



1720 Riverview Drive  
 Kalamazoo, Michigan 49004  
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 www.ktwp.org

## BOARD OF TRUSTEES WORK GROUP MEETING December 14, 2020

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a “Work Group Meeting” to be held at 5:30 p.m., on Monday, December 14, 2020, via Zoom conferencing for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting: <https://us02web.zoom.us/j/83529202187?pwd=Y1htY2U4cTU4TWZ5VTBIT2dNOFpUZz09>

Meeting ID: **835 2920 2187** Passcode: **622830**

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: **835 2920 2187** Passcode: **622830**

Find your local number: <https://us02web.zoom.us/u/kelsza3wXt>

- A. Discussion regarding Sewer with Michael Schwartz from Prein and Newhoff
- B. Presentation on the findings of the 2013 Citizen Engagement and Priority Survey
- C. Manager’s Update
- D. Discussion regarding items on the Regular Agenda
- E. Public comment

Posted December 10, 2020


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**Dexter A. Mitchell, Manager**  
*Charter Township of Kalamazoo*

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085

**Research Brief: 2013 Charter Township of Kalamazoo Citizen Engagement and Priority Survey**

William SaintAmour, Executive Director  
December 9, 2013

**PURPOSE**

The purpose of this brief is to provide a summary for the Kalamazoo Township citizen engagement and priority survey. In September and October 2013, the Township asked a random sample of registered voters to respond to a survey to support the following goals:

- Support budget and strategic planning decisions
- Explore service assumptions to ensure baseline service levels are well understood and to provide a reference against which the Township can measure improvements over time
- Identify which services provide the greatest leverage on citizens' overall satisfaction
- Discover key outcome behaviors such as volunteering, remaining in the community, recommending it to others, supporting the current administration and encouraging someone to start a business
- Determine support for planning and zoning regulations and future service opportunities

353 citizens responded, providing a statistically sound measurement of citizen engagement and priorities.

**FINDINGS TO STRENGTHEN ENGAGEMENT AND CITIZEN SATISFACTION**

Overall, citizens scored their overall satisfaction with Kalamazoo Township at 72 on a scale from zero to 100, with 100 the highest possible score. The analysis identified which aspects of the Township have the greatest leverage on overall satisfaction. Those are Township Government Management, Economic Health, Property Taxes and Police Services. The average scores for these areas are listed below, including the scores for the individual questions that comprise those areas. Note: improvement may require participation from other governmental entities in the area (county, area municipalities, special authorities, regional groups). Scale = 1 to 10 with 10 being the highest possible score.

Township Government Management	Economic Health	Property Taxes	Police Services
Leaders are trustworthy (7.1)	Affordability of housing (6.8)	Fairness of Township property appraisals (6.8)	Respectful treatment of citizens (8.2)
Efficient & organized operation (7.2)	Stability of property values (6.9)	Amount/quality of services for taxes paid (6.9)	Fair and equitable enforcement (8.0)
Well trained employees (7.4)			Safety education (7.7)
Communication with public (6.8)			Response time for service (7.8)
Wisely spent money (6.4)			
Encourages citizen ideas & involvement (6.5)			
Website meets needs (7.0)			
Hours of operation (7.6)			

**PLANNING & ZONING REGULATIONS**

Kalamazoo Township residents were asked to specify their support for eleven various planning and zoning topics. The dimensions below show the most supported topics based on three actions. The numbers in parentheses show the percentage of respondents supporting that action.

1. **Increasing Restrictions:** Properties in disrepair (55%), Grass/noxious weeds (47%) and Noise and other nuisances (41%)
2. **Maintaining Current Regulations:** Screening/buffers between properties (80%), Building/window signage (77%) and Landscaping requirements (76%)
3. **Reducing Restrictions:** Outdoor sales/displays (12%), Garbage/leaf burning (11%) and Building/window signage (9%)

## BUDGETARY ACTIONS

Township residents were asked, if funds were not available to maintain the current service levels of Township services, which budgetary action would they support for each service. The dimensions below show the most supported topics based on three actions.

1. **Reducing Service Levels:** Public participation (36%), Add bike/walking paths (36%) and Code enforcement (34%)
2. **Raising Taxes:** Law enforcement (60%), Fire response (60%) and Road maintenance (51%)
3. **Raising User Fees:** Recreation facilities/programming (44%), Parks (38%) and Water/sewer service (37%)
4. **Privatize/Outsource the Service:** Communication [web, cable, print, etc.] (44%), Economic development (41%) and Garbage collection (40%)

## BUDGET PRIORITIZATION

Respondents were asked to select their top seven of eighteen Township services they believe should be prioritized for funding. The numbers in parentheses show the percentage of respondents selecting that service.

1. Road maintenance (77%)
2. Law enforcement (72%)
3. Fire response (63%)
4. Emergency medical response (58%)
5. Economic development (41%)
6. Sidewalk repair (39%)
7. Adding bike/walk paths (36%)

## CONSIDERATION OF FUTURE OPTIONS

Kalamazoo Township gauged their citizens' interest in potential future service improvements. Residents had three options for each of the potential service options, to support additional funding, oppose additional funding or if they need more information.

Potential Service Option	Support Additional Funding	Oppose Additional Funding	Need More Information
Police services (maintain current service levels)	44%	17%	39%
Police services (expand service levels)	29%	26%	45%
Road maintenance and repair	51%	18%	32%
Public transportation	24%	34%	42%
Parks and recreation (expand options, capital improvements)	23%	33%	44%
Recycling collection (One Township-wide contract)	24%	32%	44%

## RECOMMENDATIONS

To act on this information, the Township should consider:

- Developing internal teams to further analyze the results and brainstorm ideas about why respondents answered as they did in key areas and potential actions in response.
- Validate ideas and potential actions through conversations and town hall meetings/focus groups with residents and line staff. Based on this validation, select 2-3 initiatives that make the most sense. Development of cross-government workgroups also would be a consideration for this step.
- Provide staff with the skills and tools to effectively implement the initiatives.
- Develop formal project plans, milestones, deliverables and operational metrics to ensure the implementation maintains momentum and executive support.



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## Board of Trustees Regular Meeting Agenda December 14, 2020

The “Regular Meeting” of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, December 14, 2020, via Zoom conferencing for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting: <https://us02web.zoom.us/j/83529202187?pwd=Y1htY2U4cTU4TWZ5VTBIT2dNOFpUZz09>

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### 1 – Call to Order

### 2 – Pledge of Allegiance

### 3 – Roll Call of Board Members

**4 – Addition/Deletions to Agenda** (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

**5 – Public Comment on Agenda and Non-agenda Items** (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

**6 – Consent Agenda** (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

### Approval of:

- A. Minutes of November 23, 2020 Board of Trustees
- Meeting B. Payment of Bills in the amount of \$148,293.25

### Receipt of:

- A. Treasurer’s Report for October 2020
- B. Budget Report for October 2020
- C. Check Disbursement Report for November 2020
- D. Electronic Funds Transfer Report for November 2020
- E. Minutes of the July 15, 2020 Zoning Board of Appeals Meeting

- F. Kalamazoo Area Building Authority Reports for November 2020
- G. 911 Reports for October and November 2020

## 7 – Public Hearings

- A. None at this meeting

## 8 – Old Business

- A. Request to accept list of appointments to Board and Commissions
- B. Consideration of resolution regarding Kalamazoo County Water and Wastewater Authority Agreement with City of Kalamazoo
- C. Consideration of resolution amending Kalamazoo County Water and Wastewater Authority Interlocal Agreement

## 9 – New Business

- A. Request to adopt Outdoor Burning Ordinance
- B. Request to adopt resolution listing depositories for 2021
- C. Request to adopt MERS Defined Contribution Plan Agreement Addendum
- D. Request to approve a transfer of funds back to the General Fund from Disaster Relief Fund

## 10 – Items removed from Consent Agenda

## 11 – Board Member Reports

Trustee Leuty  
 Trustee Glass  
 Trustee Moaiery  
 Trustee Robinson  
 Clerk Miller  
 Treasurer Miller  
 Supervisor Martin

## 12 – Attorney Report

## 13 – Manager Report

## 14 – Public Comments

## 15 – Adjournment

Posted December 10, 2020

  
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**Dexter A. Mitchell, Manager**  
*Charter Township of Kalamazoo*

**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES MEETING  
November 23, 2020**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, November 23, 2020. Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

**Item 1            CALL TO ORDER**

Supervisor Martin called the meeting to order at 7:30 pm.

**Item 2            PLEDGE OF ALLEGIANCE**

Manager Mitchell led the Pledge of Allegiance.

**Item 3            ROLL CALL OF BOARD MEMBERS.**

All present.

**Item 4            ADDITIONS AND DELETIONS TO AGENDA**

Supervisor Martin noted one change to the list of members of the Board of Review; Mr. Goodacre is no longer on the Board of Review and should be removed from the list.

**Item 5            PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Mike Schwartz, 3509 Croyden Street said that his street has not received leaf pick-up yet, it was supposed to be last week.

**Item 6            CONSENT AGENDA**

**Clerk Miller moved, seconded by Trustee Leuty, to approve the consent agenda which included action on the following items:**

**Approval of:**

- A. Minutes of October 12, 2020 Board of Trustees Work Session
- B. Minutes of October 12, 2020 Board of Trustees Meeting
- C. Minutes of October 19, 2020 Board of Trustees Budget Meeting
- D. Minutes of November 9, 2020 Board of Trustees Work Session
- E. Minutes of November 9, 2020 Board of Trustees Meeting
- F. Minutes of November 16, 2020 Special Board of Trustees Meeting
- G. Payment of Bills in the amount of \$57,963.82

**Receipt of:**

- A. Nothing for this meeting

**Roll call vote (7-0). Motion carried.**

**Item 7            PUBLIC HEARINGS**

None.

**Item 8            UNFINISHED BUSINESS**

None.

**Item 9 NEW BUSINESS****Item 9A REQUEST TO ACCEPT AMENDMENT TO OUTDOOR BURNING ORDINANCE FOR FIRST READING**

Attorney Seeber said this is a request from the Fire Marshal to add “construction materials” to materials prohibited from being burned.

**Motion by Trustee Leuty to accept the ordinance for first reading amending the outdoor burning ordinance, seconded by Trustee Robinson. Roll call vote (7-0), Motion carried.**

**Item 9B REQUEST TO ACCEPT APPOINTMENT TO BOARD OF REVIEW**

Manager Mitchell said the Board of Review has worked well together and are willing to continue. He listed the members, James Rodbard, Shawn Gallagher and John Kailukaitis, recommended by Assessor Jim Yonker.

**Motion to re-appoint James Rodbard, Shawn Gallagher and John Kailukaitis to the Board of Review by Trustee Leuty, seconded by Treasurer Miller. Roll call vote (7-0), Motion carried.**

**Item 9C REQUEST TO ACCEPT LIST OF APPOINTMENTS TO BOARDS AND COMMISSIONS**

Supervisor Martin explained the process of appointing Boards and Commissions, including the fact that terms could be one or more years.

Trustee Glass asked about the Policy and Administration Committee, suggested including some of the female members.

Supervisor Martin commented that he had not heard any requests from Board members for specific assignments.

Clerk Miller commented that there is a maximum of three Board members who can serve on committees, so that there is not a quorum of the Board.

**Clerk Miller moved to approve the list of Board and Commission members as presented, seconded by Trustee Leuty.**

Treasurer Miller is struggling with asking new members to approve without having descriptions of the roles. She supports Trustee Glass' suggestion.

Attorney Seeber pointed out that the appointment of a Board member to the Zoning Board of Appeals would be for four years by statute, as well as for the Planning Commission. We do need to appoint to these two bodies now. Supervisor Martin pointed out that we need to let outside groups know who our representatives are for next year.

Trustee Robinson said that the pandemic has prevented new Trustees from coming in and discussing issues and would prefer to defer further appointments for more consideration.

There was further discussion on what appointments to make at tonight's meeting.

**Clerk Miller asked for unanimous consent to withdraw the motion. There was no objection.**

Clerk Miller pointed out that various external groups will not have representation from us until we make all of our appointments. He suggested that current appointments should continue until new ones are approved by the Board.

**Trustee Leuty moved to appoint Trustee Moaiery to the Zoning Board of Appeals and Trustee Leuty to the Planning Commission, seconded by Trustee Glass. Roll call vote (7-0), Motion carried.**

**Item 9D      REQUEST TO ADOPT RESOLUTION LISTING MEETING DATES FOR 2021**

Manager Mitchell explained the meeting dates and times.

**Clerk Miller moved, seconded by Trustee Glass to approve the meeting dates.**

Treasurer Miller asked to add the September Budget Discussion meeting back to the schedule. Manager Mitchell commented that previous September meetings have been on the schedule but cancelled.

**Roll call vote (7-0), Motion carried.**

**Item 10      ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

**Item 11      BOARD MEMBER REPORTS**

Trustee Leuty encouraged members to clearly state motions being made. Zoning Board of Appeals approved variance for larger sign at Youth for Christ building on East Main. ZBA and Planning Commission will not meet in December. He thanked Township maintenance for cleaning up leaves from Wilson Recreation Area. Picking up trash at Reinbrandt Park, he saw that a car had left tracks on the lawn. Walking at Mentha, he saw signage that shows the history of mint production. The Stroud sisters' father developed the technology for Todd mint chemistry. They were then instrumental in developing our parks. This gave him the idea to put up historical signage in our parks.

Trustee Moiaery thanked Board members for welcoming her.

Trustee Robinson also thanked the Board members and the opportunity to inform the rest of the Board about preferences.

Clerk Miller reported that the State Board of Canvassers have certified the November 3 election. He will be an elector in Lansing on December 14. We had a very successful election, with 90 election inspectors, many of them new.

Treasurer Miller sits on the County Brownfield Board; they received in 2016 a grant for \$400,000 that generated \$22 million in investment.

Supervisor Martin thanked the election workers and staff.

**Item 12      ATTORNEY'S REPORT**

Attorney Seeber said there are some MIOSHA inspections going on locally, we are out in front of this in terms of COVID policy. We will need to adopt a policy of how we deal with the Open Meetings Act. This should be ready in a few weeks.

**Item 13      MANAGER REPORT**



Thank you to the staff on elections. Tax bills will go out on November 30, thanks to Treasurer’s Dept.

**Item 14      PUBLIC COMMENTS**

Ron Huster, 1314 Coolidge, said that this Board has a lot to do, it may be bland but it must be done. Republic Services is a sore point due to lack of communication. As President of Westwood Neighborhood Assn., he gets many complaints. The Board gave Republic a monopoly.

Jen Strebs recognized the historic nature of our meeting.

Bret Padgett, Comstock Treasurer spoke about the MTA and congratulated the Board.

**Item 16      ADJOURNMENT**

**There being no further business to come before the Board, the meeting was adjourned at 8:35 p.m.**

**BOARD MEMBERS PRESENT:**

- Supervisor Donald D. Martin
- Clerk Mark E. Miller
- Treasurer Sherine M. Miller
- Trustee Ashley Glass
- Trustee Steven C. Leuty
- Trustee Lisa Moiaery
- Trustee Clara D. Robinson

Respectfully submitted,

\_\_\_\_\_  
Mark E. Miller, Clerk

**ABSENT:** None

Attested to by,

**ALSO PRESENT:**

- Attorney Roxanne Seeber
- Manager Dexter Mitchell

\_\_\_\_\_  
Donald D. Martin, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 001230 - APOLLO FIRE EQUIPMENT:							
104082 30424	APOLLO FIRE EQUIPMENT TURNOUT GEAR 206-336-748.00	12/09/2020 MONICAK	12/09/2020	11,865.00	11,865.00	Open	N 12/09/2020
		PERSONAL EQUIPMENT ALLOWANCE		11,865.00			
104008 30425	APOLLO FIRE EQUIPMENT GLOVES 206-336-748.00	12/09/2020 MONICAK	12/09/2020	159.45	159.45	Open	N 12/09/2020
		PERSONAL EQUIPMENT ALLOWANCE		159.45			
56906 30432	APOLLO FIRE EQUIPMENT LADDER INSPECTION 206-336-939.00	12/09/2020 MONICAK	12/09/2020	1,400.00	1,400.00	Open	N 12/09/2020
		MAINT. - VEHICLE		1,400.00			
56907 30433	APOLLO FIRE EQUIPMENT LADDER INSPECTION 206-336-939.00	12/09/2020 MONICAK	12/09/2020	1,200.00	1,200.00	Open	N 12/09/2020
		MAINT. - VEHICLE		1,200.00			
104092 30437	APOLLO FIRE EQUIPMENT GLOVES 206-336-748.00	12/09/2020 MONICAK	12/09/2020	158.65	158.65	Open	N 12/09/2020
		PERSONAL EQUIPMENT ALLOWANCE		158.65			
56989 30438	APOLLO FIRE EQUIPMENT PLATFORM LEVELER UNIT CORE 206-336-939.00	12/09/2020 MONICAK	12/09/2020	486.51	486.51	Open	N 12/09/2020
		MAINT. - VEHICLE		486.51			
	Total for vendor 001230 - APOLLO FIRE EQUIPMENT:			<u>15,269.61</u>	<u>15,269.61</u>		
Vendor 001300 - CERTASITE, LLC:							
8074050 30427	CERTASITE, LLC EXTINGUISHERS 206-336-811.00	12/09/2020 MONICAK	12/09/2020	1,425.00	1,425.00	Open	N 12/09/2020
		PURCHASED & MAINT. SERVICE		1,425.00			
	Total for vendor 001300 - CERTASITE, LLC:			<u>1,425.00</u>	<u>1,425.00</u>		
Vendor 002675 - BAUCKHAM, SPARKS, THALL, :							
112520 30380	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT 101-200-826.00 101-200-827.00 101-400-827.00 207-301-827.00	12/09/2020 MONICAK	12/09/2020	8,838.40	8,838.40	Open	N 12/09/2020
		LEGAL SERVICES-BD. MEET.		570.00			
		LEGAL SERVICES - GEN TWP		1,762.80			
		LEGAL SERVICES - GEN. TWP.		1,808.50			
		LEGAL SERVICES - GEN TWP		1,161.00			

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
EXP CHECK RUN DATES 12/15/2020 - 12/15/2020  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN  
BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-310-827.00	LEGAL SERVICES - GEN TWP		1,986.10			
	871-441-827.00	LEGAL		1,550.00			
	Total for vendor 002675 - BAUCKHAM, SPARKS, THALL, :			<u>8,838.40</u>	<u>8,838.40</u>		

Vendor 006314 - CTS TELECOM, INC.:

10144191 30480	CTS TELECOM, INC. ACCT #0028255-5	12/09/2020 MONICAK	12/09/2020	8,286.67	8,286.67	Open	N 12/09/2020
	101-200-922.00	UTILITIES - CABLE/INTERNET		346.67			
	258-425-983.00	EQUIPMENT		7,940.00			
	Total for vendor 006314 - CTS TELECOM, INC.:			<u>8,286.67</u>	<u>8,286.67</u>		

Vendor 006672 - CONSUMERS ENERGY:

205812077745 30471	CONSUMERS ENERGY ACCT #1000 1699 4202	12/09/2020 MONICAK	12/09/2020	976.11	976.11	Open	N 12/09/2020
	101-200-923.00	UTILITIES - NATURAL GAS		976.11			
201184628943 30472	CONSUMERS ENERGY ACCT #1000 2210 5132	12/09/2020 MONICAK	12/09/2020	409.11	409.11	Open	N 12/09/2020
	206-336-921.02	UTILITIES - ELECTRIC		409.11			
201184628941 30473	CONSUMERS ENERGY ACCT #1000 2210 4390	12/09/2020 MONICAK	12/09/2020	299.16	299.16	Open	N 12/09/2020
	206-336-923.02	UTILITIES - NATURAL GAS		299.16			
201184628942 30474	CONSUMERS ENERGY ACCT #1000 2210 4622	12/09/2020 MONICAK	12/09/2020	180.24	180.24	Open	N 12/09/2020
	206-336-921.02	UTILITIES - ELECTRIC		91.53			
	206-336-923.02	UTILITIES - NATURAL GAS		88.71			
201095662313 30475	CONSUMERS ENERGY ACCT #1000 2469 5296	12/09/2020 MONICAK	12/09/2020	123.53	123.53	Open	N 12/09/2020
	206-336-921.03	UTILITIES - ELECTRIC		123.53			
206968603331 30476	CONSUMERS ENERGY ACCT #1000 0033 6162	12/09/2020 MONICAK	12/09/2020	195.76	195.76	Open	N 12/09/2020
	206-336-923.03	UTILITIES - NATURAL GAS		195.76			
203765304019 30477	CONSUMERS ENERGY ACCT #1000 2155 4991	12/09/2020 MONICAK	12/09/2020	31.19	31.19	Open	N 12/09/2020
	101-751-921.00	UTILITIES - ELECTRIC		31.19			
	Total for vendor 006672 - CONSUMERS ENERGY:			<u>2,215.10</u>	<u>2,215.10</u>		

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 DB: Kalamazoo Twp

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 EXP CHECK RUN DATES 12/15/2020 - 12/15/2020  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 006711 - STEENSMA LAWN & POWER EQUIPMENT:							
772112 30382	STEENSMA LAWN & POWER EQUIPMENT MISC SUPPLIES 206-336-939.00	12/09/2020 MONICAK	12/09/2020	349.36	349.36	Open	N 12/08/2020
	MAINT. - VEHICLE			349.36			
	Total for vendor 006711 - STEENSMA LAWN & POWER EQUIPMENT:			<u>349.36</u>	<u>349.36</u>		
Vendor 011712 - FERGUSON FACILITIES #3400:							
WK037431-1 30392	FERGUSON FACILITIES #3400 MISC SUPPLIES 206-336-740.00	12/09/2020 MONICAK	12/09/2020	446.96	446.96	Open	N 12/09/2020
	OPERATING SUPPLIES			446.96			
WK038209 30393	FERGUSON FACILITIES #3400 MISC SUPPLIES 258-425-740.00	12/09/2020 MONICAK	12/09/2020	1,058.58	1,058.58	Open	N 12/09/2020
	OPERATING SUPPLIES			1,058.58			
0228971 30394	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	12/09/2020 MONICAK	12/09/2020	51.68	51.68	Open	N 12/09/2020
	OPERATING SUPPLIES			51.68			
WK037431 30395	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	12/09/2020 MONICAK	12/09/2020	1,771.73	1,771.73	Open	N 12/09/2020
	OPERATING SUPPLIES			1,771.73			
	Total for vendor 011712 - FERGUSON FACILITIES #3400:			<u>3,328.95</u>	<u>3,328.95</u>		
Vendor 011720 - ENTENMANN-ROVIN CO.:							
0163590 30407	ENTENMANN-ROVIN CO. BADGE REPAIR 207-301-748.00	12/09/2020 MONICAK	12/09/2020	61.50	61.50	Open	N 12/09/2020
	UNIFORMS/PERSONAL EQUIPMENT			61.50			
	Total for vendor 011720 - ENTENMANN-ROVIN CO.:			<u>61.50</u>	<u>61.50</u>		
Vendor 012575 - FADER EQUIPMENT, INC.:							
133142 30390	FADER EQUIPMENT, INC. EXCAVATOR 101-276-945.00	12/09/2020 MONICAK	12/09/2020	210.00	210.00	Open	N 12/09/2020
	RENTALS - EQUIPMENT			210.00			
	Total for vendor 012575 - FADER EQUIPMENT, INC.:			<u>210.00</u>	<u>210.00</u>		
Vendor 013865 - FIRE SERVICE MANAGEMENT:							

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 User: MONICAK  
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
23053 30434	FIRE SERVICE MANAGEMENT REPAIR 206-336-748.00 PERSONAL EQUIPMENT ALLOWANCE Total for vendor 013865 - FIRE SERVICE MANAGEMENT:	12/09/2020 MONICAK	12/09/2020	634.20 634.20	634.20	Open	N 12/09/2020

Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:

2141253-1 30408	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00 OFFICE SUPPLIES	12/09/2020 MONICAK	12/09/2020	32.85 32.85	32.85	Open	N 12/09/2020
2151469-0 30454	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00 OFFICE SUPPLIES	12/09/2020 MONICAK	12/09/2020	203.13 203.13	203.13	Open	N 12/09/2020
2151508-0 30465	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00 OFFICE SUPPLIES	12/09/2020 MONICAK	12/09/2020	84.58 84.58	84.58	Open	N 12/09/2020
2151985-0 30466	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00 OFFICE SUPPLIES Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:	12/09/2020 MONICAK	12/09/2020	15.94 15.94 336.50	15.94 336.50	Open	N 12/09/2020

Vendor 024206 - JB PRINTING COMPANY:

50593 30456	JB PRINTING COMPANY ENVELOPES 101-200-727.00 OFFICE SUPPLIES	12/09/2020 MONICAK	12/09/2020	214.00 214.00	214.00	Open	N 12/09/2020
50591 30457	JB PRINTING COMPANY ENVELOPES 101-200-727.00 OFFICE SUPPLIES	12/09/2020 MONICAK	12/09/2020	682.40 682.40	682.40	Open	N 12/09/2020
50594 30458	JB PRINTING COMPANY BUSINESS CARDS 101-101-727.00 OFFICE SUPPLIES Total for vendor 024206 - JB PRINTING COMPANY:	12/09/2020 MONICAK	12/09/2020	156.00 156.00 1,052.40	156.00 1,052.40	Open	N 12/09/2020

Vendor 026006 - KALAMAZOO AREA BUILDING AUTHORITY:

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EXP CHECK RUN DATES 12/14/2020 - 12/15/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20-06-10 30455	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00	12/09/2020 MONICAK	12/09/2020	110.00	110.00	Open	N 12/09/2020
	101-310-811.00 PURCHASED SERVICE			110.00			
	Total for vendor 026006 - KALAMAZOO AREA BUILDING AUTHORITY:			<u>110.00</u>	<u>110.00</u>		

Vendor 026022 - KALAMAZOO CITY TREASURER:

1000180530 30478	KALAMAZOO CITY TREASURER TRAINING FACILITY 206-336-811.00	12/09/2020 MONICAK	12/09/2020	1,200.00	1,200.00	Open	N 12/09/2020
	206-336-811.00 PURCHASED & MAINT. SERVICE			1,200.00			
	Total for vendor 026022 - KALAMAZOO CITY TREASURER:			<u>1,200.00</u>	<u>1,200.00</u>		

Vendor 026035 - KAL COUNTY EMERGENCY MANAGEMENT:

21-07 30429	KAL COUNTY EMERGENCY MANAGEMENT ANNUAL MEMBERSHIP 206-336-811.00	12/09/2020 MONICAK	12/09/2020	1,400.00	1,400.00	Open	N 12/09/2020
	206-336-811.00 PURCHASED & MAINT. SERVICE			1,400.00			
	Total for vendor 026035 - KAL COUNTY EMERGENCY MANAGEMENT:			<u>1,400.00</u>	<u>1,400.00</u>		

Vendor 026046 - KAL. COUNTY CLERK/REGISTER OF DEEDS:

80420 30398	KAL. COUNTY CLERK/REGISTER OF DEEDS AUGUST PRIMARY ELECTION 101-215-813.00	12/09/2020 MONICAK	12/09/2020	2,928.60	2,928.60	Open	N 12/09/2020
	101-215-813.00 COUNTY ELECTION SERVICES			2,928.60			
110320 30399	KAL. COUNTY CLERK/REGISTER OF DEEDS NOVEMBER GENERAL ELECTION 101-215-813.00	12/09/2020 MONICAK	12/09/2020	2,418.60	2,418.60	Open	N 12/09/2020
	101-215-813.00 COUNTY ELECTION SERVICES			2,418.60			
	Total for vendor 026046 - KAL. COUNTY CLERK/REGISTER OF DEEDS:			<u>5,347.20</u>	<u>5,347.20</u>		

Vendor 026072 - KAL. COUNTY CHAPTER-MTA:

102820 30396	KAL. COUNTY CHAPTER-MTA ANNUAL DUES 101-200-732.00	12/09/2020 MONICAK	12/09/2020	176.99	176.99	Open	N 12/09/2020
	101-200-732.00 DUES/SUBS/PUBL			176.99			
	Total for vendor 026072 - KAL. COUNTY CHAPTER-MTA:			<u>176.99</u>	<u>176.99</u>		

Vendor 026087 - COUNTY OF KALAMAZOO:

DRN20-13 30441	COUNTY OF KALAMAZOO 2020 AT LARGE	12/09/2020 MONICAK	12/09/2020	11,298.20	11,298.20	Open	N 12/09/2020
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-446-965.00	DRAINS - AT LARGE		11,298.20			
	Total for vendor 026087 - COUNTY OF KALAMAZOO:			11,298.20	11,298.20		

Vendor 026088 - KRESA PRINT CENTER:

39223 30415	KRESA PRINT CENTER BUSINESS CARDS 207-301-727.00	12/09/2020 MONICAK	12/09/2020	44.50	44.50	Open	N 12/09/2020
	OFFICE SUPPLIES			44.50			
39227 30416	KRESA PRINT CENTER BUSINESS CARDS 207-301-727.00	12/09/2020 MONICAK	12/09/2020	44.50	44.50	Open	N 12/09/2020
	OFFICE SUPPLIES			44.50			
	Total for vendor 026088 - KRESA PRINT CENTER:			89.00	89.00		

Vendor 026114 - KALAMAZOO ROD & GUN CLUB:

120920 30409	KALAMAZOO ROD & GUN CLUB DUES - HOWES 207-301-732.00	12/09/2020 MONICAK	12/09/2020	100.00	100.00	Open	N 12/09/2020
	DUES/SUBS/PUBL			100.00			
120920A 30410	KALAMAZOO ROD & GUN CLUB DUES - ERGANG, B 207-301-732.00	12/09/2020 MONICAK	12/09/2020	100.00	100.00	Open	N 12/09/2020
	DUES/SUBS/PUBL			100.00			
120920B 30411	KALAMAZOO ROD & GUN CLUB DUES - ERGANG, G 207-301-732.00	12/09/2020 MONICAK	12/09/2020	100.00	100.00	Open	N 12/09/2020
	DUES/SUBS/PUBL			100.00			
120920C 30412	KALAMAZOO ROD & GUN CLUB DUES - WHITE 207-301-732.00	12/09/2020 MONICAK	12/09/2020	100.00	100.00	Open	N 12/09/2020
	DUES/SUBS/PUBL			100.00			
	Total for vendor 026114 - KALAMAZOO ROD & GUN CLUB:			400.00	400.00		

Vendor 026442 - KIESLER'S POLICE SUPPLY, INC.:

SI101183 30413	KIESLER'S POLICE SUPPLY, INC. AMMO 266-320-960.00	12/09/2020 MONICAK	12/09/2020	2,845.54	2,845.54	Open	N 12/09/2020
	TUITION/TRAINING			2,845.54			
SI101184 30414	KIESLER'S POLICE SUPPLY, INC. AMMO 266-320-960.00	12/09/2020 MONICAK	12/09/2020	3,912.20	3,912.20	Open	N 12/09/2020
	TUITION/TRAINING			3,912.20			

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Total for vendor 026442 - KIESLER'S POLICE SUPPLY, INC.:				6,757.74	6,757.74		
Vendor 028639 - R.W. LAPINE, INC.:							
50072728 30459	R.W. LAPINE, INC. INSTALL EXHAUST FAN - MAIN MEETING 258-425-747.00	12/09/2020 MONICAK	12/09/2020	3,493.00	3,493.00	Open	N 12/09/2020
Total for vendor 028639 - R.W. LAPINE, INC.:				3,493.00	3,493.00		
Vendor 028649 - BIO-CARE, INC.:							
7614 30447	BIO-CARE, INC. MEDICAL EXAMS 206-336-914.00	12/09/2020 MONICAK	12/09/2020	720.00	720.00	Open	N 12/09/2020
Total for vendor 028649 - BIO-CARE, INC.:				720.00	720.00		
Vendor 031552 - MENARDS - KALAMAZOO EAST:							
40349 30385	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	357.55	357.55	Open	N 12/08/2020
				357.55			
39805 30417	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	755.99	755.99	Open	N 12/09/2020
				755.99			
39475 30418	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	11.99	11.99	Open	N 12/09/2020
				11.99			
39422 30419	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	60.68	60.68	Open	N 12/09/2020
				60.68			
38707 30420	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	12/09/2020 MONICAK	12/09/2020	105.04	105.04	Open	N 12/09/2020
				105.04			
39955 30421	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	187.31	187.31	Open	N 12/09/2020
				187.31			



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
39950 30422	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	299.93	299.93	Open	N 12/09/2020
	MAINT. - BUILDING			299.93			
40806 30469	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2020 MONICAK	12/09/2020	79.94	79.94	Open	N 12/09/2020
	MAINT. - BUILDING			79.94			
	Total for vendor 031552 - MENARDS - KALAMAZOO EAST:			<u>1,858.43</u>	<u>1,858.43</u>		
Vendor 032088 - ROBERT LAMSON, LLC:							
3065 30467	ROBERT LAMSON, LLC SCREENINGS (4) 207-301-812.00	12/09/2020 MONICAK	12/09/2020	500.00	500.00	Open	N 12/09/2020
	EMPLOYMENT TESTING			500.00			
3072 30468	ROBERT LAMSON, LLC SCREENING - ANDERSON 207-301-812.00	12/09/2020 MONICAK	12/09/2020	125.00	125.00	Open	N 12/09/2020
	EMPLOYMENT TESTING			125.00			
	Total for vendor 032088 - ROBERT LAMSON, LLC:			<u>625.00</u>	<u>625.00</u>		
Vendor 032107 - MIDWAY CHEVROLET, INC.:							
82637 30462	MIDWAY CHEVROLET, INC. OIL CHANGE 206-336-939.00	12/09/2020 MONICAK	12/09/2020	52.98	52.98	Open	N 12/09/2020
	MAINT. - VEHICLE			52.98			
	Total for vendor 032107 - MIDWAY CHEVROLET, INC.:			<u>52.98</u>	<u>52.98</u>		
Vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:							
537664 30470	MULDER'S LANDSCAPE SUPPLIES EXCAVATOR 101-276-945.00	12/09/2020 MONICAK	12/09/2020	295.00	295.00	Open	N 12/09/2020
	RENTALS - EQUIPMENT			295.00			
	Total for vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:			<u>295.00</u>	<u>295.00</u>		
Vendor 033829 - RIDGE COMPANY:							
205745 30386	RIDGE COMPANY PADS/ROTORS 101-265-939.00	12/09/2020 MONICAK	12/09/2020	293.83	293.83	Open	N 12/08/2020
	MAINT. - VEHICLE			293.83			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
384780 30387	RIDGE COMPANY RELAYS/SCREWDRIVER SET 206-336-939.00	12/09/2020 MONICAK	12/09/2020	52.61	52.61	Open	N 12/08/2020
	MAINT. - VEHICLE			52.61			
205741 30388	RIDGE COMPANY RELAYS 206-336-939.00	12/09/2020 MONICAK	12/09/2020	15.68	15.68	Open	N 12/08/2020
	MAINT. - VEHICLE			15.68			
204702 30426	RIDGE COMPANY BATTERIES 206-336-939.00	12/09/2020 MONICAK	12/09/2020	156.67	156.67	Open	N 12/09/2020
	MAINT. - VEHICLE			156.67			
	Total for vendor 033829 - RIDGE COMPANY:			<u>518.79</u>	<u>518.79</u>		
<hr/>							
Vendor 038500 - OVERHEAD DOOR CO OF KALAMAZOO, INC.:							
INVOHD000169071							
30428	OVERHEAD DOOR CO OF KALAMAZOO, INC. REPAIR 206-336-931.00	12/09/2020 MONICAK	12/09/2020	138.76	138.76	Open	N 12/09/2020
	MAINT. - BUILDING			138.76			
	Total for vendor 038500 - OVERHEAD DOOR CO OF KALAMAZOO, INC.:			<u>138.76</u>	<u>138.76</u>		
<hr/>							
Vendor 039436 - TOP GRADE AGGREGATES, LLC:							
43482 30442	TOP GRADE AGGREGATES, LLC WILSON PARK PARKING AREA 101-751-740.00	12/09/2020 MONICAK	12/09/2020	67.05	67.05	Open	N 12/09/2020
	OPERATING SUPPLIES			67.05			
43479 30443	TOP GRADE AGGREGATES, LLC WILSON PARK PARKING AREA 101-751-740.00	12/09/2020 MONICAK	12/09/2020	57.60	57.60	Open	N 12/09/2020
	OPERATING SUPPLIES			57.60			
	Total for vendor 039436 - TOP GRADE AGGREGATES, LLC:			<u>124.65</u>	<u>124.65</u>		
<hr/>							
Vendor 041089 - DBIX IT LLC:							
202005077 30430	DBIX IT LLC NETWORK SUPPORT 101-200-810.00	12/09/2020 MONICAK	12/09/2020	930.00	930.00	Open	N 12/09/2020
	COMPUTER SERVICE			930.00			
202005082 30450	DBIX IT LLC NETWORK SUPPORT 101-200-810.00	12/09/2020 MONICAK	12/09/2020	1,050.00	1,050.00	Open	N 12/09/2020
	COMPUTER SERVICE			1,050.00			
	Total for vendor 041089 - DBIX IT LLC:			<u>1,980.00</u>	<u>1,980.00</u>		

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 045016 - RJ'S PRINTING & ADVERTISING LLC:							
19519 30397	RJ'S PRINTING & ADVERTISING LLC FLYERS	12/09/2020 MONICAK	12/09/2020	540.00	540.00	Open	N 12/09/2020
	101-200-727.00	OFFICE SUPPLIES		540.00			
	Total for vendor 045016 - RJ'S PRINTING & ADVERTISING LLC:			<u>540.00</u>	<u>540.00</u>		
Vendor 047003 - SERVICEMASTER OF KALAMAZOO:							
400465 30381	SERVICEMASTER OF KALAMAZOO CARPET CLEANING	12/09/2020 MONICAK	12/09/2020	383.00	383.00	Open	N 12/08/2020
	206-336-811.00	PURCHASED & MAINT. SERVICE		383.00			
	Total for vendor 047003 - SERVICEMASTER OF KALAMAZOO:			<u>383.00</u>	<u>383.00</u>		
Vendor 047648 - SIRCHIE FINGER PRINT LABS:							
0470198-IN 30405	SIRCHIE FINGER PRINT LABS MISC SUPPLIES	12/09/2020 MONICAK	12/09/2020	168.49	168.49	Open	N 12/09/2020
	207-301-782.00	INVESTIGATIVE OPERATIONS		168.49			
	Total for vendor 047648 - SIRCHIE FINGER PRINT LABS:			<u>168.49</u>	<u>168.49</u>		
Vendor 051025 - TWP. OF KALAMAZOO/SHERINE MILLER:							
120920 30402	TWP. OF KALAMAZOO/SHERINE MILLER PROP #12-365-510	12/09/2020 MONICAK	12/09/2020	1,621.63	1,621.63	Open	N 12/09/2020
	811-440-983.10	MAINT - 1220 NASSAU		1,621.63			
120920A 30403	TWP. OF KALAMAZOO/SHERINE MILLER PROP #12-365-040	12/09/2020 MONICAK	12/09/2020	1,839.05	1,839.05	Open	N 12/09/2020
	811-440-983.08	MAINT - 1219 WOODROW		1,839.05			
120920B 30440	TWP. OF KALAMAZOO/SHERINE MILLER PROP #10-130-012	12/09/2020 MONICAK	12/09/2020	60.28	60.28	Open	N 12/09/2020
	101-446-965.00	DRAINS - AT LARGE		60.28			
	Total for vendor 051025 - TWP. OF KALAMAZOO/SHERINE MILLER:			<u>3,520.96</u>	<u>3,520.96</u>		
Vendor 051072 - TRILLIUM STAFFING, INC.:							
3057341 30431	TRILLIUM STAFFING, INC. CLIENT #138371	12/09/2020 MONICAK	12/09/2020	652.68	652.68	Open	N 12/09/2020
	101-200-811.00	PURCHASED SERVICE		652.68			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3058635 30439	TRILLIUM STAFFING, INC. CLIENT #138371 101-200-811.00	12/09/2020 MONICAK	12/09/2020	479.52	479.52	Open	N 12/09/2020
	PURCHASED SERVICE			479.52			
	Total for vendor 051072 - TRILLIUM STAFFING, INC.:			<u>1,132.20</u>	<u>1,132.20</u>		

