



1720 Riverview Drive
Kalamazoo, Michigan 49004
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www.ktwp.org

Board of Trustees Amended Special Budget Meeting Agenda For November 16, 2020

The “Special Meeting” of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 5:30 p.m., on Monday, November 16, 2020, via Zoom conferencing for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting <https://us02web.zoom.us/j/87122677134?pwd=czJvZitTdnk5WTIOMFlxempldIAyUT09>

Meeting ID: **871 2267 7134** Passcode: **892713**

One tap mobile +13126266799,,87122677134#,,,,,0#,,892713# US (Chicago)

Dial by your location +1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/u/kj8Qt3fb>

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of: None

Receipt of: None

7 – Public Hearing

A. 2021 Budget

8 – Old Business

9 – New Business

A. Consideration of resolution to adopt 2021 Budget

10 – Request to go into Closed Session for consideration of an attorney-client privileged document

11 – Request to resume Open session

12 – Items removed from Consent Agenda

13 – Board Member Reports

Trustee Strebs

Trustee Cook

Trustee Leigh

Clerk Miller

Treasurer Miller

Trustee Leuty

Supervisor Martin


14 – Attorney Report

15 – Manager Report

16 – Public Comments

17 – Adjournment

Posted November 16, 2020



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085



2021 DRAFT Operating & Capital Improvements Budget

CHARTER TOWNSHIP OF KALAMAZOO

November 16, 2020



REVISIONS FROM THE PRIOR DRAFT

- ▶ ALL **HIGHLIGHTED** NUMBERS IN THE BUDGET DOCUMENT HAVE BEEN REVISED
- ▶ ALL SUMMARY SHEETS ARE UPDATED TO INCLUDE THE CHANGES WITHIN THE DOCUMENT

2019 BUDGET SURPLUS

- ▶ LARGE AMOUNT BUDGETED FOR CONTINGENCY TO PROVIDE FOR THE WAGE STUDY AND POLICE UNION AGREEMENT
- ▶ 50% OF THE MATCHING FUNDS FOR ROAD MAINTENANCE WAS UNSPENT

2020 BUDGET SURPLUS

MAJOR BUDGET SURPLUS AREAS – 2020	
CODE ENFORCEMENT – DEMO OF HOUSES	88,850
INFRASTRUCTURE MAINT	259,700
CORRIDOR IMPROVEMENT AUTHORITY	35,000
BUILDING MAINT	25,000
GENERAL ADMIN (VACANT POSITION/COMPUTER SRVC)	45,397
ALL DEPTS - GENERAL FUND	<u>62,120</u>
TOTAL	516,067

2021 BUDGET INCREASES

MAJOR BUDGET INCREASES - 2021	
IT DEPARTMENT	117,005
TRANSFER FUNDS TO RUBBISH COLLECTION	100,000
2019 FIRE DEFICIT – PROJECTED ACTUALS	205,706
RECREATION	83,500
VACATION PAYOUT	30,400
FIRE WAGES/BENEFITS	121,760
POLICE UNION WAGES/BENEFITS	<u>104,000</u>
	TOTAL
	762,371

TOWNSHIP FUND BALANCE POLICY

TOTAL EXPENSES FOR 2021 (ADMIN, FIRE, POLICE)	\$ 9,807,955
35% OF TOTAL EXPENSES FOR FUND BALANCE RESERVES	3,432,784
PROJECTED GENERAL FUND BALANCE AT 12/31/2021	\$ 4,295,487
LESS: 35% EXPENDITURES RESERVE	<u>- 3,432,784</u>
FUNDS AVAILABLE FOR FUTURE USE	\$ 862,703



COMMENTS & QUESTIONS

KALAMAZOO TOWNSHIP

FISCAL YEAR 2021

DRAFT Operating & Capital Improvements Budget



CHARTER TOWNSHIP OF KALAMAZOO

ELECTED OFFICIALS AS OF JANUARY 1, 2021

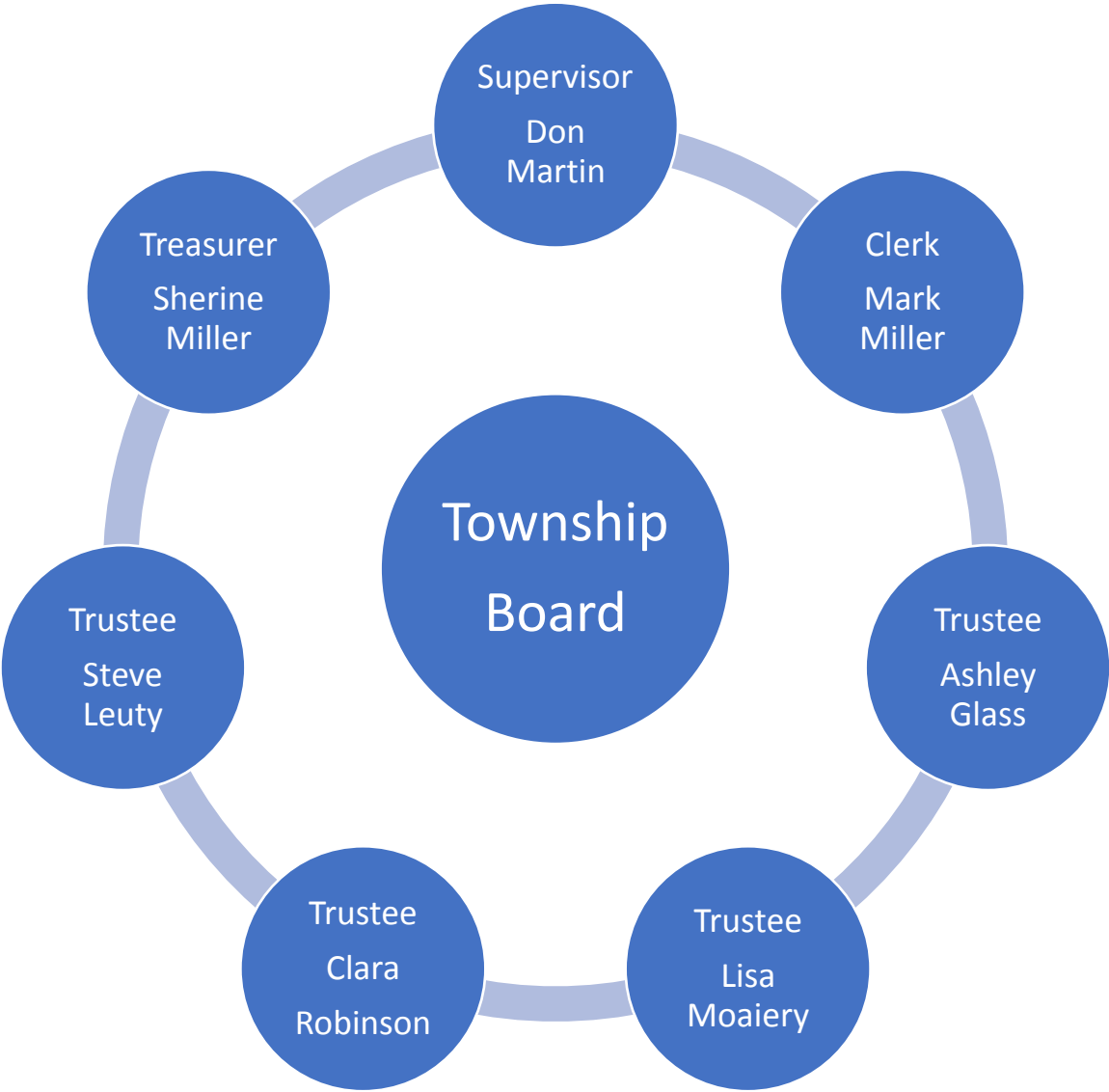


TABLE OF CONTENTS

BUDGET MESSAGE	1
ORGANIZATIONAL CHART	4
BUDGET OVERVIEW.....	5
BUDGET POLICIES & PROCEDURES	5
WHERE DID YOUR TAXPAYER DOLLARS GO IN 2019	8
SUMMARY OF REVENUES, EXPENSES & FUND BALANCE – ALL FUNDS	10
GENERAL FUND BUDGET SUMMARY.....	11
GENERAL FUND REVENUES (101).....	12
BOARD OF TRUSTEES (101)	14
SUPERVISOR (171).....	15
TOWNSHIP MANAGER (175).....	16
GENERAL SERVICES - ADMINISTRATIVE (200).....	17
ASSESSOR (209).....	19
CLERK (215)	21
FINANCE (223).....	23
INFORMATION TECHNOLOGY (228)	25
TREASURER (253)	26
FACILITIES & GROUND MAINTENANCE (265).....	27
CEMETARY (276)	29
CODE ENFORCEMENT (310)	30
PLANNING/ZONING (400)	31
INFRASTRUCTURE MAINTENANCE (446)	32
RECREATION (751).....	33
CONTINGENCY (890).....	34
GOLF COURSE (584)	35
BUDGET SUMMARY FOR ALL OTHER FUNDS	36
SPECIAL REVENUE FUNDS	37
STREET LIGHTS (219)	38
RUBBISH COLLECTION FUND (226).....	39
DISASTER REPOSE (258).....	40
DEBT SERVICE FUNDS	41
DEBT SERVICE FUND - ROADS (301)	42
FIRE DEPARTMENT FUNDS.....	43

FIRE - OPERATIONAL (206)	44
FIRE - CAPITAL (811)	47
LAW ENFORCEMENT FUNDS	49
POLICE - OPERATIONAL (207).....	50
POLICE - CAPITAL (810)	53
POLICE – ASSIGNED PURPOSE FUNDS	55
LIVESCAN/SOR (217).....	56
DRUG LAW ENFORCEMENT FUND (265)	57
LAW ENFORCEMENT TRAINING FUND (266).....	58
SOUTHWEST ENFORCEMENT TEAM (SWET) FUND (267)	59
CAPITAL IMPROVEMENT FUNDS	60
BUILDING IMPROVEMENT FUND (402).....	61
STREET IMPROVEMENT (812).....	62
WATER IMPROVEMENT (871).....	63
SEWER IMPROVEMENT FUND (883).....	64



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Monday - Friday
8:00 a.m. - 4:30 p.m.

TO: Board of Trustees

FROM: Dexter A. Mitchell, Township Manager
Nancy B. Desai, Director of Finance

SUBJECT: Fiscal Year 2021 Operating and Capital Improvements Budget Message

DATE: November 16, 2021

It is our privilege to present for your consideration the Draft Fiscal Year 2021 Annual Operating and Capital Improvements Budget. This document proposes a scope of work and financial plan for the Township of Kalamazoo to undertake during the fiscal year beginning January 1, 2021. The Board of Trustees, from the Township's inception to present day, have sought to ensure that the Township operations take an efficient, effective, and fiscally conservative approach to the provision of Township services. The proposed budget continues this tradition.

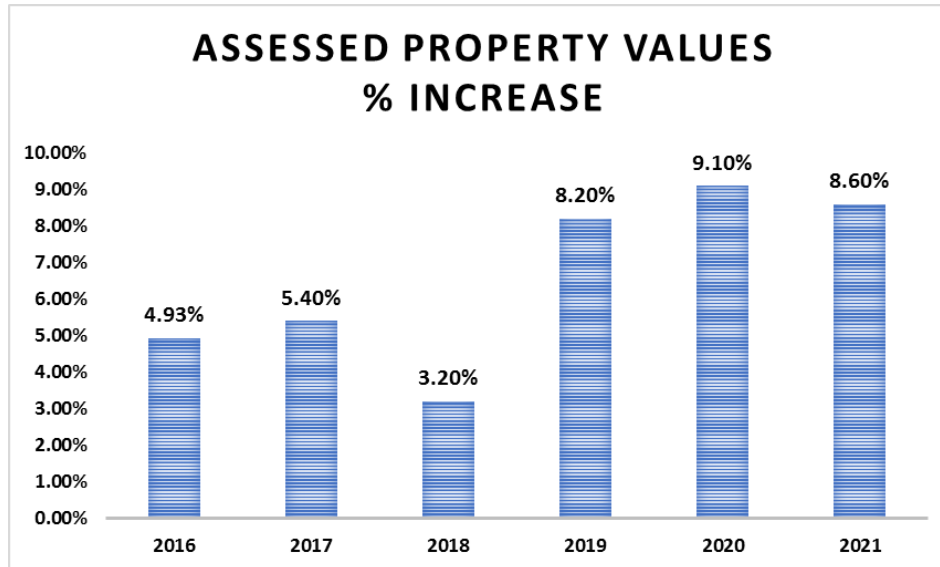
The Township has made great strides in setting a new vision for the future and crafting ambitious goals for improvement and revitalization. The preparation of the annual budget has presented special challenges due to the COVID-19 pandemic. Limited resources require prioritization and good planning to ensure that resources are used efficiently and effectively for maximum benefit to the community.

Budget Highlights, Assumptions, and Priorities

The development of the Budget was based on two primary objectives – continued fulfillment of the Township's legal responsibilities to its residents as set forth by State law and advancement of efforts to realize the Board of Trustees' vision. During the 2020 fiscal year the Township, like many other municipalities, was faced with the COVID-19 pandemic. As a result, Township maintenance was minimally completed. The 2021 budget was prepared with a conservative approach anticipating a decline in revenue from Charges for Services and no increases in most expenditures.

General Fund

The Township's two primary sources of revenue are: Property Taxes and State Revenue Sharing. The Township struggles to re-develop its brownfield properties and as a result is unable to capitalize on the property tax revenue for these sites. Assessed property values are on an upward trend. It is anticipated that the assessed property values will increase 8.6% in 2021. Assessed property values represent 50% of the market value for a property.



The taxable value increases are dictated by the Consumer Price Index, (0.09% in 2017, 2.1% in 2018, 2.4% in 2019, 1.9% in 2020) in 2021 it is expected to be 1.4%. The Michigan Department of Treasury anticipates approximately an \$85,000 increase in the State Revenue Sharing allotment for the Township.

Revenues

The 2021 General Fund revenues are budgeted for a slight decrease over the 2020 budgeted revenues. The decrease in budget primarily results from a projected decrease in revenues in the following accounts:

- Charges for Services (Passport Fees)
- Rental Application Fees
- Interest Income
- Reclassification of the Water/Sewer Surcharge.

Expenditures

Operating expenditures are budgeted for \$2,826,200 in the General Fund, an increase of \$227,844 from the prior fiscal year budget.

- In 2020, the Township hired an **Information Technology** analyst to maintain the Township's IT infrastructure. A new department and associated costs are allocated in the 2021 budget.
- The **Contingency** account has been decreased to \$150,000 in 2021 from its original budget in 2020 of \$250,000.
- **Election** management is a function of the **Clerk** of the Township. The 2021 Clerk's budget anticipates only two local elections.


- Cost allocation of wages and benefits is streamlined so that salary and benefits are only allocated if a significant portion of an employee's cost can be attributed to another department. For example, Trustees attending the Planning/Zoning meetings do not need to allocate their time to that department but will be a part of compensation for the Legislative department.
- The **Recreation** budget increased by \$83,500 for much needed improvements in the Township's parks and green space.
- An operating transfer of \$100,000 is budgeted from the **General** fund to the **Rubbish Collection** fund to provide for the deficit in prior years.
- The Township has adopted an OPEB policy to fund retiree health benefits. The Township has entered into an irrevocable trust agreement with MERS. A minimum of \$100,000 will be transferred into the Trust each year allocated across the Administrative, Police, and Fire departments. All current pay-as-you retiree health costs will be paid out of the operating budgets.

Other Funds

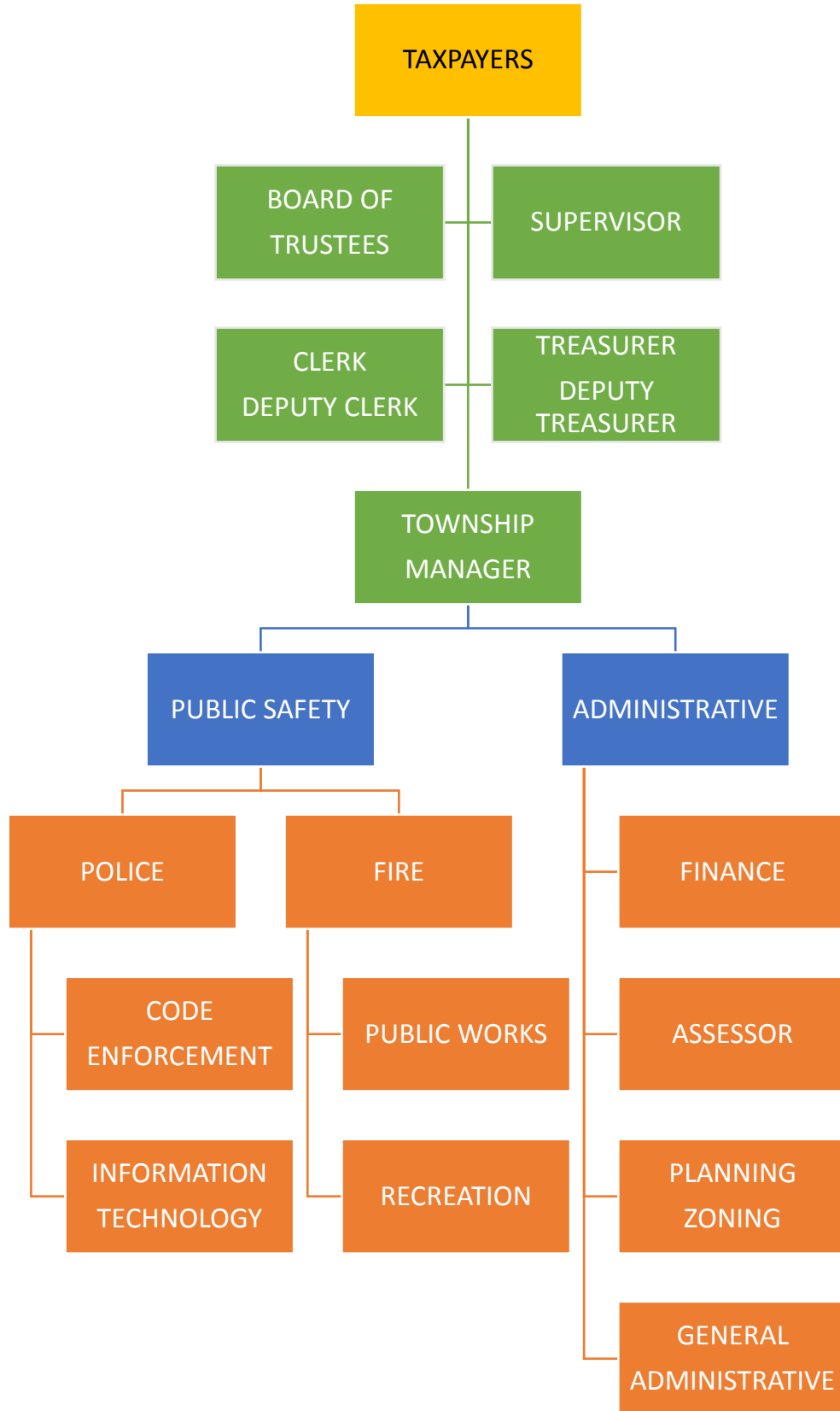
- The **Fire** department budget has increased by \$139,960. Primarily to provide for the addition of a Utility Fire position and benefits. In addition, the budget for response time has increased \$19,000. Operating & Maintenance costs increased \$7,000.
- The **Police** department budget increased by \$70,233, due to wages increases as stipulated in the KTPOA.
- The **Rubbish Collection** fund will receive \$100,000 from the General fund to cover prior years' shortfalls.
- The Township has allocated a \$125,000 for Township hall improvements in the **Building Improvements** fund for 2021.
- The **Sewer** fund will continue to provide for improvements at sewer pump stations in the Township.
- The **Fire-Capital** fund budget includes \$235,000 for the design phase of the Eastwood Fire Station.

As we anticipate the challenges of the State and local economy in the coming year, the Township strives to provide government services that promote a safe, healthy, accessible, and economically viable community in which to live, work, learn, and play. The 2021 budget was created with a fiscally conservative approach in reflecting its revenues and expenditures while ensuring that Township services were not compromised.


 Dexter A. Mitchell, Manager
 Charter Township of Kalamazoo


 Nancy B. Desai
 Director of Finance

ORGANIZATIONAL CHART



BUDGET OVERVIEW

A budget serves many purposes. It is a communication device, a policy document, a resource allocation tool, and an accountability and management mechanism. For the Charter Township of Kalamazoo, the Adopted Budget grants spending authority to Township staff and serves as an annual financial management and spending plan, providing a means for allocating resources to meet the needs and desires of the residents. The budget balances Township revenues with community priorities and requirements as set by the Board of Trustees.

We take pride in our organization, our community, and ourselves. We endorse a set of fiscal policies that ensure the prudent management of Township resources by proactively planning for the Township's needs and establishing sound budgetary practices. We are committed to providing high quality and timely services to all residents in the community. We believe in maintaining a strong commitment to the community, the organization, and our profession. We believe in open and honest communication. We believe that the prudent management of the Township's resources demonstrates our respect to the citizens who have placed their trust in us.

BUDGET POLICIES & PROCEDURES

This section describes the pertinent policies and procedures adopted by the Board of Trustees, and highlights the process, guidelines, and framework used to assemble the Township's annual operating budget.

Policy

The Township Manager submits a proposed budget to the Board of Trustees each year in October. The goal of the Board of Trustees and the Township Manager is for available funding to exceed ongoing appropriations, ensuring a balanced operating budget each fiscal year. The budget is balanced when the summation of the budgeted revenues and the beginning fund balances equal (or exceed) the budgeted expenditures. All funds are appropriated on an annual basis.

Budget Basis

The budgetary basis of accounting determines when expenditures are charged to budget appropriations and when revenues are credited to funds for budgeting purposes. A fund is a separate fiscal and accounting entity with a separate set of accounting records. The use of Fund Accounting is one of the basic requirements of Generally Accepted Accounting Principles (GAAP) for government and one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund that a government uses. Governmental fund types and the agency funds use the **modified accrual basis of accounting**. Under this method, revenues are recognized when they become available and measurable. "Measurable" means the amount can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures are recognized in the accounting period in which the fund liability is incurred. The accounting and reporting policies of the Township conform to GAAP applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB) and the Michigan Department of Treasury.

Responsibility

The Township Manager and the Finance Director are responsible for preparing a budget in accordance with the guidelines established by the State of Michigan, GAAP, and Board of Trustees. The Township Manager and Finance Director use direction provided throughout the year by the Board of Trustees, as well as the understanding of the day-to-day operational needs of the Township to prepare a budget for presentation to the Board of Trustees.

