



1720 Riverview Drive
Kalamazoo, Michigan 49004
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

BOARD OF TRUSTEES SPECIAL WORK GROUP MEETING

October 28, 2019

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a "**Special Work Group Meeting**" to be held at 5:30 p.m., on Monday, October 28, 2019, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

- A. Discussion of Restructuring in the Police Department
- B. Beginning Discussion of Upcoming Sewer needs
- C. Manager's Update
- D. Public comment

Posted: October 25, 2019


Dexter Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald D. Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085.



POLICE DEPARTMENT

Bryan N. Ergang
Chief of Police

Emergency: 911
Non-Emergency: (269) 343-0551
Administrative Offices: (269) 567-7523
Fax: (269) 552-4468

1720 Riverview Drive
Kalamazoo, MI 49004-1056
www.ktpd.org

Date: October 22, 2019

To: Kalamazoo Township Manager Dexter Mitchell (Police Commissioner) & the Kalamazoo Township Board of Trustees

From: Police Chief Bryan Ergang

RE: Police Department – Service Division Lieutenant (Lt.)

Information

Increases in request for service, community outreach, data requests and supervision has created an environment where the organizational structure of the past 15 years no longer meeting the needs of the agency. Our current organizational structure is very lean, and provides little supervision and span of control for service oriented functions. In addition, there is already a heavy burden placed upon those already supervising persons in operations.

This adjustment will allow our department to be more flexible in responding to departmental needs and has no ill effects upon service, while also preparing for future development. This request is in observance with both the long-term views of the Township's strategic plan and the police department's organizational plan.

Duty allocation of Service Division Lt.:

- Criminal Investigations Unit (Detective Bureau)
- Specialty Unit detectives (SWET and SCAR)
- Professional standards, training and accreditation
- Evidence and service personnel
- Ordinance Enforcement Unit
- Fleet Management
- Cadet Program
- Records Section
- Logistical and I.T. support
- Grant(s) research and administration

Request

That the Charter Township of Kalamazoo Board of Trustees approve the unanimous recommendation of the Personnel Advisory Committee to permit the Police Department to promote a Lieutenant at a time when staffing allows, and temporarily eliminate the Administrative Sergeant position at least through FY2020 in order to facilitate reorganization. The impact on the proposed budget is a salary increase of approximately \$5,000 for FY 2020 (based upon the KTPOA acceptance of the current proposal from the Township), and is included within the proposed budget presented by the Finance Administrator.

Charter Township of Kalamazoo Police Department

Pride ~ Integrity ~ Compassion ~ Respect

October 7, 2019

Sent via email: supervisor@ktwp.org

Mr. Don Martin, Supervisor
Charter Township of Kalamazoo
1720 Riverview Drive
Kalamazoo, MI 49004

RE: Texel Street Lift Station and Force Main

Dear Mr. Martin:

Prein&Newhof is pleased to present our Professional Services Agreement to perform civil engineering services for the Texel Street Lift Station Rehabilitation and Force Main Replacement.

We propose to complete the following:

- A. Plan and profile of the Texel Street force main based on record plans.
- B. Lift station pump design.
- C. Develop electrical plan for new panel (by Century A&E).
- D. Obtain permits from the EGLE and RCKC.
- E. Prepare bid documents and facilitate bid process.
- F. Construction inspection and observation (assumes 4 weeks of construction).

We will provide the above services for the lump sum price of \$52,000. This proposal does not include any permit and application fees, soil investigation or revisions.

If this proposal meets with your approval, please sign and return the Professional Services Agreement as authorization to proceed. If you have any questions, please contact our office.

Sincerely,

Prein&Newhof



Ryan M. Russell, P.E.



Christopher J. Cruickshank, P.E.

MAP:TCW:dlj

Enclosures: Professional Services Agreement (2 pg.) Terms & Conditions (3 pg.)

Professional Services Agreement

This Professional Services Agreement is made this _____ day of _____, 2019 (“Agreement”) by and between Prein & Newhof, Inc. (“P&N”), of 1707 South Park Street, Suite 200, Kalamazoo, MI 49001, and Charter Township of Comstock (“Client”), of 1720 Riverview Drive, Kalamazoo, MI 49004.

WHEREAS Client intends to:

Replace pumps in existing Texel Street Lift Station and replace existing force main.

NOW THEREFORE, for and in consideration of the terms and conditions contained herein, the parties agree as follows:

ARTICLE 1 – DESIGNATED REPRESENTATIVES

Client and P&N each designate the following individuals as their representatives with respect to the Project.

For Client

For P&N

Name: Don Martin
Title: Supervisor
Phone Number: (269) 381-8083
Facsimile Number: N/A
Email: supervisor@ktwp.org

Name: Ryan M. Russell
Title: Project Manager
Phone Number: (269) 372-1158
Facsimile Number: (616) 364-6955
Email: rrussell@preinnewhof.com

ARTICLE 2 – GENERAL CONDITIONS

This Agreement consists of this Professional Services Agreement and the following documents which by this reference are incorporated into and made a part of this Agreement.

- P&N Standard Terms and Conditions for Professional Services
- P&N Proposal dated October 7, 2019
- P&N Standard Rate Schedule
- P&N Supplemental Terms and Conditions
- Other:

ARTICLE 3 – ENGINEERING SERVICES PROVIDED UNDER THIS AGREEMENT:

Client hereby requests, and P&N hereby agrees to provide, the following services:

- P&N Scope of Services per Proposal dated October 7, 2019

Scope of Services defined as follows:

ARTICLE 4 – COMPENSATION:

Lump Sum for Services Described in Article 3 above - \$52,000.

Additional services to be billed per P&N's Standard Rate Schedule in effect on the date the additional service are performed.

Hourly Billing Rates plus Reimbursable Expenses per P&N's Standard Rate Schedule in effect on the date services are performed.

Other:

ARTICLE 5 – ADDITIONAL TERMS (If any)

None

This Agreement constitutes the entire Agreement between P&N and Client and supersedes all prior written or oral understandings. This Agreement may not be altered, modified or amended, except in writing properly executed by authorized representatives of P&N and Client.

Accepted for:

Accepted for:

Prein&Newhof, Inc.

Charter Township of Kalamazoo:

By: _____

By: _____

Printed Name: Thomas C. Wheat, P.E.

Printed Name: _____

Title: Office Manager

Title: _____

Date: _____

Date: _____

Bill To/Ship To (if different)

Name: _____

Company: _____

Address: _____

Ph: _____

Fx: _____

Email: _____

Standard Terms & Conditions

- A. General** - As used in this Prein&Newhof Standard Terms and Conditions for Professional Services (hereinafter “Terms and Conditions”), unless the context otherwise indicates: the term “Agreement” means the Professional Services Agreement inclusive of all documents incorporated by reference including but not limited to this P&N Standard Terms and Conditions for Professional Services; the term “Engineer” refers to Prein & Newhof, Inc.; and the term “Client” refers to the other party to the Professional Services Agreement.

These Terms and Conditions shall be governed in all respects by the laws of the United States of America and by the laws of the State of Michigan.

- B. Standard of Care** - The standard of care for all professional and related services performed or furnished by Engineer under the Agreement will be the care and skill ordinarily used by members of Engineer’s profession of ordinary learning, judgment or skill practicing under the same or similar circumstances in the same or similar community, at the time the services are provided.
- C. Disclaimer of Warranties** - Engineer makes no warranties, expressed or implied, under the Agreement or otherwise.
- D. Construction/Field Observation** - If Client elects to have Engineer provide construction/field observation, client understands that construction/field observation is conducted to reduce, not eliminate the risk of problems arising during construction, and that provision of the service does not create a warranty or guarantee of any type. In all cases, the contractors, subcontractors, and/or any other persons performing any of the construction work, shall retain responsibility for the quality and completeness of the construction work and for adhering to the plans, specifications and other contract documents.
- E. Construction Means and Methods** - Engineer shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for any safety precautions and programs in connection with the construction work, for the acts or omissions of the Contractor, Subcontractors, or any other persons performing any of the construction work, or for the failure of any of them to carry out the construction work in accordance with the plans, specifications or other contract documents.
- F. Opinions of Probable Costs** – Client acknowledges that Engineer has no control over market or contracting conditions and that Engineer’s opinions of costs are based on experience, judgment, and information available at a specific period of time. Client agrees that Engineer makes no guarantees or warranties, express or implied, that costs will not vary from such opinions.
- G. Client Responsibilities**
1. Client shall provide all criteria, Client Standards, and full information as to the requirements necessary for Engineer to provide the professional services. Client shall designate in writing a person with authority to act on Client’s behalf on all matters related to the Engineer’s services. Client shall assume all responsibility for interpretation of contract documents and construction observation/field observation during times when Engineer has not been contracted to provide such services and shall waive any and all claims against Engineer that may be connected thereto.
 2. In the event the project site is not owned by the Client, the Client must obtain all necessary permission for Engineer to enter and conduct investigations on the project site. It is assumed that the Client possesses all necessary permits and licenses required for conducting the scope of services. Access negotiations may be performed at additional costs. Engineer will take reasonable precaution to minimize damage to land and structures with field equipment. Client assumes responsibility for all costs associated with protection and restoration of project site to conditions existing prior to Engineer’s performance of services.
 3. The Client, on behalf of all owners of the subject project site, hereby grants permission to the Engineer to utilize a small unmanned aerial system (sUAS) for purposes of aerial mapping data acquisition. The Client is responsible to provide required notifications to the property owners of the subject project site and affected properties where the sUAS services will be performed. The Engineer will operate the sUAS in accordance with applicable State and Federal Laws.
- H. Hazardous or Contaminated Materials/Conditions**
1. Client will advise Engineer, in writing and prior to the commencement of its services, of all known or suspected Hazardous or Contaminated Materials/Conditions present at the site.
 2. Engineer and Client agree that the discovery of unknown or unconfirmed Hazardous or Contaminated Materials/Conditions constitutes a changed condition that may require Engineer to renegotiate the scope of or terminate its services. Engineer and Client also agree that the discovery of said Materials/Conditions may make it necessary for Engineer to take immediate measures to protect health, safety, and welfare of those performing Engineer’s services. Client agrees to compensate Engineer for any costs incident to the discovery of said Materials/Conditions.

3. Client acknowledges that Engineer cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Engineer's surface or subsurface exploration may later, due to natural phenomena or human intervention, become contaminated. The Client waives any claim against Engineer, and agrees to defend, indemnify and hold Engineer harmless from any claims or liability for injury or loss in the event that Engineer does not detect the presence of contaminants through techniques commonly employed.
 4. The Client recognizes that although Engineer is required by the nature of the services to have an understanding of the laws pertaining to environmental issues, Engineer cannot offer legal advice to the Client. Engineer urges that the Client seek legal assistance from a qualified attorney when such assistance is required. Furthermore, the Client is cautioned to not construe or assume that any representations made by Engineer in written or conversational settings constitute a legal representation of environmental law or practice.
 5. Unless otherwise agreed to in writing, the scope of services does not include the analysis, characterization or disposal of wastes generated during investigation procedures. Should such wastes be generated during this investigation, the Client will contract directly with a qualified waste hauler and disposal facility.
- I. Underground Utilities** – To the extent that the Engineer, in performing its services, may impact underground utilities, Engineer shall make a reasonable effort to contact the owners of identified underground utilities that may be affected by the services for which Engineer has been contracted, including contacting the appropriate underground utility locating entities and reviewing utility drawings provided by others. Engineer will take reasonable precautions to avoid damage or injury to **underground** utilities and other underground structures. Client agrees to hold Engineer harmless for any damages to below ground utilities and structures not brought to Engineers attention and/or accurately shown or described on documents provided to Engineer.
- J. Insurance**
1. Engineer will maintain insurance for professional liability, general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Engineer. Client will maintain insurance for general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Client. Upon request, Client and Engineer shall each deliver certificates of insurance to the other evidencing their coverages.
 2. Client shall require Contractors to purchase and maintain commercial general liability insurance and other insurance as specified in project contract documents. Client shall cause Engineer, Engineer's consultants, employees, and agents to be listed as additional insureds with respect to any Client or Contractor insurances related to projects for which Engineer provides services. Client agrees and must have Contractors agree to have their insurers endorse these policies to reflect that, in the event of payment of any loss or damages, subrogation rights under these Terms and Conditions are hereby waived by the insurer with respect to claims against Engineer.
- K. Limitation of Liability** - The total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, whether jointly, severally or individually, to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever, arising out of, resulting from, or in any way related to the Project or the Agreement, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, expressed or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, consultants, or any of them, shall not exceed the amount of the compensation paid to Engineer under this Agreement, or the sum of fifty thousand dollars and no cents (\$50,000.00), whichever is less. Recoverable damages shall be limited to those that are direct damages. Engineer shall not be responsible for or held liable for special, indirect or consequential losses or damages, including but not limited to loss of use of equipment or facility, and loss of profits or revenue.

Client acknowledges that Engineer is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Engineer, in the execution or performance of the Agreement, shall be made against Engineer and not against such director, officer, or employee.

L. Documents and Data

1. All documents prepared or furnished by Engineer under the Agreement are Engineer's instruments of service, and are and shall remain the property of Engineer.
2. Hard copies of any documents provided by Engineer shall control over documents furnished in electronic format. Client recognizes that data provided in electronic format can be corrupted or modified by the Client or others, unintentionally or otherwise. Consequently, the use of any data, conclusions or information obtained or derived from electronic media provided by Engineer will be at the Client's sole risk and without any liability, risk or legal exposure to Engineer, its employees, officers or consultants.

3. Any extrapolations, conclusions or assumptions derived by the Client or others from the data provided to the Client, either in hard copy or electronic format, will be at the Client's sole risk and full legal responsibility.
- M. Differing Site Conditions** - Client recognizes that actual site conditions may vary from the assumed site conditions or test locations used by Engineer as the basis of its design. Consequently, Engineer does not guarantee or warrant that actual site conditions will not vary from those used as the basis of Engineer's design, interpretations and recommendations. Engineer is not responsible for any costs or delays attributable to differing site conditions. .
- N. Terms of Payment** - Unless alternate terms are included in the Agreement, Client will be invoiced on a monthly basis until the completion of the **Project**. All monthly invoices are payable within 30 days of the date of the invoice. Should full payment of any invoice not be received within 30 days, the amount due shall bear a service charge of 1.5 percent per month or 18 percent per year plus the cost of collection, including reasonable attorney's fees. If Client has any objections to any invoice submitted by Engineer, Client must so advise Engineer in writing within fourteen (14) days of receipt of the invoice. Unless otherwise agreed, Engineer shall invoice Client based on hourly billing rates and direct costs current at the time of service performance. Outside costs such as, but not limited to, equipment, meals, lodging, fees, and subconsultants shall be actual costs plus 10 percent. In addition to any other remedies Engineer may have, Engineer shall have the absolute right to cease performing any services in the event payment has not been made on a current basis.
- O. Termination** - Either party may terminate services, either in part or in whole, by providing 10 calendar days written notice thereof to the other party. In such an event, Client shall pay Engineer for all services performed prior to receipt of such notice of **termination**, including reimbursable expenses, and for any shut-down costs incurred. Shut-down costs may, at Engineer's discretion, include expenses incurred for completion of analysis and records necessary to document Engineer's files and to protect its professional reputation.
- P. Severability and Waiver of Provisions** - Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and P&N, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable **provision** that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of the Agreement.
- Q. Dispute Resolution** - If a dispute arises between the parties relating to the Agreement, the parties agree to use the following procedure prior to either party pursuing other available remedies:
1. Prior to commencing a lawsuit, the parties must attempt mediation to resolve any dispute. The parties will jointly appoint a mutually acceptable person not affiliated with either of the parties to act as mediator. If the parties are unable to agree on the mediator within twenty (20) calendar days, they shall seek assistance in such regard from the Circuit Court of the State and County wherein the Project is located, who shall appoint a mediator. Each party shall be responsible for paying all costs and expenses incurred by it, but shall split equally the fees and expenses of the mediator. The mediation shall proceed in accordance with the procedures established by the mediator.
 2. The parties shall pursue mediation in good faith and in a timely manner. In the event the mediation does not result in resolution of the dispute within thirty (30) calendar days, then, upon seven (7) calendar days' written notice to the other party, either party may pursue any other available remedy.
 3. In the event of any litigation arising from the Agreement, including without limitation any action to enforce or interpret any terms or conditions or performance of services under the Agreement, Engineer and Client agree that such action will be brought in the District or Circuit Court for the County of Kent, State of Michigan (or, if the federal courts have exclusive jurisdiction over the subject matter of the dispute, in the U.S. District Court for the Western District of Michigan), and the parties hereby submit to the exclusive jurisdiction of said court.
- R. Force Majeure** - Engineer shall not be liable for any loss or damage due to failure or delay in rendering any services called for under the Agreement resulting from any cause beyond Engineer's reasonable control.
- S. Assignment** - Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.
- T. Modification** - The Agreement may not be modified except in writing signed by the party against whom a modification is sought to be enforced.
- U. Survival** - All express representations, indemnifications, or limitations of liability included in the Agreement shall survive its completion or termination for any reason.
- V. Third-Party Beneficiary** - Client and Engineer agree that it is not intended that any provision of this Agreement establishes a third party beneficiary giving or allowing any claim or right of action whatsoever by a third party.



1720 Riverview Drive
Kalamazoo, Michigan 49004
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

Board of Trustees Regular Meeting Agenda October 28, 2019

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, October 14, 2019, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1056 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of October 14, 2019 Work Session Meeting
- B. Minutes of October 14, 2019 Board of Trustees Regular Meeting
- C. Minutes of October 21, 2019 Board Budget Discussion Meeting
- D. Payment of Bills in the amount of \$60,307.42

Receipt of:

- A. Treasurer's Report for September 2019
- B. Budget Report for September 2019
- C. Email regarding Bills on Expungement Reform

7 – Public Hearings

- A. None at this meeting

8 - Unfinished Business

- A. None at this meeting

9 – New Business

- A. Request to approve application for 2020 non-motorized projects to be sent to the Road Commission of Kalamazoo County
- B. Request to approve Professional Services Agreement with Prein & Newhof to perform civil engineering for 2020 non-motorized projects
- C. Request to approve additional applications for tentatively proposed non-motorized projects for 2020-2021
- D. Request to approve new position in the Police Department
- E. Request to approve purchase of PowerDMS by the Police Department and authority to enter into one year agreement with PowerDMS
- F. Request to approve Northwood Fire Station roof repair
- G. Request to approve 1% cost of living adjustment for all non-union staff
- H. Request to approve Kalamazoo Area Building Authority Budget

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Strebs
Trustee Hathcock
Trustee Leigh
Clerk Miller
Treasurer Miller
Trustee Leuty
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted October 25, 2019



Dexter Mitchell, Manager
Charter Township of Kalamazoo

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – SPECIAL WORK SESSION
Monday, October 14, 2019

The Board of Trustees of the **Charter Township of Kalamazoo** held a Work Session on **Monday, October 14, 2019** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Nicolette Leigh, Steven Leuty, and Jennifer Strebs. Trustee Jeremy Hathcock joined the meeting at 7:04 pm.

ABSENT:

ALSO PRESENT: Township Manager Dexter Mitchell.

Supervisor Martin called the meeting to order at 5:30 p.m.

Item 1 – PRESENTATION ON KRESA BALLOT PROPOSAL

Dave Campbell, Superintendent of KRESA, discussed career and technical education proposal – compared to other RESAs, we did not compare well. Ratio of one job requiring Master's, two Bachelor's, seven skilled trade of Associate's. The best systems start with young kids getting experience of skilled jobs. Decentralization (Education for Employment) is not attractive for kids. This is an operational millage, hiring career readiness coaches, CTE teachers, efficient transportation.

Item 2 – PRESENTATION BY MEEDER INVESTMENT FIRM

Mike Kloack spoke for Meeder Investments. Meeder is a Registered Investment Advisor, a fiduciary. They customize their recommendations to our cash flow situation, subject to Public Act 20. He explained our current investment portfolio vs. their core strategy. He discussed trends in interest rates. Fee is ten basis points of assets under management. Supervisor Martin asked about references – Mr. Kloack will provide them.

Item 3 – DISCUSSION REGARDING 2020 NON-MOTORIZED PROJECTS

Trustee Leuty reviewed the priority projects for 2020 from the Non-motorized Transportation Plan, including orphaned sidewalks, new sidewalks, and access to the KRVT. Board members discussed several other sidewalk priorities.

Item 4 – DISCUSSION REGARDING GOLF COURSE LIQUOR LICENSE

Manager Mitchell explained that the Roscheks are excited about the prospect, will hold the Township harmless. They are applying for a Class C (beer, wine and liquor) license. Treasurer Miller shared a concern about state law forbidding a license too near a school; Manager Mitchell believes that this is no longer current law. The Treasurer also mentioned that the state of Michigan contributed \$50,000 towards the purchase of the property. Manager Mitchell explained that this was an incentive provided to the sellers. Treasurer Miller also brought up the additional liability insurance policy. Trustee Strebs pointed out that the financial impact includes making the golf course financially stable. Treasurer Miller is also concerned about marijuana on the golf course.

Item 5 – DISCUSSION REGARDING PROPOSED EXPUNGEMENT RESOLUTION

Trustee Strebs explained the House bills that are in committee concerning expanding expungement. Expungement allows felonies to be “set aside”, which makes them inaccessible to a public search. This allows former offenders to have access to jobs, housing, and other opportunities.

Trustee Leigh would prefer that DUIs could be expunged as well.

Manager Mitchell asked about the form of motions like this one – would the Board prefer to call them Resolutions, Proclamations, or something else? The Clerk said that he would prefer them all to be Resolutions.

Item 6 – DISCUSSION REGARDING NIXLE

Manager Mitchell discussed the Nixle service which provides text/email/voice notifications for various categories of alerts. The cost would be \$7560/year. We could send post cards to notify residents of the availability of this service. There was a lot of discussion about different means of communicating with residents.

Item 7 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

Trustee Strebs asked about the Kalsec revision, whether there was any impact from the Pilot plant going to one story. Manager Mitchell said there was not.

Item 8 – MANAGERS UPDATE

None.

Item 9 – PUBLIC COMMENT

None.

Adjourned 7:25 p.m.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
October 14, 2019**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, October 14, 2019 at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Supervisor Martin led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

All present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

None.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Commissioner Michael Seals, 3743 Gull Road, spoke to the work session presentation by Dave Campbell, wondering how the Board sees this proposal.

Toni Kennedy, Arthur Ave. spoke to the expungement bills, recommending that we support them.

Angela Anderson, 1511 Texel Drive, new resident, spoke about an annual event, Project Connect convenes 50 to 60 agencies to get low income individuals connected to services, and remove barriers to services. October 23, Kalamazoo County Expo Center, noon to 4 pm.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Leigh, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of September 23, 2019 Board of Trustees Special Work Session Meeting
- B. Minutes of September 23, 2019 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$211,548.04

Receipt of:

- A. Check Disbursement Report for September 2019
- B. Fire Department Report for September 2019
- C. Planning and Zoning Department Reports for August and September 2019
- D. Kalamazoo Area Building Authority Reports for September 2019
- E. Disability Network of Southwest Michigan Newsletter

Motion carried.

Item 7 PUBLIC HEARINGS

None.

Item 8 **UNFINISHED BUSINESS**

None.

Item 9 **NEW BUSINESS**

Item 9A **REQUEST TO APPROVE PUD SITE PLAN AMENDMENT FOR KALSEC**

Attorney Seeber reported that the Planning Commission discussed this at their last meeting; reduction of the Pilot Plant to one story, addition of parking, and addition of a new warehouse building. Planning Commission recommends approval.

Trustee Leigh moved, seconded by Clerk Miller, to approve the PUD site plan amendment.

Roll Call vote, 7-0, motion carried.

Item 9B **REQUEST TO APPROVE RESOLUTION RELATED TO EXPUNGEMENT**

Clerk Miller and Trustee Strebs explained the idea behind expanded expungement, setting aside convictions to give ex-offenders a chance to move forward.

Clerk Miller moved, seconded by Trustee Strebs, to approve the resolution and authorize the Clerk to forward a copy to the state legislature.

Trustee Leigh sees this as a vital first step. Trustee Leuty has learned about the process through consideration of the resolution. Treasurer Miller supports the resolution because sometimes in life you are not in control of situations.

Roll Call vote, 7-0, motion carried.

Item 9C **REQUEST TO APPROVE LIQUOR LICENSE FOR GRAND PRAIRIE GOLF COURSE**

Manager Mitchell reviewed the discussions with our golf course managers. They have asked for the liquor license. The Township would be named as “hold harmless” with their insurance.

Trustee Leigh moved, seconded by Clerk Miller, to approve the application.

