



1720 Riverview Drive
Kalamazoo, Michigan 49004
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

Board of Trustees Regular Meeting Agenda May 29, 2018

The “**Regular Meeting**” of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Tuesday, May 29, 2018, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda

(Any member of the public, board, or staff may ask that any item of the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items

(Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda

(The purpose of the Consent Agenda is to expedite Business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of May 14, 2018 Work Session Meeting
- B. Minutes of May 21, 2018 Special Board Meeting
- C. Minutes of May 14, 2018 Board of Trustees Regular Meeting
- D. Application for Road Closure for Chain Gang Memorial Bike Ride on June 7, 2018
- E. Application for Road Closure for Annual Block Party on Fletcher Ave. on July 14, 2018
- F. Payment of Bills in the amount of \$36,046.60

Receipt of:

- A. Treasurer’s Report for April 2018
- B. Miss Dig report for April 2018

7 – Public Hearings

- A. None at this Meeting

8 - Unfinished Business

- A. Approval of Minutes of the April 9, 2018 Work Session Meeting

9 – New Business

- A. Request to adopt Fire Review Standards Ordinance No. 598
- B. Request to adopt Portable Structure Ordinance No. 599
- C. Request to adopt Mobile Food Trucks and Trailer Fire Safety Requirements Ordinance No. 600
- D. Request to approve the contract for police services for the City of Parchment
- E. Request to approve initiating a police cadet program and the hiring of two cadets
- F. Request to approve Dispatcher Incentive Program
- G. Request to authorize Asphalt Restoration of Michigan to perform fire station parking lot maintenance

10 – Items removed from Consent Agenda

11 – Committee Reports

Election Commission / KRBRC / KRWWWC / Street Light Committee – Clerk Miller
County Brownfield / KABA / COG - Treasurer Miller
Planning Commission – Trustee Hathcock
Metro Transit LAC / CCTA – Trustee Leigh
Noxious Weeds / Parks and Recreation / Zoning Board of Appeals – Trustee Leuty
Dispatch / Fire Department / Public Media Network / Highway Commissioner – Supervisor Martin
Police Dept. / KATS / – Manager Mitchell

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Board Member Comments

16 – Adjournment

Posted May 25, 2018



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK GROUP MEETING
Monday, May 14, 2018

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Group Session on **Monday, May 14, 2018** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, and Steven Leuty. Trustee Jennifer Strebs joined the meeting at 5:40 p.m.

ABSENT:

ALSO PRESENT: Township Manager Dexter Mitchell.

Supervisor Martin called the meeting to order at 5:30 p.m. A number of Planning Commission and Zoning Board of Appeals members were present in the audience.

Item 1 – CLIMATE CHANGE PRESENTATION BY DR. DAVID KAROWE, WMU

Dr. Karowe was not present.

Item 2 – PRESENTATION ON ECONOMIC DEVELOPMENT BY SOUTHWEST MICHIGAN FIRST

Jill Bland, managing partner presented along with Derek Nofz. Mr. Nofz spoke about training opportunities to promote economic development. Internships count as being in school for per-pupil school funding. Ms. Bland stated that the goal is to provide jobs and shared prosperity. The focus is on small business and primary employers (selling to customers beyond the region). Southwest Michigan First (SWMF) will work with businesses to identify needs they have to expand. 70% of growth will come from existing primary employers.

SWMF will work with site decision makers to highlight advantages of Southwest Michigan. Decision makers will look at demographics, size, labor pool, talent, incentives, speed of permitting process, and operating costs. They run a program on how to do internships and apprenticeships.

Examples of successes are Summit Polymers, Target Distribution Center, and One Way Products. A number of potential sites in Kalamazoo Township and elsewhere were discussed.

Item 3 – MTA CONFERENCE REPORTS

Trustee Leuty spoke about the inspiring talk by MTA Director Larry Merrill. He found the presentations on leading effective land use meetings, wind siting, and website development valuable, as well as the MERS speaker on pension plan options and individualized health benefit plans.

Trustee Leigh spoke about problems with wind turbines, and the fact that solar energy is easier to control. The social media program showed that this area is in flux.

Manager Mitchell loved the social media presentation, and the talk on 425 agreements.

Treasurer Miller appreciated the “Greater Township, Greater Good” slogan of the MTA Conference, and sees this as a summary of all our efforts.

Clerk Miller reported on the half-day session on Cemetery Management, and suggested we may need a Cemetery Ordinance.

Supervisor Martin thanked the Planning Commission.

Clerk Miller left the meeting at 6:25 p.m.

Item 4 – MANAGER’S 2018 GOALS

Manager Mitchell presented a PowerPoint showing his goals for 2018, including those from the Township Strategic Plan. He asked the Board for comments or suggestions.

Item 5 – STATUS OF QUALITY PRECAST MOVE

Quality Precast is in the process of obtaining an occupancy permit for their new site in Alamo Township. It is projected that they will move from their Kalamazoo Township site in June or July.

Item 6 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

There was no discussion.

Item 7 – PUBLIC COMMENT

Jim Cripps, Planning Commission member, commented on the cost of re-developing brownfields.

Diane Sower, 3826 N Westnedge, commented on the connection between the US Business Route 131 interchange and economic development.

Michael Schwartz, Engineer at Prein & Newhof, commented on economic development.

Adjourned at 7:02 pm.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
May 14, 2018**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, May 14, 2018, at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Trustee Strebs led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS

Trustee Hathcock moved, seconded by Trustee Leigh, to excuse Clerk Miler from the May 14, 2018, Regular Board of Trustees Meeting. Motion carried.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

Trustee Leigh moved, seconded by Trustee Strebs, to remove Item B (Minutes of April 9, 2018 Work Session Meeting) from the Consent Agenda; and move to Item 10 of the Regular Agenda. Motion carried.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Robert Pane??, 5331 Colony Woods, shared that a group of young people are interested in volunteering to help with removal of evasive plants, planting of new wildflowers, and basic maintenance. He also asked that the Township consider adding benches and a designated handicap parking space to Sheid Park

The Khillah's, 2104 Kenwood Street, shared concerns with burning trash at 613 Campbell, as well as a fallen branch near the corner of Kenwood Street and Campbell Avenue.

Mike Schwartz, Engineer for Prein & Newhoff, updated the Board on the status of the Stormwater Asset Management and Wastewater (SAW) Grant.

Kate VerBrugge, 616 Stassen Avenue, addressed concerns with Quality Precast and industrial zoning.

Aubrey Matthews, 2712 Brooke Drive, inquired about the potential Ordinance 597.

Item 6 CONSENT AGENDA

Trustee Leigh moved, seconded by Trustee Strebs, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of April 9, 2018 Board of Trustees Regular Meeting
- B.
- C. Minutes of April 9, 2018 Board of Trustees Regular Meeting
- D. Request for permission to hold the 77th Ice Cream Social at the Westwood Fire Station on Nichols Road on July 27, 2018
- E. Payment of Bills in the amount of \$119,394.63

Receipt of:

- A. April 2018 Budget Report**
- B. Check Disbursement Report for April 2018**
- C. Treasurer’s Report for March 2018**
- D. Planning and Zoning Department Report for April 2018**
- E. Kalamazoo Area Building Authority Report for April 2018**
- F. Notice of upcoming Michigan Township Association (MTA) workshops**
- G. Miss Dig Report for March 2018**
- H. Disability Network Newsletter**

Motion carried.

Item 7 PUBLIC HEARINGS

There were no public hearings.

Item 8 UNFINISHED BUSINESS

There was no unfinished business.

Item 9 NEW BUSINESS

Item 9A REQUEST TO ADOPT OUTDOOR BURNING ORDINANCE NO. 597

The proposed Outdoor Burning Ordinance’s purpose is to protect the health and safety of the people and property from fire hazards caused by recreational and cooking fires, and prohibit all other types of outdoor burning.

Trustee Leigh moved, seconded by Supervisor Martin, to adopt the Outdoor Burning Ordinance; effective thirty (30) days following publication. Roll call vote: 4 – yes, 2 – no (Trustee Hathcock, Treasurer Miller), 1 – absent (Clerk Miller). Motion carried.

Item 9B REQUEST TO ADOPT FIRE STANDARDS REVIEW ORDINANCE FOR FIRST READING

The Fire Standards Review Ordinance will establish standards for site plan review as established by NFPA – 1 and the current Township Fire Code into a cohesive ordinance. The “Fire Department Site Plan Review” means consideration of certain physical aspects of new, refurbished, and existing commercial and multi-unit residential sites for compliance with the standards set forth in this Ordinance and the current Township Fire Code by the Township Fire Marshal in order to ensure the health, safety and welfare of occupants and surrounding property owners.

Treasurer Miller moved, seconded by Trustee Hathcock, to accept the Charter Township of Kalamazoo Fire Review Standards Ordinance for first reading. Motion carried.

Item 9C REQUEST TO ADOPT TEMPORARY TENT PERMIT ORDINANCE FOR FIRST READING

The proposed Kalamazoo Charter Township Portable Structure Ordinance will define and regulate the placement of temporary structures including tents, air-inflated structures and membrane-covered structures.

Fire Marshal Kowalski addressed the Board’s questions, including clarification of not-for-profit.

It was also suggested to amend and make consistent the name and purpose of the ordinance, and call it the Kalamazoo Charter Township Portable Structure Ordinance. .

Trustee Leigh moved, seconded by Treasurer Miller, to accept the Kalamazoo Charter Township Portable Structure Ordinance for first reading, as amended. Motion carried.

Item 9D **REQUEST TO ADOPT MOBILE FOOD TRUCKS AND TRAILERS FIRE SAFETY REQUIREMENTS ORDINANCE FOR FIRST READING**

The proposed Mobile Food Trucks and Trailer Fire Safety Requirements Ordinance will require mobile food trucks and trailers used within the Charter Township of Kalamazoo to meet certain minimum standards for general safety, fuel and power sources, as well as address operational and propane system safety.

It was asked about the 10 ft distance between vehicles, and Fire Marshal Kowalski explained the necessity of the 10 ft requirement.

Supervisor Martin moved, seconded by Trustee Hathcock, to accept the Kalamazoo Charter Township Mobile food Trucks and Trailer Fire Safety Requirements Ordinance for first reading. Motion carried.

Item 9E **REQUEST TO SUPPORT POLICE DEPARTMENT PAR PLAN GRANT APPLICATION FOR ACQUIRING SECURE STORAGE CABINETS**

The Township of Kalamazoo Police Department (TKPD) is requesting to apply for a \$5,000 grant and for an estimated amount of \$3,127.48 covered by the Township of Kalamazoo for the purchase of and installation of storage cabinets and shelving to reorganize existing space and install secure storage within the department.

Trustee Strebs moved, seconded by Trustee Leuty, to approve and support the grant application in the amount of \$5,000 to the Michigan Township Participating Plan Risk Reduction Grant Program for the safety and security of equipment at the Township of Kalamazoo Police Department (TKPD); and to approve the TKPD to cover additional costs in acquiring equipment to complete the purchase of equipment upon receipt of the grant. Roll call vote: 6 – yes, 0 – no, 1 – absent (Clerk Miller). Motion carried.

Item 9F **REQUEST FOR AUTHORIZATION TO PURCHASE FOUR POLICE DEPARTMENT PATROL VEHICLES**

Supervisor Martin moved, seconded by Trustee Leigh, to approve the purchase of four (4) Ford Interceptor Utility police patrol vehicles from Signature Ford in the amount of \$130,132; and authorize the Township Manager to sign on behalf of the Township of Kalamazoo. Motion carried.

Item 9G **REQUEST FOR AUTHORIZATION TO HAVE AUTOMATIC DOOR OPENERS INSTALLED**

In an effort to be compliant with the Americans with Disabilities Act (ADA) and to enhance the safety and quality of life for our employees and visitors, it is recommended to improve the accessibility of the Township by installing automatic door openers using the existing doors and entrance layouts.

Trustee Strebs moved, seconded by Trustee Hathcock, to authorize the Township Supervisor to sign the proposal acceptance memo and any additional paperwork needed to complete the project as proposed by Automatic Equipment Sales & Service of Comstock Park, Michigan, for the total cost of \$8,202. Motion carried.

Item 9H **REQUEST TO AUTHORIZE THE REPAIR OF TENNIS COURTS AT STROUD FAMILY PARK**

Supervisor Martin moved, seconded by Trustee Leigh, to authorize the Township Manager to approve the proposal submitted by Asphalt Solutions Plus to repair cracks in the surface of two tennis courts at Stroud Family Park at a cost of \$2,100. Motion carried.

Item 9I **REQUEST TO AUTHORIZE REPAIR AND RESURFACING OF THE TOWNSHIP PARKING LOT**

Supervisor Martin moved, seconded by Treasurer Miller, to authorize the Township Supervisor to sign the proposal acceptance memo and any additional paperwork needed to complete the project as proposed by the J. Allen & Company of Galesburg, Michigan, not to accede \$80,000. Motion carried.

Item 9J **REQUEST TO RECOMMEND PINE GROVE TOWNSHIP BE ACCEPTED INTO KALAMAZOO AREA BUILDING AUTHORITY**

Treasurer Miller moved, seconded by Supervisor Martin, to approve the Resolution authorizing Pine Grove Township to join the Kalamazoo Area Building Authority (KABA). Roll call vote: 6 – yes, 0 – no, 1 – absent (Clerk Miller). Resolution adopted.

Item 10 **ITEMS REMOVED FROM CONSENT AGENDA**

Item 10A **APPROVAL OF MINUTES OF THE APRIL 9, 2018 BOARD OF TRUSTEES WORK SESSION MEETING**

Trustee Leigh asked to remove Item B (Approval of Minutes of April 9, 2018 Work Session Minutes) from the Consent Agenda due to Item 3 (Discussion of Non-Union Municipal Employees' Retirement System (MERS) Pension Plan) of the April 9, 2018 Board of Trustees Work Session minutes.

After a brief discussion, it was decided to table the consent agenda item until further conversation with Clerk Miller.

Item 11 **COMMITTEE REPORTS**

Treasurer Miller updated the Board on the Kalamazoo Area Building Authority (KABA).

Trustee Hathcock reported on the May 3, 2018 Planning Commission meeting. Items included a special use permit for a medical marijuana provisioning center located at 1986 Sprinkle Road, the expansion site plan review for Aldi's, 3720 Gull Road, and discussion of the meaning of "retail" in the RM-2 District. The next Planning Commission meeting will be on June 7, 2018 at the Kalamazoo Township Hall.

Trustee Leigh shared that Metro Connect will have seven new replacement vans. She also noted that Community Action Agency (CAA) will be moving July 30 – August 3 to a new location on Alcott Street, the Department of Human Service building.

Trustee Leuty updated the Board on Kalamazoo Township Parks and thanked Chief Obreiter and the Maintenance Department for creating a concrete pad for a bench at Rynbrandt Park.

Supervisor Martin reported that the new generators are in place for Stations 1 and 4, and that the Township will be selling the old generators.

Manager Mitchell reported on the Kalamazoo Area Transportation Study (KATS) meeting and shared that the Road Commission of Kalamazoo County (RCKC) will be utilizing ground rubber tire as part of a road mix.

Item 12 **ATTORNEY'S REPORT**

There was no Township Attorney's report.

Item 12A **MANAGER REPORT**

Manager Mitchell encouraged everyone to sign up for Smart 911, and reported that the Township is still working with Gryphon Place and 211 for flood assistance and moving from a reactive plan to a proactive plan. He also shared that the Township will be hosting a Blood Drive on May 17, 2018 at the Township Hall. Lastly, Mr. Mitchell recently attended the Citizens Police Academy and strongly encouraged board members and staff to attend. The Academy educates citizens on fire and law enforcement and allows them to experience a realistic view and insight of the Departments. It also consists of demonstrations, videos, lectures, and slideshow presentations.

Item 13 **PUBLIC COMMENTS**

Ron Huster, 1314 Coolidge, thanked the Board for passing the outdoor burning Ordinance No. 597, and would like to have a member of the Kalamazoo Township Fire Department address a Westwood Neighborhood Association meeting and to provide contact information. He also thanked the Board for approving repairs to the tennis courts.

Dr. Latif Khillah, 2104 Kenwood, asked about the cost of ADA eligible rides through Metro Connect. Mrs. Khillah also shared concern with conditions of a sidewalk on Campbell Avenue.

Item 14 **BOARD MEMBER COMMENTS**

Trustee Strebs updated the Board on the Kalamazoo County ID Project and encouraged everyone to help the community and support the program by obtaining the ID. The program was launched to help people in the community who have trouble accessing photo identification from the State. She also attended and commented on a health policy forum hosted at Michigan State University, and shared that she looks forward to the upcoming 77th Annual Westwood Ice Cream Social on July 27, 2018.

Trustee Hathcock shared that the Eastwood Community Garden will have its grand opening on May 26, 2018. He recognized Christopher Mihelich, Manager Mitchell, Carolyn Kennedy, and Ernest Spencer for their help.

Trustee Leigh commented on the education that is available to the Board Members and how elected officials have the opportunity to learn and incorporate it into the Township.

Treasurer Miller commented on the Disability Network Quarterly Newsletter. She highlighted the upcoming senior millage on August 7, 2018 and the youth training transition for education to employment in this issue.

Trustee Leuty shared that National Emergency Medical Service (EMS) week honoring EMS and all emergency responders for their dedicated service is May 20th – May 26th, 2018. He also recognized Trustee Strebs who was recently honored with Bronson’s President’s Team Award for her work with Bronson’s Patient and Family Advisory Council. Lastly, Mr. Leuty shared the history, the master plan and the emphasis on keeping Sheid Park as a natural area.

Supervisor Martin thanked everyone for attending the Board Meeting.