Vendor 053376 - UNCLE BEN'S UNIFORM STORE:

120720 30446	UNCLE BEN'S UNIFORM STORE UNIFORMS 206-336-748.00	12/09/2020 MONICAK	12/09/2020	2,796.00	2,796.00	Open	N 12/09/2020
	PERSONAL EQUIPMENT ALLOWANCE			2,796.00			
	Total for vendor 053376 - UNCLE BEN'S UNIFORM STORE:			<u>2,796.00</u>	<u>2,796.00</u>		

Vendor 058029 - PREIN & NEWHOF, INC.:

58318 30451	PREIN & NEWHOF, INC. UPDATE 2021 SANITARY CIP 883-520-820.00	12/09/2020 MONICAK	12/09/2020	128.00	128.00	Open	N 12/09/2020
	ENGINEERING FEES			128.00			
58332 30452	PREIN & NEWHOF, INC. TEXEL LIFT STATION 883-520-820.00	12/09/2020 MONICAK	12/09/2020	1,847.45	1,847.45	Open	N 12/09/2020
	ENGINEERING FEES			1,847.45			
58356 30453	PREIN & NEWHOF, INC. NON-MOTORIZED IMPROVEMENTS 101-446-969.01	12/09/2020 MONICAK	12/09/2020	441.00	441.00	Open	N 12/09/2020
	SIDEWALK MAINTENANCE			441.00			
	Total for vendor 058029 - PREIN & NEWHOF, INC.:			<u>2,416.45</u>	<u>2,416.45</u>		

Vendor 058074 - WOLVERINE LAWN SERVICES, INC:

526944 30391	WOLVERINE LAWN SERVICES, INC LEAF REMOVAL 101-276-811.00	12/09/2020 MONICAK	12/09/2020	100.00	100.00	Open	N 12/09/2020
	PURCHASED SERVICE			100.00			
526300 30435	WOLVERINE LAWN SERVICES, INC LEAF REMOVAL 101-276-811.00	12/09/2020 MONICAK	12/09/2020	400.00	400.00	Open	N 12/09/2020
	PURCHASED SERVICE			400.00			
	Total for vendor 058074 - WOLVERINE LAWN SERVICES, INC:			<u>500.00</u>	<u>500.00</u>		

Vendor 058097 - WOLVERINE POWER SYSTEMS:

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0201532-IN 30479	WOLVERINE POWER SYSTEMS REPAIR GENERATOR 206-336-811.00 PURCHASED & MAINT. SERVICE Total for vendor 058097 - WOLVERINE POWER SYSTEMS:	12/09/2020 MONICAK	12/09/2020	397.90 397.90	397.90	Open	N 12/09/2020
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Vendor 500201 - EMERGENCY VEHICLE PRODUCTS:							
S0013957 30448	EMERGENCY VEHICLE PRODUCTS REPAIR 814 206-336-939.00 MAINT. - VEHICLE	12/09/2020 MONICAK	12/09/2020	519.91 519.91	519.91	Open	N 12/09/2020
S0013956 30449	EMERGENCY VEHICLE PRODUCTS PREV MAINT 814 206-336-939.00 MAINT. - VEHICLE Total for vendor 500201 - EMERGENCY VEHICLE PRODUCTS:	12/09/2020 MONICAK	12/09/2020	1,159.70 1,159.70	1,159.70	Open	N 12/09/2020
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Vendor 500207 - ESPER ELECTRIC, LTD:							
22036 30400	ESPER ELECTRIC, LTD UPS WORK 101-265-931.00 MAINT. - BUILDING Total for vendor 500207 - ESPER ELECTRIC, LTD:	12/09/2020 MONICAK	12/09/2020	590.00 590.00	590.00	Open	N 12/09/2020
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Vendor 500398 - HELPNET:							
32746 30464	HELPNET EMPLOYEE ASSISTANCE PROGRAM 207-301-914.00 HEALTH MGMT Total for vendor 500398 - HELPNET:	12/09/2020 MONICAK	12/09/2020	1,118.40 1,118.40	1,118.40	Open	N 12/09/2020
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Vendor 500475 - HI-TECH ELECTRIC COMPANY:							
2081974 30401	HI-TECH ELECTRIC COMPANY FIBER - UTILITY ROOM/SERVER ROOM 258-425-983.00 EQUIPMENT Total for vendor 500475 - HI-TECH ELECTRIC COMPANY:	12/09/2020 MONICAK	12/09/2020	493.50 493.50	493.50	Open	N 12/09/2020
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Vendor 500590 - LOWE'S COMPANIES, INC.:							
01660 30383	LOWE'S COMPANIES, INC. MISC SUPPLIES	12/09/2020 MONICAK	12/09/2020	138.19	138.19	Open	N 12/08/2020

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/13/2020 - 12/15/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-265-740.00	OPERATING SUPPLIES		138.19			
01755 30384	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	12/09/2020 MONICAK	12/09/2020	114.11	114.11	Open	N 12/08/2020
	206-336-740.00	OPERATING SUPPLIES		114.11			
01182 30423	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	12/09/2020 MONICAK	12/09/2020	296.60	296.60	Open	N 12/09/2020
	258-425-740.00	SMALL TOOLS & EQUIPMENT OPERATING SUPPLIES		142.20 154.40			
01888 30436	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-931.00	12/09/2020 MONICAK	12/09/2020	24.19	24.19	Open	N 12/09/2020
		MAINT. - BUILDING		24.19			
01192 30445	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	12/09/2020 MONICAK	12/09/2020	207.03	207.03	Open	N 12/09/2020
		SMALL TOOLS & EQUIPMENT		207.03			
	Total for vendor 500590 - LOWE'S COMPANIES, INC.:			<u>780.12</u>	<u>780.12</u>		

Vendor 500624 - MACP:

200007663 30404	MACP REGISTRATION - JACKSON 207-301-862.00	12/09/2020 MONICAK	12/09/2020	1,195.00	1,195.00	Open	N 12/09/2020
		TRAVEL - CONFERENCES		1,195.00			
200007694 30463	MACP REGISTRATION - ERGANG 207-301-862.00	12/09/2020 MONICAK	12/09/2020	280.00	280.00	Open	N 12/09/2020
		TRAVEL - CONFERENCES		280.00			
	Total for vendor 500624 - MACP:			<u>1,475.00</u>	<u>1,475.00</u>		

Vendor 500646 - MILLER, CANFIELD, PADDOCK:

1498809 30406	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 207-301-827.00	12/09/2020 MONICAK	12/09/2020	1,482.00	1,482.00	Open	N 12/09/2020
		LEGAL		1,482.00			
	Total for vendor 500646 - MILLER, CANFIELD, PADDOCK:			<u>1,482.00</u>	<u>1,482.00</u>		

Vendor 500653 - MOSES FIRE EQUIPMENT, INC.:

R20039 30389	MOSES FIRE EQUIPMENT, INC. SHIPPING CHARGES	12/09/2020 MONICAK	12/09/2020	124.80	124.80	Open	N 12/09/2020
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	206-336-747.00	SMALL TOOLS & EQUIPMENT		124.80			
20625 30461	MOSES FIRE EQUIPMENT, INC. HOSE SECTIONS 206-336-747.00	12/09/2020 MONICAK	12/09/2020	2,958.61	2,958.61	Open	N 12/09/2020
		SMALL TOOLS & EQUIPMENT		2,958.61			
	Total for vendor 500653 - MOSES FIRE EQUIPMENT, INC.:			<u>3,083.41</u>	<u>3,083.41</u>		

Vendor 500948 - TRISTATE DOCUMENT SOLUTIONS LLC:

12726 30444	TRISTATE DOCUMENT SOLUTIONS LLC SCANNING - ROLLED PLANS 101-200-811.00	12/09/2020 MONICAK	12/09/2020	4,968.75	4,968.75	Open	N 12/09/2020
		PURCHASED SERVICE		4,968.75			
	Total for vendor 500948 - TRISTATE DOCUMENT SOLUTIONS LLC:			<u>4,968.75</u>	<u>4,968.75</u>		

Vendor 500978 - REPUBLIC SERVICES #249:

0249-006937566 30460	REPUBLIC SERVICES #249 ACCT #3-0249-0303078 226-527-811.00	12/09/2020 MONICAK	12/09/2020	42,174.03	42,174.03	Open	N 12/09/2020
		SOLID WASTE		42,174.03			
	Total for vendor 500978 - REPUBLIC SERVICES #249:			<u>42,174.03</u>	<u>42,174.03</u>		

# of Invoices:	101	# Due:	101	Totals:	148,293.25	148,293.25
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>148,293.25</u>	<u>148,293.25</u>

User: MONICAK

EXP CHECK RUN DATES 12/15/2020 - 12/15/2020

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL			38,790.79	38,790.79		
	206 - FIRE			33,731.32	33,731.32		
	207 - POLICE			6,713.76	6,713.76		
	226 - RUBBISH COLLECTION FUND			42,174.03	42,174.03		
	258 - DISASTER RESPONSE FUND			13,139.48	13,139.48		
	266 - LAW ENFORCEMENT TRAINING			6,757.74	6,757.74		
	811 - FIRE CAPITAL IMPROVEMENT			3,460.68	3,460.68		
	871 - WATER IMPROVEMENT			1,550.00	1,550.00		
	883 - SEWER IMPROVEMENT			1,975.45	1,975.45		
--- TOTALS BY DEPT/ACTIVITY ---							
	101 - LEGISLATIVE			156.00	156.00		
	200 - GENERAL SERVICES_ADMIN			13,553.05	13,553.05		
	215 - CLERK			5,347.20	5,347.20		
	265 - MAINTENANCE			2,869.62	2,869.62		
	276 - CEMETERY			1,005.00	1,005.00		
	301 - POLICE			6,713.76	6,713.76		
	310 - ENFORCEMENT (ORD, UNSAFE BDC			2,096.10	2,096.10		
	320 - STATE TRAINING MONEY			6,757.74	6,757.74		
	336 - FIRE			33,731.32	33,731.32		
	400 - PLANNING/ZONING			1,808.50	1,808.50		
	425 - DISASTER RESPONSE			13,139.48	13,139.48		
	440 - CAPTIAL IMPROVEMENT			3,460.68	3,460.68		
	441 - WATER IMPROVEMENT			1,550.00	1,550.00		
	446 - INFRASTRUCTURE MAINTENANCE			11,799.48	11,799.48		
	520 - SEWER IMPROVEMENT			1,975.45	1,975.45		
	527 - RUBBISH COLLECTION/DISPOSAL			42,174.03	42,174.03		
	751 - RECREATION			155.84	155.84		





**KALAMAZOO TOWNSHIP  
TREASURER'S REPORT  
OCTOBER 2020**

**CASH SUMMARY BY CLASSIFICATION:**

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	765,605.99
TOTAL POOLED INVESTMENTS**	POOL	12,812,730.82
MERCANTILE BANK	SWET	316,463.24
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	12,356.87
CHEMICAL BANK	MRA	21,794.36
<b>TOTAL CASH SUMMARY BY CLASSIFICATION</b>		<b><u>\$ 13,928,951.28</u></b>

**CASH ALLOCATION BY FUND:**

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	5,853,314.87
LIVE SCAN	217	84,351.10
STREET LIGHTING	219	277,509.25
RECYCLING	226	44,290.82
DISASTER RESPONSE FUND	258	119,145.95
DRUG LAW ENFORCEMENT	265	100,753.65
LAW ENFORCEMENT TRAINING	266	19,211.09
SWET	267	(10,055.41)
ROAD DEBT SERVICE (VOTED BOND)	301	306,986.97
BUILDING IMPROVEMENTS	402	166,884.93
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	15,102.36
TRUST & AGENCY	701	2,428.95
MEDICAL REIMBURSEMENT	702	21,794.36
CURRENT TAX	704	12,356.87
S.W.E.T. AGENCY	727	316,463.24
POLICE CAPITAL IMPROVEMENT	810	559,046.55
FIRE CAPITAL IMPROVEMENT	811	2,115,933.44
STREET	812	38,415.50
WATER	871	317,932.25
SEWER FUND	883	3,565,234.54
<b>TOTAL CASH ALLOCATION BY FUND</b>		<b><u>\$ 13,928,951.28</u></b>

**\*\*POOLED INVESTMENT DETAIL\*\***

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	CD	1.10%	2/23/2021	261,363.06
ADVIA CREDIT UNION**	Ultimate Savings	-	NA	506,106.76
TCF (CHEMICAL BANK)	MM	0.05%	NA	534,777.99
COMERICA	MM	0.00%	NA	9,161.16
COMERICA	CD	3.06%	11/13/2020	250,657.50
COMERICA	CD	2.13%	12/22/2020	143,439.01
COMERICA	Govt Sec.	2.50%	12/25/2042	240,556.82
CONSUMERS CU**	MM	-	NA	1,510,320.14
FIRST NATIONAL BANK	CD	0.45%	3/29/2021	511,768.21
FIRST NATIONAL BANK	CD	1.80%	12/23/2020	519,420.10
FIRST NATIONAL BANK	CD	0.45%	3/9/2021	107,897.68
FIRST NATIONAL BANK	CD	0.45%	2/4/2021	320,617.50
FIRST NATIONAL BANK	CD	1.80%	12/25/2020	506,027.68
FIRST NATIONAL BANK	MM	0.01%	NA	25.69
FIRST SOURCE BANK	CD	0.20%	6/28/2021	512,889.86
FLAGSTAR BANK	CD	1.65%	11/23/2020	256,213.08
HUNTINGTON BANK	MM	0.01%	NA	5.05
LAKE MICHIGAN CREDIT UNION**	Savings	-	NA	529,855.41
LAKE MICHIGAN CREDIT UNION	Savings	0.25%	NA	29.53
MACATAWA BANK	CD	0.10%	3/4/2021	109,465.48
MBIA CLASS	INV POOL	0.10%	NA	4,619,504.70
MBIA CLASS - ROAD DEBT SERVICE	INV POOL	0.10%	NA	264,481.36
MERCANTILE BANK OF MI	ICS	0.10%	NA	2.09
MERCANTILE BANK OF MI	CD	0.45%	2/6/2021	628,336.19
STURGIS BANK & TRUST CO	CD	0.45%	8/27/2021	254,788.89
PRIVATE BANK/CIBC	CD	0.30%	9/28/2021	108,315.97
PRIVATE BANK/CIBC	CD	0.30%	9/28/2021	106,703.91
<b>TOTAL FOR POOL INVESTMENT DETAIL</b>				<b><u>\$ 12,812,730.82</u></b>

\*\* Unable to obtain current interest rate.

**REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP**  
**PERIOD ENDING 10/31/2020**  
**% Fiscal Year Completed: 83.33**

DEPT/FUND DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 10/31/2019	PREV YEAR	2020 AMENDED BUDGET	YTD BALANCE 10/31/2020	% BDGT USED
			% BDGT USED			
<b>Fund 101 - GENERAL</b>						
Net - Dept 000 - REVENUES	7,166,195.00	6,393,009.82	89.21%	7,473,643.00	6,371,510.06	85.25%
Net - Dept 101 - LEGISLATIVE	(61,300.00)	(33,871.18)	55.25%	(65,225.00)	(44,190.75)	67.75%
Net - Dept 171 - SUPERVISOR	(37,450.00)	(29,000.18)	77.44%	(37,050.00)	(28,268.19)	76.30%
Net - Dept 175 - MANAGER	(203,275.00)	(168,729.89)	83.01%	(200,720.00)	(172,588.40)	85.98%
Net - Dept 191 - ELECTION	(33,450.00)	(17,312.75)	51.76%	0.00	0.00	
Net - Dept 200 - GENERAL SERVICES_ADMIN	(357,865.00)	(266,572.72)	74.49%	(589,845.00)	(335,612.73)	56.90%
Net - Dept 209 - ASSESSOR	(194,900.00)	(165,502.46)	84.92%	(210,045.00)	(163,565.43)	77.87%
Net - Dept 215 - CLERK	(93,950.00)	(76,286.46)	81.20%	(220,040.00)	(155,164.43)	70.52%
Net - Dept 223 - FINANCE	(232,200.00)	(182,497.26)	78.59%	(253,085.00)	(195,146.31)	77.11%
Net - Dept 253 - TREASURER	(37,375.00)	(32,355.89)	86.57%	(40,100.00)	(29,942.24)	74.67%
Net - Dept 265 - MAINTENANCE	(274,340.00)	(216,664.30)	78.98%	(291,710.00)	(190,767.22)	65.40%
Net - Dept 276 - CEMETERY	(31,575.00)	(28,045.56)	88.82%	(34,965.00)	(12,348.33)	35.32%
Net - Dept 310 - CODE ENFORCEMENT	(83,750.00)	(53,544.75)	63.93%	(148,310.00)	(29,704.69)	20.03%
Net - Dept 400 - PLANNING/ZONING	(83,785.00)	(65,627.58)	78.33%	(123,325.00)	(70,203.46)	56.93%
Net - Dept 425 - DISASTER RESPONSE	(10,000.00)	0.00	0.00%	(10,000.00)	0.00	0.00%
Net - Dept 446 - INFRASTRUCTURE MAINTENANCE	(300,000.00)	(147,146.51)	49.05%	(300,000.00)	(31,678.60)	10.56%
Net - Dept 751 - RECREATION	(23,000.00)	(14,418.23)	62.69%	(13,300.00)	(11,587.73)	87.13%
Net - Dept 890 - CONTINGENCY	(400,000.00)	(20,000.00)	5.00%	(61,636.00)	(50,000.00)	81.12%
Net - Dept 901 - CAPITAL OUTLAY_GENERAL	(25,000.00)	0.00		0.00	0.00	
Net - Dept 999 - OPERATING TRANSFERS	(5,110,646.00)	(5,110,646.00)	100.00%	(4,841,974.00)	(4,841,974.00)	100.00%
<b>Fund 101 - GENERAL:</b>						
TOTAL REVENUES	7,166,195.00	6,393,009.82		7,473,643.00	6,371,510.06	
TOTAL EXPENDITURES	(7,593,861.00)	(6,628,221.72)		(7,441,330.00)	(6,362,742.51)	
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(427,666.00)</b>	<b>(235,211.90)</b>		<b>32,313.00</b>	<b>8,767.55</b>	
<b>Fund 206 - FIRE:</b>						
TOTAL REVENUES	1,704,060.00	1,738,458.05	102.02%	1,530,258.00	1,550,021.83	101.29%
TOTAL EXPENDITURES	(1,721,050.00)	(1,359,010.08)	78.96%	(1,735,964.00)	(1,315,997.31)	75.81%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(16,990.00)</b>	<b>379,447.97</b>		<b>(205,706.00)</b>	<b>234,024.52</b>	
<b>Fund 207 - POLICE:</b>						
TOTAL REVENUES	4,823,196.00	4,660,688.04	96.63%	4,661,030.00	4,509,376.29	96.75%
TOTAL EXPENDITURES	(4,879,600.00)	(3,733,440.32)	76.51%	(4,920,597.00)	(3,836,630.91)	77.97%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(56,404.00)</b>	<b>927,247.72</b>		<b>(259,567.00)</b>	<b>672,745.38</b>	

**REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP**  
**PERIOD ENDING 10/31/2020**  
**% Fiscal Year Completed: 83.33**

DEPT/FUND DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 10/31/2019	PREV YEAR % BDGT USED	2020 AMENDED BUDGET	YTD BALANCE 10/31/2020	% BDGT USED
<b>Fund 217 - LIVESCAN/SOR:</b>						
TOTAL REVENUES	31,200.00	26,047.48	83.49%	30,200.00	7,050.00	23.34%
TOTAL EXPENDITURES	(23,000.00)	(11,876.00)	51.63%	(23,000.00)	(11,130.39)	48.39%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>8,200.00</b>	<b>14,171.48</b>		<b>7,200.00</b>	<b>(4,080.39)</b>	
<b>Fund 219 - STREET LIGHTS:</b>						
TOTAL REVENUES	250,775.00	256,924.08	102.45%	258,494.00	265,378.16	102.66%
TOTAL EXPENDITURES	(251,000.00)	(190,862.03)	76.04%	(246,000.00)	(184,455.37)	74.98%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(225.00)</b>	<b>66,062.05</b>		<b>12,494.00</b>	<b>80,922.79</b>	
<b>Fund 226 - RUBBISH COLLECTION FUND:</b>						
TOTAL REVENUES	473,245.00	476,926.66	100.78%	503,346.00	503,528.12	100.04%
TOTAL EXPENDITURES	(469,240.00)	(386,518.34)	82.37%	(500,000.00)	(400,091.24)	80.02%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>4,005.00</b>	<b>90,408.32</b>		<b>3,346.00</b>	<b>103,436.88</b>	
<b>Fund 258 - DISASTER RESPONSE FUND:</b>						
TOTAL REVENUES	0.00	0.00		50,000.00	203,798.00	
TOTAL EXPENDITURES	0.00	0.00		(50,000.00)	(84,652.05)	169.30%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>119,145.95</b>	
<b>Fund 265 - DRUG LAW ENFORCEMENT:</b>						
TOTAL REVENUES	6,700.00	6,209.24	92.68%	4,200.00	0.00	0.00%
TOTAL EXPENDITURES	(1,000.00)	0.00	0.00%	(1,000.00)	0.00	0.00%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>5,700.00</b>	<b>6,209.24</b>		<b>3,200.00</b>	<b>-</b>	<b>0.00%</b>
<b>Fund 266 - LAW ENFORCEMENT TRAINING:</b>						
TOTAL REVENUES	19,000.00	20,438.47	107.57%	21,273.00	22,056.95	103.69%
TOTAL EXPENDITURES	(21,000.00)	(23,225.28)	110.60%	(24,355.00)	(10,305.46)	42.31%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(2,000.00)</b>	<b>(2,786.81)</b>		<b>(3,082.00)</b>	<b>11,751.49</b>	
<b>Fund 267 - SWET:</b>						
TOTAL REVENUES	55,120.00	57,775.96	104.82%	80,180.00	71,541.51	89.23%
TOTAL EXPENDITURES	(55,120.00)	(66,266.52)	120.22%	(80,030.00)	(78,909.41)	98.60%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>-</b>	<b>(8,490.56)</b>		<b>150.00</b>	<b>(7,367.90)</b>	

**REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP**  
**PERIOD ENDING 10/31/2020**  
**% Fiscal Year Completed: 83.33**

DEPT/FUND DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 10/31/2019	PREV YEAR	2020 AMENDED BUDGET	YTD BALANCE 10/31/2020	% BDGT USED
			% BDGT USED			
<b>Fund 301 - ROAD DEBT SERVICE (VOTED BOND):</b>						
TOTAL REVENUES	1,149,941.00	1,195,541.57	103.97%	1,257,207.00	1,273,380.75	101.29%
TOTAL EXPENDITURES	(1,099,300.00)	(1,099,250.00)	100.00%	(1,133,050.00)	(1,133,000.00)	100.00%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>50,641.00</b>	<b>96,291.57</b>		<b>124,157.00</b>	<b>140,380.75</b>	
<b>Fund 402 - TWP BUILDING &amp; GROUNDS IMPROVEMENTS</b>						
TOTAL REVENUES	0.00	13,589.36		1,000.00	0.00	0.00%
TOTAL EXPENDITURES	(435,000.00)	(385,457.01)	88.61%	(150,000.00)	0.00	0.00%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(435,000.00)</b>	<b>(371,867.65)</b>		<b>(149,000.00)</b>	<b>-</b>	
<b>Fund 584 - GOLF COURSE:</b>						
TOTAL REVENUES	10,400.00	20,324.04	195.42%	15,000.00	10,000.00	66.67%
TOTAL EXPENDITURES	(37,000.00)	(19,701.45)	53.25%	(15,000.00)	(7,895.00)	52.63%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(26,600.00)</b>	<b>622.59</b>		<b>-</b>	<b>2,105.00</b>	
<b>Fund 810 - POLICE CAPITAL IMPROVEMENT:</b>						
TOTAL REVENUES	280,100.00	331,540.80	118.37%	300,777.00	294,244.07	97.83%
TOTAL EXPENDITURES	(309,800.00)	(248,018.40)	80.06%	(356,000.00)	(349,488.75)	98.17%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(29,700.00)</b>	<b>83,522.40</b>		<b>(55,223.00)</b>	<b>(55,244.68)</b>	
<b>Fund 811 - FIRE CAPITAL IMPROVEMENT:</b>						
TOTAL REVENUES	568,955.00	611,062.30	107.40%	502,939.00	512,901.64	101.98%
TOTAL EXPENDITURES	(390,500.00)	(154,948.49)	39.68%	(391,500.00)	(126,358.19)	32.28%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>178,455.00</b>	<b>456,113.81</b>		<b>111,439.00</b>	<b>386,543.45</b>	
<b>Fund 812 - STREET IMPROVEMENT:</b>						
TOTAL REVENUES	2,500.00	4,769.49	190.78%	500.00	368.06	73.61%
TOTAL EXPENDITURES	0.00	(162,450.02)		0.00	0.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>2,500.00</b>	<b>(157,680.53)</b>		<b>500.00</b>	<b>368.06</b>	
<b>Fund 871 - WATER IMPROVEMENT</b>						
TOTAL REVENUES	16,700.00	11,661.14	69.83%	64,500.00	71,775.70	111.28%
TOTAL EXPENDITURES	(27,000.00)	(16,411.50)	60.78%	(17,000.00)	(14,447.00)	84.98%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(10,300.00)</b>	<b>(4,750.36)</b>		<b>47,500.00</b>	<b>57,328.70</b>	
<b>Fund 883 - SEWER IMPROVEMENT</b>						
TOTAL REVENUES	45,500.00	110,480.09	242.81%	115,000.00	127,735.60	111.07%
TOTAL EXPENDITURES	(31,000.00)	(23,375.12)	75.40%	(378,850.00)	(94,157.04)	24.85%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>14,500.00</b>	<b>87,104.97</b>		<b>(263,850.00)</b>	<b>33,578.56</b>	

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Revenues						
Dept 000 - REVENUES						
101-000-403.00	OPERATING LEVY-C.T.	3,986,928.00	4,006,158.93	0.00	(19,230.93)	100.48
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	17,000.00	62,369.17	0.00	(45,369.17)	366.88
101-000-404.00	ACT 198 -TWP IFT	15,000.00	13,818.62	0.00	1,181.38	92.12
101-000-412.00	DELINQUENT PERSONAL PROP TAX	5,000.00	4,489.54	0.00	510.46	89.79
101-000-424.00	TRAILER FEES	2,500.00	2,508.00	1,018.00	(8.00)	100.32
101-000-445.00	PENALTIES & INTEREST ON TAXES	7,500.00	8,596.94	0.00	(1,096.94)	114.63
101-000-451.00	FRANCHISE FEES	372,600.00	179,105.79	13,995.87	193,494.21	48.07
101-000-473.00	RENTAL APPLICATION FEES	55,000.00	44,600.00	3,000.00	10,400.00	81.09
101-000-473.01	MM APPLICATION FEES	50,000.00	65,000.00	0.00	(15,000.00)	130.00
101-000-474.00	LICENSE FEES/SIGNS	2,500.00	1,964.00	240.00	536.00	78.56
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	10,000.00	14,125.00	1,550.00	(4,125.00)	141.25
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	140,000.00	144,452.13	0.00	(4,452.13)	103.18
101-000-575.00	STATE SHARED	2,351,988.00	1,465,990.00	455,964.00	885,998.00	62.33
101-000-576.00	LIQUOR LICENSES	8,000.00	8,460.10	0.00	(460.10)	105.75
101-000-578.00	VIOLATION BUREAU	1,300.00	330.00	120.00	970.00	25.38
101-000-587.00	ELECTION REIMBURSEMENT	14,000.00	17,253.49	0.00	(3,253.49)	123.24
101-000-602.00	WITNESS/JURY-GEN ONLY	50.00	0.00	0.00	50.00	0.00
101-000-603.00	MISC REVENUE	1,500.00	985.13	536.01	514.87	65.68
101-000-603.01	LOCAL GOVT REVENUE	500.00	13,006.69	0.00	(12,506.69)	2,601.34
101-000-626.00	PASSPORT FEE/FIRE REPORTS	25,000.00	7,175.00	0.00	17,825.00	28.70
101-000-626.01	COPY FEES-COMPUTER	50.00	33.00	33.00	17.00	66.00
101-000-629.00	TOWNSHIP SERVICE	2,500.00	2,382.28	0.00	117.72	95.29
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	15,000.00	8,062.09	155.00	6,937.91	53.75
101-000-630.00	LEASE PAYMENTS	35,000.00	27,493.08	2,976.95	7,506.92	78.55
101-000-633.00	MONUMENT INSTALLATION	1,000.00	1,200.00	(200.00)	(200.00)	120.00
101-000-634.00	INTERMENT FEES	10,000.00	6,900.00	0.00	3,100.00	69.00
101-000-643.00	SALE OF LOTS-CEMETERY	1,500.00	375.00	0.00	1,125.00	25.00
101-000-651.00	TAX ADMIN FEE	234,227.00	155,192.49	1,960.70	79,034.51	66.26
101-000-652.00	TAX COLLECTION FEES	30,000.00	29,158.50	0.00	841.50	97.20
101-000-654.00	WATER/SEWER SURCHARGE FEES	0.00	0.00	(67,504.49)	0.00	0.00
101-000-658.00	FSA FORFEITURE	500.00	0.00	0.00	500.00	0.00
101-000-660.00	DISTRICT COURT FEES	25,000.00	13,229.98	1,459.92	11,770.02	52.92
101-000-660.01	FALSE ALARM	1,500.00	700.00	0.00	800.00	46.67
101-000-664.00	INTEREST EARNED	30,000.00	45,700.47	1,091.47	(15,700.47)	152.33
101-000-667.00	ROOM RENTAL - INCOME	6,000.00	50.00	0.00	5,950.00	0.83
101-000-671.00	METRO ACT PAYMENTS	11,500.00	12,571.93	0.00	(1,071.93)	109.32
101-000-673.00	SALE OF ASSETS	0.00	8,072.71	3,000.00	(8,072.71)	100.00
101-000-688.00	INS. PREMIUM REFUND	3,500.00	0.00	0.00	3,500.00	0.00

Total Dept 000 - REVENUES 7,473,643.00 6,371,510.06 419,396.43 1,102,132.94 85.25

TOTAL REVENUES 7,473,643.00 6,371,510.06 419,396.43 1,102,132.94 85.25

Expenditures

Dept 101 - LEGISLATIVE

101-101-711.00	INSURANCE OPT OUT	7,975.00	7,440.02	379.92	534.98	93.29
101-101-712.00	COMPENSATION - TRUSTEES	23,770.00	15,710.00	2,480.00	8,060.00	66.09
101-101-715.00	FICA	2,000.00	1,718.97	196.46	281.03	85.95
101-101-716.00	HEALTH INSURANCE	6,230.00	4,394.14	1,479.03	1,835.86	70.53
101-101-717.00	LIFE INS/STD/LTD	1,250.00	878.90	77.55	371.10	70.31
101-101-718.00	PENSION	3,000.00	1,334.50	195.00	1,665.50	44.48
101-101-732.00	DUES/SUBS/PUBL	3,000.00	2,952.00	0.00	48.00	98.40
101-101-862.00	TRAVEL - CONFERENCES	6,000.00	126.00	0.00	5,874.00	2.10

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-101-903.00	NOTICE & PUBL.	12,000.00	9,636.22	5,767.11	2,363.78	80.30
Total Dept 101 - LEGISLATIVE		65,225.00	44,190.75	10,575.07	21,034.25	67.75
Dept 171 - SUPERVISOR						
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000.00	12,692.24	1,153.84	2,307.76	84.61
101-171-715.00	FICA	790.00	673.83	58.36	116.17	85.29
101-171-716.00	HEALTH INSURANCE	15,950.00	13,184.64	1,329.00	2,765.36	82.66
101-171-717.00	LIFE INS/STD/LTD	310.00	261.80	25.85	48.20	84.45
101-171-718.00	PENSION	1,500.00	1,269.18	115.38	230.82	84.61
101-171-732.00	DUES/SUBS/PUBL	1,000.00	54.50	0.00	945.50	5.45
101-171-862.00	TRAVEL - CONFERENCES	2,500.00	132.00	0.00	2,368.00	5.28
Total Dept 171 - SUPERVISOR		37,050.00	28,268.19	2,682.43	8,781.81	76.30
Dept 175 - MANAGER						
101-175-701.00	WAGES - DEPARTMENT HEAD	102,500.00	90,029.22	7,930.24	12,470.78	87.83
101-175-702.00	WAGES -	46,800.00	38,538.09	3,657.60	8,261.91	82.35
101-175-711.00	INSURANCE OPT OUT	5,410.00	4,509.20	450.92	900.80	83.35
101-175-715.00	FICA	9,625.00	9,925.63	894.81	(300.63)	103.12
101-175-716.00	HEALTH INSURANCE	14,515.00	11,660.70	1,167.60	2,854.30	80.34
101-175-717.00	LIFE INS/STD/LTD	2,650.00	2,228.40	223.50	421.60	84.09
101-175-718.00	PENSION	15,560.00	13,627.43	1,231.94	1,932.57	87.58
101-175-732.00	DUES/SUBS/PUBL	2,000.00	967.49	219.00	1,032.51	48.37
101-175-740.00	OPERATING SUPPLIES	500.00	205.19	0.00	294.81	41.04
101-175-853.00	TELEPHONE	660.00	592.50	70.00	67.50	89.77
101-175-862.00	TRAVEL - CONFERENCES	500.00	304.55	0.00	195.45	60.91
Total Dept 175 - MANAGER		200,720.00	172,588.40	15,845.61	28,131.60	85.98
Dept 200 - GENERAL SERVICES ADMIN						
101-200-702.00	WAGES -	53,600.00	37,978.86	2,174.40	15,621.14	70.86
101-200-703.00	OVERTIME	500.00	242.82	0.00	257.18	48.56
101-200-715.00	FICA	4,535.00	2,789.62	166.34	1,745.38	61.51
101-200-716.00	HEALTH INSURANCE	6,005.00	3,865.86	0.00	2,139.14	64.38
101-200-716.01	HEALTH INSURANCE - RETIREE	4,870.00	4,105.44	373.90	764.56	84.30
101-200-717.00	LIFE INS/STD/LTD	800.00	483.16	0.00	316.84	60.40
101-200-718.00	PENSION	2,240.00	2,153.75	0.00	86.25	96.15
101-200-724.00	OPEB TRUST CONTRIBUTION	28,330.00	0.00	0.00	28,330.00	0.00
101-200-727.00	OFFICE SUPPLIES	10,000.00	4,933.48	327.46	5,066.52	49.33
101-200-730.00	POSTAGE	13,030.00	15,461.00	0.00	(2,431.00)	118.66
101-200-732.00	DUES/SUBS/PUBL	7,000.00	7,959.05	0.00	(959.05)	113.70
101-200-740.00	OPERATING SUPPLIES	6,000.00	803.86	0.00	5,196.14	13.40
101-200-742.00	SOFTWARE PROGRAMS/FEES	7,500.00	(107.05)	134.83	7,607.05	(1.43)
101-200-747.00	SMALL TOOLS & EQUIPMENT	500.00	0.00	0.00	500.00	0.00
101-200-810.00	COMPUTER SERVICE	18,200.00	8,200.00	0.00	10,000.00	45.05
101-200-811.00	PURCHASED SERVICE	31,235.00	23,483.82	4,670.99	7,751.18	75.18
101-200-814.00	PURCHASED MAINT. SERVICE	3,200.00	1,117.00	0.00	2,083.00	34.91
101-200-815.00	OTHER FEES	2,000.00	1,127.35	288.35	872.65	56.37
101-200-820.00	ENGINEERING SERVICES	2,500.00	866.40	0.00	1,633.60	34.66
101-200-826.00	LEGAL SERVICES-BD. MEET.	6,000.00	5,190.00	1,080.00	810.00	86.50
101-200-827.00	LEGAL SERVICE-GEN. TWP.	42,000.00	38,706.93	4,396.60	3,293.07	92.16
101-200-853.00	TELEPHONE	1,500.00	2,232.99	204.67	(732.99)	148.87