Trustee Leigh clarified that the application is in our current contract. Treasurer Miller will not be voting yes, because there is a school located next to the golf course, and she is not sure whether they have been notified.

Roll Call vote, 6-1 (Treasurer Miller), motion carried.

Item 9D **REQUEST TO APPROVE A PARTICIPATION PAYMENT OF \$5000 TOWARDS SOUTHWEST MICHIGAN HOUSING PLAN**

Manager Mitchell explained that this is a third step towards our commitment to providing a solution to affordable housing.

Treasurer Miller moved, seconded by Supervisor Martin, to approve the participation payment toward the development of a housing plan for southwest Michigan in collaboration with Kalamazoo County, Kalamazoo City, United Way and others.

Trustee Strebs is glad to see a community-wide initiative on housing.

Trustee Leigh pointed out that affordable housing is a major issue in this area.

Trustee Leuty said that the plan is more than affordable housing, also aging in place and other issues.

Motion carried.

Item 10 ITEMS REMOVED FROM CONSENT AGENDA

None.

Item 11 BOARD MEMBER REPORTS

Trustee Strebs spoke to the upcoming Project Connect event. October is domestic violence awareness month. YWCA will be holding a vigil on domestic violence. The state of Michigan is moving forward on recognition of Indigenous Peoples Day. Tonight a gathering was held by native people and others in Bronson Park.

Trustee Hathcock expressed solidarity with striking GM workers.

Trustee Leigh reported on the KATS meeting, project paperwork was not in on time, and Kalamazoo County lost \$2.5 million on road funds. Lake-to-lake trail from South Haven to Port Huron is open. It was announced at the CCTA meeting that Transit Center will be switching to all LED lighting. She announced “Fridays for the Future” every Friday noon to 1 pm.

Clerk Miller reported on the KRESA proposal that was on our Work Session. Proportion of absentee ballots has increased with no-reason absentee.

Treasurer Miller hopes that Kalamazoo Township will have an investment plan. We had a presentation from a representative from Meeder Management. KABA is doing well and is no longer asking municipalities to supply the down payment on purchase of a building.

Trustee Leuty reported the opening for a code enforcement officer. He addressed a lack of consistency between the medical marijuana act and the recreational marijuana act. He would like to know if the Board would like to limit the number or presence of the new types of uses in the recreational law.

Supervisor Mitchell reported that the Fire Department has been testing equipment. He attended an event at Graphic Packaging with Sen. Peters.

Item 12 ATTORNEY’S REPORT

Attorney Seeber suggested to the Planning Commission to schedule a work session to address the marijuana zoning text amendments.

Item 13 MANAGER REPORT

On October 30, 2019 there will be a combined meeting with Planning Commission and Zoning Board of Appeals. Attended Human Trafficking workshop at MML conference. Attended Bauckham Sparks workshop.

Item 14 PUBLIC COMMENTS

Toni Kennedy thanked the Board for supporting the Resolution, shared the Treasurer's concern about the liquor license adjacent to the school.

William Lindemann, 2709 S Burdick, thanked the Board for the expungement resolution.

Jill LePine, 1259 W Electric, related a story of her boys and trouble. Expanded expungement will open opportunities.

Mike Schwartz, 3509 Croyden, thanked the Board for extra leaf pickups and burning ban.

Mike Seals was impressed that Schupan and Sons hires people that have records. We are incentivizing people to stay out of trouble. Also thanked the Board for participating in regional housing efforts.

Wendy Fields, 1101 N Edwards St., thanked the Board for supporting expungement. Nov. 2 NAACP will host Freedom Fund fundraiser.

Item 15 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:41 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Nicolette Leigh
Trustee Steven C. Leuty
Trustee Jennifer A. Strebs
Trustee Jeremy L. Hathcock

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT: None.

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – BUDGET DISCUSSION MEETING
Monday, October 21, 2019

The Board of Trustees of the **Charter Township of Kalamazoo** held a Work Session on **Monday, October 21, 2019** at **6:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Jeremy Hathcock, Nicolette Leigh, Steven Leuty, and Jennifer Strebs.

ABSENT: None.

ALSO PRESENT: Township Manager Dexter Mitchell, Finance Director Nancy Desai, Finance Associate Monica Kalupa, Fire Chief David Obreiter, and Police Chief Bryan Ergang.

Supervisor Martin called the meeting to order at 6:00 p.m.

Item 1 – 2020 BUDGET DISCUSSION

Finance Director Desai gave a PowerPoint presentation giving an overview of the 2020 Township budget. In developing the budget, we estimated conservatively, included built-in contingencies, and adjusted budget amounts for one-time revenues and expenditures.

The Board had an extensive discussion of demolitions of condemned properties. We have a list of properties with a court order for demolition; Treasurer Miller asked if we had any properties where the court order had expired. Trustee Hathcock asked about who selects the contractor. Trustee Leuty suggested working with K-PEP. Supervisor Martin is concerned that we do not have anyone in charge of the demolition list. There was discussion about the possibility of more PILOT projects for housing.

Can we do more demolitions than planned? Chief Ergang suggested yes. Several members would like to see a list of condemned properties. Trustee Strebs has been working on the rental ordinance.

There are several special revenue funds; street lighting has a \$219k fund balance. We can reduce the amount of the special assessment to gradually reduce the balance or investigate renewed possibilities of partnering with Consumers to install LED luminaires.

We will need to do a \$350,000 pump station next year. This is not in the budget but will come from the Sewer Fund.

The Building Fund has \$150,000 for improvements to the Township Hall, perhaps working on windows and doors.

Four funds are being closed due to projects being concluded.

Clerk Miller said that we would be re-doing the budget resolution to include the special assessments, and he reviewed a new proposal for scanning large format plans.

The Board had previously discussed setting up an irrevocable trust for OPEB; and how to fund it. Desai will research this and come to the Board with recommendations.

Trustee Strebs asked about the contingency funds. There was discussion of the emergency preparedness fund. There was consensus to set up an operating transfer of unused balance every year to a new disaster response fund.

Trustee Leuty spoke to the Township building fund; it would be good to test the windows to see if replacing them would make a significant difference.

There was further discussion about the long-term future of the Township Hall.

Item 2 – PUBLIC COMMENT

None.

Adjourned 7:50 p.m.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

10/25/2019 10:01 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/29/2019 - 10/29/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
203586736519 26698	CONSUMERS ENERGY ACCT #1000 2210 5132 206-336-921.02	10/29/2019 MONICAK	10/29/2019	463.28	463.28	Open	N 10/25/2019
	UTILITIES - ELECTRIC			463.28			
202963769075 26699	CONSUMERS ENERGY ACCT #1000 1445 5693 206-336-921.04	10/29/2019 MONICAK	10/29/2019	520.77	520.77	Open	N 10/25/2019
	UTILITIES - ELECTRIC			520.77			
202963768913 26700	CONSUMERS ENERGY ACCT #1000 0024 6171 206-336-923.04	10/29/2019 MONICAK	10/29/2019	122.81	122.81	Open	N 10/25/2019
	UTILITIES - NATURAL GAS			122.81			
654772 26671	STEENSMA LAWN & POWER EQUIPMENT ACTUATOR KIT 206-336-747.00	10/29/2019 MONICAK	10/29/2019	908.43	908.43	Open	N 10/25/2019
	SMALL TOOLS & EQUIPMENT			908.43			
101719 26704	DATAWORKS PLUS LLC CLEANING KIT 217-301-956.00	10/29/2019 MONICAK	10/29/2019	116.00	116.00	Open	N 10/25/2019
	LIVESCAN EXPENSE			116.00			
140472 26674	DR. HOOKS, INC. NAME PLATES 206-336-740.00	10/29/2019 MONICAK	10/29/2019	20.00	20.00	Open	N 10/25/2019
	OPERATING SUPPLIES			20.00			
0147048-IN 26703	ENTENMANN-ROVIN CO. REPAIR/REFINISH HAT BADGES 207-301-748.00	10/29/2019 MONICAK	10/29/2019	226.50	226.50	Open	N 10/25/2019
	UNIFORMS/PERSONAL EQUIPMENT			226.50			
100319 26712	FIRST BANKCARD ACCT #9162 101-215-862.01 101-191-747.00	10/29/2019 MONICAK	10/29/2019	6,201.61	6,201.61	Open	N 10/25/2019
	SOARING EAGLE HOTEL			124.26			
	KAYLEE COMPUTER			6,077.35			
100319A 26713	FIRST BANKCARD ACCT #8706 207-301-862.00 207-301-727.00 207-301-740.00 207-301-727.00 207-301-956.00	10/29/2019 MONICAK	10/29/2019	329.91	329.91	Open	N 10/25/2019
	EB SUMMIT ON TRAUMA			88.12			
	AMAZON.COM			32.52			
	FARM & FLEET			132.88			
	AMAZON.COM			35.14			
	JIMMY JOHNS			41.25			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
100319B 26714	FIRST BANKCARD ACCT #4270	10/29/2019 MONICAK	10/29/2019	3,843.62	3,843.62	Open	N 10/25/2019
	206-336-740.00	GFS STORE		229.48			
	101-265-934.00	VAC WORLD		87.97			
	101-265-747.00	VAC WORLD		416.98			
	206-336-751.00	MEIJER INC		20.00			
	206-336-960.00	MI ASSOC OF FIRE CHIEFS		20.00			
	206-336-740.00	BUILDERSFIRSTSOURCE		450.50			
	206-336-740.00	AMAZON MKTPLC		53.87			
	206-336-732.00	IAAI		100.00			
	101-265-931.00	FERGUSON ENT		88.72			
	206-336-811.00	GALLOUP		125.60			
	206-336-747.00	PAYPAL - ZHAOLIN		121.92			
	101-265-747.00	PAYPAL - MIRAKULUS		58.58			
	206-336-960.00	EVT CERTIFICATION COMM		70.00			
	206-336-960.00	KVCC PAYSTATION		2,000.00			
100319C 26715*	FIRST BANKCARD ACCT #3199	10/29/2019 MONICAK	10/29/2019	1,306.32	1,306.32	Open	N 10/25/2019
	101-200-742.00	HUMMINGBIRD NETWORKS		389.76			
	101-200-742.00	SYMANTEC		(8.40)			
	101-171-862.00	MTA		116.00			
	101-101-862.00	MTA		116.00			
	101-253-862.00	MTA		116.00			
	101-400-727.00	SMARTSIGN		34.34			
	101-175-862.01	STATE EGLE EVENTS		65.00			
	101-101-862.00	STATE EGLE EVENTS		65.00			
	101-175-862.00	COURTYARD DETROIT DTWN		412.62			
1820806 26695	GORDON WATER WATER/RENT	10/29/2019 MONICAK	10/29/2019	151.25	151.25	Open	N 10/25/2019
	101-200-740.00	OPERATING SUPPLIES		72.62			
	207-301-740.00	OPERATING SUPPLIES		78.63			
1976691-0 26679	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES	10/29/2019 MONICAK	10/29/2019	255.95	255.95	Open	N 10/25/2019
	101-200-727.00	OFFICE SUPPLIES		255.95			
1976417-0 26690	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES	10/29/2019 MONICAK	10/29/2019	193.05	193.05	Open	N 10/25/2019
	101-200-727.00	OFFICE SUPPLIES		100.06			
	207-301-727.00	OFFICE SUPPLIES		92.99			

10/25/2019 10:01 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/29/2019 - 10/29/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
52623 26680	ROAD COMMISSION OF KALAMAZOO COUNTY ROCKWOOD/WINDING WAY 101-446-969.00	10/29/2019 MONICAK STREETS & ROADS IMPROV	10/29/2019	1,337.61 1,337.61	1,337.61	Open	N 10/25/2019
K0429 26711	KALAMAZOO OIL CO. DIESEL 101-265-751.00	10/29/2019 MONICAK GAS & OIL	10/29/2019	323.36 323.36	323.36	Open	N 10/25/2019
IN119242 26702	KIESLER'S POLICE SUPPLY, INC. LIGHT 207-301-740.00	10/29/2019 MONICAK OPERATING SUPPLIES	10/29/2019	290.23 290.23	290.23	Open	N 10/25/2019
N7952294 26694	MAILFINANCE LEASE PYMT 101-200-811.00	10/29/2019 MONICAK PURCHASED SERVICE	10/29/2019	566.58 566.58	566.58	Open	N 10/25/2019
15192 26666	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	10/29/2019 MONICAK MAINT. - BUILDING	10/29/2019	718.93 718.93	718.93	Open	N 10/25/2019
15149 26668	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	10/29/2019 MONICAK MAINT. - BUILDING	10/29/2019	153.00 153.00	153.00	Open	N 10/25/2019
15129 26669	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	10/29/2019 MONICAK OPERATING SUPPLIES	10/29/2019	17.36 17.36	17.36	Open	N 10/25/2019
14829 26675	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	10/29/2019 MONICAK MAINT. - BUILDING	10/29/2019	37.22 37.22	37.22	Open	N 10/25/2019
14840 26676	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	10/29/2019 MONICAK OPERATING SUPPLIES	10/29/2019	26.25 26.25	26.25	Open	N 10/25/2019
14770 26682	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	10/29/2019 MONICAK OPERATING SUPPLIES	10/29/2019	23.84 23.84	23.84	Open	N 10/25/2019

10/25/2019 10:01 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/29/2019 - 10/29/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
14716 26683	MENARDS - KALAMAZOO EAST MISC SUPPLIES 101-265-931.00	10/29/2019 MONICAK	10/29/2019	1,610.55	1,610.55	Open	N 10/25/2019
	MAINT. - BUILDING			1,610.55			
14311 26684	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	10/29/2019 MONICAK	10/29/2019	32.92	32.92	Open	N 10/25/2019
	OPERATING SUPPLIES			32.92			
14630 26685	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	10/29/2019 MONICAK	10/29/2019	1,870.89	1,870.89	Open	N 10/25/2019
	MAINT. - BUILDING			1,870.89			
15070 26697	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	10/29/2019 MONICAK	10/29/2019	320.08	320.08	Open	N 10/25/2019
	OPERATING SUPPLIES			320.08			
SO10004648 26692	MICHIGAN AIR SOLUTIONS LLC INSTALL STARTER 206-336-811.00	10/29/2019 MONICAK	10/29/2019	628.16	628.16	Open	N 10/25/2019
	PURCHASED & MAINT. SERVICE			628.16			
2689 26707	MICHIGAN MUNICIPAL POLICE OIL CHANGE/REPAIR 207-301-939.00	10/29/2019 MONICAK	10/29/2019	185.40	185.40	Open	N 10/25/2019
	MAINT. - VEHICLE			185.40			
2698 26708	MICHIGAN MUNICIPAL POLICE OIL CHANGE/BRAKES 207-301-939.00	10/29/2019 MONICAK	10/29/2019	376.35	376.35	Open	N 10/25/2019
	MAINT. - VEHICLE			376.35			
2701 26709	MICHIGAN MUNICIPAL POLICE REPAIR 207-301-939.00	10/29/2019 MONICAK	10/29/2019	62.33	62.33	Open	N 10/25/2019
	MAINT. - VEHICLE			62.33			
2850 26677	ROBERT LAMSON, LLC EVALUATION - KLAUKA 207-301-812.00	10/29/2019 MONICAK	10/29/2019	415.00	415.00	Open	N 10/25/2019
	EMPLOYMENT TESTING			415.00			
513200 26691	MULDER'S LANDSCAPE SUPPLIES SPREADER 101-265-747.00	10/29/2019 MONICAK	10/29/2019	152.26	152.26	Open	N 10/25/2019
	SMALL TOOLS & EQUIPMENT			152.26			

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/29/2019 - 10/29/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
151460 26681	RIDGE COMPANY BATTERIES 206-336-939.00	10/29/2019 MONICAK	10/29/2019	581.76 581.76	581.76	Open	N 10/25/2019
	MAINT. - VEHICLE						
717114 26710	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/29/2019 MONICAK	10/29/2019	75.00 75.00	75.00	Open	N 10/25/2019
	UNIFORMS/PERSONAL EQUIPMENT						
51848 26678	PREIN & NEWHOF, INC. SAW GRANT 884-520-820.00	10/29/2019 MONICAK	10/29/2019	31,104.52 31,104.52	31,104.52	Open	N 10/25/2019
	SAW ENGINEERING FEES						
S0012520 26693	EMERGENCY VEHICLE PRODUCTS PREV MAINT 206-336-939.00	10/29/2019 MONICAK	10/29/2019	1,051.01 1,051.01	1,051.01	Open	N 10/25/2019
	MAINT. - VEHICLE						
26039897 26705	GALESBURG FORD OIL CHANGE 207-301-939.00	10/29/2019 MONICAK	10/29/2019	44.09 44.09	44.09	Open	N 10/25/2019
	MAINT. - VEHICLE						
26039764 26706	GALESBURG FORD OIL CHANGE 207-301-939.00	10/29/2019 MONICAK	10/29/2019	44.09 44.09	44.09	Open	N 10/25/2019
	MAINT. - VEHICLE						
120501385 26696	ROSE PEST SOLUTIONS CLIENT #120007379 101-200-811.00	10/29/2019 MONICAK	10/29/2019	72.00 72.00	72.00	Open	N 10/25/2019
	PURCHASED SERVICE						
27121 26667	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-740.00	10/29/2019 MONICAK	10/29/2019	41.77 41.77	41.77	Open	N 10/25/2019
	OPERATING SUPPLIES						
25270 26672	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-740.00	10/29/2019 MONICAK	10/29/2019	18.99 18.99	18.99	Open	N 10/25/2019
	OPERATING SUPPLIES						
25141 26673	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	10/29/2019 MONICAK	10/29/2019	114.28 114.28	114.28	Open	N 10/25/2019
	OPERATING SUPPLIES						

User: MONICAK

EXP CHECK RUN DATES 10/29/2019 - 10/29/2019

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
10675A 26686	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-740.00	10/29/2019 MONICAK	10/29/2019	161.44	161.44	Open	N 10/25/2019
		OPERATING SUPPLIES		161.44			
94594 26687	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	10/29/2019 MONICAK	10/29/2019	815.10	815.10	Open	N 10/25/2019
		MAINT. - BUILDING		815.10			
25207A 26688	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-939.00	10/29/2019 MONICAK	10/29/2019	55.10	55.10	Open	N 10/25/2019
		MAINT. - VEHICLE		55.10			
11594 26689	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	10/29/2019 MONICAK	10/29/2019	460.72	460.72	Open	N 10/25/2019
		SMALL TOOLS & EQUIPMENT		460.72			
1456257 26670	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 207-301-827.00 101-200-827.00	10/29/2019 MONICAK	10/29/2019	1,456.00	1,456.00	Open	N 10/25/2019
		LEGAL		624.00			
		LEGAL SERVICE-GEN. TWP.		832.00			
101719 26701	SUPERFLEET MASTERCARD PROGRAM ACCT #FB204 206-336-751.00	10/29/2019 MONICAK	10/29/2019	403.73	403.73	Open	N 10/25/2019
		GAS & OIL		403.73			
# of Invoices:	50	# Due:	50	Totals:	60,307.42	60,307.42	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					60,307.42	60,307.42	
* 1 Net Invoices have Credits Totalling:					(8.40)		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			13,705.37	13,705.37		
	206 - FIRE			12,537.01	12,537.01		
	207 - POLICE			2,844.52	2,844.52		
	217 - LIVESCAN/SOR			116.00	116.00		
	884 - SAW GRANT			31,104.52	31,104.52		
--- TOTALS BY DEPT/ACTIVITY ---							
	101 - LEGISLATIVE			181.00	181.00		
	171 - SUPERVISOR			116.00	116.00		
	175 - MANAGER			477.62	477.62		
	191 - ELECTION			6,077.35	6,077.35		
	200 - GENERAL SERVICES_ADMIN			2,280.57	2,280.57		
	215 - CLERK			124.26	124.26		
	253 - TREASURER			116.00	116.00		
	265 - MAINTENANCE			2,960.62	2,960.62		
	301 - POLICE			2,960.52	2,960.52		
	336 - FIRE			12,537.01	12,537.01		
	400 - PLANNING/ZONING			34.34	34.34		
	446 - STREETS			1,337.61	1,337.61		
	520 - SEWER IMPROVEMENT			31,104.52	31,104.52		



**KALAMAZOO TOWNSHIP
TREASURER'S REPORT
SEPTEMBER 2019**

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	322,848.76
TOTAL POOLED INVESTMENTS**	POOL	12,557,397.06
MERCANTILE BANK	ROAD BOND	-
MERCANTILE BANK	ERAD	921.06
CHEMICAL BANK	CURRENT TAX	100,208.68
CHEMICAL BANK	MRA	27,283.55
TOTAL CASH SUMMARY BY CLASSIFICATION		<u>\$ 13,008,659.11</u>

****POOLED INVESTMENT DETAIL****

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	CD	1.10%	2/23/2021	258,270.10
ADVIA CREDIT UNION	CD	2.15%	6/27/2020	250,510.50
ADVIA CREDIT UNION	Savings	2.00%	NA	178,186.17
CHEMICAL BANK	MM	2.22%	NA	529,736.04
COMERICA	MM	1.30%	NA	9,281.97
COMERICA	CD	3.10%	11/13/2020	253,750.00
COMERICA	CD	2.15%	12/22/2020	143,607.75
COMERICA	Govt Sec.	2.50%	12/25/2042	235,017.77
COMERICA	Comm Paper	NA	11/22/2019	256,247.06
COMERICA	Comm Paper	NA	10/29/2019	516,179.55
COMERICA	Comm Paper	NA	12/23/2019	537,480.00
CONSUMERS CU	MM	NA	NA	25.01
CONSUMERS CU	MM	2.00%	NA	1,495,705.77
FIRST NATIONAL BANK	CD	2.43%	10/16/2019	504,060.09
FIRST NATIONAL BANK	CD	2.62%	2/23/2020	507,639.21
FIRST NATIONAL BANK	CD	2.75%	4/6/2020	105,870.10
FIRST NATIONAL BANK	CD	2.50%	6/2/2020	314,187.28
FIRST NATIONAL BANK	MM	0.10%	NA	25.68
FIRST SOURCE BANK	CD	2.51%	6/26/2020	500,000.00
FLAGSTAR BANK	CD	2.40%	8/26/2019	254,500.00
HUNTINGTON BANK	MM	1.71%	NA	5.04
LAKE MICHIGAN CREDIT UNION	Savings	2.00%	NA	520,744.16
LAKE MICHIGAN CREDIT UNION	Savings	0.25%	NA	29.53
MACATAWA BANK	CD	1.77%	6/4/2020	107,946.58
MBIA CLASS	INV POOL	2.22%	NA	3,958,964.68
MBIA CLASS - TAX	INV POOL	2.22%	NA	5,059.32
MERCANTILE BANK OF MI	ICS	0.10%	NA	38,293.60
MERCANTILE BANK OF MI	CD	2.15%	7/9/2020	615,107.13
STURGIS BANK & TRUST CO	CD	2.12%	2/27/2020	250,000.00
PRIVATE BANK/CIBC	CD	1.90%	9/28/2020	106,274.32
PRIVATE BANK/CIBC	CD	1.90%	9/28/2020	104,692.65
TOTAL FOR POOL INVESTMENT DETAIL				<u>\$ 12,557,397.06</u>

CASH ALLOCATION BY FUND:

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	5,193,666.66
LIVE SCAN	217	84,434.99
STREET LIGHTING	219	280,754.74
RECYCLING	226	116,932.57
DRUG LAW ENFORCEMENT	265	100,753.65
LAW ENFORCEMENT TRAINING	266	6,781.11
SWET	267	(9,524.12)
ROAD DEBT SERVICE (VOTED BOND)	301	165,459.52
BUILDING IMPROVEMENTS	402	264,641.64
RADIO SITE PROJECT	407	-
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	12,997.36
TRUST & AGENCY	701	76,981.46
MEDICAL REIMBURSEMENT	702	27,283.55
CURRENT TAX	704	100,208.68
S.W.E.T. AGENCY	727	396,769.92
SWET ERAD FUND	728	921.06
POLICE CAPITAL IMPROVEMENT	810	615,540.12
FIRE CAPITAL IMPROVEMENT	811	1,760,375.26
STREET	812	36,943.26
ROAD IMPROVEMENT	850	-
WATER	871	259,280.11
SEWER FUND	883	3,515,607.57
SAW GRANT	884	-
TOTAL CASH ALLOCATION BY FUND		<u>\$ 13,008,659.11</u>