Item 15 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:12 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Treasurer Sherine M. Miller
Trustee Jeremy L. Hathcock
Trustee Nicolette Leigh
Trustee Steven C. Leuty
Trustee Jennifer A. Strebs

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT:

Clerk Mark E. Miller

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – SPECIAL MEETING
Monday, May 21, 2018

The Board of Trustees of the **Charter Township of Kalamazoo** held a Special Meeting on **Monday, May 21, 2018** at **7:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty and Jennifer Strebs.

ABSENT: None.

ALSO PRESENT: Township Manager Dexter Mitchell, Attorneys Roxanne Seeber and Seth Koches

Supervisor Martin called the meeting to order at 7:00 p.m.

Trustee Hathcock led the Pledge of Allegiance.

Item 1 – PUBLIC COMMENT

There was no public comment.

Item 2 – NEW BUSINESS: CONSIDERATION OF ISSUES RELATED TO COUNTY TAX CHECK

Trustee Hathcock moved, seconded by Treasurer Miller, that the Township Board go into closed session with Township Manager Dexter Mitchell, Attorney Roxanne Seeber, and Attorney Seth Koches in accordance with Section 8(h) of the Open Meetings Act, and Section 13(1)(g) of the Freedom of Information Act to consult with our attorney regarding a written legal opinion. Roll call vote: 7 – yes, 0 no. Motion carried.

Trustee Hathcock moved, second by Trustee Strebs, to return to open session was. Motion carried.

No further action was taken.

Item 3 – PUBLIC COMMENT

There was no public comment.

Adjourned at 8:10 pm.

Respectfully submitted,

Mark E. Miller, Clerk

Attested to by,

Donald D. Martin, Supervisor



2018 Chain Gang Memorial Ride - From Markin Glen



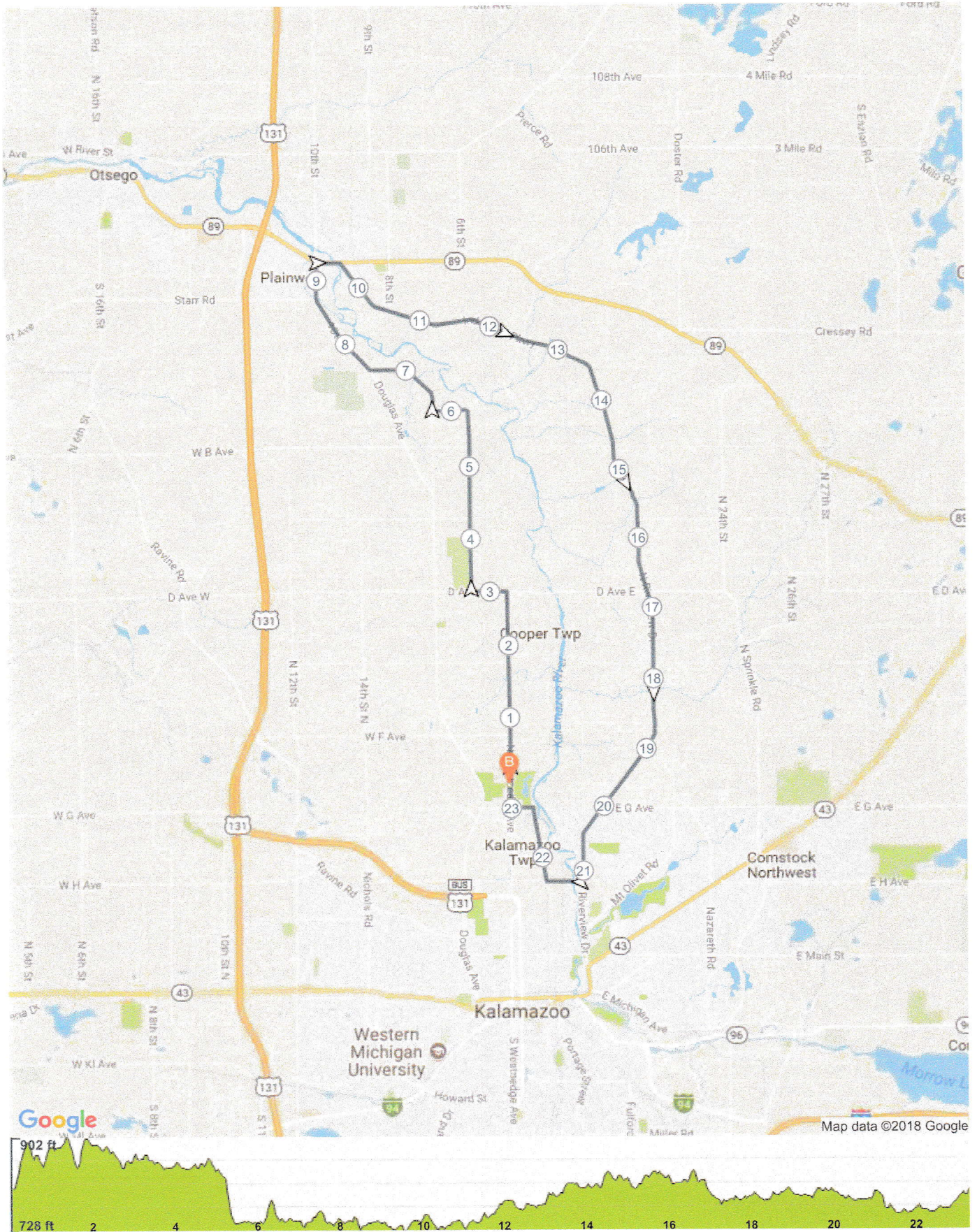
ROUTE INFORMATION

LENGTH 23.297 miles
 ASCENT 954 ft
 DESCENT 958 ft
 HILLS **↑** 38.2% | **↓** 35.3% | **→** 26.4%
 TERRAIN Road **A**
 START **LAT: 42.336950, LNG: -85.590230**



NOTES

2018 Chain Gang Memorial Ride - From Markin Glen (23.297 miles)



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.000		Start near 5333 N Westnedge Ave, Kalamazoo, MI 49004, USA
2	0.014	←	Turn left onto N Westnedge Ave
3	2.756	←	Turn left onto D Ave W
4	3.260	→	Turn right onto N 17th St
5	6.266	→	Turn right onto N 16th St
6	7.496	↗	Turn right onto 10th St/Douglas St
7	9.241	→	Turn right onto E Bridge St
8	9.571	↗	Turn right at the 1st cross street onto S Sherwood Ave
9	21.160	→	Turn right at the 1st cross street onto E Mosel Ave
10	21.652	→	Turn right at the 1st cross street onto N Pitcher St
11	23.001	→	Turn right at the 1st cross street onto N Westnedge Ave
12	23.284		Turn left
13	23.297		



APPLICATION AND PERMIT

TO CONSTRUCT, OPERATE, MAINTAIN, USE AND/OR REMOVE IMPROVEMENTS WITHIN A COUNTY ROAD RIGHT-OF-WAY

Board of County Road Commissioners of Kalamazoo County, Michigan
 3801 East Kilgore Road, Kalamazoo, Michigan 49001
 Telephone: (269) 381-3171 Fax: (269) 381-1760
 "http://www.kcrc-roads.com"

Permit Fee	Permit Number
Other	Date Issued
Receipt Number	

If owner hires a contractor to perform work, BOTH shall assume responsibility for the provisions of this Application and Permit.

APPLICATION					
OWNER/APPLICANT — Please Print			CONTRACTOR — Please Print		
Name Dennis & Sheila Gavan			Name		
Street 211 Fletcher Ave.			Street		
City Kalamazoo	State MI	Zip 49006	City	State	Zip
Day Phone 269-271-3921	Evening Phone 269-271-3921	Fax Number	Day Phone	Evening Phone	Fax Number
APPLICANT SIGNATURE <i>Sheila Gavan</i>			TITLE		DATE 5/21/18

I/We do hereby make application for a permit for the purpose indicated below and/or as provided in the attached plans and specifications at the following location:

Charter Township of Kalamazoo

Begin: July 14, 2018

Completion: July 14, 2018

Road Name and Address (EXACT) 211 Fletcher Avenue	Location (cross streets between which property is located or nearest main intersection) W. Main and Sydell									
Purpose Block Party (for S. Fletcher and Sydell) Front Yard of 211 Fletcher July 14, 2018 (1pm-6pm) There is a lot of children in the neighborhood and we usually set up games and water balloon in the road for them	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Plans and Specifications</td> <td style="width: 10%;">Yes</td> <td style="width: 10%;">No</td> </tr> <tr> <td>Proof of Insurance</td> <td>Yes</td> <td>No</td> </tr> <tr> <td colspan="3">Other</td> </tr> </table>	Plans and Specifications	Yes	No	Proof of Insurance	Yes	No	Other		
Plans and Specifications	Yes	No								
Proof of Insurance	Yes	No								
Other										

I/We certify the accuracy of facts set forth in this application, and agree to the following:

1. Commencement of work set forth in the permit application constitutes acceptance of the permit as issued.
2. Failure to object within ten (10) days to the permit as issued constitutes acceptance of the permit as issued.
3. If this permit is accepted by either of the above methods, I will comply with the provisions of the permit.
4. Permittee has read, acknowledges, and agrees to terms and conditions on page 2 of this form.

If Authorized Agent, I certify that I am acting as Authorized Agent on behalf of the Charter Township of Kalamazoo

AUTHORIZED AGENT SIGNATURE	TITLE	DATE
x		

REMINDER: IF APPLYING FOR DRIVEWAY PERMIT, DRIVEWAY LOCATION MUST BE STAKED AND IDENTIFIED BY PROPERTY ADDRESS AND OWNER'S NAME

PERMIT - FOR KCRC USE ONLY BELOW THIS LINE

Additional KCRC requirements:

Permit is granted in accordance with the foregoing application for the period stated above, subject to and incorporating the Terms and Conditions set forth on page 2 of this form.

When Owner hires a Contractor, the Permittee is both the owner and the Contractor.

Approved & Issued By:
KCRC AUTHORIZED SIGNATURE

TITLE

DATE

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000900 - ALL-PHASE ELECTRIC:							
3505-582122 21339	ALL-PHASE ELECTRIC BULBS 101-265-931.00	05/25/2018 MONICAK MAINT. - BUILDING	05/30/2018	1,058.40 1,058.40	1,058.40	Open	N 05/25/2018
Total for vendor 000900 - ALL-PHASE ELECTRIC:				1,058.40	1,058.40		
Vendor 001523 - PREMIER SAFETY:							
04143575 21342	PREMIER SAFETY REPAIR REGULATOR 206-336-934.00	05/25/2018 MONICAK MAINT. - MACHINE	05/30/2018	234.49 234.49	234.49	Open	N 05/25/2018
Total for vendor 001523 - PREMIER SAFETY:				234.49	234.49		
Vendor 004705 - SCOTT W. TAYLOR EXCAVATING:							
6653 21329	SCOTT W. TAYLOR EXCAVATING INSTALL LEAD - 1708 JEFFERSON 883-520-973.00	05/25/2018 MONICAK SEWER CONSTRUCTION	05/30/2018	12,402.35 12,402.35	12,402.35	Open	N 05/25/2018
Total for vendor 004705 - SCOTT W. TAYLOR EXCAVATING:				12,402.35	12,402.35		
Vendor 004742 - STEVENS, KIRINOVIC & TUCKER P.C.:							
0-1007 21348	STEVENS, KIRINOVIC & TUCKER P.C. PROGRESS BILLING 101-200-817.01	05/25/2018 MONICAK AUDIT SERVICES	05/30/2018	5,300.00 5,300.00	5,300.00	Open	N 05/25/2018
Total for vendor 004742 - STEVENS, KIRINOVIC & TUCKER P.C.:				5,300.00	5,300.00		
Vendor 006672 - CONSUMERS ENERGY:							
206967359227 21347	CONSUMERS ENERGY ACCT #1000 0038 0319 101-200-921.00	05/25/2018 MONICAK UTILITIES - ELECTRIC	05/30/2018	2,330.42 2,330.42	2,330.42	Open	N 05/25/2018
Total for vendor 006672 - CONSUMERS ENERGY:				2,330.42	2,330.42		
Vendor 013007 - FARM "N" GARDEN, INC.:							
151826 21333	FARM "N" GARDEN, INC. LAWN SEED	05/25/2018 MONICAK	05/30/2018	170.00	170.00	Open	N 05/25/2018

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	206-336-932.00	MAINT. - GROUNDS		170.00			
151873							
21351	FARM "N" GARDEN, INC.	05/25/2018	05/30/2018	665.85	665.85	Open	N
	MISC SUPPLIES	MONICAK					05/25/2018
	101-265-740.00	OPERATING SUPPLIES		549.00			
	206-336-740.00	OPERATING SUPPLIES		116.85			
	Total for vendor 013007 - FARM "N" GARDEN, INC.:			835.85	835.85		
<hr/>							
Vendor 013803 - ALL PRO EXERCISE:							
	S-3772						
21350	ALL PRO EXERCISE	05/25/2018	05/30/2018	190.00	190.00	Open	N
	PREV MAINT	MONICAK					05/25/2018
	206-336-811.00	PURCHASED & MAINT. SERVICE		190.00			
	Total for vendor 013803 - ALL PRO EXERCISE:			190.00	190.00		
<hr/>							
Vendor 017007 - GOGGIN RENTALS:							
	179421						
21358	GOGGIN RENTALS	05/25/2018	05/30/2018	289.64	289.64	Open	N
	BOBCAT	MONICAK					05/25/2018
	101-276-945.00	RENTALS - EQUIPMENT		289.64			
	Total for vendor 017007 - GOGGIN RENTALS:			289.64	289.64		
<hr/>							
Vendor 017024 - GORDON WATER:							
	1691316						
21346	GORDON WATER	05/25/2018	05/30/2018	52.25	52.25	Open	N
	WATER	MONICAK					05/25/2018
	101-200-740.00	OPERATING SUPPLIES		52.25			
	Total for vendor 017024 - GORDON WATER:			52.25	52.25		
<hr/>							
Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:							
	1737216-0						
21337	INTEGRITY BUSINESS SOLUTIONS, LLC	05/25/2018	05/30/2018	409.48	409.48	Open	N
	OFFICE SUPPLIES	MONICAK					05/25/2018
	101-200-727.00	OFFICE SUPPLIES		409.48			
2699559-0A							
21338	INTEGRITY BUSINESS SOLUTIONS, LLC	05/25/2018	05/30/2018	(8.89)	(8.89)	Open	N
	CREDIT MEMO	MONICAK					05/25/2018
	207-301-727.00	OFFICE SUPPLIES		(8.89)			
	Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:			400.59	400.59		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
Vendor 024206 - JB PRINTING COMPANY:							
45394							
21335	JB PRINTING COMPANY	05/25/2018	05/30/2018	128.00	128.00	Open	N
	BUSINESS CARDS - MARTIN/GALLAGHER	MONICAK					05/25/2018
	101-200-727.00	OFFICE SUPPLIES		128.00			
45453							
21365	JB PRINTING COMPANY	05/25/2018	05/30/2018	79.00	79.00	Open	N
	BUSINESS CARDS - MILLER	MONICAK					05/25/2018
	101-200-727.00	OFFICE SUPPLIES		79.00			
	Total for vendor 024206 - JB PRINTING COMPANY:			207.00	207.00		

Vendor 026022 - KALAMAZOO CITY TREASURER:

042618							
21371	KALAMAZOO CITY TREASURER	05/25/2018	05/30/2018	83.66	83.66	Open	N
	WATER/SEWER	MONICAK					05/25/2018
	206-336-927.02	UTILITIES - WATER		83.66			
043018							
21373	KALAMAZOO CITY TREASURER	05/25/2018	05/30/2018	120.17	120.17	Open	N
	WATER/SEWER	MONICAK					05/25/2018
	206-336-927.01	UTILITIES - WATER		120.17			
042618A							
21374	KALAMAZOO CITY TREASURER	05/25/2018	05/30/2018	59.06	59.06	Open	N
	WATER/SEWER	MONICAK					05/25/2018
	206-336-927.02	UTILITIES - WATER		59.06			
	Total for vendor 026022 - KALAMAZOO CITY TREASURER:			262.89	262.89		

Vendor 026076 - KALAMAZOO LANDSCAPE SUPPLIES:

IN0132498							
21354	KALAMAZOO LANDSCAPE SUPPLIES	05/25/2018	05/30/2018	41.34	41.34	Open	N
	SOIL	MONICAK					05/25/2018
	101-276-932.00	MAINT. - GROUNDS		41.34			
IN0132603							
21355	KALAMAZOO LANDSCAPE SUPPLIES	05/25/2018	05/30/2018	45.50	45.50	Open	N
	SOIL	MONICAK					05/25/2018
	101-276-932.00	MAINT. - GROUNDS		45.50			
IN0132558							
21356	KALAMAZOO LANDSCAPE SUPPLIES	05/25/2018	05/30/2018	45.50	45.50	Open	N
	SOIL	MONICAK					05/25/2018
	101-276-932.00	MAINT. - GROUNDS		45.50			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 026076 - KALAMAZOO LANDSCAPE SUPPLIES:							
IN0129545 21357	KALAMAZOO LANDSCAPE SUPPLIES SOIL 101-276-932.00	05/25/2018 MONICAK	05/30/2018	45.50	45.50	Open	N 05/25/2018
	MAINT. - GROUNDS			45.50			
	Total for vendor 026076 - KALAMAZOO LANDSCAPE SUPPLIES:			177.84	177.84		
Vendor 026080 - KAL. COUNTY HEALTH & COMM SERVICES:							
14-0019963 21332	KAL. COUNTY HEALTH & COMM SERVICES HHW - 1ST QTR 226-527-811.00	05/25/2018 MONICAK	05/30/2018	1,327.76	1,327.76	Open	N 05/25/2018
	SOLID WASTE			1,327.76			
	Total for vendor 026080 - KAL. COUNTY HEALTH & COMM SERVICES:			1,327.76	1,327.76		
Vendor 031552 - MENARDS - KALAMAZOO EAST:							
78680 21352	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	05/25/2018 MONICAK	05/30/2018	95.93	95.93	Open	N 05/25/2018
	OPERATING SUPPLIES			95.93			
	Total for vendor 031552 - MENARDS - KALAMAZOO EAST:			95.93	95.93		
Vendor 032005 - AT&T:							
269342197105E 21372	AT&T ACCT #26934219718337 206-336-853.00	05/25/2018 MONICAK	05/30/2018	914.63	914.63	Open	N 05/25/2018
	TELEPHONE			914.63			
	Total for vendor 032005 - AT&T:			914.63	914.63		
Vendor 032659 - MUNICODE:							
00308583 21336	MUNICODE ANNUAL WEB HOSTING 101-200-903.00	05/25/2018 MONICAK	05/30/2018	950.00	950.00	Open	N 05/25/2018
	NOTICES AND PUBLICATIONS			950.00			
	Total for vendor 032659 - MUNICODE:			950.00	950.00		
Vendor 032661 - MCKESSON MEDICAL SURGICAL:							
26826718 21364	MCKESSON MEDICAL SURGICAL COMPONENT 206-336-740.00	05/25/2018 MONICAK	05/30/2018	56.85	56.85	Open	N 05/25/2018
	OPERATING SUPPLIES			56.85			
	Total for vendor 032661 - MCKESSON MEDICAL SURGICAL:			56.85	56.85		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 039433 - HOLLAND SUPPLY, INC.:							
105864 21334	HOLLAND SUPPLY, INC. VETERAN MARKERS 101-276-740.00	05/25/2018 MONICAK	05/30/2018	355.33	355.33	Open	N 05/25/2018
	OPERATING SUPPLIES			355.33			
	Total for vendor 039433 - HOLLAND SUPPLY, INC.:			355.33	355.33		
Vendor 044000 - R & M AUTO BODY, INC.:							
052218 21331	R & M AUTO BODY, INC. REPAIR 207-301-939.00	05/25/2018 MONICAK	05/30/2018	1,795.31	1,795.31	Open	N 05/25/2018
	MAINT. - VEHICLE			1,795.31			
	Total for vendor 044000 - R & M AUTO BODY, INC.:			1,795.31	1,795.31		
Vendor 047500 - SHARP SHOP:							
5887 21363	SHARP SHOP MOTO MIX 101-265-740.00	05/25/2018 MONICAK	05/30/2018	15.90	15.90	Open	N 05/25/2018
	OPERATING SUPPLIES			15.90			
	Total for vendor 047500 - SHARP SHOP:			15.90	15.90		
Vendor 048729 - STATE OF MICHIGAN:							
551-514303 21343	STATE OF MICHIGAN SOR REGISTRATIONS 217-301-956.01	05/25/2018 MONICAK	05/30/2018	210.00	210.00	Open	N 05/25/2018
	SOR EXPENSE			210.00			
	Total for vendor 048729 - STATE OF MICHIGAN:			210.00	210.00		
Vendor 058029 - PREIN & NEWHOF, INC.:							
44436 21366	PREIN & NEWHOF, INC. STREET INDEX MAPS 206-336-811.00	05/25/2018 MONICAK	05/30/2018	93.50	93.50	Open	N 05/25/2018
	PURCHASED & MAINT. SERVICE			93.50			
44432 21367	PREIN & NEWHOF, INC. GIS MAINTENANCE 101-200-820.00	05/25/2018 MONICAK	05/30/2018	793.00	793.00	Open	N 05/25/2018
	ENGINEERING SERVICES			793.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
44426 21368	PREIN & NEWHOF, INC. KRWRC MEETING 871-441-820.00	05/25/2018 MONICAK	05/30/2018	263.25 263.25	263.25	Open	N 05/25/2018
	ENGINEERING FEES			263.25			
44425 21369	PREIN & NEWHOF, INC. TEXEL PUMP STATION 883-520-820.00	05/25/2018 MONICAK	05/30/2018	276.00 276.00	276.00	Open	N 05/25/2018
	ENGINEERING FEES			276.00			
44420 21370	PREIN & NEWHOF, INC. UPDATE MAPS/SPEEDWAY EASEMENT 101-446-969.00	05/25/2018 MONICAK	05/30/2018	1,205.60 1,205.60	1,205.60	Open	N 05/25/2018
	ROADS-MATCHING FUNDS			1,205.60			
	Total for vendor 058029 - PREIN & NEWHOF, INC.:			<u>2,631.35</u>	<u>2,631.35</u>		

Vendor 500313 - JOHN GERNAAT & SONS, INC.:

10631 21349	JOHN GERNAAT & SONS, INC. FLOWERS 206-336-931.00	05/25/2018 MONICAK	05/30/2018	201.50 201.50	201.50	Open	N 05/25/2018
	MAINT. - BUILDING			201.50			
	Total for vendor 500313 - JOHN GERNAAT & SONS, INC.:			<u>201.50</u>	<u>201.50</u>		

Vendor 500509 - KALAMAZOO COUNTY FIRE CHIEFS ASSOC:

000059 21344	KALAMAZOO COUNTY FIRE CHIEFS ASSOC REGISTRATION - TROTT 206-336-960.00	05/25/2018 MONICAK	05/30/2018	75.00 75.00	75.00	Open	N 05/25/2018
	TUITION/TRAINING			75.00			
	Total for vendor 500509 - KALAMAZOO COUNTY FIRE CHIEFS ASSOC:			<u>75.00</u>	<u>75.00</u>		

Vendor 500590 - LOWE'S COMPANIES, INC.:

25327 21340	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	05/25/2018 MONICAK	05/30/2018	36.58 36.58	36.58	Open	N 05/25/2018
	MAINT. - BUILDING			36.58			
25352 21341	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	05/25/2018 MONICAK	05/30/2018	39.75 39.75	39.75	Open	N 05/25/2018
	MAINT. - BUILDING			39.75			
25874A 21353	LOWE'S COMPANIES, INC. MISC SUPPLIES	05/25/2018 MONICAK	05/30/2018	139.60	139.60	Open	N 05/25/2018

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 05/30/2018 - 05/30/2018
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 101-276-932.00	MAINT. - GROUNDS		139.60			
25009 21359	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-276-932.00	05/25/2018 MONICAK MAINT. - GROUNDS	05/30/2018	206.56	206.56	Open	N 05/25/2018
27273 21360	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-740.00	05/25/2018 MONICAK OPERATING SUPPLIES	05/30/2018	71.15	71.15	Open	N 05/25/2018
20163 21361	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-276-932.00	05/25/2018 MONICAK MAINT. - GROUNDS	05/30/2018	148.10	148.10	Open	N 05/25/2018
25330A 21362	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-276-932.00	05/25/2018 MONICAK MAINT. - GROUNDS	05/30/2018	25.62	25.62	Open	N 05/25/2018
Total for vendor 500590 - LOWE'S COMPANIES, INC.:				667.36	667.36		

Vendor 500598 - EXTREME POWER EQUIPMENT:

45119 21345	EXTREME POWER EQUIPMENT MOWER SUPPLIES 101-265-934.00	05/25/2018 MONICAK MAINT. - MACHINE	05/30/2018	107.96	107.96	Open	N 05/25/2018
Total for vendor 500598 - EXTREME POWER EQUIPMENT:				107.96	107.96		

Vendor 500907 - W.E. UPJOHN INSTITUTE FOR:

34054 INV #24 21330	W.E. UPJOHN INSTITUTE FOR PLANNING/ZONING ADMIN 101-400-821.00	05/25/2018 MONICAK PLANNING CONSULTANT	05/30/2018	2,900.00	2,900.00	Open	N 05/25/2018
Total for vendor 500907 - W.E. UPJOHN INSTITUTE FOR:				2,900.00	2,900.00		

# of Invoices:	45	# Due:	45	Totals:	36,055.49	36,055.49
# of Credit Memos:	1	# Due:	1	Totals:	(8.89)	(8.89)
Net of Invoices and Credit Memos:					36,046.60	36,046.60

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL			17,292.85	17,292.85		
	206 - FIRE			2,487.97	2,487.97		
	207 - POLICE			1,786.42	1,786.42		
	217 - LIVESCAN/SOR			210.00	210.00		
	226 - RECYCLING			1,327.76	1,327.76		
	871 - WATER IMPROVEMENT			263.25	263.25		
	883 - SEWER IMPROVEMENT			12,678.35	12,678.35		
--- TOTALS BY DEPT/ACTIVITY ---							
	200 - GENERAL SERVICES_ADMIN			10,042.15	10,042.15		
	265 - MAINTENANCE			1,802.41	1,802.41		
	276 - CEMETERY			1,342.69	1,342.69		
	301 - POLICE			1,996.42	1,996.42		
	336 - FIRE			2,487.97	2,487.97		
	400 - PLANNING/ZONING			2,900.00	2,900.00		
	441 - WATER IMPROVEMENT			263.25	263.25		
	446 - STREETS			1,205.60	1,205.60		
	520 - SEWER IMPROVEMENT			12,678.35	12,678.35		
	527 - RECYCLING			1,327.76	1,327.76		

KALAMAZOO TOWNSHIP
TREASURER'S REPORT
APRIL 2018

CASH IN BANK:	POOLED FUNDS	
MERCANTILE BANK		1,683,785.01
INVESTMENTS		<u>12,574,460.53</u>
TOTAL POOLED FUNDS =	APRIL 2018	<u><u>\$ 14,258,245.54</u></u>
CASH IN BANK:		
MERCANTILE BANK-ROAD BOND	APRIL 2018	<u>639,877.28</u>
CASH IN BANK:		
MERCANTILE BANK-ERAD	APRIL 2018	<u>1,000.38</u>
CASH IN BANK:		
CHEMICAL BANK-CURRENT TAX	APRIL 2018	<u>344,730.23</u>
CASH IN BANK:		
CHEMICAL BANK-MEDICAL REIMB	MARCH 2018	19,937.27
TOTAL FUNDS =	APRIL 2018	<u><u>\$ 15,263,790.70</u></u>

LOCATION OF INVESTMENTS
POOLED FUNDS
APRIL 2018

ADVIA CREDIT UNION/ 1ST CMMTY	922,031.02
CHEMICAL BANK	506,239.68
COMERICA	1,702,757.80
CONSUMERS CU	1,465,679.95
FIRST NATIONAL BANK	910,323.82
FIRST SOURCE BANK	304,649.03
HUNTINGTON BANK	4.89
LAKE MICHIGAN CREDIT UNION	507,438.48
MACATAWA BANK	228,774.00
MBIA CLASS	2,160,844.01
MERCANTILE BANK OF MI	1,588,016.82
MORGAN STANLEY	2,074,050.03
PRIVATE BANK	203,651.00

TOTAL INVESTMENTS \$ 12,574,460.53

	FUND BALANCE	
GENERAL FUND	101/206/207	6,347,044.92
PARK AND RECREATION	211	9,699.79
LIVE SCAN	217	123,521.39
STREET LIGHTING	219	357,126.26
RECYCLING	226	299,398.00
FITNESS ROOM	237	4,671.25
DRUG LAW ENFORCEMENT	265	86,787.64
LAW ENFORCEMENT TRAINING	266	16,127.67
SWET	267	(5,443.53)
911 WIRELESS FUND	270	262,036.34
ROAD DEBT SERVICE (VOTED BOND)	301	126,117.60
ROAD IMPROVEMENT	850	513,759.68
RADIO SITE PROJECT	407	14,999.48
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	9,167.26
TRUST & AGENCY	701	293,939.68
MEDICAL REIMBURSEMENT	702	19,754.12
S.W.E.T. AGENCY	727	352,882.91
SWET ERAD FUND	728	1,000.38
POLICE CAPITAL IMPROVEMENT	810	701,918.04
FIRE CAPITAL IMPROVEMENT	811	1,501,124.70
STREET	812	178,416.15
WATER	871	271,150.14
SEWER FUND	883	3,427,010.60
SAW GRANT	884	5,000.00
CURRENT TAX	704	<u>344,730.23</u>

FUND BALANCE- APRIL 2018 **\$ 15,263,790.70**

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Member Code: KATWPSANI - City of Kalamazoo - MI Member: SANITATION

Ticket Number	Mobile	Operator	Completion Status	WTB
MIA80890496	EAST - East Mobile	TFERGUSON-Trevor	CLEARED	2018-04-04 13:45:00
Address: 3614 LAKE ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-03-30 13:48:41		Response: 001-NO CONFLICT
Remarks: N/A		Work Type: BURY CATV DROP		
Facility Codes SEWER - Sewer		Work Performed Cleared	Action Codes N/A	
MIA80890723	CITY - Incoming Tickets	PBEAL-Pat Beal	MARKED	2018-04-05 09:00:00
Address: 1708 JEFFERSON AVE, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-03-30 16:33:50		Response: 002-MARKED
Remarks: N/A		Work Type: REPR WTR SERV /N		
Facility Codes SEWER - Sewer		Work Performed Marked	Action Codes NO LATERAL REC	
MIA80930694	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-06 11:52:00
Address: COBB AVE, KALAMAZOO /C, KALAMAZOO, MI		Transmit: 2018-04-03 11:53:52		Response: 001-NO CONFLICT
Remarks: N/A		Work Type: BURY TEL DROP		
Facility Codes SEWER - Sewer		Work Performed Cleared	Action Codes N/A	
MIA80931009	EAST - East Mobile	TFERGUSON-Trevor	MARKED	2018-04-06 13:36:00
Address: LAKE ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-03 13:44:07		Response: 002-MARKED

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks: N/A **Work Type:** BURY CATV DROP

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA80940688 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-09 14:14:00
Address: 212 N KENDALL AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-04 14:16:15 **Response:** 001-NO CONFLICT

Remarks: N/A **Work Type:** GRADING PROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA80950112 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-10 08:31:00
Address: 5177 LANDS END DR, COOPER /T, KALAMAZOO, MI **Transmit:** 2018-04-05 08:32:40 **Response:** 001-NO CONFLICT

Remarks: N/A **Work Type:** BURY CATV DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA80950124 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-10 08:33:00
Address: 2707 HICKORY NUT LN, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-05 08:35:03 **Response:** 001-NO CONFLICT

Remarks: N/A **Work Type:** BURY CATV DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA80950131 CITY - Incoming Tickets PBEAL-Pat Beal CLEARED 2018-04-10 08:35:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: 3224 REDWOOD LN, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-05 08:37:11 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** BURY CATV DROP

Facility Codes	Work Performed	Action Codes	
SEWER - Sewer	Cleared	N/A	
MIA80950141 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-10 08:37:00
Address: 1111 CROWN ST, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-05 08:39:18		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: BURY CATV DROP

Facility Codes	Work Performed	Action Codes	
SEWER - Sewer	Cleared	N/A	
MIA80950148 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-10 08:40:00
Address: 2502 CHAPARRAL ST, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-05 08:41:32		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: BURY CATV DROP

Facility Codes	Work Performed	Action Codes	
SEWER - Sewer	Cleared	N/A	
MIA80950155 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-10 08:42:00
Address: 4696 YELLOW PINE LN, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-05 08:43:36		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: BURY CATV DROP

Facility Codes	Work Performed	Action Codes
SEWER - Sewer	Cleared	N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIA80950230 CITY - Incoming Tickets PBEAL-Pat Beal CLEARED 2018-04-10 09:05:00
Address: 3232 BIRCH LN, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-05 09:07:05 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** BURY CATV DROP
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA80950234 CITY - Incoming Tickets PBEAL-Pat Beal CLEARED 2018-04-10 09:07:00
Address: 1467 RED MAPLE LN, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-05 09:08:49 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** BURY CATV DROP
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA80950994 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-10 14:26:00
Address: 3825 E MICHIGAN AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-05 14:32:25 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** REMV SHRUB ROOTS
per customer no city water and shrubs away from any mains

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA80960630 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-11 13:35:00
Address: 2200 LAKE ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-06 13:41:06 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** INSTL ELEC LINE
N/A

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

SEWER - Sewer Cleared N/A

MIA80990143 WEST - West Mobile LAIELLO-Larry Aiello MARKED 2018-04-12 08:30:00

Address: 2007 DOUGLAS AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-09 08:31:47 **Response:** 002-MARKED

Remarks: **Work Type:** INSTALL FENCE
N/A

Facility Codes

Work Performed

Action Codes

SEWER - Sewer Marked N/A

MIA80990384 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-12 10:11:00

Address: 2015 LAKE ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-09 10:12:32 **Response:** 002-MARKED

Remarks: **Work Type:** REMV TREES & SHRI
N/A TRENCHING

Facility Codes

Work Performed

Action Codes

SEWER - Sewer Marked N/A

MIA81000859 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-13 15:03:00

Address: WESTON AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-10 15:05:58 **Response:** 001-NO CONFLICT

Remarks: **Work Type:** BURY TEL DROP
N/A

Facility Codes

Work Performed

Action Codes

SEWER - Sewer Cleared N/A

MIA81010018 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-16 07:00:00

Address: COY AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-11 06:30:04 **Response:** 001-NO CONFLICT

Remarks: **Work Type:** REPL POLE
N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81010694 EAST - East Mobile
Address: 2511 DOUGLAS AVE, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-11 13:32:44

MARKED 2018-04-16 13:29:00
Response: 002-MARKED
Work Type: BURY CATV DROP

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81021222 EAST - East Mobile
Address: 3327 LAKE ST, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-12 19:12:55

MARKED 2018-04-18 07:00:00
Response: 002-MARKED
Work Type: RETIRE GAS SERV

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81060204 WEST - West Mobile
Address: 509 ALECIA AVE, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-16 09:49:29

MARKED 2018-04-30 09:47:00
Response: 002-MARKED
Work Type: INST GAS AND ELEC

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81070717 WEST - West Mobile
Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-17 13:11:25