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GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-200-855.00	LOCAL PUBLIC BROADCASTING	192,285.00	77,276.00	0.00	115,009.00	40.19
101-200-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-200-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
101-200-903.00	NOTICES AND PUBLICATIONS	2,500.00	1,413.26	0.00	1,086.74	56.53
101-200-912.00	INSURANCE/BOND-GENERAL	35,000.00	26,424.05	0.00	8,575.95	75.50
101-200-913.00	WORKER'S COMP.	10,200.00	6,512.80	0.00	3,687.20	63.85
101-200-914.00	HEALTH MGMT	700.00	675.00	0.00	25.00	96.43
101-200-921.00	UTILITIES - ELECTRIC	41,650.00	27,709.61	2,834.76	13,940.39	66.53
101-200-922.00	UTILITIES - CABLE/INTERNET	6,800.00	4,838.50	577.85	1,961.50	71.15
101-200-923.00	UTILITIES - NATURAL GAS	7,850.00	4,959.58	148.09	2,890.42	63.18
101-200-924.00	UTILITIES - WASTE/RECYCLE	3,500.00	2,922.00	301.95	578.00	83.49
101-200-927.00	UTILITIES - WATER	3,000.00	2,704.14	602.01	295.86	90.14
101-200-956.00	UNCLASSIFIED	500.00	0.00	0.00	500.00	0.00
101-200-960.00	TUITION/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-200-983.00	EQUIPMENT	30,450.00	17,019.75	0.00	13,430.25	55.89
101-200-991.00	DEBT SERVICE - PRINCIPAL	1,465.00	1,313.60	131.36	151.40	89.67
101-200-992.00	DEBT SERVICE - INTEREST	300.00	250.10	25.01	49.90	83.37
Total Dept 200 - GENERAL SERVICES_ADMIN		589,845.00	335,612.73	18,438.57	254,232.27	56.90
Dept 209 - ASSESSOR						
101-209-701.00	WAGES - DEPARTMENT HEAD	80,830.00	69,400.60	6,317.08	11,429.40	85.86
101-209-702.00	WAGES -	51,850.00	37,328.20	2,452.24	14,521.80	71.99
101-209-711.00	INSURANCE OPT OUT	5,110.00	4,259.20	425.92	850.80	83.35
101-209-712.00	COMPENSATION-BD. OF REVIEW	2,200.00	1,625.00	0.00	575.00	73.86
101-209-715.00	FICA	9,595.00	8,027.46	656.79	1,567.54	83.66
101-209-716.00	HEALTH INSURANCE	19,660.00	14,350.94	1,740.31	5,309.06	73.00
101-209-717.00	LIFE INS/STD/LTD	2,425.00	2,198.11	212.38	226.89	90.64
101-209-718.00	PENSION	15,325.00	12,726.61	977.70	2,598.39	83.04
101-209-727.00	OFFICE SUPPLIES	500.00	302.42	0.00	197.58	60.48
101-209-730.00	POSTAGE	4,250.00	4,250.00	0.00	0.00	100.00
101-209-732.00	DUES/SUBS/PUBL	500.00	208.00	175.00	292.00	41.60
101-209-740.00	OPERATING SUPPLIES/MAPS	1,500.00	1,821.50	0.00	(321.50)	121.43
101-209-742.00	SOFTWARE PROGRAMS	2,500.00	2,121.00	0.00	379.00	84.84
101-209-751.00	GAS & OIL	500.00	120.10	17.38	379.90	24.02
101-209-811.00	PURCHASED SERVICE	2,500.00	1,078.62	0.00	1,421.38	43.14
101-209-814.00	PURCHASED MAINT. SERVICE	1,000.00	555.00	470.00	445.00	55.50
101-209-827.00	LEGAL SERVICE	7,000.00	2,025.00	0.00	4,975.00	28.93
101-209-861.00	MILEAGE REIMB	100.00	0.00	0.00	100.00	0.00
101-209-862.00	TRAVEL - CONFERENCES	250.00	0.00	0.00	250.00	0.00
101-209-862.01	TRAVEL - CONFERENCES - STAFF	250.00	0.00	0.00	250.00	0.00
101-209-903.00	NOTICES	1,200.00	1,167.67	0.00	32.33	97.31
101-209-939.00	MAINT. - VEHICLE	500.00	0.00	0.00	500.00	0.00
101-209-960.00	TUITION/TRAINING	500.00	0.00	(45.00)	500.00	0.00
Total Dept 209 - ASSESSOR		210,045.00	163,565.43	13,399.80	46,479.57	77.87
Dept 215 - CLERK						
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000.00	12,692.24	1,153.84	2,307.76	84.61
101-215-702.00	WAGES -	56,925.00	49,333.48	4,226.20	7,591.52	86.66
101-215-703.00	OVERTIME	14,550.00	8,909.90	125.01	5,640.10	61.24
101-215-711.00	INSURANCE OPT OUT	3,700.00	3,252.36	189.96	447.64	87.90
101-215-712.00	ELECTION - INSPECTORS	48,860.00	28,384.53	100.00	20,475.47	58.09
101-215-715.00	FICA	10,695.00	5,480.26	422.72	5,214.74	51.24

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL</b>						
<b>Expenditures</b>						
101-215-716.00	HEALTH INSURANCE	4,110.00	4,386.18	558.69	(276.18)	106.72
101-215-717.00	LIFE INS/STD/LTD	1,225.00	861.71	93.70	363.29	70.34
101-215-718.00	PENSION	8,250.00	7,300.31	460.82	949.69	88.49
101-215-727.00	OFFICE SUPPLIES	14,500.00	11,741.81	614.36	2,758.19	80.98
101-215-730.00	POSTAGE	10,575.00	12,935.19	55.00	(2,360.19)	122.32
101-215-732.00	DUES/SUBS/PUBL	100.00	234.50	0.00	(134.50)	234.50
101-215-740.00	OPERATING SUPPLIES	0.00	457.09	85.95	(457.09)	100.00
101-215-747.00	SMALL TOOLS & EQUIPMENT	12,000.00	2,893.76	0.00	9,106.24	24.11
101-215-811.00	PURCHASED SERVICE	8,000.00	5,649.71	0.00	2,350.29	70.62
101-215-813.00	COUNTY ELECTION SERVICES	6,700.00	0.00	0.00	6,700.00	0.00
101-215-816.00	PURCHASED CLEANING SERV.	250.00	150.00	0.00	100.00	60.00
101-215-862.00	TRAVEL - CONFERENCES	2,000.00	91.00	0.00	1,909.00	4.55
101-215-862.01	TRAVEL - CONFERENCES - STAFF	2,100.00	0.00	0.00	2,100.00	0.00
101-215-914.00	HEALTH MGMT	500.00	410.40	0.00	89.60	82.08
<b>Total Dept 215 - CLERK</b>		<b>220,040.00</b>	<b>155,164.43</b>	<b>8,086.25</b>	<b>64,875.57</b>	<b>70.52</b>
<b>Dept 223 - FINANCE</b>						
101-223-701.00	WAGES - DEPARTMENT HEAD	37,150.00	28,498.54	3,293.45	8,651.46	76.71
101-223-702.00	WAGES -	103,050.00	83,950.60	8,001.22	19,099.40	81.47
101-223-703.00	OVERTIME	500.00	128.94	0.00	371.06	25.79
101-223-715.00	FICA	9,400.00	7,621.54	762.17	1,778.46	81.08
101-223-716.00	HEALTH INSURANCE	34,215.00	25,842.47	2,770.13	8,372.53	75.53
101-223-717.00	LIFE INS/STD/LTD	1,870.00	1,602.06	160.88	267.94	85.67
101-223-718.00	PENSION	11,300.00	9,278.44	882.40	2,021.56	82.11
101-223-727.00	OFFICE SUPPLIES	500.00	447.99	0.00	52.01	89.60
101-223-732.00	DUES/SUBS/PUBL	1,000.00	0.00	0.00	1,000.00	0.00
101-223-742.00	SOFTWARE PROGRAMS	14,000.00	10,699.00	0.00	3,301.00	76.42
101-223-817.00	ACCOUNTING SERVICE	10,000.00	5,132.50	0.00	4,867.50	51.33
101-223-817.01	AUDIT SERVICES	15,000.00	12,500.00	0.00	2,500.00	83.33
101-223-853.00	TELEPHONE	360.00	195.00	30.00	165.00	54.17
101-223-861.00	MILEAGE REIMB	200.00	0.00	0.00	200.00	0.00
101-223-862.00	TRAVEL - CONFERENCES	2,140.00	0.00	0.00	2,140.00	0.00
101-223-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	0.00	0.00	1,500.00	0.00
101-223-960.00	TUITION/TRAINING	2,000.00	744.23	0.00	1,255.77	37.21
101-223-982.00	SOFTWARE PROGRAMS	8,900.00	8,505.00	0.00	395.00	95.56
<b>Total Dept 223 - FINANCE</b>		<b>253,085.00</b>	<b>195,146.31</b>	<b>15,900.25</b>	<b>57,938.69</b>	<b>77.11</b>
<b>Dept 253 - TREASURER</b>						
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000.00	12,692.24	1,153.84	2,307.76	84.61
101-253-702.00	WAGES -	1,540.00	960.00	160.00	580.00	62.34
101-253-703.00	OVERTIME	700.00	335.37	0.00	364.63	47.91
101-253-715.00	FICA	1,250.00	952.51	88.29	297.49	76.20
101-253-716.00	HEALTH INSURANCE	10,000.00	5,676.75	558.69	4,323.25	56.77
101-253-717.00	LIFE INS/STD/LTD	310.00	261.40	25.85	48.60	84.32
101-253-718.00	PENSION	1,600.00	1,398.72	131.38	201.28	87.42
101-253-732.00	DUES/SUBS/PUBL	500.00	535.86	150.00	(35.86)	107.17
101-253-740.00	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-253-742.00	SOFTWARE PROGRAMS	2,900.00	2,784.00	0.00	116.00	96.00
101-253-814.00	PURCHASED MAINT. SERVICE	1,800.00	1,767.00	0.00	33.00	98.17
101-253-862.00	TRAVEL - CONFERENCES	2,000.00	1,274.95	325.00	725.05	63.75
101-253-862.01	TRAVEL - CONFERENCES - STAFF	2,000.00	1,303.44	0.00	696.56	65.17



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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL Expenditures						
Total Dept 253 - TREASURER		40,100.00	29,942.24	2,593.05	10,157.76	74.67
Dept 265 - MAINTENANCE						
101-265-701.00	WAGES - DEPARTMENT HEAD	12,000.00	10,153.88	923.08	1,846.12	84.62
101-265-702.00	WAGES -	127,100.00	94,497.55	9,301.05	32,602.45	74.35
101-265-703.00	OVERTIME	2,000.00	423.55	0.00	1,576.45	21.18
101-265-715.00	FICA	9,580.00	7,341.56	720.48	2,238.44	76.63
101-265-716.00	HEALTH INSURANCE	48,375.00	40,975.73	3,342.11	7,399.27	84.70
101-265-716.01	HEALTH INSURANCE - RETIREE	4,500.00	4,105.44	373.90	394.56	91.23
101-265-717.00	LIFE INS/STD/LTD	3,015.00	2,302.49	220.54	712.51	76.37
101-265-718.00	PENSION	17,100.00	11,923.44	1,161.34	5,176.56	69.73
101-265-740.00	OPERATING SUPPLIES	7,000.00	6,404.76	770.63	595.24	91.50
101-265-747.00	SMALL TOOLS & EQUIPMENT	4,000.00	1,410.14	0.00	2,589.86	35.25
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	2,000.00	499.29	0.00	1,500.71	24.96
101-265-751.00	GAS & OIL	3,000.00	1,308.15	211.43	1,691.85	43.61
101-265-811.00	PURCHASED SERVICE	8,000.00	5,042.62	575.00	2,957.38	63.03
101-265-853.00	TELEPHONE	540.00	255.00	30.00	285.00	47.22
101-265-931.00	MAINT. - BUILDING	25,000.00	761.57	0.00	24,238.43	3.05
101-265-932.00	MAINT. - GROUNDS	13,000.00	2,164.00	320.00	10,836.00	16.65
101-265-934.00	MAINT. - MACHINE	2,000.00	560.74	0.00	1,439.26	28.04
101-265-939.00	MAINT. - VEHICLE	3,000.00	637.31	4.03	2,362.69	21.24
101-265-945.00	RENTALS - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 265 - MAINTENANCE		291,710.00	190,767.22	17,953.59	100,942.78	65.40
Dept 276 - CEMETERY						
101-276-705.00	WAGES - MAINTENANCE	10,000.00	5,400.25	1,505.96	4,599.75	54.00
101-276-706.00	CEMETERY OVERTIME	500.00	273.54	114.71	226.46	54.71
101-276-715.00	FICA	765.00	381.77	110.51	383.23	49.90
101-276-716.00	HEALTH INSURANCE	4,050.00	1,067.09	422.51	2,982.91	26.35
101-276-717.00	LIFE INS/STD/LTD	250.00	49.05	19.42	200.95	19.62
101-276-718.00	PENSION	1,200.00	680.84	194.48	519.16	56.74
101-276-740.00	OPERATING SUPPLIES	2,000.00	160.21	0.00	1,839.79	8.01
101-276-742.00	SOFTWARE PROGRAMS	2,200.00	1,955.00	0.00	245.00	88.86
101-276-811.00	PURCHASED SERVICE	6,950.00	0.00	0.00	6,950.00	0.00
101-276-924.00	UTILITIES - WASTE/RECYCLE	550.00	482.00	52.25	68.00	87.64
101-276-927.00	UTILITIES - WATER	1,000.00	165.92	43.68	834.08	16.59
101-276-931.00	REPAIRS - MAINT.	500.00	124.48	0.00	375.52	24.90
101-276-932.00	MAINT. - GROUNDS	2,500.00	333.18	(7,689.39)	2,166.82	13.33
101-276-945.00	RENTALS - EQUIPMENT	2,500.00	1,275.00	280.00	1,225.00	51.00
Total Dept 276 - CEMETERY		34,965.00	12,348.33	(4,945.87)	22,616.67	35.32
Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)						
101-310-702.00	WAGES -	18,860.00	9,990.60	2,074.24	8,869.40	52.97
101-310-715.00	FICA	1,450.00	764.28	158.68	685.72	52.71
101-310-740.00	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
101-310-811.00	PURCHASED SERVICE	95,000.00	8,172.11	585.00	86,827.89	8.60
101-310-827.00	LEGAL SERVICE-GEN. TWP.	30,000.00	10,777.70	2,637.10	19,222.30	35.93
101-310-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)		148,310.00	29,704.69	5,455.02	118,605.31	20.03

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
Dept 400 - PLANNING/ZONING						
101-400-703.00	OVERTIME	1,000.00	573.56	73.53	426.44	57.36
101-400-712.00	PLANNING/APPEALS BOARD	10,000.00	6,200.00	870.00	3,800.00	62.00
101-400-715.00	FICA	765.00	516.62	71.94	248.38	67.53
101-400-718.00	PENSION	0.00	57.35	7.35	(57.35)	100.00
101-400-727.00	OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-400-732.00	DUES/SUBS/PUBL	360.00	360.00	0.00	0.00	100.00
101-400-742.00	SOFTWARE PROGRAMS	2,000.00	2,004.00	0.00	(4.00)	100.20
101-400-811.00	PURCHASED SERVICE	3,000.00	1,633.00	0.00	1,367.00	54.43
101-400-820.00	ENGINEERING SERVICES	36,500.00	0.00	0.00	36,500.00	0.00
101-400-821.00	PLANNING CONSULTANT	35,000.00	27,775.00	7,050.00	7,225.00	79.36
101-400-827.00	LEGAL SERVICES - GEN. TWP.	25,000.00	22,488.50	540.00	2,511.50	89.95
101-400-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00	1,000.00	0.00
101-400-903.00	NOTICES	8,500.00	8,595.43	1,208.40	(95.43)	101.12
Total Dept 400 - PLANNING/ZONING		123,325.00	70,203.46	9,821.22	53,121.54	56.93
Dept 425 - DISASTER RESPONSE						
101-425-740.00	DISASTER RELIEF	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 425 - DISASTER RESPONSE		10,000.00	0.00	0.00	10,000.00	0.00
Dept 446 - INFRASTRUCTURE MAINTENANCE						
101-446-965.00	DRAINS - AT LARGE	12,800.00	12,766.80	0.00	33.20	99.74
101-446-969.00	ROAD MAINTENANCE	237,200.00	18,411.80	9,545.94	218,788.20	7.76
101-446-969.01	SIDEWALK MAINTENANCE	50,000.00	500.00	500.00	49,500.00	1.00
Total Dept 446 - INFRASTRUCTURE MAINTENANCE		300,000.00	31,678.60	10,045.94	268,321.40	10.56
Dept 751 - RECREATION						
101-751-740.00	OPERATING SUPPLIES	2,500.00	1,414.00	202.00	1,086.00	56.56
101-751-811.00	PURCHASED SERVICE	500.00	41.00	0.00	459.00	8.20
101-751-921.00	UTILITIES - ELECTRIC	2,000.00	255.75	31.32	1,744.25	12.79
101-751-924.00	UTILITIES - WASTE/RECYCLE	500.00	455.00	45.50	45.00	91.00
101-751-927.00	UTILITIES - WATER	300.00	191.98	120.01	108.02	63.99
101-751-932.00	REPAIRS - MAINT. GROUNDS	7,500.00	9,230.00	9,230.00	(1,730.00)	123.07
Total Dept 751 - RECREATION		13,300.00	11,587.73	9,628.83	1,712.27	87.13
Dept 890 - CONTINGENCY						
101-890-955.00	CONTINGENT EXPENSES	61,636.00	50,000.00	0.00	11,636.00	81.12
Total Dept 890 - CONTINGENCY		61,636.00	50,000.00	0.00	11,636.00	81.12
Dept 999 - OPERATING TRANSFERS						
101-999-999.00	INTERFUND TRANSFERS OUT	4,841,974.00	4,841,974.00	0.00	0.00	100.00
Total Dept 999 - OPERATING TRANSFERS		4,841,974.00	4,841,974.00	0.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP  
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 PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
TOTAL EXPENDITURES		7,441,330.00	6,362,742.51	135,479.76	1,078,587.49	85.51
<hr/>						
Fund 101 - GENERAL:						
TOTAL REVENUES		7,473,643.00	6,371,510.06	419,396.43	1,102,132.94	85.25
TOTAL EXPENDITURES		7,441,330.00	6,362,742.51	135,479.76	1,078,587.49	85.51
NET OF REVENUES & EXPENDITURES		32,313.00	8,767.55	283,916.67	23,545.45	27.13

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Revenues						
Dept 000 - REVENUES						
206-000-582.00	PARCHMENT CONTRACT	41,000.00	61,325.00	5,575.00	(20,325.00)	149.57
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	2,000.00	1,438.83	0.00	561.17	71.94
206-000-699.00	INTERFUND TRANSFERS IN	1,487,258.00	1,487,258.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		1,530,258.00	1,550,021.83	5,575.00	(19,763.83)	101.29
TOTAL REVENUES		1,530,258.00	1,550,021.83	5,575.00	(19,763.83)	101.29
Expenditures						
Dept 336 - FIRE						
206-336-701.00	WAGES - CHIEF	98,259.00	81,785.54	7,503.76	16,473.46	83.23
206-336-702.00	WAGES -	377,360.00	312,765.20	29,398.32	64,594.80	82.88
206-336-702.02	WAGES - OUTSIDE	6,000.00	4,500.00	500.00	1,500.00	75.00
206-336-703.00	WAGES - OVERTIME	48,000.00	35,896.28	5,562.57	12,103.72	74.78
206-336-704.01	RESPONSE TIME - NW	40,000.00	40,418.67	3,146.12	(418.67)	101.05
206-336-704.02	RESPONSE TIME - EW	86,000.00	83,223.58	7,956.80	2,776.42	96.77
206-336-704.03	RESPONSE TIME - LW	19,000.00	12,950.38	1,235.40	6,049.62	68.16
206-336-704.04	RESPONSE TIME - WW	105,000.00	84,671.95	11,980.61	20,328.05	80.64
206-336-706.01	SIT TIME - NW	48,000.00	33,465.34	3,504.25	14,534.66	69.72
206-336-706.02	SIT TIME	48,000.00	30,865.94	3,410.20	17,134.06	64.30
206-336-706.03	SIT TIME	1,500.00	675.00	75.00	825.00	45.00
206-336-706.04	SIT TIME	78,000.00	66,595.43	9,364.44	11,404.57	85.38
206-336-707.00	TRAINING	56,000.00	40,487.10	4,001.40	15,512.90	72.30
206-336-711.00	INSURANCE OPT OUT	10,820.00	9,018.40	901.84	1,801.60	83.35
206-336-715.00	FICA	45,000.00	40,818.94	4,227.03	4,181.06	90.71
206-336-716.00	HEALTH INSURANCE	87,225.00	68,403.69	6,429.29	18,821.31	78.42
206-336-716.01	HEALTH INSURANCE - RETIREE	4,500.00	4,105.44	373.90	394.56	91.23
206-336-717.00	LIFE INS/STD/LTD	8,500.00	7,538.38	752.39	961.62	88.69
206-336-718.00	PENSION	58,350.00	58,541.68	5,691.70	(191.68)	100.33
206-336-718.01	PENSION - VOLUNTEER	27,000.00	19,088.74	2,392.14	7,911.26	70.70
206-336-723.00	INSURANCE - VOL. FIREMEN	5,500.00	5,427.00	0.00	73.00	98.67
206-336-724.00	OPEB TRUST CONTRIBUTION	10,000.00	0.00	0.00	10,000.00	0.00
206-336-727.00	OFFICE SUPPLIES	6,000.00	1,363.34	293.23	4,636.66	22.72
206-336-732.00	DUES/SUBS/PUBL	4,000.00	2,972.46	100.00	1,027.54	74.31
206-336-740.00	OPERATING SUPPLIES	21,000.00	13,442.27	987.64	7,557.73	64.01
206-336-742.00	SOFTWARE PROGRAMS	10,000.00	4,360.42	0.00	5,639.58	43.60
206-336-747.00	SMALL TOOLS & EQUIPMENT	35,000.00	21,250.24	2,884.23	13,749.76	60.71
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	42,000.00	9,052.03	1,122.00	32,947.97	21.55
206-336-751.00	GAS & OIL	18,000.00	8,844.10	1,177.66	9,155.90	49.13
206-336-780.05	FIRE PREVENTION	1,000.00	380.78	0.00	619.22	38.08
206-336-811.00	PURCHASED & MAINT. SERVICE	27,500.00	18,712.44	708.82	8,787.56	68.05
206-336-827.00	LEGAL SERVICE	1,500.00	0.00	0.00	1,500.00	0.00
206-336-853.00	TELEPHONE	18,000.00	16,561.55	2,239.47	1,438.45	92.01
206-336-862.00	TRAVEL - CONFERENCES	6,000.00	1,542.69	0.00	4,457.31	25.71
206-336-912.00	INSURANCE - GENERAL	32,000.00	22,538.17	0.00	9,461.83	70.43
206-336-913.00	INSURANCE - WORKERS COMP	58,000.00	58,615.20	0.00	(615.20)	101.06
206-336-914.00	HEALTH MGMT	28,000.00	2,789.00	0.00	25,211.00	9.96
206-336-921.01	UTILITIES - ELECTRIC	6,500.00	4,941.76	593.12	1,558.24	76.03
206-336-921.02	UTILITIES - ELECTRIC	8,600.00	5,565.72	496.07	3,034.28	64.72
206-336-921.03	UTILITIES - ELECTRIC	2,500.00	1,363.63	135.51	1,136.37	54.55
206-336-921.04	UTILITIES - ELECTRIC	8,000.00	5,983.63	452.38	2,016.37	74.80
206-336-922.01	UTILITIES - CABLE/INTERNET	2,500.00	2,471.24	251.23	28.76	98.85
206-336-922.02	UTILITIES - CABLE/INTERNET	3,500.00	2,817.14	300.54	682.86	80.49

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Expenditures						
206-336-922.03	UTILITIES - CABLE/INTERNET	1,500.00	1,072.56	100.03	427.44	71.50
206-336-922.04	UTILITIES - CABLE/INTERNET	2,500.00	2,470.92	251.20	29.08	98.84
206-336-923.01	UTILITIES - NATURAL GAS	5,000.00	2,649.77	99.25	2,350.23	53.00
206-336-923.02	UTILITIES - NATURAL GAS	5,000.00	2,861.20	122.66	2,138.80	57.22
206-336-923.03	UTILITIES - NATURAL GAS	2,500.00	986.00	24.42	1,514.00	39.44
206-336-923.04	UTILITIES - NATURAL GAS	4,500.00	2,602.68	153.54	1,897.32	57.84
206-336-924.01	UTILITIES - WASTE/RECYCLE	625.00	615.00	61.50	10.00	98.40
206-336-924.02	UTILITIES - WASTE/RECYCLE	925.00	752.50	61.50	172.50	81.35
206-336-924.03	UTILITIES - WASTE/RECYCLE	325.00	217.12	22.75	107.88	66.81
206-336-924.04	UTILITIES - WASTE/RECYCLE	625.00	615.00	61.50	10.00	98.40
206-336-927.01	UTILITIES - WATER	600.00	471.17	0.00	128.83	78.53
206-336-927.02	UTILITIES - WATER	1,400.00	1,079.90	62.60	320.10	77.14
206-336-927.03	UTILITIES - WATER	450.00	262.05	29.74	187.95	58.23
206-336-927.04	UTILITIES - WATER	900.00	658.81	90.25	241.19	73.20
206-336-931.00	MAINT. - BUILDING	40,000.00	11,374.18	547.35	28,625.82	28.44
206-336-932.00	MAINT. - GROUNDS	4,000.00	3,448.97	0.00	551.03	86.22
206-336-933.00	MAINT. - RADIO	3,000.00	147.50	90.00	2,852.50	4.92
206-336-934.00	MAINT. - MACHINE	2,000.00	1,844.42	0.00	155.58	92.22
206-336-939.00	MAINT. - VEHICLE	45,000.00	28,771.07	8,851.45	16,228.93	63.94
206-336-960.00	TUITION/TRAINING	6,500.00	5,835.00	1,685.00	665.00	89.77
206-336-960.01	TUITION REIMBURSEMENT	1,000.00	451.00	0.00	549.00	45.10
Total Dept 336 - FIRE		1,735,964.00	1,315,997.31	132,463.80	419,966.69	75.81
TOTAL EXPENDITURES		1,735,964.00	1,315,997.31	132,463.80	419,966.69	75.81
Fund 206 - FIRE:						
TOTAL REVENUES		1,530,258.00	1,550,021.83	5,575.00	(19,763.83)	101.29
TOTAL EXPENDITURES		1,735,964.00	1,315,997.31	132,463.80	419,966.69	75.81
NET OF REVENUES & EXPENDITURES		(205,706.00)	234,024.52	(126,888.80)	(439,730.52)	113.77

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Revenues						
Dept 000 - REVENUES						
207-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	107.97	0.00	(107.97)	100.00
207-000-430.00	POLICE - OPERATING SPECIAL ASSESS	654,174.00	662,003.95	0.00	(7,829.95)	101.20
207-000-582.00	PARCHMENT CONTRACT	342,390.00	300,551.50	29,693.00	41,838.50	87.78
207-000-582.01	PARCHMENT SPECIAL EVENT	10,000.00	1,877.75	0.00	8,122.25	18.78
207-000-583.00	KPS - SCH RESOURCE OFFICER	84,900.00	47,700.80	0.00	37,199.20	56.18
207-000-584.00	KCMHSAS/BORGESS CONTRACT	112,350.00	87,317.73	7,387.28	25,032.27	77.72
207-000-658.00	FSA FORFEITURE	0.00	3,523.66	0.00	(3,523.66)	100.00
207-000-673.01	SALE OF POLICE ASSETS	1,500.00	4,844.35	0.00	(3,344.35)	322.96
207-000-680.01	BYRNE MEMORIAL	14,000.00	0.00	0.00	14,000.00	0.00
207-000-680.03	OHSP OVERTIME	10,000.00	0.00	0.00	10,000.00	0.00
207-000-680.06	STATE 911 FUNDS	2,000.00	0.00	0.00	2,000.00	0.00
207-000-680.07	TOWER SITE - RAVINE ROAD	18,000.00	18,300.00	0.00	(300.00)	101.67
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	5,000.00	22,309.84	3,187.12	(17,309.84)	446.20
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	45,000.00	0.00	0.00	45,000.00	0.00
207-000-682.00	CHARGES FOR SERVICES	3,000.00	2,780.00	613.00	220.00	92.67
207-000-683.00	OWI REIMBURSEMENT	3,000.00	2,797.50	40.00	202.50	93.25
207-000-684.00	MISC. REVENUE	500.00	15.24	15.24	484.76	3.05
207-000-685.00	BOND FEES	500.00	530.00	20.00	(30.00)	106.00
207-000-699.00	INTERFUND TRANSFERS IN	3,354,716.00	3,354,716.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		4,661,030.00	4,509,376.29	40,955.64	151,653.71	96.75
TOTAL REVENUES		4,661,030.00	4,509,376.29	40,955.64	151,653.71	96.75
Expenditures						
Dept 301 - POLICE						
207-301-701.00	WAGES - DEPARTMENT HEAD	105,270.00	89,901.11	8,227.16	15,368.89	85.40
207-301-702.00	WAGES -	2,058,705.00	1,631,669.14	149,396.64	427,035.86	79.26
207-301-703.00	OVERTIME	100,000.00	66,129.81	7,123.41	33,870.19	66.13
207-301-703.01	OUTSIDE OVERTIME	97,500.00	80,268.92	3,742.80	17,231.08	82.33
207-301-704.00	CLERICAL WAGES	193,200.00	188,649.57	18,424.15	4,550.43	97.64
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	52,300.00	53,754.57	3,539.20	(1,454.57)	102.78
207-301-705.00	CLERICAL WAGES - OT	6,500.00	6,871.94	476.50	(371.94)	105.72
207-301-706.00	CROSSING GUARDS	32,840.00	13,485.22	0.00	19,354.78	41.06
207-301-707.00	OFFICER IN CHARGE	3,000.00	1,486.50	174.00	1,513.50	49.55
207-301-708.00	HOLIDAY PAY	43,000.00	19,496.22	0.00	23,503.78	45.34
207-301-709.00	LONGEVITY PAY	36,750.00	27,560.00	0.00	9,190.00	74.99
207-301-710.00	SICK PAY	15,000.00	9,342.23	0.00	5,657.77	62.28
207-301-710.01	VACATION PAY	32,500.00	25,340.88	0.00	7,159.12	77.97
207-301-710.02	COMPENSATORY PAY	2,500.00	2,413.51	0.00	86.49	96.54
207-301-711.00	INSURANCE OPT OUT	48,950.00	47,812.41	4,705.38	1,137.59	97.68
207-301-714.00	UNEMPLOYMENT INSURANCE	5,000.00	4,933.62	0.00	66.38	98.67
207-301-715.00	FICA	185,000.00	169,508.41	14,433.71	15,491.59	91.63
207-301-716.00	HEALTH INSURANCE	410,000.00	251,620.54	20,030.88	158,379.46	61.37
207-301-716.01	HEALTH INSURANCE - RETIREE	123,000.00	79,092.36	10,808.71	43,907.64	64.30
207-301-717.00	LIFE INS/STD/LTD	50,000.00	32,804.52	2,640.38	17,195.48	65.61
207-301-718.00	CLERICAL PENSION	22,500.00	13,359.05	1,339.83	9,140.95	59.37
207-301-718.01	FOP PENSION	378,900.00	292,379.94	27,627.91	86,520.06	77.17
207-301-724.00	OPEB TRUST CONTRIBUTION	71,209.00	0.00	0.00	71,209.00	0.00
207-301-727.00	OFFICE SUPPLIES	5,000.00	4,641.12	677.50	358.88	92.82
207-301-732.00	DUES/SUBS/PUBL	1,600.00	1,521.29	100.00	78.71	95.08
207-301-740.00	OPERATING SUPPLIES	17,000.00	15,212.34	143.76	1,787.66	89.48
207-301-742.00	SOFTWARE PROGRAMS	10,000.00	6,468.70	720.00	3,531.30	64.69

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE						
Expenditures						
207-301-747.00	SMALL TOOLS & EQUIPMENT	8,500.00	7,934.87	89.33	565.13	93.35
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	30,000.00	19,113.84	1,707.65	10,886.16	63.71
207-301-749.00	UNIFORM CLEANING	4,000.00	1,727.01	224.94	2,272.99	43.18
207-301-751.00	GAS & OIL	50,000.00	29,529.30	0.00	20,470.70	59.06
207-301-780.00	CRIME PREVENTION	1,000.00	0.00	0.00	1,000.00	0.00
207-301-782.00	INVESTIGATIVE OPERATIONS	5,000.00	1,313.29	233.82	3,686.71	26.27
207-301-810.00	COMPUTER SERVICE	17,000.00	3,411.75	0.00	13,588.25	20.07
207-301-811.00	PURCHASED SERVICE	5,250.00	8,890.23	2,757.23	(3,640.23)	169.34
207-301-811.05	PURCHASED SERVICE - CONSOL DISPATCH	365,000.00	364,778.00	0.00	222.00	99.94
207-301-812.00	EMPLOYMENT TESTING	10,000.00	9,349.00	260.00	651.00	93.49
207-301-812.01	BACKGROUND INVESTIGATION	2,000.00	0.00	0.00	2,000.00	0.00
207-301-814.00	PURCHASED MAINT. SERVICE	1,000.00	2,400.00	0.00	(1,400.00)	240.00
207-301-827.00	LEGAL	35,000.00	30,098.50	10,002.00	4,901.50	86.00
207-301-853.00	TELEPHONE	18,000.00	11,098.35	1,139.35	6,901.65	61.66
207-301-853.01	LEIN BILLING	2,000.00	0.00	0.00	2,000.00	0.00
207-301-853.02	RADIO TOWER T1 LINE	4,500.00	3,528.88	353.72	971.12	78.42
207-301-862.00	TRAVEL - CONFERENCES	3,000.00	640.35	0.00	2,359.65	21.35
207-301-903.00	NOTICES	600.00	320.00	0.00	280.00	53.33
207-301-912.00	INSURANCE - GENERAL	40,000.00	28,755.53	0.00	11,244.47	71.89
207-301-913.00	WORKER'S COMP.	100,000.00	97,568.71	0.00	2,431.29	97.57
207-301-914.00	HEALTH MGMT	22,000.00	21,927.70	0.00	72.30	99.67
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,000.00	2,761.62	316.38	238.38	92.05
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000.00	12,120.00	0.00	5,880.00	67.33
207-301-933.00	MAINT. - RADIO	4,500.00	0.00	0.00	4,500.00	0.00
207-301-934.00	MAINT. - MACHINE	4,500.00	160.75	0.00	4,339.25	3.57
207-301-939.00	MAINT. - VEHICLE	35,000.00	22,808.26	3,155.29	12,191.74	65.17
207-301-945.00	RENTALS - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956.00	MISC. EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
207-301-960.01	TUITION REIMBURSEMENT	5,000.00	3,500.00	0.00	1,500.00	70.00
207-301-991.00	DEBT SERVICE - PRINCIPAL	1,500.00	1,174.50	117.45	325.50	78.30
207-301-992.00	DEBT SERVICE - INTEREST	250.00	223.60	22.36	26.40	89.44
207-301-999.00	INTERFUND TRANSFERS OUT	15,773.00	15,772.95	0.00	0.05	100.00
Total Dept 301 - POLICE		4,920,597.00	3,836,630.91	294,711.44	1,083,966.09	77.97
TOTAL EXPENDITURES		4,920,597.00	3,836,630.91	294,711.44	1,083,966.09	77.97
Fund 207 - POLICE:						
TOTAL REVENUES		4,661,030.00	4,509,376.29	40,955.64	151,653.71	96.75
TOTAL EXPENDITURES		4,920,597.00	3,836,630.91	294,711.44	1,083,966.09	77.97
NET OF REVENUES & EXPENDITURES		(259,567.00)	672,745.38	(253,755.80)	(932,312.38)	259.18

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GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 10/31/2020 INCREASE (DECREASE)	AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 217 - LIVESCAN/SOR								
Revenues								
Dept 000 - REVENUES								
217-000-580.00	LIVESCAN REVENUE	25,000.00	5,500.00		0.00	19,500.00		22.00
217-000-580.01	SOR REVENUE	4,000.00	1,550.00		0.00	2,450.00		38.75
217-000-664.00	INTEREST EARNED	1,200.00	0.00		0.00	1,200.00		0.00
Total Dept 000 - REVENUES		30,200.00	7,050.00		0.00	23,150.00		23.34
TOTAL REVENUES		30,200.00	7,050.00		0.00	23,150.00		23.34
Expenditures								
Dept 301 - POLICE								
217-301-956.00	LIVESCAN EXPENSE	20,000.00	10,260.39		0.00	9,739.61		51.30
217-301-956.01	SOR EXPENSE	3,000.00	870.00		0.00	2,130.00		29.00
Total Dept 301 - POLICE		23,000.00	11,130.39		0.00	11,869.61		48.39
TOTAL EXPENDITURES		23,000.00	11,130.39		0.00	11,869.61		48.39
Fund 217 - LIVESCAN/SOR:								
TOTAL REVENUES		30,200.00	7,050.00		0.00	23,150.00		23.34
TOTAL EXPENDITURES		23,000.00	11,130.39		0.00	11,869.61		48.39
NET OF REVENUES & EXPENDITURES		7,200.00	(4,080.39)		0.00	11,280.39		56.67



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GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 219 - STREET LIGHTS						
Revenues						
Dept 000 - REVENUES						
219-000-412.00	DELINQUENT PERSONAL PROP TAX	50.00	41.70	0.00	8.30	83.40
219-000-637.00	C.T. REVENUE	253,444.00	260,567.39	0.00	(7,123.39)	102.81
219-000-664.00	INTEREST EARNED	5,000.00	4,769.07	74.46	230.93	95.38
Total Dept 000 - REVENUES		258,494.00	265,378.16	74.46	(6,884.16)	102.66
TOTAL REVENUES		258,494.00	265,378.16	74.46	(6,884.16)	102.66
Expenditures						
Dept 448 - STREET LIGHTS						
219-448-921.00	UTILITIES - ELECTRIC	245,000.00	184,455.37	20,258.35	60,544.63	75.29
219-448-934.00	MAINT. - MACHINE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 448 - STREET LIGHTS		246,000.00	184,455.37	20,258.35	61,544.63	74.98
TOTAL EXPENDITURES		246,000.00	184,455.37	20,258.35	61,544.63	74.98
Fund 219 - STREET LIGHTS:						
TOTAL REVENUES		258,494.00	265,378.16	74.46	(6,884.16)	102.66
TOTAL EXPENDITURES		246,000.00	184,455.37	20,258.35	61,544.63	74.98
NET OF REVENUES & EXPENDITURES		12,494.00	80,922.79	(20,183.89)	(68,428.79)	647.69

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH	10/31/2020	NORMAL	(ABNORMAL)	
Fund 226 - RUBBISH COLLECTION FUND									
Revenues									
Dept 000 - REVENUES									
226-000-664.00	INTEREST EARNED	5,000.00		2,958.12		16.82		2,041.88	59.16
226-000-672.00	SPECIAL ASSESSMENTS	498,346.00		500,570.00		0.00		(2,224.00)	100.45
Total Dept 000 - REVENUES		503,346.00		503,528.12		16.82		(182.12)	100.04
TOTAL REVENUES		503,346.00		503,528.12		16.82		(182.12)	100.04
Expenditures									
Dept 527 - RUBBISH COLLECTION/DISPOSAL									
226-527-811.00	SOLID WASTE	500,000.00		400,091.24		42,657.73		99,908.76	80.02
Total Dept 527 - RUBBISH COLLECTION/DISPOSAL		500,000.00		400,091.24		42,657.73		99,908.76	80.02
TOTAL EXPENDITURES		500,000.00		400,091.24		42,657.73		99,908.76	80.02
Fund 226 - RUBBISH COLLECTION FUND:									
TOTAL REVENUES		503,346.00		503,528.12		16.82		(182.12)	100.04
TOTAL EXPENDITURES		500,000.00		400,091.24		42,657.73		99,908.76	80.02
NET OF REVENUES & EXPENDITURES		3,346.00		103,436.88		(42,640.91)		(100,090.88)	3,091.36