Budget Preparation

The Township uses a “base budget” budgeting method. Each department requests an annual appropriation sufficient to fund current levels and other costs the department is responsible for managing. The budget base year is the prior years adopted budget, reducing it for previous one-time expenditures, increasing it for known future impacts (such as increased utility costs) and adding new proposed projects as determined necessary by key staff. The Township does not automatically increase the budget by a percentage.

Operating Budget

Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the Township from fluctuating service levels and avoids crisis when one-time revenues are reduced or removed. Fund balances or contingency accounts should only be used for one-time expenditures. Ongoing maintenance costs shall be financed through recurring operating revenues rather than through a bond issuance. Fluctuating federal or state grants shall not be used to fund ongoing programs; instead, such revenue is to fund capital costs, equipment purchases, or public improvements.

Revenue Policies

A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source. The Finance Director reviews revenues in detail in accordance with the budget and cycling of receipts. A mix of property tax, franchise fees, State shared revenue, and other user fees fund ongoing operations. The Finance Director prepares financial reports in a format adequate for public presentation and understanding of the Townships’ financial condition.

Contingency Planning

In the event of an emergency, such as a natural disaster or other unexpected major event, the Township Manager is authorized to incur expenses necessary to address immediate public health and safety concerns. The Finance Director is responsible for documenting all expenditures for potential cost recovery. Expenditures are prioritized based upon the immediate needs of the community versus individual wants or desires.

Capital Improvement

A Five-Year Capital Improvement Plan is prepared and updated each year. Although this plan may include unfunded projects that carry out the Township’s strategic and general plans, it must also include a capital-spending plan that identifies projects that can be completed with known funding sources. When planning capital projects, the Township must estimate the project’s impact on the Township’s operating budget in the project construction year, along with the future impact on operating maintenance.

Budget Review & Adoption

During the budget review phase, the Township Manager and Finance Director analyze operating and capital requests and adjust the budget, as needed, to reflect updated revenue and expenditure projections. The Township Manager and Finance Director analyze operating and capital budget requests. Several scenarios are reviewed and re-adjustments are made as needed to reflect newer revenue and expenditure projections. The Township Manager and Finance Director meet with other Township staff beginning in August of each year to discuss changes in their department that would affect the next year's budget. A budget study session is held in October of each year to review the budget. This study session is open to the public and provides a forum for the Township to receive information and make recommendations regarding the budget year. These appropriations shall become a part of the Township budget after approval by the Board of Trustees at a November meeting. The budget is adopted at the fund level. The Township Manager is authorized to make transfers between account codes within each fund. Any unbudgeted changes in appropriated levels require Board authorization.

Budget Amendments

The Township Manager is authorized to transfer amounts between activities/departments within a fund so long as these adjustments do not change ending fund balance. With the exception of inter-fund transfers approved in the Budget, Township Board approval is required for transfers between funds or increases to total appropriations. The Finance Director will prepare a staff report that explains the need for such transaction(s) and present it to the Board for approval.

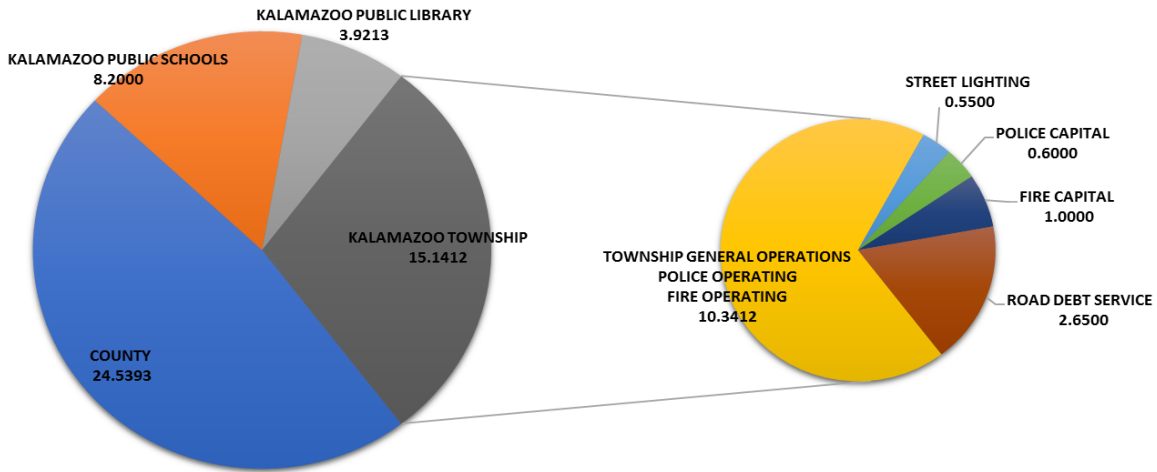
Fund Balance Reserves

The Township adopted a General Fund Balance Policy. It is the goal of the Township to achieve and maintain an unrestricted fund balance in the General Fund not less than 35% of its operating expenditures for its Administrative (101), Fire (206), and Police (207) funds. Fund balance can be used to balance the General fund operating budget. Saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring, or unforeseen expenditures on the Township's annual operating budget.

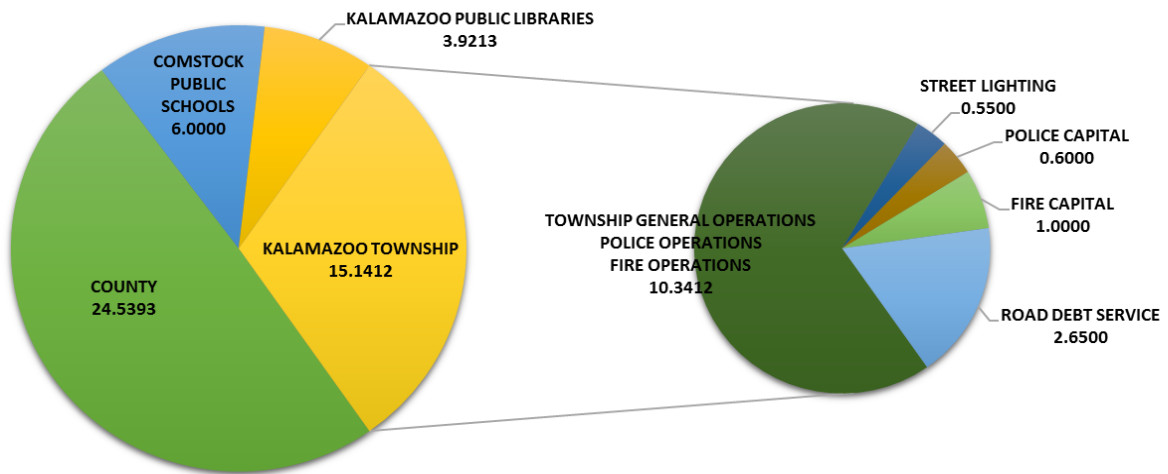
WHERE DID YOUR TAXPAYER DOLLARS GO IN 2019

Depending on the School District that serves your neighborhood, for each \$1,000 of taxable value, the Township distributed to the County, Schools, Library, and the Township the dollar amounts shown below:

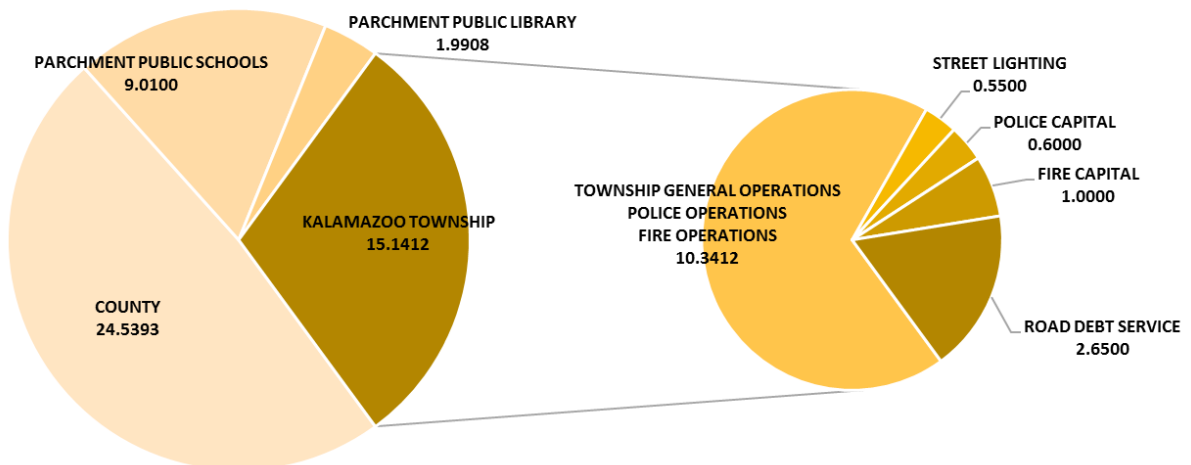
KALAMAZOO PUBLIC SCHOOLS



COMSTOCK PUBLIC SCHOOLS



PARCHMENT PUBLIC SCHOOLS



For Example:

A property with a \$50,000 taxable value pays the following in taxes and special assessments:

TAX TYPE	PARCHMENT SD	KALAMAZOO SD	COMSTOCK SD
COUNTY	1,226.97	1,226.97	1,226.97
SCHOOL DISTRICT	450.50	410.00	300.00
LIBRARY	99.54	196.07	196.07
TOWNSHIP GENERAL OPERATIONS**	517.06	517.06	517.06
STREET LIGHTING**	27.50	27.50	27.50
POLICE CAPITAL**	30.00	30.00	30.00
FIRE CAPITAL**	50.00	50.00	50.00
ROAD DEBT SERVICE**	132.50	132.50	132.50
	\$ 2,534.07	\$ 2,590.09	\$ 2,480.09

In addition, Township households and businesses paid \$70.00 per unit for Recycling & Household Hazardous Waste removal.

** Special Assessments - Properties that are Exempt are still required to pay special assessments. The Township General Operations includes a small millage for Police Operations.

SUMMARY OF REVENUES, EXPENSES & FUND BALANCE – ALL FUNDS

FUND NO	FUND	ESTIMATED FUND BALANCE AT 12/31/2020							ESTIMATED FUND BALANCE AT 12/31/2021	
		REVENUES	TRANSFER IN	TOTAL AVAILABLE	EXPENSES	TRANSFER OUT	TOTAL EXPENSES			
101	GENERAL FUND	5,043,976	7,595,195	-	12,639,171	2,826,200	5,517,484	8,343,684	4,295,487	
584	GOLF COURSE	15,102	-	15,000	30,102	15,225	-	15,225	14,877	
Special Revenue Funds										
206	FIRE - OPERATING	(42,300)	69,900	1,848,325	1,875,925	1,875,925	-	1,875,925	0	
207	POLICE - OPERATING	105,071	1,331,600	3,554,159	4,990,830	4,977,830	13,000	4,990,830	(0)	
217	LIVESCAN/SOR	81,431	19,000	-	100,431	13,000	-	13,000	87,431	
219	STREET LIGHTS	211,906	245,710	-	457,616	256,000	-	256,000	201,616	
226	RUBBISH COLLECTION	(100,076)	558,952	100,000	558,876	555,845	-	555,845	3,031	
258	DISASTER RESPONSE	143,323	-	-	143,323	65,000	-	65,000	78,323	
265	DRUG LAW ENFORCEMENT	100,754	2,500	-	103,254	1,000	-	1,000	102,254	
266	LAW ENFORCEMENT TRAINING	14,233	5,500	13,000	32,733	15,000	-	15,000	17,733	
267	SWET	0	96,350	-	96,350	96,350	-	96,350	0	
550	REVOLVING	1,850	-	-	1,850	-	-	-	1,850	
Debt Service Funds										
301	ROAD BOND	307,512	1,262,740	-	1,570,252	1,163,500	-	1,163,500	406,752	
Capital Improvement Funds										
402	BUILDING IMPROVEMENTS	166,885	-	-	166,885	125,000	-	125,000	41,885	
810	POLICE - CAPITAL	548,891	293,650	-	842,541	300,000	-	300,000	542,541	
811	FIRE - CAPITAL	2,106,030	506,230	-	2,612,260	601,500	-	601,500	2,010,760	
812	STREET IMPROVEMENT	38,784	-	-	38,784	-	-	-	38,784	
871	WATER IMPROVEMENT	318,723	62,500	-	381,223	16,750	-	16,750	364,473	
883	SEWER IMPROVEMENT	3,576,629	92,500	-	3,669,129	389,350	-	389,350	3,279,779	
ALL FUNDS TOTAL		\$ 12,638,724	\$ 12,142,327	\$ 5,530,484	\$ 30,311,535	\$ 13,293,475	\$ 5,530,484	\$ 18,823,959	\$ 11,487,576	

GENERAL FUND BUDGET SUMMARY

DESCRIPTION	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Total Operating Revenues	7,309,743	7,473,643	7,451,320	7,595,195	141,578	121,552
Subtotal Operating Revenues	7,309,743	7,473,643	7,451,320	7,595,195	141,578	121,552
Operating Expenses						
Legislative - Trustees	42,059	65,225	54,445	89,085	12,386	23,860
Supervisor	34,343	37,050	33,755	37,600	(588)	550
Township Manager	200,991	200,720	205,365	210,125	4,374	9,405
General Services Administrative	337,199	589,845	544,448	555,270	207,249	(34,575)
Assessor	195,633	210,045	208,166	227,240	12,533	17,195
Clerk	127,787	219,540	222,815	140,905	95,028	(78,635)
Finance	224,070	253,085	245,600	251,620	21,530	(1,465)
Treasurer	36,298	39,600	37,235	42,135	937	2,535
Information Technology	-	-	-	117,005	-	117,005
Facilities & Ground Maintenance	265,842	291,710	258,895	298,260	(6,947)	6,550
Cemetery	33,289	34,965	21,725	36,015	(11,564)	1,050
Code Enforcement	57,785	148,310	59,460	119,990	1,675	(28,320)
Planning/Zoning	89,898	123,325	84,929	124,500	(4,969)	1,175
Disaster Response	-	10,000	-	-	-	(10,000)
Infrastructure Maintenance	147,581	300,000	40,300	329,650	(107,281)	29,650
Recreation	14,914	13,300	14,200	96,800	(714)	83,500
Contingency	20,000	61,636	50,000	150,000	30,000	88,364
Subtotal Operating Expenses	1,827,689	2,598,356	2,081,338	2,826,200	253,649	227,844
Net Operating Revenues/Expenses	5,482,054	4,875,287	5,369,983	4,768,995	(112,071)	(106,292)
Operating Transfers In (Out):						
Fire Department	(1,702,060)	(1,487,258)	(1,487,258)	(1,848,325)	214,802	(361,067)
Recreation	9,702	-	-	-	(9,702)	-
Police Department	(3,408,586)	(3,344,716)	(3,344,716)	(3,554,159)	63,870	(209,443)
Rubbish Collection Fund	-	-	-	(100,000)	-	(100,000)
Golf Course Fund	-	(10,000)	(10,000)	(15,000)	(10,000)	(5,000)
Street Improvements	162,450	-	-	-	(162,450)	-
SAW Grant	5,000	-	-	-	(5,000)	-
Building Improvements	(35,000)	-	-	-	35,000	-
Subtotal Operating Transfers Out	(4,968,494)	(4,841,974)	(4,841,974)	(5,517,484)	126,520	(675,510)
Net Revenues/Expenditures	513,559	33,313	528,009	(748,489)	-	-
Beginning General Fund Balance	4,002,408	4,515,967	4,515,967	5,043,976	-	-
Ending General Fund Balance	\$ 4,515,967	\$ 4,549,280	\$ 5,043,976	\$ 4,295,487		

DEPARTMENT:

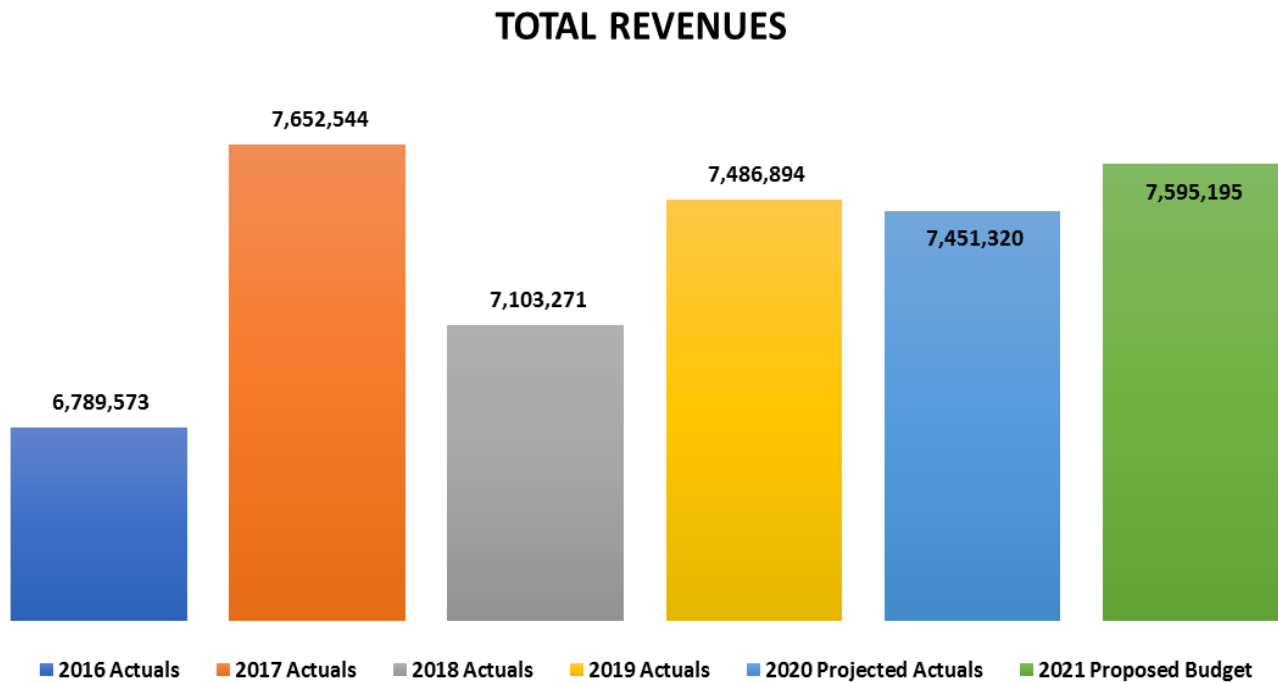
GENERAL FUND REVENUES (101)

DESCRIPTION:

Funds received by the Township from various sources.

SERVICES PROVIDED:

General fund revenues are used to finance the operating and capital costs of the Township.



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
TAXES							
403.00	OPERATING LEVY-C.T.	3,859,543	3,986,928	4,006,000	4,162,275	146,457	175,347
403.01	PMT IN LIEU OF TAX (PILOT)	17,965	17,000	62,369	17,000	44,404	-
404.00	ACT 198 - TWP IFT	15,737	15,000	13,819	14,000	(1,918)	(1,000)
412.00	DELINQUENT PERSONAL PROPERTY TAX	5,864	5,000	4,490	5,000	(1,374)	-
445.00	PENALTIES & INTEREST ON TAXES	6,708	7,500	8,800	7,500	2,093	-
575.00	STATE SHARED	2,356,372	2,351,988	2,245,116	2,329,495	(111,256)	(22,493)
651.00	TAX ADMIN FEE	238,581	234,227	234,227	245,000	(4,354)	10,773
	SUBTOTAL	6,500,770	6,617,643	6,574,821	6,780,270	74,051	162,627
INTERGOVERNMENTAL							
573.00	LOCAL COMMUNITY STABILIZATION SHARE	38,111	140,000	144,452	145,000	106,341	5,000
587.00	ELECTION REIMBURSEMENT	14,264	14,000	28,860	15,000	14,596	1,000
603.01	LOCAL GOVT REVENUE	23,787	500	13,007	500	(10,781)	-
671.00	METRO ACT PAYMENTS	11,416	11,500	12,572	12,500	1,156	1,000
	SUBTOTAL	87,578	166,000	198,891	173,000	111,313	7,000
LICENSES & PERMITS							
424.00	TRAILER FEES	3,008	2,500	2,500	2,500	(508)	2,500
451.00	CABLE TV FRANCHISE FEE 3%	180,329	372,600	372,600	372,600	192,271	-
473.00	RENTAL APPLICATION FEES	39,201	55,000	45,000	35,000	5,799	(20,000)
473.01	MM APPLICATION FEES	60,000	50,000	65,000	50,000	5,000	-
474.00	LICENSE FEES/SIGNS	2,631	2,500	2,500	2,500	(131)	-
576.00	LIQUOR LICENSES	8,235	8,000	8,500	8,500	265	500
630.00	LEASE PAYMENTS	34,788	35,000	35,000	35,500	212	500
	SUBTOTAL	328,192	525,600	531,100	506,600	202,908	(16,500)
FINES & FORFEITURES							
578.00	VIOLATION BUREAU	1,080	1,300	500	1,000	(580)	(300)
660.00	DISTRICT COURT FEES	22,441	25,000	15,000	20,000	(7,441)	(5,000)
	SUBTOTAL	23,521	26,300	15,500	21,000	(8,021)	(5,300)
RENTAL & INVESTMENT INCOME							
664.00	INTEREST EARNED	81,241	30,000	48,000	25,000	(33,241)	(5,000)
	SUBTOTAL	81,241	30,000	48,000	25,000	(33,241)	(5,000)
CHARGES FOR SERVICES							
477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	26,859	10,000	15,000	15,000	(11,859)	5,000
622.00	SPEC USE/SITE PLAN/VAR FEES	9,932	-	-	-	(9,932)	-
626.00	PASSPORT FEE/FIRE REPORTS	28,131	25,000	7,200	10,000	(20,931)	(15,000)
626.01	COPY FEES-COMPUTER	28	50	33	25	5	(25)
629.00	TOWNSHIP SERVICE	4,337	2,500	2,500	2,500	(1,837)	-
629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	18,312	15,000	10,000	15,000	(8,312)	-
633.00	MONUMENT INSTALLATION	1,600	1,000	1,400	1,000	(200)	-
634.00	INTERNMENT FEES	12,000	10,000	7,500	7,500	(4,500)	(2,500)
643.00	SALE OF LOTS-CEMETERY	6,000	1,500	375	500	(5,625)	(1,000)
652.00	TAX COLLECTION FEES	29,281	30,000	29,159	30,000	(123)	-
654.00	WATER/SEWER SURCHARGE FEES	124,920	-	-	-	(124,920)	-
660.01	FALSE ALARM	1,868	1,500	1,000	1,000	(868)	(500)
667.00	ROOM RENTAL - INCOME	8,625	6,000	50	3,000	(8,575)	(3,000)
	SUBTOTAL	271,892	102,550	74,217	85,525	(197,675)	(17,025)
MISCELLANEOUS							
602.00	WITNESS/JURY-GEN ONLY	44	50	-	50	(44)	-
603.00	MISCELLANEOUS REVENUE	7,476	1,500	717	500	(6,759)	(1,000)
658.00	FSA FORFEITURE	401	500	-	250	(401)	(250)
673.00	SALE OF TWP. ASSETS	-	-	8,075	1,000	8,075	1,000
675.00	PRIVATE CONTRIBUTIONS & DONATIONS	500	-	-	-	(500)	-
688.00	INS. PREMIUM REFUND	-	3,500	-	2,000	-	(1,500)
690.00	OTHER FINANCING SOURCES	8,129	-	-	-	(8,129)	-
699.00	INTERFUND TRANSFERS IN	177,152	-	-	-	(177,152)	-
	SUBTOTAL	193,701	5,550	8,792	3,800	(184,909)	(1,750)
	TOTAL REVENUES - GENERAL FUND	7,486,894	7,473,643	7,451,320	7,595,195	(35,574)	124,052

DEPARTMENT:

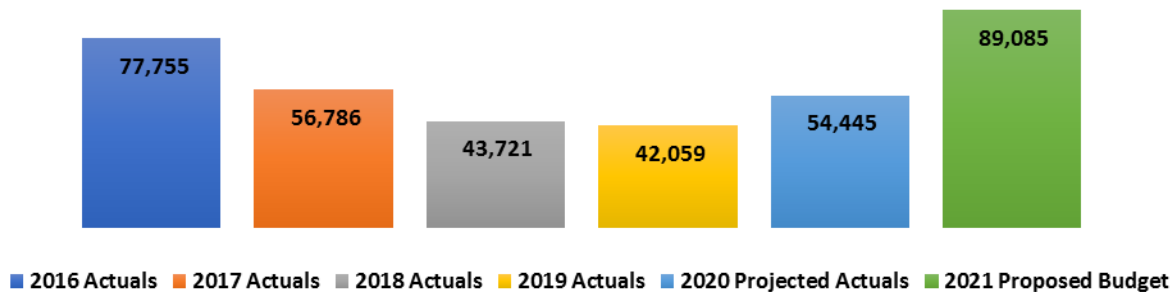
BOARD OF TRUSTEES (101)

DESCRIPTION:

The Board of Trustees consists of four (4) elected trustees who serve four-year terms and three (3) elected roles of Supervisor, Clerk, and Treasurer. Expenditures incurred by or directly applicable to trustees (excluding the Supervisor, Clerk, and the Treasurer) or by a committee of the governing body are allocated in this department.

