies in accordance with NFPA 72. This regulation shall apply to all fire alarm systems that are newly installed in commercial occupancies for which permits are required. Any existing fire alarm system in a commercial occupancy wherein the fire alarm control panel and/or alarm system components are to be replaced shall be considered newly installed for the purposes of this section. Also, where there is reasonable cause due to non-compliance or faulty conditions, the fire marshal may require an existing fire alarm system meet the same requirement as a newly installed system. Central station service in full compliance with the 2016 Edition of NFPA 72, shall be maintained at the protected property, so long as the requirement for the fire alarm system exists."

**SECTION XI**  
**FIRE DEPARTMENT ACCESS ROADS**

Section 18.2.3.5.1.1 of the said NFPA 1/UNIFORM FIRE CODE, 2018 EDITION, is hereby amended to read as follows:

**"18.2.3.5.1.1** Fire department access road shall have an unobstructed width of not less than 25 ft. (7.62 m)."

**SECTION XII**  
**MARKING OF FIRE DEPARTMENT ACCESS ROADS**

Section 18.2.3.6.1 of the said NFPA 1/UNIFORM FIRE CODE, 2018 EDITION, is hereby amended to read as follows:

**"18.2.3.6.1** Where required by the AHJ, Approved Signs, with the language of "FIRE LANE NO PARKING, STOPPING OR STANDING" shall be provided and maintained to identify fire department access roads or to prohibit the obstruction thereof or both."

**SECTION XIII**  
**MEANS OF EGRESS INSPECTION**

Section 20.1.5.1.1 of the said NFPA 1/ UNIFORM FIRE CODE, 2018 EDITION, is hereby amended to read as follows:

**"20.1.5.1.1** Means of Egress Inspection. The building owner or agent of all public assembly occupancies shall inspect the means of egress to ensure it is



maintained free of obstructions, and correct any deficiencies found, prior to each opening of the building to the public and prepare and maintain records of the date and time of each inspection on approved forms, listing any deficiencies found and any action taken to correct them."

**SECTION XIV**  
**VIOLATIONS**

Any person, firm, association, partnership, corporation, or governmental entity who violates any of the provisions of this Ordinance or the Uniform Fire Code adopted hereunder shall be deemed to be responsible for a municipal civil infraction as defined by Michigan Statute which shall be punishable by civil fine determined in accordance with the following schedule:

	Minimum	Maximum	
		<u>Fine</u>	<u>Fine</u>
1st Offense within 3-year period*	\$	150.00	\$500.00
2nd Offense within 3-year period*	\$	250.00	\$500.00
3rd Offense within 3-year period*	\$	350.00	\$500.00
4th or More Offense within 3-year period*	\$	500.00	\$500.00

\* Determined on the basis of the date of commission of the offense(s).

Additionally, the violator shall pay costs which may include all expenses, direct and indirect, to which the Charter Township of Kalamazoo has incurred in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500.00 be ordered. In addition, the Charter Township of Kalamazoo shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that a violation of this Ordinance exists shall constitute a separate violation of this Ordinance.

**SECTION XV**  
**SAVINGS CLAUSE**

Any prosecution or other court case pending on the effective date of this Ordinance on a part of portion of an ordinance that is repealed herein shall be permitted to continue to its natural conclusion as if the provision was not repealed.

**SECTION XVI**  
**EFFECTIVE DATE, SEVERABILITY AND**

**REPEAL OF CONFLICTING ORDINANCES**

The within ordinance shall take effect 30 days after publication of a summary hereof, after adoption by the Township Board. The provisions of this Ordinance are hereby declared to be severable. If any clause, sentence, paragraph, section or subsection is declared void or inoperable for any reason, it shall not affect any other part or portion thereof. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Mark E. Miller, Clerk  
Charter Township of Kalamazoo  
1720 Riverview Drive  
Kalamazoo, MI  
269-381-8080  
[www.ktwp.org](http://www.ktwp.org)

## **Sidewalk Funded by Township Special Assessment District Umbrella Agreement**

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as "Township") is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and:

WHEREAS, the Board of Road Commissioners of the County of Kalamazoo (hereinafter referred to as "RCKC") is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build sidewalks in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the sidewalk is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the sidewalk, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct the sidewalk within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