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GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 10/31/2020 INCREASE (DECREASE)	AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 258 - DISASTER RESPONSE FUND								
Revenues								
Dept 000 - REVENUES								
258-000-574.00	STATE GRANTS	0.00		153,798.00	0.00		(153,798.00)	100.00
258-000-699.00	INTERFUND TRANSFERS IN	50,000.00		50,000.00	0.00		0.00	100.00
Total Dept 000 - REVENUES		50,000.00		203,798.00	0.00		(153,798.00)	407.60
TOTAL REVENUES		50,000.00		203,798.00	0.00		(153,798.00)	407.60
Expenditures								
Dept 425 - DISASTER RESPONSE								
258-425-702.00	WAGES -	0.00		53,210.55	6,750.00		(53,210.55)	100.00
258-425-703.00	OVERTIME	10,000.00		3,036.91	528.16		6,963.09	30.37
258-425-715.00	FICA	0.00		3,560.42	553.54		(3,560.42)	100.00
258-425-718.00	PENSION	0.00		880.47	608.46		(880.47)	100.00
258-425-727.00	OFFICE SUPPLIES	5,000.00		0.00	0.00		5,000.00	0.00
258-425-740.00	OPERATING SUPPLIES	25,000.00		20,628.42	0.00		4,371.58	82.51
258-425-747.00	SMALL TOOLS & EQUIPMENT	10,000.00		3,073.89	0.00		6,926.11	30.74
258-425-811.00	PURCHASED SERVICE	0.00		261.39	74.18		(261.39)	100.00
Total Dept 425 - DISASTER RESPONSE		50,000.00		84,652.05	8,514.34		(34,652.05)	169.30
TOTAL EXPENDITURES		50,000.00		84,652.05	8,514.34		(34,652.05)	169.30
Fund 258 - DISASTER RESPONSE FUND:								
TOTAL REVENUES		50,000.00		203,798.00	0.00		(153,798.00)	407.60
TOTAL EXPENDITURES		50,000.00		84,652.05	8,514.34		(34,652.05)	169.30
NET OF REVENUES & EXPENDITURES		0.00		119,145.95	(8,514.34)		(119,145.95)	100.00

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 265 - DRUG LAW ENFORCEMENT									
Revenues									
Dept 000 - REVENUES									
265-000-655.00	DRUG FORFEITURE	2,500.00	0.00		0.00		2,500.00		0.00
265-000-664.00	INTEREST EARNED	1,700.00	0.00		0.00		1,700.00		0.00
Total Dept 000 - REVENUES		4,200.00	0.00		0.00		4,200.00		0.00
TOTAL REVENUES		4,200.00	0.00		0.00		4,200.00		0.00
Expenditures									
Dept 333 - DRUG LAW ENFORCEMENT									
265-333-956.00	MISC. FORFEITURE EXPENSES	1,000.00	0.00		0.00		1,000.00		0.00
Total Dept 333 - DRUG LAW ENFORCEMENT		1,000.00	0.00		0.00		1,000.00		0.00
TOTAL EXPENDITURES		1,000.00	0.00		0.00		1,000.00		0.00
Fund 265 - DRUG LAW ENFORCEMENT:									
TOTAL REVENUES		4,200.00	0.00		0.00		4,200.00		0.00
TOTAL EXPENDITURES		1,000.00	0.00		0.00		1,000.00		0.00
NET OF REVENUES & EXPENDITURES		3,200.00	0.00		0.00		3,200.00		0.00

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PERIOD ENDING 10/31/2020

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GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 266 - LAW ENFORCEMENT TRAINING									
Revenues									
Dept 000 - REVENUES									
266-000-577.00	PA 302 FUNDS	5,500.00	3,834.00		1,679.10		1,666.00		69.71
266-000-675.00	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	2,450.00		1,950.00		(2,450.00)		100.00
266-000-699.00	INTERFUND TRANSFERS IN	15,773.00	15,772.95		0.00		0.05		100.00
Total Dept 000 - REVENUES		21,273.00	22,056.95		3,629.10		(783.95)		103.69
TOTAL REVENUES		21,273.00	22,056.95		3,629.10		(783.95)		103.69
Expenditures									
Dept 320 - STATE TRAINING MONEY									
266-320-960.00	TUITION/TRAINING	24,355.00	10,305.46		3,551.17		14,049.54		42.31
Total Dept 320 - STATE TRAINING MONEY		24,355.00	10,305.46		3,551.17		14,049.54		42.31
TOTAL EXPENDITURES		24,355.00	10,305.46		3,551.17		14,049.54		42.31
Fund 266 - LAW ENFORCEMENT TRAINING:									
TOTAL REVENUES		21,273.00	22,056.95		3,629.10		(783.95)		103.69
TOTAL EXPENDITURES		24,355.00	10,305.46		3,551.17		14,049.54		42.31
NET OF REVENUES & EXPENDITURES		(3,082.00)	11,751.49		77.93		(14,833.49)		381.29

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PERIOD ENDING 10/31/2020

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GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 267 - SWET						
Revenues						
Dept 000 - REVENUES						
267-000-574.00	STATE GRANTS	80,180.00	71,541.51	14,419.51	8,638.49	89.23
Total Dept 000 - REVENUES		80,180.00	71,541.51	14,419.51	8,638.49	89.23
TOTAL REVENUES		80,180.00	71,541.51	14,419.51	8,638.49	89.23
Expenditures						
Dept 301 - POLICE						
267-301-702.00	WAGES -	63,500.00	64,457.90	5,928.00	(957.90)	101.51
267-301-715.00	FICA	4,725.00	4,712.47	431.46	12.53	99.73
267-301-716.00	HEALTH INSURANCE	10,950.00	9,027.75	911.05	1,922.25	82.45
267-301-717.00	LIFE INS/STD/LTD	680.00	588.00	58.80	92.00	86.47
267-301-913.00	WORKER'S COMP.	175.00	123.29	0.00	51.71	70.45
Total Dept 301 - POLICE		80,030.00	78,909.41	7,329.31	1,120.59	98.60
TOTAL EXPENDITURES		80,030.00	78,909.41	7,329.31	1,120.59	98.60
Fund 267 - SWET:						
TOTAL REVENUES		80,180.00	71,541.51	14,419.51	8,638.49	89.23
TOTAL EXPENDITURES		80,030.00	78,909.41	7,329.31	1,120.59	98.60
NET OF REVENUES & EXPENDITURES		150.00	(7,367.90)	7,090.20	7,517.90	4,911.93

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PERIOD ENDING 10/31/2020

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Revenues						
Dept 000 - REVENUES						
301-000-403.00	OPERATING LEVY-C.T.	1,184,207.00	1,190,692.27	0.00	(6,485.27)	100.55
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	5,000.00	4,995.80	0.00	4.20	99.92
301-000-412.00	DELINQUENT PERSONAL PROP TAX	1,000.00	1,317.05	0.00	(317.05)	131.71
301-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	65,000.00	72,713.58	0.00	(7,713.58)	111.87
301-000-664.00	INTEREST EARNED	2,000.00	3,662.05	23.47	(1,662.05)	183.10
Total Dept 000 - REVENUES		1,257,207.00	1,273,380.75	23.47	(16,173.75)	101.29
TOTAL REVENUES		1,257,207.00	1,273,380.75	23.47	(16,173.75)	101.29
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
301-906-910.00	DEBT SERVICE - PRINCIPAL	950,000.00	950,000.00	0.00	0.00	100.00
301-906-915.00	DEBT SERVICE - INTEREST	182,500.00	182,500.00	0.00	0.00	100.00
301-906-996.00	PAYING AGENT/BANK FEES	550.00	500.00	0.00	50.00	90.91
Total Dept 906 - ROAD IMPROVEMENT		1,133,050.00	1,133,000.00	0.00	50.00	100.00
TOTAL EXPENDITURES		1,133,050.00	1,133,000.00	0.00	50.00	100.00
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES		1,257,207.00	1,273,380.75	23.47	(16,173.75)	101.29
TOTAL EXPENDITURES		1,133,050.00	1,133,000.00	0.00	50.00	100.00
NET OF REVENUES & EXPENDITURES		124,157.00	140,380.75	23.47	(16,223.75)	113.07

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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS									
Revenues									
Dept 000 - REVENUES									
402-000-664.00	INTEREST EARNED	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 000 - REVENUES		1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
TOTAL REVENUES		1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
Expenditures									
Dept 265 - MAINTENANCE									
402-265-975.00	BUILDING IMPROVEMENTS	150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00
Total Dept 265 - MAINTENANCE		150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00
TOTAL EXPENDITURES		150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS:									
TOTAL REVENUES		1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
TOTAL EXPENDITURES		150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(149,000.00)	0.00	0.00	0.00	0.00	(149,000.00)	0.00	0.00



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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 584 - GOLF COURSE						
Revenues						
Dept 000 - REVENUES						
584-000-607.00	LEASE FEES	5,000.00	0.00	0.00	5,000.00	0.00
584-000-699.00	INTERFUND TRANSFERS IN	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 000 - REVENUES		15,000.00	10,000.00	0.00	5,000.00	66.67
TOTAL REVENUES		15,000.00	10,000.00	0.00	5,000.00	66.67
Expenditures						
Dept 698 - GOLF COURSE						
584-698-814.00	PURCHASED MAINT. SERVICE	7,500.00	7,895.00	0.00	(395.00)	105.27
584-698-970.00	CAPITAL IMPROVEMENT	3,750.00	0.00	0.00	3,750.00	0.00
584-698-983.00	NEW EQUIPMENT	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 698 - GOLF COURSE		15,000.00	7,895.00	0.00	7,105.00	52.63
TOTAL EXPENDITURES		15,000.00	7,895.00	0.00	7,105.00	52.63
Fund 584 - GOLF COURSE:						
TOTAL REVENUES		15,000.00	10,000.00	0.00	5,000.00	66.67
TOTAL EXPENDITURES		15,000.00	7,895.00	0.00	7,105.00	52.63
NET OF REVENUES & EXPENDITURES		0.00	2,105.00	0.00	(2,105.00)	100.00

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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
810-000-412.00	DELINQUENT PERSONAL PROP TAX	50.00	46.28	0.00	3.72	92.56
810-000-664.00	INTEREST EARNED	10,000.00	10,154.18	152.43	(154.18)	101.54
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	280,727.00	284,043.61	0.00	(3,316.61)	101.18
810-000-673.01	SALE OF POLICE ASSETS	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000 - REVENUES		300,777.00	294,244.07	152.43	6,532.93	97.83
TOTAL REVENUES		300,777.00	294,244.07	152.43	6,532.93	97.83
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
810-440-983.00	NEW EQUIPMENT	346,000.00	339,488.75	112,392.00	6,511.25	98.12
810-440-999.00	INTERFUND TRANSFERS OUT	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 440 - CAPTIAL IMPROVEMENT		356,000.00	349,488.75	112,392.00	6,511.25	98.17
TOTAL EXPENDITURES		356,000.00	349,488.75	112,392.00	6,511.25	98.17
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		300,777.00	294,244.07	152.43	6,532.93	97.83
TOTAL EXPENDITURES		356,000.00	349,488.75	112,392.00	6,511.25	98.17
NET OF REVENUES & EXPENDITURES		(55,223.00)	(55,244.68)	(112,239.57)	21.68	100.04

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PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 811 - FIRE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
811-000-412.00	DELINQUENT PERSONAL PROP TAX	0.00	77.09	0.00	(77.09)	100.00
811-000-664.00	INTEREST EARNED	20,000.00	28,936.46	551.94	(8,936.46)	144.68
811-000-667.00	RENTAL INCOME	15,000.00	10,348.98	0.00	4,651.02	68.99
811-000-672.00	FIRE CAPITAL SPECIAL ASSESSMEN	467,939.00	473,539.11	0.00	(5,600.11)	101.20
Total Dept 000 - REVENUES		502,939.00	512,901.64	551.94	(9,962.64)	101.98
TOTAL REVENUES		502,939.00	512,901.64	551.94	(9,962.64)	101.98
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
811-440-827.00	FIRE CAP IMPR LEGAL FEES	500.00	0.00	0.00	500.00	0.00
811-440-975.01	BUILDINGS - EASTWOOD STATION	50,000.00	0.00	0.00	50,000.00	0.00
811-440-983.00	FIRE EQUIPMENT	80,000.00	76,771.20	14,250.00	3,228.80	95.96
811-440-983.04	ENGINE REPLACEMENT	155,000.00	0.00	0.00	155,000.00	0.00
811-440-983.05	STAFF VEHICLES	45,000.00	0.00	0.00	45,000.00	0.00
811-440-983.06	STATION UPGRADES & EQUIP	60,000.00	48,985.00	0.00	11,015.00	81.64
811-440-983.08	MAINT - 1219 WOODROW	500.00	320.77	0.00	179.23	64.15
811-440-983.10	MAINT - 1220 NASSAU	500.00	281.22	0.00	218.78	56.24
Total Dept 440 - CAPTIAL IMPROVEMENT		391,500.00	126,358.19	14,250.00	265,141.81	32.28
TOTAL EXPENDITURES		391,500.00	126,358.19	14,250.00	265,141.81	32.28
Fund 811 - FIRE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		502,939.00	512,901.64	551.94	(9,962.64)	101.98
TOTAL EXPENDITURES		391,500.00	126,358.19	14,250.00	265,141.81	32.28
NET OF REVENUES & EXPENDITURES		111,439.00	386,543.45	(13,698.06)	(275,104.45)	346.87

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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH	10/31/2020	NORMAL	(ABNORMAL)	
Fund 812 - STREET IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
812-000-664.00	INTEREST EARNED	500.00		0.00		0.00		500.00	0.00
812-000-672.00	SPECIAL ASSESSMENTS	0.00		368.06		0.00		(368.06)	100.00
Total Dept 000 - REVENUES		500.00		368.06		0.00		131.94	73.61
TOTAL REVENUES		500.00		368.06		0.00		131.94	73.61
Fund 812 - STREET IMPROVEMENT:									
TOTAL REVENUES		500.00		368.06		0.00		131.94	73.61
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		500.00		368.06		0.00		131.94	73.61

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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 871 - WATER IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
871-000-654.00	WATER SURCHARGE FEES	60,000.00	57,627.96		57,627.96		2,372.04		96.05
871-000-664.00	INTEREST EARNED	4,500.00	3,595.82		68.03		904.18		79.91
871-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	189.51		124.31		(189.51)		100.00
871-000-672.00	SPECIAL ASSESSMENTS	0.00	3,362.41		1,523.47		(3,362.41)		100.00
871-000-677.00	WATER CONNECTION FEE	0.00	7,000.00		4,300.00		(7,000.00)		100.00
Total Dept 000 - REVENUES		64,500.00	71,775.70		63,643.77		(7,275.70)		111.28
TOTAL REVENUES		64,500.00	71,775.70		63,643.77		(7,275.70)		111.28
Expenditures									
Dept 441 - WATER IMPROVEMENT									
871-441-732.00	DUES/SUBS/PUBL	16,500.00	13,750.00		0.00		2,750.00		83.33
871-441-820.00	ENGINEERING FEES	500.00	697.00		0.00		(197.00)		139.40
Total Dept 441 - WATER IMPROVEMENT		17,000.00	14,447.00		0.00		2,553.00		84.98
TOTAL EXPENDITURES		17,000.00	14,447.00		0.00		2,553.00		84.98
Fund 871 - WATER IMPROVEMENT:									
TOTAL REVENUES		64,500.00	71,775.70		63,643.77		(7,275.70)		111.28
TOTAL EXPENDITURES		17,000.00	14,447.00		0.00		2,553.00		84.98
NET OF REVENUES & EXPENDITURES		47,500.00	57,328.70		63,643.77		(9,828.70)		120.69

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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 883 - SEWER IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
883-000-654.00	SEWER SURCHARGE FEES	60,000.00	44,551.94	44,551.94	15,448.06	74.25
883-000-664.00	INTEREST EARNED	55,000.00	49,253.64	915.51	5,746.36	89.55
883-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	530.76	0.00	(530.76)	100.00
883-000-672.00	SPECIAL ASSESSMENTS	0.00	25,899.26	3,000.00	(25,899.26)	100.00
883-000-679.00	CONNECTION FEES	0.00	7,500.00	0.00	(7,500.00)	100.00
Total Dept 000 - REVENUES		115,000.00	127,735.60	48,467.45	(12,735.60)	111.07
TOTAL REVENUES		115,000.00	127,735.60	48,467.45	(12,735.60)	111.07
Expenditures						
Dept 520 - SEWER IMPROVEMENT						
883-520-732.00	DUES/SUBS/PUBL	11,250.00	11,250.00	0.00	0.00	100.00
883-520-820.00	ENGINEERING FEES	54,500.00	31,433.43	15,128.23	23,066.57	57.68
883-520-827.00	LEGAL	100.00	0.00	0.00	100.00	0.00
883-520-921.00	UTILITIES - ELECTRIC	400.00	254.89	0.00	145.11	63.72
883-520-930.00	MAINTENANCE - SEWER	600.00	34.93	34.93	565.07	5.82
883-520-973.00	CONSTRUCTION COSTS	312,000.00	51,183.79	0.00	260,816.21	16.41
Total Dept 520 - SEWER IMPROVEMENT		378,850.00	94,157.04	15,163.16	284,692.96	24.85
TOTAL EXPENDITURES		378,850.00	94,157.04	15,163.16	284,692.96	24.85
Fund 883 - SEWER IMPROVEMENT:						
TOTAL REVENUES		115,000.00	127,735.60	48,467.45	(12,735.60)	111.07
TOTAL EXPENDITURES		378,850.00	94,157.04	15,163.16	284,692.96	24.85
NET OF REVENUES & EXPENDITURES		(263,850.00)	33,578.56	33,304.29	(297,428.56)	12.73
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		16,869,547.00	15,794,666.74	596,906.02	1,074,880.26	93.63
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		17,463,676.00	14,010,260.63	786,771.06	3,453,415.37	80.23
NET OF REVENUES & EXPENDITURES		(594,129.00)	1,784,406.11	(189,865.04)	(2,378,535.11)	300.34

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 CHECK DATE FROM 11/01/2020 - 11/30/2020

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/06/2020	ERAD	10193	110220	SHAVON BREWER-PIGGEE	NON-ADJUDICATED	727-000-297.00	310.00
11/06/2020	ERAD	10194	2000003024	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	467.00
11/06/2020	ERAD	10195	551-556233	STATE OF MICHIGAN	FORFEITURE - OPR	727-000-253.00	190.00
11/06/2020	ERAD	10196	016685200	GALLS, LLC	FORFEITURE - OPR	727-000-253.00	94.00
11/06/2020	ERAD	10197	27958	ROB'S TIRE & AUTO CARE, LLC	FORFEITURE - OPR	727-000-253.00	435.47
11/06/2020	TAX	1775	103120	KALAMAZOO COUNTY TREASURER	COUNTY OPERATING	704-000-222.00	4,859.20
		1775	103120A		COUNTY INTEREST	704-000-222.03	105.22
		1775	103120B		SCH. #01 - S.E.T.	704-000-225.01	5,891.51
		1775	103120C		INT. - SCH. #01 - S.E.T.	704-000-225.08	117.82
		1775	103120D		SCH. #32 - S.E.T.	704-000-226.01	47.38
		1775	103120E		INT. - SCH. #32 - S.E.T.	704-000-226.08	11.31
		1775	103120F		SCH. #40 - S.E.T.	704-000-227.01	316.62
		1775	103120G		INT. - SCH. #40 - S.E.T.	704-000-227.08	6.33
							11,355.39
11/06/2020	TAX	1776	103120	KRESA	KRESA ISD	704-000-223.00	425.53
		1776	103120B		INT. -KRESA	704-000-223.02	20.61
		1776	103120A		KRESA DEBT	704-000-223.03	16.67
		1776	103120C		INT. - KRESA DEBT	704-000-223.05	0.80
							463.61
11/06/2020	TAX	1777	103120	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	142.15
		1777	103120A		SCH. #32 - DEBT	704-000-226.03	39.49
		1777	103120C		INT. - SCH. #32 - OPER.	704-000-226.09	2.84
		1777	103120D		INT. - SCH. #32 - DEBT	704-000-226.10	9.41
		1777	103120B		SCH #32 - SINKING FUND	704-000-226.17	7.90
		1777	103120E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	1.88
							203.67
11/06/2020	TAX	1778	103120	TWP. OF KALAMAZOO/SHERINE MILADMINISTRATIVE FEE		704-000-214.03	117.30
11/13/2020	POOL	47680	87709809	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	11.00
		47680	87717724		OPERATING SUPPLIES	206-336-740.00	38.50
							49.50
11/13/2020	POOL	47681	3505-1000333	ALL-PHASE ELECTRIC	MAINT. - VEHICLE	206-336-939.00	31.90
11/13/2020	POOL	47682	110320	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES-BD. MEET.	101-200-826.00	795.00
		47682	110320		LEGAL SERVICE-GEN. TWP.	101-200-827.00	1,821.60
		47682	110320		Legal Service-Gen. Twp.	101-310-827.00	4,886.90
		47682	110320		LEGAL SERVICES - GEN. TWP.	101-400-827.00	914.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		47682	110320		LEGAL	207-301-827.00	921.00
							9,338.50
11/13/2020	POOL	47683	204210234507	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-200-923.00	484.84
		47683	205812041000		UTILITIES - ELECTRIC	101-751-921.00	30.83
		47683	202341398902		UTILITIES - ELECTRIC	206-336-921.01	519.33
		47683	202341398903		UTILITIES - ELECTRIC	206-336-921.01	28.85
		47683	201095613425		UTILITIES - ELECTRIC	206-336-921.02	71.15
		47683	201095613426		UTILITIES - ELECTRIC	206-336-921.02	395.34
		47683	203943255276		UTILITIES - ELECTRIC	206-336-921.03	58.28
		47683	202519391528		UTILITIES - ELECTRIC	206-336-921.03	107.37
		47683	202341398902		UTILITIES - NATURAL GAS	206-336-923.01	231.81
		47683	201095613425		UTILITIES - NATURAL GAS	206-336-923.02	31.59
		47683	201095613424		UTILITIES - NATURAL GAS	206-336-923.02	245.56
		47683	206701720513		UTILITIES - NATURAL GAS	206-336-923.03	134.65
		47683	207146034359		RAVINE TOWER SITE - ELECTRIC	207-301-921.00	302.67
		47683	202519376397		MAINTENANCE - SEWER	883-520-930.00	30.98
							2,673.25
11/13/2020	POOL	47684	204299238804	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	1,918.45
		47684	206790704839		UTILITIES - ELECTRIC	219-448-921.00	18,516.31
							20,434.76
11/13/2020	POOL	47685	763957	STEENSMA LAWN & POWER EQUIPMEMAIT.	- MACHINE	206-336-934.00	14.94
11/13/2020	POOL	47686	WK032977-2	FERGUSON FACILITIES #3400	OPERATING SUPPLIES	101-265-740.00	54.78
		47686	WK035744		OPERATING SUPPLIES	206-336-740.00	321.24
							376.02
11/13/2020	POOL	47687	1109620110120	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	101-200-922.00	315.30
		47687	0284753110120		UTILITIES - CABLE/INTERNET	206-336-922.01	99.99
		47687	0026220110120		UTILITIES - CABLE/INTERNET	206-336-922.02	143.40
		47687	0284811110120		UTILITIES - CABLE/INTERNET	206-336-922.02	99.99
		47687	0100199110120		UTILITIES - CABLE/INTERNET	206-336-922.02	57.15
		47687	0025941110120		UTILITIES - CABLE/INTERNET	206-336-922.03	100.03
		47687	0284829110120		UTILITIES - CABLE/INTERNET	206-336-922.04	99.99
							915.85
11/13/2020	POOL	47688	138260	FIRE SAFETY USA, INC.	SMALL TOOLS & EQUIPMENT	206-336-747.00	655.49
11/13/2020	POOL	47689	103120	FURNITURE CITY BROADCASTING	TOWER RENT - RAVINE ROAD	207-301-931.65	1,560.00
		47689	113020		TOWER RENT - RAVINE ROAD	207-301-931.65	1,560.00
		47689	123120		TOWER RENT - RAVINE ROAD	207-301-931.65	1,560.00
							1,560.00



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							4,680.00
11/13/2020	POOL	47690	2135793-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-200-727.00	199.47
		47690	2134107-0		OFFICE SUPPLIES	101-200-727.00	213.96
		47690	2136975-0		OFFICE SUPPLIES	101-200-727.00	56.79
		47690	2140685-0		OFFICE SUPPLIES	101-200-727.00	18.95
		47690	C2135793-0		OFFICE SUPPLIES	101-200-727.00	(132.98)
		47690	2136743-0		OFFICE SUPPLIES	101-215-727.00	107.15
		47690	2134107-0		OFFICE SUPPLIES	207-301-727.00	213.96
							<u>677.30</u>
11/13/2020	POOL	47691	50460	JB PRINTING COMPANY	OFFICE SUPPLIES	101-200-727.00	273.35
11/13/2020	POOL	47692	20-06-09	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	220.00
11/13/2020	POOL	47693	101520	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	106.88
		47693	101420		UTILITIES - WATER	206-336-927.02	47.85
		47693	101720		UTILITIES - WATER	206-336-927.03	31.20
		47693	101920		UTILITIES - WATER	206-336-927.04	68.12
							<u>254.05</u>
11/13/2020	POOL	47694	14-0023954	KAL. COUNTY HEALTH & COMM SERS	SOLID WASTE	226-527-811.00	4,075.95
11/13/2020	POOL	47695	103120	KALAMAZOO OIL CO.	GAS & OIL	101-209-751.00	23.63
		47695	103120A		GAS & OIL	101-265-751.00	221.96
		47695	103120C		GAS & OIL	206-336-751.00	681.94
		47695	103120B		GAS & OIL	207-301-751.00	1,317.62
							<u>2,245.15</u>
11/13/2020	POOL	47696	25192	R.W. LAPINE, INC.	PURCHASED & MAINT. SERVICE	206-336-811.00	383.26
		47696	25006		MAINT. - BUILDING	206-336-931.00	1,330.37
							<u>1,713.63</u>
11/13/2020	POOL	47697	7504	BIO-CARE, INC.	HEALTH MGMT	206-336-914.00	23,395.00
11/13/2020	POOL	47698	38066	MENARDS - KALAMAZOO EAST	OPERATING SUPPLIES	206-336-740.00	110.10
		47698	38457		MAINT. - BUILDING	206-336-931.00	376.96
							<u>487.06</u>
11/13/2020	POOL	47699	13792	MICHIGAN ELECTION RESOURCES	OFFICE SUPPLIES	101-215-727.00	57.50
11/13/2020	POOL	47700	269R01129411H	AT&T	RADIO TOWER T1 LINE	207-301-853.02	353.72
11/13/2020	POOL	47701	3055	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	415.00
11/13/2020	POOL	47702	533286	MULDER'S LANDSCAPE SUPPLIES	OPERATING SUPPLIES	206-336-740.00	16.50

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11/13/2020	POOL	47703	3501	DECKER AGENCY	INSURANCE/BOND-GENERAL	101-200-912.00	55.00
		47703	3109C		INSURANCE/BOND-GENERAL	101-200-912.00	8,576.93
		47703	3109C		INSURANCE - GENERAL	206-336-912.00	7,315.62
		47703	3109C		INSURANCE - GENERAL	207-301-912.00	9,333.70
							25,281.25
11/13/2020	POOL	47704	201835	RIDGE COMPANY	MAINT. - VEHICLE	206-336-939.00	67.81
11/13/2020	POOL	47705	749411	NYE UNIFORM CO.	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	110.00
		47705	749423A		PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	50.50
							160.50
11/13/2020	POOL	47706	20191613	ECF DATA, LLC	COMPUTER SERVICE	101-200-810.00	360.00
		47706	20191613		COMPUTER SERVICE	207-301-810.00	360.00
							720.00
11/13/2020	POOL	47707	7427	SHARP SHOP	PURCHASED & MAINT. SERVICE	206-336-811.00	5.00
11/13/2020	POOL	47708	111220	T-MOBILE	OPERATING SUPPLIES	207-301-740.00	979.11
11/13/2020	POOL	47709	3054329	TRILLIUM STAFFING, INC.	PURCHASED SERVICE	101-200-811.00	959.04
11/13/2020	POOL	47710	9866117260	VERIZON WIRELESS	TELEPHONE	101-200-853.00	133.44
		47710	9866117260		TELEPHONE	206-336-853.00	382.26
		47710	9866117260		TELEPHONE	207-301-853.00	1,155.69
							1,671.39
11/13/2020	POOL	47711	E2004595	WITMER PUBLIC SAFETY	SMALL TOOLS & EQUIPMENT	206-336-747.00	41.69
		47711	E2004595.001		SMALL TOOLS & EQUIPMENT	206-336-747.00	190.15
							231.84
11/13/2020	POOL	47712	21379	ARTWEAR APPAREL GRAPHICS	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	1,905.90
11/13/2020	POOL	47713	2020-11-03	SHERRY MULLER	PURCHASED CLEANING SERV.	101-215-816.00	75.00
11/13/2020	POOL	47714	34348	DAVE'S SECURITY CORP.	PURCHASED MAINT. SERVICE	584-698-814.00	395.00
11/13/2020	POOL	47715	S0013902	EMERGENCY VEHICLE PRODUCTS	MAINT. - VEHICLE	206-336-939.00	1,145.81
		47715	S0013870		MAINT. - VEHICLE	206-336-939.00	1,316.02
							2,461.83
11/13/2020	POOL	47716	KA1773	ROSE PEST SOLUTIONS	PURCHASED & MAINT. SERVICE	206-336-811.00	513.00
11/13/2020	POOL	47717	3235	LEHRMAN LAWN CARE	MAINT. - GROUNDS	101-265-932.00	135.00
		47717	3235		PURCHASED SERVICE	101-310-811.00	310.00
		47717	3235		REPAIRS - MAINT. GROUNDS	101-751-932.00	1,550.00

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							1,995.00
11/13/2020	POOL	47718	01881	LOWE'S COMPANIES, INC.	MAINT. - BUILDING	101-265-931.00	20.44
		47718	901242		MAINT. - GROUNDS	101-276-932.00	82.65
		47718	901282		MAINT. - GROUNDS	101-276-932.00	105.13
		47718	911050		MAINT. - BUILDING	206-336-931.00	42.74
		47718	911047		MAINT. - VEHICLE	206-336-939.00	12.85
							<hr/> 263.81
11/13/2020	POOL	47719	49681	EXTREME POWER EQUIPMENT	MAINT. - MACHINE	101-265-934.00	26.99
11/13/2020	POOL	47720	34054 INV #53	W.E. UPJOHN INSTITUTE FOR	PLANNING CONSULTANT	101-400-821.00	2,575.00
11/13/2020	POOL	47721	0249-006899768	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-200-924.00	58.70
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	101-200-924.00	243.25
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	101-276-924.00	52.25
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	101-751-924.00	45.50
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	206-336-924.01	61.50
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	206-336-924.02	61.50
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	206-336-924.03	22.75
		47721	0249-006899677		UTILITIES - WASTE/RECYCLE	206-336-924.04	61.50
		47721	0249-006904649		SOLID WASTE	226-527-811.00	42,657.73
							<hr/> 43,264.68
11/13/2020	POOL	47722	110120	TRANSUNION RISK AND ALTERNATI INVESTIGATIVE OPERATIONS		207-301-782.00	50.00
11/21/2020	ERAD	10198	111720	BERRIEN COUNTY SHERIFF DEPART	HIDTA MONEY	727-000-271.00	504.57
11/21/2020	ERAD	10199	111620	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	727-000-253.00	151.30
11/21/2020	ERAD	10200	111720	HASTINGS CITY POLICE DEPARTME	HIDTA MONEY	727-000-271.00	349.05
11/21/2020	ERAD	10201	089365	LARRY L EIB	FORFEITURE - OPR	727-000-253.00	240.00
11/21/2020	ERAD	10202	110220	SAM'S CLUB	FORFEITURE - OPR	727-000-253.00	437.23
11/21/2020	ERAD	10203	551-570123	STATE OF MICHIGAN	FORFEITURE - OPR	727-000-253.00	162.05
		10203	551-570125		FORFEITURE - OPR	727-000-253.00	2,488.39
		10203	551-570126		FORFEITURE - OPR	727-000-253.00	2,652.07
							<hr/> 5,302.51
11/21/2020	ERAD	10204	68421557	WEX BANK	FORFEITURE - OPR	727-000-253.00	752.02
11/21/2020	ERAD	10205	65385	CMP DISTRIBUTORS, INC.	FORFEITURE - OPR	727-000-253.00	250.00
11/21/2020	ERAD	10206	111320	SUSAN A MCCARTHY	FORFEITURE - OPR	727-000-253.00	40.00
11/21/2020	ERAD	10207	120534984	ROSE PEST SOLUTIONS	FORFEITURE - OPR	727-000-253.00	80.00

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11/21/2020	ERAD	10208	110220	LOWES BUSINESS ACCOUNT	FORFEITURE - OPR	727-000-253.00	367.62
11/22/2020	POOL	47803	2995	BILL'S LOCK SHOP, INC.	SMALL TOOLS & EQUIPMENT	207-301-747.00	2.00
11/22/2020	POOL	47804	3750	PORT53 TECHNOLOGIES, INC	OPERATING SUPPLIES	258-425-740.00	1,710.00
11/22/2020	POOL	47805	110720	DELL BUSINESS CREDIT	SMALL TOOLS & EQUIPMENT	258-425-747.00	22,547.08
11/22/2020	POOL	47806	207146053650	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-200-921.00	2,687.44
11/22/2020	POOL	47807	132917	FADER EQUIPMENT, INC.	RENTALS - EQUIPMENT	101-276-945.00	210.00
11/22/2020	POOL	47808	110220	FIRST BANKCARD	OFFICEMAX	207-301-727.00	21.19
		47808	110220		TACTICAL GEAR JUNKIE	207-301-748.00	272.50
		47808	110220		FIRSTSPEAR LLC	207-301-748.00	90.71
		47808	110220		UPS STORE	207-301-811.00	70.41
		47808	110220		AMAZON MKTPLC	207-301-939.00	7.21
		47808	110220		ZOOM.US	258-425-740.00	15.89
		47808	110220		VP MISSIONAL CHAPLAINS	266-320-960.00	600.00
							1,077.91
11/22/2020	POOL	47809	110220A	FIRST BANKCARD	STAPLES DIRECT	206-336-727.00	317.98
		47809	110220A		PAYPAL EBAY	206-336-727.00	227.76
		47809	110220A		PAYPAL EBAY	206-336-740.00	27.99
		47809	110220A		WPSG, INC.	206-336-740.00	57.22
		47809	110220A		PAYPAL EBAY	206-336-742.00	94.95
		47809	110220A		PAYPAL EBAY	206-336-747.00	127.15
		47809	110220A		OVER LIMIT FEE	206-336-811.00	39.00
		47809	110220A		PAYPAL RCSWIRELESS	206-336-933.00	140.00
		47809	110220A		PAYPAL EBAY	206-336-933.00	1,459.30
		47809	110220A		PAYPAL AUGUSTAGACR	206-336-933.00	80.00
		47809	110220A		PAYPAL LONGGANG	206-336-933.00	45.00
		47809	110220A		ALRO STEEL CORP	206-336-939.00	123.17
		47809	110220A		MISSIONAL CHAPLAINS	206-336-960.00	299.00
		47809	110220A		WAVE KAL COUNTY	206-336-960.00	4,100.00
		47809	110220A		PAYPAL EBAY	258-425-740.00	398.36
		47809	110220A		PAYPAL AUDIOSAVING	258-425-740.00	584.85
							8,121.73
11/22/2020	POOL	47810	1919152	GORDON WATER	OPERATING SUPPLIES	101-200-740.00	38.00
		47810	1919152		OPERATING SUPPLIES	207-301-740.00	58.25
							96.25
11/22/2020	POOL	47811	2141529-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	207-301-727.00	7.08
		47811	2141253-0		OFFICE SUPPLIES	207-301-727.00	90.52

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		47811	2137585-0		OFFICE SUPPLIES	207-301-727.00	54.24
		47811	2134288-0		OFFICE SUPPLIES	207-301-727.00	8.54
							160.38
11/22/2020	POOL	47812	50461	JB PRINTING COMPANY	OFFICE SUPPLIES	101-200-727.00	173.50
11/22/2020	POOL	47813	21DUES-8	KALAMAZOO AREA TRANSPORTATION	DUES/SUBS/PUBL	101-200-732.00	100.00
11/22/2020	POOL	47814	IN0190510	KALAMAZOO LANDSCAPE SUPPLIES	MAINT. - MACHINE	101-265-934.00	25.75
11/22/2020	POOL	47815	111520	KALAMAZOO OIL CO.	GAS & OIL	207-301-751.00	1,215.35
11/22/2020	POOL	47816	IN150599	KIESLER'S POLICE SUPPLY, INC.	TUITION/TRAINING	266-320-960.00	409.15
11/22/2020	POOL	47817	1164894	ELECTION SYSTEMS &	SMALL TOOLS & EQUIPMENT	101-215-747.00	5,954.00
		47817	1164892		SMALL TOOLS & EQUIPMENT	101-215-747.00	3,304.50
							9,258.50
11/22/2020	POOL	47818	2963	MICHIGAN MUNICIPAL POLICE	MAINT. - VEHICLE	207-301-939.00	90.00
11/22/2020	POOL	47819	111820	MICHIGAN STATE FIREMEN'S ASSO	DUES/SUBS/PUBL	206-336-732.00	75.00
11/22/2020	POOL	47820	3057	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	125.00
11/22/2020	POOL	47821	7341	MTA	TRAVEL - CONFERENCES	101-101-862.00	30.00
11/22/2020	POOL	47822	748835	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	109.50
11/22/2020	POOL	47823	313783	ROTO-ROOTER	MAINT. - BUILDING	206-336-931.00	284.73
11/22/2020	POOL	47824	3071346	CDW GOVERNMENT, INC.	SMALL TOOLS & EQUIPMENT	258-425-747.00	3,984.00
		47824	3391603		SMALL TOOLS & EQUIPMENT	258-425-747.00	3,737.40
							7,721.40
11/22/2020	POOL	47825	3054715	TRILLIUM STAFFING, INC.	PURCHASED SERVICE	101-200-811.00	1,012.32
		47825	3055747		PURCHASED SERVICE	101-200-811.00	892.44
							1,904.76
11/22/2020	POOL	47826	102820	NORTHSIDE MINISTERIAL ALLIANC	DUES/SUBS/PUBL	207-301-732.00	100.00
11/22/2020	POOL	47827	102820A	NORTHSIDE MINISTERIAL ALLIANC	DUES/SUBS/PUBL	101-175-732.00	100.00
11/22/2020	POOL	47828	58155	PREIN & NEWHOF, INC.	SIDEWALK MAINTENANCE	101-446-969.01	99.00
		47828	58125		ENGINEERING FEES	883-520-820.00	652.00
		47828	58124		ENGINEERING FEES	883-520-820.00	498.70
							1,249.70
11/22/2020	POOL	47829	26046499	DORRANCE FORD	MAINT. - VEHICLE	207-301-939.00	47.47

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11/22/2020	POOL	47830	67C987	PORTAGE CLEANERS AND LAUNDRY	UNIFORM CLEANING	207-301-749.00	334.57
11/22/2020	POOL	47831	300005762	MACP	DUES/SUBS/PUBL	207-301-732.00	100.00
11/22/2020	POOL	47832	23690	ON DUTY GEAR, LLC	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	895.00
11/22/2020	POOL	47833	INV-0876	POWERDMS, INC	COMPUTER SERVICE	207-301-810.00	5,318.50
11/22/2020	POOL	47834	1716317	SUPERIOR BUSINESS SOLUTIONS	SMALL TOOLS & EQUIPMENT	207-301-747.00	524.46
11/22/2020	POOL	47835	011754683	XEROX CORPORATION	PURCHASED SERVICE	101-200-811.00	284.40
		47835	011754683		DEBT SERVICE - PRINCIPAL	101-200-991.00	131.36
		47835	011754683		DEBT SERVICE - INTEREST	101-200-992.00	25.01
							440.77
11/22/2020	POOL	47836	772488	MCDONALD'S TOWING	INVESTIGATIVE OPERATIONS	207-301-782.00	55.00
11/30/2020	POOL	47837	113020	UNITED STATES POSTAL SERVICE	POSTAGE	101-253-730.00	1,794.50
TOTAL - ALL FUNDS					TOTAL OF 98 CHECKS		248,162.71