SERVICES PROVIDED:

As the policy-making body, the Board of Trustees are responsible for establishing overall policy and setting the priorities and direction of the Township.

Expenditure History

DEPARTMENT
101 - BOARD OF TRUSTEES

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
711.00	INSURANCE OPT OUT	11,859	7,975	10,000	13,860	(1,859)	5,885
712.00	COMPENSATION - TRUSTEES	19,230	24,000	18,000	25,000	(1,230)	1,000
715.00	FICA	2,371	2,000	2,145	2,975	(226)	975
716.00	HEALTH INSURANCE	401	7,000	6,750	16,000	6,349	9,000
717.00	LIFE INS/STD/LTD	1,241	1,250	1,250	1,250	9	-
718.00	PENSION	1,924	3,000	1,800	2,500	(124)	(500)
SUBTOTAL		37,026	45,225	39,945	61,585	2,919	16,360
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	2,483	3,000	3,000	3,000	517	-
826.00	LEGAL SERVICES - BD. MTG.	-	-	-	6,000	-	6,000
862.00	TRAVEL - CONFERENCES	2,550	6,000	500	6,000	(2,050)	-
903.00	NOTICES & PUBLICATIONS	-	11,000	11,000	12,500	11,000	1,500
SUBTOTAL		5,033	20,000	14,500	27,500	9,467	7,500
TOTAL DEPARTMENT BUDGET		42,059	65,225	54,445	89,085	12,386	23,860

DEPARTMENT:

SUPERVISOR (171)

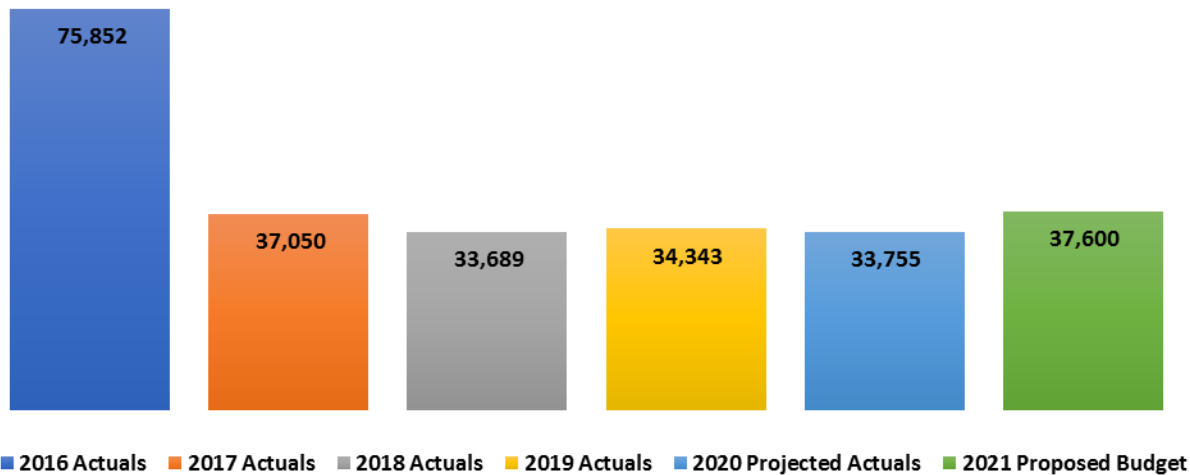
DESCRIPTION:

The Supervisor is an elected official to a four-year term. As a member of the Township Board, the Supervisor is the presiding officer and has an equal voice and vote in the proceedings of the Board.

SERVICES PROVIDED:

The Supervisor is the moderator of any Township meeting and works with the Board to set policy and goals for the Township. The Supervisor has the right and duty to regulate the proceedings of any meeting.

Expenditure History



DEPARTMENT
171 - SUPERVISOR

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
715.00	FICA	792	790	790	790	(2)	-
716.00	HEALTH INSURANCE	15,916	15,950	15,950	16,500	34	550
717.00	LIFE INS/STD/LTD	310	310	310	310	0	-
718.00	PENSION	1,500	1,500	1,500	1,500	(0)	-
	SUBTOTAL	33,518	33,550	33,550	34,100	32	550
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	-	1,000	55	1,000	55	-
862.00	TRAVEL - CONFERENCES	825	2,500	150	2,500	(675)	-
	SUBTOTAL	825	3,500	205	3,500	(620)	-
	TOTAL DEPARTMENT BUDGET	34,343	37,050	33,755	37,600	(588)	550

DEPARTMENT:

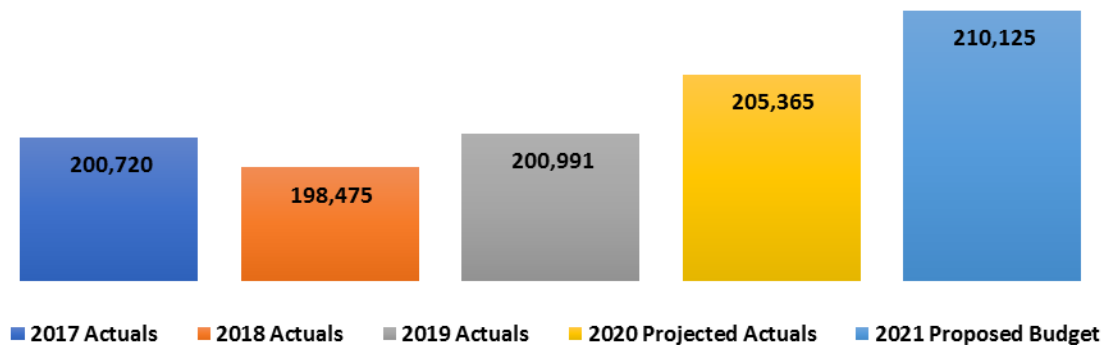
TOWNSHIP MANAGER (175)

DESCRIPTION:

The Township Manager is appointed as the Chief Operating Officer of the Township, established in accordance with the Charter Township Act, State of Michigan, ACT 359 of 1947 as amended.

SERVICES PROVIDED:

The Township Manager is responsible to the Township Board for the efficient administration of all departments of Township government except the offices of the Supervisor, Clerk, and Treasurer. This department was created in fiscal year 2016.

Expenditure History

DEPARTMENT
175 - TOWNSHIP MANAGER

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	99,500	102,500	105,890	103,095	6,390	595
702.00	WAGES - SUPPORT STAFF	45,414	46,800	46,800	47,550	1,386	750
711.00	INSURANCE OPT OUT	5,410	5,410	5,410	5,725	0	315
715.00	FICA	11,155	9,625	11,880	11,965	725	2,340
716.00	HEALTH INSURANCE	14,919	14,515	14,515	15,500	(404)	985
717.00	LIFE INS/STD/LTD	2,642	2,650	2,650	2,700	8	50
718.00	PENSION	15,400	15,560	15,560	16,750	160	1,190
	SUBTOTAL	194,440	197,060	202,705	203,285	8,265	6,225
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	1,461	2,000	1,000	2,000	(461)	-
740.00	OPERATING SUPPLIES	9	500	500	500	491	-
853.00	TELEPHONE	2,090	660	660	840	(1,430)	180
862.00	TRAVEL - CONFERENCES	2,607	500	500	2,500	(2,107)	2,000
862.01	TRAVEL - CONFERENCES - STAFF	385	-	-	1,000	(385)	1,000
	SUBTOTAL	6,551	3,660	2,660	6,840	(3,891)	3,180
	TOTAL DEPARTMENT BUDGET	200,991	200,720	205,365	210,125	4,374	9,405

DEPARTMENT:

GENERAL SERVICES - ADMINISTRATIVE (200)

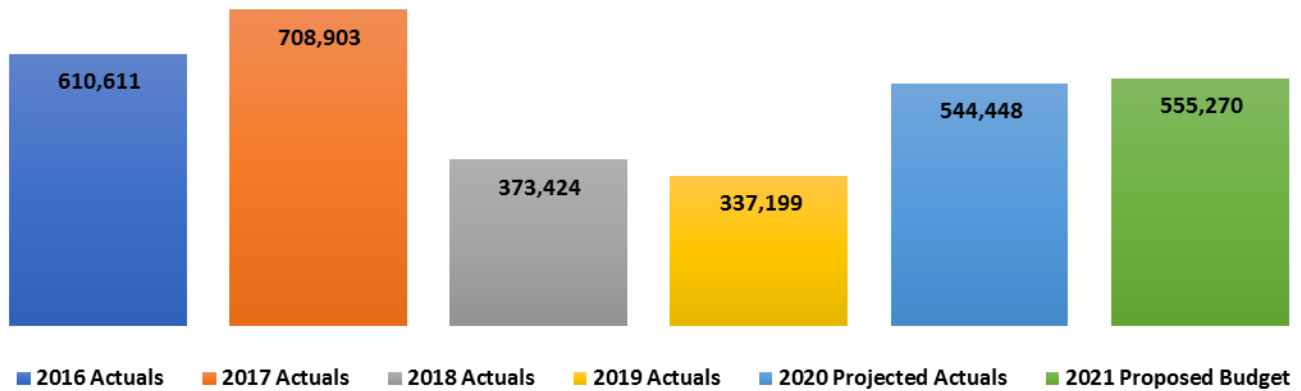
DESCRIPTION:

This department records many of the non-departmental costs of the general fund.

SERVICES PROVIDED:

Provides proper accounting for expenses that cannot be attributed to any one department, and often shared by all departments.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>PERSONNEL SERVICES</i>							
702.00	WAGES - SUPPORT STAFF	57,767	53,600	40,500	63,015	(17,267)	9,415
703.00	OVERTIME	326	500	250	500	(76)	-
711.00	INSURANCE OPT OUT	-	-	-	-	-	-
715.00	FICA	4,316	4,535	3,120	4,860	(1,196)	325
716.00	HEALTH INSURANCE	7,010	6,005	3,866	15,000	(3,144)	8,995
716.01	HEALTH INSURANCE - RETIREE	7,868	4,870	4,870	4,050	(2,998)	(820)
717.00	LIFE INS/STD/LTD	790	800	483	750	(307)	(50)
718.00	PENSION	3,993	2,240	2,154	3,830	(1,839)	1,590
724.00	OPEB TRUST CONTRIBUTION	-	28,330	28,330	28,000	28,330	(330)
	SUBTOTAL	82,070	100,880	83,573	120,005	1,503	19,125
<i>MAINTENANCE & OPERATIONS</i>							
727.00	OFFICE SUPPLIES	8,850	10,000	8,000	10,000	(850)	-
730.00	POSTAGE	15,529	13,030	15,500	15,000	(29)	1,970
732.00	DUES/SUBS/PUBL	6,314	7,000	8,000	8,000	1,686	1,000
740.00	OPERATING SUPPLIES	4,390	6,000	3,500	6,000	(890)	-
742.00	SOFTWARE PROGRAMS/FEEES	10,369	7,500	4,000	10,000	(6,369)	2,500
747.00	SMALL TOOLS & EQUIPMENT	-	500	-	500	-	-
810.00	COMPUTER SERVICE	20,500	18,200	8,200	-	(12,300)	(18,200)
811.00	PURCHASED SERVICE	22,774	31,235	30,000	24,000	7,226	(7,235)
814.00	PURCHASED MAINT. SERVICE	3,840	3,200	3,200	3,200	(640)	-
815.00	OTHER FEES	2,372	2,000	1,000	2,000	(1,372)	-
820.00	ENGINEERING SERVICES	-	2,500	1,000	2,500	1,000	-
826.00	LEGAL SERVICES-BD. MEET.	4,288	6,000	6,000	-	1,712	(6,000)
827.00	LEGAL SERVICE-GEN. TWP.	42,701	42,000	42,000	42,000	(701)	-
853.00	TELEPHONE	1,394	1,500	2,500	2,500	1,106	1,000
855.00	LOCAL PUBLIC BROADCASTING	-	192,285	192,285	193,000	192,285	715
861.00	MILEAGE REIMB	-	100	-	100	-	-
862.00	TRAVEL - CONFERENCES	-	1,000	-	-	-	(1,000)
903.00	NOTICES AND PUBLICATIONS	6,519	2,500	2,500	2,500	(4,019)	-
912.00	INSURANCE/BOND-GENERAL	34,407	35,000	35,000	35,000	593	-
913.00	WORKER'S COMP.	6,832	10,200	10,200	10,200	3,368	-
914.00	HEALTH MGMT	-	700	675	200	675	(500)
921.00	UTILITIES - ELECTRIC	41,931	41,650	41,650	42,000	(281)	350
922.00	UTILITIES - CABLE/INTERNET	-	6,800	5,000	5,000	5,000	(1,800)
923.00	UTILITIES - NATURAL GAS	9,968	7,850	7,350	8,000	(2,618)	150
924.00	UTILITIES - WASTE/RECYCLE	-	3,500	3,550	3,800	3,550	300
927.00	UTILITIES - WATER	2,534	3,000	3,000	3,000	466	-
956.00	UNCLASSIFIED	238	500	-	-	(238)	(500)
960.00	TUITION/TRAINING	-	1,000	-	-	-	(1,000)
991.00	DEBT SERVICE - PRINCIPAL	965	1,465	1,465	1,465	500	-
992.00	DEBT SERVICE - INTEREST	286	300	300	300	14	-
	SUBTOTAL	247,000	458,515	435,875	430,265	188,875	(28,250)
<i>CAPITAL OUTLAY</i>							
983.00	EQUIPMENT	8,129	30,450	25,000	5,000	16,871	(25,450)
	SUBTOTAL	8,129	30,450	25,000	5,000	16,871	(25,450)
	TOTAL DEPARTMENT BUDGET	337,199	589,845	544,448	555,270	207,249	(34,575)

DEPARTMENT:

ASSESSOR (209)

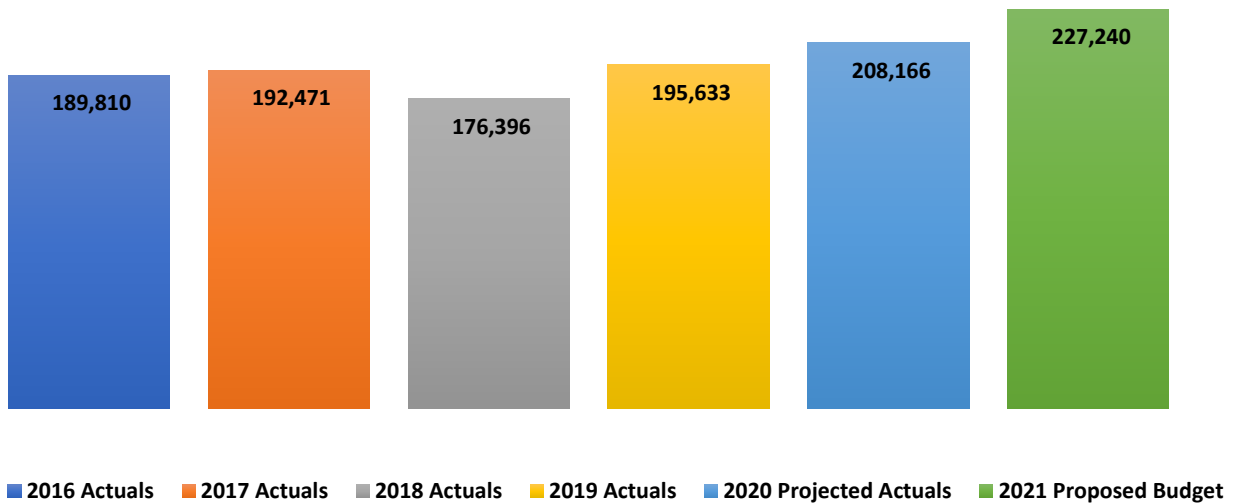
DESCRIPTION:

The Assessing department prepares an assessment roll covering all taxable real and personal property located within Kalamazoo Township.

SERVICES PROVIDED:

The Assessing department provides for current mapping, valuations, and legal descriptions for all properties within Kalamazoo Township. The Assessor is responsible for all State and County assessment rolls and property exemptions.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	81,579	80,830	80,830	82,125	(749)	1,295
702.00	WAGES - SUPPORT STAFF	46,861	51,850	51,850	53,945	4,989	2,095
710.01	VACATION PAY	-	-	-	10,315	-	10,315
711.00	INSURANCE OPT OUT	5,061	5,110	5,110	5,425	49	315
712.00	COMPENSATION-BD. OF REVIEW	1,820	2,200	2,200	2,000	380	(200)
715.00	FICA	9,628	9,595	9,595	11,000	(33)	1,405
716.00	HEALTH INSURANCE	20,603	19,660	19,660	20,000	(943)	340
717.00	LIFE INS/STD/LTD	2,417	2,425	2,425	2,600	8	175
718.00	PENSION	17,134	15,325	15,325	16,330	(1,809)	1,005
	SUBTOTAL	185,103	186,995	186,995	203,740	1,892	16,745
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	412	500	500	500	88	-
730.00	POSTAGE	-	4,250	4,250	4,500	4,250	250
732.00	DUES/SUBS/PUBL	318	500	500	500	182	-
740.00	OPERATING SUPPLIES/MAPS	1,315	1,500	2,000	1,500	685	-
742.00	SOFTWARE PROGRAMS	2,081	2,500	2,121	2,200	40	(300)
751.00	GAS & OIL	277	500	250	500	(27)	-
811.00	PURCHASED SERVICE	1,068	2,500	2,500	2,000	1,432	(500)
814.00	PURCHASED MAINT. SERVICE	555	1,000	600	600	45	(400)
820.00	ENGINEERING SERVICES	-	-	-	1,500	-	1,500
827.00	LEGAL SERVICE	3,115	7,000	7,000	7,000	3,885	-
861.00	MILEAGE REIMB	-	100	-	-	-	(100)
862.00	TRAVEL - CONFERENCES	-	250	-	250	-	-
862.01	TRAVEL - CONFERENCES - STAFF	-	250	-	250	-	-
903.00	NOTICES	1,107	1,200	1,200	1,200	93	-
939.00	MAINT. - VEHICLE	-	500	-	500	-	-
960.00	TUITION/TRAINING	282	500	250	500	(32)	-
	SUBTOTAL	10,530	23,050	21,171	23,500	10,641	450
	TOTAL DEPARTMENT BUDGET	195,633	210,045	208,166	227,240	12,533	17,195

DEPARTMENT:

CLERK (215)

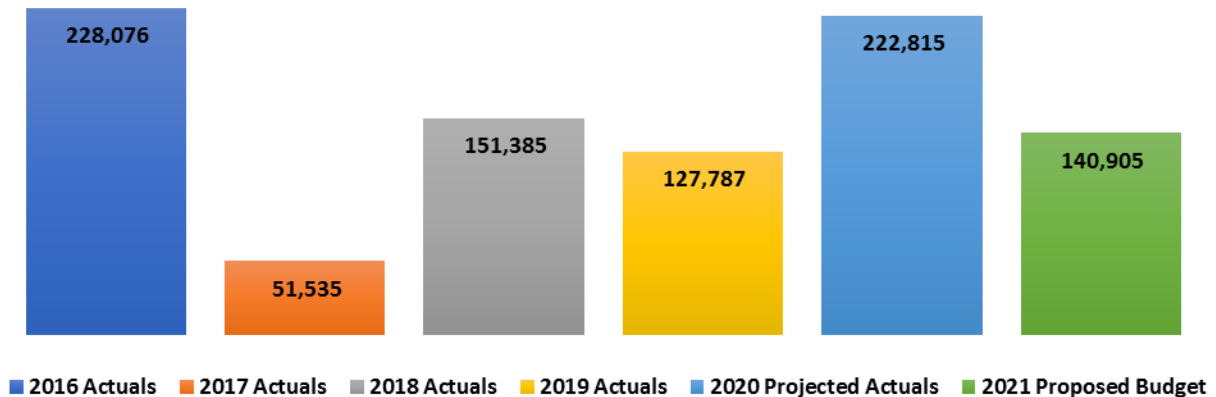
DESCRIPTION:

The Clerk is the secretary to the Township Board. The Clerk prepares and processes the meeting agenda, correspondence, petitions, notices, and other matters that come before the Board. The Clerk maintains Township records, burial and cemetery records, records Township Board meeting minutes, and manages payroll and accounts payable functions. The Clerk maintains accurate records and the filing system of Township contracts, resolutions, ordinances, and other special proceedings or activities which can be readily produced upon request. The Clerk is responsible for conducting all national, state, and local elections and maintaining the integrity of each election.