CLEARED 2018-04-20 13:06:00
Response: 001-NO CONFLICT

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks:
N/A

Work Type: POLE REPLACEMENT

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070745 WEST - West Mobile
Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-17 13:16:36

CLEARED 2018-04-20 13:11:00
Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: POLE REPLACEMENT

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070750 WEST - West Mobile
Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-17 13:18:04

CLEARED 2018-04-20 13:16:00
Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: POLE REPLACEMENT

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070784 WEST - West Mobile
Address: 2203 N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-17 13:24:30

CLEARED 2018-04-20 13:22:00
Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: REPL POLE

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070789 WEST - West Mobile

LAIELLO-Larry Aiello CLEARED

2018-04-20 13:24:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

Transmit: 2018-04-17 13:26:15

Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: REPL POLE

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070798 WEST - West Mobile

LAIELLO-Larry Aiello

CLEARED

2018-04-20 13:26:00

Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

Transmit: 2018-04-17 13:27:42

Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: REPL POLE

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070806 WEST - West Mobile

LAIELLO-Larry Aiello

CLEARED

2018-04-20 13:27:00

Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

Transmit: 2018-04-17 13:29:23

Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: DOWN GUY INSTALL

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81070818 WEST - West Mobile

LAIELLO-Larry Aiello

CLEARED

2018-04-20 13:29:00

Address: N DRAKE RD, OSHTEMO /T, KALAMAZOO, MI

Transmit: 2018-04-17 13:31:01

Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: REPLACE POLE

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIA81071290 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-20 15:42:00
Address: 1941 ALAMO AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-17 15:43:54 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** INSTALL ANODES ON
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81080253 WEST - West Mobile TFERGUSON-Trevor MARKED 2018-04-23 09:33:00
Address: 3430 GLENGARRY AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-18 09:36:17 **Response:** 002-MARKED
Remarks: **Work Type:** STUMP GRINDING
N/A

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81080524 WEST - West Mobile TFERGUSON-Trevor CLEARED 2018-04-23 11:50:00
Address: 4251 WINDING WAY, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-18 11:53:38 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** INSTL WTR WELL
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81080781 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-23 14:09:00
Address: 1318 WAVERLY DR, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-18 14:13:50 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** LNDSCP, REMV STU
N/A

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

SEWER - Sewer		Cleared		N/A
MIA81080802	WEST - West Mobile	TFERGUSON-Trevor	CLEARED	2018-04-23 14:20:00
Address:	PICCADILLY RD, KALAMAZOO /C, KALAMAZOO, MI	Transmit:	2018-04-18 14:21:04	Response: 001-NO CONFLICT
Remarks:	N/A			Work Type: REMV/INSTL FENCE
Facility Codes		Work Performed		Action Codes
SEWER - Sewer		Cleared		N/A
MIA81090173	EAST - East Mobile	TFERGUSON-Trevor	MARKED	2018-04-24 08:52:00
Address:	3808 N PITCHER ST, KALAMAZOO /T, KALAMAZOO, MI	Transmit:	2018-04-19 08:53:48	Response: 002-MARKED
Remarks:	N/A			Work Type: INSTALL SIGNS
Facility Codes		Work Performed		Action Codes
SEWER - Sewer		Marked		N/A
MIA81090810	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-24 12:58:00
Address:	SAGEBRUSH ST, KALAMAZOO /C, KALAMAZOO, MI	Transmit:	2018-04-19 13:00:15	Response: 001-NO CONFLICT
Remarks:	N/A			Work Type: BURY TEL DROP
Facility Codes		Work Performed		Action Codes
SEWER - Sewer		Cleared		N/A
MIA81091408	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-25 07:00:00
Address:	4104 FAWN AVE, KALAMAZOO /T, KALAMAZOO, MI	Transmit:	2018-04-19 17:19:08	Response: 001-NO CONFLICT
Remarks:	N/A			Work Type: INSTALL INVISIBLE F

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81100299 EAST - East Mobile
Address: 1015 GULL RD, KALAMAZOO /C, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-20 09:39:43

MARKED 2018-04-25 09:38:00
Response: 002-MARKED
Work Type: INSTL FENCE

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81100483 EAST - East Mobile
Address: 2341 LAKE ST, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-20 10:54:02

MARKED 2018-04-25 10:51:00
Response: 002-MARKED
Work Type: RETIRE GAS SERV

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81100735 WEST - West Mobile
Address: 1325 MANOR STREET, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-20 12:39:55

CLEARED 2018-04-25 12:38:00
Response: 001-NO CONFLICT
Work Type: REMOVE TREES & G

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81130213 WEST - West Mobile
Address: HIGHGATE RD, KALAMAZOO /C, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-23 08:58:03

CLEARED 2018-04-26 08:51:00
Response: 001-NO CONFLICT

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks:
N/A

Work Type: BURY TEL DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81130538 EAST - East Mobile
Address: 3736 BORGESS DR, KALAMAZOO /T, KALAMAZOO, MI

TFERGUSON-Trevor
Transmit: 2018-04-23 11:00:30

MARKED 2018-04-26 10:57:00
Response: 002-MARKED
Work Type: INSTALL CATV SERV

Remarks:
N/A

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81130981 WEST - West Mobile
Address: 914 PRAIRIE AVE, KALAMAZOO /C, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-23 14:11:30

MARKED 2018-04-26 14:08:00
Response: 002-MARKED
Work Type: INSTALL TEST WIRE

Remarks:
N/A

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81131205 WEST - West Mobile
Address: 5122 LANDS END DR, COOPER /T, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-23 15:31:22

CLEARED 2018-04-26 15:30:00
Response: 001-NO CONFLICT
Work Type: INSTL WTR WELL

Remarks:
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81140174 WEST - West Mobile

LAIELLO-Larry Aiello MARKED

2018-04-27 08:32:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: 1335 COOLIDGE AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-24 08:33:03

Response: 002-MARKED

Remarks:
N/A

Work Type: REPAIR/REPLACE W.

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIA81150024 EAST - East Mobile

TFERGUSON-Trevor

CLEARED

2018-04-30 07:00:00

Address: DEARBORN AVE, KALAMAZOO /T, KALAMAZOO, MI

Transmit: 2018-04-25 05:39:36

Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: POLE REMOVAL

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIA81150025 EAST - East Mobile

TFERGUSON-Trevor

CLEARED

2018-04-30 07:00:00

Address: DEARBORN AVE, KALAMAZOO /T, KALAMAZOO, MI

Transmit: 2018-04-25 05:41:13

Response: 001-NO CONFLICT

Remarks:
N/A

Work Type: NEW GUY INSTALLA

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80870031 EAST - East Mobile

TFERGUSON-Trevor

MARKED

2018-04-02 07:14:00

Address: 1030 IRA AVE, KALAMAZOO /T, KALAMAZOO, MI

Transmit: 2018-03-28 07:14:53

Response: 002-MARKED

Remarks:
N/A

Work Type: REPAIR/REPLACE W.

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIB80871161 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-02 13:11:00
Address: E MAIN ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-03-28 13:14:48 **Response:** 002-MARKED
Remarks: N/A **Work Type:** REPR/REPLC PEDES

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB80880076 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-03 07:44:00
Address: NORTH ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-03-29 07:48:48 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** INSTL SIGN POST

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80880644 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-03 10:24:00
Address: COOLIDGE AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-03-29 10:27:41 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** BURY TEL DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A


MIB80881062 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-03 12:28:00
Address: 1208 CHEROKEE ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-03-29 12:28:40 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** INSTALL EGRESS WI

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code

	Member	ALL	Date Option	Work	
		Member Code	KATWPSANI	Include Marked Tickets	Yes
		From Date	4/1/2018	Include Clear Tickets	Yes
		Through Date	4/30/2018	Include Not Completed Tickets	No
SEWER - Sewer		Cleared	N/A		
MIB80881826	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-04 07:00:00	
Address: 209 W WESTWOOD DRIVE, KALAMAZOO /T, KALAMAZOO MI		Transmit: 2018-03-29 20:20:30		Response: 001-NO CONFLICT	
Remarks: N/A				Work Type: INSTALL SIGN	
Facility Codes		Work Performed	Action Codes		
SEWER - Sewer		Cleared	N/A		
MIB80890676	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-04 12:59:00	
Address: 3813 ROCKWOOD DR, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-03-30 13:03:53		Response: 001-NO CONFLICT	
Remarks: N/A				Work Type: GRINDING STUMP	
Facility Codes		Work Performed	Action Codes		
SEWER - Sewer		Cleared	N/A		
MIB80890707	EAST - East Mobile	TFERGUSON-Trevor	CLEARED	2018-04-04 13:09:00	
Address: 3502 STEWART DR, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-03-30 13:14:52		Response: 001-NO CONFLICT	
Remarks: N/A				Work Type: BURY CATV DROP	
Facility Codes		Work Performed	Action Codes		
SEWER - Sewer		Cleared	N/A		
MIB80891020	EAST - East Mobile	TFERGUSON-Trevor	MARKED	2018-04-04 16:24:00	
Address: 3634 E MAIN ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-03-30 16:26:16		Response: 002-MARKED	
Remarks: N/A				Work Type: LANDSCAPING	

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>
SEWER - Sewer	Marked	N/A
MIB80910102 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED 2018-04-05 07:00:00
Address: 3227 MARLANE AVE, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-01 16:14:51	Response: 001-NO CONFLICT
Remarks: N/A		Work Type: LANDSCAPING

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>
SEWER - Sewer	Cleared	N/A
MIB80910108 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED 2018-04-05 07:00:00
Address: 1134 COOLIDGE AVE, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-01 16:23:08	Response: 001-NO CONFLICT
Remarks: N/A		Work Type: INSTL DRAINAGE & L

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>
SEWER - Sewer	Cleared	N/A
MIB80920188 EAST - East Mobile	TFERGUSON-Trevor	CLEARED 2018-04-02 11:00:00
Address: DUPONT AVE, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-02 08:36:29	Response: 001-NO CONFLICT
Remarks: N/A		Work Type: REPR FIRE HYDT

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>
SEWER - Sewer	Cleared	N/A
MIB80920431 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED 2018-04-05 09:52:00
Address: 1621 KAYWOOD DR, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-02 09:56:13	Response: 001-NO CONFLICT

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks: N/A **Work Type:** INSTL EGRESS WINC

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB80920526	WEST - West Mobile	LAIELLO-Larry Aiello	MARKED	2018-04-03 08:00:00
Address: 540 N DARTMOUTH ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-02 10:21:34		Response: 007-WORK ALREADY
Remarks: N/A				Work Type: REPR BRKN SWR LIN

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Marked	N/A	
MIB80920803	WEST - West Mobile	LAIELLO-Larry Aiello	MARKED	2018-04-02 14:30:00
Address: 3314 MEADOWCROFT AVE, KALAMAZOO /T, KALAMAZOO MI		Transmit: 2018-04-02 11:20:20		Response: 002-MARKED
Remarks: N/A				Work Type: REPR WMB

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Marked	N/A	
MIB80920834	EAST - East Mobile	TFERGUSON-Trevor	MARKED	2018-04-05 11:22:00
Address: 5140 E ML AVE, COMSTOCK /T, KALAMAZOO, MI		Transmit: 2018-04-02 11:28:08		Response: 002-MARKED
Remarks: N/A				Work Type: INSTL ELEC CONDUIT

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Marked	N/A	
MIB80921077	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-05 12:32:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: 222 E WESTWOOD DR, KALAMAZOO /T, KALAMAZOO, MI
Remarks: N/A
Transmit: 2018-04-02 12:37:00
Response: 001-NO CONFLICT
Work Type: INSTL DECK

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB80921085	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED
			2018-04-05 12:36:00
Address: 1701 ROCK VALLEY DR, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-02 12:38:29		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: INSTL DECK

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB80921141	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED
			2018-04-05 12:52:00
Address: 1708 N ROSE ST, KALAMAZOO /C, KALAMAZOO, MI	Transmit: 2018-04-02 12:55:49		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: DEMOL HSE & GARAGE

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB80921207	EAST - East Mobile	TFERGUSON-Trevor	CLEARED
			2018-04-05 13:12:00
Address: GULL RD, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-02 13:18:29		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: REMV & REPLC SDW

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIB80921256 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-05 13:33:00
Address: 3010 GULL RD, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-02 13:37:02 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** REMV & REPLC SDW
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80921282 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-05 13:41:00
Address: GULL RD, KALAMAZOO /C, KALAMAZOO, MI **Transmit:** 2018-04-02 13:45:59 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** REMV & REPR SDWK
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80921364 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-05 14:11:00
Address: DEVONSHIRE AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-02 14:14:00 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** BURY TEL DROP
N/A

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80921379 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-05 14:18:00
Address: 2900 MILLER RD, KALAMAZOO /C, KALAMAZOO, MI **Transmit:** 2018-04-02 14:19:12 **Response:** 002-MARKED
Remarks: **Work Type:** INSTL CONDUIT FOR
N/A

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

SEWER - Sewer		Marked	N/A	
MIB80921394	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-05 14:16:00
Address: SAGEBRUSH ST, KALAMAZOO /C, KALAMAZOO, MI		Transmit: 2018-04-02 14:23:55		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: BURY TEL DROP
Facility Codes		Work Performed	Action Codes	
SEWER - Sewer		Cleared	N/A	
MIB80931072	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-10 08:00:00
Address: 1941 ALAMO AVE, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-09 12:43:21		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: INSTALL ANODES ON
Facility Codes		Work Performed	Action Codes	
SEWER - Sewer		Cleared	N/A	
MIB80931315	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-06 14:16:00
Address: 1414 CHEROKEE ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-03 14:19:56		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: INSTALL ANODES ON
Facility Codes		Work Performed	Action Codes	
SEWER - Sewer		Cleared	N/A	
MIB80940253	WEST - West Mobile	PBEAL-Pat Beal	MARKED	2018-04-09 08:46:00
Address: 2712 N DRAKE RD, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-04 08:50:25		Response: 002-MARKED
Remarks: N/A				Work Type: GRIND STUMPS

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB80950815 WEST - West Mobile
Address: 4021 W MAIN ST, KALAMAZOO /C, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-05 12:21:12

CLEARED 2018-04-10 12:18:00
Response: 001-NO CONFLICT
Work Type: REPR/REPLC GAS RI

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80951018 WEST - West Mobile
Address: 2709 CUMBERLAND ST, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-05 13:35:38

MARKED 2018-04-10 13:34:00
Response: 002-MARKED
Work Type: LANDSCAPING

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB80951166 WEST - West Mobile
Address: 3931 DEVONSHIRE AVE, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-05 14:43:24

CLEARED 2018-04-10 14:42:00
Response: 001-NO CONFLICT
Work Type: INSTALL EGRESS WI

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80961503 CITY - Incoming Tickets
Address: 3420 RED CLOVER ROAD, KALAMAZOO /T, KALAMAZOO, MI

PBEAL-Pat Beal
Transmit: 2018-04-06 22:13:43

CLEARED 2018-04-12 07:00:00
Response: 001-NO CONFLICT

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks: N/A **Work Type:** LANDSCAPING

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80970154 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-12 07:00:00
Address: 1810 N PITCHER ST, KALAMAZOO /C, KALAMAZOO, MI **Transmit:** 2018-04-07 12:28:01 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** REPLC GATE POSTS

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80970155 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-12 07:00:00
Address: 1810 N PITCHER ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-07 12:28:25 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** REPLC GATE POSTS

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB80990942 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-12 12:01:00
Address: 1022 MELROSE AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-09 12:09:38 **Response:** 002-MARKED
Remarks: N/A **Work Type:** REPR FOUNDATION

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB80991074 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-12 12:49:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: 409 N BERKLEY ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-09 12:54:13 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** INSTL FENCE

Facility Codes SEWER - Sewer **Work Performed** Cleared **Action Codes** N/A
MIB80992190 CITY - Incoming Tickets PBEAL-Pat Beal **CLEARED** 2018-04-13 07:00:00
Address: 2217 BUCKWHEAT LN, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-09 21:54:06 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** REMV BUSHES

Facility Codes SEWER - Sewer **Work Performed** Cleared **Action Codes** N/A
MIB81000483 EAST - East Mobile TFERGUSON-Trevor **MARKED** 2018-04-13 09:39:00
Address: 2442 MONTEREY DR, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-10 09:41:03 **Response:** 002-MARKED
Remarks: N/A **Work Type:** GRIND STUMP

Facility Codes SEWER - Sewer **Work Performed** Marked **Action Codes** N/A
MIB81001239 WEST - West Mobile LAIELLO-Larry Aiello **CLEARED** 2018-04-13 12:55:00
Address: 3312 NORTHVIEW DR, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-10 12:56:22 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** INSTALL FENCE

Facility Codes SEWER - Sewer **Work Performed** Cleared **Action Codes** N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIB81010506 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-16 09:43:00
Address: 509 ALECIA AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-11 09:46:58 **Response:** 002-MARKED
Remarks: N/A **Work Type:** INSTL GAS AND ELEC

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81010841 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-16 11:10:00
Address: 2420 ALAMO AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-11 11:13:29 **Response:** 002-MARKED
Remarks: N/A **Work Type:** REPLC FENCE

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81011279 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-16 13:26:00
Address: HIGHGATE RD, KALAMAZOO /C, KALAMAZOO, MI **Transmit:** 2018-04-11 13:29:43 **Response:** 002-MARKED
Remarks: N/A **Work Type:** BURY TEL DROP

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81011357 EAST - East Mobile TFERGUSON-Trevor CLEARED 2018-04-16 13:47:00
Address: 718 NEWGATE RD, KALAMAZOO /C, KALAMAZOO, MI **Transmit:** 2018-04-11 13:54:02 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** REMV TREE/ STUMP