--- GL TOTALS ---

101-101-862.00	TRAVEL - CONFERENCES	30.00
101-175-732.00	DUES/SUBS/PUBL	100.00
101-200-727.00	OFFICE SUPPLIES	803.04
101-200-732.00	DUES/SUBS/PUBL	100.00
101-200-740.00	OPERATING SUPPLIES	38.00
101-200-810.00	COMPUTER SERVICE	360.00
101-200-811.00	PURCHASED SERVICE	3,148.20
101-200-826.00	LEGAL SERVICES-BD. MEET.	795.00
101-200-827.00	LEGAL SERVICES - GEN TWP	1,821.60
101-200-853.00	TELEPHONE	133.44
101-200-912.00	INSURANCE/BOND-GENERAL	8,631.93
101-200-921.00	UTILITIES - ELECTRIC	2,687.44
101-200-922.00	UTILITIES - CABLE/INTERNET	315.30
101-200-923.00	UTILITIES - NATURAL GAS	484.84
101-200-924.00	UTILITIES - WASTE/RECYCLE	301.95
101-200-927.00	UTILITIES - WATER	106.88
101-200-991.00	DEBT SERVICE - PRINCIPAL	131.36
101-200-992.00	DEBT SERVICE - INTEREST	25.01
101-209-751.00	GAS & OIL	23.63
101-215-727.00	OFFICE SUPPLIES	164.65
101-215-747.00	SMALL TOOLS & EQUIPMENT	9,258.50
101-215-816.00	PURCHASED CLEANING SERV.	75.00
101-253-730.00	POSTAGE	1,794.50
101-265-740.00	OPERATING SUPPLIES	54.78
101-265-751.00	GAS & OIL	221.96
101-265-931.00	MAINT. - BUILDING	20.44
101-265-932.00	MAINT. - GROUNDS	135.00
101-265-934.00	MAINT. - MACHINE	52.74
101-276-924.00	UTILITIES - WASTE/RECYCLE	52.25

User: MONICAK

CHECK DATE FROM 11/01/2020 - 11/30/2020

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-276-932.00					MAINT. - GROUNDS		187.78
101-276-945.00					RENTALS - EQUIPMENT		210.00
101-310-811.00					PURCHASED SERVICE		530.00
101-310-827.00					LEGAL SERVICES - GEN TWP		4,886.90
101-400-821.00					PLANNING CONSULTANT		2,575.00
101-400-827.00					LEGAL SERVICES - GEN. TWP.		914.00
101-446-969.01					SIDEWALK MAINTENANCE		99.00
101-751-921.00					UTILITIES - ELECTRIC		30.83
101-751-924.00					UTILITIES - WASTE/RECYCLE		45.50
101-751-932.00					REPAIRS - MAINT. GROUNDS		1,550.00
206-336-727.00					OFFICE SUPPLIES		545.74
206-336-732.00					DUES/SUBS/PUBL		75.00
206-336-740.00					OPERATING SUPPLIES		582.55
206-336-742.00					SOFTWARE PROGRAMS		94.95
206-336-747.00					SMALL TOOLS & EQUIPMENT		1,014.48
206-336-748.00					PERSONAL EQUIPMENT ALLOWANCE		2,066.40
206-336-751.00					GAS & OIL		681.94
206-336-811.00					PURCHASED & MAINT. SERVICE		940.26
206-336-853.00					TELEPHONE		382.26
206-336-912.00					INSURANCE - GENERAL		7,315.62
206-336-914.00					HEALTH MGMT		23,395.00
206-336-921.01					UTILITIES - ELECTRIC		548.18
206-336-921.02					UTILITIES - ELECTRIC		466.49
206-336-921.03					UTILITIES - ELECTRIC		165.65
206-336-922.01					UTILITIES - CABLE/INTERNET		99.99
206-336-922.02					UTILITIES - CABLE/INTERNET		300.54
206-336-922.03					UTILITIES - CABLE/INTERNET		100.03
206-336-922.04					UTILITIES - CABLE/INTERNET		99.99
206-336-923.01					UTILITIES - NATURAL GAS		231.81
206-336-923.02					UTILITIES - NATURAL GAS		277.15
206-336-923.03					UTILITIES - NATURAL GAS		134.65
206-336-924.01					UTILITIES - WASTE/RECYCLE		61.50
206-336-924.02					UTILITIES - WASTE/RECYCLE		61.50
206-336-924.03					UTILITIES - WASTE/RECYCLE		22.75
206-336-924.04					UTILITIES - WASTE/RECYCLE		61.50
206-336-927.02					UTILITIES - WATER		47.85
206-336-927.03					UTILITIES - WATER		31.20
206-336-927.04					UTILITIES - WATER		68.12
206-336-931.00					MAINT. - BUILDING		2,034.80
206-336-933.00					MAINT. - RADIO		1,724.30
206-336-934.00					MAINT. - MACHINE		14.94
206-336-939.00					MAINT. - VEHICLE		2,697.56
206-336-960.00					TUITION/TRAINING		4,399.00
207-301-727.00					OFFICE SUPPLIES		395.53
207-301-732.00					DUES/SUBS/PUBL		200.00
207-301-740.00					OPERATING SUPPLIES		1,037.36
207-301-747.00					SMALL TOOLS & EQUIPMENT		526.46
207-301-748.00					UNIFORMS/PERSONAL EQUIPMENT		1,367.71
207-301-749.00					UNIFORM CLEANING		334.57
207-301-751.00					GAS & OIL		2,532.97
207-301-782.00					INVESTIGATIVE OPERATIONS		105.00

User: MONICAK

CHECK DATE FROM 11/01/2020 - 11/30/2020

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
207-301-810.00			COMPUTER SERVICE				5,678.50
207-301-811.00			PURCHASED SERVICE				70.41
207-301-812.00			EMPLOYMENT TESTING				540.00
207-301-827.00			LEGAL				921.00
207-301-853.00			TELEPHONE				1,155.69
207-301-853.02			RADIO TOWER T1 LINE				353.72
207-301-912.00			INSURANCE - GENERAL				9,333.70
207-301-921.00			RAVINE TOWER SITE - ELECTRIC				302.67
207-301-931.65			TOWER RENT - RAVINE ROAD				4,680.00
207-301-939.00			MAINT. - VEHICLE				144.68
219-448-921.00			UTILITIES - ELECTRIC				20,434.76
226-527-811.00			SOLID WASTE				46,733.68
258-425-740.00			OPERATING SUPPLIES				2,709.10
258-425-747.00			SMALL TOOLS & EQUIPMENT				30,268.48
266-320-960.00			TUITION/TRAINING				1,009.15
584-698-814.00			PURCHASED MAINT. SERVICE				395.00
704-000-214.03			ADMINISTRATIVE FEE				117.30
704-000-222.00			DUE TO COUNTY OPERATING				4,859.20
704-000-222.03			COUNTY INTEREST				105.22
704-000-223.00			KRESA ISD				425.53
704-000-223.02			INT. -KRESA				20.61
704-000-223.03			KRESA DEBT				16.67
704-000-223.05			INT. - KRESA DEBT				0.80
704-000-225.01			SCH. #01 - S.E.T.				5,891.51
704-000-225.08			INT. - SCH. #01 - S.E.T.				117.82
704-000-226.01			SCH. #32 - S.E.T.				47.38
704-000-226.02			SCH. #32 - OPERATING				142.15
704-000-226.03			SCH. #32 - DEBT				39.49
704-000-226.08			INT. - SCH. #32 - S.E.T.				11.31
704-000-226.09			INT. - SCH. #32 - OPER.				2.84
704-000-226.10			INT. - SCH. #32 - DEBT				9.41
704-000-226.17			SCH #32 - SINKING FUND				7.90
704-000-226.18			INT. -SCH. #32 - SINKING FUND				1.88
704-000-227.01			SCH. #40 - S.E.T.				316.62
704-000-227.08			INT. - SCH. #40 - S.E.T.				6.33
727-000-253.00			FORFEITURE - OPR				8,807.15
727-000-271.00			HIDTA MONEY				853.62
727-000-297.00			NON-ADJUDICATED				310.00
883-520-820.00			ENGINEERING FEES				1,150.70
883-520-930.00			MAINTENANCE - SEWER				30.98
			TOTAL				248,162.71



12/09/2020

Check Register Report For  
For Check Dates 11/01/2020 to 11/30/2020

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
11/06/2020	POOL	32187-32189	PAYROLL CHECKS	6,980.38	3,504.26	14.92
11/19/2020	POOL	47723 - 47802	ELECTION WORKER CHECKS	19,417.00	19,417.00	0.00
11/6-11/20/2020	POOL		EMPLOYEE DIRECT DEPOSITS	353,918.14	0.00	240,907.30
11/21/2020	POOL	32190	AMERICAN FAMILY LIFE ASSURANCE CO	598.29	598.29	0.00
11/21/2020	POOL	32191	BLUE CROSS BLUE SHIELD OF MICH	33,621.39	33,621.39	0.00
11/21/2020	POOL	32192	BLUE CROSS BLUE SHIELD OF MICHIGAN	4,797.32	4,797.32	0.00
11/21/2020	POOL	32193	BLUE CROSS BLUE SHIELD OF MICHIGAN	563.80	563.80	0.00
11/21/2020	POOL	32194	BLUE CARE NETWORK	25,608.52	25,608.52	0.00
11/10/2020	POOL	EFT1723	BURNHAM & FLOWER GROUP	946.67	946.67	0.00
11/21/2020	POOL	EFT1730	BURNHAM & FLOWER GROUP	946.67	946.67	0.00
11/21/2020	POOL	EFT1731	EW FIRE DUES	120.00	120.00	0.00
11/10/2020	POOL	EFT1724	MISDU	265.52	265.52	0.00
11/21/2020	POOL	EFT1732	MISDU	265.52	265.52	0.00
11/21/2020	POOL	32195	FRATERNAL ORDER OF POLICE #98	1,809.64	1,809.64	0.00
11/10/2020	POOL	EFT1725	IRS	37,636.34	37,636.34	0.00
11/21/2020	POOL	EFT1733	IRS	42,753.66	42,753.66	0.00
11/10/2020	POOL	EFT1726	KTPOA	300.00	300.00	0.00
11/21/2020	POOL	EFT1734	KTPOA	300.00	300.00	0.00
11/21/2020	POOL	EFT1735	MERS	38,504.75	38,504.75	0.00
11/10/2020	POOL	EFT1727	ALERUS FINANCIAL, N.A.	6,165.20	6,165.20	0.00
11/21/2020	POOL	EFT1736	ALERUS FINANCIAL, N.A.	6,959.91	6,959.91	0.00
11/10/2020	POOL	EFT1728	ALERUS FINANCIAL, N.A.	6,945.97	6,945.97	0.00
11/21/2020	POOL	EFT1737	ALERUS FINANCIAL, N.A.	12,246.50	12,246.50	0.00
11/21/2020	POOL	EFT1738	NW FIRE DUES	260.00	260.00	0.00
11/10/2020	POOL	EFT1729	STATE OF MICHIGAN	12,776.14	12,776.14	0.00

11/21/2020	POOL	32196	GREATER KALAMAZOO UNITED WAY	26.00	26.00	0.00
11/21/2020	POOL	EFT1739	WW FIRE DUES	381.06	381.06	0.00
			VENDOR DISBURSEMENTS	234,798.87	234,798.87	0.00
			<b>TOTAL DISBURSEMENTS</b>	<b>615,114.39</b>	<b>257,720.13</b>	<b>240,922.22</b>

**Charter Township of Kalamazoo  
Minutes of the Zoning Board of Appeals  
Held on July 15, 2020**

---

1  
2  
3  
4  
5 A regular meeting of the Kalamazoo Charter Township Zoning Board of Appeals was held on  
6 Wednesday, July 15, 2020. Due to restrictions of COVID-19 and Orders of Michigan Governor  
7 Gretchen Whitmer, the meeting was conducted remotely via ZOOM video conference.

8  
9 **Call to Order.**

10  
11 The Chairman called the meeting to order at 7:00 p.m.

12  
13 **Present Were:**

14  
15 Jim Short, Chairman  
16 Steve Leuty  
17 Robert Mihelich  
18 Fred Nagler  
19 Shawn Blue  
20 Maryanne Sydlik, alternative

21  
22 **Absent was:**

23  
24 None.

25  
26 Also present were: Township Planner Patrick Hudson, Township Manager Dexter Mitchell  
27 Township Attorney Roxanne Seeber, and 4 members of the public.

28  
29 **Roll Call.**

30  
31 Chairman Short called the roll.

32  
33 **Approval of the Agenda.**

34  
35 The ZBA members received a copy of the agenda in their member packets.

36  
37 Nagler moved, supported by Mihelich, to approve the agenda with the date correction. The  
38 motion passed unanimously.

39  
40 **Approval of the Minutes of the June 17, 2020 Zoning Board of Appeals Meeting**

41  
42 The next item on the agenda was approval of the minutes of the June 17, 2020 regular Zoning  
43 Board of Appeals meeting. The draft meeting minutes were provided to all ZBA members in their  
44 agenda packet.

1  
2 Blue moved, supported by Leuty, to approve the minutes of the June 17, 2020 regular ZBA  
3 meeting with a correction on page 2, line 34. The motion passed unanimously. Mihelich  
4 authorized Seeber to sign the approved minutes on his behalf and forward them to the Hudson  
5 to be included in the Township's records.

6  
7 **Public Hearings.**

8  
9 **Preferred Property, LLC**

10  
11 The first item on the agenda was consideration of the request of Travis Gernaat, and Phil Gernaat  
12 & Sons, Inc. for a variance to expand an existing lawful nonconforming use (greenhouse) by the  
13 construction of a 50' x 80' addition to the existing barn on the property addressed as 2527 N.  
14 Westnedge (Parcel No. 06-09-235-070). The property is located in the R-2 Single & Two Family  
15 Residential District Zoning Classification. Standards for variance consideration are contained in  
16 Section 26.05 of the Township Zoning Ordinance.

17  
18 The chairman asked Hudson to discuss the request. Hudson said that Gernaats is a long-  
19 standing greenhouse occupying 6.62 acres. The applicant wishes to add a truck dock and a 50'  
20 x 80' pole building. Lot coverage will increase to 65.4%. The existing buildings cover  
21 approximately 184, 600 square feet (64% lot coverage). These include a small office building  
22 and two greenhouse structures of c. 64,000 sq.ft. and c. 120,000 sq.ft. The office is about 70  
23 feet from the street r-o-w line. The greenhouses are setback c. 150' and c. 180' from r-o-w and  
24 are c. 10 from the north lot line and c. 15 feet from the south lot line. These buildings are 500'  
25 from the rear lot line. Hudson noted that the land to the south is in common ownership with  
26 this parcel. The property to north is zoned C-1 Local Commercial and is occupied by a large  
27 greenhouse complex. The properties to the south are zoned R-2 and are vacant. There are four  
28 parcels totaling 5.4 acres owned by the applicant (Phil Gernaat), these abut the US-131  
29 Business Loop and are tree-covered. The properties across N. Westnedge to the east are zoned  
30 C-1 and are occupied by a greenhouse, a nonconforming dwelling and a business.

31  
32 Leuty inquired as why a long term business owner would need a variance in order to expand. He  
33 considered whether the issue was the same as that for the Panse Greenhouse. Seeber indicated  
34 that the Panses wanted to add a medical marijuana grow to their greenhouse. There is no  
35 agricultural zoning in the township; and the property must be in Agricultural or Industrial for  
36 medical grows. They had requested a conditional rezone to allow the medical marijuana grown.  
37 Leuty and Nagler recalled significant opposition on the rezoning

38  
39 The applicant was represented by Travis Gernaat, from Phil Gernaat & Sons, Inc., 2527 N.  
40 Westnedge. Gernaat stated that they are just wanting to add on to their barn and that they will  
41 do whatever the board will ask.

1 Nagler asked Gernaat about the existing building to the south. Gernaat said yes, they are adding  
2 on to the East side of the pole barn into the parking lot and the loading docks will be there on the  
3 North side in the grass area.

4  
5 Short asked Hudson if there would be any setbacks there. Hudson said no, not in the R-2 district.  
6 Hudson also said that the real issue is the expansion of the nonconforming use and the maximum  
7 lot coverage but rezoning the area to C-1 would eliminate this issue.

8  
9 The chairman opened a public hearing on the request at 7:18PM. No one spoke for or against  
10 it. The Chairman noted a letter that was received that was in favor of the project. No other  
11 communications were received. The chairman closed the public hearing at 7:19PM.

12  
13 Attorney Seeber spoke and reminded the board that they discussed, and so did the Planning  
14 Commission, setting forth standards for greenhouses. However, the Township Board removed  
15 the greenhouses special use from the R-2 district, which in turn made them lawfully  
16 nonconforming and they cannot do anything without a variance.

17  
18 The board considered its standards for variance approval as follows:

- 19  
20 a. The ZBA may grant a requested "non-use" variance only upon a finding that  
21 practical difficulties exist and that the need for the variance is due to unique  
22 circumstances peculiar to the property and not generally applicable in the  
23 area or to other properties in the same zoning district. In determining  
24 whether practical difficulties exist, the ZBA shall consider the following  
25 factors:

- 26  
27 (1) Strict compliance with restrictions governing area, setback,  
28 frontage, height, bulk, density or other non-use matters, will  
29 unreasonably prevent the owner from using the property for a  
30 permitted purpose or will render ordinance conformity  
31 unnecessarily burdensome.

32  
33 Short said to this factor that strict compliance with this would create a burden because  
34 board created the difficulty.

35  
36 Leuty said that this is a unique situation because the property next to it is already zoned  
37 C-1 and has consistent use of both as greenhouses.

38  
39 Nagler said that technically this is not a permitted purpose, but it is a historical purpose  
40 since the business has been their so long.

41  
42 Short and the board came to a yes decision.

43

1 (2) The variance will do substantial justice to the applicant, as well as  
2 to other property owners.

3  
4 Nagler said that this is a definite yes. Rest of the board agreed.

5  
6 (3) A lesser variance than requested will not give substantial relief to  
7 the applicant and/or be consistent with justice to other property  
8 owners.

9  
10 Nagler said that this is a yes or a no; the board can grant this or not. Short agreed with  
11 this point.

12  
13 (4) The problem and resulting need for the variance has not been self-  
14 created by the applicant and/or the applicant's predecessors. (For  
15 example, a variance needed for a proposed lot split would, by  
16 definition, be self-created, so such a variance typically would not be  
17 granted.)”

18  
19 Short said that this would not have been a problem if the zoning had been addressed by  
20 the township, this has not been self-created by the application.

21  
22 The Board discussed the standards of review and agreed that most had been met. Seeber filled  
23 in the “Notice of Decision” form as the members considered each standard.

24  
25 Nagler moved, supported by Blue, to approve the request of Preferred Property, LLC as follows:

26  
27 The request to expand the nonconformity with the condition of approval of the site plan  
28 from the Planning Commission.

29  
30 The motion passed unanimously.

31  
32 The board next considered the lot coverage variance request. Hudson had commented that a  
33 portion of the adjoining parcel could be combined with the one in question so as to make a larger  
34 parcel, and thus a lesser variance could be requested. He also indicated that the applicant should  
35 undertake rezoning of the parcel in question, which would eliminate the need for lot coverage  
36 variance all together.

37  
38 Nagler said that the same answers for the factors would apply for this variance too. The group  
39 discussed the rezoning suggestion. Seeber inquired of Nagler whether it would make sense for  
40 the Planning Commission to take up a wider area. Nagler and Hudson discussed this, and  
41 concluded that it is something that they should put on a future planning commission agenda.  
42 Hudson will put together some maps showing the zoning districts and location of the  
43 greenhouses. Leuty did not want to rezone into a situation that would allow marijuana to be

1 grown in all greenhouses. It did not appear that would be a problem, as greenhouses are not  
2 allowed in industrial and there is no agricultural.

3  
4 Nagler moved, supported by Mihelich, to approve the request of Preferred Property, LLC as  
5 follows:

6  
7 Grant the variance for lot coverage conditioned upon adding enough of the adjacent lot  
8 that is currently owned by the applicant to create a 60% uncovered acreage.

9  
10 The motion passed unanimously.

11  
12 Seeber filled out the notice of decision form. Short authorized her to sign it on his behalf, due to  
13 the remote meeting situation. She indicated that she would mail it to the applicant and fill in the  
14 proof of service.

15  
16 **Old Business.**

17  
18 None.

19  
20 **New Business.**

21  
22 None.

23  
24 **Other matters to be reviewed by the ZBA.**

25  
26 None.

27  
28 **Citizen Comments.**

29  
30 None.

31  
32 **Correspondence received.**

33  
34 None.

35  
36 **Board Member Comments.**

37  
38 Leuty commented on the whole greenhouse situation.

39  
40 **Report of the Planning Commission Member.**

41  
42 Nagler summarized the recent Planning Commission meeting.

43  
44 **Adjournment.**

1  
2 There being no additional business, Nagler moved, supported by Sydlik, to adjourn the ZBA  
3 meeting. The motion passed unanimously, and the meeting was adjourned at 7:58PM.

4  
5 Respectfully Submitted,

6  
7  
8  
9  
10 A handwritten signature in blue ink, appearing to read 'Robert Mihelich', is written over a horizontal line.

11 Robert Mihelich, Secretary of the Zoning  
12 Board of Appeals

13  
14 **Synopsis of Actions**  
15 **ZBA meeting July 15, 2020**

16  
17 The Kalamazoo Township Zoning Board of Appeals undertook the following actions at its meeting  
18 of July 15, 2020

- 19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30
- Granted the request of Travis Gernaat, and Phil Gernaat & Sons, Inc. for a variance to expand an existing lawful nonconforming use (greenhouse) by the construction of a 50' x 80' addition to the existing barn on the property addressed as 2527 N. Westnedge (Parcel No. 06-09-235-070). The property is located in the R-2 Residential District Zoning Classification. Standards for variance consideration are contained in Section 26.05 of the Township Zoning Ordinance.
  - Granted the lot coverage percentage request for the same parcel, conditioned upon adding enough of the adjoining parcel under similar ownership to achieve a maximum 40% lot coverage.



**2020 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF NOVEMBER 2020**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	10	\$ 11,004
COMSTOCK	ELECTRICAL	11	\$ 2,319
COMSTOCK	MECHANICAL	14	\$ 2,769
COMSTOCK	PLUMBING	6	\$ 1,144
COMSTOCK	SPECIAL - JURISDICTION	-	\$ -
COMSTOCK	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL COMSTOCK</b>		<b>43</b>	<b>\$ 17,346</b>
KALAMAZOO	BUILDING	12	\$ 7,072
KALAMAZOO	ELECTRICAL	17	\$ 2,285
KALAMAZOO	MECHANICAL	27	\$ 3,984
KALAMAZOO	PLUMBING	4	\$ 410
KALAMAZOO	SPECIAL - JURISDICTION	2	\$ 110
KALAMAZOO	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL KALAMAZOO</b>		<b>62</b>	<b>\$ 13,861</b>
PARCHMENT	BUILDING	2	\$ 350
PARCHMENT	ELECTRICAL	17	\$ 4,944
PARCHMENT	MECHANICAL	-	\$ -
PARCHMENT	PLUMBING	-	\$ -
PARCHMENT	SPECIAL - JURISDICTION	-	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>19</b>	<b>\$ 5,294</b>
PINE GROVE	BUILDING	6	\$ 1,423
PINE GROVE	ELECTRICAL	9	\$ 1,275
PINE GROVE	MECHANICAL	8	\$ 1,236
PINE GROVE	PLUMBING	-	\$ -
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	2	\$ 2
<b>TOTAL PINE GROVE</b>		<b>25</b>	<b>\$ 3,936</b>
RICHLAND	BUILDING	13	\$ 12,682
RICHLAND	ELECTRICAL	13	\$ 3,397
RICHLAND	MECHANICAL	12	\$ 3,207
RICHLAND	PLUMBING	11	\$ 2,818
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>RICHLAND</b>		<b>49</b>	<b>\$ 22,104</b>
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	2	\$ 390
RICHLAND VILLAGE	PLUMBING	1	\$ 100
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>3</b>	<b>\$ 490</b>
<b>TOTAL</b>		<b>201</b>	<b>\$ 63,031</b>

REVENUE	REVENUE
NOVEMBER 2019	% PREV YEAR MONTH
<b>\$ 37,918</b>	<b>166.2%</b>

PERMITS	PERMITS
NOVEMBER 2019	% 2019 - YTD
<b>181</b>	<b>111.0%</b>

2020 MONTHLY PERMITS BY JURISDICTION

**YEAR TO DATE AS OF: NOVEMBER 2020**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	115	\$ 59,831
COMSTOCK	ELECTRICAL	127	\$ 24,457
COMSTOCK	MECHANICAL	170	\$ 36,890
COMSTOCK	PLUMBING	70	\$ 11,929
COMSTOCK	SPECIAL - JURISDICTION	12	\$ 660
COMSTOCK	SPECIAL - HOMEOWNER	13	\$ 715
<b>TOTAL COMSTOCK</b>		<b>507</b>	<b>\$ 134,482</b>
KALAMAZOO	BUILDING	125	\$ 34,490
KALAMAZOO	ELECTRICAL	148	\$ 31,828
KALAMAZOO	MECHANICAL	230	\$ 35,341
KALAMAZOO	PLUMBING	88	\$ 12,151
KALAMAZOO	SPECIAL - JURISDICTION	44	\$ 2,118
KALAMAZOO	SPECIAL - HOMEOWNER	27	\$ 1,375
<b>TOTAL KALAMAZOO</b>		<b>662</b>	<b>\$ 117,302</b>
PARCHMENT	BUILDING	12	\$ 89,634
PARCHMENT	ELECTRICAL	27	\$ 7,153
PARCHMENT	MECHANICAL	22	\$ 7,169
PARCHMENT	PLUMBING	8	\$ 1,181
PARCHMENT	SPECIAL - JURISDICTION	8	\$ 440
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PARCHMENT</b>		<b>77</b>	<b>\$ 105,577</b>
PINE GROVE	BUILDING	36	\$ 12,680
PINE GROVE	ELECTRICAL	61	\$ 9,462
PINE GROVE	MECHANICAL	58	\$ 8,757
PINE GROVE	PLUMBING	10	\$ 1,966
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 55
PINE GROVE	SPECIAL - HOMEOWNER	6	\$ 212
<b>TOTAL PINE GROVE</b>		<b>172</b>	<b>\$ 33,132</b>
RICHLAND	BUILDING	101	\$ 74,867
RICHLAND	ELECTRICAL	108	\$ 22,691
RICHLAND	MECHANICAL	122	\$ 21,655
RICHLAND	PLUMBING	78	\$ 15,572
RICHLAND	SPECIAL - JURISDICTION	0	\$ -
RICHLAND	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL RICHLAND</b>		<b>411</b>	<b>\$ 134,895</b>
RICHLAND VILLAGE	BUILDING	2	\$ 320
RICHLAND VILLAGE	ELECTRICAL	0	\$ -
RICHLAND VILLAGE	MECHANICAL	6	\$ 1,145
RICHLAND VILLAGE	PLUMBING	5	\$ 801
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>13</b>	<b>\$ 2,266</b>
<b>TOTAL</b>	<b>YTD</b>	<b>1842</b>	<b>527,655</b>

REVENUE	REVENUE
YTD - NOVEMBER 2019	% 2019 - YTD
<b>\$ 607,285</b>	<b>86.9%</b>

REVENUE
% 2020 YTD BUDGET
<b>95.0%</b>

PERMITS	PERMITS
YTD - NOVEMBER 2019	% 2019 - YTD
<b>2257</b>	<b>81.6%</b>

2020 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
168	\$ 37,096		JAN
126	\$ 28,390		FEB
125	\$ 27,832		MAR
2	\$ 305		APRIL
190	\$ 42,490		MAY
220	\$ 153,662		JUNE
214	\$ 39,964		JULY
192	\$ 35,780		AUG
185	\$ 45,266		SEPT
219	\$ 53,839		OCT
201	\$ 63,031		NOV
-	\$ -		DEC
<b>1,842</b>	<b>527,655</b>		<b>2020</b>

## Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB20-06-331	3334 N PITCHER ST	06-03-340-021	SPECIALTY ADHESIVES	Mavcon USA Inc.	11/13/2020	\$1,365.00	\$239,478
<b>Work Description:</b> New Foundation for 14880 s.f. addition to existing building per plans.							
NOTE: THIS PERMIT FOR FOUNDATION ONLY.							
PB20-06-353	2020 GULL RD	06-11-480-101	PR LAKEVIEW, LLC	Whitman Constructic	11/02/2020	\$170.00	\$0
<b>Work Description:</b> Interior buildout to accommodate Physical Therapy facility per plans.							
PB20-06-382	2929 W MAIN ST	06-17-305-033	STRONG PROPERTIES, I		11/16/2020	\$100.00	\$0
<b>Work Description:</b> Change of Occupancy from live/work unit to single family dwelling. No work being done.							
PB20-06-387	2609 N BURDICK ST	06-10-130-020	LACHI EQUITY PARTNE	Lamoreaux Construct	11/17/2020	\$4,197.00	\$736,440
<b>Work Description:</b> New 12,000 s.f. single story VB, F-1 building per plans.							
Fire suppression required and provided.							
SOIL COMPACTION TEST RESULTS TO BE SUBMITTED TO KABA OFFICE.							
NO C OF O UNTIL HAZ MAT REPORT SUBMITTED TO KABA OFFICE							

**Total Permits For Type: 4**

**Total Fees For Type: \$5,832.00**

**Total Const. Value For Type: \$975,918**

## Report Summary

Permit.DateIssued Between  
11/1/2020 12:00:00 AM AND  
11/30/2020 11:59:59 PM AND  
Permit.PermitType = Building  
AND  
Permit.BasicUsage = Commercial  
AND  
Parcel.ParcelNumber Starts With  
6 AND  
GovernmentUnitList.UnitCode =

76 **Grand Total Permits:** 4

**Grand Total Const. Value:** \$975,918

## Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB20-06-375	1724 NICHOLS RD	06-08-305-063	KLINE, JULIE & BOLTOI		11/02/2020	\$170.00	\$0
<b>Work Description:</b> Replace existing fireplace with new woodburning fireplace and install new fireplace surround and mantle.							
PB20-06-383	1920 HILLSDALE AVE	06-17-240-060	JOYCE, RICHARD E. & R	Montell Construction	11/10/2020	\$170.00	\$2,520
<b>Work Description:</b> New 12' x 14' attached deck to replace existing patio per plans							
PB20-06-389	3420 W MAIN ST	06-18-280-030	EMBASSY HOLDINGS, L	RWL Sign Co LLC	11/16/2020	\$75.00	\$0
<b>Work Description:</b> New non illuminated monument sign per plans.							
PB20-06-390	1026 DWILLARD DR	06-13-140-870	BEARSS, KAREN E.	Foundation Systems c	11/16/2020	\$170.00	\$0
<b>Work Description:</b> INstall 38 L.F. of interior draintile and sump system. ELETRICAL PERMIT REQUIRED IF CIRCUIT NEEDS TO BE ADDED FOR PUMP.							
PB20-06-398	2667 HAZELNUT LANE	06-05-170-050	BAKER, MAIGAN C. & C	West Michigan Roofi	11/23/2020	\$100.00	\$0
<b>Work Description:</b> Re-roof							
PB20-06-400	3352 Old Farm Rd	06-05-330-011	COUNTRY ACRES VILLA	Thompson Pro-set	11/23/2020	\$170.00	\$0
<b>Work Description:</b> New 30' x 60' mobile home.							
PB20-06-416	614 WALLACE AVE	06-14-432-070	Denise Armstrong		11/25/2020	\$215.00	\$0
<b>Work Description:</b> Completion of Interior and exterior renovation to bring house up to code, drywall repair, replace windows , flooring. NOTE: MOST WIRING HAS BEEN REMOVED IN HOUSE, ELECTRICAL PERMIT WILL BE REQUIRED FOR NEW WIRING. MUST SCHEDULE AN INSPECTION TO DETERMINE WORK ALREADY DONE PRIOR TO COMMENCING WITH WORK.							
PB20-06-418	1530 SHAKESPEARE ST	06-23-480-040	TRAVIS, JAMES G.		11/30/2020	\$170.00	\$0
<b>Work Description:</b> Replacing drywall							

Total Permits For Type:	8
Total Fees For Type:	\$1,240.00
Total Const. Value For Type:	\$2,520

## Report Summary

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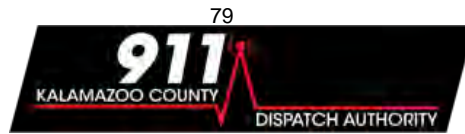
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Population: All Records  
 Permit.DateIssued Between  
 11/1/2020 12:00:00 AM AND  
 11/30/2020 11:59:59 PM AND  
 Permit.PermitType = Building  
 AND  
 Permit.BasicUsage = Residential  
 AND  
 Parcel.ParcelNumber Starts With  
 6 AND  
 GovernmentUnitList.UnitCode =

<b>Grand Total Fees:</b>	<b>\$1,240.00</b>
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<b>Grand Total Permits:</b>	<b>8</b>
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<b>Grand Total Const. Value:</b>	<b>\$2,520</b>
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## SUMMARY OF INCIDENTS REPORT

(Includes all Officer Initiated & Citizen Reported)

### Kalamazoo Township

ORI	All
Create Date.Calendar	September 2020
Venue	KALAMAZOO TOWNSHIP

Call Type/Nature Code	# of Incidents
911 Hangup(s)	83
Abandoned Vehicle	13
Abandoned Vehicle-Private Proper	17
Alarm	28
Animal Complaint	14
Arrest On Warr (Other Dept)	2
Assault/DV	32
Assist Fire Dept	13
Assist Other Dept	25
Assist Person	43
ATL	4
B&E/Illegal Entry	9
B&E/Larceny From Veh	21
BOL	34
Brush/Grass Fire - No Exposure	1
Carbon Monoxide - No Symptoms	1
Check Welfare	49
Child Abuse/Neglect	3
Civil Calls	8
Community Policing/Crime Prev	2
Conservation/Littering	3
Crime Prevention	1
Crowd	2
CSC	4
Death Investigation	2
Directed Patrol	114
Disorderly	1
Disturbance/Fight	23
Drugs/VCSA	4
Embezzlement	2
Felonious Assault	6
Fire Alarm - Commercial	4
Fire Alarm - Test	4
Fireworks	5
Follow-Up	45
Fraud	17

Harassing TX/Texts	80	8
Harrassment/Misc Criminal		8
Health & Safety		1
Hit & Run Accident		10
Indecent Exposure/Peeping		1
Juvenile Mischief		1
Larceny		22
Lockouts		2
Lost/Found Property		11
Maintenance		10
MDP		14
Misd Traffic (DWLS)		6
Missing Person		1
Motorist Assist		12
Natural Gas Leak - Inside		2
Natural Gas Leak - Outside		2
Noise Complaint		47
Obs Justice		6
Ordinance Violation		35
Other Criminal Complaint		3
Panhandler/Vagrant/Solicitor		11
Parking Complaint		3
PD Accident		30
Peace Officer		37
PI - Confirmed Injuries		11
Prisoner Transport		6
Property Check - Commercial		12
Property Check - Residential		1
R&O/Fleeing		3
Recover Stolen Vehicle		2
Repossession		5
Rescue-Medical Incoming		12
Rescue-Medical P1		199
Rescue-Medical P2		64
Rescue-Medical P3		148
Retail Fraud		15
Road Commission/MDOT Notify		3
Runaway		8
Service For Department		5
Shooting		1
Shots Fired		10
Special Check		2
Special Service		15
Structure Fire - Commercial		5
Structure Fire - Residential		13
Suicide/Attempt		17
Suspicious		115
Traffic Hazard		13
Traffic Stop		102
Training		3
Trespassing		13
Trouble with Subject		125



Unk Accident	81	22
Vehicle Fire		1
Vehicle Inspection		3
Vehicle Theft (UDAA)		4
VRDL/Fix it Tickets		17
Warrant Service		10
Weapons		1
<b>Grand Total</b>		<b>1908</b>

# ***Charter Township of Kalamazoo***

## **COMMISSIONS & BOARDS**

### **Elected Officials** (4 year terms 11/20/2020-11/20/2024)

Donald D. Martin., Supervisor  
 Miller, Mark E., Clerk  
 Miller, Sherine M., Treasurer  
 Glass, Ashley., Trustee  
 Leuty, Steven C., Trustee  
 Moaiery, Lisa., Trustee  
 Robinson, Clara D., Trustee

### **Cemetery Sexton**

Miller, Mark E., Clerk

### **Election Commission**

Miller, Mark E., Clerk  
 Robinson, Clara D., Trustee  
 Moaiery, Lisa, Trustee

### **Fence Viewers**

Moaiery, Lisa, Trustee

### **Fire Commissioner**

Martin, Donald D., Supervisor

### **FOIA Officer**

Miller, Mark E., Clerk  
 Ergang, Bryan N., Police Chief

### **Infection Control Officer**

Martin, Donald D., Supervisor

### **Noxious Weeds Commissioner**

Leuty, Steven C., Trustee

### **Parks & Recreation Commissioner**

Leuty, Steven C., Trustee

### **Police Commissioner**

Mitchell, Dexter A., Manager

### **Public Safety Information Officer**

Ergang, Bryan N., Police Chief

# ***Charter Township of Kalamazoo***

## **COMMISSIONS & BOARDS**

### **Street Light Committee**

Miller, Mark E. Miller, Clerk  
Glass, Ashley M., Trustee  
Robinson, Clara D., Trustee

### **Township Highway Commissioner**

Martin, Donald D., Supervisor

### **BOARD MEMBERS APPOINTED TO OTHER BODIES**

#### **Central County Transportation Authority Representative**

Moaierly, Lisa, Trustee  
Glass, Ashley M., Trustee (Unofficial Alternate)

#### **Kalamazoo Area Building Authority Representative**

Leuty, Steven C., Trustee  
Moaierly, Lisa, Trustee (Alternate)

#### **Kalamazoo Area Transportation Study Policy Committee Representative**

Miller, Sherine M., Treasurer  
Moaierly, Lisa, Trustee (Alternate)

#### **Kalamazoo County Consolidated Dispatch Authority Governing Board Representative**

Martin, Donald D., Supervisor  
Mitchell, Dexter A., Citizen with term to expire 01 November 2022  
Leuty, Steven C., Trustee (Alternate)

#### **Kalamazoo County Consolidated Dispatch Authority Technical Advisory Committee Representative**

Ergang, Bryan N., Police Chief  
Jackson, Scott (Alternate)

#### **Kalamazoo County Council of Governments Representative.**

Miller, Sherine M., Treasurer  
Miller, Mark E., Clerk (Alternate)

#### **Kalamazoo Regional Bike Route Committee**

Miller, Mark E., Clerk

#### **KTPOA Safety Committee Representative**

Martin, Donald D., Supervisor

#### **Kalamazoo Regional Water/Wastewater Commission Representative**

# **Charter Township of Kalamazoo**

## **COMMISSIONS & BOARDS**

Miller, Mark E., Clerk  
Robinson, Clara D., Trustee (Alternate)

### **Metro Transit Local Advisory Committee Representative**

Glass, Ashley M, Trustee  
Leuty, Steven C., Trustee (Alternate)

### **Public Media Network Representative**

Moiery, Lisa. Trustee  
Martin, Donald D., Supervisor (Alternate)  
Brown, Jerald M.