SERVICES PROVIDED:

Maintains All Township Records * Facilitates all Township elections * Provides cemetery information and keeps burial records * Provides general information (demographics and history) * Public & Media notices of meetings * Maintains the official records & minutes of each Board meeting * Prepares the agenda for the Township * Provides public access to records * Publication of Board synopsis * Implements business license ordinance

Expenditure History



ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
SERVICES						
WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
WAGES - SUPPORT STAFF	50,511	56,425	56,425	45,260	5,914	(11,165)
OVERTIME	2,954	14,550	14,550	3,500	11,596	(11,050)
INSURANCE OPT OUT	7,693	3,700	3,700	2,415	(3,993)	(1,285)
ELECTION INSPECTORS	10,605	48,860	48,860	31,590	38,255	(17,270)
FICA	5,579	10,695	10,695	5,100	5,116	(5,595)
HEALTH INSURANCE	105	4,110	5,500	7,000	5,395	2,890
LIFE INS/STD/LTD	1,224	1,225	1,225	1,150	1	(75)
PENSION	7,916	8,250	8,250	6,260	334	(1,990)
SUBTOTAL	101,587	162,815	164,205	117,275	62,618	(45,540)
ICE & OPERATIONS						
OFFICE SUPPLIES	2,253	14,500	14,500	2,500	12,247	(12,000)
POSTAGE	-	10,575	15,000	5,000	15,000	(5,575)
DUES/SUBS/PUBL	35	100	250	250	216	150
OPERATING SUPPLIES	931	-	500	500	(431)	500
SMALL TOOLS & EQUIPMENT	19,846	12,000	12,000	3,000	(7,846)	(9,000)
PURCHASED SERVICE	123	8,000	8,000	4,000	7,877	(4,000)
COUNTY ELECTION SERVICES	-	6,700	6,700	3,350	6,700	(3,350)
PURCHASED CLEANING SERVICE	75	250	250	250	175	-
TELEPHONE	-	-	-	180	-	180
TRAVEL - CONFERENCES	1,752	2,000	500	2,000	(1,252)	-
TRAVEL - CONFERENCES - STAFF	1,186	2,100	500	2,100	(686)	-
HEALTH MGMT	-	500	410	500	410	-
SUBTOTAL	26,200	56,725	58,610	23,630	32,410	(33,095)
TOTAL DEPARTMENT BUDGET	127,787	219,540	222,815	140,905	95,028	(78,635)

DEPARTMENT:

FINANCE (223)

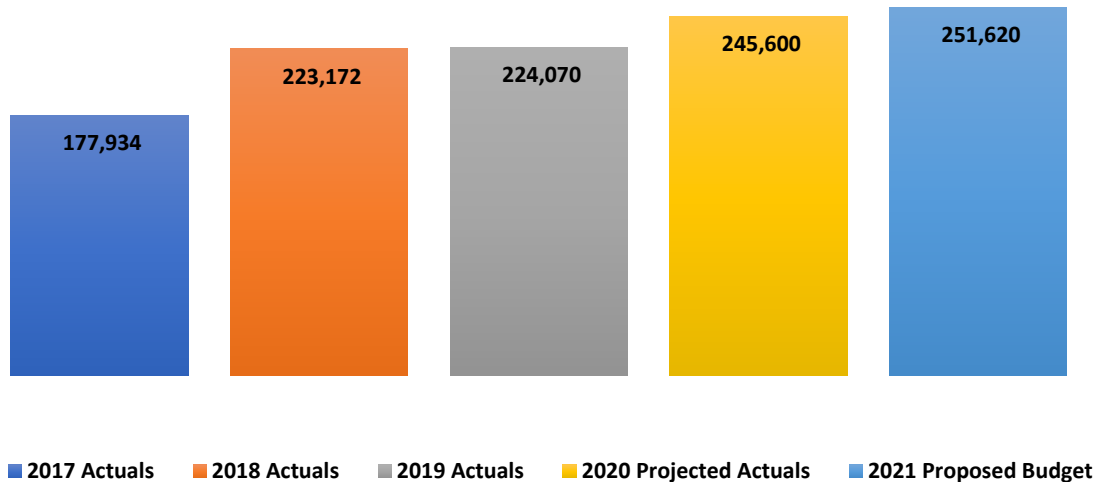
DESCRIPTION:

The Finance department plans, directs, and coordinates the fiscal affairs of the Township in accordance with specific objectives established by legal and professional standards.

SERVICES PROVIDED:

The Finance department provides for the maintenance of the Townships' financial records, develops related systems, and provides management with information necessary for sound fiscal decisions. This includes appropriation control, cost and revenue accounting, accounts receivable, payroll, accounts payable and maintenance of the general ledger. It facilitates the annual Audit and prepares the annual Budget for the Township.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	31,870	37,150	37,150	37,750	5,280	600
702.00	WAGES - SUPPORT STAFF	95,289	103,050	103,050	105,500	7,761	2,450
703.00	OVERTIME	256	500	250	500	(6)	-
710.01	VACATION PAY	-	-	-	2,100	-	2,100
715.00	FICA	8,354	9,400	9,400	11,000	1,046	1,600
716.00	HEALTH INSURANCE	36,911	34,215	34,215	35,000	(2,696)	785
717.00	LIFE INS/STD/LTD	1,873	1,870	1,870	1,950	(3)	80
718.00	PENSION	10,584	11,300	11,300	11,680	716	380
	SUBTOTAL	185,136	197,485	197,235	205,480	12,099	7,995
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	258	500	500	500	242	-
732.00	DUES/SUBS/PUBL	120	1,000	500	1,000	380	-
742.00	SOFTWARE PROGRAMS	10,501	14,000	14,000	15,000	3,499	1,000
817.00	ACCOUNTING SERVICES	11,315	10,000	10,000	10,000	(1,315)	-
817.01	AUDIT SERVICES	10,000	15,000	12,500	12,900	2,500	(2,100)
853.00	TELEPHONE	-	360	360	540	360	180
861.00	MILEAGE REIMB	222	200	-	200	(222)	-
862.00	TRAVEL - CONFERENCES	100	2,140	-	2,500	(100)	360
862.01	TRAVEL - CONFERENCES - STAFF	664	1,500	-	1,500	(664)	-
960.00	TUITION/TRAINING	-	2,000	2,000	2,000	2,000	-
	SUBTOTAL	33,179	46,700	39,860	46,140	6,681	(560)
<u>CAPITAL OUTLAY</u>							
982.00	SOFTWARE PROGRAMS	5,755	8,900	8,505	-	2,750	(8,900)
	SUBTOTAL	5,755	8,900	8,505	-	2,750	(8,900)
	TOTAL DEPARTMENT BUDGET	224,070	253,085	245,600	251,620	21,530	(1,465)

DEPARTMENT:

INFORMATION TECHNOLOGY (228)

DESCRIPTION:

The Information Technology department provides centralized technology services for the Township's technical infrastructure to include voice, radio, video, and data communications.

SERVICES PROVIDED:

The department is responsible for the oversight of IT projects, plans, and procurements and overall strategy, policy direction, and management of technology services. Priorities include streamlining workflow, network infrastructure maintenance, cost containment, legal compliance and continued development of technology for delivering government information and services to the residents.

DEPARTMENT

228 - INFORMATION TECHNOLOGY

FUNDING SOURCE

101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>PERSONNEL SERVICES</i>							
701.00	WAGES - DEPARTMENT HEAD	-	-	-	70,710	-	70,710
711.00	INSURANCE OPT OUT	-	-	-	5,725	-	5,725
715.00	FICA	-	-	-	5,850	-	5,850
716.00	HEALTH INSURANCE	-	-	-	-	-	-
717.00	LIFE INS/STD/LTD	-	-	-	1,400	-	1,400
718.00	PENSION	-	-	-	7,070	-	7,070
	SUBTOTAL	-	-	-	90,755	-	90,755
<i>MAINTENANCE & OPERATIONS</i>							
727.00	OFFICE SUPPLIES	-	-	-	500	-	500
732.00	DUES/SUBS/PUBL	-	-	-	250	-	250
740.00	OPERATING SUPPLIES	-	-	-	-	-	-
747.00	SMALL TOOLS & EQUIPMENT	-	-	-	500	-	500
810.00	COMPUTER SERVICE	-	-	-	10,000	-	10,000
811.00	PURCHASED SERVICE	-	-	-	2,500	-	2,500
862.00	TRAVEL - CONFERENCES	-	-	-	2,500	-	2,500
	SUBTOTAL	-	-	-	16,250	-	16,250
<i>CAPITAL OUTLAY</i>							
983.00	EQUIPMENT	-	-	-	10,000	-	10,000
	SUBTOTAL	-	-	-	10,000	-	10,000
	TOTAL DEPARTMENT BUDGET	-	-	-	117,005	-	117,005

DEPARTMENT:

TREASURER (253)

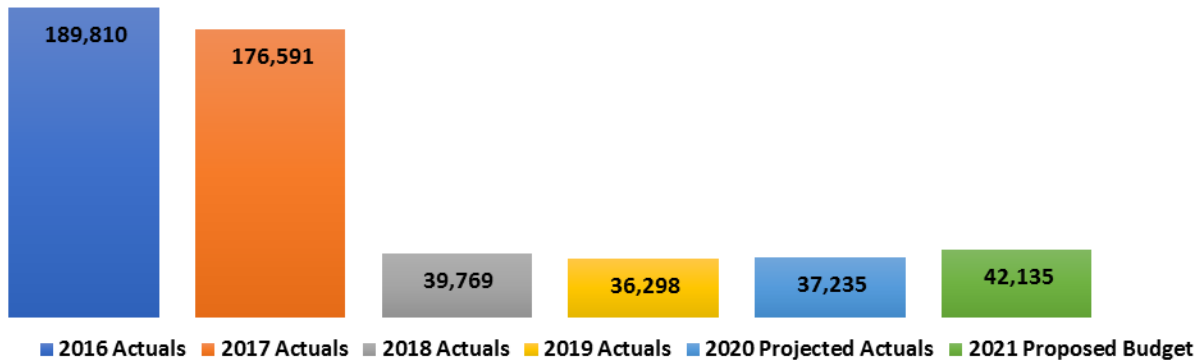
DESCRIPTION:

The Treasurer's Office ensures the convenient, timely, and accurate billing and collection of taxes and fees, receipt of all remittances to the Township, and investment of those funds in a prudent manner to maximize the financial resources available to meet the needs of the Township and its residents.

SERVICES PROVIDED:

The Treasurer's office collects and distributes real and personal property taxes. It provides billing and collection services to multiple municipalities. The Treasurer invests public funds in a manner which provides maximum security of principal and preservation of capital. The secondary emphasis is providing adequate liquidity so the Township may meet its operating cash flow needs.

EXPENDITURE HISTORY



DEPARTMENT
253 - TREASURER

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
702.00	WAGES - SUPPORT STAFF	957	1,040	1,040	3,120	83	2,080
703.00	OVERTIME	172	700	700	250	528	(450)
715.00	FICA	1,096	1,250	1,250	1,405	154	155
716.00	HEALTH INSURANCE	8,852	10,000	10,000	10,000	1,148	-
717.00	LIFE INS/STD/LTD	310	310	310	310	(0)	-
718.00	PENSION	1,613	1,600	1,600	1,850	(13)	250
	SUBTOTAL	28,000	29,900	29,900	31,935	1,900	2,035
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	473	500	-	500	(473)	-
740.00	OPERATING SUPPLIES	-	500	250	500	250	-
742.00	SOFTWARE PROGRAMS	2,732	2,900	2,785	2,900	53	-
814.00	PURCHASED MAINT SERVICE	-	1,800	1,800	1,800	1,800	-
862.00	TRAVEL - CONFERENCES	3,177	2,000	1,000	2,500	(2,177)	500
862.01	TRAVEL - CONFERENCES - STAFF	1,916	2,000	1,500	2,000	(416)	-
	SUBTOTAL	8,298	9,700	7,335	10,200	(963)	500
	TOTAL DEPARTMENT BUDGET	36,298	39,600	37,235	42,135	937	2,535

DEPARTMENT:

FACILITIES & GROUND MAINTENANCE (265)

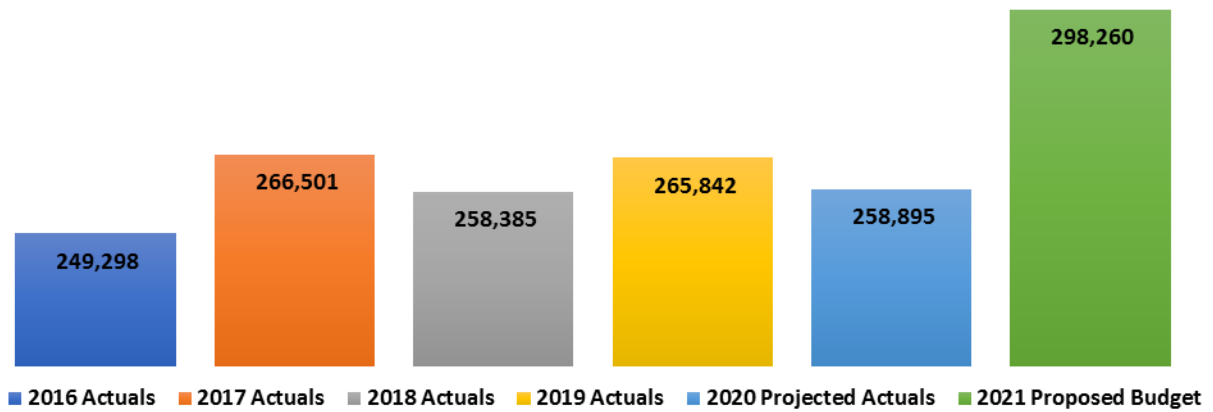
DESCRIPTION:

The Facilities & Ground Maintenance department is responsible for the maintenance of all Township facilities and grounds.

SERVICES PROVIDED:

Provides Township landscape maintenance to all medians, streets, right-of-ways within the Township. Maintains cemetery grounds. Maintains the Township’s administrative building.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	-	12,000	12,000	12,000	12,000	-
702.00	WAGES - SUPPORT STAFF	123,601	127,100	127,100	131,720	3,499	4,620
703.00	OVERTIME	1,012	2,000	1,000	2,000	(12)	-
715.00	FICA	8,615	9,580	9,580	11,150	965	1,570
716.00	HEALTH INSURANCE	49,440	48,375	48,375	45,000	(1,065)	(3,375)
716.01	HEALTH INSURANCE - RETIREE	4,210	4,500	4,500	4,050	290	(450)
717.00	LIFE INS/STD/LTD	2,396	3,015	2,500	2,800	104	(215)
718.00	PENSION	14,712	17,100	16,800	17,500	2,088	400
	SUBTOTAL	203,986	223,670	221,855	226,220	17,869	2,550
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	5,982	7,000	7,000	9,000	1,018	2,000
747.00	SMALL TOOLS & EQUIPMENT	2,174	4,000	4,000	4,000	1,826	-
748.00	PERSONAL EQUIP. - ALLOWANCE	1,305	2,000	1,000	2,000	(305)	-
751.00	GAS & OIL	3,523	3,000	1,500	3,000	(2,023)	-
811.00	PURCHASED SERVICE	14,783	8,000	8,000	8,000	(6,783)	-
853.00	TELEPHONE	330	540	540	540	210	-
931.00	MAINT. - BUILDING	16,781	25,000	5,000	25,000	(11,781)	-
932.00	MAINT. - GROUNDS	14,333	13,000	5,000	13,000	(9,333)	-
934.00	MAINT. - MACHINE	1,650	2,000	2,000	2,000	350	-
939.00	MAINT. - VEHICLE	994	3,000	3,000	5,000	2,006	2,000
945.00	RENTALS - EQUIPMENT	-	500	-	500	-	-
	SUBTOTAL	61,856	68,040	37,040	72,040	(24,816)	4,000
	TOTAL DEPARTMENT BUDGET	265,842	291,710	258,895	298,260	(6,947)	6,550

DEPARTMENT:

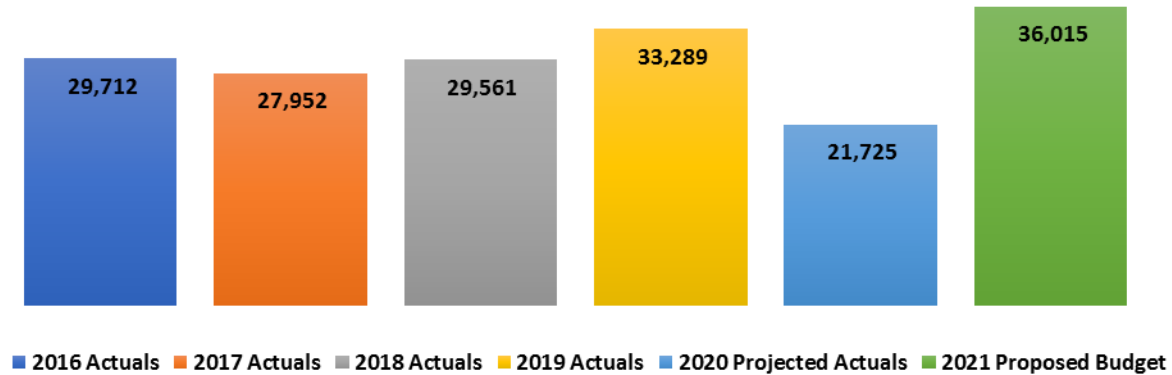
CEMETARY (276)

DESCRIPTION:

The Township owns and maintains one cemetery.

SERVICES PROVIDED:

The Township re-purchases and sells cemetery lots. The Township Clerk is the keeper of burial records. The facilities and grounds maintenance department maintain cemetery grounds.

EXPENDITURE HISTORYDEPARTMENT
276 - CEMETERYFUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
705.00	WAGES - MAINTENANCE	11,291	10,000	7,500	10,000	(3,791)	-
706.00	CEMETERY OVERTIME	417	500	250	500	(167)	-
715.00	FICA	806	765	595	805	(211)	40
716.00	HEALTH INSURANCE	4,086	4,050	1,000	5,000	(3,086)	950
717.00	LIFE INS/STD/LTD	185	250	100	200	(85)	(50)
718.00	PENSION	1,405	1,200	775	1,260	(630)	60
	SUBTOTAL	18,189	16,765	10,220	17,765	(7,969)	1,000
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	1,043	2,000	1,000	2,000	(43)	-
742.00	SOFTWARE PROGRAMS	2,150	2,200	1,955	2,200	(195)	-
811.00	PURCHASED SERVICE	8,353	6,950	2,000	7,000	(6,353)	50
924.00	UTILITIES - WASTE/RECYCLE	-	550	550	550	550	-
927.00	UTILITIES - WATER	699	1,000	500	1,000	(199)	-
931.00	REPAIRS - MAINT.	-	500	500	500	500	-
932.00	MAINT. - GROUNDS	1,088	2,500	2,500	2,500	1,412	-
945.00	RENTALS - EQUIPMENT	1,767	2,500	2,500	2,500	733	-
	SUBTOTAL	15,099	18,200	11,505	18,250	(3,594)	50
	TOTAL DEPARTMENT BUDGET	33,289	34,965	21,725	36,015	(11,564)	1,050

DEPARTMENT:

CODE ENFORCEMENT (310)

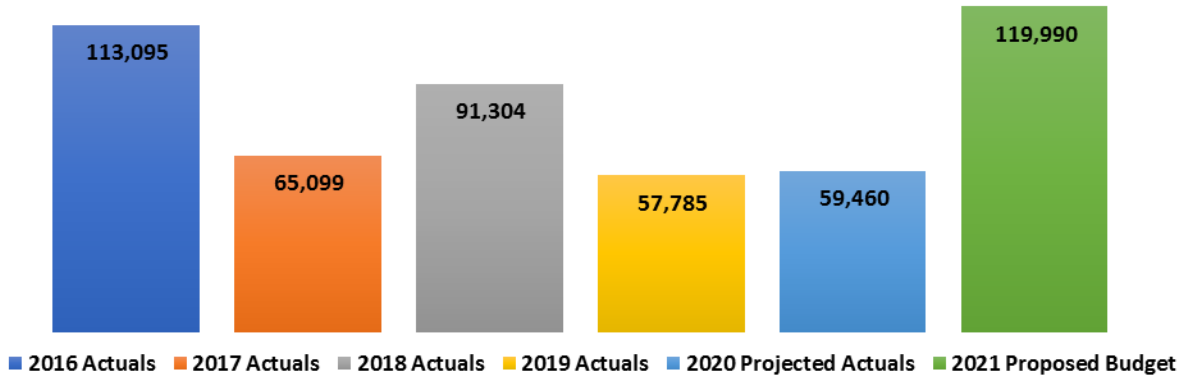
DESCRIPTION:

To fairly and objectively enforce the ordinances of the Township. To provide a safe and healthy environment of well-maintained properties that will sustain property values and preserve Kalamazoo Township as a desired place to reside and conduct business.

SERVICES PROVIDED:

Performs a variety of technical duties in support of the Township’s local code enforcement program; monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Township regulations to property owners, residents, businesses, the general public, and other Township departments and divisions.

Expenditure History



DEPARTMENT
310 - CODE ENFORCEMENT

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
PERSONNEL SERVICES							
702.00	WAGES - SUPPORT STAFF	11,232	18,860	12,500	20,425	1,268	1,565
715.00	FICA	816	1,450	960	1,565	144	115
716.00	HEALTH INSURANCE	2,360	-	-	-	(2,360)	-
	SUBTOTAL	14,407	20,310	13,460	21,990	(947)	1,680
MAINTENANCE & OPERATIONS							
740.00	OPERATING SUPPLIES	-	2,000	1,000	2,000	1,000	-
811.00	PURCHASED SERVICES	12,353	95,000	30,000	65,000	17,647	(30,000)
827.00	LEGAL SERVICE - GEN TWP	31,025	30,000	15,000	30,000	(16,025)	-
862.00	TRAVEL - CONFERENCES - STAFF	-	1,000	-	1,000	-	-
	SUBTOTAL	43,378	128,000	46,000	98,000	2,622	(30,000)
	TOTAL DEPARTMENT BUDGET	57,785	148,310	59,460	119,990	1,675	(28,320)

DEPARTMENT:

PLANNING/ZONING (400)

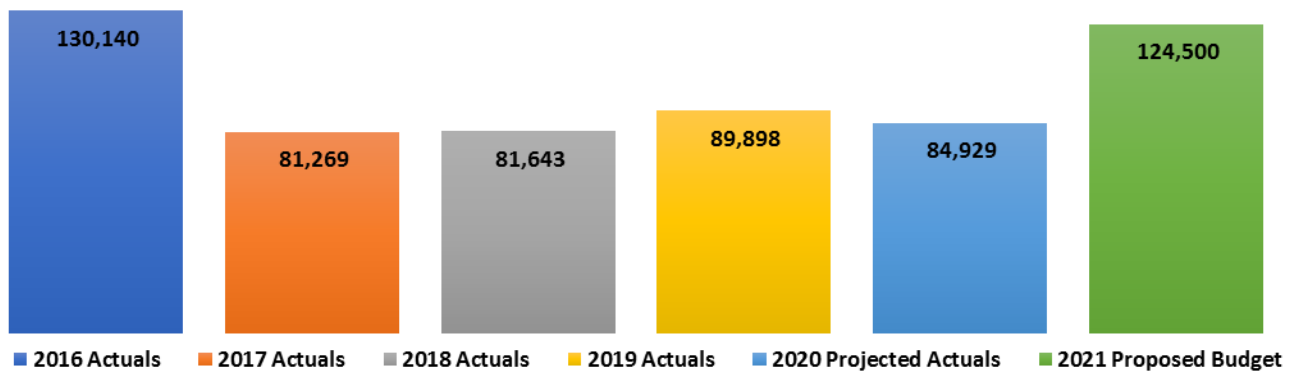
DESCRIPTION:

The Planning/Zoning department is responsible for guiding, directing, and reviewing land use development activities within Kalamazoo Township.

