



1720 Riverview Drive
Kalamazoo, Michigan 49004
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www.ktwp.org

Board of Trustees Regular Meeting Agenda September 23, 2019

The “**Regular Meeting**” of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, September 23, 2019, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of September 9, 2019 Work Session Meeting
- B. Minutes of September 9, 2019 Board of Trustees Regular Meeting 6RA)
- C. Payment of Bills in the amount of \$105,569.54

Receipt of:

- A. Treasurer's Report for August 2019
- B. Budget Report for August 2019
- C. Fire Department Report for August 2019

7 – Public Hearings

- A. None at this meeting

8 - Unfinished Business

- A. None at this meeting

9 – New Business

- A. Request to recognize Jim Cripps for his many years of service on the Zoning Board of Appeals and Planning Commission
- B. Request to accept Zoning Ordinance Text Amendments for Recreational Marijuana Establishments for first reading
- C. Request to accept recreational marijuana opt-in ordinance for first reading
- D. Request to approve job description for Technical Analyst and authorize the position

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Strebs
Trustee Hathcock
Trustee Leigh
Clerk Miller
Treasurer Miller
Trustee Leuty
Supervisor Martin

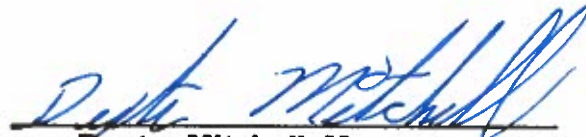
12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted September 20, 2019



Dexter Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085



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BOARD OF TRUSTEES SPECIAL WORK GROUP MEETING

September 23, 2019

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a "**Special Work Group Meeting**" to be held at 5:30 p.m., on Monday, September 23, 2019, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

- A. Road Commission of Kalamazoo County Annual Presentation to the Board
- B. Discussion regarding Recreational Marijuana
- C. Discussion regarding items on the Regular Agenda
- D. Manager's Update
- E. Public comment

Posted: September 20, 2019



Dexter Mitchell, Manager
Charter Township of Kalamazoo

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CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – SPECIAL WORK SESSION
Monday, September 9, 2019

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Session on **Monday, September 9, 2019** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty, Jennifer Strebs.

ABSENT: None

ALSO PRESENT: Township Manager Dexter Mitchell and Finance Director Nancy Desai.

Supervisor Martin called the meeting to order at 5:30 p.m.

Item 1 – DISCUSSION REGARDING WAGE STUDY

There was general discussion of the results of the contracted study and other work the Policy and Administration Committee (PAC) had done. Supervisor Martin pointed out that the possibility for changes to the grade assignments to positions exists. Trustee Leuty said the next step is individual annual performance evaluations. Trustee Leigh clarified that this was an option, but not decided. Trustee Hathcock asked about long-term employees who were maxed out. Treasurer Miller asked if a long-term employee left, and a new person was hired who did not take on all of the previous duties, would this cause a problem? Several members of the PAC spoke to this issue; if job descriptions were changed, the grade schedule could be modified to reflect this.

Item 2 – DISCUSSION REGARDING GRAND PRAIRIE GOLF COURSE CONTRACT

Manager Mitchell explained the changes in this draft of the golf contract. We discussed the cost-of-living provision in 9.c.iv of the contract. There was discussion of the list of equipment in the exhibit.

Item 3 – DISCUSSION REGARDING BROWNFIELD PLAN FOR GRAPHIC PACKAGING INTERNATIONAL

A representative from Kalamazoo County Brownfield Redevelopment Authority, Rachel Glover, was present. Manager Mitchell explained where we are in the process. Ms. Glover asked if we had any questions. Trustee Strebs asked about infrastructure improvements. Trustee Leigh asked if the existing plant will continue. Ms. Glover's answer was that it would. Trustee Leuty asked about remediation of pollutants – it will be managed and capped.

Item 4 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

Clerk Miller reported correcting an error in one of the resolutions.

Clerk Miller raised several questions about hiring an IT person on the Manager's Report.

Manager Mitchell stated that the policy states that the Manager has authority to hire, as long as this does not go over the budget. Trustee Leuty had the impression that this would be a cost savings. Manager Mitchell explained that this was not true, but we need more IT services. Trustee Strebs articulated the desire of the Board to be informed during working up a new position. Trustee Leigh spoke to the need to track hours of use to different departments.

Trustee Hathcock reported that the Planning Commission has a resolution to treat recreational marihuana under the same rules as medical. One provision of 500 feet from a religious institution is problematic.

Finance Director Nancy Desai explained the proposal to purchase BS&A fixed asset module software, and why it is desirable for the Township to manage this list ourselves.

Trustee Leigh asked about the cancelled budget meeting. Desai explained that we will not have the data together for the scheduled September meeting.

Trustee Hathcock asked about appointments to the Planning Commission and Zoning Board of Appeals. Supervisor Martin explained how he made appointments.

Treasurer Miller asked about the numbers of units on the recycling special assessment. There was some disagreement about the number of units. She also said that there was extra money in the road bond account, and we could reduce the millage rate somewhat.

Item 5 – MANAGER’S UPDATE

None.

Item 6 – PUBLIC COMMENT

None.

Adjourned 7:15 p.m.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
September 9, 2019**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, September 9, 2019 at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Trustee Hathcock led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

All present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

None.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

None.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Leigh, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of August 26, 2019 Board of Trustees Special Work Session Meeting
- B. Minutes of August 26, 2019 Board of Trustees Regular Meeting
- C. Resignation of James Cripps from the Planning Commission.
- D. Resignations of Warren Cook and Chris Mihelich from the Zoning Board of Appeals and their appointments to the Planning Commission.
- E. Appointments of Robert Mihelich, Shawn Blue and Maryanne Sydlik to the Zoning Board of Appeals.
- F. Payment of Bills in the amount of \$133,041.47

Receipt of:

- A. Check Register for August 2019
- B. Fire Department Report for June and July 2019
- C. Kalamazoo Area Building Authority Report for August 2019

Motion carried.

Item 7 PUBLIC HEARINGS

Item 7A. Police protection operating expenditures special assessment for the 2020 calendar year. Opened at 7:34 pm. No comment. Closed at 7:34.

- Item 7B. Police protection capital expenditures special assessment for the 2020 calendar year.** Opened at 7:34 pm. No comment. Closed at 7:34.
- Item 7C. Fire protection capital expenditures special assessment for the 2020 calendar year.** Opened at 7:34 pm. No comment. Closed at 7:35.
- Item 7D. Street lighting expenditures special assessment for the 2020 calendar year.** Opened at 7:35 pm. No comment. Closed at 7:35.
- Item 7E. Collection, Disposal and Recycling of Solid Waste expenditures special assessment for the 2020 calendar year.** Opened at 7:35 pm. Ron Huster, 1314 Coolidge, said that we need better communication with Republic Services on timing of pickups. Closed at 7:37.

Item 8 UNFINISHED BUSINESS

Item 8A REQUEST TO APPROVE CONTRACT FOR OPERATION OF GRAND PRAIRIE GOLF COURSE

Manager Mitchell reported that we have a five-year contract with a revenue sharing piece, along with a management fee, and a cost of living increase starting in 2021.

Trustee Leigh moved, seconded by Clerk Miller, to accept the contract, with a cost-of-living provision to begin in 2021 of 2% or the Consumer Price Index percentage increase, whichever is less.

Trustee Leuty reminded the Board that Exhibit A of fixed assets would be updated.

Treasurer Miller is pleased that we may be receiving revenue if the income increases.

Roll call, 7-0. Motion carried.

Item 8B REQUEST TO ACCEPT CLASSIFICATION AND COMPENSATION STUDY AS MODIFIED AND RECOMMENDED BY THE POLICY ADMINISTRATION COMMITTEE

Trustee Hathcock moved, seconded by Trustee Strebs, to accept the study as modified.

Trustee Leuty stated that it can be a great source of anxiety to employees, but this is a great step forward. He is proud that we are moving ahead.

Trustee Hathcock thanked the committee for its work. As a union member, he wants to see employees valued.

Roll call, 7-0. Motion carried.

Item 9 NEW BUSINESS

Item 9G REQUEST TO APPROVE RESOLUTION CONCURRING WITH THE KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY BROWNFIELD PLAN FOR GRAPHIC PACKAGING LLC

Clerk Miller read excerpts from the resolution.

Supervisor Martin moved, seconded by Treasurer Miller, to approve the resolution.

Trustee Leuty expressed appreciation for the different levels of government working together. Kalamazoo Township was perhaps the first township in Michigan to have a recycling program.

Trustee Strebs appreciates the reuse of brownfields. Supervisor Martin is happy that we are moving forward. Treasurer Miller also expressed her appreciation to those moving the project forward.

Roll call, 7-0. Motion carried.

Trustee Hathcock asked if the construction jobs would be union. The answer from Graphic Packaging representatives present was that current practice would be followed.

**Item 9A REQUEST TO ADOPT SPECIAL ASSESSMENT RESOLUTION FOR 2020
POLICE PROTECTION OPERATING EXPENDITURES**

Clerk Miller read excerpts from the resolution.

Clerk Miller moved, seconded by Trustee Leigh, to adopt the resolution.

Trustee Leuty said that all of these special assessments are based on public input.

Trustee Hathcock suggested that money spent on enforcing marijuana laws could be removed from the budget.

Trustee Leigh explained that this is not an increase, and there are many other costs to the police.

Treasurer Miller pointed out that the rates are based on 448 million dollars taxable value. All of these assessments are based on that figure minus personal property.

Trustee Leigh stated she is grateful for the work Chief Ergang does. We have been challenged to create budgets that are more in line with our needs. She looks forward to further reporting on police operations.

Roll call, 7-0. Motion carried.

**Item 9B REQUEST TO ADOPT SPECIAL ASSESSMENT RESOLUTION FOR 2020
POLICE PROTECTION CAPITAL EXPENDITURES**

Clerk Miller read excerpts from the resolution.

Clerk Miller moved, seconded by Trustee Strebs, to adopt the resolution.

Roll call, 7-0. Motion carried.

**Item 9C REQUEST TO ADOPT SPECIAL ASSESSMENT RESOLUTION FOR 2020
FIRE PROTECTION CAPITAL EXPENDITURES**

Clerk Miller read excerpts from the resolution.

Clerk Miller moved, seconded by Treasurer Miller, to adopt the resolution.

Trustee Leigh commented that the heading did not reflect that this is for capital expenditures. Clerk Miller would like to work on correcting some inconsistencies between the various special assessment resolutions for next year.

Roll call, 7-0. Motion carried.

Item 9D REQUEST TO ADOPT SPECIAL ASSESSMENT RESOLUTION FOR 2020 STREET LIGHTING

Clerk Miller read excerpts from the resolution.

Clerk Miller moved, seconded by Trustee Leigh, to adopt the resolution.

Trustee Leuty expressed the hope that we will be able to assess less in the future due to having LEDs installed.

Treasurer Miller pointed out that this is an increase from 0.54 to 0.55, to overcome a shortfall.

Roll call, 7-0. Motion carried.

Item 9E REQUEST TO ADOPT SPECIAL ASSESSMENT RESOLUTION FOR 2020 SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING OF SOLID WASTE

Clerk Miller read excerpts from the resolution.

Clerk Miller moved, seconded by Trustee Leuty, to adopt the resolution.

Trustee Leuty pointed out that this is one assessment that has an increase, in this case due to increased tipping fees, increased costs at Household Hazardous Waste, and a third leaf pickup.

Treasurer Miller will not support this; she stated that there is a discrepancy in the number of household units.

Roll call, (6-1 Treasurer Miller). Motion carried.

Item 9F REQUEST TO ADOPT RESOLUTION TO ESTABLISH THE LEVY TO COLLECT SUFFICIENT FUNDS TO PAY THE 2020 PORTION OF THE INTEREST AND PRINCIPAL FOR THE GENERAL OBLIGATION UNLIMITED TAX BONDS SERIES 2015

Clerk Miller read excerpts from the resolution.

Clerk Miller moved, seconded by Supervisor Martin, to adopt the resolution.

Treasurer Miller stated that there is an additional \$56,000 which will be raised over what is needed. She suggested that we could give some relief to taxpayers by amending the millage rate from 2.65 to 2.6 mills.

Clerk Miller asked about the discrepancy; Manager Mitchell stated that he had consulted with several staff members to come up with the numbers in the resolution.

Manager Mitchell said that the money coming in can only be used for the bond.

There was further discussion about the relation between millage rates and funds collected.

Roll call, (6-1 Treasurer Miller). Motion carried.

Item 9H APPROVE PURCHASE, TRAINING AND IMPLEMENTATION OF BS&A SOFTWARE – FIXED ASSET MODULE

Manager Mitchell explained the need for this software module.

Trustee Leuty moved, seconded by Trustee Leigh, to approve purchase, training and implementation of the fixed asset module.

Following a suggestion by Trustee Leigh, Trustee Leuty modified his motion to include a decrease of the contingency account by \$14,500, and increase capital outlay account by \$14,500.

Roll call, 7-0. Motion carried.

Item 9I APPROVE CANCELLATION OF BUDGET MEETING FOR SEPTEMBER 16, 2019

Trustee Leigh moved, seconded by Clerk Miller, to cancel the meeting.

Trustee Leigh stated that the information is not ready yet.

Motion carried.

Item 10 ITEMS REMOVED FROM CONSENT AGENDA

None.

Item 11 BOARD MEMBER REPORTS

Trustee Strebs noted that she has worked with the 60th District Service Office. She has had discussions about protecting the quality of our rental housing. She thanked Ron Huster for his call for improved communication.

Trustee Hathcock said the Planning Commission has finished the recreational marijuana resolution.

Trustee Leigh CCTA passed its budget. There are two applications to run the Metro Connect service. She mentioned an upcoming bicycle event in Vicksburg and the Climate Strike on September 20.

Clerk Miller is still waiting on information for several amendments to our Non-Discrimination Ordinance. He mentioned an Electric Car Week event on September 21. He reported on the

recent changes to our ordinances, and further work that needs to be done. He also reported on Risk-Limiting Audits for elections.

Treasurer Miller was happy that Trustee Strebs addressed rentals. Taxes are due on Sept. 16. Sept. 28 is Good Neighbor day.

Trustee Leuty spoke about code enforcement; very little long grass this year. However, sidewalks are not always cleared of overgrown bushes. The next ZBA will have a variance request from K-PEP. He thanked Jim Cripps for his service to the Township. He looks forward to the contributions of new Board and Commission members.

Supervisor Martin commented that all the new members want to serve the community. He addressed Ron Huster and promised to work harder on communication. Graphic Packaging needs the 131 interchange to be complete.

Item 12 ATTORNEY’S REPORT

The Planning Commission has a Recreational Marijuana Ordinance ready to come to the Board. She thanked the Clerk for making a synopsis of the resolutions.

Item 13 MANAGER REPORT

Manager Mitchell reported on a new Police officer; we need a new Ordinance Enforcement Officer. Brian Bowman will start as our IT person on October 1. He has gone through ACES training concerning Resilience.

Item 14 PUBLIC COMMENTS

Ron Huster, 1314 Coolidge said it was hard to hear some of the meeting.

Toni Kennedy, 1114 Arthur Ave., appreciates that we all talk and discuss issues with each other. She appreciates what Trustee Strebs said about communication.

Item 15 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:10 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Jeremy L. Hathcock
Trustee Nicolette Leigh
Trustee Steven C. Leuty
Trustee Jennifer A. Strebs

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT:

None.

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

DRAFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
090819 26282	ACCIDENT FUND COMPANY INSTALLMENT 101-200-913.00 206-336-913.00 207-301-913.00 267-301-913.00	09/06/2019 MONICAK WORKER'S COMP. INSURANCE - WORKERS COMP WORKER'S COMP. WORKER'S COMP.	09/10/2019	39,796.00 1,591.84 14,326.56 23,840.61 36.99	39,796.00	Open	N 09/19/2019
87265039 26292	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	16.50 16.50	16.50	Open	N 09/19/2019
57625661 26293	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	7.00 7.00	7.00	Open	N 09/19/2019
57625572 26294	ABSOPURE WATER COMPANY ACCT #171123 206-336-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	14.00 14.00	14.00	Open	N 09/19/2019
87256679 26295	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	27.95 27.95	27.95	Open	N 09/19/2019
57625660 26296	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	14.00 14.00	14.00	Open	N 09/19/2019
04165851 26315	PREMIER SAFETY FLOWTESTING 206-336-934.00	09/06/2019 MONICAK MAINT. - MACHINE	09/10/2019	68.05 68.05	68.05	Open	N 09/20/2019
090919 26304	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT 101-200-826.00 101-200-827.00 101-400-827.00 207-301-827.00 101-310-827.00	09/06/2019 MONICAK LEGAL SERVICES-BD. MEET. LEGAL SERVICE-GEN. TWP. LEGAL SERVICES - GEN. TWP. LEGAL Legal Service-Gen. Twp.	09/10/2019	11,127.36 300.00 5,222.86 3,634.50 1,515.00 455.00	11,127.36	Open	N 09/19/2019
090419 26317	BRONSON HEALTHCARE GROUP ACCT #700000115 207-301-812.00	09/06/2019 MONICAK EMPLOYMENT TESTING	09/10/2019	654.86 654.86	654.86	Open	N 09/20/2019

User: MONICAK

EXP CHECK RUN DATES 09/24/2019 - 09/24/2019

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
091819 26285	MICHAEL & MARIA GILBERT SIDEWALK REIMBURSEMENT 101-446-969.01 SIDEWALKS	09/06/2019 MONICAK	09/10/2019	500.00 500.00	500.00	Open	N 09/19/2019
206434205900 26286	CONSUMERS ENERGY ACCT #1000 2469 5296 206-336-921.01 UTILITIES - ELECTRIC	09/06/2019 MONICAK	09/10/2019	70.76 70.76	70.76	Open	N 09/19/2019
206701144572 26287	CONSUMERS ENERGY ACCT #1000 0063 6162 206-336-923.03 UTILITIES - NATURAL GAS	09/06/2019 MONICAK	09/10/2019	18.33 18.33	18.33	Open	N 09/19/2019
207145508527 26289	CONSUMERS ENERGY ACCT #1000 0038 0319 101-200-921.00 UTILITIES - ELECTRIC	09/06/2019 MONICAK	09/10/2019	2,874.85 2,874.85	2,874.85	Open	N 09/19/2019
19-930 26274	TACTRON, INC. NAME TAG SETS 206-336-740.00 OPERATING SUPPLIES	09/06/2019 MONICAK	09/10/2019	60.19 60.19	60.19	Open	N 09/19/2019
090319 26303	FIRST BANKCARD ACCT #4270 206-336-740.00 206-336-740.00 206-336-732.00 206-336-732.00 206-336-931.00 206-336-931.00 206-336-927.03 101-265-740.00 206-336-934.00 101-265-740.00 206-336-931.00	09/06/2019 MONICAK	09/10/2019	836.60 220.86 119.61 81.68 97.11 39.95 89.12 29.69 43.69 74.90 24.99 15.00	836.60	Open	N 09/19/2019
090319A 26320	FIRST BANKCARD ACCT #3199 101-200-742.00 101-175-862.01 101-200-742.00	09/06/2019 MONICAK	09/10/2019	4,269.99 3,650.00 30.00 589.99	4,269.99	Open	N 09/20/2019
090319B 26321	FIRST BANKCARD ACCT #8706 207-301-732.00 AMAZON.COM	09/06/2019 MONICAK	09/10/2019	4,011.41 42.96	4,011.41	Open	N 09/20/2019

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 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/24/2019 - 09/24/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

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	GL Distribution						
	207-301-732.00	IACP		190.00			
	207-301-862.00	IACP		425.00			
	266-320-960.00	IACP		370.00			
	810-440-983.00	MICROSOFT STORE		1,393.96			
	207-301-810.00	OFFICEMAX		21.18			
	810-440-983.00	AMAZON MKTPLC		83.61			
	207-301-810.00	OFFICEMAX		51.19			
	207-301-956.00	FEDEX		15.73			
	207-301-747.00	AMAZON MKTPLC		124.99			
	207-301-748.00	LONDON BRIDGE TRADING		111.96			
	207-301-740.00	AMAZON.COM		90.36			
	207-301-748.00	CRYE PRECISION		91.70			
	207-301-862.00	MACP		230.00			
	207-301-747.00	PHILLIPS 66		6.14			
	207-301-748.00	LONDON BRIDGE TRADING		762.63			
20951 26279	FIRE SERVICE MANAGEMENT REPAIR/CLEANING	09/06/2019 MONICAK	09/10/2019	199.38	199.38	Open	N 09/19/2019
	206-336-811.00	PURCHASED & MAINT. SERVICE		199.38			
1815636 26305	GORDON WATER COOLER RENT	09/06/2019 MONICAK	09/10/2019	3.42	3.42	Open	N 09/20/2019
	207-301-740.00	OPERATING SUPPLIES		3.42			
1963259-0 26277	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES	09/06/2019 MONICAK	09/10/2019	77.99	77.99	Open	N 09/19/2019
	101-200-727.00	OFFICE SUPPLIES		77.99			
1964072-0 26278	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES	09/06/2019 MONICAK	09/10/2019	164.73	164.73	Open	N 09/19/2019
	101-200-727.00	OFFICE SUPPLIES		54.75			
	207-301-727.00	OFFICE SUPPLIES		109.98			
1959172-0 26306	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES	09/06/2019 MONICAK	09/10/2019	245.46	245.46	Open	N 09/20/2019
	207-301-727.00	OFFICE SUPPLIES		245.46			
1960139-0 26307	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES	09/06/2019 MONICAK	09/10/2019	206.00	206.00	Open	N 09/20/2019
	207-301-727.00	OFFICE SUPPLIES		206.00			
B0055492 26298	J & J PAINT AND GLASS INSTALL GLASS	09/06/2019 MONICAK	09/10/2019	294.72	294.72	Open	N 09/19/2019
	206-336-931.00	MAINT. - BUILDING		294.72			

09/20/2019 10:16 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/24/2019 - 09/24/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
109100 26312	JBM TECHNOLOGY REPAIR TYPEWRITER 207-301-934.00	09/06/2019 MONICAK MAINT. - MACHINE	09/10/2019	163.00 163.00	163.00	Open	N 09/20/2019
52498 26280	ROAD COMMISSION OF KALAMAZOO COUNTY SEMINOLE/CROYDEN 101-446-969.00	09/06/2019 MONICAK STREETS & ROADS IMPROV	09/10/2019	12,933.24 12,933.24	12,933.24	Open	N 09/19/2019
52497 26281	ROAD COMMISSION OF KALAMAZOO COUNTY ROCKWOOD/WINDING WAY 101-446-969.00	09/06/2019 MONICAK STREETS & ROADS IMPROV	09/10/2019	11,264.87 11,264.87	11,264.87	Open	N 09/19/2019
52451 26283	ROAD COMMISSION OF KALAMAZOO COUNTY SEMINOLE/CROYDEN 101-446-969.00	09/06/2019 MONICAK STREETS & ROADS IMPROV	09/10/2019	4,674.09 4,674.09	4,674.09	Open	N 09/19/2019
0009268855 26265	MLIVE MEDIA GROUP NOTICES 101-400-903.00	09/06/2019 MONICAK NOTICES	09/10/2019	787.60 787.60	787.60	Open	N 09/19/2019
0009290228 26266	MLIVE MEDIA GROUP NOTICES 101-400-903.00	09/06/2019 MONICAK NOTICES	09/10/2019	959.91 959.91	959.91	Open	N 09/19/2019
0009294238 26267	MLIVE MEDIA GROUP NOTICES 101-200-903.00	09/06/2019 MONICAK NOTICES AND PUBLICATIONS	09/10/2019	691.65 691.65	691.65	Open	N 09/19/2019
0009294261 26268	MLIVE MEDIA GROUP NOTICES 101-200-903.00	09/06/2019 MONICAK NOTICES AND PUBLICATIONS	09/10/2019	720.03 720.03	720.03	Open	N 09/19/2019
0009294238A 26269	MLIVE MEDIA GROUP NOTICES 101-200-903.00	09/06/2019 MONICAK NOTICES AND PUBLICATIONS	09/10/2019	671.65 671.65	671.65	Open	N 09/19/2019
0009292053 26310	MLIVE MEDIA GROUP NOTICES 207-301-903.00	09/06/2019 MONICAK NOTICES	09/10/2019	415.72 415.72	415.72	Open	N 09/20/2019