1. The Township will apply for sidewalk project approval from the RCKC and agrees to abide by all terms and conditions imposed upon such approval. The Township will construct the sidewalk in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and the RCKC. The Township shall develop a sidewalk project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding sidewalk location with regard to driveways, intersection, signage and drainage features in the county road right-of-way.
2. As Owner of the facility, the Township agrees RCKC has no responsibility for sidewalk maintenance, winter maintenance (including, but not limited to snow removal/shoveling), signage, repair and restoration of the sidewalk for so long as the sidewalk may exist. RCKC reserves the right to remove the sidewalk at its expense when necessary to accommodate a roadway improvement of the RCKC, but has no responsibility to relocate the sidewalk.
3. The Township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. Prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant's/engineer's estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant's/engineer's estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the engineer's estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township .
4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual. Construction engineering includes all of the file documentation and

review necessary to close out the project, and is the responsibility of the Township . The Township shall prepare a final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF) on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.

6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction Engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisitions for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township . All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township .
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township .

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_

CHARTER TOWNSHIP OF KALAMAZOO

By: \_\_\_\_\_

Date: \_\_\_\_\_

## **Sidewalk funded by township or other funds Umbrella Agreement**

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as "Township") is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and:

WHEREAS, the Board of Road Commissioners of the Kalamazoo County (hereinafter referred to as "RCKC") is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build sidewalks in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the sidewalk is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the sidewalk path, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct the sidewalk within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

1. The Township will apply for sidewalk project approval from the RCKC and agrees to abide by all terms and conditions imposed upon such approval. The Township will construct in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and RCKC. The Township shall develop a sidewalk project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding sidewalk location with regard to driveways, intersection, signage and drainage features in the county road right of way.
2. As owner of the facility, the Township agrees RCKC has no responsibility for maintenance, winter maintenance (including, but not limited to snow removal/shoveling), signage, repair and restoration of the sidewalk for so long as the sidewalk may exist. RCKC reserves the right to remove the sidewalk at its expense when necessary to accommodate a roadway improvement of the RCKC, but has no responsibility to relocate the sidewalk.
3. The Township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. Prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant's/engineer's estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant's/engineer's estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the consultant's/engineer's estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township.
4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual, as required by statute or regulations applicable to the proposed project. The Township shall prepare a final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF)

on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.

6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction Engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisitions for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township. All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township .
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township .

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

CHARTER TOWNSHIP OF KALAMAZOO

By: \_\_\_\_\_

Date: \_\_\_\_\_

## **Non-Motorized Facility – Not Sidewalk Umbrella Agreement**

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as “Township”) is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and:

WHEREAS, the Board of Road Commissioners of Kalamazoo County (hereinafter referred to as “RCKC”) is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build non-motorized transportation facilities, or bicycle paths (hereinafter referred to as “non-motorized path”) in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the non-motorized path is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the non-motorized path, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct non-motorized path within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

1. The Township will make application and apply for a permit and/or non-motorized facility project approval from the RCKC and agrees to abide by all terms and conditions imposed upon permit and non-motorized facility project applications. The Township will construct the non-motorized path in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and RCKC. The Township shall develop a project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding non-motorized facility location with regard to driveways, intersection, signage and drainage features in the county road right of way.
2. As owner of the facility, the Township agrees to assume or assign to third parties as applicable, total and exclusive responsibility for maintenance, winter maintenance (including, but not limited to snow removal), signage, repair and restoration of the non-motorized path for so long as the non-motorized path may exist. If, however, the non-motorized facility is a paved shoulder, RCKC will do maintenance, winter maintenance, repair and restoration. RCKC reserves the right to require the removal of the non-motorized facility when necessary to accommodate a roadway improvement of the RCKC. In such an instance, the Township shall be responsible for all costs associated with the removal and relocation of the non-motorized facility and for restoration of the county road right-of-way where the non-motorized path is located, to a condition reasonably similar to that in effect prior to the construction of the non-motorized path.
3. The township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. Prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant’s/engineer’s estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant’s/engineer’s estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the consultant’s/engineer’s estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township.

4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual. Construction engineering includes all of the file documentation and review necessary to close out the project, and is the responsibility of The Township. The Township shall prepare a final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF) on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.
6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisition for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township. All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township.
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. Upon completion of the installation of the non-motorized path, and final approval having been granted by the RCKC to the Township, the Township agrees to save harmless, indemnify and defend the RCKC from any and all claims for bodily injury or property damage or any other claims relating to or arising out of the construction, operation, use or continuing existence of the non-motorized path within the county road right-of-way.
12. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_

CHARTER TOWNSHIP OF KALAMAZOO

By: \_\_\_\_\_

Date: \_\_\_\_\_