SERVICES PROVIDED:

The department assists petitioners with the process for applications including subdivisions, re-zoning requests, special use permits, variances, site plans, and other applicable requests that require zoning review and approval.

Expenditure History



DEPARTMENT
400 - PLANNING/ZONING

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
703.00	WAGES - OVERTIME	-	1,000	1,000	1,000	1,000	-
712.00	PLANNING/APPEALS BOARD	8,020	10,000	7,500	10,000	(520)	-
715.00	FICA	613	765	765	840	152	75
718.00	PENSION	144	-	100	100	(44)	100
SUBTOTAL		8,777	11,765	9,365	11,940	588	175
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	141	200	200	200	59	-
732.00	DUES/SUBS/PUBL	360	360	360	360	-	-
742.00	SOFTWARE PROGRAMS	1,967	2,000	2,004	2,000	37	-
811.00	PURCHASED SERVICES	36	3,000	3,000	3,000	2,964	-
820.00	ENGINEERING SERVICES	2,071	35,000	-	36,500	(2,071)	1,500
821.00	PLANNING CONSULTANT	39,180	35,000	35,000	35,000	(4,180)	-
827.00	LEGAL SERVICE - GEN TWP	28,642	25,000	25,000	25,000	(3,642)	-
862.00	TRAVEL - CONFERENCES	-	1,000	-	500	-	(500)
903.00	NOTICES	8,724	10,000	10,000	10,000	1,276	-
SUBTOTAL		81,121	111,560	75,564	112,560	(5,557)	1,000
TOTAL DEPARTMENT BUDGET		89,898	123,325	84,929	124,500	(4,969)	1,175

DEPARTMENT:

INFRASTRUCTURE MAINTENANCE (446)

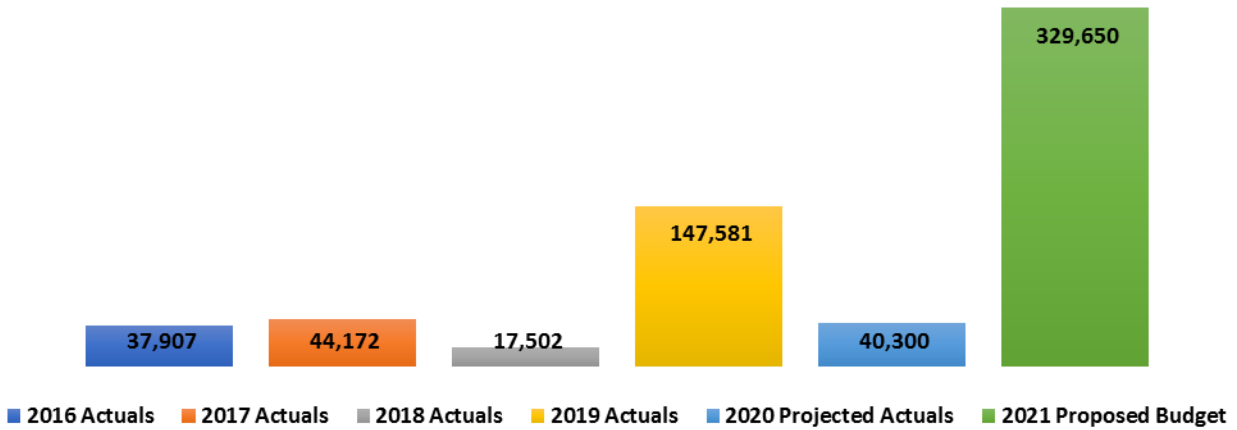
DESCRIPTION:

Non-capital expenditures related to the maintenance of Township streets.

SERVICES PROVIDED:

Maintains the Township’s street system, which includes signs, markings, sidewalks and traffic signals. Additionally, repairs pot-holes, implements non-capital minor resurfacing projects, street patching projects, and pavement rehabilitation projects.

Expenditure Summary



DEPARTMENT
446 - INFRASTRUCTURE MAINTENANCE

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
MAINTENANCE & OPERATIONS							
965.00	DRAINS - AT LARGE	-	12,800	12,800	9,650	12,800	(3,150)
969.00	ROADS-MATCHING FUNDS	145,876	237,200	25,000	250,000	(120,876)	12,800
969.01	SIDEWALKS	1,705	50,000	2,500	70,000	795	20,000
	SUBTOTAL	147,581	300,000	40,300	329,650	(107,281)	29,650
	TOTAL DEPARTMENT BUDGET	147,581	300,000	40,300	329,650	(107,281)	29,650

DEPARTMENT:

RECREATION (751)

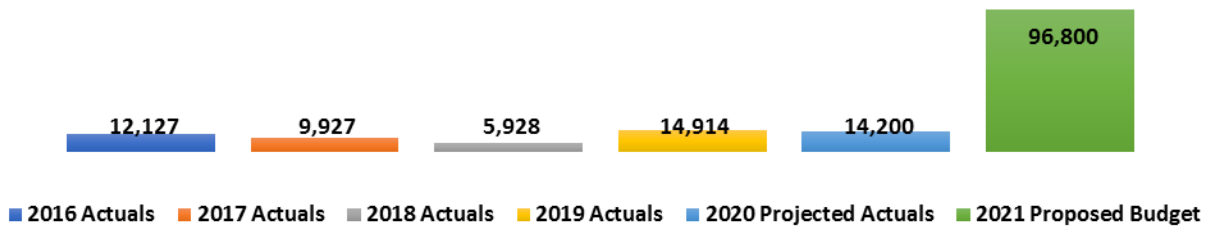
DESCRIPTION:

The Recreation department manages the protection of the natural and physical environment in the Township parks.

SERVICES PROVIDED:

The Recreation department maintains the park grounds of the Township.

Expenditure Summary



DEPARTMENT
751 - RECREATION

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	2,580	2,500	2,500	3,500	(80)	1,000
747.00	SMALL TOOLS & EQUIPMENT	-	-	-	5,000	-	5,000
811.00	PURCHASED SERVICE	355	500	500	500	145	-
921.00	UTILITIES - ELECTRIC	342	2,000	500	2,000	158	-
924.00	UTILITIES - WASTE/RECYCLE	-	500	500	500	500	-
927.00	UTILITIES - WATER	398	300	200	300	(198)	-
932.00	REPAIRS - MAINT. GROUNDS	2,626	7,500	10,000	10,000	7,374	2,500
	SUBTOTAL	6,300	13,300	14,200	21,800	7,900	8,500
<u>CAPITAL OUTLAY</u>							
970.00	CAPITAL IMPROVEMENT	8,613	-	-	50,000	(8,613)	50,000
983.00	EQUIPMENT	-	-	-	25,000	-	25,000
	SUBTOTAL	8,613	-	-	75,000	(8,613)	75,000
	TOTAL DEPARTMENT BUDGET	14,914	13,300	14,200	96,800	(714)	83,500

DEPARTMENT:

CONTINGENCY (890)

DESCRIPTION:

The Contingency account uses a portion of the available fund balance to allow for unbudgeted expenditures that are probable but cannot be reasonably estimated during the fiscal year so as to be included in the appropriate departmental budget.

SERVICES PROVIDED:

To provide funds for unbudgeted expenses. A budget transfer for funds must be approved by the Board of Trustees.

DEPARTMENT
890 - CONTINGENCY

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>MAINTENANCE & OPERATIONS</i>							
955.00	CONTINGENT EXPENSES	55,000	61,636	50,000	150,000	(5,000)	88,364
	SUBTOTAL	55,000	61,636	50,000	150,000	(5,000)	88,364
	TOTAL DEPARTMENT BUDGET	55,000	61,636	50,000	150,000	(5,000)	88,364

Fiscal Year 2020 began with a budget of \$250,000.

FUND:

GOLF COURSE (584)

DESCRIPTION:

The Township owns a 9-hole golf course – Grand Prairie. The Township receives structured percentage of the green fees and applies the fees towards the maintenance and improvement of the course.

DEPARTMENT
000 - REVENUES
698 - GOLF COURSE

FUNDING SOURCE
101 - GENERAL FUND
584 - GOLF COURSE FUND

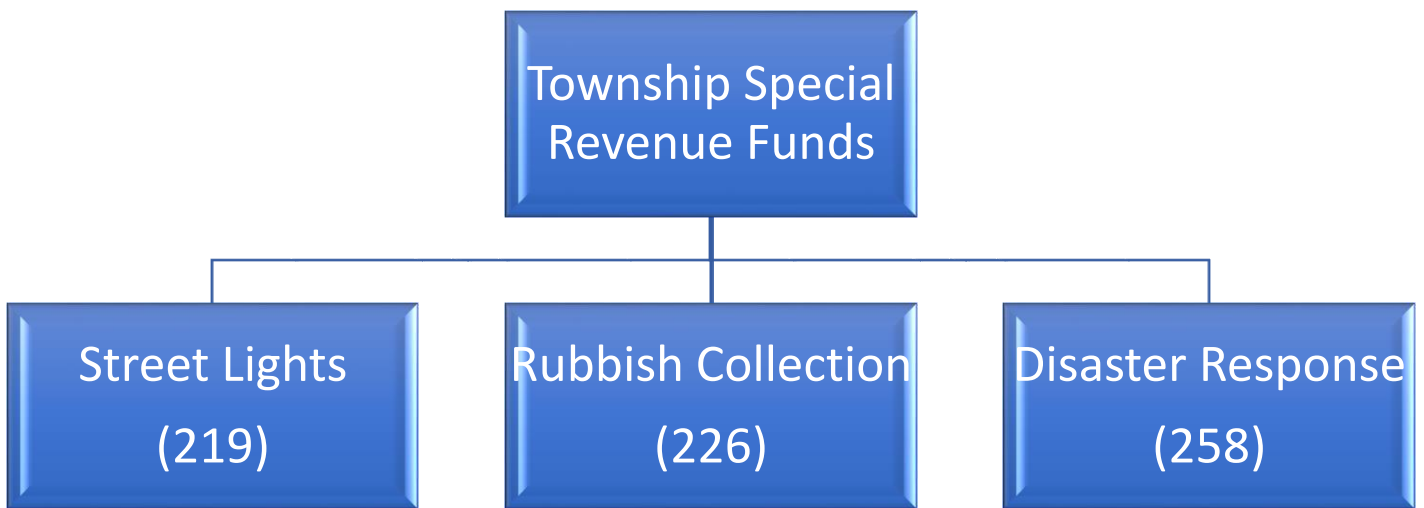
ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>LICENSES & PERMITS</u>							
607.00	LEASE FEES	101	5,000	-	-	(101)	(5,000)
	SUBTOTAL	101	5,000	-	-	(101)	(5,000)
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	223	-	-	-	(223)	-
	SUBTOTAL	223	-	-	-	(223)	-
<u>MISCELLANEOUS</u>							
699.00	OPERATING TRANSFER IN	20,000	10,000	10,000	15,000	(10,000)	-
	SUBTOTAL	20,000	10,000	10,000	15,000	(10,000)	-
	TOTAL REVENUES	20,324	15,000	10,000	15,000	(10,324)	(5,000)
DEPT 698 - GOLF COURSE							
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	20	-	-	-	(20)	-
814.00	PURCHASED MAINT. SERVICE	-	7,500	7,895	7,725	7,895	395
932.00	REPAIRS - MAINT. - GROUNDS	1,600	-	-	-	(1,600)	-
934.00	REPAIRS & MAINT. - MACHINE	18,081	-	-	-	(18,081)	-
	SUBTOTAL	19,701	7,500	7,895	7,725	(11,806)	395
<u>CAPITAL OUTLAY</u>							
970.00	CAPITAL IMPROVEMENT	-	3,750	-	3,750	-	(3,750)
983.00	NEW EQUIPMENT	-	3,750	-	3,750	-	(3,750)
	SUBTOTAL	-	7,500	-	7,500	-	(7,500)
	TOTAL EXPENDITURES	19,701	15,000	7,895	15,225	(11,806)	(7,105)
	NET OF REVENUES/EXPENDITURES	623	-	2,105	(225)		
	BEGINNING FUND BALANCE	12,375	12,997	12,997	15,102		
	ENDING FUND BALANCE	12,997	12,997	15,102	14,877		

BUDGET SUMMARY FOR ALL OTHER FUNDS

FUND	DESCRIPTION	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Special Revenue Funds - Revenues:							
206	Fire - Operating	1,746,458	1,530,258	1,556,158	1,918,225	(190,300)	387,967
207	Police - Operating	4,779,584	4,661,030	4,576,386	4,885,759	(203,198)	224,729
217	LiveScan/SOR	31,377	30,200	9,500	19,000	(21,877)	(11,200)
219	Street Lights	257,730	258,494	265,320	245,710	7,590	(12,784)
226	Rubbish Collection	477,010	503,346	504,070	658,952	27,060	155,606
258	Disaster Response	-	50,000	253,798	-	253,798	(50,000)
265	Drug Law Enforcement	6,209	4,200	1,000	2,500	(5,209)	(1,700)
266	Law Enforcement Training	20,936	18,500	21,773	18,500	837	-
267	SWET	80,683	80,180	94,765	96,350	14,082	16,170
Debt Service Funds - Revenues:							
301	Debt Service - Roads	1,196,062	1,257,207	1,273,906	1,262,740	77,844	5,533
Capital Funds - Revenues:							
402	Building Improvements	62,288	1,000	-	-	(62,288)	(1,000)
810	Police - Capital	333,831	300,777	294,600	293,650	(39,231)	(7,127)
811	Fire - Capital	620,731	502,939	517,640	506,230	(103,091)	3,291
812	Street Improvement	6,242	500	368	-	(5,874)	(500)
871	Water Improvements	12,835	64,500	72,405	62,500	59,570	(2,000)
883	Sewer Improvements	128,859	115,000	143,930	92,500	15,071	(22,500)
	Subtotal All Other Funds - Revenue	9,760,834	9,378,131	9,585,619	10,062,616	(175,215)	684,485
Special Revenue Funds - Expenses:							
206	Fire - Operating	1,727,480	1,735,964	1,661,756	1,875,925	(65,724)	139,961
207	Police - Operating	4,505,262	4,920,597	4,881,838	4,990,830	376,576	70,233
217	LiveScan/SOR	15,631	23,000	16,500	13,000	869	(10,000)
219	Street Lights	255,122	246,000	250,000	256,000	(5,122)	10,000
226	Rubbish Collection	519,833	500,000	545,000	555,845	25,167	55,845
258	Disaster Response	-	50,000	110,475	65,000	110,475	15,000
265	Drug Law Enforcement	-	1,000	1,000	1,000	1,000	-
266	Law Enforcement Training	27,818	24,355	15,000	15,000	(12,818)	(9,355)
267	SWET	80,683	80,030	94,765	96,350	14,082	16,320
Debt Service Funds - Expenses:							
301	Debt Service - Roads	1,099,250	1,133,050	1,133,000	1,163,500	33,750	30,450
Capital Funds - Expenses:							
402	Building Improvements	435,067	150,000	-	125,000	(435,067)	(25,000)
810	Police - Capital	252,414	346,000	360,000	300,000	107,586	(46,000)
811	Fire - Capital	193,119	391,500	141,000	601,500	(52,119)	210,000
812	Street Improvement	162,450	-	-	-	(162,450)	-
871	Water Improvements	16,412	17,000	14,500	16,750	(1,912)	(250)
883	Sewer Improvements	27,910	378,850	101,685	389,350	73,775	10,500
	Subtotal All Other Funds - Expenses	9,318,451	9,997,346	9,326,519	10,465,050	8,068	467,704
	Net Revenues/Expenditures	442,383	(619,215)	259,100	(402,434)		
	Beginning Fund Balance - All Other Funds	6,876,313	7,318,696	7,318,696	7,577,796		
	Ending Fund Balance - All Other Funds	\$ 7,318,696	\$ 6,699,481	\$ 7,577,796	\$ 7,175,362		

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds for specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term proceeds of specific revenue sources established that one or more specific restricted or committed revenues should be the foundation for special revenue fund.



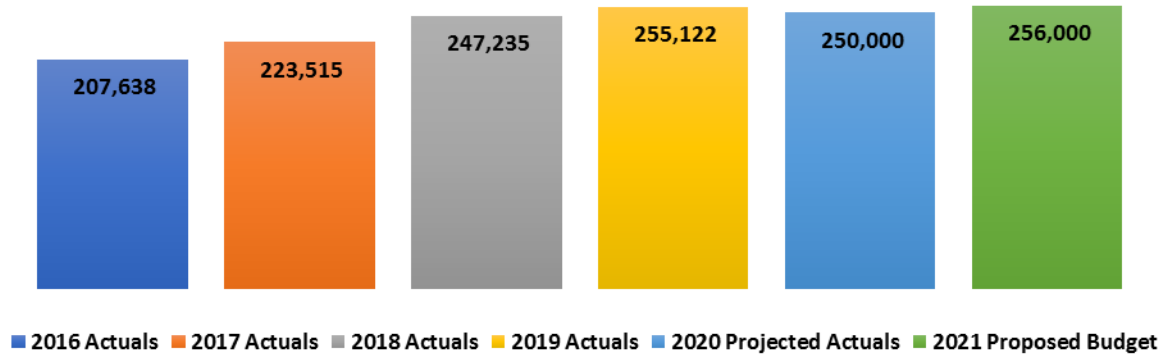
FUND:

STREET LIGHTS (219)

SERVICES PROVIDED:

A special assessment is raised in order to provide for the utility costs associated with Township street lights. In addition, the fund provides for the maintenance and installation of street lights on Township streets.

EXPENDITURE HISTORY



DEPARTMENT
000 - REVENUES
448 - STREET LIGHTS

FUNDING SOURCE
219 - STREET LIGHTS FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000							
TAXES							
412.00	DELINQUENT PERS PROP TAX	23	50	50	50	27	-
637.00	C.T. REVENUE	247,461	253,444	260,570	243,160	13,109	(10,284)
	SUBTOTAL	247,484	253,494	260,620	243,210	13,136	(10,284)
INVESTMENT INCOME							
664.00	INTEREST EARNED	10,246	5,000	4,700	2,500	(5,546)	(2,500)
	SUBTOTAL	10,246	5,000	4,700	2,500	(5,546)	(2,500)
	TOTAL REVENUES	257,730	258,494	265,320	245,710	7,590	(12,784)
Dept 448-STREET LIGHTS							
MAINTENANCE & OPERATIONS							
921.00	UTILITIES - ELECTRIC	255,122	245,000	250,000	255,000	(5,122)	10,000
934.00	MAINT. - MACHINE	-	1,000	-	1,000	-	-
	TOTAL EXPENDITURES	255,122	246,000	250,000	256,000	(5,122)	10,000
	NET OF REVENUES/EXPENDITURES	2,608	12,494	15,320	(10,290)		
	BEGINNING FUND BALANCE	193,978	196,586	196,586	211,906		
	ENDING FUND BALANCE	196,586	209,080	211,906	201,616		

FUND:

RUBBISH COLLECTION FUND (226)

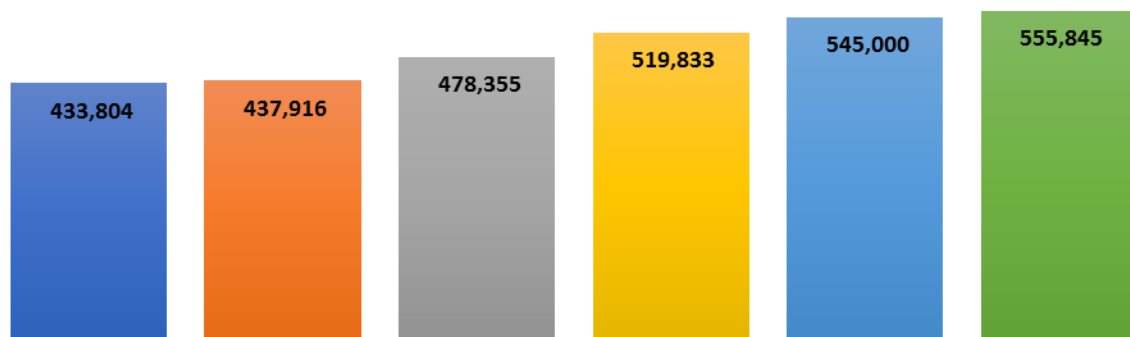
DESCRIPTION:

A special assessment is levied to provide for the collection of household hazardous waste and recycle waste within the Township.

SERVICES PROVIDED:

The Township contracts with a waste management company to provide curbside collection of household recyclables every-other-week, special leaf/brush in the Spring and Fall, and bulk trash items three times per year. In addition, the Township contracts with Kalamazoo County's Household Hazardous Waste Center to allow township households to drop-off certain hazardous waste materials for safe disposal or recycling.

Expenditure History



■ 2016 Actuals ■ 2017 Actuals ■ 2018 Actuals ■ 2019 Actuals ■ 2020 Projected Actuals ■ 2021 Proposed Budget

DEPARTMENT
000 - REVENUES
527 - RUBBISH COLLECTION/DISPOSAL

FUNDING SOURCE
226 - RUBBISH COLLECTION FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000							
TAXES							
672.00	SPECIAL ASSESSMENTS	469,827	498,346	500,570	556,452	30,743	58,106
	SUBTOTAL	469,827	498,346	500,570	556,452	30,743	58,106
INVESTMENT INCOME							
664.00	INTEREST EARNED	7,183	5,000	3,500	2,500	(3,683)	(2,500)
	SUBTOTAL	7,183	5,000	3,500	2,500	(3,683)	(2,500)
MISCELLANEOUS							
699.00	OPERATING TRANSFER IN	-	-	-	100,000	-	100,000
	SUBTOTAL	-	-	-	100,000	-	100,000
	TOTAL REVENUES	477,010	503,346	504,070	658,952	27,060	155,606
Dept 527- RUBBISH COLLECTION/DISPOSAL							
MAINTENANCE & OPERATIONS							
811.00	SOLID WASTE	519,833	500,000	545,000	555,845	25,167	55,845
	TOTAL EXPENDITURES	519,833	500,000	545,000	555,845	25,167	55,845
	NET OF REVENUES/EXPENDITURES	(42,823)	3,346	(40,930)	103,107		
	BEGINNING FUND BALANCE	(16,323)	(59,146)	(59,146)	(100,076)		
	ENDING FUND BALANCE	(59,146)	(55,800)	(100,076)	3,031		

FUND:

DISASTER REPOSE (258)

DESCRIPTION:

The Disaster Response fund provides for revenues and expenses related to an emergency within the Township.