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/24/2019 - 09/24/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
IN0165859 26290	KALAMAZOO LANDSCAPE SUPPLIES SOIL 101-276-932.00	09/06/2019 MONICAK MAINT. - GROUNDS	09/10/2019	48.50 48.50	48.50	Open	N 09/19/2019
S480951 26302	ENGINEERED PROTECTION SYSTEMS, INC. SERVICE 206-336-811.00	09/06/2019 MONICAK PURCHASED & MAINT. SERVICE	09/10/2019	102.00 102.00	102.00	Open	N 09/19/2019
M012266 26297	MALL CITY MECHANICAL, INC. 1ST QTR BILLING 101-265-931.00	09/06/2019 MONICAK MAINT. - BUILDING	09/10/2019	1,668.75 1,668.75	1,668.75	Open	N 09/19/2019
12296 26284	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	29.88 29.88	29.88	Open	N 09/19/2019
12768 26301	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	09/06/2019 MONICAK MAINT. - BUILDING	09/10/2019	59.15 59.15	59.15	Open	N 09/19/2019
2819 26276	ROBERT LAMSON, LLC SCREENING - HEWITT 207-301-812.00	09/06/2019 MONICAK EMPLOYMENT TESTING	09/10/2019	125.00 125.00	125.00	Open	N 09/19/2019
511683 26291	MULDER'S LANDSCAPE SUPPLIES GRAVEL 101-751-932.00	09/06/2019 MONICAK REPAIRS - MAINT. GROUNDS	09/10/2019	14.95 14.95	14.95	Open	N 09/19/2019
710241 26308	NYE UNIFORM CO. UNIFORMS 207-301-748.00	09/06/2019 MONICAK UNIFORMS/PERSONAL EQUIPMENT	09/10/2019	14.00 14.00	14.00	Open	N 09/20/2019
138923 26299	JONS TO GO WILSON PARK 101-751-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	98.00 98.00	98.00	Open	N 09/19/2019
138922 26300	JONS TO GO STROUD PARK 101-751-740.00	09/06/2019 MONICAK OPERATING SUPPLIES	09/10/2019	98.00 98.00	98.00	Open	N 09/19/2019

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/24/2019 - 09/24/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2019080791 26319	PEOPLEFACTS, LLC MONITORING FEE 207-301-812.01	09/06/2019 MONICAK	09/10/2019	41.67	41.67	Open	N 09/20/2019
	BACKGROUND INVESTIGATION			41.67			
090919 26273	NORTHSIDE MINISTERIAL ALLIANCE MEMBERSHIP 207-301-732.00	09/06/2019 MONICAK	09/10/2019	100.00	100.00	Open	N 09/19/2019
	DUES/SUBS/PUBL			100.00			
083119 26311	WATCHGUARD VIDEO DISC PRINTER SET UP 810-440-983.00	09/06/2019 MONICAK	09/10/2019	500.00	500.00	Open	N 09/20/2019
	NEW EQUIPMENT			500.00			
51357 26313	PREIN & NEWHOF, INC. LEADS - NICHOLS/CRESTWOOD 883-520-820.00	09/06/2019 MONICAK	09/10/2019	906.30	906.30	Open	N 09/20/2019
	ENGINEERING FEES			906.30			
51360 26314	PREIN & NEWHOF, INC. WINDING WAY 883-520-820.00	09/06/2019 MONICAK	09/10/2019	1,610.70	1,610.70	Open	N 09/20/2019
	ENGINEERING FEES			1,610.70			
E1873083 26271	WITMER PUBLIC SAFETY UNIFORMS 206-336-748.00	09/06/2019 MONICAK	09/10/2019	50.98	50.98	Open	N 09/19/2019
	PERSONAL EQUIPMENT ALLOWANCE			50.98			
E1872094.001 26272	WITMER PUBLIC SAFETY UNIFORMS 206-336-748.00	09/06/2019 MONICAK	09/10/2019	128.97	128.97	Open	N 09/19/2019
	PERSONAL EQUIPMENT ALLOWANCE			128.97			
2195 26275	IN STOCK MARKETING SERVICES GRAPHICS 207-301-732.00	09/06/2019 MONICAK	09/10/2019	10.00	10.00	Open	N 09/19/2019
	DUES/SUBS/PUBL			10.00			
115 26270	KALAMAZOO COUNTY FIRE CHIEFS ASSOC REGISTRATION 206-336-960.00	09/06/2019 MONICAK	09/10/2019	200.00	200.00	Open	N 09/19/2019
	TUITION/TRAINING			200.00			
200006214 26309	MACP REGISTRATION - SMITH 266-320-960.00	09/06/2019 MONICAK	09/10/2019	75.00	75.00	Open	N 09/20/2019
	TUITION/TRAINING			75.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1451787 26288	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 101-200-827.00 207-301-827.00	09/06/2019 MONICAK	09/10/2019	208.00 52.00 156.00	208.00	Open	N 09/19/2019
090119 26318	TRANSUNION RISK AND ALTERNATIVE ACCT ID #299323 207-301-782.00	09/06/2019 MONICAK	09/10/2019	50.00 50.00	50.00	Open	N 09/20/2019
097934937 26264	XEROX CORPORATION CUST #724921614 101-200-811.00	09/06/2019 MONICAK	09/10/2019	336.85 336.85	336.85	Open	N 09/19/2019
097934936 26316	XEROX CORPORATION CUST #724921614 207-301-811.00	09/06/2019 MONICAK	09/10/2019	251.53 251.53	251.53	Open	N 09/20/2019
# of Invoices:	58	# Due:	58	Totals:	105,569.54	105,569.54	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					105,569.54	105,569.54	

User: MONICAK

EXP CHECK RUN DATES 09/24/2019 - 09/24/2019

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			54,070.55	54,070.55		
	206 - FIRE			16,456.34	16,456.34		
	207 - POLICE			30,066.09	30,066.09		
	266 - LAW ENFORCEMENT TRAINING			445.00	445.00		
	267 - SWET			36.99	36.99		
	810 - POLICE CAPITAL IMPROVEMENT			1,977.57	1,977.57		
	883 - SEWER IMPROVEMENT			2,517.00	2,517.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	175 - MANAGER			30.00	30.00		
	200 - GENERAL SERVICES_ADMIN			16,834.46	16,834.46		
	265 - MAINTENANCE			1,737.43	1,737.43		
	276 - CEMETERY			48.50	48.50		
	301 - POLICE			30,103.08	30,103.08		
	310 - ENFORCEMENT (ORD, UNSAFE BDG			455.00	455.00		
	320 - STATE TRAINING MONEY			445.00	445.00		
	336 - FIRE			16,456.34	16,456.34		
	400 - PLANNING/ZONING			5,382.01	5,382.01		
	440 - CAPTIAL IMPROVEMENT			1,977.57	1,977.57		
	446 - STREETS			29,372.20	29,372.20		
	520 - SEWER IMPROVEMENT			2,517.00	2,517.00		
	751 - RECREATION			210.95	210.95		



**KALAMAZOO TOWNSHIP
TREASURER'S REPORT
AUGUST 2019**

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	586,641.55
TOTAL POOLED INVESTMENTS**	POOL	13,123,471.07
MERCANTILE BANK	ROAD BOND	9.81
MERCANTILE BANK	ERAD	1,001.73
CHEMICAL BANK	CURRENT TAX	760,610.94
CHEMICAL BANK	MRA	30,876.96
TOTAL CASH SUMMARY BY CLASSIFICATION		<u>\$ 14,502,612.06</u>

****POOLED INVESTMENT DETAIL****

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	CD	1.10%	2/23/2021	257,798.12
ADVIA CREDIT UNION	CD	2.15%	6/27/2020	250,000.00
ADVIA CREDIT UNION	Savings	2.00%	NA	177,310.84
CHEMICAL BANK	MM	2.22%	NA	528,779.89
COMERICA	MM	1.30%	NA	7,851.22
COMERICA	CD	3.10%	11/13/2020	254,180.00
COMERICA	CD	2.15%	12/22/2020	143,736.45
COMERICA	Govt Sec.	2.50%	12/25/2042	233,445.98
COMERICA	Comm Paper	NA	11/22/2019	255,764.69
COMERICA	Comm Paper	NA	10/29/2019	515,216.36
COMERICA	Comm Paper	NA	12/23/2019	536,481.00
CONSUMERS CU	CD	2.10%	9/30/2019	331,639.51
CONSUMERS CU	MM	NA	NA	25.01
CONSUMERS CU	MM	2.00%	NA	1,158,960.31
FIRST NATIONAL BANK	CD	2.43%	10/16/2019	500,000.00
FIRST NATIONAL BANK	CD	2.62%	2/23/2020	506,510.90
FIRST NATIONAL BANK	CD	2.75%	4/6/2020	105,623.13
FIRST NATIONAL BANK	CD	2.50%	6/2/2020	314,187.28
FIRST NATIONAL BANK	MM	0.10%	NA	25.68
FIRST SOURCE BANK	CD	2.51%	6/26/2020	500,000.00
FLAGSTAR BANK	CD	2.40%	8/26/2019	254,500.00
HUNTINGTON BANK	MM	1.71%	NA	5.03
LAKE MICHIGAN CREDIT UNION	Savings	2.00%	NA	518,151.70
LAKE MICHIGAN CREDIT UNION	Savings	0.25%	NA	29.53
MACATAWA BANK	CD	1.77%	6/4/2020	107,138.20
MBIA CLASS	INV POOL	2.22%	NA	4,047,878.04
MBIA CLASS - TAX	INV POOL	2.22%	NA	5,050.47
MERCANTILE BANK OF MI	ICS	0.10%	NA	38,287.68
MERCANTILE BANK OF MI	CD	1.60%	9/26/2019	500,000.00
MERCANTILE BANK OF MI	CD	2.15%	7/9/2020	615,107.13
STURGIS BANK & TRUST CO	CD	2.12%	2/27/2020	250,000.00
PRIVATE BANK/CIBC	CD	2.25%	9/30/2019	105,679.87
PRIVATE BANK/CIBC	CD	2.25%	9/30/2019	104,107.05
TOTAL FOR POOL INVESTMENT DETAIL				<u>\$ 13,123,471.07</u>

CASH ALLOCATION BY FUND:

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	5,639,515.21
LIVE SCAN	217	84,260.74
STREET LIGHTING	219	300,609.66
RECYCLING	226	162,348.19
DRUG LAW ENFORCEMENT	265	100,753.65
LAW ENFORCEMENT TRAINING	266	7,331.56
SWET	267	(11,366.96)
ROAD DEBT SERVICE (VOTED BOND)	301	255,580.95
BUILDING IMPROVEMENTS	402	340,004.37
RADIO SITE PROJECT	407	1,843.83
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	12,997.36
TRUST & AGENCY	701	242,556.12
MEDICAL REIMBURSEMENT	702	30,876.96
CURRENT TAX	704	760,610.94
S.W.E.T. AGENCY	727	387,420.44
SWET ERAD FUND	728	1,001.73
POLICE CAPITAL IMPROVEMENT	810	622,080.39
FIRE CAPITAL IMPROVEMENT	811	1,755,373.94
STREET	812	36,943.26
ROAD IMPROVEMENT	850	9.81
WATER	871	256,966.44
SEWER FUND	883	3,513,043.47
SAW GRANT	884	-
TOTAL CASH ALLOCATION BY FUND		<u>\$ 14,502,612.06</u>

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 08/31/2019
67% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	% BDGET USED	2019 AMENDED BUDGET	YTD BALANCE 08/31/2019	% BDGET USED
Fund 101 - GENERAL						
Net - Dept 000 - REVENUES	6,589,905.00	5,423,874.54	82.31%	7,166,195.00	5,803,278.35	80.98%
Net - Dept 101 - LEGISLATIVE	(82,580.00)	(29,347.47)	35.54%	(61,300.00)	(25,995.97)	42.41%
Net - Dept 171 - SUPERVISOR	(38,400.00)	(23,880.08)	62.19%	(37,450.00)	(23,541.10)	62.86%
Net - Dept 175 - MANAGER	(188,405.00)	(134,045.69)	71.15%	(203,275.00)	(136,771.06)	67.28%
Net - Dept 191 - ELECTION	(60,425.00)	(28,014.22)	46.36%	(33,450.00)	(11,072.09)	33.10%
Net - Dept 200 - GENERAL SERVICES_ADMIN	(358,300.00)	(260,477.50)	72.70%	(360,365.00)	(219,126.87)	60.81%
Net - Dept 209 - ASSESSOR	(204,935.00)	(129,260.58)	63.07%	(194,900.00)	(136,712.36)	70.14%
Net - Dept 215 - CLERK	(86,875.00)	(65,930.39)	75.89%	(92,950.00)	(61,622.38)	66.30%
Net - Dept 223 - FINANCE	(231,225.00)	(134,277.74)	58.07%	(234,200.00)	(151,931.29)	64.87%
Net - Dept 253 - TREASURER	(36,490.00)	(27,253.60)	74.69%	(35,375.00)	(23,557.44)	66.59%
Net - Dept 265 - MAINTENANCE	(265,720.00)	(167,973.22)	63.21%	(274,340.00)	(174,334.06)	63.55%
Net - Dept 276 - CEMETERY	(26,335.00)	(19,476.35)	73.96%	(31,575.00)	(16,355.93)	51.80%
Net - Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)	(90,450.00)	(49,251.53)	54.45%	(83,750.00)	(51,007.84)	60.90%
Net - Dept 400 - PLANNING/ZONING	(87,500.00)	(55,460.72)	63.38%	(82,285.00)	(46,666.91)	56.71%
Net - Dept 425 - EMERGENCY PREPAREDNESS	(9,500.00)	(9,265.00)	97.53%	(10,000.00)	0.00	0.00%
Net - Dept 446 - STREETS	(300,000.00)	(16,502.34)	5.50%	(300,000.00)	(114,194.30)	38.06%
Net - Dept 751 - RECREATION	(13,150.00)	(4,960.24)	37.72%	(23,000.00)	(13,402.64)	58.27%
Net - Dept 890 - CONTINGENCY	(135,400.00)	0.00	0.00%	(450,000.00)	(20,000.00)	4.44%
Net - Dept 901 - CAPITAL OUTLAY_GENERAL	(61,800.00)	(124,616.50)	201.64%	(10,000.00)	0.00	0.00%
Net - Dept 999 - OPERATING TRANSFERS	(5,781,246.00)	(5,122,896.00)	88.61%	(5,110,646.00)	(5,110,646.00)	100.00%
NET OF REVENUES & EXPENDITURES	(1,468,831.00)	(979,014.63)		(462,666.00)	(533,659.89)	
Fund 206 - FIRE						
Net - Dept 000 - REVENUES	1,642,260.00	1,649,297.67	100.43%	1,704,060.00	1,730,498.83	101.55%
Net - Dept 336 - FIRE	(1,642,260.00)	(948,560.38)	57.76%	(1,721,050.00)	(1,083,706.18)	62.97%
NET OF REVENUES & EXPENDITURES	0.00	700,737.29		(16,990.00)	646,792.65	
Fund 207 - POLICE						
Net - Dept 000 - REVENUES	4,741,945.00	4,523,097.20	95.38%	4,823,196.00	4,541,547.95	94.16%
Net - Dept 301 - POLICE	(4,741,945.00)	(3,002,718.99)	63.32%	(4,879,600.00)	(3,135,287.29)	64.25%
NET OF REVENUES & EXPENDITURES	0.00	1,520,378.21		(56,404.00)	1,406,260.66	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 08/31/2019
67% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	% BDGET USED	2019 AMENDED BUDGET	YTD BALANCE 08/31/2019	% BDGT USED
Fund 211 - RECREATION						
Net - Dept 751 - RECREATION	0.00	0.00		(9,702.00)	(9,701.62)	
NET OF REVENUES & EXPENDITURES	0.00	0.00		(9,702.00)	(9,701.62)	
Fund 217 - LIVESCAN/SOR						
Net - Dept 000 - REVENUES	29,000.00	24,476.35	84.40%	31,200.00	20,797.48	66.66%
Net - Dept 301 - POLICE	(27,500.00)	(13,474.90)	49.00%	(23,000.00)	(9,222.00)	40.10%
NET OF REVENUES & EXPENDITURES	1,500.00	11,001.45		8,200.00	11,575.48	
Fund 219 - STREET LIGHTS						
Net - Dept 000 - REVENUES	216,260.00	243,019.27	112.37%	250,775.00	255,710.70	101.97%
Net - Dept 448 - STREET LIGHTS	(251,000.00)	(144,575.37)	57.60%	(251,000.00)	(149,079.04)	59.39%
NET OF REVENUES & EXPENDITURES	(34,740.00)	98,443.90		(225.00)	106,631.66	
Fund 226 - RECYCLING						
Net - Dept 000 - REVENUES	410,365.00	446,718.67	108.86%	473,245.00	476,380.19	100.66%
Net - Dept 527 - RECYCLING	(422,925.00)	(277,807.51)	65.69%	(469,240.00)	(297,708.94)	63.44%
NET OF REVENUES & EXPENDITURES	(12,560.00)	168,911.16		4,005.00	178,671.25	
Fund 265 - DRUG LAW ENFORCEMENT						
Net - Dept 000 - REVENUES	5,500.00	1,212.47	22.04%	6,700.00	6,209.24	92.68%
Net - Dept 333 - DRUG LAW ENFORCEMENT	(1,000.00)	0.00	0.00%	(1,000.00)	0.00	0.00%
NET OF REVENUES & EXPENDITURES	4,500.00	1,212.47		5,700.00	6,209.24	
Fund 266 - LAW ENFORCEMENT TRAINING						
Net - Dept 000 - REVENUES	19,000.00	15,664.64	82.45%	19,000.00	15,453.65	81.34%
Net - Dept 320 - STATE TRAINING MONEY	(24,000.00)	(11,147.28)	46.45%	(21,000.00)	(22,463.74)	106.97%
NET OF REVENUES & EXPENDITURES	(5,000.00)	4,517.36		(2,000.00)	(7,010.09)	
Fund 267 - SWET						
Net - Dept 000 - REVENUES	55,310.00	36,694.67	66.34%	55,120.00	40,731.78	73.90%
Net - Dept 301 - POLICE	(55,310.00)	(35,407.35)	64.02%	(55,120.00)	(52,098.63)	94.52%
NET OF REVENUES & EXPENDITURES	0.00	1,287.32		0.00	(11,366.85)	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 08/31/2019
67% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	% BDGET USED	2019 AMENDED BUDGET	YTD BALANCE 08/31/2019	% BDGT USED
Fund 270 - 911 WIRELESS						
Net - Dept 000 - REVENUES	46,000.00	26,993.42	58.68%	500.00	0.00	0.00%
Net - Dept 301 - POLICE	(15,000.00)	(192,389.00)	1282.59%	(112,235.00)	(127,240.62)	113.37%
NET OF REVENUES & EXPENDITURES	31,000.00	(165,395.58)		(111,735.00)	(127,240.62)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Net - Dept 000 - REVENUES	1,065,375.00	1,085,832.88	101.92%	1,149,941.00	1,189,494.23	103.44%
Net - Dept 906 - ROAD IMPROVEMENT	(1,062,375.00)	(959,651.61)	90.33%	(1,099,300.00)	(1,003,250.00)	91.26%
NET OF REVENUES & EXPENDITURES	3,000.00	126,181.27		50,641.00	186,244.23	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
Net - Dept 000 - REVENUES	658,350.00	0.00	0.00%	0.00	12,428.26	
Net - Dept 265 - MAINTENANCE	0.00	0.00		(400,000.00)	(212,088.21)	53.02%
NET OF REVENUES & EXPENDITURES	658,350.00	0.00		(400,000.00)	(199,659.95)	
Fund 407 - RADIO SITE PROJECT						
Net - Dept 000 - REVENUES	10,000.00	10,000.00	100.00%	0.00	0.00	
Net - Dept 301 - POLICE	(7,200.00)	0.00	0.00%	(7,200.00)	0.00	0.00%
NET OF REVENUES & EXPENDITURES	2,800.00	10,000.00		(7,200.00)	0.00	
Fund 584 - GOLF COURSE						
Net - Dept 000 - REVENUES	9,500.00	10,096.55	106.28%	10,400.00	20,324.04	195.42%
Net - Dept 698 - GOLF COURSE	(6,000.00)	(4,697.76)	78.30%	(37,000.00)	(19,701.45)	53.25%
NET OF REVENUES & EXPENDITURES	3,500.00	5,398.79		(26,600.00)	622.59	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Net - Dept 000 - REVENUES	242,555.00	272,609.08	112.39%	280,100.00	328,914.29	117.43%
Net - Dept 440 - CAPTIAL IMPROVEMENT	(340,800.00)	(57,663.42)	16.92%	(309,800.00)	(239,715.32)	77.38%
NET OF REVENUES & EXPENDITURES	(98,245.00)	214,945.66		(29,700.00)	89,198.97	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 08/31/2019
67% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	% BDGET USED	2019 AMENDED BUDGET	YTD BALANCE 08/31/2019	% BDGT USED
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Net - Dept 000 - REVENUES	416,760.00	465,892.44	111.79%	568,955.00	598,512.40	105.20%
Net - Dept 440 - CAPTIAL IMPROVEMENT	(448,000.00)	(119,230.38)	26.61%	(390,500.00)	(144,927.62)	37.11%
NET OF REVENUES & EXPENDITURES	(31,240.00)	346,662.06		178,455.00	453,584.78	
Fund 812 - STREET IMPROVEMENT						
Net - Dept 000 - REVENUES	11,600.00	15,747.77	135.76%	2,500.00	5,147.46	205.90%
Net - Dept 446 - STREETS	0.00	0.00		0.00	(162,450.02)	
NET OF REVENUES & EXPENDITURES	11,600.00	15,747.77		2,500.00	(157,302.56)	
Fund 850 - ROAD IMPROVEMENT						
Net - Dept 000 - REVENUES	0.00	603.05		0.00	145.86	
Net - Dept 906 - ROAD IMPROVEMENT	(289,900.00)	(37,414.93)	12.91%	(265,875.00)	(99,307.65)	37.35%
NET OF REVENUES & EXPENDITURES	(289,900.00)	(36,811.88)		(265,875.00)	(99,161.79)	
Fund 871 - WATER IMPROVEMENT						
Net - Dept 000 - REVENUES	38,000.00	10,524.78	27.70%	16,700.00	9,211.46	55.16%
Net - Dept 441 - WATER IMPROVEMENT	(27,000.00)	(19,795.25)	73.32%	(27,000.00)	(16,411.50)	60.78%
NET OF REVENUES & EXPENDITURES	11,000.00	(9,270.47)		(10,300.00)	(7,200.04)	
Fund 883 - SEWER IMPROVEMENT						
Net - Dept 000 - REVENUES	73,000.00	34,232.79	46.89%	45,500.00	100,001.09	219.78%
Net - Dept 520 - SEWER IMPROVEMENT	(28,000.00)	(50,969.19)	182.03%	(31,000.00)	(16,991.90)	54.81%
NET OF REVENUES & EXPENDITURES	45,000.00	(16,736.40)		14,500.00	83,009.19	
Fund 884 - SAW GRANT						
Net - Dept 000 - REVENUES	700,000.00	136,943.80	19.56%	582,000.00	425,450.33	73.10%
Net - Dept 520 - SEWER IMPROVEMENT	(700,000.00)	(120,542.68)	17.22%	(582,000.00)	(430,450.33)	73.96%
NET OF REVENUES & EXPENDITURES	0.00	16,401.12		0.00	(5,000.00)	