### **County Brownfield Ex-Officio Representative**

Miller, Sherine M., Treasurer  
Leuty, Steven C., Trustee (Alternate)

## **CITIZEN BOARDS AND COMMISSIONS**

### **Board of Review**

(2-year term)

Gallagher, Shawn	12/31/2022
Kailukaitis, John	12/31/2022
Rodbard, James	12/31/2022
TBD (Alternate)	12/31/2022

### **Fire Board Of Appeals**

(3-year term)

Oliver, Kelvin - Fire Service	12/31/2021
Hazelhoff, Dan L. - General Contractor	12/31/2021
Luedeking, Jerry. - Electrical Contractor	12/31/2023
Cripps, James	12/31/2023
Mendles, Christopher E. - Mechanical Contractor	12/31/2021
Jarsma, Jerald J. - Citizen At Large	12/31/2021
Short, James	12/31/2021
Leroy, David – (Alternate)	12/31/2021

### **Planning Commission**

(3-year terms)

Morrison, Peter J.	12/31/2021
Mihelich, Chris	12/31/2023
Hartsough, Denise	12/31/2022
Cook, Warren Secretary	12/31/2022
Nagler, Frederick J. Chair	12/31/2023
Chapman, William	12/31/2023
Leuty, Steven C., Trustee	term expires 11/20/2024
Hudson, Patrick - Planning and Zoning	

### **Unsafe Buildings Hearing Officer**

David Leroy

# **Charter Township of Kalamazoo**

## **COMMISSIONS & BOARDS**

### **Zoning Board Of Appeals**

Short, James D.	12/31/2022
Nagler, Frederick J. Liaison	12/31/2023
Blue, Shawn	12/31/2021
Mihelich, Robert	12/31/2021
Leigh, Nicolette	12/31/2023
Sydlick, Maryanne (1 <sup>st</sup> Alternate)	12/31/2022
Moaiery, Lisa, Trustee (2 <sup>nd</sup> Alternate)	12/31/2024
Hudson, Patrick - Planning and Zoning	

### **CONSULTANTS**

Hudson, Patrick – Planning and Zoning  
 Bryer, Steven – Accountant, Siegfried Crandall P.C.  
 Yeo & Yeo –Mike Rolka  
 Kaufman, Catherine - Bauckham, Sparks, Thall, Seeber & Kaufman P.C.  
 Seeber, Roxanne – Bauckham, Sparks, Thall, Seeber & Kaufman P.C.  
 Koches, Seth - Bauckham, Sparks, Thall, Seeber & KaufmanP.C  
 Thall, Robert – Bauckham, Sparks, Thall, Seeber & KaufmanP.C.  
 Sherwood, Kurt– Labor Attorney, Miller, Canfield, Paddock, & Stone PLC  
 McCamman, Kurt – Labor Attorney, Miller, Canfield, Paddock, & Stone PLC  
 Schwartz, Mike – Engineer, Prein & Newhof  
 Bowman, Brian –IT,



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** \_\_\_\_\_

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

## WATER SERVICE AGREEMENT

This Water Service Agreement, (“Agreement”), executed this \_\_\_\_\_ day of \_\_\_\_\_, 2020, is made by and between the City of Kalamazoo, a Michigan Municipal Corporation (“City”) and the Charter Township of Comstock, Charter Township of Cooper, Charter Township of Kalamazoo, Charter Township of Oshtemo, Township of Pavilion, Township of Richland, Village of Richland, and Charter Township of Texas, each a Michigan Municipal Township or Charter Township, collectively (“Townships”) and individually (“Township”).

### RECITALS

- A. The City operates a Public Water Supply System.
- B. The City is authorized to sell treated/potable water outside of its territorial limits and the Townships are authorized to contract for the purchase/sale of treated potable water pursuant to MCL 123.141.
- C. The City previously entered into long-term Water Service Agreements with each Township.
- D. The City and the Townships desire to enter into this Water Service Agreement which shall replace and supersede the previous Water Service Agreements entered into by the City and each Township.
- E. The City and the Townships recognize that the supply of treated/potable water is vital to public health, safety and welfare.
- F. The City and the Townships desire to establish a representative Utility Policy Committee (UPC) with direct input regarding water financial and rate making activities, and the operations, maintenance, repair, and replacement of the Public Water Supply System.
- G. The City and the Townships desire to establish Equivalent Water Rates by Customer Classification, without regard to location (in the City or in the Townships).

Accordingly, the Parties agree as follows:

### Article 1 – Definitions

1. **City:** The City of Kalamazoo.
2. **City Commission:** The legislative body established by Kalamazoo City Charter to exercise all authorized powers related to governance of the City.

3. **City Customers:** Each Customer located within the geographic boundary of the City, City of Portage, and City of Parchment.
4. **City Distribution Facilities:** Water Distribution Mains, infrastructure and appurtenances designed and used primarily for the purpose of distributing treated/potable water to the City Customers.
5. **Customer Class:** Each category of customer defined as Residential, Commercial, Industrial, and Other receiving water or water services from the Public Water Supply System as part of this Agreement.
6. **Customer:** A person or entity receiving water or water services from the Public Water Supply System as part of this Agreement.
7. **Direct Contribution:** A contribution of Production, Distribution and/or Transmission Facilities, goods, materials and/or services, or combination thereof, required of Developer(s) or Customer(s) connecting to the Public Water Supply System, designed to reduce the system-wide costs of expanding Production, Distribution and/or Transmission Facilities beyond the Existing Service Area.
8. **Existing Service Area:** The geographic area receiving and scheduled to receive as of December 31, 2019 treated/potable water from the Utility Plant In-Service, as defined in **Appendix A**.
9. **Historical Investment:** The purchase price of the Capital Asset.
10. **Net Book Value:** An asset's Purchase Price less Accumulated Depreciation.
11. **New Customers:** Any Customer added after the execution of this Agreement except City Customers and Township Customers and Customers located within the geographic boundaries of the City and/or the Townships.
12. **Production Facilities:** Water Wells, Pumps, and Treatment Facilities used primarily for the purpose of obtaining and producing treated/potable water for the Customers.
13. **Public Water Supply System:** The assets, liabilities, revenues and expenses necessary to provide treated/potable water to the City Customers and Township Customers.
14. **Public Water Supply System Capital Assets:** Property and property rights of the Public Water Supply System as identified in the Schedule of Public Water System Current Capital Assets, (**Appendix B**).
15. **Rate Year:** An annual period for which rates are being set.



16. ***Related Water Services***: Services related to the production, transmission and distribution of water provided to or for the Customers of the Public Water Supply System (**Appendix C**).
17. ***Retail Service Assets in the City***: The Utility Plant In-Service Used and Useful only to City Customers as further described in the Schedule of Public Water System Current Capital Assets. (**Appendix B**).
18. ***Retail Service Assets in the Townships***: The Utility Plant In-Service Used and Useful only to the Township Customers as further described in the Schedule of Public Water Supply System Current Capital Assets. (**Appendix B**).
19. ***System Connection Fee***: A fee assessed to Developer(s) or Customer(s) connecting to the Public Water Supply System designed to defray the system wide costs of expanding Production, Distribution and/or Transmission Facilities beyond the Existing Service Area.
20. ***Township Customers***: Each customer located within the geographic boundary of the Township(s).
21. ***Townships***: Charter Township of Comstock, Charter Township of Cooper, Charter Township of Kalamazoo, Charter Township of Oshtemo, Township of Pavilion, Township of Richland, Village of Richland, and Charter Township of Texas.
22. ***Township Distribution Facilities***: Water Distribution Mains, infrastructure and appurtenances designed and used primarily for the purpose of distributing treated/potable water to the Township Customers.
23. ***Transmission Facilities***: Water Transmission Mains, Booster Pumps, infrastructure and appurtenances, designed and used primarily for the purpose of transporting treated/potable water to Customers of the Public Water Supply System, including “City Transmission Facilities” constructed at the expense of the City and “Township Transmission Facilities”, constructed at the expense of the Townships and identified in **Appendix B**.
24. ***Utility Plant In-Service***: The land, facilities and equipment currently used to generate, transmit, and/or distribute water and/or water service(s) to the Customers of the Public Water System as identified in the Schedule of Public Water Supply System Current Capital Assets, (**Appendix B**).
25. ***Used and Useful***: A test to determine those Assets of the Utility Plant In-Service applicable to the Rate Base. The Utility Plant In-Service which is “in use” (not under construction or standing idle) and “useful” (actively engaged in providing service to Customers).
26. ***Wholesale Service Assets***: The Utility Plant In-Service, Used and Useful to both City Customers and Township Customers as further described in the Schedule of Public Water Supply System Current Capital Assets. (**Appendix B**).

## **Article 2 – Public Water Supply**

### **2.1 - Exclusive Right to Provide Public Water**

The Townships grant the City the exclusive right to provide treated/potable water to the Township Customers. Except in the case of breach or violation, inability to perform or termination of this Agreement, no Township shall contract nor grant authority to any other person or entity to supply treated/potable water within the geographic boundaries of the Townships. This exclusivity provision shall not apply to those sections of Pavilion Township provided water by the City of Portage or those sections of Comstock Township provided water by City of Galesburg. Further, upon request from Richland Township, the UPC will decide whether those sections of Richland Township not provided treated/potable water by the City, may be provided treated /potable water by the Gull Lake Sewer and Water Authority. The UPC will make this decision based upon practical considerations which may include, but are not limited to, the cost of infrastructure, cost of providing water services and the overall impact on Water Rates. Further, nothing herein precludes the wholesale/bulk sale of water from the City to the Gull Lake Sewer and Water Authority.

### **2.2 – Duty to Provide Public Water**

The City shall deliver treated/potable water consistent with applicable federal and Michigan standards/regulations to all Customers at substantially similar pressure and quality. The City shall not be liable in damages for any temporary interruption or disruption of service, water quality or pressure. The City and Townships agree that the provision of Water Services under this Agreement is a governmental function and nothing in this Agreement shall be construed as a waiver of any defense at law or equity, common law or statute, including, but not limited to the defense of governmental immunity.

## **Article 3 – Utility Policy Committee**

### **3.1 – Creation of the Utility Policy Committee**

The Parties to this Agreement establish a Utility Policy Committee (UPC) which consists of seven members who shall exercise the authority granted herein. All members and alternate members of the UPC have a duty to act in the best interest of the Public Water Supply System.

### **3.2 – Appointment**

The City shall appoint three members and two alternate members to the Utility Policy Committee. The Townships shall appoint four members and three alternate members to the Utility Policy Committee. The members appointed by the City serve at the pleasure of the City Commission and may only be removed by the City. The members appointed by the Townships serve at the pleasure of the Townships and may only be removed by the Townships. Alternate members may deliberate

and vote only in the absence of a member. The City and the Townships shall each appoint at least one individual with background in engineering, utilities management, public works, finance, accounting, rate making, planning, law or a related field. The City and the Townships shall notify each other of their respective appointments and each subsequent appointment/replacement. The Utility Policy Committee shall meet, organize, and operate in accordance with rules, procedures and bylaws established by vote of the Utility Policy Committee which shall not conflict with the provisions of this Agreement.

### **3.3 – Voting Rights**

Each appointed member, or in their absence a duly appointed alternate, of the Utility Policy Committee shall be assigned one (1) vote. Committee action, approval, and/or recommendations shall require the presence of a quorum consisting of four or more of the appointed Utility Policy Committee members or their alternate and a majority vote (at least 51%) of the Utility Policy Committee members present.

### **3.4 - Meetings**

The Utility Policy Committee shall meet no less than four times per year (once in each quarter). The Committee Chair (who shall be elected by majority vote of the Committee members) may call a special or additional meeting of the Utility Policy Committee. All meetings of the Utility Policy Committee shall be open to the public and conducted in a place available to the general public in the City of Kalamazoo or any Township, which is a party to this Agreement. The regularly scheduled meetings of the Utility Policy Committee shall be posted by the Utility Policy Committee for each calendar year stating the dates, times, and places of each regular meeting for the calendar year. Rescheduled regular meetings and/or special meetings shall be noticed and posted at least eighteen hours before the meeting in a prominent and conspicuous place at the principal office of the City and each Township which is party to this Agreement and by electronic posting on City and Township websites in compliance with the Michigan Open Meetings Act, MCL 15.261 *et seq.*

### **3.5 – Utility Policy Committee Costs**

All costs incurred by the Utility Policy Committee shall be paid by and deemed an operating expense of the Public Water Supply System and allocated to each Customer Class as described in Article 8. Except as otherwise provided in this Agreement, services for the performance of Utility Policy Committee functions, including contracts with consultants retained by the Utility Policy Committee shall be executed and entered by the City and treated as an operating expense of the Public Water Supply System.

### **3.6 – Utility Policy Committee Function**

#### **A. Utility Policy Committee – Regular Meetings with City Officials**

The Rate Consultant (unless the City and Utility Policy Committee agree that a Rate Consultant will not be used in a particular Rate Year or the Utility Policy Committee determines that the Rate

Consultant shall not appear at any particular meeting), City Manager (or his/her designee), City Management Services Director, City Public Services Director, and other pertinent City Department Heads and/or other City consultants shall meet, not less than four times per year with the Utility Policy Committee to review, discuss, and confer regarding matters affecting the Public Water Supply System, the Capital Improvement Plan, Operations, Maintenance, Repair and Replacement of Infrastructure, Water Services, Financial Policy, Water Rates, the Components set forth at Section 8.4 and Appendix E, and the following Factors:

1. The Utility Financial Policy
2. The Capital Improvement Plan
3. All Levels of Reserves – Capital Reserves, Capital Replacement Reserves, Operating Reserves and Emergency Reserves
4. Reserve Fund Deposits and Withdrawals
5. The Transfer of Revenues to Specific Sub-Funds to cash finance Capital Improvements
6. The Levels of Debt and Debt Financing of Capital Improvements
7. Cost of Operation, Maintenance, Repair and Replacement Costs, Administrative and Indirect Costs, OPEB and Pension Costs, Depreciation and PILOT
8. The Cost of Service Study and frequency of the Cost of Service Study
9. Water Rate Adjustments and the frequency of Water Rate adjustments

The Rate Consultant (unless the City and UPC agree that a Rate Consultant will not be used in a particular Rate Year), City Manager (or his/her designee), and City Department Heads upon request of the Utility Policy Committee shall provide the Utility Policy Committee with all books, records, plans, documents and supporting data regarding Water Rates and the Components set forth at Section 8.4 and Appendix E, and the Factors set forth in this Section, consistent with Article 10.

#### **B. Utility Policy Committee – Retaining Consultants**

Each Rate Year the Utility Policy Committee may, in its discretion, select one or more consultants to review and analyze the Water Rate Making process, the Components set forth at Section 8.4 and Appendix E, and the Factors set forth in Section 3.6A, and provide advice and recommendations to the Utility Policy Committee. The consultant(s) shall report his/her findings and recommendations to the Utility Policy Committee and the City and provide the Utility Policy Committee and the City access to all supporting records and data.

The City will contract with the consultant(s) selected by the Utility Policy Committee to perform the tasks/services directed by the Utility Policy Committee. The consultant(s) fees and costs, which do not exceed \$75,000.00 per Rate Year, adjusted annually by the rate of inflation identified in the June Municipal Cost Index as published by *American City & County*, shall be an Operating Expense of the Public Water Supply System and allocated to each Customer Class as described in Article 8. Any portion of the consultant(s) fees and costs which exceed \$75,000.00 per annum, adjusted annually for inflation, shall be the sole responsibility of the Townships.

The Utility Policy Committee shall select its consultants from a list of pre-qualified contractors maintained by the City's Purchasing Department. Consultants who meet the City's written purchasing standards and guidelines shall be added to the list of pre-qualified contractors.

The consultant(s) shall provide the Utility Policy Committee and the City with a scope of services, applicable fees and costs, prior to contracting with the City.

The consultant(s) shall conduct his/her work in a timely manner to conform with the City's Annual Budget Approval Process and the Rate Making Process for the Rate Year. In no event shall the consultants' work delay the City's Annual Budget or Rate Making Process.

### **C. Utility Policy Committee – Process Regarding Water Rate Approval**

Unless the City and the Utility Policy Committee agree on the proposed Water Rate Schedules for the Rate Year, the Rate Consultant and the Utility Policy Committee, shall meet with the City Manager (or his/her designee), City Management Services Director, City Public Services Director, and other pertinent City department heads at one or more UPC meetings to review and discuss proposed Water Rates and the Factors and Components set forth at Sections 3.6A, 8.4 and Appendix E. Prior to the City Commission taking action to establish the Water Rate Schedules for the Rate Year, the Rate Consultant (unless the City and the UPC agree that a Rate Consultant shall not be used in a particular Rate Year) and the Utility Policy Committee shall appear before the City Commission to present recommendations to the City Commission regarding the Water Rate Schedules and the Factors and Components set forth at Sections 3.6A, 8.4 and Appendix E. The City Manager (or his/her designee) shall forward the Rate Consultant's and Utility Policy Committee's recommendations to the City Commission and any recommendation from the City Administration, with supporting rationale.

Unless the City and the Utility Policy Committee have agreed to Water Rate Schedules in advance of the Rate Year, the Kalamazoo City Commission shall adopt and implement the Rate Consultant's recommended Water Rate Schedules or reject the proposed Water Rate Schedules and direct the Rate Consultant to prepare revised Water Rate Schedules for City Commission consideration after consultation with and input from the Utility Policy Committee.

If the Utility Policy Committee disagrees with the Kalamazoo City Commission's decision regarding the Water Rate Schedules, the Utility Policy Committee may invoke the dispute resolution process set forth Article 20.

### **D. Utility Policy Committee – Authority**

The Utility Policy Committee shall have authority to perform each of the following functions by a majority vote of its Members:

1. Select the Rate Consultant for contract with the City and extend the Rate Consultant's contract in two (2) year increments consistent with Section 7.2.

2. Review and analyze the Rate Consultant's work product, and all data used to formulate the recommended Water Rates.
3. Review and analyze the data, documents, records, plans and materials, regarding the Factors set forth in Section 3.6A and Components set forth in Section 8.4 and Appendix E.
4. Review and analyze the annual reports provided by the City regarding Operation, Maintenance and Repair Costs, Administrative and Indirect Costs, OPEB and Pension Costs, Depreciation Costs, PILOT and the Utility Basis and Cash Basis Revenue Requirements.
5. Meet and consult with the Rate Consultant regarding every aspect of the formulation of recommended Water Rates.
6. Select one or more consultants consistent with Section 3.6B.
7. Conduct a periodic review of Water Services and the Cost of Services and approve the selection of an outside independent consultant, consistent with Section 3.6F.
8. Conduct a periodic review of Billing and Collection Services and the Cost of Billing Services, consistent with Section 3.6F.
9. Establish and determine whether an assessment or surcharge on Water Rates, a System Connection Fee or Direct Contribution is appropriate, consistent with Sections 5.1 and 6.1.
10. Provide approval and consent to proposed revisions to the List of Related Water Services, consistent with Section 4.3.
11. Establish the frequency of the Cost of Service Study and the frequency of Water Rate Adjustments consistent with Section 8.3.
12. Recommend for City Commission and UPC's approval, revisions to or simplifications to the formulation of Water Rates to conform to the intent of this Agreement.
13. Perform all other functions and acts specifically described in this Agreement and necessary thereto.

**E. Utility Policy Committee – Input**

Prior to taking action affecting any of the following, the City shall consult with and obtain input from the Utility Policy Committee, and the position of the Utility Policy Committee regarding the proposed action shall be communicated to the City Commission:

1. The long-term policies, plans, and goals for the Public Water System.
2. The early retirement of debt for the Public Water Supply System.
3. All Billing and Collection methods employed for the Public Water Supply System.
4. All requests to expand the Public Water Supply System, Production, Transmission and/or Distribution Facilities beyond the geographic boundaries of the City and the Townships.
5. The Michigan Department of Environment, Great Lakes, and Energy required Asset Management Plan, the City's Reliability Study and Capital Improvement Plan.
6. The amendment of the existing Wellhead Protection Program and Ordinance.

**F. Utility Policy Committee – Periodic Review of Services and Costs of Services**

The Utility Policy Committee may review the services and costs of services provided by the City, including, but not limited to those, described in (1) through (5) below.

1. Operation, Maintenance, Repair and Replacement of the City's and Townships' Distribution Facilities as described in Article 4, § 4.2;
2. Related Water Services as described in Article 4, § 4.3;
3. Water Meter Installation and Replacement as described in Article 4, § 4.4.
4. Water Main and Hydrant Repair and Replacement as described in Article 4, § 4.5.
5. Water Billing and Collection Services as described in Article 9, § 9.1.

Not more frequently than every fourth Rate Year the City, at the request of the Utility Policy Committee, will retain an independent outside consultant, approved by the Utility Policy Committee, to conduct a Benchmark Study regarding the services and costs of service provided by the City, including, but not limited to those described in (a) through (e) above. The study shall compare the cost, quality and efficiency of the services provided by the City to the cost, quality and efficiency of the services provided by other Michigan peer municipalities who own and/or operate a Public Water Supply System serving a population of 50,000 or more. The study shall also examine whether services are equitable, adequately, and properly provided to all Customers of the Water Supply System. If the study demonstrates that services are not equitably, adequately, or properly provided, or that the cost of providing services is not reasonable or reasonably related to the services provided, or that the quality or efficiency of providing the services may be substantially improved, the UPC, in its discretion, may petition the City to remedy the inequity, or inadequacy, to improve the services, to equitably or adequately provide the services, or to reduce the cost of service. If the City disagrees or refuses the UPC's request or fails to remedy the inequity, inadequacy, or efficiency improvement, then the UPC, in its discretion, may determine whether the matter should be submitted to mediation, and, after mediation, then to binding arbitration consistent with the terms of Article 20.

If a matter is submitted to binding arbitration, the arbitrator shall consider, among other factors,

the following:

1. The adequacy of the services provided;
2. The adequacy and cost of comparable services provided by a Michigan peer municipality who owns or operates a Public Water Supply System serving a population of 50,000 or more;
3. Whether the services are provided equitably in the City and in the Township(s) in accordance with standard operating procedures;
4. The cost of providing these services;
5. The adequacy and cost of providing comparable services through an outside provider actually providing services to/for a Michigan peer municipality who owns or operates a Public Water Supply System serving a population of 50,000 or more;
6. The City's ability to control or regulate services and the cost and quality of services.

#### **Article 4 – Water Services**

##### **4.1 – Operation, Maintenance, Repair and Replacement – Public Water Supply System**

- (a) With input provided by the Utility Policy Committee, the City shall operate, maintain, repair, and replace the Public Water Supply System Capital Assets.
- (b) The actual cost incurred by the City to operate, maintain, repair, and replace the Public Water Supply System Capital Assets shall be allocated to each Customer Class as described in Article 8.

##### **4.2 – Operation, Maintenance, Repair and Replacement – Distribution Facilities**

- (a) With input provided by the Utility Policy Committee, the City shall operate, maintain, repair and replace the Wholesale Service Assets and Retail Service Assets in the City and Townships. The City shall apply the same standards of operation, maintenance, repair, and replacement for the Wholesale Service Assets and Retail Service Assets in the Townships as applied to the Wholesale Service Assets and Retail Service Assets in the City.
- (b) The actual costs incurred by the City to operate, maintain, repair and replace the Retail Service Assets in the City and Townships shall be allocated to each Customer Class as described in Article 8.

##### **4.3 – Related Water Services**

- (a) With input provided by the Utility Policy Committee, the City shall provide all Related Water Services to all Customers, including those Related Water Services identified in **Appendix C**, which may be amended with the approval of the Utility Policy Committee. The City shall provide Related Water Services to all Customers at the same level, frequency, and quality of service.



- (b) The Reimbursable Cost Schedule is set forth in **Appendix D**. The costs set forth in the Reimbursable Cost Schedule shall be recaptured from the Customers benefiting from the services provided and/or their contractors. The Reimbursable Cost Schedule shall be identical (same type and amount) for all Customers within each Customer Class and may be amended by agreement between the City and the Utility Policy Committee.
- (c) The actual costs incurred by the City providing Related Water Services shall be allocated to each Customer Class as described in Article 8.

#### **4.4 – Water Meters**

- (a) With input provided by the Utility Policy Committee, the City will inspect install, repair and replace water meters for all Customers. Water meters will be inspected, maintained, tested, repaired and replaced in accordance with the guidelines established by the American Water Works Association or the then current industry standard unless required sooner. The City shall apply the same standards of installation, repair, and replacement of water meters to all Customers.
- (b) The actual costs incurred by the City to install, repair and replace water meters shall be allocated to each Customer Class as described in Article 8.

#### **4.5 – Water Mains and Hydrants**

- (a) With input provided by the Utility Policy Committee, the City shall relocate and/or replace water mains and fire hydrants at the request of each Township and/or the governmental entity having jurisdiction over the roadway or right-of-way in which the water mains and/or fire hydrant is located in accordance with applicable industry standards. The City shall apply the same standard for the maintenance, repair and replacement of water mains and fire hydrants in the Townships as applied in the City.
- (b) The actual costs incurred by the City to relocate and/or replace fire hydrants shall be allocated to each Customer Class as described in Article 8.

### **Article 5 – Expansion Within the Geographic Boundaries of the City and the Townships**

#### **5.1 – Expansion of Distribution Facilities**

- (a) The City and the Township(s) may, in its/their discretion, expand the Distribution Facilities within or beyond the City/Township’s Existing Service Area to any area designated as low-, medium-, or high-density, residential; commercial; or industrial land use (or similar comparable classifications should these classifications change) in a manner consistent with the City/Township’s Master Plan, adopted or amended in conjunction with the Michigan Planning Enabling Act, MCL 125.3801 *et seq.* (as amended).

On or before December 31, 2023, each Township shall submit a Public Water Utility Master Plan to the Utility Policy Committee. Each Township shall review and update its plan every seven years thereafter and submit a copy to the UPC.

- (b) The cost of expansion may be recaptured, in whole or in part, for the benefit of all Customers of the Public Water Supply System by one or any combination of any of the following methods:
1. A Direct Contribution of Infrastructure or the assessment of infrastructure costs to or from the developer/proponent of the expansion or the Customer(s) who are provided water or improved water services as a result of the expansion.
  2. A System Connection Fee assessed to the developer/proponent of the expansion or Customer(s) provided water or improved water services as a result of the expansion.
  3. An assessment or surcharge on Water Rates charged to the Customer(s) provided water or improved water services as a result of the expansion.
- (c) The Utility Policy Committee will determine whether a Direct Contribution of Infrastructure, assessment of costs for infrastructure, System Connection Fee, or assessment or surcharge on Water Rates (or some combination thereof) shall be assessed, who shall be assessed and the amount/cost to be assessed to cover or recapture the cost of expansion. The Direct Contribution of Infrastructure or assessment of costs for infrastructure, the System Connection Fee, and the assessment or surcharge on Water Rates shall be reasonable, based on established industry standards, and designed solely to recapture the cost of expanding the Distribution, Production and/or Transmission Facilities which the Utility Policy Committee, determines shall not be allocated to the Rate Base. The remaining costs of expansion (which are not recaptured by Direct Contribution of Infrastructure or assessment of costs for infrastructure, a System Connection Fee, and/or an assessment or surcharge on Water Rates) shall be added to the Rate Base, allocated to the Customer Classes as described in Article 8 and accounted for in the City's Reliability Study and Capital Improvement Plan.
- (d) The City and/or Township(s) in which the expansion is occurring, shall prepare all drawings, plans and specifications for the proposed expansion. The plans shall be prepared by a registered professional engineer. The plans shall be submitted to the City Engineers and the Michigan Department of Environment, Great Lakes and Energy (EGLE)(or its successor regulating agency) for review/inspection and for compliance with the specifications for water main and service installations as required by EGLE (or its successor regulating agency), the "Ten States Standards" and written City Standard Specifications. The City or Township(s) in which the expansion is occurring shall provide as-built drawings to the City Engineers and the City shall make available electronic as-built drawings for all existing Water Mains, Infrastructure, and Appurtenance.

## **5.2 – Expansion of Production and/or Transmission Facilities**

- (a) The City, as required by sound engineering practice, will expand its Production and/or Transmission Facilities to provide new service, increased capacity, and/or to improved reliability/redundancy of water services and will construct production, storage, transmission, booster, and bleeder facilities to accommodate expansion of the City/Township(s)' Distribution Facilities. The cost of expanding the Production and/or Transmission System to accommodate expansion may be recaptured for the benefit of all Customers of the Public Water Supply System, in whole or in part, by a Direct Contribution of Infrastructure or assessment of costs for the infrastructure, System Connection Fee, and/or an assessment or surcharge on Water Rates, or any combination thereof, if the Utility Policy Committee, determines that a Direct Contribution of Infrastructure or assessment of costs for the infrastructure, a System Connection Fee, or an assessment or surcharge on Water Rates is appropriate. Otherwise, the cost of expanding the Production and/or Transmission System to accommodate expansion (which is not recaptured through a Direct Contribution of Infrastructure or assessment of costs for the infrastructure, a System Connection Fee, or an assessment or surcharge on Water Rates) shall be added to the Rate Base, allocated to the Customer Classes as described in Article 8 and accounted for in the City's Reliability Study and Capital Improvement Plan.
- (b) The City, as required by sound engineering practice, will increase the size/capacity of the other Township(s)' Distribution Facilities to provide transmission services to accommodate expansion of the City/Township(s)' Distribution Facilities or to provide new service, increased capacity, and/or to improve reliability/redundancy of the water services to New Customers created from the expansion. The cost of expanding the City/Township(s)' distribution facilities to provide transmission services for expansion, may be recaptured in whole or in part for the benefit of all Customers of the Public Water Supply System through a Direct Contribution of Infrastructure or assessment of costs for the infrastructure, a System Connection Fee, or an assessment or surcharge on Water Rates, or any combination thereof, if the Utility Policy Committee determines that a Direct Contribution of Infrastructure or assessment of costs for the infrastructure, a System Connection Fee, or an assessment or surcharge on Water Rates is appropriate. Otherwise, the cost of expanding the City/Township(s)' Distribution Facilities to provide transmission services for expansion (which is not recaptured through a Direct Contribution of Infrastructure or assessment of costs for the infrastructure, a System Connection Fee, or an assessment or surcharge on Water Rates) shall be added to the Rate Base, allocated to the Customer Classes as described in Article 8 and accounted for in the City's Reliability Study and Capital Improvement Plan.

## **Article 6 – Expansion Outside the Geographic Boundaries of the City/Township(s)**

### **6.1 – Expansion of Distribution, Production, and/or Transmission Facilities**

- (a) The City, with input and comment from the Utility Policy Committee, may expand the Distribution, Production and/or Transmission Facilities to provide water and water services to New Customers located outside the geographic boundaries of the City and Townships. The cost of acquiring or assuming liability of the New Customers Infrastructure, as well as the cost of expanding Distribution, Production and/or Transmission Facilities to provide water and/or water services to these New Customers, may be recaptured, in whole or in part, for the benefit of all Customers of the Public Water Supply System by one or any combination of and/or all of the methods set forth in Section 5.1(b).
- (b) The Utility Policy Committee, will determine whether the costs of acquiring or assuming liability of the New Customers Infrastructure and/or expansion of the Distribution, Production and/or Transmission Facilities of the existing system will require a Direct Contribution of Infrastructure, assessment of costs for infrastructure, System Connection Fee, or assessment or surcharge on Water Rates, or some combination thereof, to be assessed, including who shall be assessed and the amount/cost to be assessed. The Direct Contribution of Infrastructure or assessment of costs for infrastructure, the System Connection Fee, and the assessment or surcharge on Water Rates shall be reasonable, based on established industry standards, and designed solely to recapture the cost of acquiring or assuming liability of the New Customers Infrastructure and expanding the Distribution, Production and/or Transmission Facilities which the Utility Policy Committee, determines shall not be allocated to the Rate Base. The remaining costs of expansion (which are not recaptured by Direct Contribution of Infrastructure or assessment of costs for infrastructure, a System Connection Fee, and/or an assessment or surcharge on Water Rates) shall be added to the Rate Base, allocated to the Customer Classes as described in Article 8 and accounted for in the City's Reliability Study and Capital Improvement Plan.
- (c) The City, shall prepare all drawing, plans and specifications for the proposed expansion. The plans shall be prepared by a registered professional engineer. The plans shall be submitted to the City Engineers and the Michigan Department of Environment, Great Lakes and Energy (EGLE)(or its successor regulating agency) for review/inspection and for compliance with the specifications for water main and service installations as required by EGLE (or its successor regulating agency), the "Ten States Standards" and written City Standard Specifications. The City shall provide as-built drawings to the City Engineers and the City shall make available electronic as-built drawings for all existing Water Mains, Infrastructure, and Appurtenance.

## **6.2 Water Rates for New Customers**

New Customers located outside the geographic boundary of the City and/or Township(s) who are provided water and/or water services through expansion, shall be assessed and pay Equivalent Water Rates to those assessed and paid by the then-current Customers of the Public Water Supply System plus any additional Direct Contribution of Infrastructure or assessment of costs for infrastructure, System Connection Fee, and/or an assessment or surcharge on Water Rates as established by the Utility Policy Committee.

## **Article 7 – Water Rate Consultant**

### **7.1 - Rate Consultant**

Except as agreed by the City and the Utility Policy Committee, Water Rates under this Agreement shall be calculated by a Rate Consultant. The Water Rate shall be derived from the actual “Cost of Service” using the “Utility Basis of Rate Making” as described in Article 8.

### **7.2 - Selection of Rate Consultant**

#### **A. Selection Committee**

The retention of a Rate Consultant by the City for purposes of this Agreement will be filled by an advertisement, interview, and selection process. The position shall be advertised nationally in sources applicable to the profession. The advertisement shall identify the minimum qualifications for the position and the proposed/anticipated scope of service. Candidates shall be vetted and interviewed by a “selection committee” made up of three City-appointed members of the Utility Policy Committee or their alternates and four Township-appointed members of the Utility Policy Committee or their alternates. Each member of the selection committee shall rate each candidate using a scale approved by the selection committee based on the candidate’s knowledge of the ratemaking process, knowledge of the Utility Basis of Ratemaking, experience in water ratemaking, knowledge and experience in the scope of services to be provided and the candidate’s anticipated cost of providing services and/or hourly rate and other factors established by agreement of the Selection Committee. The City will contract with the candidate rated highest (in total) by the selection committee in accordance with City purchasing policies and terms for professional service contracts.

#### **B. Contract Term and Renewal**

The contract with the Rate Consultant will be for a term of two (2) years with the option of extending the contract for additional two (2) year terms. The Utility Policy Committee shall determine whether the Rate Consultant’s contract shall be extended for additional two (2) year terms. The contract term shall expire in April. The Utility Policy Committee shall make the determination whether to extend the Rate Consultant’s contract within sixty (60) days after the end of the previous two (2) year term. At the termination of the contract, including any extension, the advertisement, interview and selection process set forth in this Article shall be repeated. Nothing in this Article shall be construed to prohibit the City from terminating the contract with the Rate Consultant for a material breach of the terms of the contract prior to the end of its 2-year term or any extension of its term.

### **7.3 – Rate Consultant’s Fees**

The Rate Consultant’s costs and fees shall be treated as an Operating Expense of the Public Water Supply System and allocated to each Customer Class as described in Article 8.

## **7.4 – Rate Consultant’s Record Maintenance**

The Rate Consultant shall maintain complete and accurate records regarding the formulation of Water Rate Schedules, all records and data provided by the City to the Rate Consultant and all records and data which support the Rate Consultants recommendations to the Kalamazoo City Commission. The Rate Consultant shall provide these records and data to the Utility Policy Committee upon request.

## **Article 8 – Water Rates**

### **8.1 – General Principle**

Water Rates for each Customer Class shall be established based on the “Actual Cost of Service”, applying the ‘Utility Basis of Rate Making”, adjusted to achieve “Rate Equivalence” as defined by the “Rate Making Process” set forth in this Article and Appendix E, and the “Process Regarding Water Rate Approval” set forth in Section 3.6 C.

### **8.2 – Equivalent Water Rates**

#### **A. Rate Equalization**

Effective Rate Year 2022, and each Rate Year thereafter, City Customers and Township Customers within each Customer Class shall be assessed the same Water Rates. Water Rates may vary between Customer Classes based on the Cost of Service for each Customer Class. However, the Customers within each Customer Class shall be assessed the same Water Rates.

#### **B. Phased Equivalence**

Water Rates charged to City Customers and to Township Customers in 2021 shall be incrementally adjusted to achieve rate equivalence January 1, 2022, pursuant to the methodology established in the 2020 Water Rate Report (Table 17), **Appendix F**.

### **8.3 – Rate Making Process**

#### **A. Cost of Service Study**

For each Rate Year beginning January 1, 2022, unless otherwise agreed by the City and the Utility Policy Committee, the Rate Consultant shall conduct a Cost of Service Study identifying the Annual Revenue Requirements of the Public Water Supply System and the Cost of Service for each Customer Class for the upcoming Rate Year.

The Cost of Service Study shall allocate Annual Revenue Requirement to each Customer Class in a manner that, as closely as practical, reflects each Customer Classes’ Proportional Use of the Public Water Supply System. The Allocation Methodology will follow Industry Standards for Proportional Use, including using Average Water Sales, Peak (maximum day and hour) Water

Demand, and the Number and Size of Connections to the Public Water Supply System. The Allocation Methodology will differentiate between Customer Classes not between City Customers and Township Customers within Customer Classes.

For purposes of allocating Annual Revenue Requirement, the Cost of Service Study will express those revenue requirements on the Utility Basis, as set forth in **Appendix E**.

#### **8.4 – Annual Revenue Requirement - Defined**

The Annual Revenue Requirement for the Public Water Supply System recaptured through Water Rates shall be the aggregate sum of each of the following Components, each of which is described herein:

- Direct Operation, Maintenance and Repair Costs;
- Administrative and Indirect Operating Costs;
- Debt Service Principal and Interest Requirements;
- Payment In Lieu Of Taxes (“PILOT”);
- Revenue Financed Capital;
- Reserve Fund Deposits and Withdrawals;
- **Reduced By:** the sum of the Other Water System Revenues

##### **A. Direct Operation, Maintenance and Repair Costs**

The direct/actual costs of personnel, materials, utilities, and contractual services for the annual Operation, Maintenance, and Repair of the Public Water Supply System Capital Assets. Operation, Maintenance, and Repair Costs shall not include any other revenue requirement; Administrative and Indirect Costs, Debt Service Principal and Interest, Depreciation, PILOT, Revenue Financed Capital or Reserve Fund Deposits or Withdrawals.