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

SEWER - Sewer
 MIB81011523 CITY - Incoming Tickets PBEAL-Pat Beal Cleared N/A
Address: WINTER WHEAT RD, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-11 14:48:57
Remarks: N/A
Response: 001-NO CONFLICT
Work Type: BURY CATV DROP

Facility Codes

Work Performed

Action Codes

SEWER - Sewer
 MIB81020435 WEST - West Mobile LAIELLO-Larry Aiello Cleared N/A
Address: 3425 THORNHILL AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-12 09:22:18
Remarks: N/A
Response: 001-NO CONFLICT
Work Type: RENEW GAS SERV

Facility Codes

Work Performed

Action Codes

SEWER - Sewer
 MIB81020624 WEST - West Mobile LAIELLO-Larry Aiello Cleared N/A
Address: 1106 JENKS BLVD, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-12 10:21:25
Remarks: N/A
Response: 001-NO CONFLICT
Work Type: LNDSCP & PLANTING

Facility Codes

Work Performed

Action Codes

SEWER - Sewer
 MIB81020638 WEST - West Mobile LAIELLO-Larry Aiello Cleared N/A
Address: 1030 JENKS BLVD, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-12 10:25:34
Remarks: N/A
Response: 001-NO CONFLICT
Work Type: LNDSCP

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81020803 EAST - East Mobile
Address: 2854 CASPER ST, COMSTOCK /T, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-12 11:08:36

CLEARED 2018-04-17 11:07:00
Response: 001-NO CONFLICT
Work Type: INSTL SDWLK & REM

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81020885 WEST - West Mobile
Address: 1107 PRAIRIE AVE, KALAMAZOO /C, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-12 11:30:11

CLEARED 2018-04-17 11:29:00
Response: 001-NO CONFLICT
Work Type: BURY CATV DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81021068 CITY - Incoming Tickets
Address: 3240 BIRCH LN, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

PBEAL-Pat Beal
Transmit: 2018-04-12 12:16:48

CLEARED 2018-04-17 12:15:00
Response: 001-NO CONFLICT
Work Type: BURY CATV DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81021861 WEST - West Mobile
Address: 2405 ALTHEA ST, KALAMAZOO /T, KALAMAZOO, MI

LAIELLO-Larry Aiello
Transmit: 2018-04-12 16:03:24

MARKED 2018-04-17 16:02:00
Response: 002-MARKED

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks: N/A **Work Type:** INSTL TEST WIRES/ /

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Marked	N/A	
MIB81021981	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-17 16:31:00
Address: 2405 ALTHEA ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-12 16:32:29		Response: 001-NO CONFLICT
Remarks:				Work Type: REPAIR/REPLACE G/
N/A				

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81030488	EAST - East Mobile	TFERGUSON-Trevor	MARKED	2018-04-18 09:38:00
Address: 2309 N BURDICK ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-13 09:39:09		Response: 002-MARKED
Remarks:				Work Type: SOIL BORINGS
N/A				

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Marked	N/A	
MIB81030979	CITY - Incoming Tickets	TFERGUSON-Trevor	CLEARED	2018-04-13 11:42:00
Address: 1231 BAKER DR, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-13 11:46:55		Response: 001-NO CONFLICT
Remarks:				Work Type: REPR LARGE SINK H
N/A				

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81031512	WEST - West Mobile	PBEAL-Pat Beal	MARKED	2018-04-13 14:37:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: 3226 CROYDEN AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-13 14:40:08 **Response:** 002-MARKED
Remarks: N/A **Work Type:** REPR WMB

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Marked	N/A	
MIB81031567 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-18 14:58:00
Address: 2810 N BURDICK ST, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-13 15:01:25		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: INSTALL CATV FIBER

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB81040310 CITY - Incoming Tickets	TFERGUSON-Trevor	CLEARED	2018-04-14 19:50:00
Address: ROCKLEDGE CT, KALAMAZOO /C, KALAMAZOO, MI	Transmit: 2018-04-14 19:55:33		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: REPLC BRKN POLE

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB81050191 CITY - Incoming Tickets	TFERGUSON-Trevor	CLEARED	2018-04-15 20:13:00
Address: 1915 DOUGLAS AVE, KALAMAZOO /C, KALAMAZOO, MI	Transmit: 2018-04-15 20:15:32		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: REPLC BRKN POLE

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIB81061320 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-19 14:20:00
Address: 937 FOSTER AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-16 14:21:31 **Response:** 002-MARKED
Remarks: N/A **Work Type:** INSTALL DRIVEWAY

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81061710 WEST - West Mobile LAIELLO-Larry Aiello MARKED 2018-04-19 16:48:00
Address: 3323 CROYDEN AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-16 16:48:58 **Response:** 002-MARKED
Remarks: N/A **Work Type:** LANDSCAPING

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81070260 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-20 09:00:00
Address: 1030 CAMPBELL AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-17 09:01:04 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** INSTALL ELECTRIC S

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81070668 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-20 10:46:00
Address: 1410 UPLAND DR, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-17 10:50:57 **Response:** 002-MARKED
Remarks: N/A **Work Type:** INSTL SHED & REMV

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

SEWER - Sewer		Marked	N/A	
MIB81071097	WEST - West Mobile	LAIELLO-Larry Aiello	MARKED	2018-04-20 14:20:00
Address: N FLETCHER AVE, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-17 14:24:21		Response: 002-MARKED
Remarks: no such address 1112				Work Type: INSTL ANODES
<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Marked	N/A	
MIB81080882	WEST - West Mobile	PBEAL-Pat Beal	CLEARED	2018-04-23 11:33:00
Address: 2327 HILLSDALE AVE, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-18 11:40:55		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: REPR WTR LINE - BU
<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81090545	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-24 09:44:00
Address: 3135 W MAIN ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-19 09:46:49		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: GRADING & INSTL PC
<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81091570	CITY - Incoming Tickets	LAIELLO-Larry Aiello	MARKED	2018-04-19 14:53:00
Address: LONG LEAF ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-19 15:01:08		Response: 002-MARKED
Remarks: N/A				Work Type: REPR SANI LINE / B

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81091785 EAST - East Mobile
Address: 4001 GULL RD, KALAMAZOO /T, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-19 16:11:23

CLEARED 2018-04-24 16:08:00
Response: 001-NO CONFLICT
Work Type: EXCAVATE DRIVEW#

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81091954 EAST - East Mobile
Address: 2927 MILLCORK ST, KALAMAZOO /C, KALAMAZOO, MI
Remarks:
 N/A

TFERGUSON-Trevor
Transmit: 2018-04-19 17:31:04

CLEARED 2018-04-25 07:00:00
Response: 001-NO CONFLICT
Work Type: REPR WTR LINE

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81100509 WEST - West Mobile
Address: 2331 W G AVE, COOPER /T, KALAMAZOO, MI
Remarks:
 N/A

LAIELLO-Larry Aiello
Transmit: 2018-04-20 09:49:36

CLEARED 2018-04-25 09:46:00
Response: 001-NO CONFLICT
Work Type: LNDSCP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81100814 EAST - East Mobile
Address: SUNNYSIDE DR, KALAMAZOO /T, KALAMAZOO, MI

TFERGUSON-Trevor
Transmit: 2018-04-26 15:32:01

CLEARED 2018-04-27 08:00:00
Response: 001-NO CONFLICT

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Remarks: N/A **Work Type:** BURY CATV DROP

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81100955	EAST - East Mobile	TFERGUSON-Trevor	CLEARED	2018-04-25 11:37:00
Address: 2509 DEARBORN AVE, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-20 11:41:55		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: INSTL FENCE

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81101375	WEST - West Mobile	PBEAL-Pat Beal	CLEARED	2018-04-23 08:00:00
Address: DOUGLAS AVE, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-20 13:50:41		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: REPLACE PADMOUN

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81120090	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-26 07:00:00
Address: 1111 BRETTON DR, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-22 12:28:10		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: REMV BUSHES

<u>Facility Codes</u>		<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer		Cleared	N/A	
MIB81130541	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-26 09:45:00

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Address: 2638 HAZELNUT LN, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-23 09:47:51 **Response:** 001-NO CONFLICT
Remarks: N/A **Work Type:** BURY CATV DROP

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB81131244 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-26 11:55:00
Address: 3390 DUNNS RDG, KALAMAZOO /C, KALAMAZOO, MI	Transmit: 2018-04-23 11:58:06		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: BURY CATV DROP

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB81131303 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-27 08:00:00
Address: 1210 CROWN ST, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-23 12:09:30		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: REMV LNDSCP BEDS

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>	
SEWER - Sewer	Cleared	N/A	
MIB81131304 WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-26 12:05:00
Address: 741 EDISON ST, KALAMAZOO /T, KALAMAZOO, MI	Transmit: 2018-04-23 12:09:30		Response: 001-NO CONFLICT
Remarks: N/A			Work Type: LOWERING SIDEWAL

<u>Facility Codes</u>	<u>Work Performed</u>	<u>Action Codes</u>
SEWER - Sewer	Cleared	N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

MIB81131711	EAST - East Mobile	TFERGUSON-Trevor	MARKED	2018-04-26 13:31:00
Address: 2639 SPRINKLE RD, KALAMAZOO /C, KALAMAZOO, MI		Transmit: 2018-04-23 13:32:45		Response: 002-MARKED
Remarks: N/A				Work Type: EXCAVATE DRIVEWAY

Facility Codes

SEWER - Sewer

Work Performed

Marked

Action Codes

N/A

MIB81132625	EAST - East Mobile	TFERGUSON-Trevor	CLEARED	2018-04-27 07:00:00
Address: 1521 GULL ROAD, KALAMAZOO /C, KALAMAZOO, MI		Transmit: 2018-04-23 17:25:49		Response: 001-NO CONFLICT
Remarks: they were hand digging, deep inside the hospital.				Work Type: INSTL FENCE

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81140790	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-27 10:28:00
Address: SAGEBRUSH ST, KALAMAZOO /C, KALAMAZOO, MI		Transmit: 2018-04-24 10:31:59		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: BURY TEL DROP

Facility Codes

SEWER - Sewer

Work Performed

Cleared

Action Codes

N/A

MIB81150261	WEST - West Mobile	LAIELLO-Larry Aiello	CLEARED	2018-04-30 08:27:00
Address: 222 N DARTMOUTH ST, KALAMAZOO /T, KALAMAZOO, MI		Transmit: 2018-04-25 08:32:05		Response: 001-NO CONFLICT
Remarks: N/A				Work Type: INSTL RAMP

Facility Codes

Work Performed

Action Codes

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

SEWER - Sewer

Cleared

N/A

MIB81151583 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-30 12:44:00
Address: 333 TURWILL LANE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-25 12:45:08 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** EXCAVATE DRIVEW#
 N/A

Facility Codes

Work Performed

Action Codes

SEWER - Sewer

Cleared

N/A

MIB81152023 CITY - Incoming Tickets PBEAL-Pat Beal CLEARED 2018-04-30 14:11:00
Address: 2617 N BURDICK ST, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-25 14:14:24 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** INSTALL POLE (S)
 N/A

Facility Codes

Work Performed

Action Codes

SEWER - Sewer

Cleared

N/A

MIB81152417 EAST - East Mobile TFERGUSON-Trevor MARKED 2018-04-30 16:00:00
Address: 2225 FAIRFIELD AVE, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-25 16:04:33 **Response:** 002-MARKED
Remarks: **Work Type:** INSTL PERGULA
 N/A

Facility Codes

Work Performed

Action Codes

SEWER - Sewer

Marked

N/A

MIB81152465 WEST - West Mobile LAIELLO-Larry Aiello CLEARED 2018-04-30 16:23:00
Address: 809 NEWGATE RD, KALAMAZOO /T, KALAMAZOO, MI **Transmit:** 2018-04-25 16:28:21 **Response:** 001-NO CONFLICT
Remarks: **Work Type:** DIGGING ELEC TREN
 N/A

Completion Detail Report By Member Code



Member	ALL	Date Option	Work
Member Code	KATWPSANI	Include Marked Tickets	Yes
From Date	4/1/2018	Include Clear Tickets	Yes
Through Date	4/30/2018	Include Not Completed Tickets	No

Facility Codes

SEWER - Sewer

Work Performed

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Action Codes

N/A

Total By Member Code	Ticket Count	Completion Count
KATWPSANI - City of Kalamazoo - MI	133	133
Grand Total	133	133



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4/9/2018 9:33:41 AM

4/5/2018 12:06:15 PM



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4/9/2018 10:13:36 AM

4/9/2018 10:02:17 AM

4/9/2018 9:35:40 AM



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SERVICE

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CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK GROUP MEETING
Monday, April 9, 2018

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Group Session on **Monday, April 9, 2018** at **6:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty and Jennifer Strebs.

ABSENT: None

ALSO PRESENT: Township Manager Dexter Mitchell., Township Attorney Roxanne Seeber.

Supervisor Martin called the meeting to order at 6:09 p.m.

Item 1 – DISCUSSION OF ROAD COMMISSION OF KALAMAZOO COUNTY (RCKC) SIDEWALK AND NON-MOTORIZED AGREEMENTS

Ryan Minkus from the Road Commission of Kalamazoo County (RCKC) explained that the desire was to have an umbrella agreement so that the Board would not need to have a separate meeting for each contract.

Trustee Leigh asked if the Township is paying for most of the project and why we need to put up 90%. It was explained that was standard practice of the Road Commission. The Road Commission must agree with the State that the money above the granted amount would be coming.

Item 2 – DISCUSSION OF PROPOSED OUTDOOR BURN ORDINANCE

Fire Marshal Todd Kowalski explained the intention behind the ordinance.

Clerk Miller asked about the reason burning of leaves was not explicitly forbidden.

Attorney Roxanne Seeber drafted a new Definition 4: “Prohibited fires” and a new section, “Regulations: Prohibited fires shall not be permitted in the Township.”

Trustee Leuty pointed out that many assist calls are for ‘trouble breathing’.

Item 3 – DISCUSSION OF NON-UNION MERS PENSION PLAN

Manager Mitchell explained the proposal to move to the Municipal Employees’ Retirement System (MERS) defined-benefit plan for non-union employees. At 2.0 multiplier, the Township would save \$60,000 per year, or 2.5 would save \$21,000. This would set a cap of 10% of salary into pension plan as the Township’s obligation.

It was suggested that Firefighters might wish to opt out of Social Security in order to maximize MERS benefits.

We are currently 109% funded.

Item 4 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

There was no discussion on regular agenda items.

Item 5 – PUBLIC COMMENT

There was no public comment.

The meeting was adjourned at 7:02 pm.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

KALAMAZOO CHARTER TOWNSHIP

KALAMAZOO COUNTY, MICHIGAN

ORDINANCE NO. 598

ADOPTED: MAY 29, 2018

EFFECTIVE: _____

An ordinance to protect the public health, safety and welfare by establishing standards for site plan review by the Township Fire Marshal; specifying the types and locations of Knox Boxes and Fire Department Connections; requiring standards for hazardous materials storage; addressing fire hydrant locations; and providing minimum standards for turning radii, drive aisles, safety bollards, and parking areas; to provide an effective date; and to repeal all ordinances or parts of ordinances in conflict therewith.

**THE CHARTER TOWNSHIP OF KALAMAZOO,
KALAMAZOO COUNTY, MICHIGAN**

ORDAINS:

SECTION 1
NAME AND PURPOSE

This Ordinance shall be known and cited as the Charter Township of Kalamazoo Fire Review Standards Ordinance. The purpose of the ordinance is to collect those standards for site plan review by the fire marshal as established by NFPA -1 and the current Township Fire Code into a cohesive ordinance; to require adherence to such standards by applicants for fire department review; and to provide for an effective date.

SECTION 2
APPLICABILITY OF ORDINANCE

“Fire Department Site Plan Review” means consideration of certain physical aspects of new, refurbished, and existing commercial and multi-unit residential sites for compliance with the standards set forth in this Ordinance and the current Township Fire Code by the Township Fire Marshal in order to ensure the health, safety and welfare of occupants and surrounding property owners. Upon a determination of compliance with site plan review standards contained herein, the fire marshal shall provide certification of compliance to the Township Building Official, who may utilize it in consideration of the granting of an occupancy permit. No occupancy permit shall be granted by the building official without certification of adherence to the standards contained in this ordinance or modification of the same as established by the Township Fire Marshal.

The Township Fire Marshal shall be permitted to implement field adjustments as needed during inspection. Field adjustments shall be noted on the approved plan.

SECTION 3 **STANDARDS FOR FIRE DEPARTMENT SITE PLAN REVIEW**

An applicant for fire department site plan review by the Township's Fire Marshal shall establish that the following standards are met:

- A. *Knox Boxes.* Knox Boxes are required and shall meet and be installed in accordance with the standards contained in this section. Knox Box devices shall only be purchased at www.knoxbox.com.
1. A Knox Box of size "3200" series or larger shall be provided on the exterior of the building. The Knox Box vault shall be mounted, unobstructed and visible approximately five feet from ground level near a main access door.
 2. A Knox elevator key box shall be installed adjacent to any elevator.
 3. Externally-mounted Knox power shut off switches may be required by the Fire Marshal upon review.
- B. *Storage of Chemicals and Hazardous Materials.* An applicant wishing to store chemicals or hazardous materials on site shall designate the proposed location for the same and must establish adherence to the following standards:
1. The storage and use of chemicals on site shall have all SDS information visible and the applicant shall submit a "Right to Know" survey.
 2. An Architect or Engineer shall review and identify the hazard class of the site and/or the structure.
 3. The Maximum Allowable Quantities of regulated material shall be submitted as well as a detailed plan indicating how the requirements for each control area are intended to be met. A maximum of four control areas are allowed.
- C. *Fire Hydrants.*
1. Fire Hydrant placement shall be approved by the Fire Marshal. Fire Hydrants shall be installed in the approved location only.
 2. Fire Hydrants which are not publicly owned will not be considered for use during site plan review.
 3. Public/Private Fire Hydrants shall be identified by signage approved by the City of Kalamazoo (water service provider).