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019	MONTH 08/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Revenues						
Dept 000 - REVENUES						
101-000-403.00	OPERATING LEVY-C.T.	3,859,323.00	3,808,388.23	0.00	50,934.77	98.68
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	15,600.00	0.00	0.00	15,600.00	0.00
101-000-404.00	ACT 198 -TWP IFT	19,500.00	15,736.94	0.00	3,763.06	80.70
101-000-412.00	DELINQUENT PERSONAL PROP TAX	9,500.00	5,596.43	0.00	3,903.57	58.91
101-000-424.00	TRAILER FEES	2,500.00	830.50	0.00	1,669.50	33.22
101-000-445.00	PENALTIES & INTEREST ON TAXES	3,500.00	6,087.16	0.00	(2,587.16)	173.92
101-000-451.00	CABLE TV FRANCHISE FEE 3%	172,000.00	90,828.09	37,856.46	81,171.91	52.81
101-000-473.00	RENTAL APPLICATION FEES	30,000.00	20,301.00	8,400.00	9,699.00	67.67
101-000-473.01	MM APPLICATION FEES	40,000.00	55,000.00	5,000.00	(15,000.00)	137.50
101-000-474.00	LICENSE FEES/SIGNS	2,000.00	2,110.00	240.00	(110.00)	105.50
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	10,000.00	13,356.00	2,525.00	(3,356.00)	133.56
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	155,000.00	38,110.86	0.00	116,889.14	24.59
101-000-575.00	STATE SHARED	2,272,580.00	1,121,282.00	398,307.00	1,151,298.00	49.34
101-000-576.00	LIQUOR LICENSES	100.00	8,220.85	8,138.35	(8,120.85)	8,220.85
101-000-578.00	VIOLATION BUREAU	1,500.00	900.00	0.00	600.00	60.00
101-000-587.00	ELECTION REIMBURSEMENT	11,900.00	2,319.30	0.00	9,580.70	19.49
101-000-602.00	WITNESS/JURY-GEN ONLY	0.00	43.80	24.60	(43.80)	100.00
101-000-603.00	UNCLASSIFIED	1,500.00	9,870.67	5,001.30	(8,370.67)	658.04
101-000-603.01	LOCAL GOVT REVENUE	1,000.00	21,074.08	0.00	(20,074.08)	2,107.41
101-000-626.00	PASSPORT FEE/FIRE REPORTS	25,000.00	19,660.50	1,785.00	5,339.50	78.64
101-000-626.01	COPY FEES-COMPUTER	0.00	28.08	0.00	(28.08)	100.00
101-000-629.00	TOWNSHIP SERVICE	2,500.00	4,336.59	0.00	(1,836.59)	173.46
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	25,000.00	14,111.88	870.00	10,888.12	56.45
101-000-630.00	LEASE PAYMENTS	32,600.00	23,226.97	2,873.07	9,373.03	71.25
101-000-633.00	MONUMENT INSTALLATION	1,000.00	1,600.00	600.00	(600.00)	160.00
101-000-634.00	INTERMENT FEES	10,000.00	9,000.00	4,800.00	1,000.00	90.00
101-000-643.00	SALE OF LOTS-CEMETERY	1,500.00	3,750.00	0.00	(2,250.00)	250.00
101-000-651.00	TAX ADMIN FEE	226,190.00	171,503.31	7,014.97	54,686.69	75.82
101-000-652.00	TAX COLLECTION FEES	30,000.00	12,816.00	0.00	17,184.00	42.72
101-000-654.00	WATER SURCHARGE FEES	105,000.00	61,061.15	0.00	43,938.85	58.15
101-000-658.00	FSA FORFEITURE	0.00	401.00	0.00	(401.00)	100.00
101-000-660.00	DISTRICT COURT FEES	25,000.00	14,355.02	1,796.24	10,644.98	57.42
101-000-660.01	FALSE ALARM	1,500.00	1,868.40	0.00	(368.40)	124.56
101-000-664.00	INTEREST EARNED	45,000.00	50,910.97	7,994.97	(5,910.97)	113.14
101-000-667.00	ROOM RENTAL - INCOME	6,500.00	5,525.00	375.00	975.00	85.00
101-000-671.00	METRO ACT PAYMENTS	11,700.00	11,415.93	0.00	284.07	97.57
101-000-673.00	SALE OF TWP. ASSETS	500.00	0.00	0.00	500.00	0.00
101-000-675.00	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	500.00	0.00	(500.00)	100.00
101-000-699.00	INTERFUND TRANSFERS IN	9,702.00	177,151.64	0.00	(167,449.64)	1,825.93
Total Dept 000 - REVENUES		7,166,195.00	5,803,278.35	493,601.96	1,362,916.65	80.98
TOTAL REVENUES		7,166,195.00	5,803,278.35	493,601.96	1,362,916.65	80.98
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-711.00	INSURANCE OPT OUT	14,000.00	5,877.03	746.52	8,122.97	41.98
101-101-712.00	COMPENSATION - TRUSTEES	30,000.00	11,650.00	1,310.00	18,350.00	38.83
101-101-715.00	FICA	2,550.00	1,336.25	156.83	1,213.75	52.40
101-101-716.00	HEALTH INSURANCE	650.00	267.12	33.39	382.88	41.10
101-101-717.00	LIFE INS/STD/LTD	1,100.00	827.44	103.40	272.56	75.22
101-101-718.00	PENSION	3,000.00	1,166.00	132.00	1,834.00	38.87
101-101-732.00	DUES/SUBS/PUBL	4,000.00	2,733.00	0.00	1,267.00	68.33

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-101-862.00	TRAVEL - CONFERENCES	6,000.00	2,139.13	139.00	3,860.87	35.65
Total Dept 101 - LEGISLATIVE		61,300.00	25,995.97	2,621.14	35,304.03	42.41
Dept 171 - SUPERVISOR						
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000.00	10,385.83	1,730.76	4,614.17	69.24
101-171-715.00	FICA	1,150.00	556.88	102.69	593.12	48.42
101-171-716.00	HEALTH INSURANCE	16,000.00	10,644.00	1,317.90	5,356.00	66.53
101-171-717.00	LIFE INS/STD/LTD	300.00	206.56	25.85	93.44	68.85
101-171-718.00	PENSION	1,500.00	1,038.55	173.07	461.45	69.24
101-171-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-171-862.00	TRAVEL - CONFERENCES	2,500.00	709.28	0.00	1,790.72	28.37
Total Dept 171 - SUPERVISOR		37,450.00	23,541.10	3,350.27	13,908.90	62.86
Dept 175 - MANAGER						
101-175-701.00	WAGES - DEPARTMENT HEAD	102,395.00	68,884.74	11,480.79	33,510.26	67.27
101-175-702.00	WAGES -	45,390.00	29,928.04	5,220.00	15,461.96	65.94
101-175-711.00	INSURANCE OPT OUT	5,100.00	3,606.40	450.80	1,493.60	70.71
101-175-715.00	FICA	11,000.00	7,604.56	1,283.29	3,395.44	69.13
101-175-716.00	HEALTH INSURANCE	13,100.00	10,236.56	1,170.56	2,863.44	78.14
101-175-717.00	LIFE INS/STD/LTD	2,500.00	1,761.60	220.20	738.40	70.46
101-175-718.00	PENSION	15,690.00	10,479.78	1,774.47	5,210.22	66.79
101-175-732.00	DUES/SUBS/PUBL	2,000.00	1,065.90	0.00	934.10	53.30
101-175-853.00	TELEPHONE	2,100.00	1,815.00	55.00	285.00	86.43
101-175-862.00	TRAVEL - CONFERENCES	2,500.00	1,189.48	50.00	1,310.52	47.58
101-175-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	199.00	0.00	1,301.00	13.27
Total Dept 175 - MANAGER		203,275.00	136,771.06	21,705.11	66,503.94	67.28
Dept 191 - ELECTION						
101-191-702.00	WAGES -	1,000.00	0.00	0.00	1,000.00	0.00
101-191-703.00	OVERTIME	1,500.00	1,048.12	34.74	451.88	69.87
101-191-712.00	ELECTION INSPECTORS	9,000.00	1,255.00	0.00	7,745.00	13.94
101-191-715.00	FICA	200.00	73.75	2.65	126.25	36.88
101-191-716.00	HEALTH INSURANCE	2,000.00	197.33	0.00	1,802.67	9.87
101-191-717.00	LIFE INS/STD/LTD	100.00	28.90	0.00	71.10	28.90
101-191-718.00	PENSION	300.00	135.77	4.17	164.23	45.26
101-191-727.00	OFFICE SUPPLIES	2,000.00	485.76	6.26	1,514.24	24.29
101-191-747.00	SMALL TOOLS & EQUIPMENT	16,000.00	7,738.39	0.00	8,261.61	48.36
101-191-811.00	PURCHASED SERVICE	1,000.00	109.07	0.00	890.93	10.91
101-191-816.00	PURCHASED CLEANING SERV.	250.00	0.00	0.00	250.00	0.00
101-191-862.00	TRAVEL - CONFERENCES	100.00	0.00	0.00	100.00	0.00
Total Dept 191 - ELECTION		33,450.00	11,072.09	47.82	22,377.91	33.10
Dept 200 - GENERAL SERVICES ADMIN						
101-200-702.00	WAGES -	56,500.00	38,698.55	6,534.28	17,801.45	68.49
101-200-703.00	OVERTIME	300.00	228.38	0.00	71.62	76.13
101-200-715.00	FICA	4,300.00	2,866.67	486.07	1,433.33	66.67
101-200-716.00	HEALTH INSURANCE	6,700.00	4,790.99	554.68	1,909.01	71.51
101-200-716.01	HEALTH INSURANCE - RETIREE	12,350.00	6,373.68	796.71	5,976.32	51.61

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019	MONTH 08/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-200-717.00	LIFE INS/STD/LTD	800.00	524.12	66.42	275.88	65.52
101-200-718.00	PENSION	3,800.00	2,627.22	456.48	1,172.78	69.14
101-200-727.00	OFFICE SUPPLIES	13,000.00	5,532.22	835.06	7,467.78	42.56
101-200-730.00	POSTAGE	20,000.00	12,627.08	(76.50)	7,372.92	63.14
101-200-732.00	DUES/SUBS/PUBL	8,000.00	6,044.59	0.00	1,955.41	75.56
101-200-740.00	OPERATING SUPPLIES	6,000.00	3,015.95	109.76	2,984.05	50.27
101-200-742.00	SOFTWARE PROGRAMS/FEES	10,615.00	3,732.00	1,000.00	6,883.00	35.16
101-200-810.00	COMPUTER SERVICE	20,000.00	17,794.00	(11,316.00)	2,206.00	88.97
101-200-811.00	PURCHASED SERVICE	22,900.00	18,355.23	1,322.29	4,544.77	80.15
101-200-814.00	PURCHASED MAINT. SERVICE	8,000.00	3,839.74	0.00	4,160.26	48.00
101-200-815.00	OTHER FEES	1,800.00	1,036.71	94.85	763.29	57.60
101-200-820.00	ENGINEERING SERVICES	5,000.00	1,555.50	0.00	3,444.50	31.11
101-200-826.00	LEGAL SERVICES-BD. MEET.	6,000.00	2,413.44	450.00	3,586.56	40.22
101-200-827.00	LEGAL SERVICE-GEN. TWP.	40,000.00	18,628.94	4,818.22	21,371.06	46.57
101-200-828.00	LEGAL SERVICES - LABOR	2,000.00	0.00	0.00	2,000.00	0.00
101-200-853.00	TELEPHONE	1,500.00	909.46	95.54	590.54	60.63
101-200-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-200-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
101-200-903.00	NOTICES AND PUBLICATIONS	10,000.00	2,264.09	547.00	7,735.91	22.64
101-200-912.00	INSURANCE/BOND-GENERAL	35,000.00	26,233.64	55.00	8,766.36	74.95
101-200-913.00	WORKER'S COMP.	10,200.00	5,240.36	0.00	4,959.64	51.38
101-200-921.00	UTILITIES - ELECTRIC	36,000.00	25,415.66	3,643.89	10,584.34	70.60
101-200-923.00	UTILITIES - FUEL	15,000.00	7,333.29	162.57	7,666.71	48.89
101-200-927.00	UTILITIES - WATER	2,000.00	1,007.30	153.62	992.70	50.37
101-200-956.00	UNCLASSIFIED	500.00	38.06	38.06	461.94	7.61
101-200-960.00	TUITION/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 200 - GENERAL SERVICES ADMIN		360,365.00	219,126.87	10,828.00	141,238.13	60.81
Dept 209 - ASSESSOR						
101-209-701.00	WAGES - DEPARTMENT HEAD	74,500.00	57,009.17	9,213.61	17,490.83	76.52
101-209-702.00	WAGES -	50,500.00	30,093.00	5,296.14	20,407.00	59.59
101-209-711.00	INSURANCE OPT OUT	4,500.00	3,374.24	421.78	1,125.76	74.98
101-209-712.00	COMPENSATION-BD. OF REVIEW	2,200.00	1,625.00	0.00	575.00	73.86
101-209-715.00	FICA	9,000.00	6,531.83	1,093.45	2,468.17	72.58
101-209-716.00	HEALTH INSURANCE	16,250.00	15,064.01	1,384.70	1,185.99	92.70
101-209-717.00	LIFE INS/STD/LTD	2,400.00	1,611.20	201.40	788.80	67.13
101-209-718.00	PENSION	15,000.00	12,327.22	1,732.03	2,672.78	82.18
101-209-727.00	OFFICE SUPPLIES	500.00	411.94	169.80	88.06	82.39
101-209-732.00	DUES/SUBS/PUBL	500.00	33.00	0.00	467.00	6.60
101-209-740.00	OPERATING SUPPLIES/MAPS	1,000.00	1,009.03	0.00	(9.03)	100.90
101-209-742.00	SOFTWARE PROGRAMS	2,500.00	2,081.00	2,081.00	419.00	83.24
101-209-751.00	GAS & OIL	500.00	166.90	0.00	333.10	33.38
101-209-811.00	PURCHASED SERVICE	5,000.00	1,068.08	0.00	3,931.92	21.36
101-209-814.00	PURCHASED MAINT. SERVICE	1,000.00	85.00	0.00	915.00	8.50
101-209-827.00	LEGAL SERVICE	7,000.00	3,115.00	295.00	3,885.00	44.50
101-209-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-209-862.00	TRAVEL - CONFERENCES	250.00	0.00	0.00	250.00	0.00
101-209-903.00	NOTICES	1,200.00	1,106.74	0.00	93.26	92.23
101-209-939.00	MAINT. - VEHICLE	500.00	0.00	0.00	500.00	0.00
101-209-960.00	TUITION/TRAINING	500.00	0.00	0.00	500.00	0.00
Total Dept 209 - ASSESSOR		194,900.00	136,712.36	21,888.91	58,187.64	70.14

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
Dept 215 - CLERK						
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000.00	10,385.83	1,730.76	4,614.17	69.24
101-215-702.00	WAGES -	48,750.00	32,588.16	5,678.40	16,161.84	66.85
101-215-703.00	OVERTIME	1,700.00	138.96	69.48	1,561.04	8.17
101-215-711.00	INSURANCE OPT OUT	7,500.00	5,128.48	641.06	2,371.52	68.38
101-215-715.00	FICA	4,850.00	3,543.22	602.22	1,306.78	73.06
101-215-716.00	HEALTH INSURANCE	950.00	498.59	42.27	451.41	52.48
101-215-717.00	LIFE INS/STD/LTD	1,350.00	817.92	103.62	532.08	60.59
101-215-718.00	PENSION	7,350.00	4,965.86	862.82	2,384.14	67.56
101-215-727.00	OFFICE SUPPLIES	500.00	226.69	0.00	273.31	45.34
101-215-732.00	DUES/SUBS/PUBL	100.00	34.50	0.00	65.50	34.50
101-215-747.00	SMALL TOOLS & EQUIPMENT	400.00	749.00	749.00	(349.00)	187.25
101-215-862.00	TRAVEL - CONFERENCES	2,500.00	1,500.42	0.00	999.58	60.02
101-215-862.01	TRAVEL - CONFERENCES - STAFF	2,000.00	1,044.75	0.00	955.25	52.24
Total Dept 215 - CLERK		92,950.00	61,622.38	10,479.63	31,327.62	66.30
Dept 223 - FINANCE						
101-223-701.00	WAGES - DEPARTMENT HEAD	36,000.00	21,748.48	3,078.40	14,251.52	60.41
101-223-702.00	WAGES -	98,300.00	61,319.60	11,450.42	36,980.40	62.38
101-223-703.00	OVERTIME	500.00	147.30	0.00	352.70	29.46
101-223-715.00	FICA	9,800.00	5,480.18	1,000.62	4,319.82	55.92
101-223-716.00	HEALTH INSURANCE	32,000.00	23,603.39	2,535.01	8,396.61	73.76
101-223-717.00	LIFE INS/STD/LTD	2,000.00	1,193.21	152.49	806.79	59.66
101-223-718.00	PENSION	9,900.00	6,825.25	1,262.88	3,074.75	68.94
101-223-727.00	OFFICE SUPPLIES	500.00	257.88	0.00	242.12	51.58
101-223-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-223-742.00	SOFTWARE PROGRAMS	12,500.00	10,501.00	10,501.00	1,999.00	84.01
101-223-817.00	AUDIT/ACCOUNTING SERVICE	15,000.00	10,680.00	1,200.00	4,320.00	71.20
101-223-817.01	AUDIT SERVICES	10,500.00	10,000.00	0.00	500.00	95.24
101-223-861.00	MILEAGE REIMB	200.00	0.00	0.00	200.00	0.00
101-223-862.00	TRAVEL - CONFERENCES	2,500.00	0.00	0.00	2,500.00	0.00
101-223-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	175.00	0.00	1,325.00	11.67
101-223-960.00	TUITION/TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 223 - FINANCE		234,200.00	151,931.29	31,180.82	82,268.71	64.87
Dept 253 - TREASURER						
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000.00	10,385.83	1,730.76	4,614.17	69.24
101-253-702.00	WAGES -	1,040.00	636.00	120.00	404.00	61.15
101-253-703.00	OVERTIME	200.00	33.30	0.00	166.70	16.65
101-253-715.00	FICA	1,225.00	754.15	130.24	470.85	61.56
101-253-716.00	HEALTH INSURANCE	8,000.00	5,677.83	573.91	2,322.17	70.97
101-253-717.00	LIFE INS/STD/LTD	310.00	228.29	27.43	81.71	73.64
101-253-718.00	PENSION	1,600.00	1,105.48	185.07	494.52	69.09
101-253-732.00	DUES/SUBS/PUBL	1,000.00	10.00	0.00	990.00	1.00
101-253-740.00	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-253-862.00	TRAVEL - CONFERENCES	3,500.00	2,670.80	232.84	829.20	76.31
101-253-862.01	TRAVEL - CONFERENCES - STAFF	3,000.00	2,055.76	339.00	944.24	68.53
Total Dept 253 - TREASURER		35,375.00	23,557.44	3,339.25	11,817.56	66.59
Dept 265 - MAINTENANCE						

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019	MONTH 08/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-265-702.00	WAGES -	124,000.00	82,519.12	13,226.22	41,480.88	66.55
101-265-703.00	OVERTIME	2,000.00	1,012.15	69.48	987.85	50.61
101-265-715.00	FICA	9,700.00	5,759.40	946.46	3,940.60	59.38
101-265-716.00	HEALTH INSURANCE	50,000.00	32,055.52	3,627.68	17,944.48	64.11
101-265-716.01	HEALTH INSURANCE - RETIREE	4,800.00	2,616.66	398.35	2,183.34	54.51
101-265-717.00	LIFE INS/STD/LTD	2,700.00	1,614.00	185.99	1,086.00	59.78
101-265-718.00	PENSION	16,000.00	10,057.92	1,504.44	5,942.08	62.86
101-265-740.00	OPERATING SUPPLIES	7,000.00	3,744.15	460.19	3,255.85	53.49
101-265-747.00	SMALL TOOLS & EQUIPMENT	2,500.00	1,546.63	39.83	953.37	61.87
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	1,500.00	728.76	0.00	771.24	48.58
101-265-751.00	GAS & OIL	3,000.00	1,945.89	294.91	1,054.11	64.86
101-265-811.00	PURCHASED SERVICE	10,000.00	12,085.92	4,090.76	(2,085.92)	120.86
101-265-853.00	TELEPHONE	640.00	210.00	30.00	430.00	32.81
101-265-931.00	MAINT. - BUILDING	20,500.00	9,056.55	0.00	11,443.45	44.18
101-265-932.00	MAINT. - GROUNDS	15,000.00	7,269.60	2,045.00	7,730.40	48.46
101-265-934.00	MAINT. - MACHINE	1,500.00	1,331.16	0.00	168.84	88.74
101-265-939.00	MAINT. - VEHICLE	3,000.00	780.63	0.00	2,219.37	26.02
101-265-945.00	RENTALS - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 265 - MAINTENANCE		274,340.00	174,334.06	26,919.31	100,005.94	63.55
Dept 276 - CEMETERY						
101-276-705.00	WAGES - MAINTENANCE	10,000.00	6,716.40	2,443.38	3,283.60	67.16
101-276-706.00	CEMETERY OVERTIME	450.00	260.55	0.00	189.45	57.90
101-276-715.00	FICA	825.00	483.99	172.73	341.01	58.67
101-276-716.00	HEALTH INSURANCE	4,000.00	2,360.19	642.66	1,639.81	59.00
101-276-717.00	LIFE INS/STD/LTD	300.00	106.96	29.13	193.04	35.65
101-276-718.00	PENSION	1,300.00	837.24	293.21	462.76	64.40
101-276-740.00	OPERATING SUPPLIES	2,000.00	53.72	0.00	1,946.28	2.69
101-276-742.00	SOFTWARE PROGRAMS	2,200.00	2,150.00	0.00	50.00	97.73
101-276-811.00	PURCHASED SERVICE	3,000.00	1,723.60	45.50	1,276.40	57.45
101-276-927.00	UTILITIES - WATER	2,000.00	30.83	30.83	1,969.17	1.54
101-276-931.00	REPAIRS - MAINT.	500.00	0.00	0.00	500.00	0.00
101-276-932.00	MAINT. - GROUNDS	2,500.00	552.95	88.00	1,947.05	22.12
101-276-945.00	RENTALS - EQUIPMENT	2,500.00	1,079.50	375.00	1,420.50	43.18
Total Dept 276 - CEMETERY		31,575.00	16,355.93	4,120.44	15,219.07	51.80
Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)						
101-310-702.00	WAGES -	21,000.00	11,231.61	0.00	9,768.39	53.48
101-310-715.00	FICA	1,600.00	815.57	3.64	784.43	50.97
101-310-716.00	HEALTH INSURANCE	5,000.00	2,740.15	0.00	2,259.85	54.80
101-310-740.00	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-310-811.00	PURCHASED SERVICE	30,000.00	10,625.11	970.00	19,374.89	35.42
101-310-827.00	LEGAL SERVICE-GEN. TWP.	25,000.00	25,595.40	2,955.00	(595.40)	102.38
101-310-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)		83,750.00	51,007.84	3,928.64	32,742.16	60.90
Dept 400 - PLANNING/ZONING						
101-400-712.00	PLANNING/APPEALS BOARD	9,500.00	5,550.00	180.00	3,950.00	58.42
101-400-715.00	FICA	725.00	424.03	13.64	300.97	58.49
101-400-718.00	PENSION	150.00	99.00	18.00	51.00	66.00