##### **B. Administrative and Indirect Operating Costs**

###### **1. Administrative and Indirect Cost Allocations**

Every year, a qualified independent Cost Allocation Consultant shall conduct an Indirect Cost Allocation Study specific to the City of Kalamazoo and the Public Water Supply System to determine the appropriate annual Administrative Costs and the Indirect Costs to be allocated to and from the Public Water Supply System. The Study shall be conducted in compliance with the Standards required for Federal Grant Agreements designed to replicate actual costs incurred. The Administrative and Indirect Cost allocation to the Public Water Supply System may also include an appropriate allocation from the City Commission as determined by the Cost Allocation Study, which the City and Township Customers recognize as a cost pool that would not typically be allocable under the Standards for Federal Grant Agreements. Upon agreement between the City and Utility Policy Committee, aggregate departmental cost increases arising out of reorganization or unanticipated expenditures may be allocated in advance of the Cost Allocation Plan.

## **2. Other Post-Employment Benefits (“OPEB”) and Pension Costs**

The annual cash payment made by the City to fund pensions and OPEB shall be allocated to the Public Water Supply System based on the percentage of the present value of future benefits for eligible pension system participants who are employed in or retired from the City’s Water Department.

### **C. Debt Service Principal and Interest Requirement**

The Debt Service/Principal and Interest shall consist of the Annual Principal and Interest Payments required on bonds issued to finance Capital Improvements to the Public Water Supply System – consistent with the City’s bond ordinances. The City’s bond ordinances shall be adopted by the Kalamazoo City Commission consistent with the Utility Financial Policy and the bond coverage requirements. The Debt Service/Principal and Interest requirements may be amended by agreement between the City and the Utility Policy Committee or by the Kalamazoo City Commission upon recommendation from the Rate Consultant and the Utility Policy Committee using the “Process Regarding Water Rate Approval” set forth in 3.6 C.

### **D. Payment In Lieu Of Taxes (“PILOT”)**

The City may, in its discretion, assess a Payment In Lieu of Taxes (“PILOT”) to the Public Water Supply System. In no case shall the annual PILOT exceed \$300,000.

### **E. Revenue Financed Capital**

The Revenue Financed Capital shall consist of the Annual Revenues assigned to Cash Finance Capital Improvements for the Public Water Supply System. The Annual Revenues assigned to Cash Finance Capital Improvements will be established by agreement between the City and the Utility Policy Committee or by the Kalamazoo City Commission upon recommendation from the Rate Consultant and the Utility Policy Committee using the “Process Regarding Water Rate Approval” set forth in 3.6 C.

### **F. Reserve Fund Deposits and Withdrawals**

The Reserve Fund Deposits and Withdrawals shall consist of the annual sum required to create and maintain Reserve Fund Levels consistent with Bond Covenants requirements and the City Utility Financial Policy. The Annual Reserve Fund Deposits and Withdrawals, and Reserve Fund Levels will be established by agreement between the City and the Utility Policy Committee or by the Kalamazoo City Commission upon recommendation from the Rate Consultant and the Utility Policy Committee using the “Process Regarding Water Rate Approval” set forth in 3.6 C.

### **G. Other Water System Revenues**

The Annual Other Water System Revenues for the Public Water Supply System shall consist of



the following:

1. The sale of water and water services to Customers who are not party to this Agreement.
2. System Connection Fees, Assessments and Surcharges on Water Rates and every other fee, charge penalty and assessment which is not a Direct Contribution of Infrastructure;
3. The sale, lease, rental, use or sale of Public Water Supply System assets, facilities, equipment, tools, and/or materials;
4. Non-paid use of Public Water Supply System assets;
5. Refunds, grants and contributions;
6. Investment Income.

### **8.5 – Annual Revenue Requirement – Tracking**

#### **A. Direct Operation, Maintenance, Repair Costs – Tracking**

The City shall implement a Work Order and Cost Tracking System which shall track, record, and report the direct/actual costs of personnel, materials, utilities and contractual services expended annual for the Operation, Maintenance and Repair of the Public Water Supply System Capital Assets in the City and in the Townships. The City shall provide an annual report detailing the Actual Cost of Operations, Maintenance and Repair to the Utility Policy Committee.

#### **B. Administrative and Indirect Costs Component – Tracking**

The City shall track, document and report all costs allocated to and from the Public Water Supply System and delineate any change in the Cost Allocation Methodology used to allocate the actual costs in an annual report to the Utility Policy Committee.

#### **C. Other Revenue Requirements – Tracking**

The City shall track, document and report all Annual Revenue Requirements including OPEB and pension costs, PILOT, Debt Service/Principle and Interest, Revenue Financed Capital, and Reserve Fund Deposits and Withdrawals and provide an annual report to the Utility Policy Committee detailing the actual costs of each component.

### **8.6 – Revenue – Tracking**

#### **A. Revenues from Rates and Charges to Customers – Tracking**

The City shall track and record, to the extent practicable, Projected and Actual Sales of water and water services and all revenues derived therefrom for each Customer Class, the Townships and

the City and provide an annual report detailing Revenues and the source of Revenues from Rates and Charges to the Utility Policy Committee.

## **B. Other Water System Revenues – Tracking**

The City shall track and record all Other Water System Revenues and provide an annual report detailing Other Water System Revenues to the Utility Policy Committee.

## **Article 9 - Billing and Collections**

### **9.1 – Water Bills**

- (a) The City shall bill each Customer for water and water services directly. Bills shall be sent monthly or quarterly depending on classification and paid on or before the due date. Unpaid bills shall constitute a lien on the property to which water and water services have been provided pursuant to Section 2 of Public Act 178 of 1939, as amended, being MCL 123.161 *et seq.*
- (b) Water bills shall be paid to the City. The City shall make every effort to collect delinquent and unpaid water bills using the same collection practices and collection efforts for unpaid water bills, both inside and outside of the City. The City shall provide each Township a list of delinquent accounts to be placed on the Township(s) tax roll. The Township(s) shall pay the City all delinquent funds which are subsequently collected. The City and/or Townships may discontinue service after failed collection efforts in accordance with the City’s ordinance.
- (c) The actual cost of Billing and Collection for water services shall be assessed and allocated to the Customer Classes as a cost of operating the Public Water Supply System as described in Article 8.

## **Article 10 - Records**

### **10.1 – Record Maintenance**

The City of Kalamazoo shall maintain complete and accurate records regarding the formulation of Water Rates and all records which support the recommended Water Rates and the Operation and Maintenance of the Public Water Supply System, consistent with the City’s record retention schedule, including all data provided to the Rate Consultant and every internal and external record, report, study and survey (by any name, designation or title) which supports, defines, explains, or clarifies the data, documents, and/or information which provides any basis for the Rate Formula or any Component of the Rate Formula, Operation and Maintenance Costs, Administrative General Fund Costs, Depreciation Costs, Rate of Return, PILOT and Water Revenue Components described in Article 8 and all records required to perform the Utility Policy Committee Functions defined in Article 3.

## **10.2 - Availability of Records**

The records outlined above shall be maintained by the City of Kalamazoo in a manner which is easily available and transferable to the members of the Utility Policy Committee and each Township.

## **10.3 – Township Records**

Any Township which charges or collects a water surcharge must comply with the requirements of Section 10.1 regarding the sources and detailed uses of the surcharge. The Township shall make such records available to the Utility Policy Committee and City consistent with Section 10.2.

## **Article 11 – Annual Audit**

### **11.1 – Fiscal Year**

The fiscal year for budget and accounting purposes shall be January 1 through December 31 of each year, or as otherwise set by amendment of the Kalamazoo City Charter.

### **11.2—Audit Records**

An audit of the Public Water Supply System shall be conducted annually by a certified public accountant in conjunction with the City’s audit. The City shall make the audit results available to the Utility Policy Committee. If the audit reveals any discrepancy in accounting methods or record keeping, the discrepancy shall be cured immediately.

## **Article 12 – Restriction/Discontinuance of Water Supply**

### **12.1 – Temporary Discontinuance**

If, due to circumstances beyond the control of the City, the capacity of the Public Water Supply System becomes temporarily inadequate to meet demands for short periods of time, then the City may impose restrictions on water use and the Township(s) shall impose and enforce like restrictions on Water Customers.

### **12.2 – Emergency Discontinuance**

The Parties have the right to temporarily discontinue the supply of water to mains or pipes without notice in times of emergency and with notice upon a determination of necessity for purposes of testing, repairing, or replacing water mains, meters, and facilities serving the Water Supply System. No claim for damages during such period of discontinuance shall be made by these Parties as long as the discontinuance is for a proper purpose and the City responds within a reasonable time and with reasonable methods to restore service.

## **Article 13 – Protection Against Contamination**

### **13.1 – Contamination**

For the protection of all consumers of water, the Parties agree to take reasonable efforts to guard against all forms of contamination. Should contamination be detected at any time, the area or areas affected shall immediately be shut off and isolated and remain so until the condition is abated, and the water has been declared safe and fit for human consumption. The decision of the City in this respect shall be final.

### **13.2 – Right to Inspect – Cross Connections**

The Townships shall allow the City to enforce Kalamazoo’s Cross Connection Program for the Public Water Supply System. The City shall have the right, at any time, deemed necessary, to inspect the water service equipment within the Townships, to review construction and chlorination and protective devices, and to perform all other things necessary to protect the quality of the water supply. The City shall provide, and the Townships shall approve, a written cross-connection inspection program. In the event that any Party detects contamination, it shall promptly notify the other.

### **13.3 – Wellhead Protection**

The City shall establish, and the Townships shall approve, a wellhead protection program and adopt corresponding Wellhead Protection Ordinances subject to Utility Policy Committee input as to form and content.

### **13.4 – Emergency Contacts**

The City and Townships agree to abide by any requirements as established by the state or federal governments in emergency situations. The Townships shall inform the City on an annual basis, or more frequently if changes occur, of appropriate contact information for designated Township emergency management officials. Each Party is responsible for providing and maintaining up to date emergency contact information.

## **Article 14 – Water Quality**

### **14.1 – Responsibility for Water Quality**

The City shall deliver treated/potable water to each Customer of water in conformance with applicable federal and Michigan regulations. The City shall sample and monitor the water quality per applicable federal and Michigan monitoring requirements. The City shall not be liable for temporary water quality or pressure fluctuations.

### **14.2 – Water from Other Sources**

The Parties will not permit water from any other source or supply to mix or comingle with the

supply from the City's Water Treatment facilities, except in cases of emergency where the water from other sources meets all applicable federal and Michigan regulations and the use has been approved by the Michigan Department of Environment, Great Lakes and Energy (EGLE) (or its successor agency) to relieve the emergency. The City's Emergency Response Plan will take precedence in cases where the emergency impacts the Public Water Supply.

### **14.3 – Operating Liability**

The City will attempt to provide and maintain regular and uninterrupted water service under this Agreement, but shall not be liable for any injuries or damages to any Party or any Customer of water caused by contamination, interruptions, main breaks, water damage, loss of supply or pressure, construction, electrical, or supervisory control and data acquisition (SCADA) malfunctions or any other cause except as provided by law. The Parties agree that the water facilities and services provided under this Agreement are a governmental function, as defined by Public Act No. 170 of 1964, as amended.

## **Article 15 – Operation of the Public Water Supply System**

### **15.1 – Operation of the Public Water Supply System**

During the Term of this Agreement, and any extension therefore, the City shall continue to operate the Public Water Supply System for the benefit of all Customers and continue to have the exclusive right to provide potable water to each Customer. Neither the City nor the Townships shall take any action to impede or harm the delivery of potable water to any Customer.

## **Article 16 – Other Services**

### **16.1 – Other Services**

The City will perform additional services for the Townships as may, from time-to-time, be agreed between the City and The Utility Policy Committee.

### **16.2 – Water Exploration and Production Services**

The City may continue to conduct water exploration and production services, including but not limited to, soil borings, construction of test Wells, use of Water Level Meters, and all other necessary projects to determine the availability of water for the continued and efficient supply of water through the Public Water Supply System. The cost of water exploration and production shall be assessed and allocated to all Customers as described in Article 8. Each Township grants the City consent during the term of this contract to conduct water exploration and production evaluation testing and will permit the City to use its streets, alleys, and public rights of way for these purposes.

## **Article 17 – Term of Agreement**

### **17.1 – Term of Agreement**

This Agreement shall remain in effect for forty (40) years unless terminated earlier by written agreement executed by the City and all of the Townships. At any time prior to twelve months before the termination of the Agreement, the Townships, at their option, may extend the Agreement for an additional 20 years by providing written notice of their intention to exercise this option to the City. If the Townships do not exercise their option to renew for an additional 20 years, this Agreement shall automatically renew in five (5) year increments, unless the City or any Township(s) provide(s) written notice of its/their intent to terminate or amend the Agreement.

## **Article 18 – Termination and Division of Water System Assets**

### **18.1 - Reserve Funds**

Upon termination of this Agreement, the City and the Townships shall discuss a possible amicable division of reserve funds taking into consideration the City Customers' and Township Customers' contributions to the reserve funds as described in Article 8, as well as the City's ownership and operation of the Water Supply System. Any portion of the reserve funds allocated to the City shall be held for the benefit of the City Customers who contributed thereto. Any portion of the reserve funds allocated to the Townships shall be held for the benefit of the Township Customers who contributed thereto.

### **18.2 - Capital Assets**

Upon termination of this Agreement the Retail Service Assets in the City and Parchment shall be the property of the City. The Retail Service Assets in the Townships shall be the property of the Township in which the asset is located. Upon termination of this Agreement the Wholesale Service Assets shall become shared assets of the City and the Townships which shall not be separated or divided but used for the benefit of all Customers unless the City and the Townships agree otherwise by separate agreement. The City and/or Township(s) in which Retail Service Assets are located shall assume all debt directly related to that Retail Service Asset. The City and the Townships shall each assume a portion of the debt associated with the Wholesale Service Assets which become shared Assets of the City and the Townships in a manner that, as closely as practicable reflects the City Customers and Township Customers' proportional use of the Public Water Supply System applying the applicable share of Assets/Costs Methodology defined in Section 8.5 of this Agreement to and between the City and the Township Customers (not to the Customer Classes as described in Section 8.5).

## **Article 19 – Assignment**

### **19.1 - Assignment**

The City and the Township(s) shall not, without prior written consent from the other, assign, transfer, or convey its rights or interests under this Agreement, except that the City and the Township(s) shall each retain the right to assign its/their rights, obligations, and duties under this Agreement by intergovernmental agreement to a water authority or similar entity. If the City or

Township(s) are merged into or succeeded by another governmental entity, the successor shall be bound by the terms and conditions of this Agreement.

## **Article 20 – Remedies**

### **20.1 – Dispute Resolution Process**

Any dispute under the terms or conditions of this Agreement, including a challenge to the water rates and/or the assessment or allocation of water charges and/or any action taken by the City, the Township(s) or the Utility Policy Committee shall be resolved by the following methodology: First, the aggrieved party shall serve a written Notice of Dispute on all other parties to this Agreement. The written Notice of Dispute shall contain the following information:

1. The factual basis for the dispute;
2. The term or condition of the Agreement which has been violated;
3. The adverse effect on the aggrieved party.

Second, within thirty (30) days after receipt of the written Notice, the City and the Utility Policy Committee will convene in an attempt to resolve the dispute. If the dispute is not resolved or the party serving written Notice is not satisfied with the recommendation of the City or the Utility Policy Committee, the matter shall be subject to mediation as follows:

1. Within thirty (30) days after the City and Utility Policy Committee have met, the aggrieved party shall provide written Notice seeking mediation.
2. The City and the Utility Policy Committee shall select an independent mediator who shall convene a meeting of the parties within thirty (30) days. The mediator shall attempt to resolve the dispute and to reach a mutual understanding/agreement between the parties.
3. If mediation is successful, the Agreement between the parties shall be reduced to writing. If mediation is unsuccessful, the mediator shall render his recommendation regarding the outcome. However, the recommendation of the mediator is non-binding and each party is free to pursue all other remedies provided by this Agreement, at law, and in equity.

### **20.2 – Remedies**

The Parties to this Agreement retain all rights, remedies and actions as defined under State and Federal law. The Parties may seek to enforce this Agreement in any court of competent jurisdiction and/or by alternative dispute resolution as agreed upon by the Parties hereto. The terms of this Agreement and any dispute resolution provision contained herein shall not be construed as a waiver of any right or remedy available in law and/or equity.

### **20.3 – Arbitration**

The Parties, by agreement, may stipulate to arbitration of the dispute at issue. However, arbitration is not mandatory, except as expressly provided in Article 3.6F of this agreement. If the Parties agree to arbitration, the following process shall be followed:

1. The Parties to the dispute may agree to a single arbitrator. Otherwise, there shall be three arbitrators with each Party to the dispute selecting an arbitrator and the two arbitrators selecting the third.
2. The arbitration shall be conducted no later than sixty (60) days after receipt of written demand for arbitration unless agreed upon otherwise by the Parties. The arbitration hearing shall take place at a mutually agreeable time and place within the County of Kalamazoo. Seven (7) days before arbitration, each Party shall serve the arbitrator and all other Parties with an arbitration brief containing a concise statement of issues to be arbitrated, supporting arguments, and a list of witnesses that each Party intends to call, including experts and the topic or subject matter about which each witness or expert will testify. The arbitration hearing shall be conducted in accordance with the rules and procedures established by the American Arbitration Association.
3. Within fifteen (15) days of completion of arbitration, the arbitrator(s) shall submit a written determination regarding the matter in dispute. The arbitrator's decision shall be conclusive and binding on the Parties to the arbitration. The scope of the arbitrator's review shall be limited to a review of the contractual provisions contained in this contract as applied under law.
4. Each Party to the arbitration shall pay its own costs and attorney fees.

### **Article 21 – Notices**

#### **21.1 – Notices**

All written notices and other documents to be delivered or transmitted hereunder shall be addressed to the respective Parties at such address or addresses as shall be specified by the Parties from time to time. Written notices or other documents may be delivered in person, transmitted electronically or by facsimile, or by ordinary or certified mail, properly addressed with sufficient postage.

### **Article 22 – Miscellaneous**

#### **22.1 – Miscellaneous**

- (a) Waiver. The waiver by any Party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach or violation of the same or any other provision of this Agreement.



- (b) Unenforceability. If any paragraph or provision of the Agreement is unenforceable for any reason, the unenforceability thereof shall not impair the remainder of this Agreement, which shall remain in full force and effect.
- (c) Entire Understanding. This Agreement represents the entire understanding and agreement between the Parties hereto.
- (d) Captions. The captions in this Agreement are for convenience only and shall not be considered as part of this Agreement or in any way to amplify or modify the terms and provisions hereof.
- (e) Modification. This Agreement may be changed or modified only by a written document signed by all the Parties.
- (f) Interpretation of Agreement. The Parties acknowledge that each Party has had the opportunity to participate in the drafting of this Agreement. As a result, in the event of any ambiguity in this Agreement, it shall not be interpreted for or against any Party on account of the drafting by any Party.

**Article 23 – Effective Date of Agreement**

**23.1 – Effective Date of Agreement**

This Agreement will become effective upon the approval of all of the legislative bodies of the Parties when duly executed by the City Manager and the Supervisor of each Township.

**Article 24 – Execution in Counterparts**

**24.1 – Execution in Counterparts**

This Agreement may be executed in several counterparts and when so executed will be considered to be an original.

CITY OF KALAMAZOO

Dated: \_\_\_\_\_, 2020

By: \_\_\_\_\_

Its: \_\_\_\_\_

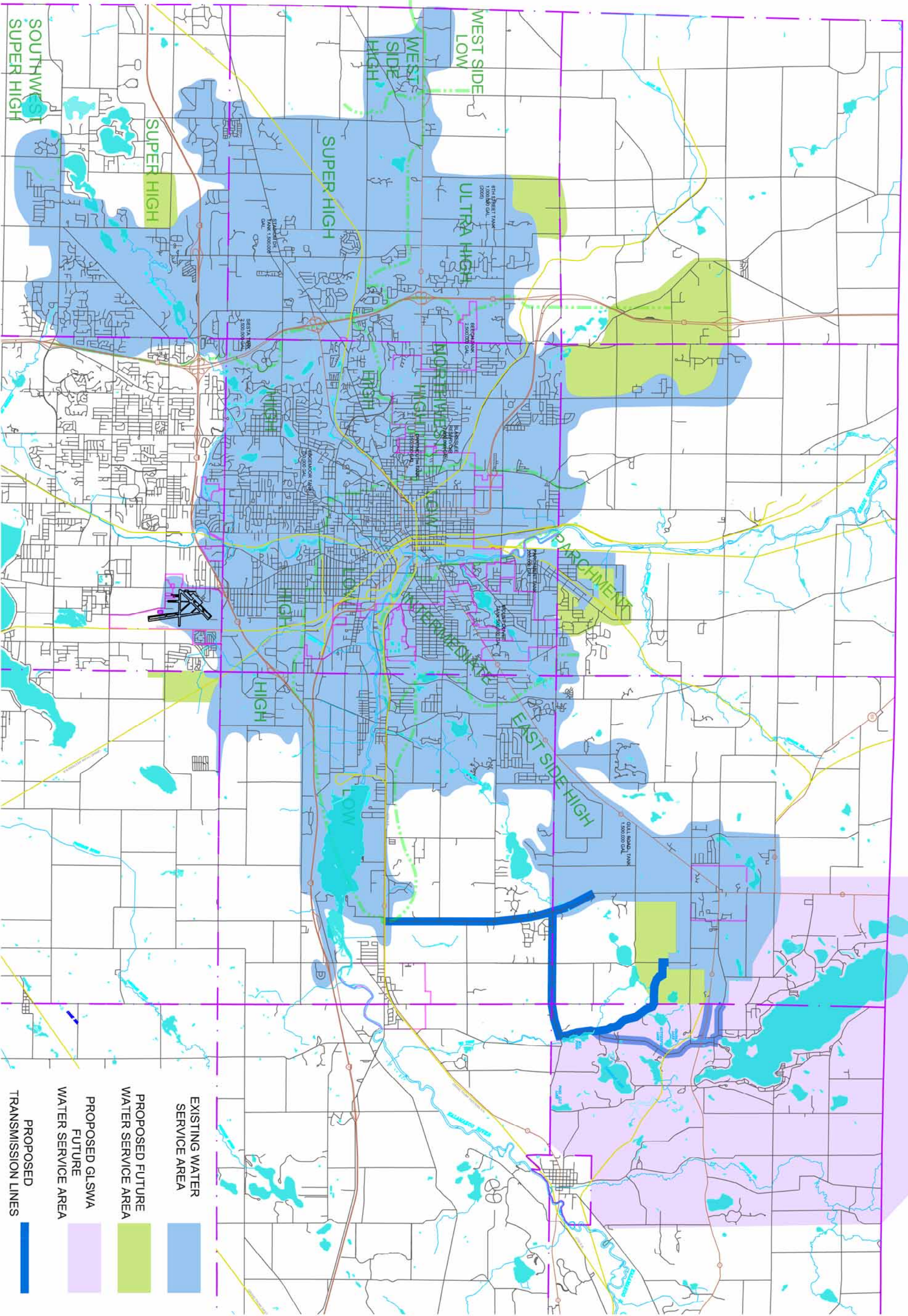
TOWNSHIP OF \_\_\_\_\_

Dated: \_\_\_\_\_, 2020

By: \_\_\_\_\_

Its: \_\_\_\_\_

# Appendix A



- EXISTING WATER SERVICE AREA
- PROPOSED FUTURE WATER SERVICE AREA
- PROPOSED GLSWA FUTURE WATER SERVICE AREA
- PROPOSED TRANSMISSION LINES

APPENDIX B**Public Water Supply System Capital Assets**

The Public Water Supply System Capital Assets are summarized in the attached schedule (pages 2 and 3) as Retail Service Assets in the City, Retail Service Assets in the Townships, and Wholesale Service Assets. Further, the attached schedule identifies the Net Book Value of the Public Water Supply System Capital Assets in-service, Used and Useful, at the beginning of the Rate Year. The attached schedule shall be amended annually to incorporate the cost of the Capital Improvements made during the current Rate Year plus the Construction Work-In-Progress during the current Rate Year, less the Net Book Value of Contributed and Grant Funded Capital Assets. The attached schedule shall also identify the Current Depreciation Capital Expense utilizing the straight-line method of depreciation.

The attached schedule shall be amended annually by the Rate Consultant and provided to the Utility Policy Committee, showing all changes and adjustments. The City shall maintain, update annually and provide the Utility Policy Committee with a detailed Capital Asset List supporting the attached schedule.

## Appendix B - Schedule of Public Water System Current Capital Assets

Total Asset Value	6/30/2019 Data				Forecasted 6/30/2021 Data		Forecasted 6/30/2022 Data	
	Original Cost	Accumulated Depreciation	Net Book Value	Annual Depr Expense	Net Book Value	Annual Depr Expense	Net Book Value	Annual Depr Expense
Category								
Water Pumping	39,505,397	22,438,197	17,067,200	801,266	15,152,387	634,082	14,535,881	630,261
Elevated Storage Tank	8,077,412	3,784,152	4,293,259	194,513	3,711,801	193,617	3,518,185	193,617
Transmission Mains	11,930,082	4,702,353	7,227,729	228,667	6,541,728	228,667	6,313,061	228,667
Dist Mains - City	20,979,690	6,811,713	14,167,977	357,595	13,104,843	354,172	12,750,918	354,030
Dist Mains - Twp	42,464,150	17,272,628	25,191,522	804,875	22,827,319	785,834	22,047,200	782,295
Service Conn - City	18,472,885	5,784,963	12,687,922	332,538	11,721,722	320,886	11,402,730	319,568
Service Conn - Twp	26,072,252	9,437,366	16,634,887	473,834	15,236,922	465,778	14,773,944	463,897
Water Metering Devices	8,886,854	6,354,950	2,531,904	402,309	1,763,734	230,547	1,565,754	202,031
Hydrants - City	3,513,394	1,133,925	2,379,469	66,435	2,185,554	64,447	2,121,468	64,205
Hydrants - Twp	6,796,844	2,364,818	4,432,027	132,052	4,040,396	130,348	3,910,612	129,945
Water General	7,819,876	4,778,150	3,041,726	320,352	2,521,156	173,212	2,377,125	150,567
Administration	197,592	193,195	4,397	20,539	0	670	0	0
Total	194,716,429	85,056,410	109,660,019	4,134,975	98,807,563	3,582,262	95,316,878	3,519,082
Wholesale Service Assets	67,530,359	35,896,047	31,634,312	1,565,337	27,927,072	1,230,248	26,744,251	1,203,111
Retail Service Assets - City *	47,409,396	16,908,076	30,501,321	957,723	27,893,987	854,779	27,057,993	838,818
Retail Service Assets - Twps	79,776,674	32,252,287	47,524,387	1,611,915	42,986,505	1,497,234	41,514,633	1,477,153
Total	194,716,429	85,056,410	109,660,019	4,134,975	98,807,563	3,582,262	95,316,878	3,519,082

\* Assumes a 50/50 split of Water Metering Devices, which are not tracked by location

Contributed Asset Value	6/30/2019 Data				Forecasted 6/30/2021 Data		Forecasted 6/30/2022 Data	
	Original Cost	Accumulated Depreciation	Net Book Value	Annual Depr Expense	Net Book Value	Annual Depr Expense	Net Book Value	Annual Depr Expense
Category								
Water Pumping	1,124,471	667,069	457,402	17,421	405,698	17,153	389,181	16,985
Elevated Storage Tank	0	0	0	0	0	0	0	0
Transmission Mains	7,641,345	2,982,443	4,658,903	146,889	4,218,235	146,889	4,071,346	146,889
Dist Mains - City	8,884,748	2,845,984	6,038,764	152,651	5,581,506	152,346	5,429,248	152,295
Dist Mains - Twp	39,060,365	15,874,739	23,185,626	742,477	20,973,837	735,130	20,244,165	731,750
Service Conn - City	11,127,825	4,412,874	6,714,951	176,112	6,190,927	174,008	6,018,008	173,250
Service Conn - Twp	24,283,987	9,005,764	15,278,224	439,186	13,965,787	437,278	13,531,192	435,476
Water Metering Devices	0	0	0	0	0	0	0	0
Hydrants - City	1,449,363	457,053	992,310	27,476	910,548	27,170	883,536	27,064
Hydrants - Twp	6,016,080	2,165,506	3,850,573	115,015	3,507,174	114,292	3,393,383	113,934
Water General	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0
Total	99,588,184	38,411,432	61,176,752	1,817,227	55,753,712	1,804,266	53,960,059	1,797,642
Wholesale Service Assets	8,765,816	3,649,511	5,116,304	164,310	4,623,933	164,042	4,460,527	163,874
Retail Service Assets - City *	21,461,936	7,715,911	13,746,025	356,239	12,682,981	353,524	12,330,792	352,609
Retail Service Assets - Twps	69,360,432	27,046,009	42,314,423	1,296,678	38,446,798	1,286,700	37,168,740	1,281,160
Total	99,588,184	38,411,432	61,176,752	1,817,227	55,753,712	1,804,266	53,960,059	1,797,642

\* Assumes a 50/50 split of Water Metering Devices, which are not tracked by location

Net Local Asset Value	6/30/2019 Data				Forecasted 6/30/2021 Data		Forecasted 6/30/2022 Data	
	Original Cost	Accumulated Depreciation	Net Book Value	Annual Depr Expense	Net Book Value	Annual Depr Expense	Net Book Value	Annual Depr Expense
Category								
Water Pumping	38,380,926	21,771,128	16,609,798	783,845	14,746,688	616,929	14,146,700	613,276
Elevated Storage Tank	8,077,412	3,784,152	4,293,259	194,513	3,711,801	193,617	3,518,185	193,617
Transmission Mains	4,288,737	1,719,910	2,568,826	81,778	2,323,492	81,778	2,241,715	81,778
Dist Mains - City	12,094,942	3,965,729	8,129,213	204,944	7,523,338	201,826	7,321,670	201,734
Dist Mains - Twp	3,403,785	1,397,890	2,005,896	62,397	1,853,482	50,704	1,803,035	50,545
Service Conn - City	7,345,060	1,372,089	5,972,971	156,426	5,530,795	146,878	5,384,721	146,318
Service Conn - Twp	1,788,265	431,602	1,356,663	34,648	1,271,136	28,501	1,242,753	28,422
Water Metering Devices	8,886,854	6,354,950	2,531,904	402,309	1,763,734	230,547	1,565,754	202,031
Hydrants - City	2,064,031	676,871	1,387,159	38,959	1,275,006	37,277	1,237,932	37,141
Hydrants - Twp	780,765	199,311	581,453	17,037	533,222	16,056	517,228	16,011
Water General	7,819,876	4,778,150	3,041,726	320,352	2,521,156	173,212	2,377,125	150,567
Administration	197,592	193,195	4,397	20,539	0	670	0	0
Total	95,128,246	46,644,978	48,483,267	2,317,748	43,053,851	1,777,996	41,356,818	1,721,440
Wholesale Service Assets	58,764,543	32,246,536	26,518,007	1,401,027	23,303,138	1,066,206	22,283,724	1,039,238
Retail Service Assets - City *	25,947,460	9,192,164	16,755,296	601,484	15,211,006	501,256	14,727,201	486,209
Retail Service Assets - Twps	10,416,242	5,206,278	5,209,964	315,237	4,539,707	210,534	4,345,893	195,993
Total	95,128,246	46,644,978	48,483,267	2,317,748	43,053,851	1,777,996	41,356,818	1,721,440

\* Assumes a 50/50 split of Water Metering Devices, which are not tracked by location

APPENDIX C**Related Water Services**

In addition to the Direct Operation, Maintenance, Repair and Replacement Services defined in Article 4.1, the Water Meters Services defined in Article 4.4 and the Water Mains and Hydrants Services defined in Article 4.5, the City shall provide the additional Related Water Services described in Article 4.3, including the following:

1. All related engineering services, including but not limited to:
  - a. Infrastructure design
  - b. Construction standards review
  - c. Project implementation and monitoring
  
2. All related environmental service, including but not limited to:
  - a. Sampling
  - b. Flow measuring
  - c. Cross connection enforcement
  - d. Emergency response
  - e. Lead and copper monitoring
  - f. Well head protection
  - g. Surface and ground water monitoring
  - h. DEQ regulation compliance and reporting
  
3. All related field services, including but not limited to:
  - a. Emergency response for watermain breaks
  - b. 24 hours response to customer complaints
  - c. Traffic control
  - d. Service line repair
  - e. Stop box repair
  - f. Ms. Dig compliance and monitoring
  - g. Water service installation and tap in services
  - h. Meter installation
  - i. Meter replacement
  - j. Water meter reading
  - k. Valve exercising
  
4. All related field supply, field distribution and fleet services

APPENDIX D**Reimbursable Cost Schedule**

The following Reimbursable Costs for materials and services provided by the City shall be recaptured from the customer requesting the service and/or their contractors as follows:

1. New water service line installations less than two inches will be charged at \$5,500.00 for a “full service-street plus yard connection” and \$2,500.00 for a “partial service-yard connection”.
2. New water service line installation two inches or greater and water main and appurtenance, which the City installs, shall be charged at time and material costs based on actual labor hours and unit pricing. The 2020-unit pricing for materials is set forth below:

**2020 Pricing**

Tapping Valve and Sleeve			
	DESCRIPTION	PART NO	UNIT
<b>2.00</b>	Block, 24" MH	1004951	\$2.08
<b>Valve Box</b>	Box, CI, BVC 22, LG	1000894	\$130.50
<b>4X4</b>	Sleeve 4X4MJ Tapw/v	0085120	\$1,195.00
<b>6X4</b>	Sleeve 6X4MJ Tapw/v	0085130	\$921.00
<b>6X6</b>	Sleeve 6X6 MJ Tapw/v	0085135	\$1,525.00
<b>8X4</b>	Sleeve 8X4 MJ Tapw/v	0085142	\$903.00
<b>8X6</b>	Sleeve 8X6 MJ Tapw/v	0085154	\$941.00
<b>8X8</b>	Sleeve 8X8 MJ Tapw/v	0085155	\$2,125.00
<b>10X4</b>	Sleeve 10X4 MJ Tapw/v	0085170	\$975.00
<b>10X6</b>	Sleeve 10X6 MJ Tapw/v	0085178	\$1,208.00
<b>10X8</b>	Sleeve 10X8 MJ Tapw/v	0085190	\$1,518.00
<b>10X10</b>	Sleeve 10X10 MJ Tapw/v	0085191	\$3,762.00
<b>12X4</b>	Sleeve 12X4 MJ Tap w/v	0085196	\$2,594.00
<b>12X6</b>	Sleeve 12X6 MJ Tapw/v	0085202	\$2,784.00
<b>12X8</b>	Sleeve 12X8 MJ Tapw/v	0085214	\$3,228.00
<b>12X10</b>	Sleeve 12X10 MJ Tapw/v	1085220	\$4,075.00
<b>12X12</b>	Sleeve 12X12 MJ Tapw/v	0085215	\$4,862.00

<b>16X4</b>	Sleeve 16X4 MJ Tapw/v	0085216	\$6,062.00
<b>16X6</b>	Sleeve 16X6 MJ Tapw/v	0085221	\$6,366.00
<b>16X8</b>	Sleeve 16X8 MJ Tapw/v	0085222	\$6,737.00
<b>16X10</b>	Sleeve 16X10 MJ Tapw/v		

Tapping Valve and Sleeve			
	DESCRIPTION	PART NO	UNIT
<b>16X12</b>	Sleeve 16X12 MJ Tapw/v	0085250	\$7,994.00
<b>16X16</b>	Sleeve 16X16 MJ Tapw/v		
<b>20X4</b>	Sleeve 20X4 MJ Tapw/v	0085227	\$7,741.00
<b>20X6</b>	Sleeve 20X6 MJ Tapw/v	0085225	\$7,931.00
<b>20X8</b>	Sleeve 20X8 MJ Tapw/v	1085224	\$8,028.00
<b>20X12</b>	Sleeve 20X12 MJ Tapw/v	1085226	\$9,583.00
<b>24X6</b>	Sleeve 24X6 MJ Tapw/v	1085230	\$9,594.00
<b>24X8</b>	Sleeve 24X8 MJ Tapw/v	1085228	\$10,080.00
<b>24X12</b>	Sleeve 24X12 MJ Tapw/v	1095232	\$11,239.00
<b>1.00</b>	Meter, 5/8" T10 P/C USG NEPTUNE	1059000	\$0.00
<b>1.00</b>	METER, R900 V4 WALL UNIT M10	1058999	\$0.00

1" SVC off of Fire			
	DESCRIPTION	PART NO	UNIT
<b>1.00</b>	Valve, Apollo 1"	0096300	\$11.00
<b>2.00</b>	Connec, 1 Brass Meter	0017968	\$11.25
<b>1.00</b>	METER, 1" T10	1059010	\$0.00
<b>1.00</b>	METER, R900 V4 WALL UNIT M10	1058999	\$0.00

1 1/2" off of Fire			
	DESCRIPTION	PART NO	UNIT
<b>1.00</b>	Valve, Ball 1 1/2"	0096333	\$25.80
<b>1.00</b>	Nipple-cpr, 11/2X51/2	0060510	\$17.14
<b>1.00</b>	Flange, Mtr 6m 11/2in	0030920	\$34.84



1.00	METER, 1 1/2" T10 MTR P/C USG*X NEPTUNE	1059015	\$0.00
1.00	METER, R900 V4 WALL UNIT M10	1058999	0.00
1.00	Cplg, 1 1/2" Pack Joint	0020808	60.35
1.00	Bushing, 2X1 1/2	0011140	\$12.01

2" SVC off of Fire			
	DESCRIPTION	PART NO	UNIT
1.00	Valve, Ball 2"	0096400	\$36.50
1.00	Nipple-cpr, 2X51/2	0060687	\$21.98
1.00	Flange, Mtr 7m 2in	0030960	\$46.50
1.00	METER, 2" COMPOUND PROCORDER	1059022	\$0.00
1.00	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
1.00	Cplg, 2 Pack Joint	0018596	\$68.77

2" SVC - Residential in Floor, Basement			
	DESCRIPTION	PART NO	UNIT
1.00	Saddle, 4"X2"	0016086	\$22.15
1.00	Saddle, 6"X2"	0016116	\$26.00
1.00	Saddle, 8"X2"	0016146	\$28.75
1.00	Saddle, 10"X2"	0016176	\$37.90
1.00	Saddle, 12"X2"	0016206	\$45.95
1.00	Saddle, 16"X2"	0016240	\$80.20

2.00	Nipple-cpr, 2X51/2	0060687	\$21.98
1.00	Valve, 2" Curb Stop	0097053	\$180.10
1.00	Box, Valve Complete	1000896	\$130.50

1.00	Valve, Ball 2"	0096400	\$36.50
1.00	Meter, 2" T10 MTR P/C USG*X NEPTUNE	1059020	\$0.00
1.00	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
1.00	Cplg, 2 Pack Joint	0018596	\$68.77