SERVICES PROVIDED:

Provides for the purchase of supplies, equipment, contractual services needed for disaster relief.

DEPARTMENT

FUNDING SOURCE

000 - REVENUES

258 - DISASTER RESPONSE FUND

425 - DISASTER REPOSE

ACCT. NO	ACCOUNT TITLE	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000 - REVENUES						
<u>MISCELLANEOUS</u>						
573.00	FEDERAL GRANTS	-	109,804	-	(109,804)	-
574.00	STATE GRANTS	-	93,994	-	(93,994)	-
699.00	OPERATING TRANSERS IN	50,000	50,000	-	(50,000)	(50,000)
TOTAL REVENUES		50,000	253,798	-	(253,798)	(50,000)
Dept 265- BUILDING MAINTENANCE						
<u>PERSONNEL SERVICES</u>						
702.00	WAGES -	-	60,000	-	(60,000)	-
703.00	OVERTIME	10,000	5,000	-	(5,000)	(10,000)
715.00	FICA	-	4,975	-	(4,975)	-
718.00	PENSION	-	6,500	-	(6,500)	-
TOTAL PERSONNEL SERVICES		10,000	76,475	-	(76,475)	(10,000)
<u>MAINTENANCE & OPERATIONS</u>						
727.00	OFFICE SUPPLIES	5,000	1,000	10,000	(1,000)	5,000
740.00	OPERATING SUPPLIES	25,000	25,000	25,000	(25,000)	-
747.00	SMALL TOOLS & EQUIPMENT	10,000	7,500	25,000	(7,500)	15,000
811.00	PURCHASED SERVICE	-	500	5,000	(500)	5,000
TOTAL MAINTENANCE & OPERATIONS		40,000	34,000	65,000	(34,000)	25,000
TOTAL EXPENDITURES		50,000	110,475	65,000	(110,475)	15,000
NET OF REVENUES/EXPENDITURES		-	143,323	(65,000)	(143,323)	(65,000)
BEGINNING FUND BALANCE		-	-	143,323		
ENDING FUND BALANCE		-	143,323	78,323		

CATEGORY:

DEBT SERVICE FUNDS

DESCRIPTION:

The Charter Township of Kalamazoo issued General Obligation Unlimited Tax Bonds pursuant to the provisions of Act 359, Public Acts of Michigan, 1947, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, and pursuant to a resolution adopted by the Township Board of the Township, on March 23, 2015.

The Bonds were issued for the purpose of paying all or part of the costs of acquiring, constructing, furnishing, and equipping road improvements in the Township, including necessary rights of way, sidewalks, proper drainage facilities, and related appurtenances and attachments and to pay the costs of the issuance of the Bonds.

Below is the remaining debt schedule for the Bonds:

Debt Service Schedule

Local Unit Name: CHARTER TOWNSHIP OF KALAMAZOO
Local Unit Code: 39-1070
Current Fiscal Year End Date: 12/31/2021

Debt Name: ROAD BONDS
Issuance Date: 5/19/2015
Issuance Amount: \$9,750,000
Debt Instrument (or Type): GENERAL OBLIGATION UNLIMITED TAX BONDS
Special Assessment - Road Debt Service Voted Bond

Repayment Source(s): Bond

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year 2021	\$ 1,000,000	\$ 163,000	\$ 1,163,000
Year 2022	\$ 1,100,000	\$ 142,000	\$ 1,242,000
Year 2023	\$ 1,100,000	\$ 118,625	\$ 1,218,625
Year 2024	\$ 1,200,000	\$ 91,250	\$ 1,291,250
Year 2025	\$ 1,300,000	\$ 58,375	\$ 1,358,375
Year 2026	\$ 1,350,000	\$ 20,250	\$ 1,370,250
Totals	\$ 7,050,000	\$ 593,500	\$ 7,643,500

FUND:**DEBT SERVICE FUND - ROADS (301)****SERVICES PROVIDED:**

This fund is used to collect the voter approved tax assessment for the issuance of a road improvements bond and pay the associated debt.

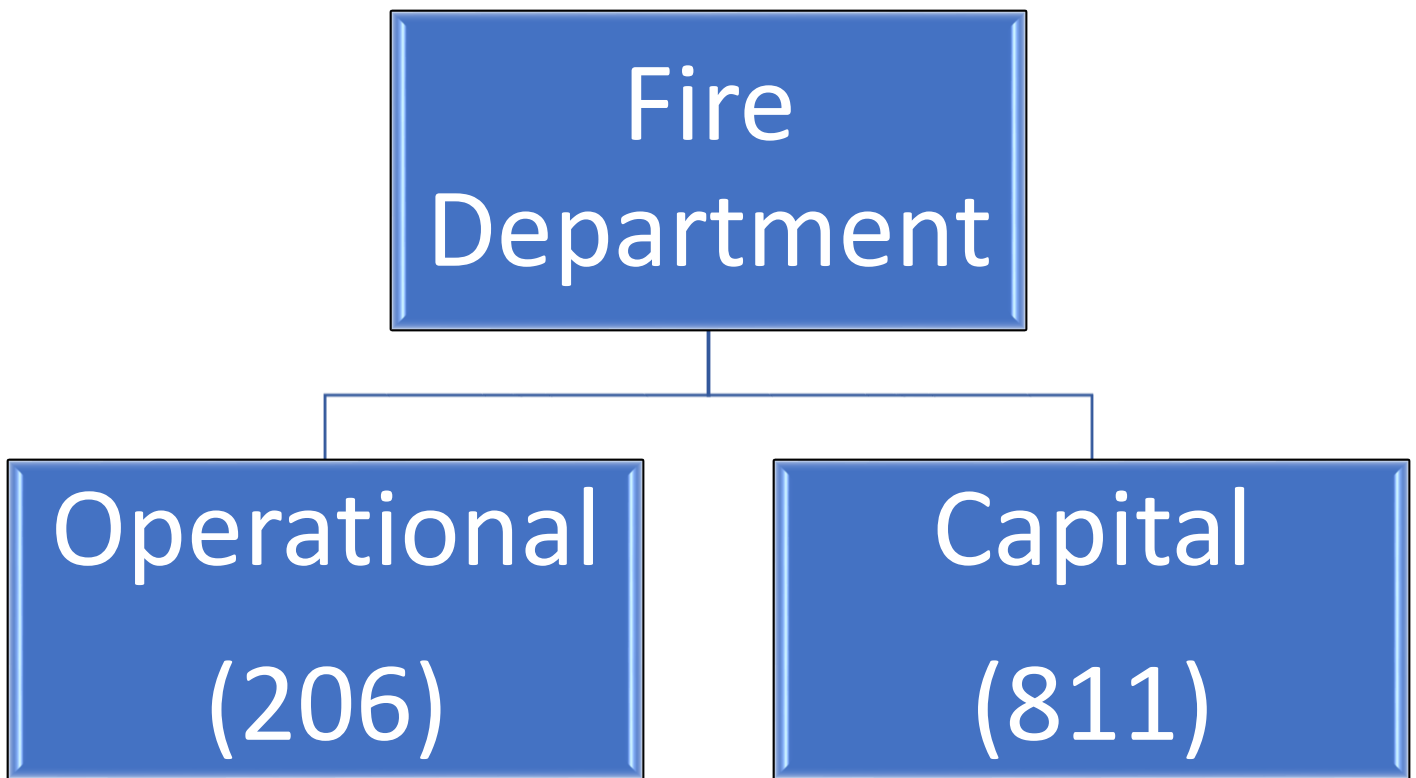
DEPARTMENT
000 - REVENUES
906 - DEBT SERVICE

FUNDING SOURCE
301 - ROAD BOND DEBT SERVICE

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
403.00	OPERATING LEVY-C.T.	1,147,499	1,184,207	1,190,692	1,185,240	43,193	1,033
403.01	PMT IN LIEU OF TAX (PILOT)	5,027	5,000	5,000	5,000	(27)	-
412.00	DELINQUENT PERSONAL PROP TAX	2,660	1,000	1,500	1,500	(1,160)	500
	SUBTOTAL	1,155,186	1,190,207	1,197,192	1,191,740	42,006	1,533
<u>INTERGOVERNMENTAL</u>							
573.00	LOCAL COMM STABILIZATION SHARE	37,978	65,000	72,714	70,000	34,737	5,000
	SUBTOTAL	37,978	65,000	72,714	70,000	34,737	5,000
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	2,889	2,000	4,000	1,000	1,111	(1,000)
699.00	INTERFUND TRANSFERS IN	10	-	-	-	(10)	-
	SUBTOTAL	2,899	2,000	4,000	1,000	1,101	(1,000)
	TOTAL REVENUES	1,196,062	1,257,207	1,273,906	1,262,740	77,844	5,533
DEPT 906-DEBT SERVICE							
<u>MAINTENANCE & OPERATIONS</u>							
910.00	DEBT SERVICE - PRINCIPAL	900,000	950,000	950,000	1,000,000	50,000	50,000
915.00	DEBT SERVICE - INTEREST	198,750	182,500	182,500	163,000	(16,250)	(19,500)
996.00	PAYING AGENT/BANK FEES	500	550	500	500	-	(50)
	TOTAL EXPENDITURES	1,099,250	1,133,050	1,133,000	1,163,500	33,750	30,450
	NET OF REVENUES/EXPENDITURES	96,812	124,157	140,906	99,240		
	BEGINNING FUND BALANCE	69,794	166,606	166,606	307,512		
	ENDING FUND BALANCE	166,606	290,763	307,512	406,752		

CATEGORY:

FIRE DEPARTMENT FUNDS



FUND:

FIRE - OPERATIONAL (206)

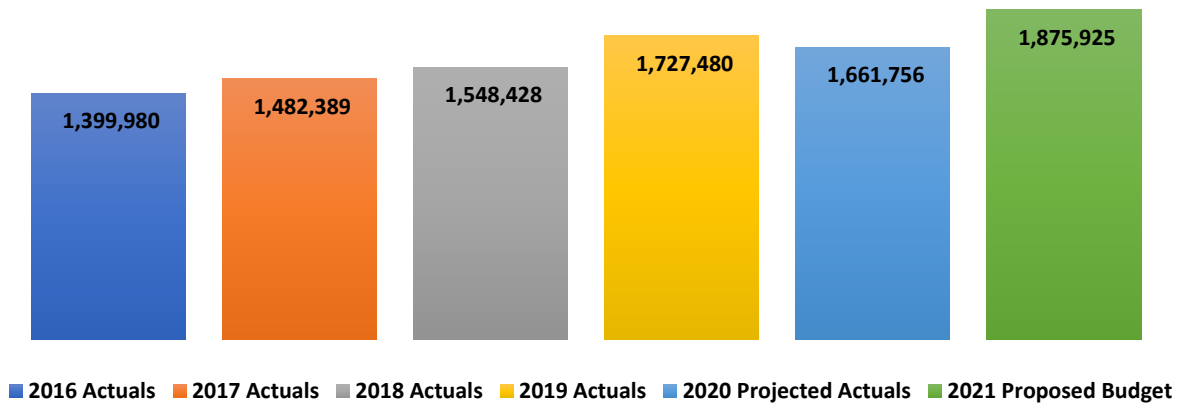
DESCRIPTION:

The Fire Fund is a type of Special Revenue fund used to account for revenues and expenses for the purpose of providing fire protection to the residents of the Township and neighboring municipalities.

SERVICES PROVIDED:

The Fire department safeguards the community through emergency and non-emergency response. Provides the community the highest level of life, safety, and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.

Expenditure History



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
INTERGOVERNMENTAL							
582.00	PARCHMENT CONTRACT	41,000	41,000	66,900	66,900	25,900	25,900
	SUBTOTAL	41,000	41,000	66,900	66,900	25,900	25,900
CHARGES FOR SERVICES							
682.00	FIRE RESPONSE	2,398	2,000	2,000	2,000	(398)	-
	SUBTOTAL	2,398	2,000	2,000	2,000	(398)	-
MISCELLANEOUS							
603.00	MISC REVENUE	1,000	-	-	1,000	(1,000)	1,000
673.02	SALE OF FIRE ASSETS	-	-	-	-	-	-
699.00	INTERFUND TRANSFERS IN	1,702,060	1,487,258	1,487,258	1,848,325	(214,802)	361,067
	SUBTOTAL	1,703,060	1,487,258	1,487,258	1,849,325	(215,802)	362,067
	TOTAL REVENUES	1,746,458	1,530,258	1,556,158	1,918,225	(190,300)	387,967
PERSONNEL SERVICES							
701.00	WAGES - CHIEF	92,602	98,259	98,259	102,855	5,657	4,596
702.00	WAGES -	373,943	377,360	377,360	432,950	3,417	55,590
702.02	WAGES - OUTSIDE	4,000	6,000	6,000	6,000	2,000	-
703.00	WAGES - OVERTIME	46,870	48,000	48,000	48,000	1,130	-
704.01	RESPONSE TIME - NW	27,131	40,000	40,000	50,000	12,869	10,000
704.02	RESPONSE TIME - EW	111,811	86,000	86,000	95,000	(25,811)	9,000
704.03	RESPONSE TIME - LW	20,757	19,000	19,000	19,000	(1,757)	-
704.04	RESPONSE TIME - WW	116,860	105,000	105,000	110,000	(11,860)	5,000
706.01	SIT TIME - NW	41,633	48,000	48,000	48,000	6,367	-
706.02	SIT TIME - EW	42,619	48,000	48,000	48,000	5,381	-
706.03	SIT TIME - LW	975	1,500	1,500	1,500	525	-
706.04	SIT TIME - WW	98,346	78,000	78,000	78,000	(20,346)	-
707.00	TRAINING	58,340	56,000	56,000	60,000	(2,340)	4,000
710.01	VACATION PAY	-	-	-	11,200	-	11,200
711.00	INSURANCE OPT OUT	10,819	10,820	10,820	11,450	1	630
715.00	FICA	50,304	45,000	45,000	54,410	(5,304)	9,410
716.00	HEALTH INSURANCE	88,585	87,225	87,225	105,000	(1,360)	17,775
716.01	HEALTH INSURANCE - RETIREE	4,780	4,500	4,500	4,500	(280)	-
717.00	LIFE INS/STD/LTD	8,775	8,500	8,500	10,150	(275)	1,650
718.00	PENSION	98,163	58,350	58,350	62,460	(39,813)	4,110
718.01	PENSION - VOLUNTEER	-	27,000	27,000	27,000	27,000	-
724.00	OPEB TRUST CONTRIBUTION	-	10,000	10,000	10,000	10,000	-
	SUBTOTAL	1,297,314	1,262,514	1,262,514	1,395,475	(34,800)	132,961

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
MAINTENANCE & OPERATIONS							
723.00	INSURANCE - VOL. FIREMEN	5,427	5,500	5,427	5,500	-	-
727.00	OFFICE SUPPLIES	8,338	6,000	6,000	6,000	(2,338)	-
732.00	DUES/SUBS/PUBL	4,635	4,000	4,000	5,000	(635)	1,000
740.00	OPERATING SUPPLIES	21,319	21,000	20,000	21,000	(1,319)	-
742.00	SOFTWARE PROGRAMS	5,583	10,000	6,000	10,000	417	-
747.00	SMALL TOOLS & EQUIPMENT	34,142	35,000	35,000	35,000	858	-
748.00	PERSONAL EQUIPMENT ALLOWANCE	39,432	42,000	25,000	42,000	(14,432)	-
751.00	GAS & OIL	16,416	18,000	15,000	18,000	(1,416)	-
780.05	FIRE PREVENTION	800	1,000	750	1,000	(50)	-
811.00	PURCHASED & MAINT. SERVICE	41,155	27,500	27,500	27,500	(13,655)	-
827.00	LEGAL SERVICE	127	1,500	-	1,500	(127)	-
853.00	TELEPHONE	19,415	18,000	18,000	20,000	(1,415)	2,000
862.00	TRAVEL - CONFERENCES	1,469	6,000	3,000	6,000	1,531	-
903.00	NOTICE & PUBL.	-	-	-	-	-	-
912.00	INSURANCE - GENERAL	29,300	32,000	32,000	32,000	2,700	-
913.00	INSURANCE - WORKERS COMP	56,140	58,000	58,615	60,000	2,476	2,000
914.00	HEALTH MGMT	25,564	28,000	10,000	28,000	(15,564)	-
921.01	UTILITIES - ELECTRIC	7,241	6,500	6,500	6,500	(741)	-
921.02	UTILITIES - ELECTRIC	8,371	8,600	8,600	8,600	229	-
921.03	UTILITIES - ELECTRIC	1,702	2,500	2,500	2,500	798	-
921.04	UTILITIES - ELECTRIC	7,365	8,000	8,000	8,000	635	-
922.01	UTILITIES - CABLE/INTERNET	-	2,500	2,500	2,500	2,500	-
922.02	UTILITIES - CABLE/INTERNET	-	3,500	3,500	3,500	3,500	-
922.03	UTILITIES - CABLE/INTERNET	-	1,500	1,500	1,500	1,500	-
922.04	UTILITIES - CABLE/INTERNET	-	2,500	2,500	2,500	2,500	-
923.01	UTILITIES - NATURAL GAS	4,626	5,000	5,000	5,000	374	-
923.02	UTILITIES - NATURAL GAS	5,041	5,000	5,000	5,000	(41)	-
923.03	UTILITIES - NATURAL GAS	2,307	2,500	2,500	2,500	193	-
923.04	UTILITIES - NATURAL GAS	4,048	4,500	4,500	4,500	452	-
924.01	UTILITIES - WASTE/RECYCLE	-	625	625	625	625	-
924.02	UTILITIES - WASTE/RECYCLE	-	925	925	925	925	-
924.03	UTILITIES - WASTE/RECYCLE	-	325	325	325	325	-
924.04	UTILITIES - WASTE/RECYCLE	-	625	625	625	625	-
927.01	UTILITIES - WATER	613	600	600	600	(13)	-
927.02	UTILITIES - WATER	1,471	1,400	1,400	1,400	(71)	-
927.03	UTILITIES - WATER	392	450	450	450	58	-
927.04	UTILITIES - WATER	893	900	900	900	7	-
931.00	MAINT. - BUILDING	26,579	40,000	25,000	40,000	(1,579)	-
932.00	MAINT. - GROUNDS	4,181	4,000	4,000	5,000	(181)	1,000
933.00	MAINT. - RADIO	1,005	3,000	1,000	3,000	(5)	-
934.00	MAINT. - MACHINE	2,467	2,000	2,000	3,000	(467)	1,000
939.00	MAINT. - VEHICLE	34,648	45,000	35,000	45,000	352	-
960.00	TUITION/TRAINING	7,735	6,500	6,500	6,500	(1,235)	-
960.01	TUITION REIMBURSEMENT	220	1,000	1,000	1,000	781	-
	SUBTOTAL	430,166	473,450	399,242	480,450	(30,924)	7,000
	TOTAL EXPENDITURES	1,727,480	1,735,964	1,661,756	1,875,925	(65,724)	139,961
	NET OF REVENUES/EXPENDITURES	18,978	(205,706)	(105,598)	42,300		
	BEGINNING FUND BALANCE	44,321	63,299	63,299	(42,300)		
	ENDING FUND BALANCE	63,299	(142,408)	(42,300)	0		

FUND:

FIRE - CAPITAL (811)

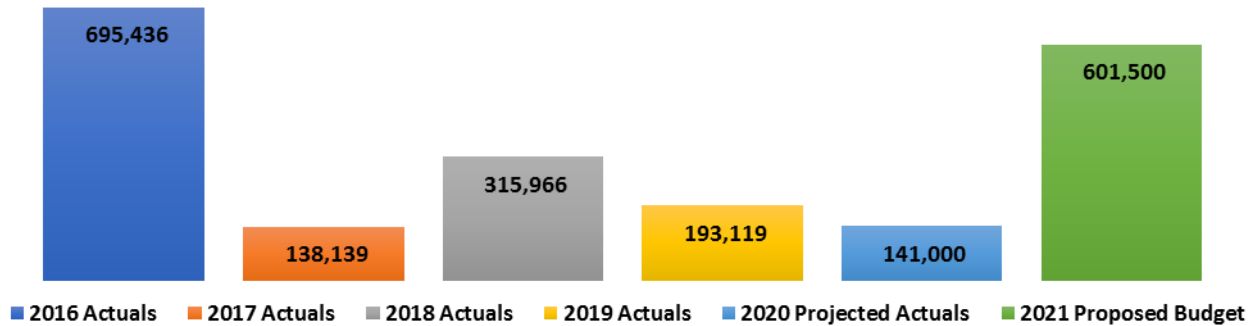
DESCRIPTION:

The Fire department safeguards the community through emergency and non-emergency response. This fund provides for the purchase of vehicles and equipment, in which the cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Provides the community the highest level of life safety and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.