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-400-727.00	OFFICE SUPPLIES	200.00	107.08	0.00	92.92	53.54
101-400-732.00	DUES/SUBS/PUBL	360.00	360.00	0.00	0.00	100.00
101-400-811.00	PURCHASED SERVICE	5,850.00	2,003.02	0.00	3,846.98	34.24
101-400-820.00	ENGINEERING SERVICES	1,000.00	515.43	248.75	484.57	51.54
101-400-821.00	PLANNING CONSULTANT	35,000.00	19,046.68	0.00	15,953.32	54.42
101-400-827.00	LEGAL SERVICES - GEN. TWP.	20,000.00	14,406.58	3,870.50	5,593.42	72.03
101-400-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
101-400-903.00	NOTICES	8,500.00	4,155.09	461.37	4,344.91	48.88
Total Dept 400 - PLANNING/ZONING		82,285.00	46,666.91	4,792.26	35,618.09	56.71
Dept 425 - EMERGENCY PREPAREDNESS						
101-425-740.00	DISASTER RELIEF	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 425 - EMERGENCY PREPAREDNESS		10,000.00	0.00	0.00	10,000.00	0.00
Dept 446 - STREETS						
101-446-969.00	STREETS & ROADS IMPROV	250,000.00	113,369.30	113,369.30	136,630.70	45.35
101-446-969.01	SIDEWALKS	50,000.00	825.00	0.00	49,175.00	1.65
Total Dept 446 - STREETS		300,000.00	114,194.30	113,369.30	185,805.70	38.06
Dept 751 - RECREATION						
101-751-740.00	OPERATING SUPPLIES	3,500.00	1,957.68	392.00	1,542.32	55.93
101-751-811.00	PURCHASED SERVICE	500.00	91.00	45.50	409.00	18.20
101-751-921.00	UTILITIES - ELECTRIC	1,300.00	230.90	26.90	1,069.10	17.76
101-751-927.00	UTILITIES - WATER	1,000.00	633.98	17.01	366.02	63.40
101-751-932.00	REPAIRS - MAINT. GROUNDS	5,000.00	1,875.67	492.53	3,124.33	37.51
101-751-970.00	CAPITAL OUTLAY	11,700.00	8,613.41	4,469.00	3,086.59	73.62
Total Dept 751 - RECREATION		23,000.00	13,402.64	5,442.94	9,597.36	58.27
Dept 890 - CONTINGENCY						
101-890-955.00	CONTINGENT	450,000.00	20,000.00	0.00	430,000.00	4.44
Total Dept 890 - CONTINGENCY		450,000.00	20,000.00	0.00	430,000.00	4.44
Dept 901 - CAPITAL OUTLAY_GENERAL						
101-901-983.00	NEW EQUIPMENT - GEN. GOVT	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY_GENERAL		10,000.00	0.00	0.00	10,000.00	0.00
Dept 999 - OPERATING TRANSFERS						
101-999-999.00	INTERFUND TRANSFERS OUT	5,110,646.00	5,110,646.00	0.00	0.00	100.00
Total Dept 999 - OPERATING TRANSFERS		5,110,646.00	5,110,646.00	0.00	0.00	100.00
TOTAL EXPENDITURES		7,628,861.00	6,336,938.24	264,013.84	1,291,922.76	83.07

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Fund 101 - GENERAL:						
	TOTAL REVENUES	7,166,195.00	5,803,278.35	493,601.96	1,362,916.65	80.98
	TOTAL EXPENDITURES	7,628,861.00	6,336,938.24	264,013.84	1,291,922.76	83.07
	NET OF REVENUES & EXPENDITURES	(462,666.00)	(533,659.89)	229,588.12	70,993.89	115.34

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Revenues						
Dept 000 - REVENUES						
206-000-582.00	PARCHMENT CONTRACT	0.00	27,000.00	0.00	(27,000.00)	100.00
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	2,000.00	1,438.83	0.00	561.17	71.94
206-000-699.00	INTERFUND TRANSFERS IN	1,702,060.00	1,702,060.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		1,704,060.00	1,730,498.83	0.00	(26,438.83)	101.55
TOTAL REVENUES		1,704,060.00	1,730,498.83	0.00	(26,438.83)	101.55
Expenditures						
Dept 336 - FIRE						
206-336-701.00	WAGES - CHIEF	90,500.00	64,186.00	10,656.00	26,314.00	70.92
206-336-702.00	WAGES -	213,000.00	151,234.00	25,164.00	61,766.00	71.00
206-336-702.02	WAGES - OUTSIDE	0.00	2,000.00	1,000.00	(2,000.00)	100.00
206-336-703.00	WAGES - CAREER FIREFIGHTERS	178,000.00	133,343.74	26,984.37	44,656.26	74.91
206-336-704.01	RESPONSE TIME - NW	35,000.00	16,733.69	2,634.39	18,266.31	47.81
206-336-704.02	RESPONSE TIME - EW	85,000.00	62,213.07	12,538.36	22,786.93	73.19
206-336-704.03	RESPONSE TIME - LW	17,000.00	14,121.84	2,252.19	2,878.16	83.07
206-336-704.04	RESPONSE TIME - WW	110,000.00	68,790.17	7,078.09	41,209.83	62.54
206-336-706.01	SIT TIME - NW	62,000.00	21,094.36	3,775.56	40,905.64	34.02
206-336-706.02	SIT TIME	64,000.00	22,422.79	4,397.94	41,577.21	35.04
206-336-706.03	SIT TIME	1,500.00	600.00	75.00	900.00	40.00
206-336-706.04	SIT TIME	72,000.00	56,949.87	9,899.07	15,050.13	79.10
206-336-707.00	TRAINING	65,000.00	33,252.05	1,937.18	31,747.95	51.16
206-336-711.00	INSURANCE OPT OUT	8,500.00	7,212.80	901.60	1,287.20	84.86
206-336-715.00	FICA	46,500.00	33,218.28	5,997.63	13,281.72	71.44
206-336-716.00	HEALTH INSURANCE	83,220.00	57,211.39	6,397.34	26,008.61	68.75
206-336-716.01	HEALTH INSURANCE - RETIREE	4,780.00	2,390.10	0.00	2,389.90	50.00
206-336-717.00	LIFE INS/STD/LTD	7,400.00	5,850.32	731.29	1,549.68	79.06
206-336-718.00	PENSION	85,000.00	63,661.87	10,720.97	21,338.13	74.90
206-336-723.00	INSURANCE - VOL. FIREMEN	5,500.00	5,427.00	0.00	73.00	98.67
206-336-727.00	OFFICE SUPPLIES	7,800.00	7,486.48	223.40	313.52	95.98
206-336-732.00	DUES/SUBS/PUBL	4,400.00	2,240.77	125.95	2,159.23	50.93
206-336-740.00	OPERATING SUPPLIES	21,000.00	12,373.25	2,480.86	8,626.75	58.92
206-336-742.00	SOFTWARE PROGRAMS	18,000.00	5,583.42	1,200.00	12,416.58	31.02
206-336-747.00	SMALL TOOLS & EQUIPMENT	45,000.00	14,577.67	6,708.13	30,422.33	32.39
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	42,000.00	6,202.43	2,065.52	35,797.57	14.77
206-336-751.00	GAS & OIL	20,000.00	9,465.89	1,579.09	10,534.11	47.33
206-336-780.05	FIRE PREVENTION	1,000.00	0.00	0.00	1,000.00	0.00
206-336-811.00	PURCHASED & MAINT. SERVICE	36,000.00	31,154.29	2,960.43	4,845.71	86.54
206-336-827.00	LEGAL SERVICE	1,500.00	75.00	0.00	1,425.00	5.00
206-336-853.00	TELEPHONE	18,000.00	12,816.34	1,496.99	5,183.66	71.20
206-336-862.00	TRAVEL - CONFERENCES	6,000.00	1,060.88	0.00	4,939.12	17.68
206-336-912.00	INSURANCE - GENERAL	32,000.00	22,328.84	0.00	9,671.16	69.78
206-336-913.00	INSURANCE - WORKERS COMP	55,000.00	41,813.08	0.00	13,186.92	76.02
206-336-914.00	VISION - PHYSICALS	28,000.00	4,729.00	0.00	23,271.00	16.89
206-336-921.01	UTILITIES - ELECTRIC	6,500.00	4,393.58	784.75	2,106.42	67.59
206-336-921.02	UTILITIES - ELECTRIC	8,600.00	5,456.84	818.50	3,143.16	63.45
206-336-921.03	UTILITIES - ELECTRIC	2,500.00	1,164.58	203.44	1,335.42	46.58
206-336-921.04	UTILITIES - ELECTRIC	8,000.00	4,386.82	1,071.96	3,613.18	54.84
206-336-923.01	UTILITIES - NATURAL GAS	5,000.00	3,158.57	105.30	1,841.43	63.17
206-336-923.02	UTILITIES - NATURAL GAS	5,000.00	3,371.86	172.56	1,628.14	67.44
206-336-923.03	UTILITIES - NATURAL GAS	2,500.00	1,597.54	24.88	902.46	63.90
206-336-923.04	UTILITIES - NATURAL GAS	4,500.00	2,797.07	115.14	1,702.93	62.16

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Expenditures						
206-336-927.01	UTILITIES - WATER	500.00	441.43	169.75	58.57	88.29
206-336-927.02	UTILITIES - WATER	1,400.00	930.70	238.66	469.30	66.48
206-336-927.03	UTILITIES - WATER	350.00	211.43	0.00	138.57	60.41
206-336-927.04	UTILITIES - WATER	900.00	529.66	78.52	370.34	58.85
206-336-931.00	MAINT. - BUILDING	41,500.00	35,660.43	5,287.02	5,839.57	85.93
206-336-932.00	MAINT. - GROUNDS	5,000.00	3,389.74	0.00	1,610.26	67.79
206-336-933.00	MAINT. - RADIO	4,000.00	983.79	0.00	3,016.21	24.59
206-336-934.00	MAINT. - MACHINE	2,200.00	1,294.28	0.00	905.72	58.83
206-336-939.00	MAINT. - VEHICLE	46,000.00	16,797.89	1,175.69	29,202.11	36.52
206-336-960.00	TUITION/TRAINING	6,000.00	3,099.79	180.81	2,900.21	51.66
206-336-960.01	TUITION/TRAINING	1,000.00	219.50	0.00	780.50	21.95
Total Dept 336 - FIRE		1,721,050.00	1,083,706.18	162,408.33	637,343.82	62.97
TOTAL EXPENDITURES		1,721,050.00	1,083,706.18	162,408.33	637,343.82	62.97
Fund 206 - FIRE:						
TOTAL REVENUES		1,704,060.00	1,730,498.83	0.00	(26,438.83)	101.55
TOTAL EXPENDITURES		1,721,050.00	1,083,706.18	162,408.33	637,343.82	62.97
NET OF REVENUES & EXPENDITURES		(16,990.00)	646,792.65	(162,408.33)	(663,782.65)	3,806.90

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Revenues						
Dept 000 - REVENUES						
207-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	44.86	0.00	(44.86)	100.00
207-000-430.00	POLICE - OPERATING SPECIAL ASSESS	637,390.00	638,516.58	0.00	(1,126.58)	100.18
207-000-582.00	PARCHMENT CONTRACT	317,935.00	202,782.00	0.00	115,153.00	63.78
207-000-582.01	PARCHMENT SPECIAL EVENT	5,000.00	7,579.99	0.00	(2,579.99)	151.60
207-000-583.00	KPS - SCH RESOURCE OFFICER	79,950.00	41,217.04	0.00	38,732.96	51.55
207-000-584.00	KCMHSAS/BORGESS CONTRACT	107,000.00	55,757.66	0.00	51,242.34	52.11
207-000-658.00	FSA FORFEITURE	0.00	1,743.01	0.00	(1,743.01)	100.00
207-000-673.01	SALE OF POLICE ASSETS	1,000.00	1,463.20	1,463.20	(463.20)	146.32
207-000-680.01	BYRNE MEMORIAL	14,000.00	0.00	0.00	14,000.00	0.00
207-000-680.02	HIDTA	1,500.00	0.00	0.00	1,500.00	0.00
207-000-680.03	OHSP OVERTIME	10,000.00	3,183.87	0.00	6,816.13	31.84
207-000-680.06	STATE 911 FUNDS	0.00	2,053.00	0.00	(2,053.00)	100.00
207-000-680.07	TOWER SITE - RAVINE ROAD	16,000.00	0.00	0.00	16,000.00	0.00
207-000-680.65	ATPA - SCAR OFFICER	55,000.00	0.00	0.00	55,000.00	0.00
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	4,000.00	4,439.20	796.78	(439.20)	110.98
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	45,000.00	42,245.76	0.00	2,754.24	93.88
207-000-682.00	CHARGES FOR SERVICES	3,500.00	1,277.08	117.00	2,222.92	36.49
207-000-683.00	OWI REIMBURSEMENT	3,500.00	2,270.58	228.56	1,229.42	64.87
207-000-684.00	MISC. REVENUE	600.00	627.50	600.00	(27.50)	104.58
207-000-685.00	BOND FEES	1,000.00	520.00	70.00	480.00	52.00
207-000-699.00	INTERFUND TRANSFERS IN	3,520,821.00	3,535,826.62	0.00	(15,005.62)	100.43
Total Dept 000 - REVENUES		4,823,196.00	4,541,547.95	3,275.54	281,648.05	94.16
TOTAL REVENUES		4,823,196.00	4,541,547.95	3,275.54	281,648.05	94.16
Expenditures						
Dept 301 - POLICE						
207-301-701.00	WAGES - DEPARTMENT HEAD	99,820.00	69,767.44	11,630.40	30,052.56	69.89
207-301-702.00	WAGES -	2,079,280.00	1,255,356.19	214,850.28	823,923.81	60.37
207-301-703.00	OVERTIME	99,000.00	63,245.64	15,232.62	35,754.36	63.88
207-301-703.01	OUTSIDE OVERTIME	100,000.00	77,302.46	16,128.42	22,697.54	77.30
207-301-704.00	CLERICAL WAGES	197,000.00	117,958.56	17,306.77	79,041.44	59.88
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	55,635.00	29,883.73	6,816.20	25,751.27	53.71
207-301-705.00	CLERICAL WAGES - OT	6,000.00	2,014.51	399.51	3,985.49	33.58
207-301-706.00	CROSSING GUARDS	31,000.00	13,724.49	0.00	17,275.51	44.27
207-301-707.00	OFFICER IN CHARGE	3,000.00	1,165.00	48.00	1,835.00	38.83
207-301-708.00	HOLIDAY PAY	43,000.00	9,914.73	728.40	33,085.27	23.06
207-301-709.00	LONGEVITY PAY	43,380.00	34,920.00	5,280.00	8,460.00	80.50
207-301-710.00	SICK PAY	14,000.00	9,267.24	456.92	4,732.76	66.19
207-301-710.01	VACATION PAY	35,000.00	32,359.40	916.09	2,640.60	92.46
207-301-711.00	INSURANCE OPT OUT	56,000.00	35,451.13	4,131.38	20,548.87	63.31
207-301-712.65	CLERICAL WAGES - SCAR	9,000.00	0.00	0.00	9,000.00	0.00
207-301-715.00	FICA	215,000.00	131,021.48	21,916.51	83,978.52	60.94
207-301-716.00	HEALTH INSURANCE	381,000.00	234,326.17	26,059.32	146,673.83	61.50
207-301-716.01	HEALTH INSURANCE - RETIREE	101,000.00	85,616.78	10,724.88	15,383.22	84.77
207-301-717.00	LIFE INS/STD/LTD	44,000.00	26,669.44	3,140.22	17,330.56	60.61
207-301-718.00	CLERICAL PENSION	15,500.00	9,166.14	1,144.61	6,333.86	59.14
207-301-718.01	FOP PENSION	426,890.00	246,202.24	40,024.44	180,687.76	57.67
207-301-727.00	OFFICE SUPPLIES	5,000.00	1,848.83	60.27	3,151.17	36.98
207-301-732.00	DUES/SUBS/PUBL	1,600.00	810.00	165.00	790.00	50.63
207-301-740.00	OPERATING SUPPLIES	9,000.00	1,118.85	0.00	7,881.15	12.43
207-301-742.00	SOFTWARE PROGRAMS	6,000.00	206.06	175.00	5,793.94	3.43

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Expenditures						
207-301-747.00	SMALL TOOLS & EQUIPMENT	8,500.00	7,788.82	343.61	711.18	91.63
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	29,000.00	19,831.91	6,316.66	9,168.09	68.39
207-301-749.00	UNIFORM CLEANING	4,000.00	1,464.64	0.00	2,535.36	36.62
207-301-751.00	GAS & OIL	52,000.00	31,067.09	4,246.64	20,932.91	59.74
207-301-780.00	CRIME PREVENTION	1,000.00	0.00	0.00	1,000.00	0.00
207-301-782.00	INVESTIGATIVE OPERATIONS	6,000.00	1,929.89	395.00	4,070.11	32.16
207-301-810.00	COMPUTER SERVICE	5,000.00	13,330.80	11,409.40	(8,330.80)	266.62
207-301-811.00	PURCHASED SERVICE	8,000.00	5,690.47	211.06	2,309.53	71.13
207-301-811.05	PURCHASED SERVICE - CONSOL DISPATCH	365,000.00	364,778.00	0.00	222.00	99.94
207-301-812.00	EMPLOYMENT TESTING	10,000.00	9,318.39	2,144.86	681.61	93.18
207-301-812.01	BACKGROUND INVESTIGATION	2,000.00	600.62	65.67	1,399.38	30.03
207-301-814.00	PURCHASED MAINT. SERVICE	600.00	0.00	0.00	600.00	0.00
207-301-827.00	LEGAL	35,000.00	24,165.00	4,078.00	10,835.00	69.04
207-301-853.00	TELEPHONE	16,000.00	8,091.17	1,038.38	7,908.83	50.57
207-301-853.01	LEIN BILLING	2,100.00	1,200.00	0.00	900.00	57.14
207-301-853.02	RADIO TOWER T1 LINE	5,000.00	2,826.56	350.18	2,173.44	56.53
207-301-862.00	TRAVEL - CONFERENCES	3,000.00	378.79	(424.35)	2,621.21	12.63
207-301-903.00	NOTICES	600.00	295.75	0.00	304.25	49.29
207-301-912.00	INSURANCE - GENERAL	40,000.00	28,488.52	0.00	11,511.48	71.22
207-301-913.00	WORKER'S COMP.	110,000.00	75,083.04	0.00	34,916.96	68.26
207-301-914.00	VISION & PHYSICALS	6,000.00	1,732.87	41.00	4,267.13	28.88
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,100.00	2,299.91	309.81	800.09	74.19
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000.00	10,500.00	0.00	7,500.00	58.33
207-301-933.00	MAINT. - RADIO	8,000.00	675.38	0.00	7,324.62	8.44
207-301-934.00	MAINT. - MACHINE	5,800.00	401.25	0.00	5,398.75	6.92
207-301-939.00	MAINT. - VEHICLE	33,000.00	15,362.56	1,514.79	17,637.44	46.55
207-301-945.00	RENTALS - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956.00	MISC. EXPENSE	1,000.00	615.60	244.80	384.40	61.56
207-301-960.01	TUITION REIMBURSEMENT	11,795.00	5,053.75	946.50	6,741.25	42.85
207-301-999.00	INTERFUND TRANSFERS OUT	13,000.00	13,000.00	0.00	0.00	100.00
Total Dept 301 - POLICE		4,879,600.00	3,135,287.29	430,567.25	1,744,312.71	64.25
TOTAL EXPENDITURES		4,879,600.00	3,135,287.29	430,567.25	1,744,312.71	64.25
Fund 207 - POLICE:						
TOTAL REVENUES		4,823,196.00	4,541,547.95	3,275.54	281,648.05	94.16
TOTAL EXPENDITURES		4,879,600.00	3,135,287.29	430,567.25	1,744,312.71	64.25
NET OF REVENUES & EXPENDITURES		(56,404.00)	1,406,260.66	(427,291.71)	(1,462,664.66)	2,493.19

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 211 - RECREATION						
Expenditures						
Dept 751 - RECREATION						
211-751-999.00	INTERFUND TRANSFERS OUT	9,702.00	9,701.62	0.00	0.38	100.00
Total Dept 751 - RECREATION		9,702.00	9,701.62	0.00	0.38	100.00
TOTAL EXPENDITURES		9,702.00	9,701.62	0.00	0.38	100.00
Fund 211 - RECREATION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		9,702.00	9,701.62	0.00	0.38	100.00
NET OF REVENUES & EXPENDITURES		(9,702.00)	(9,701.62)	0.00	(0.38)	100.00

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 217 - LIVESCAN/SOR									
Revenues									
Dept 000 - REVENUES									
217-000-580.00	LIVESCAN REVENUE	26,000.00	16,630.00		2,740.00		9,370.00		63.96
217-000-580.01	SOR REVENUE	4,000.00	2,600.00		250.00		1,400.00		65.00
217-000-664.00	INTEREST EARNED	1,200.00	1,567.48		0.00		(367.48)		130.62
Total Dept 000 - REVENUES		31,200.00	20,797.48		2,990.00		10,402.52		66.66
TOTAL REVENUES		31,200.00	20,797.48		2,990.00		10,402.52		66.66
Expenditures									
Dept 301 - POLICE									
217-301-956.00	LIVESCAN EXPENSE	20,000.00	8,322.00		865.00		11,678.00		41.61
217-301-956.01	SOR EXPENSE	3,000.00	900.00		30.00		2,100.00		30.00
Total Dept 301 - POLICE		23,000.00	9,222.00		895.00		13,778.00		40.10
TOTAL EXPENDITURES		23,000.00	9,222.00		895.00		13,778.00		40.10
Fund 217 - LIVESCAN/SOR:									
TOTAL REVENUES		31,200.00	20,797.48		2,990.00		10,402.52		66.66
TOTAL EXPENDITURES		23,000.00	9,222.00		895.00		13,778.00		40.10
NET OF REVENUES & EXPENDITURES		8,200.00	11,575.48		2,095.00		(3,375.48)		141.16