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 09/30/2019
75% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 09/30/2018	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 09/30/2019	% BDGT USED
Fund 101 - GENERAL						
Net - Dept 000 - REVENUES	6,589,905.00	5,487,861.41	83.28%	7,166,195.00	5,916,394.19	82.56%
Net - Dept 101 - LEGISLATIVE	(82,580.00)	(33,374.51)	40.41%	(61,300.00)	(30,928.64)	50.45%
Net - Dept 171 - SUPERVISOR	(38,400.00)	(26,676.97)	69.47%	(37,450.00)	(26,212.64)	69.99%
Net - Dept 175 - MANAGER	(188,405.00)	(149,689.61)	79.45%	(203,275.00)	(152,435.88)	74.99%
Net - Dept 191 - ELECTION	(60,425.00)	(28,014.22)	46.36%	(33,450.00)	(11,122.09)	33.25%
Net - Dept 200 - GENERAL SERVICES_ADMIN	(358,300.00)	(267,969.37)	74.79%	(357,865.00)	(240,880.94)	67.31%
Net - Dept 209 - ASSESSOR	(204,935.00)	(135,777.85)	66.25%	(194,900.00)	(150,579.25)	77.26%
Net - Dept 215 - CLERK	(86,875.00)	(72,706.17)	83.69%	(93,950.00)	(68,513.82)	72.93%
Net - Dept 223 - FINANCE	(231,225.00)	(169,702.45)	73.39%	(234,200.00)	(165,407.65)	70.63%
Net - Dept 253 - TREASURER	(36,490.00)	(29,421.53)	80.63%	(35,375.00)	(29,836.37)	84.34%
Net - Dept 265 - MAINTENANCE	(265,720.00)	(190,593.27)	71.73%	(274,340.00)	(194,002.65)	70.72%
Net - Dept 276 - CEMETERY	(26,335.00)	(21,496.85)	81.63%	(31,575.00)	(24,571.16)	77.82%
Net - Dept 310 - ENFORCEMENT	(90,450.00)	(66,118.79)	73.10%	(83,750.00)	(52,605.26)	62.81%
Net - Dept 400 - PLANNING/ZONING	(87,500.00)	(57,990.87)	66.28%	(83,785.00)	(57,454.44)	68.57%
Net - Dept 425 - EMERGENCY PREPAREDNESS	(9,500.00)	(9,265.00)	97.53%	(10,000.00)	0.00	0.00%
Net - Dept 446 - STREETS	(300,000.00)	(17,002.34)	5.67%	(300,000.00)	(143,566.50)	47.86%
Net - Dept 751 - RECREATION	(13,150.00)	(5,433.60)	41.32%	(23,000.00)	(13,886.06)	60.37%
Net - Dept 890 - CONTINGENCY	(135,400.00)	0.00	0.00%	(450,000.00)	(20,000.00)	4.44%
Net - Dept 901 - CAPITAL OUTLAY_GENERAL	(61,800.00)	(124,616.50)	201.64%	(10,000.00)	0.00	0.00%
Net - Dept 999 - OPERATING TRANSFERS	(5,781,246.00)	(5,122,896.00)	88.61%	(5,110,646.00)	(5,110,646.00)	100.00%
NET OF REVENUES & EXPENDITURES	(1,468,831.00)	(1,040,884.49)		(462,666.00)	(576,255.16)	
Fund 206 - FIRE						
Net - Dept 000 - REVENUES	1,642,260.00	1,649,297.67	100.43%	1,704,060.00	1,733,998.83	101.76%
Net - Dept 336 - FIRE	(1,642,260.00)	(1,063,504.21)	64.76%	(1,721,050.00)	(1,221,247.98)	70.96%
NET OF REVENUES & EXPENDITURES	0.00	585,793.46		(16,990.00)	512,750.85	
Fund 207 - POLICE						
Net - Dept 000 - REVENUES	4,741,945.00	4,587,559.97	96.74%	4,823,196.00	4,606,917.24	95.52%
Net - Dept 301 - POLICE	(4,741,945.00)	(3,382,712.75)	71.34%	(4,879,600.00)	(3,446,619.64)	70.63%
NET OF REVENUES & EXPENDITURES	0.00	1,204,847.22		(56,404.00)	1,160,297.60	
Fund 211 - RECREATION						
Net - Dept 751 - RECREATION	0.00	0.00		(9,702.00)	(9,701.62)	100.00%
NET OF REVENUES & EXPENDITURES	0.00	0.00		(9,702.00)	(9,701.62)	
Fund 217 - LIVSCAN/SOR						
Net - Dept 000 - REVENUES	29,000.00	27,373.84	94.39%	31,200.00	22,972.48	73.63%
Net - Dept 301 - POLICE	(27,500.00)	(13,474.90)	49.00%	(23,000.00)	(11,222.75)	48.79%
NET OF REVENUES & EXPENDITURES	1,500.00	13,898.94		8,200.00	11,749.73	
Fund 219 - STREET LIGHTS						
Net - Dept 000 - REVENUES	216,260.00	243,241.08	112.48%	250,775.00	256,545.47	102.30%
Net - Dept 448 - STREET LIGHTS	(251,000.00)	(165,398.13)	65.90%	(251,000.00)	(169,768.73)	67.64%
NET OF REVENUES & EXPENDITURES	(34,740.00)	77,842.95		(225.00)	86,776.74	
Fund 226 - RECYCLING						
Net - Dept 000 - REVENUES	410,365.00	446,849.05	108.89%	473,245.00	476,793.77	100.75%
Net - Dept 527 - RECYCLING	(422,925.00)	(316,918.15)	74.93%	(469,240.00)	(343,538.14)	73.21%
NET OF REVENUES & EXPENDITURES	(12,560.00)	129,930.90		4,005.00	133,255.63	
Fund 265 - DRUG LAW ENFORCEMENT						
Net - Dept 000 - REVENUES	5,500.00	7,791.98	141.67%	6,700.00	6,209.24	92.68%
Net - Dept 333 - DRUG LAW ENFORCEMENT	(1,000.00)	0.00	0.00%	(1,000.00)	0.00	0.00%
NET OF REVENUES & EXPENDITURES	4,500.00	7,791.98		5,700.00	6,209.24	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 09/30/2019
75% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 09/30/2018	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 09/30/2019	% BDGT USED
Fund 266 - LAW ENFORCEMENT TRAINING						
Net - Dept 000 - REVENUES	19,000.00	15,664.64	82.45%	19,000.00	15,453.65	81.34%
Net - Dept 320 - STATE TRAINING MONEY	(24,000.00)	(11,349.87)	47.29%	(21,000.00)	(23,014.19)	109.59%
NET OF REVENUES & EXPENDITURES	(5,000.00)	4,314.77		(2,000.00)	(7,560.54)	
Fund 267 - SWET						
Net - Dept 000 - REVENUES	55,310.00	40,601.72	73.41%	55,120.00	49,775.96	90.30%
Net - Dept 301 - POLICE	(55,310.00)	(39,331.82)	71.11%	(55,120.00)	(59,299.97)	107.58%
NET OF REVENUES & EXPENDITURES	0.00	1,269.90		0.00	(9,524.01)	
Fund 270 - 911 WIRELESS						
Net - Dept 000 - REVENUES	46,000.00	26,993.42	58.68%	500.00	0.00	0.00%
Net - Dept 301 - POLICE	(15,000.00)	(192,389.00)	1282.59%	(112,235.00)	(127,240.62)	113.37%
NET OF REVENUES & EXPENDITURES	31,000.00	(165,395.58)		(111,735.00)	(127,240.62)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Net - Dept 000 - REVENUES	1,065,375.00	1,086,088.59	101.94%	1,149,941.00	1,195,372.80	103.95%
Net - Dept 906 - ROAD IMPROVEMENT	(1,062,375.00)	(1,062,401.61)	100.00%	(1,099,300.00)	(1,099,250.00)	100.00%
NET OF REVENUES & EXPENDITURES	3,000.00	23,686.98		50,641.00	96,122.80	
Fund 402 - TWP BUILDING & GROUNDS IMPROV						
Net - Dept 000 - REVENUES	658,350.00	0.00	0.00%	0.00	13,288.33	
Net - Dept 265 - MAINTENANCE	0.00	0.00		(400,000.00)	(288,311.01)	72.08%
NET OF REVENUES & EXPENDITURES	658,350.00	0.00		(400,000.00)	(275,022.68)	
Fund 407 - RADIO SITE PROJECT						
Net - Dept 000 - REVENUES	10,000.00	10,000.00	100.00%	0.00	0.00	
Net - Dept 301 - POLICE	(7,200.00)	0.00	0.00%	(7,200.00)	(1,843.83)	25.61%
NET OF REVENUES & EXPENDITURES	2,800.00	10,000.00		(7,200.00)	(1,843.83)	
Fund 584 - GOLF COURSE						
Net - Dept 000 - REVENUES	9,500.00	10,107.77	106.40%	10,400.00	20,324.04	195.42%
Net - Dept 698 - GOLF COURSE	(6,000.00)	(4,697.76)	78.30%	(37,000.00)	(19,701.45)	53.25%
NET OF REVENUES & EXPENDITURES	3,500.00	5,410.01		(26,600.00)	622.59	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Net - Dept 000 - REVENUES	242,555.00	273,165.94	112.62%	280,100.00	330,677.10	118.06%
Net - Dept 440 - CAPTIAL IMPROVEMENT	(340,800.00)	(65,615.42)	19.25%	(309,800.00)	(248,018.40)	80.06%
NET OF REVENUES & EXPENDITURES	(98,245.00)	207,550.52		(29,700.00)	82,658.70	
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Net - Dept 000 - REVENUES	416,760.00	466,975.19	112.05%	568,955.00	603,513.72	106.07%
Net - Dept 440 - CAPTIAL IMPROVEMENT	(448,000.00)	(276,197.75)	61.65%	(390,500.00)	(144,927.62)	37.11%
NET OF REVENUES & EXPENDITURES	(31,240.00)	190,777.44		178,455.00	458,586.10	
Fund 812 - STREET IMPROVEMENT						
Net - Dept 000 - REVENUES	11,600.00	13,430.24	115.78%	2,500.00	4,769.49	190.78%
Net - Dept 446 - STREETS	0.00	0.00		0.00	(162,450.02)	
NET OF REVENUES & EXPENDITURES	11,600.00	13,430.24		2,500.00	(157,680.53)	
Fund 850 - ROAD IMPROVEMENT						
Net - Dept 000 - REVENUES	0.00	720.02		0.00	146.03	
Net - Dept 906 - ROAD IMPROVEMENT	(289,900.00)	(45,022.70)	15.53%	(265,875.00)	(99,317.63)	37.36%
NET OF REVENUES & EXPENDITURES	(289,900.00)	(44,302.68)		(265,875.00)	(99,171.60)	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 09/30/2019
75% OF THE FISCAL YEAR COMPLETED

FUND/ACCOUNT DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 09/30/2018	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 09/30/2019	% BDGT USED
Fund 871 - WATER IMPROVEMENT						
Net - Dept 000 - REVENUES	38,000.00	11,724.55	30.85%	16,700.00	11,297.28	67.65%
Net - Dept 441 - WATER IMPROVEMENT	(27,000.00)	(19,868.75)	73.59%	(27,000.00)	(16,411.50)	60.78%
NET OF REVENUES & EXPENDITURES	11,000.00	(8,144.20)		(10,300.00)	(5,114.22)	
Fund 883 - SEWER IMPROVEMENT						
Net - Dept 000 - REVENUES	73,000.00	42,481.19	58.19%	45,500.00	105,547.47	231.97%
Net - Dept 520 - SEWER IMPROVEMENT	(28,000.00)	(48,587.82)	173.53%	(31,000.00)	(23,375.12)	75.40%
NET OF REVENUES & EXPENDITURES	45,000.00	(6,106.63)		14,500.00	82,172.35	
Fund 884 - SAW GRANT						
Net - Dept 000 - REVENUES	700,000.00	165,671.89	23.67%	582,000.00	465,163.21	79.92%
Net - Dept 520 - SEWER IMPROVEMENT	(700,000.00)	(136,943.80)	19.56%	(582,000.00)	(470,163.21)	80.78%
NET OF REVENUES & EXPENDITURES	0.00	28,728.09		0.00	(5,000.00)	

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Revenues						
Dept 000 - REVENUES						
101-000-403.00	OPERATING LEVY-C.T.	3,859,323.00	3,808,388.23	0.00	50,934.77	98.68
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	15,600.00	17,785.22	17,785.22	(2,185.22)	114.01
101-000-404.00	ACT 198 -TWP IFT	19,500.00	15,736.94	0.00	3,763.06	80.70
101-000-412.00	DELINQUENT PERSONAL PROP TAX	9,500.00	5,633.42	36.99	3,866.58	59.30
101-000-424.00	TRAILER FEES	2,500.00	2,035.00	1,204.50	465.00	81.40
101-000-445.00	PENALTIES & INTEREST ON TAXES	3,500.00	6,087.16	0.00	(2,587.16)	173.92
101-000-451.00	CABLE TV FRANCHISE FEE 3%	172,000.00	90,828.09	0.00	81,171.91	52.81
101-000-473.00	RENTAL APPLICATION FEES	30,000.00	33,501.00	13,200.00	(3,501.00)	111.67
101-000-473.01	MM APPLICATION FEES	40,000.00	60,000.00	5,000.00	(20,000.00)	150.00
101-000-474.00	LICENSE FEES/SIGNS	2,000.00	2,530.00	420.00	(530.00)	126.50
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	10,000.00	14,906.00	1,550.00	(4,906.00)	149.06
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	155,000.00	38,110.86	0.00	116,889.14	24.59
101-000-575.00	STATE SHARED	2,272,580.00	1,121,282.00	0.00	1,151,298.00	49.34
101-000-576.00	LIQUOR LICENSES	100.00	8,220.85	0.00	(8,120.85)	8,220.85
101-000-578.00	VIOLATION BUREAU	1,500.00	930.00	30.00	570.00	62.00
101-000-587.00	ELECTION REIMBURSEMENT	11,900.00	2,319.30	0.00	9,580.70	19.49
101-000-602.00	WITNESS/JURY-GEN ONLY	0.00	43.80	0.00	(43.80)	100.00
101-000-603.00	UNCLASSIFIED	1,500.00	5,344.34	(4,526.33)	(3,844.34)	356.29
101-000-603.01	LOCAL GOVT REVENUE	1,000.00	21,074.08	0.00	(20,074.08)	2,107.41
101-000-626.00	PASSPORT FEE/FIRE REPORTS	25,000.00	21,795.50	2,135.00	3,204.50	87.18
101-000-626.01	COPY FEES-COMPUTER	0.00	28.08	0.00	(28.08)	100.00
101-000-629.00	TOWNSHIP SERVICE	2,500.00	4,336.59	0.00	(1,836.59)	173.46
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	25,000.00	14,421.88	310.00	10,578.12	57.69
101-000-630.00	LEASE PAYMENTS	32,600.00	26,117.21	2,890.24	6,482.79	80.11
101-000-633.00	MONUMENT INSTALLATION	1,000.00	1,600.00	0.00	(600.00)	160.00
101-000-634.00	INTERMENT FEES	10,000.00	10,800.00	1,800.00	(800.00)	108.00
101-000-643.00	SALE OF LOTS-CEMETERY	1,500.00	5,250.00	1,500.00	(3,750.00)	350.00
101-000-651.00	TAX ADMIN FEE	226,190.00	226,942.59	55,439.28	(752.59)	100.33
101-000-652.00	TAX COLLECTION FEES	30,000.00	12,816.00	0.00	17,184.00	42.72
101-000-654.00	WATER SURCHARGE FEES	105,000.00	61,061.15	0.00	43,938.85	58.15
101-000-658.00	FSA FORFEITURE	0.00	401.00	0.00	(401.00)	100.00
101-000-660.00	DISTRICT COURT FEES	25,000.00	16,597.70	2,242.68	8,402.30	66.39
101-000-660.01	FALSE ALARM	1,500.00	1,868.40	0.00	(368.40)	124.56
101-000-664.00	INTEREST EARNED	45,000.00	62,759.23	11,848.26	(17,759.23)	139.46
101-000-667.00	ROOM RENTAL - INCOME	6,500.00	5,775.00	250.00	725.00	88.85
101-000-671.00	METRO ACT PAYMENTS	11,700.00	11,415.93	0.00	284.07	97.57
101-000-673.00	SALE OF TWP. ASSETS	500.00	0.00	0.00	500.00	0.00
101-000-675.00	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	500.00	0.00	(500.00)	100.00
101-000-699.00	INTERFUND TRANSFERS IN	9,702.00	177,151.64	0.00	(167,449.64)	1,825.93
Total Dept 000 - REVENUES		7,166,195.00	5,916,394.19	113,115.84	1,249,800.81	82.56
TOTAL REVENUES		7,166,195.00	5,916,394.19	113,115.84	1,249,800.81	82.56
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-711.00	INSURANCE OPT OUT	14,000.00	8,838.14	2,961.11	5,161.86	63.13
101-101-712.00	COMPENSATION - TRUSTEES	30,000.00	13,230.00	1,580.00	16,770.00	44.10
101-101-715.00	FICA	2,550.00	1,683.02	346.77	866.98	66.00
101-101-716.00	HEALTH INSURANCE	650.00	300.51	33.39	349.49	46.23
101-101-717.00	LIFE INS/STD/LTD	1,100.00	930.84	103.40	169.16	84.62
101-101-718.00	PENSION	3,000.00	1,324.00	158.00	1,676.00	44.13
101-101-732.00	DUES/SUBS/PUBL	4,000.00	2,483.00	(250.00)	1,517.00	62.08

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-101-862.00	TRAVEL - CONFERENCES	6,000.00	2,139.13	0.00	3,860.87	35.65
Total Dept 101 - LEGISLATIVE		61,300.00	30,928.64	4,932.67	30,371.36	50.45
Dept 171 - SUPERVISOR						
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000.00	11,539.67	1,153.84	3,460.33	76.93
101-171-715.00	FICA	1,150.00	615.45	58.57	534.55	53.52
101-171-716.00	HEALTH INSURANCE	16,000.00	11,961.90	1,317.90	4,038.10	74.76
101-171-717.00	LIFE INS/STD/LTD	300.00	232.41	25.85	67.59	77.47
101-171-718.00	PENSION	1,500.00	1,153.93	115.38	346.07	76.93
101-171-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-171-862.00	TRAVEL - CONFERENCES	2,500.00	709.28	0.00	1,790.72	28.37
Total Dept 171 - SUPERVISOR		37,450.00	26,212.64	2,671.54	11,237.36	69.99
Dept 175 - MANAGER						
101-175-701.00	WAGES - DEPARTMENT HEAD	102,395.00	76,538.60	7,653.86	25,856.40	74.75
101-175-702.00	WAGES -	45,390.00	33,408.04	3,480.00	11,981.96	73.60
101-175-711.00	INSURANCE OPT OUT	5,100.00	4,057.20	450.80	1,042.80	79.55
101-175-715.00	FICA	11,000.00	8,461.98	857.42	2,538.02	76.93
101-175-716.00	HEALTH INSURANCE	13,100.00	11,407.12	1,170.56	1,692.88	87.08
101-175-717.00	LIFE INS/STD/LTD	2,500.00	1,981.80	220.20	518.20	79.27
101-175-718.00	PENSION	15,690.00	11,662.76	1,182.98	4,027.24	74.33
101-175-732.00	DUES/SUBS/PUBL	2,000.00	1,065.90	0.00	934.10	53.30
101-175-853.00	TELEPHONE	2,100.00	1,870.00	55.00	230.00	89.05
101-175-862.00	TRAVEL - CONFERENCES	2,500.00	1,753.48	564.00	746.52	70.14
101-175-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	229.00	30.00	1,271.00	15.27
Total Dept 175 - MANAGER		203,275.00	152,435.88	15,664.82	50,839.12	74.99
Dept 191 - ELECTION						
101-191-702.00	WAGES -	1,000.00	0.00	0.00	1,000.00	0.00
101-191-703.00	OVERTIME	1,500.00	1,048.12	0.00	451.88	69.87
101-191-712.00	ELECTION INSPECTORS	9,000.00	1,255.00	0.00	7,745.00	13.94
101-191-715.00	FICA	200.00	73.75	0.00	126.25	36.88
101-191-716.00	HEALTH INSURANCE	2,000.00	197.33	0.00	1,802.67	9.87
101-191-717.00	LIFE INS/STD/LTD	100.00	28.90	0.00	71.10	28.90
101-191-718.00	PENSION	300.00	135.77	0.00	164.23	45.26
101-191-727.00	OFFICE SUPPLIES	2,000.00	485.76	0.00	1,514.24	24.29
101-191-747.00	SMALL TOOLS & EQUIPMENT	16,000.00	7,738.39	0.00	8,261.61	48.36
101-191-811.00	PURCHASED SERVICE	1,000.00	109.07	0.00	890.93	10.91
101-191-816.00	PURCHASED CLEANING SERV.	250.00	0.00	0.00	250.00	0.00
101-191-862.00	TRAVEL - CONFERENCES	100.00	50.00	50.00	50.00	50.00
Total Dept 191 - ELECTION		33,450.00	11,122.09	50.00	22,327.91	33.25
Dept 200 - GENERAL SERVICES ADMIN						
101-200-702.00	WAGES -	56,500.00	43,002.78	4,304.23	13,497.22	76.11
101-200-703.00	OVERTIME	300.00	228.38	0.00	71.62	76.13
101-200-715.00	FICA	4,300.00	3,182.16	315.49	1,117.84	74.00
101-200-716.00	HEALTH INSURANCE	6,700.00	5,345.67	554.68	1,354.33	79.79
101-200-716.01	HEALTH INSURANCE - RETIREE	12,350.00	7,170.39	796.71	5,179.61	58.06

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019	MONTH 09/30/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-200-717.00	LIFE INS/STD/LTD	800.00	590.54	66.42	209.46	73.82
101-200-718.00	PENSION	3,800.00	2,931.54	304.32	868.46	77.15
101-200-727.00	OFFICE SUPPLIES	13,000.00	5,868.36	336.14	7,131.64	45.14
101-200-730.00	POSTAGE	20,000.00	12,576.08	(51.00)	7,423.92	62.88
101-200-732.00	DUES/SUBS/PUBL	8,000.00	6,213.66	169.07	1,786.34	77.67
101-200-740.00	OPERATING SUPPLIES	5,000.00	3,015.95	0.00	1,984.05	60.32
101-200-742.00	SOFTWARE PROGRAMS/FEES	10,615.00	5,239.99	1,507.99	5,375.01	49.36
101-200-810.00	COMPUTER SERVICE	20,000.00	17,794.00	0.00	2,206.00	88.97
101-200-811.00	PURCHASED SERVICE	22,900.00	19,462.76	1,107.53	3,437.24	84.99
101-200-814.00	PURCHASED MAINT. SERVICE	8,000.00	3,839.74	0.00	4,160.26	48.00
101-200-815.00	OTHER FEES	1,800.00	1,146.26	109.55	653.74	63.68
101-200-820.00	ENGINEERING SERVICES	3,500.00	0.00	(1,555.50)	3,500.00	0.00
101-200-826.00	LEGAL SERVICES-BD. MEET.	6,000.00	2,713.44	300.00	3,286.56	45.22
101-200-827.00	LEGAL SERVICE-GEN. TWP.	40,000.00	24,557.80	5,928.86	15,442.20	61.39
101-200-828.00	LEGAL SERVICES - LABOR	2,000.00	0.00	0.00	2,000.00	0.00
101-200-853.00	TELEPHONE	1,500.00	1,008.43	98.97	491.57	67.23
101-200-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-200-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
101-200-903.00	NOTICES AND PUBLICATIONS	10,000.00	4,407.42	2,143.33	5,592.58	44.07
101-200-912.00	INSURANCE/BOND-GENERAL	35,000.00	26,233.64	0.00	8,766.36	74.95
101-200-913.00	WORKER'S COMP.	10,200.00	6,832.20	1,591.84	3,367.80	66.98
101-200-921.00	UTILITIES - ELECTRIC	36,000.00	28,290.51	2,874.85	7,709.49	78.58
101-200-923.00	UTILITIES - FUEL	15,000.00	7,451.62	118.33	7,548.38	49.68
101-200-927.00	UTILITIES - WATER	2,000.00	1,739.56	732.26	260.44	86.98
101-200-956.00	UNCLASSIFIED	500.00	38.06	0.00	461.94	7.61
101-200-960.00	TUITION/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 200 - GENERAL SERVICES ADMIN		357,865.00	240,880.94	21,754.07	116,984.06	67.31
Dept 209 - ASSESSOR						
101-209-701.00	WAGES - DEPARTMENT HEAD	74,500.00	63,151.57	6,142.40	11,348.43	84.77
101-209-702.00	WAGES -	50,500.00	33,877.58	3,784.58	16,622.42	67.08
101-209-711.00	INSURANCE OPT OUT	4,500.00	3,796.02	421.78	703.98	84.36
101-209-712.00	COMPENSATION-BD. OF REVIEW	2,200.00	1,625.00	0.00	575.00	73.86
101-209-715.00	FICA	9,000.00	7,274.71	742.88	1,725.29	80.83
101-209-716.00	HEALTH INSURANCE	16,250.00	16,448.71	1,384.70	(198.71)	101.22
101-209-717.00	LIFE INS/STD/LTD	2,400.00	1,812.60	201.40	587.40	75.53
101-209-718.00	PENSION	15,000.00	13,481.90	1,154.68	1,518.10	89.88
101-209-727.00	OFFICE SUPPLIES	500.00	411.94	0.00	88.06	82.39
101-209-732.00	DUES/SUBS/PUBL	500.00	33.00	0.00	467.00	6.60
101-209-740.00	OPERATING SUPPLIES/MAPS	1,000.00	1,009.03	0.00	(9.03)	100.90
101-209-742.00	SOFTWARE PROGRAMS	2,500.00	2,081.00	0.00	419.00	83.24
101-209-751.00	GAS & OIL	500.00	201.37	34.47	298.63	40.27
101-209-811.00	PURCHASED SERVICE	5,000.00	1,068.08	0.00	3,931.92	21.36
101-209-814.00	PURCHASED MAINT. SERVICE	1,000.00	85.00	0.00	915.00	8.50
101-209-827.00	LEGAL SERVICE	7,000.00	3,115.00	0.00	3,885.00	44.50
101-209-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-209-862.00	TRAVEL - CONFERENCES	250.00	0.00	0.00	250.00	0.00
101-209-903.00	NOTICES	1,200.00	1,106.74	0.00	93.26	92.23
101-209-939.00	MAINT. - VEHICLE	500.00	0.00	0.00	500.00	0.00
101-209-960.00	TUITION/TRAINING	500.00	0.00	0.00	500.00	0.00
Total Dept 209 - ASSESSOR		194,900.00	150,579.25	13,866.89	44,320.75	77.26