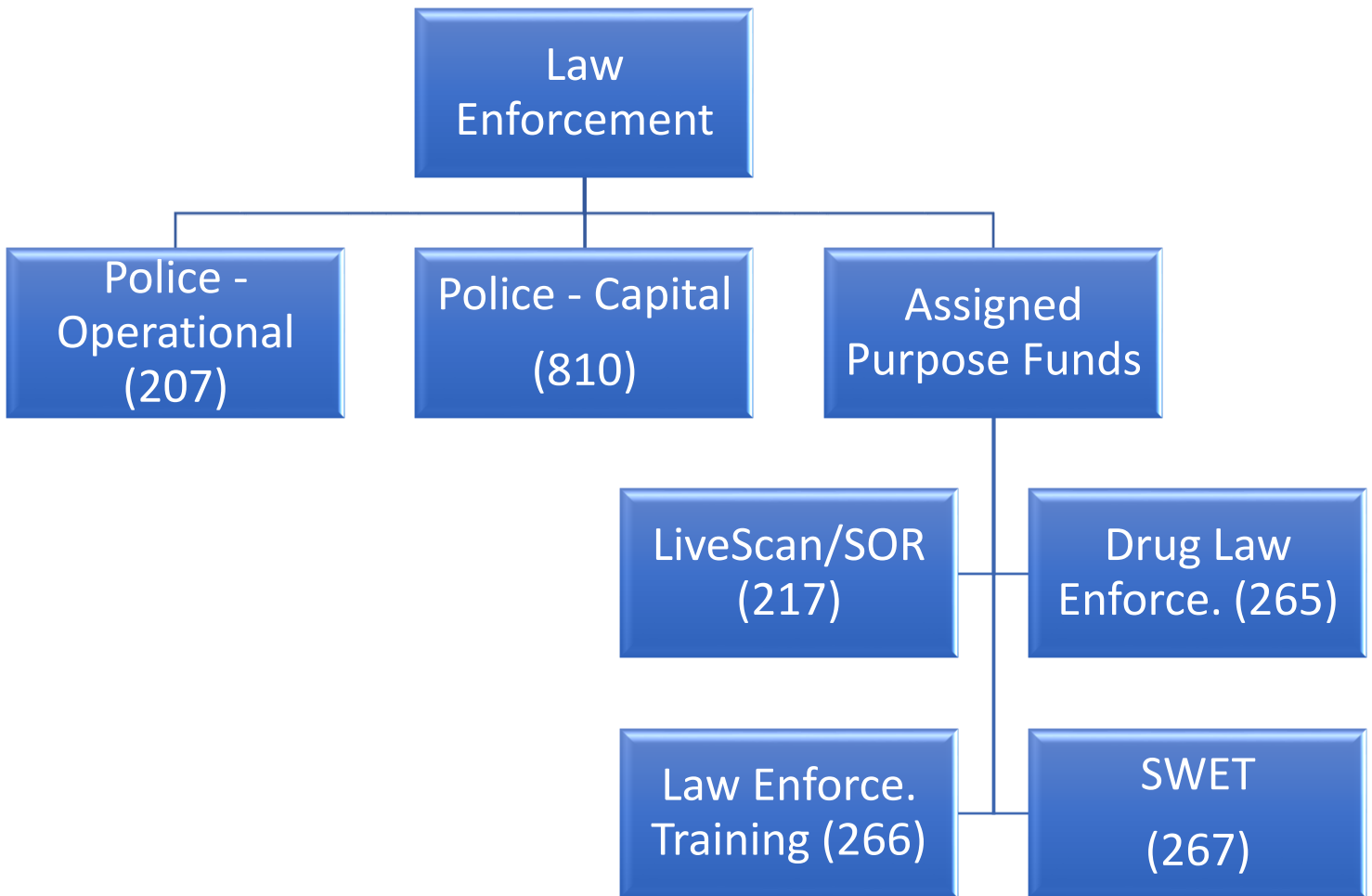
Expenditure History



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
TAXES							
412.00	DELINQUENT PERS PROP TAX	43	-	100	100	57	
672.00	FIRE CAPITAL SPECIAL ASSESS	456,748	467,939	473,540	481,130	16,792	13,191
	SUBTOTAL	456,792	467,939	473,640	481,230	16,848	13,191
RENTAL & INVESTMENT INCOME							
664.00	INTEREST EARNED	55,052	20,000	29,000	10,000	(26,052)	(10,000)
667.00	RENTAL INCOME	17,372	15,000	15,000	15,000	(2,372)	-
	SUBTOTAL	72,424	35,000	44,000	25,000	(28,424)	(10,000)
MISCELLANEOUS							
573.00	GRANT MONIES	73,637	-	-	-	(73,637)	-
983.00	SALE OF ASSETS	17,878	-	-	-	(17,878)	-
	SUBTOTAL	91,515	-	-	-	(91,515)	-
	TOTAL REVENUES	620,731	502,939	517,640	506,230	(103,091)	3,191
DEPT 440-CAPITAL IMPROVEMENT							
CAPITAL OUTLAY							
827.00	FIRE CAP IMPR LEGAL FEES	-	500	-	500	-	-
975.01	BUILDINGS - EASTWOOD STATION	-	50,000	-	235,000	-	185,000
983.00	FIRE EQUIPMENT	115,507	80,000	80,000	100,000	(35,507)	20,000
983.04	ENGINE REPLACEMENT	-	155,000	-	185,000	-	30,000
983.00	STAFF VEHICLES	44,897	45,000	-	45,000	(44,897)	-
983.06	STATION UPGRADES & EQUIP	28,799	60,000	60,000	35,000	31,201	(25,000)
983.08	MAINT - 1219 WOODROW	2,082	500	500	500	(1,582)	-
983.10	MAINT - 1220 NASSAU	1,834	500	500	500	(1,334)	-
	SUBTOTAL	193,119	391,500	141,000	601,500	(52,119)	210,000
	TOTAL EXPENDITURES	193,119	391,500	141,000	601,500	(52,119)	210,000
	NET OF REVENUES/EXPENDITURES	427,612	111,439	376,640	(95,270)		
	BEGINNING FUND BALANCE	1,301,778	1,729,390	1,729,390	2,106,030		
	ENDING FUND BALANCE	1,729,390	1,840,829	2,106,030	2,010,760		

CATEGORY:

LAW ENFORCEMENT FUNDS



FUND:

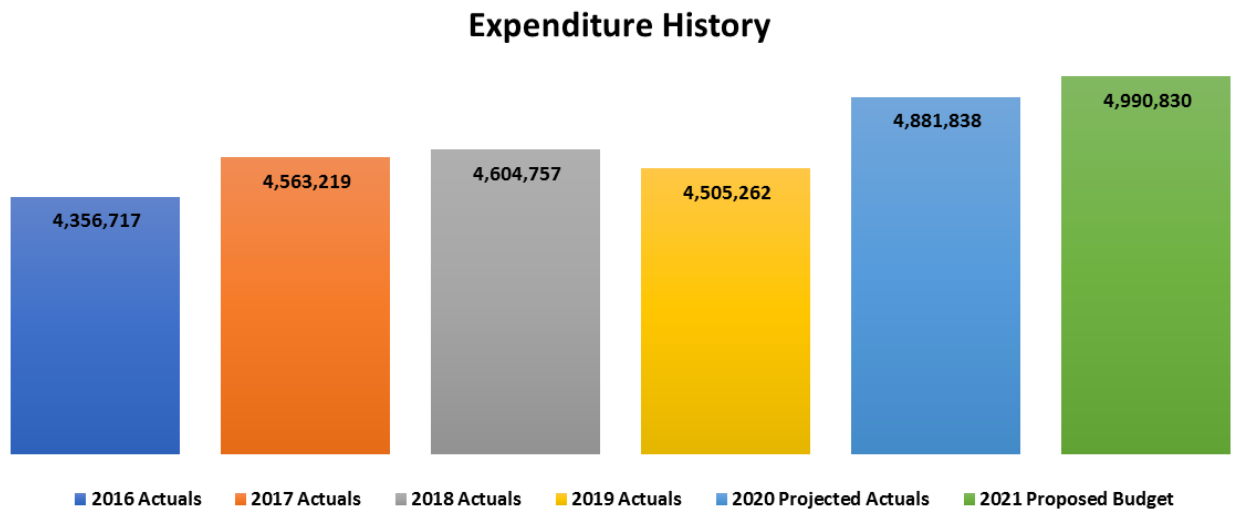
POLICE - OPERATIONAL (207)

DESCRIPTION:

The Police Fund is used to account for a tax levy or special assessment levy for the purpose of providing police protection authorized by a vote of the electors of the Township.

SERVICES PROVIDED:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. The Police Department safeguards the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.



ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
TAXES							
412.00	DELINQUEST PERSONAL PROPERTY TAX	61	-	125	125	64	125
430.00	POLICE OPERATING-SA	638,501	654,174	662,000	672,600	23,499	18,426
	SUBTOTAL	638,561	654,174	662,125	672,725	23,564	18,551
CHARGES FOR SERVICES							
582.00	PARCHMENT CONTRACT	304,173	342,390	330,245	357,700	26,072	15,310
582.01	PARCHMENT SPECIAL EVENT	15,763	10,000	3,500	7,500	(12,263)	(2,500)
583.00	KPS - SCH RESOURCE OFFICER	83,542	84,900	47,701	63,675	(35,841)	(21,225)
584.00	KCMHSAS/BORGESS CONTRACT	101,142	112,350	119,896	120,000	18,754	7,650
680.07	TOWER SITE - RAVINE ROAD	18,000	18,000	18,300	18,000	300	-
681.01	POLICE OT WAGE REIMBURSEMENTS	43,237	45,000	-	45,000	(43,237)	-
682.00	CHARGES FOR SERVICES	3,576	3,000	3,000	3,000	(576)	-
	SUBTOTAL	569,432	615,640	522,641	614,875	(46,790)	(765)
INTERGOVERNMENTAL							
678.00	ANNUAL PSAP FOR OP COSTS	-	-	-	-	-	-
680.00	POLICE GRANTS	-	-	-	-	-	-
680.01	BYRNE MEMORIAL	1,487	14,000	-	14,000	(1,487)	-
680.02	HIDTA	-	-	-	7,000	-	7,000
680.03	OHSP OVERTIME	3,184	10,000	-	5,000	(3,184)	(5,000)
680.05	ACT 302	2,773	-	-	-	(2,773)	-
680.06	STATE 911 FUNDS	2,053	2,000	-	-	(2,053)	(2,000)
680.65	ATPA - SCAR OFFICER	2,468	-	-	6,000	(2,468)	6,000
	SUBTOTAL	11,965	26,000	-	32,000	(11,965)	6,000
FINES & FORFEITURES							
658.00	FSA FORFEITURE	1,743	-	3,524	1,500	1,781	1,500
683.00	OWI REIMBURSEMENT	4,214	3,000	3,000	3,000	(1,214)	-
685.00	BOND FEES	770	500	530	500	(240)	-
	SUBTOTAL	6,727	3,500	7,054	5,000	327	1,500
MISCELLANEOUS							
673.01	SALE OF POLICE ASSETS	2,669	1,500	4,850	1,500	2,181	-
681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	4,439	5,000	25,000	5,000	20,561	-
684.00	MISC. REVENUE	852	500	-	500	(852)	-
690.00	OTHER FINANCING SOURCES	7,268	-	-	-	(7,268)	-
699.00	INTERFUND TRANSFERS IN	3,537,670	3,354,716	3,354,716	3,554,159	(182,954)	199,443
	SUBTOTAL	3,552,900	3,361,716	3,384,566	3,561,159	(168,334)	199,443
	TOTAL REVENUES	4,779,584	4,661,030	4,576,386	4,885,759	(203,198)	224,729

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 301 - POLICE OPERATING							
PERSONNEL SERVICES							
701.00	WAGES - DEPARTMENT HEAD	100,782	105,270	105,270	110,105	4,488	4,835
702.00	WAGES -	1,894,419	2,051,005	2,051,005	2,188,605	156,586	137,600
703.00	OVERTIME	90,689	100,000	100,000	100,000	9,311	-
703.01	OUTSIDE OVERTIME	114,490	97,500	100,000	100,000	(14,490)	2,500
704.00	CLERICAL WAGES	167,171	193,200	193,200	194,910	26,029	1,710
704.01	CLERICAL WAGES - SVC OFFICERS	54,656	60,000	60,000	30,000	5,344	(30,000)
705.00	CLERICAL WAGES - OT	10,812	6,500	7,000	5,000	(3,812)	(1,500)
706.00	CROSSING GUARDS	22,904	32,840	20,000	32,850	(2,904)	10
707.00	OFFICER IN CHARGE	1,993	3,000	3,000	3,000	1,007	-
708.00	HOLIDAY PAY	27,813	43,000	43,000	43,000	15,187	-
709.00	LONGEVITY PAY	43,380	36,750	36,750	37,140	(6,630)	390
710.00	SICK PAY	13,920	15,000	15,000	15,000	1,080	-
710.01	VACATION PAY	32,359	32,500	32,500	42,000	141	9,500
710.02	COMPENSATORY PAY	-	2,500	2,500	2,000	2,500	(500)
711.00	INSURANCE OPT OUT	54,692	48,950	48,950	59,820	(5,742)	10,870
714.00	UNEMPLOYMENT INSURANCE	-	5,000	4,934	5,000	4,934	-
715.00	FICA	192,292	185,000	185,000	225,500	(7,292)	40,500
716.00	HEALTH INSURANCE	332,448	410,000	410,000	355,750	77,552	(54,250)
716.01	HEALTH INSURANCE - RETIREE	111,536	123,000	123,000	95,000	11,464	(28,000)
717.00	LIFE INS/STD/LTD	39,738	50,000	50,000	50,000	10,262	-
718.00	CLERICAL PENSION	12,834	22,500	22,500	18,675	9,666	(3,825)
718.01	FOP PENSION	354,680	378,900	378,900	402,275	24,220	23,375
724.00	OPEB TRUST CONTRIBUTION	-	71,209	71,209	62,000	71,209	(9,209)
	SUBTOTAL	3,673,609	4,073,624	4,063,718	4,177,630	390,109	104,006
MAINTENANCE & OPERATIONS							
727.00	OFFICE SUPPLIES	5,342	5,000	5,000	5,000	(342)	-
732.00	DUES/SUBS/PUBL	1,799	1,600	1,600	1,800	(199)	200
740.00	OPERATING SUPPLIES	9,282	17,000	17,000	6,000	7,718	(11,000)
742.00	SOFTWARE PROGRAMS/FEES	6,471	10,000	8,000	10,000	1,529	-
747.00	SMALL TOOLS & EQUIPMENT	7,798	8,500	8,500	8,500	702	-
748.00	UNIFORMS/PERSONAL EQUIPMENT	33,544	30,000	30,000	30,000	(3,544)	-
749.00	UNIFORM CLEANING	2,032	4,000	4,000	4,000	1,968	-
751.00	GAS & OIL	50,052	50,000	50,000	50,000	(52)	-
780.00	CRIME PREVENTION	-	1,000	-	1,000	-	-
782.00	INVESTIGATIVE OPERATIONS	2,599	5,000	1,500	5,000	(1,099)	-
810.00	COMPUTER SERVICE	19,777	17,000	5,000	3,000	(14,777)	(14,000)
811.00	PURCHASED SERVICE	19,715	5,250	7,000	7,000	(12,715)	1,750
811.05	PURCHASED SERVICE - CONSOL DISPATCH	364,778	365,000	364,778	365,000	-	-
812.00	EMPLOYMENT TESTING	11,313	10,000	10,000	10,000	(1,313)	-
812.01	BACKGROUND INVESTIGATION	739	2,000	-	1,000	(739)	(1,000)
814.00	PURCHASED MAINT. SERVICE	14	1,000	5,000	5,000	4,986	4,000
827.00	LEGAL	46,177	35,000	35,000	25,000	(11,177)	(10,000)
853.00	TELEPHONE	13,161	18,000	15,000	18,000	1,839	-
853.01	LEIN BILLING	1,200	2,000	-	2,000	(1,200)	-
853.02	RADIO TOWER T1 LINE	4,233	4,500	4,500	4,500	267	-
862.00	TRAVEL - CONFERENCES	3,045	3,000	1,500	3,000	(1,545)	-
903.00	NOTICES	1,031	600	600	600	(431)	-
912.00	INSURANCE - GENERAL	37,383	40,000	40,000	40,000	2,617	-
913.00	WORKER'S COMP.	96,464	100,000	97,569	100,000	1,105	-
914.00	HEALTH MGMT	5,348	22,000	22,000	22,000	16,652	-
921.00	RAVINE TOWER SITE - ELECTRIC	3,742	3,000	3,000	3,000	(742)	-
931.65	TOWER RENT - RAVINE ROAD	18,000	18,000	18,000	18,000	-	-
933.00	MAINT. - RADIO	4,023	4,500	2,500	4,500	(1,523)	-
934.00	MAINT. - MACHINE	564	4,500	2,500	4,500	1,936	-
939.00	MAINT. - VEHICLE	33,103	35,000	35,000	35,000	1,897	-
945.00	RENTALS - EQUIPMENT	-	1,000	1,000	1,000	1,000	-
956.00	MISC. EXPENSE	693	1,000	-	-	(693)	(1,000)
960.01	TUITION REIMBURSEMENT	6,848	5,000	5,000	5,000	(1,848)	-
991.00	DEBT SERVICE - PRINCIPAL	863	1,500	1,500	1,500	637	-
992.00	DEBT SERVICE - INTEREST	252	250	300	300	48	50
999.00	INTERFUND TRANSFERS OUT	13,000	15,773	15,773	13,000	2,773	(2,773)
	SUBTOTAL	824,385	846,973	818,120	813,200	(6,265)	(33,773)
CAPITAL OUTLAY							
983.00	EQUIPMENT	7,268	-	-	-	(7,268)	-
	TOTAL CAPITAL OUTLAY	7,268	-	-	-	(7,268)	-
	TOTAL EXPENDITURES	4,505,262	4,920,597	4,881,838	4,990,830	376,576	70,233
	NET OF REVENUES/EXPENDITURES	274,322	(259,567)	(305,452)	(105,071)		
	BEGINNING FUND BALANCE	136,201	410,523	410,523	105,071		
	ENDING FUND BALANCE	410,523	150,956	105,071	(0)		

FUND:

POLICE - CAPITAL (810)

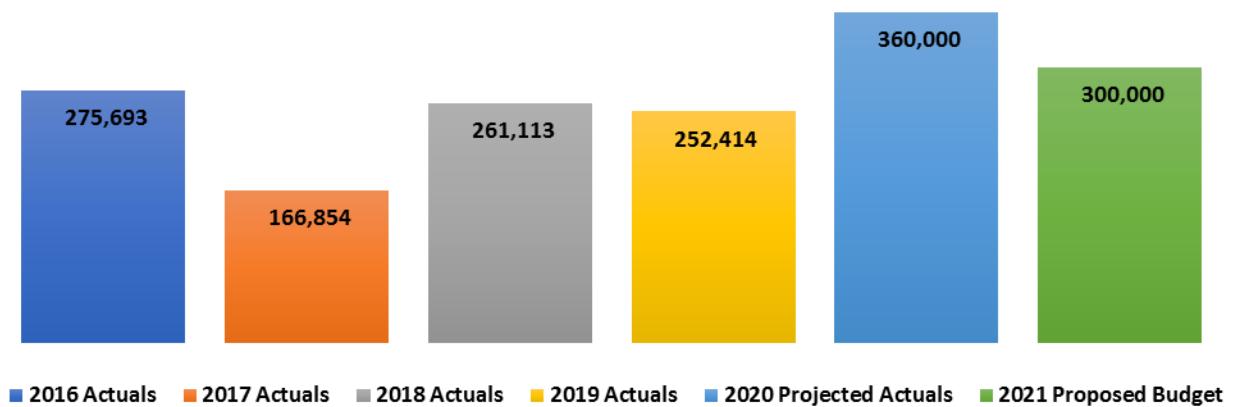
DESCRIPTION:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. This fund provides for the purchase of vehicles and equipment, whose cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.

Expenditure History



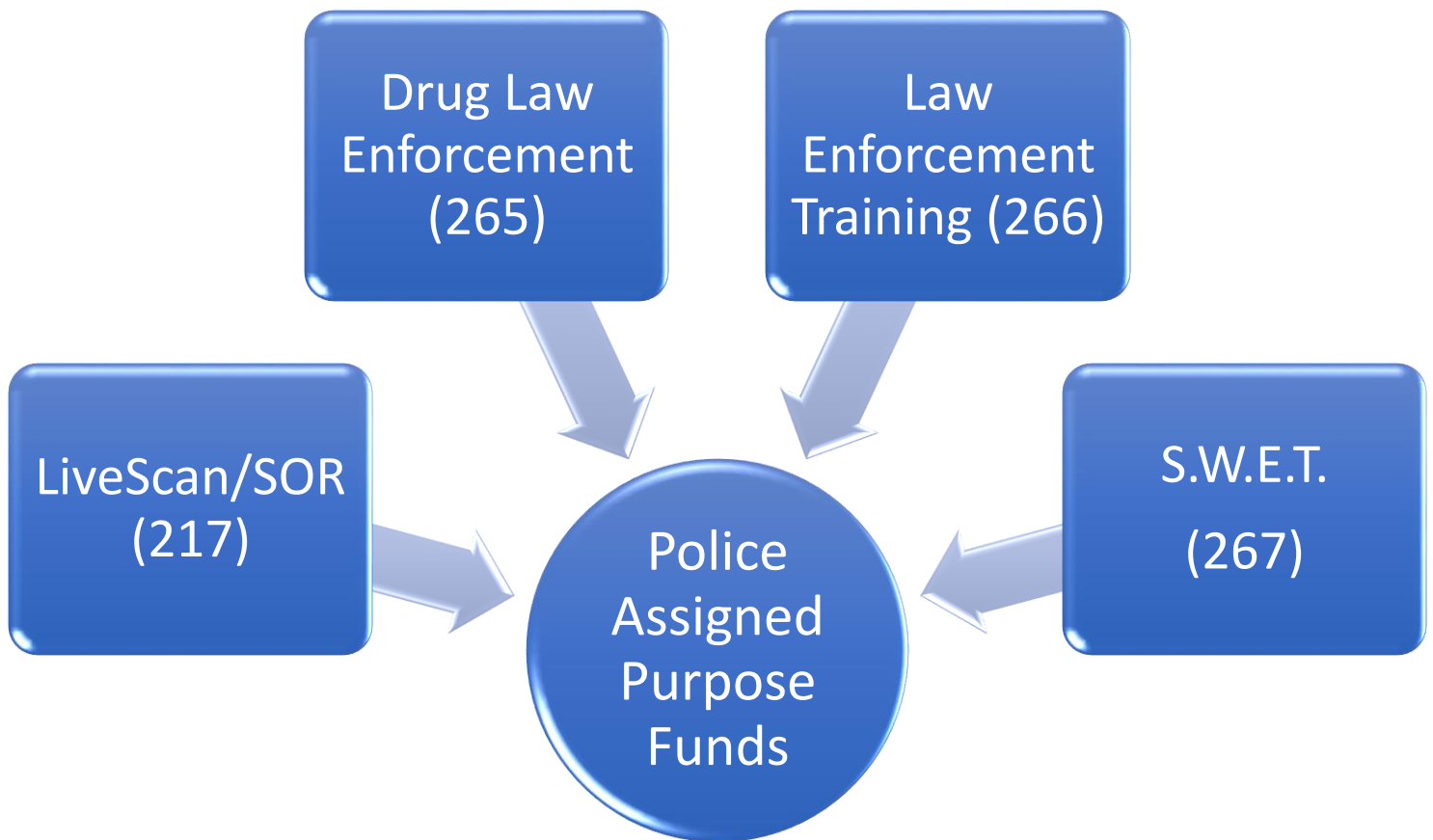
ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
412.00	DELINQUENT PERSONAL PROP TAX	26	50	50	50	24	-
672.00	POLICE CAPITAL SPECIAL ASSESSM	274,013	280,727	284,050	288,600	10,037	7,873
	SUBTOTAL	274,039	280,777	284,100	288,650	10,061	7,873
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	20,697	10,000	10,500	5,000	(10,197)	(5,000)
	SUBTOTAL	20,697	10,000	10,500	5,000	(10,197)	(5,000)
<u>MISCELLANEOUS</u>							
573.00	GRANT MONIES	-	-	-	-	-	-
603.00	MISC INCOME	-	-	-	-	-	-
673.01	SALE OF POLICE ASSETS	39,095	10,000	-	-	(39,095)	(10,000)
	SUBTOTAL	39,095	10,000	-	-	(39,095)	(10,000)
	TOTAL REVENUES	333,831	300,777	294,600	293,650	(39,231)	(7,127)
DEPT 440 - CAPITAL IMPROVEMENTS							
<u>MISCELLANEOUS</u>							
999.00	OPERATING TRANSFER OUT	-	10,000	10,000	-	10,000	(10,000)
	SUBTOTAL	-	10,000	10,000	-	10,000	(10,000)
<u>CAPITAL OUTLAY</u>							
983.00	NEW EQUIPMENT	252,414	336,000	350,000	300,000	97,586	(36,000)
	SUBTOTAL	252,414	336,000	350,000	300,000	97,586	(36,000)
	TOTAL EXPENDITURES	252,414	346,000	360,000	300,000	107,586	(46,000)
	NET OF REVENUES/EXPENDITURES	81,417	(45,223)	(65,400)	(6,350)		
	BEGINNING FUND BALANCE	532,875	614,291	614,291	548,891		
	ENDING FUND BALANCE	614,291	569,068	548,891	542,541		

FUND:

POLICE – ASSIGNED PURPOSE FUNDS

DESCRIPTION:

These funds are to be used for the Police department and are set aside for a specific reason. These funds may be segregated because they are enabled by legislation at the Federal, State, or Local level to be used for a detailed purpose. These funds may also be set aside by the Board of Trustees of the Township to be used for a desired outcome.