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 219 - STREET LIGHTS						
Revenues						
Dept 000 - REVENUES						
219-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	17.28	0.00	(17.28)	100.00
219-000-637.00	C.T. REVENUE	247,275.00	247,467.15	0.00	(192.15)	100.08
219-000-664.00	INTEREST EARNED	3,500.00	8,226.27	769.39	(4,726.27)	235.04
Total Dept 000 - REVENUES		250,775.00	255,710.70	769.39	(4,935.70)	101.97
TOTAL REVENUES		250,775.00	255,710.70	769.39	(4,935.70)	101.97
Expenditures						
Dept 448 - STREET LIGHTS						
219-448-921.00	UTILITIES - ELECTRIC	250,000.00	149,079.04	22,010.85	100,920.96	59.63
219-448-934.00	MAINT. - MACHINE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 448 - STREET LIGHTS		251,000.00	149,079.04	22,010.85	101,920.96	59.39
TOTAL EXPENDITURES		251,000.00	149,079.04	22,010.85	101,920.96	59.39
Fund 219 - STREET LIGHTS:						
TOTAL REVENUES		250,775.00	255,710.70	769.39	(4,935.70)	101.97
TOTAL EXPENDITURES		251,000.00	149,079.04	22,010.85	101,920.96	59.39
NET OF REVENUES & EXPENDITURES		(225.00)	106,631.66	(21,241.46)	(106,856.66)	7,391.85

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RECYCLING						
Revenues						
Dept 000 - REVENUES						
226-000-664.00	INTEREST EARNED	2,500.00	6,552.99	459.89	(4,052.99)	262.12
226-000-672.00	SPECIAL ASSESSMENTS	470,745.00	469,827.20	0.00	917.80	99.81
Total Dept 000 - REVENUES		473,245.00	476,380.19	459.89	(3,135.19)	100.66
TOTAL REVENUES		473,245.00	476,380.19	459.89	(3,135.19)	100.66
Expenditures						
Dept 527 - RECYCLING						
226-527-811.00	SOLID WASTE	469,240.00	297,708.94	42,980.20	171,531.06	63.44
Total Dept 527 - RECYCLING		469,240.00	297,708.94	42,980.20	171,531.06	63.44
TOTAL EXPENDITURES		469,240.00	297,708.94	42,980.20	171,531.06	63.44
Fund 226 - RECYCLING:						
TOTAL REVENUES		473,245.00	476,380.19	459.89	(3,135.19)	100.66
TOTAL EXPENDITURES		469,240.00	297,708.94	42,980.20	171,531.06	63.44
NET OF REVENUES & EXPENDITURES		4,005.00	178,671.25	(42,520.31)	(174,666.25)	4,461.20

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GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 265 - DRUG LAW ENFORCEMENT									
Revenues									
Dept 000 - REVENUES									
265-000-655.00	DRUG FORFEITURE	500.00	4,238.75		0.00		(3,738.75)		847.75
265-000-655.01	PENDING DRUG FORFEITURE	5,000.00	0.00		0.00		5,000.00		0.00
265-000-664.00	INTEREST EARNED	1,200.00	1,970.49		0.00		(770.49)		164.21
Total Dept 000 - REVENUES		6,700.00	6,209.24		0.00		490.76		92.68
TOTAL REVENUES		6,700.00	6,209.24		0.00		490.76		92.68
Expenditures									
Dept 333 - DRUG LAW ENFORCEMENT									
265-333-956.00	MISC. FORFEITURE EXPENSES	1,000.00	0.00		0.00		1,000.00		0.00
Total Dept 333 - DRUG LAW ENFORCEMENT		1,000.00	0.00		0.00		1,000.00		0.00
TOTAL EXPENDITURES		1,000.00	0.00		0.00		1,000.00		0.00
Fund 265 - DRUG LAW ENFORCEMENT:									
TOTAL REVENUES		6,700.00	6,209.24		0.00		490.76		92.68
TOTAL EXPENDITURES		1,000.00	0.00		0.00		1,000.00		0.00
NET OF REVENUES & EXPENDITURES		5,700.00	6,209.24		0.00		(509.24)		108.93

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 266 - LAW ENFORCEMENT TRAINING						
Revenues						
Dept 000 - REVENUES						
266-000-577.00	PA 302 FUNDS	6,000.00	2,453.65	0.00	3,546.35	40.89
266-000-699.00	INTERFUND TRANSFERS IN	13,000.00	13,000.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		19,000.00	15,453.65	0.00	3,546.35	81.34
TOTAL REVENUES		19,000.00	15,453.65	0.00	3,546.35	81.34
Expenditures						
Dept 320 - STATE TRAINING MONEY						
266-320-960.00	TUITION/TRAINING	21,000.00	5,180.31	201.84	15,819.69	24.67
266-320-960.01	TUITION/TRAINING	0.00	17,283.43	7,795.00	(17,283.43)	100.00
Total Dept 320 - STATE TRAINING MONEY		21,000.00	22,463.74	7,996.84	(1,463.74)	106.97
TOTAL EXPENDITURES		21,000.00	22,463.74	7,996.84	(1,463.74)	106.97
Fund 266 - LAW ENFORCEMENT TRAINING:						
TOTAL REVENUES		19,000.00	15,453.65	0.00	3,546.35	81.34
TOTAL EXPENDITURES		21,000.00	22,463.74	7,996.84	(1,463.74)	106.97
NET OF REVENUES & EXPENDITURES		(2,000.00)	(7,010.09)	(7,996.84)	5,010.09	350.50

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GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 267 - SWET						
Revenues						
Dept 000 - REVENUES						
267-000-574.00	STATE GRANTS	55,120.00	40,731.78	6,104.00	14,388.22	73.90
Total Dept 000 - REVENUES		55,120.00	40,731.78	6,104.00	14,388.22	73.90
TOTAL REVENUES		55,120.00	40,731.78	6,104.00	14,388.22	73.90
Expenditures						
Dept 301 - POLICE						
267-301-702.00	WAGES -	40,000.00	41,193.92	8,666.40	(1,193.92)	102.98
267-301-715.00	FICA	3,000.00	2,975.33	640.97	24.67	99.18
267-301-716.00	HEALTH INSURANCE	11,000.00	7,406.90	910.36	3,593.10	67.34
267-301-717.00	LIFE INS/STD/LTD	750.00	451.20	56.40	298.80	60.16
267-301-853.00	TELEPHONE	320.00	0.00	0.00	320.00	0.00
267-301-913.00	WORKER'S COMP.	50.00	71.28	0.00	(21.28)	142.56
Total Dept 301 - POLICE		55,120.00	52,098.63	10,274.13	3,021.37	94.52
TOTAL EXPENDITURES		55,120.00	52,098.63	10,274.13	3,021.37	94.52
Fund 267 - SWET:						
TOTAL REVENUES		55,120.00	40,731.78	6,104.00	14,388.22	73.90
TOTAL EXPENDITURES		55,120.00	52,098.63	10,274.13	3,021.37	94.52
NET OF REVENUES & EXPENDITURES		0.00	(11,366.85)	(4,170.13)	11,366.85	100.00

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 270 - 911 WIRELESS						
Revenues						
Dept 000 - REVENUES						
270-000-664.00	INTEREST EARNED	500.00	0.00	0.00	500.00	0.00
Total Dept 000 - REVENUES		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
Expenditures						
Dept 301 - POLICE						
270-301-999.00	INTERFUND TRANSFERS OUT	112,235.00	127,240.62	0.00	(15,005.62)	113.37
Total Dept 301 - POLICE		112,235.00	127,240.62	0.00	(15,005.62)	113.37
TOTAL EXPENDITURES		112,235.00	127,240.62	0.00	(15,005.62)	113.37
Fund 270 - 911 WIRELESS:						
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		112,235.00	127,240.62	0.00	(15,005.62)	113.37
NET OF REVENUES & EXPENDITURES		(111,735.00)	(127,240.62)	0.00	15,505.62	113.88

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019	MONTH 08/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Revenues						
Dept 000 - REVENUES						
301-000-403.00	OPERATING LEVY-C.T.	1,141,941.00	1,147,499.13	0.00	(5,558.13)	100.49
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	4,000.00	0.00	0.00	4,000.00	0.00
301-000-404.00	DELINQUENT TAX REVENUE	500.00	922.13	922.13	(422.13)	184.43
301-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	1,577.54	0.00	(1,577.54)	100.00
301-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	0.00	37,977.50	0.00	(37,977.50)	100.00
301-000-664.00	INTEREST EARNED	3,500.00	1,517.93	319.62	1,982.07	43.37
Total Dept 000 - REVENUES		1,149,941.00	1,189,494.23	1,241.75	(39,553.23)	103.44
TOTAL REVENUES		1,149,941.00	1,189,494.23	1,241.75	(39,553.23)	103.44
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
301-906-910.00	DEBT SERVICE - PRINCIPAL	900,000.00	900,000.00	0.00	0.00	100.00
301-906-915.00	DEBT SERVICE - INTEREST	198,750.00	102,750.00	0.00	96,000.00	51.70
301-906-996.00	PAYING AGENT/BANK FEES	550.00	500.00	0.00	50.00	90.91
Total Dept 906 - ROAD IMPROVEMENT		1,099,300.00	1,003,250.00	0.00	96,050.00	91.26
TOTAL EXPENDITURES		1,099,300.00	1,003,250.00	0.00	96,050.00	91.26
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES		1,149,941.00	1,189,494.23	1,241.75	(39,553.23)	103.44
TOTAL EXPENDITURES		1,099,300.00	1,003,250.00	0.00	96,050.00	91.26
NET OF REVENUES & EXPENDITURES		50,641.00	186,244.23	1,241.75	(135,603.23)	367.77

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
Revenues						
Dept 000 - REVENUES						
402-000-664.00	INTEREST EARNED	0.00	12,428.26	862.32	(12,428.26)	100.00
Total Dept 000 - REVENUES		0.00	12,428.26	862.32	(12,428.26)	100.00
TOTAL REVENUES		0.00	12,428.26	862.32	(12,428.26)	100.00
Expenditures						
Dept 265 - MAINTENANCE						
402-265-975.00	BUILDING IMPROVEMENTS	400,000.00	212,088.21	71,823.90	187,911.79	53.02
Total Dept 265 - MAINTENANCE		400,000.00	212,088.21	71,823.90	187,911.79	53.02
TOTAL EXPENDITURES		400,000.00	212,088.21	71,823.90	187,911.79	53.02
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS:						
TOTAL REVENUES		0.00	12,428.26	862.32	(12,428.26)	100.00
TOTAL EXPENDITURES		400,000.00	212,088.21	71,823.90	187,911.79	53.02
NET OF REVENUES & EXPENDITURES		(400,000.00)	(199,659.95)	(70,961.58)	(200,340.05)	49.91

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 407 - RADIO SITE PROJECT						
Expenditures						
Dept 301 - POLICE						
407-301-983.00	EXPENSES	7,200.00	0.00	0.00	7,200.00	0.00
Total Dept 301 - POLICE		<u>7,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,200.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>7,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,200.00</u>	<u>0.00</u>
Fund 407 - RADIO SITE PROJECT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>7,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,200.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>(7,200.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,200.00)</u>	<u>0.00</u>

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PERIOD ENDING 08/31/2019

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GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 584 - GOLF COURSE									
Revenues									
Dept 000 - REVENUES									
584-000-607.00	LEASE FEES	10,000.00	101.15		0.00		9,898.85		1.01
584-000-664.00	INTEREST EARNED	400.00	222.89		36.27		177.11		55.72
584-000-699.00	INTERFUND TRANSFERS IN	0.00	20,000.00		0.00		(20,000.00)		100.00
Total Dept 000 - REVENUES		10,400.00	20,324.04		36.27		(9,924.04)		195.42
TOTAL REVENUES		10,400.00	20,324.04		36.27		(9,924.04)		195.42
Expenditures									
Dept 698 - GOLF COURSE									
584-698-740.00	OPERATING SUPPLIES	0.00	20.00		0.00		(20.00)		100.00
584-698-814.00	PURCHASED MAINT. SERVICE	4,000.00	1,600.00		1,600.00		2,400.00		40.00
584-698-932.00	REPAIRS - MAINT. - GROUNDS	2,000.00	0.00		0.00		2,000.00		0.00
584-698-934.00	REPAIRS & MAINT. - MACHINE	20,000.00	18,081.45		0.00		1,918.55		90.41
584-698-968.00	DEPRECIATION	11,000.00	0.00		0.00		11,000.00		0.00
Total Dept 698 - GOLF COURSE		37,000.00	19,701.45		1,600.00		17,298.55		53.25
TOTAL EXPENDITURES		37,000.00	19,701.45		1,600.00		17,298.55		53.25
Fund 584 - GOLF COURSE:									
TOTAL REVENUES		10,400.00	20,324.04		36.27		(9,924.04)		195.42
TOTAL EXPENDITURES		37,000.00	19,701.45		1,600.00		17,298.55		53.25
NET OF REVENUES & EXPENDITURES		(26,600.00)	622.59		(1,563.73)		(27,222.59)		2.34

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
810-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	19.22	0.00	(19.22)	100.00
810-000-664.00	INTEREST EARNED	6,500.00	15,787.28	1,618.48	(9,287.28)	242.88
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	273,600.00	274,012.79	0.00	(412.79)	100.15
810-000-673.01	SALE OF POLICE ASSETS	0.00	39,095.00	0.00	(39,095.00)	100.00
Total Dept 000 - REVENUES		280,100.00	328,914.29	1,618.48	(48,814.29)	117.43
TOTAL REVENUES		280,100.00	328,914.29	1,618.48	(48,814.29)	117.43
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
810-440-983.00	NEW EQUIPMENT	309,800.00	239,715.32	44,621.77	70,084.68	77.38
Total Dept 440 - CAPTIAL IMPROVEMENT		309,800.00	239,715.32	44,621.77	70,084.68	77.38
TOTAL EXPENDITURES		309,800.00	239,715.32	44,621.77	70,084.68	77.38
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		280,100.00	328,914.29	1,618.48	(48,814.29)	117.43
TOTAL EXPENDITURES		309,800.00	239,715.32	44,621.77	70,084.68	77.38
NET OF REVENUES & EXPENDITURES		(29,700.00)	89,198.97	(43,003.29)	(118,898.97)	300.33

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
811-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	32.04	0.00	(32.04)	100.00
811-000-573.00	GRANT MONIES	80,000.00	73,637.00	0.00	6,363.00	92.05
811-000-664.00	INTEREST EARNED	18,000.00	41,099.90	4,416.20	(23,099.90)	228.33
811-000-667.00	1219 WOODROW/1220 NASSAU RENTAL INCOME	15,000.00	9,117.00	0.00	5,883.00	60.78
811-000-672.00	FIRE CAPITAL SPECIAL ASSESSMEN	455,955.00	456,748.46	0.00	(793.46)	100.17
811-000-673.02	SALE OF ASSETS - FIRE	0.00	17,878.00	0.00	(17,878.00)	100.00
Total Dept 000 - REVENUES		568,955.00	598,512.40	4,416.20	(29,557.40)	105.20
TOTAL REVENUES		568,955.00	598,512.40	4,416.20	(29,557.40)	105.20
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
811-440-827.00	FIRE CAP IMPR LEGAL FEES	500.00	0.00	0.00	500.00	0.00
811-440-975.01	BUILDINGS - EASTWOOD STATION	85,000.00	0.00	0.00	85,000.00	0.00
811-440-983.00	FIRE EQUIPMENT	25,000.00	95,494.21	6,932.40	(70,494.21)	381.98
811-440-983.04	ENGINE REPLACEMENT	185,000.00	0.00	0.00	185,000.00	0.00
811-440-983.05	STAFF VEHICLES	45,000.00	44,896.51	0.00	103.49	99.77
811-440-983.06	STATION UPGRADES & EQUIP	50,000.00	3,945.00	0.00	46,055.00	7.89
811-440-983.08	MAINT - 1219 WOODROW	0.00	315.40	0.00	(315.40)	100.00
811-440-983.10	MAINT - 1220 NASSAU	0.00	276.50	0.00	(276.50)	100.00
Total Dept 440 - CAPTIAL IMPROVEMENT		390,500.00	144,927.62	6,932.40	245,572.38	37.11
TOTAL EXPENDITURES		390,500.00	144,927.62	6,932.40	245,572.38	37.11
Fund 811 - FIRE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		568,955.00	598,512.40	4,416.20	(29,557.40)	105.20
TOTAL EXPENDITURES		390,500.00	144,927.62	6,932.40	245,572.38	37.11
NET OF REVENUES & EXPENDITURES		178,455.00	453,584.78	(2,516.20)	(275,129.78)	254.17

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - STREET IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
812-000-664.00	INTEREST EARNED	2,500.00	4,493.88	0.00	(1,993.88)	179.76
812-000-672.00	SPECIAL ASSESSMENTS	0.00	653.58	0.00	(653.58)	100.00
Total Dept 000 - REVENUES		2,500.00	5,147.46	0.00	(2,647.46)	205.90
TOTAL REVENUES		2,500.00	5,147.46	0.00	(2,647.46)	205.90
Expenditures						
Dept 446 - STREETS						
812-446-999.00	INTERFUND TRANSFERS OUT	0.00	162,450.02	0.00	(162,450.02)	100.00
Total Dept 446 - STREETS		0.00	162,450.02	0.00	(162,450.02)	100.00
TOTAL EXPENDITURES		0.00	162,450.02	0.00	(162,450.02)	100.00
Fund 812 - STREET IMPROVEMENT:						
TOTAL REVENUES		2,500.00	5,147.46	0.00	(2,647.46)	205.90
TOTAL EXPENDITURES		0.00	162,450.02	0.00	(162,450.02)	100.00
NET OF REVENUES & EXPENDITURES		2,500.00	(157,302.56)	0.00	159,802.56	6,292.10

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GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 850 - ROAD IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
850-000-664.00	INTEREST EARNED	0.00	145.86		9.81		(145.86)		100.00
Total Dept 000 - REVENUES		0.00	145.86		9.81		(145.86)		100.00
TOTAL REVENUES		0.00	145.86		9.81		(145.86)		100.00
Expenditures									
Dept 906 - ROAD IMPROVEMENT									
850-906-815.00	OTHER FEES	75.00	0.00		0.00		75.00		0.00
850-906-970.00	CAPITAL IMPROVEMENT	265,800.00	99,307.65		20,888.23		166,492.35		37.36
Total Dept 906 - ROAD IMPROVEMENT		265,875.00	99,307.65		20,888.23		166,567.35		37.35
TOTAL EXPENDITURES		265,875.00	99,307.65		20,888.23		166,567.35		37.35
Fund 850 - ROAD IMPROVEMENT:									
TOTAL REVENUES		0.00	145.86		9.81		(145.86)		100.00
TOTAL EXPENDITURES		265,875.00	99,307.65		20,888.23		166,567.35		37.35
NET OF REVENUES & EXPENDITURES		(265,875.00)	(99,161.79)		(20,878.42)		(166,713.21)		37.30

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 871 - WATER IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
871-000-664.00	INTEREST EARNED	3,000.00	6,335.84	645.22	(3,335.84)	211.19
871-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	284.06	0.00	(284.06)	100.00
871-000-672.00	SPECIAL ASSESSMENTS	3,700.00	2,591.56	0.00	1,108.44	70.04
871-000-677.00	WATER CONNECTION FEE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000 - REVENUES		16,700.00	9,211.46	645.22	7,488.54	55.16
TOTAL REVENUES		16,700.00	9,211.46	645.22	7,488.54	55.16
Expenditures						
Dept 441 - WATER IMPROVEMENT						
871-441-732.00	DUES/SUBS/PUBL	16,500.00	13,750.00	0.00	2,750.00	83.33
871-441-820.00	ENGINEERING FEES	500.00	75.00	0.00	425.00	15.00
871-441-973.00	CONSTRUCTION COSTS	10,000.00	2,586.50	0.00	7,413.50	25.87
Total Dept 441 - WATER IMPROVEMENT		27,000.00	16,411.50	0.00	10,588.50	60.78
TOTAL EXPENDITURES		27,000.00	16,411.50	0.00	10,588.50	60.78
Fund 871 - WATER IMPROVEMENT:						
TOTAL REVENUES		16,700.00	9,211.46	645.22	7,488.54	55.16
TOTAL EXPENDITURES		27,000.00	16,411.50	0.00	10,588.50	60.78
NET OF REVENUES & EXPENDITURES		(10,300.00)	(7,200.04)	645.22	(3,099.96)	69.90

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 883 - SEWER IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
883-000-664.00	INTEREST EARNED	35,000.00	84,600.99	8,821.55	(49,600.99)	241.72
883-000-669.00	INTEREST ON SPEC. ASSESS.	500.00	806.17	0.00	(306.17)	161.23
883-000-672.00	SPECIAL ASSESSMENTS	10,000.00	7,093.93	0.00	2,906.07	70.94
883-000-679.00	CONNECTION FEES	0.00	7,500.00	0.00	(7,500.00)	100.00
Total Dept 000 - REVENUES		45,500.00	100,001.09	8,821.55	(54,501.09)	219.78
TOTAL REVENUES		45,500.00	100,001.09	8,821.55	(54,501.09)	219.78
Expenditures						
Dept 520 - SEWER IMPROVEMENT						
883-520-732.00	DUES/SUBS/PUBL	13,500.00	11,250.00	0.00	2,250.00	83.33
883-520-820.00	ENGINEERING FEES	1,500.00	1,079.00	75.00	421.00	71.93
883-520-827.00	LEGAL	0.00	90.00	90.00	(90.00)	100.00
883-520-921.00	UTILITIES - ELECTRIC	400.00	222.90	48.68	177.10	55.73
883-520-930.00	MAINTENANCE - SEWER	600.00	0.00	0.00	600.00	0.00
883-520-973.00	CONSTRUCTION COSTS	15,000.00	4,350.00	0.00	10,650.00	29.00
Total Dept 520 - SEWER IMPROVEMENT		31,000.00	16,991.90	213.68	14,008.10	54.81
TOTAL EXPENDITURES		31,000.00	16,991.90	213.68	14,008.10	54.81
Fund 883 - SEWER IMPROVEMENT:						
TOTAL REVENUES		45,500.00	100,001.09	8,821.55	(54,501.09)	219.78
TOTAL EXPENDITURES		31,000.00	16,991.90	213.68	14,008.10	54.81
NET OF REVENUES & EXPENDITURES		14,500.00	83,009.19	8,607.87	(68,509.19)	572.48

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GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 884 - SAW GRANT						
Revenues						
Dept 000 - REVENUES						
884-000-574.00	SAW STATE GRANT	582,000.00	425,450.33	96,950.46	156,549.67	73.10
Total Dept 000 - REVENUES		582,000.00	425,450.33	96,950.46	156,549.67	73.10
TOTAL REVENUES		582,000.00	425,450.33	96,950.46	156,549.67	73.10
Expenditures						
Dept 520 - SEWER IMPROVEMENT						
884-520-820.00	SAW ENGINEERING FEES	582,000.00	425,450.33	96,950.46	156,549.67	73.10
884-520-999.00	INTERFUND TRANSFERS OUT	0.00	5,000.00	0.00	(5,000.00)	100.00
Total Dept 520 - SEWER IMPROVEMENT		582,000.00	430,450.33	96,950.46	151,549.67	73.96
TOTAL EXPENDITURES		582,000.00	430,450.33	96,950.46	151,549.67	73.96
Fund 884 - SAW GRANT:						
TOTAL REVENUES		582,000.00	425,450.33	96,950.46	156,549.67	73.10
TOTAL EXPENDITURES		582,000.00	430,450.33	96,950.46	151,549.67	73.96
NET OF REVENUES & EXPENDITURES		0.00	(5,000.00)	0.00	5,000.00	100.00
TOTAL REVENUES - ALL FUNDS		17,186,087.00	15,580,237.59	621,802.84	1,605,849.41	90.66
TOTAL EXPENDITURES - ALL FUNDS		18,321,483.00	13,568,740.30	1,184,176.88	4,752,742.70	74.06
NET OF REVENUES & EXPENDITURES		(1,135,396.00)	2,011,497.29	(562,374.04)	(3,146,893.29)	177.16