4. Public and Private fire hydrants shall be supplied by a water main of not less than six inches in diameter.
5. Fire hydrants shall be located not more than 300 feet from the site.
6. Fire hydrant spacing shall not exceed 300 feet from each hydrant.
7. Water mains serving fire suppression systems shall not be less than six inches in diameter. The water main size may be reduced upon submittal of engineered/architectural stamped and sealed fire suppression plans in detail including calculations to the Fire Marshal and water service provider. Plans shall be approved the city of Kalamazoo Water Department (water service provider).
8. After landscaping, the discharge ports for fire hydrants shall be 24" from the ground measured from the bottom of the lowest port to the ground

D. Fire Department Connections (FDC)

1. The Fire Department connections (FDC) shall have Knox 2.5" Locking FDC Plugs with swivel guard or 5" locking cap, whichever is applicable.
2. The FDC shall be located within 100 feet of a fire hydrant.
3. The FDC may be remotely located away from the building.
4. The FDC location shall be identified and approved by the Fire Marshal during fire department site plan review.
5. Immediate access to the FDC shall be maintained in clear view without obstructions by fences, bushes, trees, walls, dumpsters or any other object.
6. The FDC shall be so located so that fire apparatus and hydrant lines connect to supply the system will not obstruct access to the buildings for other fire apparatus.
7. FDC shall not be obstructed by parking spaces; marked or unmarked.
8. FDCs not remotely located shall be fully visible and recognizable from the street.
9. The FDC shall be identifiable to all approaching fire apparatus.
10. The FDCs shall be indicated by an approved sign mounted on the street, front, side of the building or adjacent to a remotely located FDC.
11. FDC signage shall contain the letters "FDC" of at least 6 inches in height.
12. FDC Signage shall be reflective with white letters on a red background. All such signs shall be subject to approval by the fire marshal.

13. FDC shall have an exterior rated strobe and horn device above the FDC, approximately eight to ten feet in height. The device shall be located in clear view to approaching fire apparatus.

E. *Protective Bollards.* Protective bollards shall be provided in the locations specified in this section and shall meet the standards of this section.

1. Protective Bollards shall be required to protect egress doors or pathways where vehicles or other devices (dumpsters, shopping carts, outside displays etc) can be parked or placed which could impede the pathway or door motion from a required egress door
2. Protective Bollards shall be installed protecting any exposed electric or gas device, connection, piping, meter, FDC, fire hydrant, fire stand pipe connection, LP Storage tank, LP transfer point, LP point of sale.
3. Protective bollards shall also be erected at any point where a vehicle will be driving alongside or up to the building such as that of a drive-thru sales window.
4. Protective bollards shall be placed regardless of whether a sidewalk is placed between the device and the area for parking. Bollards shall be constructed to the minimum standard detailed in the current Kalamazoo Township Fire Code.

F. *Building Identification.* All applicants for fire department site plan review shall provide building identification in accordance with the standards of this section of the Ordinance.

1. Building Identification shall be placed in a position that is plainly legible and visible from any street or road fronting the property.
2. Those properties fronting more than one street or road shall contain address identification consisting of both number and street name.
3. The address number and street names shall contrast with the background color of the identification sign.
4. Address numbers on commercial and industrial building identification signs shall be at least 10 inches in height.
5. Addresses letters indicating street names shall be 10" to 24", height of lettering to be approved during fire department site plan review.

G. *Fire Access Lanes, Parking Lots, and Access Roads.* Applications for fire department site plan review shall establish compliance with the fire access lanes, parking lot and access road requirements of this section of the Ordinance.

1. Parking lots, driveways, and service and access drives shall be designed and constructed to allow turning and full operation of full-sized fire apparatus during an emergency.
2. Dead-end access roads and parking lots in excess of 150 feet in length shall be provided with approved provisions for the fire apparatus to turn around.
3. Overhangs or other portions of the structure intended to be driven under shall be approved by the fire marshal's office. Engineering specifications and design shall be provided by the applicant.
4. Security gates restricting access shall be approved pursuant to the requirements of the current Kalamazoo Charter Township Fire Code. Approved fences, gates or other barriers shall be accessed through Knox padlocks, Knox access switches and siren activation.

SECTION 3 **SEVERABILITY**

Should any section, clause or provision of this Ordinance be declared unconstitutional, illegal or of no force and effect by a court of competent jurisdiction, then and in that event such portion thereof shall not be deemed to affect the validity of any other part or portion of this Ordinance.

SECTION 4 **REPEAL**

Conflicting Ordinance provisions are hereby repealed. The Kalamazoo Charter Township Fire Code is deemed to be consistent with the provisions of this ordinance and therefore no portion of the same is repealed by adoption of this ordinance.

SECTION 5 **EFFECTIVE DATE**

This Ordinance shall take effect the day after publication of a summary hereof, after adoption, as required by law.

Mark E. Miller, Clerk
Kalamazoo Charter Township

CHARTER TOWNSHIP OF KALAMAZOO

ORDINANCE NO. 599

ADOPTED: MAY 29, 2018

EFFECTIVE: _____

PORTABLE STRUCTURE ORDINANCE

An ordinance to define and regulate the placement of portable structures including tents, air-inflated structures and membrane-covered structures; to provide for a fire-watch in some situations; to require a site plan; to require a permit for the placement of such tent; portable structure; to provide an effective date; to provide standards for tents, canvas/membrane and air-inflated structures; and to repeal all ordinances or parts of ordinances in conflict therewith.

The Charter Township of Kalamazoo ordains:

Section 1
Name and Purpose

This Ordinance shall be known and cited as the “Kalamazoo Charter Township Portable Structure Ordinance”. The purpose of the Ordinance is to define and regulate the placement of portable structures including tents, air-inflated structures and membrane-covered structures; to provide for a fire watch in some situations; to provide standards for such structures; to require a site plan; and to require a permit for the use and placement of such tent(s).

Section 2
Definitions

For purposes of this Ordinance, the following words and phrases shall be defined as indicated:

- A. Tent - A structure, enclosure or shelter with sidewalls constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.
- B. Canopy - A structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.
- C. Air-inflated structure - A structure that uses air-pressurized beams, arches or other elements to enclose space. Occupants of such a structure do not occupy the pressurized area used to support the structure.
- D. Membrane-Covered Cable Structure - A non-pressurized structure in which a mast and cable system provides support and tension to the membrane weather barrier and the membrane imparts structural stability to the structure.

- E. Membrane-covered Frame Structure - A non-pressurized building wherein the structure is composed of a rigid framework to support a tensioned membrane which provides the weather barrier.
- F. AHJ – The Charter Township of Kalamazoo, Kalamazoo County, Michigan.
- G. NFPA-1 - National Fire Protection Association-1 entitled the “Uniform Fire Code” including any additions, corrections or changes in currently in effect for the Charter Township of Kalamazoo.
- H. SCC– the Michigan Single-State Construction Code as administered and enforced by the Charter Township of Kalamazoo.
- I. Concession stand – is a structure from which food is prepared, served and sold on a temporary or seasonal basis, which is not a food truck. A concession stand may be part of a fair, ball park, or recreational facility but does not include a school sale, bake sale or other event at which packaged or pre-cooked food is brought to the stand to be sold.
- J. Portable structure – any type of structure identified in A – E of this Section.

Section 3 **Permit Required**

- A. **Permit Required.** Prior to the erection, use, placement, or operation of any of the following portable structures as defined herein, the owner or operator of the land on which the portable structure is to be located shall apply for a “portable structure permit” from the Charter Township of Kalamazoo Fire Chief or Fire Marshal or a designee. A portable structure permit shall be required for:
 - 1. Any air-supported portable membrane structure or tent having an area of in excess of 200 square feet.
 - 2. A canopy in excess of 400 square feet.
 - 3. All tents regardless of size that affect or are a part of the means of egress from any building.
 - 4. Portable structure permits are required for all picnics/carnivals on Township-owned property or any public right-of-way in addition to the above requirements
- B. **Exception to permit requirement.** The following portable structures shall not require a permit prior to the erection or operation thereof:
 - 1. A structure identified in Section 3A. herein that is used for the purpose of camping (NFPA 1:1.12.8(a)).
 - 2. Tents smaller than 1,000 square feet, or for private family events on the same lot with the residence.
 - 3. A picnic/carnival operated 2-1/2 days or less by a not-for-profit organization, and operated on private ground owned by and adjacent to said organization's facilities, requires no portable structure permit(s) (except adherence to the electrical standards under Section 5Q herein shall be required).

- C. Submittal requirements for Portable Structure Permit.** All applicants for a portable structure permit shall provide the following to the Charter Township of Kalamazoo Fire Department at least 30 days prior to the date intended for erection or operation thereof:
1. A site plan meeting the requirements of Section 4 of this Ordinance.
 2. A notarized letter from the property owner giving permission to put the tent on the property.
 3. A permit fee in an amount as shall be determined from time-to-time by resolution of the Township Board.
- D. Validity and time frame.** Portable structure permit(s) shall not be valid for more than 90 days in any 365-day period.
- E. Authority of Fire Marshal.** The Fire Marshal shall be permitted to revoke or suspend a permit or approval issued if any violation of this Ordinance is found upon inspection or in case any false statements or misrepresentations have been submitted in the application or plans on which the permit or approval was based. (NFPA 1:1.12.7.1).
- F. Issuance of Permit.** The Kalamazoo Charter Township Fire Department shall review the submittal and permit request and shall utilize the regulations and site plan parameters outlined herein to review the request as to whether it meets the standards required of this Ordinance. If changes or revisions are necessary, the AHJ shall notify the requestor that items are missing, needed or require changing within 72 hours of determination by the AHJ. Upon receipt of an application and review and approval of documentation contained therein, the AHJ shall issue a Portable Structure Permit which shall indicate the township's approval for the structure(s) and event(s) and shall contain the dates and times of the event and a signature of the approving official.

SECTION 4 **SITE PLAN REQUIRED**

All applicants for a portable structure permit shall submit a site plan or sketch plan acceptable to the AHJ which shall, at a minimum, provide the following:

- A. Provide a north arrow and show all permanent structures on the site, parcel or lot and their dimensions.
- B. Show the proposed location of the portable structure, its dimensions and its relationship to the permanent buildings and other portable structures, if applicable.
- C. The location of all property lines.
- D. Proposed location of all ingress/egress; temporary lighting; tent stakes; and generators, which shall be in compliance with the regulations contained in Section 5 of this Ordinance.
- E. Proposed location of all compressed gas tanks.

- F. A Scaled Plan with the scale indicated (USE 1/4" OR 1/8" SCALE) indicating size and location of the portable structure including all objects located or to be located within 20 feet of the portable structure.
- G. A Detailed Scope of Work/Event Plan/Brief Narrative describing the event.
- H. Dates and times of the event.
- I. Location of the event.
- J. The estimated number of attendees.
- K. Indicate the location of generators.
- L. Provide a floor plan of tables, chairs, stage (s), bars or counters, if any.
- M. Demonstrate/Depict Fire Department Access Routes on Plan (NFPA 1:18.1.3.1).
- N. Demonstrate/Depict Fire Hydrant locations on Plan (NFPA 1:18.1.3.2).
- O. All carnival rides shall provide a portable fire extinguisher with a minimum 2A10BC rating.
- P. Indicate the location of toilet facilities and the fixture count.
- Q. Provide operations plan for occupant load control, emergency exiting and security.
- R. Provide certificate of flame resistance for each portable structure.

SECTION 5
REGULATIONS APPLICABLE TO ALL PORTABLE STRUCTURES

The following regulations are applicable to all portable structures, regardless of whether a permit has been obtained or is required:

- A. No portable structure shall be permitted to remain on any part or parcel of land or a site for more than 90 days in any 365-day period unless a waiver has been granted by the AHJ.
- B. Exit and emergency lighting shall be required.
- C. All portable structures shall be located not less than 5 feet from property lines.
- D. All portable structures shall be supported and anchored to withstand a wind speed of 90 miles per hour (MPH).
- E. Stake lines, if utilized, shall be a minimum of 10 feet (120 inches) apart from all other stake lines and supports.
- F. Adjacent portable structures shall be spaced to provide an area to be used as a means of emergency egress. Where the 10-foot (120 inches) separation distance between stakes lines does not meet the means of egress required herein, the distance necessary for a means of egress shall govern.
- G. Generators and other internal combustion power sources shall be located a minimum of 20 feet from portable structures and shall be protected from public contact by fencing, barricades, etc.
- H. Combustible decorative material is strictly prohibited. Floor service and area surrounding the exterior of the portable structure up to 30 feet shall be free of combustible material that may present a fire hazard.
- I. All portable structures shall have posted in a conspicuous place thereon a certificate of the flame resistance of the tent fabric material which shall include the name(s) and address(es) of the owner(s) of the structure, the date the fabric was last treated

with flame resistant solution, the trade name or type of chemical used in treatment, the name of person or firm treating the material, and name of testing agency and test standard by which the fabric was tested (NFPA 1:25 2.2.)

- J. All stages and canopy areas are required to have a tagged certified (commercial grade) portable fire extinguisher in plain view and proper signage identifying that the extinguisher is present at the location.
- K. Smoking shall not be permitted in any portable structure. (NFPA 1:25 2.4.2.1)
- L. Compressed gas tanks such as helium tanks used for filling balloons need to be in a stand or secured in a manner, so the tank does not fall over.
- M. The AHJ shall be permitted to regulate all outdoor events such as carnivals and fairs as it pertains to access for emergency vehicles; to fire protection equipment; placement of stands, concession booths, and exhibits; and the control of hazardous conditions dangerous to life and property (NFPA 1:10.14.2).
- N. Open flames or other devices emitting flame, fire or heat, or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent or membrane structures while open to the public unless approved by the Fire Marshal or his/her designee.
- O. Fire Protection Equipment to be provided. All portable structures shall provide fire protection equipment as follows:
 - 1) Portable dry chemical fire extinguishers with a minimum 2A-10BC rating shall be provided so that travel distance does not exceed 75 feet from any point to an extinguisher.
 - 2) Extinguishers shall have updated inspection tags (inspected annually), and shall be mounted on approved hangers. The hanging of extinguishers utilizing zip ties etc. is not acceptable.
 - 3) Certain use conditions (fireworks sales, etc.) may require pressurized water extinguishers in addition to the dry chemical type.
- P. Means of egress signing and regulations. All portable structures shall adhere to the following parameters as to means of egress:
 - 1) Exits shall be spaced at equal intervals as can be best accomplished.
 - 2) Any interior areas of the portable structure shall be located within 100 feet of an exit.
 - 3) Curtains over exit openings shall be of a color or colors that contrast the adjoining tent color, and curtains shall be on sliding metal supports, located a minimum of 80 inches above the floor surface. Curtains may be taped along edges with colored tape to achieve the contrast requirements stated above, if approved by the Fire Marshal or his/her designee.
 - 4) Exit doors, if required, shall open in the direction of travel.
 - 5) Exit signs shall be clearly posted at each exit for tents serving an Occupancy Load ("OL") of 50 persons or more. Exit signs shall be either listed and labeled in accordance with UL 924 as the "internally illuminated" type, or externally illuminated in accordance with the following:
 - a) For Occupancy Load of 300 or less, two separate circuits, one of which is separate from all other circuits; or

- b) For Occupancy Load of more than 300, two sources of power, one of which is an “emergency system” supplied by batteries or on-site generators, for a minimum of 90 minutes duration.
- 6) The required number and minimum width of exits shall be in accordance with the following:
- 7) Occupant load (OL) 10 to 199: Minimum 2 exits, minimum 72 inches per exit.
 - a) OL 200 to 499: Minimum 3 exits, 72 inches per exit.
 - b) OL 500 to 999: Minimum 4 exits, 96 inches per exit.
 - c) OL 1,000 to 1,999: Minimum 5 exits, 120 inches per exit.
 - d) OL 2,000 to 2,999: Minimum 6 exits, 120 inches per exit.
 - e) Over 3,000: Minimum 7 exits, 120 inches per exit
- 8) All means of egress shall be illuminated at floor level during all times the tent is occupied. In most cases, the general lighting already available will satisfy this requirement.
- 9) No guy wire or guy rope shall cross any means of egress at a height of less than 7 feet. (NFPA 1: 25.1.3.2).
- 10) Tent stakes adjacent to any means of egress from any tent open to the public railed off, capped or covered as not to present a hazard to the public. (NFPA 1: 25.1.3.3).

Q. Electrical regulations. All portable structures in which electrical components are used or added shall adhere to the following electrical regulations:

- 1) Extension cords shall be free from splices, damages, or deterioration. (NFPA 1:11.1.5.3).
- 2) Extension cords shall have the proper amp capacity that is not less than the capacity of the appliance. Indoor extension cords may not be used for exterior use (NFPA 1:11.1.5.2).
- 3) Extension cords shall be grounded when serving grounded portable appliances. (NFPA 1:11.1.5.4).
- 4) The electrical system and equipment shall be isolated from the public by proper elevation or guarding, and all electrical fuses and switches shall be enclosed in approved enclosures. Cables on the ground in areas traversed by the public shall be placed in trenches or protected by approved covers (NFPA 1:25.1.9.3).
- 5) All generators must be properly electrically grounded with a grounding rod if the actual frame of the generator is not contacting the earth.
- 6) Generators and any other internal combustion power source shall be separated from portable membrane structures and tents by a minimum of 5 feet and shall be protected from contact by fencing, enclosure or other approved means. (NFPA 1:25.1.12.1).
- 7) Fuel tanks shall be of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when not in use. (NFPA 1:25.1.12.2).
- 8) Fuel being used in the generators must be stored in proper fuel containers and properly sealed with appropriate spout covers, caps, etc.