FUND:

LIVESCAN/SOR (217)

DESCRIPTION:

This fund is used for the maintenance associated with the fingerprinting equipment in the police department.

SERVICES PROVIDED:

The police department fingerprints job applicants and those requiring clearance for certain activities as provided in statute. The department forwards the fees collected, less a small portion for local reimbursement, to the state and federal governments. State statute requires certain sex offenders to enroll on a registry and to verify information on a scheduled basis. They are required to pay fees to the state in support of this registry, a small portion of which is remitted to the Township.

DEPARTMENT
000 - REVENUES
301 - POLICE OPERATING

FUNDING SOURCE
217 - LIVELSCAN/SOR FUND

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>CHARGES FOR SERVICES</u>							
580.00	LIVESCAN REVENUE	26,510	25,000	7,000	15,000	(19,510)	(10,000)
580.01	SOR REVENUE	3,300	4,000	2,500	4,000	(800)	-
	SUBTOTAL	29,810	29,000	9,500	19,000	(20,310)	(10,000)
<u>INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	1,567	1,200	-	-	(1,567)	(1,200)
	SUBTOTAL	1,567	1,200	-	-	(1,567)	(1,200)
	TOTAL REVENUES	31,377	30,200	9,500	19,000	(21,877)	(11,200)
DEPT 301 - POLICE OPERATING							
<u>MAINTENANCE & OPERATIONS</u>							
956.00	LIVESCAN EXPENSE	13,441	20,000	15,000	10,000	1,559	(10,000)
956.01	SOR EXPENSE	2,190	3,000	1,500	3,000	(690)	-
983.00	NEW EQUIPMENT - GEN. GOVT	-	-	-	-	-	-
999.00	INTERFUND TRANSFER OUT	-	-	-	-	-	-
	TOTAL EXPENDITURES	15,631	23,000	16,500	13,000	869	(10,000)
	NET OF REVENUES/EXPENDITURES	15,746	7,200	(7,000)	6,000		
	BEGINNING FUND BALANCE	72,685	88,431	88,431	81,431		
	ENDING FUND BALANCE	88,431	95,631	81,431	87,431		

FUND:**DRUG LAW ENFORCEMENT FUND (265)****DESCRIPTION:**

The Drug Law Enforcement Fund is used in any local unit of government that has budgetary authority over an agency that may seize property involved in the violation of controlled substances statutes, 1985 PA 135. Authorized expenditures include expense of seizure, forfeiture, and sale of property. The balance remaining must be used to enhance law enforcement efforts.

DEPARTMENT
000 - REVENUES
333 - DRUG LAW ENFORCEMENT

FUNDING SOURCE
265 - DRUG LAW ENFORMENT

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>FINES & FOREITURES</u>							
655.00	DRUG FORFEITURE	4,239	2,500	1,000	2,500	(3,239)	-
655.01	PENDING DRUG FORFEITURE	-	-	-	-	-	-
	SUBTOTAL	4,239	2,500	1,000	2,500	(3,239)	-
<u>INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	1,970	1,700	-	-	(1,970)	(1,700)
	SUBTOTAL	1,970	1,700	-	-	(1,970)	(1,700)
	TOTAL REVENUES	6,209	4,200	1,000	2,500	(5,209)	(1,700)
DEPT 333-DRUG LAW ENFORCEMENT							
<u>MAINTENANCE & OPERATIONS</u>							
956.00	MISC. FORFEITURE EXPENSES	-	1,000	1,000	1,000	1,000	-
	TOTAL EXPENDITURES	-	1,000	1,000	1,000	1,000	-
	NET OF REVENUES/EXPENDITURES	6,209	3,200	-	1,500		
	BEGINNING FUND BALANCE	94,545	100,754	100,754	100,754		
	ENDING FUND BALANCE	100,754	103,954	100,754	102,254		

FUND:**LAW ENFORCEMENT TRAINING FUND (266)****DESCRIPTION:**

PA 302 of 1982 as amended provides funds from the Michigan Justice Training Commission to supplement, but not supplant, local police training appropriations. Funds provided have a 2-year expenditure cycle and are accounted for to the state.

SERVICES PROVIDED:

Police Officer training.

DEPARTMENT
000 - REVENUES
320 - STATE TRAINING MONEY

FUNDING SOURCE
207 - POLICE OPERATING
266 - LAW ENFORCEMENT TRAINING

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
577.00	PA 302 FUNDS	2,454	5,500	5,500	5,500	3,046	-
	SUBTOTAL	2,454	5,500	5,500	5,500	3,046	-
<u>MISCELLANEOUS</u>							
675.00	PRIVATE CONTRIB & DONATIONS	5,482	-	500	-	(4,982)	-
690.00	OTHER POLICE GRANTS	-	-	-	-	-	-
699.00	INTERFUND TRANSFERS IN	13,000	13,000	15,773	13,000	2,773	-
	SUBTOTAL	18,482	13,000	16,273	13,000	(2,209)	-
	TOTAL REVENUES	20,936	18,500	21,773	18,500	837	-
DEPT 320-STATE TRAINING MONEY							
<u>MAINTENANCE & OPERATIONS</u>							
960.00	TUITION/TRAINING - POLICE	18,329	24,355	15,000	15,000	(3,329)	(9,355)
960.01	TUITION/TRAINING - DISPATCH	9,488	-	-	-	(9,488)	-
	TOTAL EXPENDITURES	27,818	24,355	15,000	15,000	(12,818)	(9,355)
	NET REVENUES/EXPENDITURES	(6,882)	(5,855)	6,773	3,500		
	BEGINNING FUND BALANCE	14,342	7,460	7,460	14,233		
	ENDING FUND BALANCE	7,460	1,605	14,233	17,733		

FUND:**SOUTHWEST ENFORCEMENT TEAM (SWET) FUND (267)****DESCRIPTION:**

The Southwest Enforcement Team (SWET) is a multijurisdictional cooperative effort designed to fight drug problems in eight counties, with teams made up of police officers, a prosecutor, and administrative staff.

SERVICES PROVIDED:

This fund provides for the assistance of one and one-half administrative staff members to provide clerical services to SWET. The cost of the administrative staff members is reimbursed by State grants and SWET.

DEPARTMENT
000 - REVENUES
301 - POLICE OPERATING

FUNDING SOURCE
267 - SWET

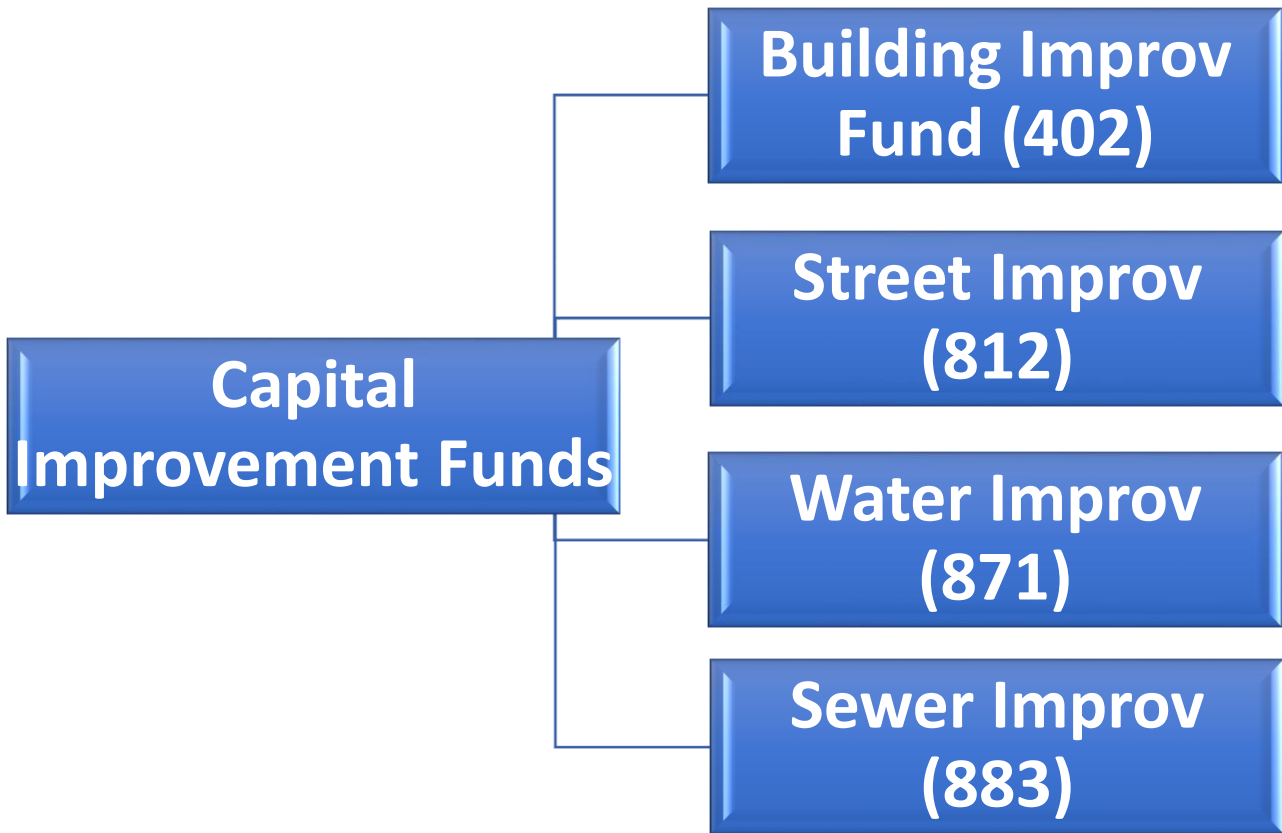
ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
574.00	STATE GRANTS	80,683	80,180	94,765	96,350	14,082	16,170
TOTAL REVENUES		80,683	80,180	94,765	96,350	14,082	16,170
DEPT 301-POLICE							
<u>PERSONNEL</u>							
702.00	WAGES -	64,202	63,500	77,060	77,060	12,858	13,560
715.00	FICA	4,647	4,725	5,900	5,900	1,253	1,175
716.00	HEALTH INSURANCE	11,048	10,950	10,950	12,500	(98)	1,550
717.00	LIFE INS/STD/LTD	677	680	680	715	3	35
913.00	WORKER'S COMP.	108	175	175	175	67	-
SUBTOTAL		80,683	80,030	94,765	96,350	14,082	16,320
TOTAL EXPENDITURES		80,683	80,030	94,765	96,350	14,082	16,320
NET OF REVENUES/EXPENDITURES		0	150	-	-		
BEGINNING FUND BALANCE		-	0	0	0		
ENDING FUND BALANCE		0	150	0	0		

CATEGORY:

CAPITAL IMPROVEMENT FUNDS

DESCRIPTION:

A Capital Improvement is a major expenditure of Township funds for the improvement of Township infrastructure. The Township compiles a 5-year Capital Improvement Program established by the Board of Trustees upon recommendations by the Township’s department heads. The Capital Improvement Program (CIP) is designed to anticipate capital improvement projects and schedule them over a period so that they may be constructed in the most efficient and cost-effective method possible.



FUND:**BUILDING IMPROVEMENT FUND (402)****DESCRIPTION:**

A building improvement is the addition of a permanent structural change or the restoration of some aspect of a property that will either enhance the property's overall value, increase its useful life, or adapt it to new uses.

SERVICES PROVIDED:

The Building Improvement Fund establishes multi-year expenditures of major capital projects related to the Township Hall and surrounding grounds.

DEPARTMENT

FUNDING SOURCE

000 - REVENUES**402 - TWP BUILDING IMPROVEMENT****265 - BUILDING MAINTENANCE**

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000 - REVENUES							
<u>MISCELLANEOUS</u>							
603.00	UNCLASSIFIED	13,100	-	-	-	(13,100)	-
664.00	INTEREST EARNED	14,188	1,000	-	-	(14,188)	(1,000)
699.00	OPERATING TRANSERS IN	35,000	-	-	-	(35,000)	-
TOTAL REVENUES		62,288	1,000	-	-	(62,288)	(1,000)
Dept 265- BUILDING MAINTENANCE							
<u>CAPITAL OUTLAY</u>							
974.00	LAND IMPROVEMENTS	-	-	-	-	-	-
975.00	BUILDINGS IMPROVEMENTS	435,067	150,000	-	125,000	(435,067)	(25,000)
TOTAL EXPENDITURES		435,067	150,000	-	125,000	(435,067)	(25,000)
NET OF REVENUES/EXPENDITURES		(372,779)	(149,000)	-	(125,000)		
BEGINNING FUND BALANCE		539,664	166,885	166,885	166,885		
ENDING FUND BALANCE		166,885	17,885	166,885	41,885		

FUND:

STREET IMPROVEMENT (812)

SERVICES PROVIDED:

The Street Improvement Fund provides for the construction or improvement of Township streets.

DEPARTMENT
000 - REVENUES
446 - STREETSFUNDING SOURCE
812 - STREET IMPROVEMENT

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000 - REVENUES							
<u>TAXES</u>							
669.00	INTEREST ON SPEC. ASSESS.	158	500	-	-	(158)	(500)
672.00	SPECIAL ASSESSMENTS	1,590	-	368	-	(1,222)	-
	<i>SUBTOTAL</i>	1,748	500	368	-	(1,380)	(500)
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	4,494	-	-	-	(4,494)	-
	<i>SUBTOTAL</i>	4,494	-	-	-	(4,494)	-
	<i>TOTAL REVENUES</i>	6,242	500	368	-	(5,874)	(500)
446 - STREETS							
<u>CAPITAL OUTLAY</u>							
969.00	STREETS & ROADS	-	-	-	-	-	-
999.00	INTERFUND TRANSFERS OUT	162,450	-	-	-	-	-
	<i>TOTAL EXPENDITURES</i>	162,450	-	-	-	-	-
	<i>NET OF REVENUES/EXPENDITURES</i>	(156,208)	500	368	-		
	<i>BEGINNING FUND BALANCE</i>	194,624	38,416	38,416	38,784		
	<i>ENDING FUND BALANCE</i>	38,416	38,916	38,784	38,784		

FUND:**WATER IMPROVEMENT (871)****SERVICES PROVIDED:**

The Water Improvement fund provides for the construction or improvement of water infrastructure throughout the Township.

DEPARTMENT
000 - REVENUES
441 - WATER IMPROVEMENT

FUNDING SOURCE
871 - WATER IMPROVEMENT

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
TAXES							
669.00	INTEREST ON SPEC. ASSESS.	854	-	190	-	(916)	-
672.00	SPECIAL ASSESSMENTS	3,586	-	3,365	-	(2,143)	-
	SUBTOTAL	4,440	-	3,555	-	(3,059)	-
INVESTMENT EARNINGS							
664.00	INTEREST EARNED	8,396	4,500	4,000	-	89	(4,500)
	SUBTOTAL	8,396	4,500	4,000	-	89	(4,500)
CHARGES FOR SERVICES							
654.00	WATER/SEWER SURCHARGE FEES	-	60,000	60,000	60,000	60,000	-
677.00	WATER CONNECTION FEE	-	-	4,850	2,500	(550)	2,500
	SUBTOTAL	-	60,000	64,850	62,500	59,450	2,500
	TOTAL REVENUES	12,835	64,500	72,405	62,500	56,480	(2,000)
441 - WATER IMPROVEMENT							
CAPITAL OUTLAY							
732.00	DUES/SUBS/PUBL	13,750	16,500	13,750	13,750	(3,750)	(2,750)
820.00	ENGINEERING FEES	75	500	750	500	394	-
973.00	CONSTRUCTION COSTS	2,587	-	-	2,500	(2,013)	2,500
	TOTAL EXPENDITURES	16,412	17,000	14,500	16,750	(5,369)	(250)
	NET OF REVENUES/EXPENDITURES	(3,576)	47,500	57,905	45,750		
	BEGINNING FUND BALANCE	264,394	260,818	260,818	318,723		
	ENDING FUND BALANCE	260,818	308,318	318,723	364,473		

FUND:**SEWER IMPROVEMENT FUND (883)****SERVICES PROVIDED:**

The Sewer Improvement fund provides for the construction or improvement of sewer infrastructure throughout the Township.

DEPARTMENT
000 - REVENUES
520 - SEWER IMPROVEMENT

FUNDING SOURCE
883 - SEWER IMPROVEMENTS

ACCT. NO	ACCOUNT TITLE	2019 ACTUALS	2020 AMENDED BUDGET	2020 PROJECTED ACTUALS	2021 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
TAXES							
669.00	INTEREST ON SPEC. ASSESS.	1,779	-	531	-	(2,110)	-
672.00	SPECIAL ASSESSMENTS	7,038	-	25,899	-	18,304	-
	SUBTOTAL	8,817	-	26,430	-	16,194	-
INVESTMENT EARNINGS							
664.00	INTEREST EARNED	112,542	55,000	50,000	25,000	(947)	(30,000)
	SUBTOTAL	112,542	55,000	50,000	25,000	(947)	(30,000)
CHARGES FOR SERVICES							
654.00	WATER/SEWER SURCHARGE FEES	-	60,000	60,000	60,000	60,000	-
679.00	SEWER CONNECTION FEE	7,500	-	7,500	7,500	(1,500)	7,500
	SUBTOTAL	7,500	60,000	67,500	67,500	58,500	7,500
	TOTAL REVENUES	128,859	115,000	143,930	92,500	73,747	(22,500)
520 - SEWER IMPROVEMENT							
CAPITAL OUTLAY							
732.00	DUES/SUBS/PUBL	11,250	11,250	11,250	11,250	(3,250)	-
820.00	ENGINEERING FEES	5,846	54,500	35,000	34,500	32,442	(20,000)
827.00	LEGAL	90	100	-	100	-	-
921.00	UTILITIES - ELECTRIC	249	400	400	400	34	-
930.00	MAINTENANCE - SEWER	105	600	35	2,500	35	1,900
973.00	CONSTRUCTION COSTS	10,370	312,000	55,000	340,600	21,465	28,600
	TOTAL EXPENDITURES	27,910	378,850	101,685	389,350	50,726	10,500
	NET OF REVENUES/EXPENDITURES	100,949	(263,850)	42,245	(296,850)		
	BEGINNING FUND BALANCE	3,433,435	3,534,384	3,534,384	3,576,629		
	ENDING FUND BALANCE	3,534,384	3,270,534	3,576,629	3,279,779		

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION RE: GENERAL FUND BUDGET AND
GENERAL APPROPRIATION ACT
FOR CALENDAR YEAR 2020**

November 16, 2020

WHEREAS, in accordance with the Charter Township Act of Michigan, a General Operations Budget has been prepared by the Township Supervisor and submitted to the Township Board covering the **2021** fiscal year of the Township in the total amount of **\$9,807,955** for general township operations and police and fire protection; and,

WHEREAS, the voted authorized charter millage for ad valorem taxes, as reduced by law, is **8.9412** mills and the voted authorized charter millage for a special assessment for police protection is **1.4** mills; and

WHEREAS, such **8.9412** mills will raise the sum of approximately **\$ 4,162,275** and **1.4** mills will raise the sum of approximately **\$ 672,600** of said total budget; and,

WHEREAS, notice was published in the Kalamazoo Gazette of hearing upon said Budget and the levy of **8.9412** mills to support the proposed Budget meeting scheduled for **November 16, 2020 commencing at 5:30 p.m** was published in the Kalamazoo Gazette on **November 08, 2020**, and the proposed budget has been on file with the Township Clerk from the time of publication of the notice until the present date and has been available at the hearing for public inspection; and

WHEREAS, the scheduled public hearing has been held in accordance with said notice and all persons were given an opportunity to be heard upon said Budget and levy; and

WHEREAS, as a result of the foregoing, it appears reasonable and proper to approve a General Operations Budget in the amount of **\$9,807,955** and to approve a levy of **8.9412** mills against the taxable real and personal property within the Township; and

NOW THEREFORE BE IT HEREBY RESOLVED:

1. That the General Operations Budget of the Charter Township of Kalamazoo for the **2021** fiscal year of the Township commencing on **January 1, 2021**, in the total amount of **\$9,807,955**, including **\$2,941,200** for general Township operations; police protection budget of **\$4,990,830**; Fire operations budget of **\$1,875,925** is adopted.
2. Said special assessment levies are hereby approved and confirmed as reasonable and proper.
3. That a general tax levy in the amount of **8.9412** mills against the taxable real and personal property within the Township be hereby approved and confirmed to be collected with the tax statements mailed to taxpayers in the Township in December of 2020.

4. That the submissions by the Township Clerk to the Township Supervisor of the foregoing millage levies, and the submission to the County Clerk of the same for delivery to the County Board of Commissioners be hereby approved and confirmed.

Motion was made by _____ and seconded by _____ to adopt the foregoing resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on _____; the original of which resolution is on file in my office; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Mark E. Miller, Clerk
Charter Township of Kalamazoo
Kalamazoo County, Michigan

Mark E. Miller, Clerk