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: AUGUST 2019

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1512	3443 RETAIL PLACE	AID GIVEN - FIRE		8			MG			8
1513	3201 LAKE	FIRE ALARM	1	9						10
1514	1031 ASHLEY	CHEST PAIN		8						8
1515	1910 SHAFFER	CONVULSIONS/SEIZURE		6						6
1516	SPRINKLE & KINGS HWY	VEHICLE FIRE					7			7
1517	N WESTNEDGE & W G AVE	MOTOR VEHICLE ACCIDENT	3							3
1518	1816 NAZARETH	WIRES DOWN/ARCING		5						5
1519	2617 N BURDICK	OVERDOSE/POISONING	7							7
1520	2825 MAPLE	HEMORRHAGE/LACERATION		4						4
1521	3908 FIR	STROKE				5				5
1522	2025 OAK OPENINGS	CONVULSIONS/SEIZURE		9						9
1523	SPRINKLE & KINGS HWY	MOTOR VEHICLE ACCIDENT					4			4
1524	525 STASSEN	FALL	3							3
1525	721 FLETCHER	UNCONSCIOUS				5				5
1526	E MAIN & CHICAGO	CANCELLED EN ROUTE		7						7
1527	4026 GEORGE	NOTHING FOUND/ARRIVAL	2							2
1528	308 N SAGE #101	BREATHING PROBLEM				5				5
1529	113 PINE COVE	BREATHING PROBLEM	3			10				13
1530	2429 SKYLINE	CARDIAC ARREST	3			10				13
1531	102 S BERKLEY	UNKNOWN/PERSON DOWN				4				4
1480	550 HAYMAC	AID GIVEN - FIRE	1							1
1532	537 CHICAGO	FALL		6						6
1533	4250 LEISURE LN G-525	BREATHING PROBLEM				8				8
1534	1910 SHAFFER	PREGNANCY/OB		5						5
1535	GULL & SHAFFER	CARDIAC ARREST	1	8						9
1536	RAVINE & WINDING WAY	AID GIVEN - FIRE				13				13
1537	1352 MANOR	UNCONSCIOUS				15				15
1538	3302 W MAIN #101	SMOKE INVESTIGATION	6			12		5	4	27
1539	1304 NASSAU	FALL		7						7
1540	2032 SUNNYSIDE C-19	WELFARE CHECK		7						7
1541	5350 N SPRINKLE	AID GIVEN - FIRE	3							3
1542	1424 OLMSTEAD	FALL					3			3
1543	3224 SPRINGFIELD	WIRES DOWN/ARCING		5						5
1545	1235 SHAKESPEARE	UNKNOWN/PERSON DOWN		9						9
1546	1312 MANOR	BREATHING PROBLEM				5				5
1547	1701 OLMSTEAD	CONVULSIONS/SEIZURE		8						8
SUB TOTAL	SUB-TOTALS		33	111	0	92	14	5	4	259

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: AUGUST 2019

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1548	108 N CLARENDON	BACK PAIN/INJURY				5				5
1549	3512 E MAIN	UNKNOWN/PERSON DOWN		9						9
1550	4325 LEISURE LN H-621	BREATHING PROBLEM				3				3
1551	2305 ALAMO	MOTOR VEHICLE ACCIDENT				6				6
1552	2432 N DRAKE	SICK PERSON	1			6				7
1553	1304 TURWILL	WIRES DOWN/ARCING				8				8
1554	2928 GLENN VALLEY	SICK PERSON				6				6
1555	108 N CLARENDON	CHEST PAIN				7				7
1556	3000 RIVERVIEW	SICK PERSON	2							2
1557	117 S DARTMOUTH	CONVULSIONS/SEIZURE				10				10
1558	4305 LEISURE LN	SMOKE INVESTIGATION	5			10		1		16
1559	516 N ORIENT	AID GIVEN - MEDICAL	2							2
1560	3748 FRANKLIN	CHEST PAIN					1			1
1561	2108 SUNNYSIDE C-19	BREATHING PROBLEM		3						3
1562	261 PARCHMOUNT	AID GIVEN - FIRE	4							4
1563	3304 GRACE	SICK PERSON				4				4
1564	537 CHICAGO	BREATHING PROBLEM		6						6
1565	2418 SHASTA	LIFT ASSIST	3							3
1566	105 INVERNESS	ALTERED MENTAL STATUS				4				4
1567	6087 WRIGHT	AID GIVEN - FIRE		6			MG			6
1568	2108 SUNNYSIDE C-19	CHEST PAIN		4						4
1569	709 CHRYSLER	BREATHING PROBLEM		5						5
1570	2901 ASBURY	BREATHING PROBLEM		5						5
1571	1307 ELKERTON	SMOKE INVESTIGATION	2	5			5			12
1572	500 HAYMAC #2	AID GIVEN - MEDICAL	4							4
1573	537 CHICAGO	CANCELLED EN ROUTE		3						3
1574	3258 WINDMILL	HEMORRHAGE/LACERATION	2							2
1575	2825 MAPLE	BREATHING PROBLEM		5						5
1576	2323 LOUISA	BREATHING PROBLEM					3			3
1577	3443 RETAIL PLACE	FIRE ALARM		6			MG			6
1578	2900 LAKE	BREATHING PROBLEM					1			1
1579	1120 CHEROKEE	SICK PERSON				5				5
1580	GULL & HENSON	MOTOR VEHICLE ACCIDENT		7						7
1581	1218 BIXBY	CHEST PAIN		6						6
1582	811 CAMPBELL	FIRE ALARM	2			5				7
1583	1420 OLMSTEAD	ALTERED MENTAL STATUS					1			1
SUB TOTAL			60	181	0	171	25	6	4	447

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: AUGUST 2019

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1584	680 BUTTERFLY	AID GIVEN - FIRE				4		MG		4
1585	2512 OLD RIVERVIEW	WIRES DOWN/ARCING	2							2
1586	5801 EAST N AVE	AID GIVEN - FIRE		6			MG			6
1587	2702 E MAIN	UNKNOWN/PERSON DOWN		8						8
1588	537 CHICAGO	BREATHING PROBLEM		5						5
1589	2823 CRESTVIEW	CHEST PAIN				5				5
1590	2901 ASBURY	BREATHING PROBLEM		5						5
1591	1733 W MAIN	SMOKE INVESTIGATION	5			3		4		12
1592	2014 SUNNYSIDE A-6	STROKE		7						7
1593	3517 PARKSIDE #1	CARDIAC ARREST	2	8						10
1594	2002 W MAIN	CONVULSIONS/SEIZURE				6				6
1595	550 S RIVERVIEW	AID GIVEN - MEDICAL	2							2
1596	2112 CLINTON	UNCONSCIOUS		10						10
1597	537 CHICAGO	CHEST PAIN		10						10
1598	2415 GULL	STROKE		5						5
1599	2134 CUMBERLAND	SMOKE INVESTIGATION	6			10		5		21
1600	3700 GULL	UNKNOWN/PERSON DOWN		6						6
1601	1307 ELKERTON	DUMPSTER FIRE		8						8
1602	1503 OLMSTEAD	BREATHING PROBLEM					1			1
1603	4500 GRAND PRARIE	SMOKE INVESTIGATION				6				6
1604	522 CHEROKEE #112	SMOKE INVESTIGATION	4			9		4	4	21
1605	3910 ANDORA	ALTERED MENTAL STATUS				7				7
1606	SCHUSTER & STOCKBRIDGE	BURNING COMPLAINT		9						9
1607	3634 E MAIN	MOTOR VEHICLE ACCIDENT		8						8
1608	932 DUPONT	ALTERED MENTAL STATUS					2			2
1609	2418 SHASTA	SMOKE INVESTIGATION	8	10		14				32
1610	2433 GERTRUDE	FIRE ALARM	8	10			1			19
1611	3000 OLD FARM	UNCONSCIOUS	3							3
1612	1346 NICHOLS	FALL				4				4
1613	3201 LAKE	FIRE ALARM	2	6			4			12
1614	3314 MARKET	BURNING COMPLAINT		9						9
1615	2138 S SPRINKLE	BURNING COMPLAINT		3						3
1616	3258 WINDMILL	MEDICAL ALARM	2							2
1617	3218 BUTTERNUT	PSYCHIATRIC PROBLEMS	4							4
1618	4325 LEISURE LN H-621	UNKNOWN/PERSON DOWN				11				11
1620	603 FENIMORE	BREATHING PROBLEM		6						6
SUB TOTAL			108	320	0	250	33	19	8	738

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: AUGUST 2019

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1621	1410 RED MAPLE	CONVULSIONS/SEIZURE	1							1
1622	SPRINKLE & KINGS HWY	MOTOR VEHICLE ACCIDENT					5			5
1623	3305 KENILWORTH	UNCONSCIOUS		5						5
1624	320 N SAGE #104	WELFARE CHECK				3				3
1625	2500 LAKE	CHEST PAIN					4			4
1626	248 DUNBARTON	FALL				5				5
1627	3825 NICHOLS	MOTOR VEHICLE ACCIDENT				8				8
1628	BROOK & GULL	CANCELLED EN ROUTE		3						3
1629	4026 GEORGE	ABDOMINAL PAIN	1							1
1631	W MAIN & N DARTMOUTH	UNKNOWN/PERSON DOWN				9				9
1632	522 CHEROKEE #115	UNCONSCIOUS				10				10
1634	3520 N DRAKE #124	CONVULSIONS/SEIZURE				10				10
1635	3413 OLD FARM	UNCONSCIOUS	3							3
1636	4901 PEPPER BUSH	OVERDOSE/POISONING				7				7
1637	1201 FOSTER	BURNING COMPLAINT		6						6
1638	1519 OLMSTEAD	HEAD INJURY/PAIN					3			3
1639	4335 LEISURE LN A-102	MEDICAL ALARM				3				3
1640	601 N PARK	AID GIVEN - MOVE UP	2						MG	2
1641	1313 N WESTNEDGE	AID GIVEN - FIRE	2						MG	2
1642	203 ESPANOLA	AID GIVEN - MEDICAL	2							2
1643	1426 SHAKESPEARE	BREATHING PROBLEM					2			2
1644	803 IRA	LIFT ASSIST		7						7
1645	1937 BARNEY	FALL		2						2
1646	W MAIN & TURWILL	MOTOR VEHICLE ACCIDENT				8				8
1648	4026 GEORGE	ABDOMINAL PAIN	3							3
1649	348 HAYMAC	AID GIVEN - MEDICAL	1							1
1650	1103 FLETCHER	BREATHING PROBLEM				5				5
1651	3634 E MAIN	ASSAULT		3						3
1652	1216 MANOR	MEDICAL ALARM				9				9
1653	1701 OLMSTEAD	CHEST PAIN					2			2
1654	COMMERCE & W MOSEL	AID GIVEN - MEDICAL		2						2
1655	1352 MANOR	STROKE				4				4
1656	708 FENIMORE	CHEST PAIN		5						5
1657	3512 E MAIN	UNKNOWN/PERSON DOWN		6						6
1658	537 CHICAGO	SICK PERSON		7						7
1659	2614 N WESTNEDGE	PSYCHIATRIC PROBLEMS	5							5
SUB TOTAL			128	366	0	331	49	19	8	901

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: AUGUST 2019

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1660	1031 CRAFT	BREATHING PROBLEM		4						4
1661	3419 MEADOWCROFT	CONVULSIONS/SEIZURE				2				2
1662	618 N RIVERVIEW	AID GIVEN - MEDICAL	2							2
1663	3125 NICHOLS #101	UNKNOWN/PERSON DOWN				4				4
1664	425 N ARLINGTON	OVERDOSE/POISONING				4				4
1665	1704 HENSON	CANCELLED EN ROUTE		4						4
1666	537 CHICAGO	NOTHING FOUND/ARRIVAL		5						5
1667	SPRINKLE & KINGS HWY	MOTOR VEHICLE ACCIDENT					6			6
1668	113 N RIVERVIEW	AID GIVEN - MEDICAL	3							3
1669	1718 HUNTINGTON	VEHICLE FIRE		4						4
1670	1617 ELKERTON	FALL	4	2						6
1671	4325 LEISURE LN H-621	BREATHING PROBLEM				6				6
1672	213 S KENDALL #204	OVERDOSE/POISONING				9				9
1673	202 RAIN TREE	MEDICAL ALARM	2			10				12
1674	537 CHICAGO	CONVULSIONS/SEIZURE		2						2
1675	3219 WINTER WHEAT	FALL	1							1
1676	4255 LEISURE LN K-811	UNKNOWN/PERSON DOWN				4				4
1677	1451 RED MAPLE	SMOKE INVESTIGATION	2	2		7				11
1678	537 CHICAGO	BREATHING PROBLEM		2						2
1679	1910 SHAFFER	STROKE		2						2
1680	2204 OLD FARM	MEDICAL ALARM	5							5
1681	1519 OLMSTEAD	ASSAULT					1			1
1683	2220 GULL D-2	CANCELLED EN ROUTE		4						4
1684	3411 LAKE	SICK PERSON					1			1
1685	2725 ALAMO	CONVULSIONS/SEIZURE				5				5
1686	1726 SEMINOLE	MEDICAL ALARM				5				5
1687	537 CHICAGO	CANCELLED EN ROUTE		4						4
1688	4304 GULL PRARIE B-1	AID GIVEN - FIRE		4			MG			4
1689	2307 E MAIN	MOTOR VEHICLE ACCIDENT		6						6
1690	1521 GULL	FIRE ALARM	1	5			3			9
1691	2825 MAPLE	BREATHING PROBLEM		4						4
1692	2107 N 26TH ST	AID GIVEN - FIRE		7			MG			7
1693	4523 W MAIN	AID GIVEN - FIRE				10			MG	10
1694	1322 HUNTINGTON	WIRES DOWN/ARCING		5						5
1695	MOSEL & N PITCHER	FALL	4							4
TOTALS			152	432	0	397	60	19	8	1068
	DENOTES PRIMARY RESPONSE STATION ** DENOTES A PROPERTY AND/OR CONTENTS LOSS FIRE									

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: AUGUST 2019

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1696	537 CHICAGO	ALTERED MENTAL STATUS		4						4
1697	4405 WILLOW POINT	FALL				7				7
1698	W MAIN & SYDELLE	MOTOR VEHICLE ACCIDENT				7				7
1699	1426 SHAKESPEARE	BREATHING PROBLEM					2			2
1700	2138 S SPRINKLE	MOTOR VEHICLE ACCIDENT					1			1
1701	2710 W MAIN	ALLERGIC REACTION				10				10
1702	W MAIN & KENDALL	MOTOR VEHICLE ACCIDENT				9				9
1703	630 DAYTON	CANCELLED EN ROUTE		6						6
1704	537 CHICAGO	CONVULSIONS/SEIZURE		4						4
1705	2014 SUNNYSIDE C-21	CHEST PAIN		4						4
1706	3713 W MAIN	FIRE ALARM	1			4				5
1708	4315 W MAIN	ALTERED MENTAL STATUS				5				5
1709	1428 N 30TH	AID GIVEN - FIRE		4			MG			4
1710	721 FLETCHER	ALTERED MENTAL STATUS				5				5
1711	DOUGLAS & OLD DOUGLAS	WIRES DOWN/ARCING	5							5
1712	1320 SEEMORE	UNKNOWN/PERSON DOWN		4						4
1713	2535 MOUNT OLIVET	AID GIVEN - FIRE	7						MG	7
1714	122 NELSON	UNCONSCIOUS				7				7
1715	2032 SUNNYSIDE C-19	FALL		7						7
1716	618 N RIVERVIEW	AID GIVEN - MEDICAL	3							3
1717	2913 JUNEDALE	BREATHING PROBLEM				4				4
1718	1701 OLMSTEAD	ALTERED MENTAL STATUS					2			2
1719	537 CHICAGO	ALLERGIC REACTION		4						4
1720	4335 LEISURE LN A-107	FALL				2				2
1721	1530 NICHOLS	ATTEMPTED SUICIDE				6				6
1722	4118 NAZARETH	CANCELLED EN ROUTE		4						4
1723	1307 WAYSIDE	BREATHING PROBLEM		6						6
1724	2621 DOUGLAS	UNKNOWN/PERSON DOWN	5							5
1725	4225 W MAIN	MOTOR VEHICLE ACCIDENT				8				8
1726	202 RAINTREE	FALL				9				9
1727	3721 MILLER	LIFT ASSIST		5						5
1728	537 CHICAGO	CANCELLED EN ROUTE		5						5
1729	2220 GULL A-7	CANCELLED EN ROUTE		4						4
1731	550 HAYMAC	AID GIVEN - MEDICAL	1							1
1732	4901 PEPPER BUSH	BREATHING PROBLEM				8				8
TOTALS			174	493	0	488	65	19	8	1247
	DENOTES PRIMARY RESPONSE STATION ** DENOTES A PROPERTY AND/OR CONTENTS LOSS FIRE									



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09232019 9A

FOR MEETING DATE: 09/23/2019

SUBJECT: Recognition for Jim Cripps

REQUESTING DEPARTMENT: Planning Commission and Zoning Board of Appeals

SUGGESTED MOTION:

To accept a resolution of appreciation to James Cripps for his service to the Planning Commission and Zoning Board of Appeals.

Financing Cost: N/A

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Jim has served a combined 22 years.

Submitted by: PC Chair Fred Nagler and ZBA Chair James Short

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

KALAMAZOO CHARTER TOWNSHIP
September 23, 2019

RESOLUTION OF APPRECIATION TO JAMES CRIPPS

At a regular meeting of the Board of Trustees of Kalamazoo Charter Township, Michigan, held in the Township Office, located at 1720 Riverview Drive, Kalamazoo, Michigan, on the 9th day of September, 2019, at 7:30 p.m.

WHEREAS, the Charter Township of Kalamazoo relies on a Planning Commission and a Zoning Board of Appeals to fairly and efficiently address community needs,

WHEREAS, the Planning Commission and the Zoning Board of Appeals are comprised of residents of the Township,

WHEREAS, James Cripps served as an appointed member of the Zoning Board of Appeals from 1997 to 2016 and of the Planning Commission from 2016 to 2019,

WHEREAS, during his tenures, James Cripps contributed to meetings of the Planning Commission and the Zoning Board of Appeals by conscientiously researching agenda items in advance of meetings, attending most meetings, providing insightful analysis and technical knowledge, and exercising fair judgements when discussing and voting on agenda items,

WHEREAS, James Cripps has elected to submit his resignation as a member of the Planning Commission to the Supervisor of the Charter Township of Kalamazoo,

NOW, THEREFORE, BE IT RESOLVED THAT:

the Board of Trustees of the Charter Township of Kalamazoo expresses its appreciation to James Cripps for his long service and many meaningful contributions to our community.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on September 23, 2019, the original of which resolution is on file in my office, that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Mark E. Miller, Clerk
Charter Township of Kalamazoo
Kalamazoo County, Michigan



CERTIFICATE OF APPRECIATION

Presented to

JAMES CRIPPS

In recognition of your 22 years of service on the Zoning Board of Appeals and Planning Commission.

CHARTER TOWNSHIP OF KALAMAZOO

Supervisor

Clerk

Treasurer

Date



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09232019 9B

FOR MEETING DATE: September 23, 2019

SUBJECT: Zoning Ordinance Text Amendments for Recreational Marijuana Establishments

REQUESTING DEPARTMENT: legal/manager

SUGGESTED MOTION:

Accept zoning ordinance text amendments for recreational marijuana establishments for first reading.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Township Planning Commission has concluded its public hearing on text amendments to the Township Zoning Ordinance to allow for recreational marijuana establishments within the township and is recommending approval of the attached ordinance making those amendments. These text amendments generally follow the same format as those done for the medical marijuana text amendments by making the uses special land uses in certain zoning districts (subject to planning commission public hearing and requiring adherence to the conditions) and by providing spacing parameters and standards for special use approval.

Submitted by: RCS

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO
COUNTY OF KALAMAZOO, STATE OF MICHIGAN**

ORDINANCE NO.

ADOPTED: _____

EFFECTIVE: _____

RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT ORDINANCE

An ordinance to provide a title for the ordinance; to define words; to authorize the operation of and provide regulations for recreational (adult use) marihuana establishments in Kalamazoo Charter Township pursuant to Initiated Law 1 of 2018, as may be amended; to provide for an annual fee; to provide penalties for violation of this ordinance; to provide for severability; to repeal all ordinances or parts of ordinances in conflict therewith and to provide an effective date.

THE TOWNSHIP OF KALAMAZOO CHARTER

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I
TITLE

This ordinance shall be known as and may be cited as the Kalamazoo Charter Township Recreational (Adult Use) Marihuana Establishment Ordinance.

SECTION II
PURPOSE

The purpose of the ordinance is to regulate recreational (adult use) marihuana establishments in the Township in order to protect the public health, safety and general welfare of the Township's residents, to provide reasonable regulations regarding Township licensing of recreational (adult use) marihuana establishments, to provide a method to defray administrative costs of such establishments and to coordinate Township regulations and license approval with laws and regulations enacted by the State of Michigan. It is not the intent of this Ordinance to restrict or abrogate the protections for recreational (adult use) marihuana found in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended

SECTION III
DEFINITIONS

Words used herein shall have the definitions as provided for in Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended.

SECTION IV
RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENTS

The following recreational (adult use) marihuana establishments may be authorized to operate within the Township by the holder of a state operating license, and the Township may issue a Township license for the same, subject to compliance with Initiated Law 1 of 2018, as may be amended, the Rules promulgated thereunder and this ordinance:

1. Not more than _____ growers shall be authorized in the Township, which number may include Class A, B or C growers, in any combination, but not exceeding _____ growers in total.
2. Not more than _____ processors shall be authorized in the Township.
3. Not more than _____ retailers shall be authorized in the Township.
4. Not more than _____ shall be authorized in the Township.
5. Not more than _____ secure transporters shall be authorized in the Township.
6. Not more than _____ safety compliance facilities shall be authorized in the Township.
7. Not more than _____ special licenses shall be authorized in the Township. A special license shall include a designated consumption establishment license, an excess marihuana grower license, a marihuana event organizer license and a temporary marihuana event license.
8. No other license types as may be established by the Rules promulgated pursuant Initiated Law 1 of 2018, as amended, shall be authorized in the Township.

OR

The Charter Township of Kalamazoo authorizes an unlimited number of recreational (Adult Use) marihuana establishments in the Township; recognizing that the Township Zoning Ordinance at Article 8, Section 8.02 WW has placed locational limitations on such facilities which

by their nature will necessarily limit the numbers due to availability of eligible parcels.

SECTION V
RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT LICENSES

1. All applicants for a Township recreational (adult use) marihuana establishment license shall be pre-qualified by the State of Michigan Marijuana Regulatory Agency and shall provide proof of such approval from the state prior to or upon applying to the Township for a Township license.