- 9) A fire extinguisher (minimum 2A10BC in size) shall provide with the use of a generator. (NFPA 1:25.1.12.3)

SECTION 6

REGULATIONS FOR AIR-INFLATED STRUCTURES

Air-inflated structures as defined by this ordinance shall adhere to the following standards and are subject to the following regulations:

A. Inflation systems.

1. **Primary inflation system and auxiliary inflation system:** All air-inflated structures shall be provided with a primary and auxiliary inflation system. This inflation system shall consist of one or more blowers and shall include provisions for automatic control to maintain the required inflation pressures. The system shall be designed to prevent over pressurization of the system.
2. **Additional requirement for air-inflated structures in excess of 1500 square feet in area.** In addition to the primary inflation system, in buildings larger than 1500 square feet in area, an auxiliary inflation system shall be provided with sufficient capacity to maintain the inflation of the structure in case of primary failure. The auxiliary inflation system shall operate automatically when there is a loss of internal pressure and when primary blower system becomes inoperable. Wherever an auxiliary inflation system is required, an approved standby power generating system shall be provided. The system shall be equipped with suitable means for automatically starting the generator set upon failure of the normal electrical service and for automatic transfer of all of the required electrical functions at full power within 60 seconds of such service failure.

B. Blower equipment. Blower equipment in air-inflated structures shall meet all of the following requirements:

1. Blowers shall be powered by continuous-rated motors at the maximum power required for any flow condition as required by the structural design.
2. Blowers shall be provided with inlet screens, belt guards and other protective devices as required by the building official to provide protection from injury.
3. Blowers shall be housed within a weather-protecting structure.
4. Blowers shall be equipped with backdraft check dampers to minimize air loss when inoperative.
5. Not less than two blower units shall be provided, each of which has capacity to maintain full inflation pressure with normal leakage.
6. The blowers shall be designed to be incapable of over pressurization.

7. The auxiliary blower unit(s) shall operate automatically if there is any loss of internal pressure or if in operating blower unit becomes inoperative.
8. The design inflation pressure and the capacity of each blower system shall be certified by a professional engineer. (NFPA 1:25.5.3.2) (NFPA 101:11.9.3.2)

SECTION 7
ADDITIONAL STANDARDS AND REGULATIONS
FOR COOKING IN TEMPORARY STRUCTURES

- A) Portable structures and concession stands as defined herein in which food is prepared and/or served for human consumption (on site or take-away) are required to obtain a permit for food service from the Kalamazoo County Health Department.
- B) Mobile or temporary cooking shall not take place in tents that are open to the public. NFPA 1 50.7.1.6.1.

SECTION 8
CROWD MANAGERS AND FIRE WATCH REQUIREMENTS

In addition to any of the other requirements contained herein or any other Ordinance of the Charter Township of Kalamazoo (such as an Outdoor Gatherings Ordinance), the following regulations shall apply to fairs, crowds, temporary events and/or events at which portable structures are regulated by this Ordinance at which a total of more than 250 individuals are expected, the owner or occupant shall provide crowd managers and fire department watch as follows:

- a. The applicant shall provide Trained Crowd Managers, with a means of emergency responder notification, for all events at a ratio of 1 to 250 people. When the occupant loads exceed 250 individuals, additional trained crowd managers or crowd manager supervisors shall be provided at a ratio of 1 for every 250 occupants. (NFPA 101:12.7.6.1)
- b. The Fire Marshal shall have the authority to require Kalamazoo Township Fire Department Standby Fire Personnel, emergency response equipment, or an approved fire watch when potentially hazardous conditions or a reduction in a life safety feature exist due to the type of performance, display, exhibit, occupancy, contest or activity, an impairment to a fire protection feature, or the number of persons present. (NFPA 1:1.7.17.1)
- c. One (1) Kalamazoo Township Fire Department Fire Watch Personnel with a means of emergency forces notification shall be provided when actual occupant loads exceed 1,000 individuals in addition to the crowd manager requirements of this subsection.

SECTION 9
VIOLATION AND PENALTY

Any person, firm, association, partnership, corporation, or governmental entity who violates any of the provisions of this Ordinance or fails to adhere to a site plan approved hereunder; fails to obtain a permit, or fails to provide fire safety equipment or inspections as required herein; fails to adhere to the parameters of a permit issued, fails to remove a portable structure or otherwise violates any provision of this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan Statute which shall be punishable by civil fine determined in accordance with the following schedule:

	Minimum Fine	Maximum Fine
1st Offense within 3-year period*	\$ 150.00	\$500.00
2nd Offense within 3-year period*	\$ 250.00	\$500.00
3rd Offense within 3-year period*	\$ 325.00	\$500.00
4th or More Offense within 3-year period*	\$ 500.00	\$500.00

* Determined on the basis of the date of commission of the offense(s).

Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Charter Township of Kalamazoo has incurred in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that a violation of this Ordinance exists shall constitute a separate violation of this Ordinance.

SECTION 10 **SEVERABILITY AND SAVINGS CLAUSE**

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect. Any matters, cases or prosecutions presently pending under an ordinance or ordinance provision that is repealed by this Ordinance may proceed to its natural conclusion as if such provision was in full force and effect.

SECTION 11 **REPEAL**

All ordinance or parts of ordinances in conflict herewith are hereby repealed. Charter Township of Kalamazoo Ordinance No. 596 adopting the NFPA 1 of 2018 as the Township Fire Code is hereby specifically deemed not to be in conflict herewith and no provision thereof is repealed by this ordinance.

SECTION 12
EFFECTIVE DATE

This ordinance shall take effect 30 days after publication, after adoption.

Charter Township of Kalamazoo
Mark E. Miller, Clerk

DRAFT

**CHARTER TOWNSHIP OF KALAMZOO
KALAMAZOO COUNTY, MICHIGAN
ORDINANCE NO. 600**

**MOBILE FOOD TRUCKS AND TRAILER FIRE SAFETY REQUIREMENTS
ORDINANCE**

**ADOPTED: _____
EFFECTIVE: _____**

An Ordinance to protect the public health, safety and welfare by requiring mobile food trucks and trailers used within the Charter Township of Kalamazoo to meet certain minimum standards for general safety, and fuel and power sources; to address operational and propane system safety; to provide an effective date; to repeal ordinances in conflict herewith; and to provide penalties for violation hereof.

**SECTION 1
NAME AND PURPOSE**

This ordinance shall be known and cited as the Kalamazoo Charter Township Mobile Food Trucks and Trailer Fire Safety Requirements Ordinance. The purpose is to protect the public health, safety and welfare by requiring mobile food trucks and trailers used within the Charter Township of Kalamazoo to meet certain minimum standards for general safety; and fuel and power sources; to address operational and propane system safety; to provide an effective date; to repeal ordinances in conflict herewith; and to provide penalties for violation hereof.

**SECTION 2
DEFINITIONS**

The following definitions shall apply to this Ordinance:

- a. Food Truck - shall mean a self-propelled structure with motor in which food is prepared and served through a window on the truck. Food trucks do not have interior seating. Food trucks supplying seating under a tent or canopy or within a portable structure shall also be subject to the Charter Township of Kalamazoo Portable Structure Ordinance (Ordinance No. 599, as amended).
- b. Food Trailer –shall mean a portable structure on wheels which is not self-propelled and is capable of being towed in which food is prepared, served and sold through a window on the trailer. Food trailers supplying seating under a tent or canopy or within a portable structure shall also

be subject to the Charter Township of Kalamazoo Portable Structure Ordinance (Ordinance No. 599, as amended).

- c. "In use" as utilized in this ordinance shall mean preparing to, serving, or selling food from the food truck or food trailer. "In use" does not refer to a food truck or food trailer that is parked or stored in the township on the property of the food truck or trailer owner while not serving food or preparing to serve food.
- d. References to "NFPA" shall mean the "National Fire Protection Association". Book number and section references are provided for ease of the public.

SECTION 3 **REQUIREMENTS**

An operator of a food truck or food trailer serving or preparing to serve food for sale and/or human consumption within the Charter Township of Kalamazoo is required to adhere to the following requirements in addition to the requirements of any other ordinance and state law for food service:

- a. Obtain permits from the Charter Township of Kalamazoo Fire Marshal prior to service. [1:1.12.8(a)]
- b. There shall be no public seating within the food truck or food trailer.
- c. A food truck or food trailer in use shall be located at least 10 feet away from buildings, structures, vehicles, and any combustible materials. [96:B.13.1; B.13.2]
- d. A food truck or food trailer in use shall ensure that fire department vehicular access is provided for fire lanes and access roads. [1:18.2.4]
- e. A food truck or food trailer in use shall provide clearance for the fire department to access nearby fire hydrants and access fire department connections. [1:13.1.3; 1:13.1.4; 1:13.1.5]
- f. A food truck or trailer in use that utilizes combustible media for cooking shall provide an approved fire extinguishing system. [96:10.1.2]
- g. A food truck or food trailer in use shall install portable fire extinguishers in kitchen cooking areas in accordance with NFPA 10. [96:10.9.3]
- h. A cooking appliance in a food truck or food trailer that produces grease-laden vapors shall be protected by listed fire-extinguishing equipment. [96:14.7.1]
- i. A food truck or food trailer in use shall ensure that all workers present are trained in the proper use of fire extinguishers and extinguishing systems. (96:B.15.1; 10.1.2).
- j. All employees of a food truck or food trailer in use shall know the proper method for shutting off fuel sources ([96:10.4.1]; the proper procedure

- for notifying the local fire department [1:10.14.9 for carnivals only]; and the proper procedure for how to perform simple leak test on gas connections [58:6.16, 58:6.17]
- k. A food truck or food trailer in use shall install and provide wheel chocks to prevent mobile and temporary cooking units from moving. [96: B.21.5]
 - l. A food truck or food trailer operator shall keep and maintain all record-keeping documents in one location on the mobile cooking operation and shall make such records available to the fire department of the Charter Township of Kalamazoo upon request.

SECTION 4

FOOD TRUCK AND FOOD TRAILER OPERATIONAL SAFETY

In order to protect the public health, safety and welfare and in addition to the other requirements of this Ordinance, a food truck or food trailer operator of a food truck or food trailer in use in the township shall adhere by to following operational safety requirements:

- a. The operator shall not leave cooking equipment unattended while it is still hot.
- b. The operator shall only operate or permit the operation of cooking equipment only when all windows, service hatches, and ventilation sources are fully opened. [96:14.2.2; 96:14.2.3]
- c. The operator shall ensure that all gas supply piping valves and gas container valves are fully closed when the equipment is not in use. [58:6.26.8.3]
- d. The operator shall ensure that all cooking equipment, including the cooking ventilation system, is regularly cleaned and grease removed. [96:11.4]
- e. All mobile or temporary cooking operations shall be separated from other mobile or temporary cooking operations by a clear space distance of 10 ft. [96:B13.2]
- f. The address of the current operational location for all food trucks or food trailers in use in the township shall be posted accessible to all employees. [96:B.15.6]

SECTION 5
FUEL AND POWER SOURCE REGULATIONS APPLICABLE TO FOOD TRUCKS
AND TRAILERS

In addition to the other requirements of this Ordinance, a food truck or trailer owner or operator of a food truck or trailer in use in the Charter Township of Kalamazoo shall be required to adhere to the following regulations regarding the cooking fuel and power source(s):

- a. Prior to commencing cooking, the operator shall verify that fuel tanks are filled to the capacity needed for uninterrupted operation during normal operating hours. [1:10.14.10.1]
- b. Refueling shall only be permitted during non-operating hours. [96:B.18.3]
- c. Any engine-driven source of power shall be separated from the public by barriers, such as physical guards, fencing, or enclosures. [96:B.16.2.2]
- d. Any engine-driven source of power shall be turned off and completely shut down prior to refueling from a portable container.
- e. Prior to refueling from a portable container, the operator shall verify that surfaces of engine-driven source of power are cool to the touch.
- f. An operator shall ensure that all electrical appliances, fixtures, equipment, and wiring comply with the NFPA 70®. [96:B.18].
- g. An operator shall ensure that exhaust from engine-driven sources of power comply with the following:
 - The source of exhaust shall be located at least 10 ft in all directions from openings and air intakes [96:B.13]
 - The source of exhaust shall be located at least 10 ft from every means of egress [96:B.13]
 - The source of exhaust shall be directed away from all buildings [1:11.7.2.2]
 - The source of exhaust shall be directed away from all other cooking vehicles and operations [1:11.7.2.2]

SECTION 6
PROPANE SYSTEM INTEGRITY

In addition to the other requirements of this Ordinance, a food truck or trailer owner or operator of a food truck or trailer in use in the Charter Township of Kalamazoo which utilizes propane for cooking fuel shall adhere to the following regulations regarding the propane system integrity prior to placing such unit in use in the township:

- a. The operator shall ensure that the main shutoff valve on all gas containers is readily accessible at all times. [58:6.26.4.1(3)]
- b. The operator shall ensure that portable gas containers are in the upright position and secured to prevent tipping over. [58:6.26.3.4]
- c. The operator shall perform leak testing on all new gas connections of the gas system. [58:6.16; 58:6.17]
- d. The operator shall perform leak testing on all gas connections affected by replacement of an exchangeable container. [58:6.16; 58:6.17]
- e. The operator shall ensure that where a gas detection system is installed, that it has been tested in accordance with the manufacturer's instructions. [96:B.19.2.2]
- f. The operator shall document all leak testing and shall make documentation available for review by the authorized official. [58:6.26.5.1(M)]
- g. The operator shall ensure that on gas system piping, a flexible connector is installed between the regulator outlet and the fixed piping system. [58:6.26.5.1(B)]

SECTION 7
SOLID FUEL REGULATIONS FOR FOOD TRUCKS AND FOOD TRAILERS

In addition to the other requirements of this Ordinance, a food truck or trailer owner or operator of a food truck or trailer in use in the Charter Township of Kalamazoo which utilizing solid fuel (wood, charcoal, or other fuel) for cooking shall adhere to the following additional regulations prior to placing such unit in use in the township:

- a. Such fuel shall not be stored above any heat-producing appliance or vent. [96:14.9.2.2]
- b. Such fuel shall not be stored closer than 3 ft to any cooking appliance. [96:14.9.2.2]

- c. Such fuel is not stored near any combustible flammable liquids, ignition sources, chemicals, and food supplies and packaged goods. [96:14.9.2.7]
- d. Such fuel is not stored in the path of the ash removal or near removed ashes. [96:14.9.2.4]
- e. Ash, cinders, and other fire debris shall be removed from the firebox at regular intervals and at least once a day. [96:14.9.3.6.1; 96:14.9.3.6.2]
- f. Removed ashes, cinders, and other removed fire debris must be placed in a closed, metal container located at least 3 feet from any cooking appliance. [96:14.9.3.8]

SECTION 8
VIOLATION AND PENALTY

Any person, firm, association, partnership, corporation, or governmental entity who violates any of the provisions of this Ordinance or fails to adhere to a site plan approved hereunder; fails to obtain a permit, or fails to provide fire safety equipment or inspections as required herein; fails to adhere to the parameters of a permit issued, fails to remove a temporary structure or otherwise violates any provision of this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan Statute which shall be punishable by civil fine determined in accordance with the following schedule:

	Minimum Fine	Maximum Fine
1st Offense within 3-year period*	\$150.00	\$500.00
2nd Offense within 3-year period*	\$250.00	\$500.00
3rd Offense within 3-year period*	\$325.00	\$500.00
4th or More Offense within 3-year period*	\$500.00	\$500.00

* Determined on the basis of the date of commission of the offense(s).

Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Charter Township of Kalamazoo has incurred in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that a violation of this Ordinance exists shall constitute a separate violation of this Ordinance.

SECTION 9
SEVERABILITY AND SAVINGS CLAUSE

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect. Any matters, cases or prosecutions presently pending under an ordinance or ordinance provision that is repealed by this Ordinance may proceed to its natural conclusion as if such provision was in full force and effect.

SECTION 10
REPEAL

All ordinance or parts of ordinances in conflict herewith are hereby repealed. Charter Township of Kalamazoo Ordinance No. 596 adopting the NFPA 1 of 2018 as the Township Fire Code is hereby specifically deemed not to be in conflict herewith and no provision thereof is repealed by this ordinance.

SECTION 11
EFFECTIVE DATE

This ordinance shall take effect 30 days after publication, after adoption.

CHARTER TOWNSHIP OF KALAMAZOO
Mark E. Miller, Clerk

Kalamazoo Township Fire Prevention Bureau Application for Mobile Food Vehicles

Name of Business Owner _____ Date of Birth ____ / ____ / ____

Driver's License Number: _____ State Issued: _____

Home Address _____

City _____ State _____ Zip Code _____

Business Name _____

Business Address _____

City _____ State _____ Zip Code _____

Telephone Number () _____ () _____

This Vehicle has the Following Fuel and Cooking Operations

- | | | | |
|---|---|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Propane (LPG) | <input type="checkbox"/> Compressed Natural Gas (CNG) | <input type="checkbox"/> Generator | <input type="checkbox"/> Solar |
| <input type="checkbox"/> Stove | <input type="checkbox"/> Oven | <input type="checkbox"/> Deep Fryer | <input type="checkbox"/> Hood System |
| <input type="checkbox"/> Automatic Fire Suppression | | | |

Email: _____

Website:

License Plate: _____

Vehicle Identification Number _____ Year Built _____

Vehicle Insurance Policy Number _____

Vehicle Insurance Provider _____

Address of Insurance Provider _____

City _____ State _____ Zip Code _____

Insurance Provider Telephone () _____

By signing below, I _____ affirm that all the above to be true and correct. Further, I am the responsible party for all safe operations to be conducted in the Mobile Food Vehicle listed and doing business within Kalamazoo County, Michigan.