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019	MONTH 09/30/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
Dept 215 - CLERK						
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000.00	11,539.67	1,153.84	3,460.33	76.93
101-215-702.00	WAGES -	48,750.00	36,373.76	3,785.60	12,376.24	74.61
101-215-703.00	OVERTIME	1,700.00	138.96	0.00	1,561.04	8.17
101-215-711.00	INSURANCE OPT OUT	7,500.00	5,769.54	641.06	1,730.46	76.93
101-215-715.00	FICA	4,850.00	3,953.09	409.87	896.91	81.51
101-215-716.00	HEALTH INSURANCE	950.00	540.86	42.27	409.14	56.93
101-215-717.00	LIFE INS/STD/LTD	1,350.00	921.54	103.62	428.46	68.26
101-215-718.00	PENSION	7,350.00	5,535.52	569.66	1,814.48	75.31
101-215-727.00	OFFICE SUPPLIES	500.00	226.69	0.00	273.31	45.34
101-215-732.00	DUES/SUBS/PUBL	100.00	34.50	0.00	65.50	34.50
101-215-740.00	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-215-747.00	SMALL TOOLS & EQUIPMENT	400.00	749.00	0.00	(349.00)	187.25
101-215-862.00	TRAVEL - CONFERENCES	2,500.00	1,685.94	185.52	814.06	67.44
101-215-862.01	TRAVEL - CONFERENCES - STAFF	2,000.00	1,044.75	0.00	955.25	52.24
Total Dept 215 - CLERK		93,950.00	68,513.82	6,891.44	25,436.18	72.93
Dept 223 - FINANCE						
101-223-701.00	WAGES - DEPARTMENT HEAD	36,000.00	24,104.36	2,355.88	11,895.64	66.96
101-223-702.00	WAGES -	98,300.00	68,953.22	7,633.62	29,346.78	70.15
101-223-703.00	OVERTIME	500.00	147.30	0.00	352.70	29.46
101-223-715.00	FICA	9,800.00	6,133.55	653.37	3,666.45	62.59
101-223-716.00	HEALTH INSURANCE	32,000.00	25,442.47	1,839.08	6,557.53	79.51
101-223-717.00	LIFE INS/STD/LTD	2,000.00	1,345.70	152.49	654.30	67.29
101-223-718.00	PENSION	9,900.00	7,667.17	841.92	2,232.83	77.45
101-223-727.00	OFFICE SUPPLIES	500.00	257.88	0.00	242.12	51.58
101-223-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-223-742.00	SOFTWARE PROGRAMS	12,500.00	10,501.00	0.00	1,999.00	84.01
101-223-817.00	AUDIT/ACCOUNTING SERVICE	15,000.00	10,680.00	0.00	4,320.00	71.20
101-223-817.01	AUDIT SERVICES	10,500.00	10,000.00	0.00	500.00	95.24
101-223-861.00	MILEAGE REIMB	200.00	0.00	0.00	200.00	0.00
101-223-862.00	TRAVEL - CONFERENCES	2,500.00	0.00	0.00	2,500.00	0.00
101-223-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	175.00	0.00	1,325.00	11.67
101-223-960.00	TUITION/TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 223 - FINANCE		234,200.00	165,407.65	13,476.36	68,792.35	70.63
Dept 253 - TREASURER						
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000.00	11,539.67	1,153.84	3,460.33	76.93
101-253-702.00	WAGES -	1,040.00	716.00	80.00	324.00	68.85
101-253-703.00	OVERTIME	200.00	33.30	0.00	166.70	16.65
101-253-715.00	FICA	1,225.00	837.17	83.02	387.83	68.34
101-253-716.00	HEALTH INSURANCE	8,000.00	7,398.09	1,720.26	601.91	92.48
101-253-717.00	LIFE INS/STD/LTD	310.00	255.72	27.43	54.28	82.49
101-253-718.00	PENSION	1,600.00	1,228.86	123.38	371.14	76.80
101-253-732.00	DUES/SUBS/PUBL	1,000.00	10.00	0.00	990.00	1.00
101-253-740.00	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-253-742.00	SOFTWARE PROGRAMS	0.00	2,732.00	2,732.00	(2,732.00)	100.00
101-253-862.00	TRAVEL - CONFERENCES	3,500.00	3,029.80	359.00	470.20	86.57
101-253-862.01	TRAVEL - CONFERENCES - STAFF	3,000.00	2,055.76	0.00	944.24	68.53
Total Dept 253 - TREASURER		35,375.00	29,836.37	6,278.93	5,538.63	84.34

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
Dept 265 - MAINTENANCE						
101-265-702.00	WAGES -	124,000.00	91,691.72	9,172.60	32,308.28	73.94
101-265-703.00	OVERTIME	2,000.00	1,012.15	0.00	987.85	50.61
101-265-715.00	FICA	9,700.00	6,387.46	628.06	3,312.54	65.85
101-265-716.00	HEALTH INSURANCE	50,000.00	35,947.86	3,892.34	14,052.14	71.90
101-265-716.01	HEALTH INSURANCE - RETIREE	4,800.00	3,015.01	398.35	1,784.99	62.81
101-265-717.00	LIFE INS/STD/LTD	2,700.00	1,811.98	197.98	888.02	67.11
101-265-718.00	PENSION	16,000.00	11,097.93	1,040.01	4,902.07	69.36
101-265-740.00	OPERATING SUPPLIES	7,000.00	3,969.49	225.34	3,030.51	56.71
101-265-747.00	SMALL TOOLS & EQUIPMENT	2,500.00	1,546.63	0.00	953.37	61.87
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	1,500.00	728.76	0.00	771.24	48.58
101-265-751.00	GAS & OIL	3,000.00	2,271.96	326.07	728.04	75.73
101-265-811.00	PURCHASED SERVICE	10,000.00	12,329.17	243.25	(2,329.17)	123.29
101-265-853.00	TELEPHONE	640.00	240.00	30.00	400.00	37.50
101-265-931.00	MAINT. - BUILDING	20,500.00	10,725.30	1,668.75	9,774.70	52.32
101-265-932.00	MAINT. - GROUNDS	15,000.00	9,094.69	1,825.09	5,905.31	60.63
101-265-934.00	MAINT. - MACHINE	1,500.00	1,351.91	20.75	148.09	90.13
101-265-939.00	MAINT. - VEHICLE	3,000.00	780.63	0.00	2,219.37	26.02
101-265-945.00	RENTALS - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 265 - MAINTENANCE		274,340.00	194,002.65	19,668.59	80,337.35	70.72
Dept 276 - CEMETERY						
101-276-705.00	WAGES - MAINTENANCE	10,000.00	7,990.20	1,273.80	2,009.80	79.90
101-276-706.00	CEMETERY OVERTIME	450.00	295.29	34.74	154.71	65.62
101-276-715.00	FICA	825.00	572.88	88.89	252.12	69.44
101-276-716.00	HEALTH INSURANCE	4,000.00	2,738.19	378.00	1,261.81	68.45
101-276-717.00	LIFE INS/STD/LTD	300.00	124.10	17.14	175.90	41.37
101-276-718.00	PENSION	1,300.00	994.27	157.03	305.73	76.48
101-276-740.00	OPERATING SUPPLIES	2,000.00	53.72	0.00	1,946.28	2.69
101-276-742.00	SOFTWARE PROGRAMS	2,200.00	2,150.00	0.00	50.00	97.73
101-276-811.00	PURCHASED SERVICE	3,000.00	7,019.10	5,295.50	(4,019.10)	233.97
101-276-927.00	UTILITIES - WATER	2,000.00	578.71	547.88	1,421.29	28.94
101-276-931.00	REPAIRS - MAINT.	500.00	0.00	0.00	500.00	0.00
101-276-932.00	MAINT. - GROUNDS	2,500.00	725.20	172.25	1,774.80	29.01
101-276-945.00	RENTALS - EQUIPMENT	2,500.00	1,329.50	250.00	1,170.50	53.18
Total Dept 276 - CEMETERY		31,575.00	24,571.16	8,215.23	7,003.84	77.82
Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)						
101-310-702.00	WAGES -	21,000.00	11,231.61	0.00	9,768.39	53.48
101-310-715.00	FICA	1,600.00	815.57	0.00	784.43	50.97
101-310-716.00	HEALTH INSURANCE	5,000.00	2,740.15	0.00	2,259.85	54.80
101-310-740.00	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-310-811.00	PURCHASED SERVICE	30,000.00	11,767.53	1,142.42	18,232.47	39.23
101-310-827.00	LEGAL SERVICE-GEN. TWP.	25,000.00	26,050.40	455.00	(1,050.40)	104.20
101-310-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)		83,750.00	52,605.26	1,597.42	31,144.74	62.81
Dept 400 - PLANNING/ZONING						
101-400-712.00	PLANNING/APPEALS BOARD	9,500.00	5,640.00	90.00	3,860.00	59.37
101-400-715.00	FICA	725.00	430.91	6.88	294.09	59.44

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-400-718.00	PENSION	150.00	108.00	9.00	42.00	72.00
101-400-727.00	OFFICE SUPPLIES	200.00	107.08	0.00	92.92	53.54
101-400-732.00	DUES/SUBS/PUBL	360.00	360.00	0.00	0.00	100.00
101-400-811.00	PURCHASED SERVICE	5,850.00	2,003.02	0.00	3,846.98	34.24
101-400-820.00	ENGINEERING SERVICES	2,500.00	2,070.93	1,555.50	429.07	82.84
101-400-821.00	PLANNING CONSULTANT	35,000.00	22,790.82	3,744.14	12,209.18	65.12
101-400-827.00	LEGAL SERVICES - GEN. TWP.	20,000.00	18,041.08	3,634.50	1,958.92	90.21
101-400-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
101-400-903.00	NOTICES	8,500.00	5,902.60	1,747.51	2,597.40	69.44
Total Dept 400 - PLANNING/ZONING		83,785.00	57,454.44	10,787.53	26,330.56	68.57
Dept 425 - EMERGENCY PREPAREDNESS						
101-425-740.00	DISASTER RELIEF	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 425 - EMERGENCY PREPAREDNESS		10,000.00	0.00	0.00	10,000.00	0.00
Dept 446 - STREETS						
101-446-969.00	STREETS & ROADS IMPROV	250,000.00	142,241.50	28,872.20	107,758.50	56.90
101-446-969.01	SIDEWALKS	50,000.00	1,325.00	500.00	48,675.00	2.65
Total Dept 446 - STREETS		300,000.00	143,566.50	29,372.20	156,433.50	47.86
Dept 751 - RECREATION						
101-751-740.00	OPERATING SUPPLIES	3,500.00	2,187.81	230.13	1,312.19	62.51
101-751-811.00	PURCHASED SERVICE	500.00	136.50	45.50	363.50	27.30
101-751-921.00	UTILITIES - ELECTRIC	1,300.00	230.90	0.00	1,069.10	17.76
101-751-927.00	UTILITIES - WATER	1,000.00	279.32	(354.66)	720.68	27.93
101-751-932.00	REPAIRS - MAINT. GROUNDS	5,000.00	2,438.12	562.45	2,561.88	48.76
101-751-970.00	CAPITAL OUTLAY	11,700.00	8,613.41	0.00	3,086.59	73.62
Total Dept 751 - RECREATION		23,000.00	13,886.06	483.42	9,113.94	60.37
Dept 890 - CONTINGENCY						
101-890-955.00	CONTINGENT EXPENSES	450,000.00	20,000.00	0.00	430,000.00	4.44
Total Dept 890 - CONTINGENCY		450,000.00	20,000.00	0.00	430,000.00	4.44
Dept 901 - CAPITAL OUTLAY_GENERAL						
101-901-983.00	EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY_GENERAL		10,000.00	0.00	0.00	10,000.00	0.00
Dept 999 - OPERATING TRANSFERS						
101-999-999.00	INTERFUND TRANSFERS OUT	5,110,646.00	5,110,646.00	0.00	0.00	100.00
Total Dept 999 - OPERATING TRANSFERS		5,110,646.00	5,110,646.00	0.00	0.00	100.00

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
TOTAL EXPENDITURES		7,628,861.00	6,492,649.35	155,711.11	1,136,211.65	85.11
<hr/>						
Fund 101 - GENERAL:						
TOTAL REVENUES		7,166,195.00	5,916,394.19	113,115.84	1,249,800.81	82.56
TOTAL EXPENDITURES		7,628,861.00	6,492,649.35	155,711.11	1,136,211.65	85.11
NET OF REVENUES & EXPENDITURES		(462,666.00)	(576,255.16)	(42,595.27)	113,589.16	124.55

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Revenues						
Dept 000 - REVENUES						
206-000-582.00	PARCHMENT CONTRACT	0.00	30,500.00	3,500.00	(30,500.00)	100.00
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	2,000.00	1,438.83	0.00	561.17	71.94
206-000-699.00	INTERFUND TRANSFERS IN	1,702,060.00	1,702,060.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		1,704,060.00	1,733,998.83	3,500.00	(29,938.83)	101.76
TOTAL REVENUES		1,704,060.00	1,733,998.83	3,500.00	(29,938.83)	101.76
Expenditures						
Dept 336 - FIRE						
206-336-701.00	WAGES - CHIEF	90,500.00	71,290.00	7,104.00	19,210.00	78.77
206-336-702.00	WAGES -	213,000.00	168,010.00	16,776.00	44,990.00	78.88
206-336-702.02	WAGES - OUTSIDE	0.00	2,500.00	500.00	(2,500.00)	100.00
206-336-703.00	WAGES - CAREER FIREFIGHTERS	178,000.00	149,277.04	15,933.30	28,722.96	83.86
206-336-704.01	RESPONSE TIME - NW	35,000.00	18,852.33	2,118.64	16,147.67	53.86
206-336-704.02	RESPONSE TIME - EW	85,000.00	71,089.06	8,875.99	13,910.94	83.63
206-336-704.03	RESPONSE TIME - LW	17,000.00	15,623.30	1,501.46	1,376.70	91.90
206-336-704.04	RESPONSE TIME - WW	110,000.00	78,440.70	9,650.53	31,559.30	71.31
206-336-706.01	SIT TIME - NW	62,000.00	25,367.54	4,273.18	36,632.46	40.92
206-336-706.02	SIT TIME	64,000.00	26,588.51	4,165.72	37,411.49	41.54
206-336-706.03	SIT TIME	1,500.00	675.00	75.00	825.00	45.00
206-336-706.04	SIT TIME	72,000.00	65,115.20	8,165.33	6,884.80	90.44
206-336-707.00	TRAINING	65,000.00	36,935.51	3,683.46	28,064.49	56.82
206-336-711.00	INSURANCE OPT OUT	8,500.00	8,114.40	901.60	385.60	95.46
206-336-715.00	FICA	46,500.00	37,136.27	3,917.99	9,363.73	79.86
206-336-716.00	HEALTH INSURANCE	83,220.00	63,703.23	6,491.84	19,516.77	76.55
206-336-716.01	HEALTH INSURANCE - RETIREE	4,780.00	2,390.10	0.00	2,389.90	50.00
206-336-717.00	LIFE INS/STD/LTD	7,400.00	6,581.61	731.29	818.39	88.94
206-336-718.00	PENSION	85,000.00	71,287.75	7,625.88	13,712.25	83.87
206-336-723.00	INSURANCE - VOL. FIREMEN	5,500.00	5,427.00	0.00	73.00	98.67
206-336-727.00	OFFICE SUPPLIES	7,800.00	7,486.48	0.00	313.52	95.98
206-336-732.00	DUES/SUBS/PUBL	4,400.00	2,419.56	178.79	1,980.44	54.99
206-336-740.00	OPERATING SUPPLIES	21,000.00	13,449.81	1,076.56	7,550.19	64.05
206-336-742.00	SOFTWARE PROGRAMS	18,000.00	5,583.42	0.00	12,416.58	31.02
206-336-747.00	SMALL TOOLS & EQUIPMENT	45,000.00	19,628.61	5,050.94	25,371.39	43.62
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	42,000.00	9,981.27	3,778.84	32,018.73	23.76
206-336-751.00	GAS & OIL	20,000.00	10,977.40	1,511.51	9,022.60	54.89
206-336-780.05	FIRE PREVENTION	1,000.00	0.00	0.00	1,000.00	0.00
206-336-811.00	PURCHASED & MAINT. SERVICE	36,000.00	32,573.07	1,418.78	3,426.93	90.48
206-336-827.00	LEGAL SERVICE	1,500.00	75.00	0.00	1,425.00	5.00
206-336-853.00	TELEPHONE	18,000.00	14,313.37	1,497.03	3,686.63	79.52
206-336-862.00	TRAVEL - CONFERENCES	6,000.00	1,399.44	338.56	4,600.56	23.32
206-336-912.00	INSURANCE - GENERAL	32,000.00	22,328.84	0.00	9,671.16	69.78
206-336-913.00	INSURANCE - WORKERS COMP	55,000.00	56,139.64	14,326.56	(1,139.64)	102.07
206-336-914.00	VISION - PHYSICALS	28,000.00	4,729.00	0.00	23,271.00	16.89
206-336-921.01	UTILITIES - ELECTRIC	6,500.00	5,166.25	772.67	1,333.75	79.48
206-336-921.02	UTILITIES - ELECTRIC	8,600.00	6,166.77	709.93	2,433.23	71.71
206-336-921.03	UTILITIES - ELECTRIC	2,500.00	1,164.58	0.00	1,335.42	46.58
206-336-921.04	UTILITIES - ELECTRIC	8,000.00	5,257.46	870.64	2,742.54	65.72
206-336-923.01	UTILITIES - NATURAL GAS	5,000.00	3,311.10	152.53	1,688.90	66.22
206-336-923.02	UTILITIES - NATURAL GAS	5,000.00	3,491.87	120.01	1,508.13	69.84
206-336-923.03	UTILITIES - NATURAL GAS	2,500.00	1,615.87	18.33	884.13	64.63
206-336-923.04	UTILITIES - NATURAL GAS	4,500.00	2,961.36	164.29	1,538.64	65.81

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019	MONTH 09/30/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Expenditures						
206-336-927.01	UTILITIES - WATER	500.00	441.43	0.00	58.57	88.29
206-336-927.02	UTILITIES - WATER	1,400.00	1,001.36	70.66	398.64	71.53
206-336-927.03	UTILITIES - WATER	350.00	272.94	61.51	77.06	77.98
206-336-927.04	UTILITIES - WATER	900.00	653.52	123.86	246.48	72.61
206-336-931.00	MAINT. - BUILDING	41,500.00	37,369.54	1,709.11	4,130.46	90.05
206-336-932.00	MAINT. - GROUNDS	5,000.00	3,389.74	0.00	1,610.26	67.79
206-336-933.00	MAINT. - RADIO	4,000.00	983.79	0.00	3,016.21	24.59
206-336-934.00	MAINT. - MACHINE	2,200.00	1,723.03	428.75	476.97	78.32
206-336-939.00	MAINT. - VEHICLE	46,000.00	16,988.62	190.73	29,011.38	36.93
206-336-960.00	TUITION/TRAINING	6,000.00	3,579.79	480.00	2,420.21	59.66
206-336-960.01	TUITION/TRAINING	1,000.00	219.50	0.00	780.50	21.95
Total Dept 336 - FIRE		1,721,050.00	1,221,247.98	137,541.80	499,802.02	70.96
TOTAL EXPENDITURES		1,721,050.00	1,221,247.98	137,541.80	499,802.02	70.96
Fund 206 - FIRE:						
TOTAL REVENUES		1,704,060.00	1,733,998.83	3,500.00	(29,938.83)	101.76
TOTAL EXPENDITURES		1,721,050.00	1,221,247.98	137,541.80	499,802.02	70.96
NET OF REVENUES & EXPENDITURES		(16,990.00)	512,750.85	(134,041.80)	(529,740.85)	3,017.96

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Revenues						
Dept 000 - REVENUES						
207-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	44.86	0.00	(44.86)	100.00
207-000-430.00	POLICE - OPERATING SPECIAL ASSESS	637,390.00	638,516.58	0.00	(1,126.58)	100.18
207-000-582.00	PARCHMENT CONTRACT	317,935.00	228,129.75	25,347.75	89,805.25	71.75
207-000-582.01	PARCHMENT SPECIAL EVENT	5,000.00	7,727.26	147.27	(2,727.26)	154.55
207-000-583.00	KPS - SCH RESOURCE OFFICER	79,950.00	41,217.04	0.00	38,732.96	51.55
207-000-584.00	KCMHSAS/BORGESS CONTRACT	107,000.00	72,617.76	16,860.10	34,382.24	67.87
207-000-658.00	FSA FORFEITURE	0.00	1,743.01	0.00	(1,743.01)	100.00
207-000-673.01	SALE OF POLICE ASSETS	1,000.00	1,463.20	0.00	(463.20)	146.32
207-000-680.01	BYRNE MEMORIAL	14,000.00	0.00	0.00	14,000.00	0.00
207-000-680.02	HIDTA	1,500.00	0.00	0.00	1,500.00	0.00
207-000-680.03	OHSP OVERTIME	10,000.00	3,183.87	0.00	6,816.13	31.84
207-000-680.06	STATE 911 FUNDS	0.00	2,053.00	0.00	(2,053.00)	100.00
207-000-680.07	TOWER SITE - RAVINE ROAD	16,000.00	18,000.00	18,000.00	(2,000.00)	112.50
207-000-680.65	ATPA - SCAR OFFICER	55,000.00	2,467.82	2,467.82	52,532.18	4.49
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	4,000.00	4,439.20	0.00	(439.20)	110.98
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	45,000.00	42,245.76	0.00	2,754.24	93.88
207-000-682.00	CHARGES FOR SERVICES	3,500.00	1,624.08	347.00	1,875.92	46.40
207-000-683.00	OWI REIMBURSEMENT	3,500.00	2,626.10	355.52	873.90	75.03
207-000-684.00	MISC. REVENUE	600.00	627.50	0.00	(27.50)	104.58
207-000-685.00	BOND FEES	1,000.00	520.00	0.00	480.00	52.00
207-000-699.00	INTERFUND TRANSFERS IN	3,520,821.00	3,537,670.45	1,843.83	(16,849.45)	100.48
Total Dept 000 - REVENUES		4,823,196.00	4,606,917.24	65,369.29	216,278.76	95.52
TOTAL REVENUES		4,823,196.00	4,606,917.24	65,369.29	216,278.76	95.52
Expenditures						
Dept 301 - POLICE						
207-301-701.00	WAGES - DEPARTMENT HEAD	99,820.00	77,521.04	7,753.60	22,298.96	77.66
207-301-702.00	WAGES -	2,079,280.00	1,392,976.87	137,620.68	686,303.13	66.99
207-301-703.00	OVERTIME	99,000.00	68,045.24	4,799.60	30,954.76	68.73
207-301-703.01	OUTSIDE OVERTIME	100,000.00	86,741.78	9,439.32	13,258.22	86.74
207-301-704.00	CLERICAL WAGES	197,000.00	129,344.41	11,385.85	67,655.59	65.66
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	55,635.00	34,642.78	4,759.05	20,992.22	62.27
207-301-705.00	CLERICAL WAGES - OT	6,000.00	3,489.66	1,475.15	2,510.34	58.16
207-301-706.00	CROSSING GUARDS	31,000.00	15,406.41	1,681.92	15,593.59	49.70
207-301-707.00	OFFICER IN CHARGE	3,000.00	1,381.00	216.00	1,619.00	46.03
207-301-708.00	HOLIDAY PAY	43,000.00	13,773.04	3,858.31	29,226.96	32.03
207-301-709.00	LONGEVITY PAY	43,380.00	34,920.00	0.00	8,460.00	80.50
207-301-710.00	SICK PAY	14,000.00	9,267.24	0.00	4,732.76	66.19
207-301-710.01	VACATION PAY	35,000.00	32,359.40	0.00	2,640.60	92.46
207-301-711.00	INSURANCE OPT OUT	56,000.00	39,677.64	4,226.51	16,322.36	70.85
207-301-712.65	CLERICAL WAGES - SCAR	9,000.00	0.00	0.00	9,000.00	0.00
207-301-715.00	FICA	215,000.00	144,779.79	13,758.31	70,220.21	67.34
207-301-716.00	HEALTH INSURANCE	381,000.00	262,081.95	27,755.78	118,918.05	68.79
207-301-716.01	HEALTH INSURANCE - RETIREE	101,000.00	92,076.99	6,460.21	8,923.01	91.17
207-301-717.00	LIFE INS/STD/LTD	44,000.00	29,722.36	3,052.92	14,277.64	67.55
207-301-718.00	CLERICAL PENSION	15,500.00	10,160.90	994.76	5,339.10	65.55
207-301-718.01	FOP PENSION	426,890.00	271,642.74	25,440.50	155,247.26	63.63
207-301-727.00	OFFICE SUPPLIES	5,000.00	2,544.07	695.24	2,455.93	50.88
207-301-732.00	DUES/SUBS/PUBL	1,600.00	1,379.96	569.96	220.04	86.25
207-301-740.00	OPERATING SUPPLIES	9,000.00	1,212.63	93.78	7,787.37	13.47
207-301-742.00	SOFTWARE PROGRAMS	6,000.00	2,606.06	2,400.00	3,393.94	43.43