2. On and after October 30, 2019, the Township shall accept applications for a Township license to operate a recreational (adult use) marihuana establishment within the Township. Application shall be made on a Township form and must be submitted to the Township Clerk and/or other designee of the Township Board (hereinafter referred to as the "Clerk."). Once the Clerk receives a complete application including the initial annual recreational (adult use) marihuana establishment fee, the application shall be time and date stamped. All complete applications received on or after October 30, 2019 shall be considered for conditional authorization and/or Township licensure. In the event that more applications are submitted to the Clerk than the number of recreational (adult use) marihuana establishments authorized for Township licensure by this ordinance, the applications shall be considered by the Township Board pursuant to the evaluation criteria contained in Section VI of this Ordinance. The Township Board shall consider an application for a recreational (adult use) marihuana establishment licensure within 30 days of the date of receipt of a complete application. Once the Township Board has determined which applications will be authorized for Township licensure (per Section V herein), any additional complete applications shall be held in abeyance for future conditional licensure. Any applicant waiting for future conditional licensure may withdraw their application by written notice to the Clerk at any time and may receive a partial refund of the initial annual medical marihuana fee submitted.

3. If a conditionally licensed applicant is denied a state operating license, then such conditional license will be canceled by the Clerk and the conditional license shall be available to the next applicant for the specific type of recreational (adult use) marihuana establishment license in order of rankings, per the evaluation criteria in Section VI.

4. A conditionally licensed applicant shall receive a license from the Township to operate the recreational (adult use) marihuana establishment within the Township upon the applicant providing the Clerk proof that the applicant has received a state operating license for the recreational (adult use) marihuana facility in the Township and the applicant has met all other requirements of this ordinance for the operation of a recreational (adult use) marihuana establishment.

5. If a conditionally licensed applicant fails to obtain a license from the Township within one year from the date of conditional license, then such conditional license shall be canceled by the Clerk and the conditional license shall be available to the next applicant for the specific type of recreational (adult use) marihuana establishment license in order of rankings, per the evaluation

criteria in Section VI. The Township Board shall have the authority to extend the deadline to obtain a Township license for up to an additional six months on written request of the applicant, within thirty days prior to cancellation, upon the reasonable discretion of the Township Board making a finding of good cause for the extension.

6. A licensee shall not operate a recreational (adult use) marihuana establishment at any location in the Township other than the address provided in the application to the Township.

SECTION VI
LICENSE EVALUATION CRITERIA

In the event that the Township receives more applications for recreational (adult use) marihuana establishment licenses than are authorized by this ordinance, the Township Board shall review all applications to determine which of the applications are best suited to operate such establishment in the Township in compliance with Initiated Law 1 of 2018, as amended. In making such analysis, the Township Board shall consider the following criteria:

1. The applicant's experience in operating other licensed marihuana businesses in Kalamazoo Charter Township.
2. The applicant's experience in operating other licensed marihuana businesses in Michigan.
3. If the applicant is a resident of Kalamazoo Charter Township.
4. If the applicant is a resident of Kalamazoo County, Michigan.
5. The applicant's general business management experience.
6. The applicant's financial ability and/or means to operate or maintain a marihuana establishment.
7. Whether the applicant has been delinquent in paying taxes to Kalamazoo Charter Township, Kalamazoo County and/or any other public entity in the past 10 years.
8. Whether the applicant has a history of non-compliance with any regulatory requirements in Kalamazoo Charter Township, Kalamazoo County or elsewhere within the State of Michigan.

SECTION VII
GENERAL REGULATIONS REGARDING
AUTHORIZED RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENTS

1. A licensed recreational (adult use) marihuana establishment shall only be operated within the Township by the holder of a state operating license issued pursuant to Initiated Law 1

Commented [RS1]: Not necessary if you allow unlimited, but you may want to include the decision criteria regardless.

of 2018, as may be amended and the Rules promulgated thereunder. The facility shall only be operated as long as the state operating license and Township license both remain in effect.

2. Prior to operating a licensed recreational (adult use) marihuana establishment within the Township pursuant to a state operating license, the facility must comply with all applicable regulations.

3. Prior to operating an authorized recreational (adult use) marihuana establishment within the Township pursuant to a state operating license, the establishment must comply with all Township construction and building ordinances, all other Township ordinances specifically regulating recreational (adult use) marihuana establishments and generally applicable Township police power ordinances. The establishment shall only be operated as long as it remains in compliance with all such ordinances now in force or which hereinafter may be established or amended.

4. If at any time a licensed recreational (adult use) marihuana establishment violates this ordinance the Township Board may request that the state revoke or refrain from renewing the establishment's state operating license. Once such state operating license is revoked or fails to be renewed, the Clerk shall cancel the Township license and the license shall be available to the next applicant for the specific type of recreational (adult use) marihuana establishment license in order of rankings, per the evaluation criteria in Section VI.

5. A recreational (adult use) marihuana establishment shall not be located within 1,000 feet of an existing public or private school providing education in kindergarten or any grades 1 – 12.

6. A recreational (adult use) marihuana establishment shall be subject to the provisions of the Township Zoning Ordinance regarding spacing from certain protected uses, such as playgrounds. See Article 8, Section 8.02 WW of the Charter Township of Kalamazoo Zoning Ordinance.

7. A recreational (adult use) marihuana establishment shall prevent smoke, odors, debris, dust, noise, lights, glare, heat, other emissions or discharge from interfering with the reasonable and comfortable use and enjoyment of another's property. Whether smoke, odors, debris, dust, noise, lights, glare, heat, other emissions or discharge interfere with the reasonable and comfortable use and enjoyment of property shall be measured against the objective standards of a reasonable person of normal sensitivity.

8. A marihuana retailer establishment shall only be open to the public between the hours of 8:00 a.m. and 9:00 p.m.

9. A microbusiness retailer component shall only be open to the public between the hours of 8:00 a.m. and 9:00 p.m.

10. All signage and advertising shall comply with Kalamazoo Charter Township zoning regulations.

11. A licensed recreational (adult use) marihuana establishment shall consent to inspection of the facility by Township officials and/or by the Kalamazoo Charter Township Police Department and/or its Fire Marshal, upon reasonable notice, to verify compliance with this ordinance.

12. The Township expressly reserves the right to amend or repeal this ordinance in any way including, but not limited to, complete elimination of or reduction in the type and/or number of licenses for recreational (adult use) marihuana establishments authorized to operate within the Township.

SECTION VIII

ANNUAL RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT FEE

There is hereby established an annual nonrefundable Township recreational (adult use) marihuana establishment fee in the amount of \$5,000, for each licensed recreational (adult use) marihuana establishment within the Township, to help defray administrative and enforcement costs associated therewith. An initial annual recreational (adult use) marihuana establishment fee of \$5,000 shall be payable at the time of application for Township authorization and thereafter the same amount shall be payable each year by the anniversary of the date of Township licensure to operate the recreational (adult use) marihuana establishment.

SECTION IX

NONRENEWAL, SUSPENSION, REVOCATION, APPEALS

1. It is hereby expressly declared that nothing in this ordinance be held or construed to give or grant to any authorized recreational (adult use) marihuana establishment a vested right, privilege or permit to continued licensure from the Township for operations within the Township.

2. Each license is exclusive to the licensee and a licensee or any other person must apply to and receive Township Board approval before a license is transferred, sold or purchased. The attempted transfer, sale or other conveyance of an interest in a license without prior approval of the Township Board is grounds for suspension or revocation of the license or for other appropriate sanction.

3. The Township Board, after notice and hearing, may suspend, revoke or refuse to renew a license for any of the following reasons:

- a. The applicant or licensee, or his/her agent, manager or employee, has violated, does not meet or has failed to comply with any of the terms, requirements, conditions of provisions of this ordinance or with any applicable state or local law or regulation;
- b. The recreational (adult use) marihuana establishment has operated in a manner that adversely affects the public health, safety and welfare.

4. Evidence to support a finding for nonrenewal, suspension or revocation of a license may include, without limitation, a continuing pattern of conduct of drug related criminal complaints within the premises of the recreational (adult use) marihuana establishment or in the immediate surrounding area or an ongoing nuisance condition emanating from or caused by a recreational (adult use) marihuana establishment.

5. An applicant may appeal any Township decision regarding licensure, nonrenewal, suspension or revocation of a license to the full Township Board, upon written request. An applicant requesting such appeal shall submit the request in writing to the Township Clerk, which request shall include reasons for the appeal. The Township Board shall, within a reasonable time thereafter, provide notice to the applicant of the time and date of the Township Board meeting at which the appeal will be heard. At such Township Board meeting, the applicant will have the opportunity to present his/her case supporting their appeal request.

SECTION X
VIOLATIONS AND PENALTIES

1. Any person who disobeys neglects or refuses to comply with any provision of this ordinance or who causes allows or consents to any of the same shall be deemed to be responsible for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se.

2. A violation of this ordinance is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500 for the first offense and not less than \$250 nor more than \$500 for subsequent offenses, in the discretion of the Court. For purposes of this section, "subsequent offenses" means a violation of the provisions of this ordinance committed by the same person within 12 months of a previous violation of the same provision of this ordinance for which said person admitted responsibility or was adjudicated to be responsible. The foregoing sanctions shall be in addition to the rights of the Township to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Township incurs in connection with the municipal civil infraction. This section is not intended to conflict with the penalty provisions in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended.

3. Each day during which any violation continues shall be deemed a separate offense.

4. In addition, the Township may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law.

5. This ordinance shall be administered and enforced by the Ordinance Enforcement Officer of the Township or by such other person (s) as designated by the Township Board from time to time.

SECTION XI
SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect. The provisions herein shall be construed as not interfering or conflicting with the statutory regulations for licensing recreational (adult use) marihuana establishments pursuant to Initiated Law 1 of 2018, as amended.

SECTION XII
REPEAL

Kalamazoo Charter Township Ordinance No. 609 opting-out of recreational marihuana establishments is hereby repealed.

SECTION XIII
EFFECTIVE DATE

This ordinance shall take effect on _____.

Mark E. Miller, Clerk
Kalamazoo Charter Township



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09232019 9C

FOR MEETING DATE: September 23, 2019

SUBJECT: Recreational marijuana establishments opt-in ordinance

REQUESTING DEPARTMENT: legal/manager

SUGGESTED MOTION:

Accept recreational marijuana opt-in ordinance (opting in on recreational marijuana and repealing the opt-out) for first reading.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Township Planning Commission has concluded its public hearing on text amendments to the Township Zoning Ordinance to allow for recreational marijuana establishments within the township. That ordinance will be provided to the township for first reading at the September 23, 2019 township board meeting. It now becomes incumbent upon the township to reverse its position on opting out of recreational marijuana establishments and to "opt in". The "opt in" ordinance, attached, also repeals the "opt-out" ordinance that was adopted earlier this spring.

Submitted by: RCS

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

CHARTER TOWNSHIP OF KALAMAZOO

ORDINANCE NO. ____

ADOPTED: _____

EFFECTIVE: _____

Zoning Ordinance Text Amendments

An ordinance to implement the provisions of Initiated Law 1 of 2018, the Michigan regulation and taxation of Marihuana Act, in the Township Zoning Ordinance designating zoning districts in which adult use (recreational) marihuana shall be allowed as special land uses; by providing regulations related thereto; to provide for severability; to repeal all ordinances or parts of ordinances in conflict therewith and to provide an effective date.

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I

AMENDMENTS TO THE TOWNSHIP ZONING ORDINANCE

The following amendments, insertions and deletions are hereby made to the Charter Township of Kalamazoo Zoning Ordinance:

Add to the following zoning district's list of possible special land uses:

ARTICLE 17 C-1 LOCAL BUSINESS

...

Section 17.02 Permitted Uses & Structures

...

B. Special Land Uses

...

11. Adult use marijuana retailer subject to Article 8, Section 8.02, WW., 3.
12. Adult Use Marijuana Designated Consumption Establishment subject to Article 8, Section 8.02, XX., 5.
13. An adult use marijuana Temporary Event License subject to Article 8, Section 8.02, XX, 4.

ARTICLE 18 C-2 COMMERCIAL CORRIDOR DISTRICT

...

Section 18.02 Permitted Uses and Structures

...

B. Special Land Uses

...

24. Adult Use Marijuana retailer subject to Article 8, Section 8.02, WW., 3.
25. An adult use marijuana Designated Consumption Establishment, subject to Article 8, Section 8.02, XX., 5.
26. An adult use marijuana Temporary Event License subject to Article 8, Section 8.02, XX, 4.

ARTICLE 19 I-1 LIGHT INDUSTRIAL DISTRICT

Section 19.02 Permitted Uses & Structures

...

B. Special Land Uses

...

32. An adult use marijuana retailer, subject to Article 8, Section 8.02, WW., 3.
33. An adult use grower, processor, transporter, and/or testing facility , subject to Article 8, Section

8.02, WW., 4.

- 34. An adult use marijuana Excess Grower license, subject to Article 8, Section 8.02, XX., 3.
- 35. An adult use marijuana Temporary Event License, subject to Article 8, Section 8.02, XX., 4.
- 36. An adult use marijuana Designated Consumption Establishment, subject to Article 8, Section 8.02, XX., 5.
- 37. An adult use marijuana microbusiness subject to Article 8, Section 8.02, WW. 5.

ARTICLE 20 I-2 GENERAL INDUSTRIAL DISTRICT

Section 20.02 Permitted Uses & Structures

...

B. Special Land Uses

...

- 37. An adult use marijuana retailer, and/or, grower, processor, transporter, and/or testing facility , subject to Article 8, Section 8.02, WW., 4.
- 38. An adult use marijuana Excess Grower license, subject to Article 8, Section 8.02, XX., 3.
- 39. An adult use marijuana Temporary Event License, subject to Article 8, Section 8.02, XX., 4.
- 40. An adult use marijuana Designated Consumption Establishment, subject to Article 8, Section 8.02, XX., 5.
- 41. An adult use marijuana Microbusiness subject to Article 8, Section 8.02, WW. 5.

ADD TO ARTICLE 8.00 THE FOLLOWING SITE DEVELOPMENT STANDARDS:

ARTICLE 8 SITE DEVELOPMENT STANDARDS

Section 8.02 Scope of Requirements

...

Section 8.02 Scope of Requirements

WW. Adult Use Marijuana retailer and/or grower, processor, transporter, testing facility, and/or microbusiness,;

- 1. **General regulations:** A Adult Use marijuana retailer, grower, processor, transporter, testing

facility, and/or microbusiness in accordance with the provisions of state law, may be permitted through the issuance of a special use permit pursuant to Article 26 Section 26.03 in the specified zone(s), provided that:

- a. Any uses or activities found by the state of Michigan or a court with jurisdiction to be unconstitutional or otherwise not permitted by state law may not be permitted by the Township. In the event that a court with jurisdiction declares some or all of this article invalid, then the Township may suspend the acceptance of applications for special use permits pending the resolution of the legal issue in question.
 - b. For a special use permit the Adult Use marijuana retailer, grower, processor, transporter, testing facility and/or microbusiness must be licensed by the state of Michigan and then must be at all times in compliance with the laws of the state of Michigan including but not limited to the Michigan Regulation and Taxation of Marijuana Act, Initiated Act 1 of 2018 (MCL 333.27951 – 333.27967 et seq.); and all other applicable rules promulgated by the state of Michigan.
 - c. The use or facility must be at all times in compliance with all other applicable laws, codes and ordinances of the Township as well as the State of Michigan Fire Code as amended/updated, and the State Building Code. The provisions of the current NFPA-1 related to marijuana facilities are hereby incorporated by reference as if fully restated herein. NFPA 1 of 2018 is available at the office of the Township Fire Marshal and at the office of the Township Attorney for reference as may be necessary. The Township Fire Marshal shall review all applications for compliance with the current marijuana rules in the most recent NFPA-1 and any and all other applicable fire codes facilities rules.
 - d. The Township may suspend or revoke a special use permit based on a finding that the provisions of the special use standards in this section, all other applicable provisions of this zoning ordinance, and/or the terms of the special use permit and approved site plan are not met.
 - e. An Adult Use marijuana retailer, grower, processor, transporter, testing facility and/or microbusiness, shall not be permitted as a home occupation, home-based business or accessory use nor may they include accessory uses except as otherwise provided in this ordinance.
 - f. Signage requirements for marijuana facilities, unless otherwise specified, are as provided in the Article 7.00 Signs.
2. **Application and Approval:** After receiving the application for the grant of a special land use permit for Adult Use marijuana retailer, grower, processor, transporter, and/or testing facility, accompanied by the required plans, specifications and permit fees, the Planning Commission shall hold a public hearing and review the application following the procedures required for special land use uses set forth in Section 26.03.

Following such hearing, said Planning Commission shall grant or deny the application and set forth its reasons for its decision.

- a. **Annual Review and Rescission:** In making any decision, the Planning Commission shall have the right and authority to impose such additional conditions and safeguards as it deems necessary for the protection of the health, safety and general welfare of the

neighborhood and of the adjoining residents and property owners. The Planning Commission shall provide for a periodic review of the proposed operations to ascertain compliance with the conditions and limitations imposed upon the same. It shall be empowered to renew or extend a special land use permit where all standards and conditions are complied with and may revoke or refuse to renew a permit where noncompliance exists. No permit shall be revoked or not renewed until the operator has been given written notice of any violation forming the basis of such revocation or denial of renewal and not less than thirty (30) days have elapsed to correct the said violation. All permits shall be reviewed by the Planning Commission annually.

The operator shall be required to pay an annual fee to cover the cost of inspections and additional meetings of the Planning Commission as may be established by the Township Board.

b. Liability Insurance

All operators shall be required to carry personal injury and property damage insurance while the Adult Use marijuana facility exists, in the amount of not less than \$1,000,000.00 (one million dollars) for each person or property injured or damaged and not less than \$2,000,000.00 (two million dollars) for injury or damage to more than one person or one person's property arising out of one occurrence. Such insurance shall cover injury or damage occurring upon the site of the operations as well as upon properties adjoining thereto, as a result of conditions or activities existing upon the site. The policy of insurance provided herewith shall name the township as an additional insured. A copy of the policy shall be filed with the Township Clerk.

3. Adult Use Marijuana Retailer shall be subject to the following standards:

- a. **Location.** A building occupied by an Adult Use Marijuana Retailer shall not be located within 500 feet of another building on another property occupied by a medical marijuana facility either in the Township or any adjacent municipality. However, an Adult Use Marijuana Retail business may be permitted to operate at a location shared with a Medical Marijuana facility.
- b. **Indoor Activities.** All activities of an Adult Use Marijuana Retail facility, including all transfers of marijuana, shall be conducted within the structure and out of public view. Lighting within a building used for growing Adult Use marijuana shall not be visible outside of the building.
- c. **Other Activities.** Marijuana and tobacco products shall not be smoked, ingested, or otherwise consumed in the building space occupied by an adult use marijuana retail business.
- d. **Physical Appearance.** The exterior appearance of the structure shall remain compatible with the exterior appearance of structures already constructed or under construction within the immediate area, and shall be maintained so as to prevent blight or deterioration or substantial diminishment or impairment of property values within the immediate area.
- e. **Buffer Zones.**
 - (i). An Adult Use marijuana business shall not be located within a 1,000-foot radius of a pre-existing:

- (1) Public or private elementary, or secondary school providing education in kindergarten or any of grades 1 through 12;
 - (2) Public library.
- (ii). An Adult Use marijuana business shall not be located within a 500-foot radius of any property occupied by:
- (1) A public playground;
 - (2) A public park;
 - (3) Public housing;
 - (4) A religious institution;
 - (5) A public or private, vocational school, college, junior college, or university;
 - (6) A state licensed child care center or preschool;
 - (7) Any public swimming pool, public or private youth activity facility, public outdoor recreation area(except trails), or public recreation facility;
 - (8) A youth center;
 - (9) A juvenile or adult half-way house;
 - (10) Correctional facility or rehab center;
 - (11) Property zoned R-1, R-2, RM-1, RM-2, RM-3, or MHP.
 - (12) Government buildings
- (iii). **Measurement of Buffers.** For purposes of measuring the buffer distance, the buffered area identified in i. 1 and 2, and ii. 1-12 above shall be called the “protected use”. The distance shall be measured from the zoning district setback line of the above uses (i. 1 and 2, and ii. 1 through 11 plus 12) to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility, except for (11) which shall be from the property line of the residential uses to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility. For existing buildings on the protected use property which are lawfully nonconforming by reason of setback, the measurement shall be taken from the setback line regardless of nonconformity to the building housing the medical marijuana facility.
- (iv). **Measurement of Municipal Boundary Buffers.** A building where an Adult Use marijuana facility is located shall not be located within 250 feet of the Township border with another municipality except where any adjoining property in the adjacent community is zoned for any similar use.

- (v). See buffer diagram B-1 of this Ordinance.
- f. **Odor.** It is the intent of this ordinance that no odor shall be detectable outside of any building where marijuana is present. As used in this subsection, building means the building, or portion thereof, used for marijuana sales or storage.
- (i). The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - (ii). The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
 - (iii). The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every six (6) months or as manufacturer recommended.
 - (iv). Negative air pressure shall be maintained inside the building.
 - (v). Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 - (vi). An alternative odor control system is permitted if the special use permit applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert at the applicant's expense to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.
- g. **Security Cameras.** If used, security cameras shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan.
- h. **Waste Management Plan**
The applicant shall establish a waste management plan at a minimum in compliance with state regulations.
4. **Adult Use Marijuana Grower, Processor, Transporter, and/or Testing Facility** shall be subject to the following standards:
- a. **Location.** A building occupied by an Adult Use Marijuana Grower, Processor, Transporter, Testing Facility, and/or Microbusiness may be permitted to operate at a location shared with a Medical Marijuana facility.
 - b. **Indoor Activities.** All activities of an Adult Use Marijuana facility, including all transfers of marijuana, shall be conducted within the structure and out of public view. Lighting within a building used for growing Adult Use marijuana shall not be visible outside of the building.
 - c. **Other Activities.** Marijuana and tobacco products shall not be smoked, ingested, or otherwise consumed in the building space occupied by the Adult Use Marijuana business.
 - d. **Physical Appearance.** The exterior appearance of the structure shall remain compatible with the exterior appearance of structures already constructed or under construction

within the immediate area, and shall be maintained so as to prevent blight or deterioration or substantial diminishment or impairment of property values within the immediate area.

e. **Buffer Zones.**

- (i). An Adult Use marijuana business shall not be located within a 1,000-foot radius of a pre-existing:
 - (1) Public or private elementary, or secondary school providing education in kindergarten or any of grades 1 through 12;
 - (2) Public library.
- (ii). An Adult Use marijuana business shall not be located within a 500-foot radius of any property occupied by:
 - (1) A public playground;
 - (2) A public park;
 - (3) Public housing;
 - (4) A religious institution;
 - (5) A public or private, vocational school, college, junior college, or university;
 - (6) A state licensed child care center or preschool;
 - (7) Any public swimming pool, public or private youth activity facility, public outdoor recreation area(except trails), or public recreation facility;
 - (8) A youth center;
 - (9) A juvenile or adult half-way house;
 - (10) Correctional facility or rehab center;
 - (11) Property zoned R-1, R-2, RM-1, RM-2, RM-3, or MHP.
- (iii). **Measurement of Buffers.** For purposes of measuring the buffer distance, the buffered area identified in i. 1 and 2, and ii. 1-12 above shall be called the “protected use”. The distance shall be measured from the zoning district setback line of the above uses (i. 1 and 2, and ii. 1 through 11 plus 12) to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility, except for (11) which shall be from the property line of the residential uses to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility. For existing buildings on the protected use property which are lawfully nonconforming by reason of setback, the measurement shall be taken from the setback line regardless of nonconformity to the building housing the medical marijuana facility.
- (iv). **Measurement of Municipal Boundary Buffers.** A building where an Adult Use

marijuana facility is located shall not be located within 250 feet of the Township border with another municipality except where any adjoining property in the adjacent community is zoned for any similar use.