Applicant

Signature: _____ **Date:** _____

—

Applicant Printed Name: _____

Applicant

Signature: _____ **Date:** _____

—

This Vehicle was inspected by, Charter Township of Kalamazoo Fire Marshal:

_____ On this date ____/____/____

Date: May 23, 2018

To: Township Manager Dexter Mitchell; Kalamazoo Township Board of Trustees

From: Police Chief Bryan Ergang *BE*

Re: Parchment Police Service Contract

Information

The Township of Kalamazoo Police Department (TKPD) has been providing police services to the City of Parchment since 2011. This contract is for a term of four (4) years and provides the City of Parchment continued police service from TKPD, while simultaneously providing increased police coverage to Kalamazoo Township.

This agreement was approved by the Parchment City Commission on Monday May 21, 2018.

Request

That the Charter Township of Kalamazoo Board of Trustees approve the contract for police services presented, and allow the Township Supervisor to sign on behalf of the Township.

This contract has been approved to form by Attorney Roxanne Seeber.

POLICE SERVICES AGREEMENT

The Agreement is made this day of May 21, 2018, by and between the City of Parchment, a Michigan municipal corporation, 650 S Riverview Drive, Parchment, Michigan (hereinafter "City"), and Kalamazoo Charter Township, a Michigan municipal corporation, 1720 Riverview Drive, Kalamazoo, Michigan (hereinafter "Township").

Whereas, Act 35 of the Public acts of 1951 (MCL 124.1 et seq) in pertinent part authorizes a municipal corporation to contract with one or more other municipal corporations for the performance, jointly or by any one or more on behalf of all, of any service which each would have the power to perform separately; and

Whereas, the Parchment City Charter requires the City to provide police protection services within the City; and

Whereas, the City administration recommends and the City Commission finds that the most cost-effective method of continuing to provide police protection services within the City is to contract with the Kalamazoo Charter Township to have Township police officers be sworn as and serve as Parchment police officers on a contractual basis; and

Whereas, the City and Township have previously, entered into agreement(s) to allow the Township police department to provide and undertake police protection services in the City; which agreement(s) are due for renewal and which both the City and the Township have deemed to be satisfactory and mutually beneficial; as such the City and the Township reaffirm their commitment to one another in providing professional police services to our community, and

Whereas, the City wishes to enter into an agreement with the Township by which the Township would provide police protection services within the City.

NOW THEREFORE, in consideration of the promises, covenants and conditions hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

1. The City hereby calls upon the Township to furnish, and the Township agrees to provide, police protection services within the City, subject to the terms and conditions contained in this Agreement.
2. Commencing July 1, 2018, the Township shall have a Township police officer assigned to patrol within the North District during the Township Police Department's day and afternoon patrol shifts on a daily basis. In addition, the Township's Police Department shall provide full police services to the City during the midnight shift. The Township agrees to provide the necessary associated personnel and equipment in support of the police services provided hereunder.

Furthermore, the Township agrees that there will be no additional charge to the City when more than one officer is needed on calls for service; for officers held past the end of their shift on overtime to complete work; for detectives; crime scene technicians, or when staffing allows for additional officers provided out of existing scheduled staff.

3. Township police officers providing police services pursuant to this Agreement shall also be sworn as officers of the City of Parchment.
4. Township officers assigned to provide police protection services pursuant to this agreement shall enforce City ordinances as well as State law. Officers will be assigned to perform ordinance enforcement in the City of Parchment. The assistance, at this time, will consist of identifying violations, resolving ordinance violations, issuing citations and appearing in court. The officers will be a liaison to the City on ordinance enforcement activities.
5. The police protection services provided hereunder shall include the continuation of community outreach and proactive programs directly to the Parchment Schools.
6. At the request of the City, the Township shall provide supplemental police services to the City. The City shall pay the Township over and above the sum set forth herein for such services in accordance with this paragraph. The rate for supplemental services, shall be one and a half (1 ½) times the assigned officers' regular rate and shall include a fringe benefit rate which shall include the additional fringe benefit amounts calculated on the basis of the police contract (FICA, work comp., etc.).
7. In an effort to identify any cost adjustments that occur with the negotiation of the collective bargaining agreement (CBA) with the Township and the Kalamazoo Township Police Officers Association (KTPOA), the parties agree that it is advantageous that this Agreement shall be for a term of four years. This agreement shall begin on July 1, 2018 and conclude on May 31, 2022. The City agrees to pay the Township \$304,173.00 for the first year of police service rendered hereunder, such sum to be paid in 12 equal monthly installments beginning July 1, 2018, and on or before the first day of each month thereafter until paid in full.
 - A. This cost reflects the officer's wage estimated at the CBA's Police Officer 4 (PO-04) rate, along with ancillary costs.
 - B. Future costs will reflect an annual step rate used for the estimated wage, up to the highest police officer rate within the CBA; currently PO6. This practice is used to provide some relief to the City, reflects past agreements and identifies good-faith and relationship building on behalf of the Township.
 - a. July 1, 2018 to June 30, 2019; PO4
 - b. July 1, 2019 to June 30, 2020; PO5
 - c. July 1, 2020 to June 30, 2021; PO6

- d. July 1, 2021 to June 30, 2022; PO6
- C. Not less than 120 days prior to July 1st of each year, the Township shall provide the City with a written statement of the cost to the City for police services for the upcoming term, which cost will be payable as prescribed in section B. The City shall pay the costs of police services in 12 monthly installments commencing on July 1st of each year as identified in this paragraph 7.
8. It is recognized and agreed that during the course of the 4-year term of this contract the cost of the police services provided hereunder may have to be increased as a result of increased costs to the Township due to issues beyond the township's control. The Township shall have the right to commensurately increase the cost to be paid by the City hereunder, subject to the following:
- A. The Township shall give the City not less than 60 days' advance written notice of the increase in the costs of police services and the reason for the same to be paid for the current term by the City hereunder.
- B. The City shall have a 60 days' notice period before July 1, to decide whether it will terminate this Agreement, or to attempt to negotiate with the Township a mutually acceptable adjustment in the level of police services provided hereunder.
9. If the City desires to extend this Agreement beyond the four-year term set forth above, the City shall notify the Township of this in writing not less than 90 days prior to the expiration of this Agreement. As soon as practicable after receiving the City's request, the Township shall provide the City with a written statement of the cost for such additional service. If the parties mutually desire to so proceed, they shall then enter into an Addendum to extend this Agreement accordingly. The extension shall be on an annual basis unless otherwise agreed to by the parties. Further extensions of this Agreement may be made in the same manner set forth in this section.
10. All Township police officers providing service to the City pursuant to this Agreement shall remain directly accountable to the Township through its Police Chief.
11. The Township agrees to prepare and present a quarterly and annual report of law enforcement activity performed by Township police officers within the City pursuant to this Agreement. The Township further agrees to prepare and submit to the State of Michigan such reports as the State may require with regard to the police services rendered under this Agreement. The Township further agrees that it will maintain and provide records of the police services rendered under this Agreement for the same time and in the same manner as it does for Township records.
12. The legal representation of the City in any judicial proceedings involving a violation of a

City ordinance shall be conducted by the City Attorney, the cost of such legal representation being borne solely by the City.

13. The Township covenants and agrees, to the greatest extent permitted by law, to defend, indemnify and hold harmless the City and its officers and employees from any and all claims, suites, damages, loss or liability which may occur arising out of any claims of negligence or wrongdoing by the Township, its officers or employees in connection with the performance of this Agreement. The City covenants and agrees, to the greatest extent permitted by law, to defend, indemnify and hold harmless the Township and its officers and employees from any and all claims, suits, damages, loss or liability which may occur arising out of any claims of negligence or wrongdoing by the City, its officers or employees in connection with the performance of this Agreement. The foregoing shall not be considered a waiver of governmental immunity attributed to the City or the township or its officers or employees.
14. The Township agrees that throughout the life of this Agreement it shall cause the City, its officials and employees to be named as additional insureds on the general liability, motor vehicle liability and police professional liability insurance coverage held by it. The City agrees that throughout the life of this Agreement it shall cause the Township and its officers and employees to be named as additional insureds on the general liability and police professional liability insurance coverage held by it. Both the City and the Township agree that they shall not reduce their aforementioned insurance coverage during the life of this Agreement.
15. This Agreement may be terminated for material breach only after the other party is given written notice of the alleged material breach and allowed 30 days to remedy the same.
16. Any waiver, alteration or modification of any of the provisions of this Agreement shall not be valid unless in writing and executed by the parties with the same formality as this Agreement. Any waiver by any party of any provision of the Agreement or any right or option under this Agreement shall not be controlling, nor shall it prevent or estop such party from thereafter enforcing such provision, right or option. The failure of any party to insist in any one or more instances upon the strict performance of any of the terms or provisions of this Agreement by another party shall not be construed as a waiver or relinquishment for the future of any such term or provision, and the same shall continue in full force and effect.
17. No provision in this Agreement is to be interpreted for or against any party because that party or that party's legal representative drafted the provision. This agreement was drafted in Michigan and it is agreed that Michigan law shall control.

18. This Agreement constitutes the entire agreement of the parties. All other prior or contemporaneous agreements, understandings, representations and statements, oral or written, are hereby terminated.
19. Any notices to be given under the terms of this Agreement shall be accomplished by either first-class mail or hand delivery to:

City of Parchment
City of Parchment Clerk
650 South Riverview Drive
Parchment MI 49004

Kalamazoo Charter Township
Kalamazoo Charter Township Clerk
1720 Riverview Drive
Kalamazoo MI 49004

IN WITNESS WHEREOF, the parties hereby have executed this Agreement the day and date first above written.

CITY OF PARCHMENT

By: _____
Its: Mayor Robert D. Britigan III

CHARTER TOWNSHIP OF KALAMAZOO

By: _____
Its: Supervisor Donald D. Martin

Approved as to form:

Robert A. Soltis
Attorney for City of Parchment

Roxanne C. Seeber
Attorney for Kalamazoo Charter Township



POLICE DEPARTMENT

Bryan N. Ergang
Chief of Police

Emergency: 911
Non-Emergency: (269) 343-0551
Administrative Offices: (269) 567-7523
Fax: (269) 552-4468

1720 Riverview Drive
Kalamazoo, MI 49004-1056
www.ktpd.org

Date: May 23, 2018
To: Kalamazoo Township Manager Dexter Mitchell
From: Police Chief Bryan Ergang *BNE*
RE: TKPD Cadet Program

Information

The Township of Kalamazoo Police Department (TKPD) currently has a vacancy for a service officer. This position is currently paid at a salary grade 2 of the part time technical, office & paraprofessional classification. TKPD proposes to discontinue the service officer position into the foreseeable future.

The availability of qualified applicants for police officer applicants continues to be a problem nationwide. TKPD is seeking to be more proactive in recruiting, developing and hiring local talent to fill these positions.

It is the intent of TKPD to begin a cadet program, thereby recruiting persons interested in a career in law enforcement and introduce them into the law enforcement field. We feel these are opportunities to an economically diverse population and fulfil our commitment to community policing and the 21st century policing model; promoting community outreach and developing local talent, who may otherwise not be exposed to law enforcement. Simultaneously, this employment opportunity provides a recruiting pipeline for our agency from a pool that may have the same opportunity.

Projections

Current Staff and projections:

Service Officer (Level 3): \$14.59/hr.

- 2017 Total hours: 1,162.5
- 2017 Total expense: \$16,960.88

Probationary Cadet: \$11.50/hr.

Cadet: \$12.00/hr.

- *Projected total hours: 2,080 (Max. 20 hrs./week per cadet)*
- *Projected maximum total expense: \$24,960*

Due to recent vacancy of our service officer, and the lower wage scale and reduced hours of work for two part-time employees who will split the workload and time working, there is available room in our current budget.

Request

That the Township Board approve the unanimous recommendation of the Personnel Advisory Committee and authorize the Township of Kalamazoo Police Department to hire two cadets.

Charter Township of Kalamazoo Police Department
Pride ~ Integrity ~ Compassion ~ Respect



POLICE DEPARTMENT

Bryan N. Ergang
Chief of Police

Emergency: 911
Non-Emergency: (269) 343-0551
Administrative Offices: (269) 567-7523
Fax: (269) 552-4468

1720 Riverview Drive
Kalamazoo, MI 49004-1056
www.ktpd.org

Date: May 23, 2018
To: Kalamazoo Township Manager Dexter Mitchell
From: Police Chief Bryan Ergang *BNE*
RE: TKPD Dispatcher Incentive

Information

The Township of Kalamazoo Police Department (TKPD) is in the process of transitioning to consolidating with other local agencies in the Kalamazoo County Consolidated Dispatch Authority (KCCDA). In doing so, TKPD will be shedding dispatch services when the KCCDA takes over, currently projected for the end of October 2018. In the meantime, TKPD requires this essential service and the individual expertise these dispatchers have to continue police, fire and EMS communications. To be without our dispatch personnel, would put great strain on the operations and personnel of our agency. Without our dispatch personnel, police officers would be required to cover these duties, being paid at a higher wage or overtime rate while also being away from their primary duties.

In an effort to maintain current operations, it is my request to provide an incentive for our essential dispatch staff. This incentive would only be offered to our current dispatchers. Our proposal is to pay current dispatchers \$500 per year of service, with a maximum of \$5,000 per employee. As a stipulation to this offer, the employees would be required to stay in their current position until such time as the KCCDA goes into operation and released from their position as determined by the Chief of Police.

Projections

Current Staff and projections:

Dispatcher Deb Spencer: 27 years of service = \$5,000

Dispatcher Lorenzo Herbert: 9 years of service = \$4,500 (likely to reach 10 years)

Dispatcher Jefferson Koch: 7 years of service = \$3,500

Dispatcher Brittany Sorensen: 2 years of service = \$1,000 (likely to reach 3 years)

Estimated total up to \$15,000

Due to other staff vacancies, there is availability in our operations budget for such an incentive.

Request

That the Township Board approve the unanimous Personnel Advisory Committee recommendation for the Police Chief to offer an incentive to TKPD Dispatchers.

Charter Township of Kalamazoo Police Department
Pride ~ Integrity ~ Compassion ~ Respect

KALAMAZOO CHARTER TOWNSHIP

BOARD AGENDA ITEM

BOARD MEETING DATE: May 29, 2018

SUBJECT: Fire station parking lot maintenance

SPECIFIC ACTION REQUESTED: Motion to authorize Asphalt Restoration of Kalamazoo, MI to perform fire station parking lot maintenance for a total cost of \$12,200 and to authorize Township Manager Dexter Mitchell to sign all necessary contracts associated with the project.

OTHER PERTINENT INFORMATION: The parking lots at the fire stations are becoming weathered and in need of some preventative maintenance. This level of maintenance was last performed in August of 2012 and is necessary to prolong the expected life of the parking lots. The estimate from Asphalt Restoration best represents the scope and depth of maintenance that is required. This project was included in our 2018 budget.

PERSON/BOARD SUBMITTING REQUEST: Dave Obreiter, Fire Department 

Asphalt RESTORATION, INC.

High Performance Asphalt Maintenance

7968 West G Avenue
Kalamazoo, MI 49009
Office: 269.353.3996
Fax: 269.375.0722

Proposal

Date	Proposal #
5/16/2018	516

Kalamazoo Township 1720 Riverview Kalamazoo, MI 49004 Attn: Dave	
Terms	Estimator
Net 30 Days	Mike

Item	Description	Total
Thermal Bond	Area to be repaired will be heated, scarified a minimum of 1 1/2" deep, asphalt added to bring to proper grade and properly compacted. Northwood Fire Station 6 (Full Heats) \$ 600.00 Lakewood Fire Station 5 (Full Heats) \$ 500.00 Eastwood Fire Station 8 (Full Heats) \$ 800.00	1,900.00
OverBand Crac...	Cracks to be repaired will be blown clean using 100 P.S.I. and filled using ASTM/MDOT approved sealant. The sealant will be heated and applied in accordance with all industry standards and ASTM/MDOT Standards. Westwood (Top off previous and do new ones) \$ 2,010.00 Northwood Fire Station (Top off and do new ones) \$ 840.00 Lakewood Fire Station \$ 475.00 Eastwood Fire Station \$ 475.00	3,800.00
Sealcoating	Power edging, power blowing and manual labor will be used to thoroughly clean asphalt surface from all dirt and debris. Apply commercial grade coal tar pitch emulsion which meets and exceeds all the requirements of the Federal Government specification RP-355E and ASTM standards. 2-4 lbs. of silica sand is added per gallon of sealer along with a modified latex hardening agent. Areas of pooling water have no guarantee. Westwood Fire Station 21,000 sq. ft. \$ 1,750.00 Northwood Fire Station 15,000 sq. ft. \$ 1,350.00 Lakewood Fire Station 8,400 sq. ft. \$ 800.00	4,800.00

Total

Signature

Asphalt RESTORATION, INC.

High Performance Asphalt Maintenance

7968 West G Avenue
Kalamazoo, MI 49009
Office: 269.353.3996
Fax: 269.375.0722

Proposal

Date	Proposal #
5/16/2018	516

Kalamazoo Township
1720 Riverview
Kalamazoo, MI 49004
Attn: Dave

Terms	Estimator
Net 30 Days	Mike

Item	Description	Total
Striping	Eastwood Fire Station 9,300 sq. ft. \$ 900.00 The striping will be done in existing colors and layout. Westwood Fire Station \$ 425.00 Northwood Fire Station \$ 425.00 Lakewood Fire Station \$ 425.00 Eastwood Fire Station \$ 425.00	1,700.00

We reserve the right to withdraw proposal if not accepted within 30 days. Acceptance of Proposal: The prices and specifications are accepted. Payment to be made as specified unless otherwise arranged. A 1-1/2% late fee will be charged to all accounts past due.

Total	\$12,200.00
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Signature _____