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Expenditures						
207-301-747.00	SMALL TOOLS & EQUIPMENT	8,500.00	7,659.95	(128.87)	840.05	90.12
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	29,000.00	21,805.69	1,973.78	7,194.31	75.19
207-301-749.00	UNIFORM CLEANING	4,000.00	1,487.72	23.08	2,512.28	37.19
207-301-751.00	GAS & OIL	52,000.00	35,395.83	4,328.74	16,604.17	68.07
207-301-780.00	CRIME PREVENTION	1,000.00	0.00	0.00	1,000.00	0.00
207-301-782.00	INVESTIGATIVE OPERATIONS	6,000.00	1,979.89	50.00	4,020.11	33.00
207-301-810.00	COMPUTER SERVICE	5,000.00	13,803.17	472.37	(8,803.17)	276.06
207-301-811.00	PURCHASED SERVICE	8,000.00	5,942.00	251.53	2,058.00	74.28
207-301-811.05	PURCHASED SERVICE - CONSOL DISPATCH	365,000.00	364,778.00	0.00	222.00	99.94
207-301-812.00	EMPLOYMENT TESTING	10,000.00	10,223.25	904.86	(223.25)	102.23
207-301-812.01	BACKGROUND INVESTIGATION	2,000.00	642.29	41.67	1,357.71	32.11
207-301-814.00	PURCHASED MAINT. SERVICE	600.00	0.00	0.00	600.00	0.00
207-301-827.00	LEGAL	35,000.00	27,422.00	3,257.00	7,578.00	78.35
207-301-853.00	TELEPHONE	16,000.00	9,129.45	1,038.28	6,870.55	57.06
207-301-853.01	LEIN BILLING	2,100.00	1,200.00	0.00	900.00	57.14
207-301-853.02	RADIO TOWER T1 LINE	5,000.00	3,179.68	353.12	1,820.32	63.59
207-301-862.00	TRAVEL - CONFERENCES	3,000.00	1,033.79	655.00	1,966.21	34.46
207-301-903.00	NOTICES	600.00	711.47	415.72	(111.47)	118.58
207-301-912.00	INSURANCE - GENERAL	40,000.00	28,488.52	0.00	11,511.48	71.22
207-301-913.00	WORKER'S COMP.	110,000.00	96,463.65	21,380.61	13,536.35	87.69
207-301-914.00	VISION & PHYSICALS	6,000.00	3,332.87	1,600.00	2,667.13	55.55
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,100.00	2,613.77	313.86	486.23	84.32
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000.00	13,500.00	3,000.00	4,500.00	75.00
207-301-933.00	MAINT. - RADIO	8,000.00	752.88	77.50	7,247.12	9.41
207-301-934.00	MAINT. - MACHINE	5,800.00	564.25	163.00	5,235.75	9.73
207-301-939.00	MAINT. - VEHICLE	33,000.00	18,070.48	2,707.92	14,929.52	54.76
207-301-945.00	RENTALS - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956.00	MISC. EXPENSE	1,000.00	631.33	15.73	368.67	63.13
207-301-960.01	TUITION REIMBURSEMENT	11,795.00	5,053.75	0.00	6,741.25	42.85
207-301-999.00	INTERFUND TRANSFERS OUT	13,000.00	13,000.00	0.00	0.00	100.00
Total Dept 301 - POLICE		4,879,600.00	3,446,619.64	311,332.35	1,432,980.36	70.63
TOTAL EXPENDITURES		4,879,600.00	3,446,619.64	311,332.35	1,432,980.36	70.63
Fund 207 - POLICE:						
TOTAL REVENUES		4,823,196.00	4,606,917.24	65,369.29	216,278.76	95.52
TOTAL EXPENDITURES		4,879,600.00	3,446,619.64	311,332.35	1,432,980.36	70.63
NET OF REVENUES & EXPENDITURES		(56,404.00)	1,160,297.60	(245,963.06)	(1,216,701.60)	2,057.12

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 211 - RECREATION						
Expenditures						
Dept 751 - RECREATION						
211-751-999.00	INTERFUND TRANSFERS OUT	9,702.00	9,701.62	0.00	0.38	100.00
Total Dept 751 - RECREATION		9,702.00	9,701.62	0.00	0.38	100.00
TOTAL EXPENDITURES		9,702.00	9,701.62	0.00	0.38	100.00
Fund 211 - RECREATION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		9,702.00	9,701.62	0.00	0.38	100.00
NET OF REVENUES & EXPENDITURES		(9,702.00)	(9,701.62)	0.00	(0.38)	100.00

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 217 - LIVESCAN/SOR									
Revenues									
Dept 000 - REVENUES									
217-000-580.00	LIVESCAN REVENUE	26,000.00	18,755.00		2,125.00		7,245.00		72.13
217-000-580.01	SOR REVENUE	4,000.00	2,650.00		50.00		1,350.00		66.25
217-000-664.00	INTEREST EARNED	1,200.00	1,567.48		0.00		(367.48)		130.62
Total Dept 000 - REVENUES		31,200.00	22,972.48		2,175.00		8,227.52		73.63
TOTAL REVENUES		31,200.00	22,972.48		2,175.00		8,227.52		73.63
Expenditures									
Dept 301 - POLICE									
217-301-956.00	LIVESCAN EXPENSE	20,000.00	9,662.75		1,340.75		10,337.25		48.31
217-301-956.01	SOR EXPENSE	3,000.00	1,560.00		660.00		1,440.00		52.00
Total Dept 301 - POLICE		23,000.00	11,222.75		2,000.75		11,777.25		48.79
TOTAL EXPENDITURES		23,000.00	11,222.75		2,000.75		11,777.25		48.79
Fund 217 - LIVESCAN/SOR:									
TOTAL REVENUES		31,200.00	22,972.48		2,175.00		8,227.52		73.63
TOTAL EXPENDITURES		23,000.00	11,222.75		2,000.75		11,777.25		48.79
NET OF REVENUES & EXPENDITURES		8,200.00	11,749.73		174.25		(3,549.73)		143.29

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 219 - STREET LIGHTS						
Revenues						
Dept 000 - REVENUES						
219-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	17.28	0.00	(17.28)	100.00
219-000-637.00	C.T. REVENUE	247,275.00	247,467.15	0.00	(192.15)	100.08
219-000-664.00	INTEREST EARNED	3,500.00	9,061.04	834.77	(5,561.04)	258.89
Total Dept 000 - REVENUES		250,775.00	256,545.47	834.77	(5,770.47)	102.30
TOTAL REVENUES		250,775.00	256,545.47	834.77	(5,770.47)	102.30
Expenditures						
Dept 448 - STREET LIGHTS						
219-448-921.00	UTILITIES - ELECTRIC	250,000.00	169,768.73	20,689.69	80,231.27	67.91
219-448-934.00	MAINT. - MACHINE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 448 - STREET LIGHTS		251,000.00	169,768.73	20,689.69	81,231.27	67.64
TOTAL EXPENDITURES		251,000.00	169,768.73	20,689.69	81,231.27	67.64
Fund 219 - STREET LIGHTS:						
TOTAL REVENUES		250,775.00	256,545.47	834.77	(5,770.47)	102.30
TOTAL EXPENDITURES		251,000.00	169,768.73	20,689.69	81,231.27	67.64
NET OF REVENUES & EXPENDITURES		(225.00)	86,776.74	(19,854.92)	(87,001.74)	8,567.44

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
			NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RECYCLING						
Revenues						
Dept 000 - REVENUES						
226-000-664.00	INTEREST EARNED	2,500.00	6,966.57	413.58	(4,466.57)	278.66
226-000-672.00	SPECIAL ASSESSMENTS	470,745.00	469,827.20	0.00	917.80	99.81
Total Dept 000 - REVENUES		473,245.00	476,793.77	413.58	(3,548.77)	100.75
TOTAL REVENUES		473,245.00	476,793.77	413.58	(3,548.77)	100.75
Expenditures						
Dept 527 - RECYCLING						
226-527-811.00	SOLID WASTE	469,240.00	343,538.14	45,829.20	125,701.86	73.21
Total Dept 527 - RECYCLING		469,240.00	343,538.14	45,829.20	125,701.86	73.21
TOTAL EXPENDITURES		469,240.00	343,538.14	45,829.20	125,701.86	73.21
Fund 226 - RECYCLING:						
TOTAL REVENUES		473,245.00	476,793.77	413.58	(3,548.77)	100.75
TOTAL EXPENDITURES		469,240.00	343,538.14	45,829.20	125,701.86	73.21
NET OF REVENUES & EXPENDITURES		4,005.00	133,255.63	(45,415.62)	(129,250.63)	3,327.23

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 265 - DRUG LAW ENFORCEMENT									
Revenues									
Dept 000 - REVENUES									
265-000-655.00	DRUG FORFEITURE	500.00	4,238.75		0.00		(3,738.75)		847.75
265-000-655.01	PENDING DRUG FORFEITURE	5,000.00	0.00		0.00		5,000.00		0.00
265-000-664.00	INTEREST EARNED	1,200.00	1,970.49		0.00		(770.49)		164.21
Total Dept 000 - REVENUES		6,700.00	6,209.24		0.00		490.76		92.68
TOTAL REVENUES		6,700.00	6,209.24		0.00		490.76		92.68
Expenditures									
Dept 333 - DRUG LAW ENFORCEMENT									
265-333-956.00	MISC. FORFEITURE EXPENSES	1,000.00	0.00		0.00		1,000.00		0.00
Total Dept 333 - DRUG LAW ENFORCEMENT		1,000.00	0.00		0.00		1,000.00		0.00
TOTAL EXPENDITURES		1,000.00	0.00		0.00		1,000.00		0.00
Fund 265 - DRUG LAW ENFORCEMENT:									
TOTAL REVENUES		6,700.00	6,209.24		0.00		490.76		92.68
TOTAL EXPENDITURES		1,000.00	0.00		0.00		1,000.00		0.00
NET OF REVENUES & EXPENDITURES		5,700.00	6,209.24		0.00		(509.24)		108.93

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 266 - LAW ENFORCEMENT TRAINING									
Revenues									
Dept 000 - REVENUES									
266-000-577.00	PA 302 FUNDS	6,000.00		2,453.65		0.00		3,546.35	40.89
266-000-699.00	INTERFUND TRANSFERS IN	13,000.00		13,000.00		0.00		0.00	100.00
Total Dept 000 - REVENUES		19,000.00		15,453.65		0.00		3,546.35	81.34
TOTAL REVENUES		19,000.00		15,453.65		0.00		3,546.35	81.34
Expenditures									
Dept 320 - STATE TRAINING MONEY									
266-320-960.00	TUITION/TRAINING	21,000.00		13,525.76		8,345.45		7,474.24	64.41
266-320-960.01	TUITION/TRAINING	0.00		9,488.43		(7,795.00)		(9,488.43)	100.00
Total Dept 320 - STATE TRAINING MONEY		21,000.00		23,014.19		550.45		(2,014.19)	109.59
TOTAL EXPENDITURES		21,000.00		23,014.19		550.45		(2,014.19)	109.59
Fund 266 - LAW ENFORCEMENT TRAINING:									
TOTAL REVENUES		19,000.00		15,453.65		0.00		3,546.35	81.34
TOTAL EXPENDITURES		21,000.00		23,014.19		550.45		(2,014.19)	109.59
NET OF REVENUES & EXPENDITURES		(2,000.00)		(7,560.54)		(550.45)		5,560.54	378.03

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 267 - SWET						
Revenues						
Dept 000 - REVENUES						
267-000-574.00	STATE GRANTS	55,120.00	49,775.96	9,044.18	5,344.04	90.30
Total Dept 000 - REVENUES		55,120.00	49,775.96	9,044.18	5,344.04	90.30
TOTAL REVENUES		55,120.00	49,775.96	9,044.18	5,344.04	90.30
Expenditures						
Dept 301 - POLICE						
267-301-702.00	WAGES -	40,000.00	46,971.52	5,777.60	(6,971.52)	117.43
267-301-715.00	FICA	3,000.00	3,395.32	419.99	(395.32)	113.18
267-301-716.00	HEALTH INSURANCE	11,000.00	8,317.26	910.36	2,682.74	75.61
267-301-717.00	LIFE INS/STD/LTD	750.00	507.60	56.40	242.40	67.68
267-301-853.00	TELEPHONE	320.00	0.00	0.00	320.00	0.00
267-301-913.00	WORKER'S COMP.	50.00	108.27	36.99	(58.27)	216.54
Total Dept 301 - POLICE		55,120.00	59,299.97	7,201.34	(4,179.97)	107.58
TOTAL EXPENDITURES		55,120.00	59,299.97	7,201.34	(4,179.97)	107.58
Fund 267 - SWET:						
TOTAL REVENUES		55,120.00	49,775.96	9,044.18	5,344.04	90.30
TOTAL EXPENDITURES		55,120.00	59,299.97	7,201.34	(4,179.97)	107.58
NET OF REVENUES & EXPENDITURES		0.00	(9,524.01)	1,842.84	9,524.01	100.00

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 270 - 911 WIRELESS									
Revenues									
Dept 000 - REVENUES									
270-000-664.00	INTEREST EARNED	500.00	0.00		0.00		500.00		0.00
Total Dept 000 - REVENUES		500.00	0.00		0.00		500.00		0.00
TOTAL REVENUES		500.00	0.00		0.00		500.00		0.00
Expenditures									
Dept 301 - POLICE									
270-301-999.00	INTERFUND TRANSFERS OUT	112,235.00	127,240.62		0.00		(15,005.62)		113.37
Total Dept 301 - POLICE		112,235.00	127,240.62		0.00		(15,005.62)		113.37
TOTAL EXPENDITURES		112,235.00	127,240.62		0.00		(15,005.62)		113.37
Fund 270 - 911 WIRELESS:									
TOTAL REVENUES		500.00	0.00		0.00		500.00		0.00
TOTAL EXPENDITURES		112,235.00	127,240.62		0.00		(15,005.62)		113.37
NET OF REVENUES & EXPENDITURES		(111,735.00)	(127,240.62)		0.00		15,505.62		113.88

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019	MONTH 09/30/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Revenues						
Dept 000 - REVENUES						
301-000-403.00	OPERATING LEVY-C.T.	1,141,941.00	1,147,499.13	0.00	(5,558.13)	100.49
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	4,000.00	5,026.73	5,026.73	(1,026.73)	125.67
301-000-404.00	DELINQUENT TAX REVENUE	500.00	0.00	(922.13)	500.00	0.00
301-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	2,659.90	1,082.36	(2,659.90)	100.00
301-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	0.00	37,977.50	0.00	(37,977.50)	100.00
301-000-664.00	INTEREST EARNED	3,500.00	2,199.56	681.63	1,300.44	62.84
301-000-699.00	INTERFUND TRANSFERS IN	0.00	9.98	9.98	(9.98)	100.00
Total Dept 000 - REVENUES		1,149,941.00	1,195,372.80	5,878.57	(45,431.80)	103.95
TOTAL REVENUES		1,149,941.00	1,195,372.80	5,878.57	(45,431.80)	103.95
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
301-906-910.00	DEBT SERVICE - PRINCIPAL	900,000.00	900,000.00	0.00	0.00	100.00
301-906-915.00	DEBT SERVICE - INTEREST	198,750.00	198,750.00	96,000.00	0.00	100.00
301-906-996.00	PAYING AGENT/BANK FEES	550.00	500.00	0.00	50.00	90.91
Total Dept 906 - ROAD IMPROVEMENT		1,099,300.00	1,099,250.00	96,000.00	50.00	100.00
TOTAL EXPENDITURES		1,099,300.00	1,099,250.00	96,000.00	50.00	100.00
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES		1,149,941.00	1,195,372.80	5,878.57	(45,431.80)	103.95
TOTAL EXPENDITURES		1,099,300.00	1,099,250.00	96,000.00	50.00	100.00
NET OF REVENUES & EXPENDITURES		50,641.00	96,122.80	(90,121.43)	(45,481.80)	189.81

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS									
Revenues									
Dept 000 - REVENUES									
402-000-664.00	INTEREST EARNED	0.00	13,288.33		860.07		(13,288.33)		100.00
Total Dept 000 - REVENUES		0.00	13,288.33		860.07		(13,288.33)		100.00
TOTAL REVENUES		0.00	13,288.33		860.07		(13,288.33)		100.00
Expenditures									
Dept 265 - MAINTENANCE									
402-265-975.00	BUILDING IMPROVEMENTS	400,000.00	288,311.01		76,222.80		111,688.99		72.08
Total Dept 265 - MAINTENANCE		400,000.00	288,311.01		76,222.80		111,688.99		72.08
TOTAL EXPENDITURES		400,000.00	288,311.01		76,222.80		111,688.99		72.08
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS:									
TOTAL REVENUES		0.00	13,288.33		860.07		(13,288.33)		100.00
TOTAL EXPENDITURES		400,000.00	288,311.01		76,222.80		111,688.99		72.08
NET OF REVENUES & EXPENDITURES		(400,000.00)	(275,022.68)		(75,362.73)		(124,977.32)		68.76

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2019	MONTH 09/30/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 407 - RADIO SITE PROJECT						
Expenditures						
Dept 301 - POLICE						
407-301-983.00	EXPENSES	7,200.00	0.00	0.00	7,200.00	0.00
407-301-999.00	INTERFUND TRANSFERS OUT	0.00	1,843.83	1,843.83	(1,843.83)	100.00
Total Dept 301 - POLICE		7,200.00	1,843.83	1,843.83	5,356.17	25.61
TOTAL EXPENDITURES		7,200.00	1,843.83	1,843.83	5,356.17	25.61
Fund 407 - RADIO SITE PROJECT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		7,200.00	1,843.83	1,843.83	5,356.17	25.61
NET OF REVENUES & EXPENDITURES		(7,200.00)	(1,843.83)	(1,843.83)	(5,356.17)	25.61

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 584 - GOLF COURSE									
Revenues									
Dept 000 - REVENUES									
584-000-607.00	LEASE FEES	10,000.00		101.15		0.00		9,898.85	1.01
584-000-664.00	INTEREST EARNED	400.00		222.89		0.00		177.11	55.72
584-000-699.00	INTERFUND TRANSFERS IN	0.00		20,000.00		0.00		(20,000.00)	100.00
Total Dept 000 - REVENUES		10,400.00		20,324.04		0.00		(9,924.04)	195.42
TOTAL REVENUES		10,400.00		20,324.04		0.00		(9,924.04)	195.42
Expenditures									
Dept 698 - GOLF COURSE									
584-698-740.00	OPERATING SUPPLIES	0.00		20.00		0.00		(20.00)	100.00
584-698-814.00	PURCHASED MAINT. SERVICE	4,000.00		0.00		(1,600.00)		4,000.00	0.00
584-698-932.00	REPAIRS - MAINT. - GROUNDS	2,000.00		1,600.00		1,600.00		400.00	80.00
584-698-934.00	REPAIRS & MAINT. - MACHINE	20,000.00		18,081.45		0.00		1,918.55	90.41
584-698-968.00	DEPRECIATION	11,000.00		0.00		0.00		11,000.00	0.00
Total Dept 698 - GOLF COURSE		37,000.00		19,701.45		0.00		17,298.55	53.25
TOTAL EXPENDITURES		37,000.00		19,701.45		0.00		17,298.55	53.25
Fund 584 - GOLF COURSE:									
TOTAL REVENUES		10,400.00		20,324.04		0.00		(9,924.04)	195.42
TOTAL EXPENDITURES		37,000.00		19,701.45		0.00		17,298.55	53.25
NET OF REVENUES & EXPENDITURES		(26,600.00)		622.59		0.00		(27,222.59)	2.34

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
810-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	19.22	0.00	(19.22)	100.00
810-000-664.00	INTEREST EARNED	6,500.00	17,550.09	1,762.81	(11,050.09)	270.00
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	273,600.00	274,012.79	0.00	(412.79)	100.15
810-000-673.01	SALE OF POLICE ASSETS	0.00	39,095.00	0.00	(39,095.00)	100.00
Total Dept 000 - REVENUES		280,100.00	330,677.10	1,762.81	(50,577.10)	118.06
TOTAL REVENUES		280,100.00	330,677.10	1,762.81	(50,577.10)	118.06
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
810-440-983.00	NEW EQUIPMENT	309,800.00	248,018.40	8,303.08	61,781.60	80.06
Total Dept 440 - CAPTIAL IMPROVEMENT		309,800.00	248,018.40	8,303.08	61,781.60	80.06
TOTAL EXPENDITURES		309,800.00	248,018.40	8,303.08	61,781.60	80.06
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		280,100.00	330,677.10	1,762.81	(50,577.10)	118.06
TOTAL EXPENDITURES		309,800.00	248,018.40	8,303.08	61,781.60	80.06
NET OF REVENUES & EXPENDITURES		(29,700.00)	82,658.70	(6,540.27)	(112,358.70)	278.31

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
811-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	32.04	0.00	(32.04)	100.00
811-000-573.00	GRANT MONIES	80,000.00	73,637.00	0.00	6,363.00	92.05
811-000-664.00	INTEREST EARNED	18,000.00	46,101.22	5,001.32	(28,101.22)	256.12
811-000-667.00	1219 WOODROW/1220 NASSAU RENTAL INCOME	15,000.00	9,117.00	0.00	5,883.00	60.78
811-000-672.00	FIRE CAPITAL SPECIAL ASSESSMEN	455,955.00	456,748.46	0.00	(793.46)	100.17
811-000-673.02	SALE OF ASSETS - FIRE	0.00	17,878.00	0.00	(17,878.00)	100.00
Total Dept 000 - REVENUES		568,955.00	603,513.72	5,001.32	(34,558.72)	106.07
TOTAL REVENUES		568,955.00	603,513.72	5,001.32	(34,558.72)	106.07
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
811-440-827.00	FIRE CAP IMPR LEGAL FEES	500.00	0.00	0.00	500.00	0.00
811-440-975.01	BUILDINGS - EASTWOOD STATION	85,000.00	0.00	0.00	85,000.00	0.00
811-440-983.00	FIRE EQUIPMENT	25,000.00	95,494.21	0.00	(70,494.21)	381.98
811-440-983.04	ENGINE REPLACEMENT	185,000.00	0.00	0.00	185,000.00	0.00
811-440-983.05	STAFF VEHICLES	45,000.00	44,896.51	0.00	103.49	99.77
811-440-983.06	STATION UPGRADES & EQUIP	50,000.00	3,945.00	0.00	46,055.00	7.89
811-440-983.08	MAINT - 1219 WOODROW	0.00	315.40	0.00	(315.40)	100.00
811-440-983.10	MAINT - 1220 NASSAU	0.00	276.50	0.00	(276.50)	100.00
Total Dept 440 - CAPTIAL IMPROVEMENT		390,500.00	144,927.62	0.00	245,572.38	37.11
TOTAL EXPENDITURES		390,500.00	144,927.62	0.00	245,572.38	37.11
Fund 811 - FIRE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		568,955.00	603,513.72	5,001.32	(34,558.72)	106.07
TOTAL EXPENDITURES		390,500.00	144,927.62	0.00	245,572.38	37.11
NET OF REVENUES & EXPENDITURES		178,455.00	458,586.10	5,001.32	(280,131.10)	256.98