- (v). See buffer diagram B-1 of this Ordinance.
- f. **Odor.** It is the intent of this ordinance that no odor shall be detectable outside of any building where marijuana is present. As used in this subsection, building means the building, or portion thereof, used for marijuana growing, processing, testing, transport storage or sales.
 - (i). The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - (ii). The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
 - (iii). The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every six (6) months or as manufacturer recommended.
 - (iv). Negative air pressure shall be maintained inside the building.
 - (v). Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 - (vi). An alternative odor control system is permitted if the special use permit applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert at the applicant's expense to review the alternative system design and advice as to its comparability and whether in the opinion of the expert it should be accepted.
- g. **Security Cameras.** If used, security cameras shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan.
- h. **Waste Management Plan**
The applicant shall establish a waste management plan at a minimum in compliance with state regulations.
- i. **Safety Compliance facilities.** A Safety Compliance Facility shall not be located in the same facility as nor under the same ownership as a marijuana: grower, processor, retailer or microbusiness.

5. **Adult Use Marijuana Microbusiness** shall be subject to the following standards:

- a. **Location.** A building occupied by an Adult Use Marijuana Microbusiness shall not be located within 500 feet of another building on another property occupied by a medical marijuana facility either in the Township or any adjacent municipality. However, an Adult Use Marijuana Microbusiness may be permitted to operate at a location shared with a Medical Marijuana facility.

- b. **Indoor Activities.** All activities of an Adult Use Marijuana Microbusiness facility, including all transfers of marijuana, shall be conducted within the structure and out of public view. Lighting within a building used for growing Adult Use marijuana shall not be visible outside of the building.
- c. **Other Activities.** Marijuana and tobacco products shall not be smoked, ingested, or otherwise consumed in the building space occupied by an adult use marijuana microbusiness.
- d. **Physical Appearance.** The exterior appearance of the structure shall remain compatible with the exterior appearance of structures already constructed or under construction within the immediate area, and shall be maintained so as to prevent blight or deterioration or substantial diminishment or impairment of property values within the immediate area.
- e. **Buffer Zones.**
 - (i). An Adult Use marijuana business shall not be located within a 1,000-foot radius of a pre-existing:
 - (1) Public or private elementary, or secondary school providing education in kindergarten or any of grades 1 through 12;
 - (2) Public library.
 - (ii). An Adult Use marijuana business shall not be located within a 500-foot radius of any property occupied by:
 - (1) A public playground;
 - (2) A public park;
 - (3) Public housing;
 - (4) A religious institution;
 - (5) A public or private, vocational school, college, junior college, or university;
 - (6) A state licensed child care center or preschool;
 - (7) Any public swimming pool, public or private youth activity facility, public outdoor recreation area(except trails), or public recreation facility;
 - (8) A youth center;
 - (9) A juvenile or adult half-way house;
 - (10) Correctional facility or rehab center;
 - (11) Property zoned R-1, R-2, RM-1, RM-2, RM-3, or MHP.
 - (12) Government buildings

- (iii). **Measurement of Buffers.** For purposes of measuring the buffer distance, the buffered area identified in i. 1 and 2, and ii. 1-12 above shall be called the “protected use”. The distance shall be measured from the zoning district setback line of the above uses (i. 1 and 2, and ii. 1 through 11 plus 12) to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility, except for (11) which shall be from the property line of the residential uses to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility. For existing buildings on the protected use property which are lawfully nonconforming by reason of setback, the measurement shall be taken from the setback line regardless of nonconformity to the building housing the medical marijuana facility.
 - (iv). **Measurement of Municipal Boundary Buffers.** A building where an Adult Use marijuana facility is located shall not be located within 250 feet of the Township border with another municipality except where any adjoining property in the adjacent community is zoned for any similar use.
 - (v). See buffer diagram B-1 of this Ordinance.
- f. **Odor.** It is the intent of this ordinance that no odor shall be detectable outside of any building where marijuana is present. As used in this subsection, building means the building, or portion thereof, used for marijuana sales or storage.
- (i). The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - (ii). The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
 - (iii). The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every six (6) months or as manufacturer recommended.
 - (iv). Negative air pressure shall be maintained inside the building.
 - (v). Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 - (vi). An alternative odor control system is permitted if the special use permit applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert at the applicant’s expense to review the alternative system design and advice as to its comparability and whether in the opinion of the expert it should be accepted.
- g. **Security Cameras.** If used, security cameras shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan.
- h. **Waste Management Plan**
The applicant shall establish a waste management plan at a minimum in compliance with state regulations.

XX. Adult Use Marijuana Special Licenses:

1. **General regulations:** A Adult Use Marijuana Special Licenses including: Designated Consumption Establishments, Excess Marijuana Growers, Temporary Marijuana Events, in accordance with the provisions of state law, may be permitted through the issuance of a special use permit pursuant to Article 26 Section 26.03 in the specified zone(s), provided that:
 - a. Any uses or activities found by the state of Michigan or a court with jurisdiction to be unconstitutional or otherwise not permitted by state law may not be permitted by the Township. In the event that a court with jurisdiction declares some or all of this article invalid, then the Township may suspend the acceptance of applications for special use permits pending the resolution of the legal issue in question.
 - b. For a special use permit the Adult Use Marijuana Special License must be licensed by the state of Michigan and then must be at all times in compliance with the laws of the state of Michigan including but not limited to the Michigan Regulation and Taxation of Marijuana Act, Initiated Act 1 of 2018 (MCL 333.27951 – 333.27967 et seq.); and all other applicable rules promulgated by the state of Michigan.
 - c. The use or facility must be at all times in compliance with all other applicable laws, codes and ordinances of the Township as well as the State of Michigan Fire Code as amended/updated, and the State Building Code. The provisions of the current NFPA-1 related to marijuana facilities are hereby incorporated by reference as if fully restated herein. NFPA 1 of 2018 is available at the office of the Township Fire Marshal and at the office of the Township Attorney for reference as may be necessary. The Township Fire Marshal shall review all applications for compliance with the current marijuana rules in the most recent NFPA-1 and any and all other applicable fire codes facilities rules.
 - d. The Township may suspend or revoke a special use permit based on a finding that the provisions of the special use standards in this section, all other applicable provisions of this zoning ordinance, and/or the terms of the special use permit and approved site plan are not met.
 - e. Signage requirements for marijuana facilities, unless otherwise specified, are as provided in the Article 7.00 Signs.
2. **Application and Approval:** After receiving the application for the grant of a special land use permit for Adult Use Marijuana Special License, accompanied by the required plans, specifications and permit fees, the Planning Commission shall hold a public hearing and review the application following the procedures required for special land use uses set forth in Section 26.03.

Following such hearing, said Planning Commission shall grant or deny the application and set forth its reasons for its decision.

- a. **Review and Rescission:** In making any decision, the Planning Commission shall have the right and authority to impose such additional conditions and safeguards as it deems necessary for the protection of the health, safety and general welfare of the neighborhood and of the adjoining residents and property owners. The Planning Commission shall

provide for a periodic review of the proposed operations to ascertain compliance with the conditions and limitations imposed upon the same. The Planning Commission shall be empowered to revoke a special land use permit where standards and conditions are not complied with. No permit shall be revoked until the operator has been given written notice of any violation forming the basis of such revocation and not less than fourteen (14) days have elapsed to correct the said violation. All permits shall be reviewed by the Planning Commission annually.

The operator shall be required to pay a fee to cover the cost of inspections and additional meetings of the Planning Commission as may be established by the Township Board.

- b. Liability Insurance
All operators shall be required to carry personal injury and property damage insurance while the Adult Use marijuana facility exists, in the amount of not less than \$1,000,000.00 (one million dollars) for each person or property injured or damaged and not less than \$2,000,000.00 (two million dollars) for injury or damage to more than one person or one person's property arising out of one occurrence. Such insurance shall cover injury or damage occurring upon the site of the operations as well as upon properties adjoining thereto, as a result of conditions or activities existing upon the site. The policy of insurance provided herewith shall name the township as an additional insured. A copy of the policy shall be filed with the Township Clerk.

3. Adult Use Marijuana Excess Grower License shall be subject to the following standards:

- a. **Location.** An Adult Use Marijuana Excess Grower License may be permitted to operate at a location shared with a Medical Marijuana facility, or any location in an industrial (I-1 or I-2) zoning district approved for either a Medical Marijuana Grower or an Adult Use Marijuana Grower.
- b. **Indoor Activities.** All activities of an Adult Use Marijuana facility, including all transfers of marijuana, shall be conducted within the structure and out of public view. Lighting within a building used for growing Adult Use marijuana shall not be visible outside of the building.
- c. **Other Activities.** Marijuana and tobacco products shall not be smoked, ingested, or otherwise consumed in the building space occupied by the Adult Use Marijuana business.
- d. **Physical Appearance.** The exterior appearance of the structure shall remain compatible with the exterior appearance of structures already constructed or under construction within the immediate area, and shall be maintained so as to prevent blight or deterioration or substantial diminishment or impairment of property values within the immediate area.
- e. **Buffer Zones.**
 - (i). An Adult Use marijuana business shall not be located within a 1,000-foot radius of a pre-existing:
 - (1) Public or private elementary, or secondary school providing education in kindergarten or any of grades 1 through 12;
 - (2) Public library.
 - (ii). An Adult Use marijuana business shall not be located within a 500-foot radius of

any property occupied by:

- (1) A public playground;
- (2) A public park;
- (3) Public housing;
- (4) A religious institution;
- (5) A public or private, vocational school, college, junior college, or university;
- (6) A state licensed child care center or preschool;
- (7) Any public swimming pool, public or private youth activity facility, public outdoor recreation area(except trails), or public recreation facility;
- (8) A youth center;
- (9) A juvenile or adult half-way house;
- (10) Correctional facility or rehab center;
- (11) Property zoned R-1, R-2, RM-1, RM-2, RM-3, or MHP.

(iii). **Measurement of Buffers.** For purposes of measuring the buffer distance, the buffered area identified in i. 1 and 2, and ii. 1-12 above shall be called the “protected use”. The distance shall be measured from the zoning district setback line of the above uses (i. 1 and 2, and ii. 1 through 11 plus 12) to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility, except for (11) which shall be from the property line of the residential uses to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility. For existing buildings on the protected use property which are lawfully nonconforming by reason of setback, the measurement shall be taken from the setback line regardless of nonconformity to the building housing the medical marijuana facility.

(iv). **Measurement of Municipal Boundary Buffers.** A building where an Adult Use marijuana facility is located shall not be located within 250 feet of the Township border with another municipality except where any adjoining property in the adjacent community is zoned for any similar use.

(v). See buffer diagram B-1 of this Ordinance.

f. **Odor.** It is the intent of this ordinance that no odor shall be detectable outside of any building where marijuana is present. As used in this subsection, building means the building, or portion thereof, used for marijuana growing, processing, testing, transport storage or sales.

(i). The building shall be equipped with an activated carbon filtration system for odor

control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.

- (ii). The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
- (iii). The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every six (6) months or as manufacturer recommended.
- (iv). Negative air pressure shall be maintained inside the building.
- (v). Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
- (vi). An alternative odor control system is permitted if the special use permit applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert at the applicant's expense to review the alternative system design and advice as to its comparability and whether in the opinion of the expert it should be accepted.

g. **Security Cameras.** If used, security cameras shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan.

h. **Waste Management Plan**

The applicant shall establish a waste management plan at a minimum in compliance with state regulations.

ii. **Safety Compliance facilities.** A Safety Compliance Facility shall not be located in the same facility as nor under the same ownership as a marijuana: grower, processor, retailer or microbusiness.

4. Adult Use Marijuana Temporary Event License shall be subject to the following standards:

a. **Location.** An Adult Use Temporary Marijuana Event License may be permitted to operate at a location shared with a Medical Marijuana facility, or any location in an industrial (I-1 or I-2) zoning district meeting the requirements listed below. An Adult Use Temporary Marijuana Event License may be allowed on a vacant parcel.

NOTE: As an exception to the conditions elsewhere in Article 8, Section 8.02, VV and WW, an Adult Use Temporary Marijuana Event may temporarily allow consumption of marijuana on a premises where a medical marijuana or adult use marijuana facility has been properly approved and established and such activity is otherwise prohibited.

(i) Outdoor activity areas:

(1) Shall have a privacy fence at least eight (8) feet high (building permit required) or another screening subject to police department and Fire Marshal approval surrounding the activity area with gates meeting Fire Marshal and emergency vehicle requirements.

(2) Activity areas shall be set back seventy-five (75) feet from all property lines.

(3) Minimum premises size shall be ten (10) acres

- (4) Minimum premises lot width shall be three hundred (300) feet
- (5) Shall also conform to all the requirements of Section 8.02, JJ. Outdoor Event.
- (6) Preliminary site plan, emergency access and security plan shall be reviewed and approved by the Fire Department and the Police Department. The application shall not proceed to Planning Commission review until approved by Fire and Police.

(ii) Indoor activity areas:

- (1) Shall meet or exceed the requirements for a place of public assembly. The capacity of the building shall not be exceeded and there shall be a performance bond required to guarantee compliance.
- (2) Shall have on-site parking for the capacity of the building subject to the requirements of Article 4 of this ordinance.
- (3) Odor. It is the intent of this ordinance that no odor shall be detectable outside of any building where marijuana is present. As used in this subsection, building means the building, or portion thereof, used for marijuana growing, processing, testing, transport storage or sales.
 - (i). The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - (ii). The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
 - (iii). The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every six (6) months or as manufacturer recommended.
 - (iv). Negative air pressure shall be maintained inside the building.
 - (v). Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 - (vi). An alternative odor control system is permitted if the special use permit applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert at the applicant's expense to review the alternative system design and advice as to its comparability and whether in the opinion of the expert it should be accepted.

b. **Buffer Zones.**

- (i). An Adult Use marijuana business shall not be located within a 1,000-foot radius of a pre-existing:
 - (1) Public or private elementary, or secondary school providing education in kindergarten or any of grades 1 through 12;

- (2) Public library.
- (ii). An Adult Use marijuana business shall not be located within a 500-foot radius of any property occupied by:
 - (1) A public playground;
 - (2) A public park;
 - (3) Public housing;
 - (4) A religious institution;
 - (5) A public or private, vocational school, college, junior college, or university;
 - (6) A state licensed child care center or preschool;
 - (7) Any public swimming pool, public or private youth activity facility, public outdoor recreation area(except trails), or public recreation facility;
 - (8) A youth center;
 - (9) A juvenile or adult half-way house;
 - (10) Correctional facility or rehab center;
 - (11) Property zoned R-1, R-2, RM-1, RM-2, RM-3, or MHP.
 - (12) Government buildings
- (iii). **Measurement of Buffers.** For purposes of measuring the buffer distance, the buffered area above shall be called the “protected use”. The distance shall be measured from the property line of the protected uses to the property line where the Special License is to be located.
- (iv). **Measurement of Municipal Boundary Buffers.** A building where an Adult Use marijuana facility is located shall not be located within 250 feet of the Township border with another municipality except where any adjoining property in the adjacent community is zoned for any similar use.
- (v). See buffer diagram B-1 of this Ordinance.
- c. **Security.** If used, security cameras shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan. If security cameras are not used then the Marijuana Event Organizer shall hire a security agency to provide continuous security for the event.
- d. **Waste Management Plan**

The applicant shall establish a waste management plan at a minimum in compliance with state regulations.

5. **Adult Use Marijuana Designated Consumption Establishment License** shall be subject to the following standards:

- a. **Location.** An Adult Use Marijuana Designated Consumption Establishment License may be permitted to operate at a location shared with a Medical Marijuana facility, or any location in an industrial (I-1 or I-2) or commercial (C-1 or C-2) zoning district approved for either a Medical Marijuana Provisioning Center or an Adult Use Marijuana Retailer, or an Adult Use Marijuana Microbusiness, or under the conditions listed below and in a private or public club or lodge hall permitted under Section 8.02, EE., and Article 9 Performance Standards.
- b. **Indoor Activities.** All activities of an Adult Use Marijuana Designated Consumption Establishment, including all transfers of marijuana, shall be conducted within the structure and out of public view.
- c. **Other Activities.** Marijuana and tobacco products may be smoked, ingested, or otherwise consumed in the building space occupied by the Adult Use Marijuana Designated Consumption Establishment.
- d. **Physical Appearance.** The exterior appearance of the structure shall remain compatible with the exterior appearance of structures already constructed or under construction within the immediate area, and shall be maintained so as to prevent blight or deterioration or substantial diminishment or impairment of property values within the immediate area.
- e. **Buffer Zones.**
 - (i). An Adult Use marijuana business shall not be located within a 1,000-foot radius of a pre-existing:
 - (1) Public or private elementary, or secondary school providing education in kindergarten or any of grades 1 through 12;
 - (2) Public library.
 - (ii). An Adult Use marijuana business shall not be located within a 500-foot radius of any property occupied by:
 - (1) A public playground;
 - (2) A public park;
 - (3) Public housing;
 - (4) A religious institution;
 - (5) A public or private, vocational school, college, junior college, or university;
 - (6) A state licensed child care center or preschool;

- (7) Any public swimming pool, public or private youth activity facility, public outdoor recreation area(except trails), or public recreation facility;
 - (8) A youth center;
 - (9) A juvenile or adult half-way house;
 - (10) Correctional facility or rehab center;
 - (11) Property zoned R-1, R-2, RM-1, RM-2, RM-3, or MHP.
 - (12) Government buildings
- (iii). **Measurement of Buffers.** For purposes of measuring the buffer distance, the buffered area identified in i. 1 and 2, and ii. 1-12 above shall be called the “protected use”. The distance shall be measured from the zoning district setback line of the above uses (i. 1 and 2, and ii. 1 through 11 plus 12) to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility, except for (11) which shall be from the property line of the residential uses to the portion of the building, delineated with a firewall, housing the Adult Use marijuana facility. For existing buildings on the protected use property which are lawfully nonconforming by reason of setback, the measurement shall be taken from the setback line regardless of nonconformity to the building housing the medical marijuana facility.
- (iv). **Measurement of Municipal Boundary Buffers.** A building where an Adult Use marijuana facility is located shall not be located within 250 feet of the Township border with another municipality except where any adjoining property in the adjacent community is zoned for any similar use.
- (v). See buffer diagram B-1 of this Ordinance.
- f. **Odor.** It is the intent of this ordinance that no odor shall be detectable outside of any building where marijuana is present. As used in this subsection, building means the building, or portion thereof, used for marijuana growing, processing, testing, transport storage or sales.
- (i). The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - (ii). The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
 - (iii). The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every six (6) months or as manufacturer recommended.
 - (iv). Negative air pressure shall be maintained inside the building.
 - (v). Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 - (vi). An alternative odor control system is permitted if the special use permit applicant

submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert at the applicant's expense to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.

- g. **Security Cameras.** If used, security cameras shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan.
- h. **Waste Management Plan**
The applicant shall establish a waste management plan at a minimum in compliance with state regulations.
- iii. **Safety Compliance facilities.** A Safety Compliance Facility shall not be located in the same facility as nor under the same ownership as a marijuana: grower, processor, retailer or microbusiness.

SECTION II
SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect. The provisions herein shall be construed as not interfering or conflicting with the statutory regulations for adult use (recreational) marijuana pursuant to Initiated Law 1 of 2018, the Michigan regulation and taxation of Marijuana Act.

SECTION III
REPEAL

All ordinances or parts of ordinance in conflict herewith are hereby repealed.

SECTION IV
EFFECTIVE DATE

This ordinance shall take effect on the 8th day after publication, after adoption.

Mark Miller, Clerk
Charter Township of Kalamazoo
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080
www.ktwp.org



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
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www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 09232019 9D

FOR MEETING DATE: 09/23/2019

SUBJECT: Technical Analyst

REQUESTING DEPARTMENT: Manager's Department

SUGGESTED MOTION:

Approve the job description for Technical Analyst and authorize the position

Financing Cost: \$67,350- \$80,820 Plus benefits

Source: General Fund _____ Grant _____ Other Police Wages

Are these funds currently budgeted? Yes X No X

Other comments or notes:

The wages are in the current Police budget, the Technical Analyst position is new.

Submitted by: Policy Administration Committee (PAC)

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



TITLE: Technical Analyst

Supervised By: Police Department Administrative Command Officer

Supervises: N/A

The **Technical Analyst** is responsible for providing information technology support to the Township of Kalamazoo Police Department, employees and, occasionally the citizens. This role deploys, configures, and manages platform systems. In addition, this position opens, closes and manages directory accounts, software installs, updates, server updates, patches, analysis and diagnosis of helpdesk calls and emails, and team collaboration. The Technical Analyst manages the customer relationship through maintaining open rapport with other IT departments regarding work and execution of IT consulting, projects and requests. Additionally, this position performs end-user training, development and delivery of materials, including content development, format, scheduling and delivery of course materials.

Examples of Duties

A qualified individual with a disability must be able to perform the essential functions of the position with or without reasonable accommodation.

- Performs information technology level 1 – 3 support for the Township of Kalamazoo employees and citizens; reviews tickets logged, end-user surveys and end-user feedback.
- Follows industry security best practices to predict security holes, test and measure user security access.
- Oversees the information technology on the devices for all end-users; assesses technology needs and security on the network; deploys and upgrades devices, VoIP and cellular devices, as necessary.
- Assesses informational technology organizational effectiveness which includes maintaining communication with peers to share in job responsibilities and completion of end-user support.
- Provides input into departmental policies and procedures; reviews on a frequent basis and makes the necessary changes for improvement.
- Manages vendor relationships, which includes contractors, vendors and support contract personnel.
- Manages end-user requests for future needs and current expansions.
- Creates and delivers ongoing training initiatives for all Township staff and departmentally, as needed, for projects, requests or based on gap in needs/skills.
- Keeps abreast of industry trends and innovations; makes recommendations for improvements.
- Maintains technical certifications and knowledge as required.
- Manages information technology projects effectively and implements within the agreed upon timeframes.
- Performs other related duties, as assigned.

Essential Qualifications

- Bachelor's Degree in Information Technology or a related field.
- Minimum of five (5) years of experience with handling Microsoft Exchange environment with Active Sync or certifications in-lieu of experience.
- Minimum of five (5) years of experience supporting VoIP infrastructure, specifically with Cisco platforms, call manager, unity, finesse, jabber, voice gateways, etc., or certifications in-lieu of experience.
- Minimum of five (5) years of experience within a supporting environment using Active Directory or certifications in-lieu of experience.
- Microsoft, Cisco, or other Network Analyst certifications are preferred.
- Excellent project management skills and the ability to multi-task with competing deadlines.
- Ability to effectively work independently and within a team environment.
- Strong problem-solving and troubleshooting skills.
- Strong, clear communicator and excellent interpersonal skills; proven ability to effectively and positively communicate with all levels within the organization.
- Demonstrates a sense of urgency, prioritizes well, shows energy, responds to opportunities, instills urgency in others, and meets deadlines.

Physical Demands and Work Environment

The physical demand and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others in person and on the telephone and view a computer screen for extended periods. The employee must occasionally diagnose and repair computer code and electronics. The employee is occasionally required to utilize small tools and various supplies to repair equipment. The employee is frequently required to enter information and commands into a computer and to produce written and electronic documents.

While performing the duties of this job, the employee regularly works in a business office setting. The noise level in the work environment is usually quiet. The employee is occasionally exposed to risk of electrical shock and occasionally must lift and/or move heavy equipment of up to 40 kg.