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - STREET IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
812-000-664.00	INTEREST EARNED	2,500.00	4,493.88	0.00	(1,993.88)	179.76
812-000-672.00	SPECIAL ASSESSMENTS	0.00	275.61	(377.97)	(275.61)	100.00
Total Dept 000 - REVENUES		2,500.00	4,769.49	(377.97)	(2,269.49)	190.78
TOTAL REVENUES		2,500.00	4,769.49	(377.97)	(2,269.49)	190.78
Expenditures						
Dept 446 - STREETS						
812-446-999.00	INTERFUND TRANSFERS OUT	0.00	162,450.02	0.00	(162,450.02)	100.00
Total Dept 446 - STREETS		0.00	162,450.02	0.00	(162,450.02)	100.00
TOTAL EXPENDITURES		0.00	162,450.02	0.00	(162,450.02)	100.00
Fund 812 - STREET IMPROVEMENT:						
TOTAL REVENUES		2,500.00	4,769.49	(377.97)	(2,269.49)	190.78
TOTAL EXPENDITURES		0.00	162,450.02	0.00	(162,450.02)	100.00
NET OF REVENUES & EXPENDITURES		2,500.00	(157,680.53)	(377.97)	160,180.53	6,307.22

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 850 - ROAD IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
850-000-664.00	INTEREST EARNED	0.00	146.03	0.17	(146.03)	100.00
Total Dept 000 - REVENUES		0.00	146.03	0.17	(146.03)	100.00
TOTAL REVENUES		0.00	146.03	0.17	(146.03)	100.00
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
850-906-815.00	OTHER FEES	75.00	0.00	0.00	75.00	0.00
850-906-970.00	CAPITAL IMPROVEMENT	265,800.00	99,307.65	0.00	166,492.35	37.36
850-906-999.00	INTERFUND TRANSFERS OUT	0.00	9.98	9.98	(9.98)	100.00
Total Dept 906 - ROAD IMPROVEMENT		265,875.00	99,317.63	9.98	166,557.37	37.36
TOTAL EXPENDITURES		265,875.00	99,317.63	9.98	166,557.37	37.36
Fund 850 - ROAD IMPROVEMENT:						
TOTAL REVENUES		0.00	146.03	0.17	(146.03)	100.00
TOTAL EXPENDITURES		265,875.00	99,317.63	9.98	166,557.37	37.36
NET OF REVENUES & EXPENDITURES		(265,875.00)	(99,171.60)	(9.81)	(166,703.40)	37.30

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 871 - WATER IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
871-000-664.00	INTEREST EARNED	3,000.00	7,072.17	736.33	(4,072.17)	235.74
871-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	794.90	510.84	(794.90)	100.00
871-000-672.00	SPECIAL ASSESSMENTS	3,700.00	3,430.21	838.65	269.79	92.71
871-000-677.00	WATER CONNECTION FEE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000 - REVENUES		16,700.00	11,297.28	2,085.82	5,402.72	67.65
TOTAL REVENUES		16,700.00	11,297.28	2,085.82	5,402.72	67.65
Expenditures						
Dept 441 - WATER IMPROVEMENT						
871-441-732.00	DUES/SUBS/PUBL	16,500.00	13,750.00	0.00	2,750.00	83.33
871-441-820.00	ENGINEERING FEES	500.00	75.00	0.00	425.00	15.00
871-441-973.00	CONSTRUCTION COSTS	10,000.00	2,586.50	0.00	7,413.50	25.87
Total Dept 441 - WATER IMPROVEMENT		27,000.00	16,411.50	0.00	10,588.50	60.78
TOTAL EXPENDITURES		27,000.00	16,411.50	0.00	10,588.50	60.78
Fund 871 - WATER IMPROVEMENT:						
TOTAL REVENUES		16,700.00	11,297.28	2,085.82	5,402.72	67.65
TOTAL EXPENDITURES		27,000.00	16,411.50	0.00	10,588.50	60.78
NET OF REVENUES & EXPENDITURES		(10,300.00)	(5,114.22)	2,085.82	(5,185.78)	49.65

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 883 - SEWER IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
883-000-664.00	INTEREST EARNED	35,000.00	94,603.63		10,002.64		(59,603.63)		270.30
883-000-669.00	INTEREST ON SPEC. ASSESS.	500.00	806.17		0.00		(306.17)		161.23
883-000-672.00	SPECIAL ASSESSMENTS	10,000.00	2,637.67		(4,456.26)		7,362.33		26.38
883-000-679.00	CONNECTION FEES	0.00	7,500.00		0.00		(7,500.00)		100.00
Total Dept 000 - REVENUES		45,500.00	105,547.47		5,546.38		(60,047.47)		231.97
TOTAL REVENUES		45,500.00	105,547.47		5,546.38		(60,047.47)		231.97
Expenditures									
Dept 520 - SEWER IMPROVEMENT									
883-520-732.00	DUES/SUBS/PUBL	13,500.00	11,250.00		0.00		2,250.00		83.33
883-520-820.00	ENGINEERING FEES	1,500.00	3,596.00		2,517.00		(2,096.00)		239.73
883-520-827.00	LEGAL	0.00	90.00		0.00		(90.00)		100.00
883-520-921.00	UTILITIES - ELECTRIC	400.00	249.12		26.22		150.88		62.28
883-520-930.00	MAINTENANCE - SEWER	600.00	0.00		0.00		600.00		0.00
883-520-973.00	CONSTRUCTION COSTS	15,000.00	8,190.00		3,840.00		6,810.00		54.60
Total Dept 520 - SEWER IMPROVEMENT		31,000.00	23,375.12		6,383.22		7,624.88		75.40
TOTAL EXPENDITURES		31,000.00	23,375.12		6,383.22		7,624.88		75.40
Fund 883 - SEWER IMPROVEMENT:									
TOTAL REVENUES		45,500.00	105,547.47		5,546.38		(60,047.47)		231.97
TOTAL EXPENDITURES		31,000.00	23,375.12		6,383.22		7,624.88		75.40
NET OF REVENUES & EXPENDITURES		14,500.00	82,172.35		(836.84)		(67,672.35)		566.71

User: NDESAI

PERIOD ENDING 09/30/2019

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2019 NORMAL (ABNORMAL)	MONTH 09/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 884 - SAW GRANT						
Revenues						
Dept 000 - REVENUES						
884-000-574.00	SAW STATE GRANT	582,000.00	465,163.21	39,712.88	116,836.79	79.92
Total Dept 000 - REVENUES		582,000.00	465,163.21	39,712.88	116,836.79	79.92
TOTAL REVENUES		582,000.00	465,163.21	39,712.88	116,836.79	79.92
Expenditures						
Dept 520 - SEWER IMPROVEMENT						
884-520-820.00	SAW ENGINEERING FEES	582,000.00	465,163.21	39,712.88	116,836.79	79.92
884-520-999.00	INTERFUND TRANSFERS OUT	0.00	5,000.00	0.00	(5,000.00)	100.00
Total Dept 520 - SEWER IMPROVEMENT		582,000.00	470,163.21	39,712.88	111,836.79	80.78
TOTAL EXPENDITURES		582,000.00	470,163.21	39,712.88	111,836.79	80.78
Fund 884 - SAW GRANT:						
TOTAL REVENUES		582,000.00	465,163.21	39,712.88	116,836.79	79.92
TOTAL EXPENDITURES		582,000.00	470,163.21	39,712.88	111,836.79	80.78
NET OF REVENUES & EXPENDITURES		0.00	(5,000.00)	0.00	5,000.00	100.00
TOTAL REVENUES - ALL FUNDS		17,186,087.00	15,835,160.30	254,922.71	1,350,926.70	92.14
TOTAL EXPENDITURES - ALL FUNDS		18,321,483.00	14,478,072.78	909,332.48	3,843,410.22	79.02
NET OF REVENUES & EXPENDITURES		(1,135,396.00)	1,357,087.52	(654,409.77)	(2,492,483.52)	119.53

From: Rep. Jon Hoadley (District 60) [<mailto:JonHoadley@house.mi.gov>]
Sent: Thursday, October 24, 2019 2:58 PM
To: Mark E. Miller
Subject: RE: Bills on Expungement Reform

Dear Mark,

Thank you for your recent email forwarding the resolution passed by the Kalamazoo Township Board of Trustees requesting support for the package of expungement bills, House Bills 4980-4985.

I totally agree with you on the value of this legislation which will open the door to employment opportunities, housing, and numerous other benefits to allow individuals to become productive members of society after they have served their time. These bills, which have strong bipartisan support, have all been referred to the House Judiciary Committee, which is chaired by Rep. Graham Filler, who is also a co-sponsor on all of the bills. Hopefully, Chairman Filler will schedule these measures soon for consideration by the committee. I look forward to supporting this package of bills after they are reported out of committee and referred to the full House of Representatives for a vote.

Thank you for sharing this resolution with me and please continue to contact me on matters of interest to the Kalamazoo Township Board of Trustees.

Best,

Jon Hoadley
State Representative
60th District



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9A

FOR MEETING DATE: 10/28/2019

SUBJECT: Non-motorized applications

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

To approve the applications to Road Commission for Non-motorized work for 2020.

Financing Cost: NONE

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

This will be part of the 2020 budget.

Submitted by: Trustee Leuty

Manager's Recommendation: Support



Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

KCRC NON-MOTORIZED Project Application

Project Identification			
Year: 2020	Township: Kalamazoo	Project Name: <small>2020 Non-motorized projects</small>	Project Limits: Multiple areas in Kalamazoo Township
<p>Project Type: Sidewalk repairs and construction</p> <p>Project Location: 3 orphaned sidewalk corners on Grand Pre, a new sidewalk on Seminole, 2 areas of sidewalk repair on Haskell & Grand Pre and possibly other existing sidewalks as funds permit.</p> <p>PASER Road Rating: various roads +</p> <p>Township Average PASER Rating: 7.4</p> <p>Road Classification: Local roads +</p> <p>ADT:</p> <p>Has the road been identified for capacity needs? Y/N</p> <p>Design Construction completed? Y/N Pending.</p>			
Project Description			
<p>Please include information to address items considered for requests.</p> <p>3 orphaned sidewalk corners at the intersection of Grand Pre & Jenks and Grand Pre & Ellamarie, a new sidewalk on Seminole between Ottawa & Grand Prairie, 2 areas of sidewalk repair on Haskell & Grand Pre and possibly other repairs of existing sidewalks on local roads as funds permit.</p>			
<p>Is this project planned with an already scheduled road project? (If Yes, identify project and year)</p> <p><input type="checkbox"/> Yes _____</p> <p><input checked="" type="checkbox"/> No</p>	<p>Is the project in a local non-motorized plan? (Describe) Kalamazoo Township's Non-motorized Transportation Master Plan prioritizes projects that promote Safe Routes to School, connectivity to parks and trails (Seminole), and the repair/completion of existing infrastructure.</p>		
Project Cost Estimate			
<p>Federal Cost <small>Unknown (Safe Routes to Schools fund?)</small></p> <p>Source: <small>Unknown (Safe Routes to Schools fund?)</small></p>	<p>Local/State/Other Cost</p> <p>Approx. \$61,000</p> <p>Source: <small>Kalamazoo Township & possible other sources.</small></p>	<p>Total Cost</p> <p>Approx. \$61,000</p>	<p>Match %</p> <p>Currently unknown.</p>
<p>Is the match already identified? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, source:</p>		<p>Anticipated Bid/Construction Date:</p> <p>Bidding slated for early 2020.</p>	
Additional Information			
<p>Describe how the project will be funded for future maintenance:</p> <p>Maintenance is the responsibility of adjoining property owners, with potential aide from Kalamazoo Township.</p> <p>Applicable Non-Motorized Agreement is attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Attach Project Location Map</p>			

**Sidewalk Funded by Township Special Assessment District
Umbrella Agreement**

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as "Township") is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Board of Road Commissioners of the County of Kalamazoo (hereinafter referred to as "RCKC") is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build sidewalks in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the sidewalk is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the sidewalk, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct the sidewalk within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

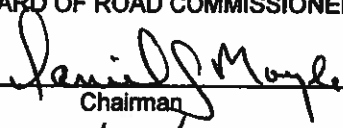
1. The Township will apply for sidewalk project approval from the RCKC and agrees to abide by all terms and conditions imposed upon such approval. The Township will construct the sidewalk in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and the RCKC. The Township shall develop a sidewalk project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding sidewalk location with regard to driveways, intersection, signage and drainage features in the county road right-of-way.
2. As Owner of the facility, the Township agrees RCKC has no responsibility for sidewalk maintenance, winter maintenance (including, but not limited to snow removal/shoveling), signage, repair and restoration of the sidewalk for so long as the sidewalk may exist. RCKC reserves the right to remove the sidewalk at its expense when necessary to accommodate a roadway improvement of the RCKC, but has no responsibility to relocate the sidewalk.
3. The Township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. For projects where the RCKC is acting as the Public Act 51 agency, prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant's/engineer's estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant's/engineer's estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the engineer's estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township.
4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual. Construction engineering includes all of the file documentation and review necessary to close out the project, and is the responsibility of the Township. The Township shall prepare a

final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF) on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.

6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction Engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including Inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisitions for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township. All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township.
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: 
Chairman

Date: 4/27/18

CHARTER TOWNSHIP OF KALAMAZOO

By: 

Date: 4/10/18



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9B

FOR MEETING DATE: 10/28/2019

SUBJECT: Engineering Services for 2020 Non-motorized improvements for 2020

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

To approve the applications to Road Commission for Non-motorized work for 2020.

Financing Cost: \$ 10,616

Source: General Fund X Grant _____ Other _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

This will be part of the 2020 budget

Submitted by: Trustee Leuty

Manager's Recommendation: Support



Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Owner:

Charter Township of Kalamazoo

Project Title:

Project: 2020 Non-Motorized Projects

Date:

September 2019

Project #:

2190629

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Site Mobilization	1	LS	\$1,000.00	\$1,000.00
2	Site Mobilization (spot)	3	EA	\$145.00	\$435.00
3	Detectable Warning Plate (DI)	100	SF	\$40.00	\$4,000.00
4	6" ADA Ramp	260	SF	\$8.00	\$2,080.00
5	4" Sidewalk Remove and Replace	291	SF	\$11.00	\$3,201.00
6	4" Sidewalk (new)	3,225	SF	\$4.50	\$14,512.50
7	6" Sidewalk (new)	555	SF	\$6.00	\$3,330.00
8	Remove and Replace Curb and Gutter	20	LF	\$88.00	\$1,760.00
9	Root removal	10	EA	\$40.00	\$400.00
10	Tree/Shrub removal	14	EA	\$100.00	\$1,400.00
11	Restoration	900	LF	\$8.00	\$7,200.00
Subtotal					\$39,318.50
Engineering, Administration & Legal					\$10,616.00
Project Total					\$49,934.50

All work quantities and costs are estimated for preliminary planning purposes only.

Prein&Newhof

Engineers ■ Surveyors ■ Environmental ■ Laboratory

October 2, 2019

Sent via email:

Mr. Steve Leuty
Charter Township of Kalamazoo
1720 Riverview Dr.
Kalamazoo, MI 49004

RE: Proposed Engineering Services

Dear Mr. Leuty,

Prein&Newhof is pleased to present our Professional Services Agreement to perform civil engineering services for the 2020 Non-Motorized Projects in Charter Township of Kalamazoo, Kalamazoo County, Michigan.

We propose to complete the following:

- A. Correct orphaned sidewalk at Jenks & Grand Pre by installing (2) ADA ramps
- B. Correct orphaned sidewalk at Grand Pre & Ellamarie by installing (2) ADA ramps
- C. Construct new sidewalk on Seminole between Grand Prairie and Ottawa
- D. Spot repair of existing sidewalk on Haskell Street and Grand Pre Avenue

We will provide the above services on a time and materials basis estimated at \$10,500. At this time we estimate 12 weeks from authorization to proceed and final completion of the work. This proposal does not include any permit and application fees, soil investigation, and revisions.

If this proposal meets with your approval, please sign and return the Professional Services Agreement as authorization to proceed. If you have any questions, please contact our office.

Sincerely,

Prein&Newhof



Ryan M. Russell



Thomas C. Wheat, P.E.

RMR:TCW:dlj

Enclosures: Professional Services Agreement (2 pg.) Terms & Conditions (3 pg.)

Professional Services Agreement

This Professional Services Agreement is made this 2nd day of October, 2019 (“Agreement”) by and between Prein & Newhof, Inc. (“P&N”), of 1707 South Park Street, Suite 200, Kalamazoo, MI 49001, and Don Martin (“Client”), of Charter Township of Kalamazoo.

WHEREAS Client intends to: Obtain Plans for the 2020 Non-Motorized Improvements.

Obtain Engineering Services

NOW THEREFORE, for and in consideration of the terms and conditions contained herein, the parties agree as follows:

ARTICLE 1 – DESIGNATED REPRESENTATIVES

Client and P&N each designate the following individuals as their representatives with respect to the Project.

For Client

For P&N

Name: Don Martin

Title: _____

Phone Number: (269) 720-9977

Facsimile Number: _____

Email: supervisor@ktwp.org

Name: Ryan Russell

Title: Project Engineer

Phone Number: (269) 372-1158

Facsimile Number: (616) 364-6955

Email: russell@preinnewhof.com

ARTICLE 2 – GENERAL CONDITIONS

This Agreement consists of this Professional Services Agreement and the following documents which by this reference are incorporated into and made a part of this Agreement.

- P&N Standard Terms and Conditions for Professional Services
- P&N Proposal dated October 2, 2019
- P&N Standard Rate Schedule
- P&N Supplemental Terms and Conditions
- Other:

ARTICLE 3 – ENGINEERING SERVICES PROVIDED UNDER THIS AGREEMENT:

Client hereby requests, and P&N hereby agrees to provide, the following services:

- P&N Scope of Services per Proposal dated October 2, 2019

Scope of Services defined as follows:

ARTICLE 4 – COMPENSATION:

Lump Sum for Services Described in Article 3 above - \$10,500.

Additional services to be billed per P&N’s Standard Rate Schedule in effect on the date the additional service are performed.

Hourly Billing Rates plus Reimbursable Expenses per P&N’s Standard Rate Schedule in effect on the date services are performed.

Other:

ARTICLE 5 – ADDITIONAL TERMS (If any)

None

This Agreement constitutes the entire Agreement between P&N and Client and supersedes all prior written or oral understandings. This Agreement may not be altered, modified or amended, except in writing properly executed by authorized representatives of P&N and Client.

Accepted for:

Accepted for:

Prein&Newhof, Inc.

Client: Charter Township of Kalamazoo

By: _____

By: _____

Printed Name: Thomas C. Wheat, P.E.

Printed Name: Don Martin

Title: Office Manager

Title: Superintendent

Date: _____

Date: _____

Bill To/Ship To (if different)

Name: _____

Company: _____

Address: _____

Ph: _____

Fx: _____

Email: _____

Standard Terms & Conditions

- A. General** - As used in this Prein&Newhof Standard Terms and Conditions for Professional Services (hereinafter “Terms and Conditions”), unless the context otherwise indicates: the term “Agreement” means the Professional Services Agreement inclusive of all documents incorporated by reference including but not limited to this P&N Standard Terms and Conditions for Professional Services; the term “Engineer” refers to Prein & Newhof, Inc.; and the term “Client” refers to the other party to the Professional Services Agreement.

These Terms and Conditions shall be governed in all respects by the laws of the United States of America and by the laws of the State of Michigan.

- B. Standard of Care** - The standard of care for all professional and related services performed or furnished by Engineer under the Agreement will be the care and skill ordinarily used by members of Engineer’s profession of ordinary learning, judgment or skill practicing under the same or similar circumstances in the same or similar community, at the time the services are provided.
- C. Disclaimer of Warranties** - Engineer makes no warranties, expressed or implied, under the Agreement or otherwise.
- D. Construction/Field Observation** - If Client elects to have Engineer provide construction/field observation, client understands that construction/field observation is conducted to reduce, not eliminate the risk of problems arising during construction, and that provision of the service does not create a warranty or guarantee of any type. In all cases, the contractors, subcontractors, and/or any other persons performing any of the construction work, shall retain responsibility for the quality and completeness of the construction work and for adhering to the plans, specifications and other contract documents.
- E. Construction Means and Methods** - Engineer shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for any safety precautions and programs in connection with the construction work, for the acts or omissions of the Contractor, Subcontractors, or any other persons performing any of the construction work, or for the failure of any of them to carry out the construction work in accordance with the plans, specifications or other contract documents.
- F. Opinions of Probable Costs** – Client acknowledges that Engineer has no control over market or contracting conditions and that Engineer’s opinions of costs are based on experience, judgment, and information available at a specific period of time. Client agrees that Engineer makes no guarantees or warranties, express or implied, that costs will not vary from such opinions.

G. Client Responsibilities

1. Client shall provide all criteria, Client Standards, and full information as to the requirements necessary for Engineer to provide the professional services. Client shall designate in writing a person with authority to act on Client’s behalf on all matters related to the Engineer’s services. Client shall assume all responsibility for interpretation of contract documents and construction observation/field observation during times when Engineer has not been contracted to provide such services and shall waive any and all claims against Engineer that may be connected thereto.
2. In the event the project site is not owned by the Client, the Client must obtain all necessary permission for Engineer to enter and conduct investigations on the project site. It is assumed that the Client possesses all necessary permits and licenses required for conducting the scope of services. Access negotiations may be performed at additional costs. Engineer will take reasonable precaution to minimize damage to land and structures with field equipment. Client assumes responsibility for all costs associated with protection and restoration of project site to conditions existing prior to Engineer’s performance of services.
3. The Client, on behalf of all owners of the subject project site, hereby grants permission to the Engineer to utilize a small unmanned aerial system (sUAS) for purposes of aerial mapping data acquisition. The Client is responsible to provide required notifications to the property owners of the subject project site and affected properties where the sUAS services will be performed. The Engineer will operate the sUAS in accordance with applicable State and Federal Laws.

H. Hazardous or Contaminated Materials/Conditions

1. Client will advise Engineer, in writing and prior to the commencement of its services, of all known or suspected Hazardous or Contaminated Materials/Conditions present at the site.
2. Engineer and Client agree that the discovery of unknown or unconfirmed Hazardous or Contaminated Materials/Conditions constitutes a changed condition that may require Engineer to renegotiate the scope of or terminate its services. Engineer and Client also agree that the discovery of said Materials/Conditions may make it necessary for Engineer to take immediate measures to protect health, safety, and welfare of those performing Engineer’s services. Client agrees to compensate Engineer for any costs incident to the discovery of said Materials/Conditions.

3. Client acknowledges that Engineer cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Engineer's surface or subsurface exploration may later, due to natural phenomena or human intervention, become contaminated. The Client waives any claim against Engineer, and agrees to defend, indemnify and hold Engineer harmless from any claims or liability for injury or loss in the event that Engineer does not detect the presence of contaminants through techniques commonly employed.
 4. The Client recognizes that although Engineer is required by the nature of the services to have an understanding of the laws pertaining to environmental issues, Engineer cannot offer legal advice to the Client. Engineer urges that the Client seek legal assistance from a qualified attorney when such assistance is required. Furthermore, the Client is cautioned to not construe or assume that any representations made by Engineer in written or conversational settings constitute a legal representation of environmental law or practice.
 5. Unless otherwise agreed to in writing, the scope of services does not include the analysis, characterization or disposal of wastes generated during investigation procedures. Should such wastes be generated during this investigation, the Client will contract directly with a qualified waste hauler and disposal facility.
- I. Underground Utilities** – To the extent that the Engineer, in performing its services, may impact underground utilities, Engineer shall make a reasonable effort to contact the owners of identified underground utilities that may be affected by the services for which Engineer has been contracted, including contacting the appropriate underground utility locating entities and reviewing utility drawings provided by others. Engineer will take reasonable precautions to avoid damage or injury to **underground** utilities and other underground structures. Client agrees to hold Engineer harmless for any damages to below ground utilities and structures not brought to Engineers attention and/or accurately shown or described on documents provided to Engineer.
- J. Insurance**
1. Engineer will maintain insurance for professional liability, general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Engineer. Client will maintain insurance for general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Client. Upon request, Client and Engineer shall each deliver certificates of insurance to the other evidencing their coverages.
 2. Client shall require Contractors to purchase and maintain commercial general liability insurance and other insurance as specified in project contract documents. Client shall cause Engineer, Engineer's consultants, employees, and agents to be listed as additional insureds with respect to any Client or Contractor insurances related to projects for which Engineer provides services. Client agrees and must have Contractors agree to have their insurers endorse these policies to reflect that, in the event of payment of any loss or damages, subrogation rights under these Terms and Conditions are hereby waived by the insurer with respect to claims against Engineer.
- K. Limitation of Liability** - The total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, whether jointly, severally or individually, to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever, arising out of, resulting from, or in any way related to the Project or the Agreement, including but not limited to the performance of services under the Agreement, from any cause or causes whatsoever, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, expressed or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, consultants, or any of them, shall not exceed the amount of the compensation paid to Engineer under this Agreement, or the sum of fifty thousand dollars and no cents (\$50,000.00), whichever is less. Recoverable damages shall be limited to those that are direct damages. Engineer shall not be responsible for or held liable for special, indirect or consequential losses or damages, including but not limited to loss of use of equipment or facility, and loss of profits or revenue.
- Client acknowledges that Engineer is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Engineer, in the execution or performance of the Agreement, shall be made against Engineer and not against such director, officer, or employee.
- L. Documents and Data**
1. All documents prepared or furnished by Engineer under the Agreement are Engineer's instruments of service, and are and shall remain the property of Engineer.
 2. Hard copies of any documents provided by Engineer shall control over documents furnished in electronic format. Client recognizes that data provided in electronic format can be corrupted or modified by the Client or others, unintentionally or otherwise. Consequently, the use of any data, conclusions or information obtained or derived from electronic media provided by Engineer will be at the Client's sole risk and without any liability, risk or legal exposure to Engineer, its employees, officers or consultants.

3. Any extrapolations, conclusions or assumptions derived by the Client or others from the data provided to the Client, either in hard copy or electronic format, will be at the Client's sole risk and full legal responsibility.
- M. Differing Site Conditions** - Client recognizes that actual site conditions may vary from the assumed site conditions or test locations used by Engineer as the basis of its design. Consequently, Engineer does not guarantee or warrant that actual site conditions will not vary from those used as the basis of Engineer's design, interpretations and recommendations. Engineer is not responsible for any costs or delays attributable to differing site conditions. .
- N. Terms of Payment** - Unless alternate terms are included in the Agreement, Client will be invoiced on a monthly basis until the completion of the **Project**. All monthly invoices are payable within 30 days of the date of the invoice. Should full payment of any invoice not be received within 30 days, the amount due shall bear a service charge of 1.5 percent per month or 18 percent per year plus the cost of collection, including reasonable attorney's fees. If Client has any objections to any invoice submitted by Engineer, Client must so advise Engineer in writing within fourteen (14) days of receipt of the invoice. Unless otherwise agreed, Engineer shall invoice Client based on hourly billing rates and direct costs current at the time of service performance. Outside costs such as, but not limited to, equipment, meals, lodging, fees, and subconsultants shall be actual costs plus 10 percent. In addition to any other remedies Engineer may have, Engineer shall have the absolute right to cease performing any services in the event payment has not been made on a current basis.
- O. Termination** - Either party may terminate services, either in part or in whole, by providing 10 calendar days written notice thereof to the other party. In such an event, Client shall pay Engineer for all services performed prior to receipt of such notice of **termination**, including reimbursable expenses, and for any shut-down costs incurred. Shut-down costs may, at Engineer's discretion, include expenses incurred for completion of analysis and records necessary to document Engineer's files and to protect its professional reputation.
- P. Severability and Waiver of Provisions** - Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and P&N, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable **provision** that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of the Agreement.
- Q. Dispute Resolution** - If a dispute arises between the parties relating to the Agreement, the parties agree to use the following procedure prior to either party pursuing other available remedies:
1. Prior to commencing a lawsuit, the parties must attempt mediation to resolve any dispute. The parties will jointly appoint a mutually acceptable person not affiliated with either of the parties to act as mediator. If the parties are unable to agree on the mediator within twenty (20) calendar days, they shall seek assistance in such regard from the Circuit Court of the State and County wherein the Project is located, who shall appoint a mediator. Each party shall be responsible for paying all costs and expenses incurred by it, but shall split equally the fees and expenses of the mediator. The mediation shall proceed in accordance with the procedures established by the mediator.
 2. The parties shall pursue mediation in good faith and in a timely manner. In the event the mediation does not result in resolution of the dispute within thirty (30) calendar days, then, upon seven (7) calendar days' written notice to the other party, either party may pursue any other available remedy.
 3. In the event of any litigation arising from the Agreement, including without limitation any action to enforce or interpret any terms or conditions or performance of services under the Agreement, Engineer and Client agree that such action will be brought in the District or Circuit Court for the County of Kent, State of Michigan (or, if the federal courts have exclusive jurisdiction over the subject matter of the dispute, in the U.S. District Court for the Western District of Michigan), and the parties hereby submit to the exclusive jurisdiction of said court.
- R. Force Majeure** - Engineer shall not be liable for any loss or damage due to failure or delay in rendering any services called for under the Agreement resulting from any cause beyond Engineer's reasonable control.
- S. Assignment** - Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.
- T. Modification** - The Agreement may not be modified except in writing signed by the party against whom a modification is sought to be enforced.
- U. Survival** - All express representations, indemnifications, or limitations of liability included in the Agreement shall survive its completion or termination for any reason.
- V. Third-Party Beneficiary** - Client and Engineer agree that it is not intended that any provision of this Agreement establishes a third party beneficiary giving or allowing any claim or right of action whatsoever by a third party.



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9C

FOR MEETING DATE: 10/28/2019

SUBJECT: Road Commission Applications for tentatively proposed 2020 Non-motorized improvements

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

To approve the applications to Road Commission for Non-motorized work for tentatively proposed 2020 Non-motorized improvements.

Financing Cost: N/A

Source: **General Fund** _____ **Grant** _____ **Other** _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Trustee Leuty

Manager's Recommendation: Support



Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

KCRC NON-MOTORIZED Project Application

Project Identification

Year: 2020	Township: Kalamazoo	Project Name: Douglas Rd sidewalk	Project Limits: West side of Douglas Rd., north & south of Barney Rd
-------------------	----------------------------	--	---

Project Type: Sidewalk construction

Project Location: West side of Douglas Rd, between Highland Hills & Hillcrest manufactured home communities located north and south of Barney Rd

PASER Road Rating: Fair (5-7)

Township Average PASER Rating: 7.4

Road Classification: County Primary

ADT:

Has the road been identified for capacity needs? Y/N

Design Construction completed? Y/N N

Project Description

Please include information to address items considered for requests.

Construct a sidewalk on the west side of Douglas Rd, between two manufactured home communities (located north and south of Barney Rd.) in order to provide a safer, non-motorized option to residents connecting to businesses and other destinations associated with Barney Road.

<p>Is this project planned with an already scheduled road project? (If Yes, identify project and year)</p> <p><input type="checkbox"/> Yes _____</p> <p><input checked="" type="checkbox"/> No</p>	<p>Is the project in a local non-motorized plan? (Describe)</p> <p>Kalamazoo Township's Non-motorized Transportation Master Plan prioritizes non-motorized features that provide pedestrians a safe alternative on relatively busy roads, such as Douglas Road.</p>
--	---

Project Cost Estimate

<p>Federal Cost <small>Currently unknown.</small></p> <p><u>Source:</u> Currently unknown.</p>	<p>Local/State/Other Cost</p> <p>Currently unknown.</p> <p><u>Source:</u> Currently unknown.</p>	<p>Total Cost</p> <p>Currently unknown.</p>	<p>Match %</p> <p>Currently unknown.</p>
---	---	--	---

<p>Is the match already identified? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, source:</p>	<p>Anticipated Bid/Construction Date:</p> <p>Currently unknown.</p>
--	---

Additional Information

Describe how the project will be funded for future maintenance:

Currently unknown.

Applicable Non-Motorized Agreement is attached? Yes No

Attach Project Location Map

Sidewalk on west side of Douglas Avenue, between Highland Hills (south of Barney/Mosel) and Hillcrest (north of Barney/Mosel) manufactured home communities



Sidewalk Funded by Township Special Assessment District Umbrella Agreement

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as "Township") is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and:

WHEREAS, the Board of Road Commissioners of the County of Kalamazoo (hereinafter referred to as "RCKC") is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build sidewalks in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the sidewalk is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the sidewalk, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct the sidewalk within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

1. The Township will apply for sidewalk project approval from the RCKC and agrees to abide by all terms and conditions imposed upon such approval. The Township will construct the sidewalk in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and the RCKC. The Township shall develop a sidewalk project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding sidewalk location with regard to driveways, intersection, signage and drainage features in the county road right-of-way.
2. As Owner of the facility, the Township agrees RCKC has no responsibility for sidewalk maintenance, winter maintenance (including, but not limited to snow removal/shoveling), signage, repair and restoration of the sidewalk for so long as the sidewalk may exist. RCKC reserves the right to remove the sidewalk at its expense when necessary to accommodate a roadway improvement of the RCKC, but has no responsibility to relocate the sidewalk.
3. The Township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. For projects where the RCKC is acting as the Public Act 51 agency, prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant's/engineer's estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant's/engineer's estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the engineer's estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township.
4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual. Construction engineering includes all of the file documentation and review necessary to close out the project, and is the responsibility of the Township. The Township shall prepare a

final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF) on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.

6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction Engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisitions for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township. All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township.
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: *Daniel J. Moyle*
Chairman

Date: 4/27/18

CHARTER TOWNSHIP OF KALAMAZOO

By: *[Signature]*

Date: 4/10/18

KCRC NON-MOTORIZED Project Application

Project Identification			
Year: 2020	Township: Kalamazoo	Project Name: <small>Kendall sidewalk/path</small>	Project Limits: <small>East side of N. Kendall Ave. between Santos Ave. and West Main/M-43</small>
<p>Project Type: Sidewalk/pathway construction</p> <p>Project Location: East side of N. Kendall Avenue, between M-43 and north of Santos Ave.</p> <p>PASER Road Rating: <small>Good (8-10)</small> +</p> <p>Township Average PASER Rating: 7.4</p> <p>Road Classification: County Primary +</p> <p>ADT:</p> <p>Has the road been identified for capacity needs? Y/N</p> <p>Design Construction completed? Y/N <small>Prien & Newhof surveyed</small></p>			
Project Description			
<p>Please include information to address items considered for requests.</p> <p><small>Construct a sidewalk or marked shoulder on the east side of N. Kendall Ave. (between Santos and W. Main/M-43) in order to provide a safer, non-motorized connection from West Main St. to Western Michigan University and numerous apartments on Kendall Ave. Currently to safely move between these two points, pedestrians on the north side of M-43 must use three crosswalks (1. north side of M-43 to SE corner of Kendall x M-43, 2. SE corner of Kendall x M-43 to SW corner, 3. Santos x Kendall).</small></p>			
<p>Is this project planned with an already scheduled road project? (If Yes, identify project and year)</p> <p><input type="checkbox"/> Yes _____</p> <p><input checked="" type="checkbox"/> No</p>	<p>Is the project in a local non-motorized plan? (Describe)</p> <p>Kalamazoo Township's Non-motorized Transportation Master Plan prioritizes projects that increase safe and complete use of relatively busy streets, such as County Primary and state roads.</p>		
Project Cost Estimate			
<p><u>Federal Cost</u> <small>Unknown.</small></p> <p><u>Source:</u> Unknown.</p>	<p><u>Local/State/Other Cost</u></p> <p>Currently unknown.</p> <p><u>Source:</u> Currently unknown.</p>	<p><u>Total Cost</u></p> <p>Currently unknown.</p>	<p><u>Match %</u></p> <p>Currently unknown.</p>
<p>Is the match already identified? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, source:</p>		<p>Anticipated Bid/Construction Date:</p> <p>Currently unknown.</p>	
Additional Information			
<p>Describe how the project will be funded for future maintenance:</p> <p>Currently unknown.</p> <p>Applicable Non-Motorized Agreement is attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Attach Project Location Map</p>			

Sidewalk or marked shoulder to extend existing sidewalk on the east side of Kendall Avenue to West Main Street/M-43



**Sidewalk Funded by Township Special Assessment District
Umbrella Agreement**

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as "Township") is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Board of Road Commissioners of the County of Kalamazoo (hereinafter referred to as "RCKC") is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build sidewalks in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the sidewalk is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the sidewalk, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct the sidewalk within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

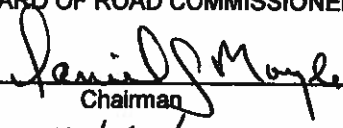
1. The Township will apply for sidewalk project approval from the RCKC and agrees to abide by all terms and conditions imposed upon such approval. The Township will construct the sidewalk in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and the RCKC. The Township shall develop a sidewalk project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding sidewalk location with regard to driveways, intersection, signage and drainage features in the county road right-of-way.
2. As Owner of the facility, the Township agrees RCKC has no responsibility for sidewalk maintenance, winter maintenance (including, but not limited to snow removal/shoveling), signage, repair and restoration of the sidewalk for so long as the sidewalk may exist. RCKC reserves the right to remove the sidewalk at its expense when necessary to accommodate a roadway improvement of the RCKC, but has no responsibility to relocate the sidewalk.
3. The Township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. For projects where the RCKC is acting as the Public Act 51 agency, prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant's/engineer's estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant's/engineer's estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the engineer's estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township.
4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual. Construction engineering includes all of the file documentation and review necessary to close out the project, and is the responsibility of the Township. The Township shall prepare a

final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF) on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.

6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction Engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisitions for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township. All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township.
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: 
Chairman

Date: 4/27/18

CHARTER TOWNSHIP OF KALAMAZOO

By: 

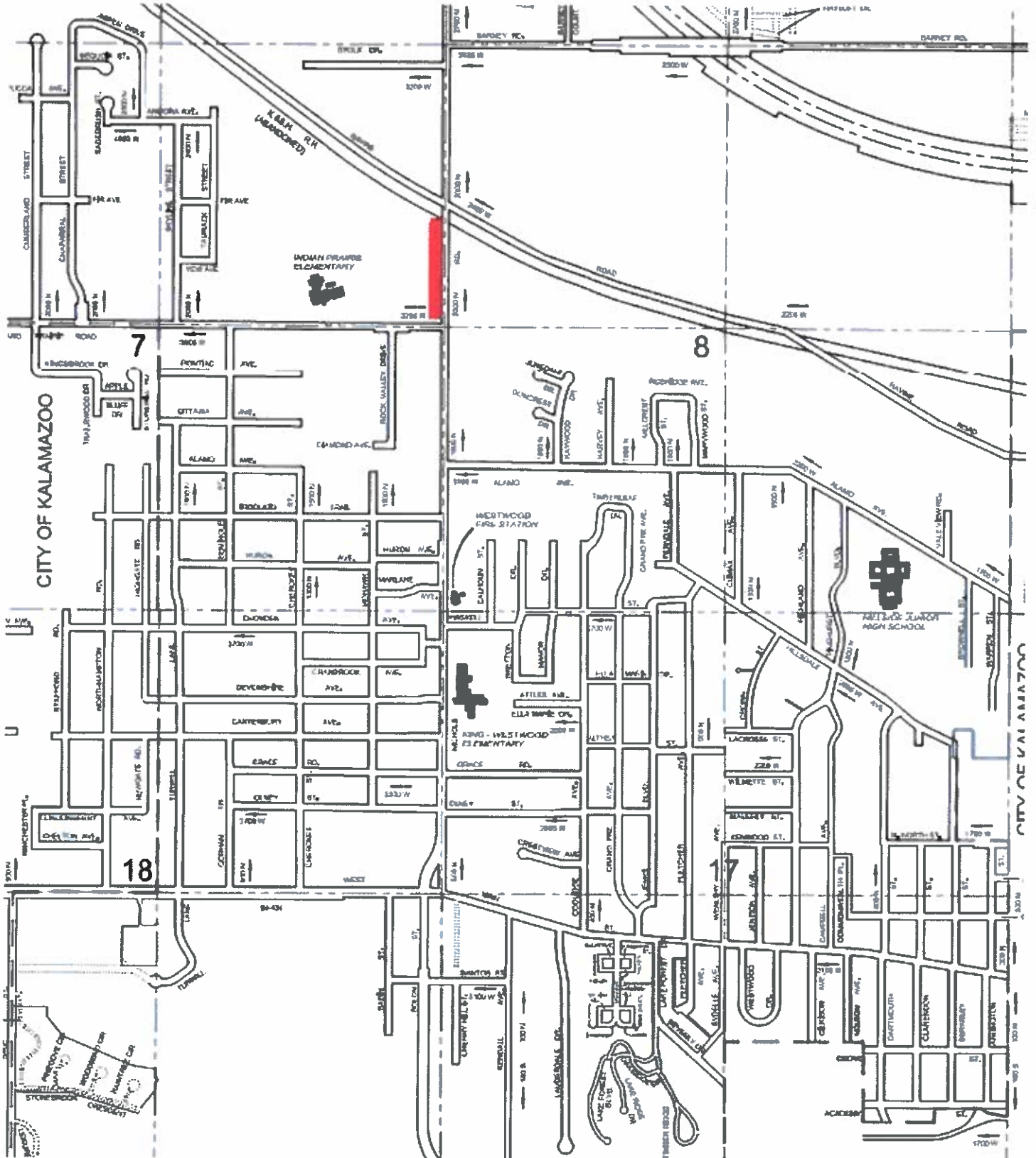
Date: 4/10/18

KCRC NON-MOTORIZED Project Application

Project Identification			
Year: 2020	Township: Kalamazoo	Project Name: <small>Nichols Rd sidewalk/path</small>	Project Limits: <small>West side of Nichols Rd, between Grand Prairie Rd and Ravine Rd</small>
Project Type: Sidewalk/pathway construction Project Location: West side of Nichols Rd, between Grand Prairie Rd and Ravine Rd PASER Road Rating: Fair (5-7) + Township Average PASER Rating: 7.4 Road Classification: County Primary + ADT: Has the road been identified for capacity needs? Y/N Design Construction completed? Y/N Prien & Newhof surveyed <input checked="" type="checkbox"/>			
Project Description			
Please include information to address items considered for requests. Construct a sidewalk or pathway on the west side of Nichols Road (between Grand Prairie Rd & Ravine Rd) in order to provide a safer, non-motorized connection from Kalamazoo Township's Westwood Neighborhood to the Kalamazoo River Valley Trail (KRVT).			
Is this project planned with an already scheduled road project? (If Yes, identify project and year) <input type="checkbox"/> Yes _____ <input checked="" type="checkbox"/> No	Is the project in a local non-motorized plan? (Describe) Kalamazoo Township's Non-motorized Transportation Master Plan prioritizes projects that enhance connectivity to the KRVT.		
Project Cost Estimate			
<u>Federal Cost</u> <small>Unknown.</small> <u>Source:</u> <small>Unknown.</small>	<u>Local/State/Other Cost</u> Currently unknown. <u>Source:</u> <small>Currently unknown.</small>	<u>Total Cost</u> Currently unknown.	<u>Match %</u> Currently unknown.
Is the match already identified? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, source:		Anticipated Bid/Construction Date: Currently unknown.	
Additional Information			
Describe how the project will be funded for future maintenance: Currently unknown.			
<u>Applicable Non-Motorized Agreement is attached?</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Attach Project Location Map			

Nichols Road non-motorized pathway/sidewalk between Grand Prairie Road and Ravine Road (10/23/19 update)

 = proposed pathway/sidewalk



Sidewalk Funded by Township Special Assessment District Umbrella Agreement

WHEREAS, the Charter Township of Kalamazoo (hereinafter referred to as "Township") is a municipal corporation organized under the laws of the State of Michigan, and is located in the County of Kalamazoo, State of Michigan, and:

WHEREAS, the Board of Road Commissioners of the County of Kalamazoo (hereinafter referred to as "RCKC") is a public body corporate, located within the County of Kalamazoo, State of Michigan, and;

WHEREAS, the Township desires to build sidewalks in accordance with plans and designs prepared by its consultant/engineer within the county road right-of-way, more specifically;

At locations identified in the RCKC NON-MOTORIZED Project Applications submitted for RCKC review and approval;

WHEREAS, because the intended location of the sidewalk is within the county road right-of-way, it is necessary for the Township to obtain the consent of the RCKC prior to commencing construction of the sidewalk, and;

WHEREAS, it is the desire and objective of the parties hereto, to set forth their mutual understanding with respect to the conditions under which the RCKC will grant its consent to the Township to construct the sidewalk within the county road right-of-way;

NOW, THEREFORE, in consideration of the aforementioned premises and in furtherance thereof, it is hereby mutually agreed as follows:

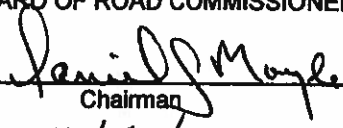
1. The Township will apply for sidewalk project approval from the RCKC and agrees to abide by all terms and conditions imposed upon such approval. The Township will construct the sidewalk in accordance with the plans and design prepared by its consultant or engineer and approved by the Township and the RCKC. Any deviation from the plans and design must receive the prior written approval of the Township and the RCKC. The Township shall develop a sidewalk project design package and submit the design package including a copy of the storm water drainage plan and calculations to the RCKC for review. The RCKC shall make final design decisions regarding sidewalk location with regard to driveways, intersection, signage and drainage features in the county road right-of-way.
2. As Owner of the facility, the Township agrees RCKC has no responsibility for sidewalk maintenance, winter maintenance (including, but not limited to snow removal/shoveling), signage, repair and restoration of the sidewalk for so long as the sidewalk may exist. RCKC reserves the right to remove the sidewalk at its expense when necessary to accommodate a roadway improvement of the RCKC, but has no responsibility to relocate the sidewalk.
3. The Township shall be responsible for all costs not covered by other funding. The Township shall be responsible for RCKC staff time and administrative expenses related to this project. For projects where the RCKC is acting as the Public Act 51 agency, prior to project advertisement by the Michigan Department of Transportation (MDOT), the Township will deposit a check for ninety (90) percent of the estimated local cost of the construction project plus the RCKC overhead factor. All other invoices will be based on actual costs incurred. After construction is complete, the RCKC will conduct a final accounting to determine if any further payment is due or if a refund is due to the Township. If bids come in ten (10) percent or less over the consultant's/engineer's estimate then the project will proceed to award. The Township shall be responsible for all costs over the amount covered by other funds. If bids come in more than 10 percent over the consultant's/engineer's estimate, then the Township will have an opportunity to request to reject all bids, or to proceed to award. If bids come in under the engineer's estimate then the project will proceed to award. Any extras or increases which exceed the original programmed amount will be paid by the Township.
4. For increased or extra items that may not be eligible for other funding, the Township shall generate a Work Order for RCKC review prior to the work being done by the Contractor. The RCKC will invoice the Township the amount of the Work Order as soon as it is determined. The amount of the Work Order is due within thirty (30) days of the invoice.
5. The Township shall provide construction engineering services as stated in the MDOT Program Application for this project and in the MDOT Construction Manual. Construction engineering includes all of the file documentation and review necessary to close out the project, and is the responsibility of the Township. The Township shall prepare a

final as built set of plans for the project and provide it to the RCKC. The as built plans shall be submitted on Mylar with the original signature page, and in electronic format (AutoCAD and PDF) on CD. The Township will also provide a copy of the project construction file to the RCKC for its records.

6. The Township will agree to have its Consultant attend a project update meeting every two weeks or as needed to review the status of the project with the Contractor and to process construction status and payment request reports. Construction Engineering includes construction staking, right-of-way staking, materials sampling and testing, and acting as a storm water operator. Every two weeks the Township shall prepare a written report including inspector daily reports, Davis Bacon Wage Documentation review, status of materials certifications, materials testing reports, the MDOT contractor pay estimate, and any other submittal requirements.
7. The Township shall reimburse the RCKC's cost in reviewing and administering the contract.
8. The Township shall be responsible for any required land acquisition (including temporary grading permits). The Township will submit the proposed right-of-way acquisitions for approval prior to acquiring the necessary additional right-of-way and shall have a qualified right-of-way specialist certify the right-of-way file prior to submitting it to the RCKC.
9. The Township shall complete the RCKC tree notification form for any tree removals within the existing county road right-of-way. Compensation required by the property owner, in accordance with RCKC written policy, will be paid by the Township. All county road right-of-way encroachments shall adhere to RCKC policy, any adjustments will be paid by the Township.
10. The Township agrees to be responsible for all utility reconfiguration costs associated with project. Prior to advertisement of the project, the Township shall submit a letter to the RCKC stating that they have reviewed utility conflicts, and have addressed any necessary utility relocation.
11. This agreement shall be in effect as between the parties hereto upon the affixation of the signatures of the duly authorized officers of the RCKC and the Township.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers and their seals affixed hereto the day and year written below.

BOARD OF ROAD COMMISSIONERS OF KALAMAZOO COUNTY

By: 
Chairman

Date: 4/27/18

CHARTER TOWNSHIP OF KALAMAZOO

By: 

Date: 4/10/18



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9D

FOR MEETING DATE: Monday October 28, 2019

SUBJECT: Service Division Lieutenant

REQUESTING DEPARTMENT: Police Department

SUGGESTED MOTION:

That the Charter Township of Kalamazoo Board of Trustees approve the unanimous recommendation of the Personnel Advisory Committee and approve the Police Department request to promote a Lieutenant at a time when staffing allows, and temporarily eliminate the Administrative Sergeant position at least through FY2020 in order to facilitate reorganization.

Financing Cost: _____

Source: General Fund X Grant _____ Other _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

Submitted by: Bryan Ergang, Police Chief

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9D

FOR MEETING DATE: Monday October 28, 2019

SUBJECT: Service Division Lieutenant

REQUESTING DEPARTMENT: Police Department

SUGGESTED MOTION:

That the Charter Township of Kalamazoo Board of Trustees approve the unanimous recommendation of the Personnel Advisory Committee and approve the Police Department request to promote a Lieutenant at a time when staffing allows, and temporarily eliminate the Administrative Sergeant position at least through FY2020 in order to facilitate reorganization.

Financing Cost: _____

Source: General Fund X Grant _____ Other _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



POLICE DEPARTMENT

Bryan N. Ergang
Chief of Police

Emergency: 911
Non-Emergency: (269) 343-0551
Administrative Offices: (269) 567-7523
Fax: (269) 552-4468

1720 Riverview Drive
Kalamazoo, MI 49004-1056
www.ktpd.org

Date: October 22, 2019

To: Kalamazoo Township Manager Dexter Mitchell (Police Commissioner) & the Kalamazoo Township Board of Trustees

From: Police Chief Bryan Ergang

RE: Police Department – Service Division Lieutenant (Lt.)

Information

Increases in request for service, community outreach, data requests and supervision has created an environment where the organizational structure of the past 15 years no longer meeting the needs of the agency. Our current organizational structure is very lean, and provides little supervision and span of control for service oriented functions. In addition, there is already a heavy burden placed upon those already supervising persons in operations.

This adjustment will allow our department to be more flexible in responding to departmental needs and has no ill effects upon service, while also preparing for future development. This request is in observance with both the long-term views of the Township's strategic plan and the police department's organizational plan.

Duty allocation of Service Division Lt.:

- Criminal Investigations Unit (Detective Bureau)
- Specialty Unit detectives (SWET and SCAR)
- Professional standards, training and accreditation
- Evidence and service personnel
- Ordinance Enforcement Unit
- Fleet Management
- Cadet Program
- Records Section
- Logistical and I.T. support
- Grant(s) research and administration

Request

That the Charter Township of Kalamazoo Board of Trustees approve the unanimous recommendation of the Personnel Advisory Committee to permit the Police Department to promote a Lieutenant at a time when staffing allows, and temporarily eliminate the Administrative Sergeant position at least through FY2020 in order to facilitate reorganization. The impact on the proposed budget is a salary increase of approximately \$5,000 for FY 2020 (based upon the KTPOA acceptance of the current proposal from the Township), and is included within the proposed budget presented by the Finance Administrator.



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9E

FOR MEETING DATE: Monday October 28, 2019

SUBJECT: Power DMS purchase

REQUESTING DEPARTMENT: Police Department

SUGGESTED MOTION:

To approve the purchase of Power DMS to assist the police department with development and maintenance of training and accreditation.

Financing Cost: \$5,193.81

Source: General Fund X Grant _____ Other _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

Submitted by: Chief Ergang

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



POLICE DEPARTMENT

Bryan N. Ergang
Chief of Police

Emergency: 911
Non-Emergency: (269) 343-0551
Administrative Offices: (269) 567-7523
Fax: (269) 552-4468

1720 Riverview Drive
Kalamazoo, MI 49004-1056
www.ktpd.org

Date: October 22, 2019
To: Dexter Mitchell, Kalamazoo Township Manager (Police Commissioner)
From: Bryan Ergang, Police Chief
RE: PowerDMS

Information

The Township of Kalamazoo Police Department is actively seeking to obtain accreditation from the Michigan Law Enforcement Accreditation Commission (MLEAC). In pursuing accreditation, we reaffirm our belief in transparency of policy and training. Accreditation strengthens departmental accountability through identifying standards, and is a means for developing or improving upon an agency's relationship with the community, increasing officer knowledge and training, while also reducing liability exposure.

PowerDMS is cloud-based software that stores and distributes content online. The application provides practical tools to organize and manage crucial documents and industry standards, train and test employees, and uphold proof of compliance, thereby helping organizations reduce risk and liability. Furthermore, PowerDMS has collaborated with MLEAC to include standards for accreditation within their software. Administration and officers will be able to utilize this software anywhere to achieve effective and efficient communication for agency policy and procedure updates as well as training.

Request

That the Charter Township of Kalamazoo Board of Trustees approve the purchase of PowerDMS by the police department, and allow the Chief of Police to sign a one year agreement with PowerDMS for \$5,193.81 on behalf of the Township.

Contract Details **Order Details**

Account Number: A-34555
Customer: Charter Township of Kalamazoo Police Department (MI)
Sales Rep: Kelly Kyle

Order #: Q-79625
Order Date: 1/1/2020
Valid Until: 1/1/2020
Subscription Start Date: 1/1/2020
Initial Term: 12

Customer Contact

Billing Contact: Charter Township of Kalamazoo Police Department (MI)
Address: 1720 Riverview Dr
 Kalamazoo, MI 49004

Billing Contact Email:
Phone:
Fax:

Payment Terms

Payment Term: **Notes:** ANNUAL RENEWAL QUOTE:
PO Number: Start Date: 1/1/2020
 End Date: 12/31/2020

Subscription Service

Item	Qty	Type	List Price	Total
PowerDMS Pro Base	1	Recurring	\$4,000.00	\$3,000.00
Capture signatures to ensure acknowledgement of crucial content, and generate reports based on user activity. Create workflows to simplify content updates and approvals. View content changes side-by-side.				
PowerDMS Pro License	50	Recurring	\$25.00	\$781.31
Per user license for PowerDMS Pro				
PowerDMS Training	50	Recurring	\$10.00	\$375.00
Develop courses from your content to train employees, and create tests and exams to ensure understanding. Assign, track and award certificates.				
PowerDMS University - 1-99	1	Recurring	\$250.00	\$187.50
This is access to PowerDMS University.				
Michigan Association of Chiefs of Police Accreditation Manual	1	Recurring	\$0.00	\$0.00
View Standards manual electronically.				
PowerDMS Standards for Michigan Association of Chiefs of Police Accreditation	1	Recurring	\$850.00	\$850.00
Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading.				
TOTAL:				\$5,193.81

Additional Terms and Conditions

Payment Terms All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable.

Terms & Conditions Unless otherwise agreed in writing by PowerDMS and Licensee, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: <http://www.powerdms.com/terms-and-conditions/>. The Effective Date (as defined in the terms and conditions) shall be the date set forth below.

Accepted and Agreed By:
Charter Township of Kalamazoo Police Department (MI)

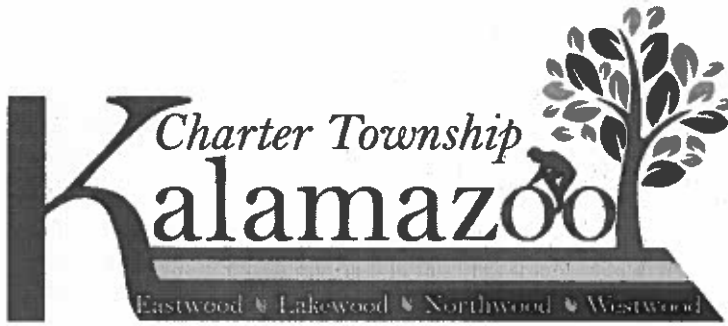
Signature: _____

Printed Name: _____

Title: _____

Date _____

THE INFORMATION AND PRICING CONTAINED IN THIS SERVICE ORDER IS STRICTLY CONFIDENTIAL



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9F

FOR MEETING DATE: 10-28-2019

SUBJECT: Northwood Fire Station Roof Repair

REQUESTING DEPARTMENT: Fire Department

SUGGESTED MOTION:


Requesting a motion to authorize Hoekstra Roofing Company to schedule the replacement of the flat roof sections of the Northwood Fire Station for the spring of 2020 at the cost of \$48,985.

Financing Cost: \$48,985

Source: General Fund _____ Grant _____ Other Fire Department Capital

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

Submitted by: Dave Obreiter 

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 888-2170
Fax: (269)-381-3550
www.Kalamazootownship.org

TO: Dexter A. Mitchell, Township Manager
FROM: David Obreiter, Fire Chief
RE: Northwood Fire Station Roof Repair
DATE: October 23, 2019

As part of our ongoing fire station maintenance and capital improvement plan, it has become necessary to have the flat roof replaced at the Northwood Fire Station.

In 2017 and 2018, we had solicited five commercial roofing contractors for bids to replace the flat roof sections at the Westwood, Northwood and Lakewood fire stations. At that time, it appeared that the flat roof at the Northwood station was in a condition that could possibly be extended a few more years with maintenance and was not replaced.

Over the past year, the condition has deteriorated quicker than anticipated and its current condition indicates that it will need to be replaced. At this point, it is suggested that minor maintenance take place this fall to address the leaking areas and that it gets scheduled for spring of 2020 to be replaced. The proposal received from Hoekstra Roofing of Kalamazoo, Michigan will allow for the expedient repair of the leaking areas as well as the planning and scheduling of a long term fix.

I am respectfully requesting authorization to have Hoekstra Roofing Company perform the necessary temporary maintenance to the flat roof sections of the Northwood fire station and schedule the replacement of the flat roof sections in the spring of 2020. The total price for this project is \$48,985.

This project would be a capital improvement expenditure and has been budgeted for.

HOEKSTRA ROOFING COMPANY – CONTRACT TERMS

PROJECT – Northwood Fire Station, 2617 N. Burdick St, Kalamazoo, MI

- Description.** Kalamazoo Township ("Owner") agrees to contract with Hoekstra Roofing Company ("Builder") to provide certain roofing material and labor and other related services (hereinafter all roofing labor and materials and other services provided by Builder shall be referred to as the "Work"), according to the plans and specifications attached hereto as Exhibit A. The Builder's Work and all other work undertaken by Owner or other contractors, if any, at its property (the "Property") may collectively be referred to as the "Project" hereunder.
- Contract Price and Payment of Contract.** The contract price ("Contract Price") is the price for construction and completion of the Work described on (Hoekstra Roofing Company Proposal and Specification ("Proposal"). Owner shall pay where applicable an initial deposit in advance of the Work as shown on the Proposal. Owner shall then pay to Builder any future amount invoiced to Owner, within fifteen (15) days after Builder has sent Owner an invoice for its services. Any amounts due and payable by Owner to Builder hereunder which are not paid timely shall accrue interest at a rate of eighteen percent (18%) per annum (one and five hundredths (1.5%) percent compounded every thirty (30) days) or the highest rate allowable under Michigan law, whichever is less.
- Change Orders.** Any and all additions, alterations, or changes to the plans and specifications, including any materials provided in the plans and Specifications, or to the scope of Builder's Work, shall be agreed upon in writing and signed by the parties. The written document modifying the Work shall be referred to herein as a "Change Order". Notwithstanding the foregoing, if the parties fail to sign a written Change Order where extra work has been ordered by Owner, or Owner's agents, in writing or verbally, then Owner shall pay Builder's reasonable costs for its labor, materials, and overhead for the extra work, plus Builder's reasonable profit margin.
- Site Conditions.** Notwithstanding anything in this Agreement to the contrary, should any unsuitable, unusual or unforeseen roofing or other building conditions be encountered which Builder did not foresee, and it is necessary to remove or correct them to reasonably complete the Work, or the same increase Builder's cost to complete the Work, then the cost of the correction of these conditions or the additional costs and expenses incurred by Builder shall be paid by Owner to Builder upon demand. These conditions shall include, but not be limited to, the repair or replacement of moldy, rotted, rusted, or other compromised roof decking, carpentry, masonry, or asbestos or other such materials or conditions discovered by Builder after commencement of the Work. Builder will also not be responsible for dust, debris, or ceiling components that may fall from below the roof deck during roofing operations. Owner shall also be responsible to pay Builder for all changes in the Work required by any laws or building codes or changes necessitated by structural or design defects.
- Specifications.** To the extent that specifications for the Project are provided by Owner or Owner's agents or employees, said parties are responsible for any defect in the design of the Project or designation of materials or location of the Project which do not meet Owner's satisfaction, industry customs or standards or building codes. Owner agrees that Builder shall bear no responsibility for damages arising out such design. Material type, size, location, design, installation, color, and other design selections can alter durability, price, value, and usability of the finished Project and Builder assumes no responsibility for selections or choices that are made by Owner or Owner's agents and employees.
- Completion Time.** Owner agrees that the time of completion of the Work is dependent on a variety of factors and that while Builder can provide an estimate of completion time there is no guaranty that the Work will be completed on any specific date. Owner grants Builder complete discretion in the time and manner at which the Builder's Work will be performed to account for outside work schedule of Builder, coordination of trades, weather, availability of labor and materials, and other factors that may affect the time of completion.
- Limited Warranty.** If the Work is subject to a limited warranty, the same shall be in writing and signed by the Builder; provided, however, that even where a limited warranty applies, the Owner agrees that there shall be no warranty of any kind related to any portion of the Work which is repair work (as opposed to complete roof replacement or the completion of new work provided by Builder to which the limited warranty may apply). EXCEPT FOR ANY EXPRESS WARRANTIES AS SET FORTH HEREUNDER, ALL OTHER IMPLIED WARRANTIES ARE HEREBY WAIVED AND DISCLAIMED, INCLUDING, BUT NOT LIMITED TO, AN IMPLIED WARRANTY OF WORKMANLIKE CONSTRUCTION, AN IMPLIED WARRANTY OF HABITABILITY, AN IMPLIED WARRANTY OF MERCHANTABILITY, AND AN IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR USE OR PURPOSE. Failure to make timely payment in accordance with paragraph 2 voids any Warranty offered.
- Waiver of Mold and Other Claims.** Notwithstanding Builder's obligation to construct the Work in a good, workmanlike manner, consistent with all applicable building codes, Owner acknowledges that moisture in and around the Project may cause mold growth, and that Owner and/or Owner's customers, employees, visitors, and guests could be exposed to the inhalation of mold spores or have skin contact with mold contaminants. The effect of mold on a person's health, if any, depends on the type of mold, the level of mold exposure, and the sensitivity of the person exposed. The Owner acknowledges that the Builder does not have control over the growth of mold in and around the Work on the Project and therefore Owner agrees to release Builder, and Builder's owners, officers, employees, subcontractors, and suppliers, from all claims and causes of action related in any way to the existence of mold at the Project. Owner acknowledges that the Builder shall not be responsible for any damages, costs, or expenses caused by, or related to, mold, dry rot, mildew, or some other agent, substance, or material, that may exist at the Project and which may be associated with, or caused by, the Builder's Work, including, but not limited to, losses or damage to the Project, personal injury, loss of income, emotional distress, death, loss of use, loss of value, and any other adverse health effects.
- Attorneys' Fees/Costs.** If either party breaches this Agreement, whether prior to or after commencement of construction, and the non-breaching party incurs any attorneys' fees or other costs necessary to enforce this Agreement against the other party, then the non-breaching party's attorneys' fees and all court, expert witness, or other costs shall be due and payable by the breaching party, upon demand, and any judgment entered by any court shall include an award of attorneys' fees and costs related to enforcement of this Agreement.
- Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the matters set forth herein, and there are no representations, warranties, covenants, or obligations except as set forth herein. This Agreement supersedes all prior and contemporaneous agreements, understandings, negotiations, statements and discussions, written or oral, of the parties hereto, relating to the matters contemplated by this Agreement.
- Builder's License.** If the Project is a residential structure as defined under the Act, then under Section 114 of the Act, this Agreement incorporates the following language:
That a residential builder or a residential maintenance and alteration contractor is required to be licensed under article 24 of the occupational code, 1980 PA 299, MCL 339.2401 to 339.2412. That an electrician is required to be licensed under the electrical administrative act, 1956 PA 217, MCL 338.881 to 338.892. That a plumbing contractor is required to be licensed under the state plumbing act, 2002 PA 733, MCL 338.3511 to 338.3569. That a mechanical contractor is required to be licensed under the Forbes mechanical contractors act, 1984 PA 192, MCL 338.971 to 338.988.
- Other Provisions.** _____

We have read this Agreement carefully before signing and hereby acknowledge receipt of a copy thereof.

Owner: Northwood Fire Station

Builder: Hoekstra Roofing Company

By: _____

Its: 
Project Manager/Estimator

Dated: 10/21/19



ADD TAPER

Northwood Fire Station

PRESERVE TPO OVER EXISTING BUR

60 ft

Google Earth



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

Memo

To: Kalamazoo Township Board of Trustees
From: Dexter Mitchell, Township Manager
Subject: Salary Adjustments for 2020(COLA)
Date: October 28, 2019

As part of the budget setting process the board discussed several adjustments to the non-union personnel salaries. The 2020 General Fund budget provides for a 1% COLA increase for the non-union personnel.

The Township Manager recommends that the Board of Trustees for the Charter Township of Kalamazoo make the “motion to approve the 2020 Salary Adjustment to the non-union pay effective January 1, 2020 with a 1% increase in the pay for the below listed category of employees”.

- Professional and Managerial classified employees
- Technical, office and professional classified employees
- Part-time employees
- Part- time paid on call firefighters acting in the role of emergency responder



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 10282019 9H

FOR MEETING DATE: 10/28/2019

SUBJECT: Approval of KABA 2020 Budget

REQUESTING DEPARTMENT: Treasurer

SUGGESTED MOTION:

To approve the budget for the Kalamazoo Area Building Authority (KABA) as passed by the KABA Board.

Financing Cost: none

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Treasurer Sherine Miller

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**KALAMAZOO AREA BUILDING AUTHORITY
2020 BUDGET**

INCOME

4010	BUILDING PERMITS	310,725.00
4015	SPECIAL PERMITS	7,926.00
2020	ELECTRICAL PERMITS	110,867.00
4030	MECHANICAL PERMITS	116,004.00
4040	PLUMBING PERMITS	63,190.00
4600	INVESTMENT INCOME	120.00
Subtotal Income		<u>608,832.00</u>

TOTAL INCOME

608,832.00

EXPENSE

6010	ADVERTISING & MARKETING	2,000.00
6200	BANK FEES	200.00
6450	DUES & SUBSCRIPTIONS	575.00
6501, 03, 05	PAYROLL - WAGES	231,488.40
6510	PAYROLL TAXES	18,178.87
6511	LIFE/AD&D/STD/LTD	4,442.64
6512	401(a)	14,203.94
6513	HEALTH INSURANCE	54,251.78
6700	GENERAL INSURANCE	11,650.00
6800	LEGAL FEES	20,000.00
6810	COMPUTER SUPPORT (EXTERNAL)	10,259.76
6820	ACCOUNTING SERVICES	12,572.00
7100	OFFICE EQUIPMENT	5,599.92
7110	OFFICE SUPPLIES	3,800.00
7115	POSTAGE	1,000.00
7125	COMPUTER (HARDWARE/SOFTWARE)	5,219.00
7130	RESOURCE MATERIALS	1,000.00
	MORTGAGE	26,580.00
7420	LAWN CARE/SNOW REMOVAL	2,484.00
7450	MAINTENANCE & REPAIRS - OFFICE	5,000.00
7500	UTILITIES	3,424.00
7550	TRASH REMOVAL	567.00
7600	SECURITY (OFFICE)	539.88
7610	TELEPHONE - OFFICE	6,600.00
7611	TELEPHONE - CELLULAR	1,800.00
7700	BUILDING BOARD OF APPEALS	375.00
7701	AT-LARGE/ALTERNATE BOARD MEMBER	1,200.00
7710	CONTRACTOR BUILDING INSPECTOR	10,000.00
7711	CONTRACTED ELECTRICAL INSPECTOR	53,400.00
7712	CONTRACTED MECHANICAL INSPECTOR	45,600.00
7713	CONTRACTED PLUMBING INSPECTOR	31,200.00
7800	MILEAGE REIMBURSEMENT	12,740.00
7810	TRAINING EXPENSE	1,600.00
7999	MISC	2,000.00
TOTAL EXPENSE		<u>601,551.19</u>

NET POSITION

7,280.81

**KALAMAZOO AREA BUILDING AUTHORITY
BUDGET COMPARISON**

2020 to 2019

INCOME	2020	2019	Diff
4010 BUILDING PERMITS	310,725.00	279,432.00	31,293.00
4015 SPECIAL PERMITS	7,926.00	5,882.00	2,044.00
4020 ELECTRICAL PERMITS	110,867.00	90,240.00	20,627.00
4030 MECHANICAL PERMITS	116,004.00	92,190.00	23,814.00
4040 PLUMBING PERMITS	63,190.00	50,815.00	12,375.00
4600 INVESTMENT INCOME	120.00	120.00	-
Subtotal Income	608,832.00	518,679.00	90,153.00
RETAINED EARNINGS (as of 12/31)	105,727.81	47,786.12	57,941.69
TOTAL INCOME	714,559.81	566,465.12	148,094.69
EXPENSE			
6010 ADVERTISING & MARKETING	2,000.00	2,000.00	-
6200 BANK FEES	200.00	200.00	-
6450 DUES & SUBSCRIPTIONS	575.00	575.00	-
6501, 03, 05 PAYROLL - WAGES	231,488.40	228,992.40	2,496.00
6510 PAYROLL TAXES	18,178.87	17,696.16	482.71
6511 LIFE/AD&D/STD/LTD	4,442.64	4,479.66	(37.02)
6512 401(a)	14,203.94	13,825.34	378.60
6513 HEALTH INSURANCE	54,251.78	33,085.28	21,166.50
6700 GENERAL INSURANCE	11,650.00	9,514.12	2,135.88
6800 LEGAL FEES	20,000.00	20,000.00	-
6810 COMPUTER SUPPORT (EXTERNAL)	10,259.76	11,189.76	(930.00)
6820 ACCOUNTING SERVICES	12,572.00	11,429.00	1,143.00
7100 OFFICE EQUIPMENT	5,599.92	5,603.88	(3.96)
7110 OFFICE SUPPLIES	3,800.00	3,800.00	-
7115 POSTAGE	1,000.00	1,000.00	-
7125 COMPUTER (HARDWARE/SOFTWARE)	5,219.00	2,635.50	2,583.50
7130 RESOURCE MATERIALS	1,000.00	1,000.00	-
7400 RENT EXPENSE / MORTGAGE	26,580.00	26,580.00	-
7420 LAWN CARE/SNOW REMOVAL	2,484.00	2,484.00	-
7450 MAINTENANCE & REPAIRS - OFFICE	5,000.00	3,000.00	2,000.00
7500 UTILITIES	3,424.00	3,540.00	(116.00)
7550 TRASH REMOVAL	567.00	480.00	87.00
7600 SECURITY (OFFICE)	539.88	539.88	-
7610 TELEPHONE - OFFICE	6,600.00	6,480.00	120.00
7611 TELEPHONE - CELLULAR	1,800.00	1,776.00	24.00
7700 BUILDING BOARD OF APPEALS	375.00	375.00	-
7701 AT-LARGE/ALTERNATE BOARD MEMBER	1,200.00	1,200.00	-
7710 CONTRACTED BUILDING INSPECTOR	10,000.00	0.00	10,000.00
7711 CONTRACTED ELECTRICAL INSPECTOR	53,400.00	35,934.00	17,466.00
7712 CONTRACTED MECHANICAL INSPECTOR	45,600.00	26,602.00	18,998.00
7713 CONTRACTED PLUMBING INSPECTOR	31,200.00	22,100.00	9,100.00
7800 MILEAGE REIMBURSEMENT	12,740.00	9,100.00	3,640.00
7810 TRAINING EXPENSE	1,600.00	800.00	800.00
7999 MISC	2,000.00	1,550.00	450.00
TOTAL EXPENSE	601,551.19	509,566.98	91,984.21
NET POSITION	113,008.62	56,898.14	56,110.48