2" SVC - Residential in Pit			
	DESCRIPTION	PART NO	UNIT
1.00	Saddle, 4"X2"	0016086	\$22.15
1.00	Saddle, 6"X2"	0016116	\$26.00
1.00	Saddle, 8"X2"	0016146	\$28.75

2" SVC - Residential in Pit			
	DESCRIPTION	PART NO	UNIT
1.00	Saddle, 10"X2"	0016176	\$37.90
1.00	Saddle, 12"X2"	0016206	\$45.95
1.00	Saddle, 16"X2"	0016240	\$80.20
2.00	Nipple-cpr, 2X51/2	0060687	\$21.98
1.00	Valve, 2" Curb Stop	0097053	\$180.10
1.00	Box, Valve Complete	1000896	\$130.50
1.00	Valve, Ball 2"	0096400	\$36.50
1.00	METER, 2" T10 P/C R900I PIT	1059021	\$0.00
1.00	Cplg, 2 Pack Joint	0018596	\$68.77

2" SVC - Commercial - in Floor, Basement, Pit			
	DESCRIPTION	PART NO	UNIT
1.00	Saddle, 4"X2"	0016086	\$22.15
1.00	Saddle, 6"X2"	0016116	\$26.00
1.00	Saddle, 8"X2"	0016146	\$28.75
1.00	Saddle, 10"X2"	0016176	\$37.90
1.00	Saddle, 12"X2"	0016206	\$45.95
1.00	Saddle, 16"X2"	0016240	\$80.20
2.00	Nipple-cpr, 2X51/2	0060687	\$21.98
1.00	Valve, 2" Curb Stop	0097053	\$180.10
1.00	Box, Valve Complete	1000896	\$130.50

<b>1.00</b>	Valve, Ball 2"	0096400	\$36.50
<b>1.00</b>	METER, 2" COMPOUND PROCODER	1059022	\$0.00
<b>1.00</b>	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
<b>1.00</b>	Cplg, 2 Pack Joint	0018596	\$68.77

1-1/4" SVC		
DESCRIPTION	PART NO	UNIT
Saddle, 4"X1"	0016212	\$12.50
Saddle, 6"X1"	0016218	\$14.50
Saddle, 8"X1"	0016224	\$16.45
Saddle, 10"X1"	0016228	\$19.40
Saddle, 12"X1"	0016244	\$20.85
1"X1-1/4" Corp	0017131	\$61.25
1-1/4" Curb Stop	0017282	\$118.60
94 E Box	0007370	\$70.00

INSIDE		
DESCRIPTION	PART NO	UNIT
Clamp, 2 Ground	0015985	\$6.47
Clamp, 3/4"Ground BLBJ BRNZ	0015972	\$3.81
Connect, 1 Brass Meter	0017968	\$11.25
Valve, Apollo 1"	0096300	\$11.00
METER, 1" T10 MTR P/C 8*X NEPTUNE	1059010	\$0.00
METER, R900 V4 WALL UNIT M10	1058999	

PIT		
1-1/4" Meter Yoke	08400	\$128.90
Meter Tile	8090	\$90.00
Cast Lid	08201	\$112.00
Cast Ring	08285	\$122.00
Cast Frost Lid	08060	\$40.00
Cast Riser	8772	\$90.00
Pipe, Copper, 1-1/4"	0070242	\$4.75
METER, 1" T10 MTR P/C R900I USG PIT NEPTUNE	1059011	\$0.00

### 3" SVC

3" SVC			
	DESCRIPTION	PART NO	UNIT
1.00	METER, 3" COMPOUND	1059026	\$0.00
1.00	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
1.00	Adaptor, 3" HyMax Flange Cplg	0019854	\$266.41
2.00	Rod5/8Threaded - 36	0078070	\$3.80
1.00	Spool,3"X8 1/2" thru 18"	0086860	\$88.68

3" SVC			
	DESCRIPTION	PART NO	UNIT
1.00	Valve, 3" FLG RW OL w/Wheel	0096640	\$320.00
3.00	1/8"X3" Gasket	0033548	\$1.16
8.00	5/8"X3" Bolts	0006610	\$0.64
16.00	5/8" Nuts	0063240	\$0.17

4" SVC			
	DESCRIPTION	PART NO	UNIT
1.00	METER, 4" COMPOUND	1059031	\$0.00
1.00	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
1.00	Adaptor, 4" HyMax Flange Cplg	0019875	\$330.00
2.00	Rod5/8Threaded - 36	0078070	\$3.80
1.00	Spool, 4"X1'0" FlgXPE DI	0086870	\$108.25
1.00	Valve, 4" FLG Wheel	96442	\$360.00
3.00	1/8"X4" Gasket	0033578	\$1.78
16.00	5/8"X3" Bolts	0006610	\$0.64
24.00	5/8" Nuts	0063240	\$0.17

6" SVC			
	DESCRIPTION	PART NO	UNIT
1.00	METER, 6" COMPOUND	1059036	\$0.00
1.00	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
1.00	Adaptor, 6" Flange Cplg	0019893	\$270.66

<b>2.00</b>	Rod3/4Threaded - 36	0078075	\$6.55
<b>1.00</b>	Spool, 6"X6" FlgXPE DI	0031180	\$278.00
<b>1.00</b>	Valve, 6" FLG Wheel	96754	\$450.00
<b>3.00</b>	1/8"X6" Gasket	0033608	\$3.39
<b>16.00</b>	3/4"X3" Bolts	0006700	\$1.03
<b>24.00</b>	3/4" Nuts	0063243	\$0.30

### 8" SVC

<b>1.00</b>	METER, 8" HP TURBINE PROCODER NEPTUNE		\$0.00
<b>1.00</b>	METER, R900 V4 WALL UNIT M10	1058999	\$0.00
<b>1.00</b>	FLG &SPGT 8x6'	31224	\$355.87
<b>1.00</b>	CPLG, 8" FLG ADPT	19895	\$364.79
<b>1.00</b>	Valve, 8" FLG Wheel	96756	\$1,117.37
<b>3.00</b>	1/8"X8" Gasket	33638	\$5.72
<b>2.00</b>	Rod3/4Threaded - 36	0078075	\$6.55
<b>16.00</b>	3/4"X3" Bolts	0006700	\$1.03
<b>24.00</b>	3/4" Nuts	0063243	\$0.30

## APPENDIX E

### **Water Rate Making Methodology**

#### **E.1 Method**

The Annual Revenue Requirements of the Public Water Supply System are reflected within the Water Service Agreement using the Cash Basis. (Article 8.4). To achieve Rate Equalization as defined in Article 8.2A, for rate year 2022, and each subsequent rate year, the Cash Basis Revenue Requirements identified in Article 8.4 shall be converted to the Utility Basis Revenue Requirements and allocated to each Customer Class as part of the Cost of Service Study identified in Article 8.3A using the methodology set forth in this Appendix.

#### **E.2 Utility Basis Revenue Requirements**

The Annual Utility Basis Revenue Requirements shall include the following components, each of which is described herein:

- Direct Operation, Maintenance and Repair Costs;
  - Administrative and Indirect Operating Costs;
  - Payment in Lieu of Taxes (“PILOT”);
  - Depreciation Expense;
  - Return on Rate Base (expressed in dollars).
- a) Direct Operation, Maintenance and Repair Costs – Component (as defined in Article 8.4A)
  - b) Administrative and Indirect Operation Cost – Component (as defined in Article 8.4B)
  - c) Payment in Lieu of Taxes (“PILOT”) – Component (as defined in Article 8.4D)
  - d) Depreciation Expense – Component

A Depreciation Expense shall be charged on the Capital Asset Element of the Rate Base Component in accordance with generally accepted accounting principles utilizing the straight-line method of depreciation. Construction completed prior to the beginning of each Rate Year shall be added to the Capital Asset Element of the Rate Base Component and depreciated according to the assets’ Useful Life. Depreciation on Contributed Capital Assets or Grant Funded Capital Assets shall not be included in the Depreciation Expense Component.

- e) Return on Rate Base – Component

The Return on Rate Base shall be the aggregate sum of the total Annual Revenue Requirement for the Public Water Supply System as defined in Article 8.4 less the sum of the Utility Basis Revenue Requirement components established in (a) through (d) above.

(Annual Cash Basis Revenue Requirement – Direct Operation, Maintenance and Repair Costs – Administrative and Indirect Operating Costs - PILOT – Depreciation Expense = Return on Rate Base)

### **E.3 Annual Utility Basis Non-Revenue Requirement – Components**

The following Utility Basis Non-Revenue Requirements support the development of the Depreciation Expense Component and the Return of Rate Base Component of the Utility Basis Revenue Requirements:

- Rate Base
- Rate of Return

a) Rate Base – Component

The Rate Base shall be aggregate sum of the Capital Asset Element plus the Working Capital Element.

(Capital Asset Element + Working Capital Element = Rate Base)

1) Capital Asset Element

The Capital Asset Element of the Rate Base shall be the Net Book Value of the Public Water Supply System Capital Assets, In-Service, Used, and Useful, at the beginning of the Rate Year, plus the Cost of the Capital Improvements made during the current Rate Year, plus the Construction Work-In-Progress during the current Rate Year, less the Net Book Value of Contributed and Grant Funded Capital Assets for the Capital Assets identified in **Appendix B**.

2) Working Capital Element

The Working Capital Element shall be the stated value of the current Non-Capital Assets of the Public Water Supply System as determined by the annual City Audit including inventories which shall not exceed ninety (90) days of Operating Expenses.

3) Rate of Return

The Rate of Return shall be the product of the Return on Rate Base divided by the Rate Base. Effective Rate Year 2022, and each Rate Year thereafter, the Rate of Return used to allocate Utility Basis Revenue Requirements to all Customers shall be identical.

(Return on Rate Base ÷ Rate Base = Rate of Return)

#### **E.4 Equivalent Water Rates**

Effective Rate Year 2022, and each Rate Year thereafter, City customers and Township customers within each Customer Class shall be assessed the same Water Rates based on the same Rate of Return.

#### **E.5 Annual Utility Basis Revenue Requirement – Tracking**

##### a) Depreciation Expense Component – Tracking

The Rate Consultant and the City shall maintain a schedule of Public Water Supply System Current Capital Assets and shall track and report the annual Depreciation Expense related to each Capital Asset in the City and the Townships and provide an annual report regarding the Depreciation Expense to the Utility Policy Committee.

##### b) Rate Base Component – Tracking

The Rate Consultant and the City shall maintain a Schedule of Public Water Supply System Current Capital Assets (Appendix B). The Schedule shall identify each Public Water Supply System Capital Asset which is Used and Useful to the City and the Township Customers of the Public Water Supply System (“Utility Plant In-Service”), the Net Book Value and Annual Depreciation Expense of each Capital Asset, the location of each Capital Asset, the date of purchase, the useful life, historical investment and Accumulated Depreciation of each Capital Asset. The Rate Consultant and the City shall annually amend the Schedule to identify, value and categorize newly constructed Capital Assets, and to remove Capital Assets no longer In-Service, Used and Useful, and to add Annual Depreciation to the Accumulated Depreciation of each Capital Asset. The Schedule shall also track Contributed or Grant Funded Capital Assets.



# Appendix F

**Table 17**  
**Water Utility**  
**Comparison of Existing and "Ultimate" Water Rates**  
**Test Year 2022**

Line No.		(1) <u>Existing Rates</u> \$/unit	(2) <u>Ultimate Rates</u> \$/unit	(3) <u>Variance</u> \$/unit	(4) <u>% Variance</u>
<b>Commodity Charges - \$/cu mtr</b>					
<u>Inside City</u>					
1	Single Family	0.393	0.789	0.396	100.8%
2	Multi Family	0.337	0.587	0.250	74.2%
3	Commercial	0.376	0.661	0.285	75.8%
4	Seasonal	0.611	1.090	0.479	78.4%
<u>Outside City</u>					
5	Single Family	0.604	0.789	0.185	30.6%
6	Multi-Family	0.414	0.587	0.173	41.8%
7	Commercial	0.464	0.661	0.197	42.5%
8	Seasonal	0.941	1.090	0.149	15.8%
<u>Fire Protection Detector Checks</u>					
9	Inside City	0.370	0.661	0.291	78.6%
10	Outside City	0.459	0.661	0.202	44.0%

**Table 17**  
**Water Utility**  
**Comparison of Existing and "Ultimate" Water Rates**  
**Test Year 2022**

Line No.	(1) <u>Existing Rates</u> \$/unit	(2) <u>Ultimate Rates</u> \$/unit	(3) <u>Variance</u> \$/unit	(4) <u>% Variance</u>
<b>Meter Service Charges - \$/bill</b>				
<u>Inside City - Quarterly</u>				
11	5/8"-3/4"	27.03	39.62	12.59 46.6%
12	1"	36.03	53.84	17.81 49.4%
13	1-1/2"	45.06	68.07	23.01 51.1%
14	2"	69.82	107.18	37.36 53.5%
15	3"	225.47	395.22	169.75 75.3%
16	4"	299.63	501.90	202.27 67.5%
17	6"	447.13	750.82	303.69 67.9%
18	8"	615.69	1,035.30	419.61 68.2%
<u>Inside City - Monthly</u>				
19	5/8"-3/4"	11.99	15.91	3.92 32.7%
20	1"	15.00	20.65	5.65 37.7%
21	1-1/2"	18.00	25.40	7.40 41.1%
22	2"	26.27	38.43	12.16 46.3%
23	3"	87.09	134.45	47.36 54.4%
24	4"	109.63	170.01	60.38 55.1%
25	6"	162.19	252.98	90.79 56.0%
26	8"	222.24	347.81	125.57 56.5%
<u>Outside City - Quarterly</u>				
27	5/8"-3/4"	30.82	39.62	8.80 28.6%
28	1"	41.55	53.84	12.29 29.6%
29	1-1/2"	52.29	68.07	15.78 30.2%
30	2"	81.82	107.18	25.36 31.0%
31	3"	296.80	395.22	98.42 33.2%
32	4"	376.65	501.90	125.25 33.3%
33	6"	562.95	750.82	187.87 33.4%
34	8"	775.88	1,035.30	259.42 33.4%
<u>Outside City - Monthly</u>				
35	5/8"-3/4"	12.93	15.91	2.98 23.0%
36	1"	16.51	20.65	4.14 25.1%
37	1-1/2"	20.09	25.40	5.31 26.4%
38	2"	29.93	38.43	8.50 28.4%
39	3"	102.40	134.45	32.05 31.3%
40	4"	129.23	170.01	40.78 31.6%
41	6"	191.85	252.98	61.13 31.9%
42	8"	263.42	347.81	84.39 32.0%

**Table 17**  
**Water Utility**  
**Comparison of Existing and "Ultimate" Water Rates**  
**Test Year 2022**

Line No.		(1) <u>Existing Rates</u> \$/unit	(2) <u>Ultimate Rates</u> \$/unit	(3) <u>Variance</u> \$/unit	(4) <u>% Variance</u>
<b>Fire Protection</b>					
<b><u>Quarterly</u> Detector Checks - Service Charges - \$/bill</b>					
43	Inside City				
44	4"	42.83	75.58	32.75	76.5%
45	6"	49.15	101.41	52.26	106.3%
46	8"	66.97	155.73	88.76	132.5%
47	10"	200.36	406.76	206.40	103.0%
	Outside City				
48	4"	59.12	75.58	16.46	27.8%
49	6"	78.44	101.41	22.97	29.3%
50	8"	117.77	155.73	37.96	32.2%
51	10"	295.48	406.76	111.28	37.7%
<b><u>Monthly</u> Detector Checks - Service Charges - \$/bill</b>					
52	Inside City				
53	4"	29.73	45.09	15.36	51.7%
54	6"	36.67	53.70	17.03	46.4%
55	8"	50.56	71.80	21.24	42.0%
56	10"	106.48	155.48	49.00	46.0%
	Outside City				
57	4"	37.50	45.09	7.59	20.2%
58	6"	45.52	53.70	8.18	18.0%
59	8"	61.43	71.80	10.37	16.9%
60	10"	123.73	155.48	31.75	25.7%
<b><u>Fire Hydrants - \$/hydrant/year</u></b>					
61	Public	0.00	0.00	0.00	NA
62	Private	40.00	40.00	0.00	0.0%

**KALAMAZOO CHARTER TOWNSHIP**

**KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING WATER SERVICES AGREEMENT**

**Adopted:** \_\_\_\_\_

**Effective:** \_\_\_\_\_

WHEREAS, the City of Kalamazoo operates a Public Water Supply System and is authorized to contract for the purchase/sale of treated potable water pursuant to MCL 123.141; and

WHEREAS, the Charter Township of Kalamazoo and the City of Kalamazoo previously entered into a Water Service Agreement; and

WHEREAS the Kalamazoo Regional Water & Wastewater Commission has negotiated a long-term Water Services Agreement with the City of Kalamazoo for the continued provision of water to the service area which includes the Charter Township of Kalamazoo and for other necessary provisions thereto; and

WHEREAS the Charter Township of Kalamazoo Board has had an opportunity to review the Water Services Agreement and Appendices with its consultants and attorneys; and wishes to approve the same as provided to the Township at its meeting of November 9, 2020, subject to minor modifications of Appendices B through F thereof upon recommendation of the Regional Water & Wastewater Commission consultants and attorney.

NOW THEREFORE IT IS HEREBY RESOLVED, that the Charter Township of Kalamazoo hereby approves the City of Kalamazoo-Water Services Agreement dated \_\_\_\_\_, 2020; agrees to be bound by the terms and obligations therein, including Appendices B through F which may be modified and subsequently ratified not more than 60 days from this date upon recommendation of the Kalamazoo Regional Water & Wastewater Commission; and authorizes the Township Supervisor and Clerk to sign said agreement on behalf of the Charter Township of Kalamazoo.

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The Chairman declared the motion carried and the Resolution duly adopted.

**CERTIFICATE**

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Kalamazoo Township Board held via permitted ZOOM video conference during COVID-19 public health crises as authorized by PA 228 of 2020 on \_\_\_\_\_, 2020 which meeting was preceded by required notices under the Michigan Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

\_\_\_\_\_  
Mark E. Miller, Clerk  
Township of Kalamazoo

Attest:

\_\_\_\_\_  
Donald Martin, Supervisor



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12142020 8C1

FOR MEETING DATE: December 14, 2020

SUBJECT: Approve Third Amended and Restated Interlocal Agreement

REQUESTING DEPARTMENT: Manager/Legal

**SUGGESTED MOTION:**

Adopt the resolution approving the Third Amended and Restated Intergovernmental Agreement Kalamazoo Water and Wastewater Commission, authorizing the Clerk and Supervisor to sign on behalf of the Township.

Financing Cost: \_\_\_\_\_

Source:        General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

Portions of the proposed water services agreement require amendment to the Kalamazoo Water and Wastewater Commission Agreement, including the appointment of a Utility Policy Committee and authorizing the members to appoint alternates to serve on the commission in the event that a commissioner cannot attend. The resolution attached approves the amended agreement.

Submitted by: Assessor/Legal

Manager's Recommendation: yes



**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**KALAMAZOO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION APPROVING  
THIRD AMENDED AND RESTATED  
INTERGOVERNMENTAL AGREEMENT  
KALAMAZOO WATER AND WASTEWATER COMMISSION**

**Adopted:** \_\_\_\_\_

**Effective:** \_\_\_\_\_

WHEREAS, The Charter Township of Kalamazoo is currently a Member Municipality of the Kalamazoo Regional Water and Wastewater Commission (hereinafter "Commission) pursuant to the existing 2010 Amended and Restated Intergovernmental Agreement (hereinafter "2010 Intergovernmental Agreement"); and

WHEREAS, Section 4. K. of the 2010 Intergovernmental Agreement provides that the Commission may recommend amendments to this Agreement from time to time which shall be effective when approved by 2/3 of the legislative bodies of the Member Municipalities; and

WHEREAS the Kalamazoo Regional Water & Wastewater Commission has negotiated a long-term Water Services Agreement with the City of Kalamazoo for the continued provision of water and water services to a service area incorporating the Charter Township of Kalamazoo; and

WHEREAS the Water Service Agreement places certain obligations on the Townships collectively to appointment members of a Utility Policy Committee; and

WHEREAS the Townships intend to designate the Regional Commission as the entity through which the appointments to the Utility Policy Commission will be made.

WHEREAS the Townships intend to allow for an alternative commissioner (to be an elected official of each Township) to be appointed by each Township to the Regional Commission; and

WHEREAS the Commission Interlocal agreement must therefore be amended to incorporate these changes; and

WHEREAS the Charter Township of Kalamazoo has had an opportunity to review and comment on the proposed "Third Amended and Restated Intergovernmental Agreement" and finds the same to accurately reflect its continuing and new obligations and authorities as a member thereof; and



WHEREAS the Charter Township of Kalamazoo finds that the agreement correctly and accurately reflects its understanding as a member of the Commission and wishes to be bound thereby; and

WHEREAS the Charter Township of Kalamazoo has, by separate resolution, approved the new Water Services Agreement with the City of Kalamazoo on November 9, 2020.

NOW THEREFORE IT IS HEREBY RESOLVED, that the Charter Township of Kalamazoo hereby approves the Third Amended and Restated Intergovernmental Agreement as presented to it at its December 14, 2020 Township Board meeting; agrees to be bound thereby; and authorizes the Supervisor and Clerk of the Township to sign said agreement on its behalf and transmit it to the offices of the Commission and to its consultant and attorney.

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The Chairman declared the motion carried and the Resolution duly adopted.

**CERTIFICATE**

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Kalamazoo Township Board held via permitted ZOOM video conference during COVID-19 public health crises as authorized by PA 228 of 2020 on \_\_\_\_\_, 2020 which meeting was preceded by required notices under the Michigan Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

\_\_\_\_\_  
Mark E. Miller, Clerk  
Township of Kalamazoo

Attest:

\_\_\_\_\_  
Donald D. Martin, Supervisor



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12142020 9A

FOR MEETING DATE: December 14, 2020

SUBJECT: Adopt Ordinance Amending Outdoor Burning Ordinance

REQUESTING DEPARTMENT: Fire Marshal

**SUGGESTED MOTION:**

To adopt Ordinance No. 626 adding "construction materials" to the list of items prohibited from being burned to Outdoor Burning Ordinance, Section II. 3.

Financing Cost: \$0.00

Source:        General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

The Township Fire Marshal has requested that we specifically prohibit "construction materials" by adding it to the list of items that cannot be burned in Ordinance No. 597 "Outdoor Burning". A suggestion had been made that such items were not on the prohibited list, making the person believe that construction materials were eligible for burning. In fact, they never have been but the fire marshal wished to add a specification in this ordinance to alleviate any questions. This ordinance was accepted for first reading on November 23, 2020.

Submitted by: Fire Marshal/Township Attorney

Manager's Recommendation: yes



**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Charter Township of Kalamazoo  
Kalamazoo County, Michigan

Outdoor Burning Ordinance  
Ordinance No. 597  
As amended by Ordinance No. \_\_\_\_\_  
Effective December \_\_\_\_, 2020

Adopted: May 14, 2018  
Effective: June 20, 2018

An Ordinance to regulate and define outdoor fires; to prohibit certain outdoor fires; and to provide for sanctions for violation of this Ordinance.

THE CHARTER TOWNSHIP OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN  
ORDAINS:

**Section I**  
**Purpose**

The purpose of this Ordinance is to protect the health and safety of the people and property within Kalamazoo Charter Township from fire hazards caused by recreational and cooking fires; and to prohibit all other types of outdoor burning.

**Section II**  
**Definitions**

1. Chief: Shall mean the Fire Chief of the Kalamazoo Charter Township Fire Department or his/her designee.
2. Cooking Fire: The noncommercial, residential burning of materials, other than rubbish, brush and leaves, not exceeding 3' in diameter and 2' in height in which the fuel burned is contained in an outdoor fireplace, a barbecue grill, or a barbecue pit for the purpose of preparing food.
3. Recreational Fires: The noncommercial burning of materials, other than rubbish, brush and leaves, for pleasure, religious, ceremonial, cooking, or similar purposes in which the fuel burned is contained in a fire pit or commercial outdoor fire place with an area that does not exceed 3' in diameter.
4. Prohibited Fires: Burning in burn barrels, the burning of leaves, limbs, garbage, trash, paper, refuse, construction materials, and burn piles and any fire not specifically authorized by this Ordinance.

Deleted:

**Section III**  
**Permits**

1. Permits shall not be required for cooking and recreational fires.
2. Any burning conducted on public property shall be prohibited.
3. The Chief shall have the authority to prohibit any or all recreational fires when atmospheric conditions or local circumstances make such fires hazardous.

**Section IV**  
**Regulations**

1. Recreational fires shall be established and conducted in full compliance with the terms of this ordinance.
2. Prohibited fires shall not be permitted in the Township.

**Section V**  
**General provisions**

1. Recreational fires are permitted on parcels with single and two-family dwellings only. Recreational fires are prohibited on properties containing more than a two-family dwelling. This prohibition includes properties containing apartment buildings, commercial or agricultural buildings.
2. Recreational fires shall not be located within 25' of a structure or combustible material unless contained in a container approved as safe for such purpose by the Chief.
3. No materials shall be burned that create a foul or offensive odor or that may cause smoke emissions that are reasonably offensive to occupants of surrounding property.
4. The Chief shall be authorized to require any fire to be immediately discontinued if the fire is determined to constitute a hazardous condition, to create a foul or offensive odor, or to cause smoke emissions that are reasonably offensive to occupants of surrounding property.

- 5. Recreational and cooking fires shall be constantly attended by a competent person until such fire is extinguished. A person shall have a garden hose connected to a reliable water supply readily available for use.

**Section VI**  
**Sanctions**

Any person, firm, association, partnership, corporation, or governmental entity who violates any of the provisions of this Ordinance or fails to comply with a duly authorized Order issued pursuant to this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan Statute which shall be punishable in accordance with the following schedule:

	Minimum Fine	Maximum Fine
1 <sup>st</sup> offense within 3-year period	\$75.00	\$500.00
2 <sup>nd</sup> offense within 3-year period	\$150.00	\$500.00
3 <sup>rd</sup> offense within 3-year period	\$325.00	\$500.00
4 <sup>th</sup> or more offense within 3-year period	\$500.00	\$500.00

- Determined on the date of commission of the offense(s).

Deleted:

Additionally the violator shall pay costs which may include all expenses, direct and indirect, which the Charter Township of Kalamazoo has incurred in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that a violation of this Ordinance exists shall constitute a separate violation.

**Section VII**  
**Severability**

The provisions of this Ordinance are hereby declared to be severable. If any clause, sentence, paragraph, section or subsection is declared void or inoperable for any reason, it shall not affect any other part or portion thereof.

**Section VIII**  
**Savings Clause**

Existing cases on any provision of an ordinance which is repealed by this Ordinance are retained.

**Section IX**  
**Effective Date and Repeal**

This Ordinance shall take effect thirty days after the date of publication of a summary thereof, after adoption. Conflicting Ordinances and Ordinance provisions and specifically Ordinance No. 515 (codified at 186.00 et seq of the Code of Ordinances) are hereby repealed.

Charter Township of Kalamazoo  
Mark E. Miller, Clerk

**KALAMAZOO CHARTER TOWNSHIP**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDINANCE NO. 626**

**ORDINANCE AMENDING THE OUTDOOR BURNING ORDINANCE**

Adopted: December \_\_\_\_, 2020

Effective: December \_\_\_\_, 2020

An Ordinance to amend the Kalamazoo Charter Township Outdoor Burning Ordinance (Ordinance No. 597) to specifically prohibit the burning of construction materials; and to provide for an effective date of said amendment.

**THE KALAMAZOO CHARTER TOWNSHIP BOARD**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDAINS:**

**SECTION I**

**AMENDMENT TO SECTION II "DEFINITIONS" OF ORDINANCE NO. 597**

Section II "Definitions" of Ordinance No. 597 "Outdoor Burning Ordinance" subsection 3 "Prohibited Fires" is hereby amended by the addition of the phrase ", construction materials" between the words "refuse" and "and". The subsection is otherwise retained.

**SECTION II**

**EFFECTIVE DATE AND REPEAL**

This ordinance shall take effect the day after publication, after adoption. There being no conflicting ordinance provisions, no repeal is required.

**KALAMAZOO CHARTER TOWNSHIP**

Mark E. Miller, Township Clerk

1720 Riverview Drive

Kalamazoo, MI 49004

269-381-8080

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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12142020 9B

FOR MEETING DATE: December 14, 2020

SUBJECT: Annual Board Approval for Depositories of Township funds

REQUESTING DEPARTMENT: Treasury Department

**SUGGESTED MOTION:**

Request to approve the resolution authorizing the listed financial institutions as depositories for Township funds

Financing Cost: -0-

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: Sherine Miller Treasurer

Manager's Recommendation: Support



Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO  
KALAMAZOO COUNTY, MICHIGAN  
December 14, 2020**

Resolution Authorizing the Financial Institutions Listed Below as Depositories of Township Funds

**WHEREAS**, the Township Treasurer is authorized to recommend financial institutions for approval for safekeeping of township funds based on an evaluation of the performance and solvency of the institution

**WHEREAS**, the following financial institutions qualify under Public Act 20 as approved by the state for holding municipal funds.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the Charter Township of Kalamazoo authorizes that the following list of financial institutions be designated as the list of depositories for 2020.

Advia Credit Union	Macatawa Bank
Arbor Financial Credit Union	Mercantile Bank of Michigan
TCF (previously Chemical Bank)	Michigan Class – MBIA
CIBC (previously Private Bank)	Morgan Stanley Wealth Management
Comerica bank	Old National Bank
Consumers Credit Union	Omni Community Credit Union
First National Bank of Michigan	Southern Michigan Bank & Trust
Flagstar Bank	Sturgis Bank & Trust
Huntington National Bank	Wolverine Bank
Lake Michigan Credit Union	

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing resolution.

Upon roll call vote the following members voted “aye”:

The following voted “nay”:

The following was absent:

The Supervisor declared the motion passed and the Resolution duly adopted, this date: December 14, 2020.

**CHARTER TOWNSHIP OF KALAMAZOO**

\_\_\_\_\_  
Mark E. Miller, Clerk  
1720 Riverview Drive  
Kalamazoo, MI 49004  
269-381-8080



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12142020 9C

FOR MEETING DATE: December 14, 2020

SUBJECT: Municipal Employees' Retirement System Defined Contribution Plan Adoption Agreement Addenc

REQUESTING DEPARTMENT: Manager and Fire

**SUGGESTED MOTION:**

I move that the Township of Kalamazoo agrees to adopt and administer the MERS Defined Contribution Plans provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as may be ammended, subject to the terms and conditions contained in the attached document.

Financing Cost: \$ N/A

Source:        General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

The attached document contains information already agreed upon and included in the MERS plan document and the Township of Kalamazoo Personnel Policy/Employee Handbook.

Submitted by: Manager Mitchell

Manager's Recommendation: Support



**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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## Defined Contribution Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Contribution (DC) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

### I. Effective Date

The effective date shall be the first day of **January, 2021**.

**II. Employer name** Kalamazoo, Chtr Twp of

**Municipality number** 390701

This is an amendment of the existing MERS Defined Contribution Agreement.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

**Division number** 390701110561

**Division name** Paid on Call Firefighters

Note: This division should reflect how you currently define employees who are eligible to participate, for example, All full-time Employees, New hires after 1/1/2019, etc.

### III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. If an employee classification is included in the plan, then employees that meet this definition are required to participate in the plan and earn time toward vesting. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS, such as "Clerical staff working more than 160 hours in a month," "Elected Officials" or "Admin working >32 hours per week," etc.:

Employee classification contains **public safety employees**:  Yes  No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DN: 390701110561

If you elect to include a special classification (chart below), then the employee will be required to participate in the employer and employee contributions adopted in your plan. An excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
<b>Temporary Employees:</b> Those who will work for the municipality fewer than _____ months in total.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Part-Time Employees:</b> Those who regularly work fewer than _____ per _____.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Seasonal Employees:</b> Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Voter-Elected Officials</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Appointed Officials:</b> An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Contract Employees</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Probationary Periods** (select one):

Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be \_\_\_\_\_ month(s).

Comments:

Contributions will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DM:390701110561

### IV. Provisions

#### 1. Leaves of Absence

Regardless of whether an employee is earning a wage while on the following types of leave:

- Third-party wages are not used in determining contributions for periods of leave.
- Vesting under elapsed time continues to accrue even if wages are not earned and contributions are zero.

*Note:* Employers who determine vesting based on an "hours-reported" method, should report actual worked hours for the month where there was a leave.

Types of leave include:

- Short Term and Long Term Disability
- Workers Compensation
- Unpaid Family Medical Leave Act (FMLA)

Leaves of absence due to military service are governed by the federal *Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA)*, IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110561

### 2. Definition of Compensation

The Definition of Compensation is used to determine participant and employer contributions. Wages are strongly recommended to be reported with regular wage/contribution reports to MERS. Contributions cannot exceed IRS limitations.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input checked="" type="radio"/> Gross Wages
<b>Types of Compensation</b>			
<b>Regular Wages</b> Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
<b>Other Wages</b> Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
<b>Lump Sum Payments</b> PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
<b>Taxable Payments</b> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
<b>Reimbursement of Nontaxable Expenses</b> (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
<b>Types of Deferrals</b>			
<b>Elective Deferrals of Employee Premiums/Contributions</b> 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
<b>Types of Benefits</b>			
<b>Nontaxable Fringe Benefits of Employees</b> Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
<b>Mandatory Contributions</b>	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
<b>Taxable Fringe Benefits</b> Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
<b>Other Benefits / Lump Sum Payments</b> Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DN: 390701110561

**SKIP THIS TABLE** if you selected one of the standard definitions of compensation on page 4.

**CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

### Types of Compensation

**Regular Wages**

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Salary or hourly wage X hours  | <input type="checkbox"/> On-call pay  |
| <input type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

**Other Wages** apply: YES  NO

- |  |  |
|--|--|
| <input type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input type="checkbox"/> Overtime            | <input type="checkbox"/> Other: _____                                  |

**Lump Sum Payments** apply: YES  NO

- |   |  |
|---|--|
| <input type="checkbox"/> PTO cash-out       | <input type="checkbox"/> Educational degrees               |
| <input type="checkbox"/> Longevity          | <input type="checkbox"/> Moving expenses                   |
| <input type="checkbox"/> Bonuses            | <input type="checkbox"/> Sick payouts                      |
| <input type="checkbox"/> Merit pay          | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____                      |

**Taxable Payments** apply: YES  NO

- |   |  |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards   | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Personal use of a company car  |  |

**Reimbursement of Nontaxable Expenses** (as defined by the IRS) apply: YES  NO

- |   |   |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement  |
| <input type="checkbox"/> Phone                          | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness                        | <input type="checkbox"/> Other: _____   |

### Types of Deferrals

**Elective Deferrals of Employee Premiums/Contributions** apply: YES  NO

- |  |  |
|--|--|
| <input type="checkbox"/> 457 employee and employer contributions | <input type="checkbox"/> IRA contributions |
| <input type="checkbox"/> 125 cafeteria plan, FSAs and HSAs       | <input type="checkbox"/> Other: _____      |

### Types of Benefits

**Nontaxable Fringe Benefits of Employees** apply: YES  NO

- |  |  |
|--|--|
| <input type="checkbox"/> Health plan, dental, vision benefits    | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums           | <input type="checkbox"/> Other: _____                                  |
| <input type="checkbox"/> Short- or Long-term disability premiums |  |

**Mandatory Contributions** apply: YES  NO

**Taxable Fringe Benefits** apply: YES  NO

- |   |   |
|---|---|
| <input type="checkbox"/> Clothing reimbursement                         | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____                         |

**Other Benefits / Lump Sum Payments** apply: YES  NO

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

# Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DN: 390701110561

### 3. Forfeiture

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

### V. Execution:

#### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Kalamazoo

at a Board Meeting which took place on: 12/14/2020  
(mm/dd/yyyy)

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**Defined Contribution Plan  
Adoption Agreement Addendum**



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Contribution (DC) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

**I. Effective Date**

The effective date shall be the first day of **January, 2021**.

**II. Employer name** Kalamazoo, Chtr Twp of

**Municipality number** 390701

This is an amendment of the existing MERS Defined Contribution Agreement.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

**Division number** 390701110559

**Division name** FT N-U aft 12/31/12 & Elctd off

Note: This division should reflect how you currently define employees who are eligible to participate, for example, All full-time Employees, New hires after 1/1/2019, etc.

**III. Plan Eligibility**

Only those employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. If an employee classification is included in the plan, then employees that meet this definition are required to participate in the plan and earn time toward vesting. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS, such as "Clerical staff working more than 160 hours in a month," "Elected Officials" or "Admin working >32 hours per week," etc.:

Employee classification contains **public safety employees**:  Yes  No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110559

If you elect to include a special classification (chart below), then the employee will be required to participate in the employer and employee contributions adopted in your plan. An excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
<b>Temporary Employees:</b> Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Part-Time Employees:</b> Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Seasonal Employees:</b> Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Voter-Elected Officials</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Appointed Officials:</b> An official appointed to a voter-elected office.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Contract Employees</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Probationary Periods** (select one):

Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be \_\_\_\_\_ month(s).

Comments:

Contributions will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110559

### IV. Provisions

#### 1. Leaves of Absence

Regardless of whether an employee is earning a wage while on the following types of leave:

- Third-party wages are not used in determining contributions for periods of leave.
- Vesting under elapsed time continues to accrue even if wages are not earned and contributions are zero.

*Note:* Employers who determine vesting based on an "hours-reported" method, should report actual worked hours for the month where there was a leave.

Types of leave include:

- Short Term and Long Term Disability
- Workers Compensation
- Unpaid Family Medical Leave Act (FMLA)

Leaves of absence due to military service are governed by the federal *Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA)*, IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

# Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DN: 390701110559

## 2. Definition of Compensation

The Definition of Compensation is used to determine participant and employer contributions. Wages are strongly recommended to be reported with regular wage/contribution reports to MERS. Contributions cannot exceed IRS limitations.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input checked="" type="radio"/> Gross Wages
<b>Types of Compensation</b>			
<b>Regular Wages</b> Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
<b>Other Wages</b> Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
<b>Lump Sum Payments</b> PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
<b>Taxable Payments</b> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
<b>Reimbursement of Nontaxable Expenses</b> (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
<b>Types of Deferrals</b>			
<b>Elective Deferrals of Employee Premiums/Contributions</b> 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
<b>Types of Benefits</b>			
<b>Nontaxable Fringe Benefits of Employees</b> Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
<b>Mandatory Contributions</b>	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
<b>Taxable Fringe Benefits</b> Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
<b>Other Benefits / Lump Sum Payments</b> Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110559

**SKIP THIS TABLE** if you selected one of the standard definitions of compensation on page 4.

**CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

### Types of Compensation

#### Regular Wages

- Salary or hourly wage X hours  
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- On-call pay  
 Other: \_\_\_\_\_

#### Other Wages apply: YES NO

- Shift differentials  
 Overtime
- Severance issued over time (weekly/bi-weekly)  
 Other: \_\_\_\_\_

#### Lump Sum Payments apply: YES NO

- PTO cash-out  
 Longevity  
 Bonuses  
 Merit pay  
 Job certifications
- Educational degrees  
 Moving expenses  
 Sick payouts  
 Severance (if issued as lump sum)  
 Other: \_\_\_\_\_

#### Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)  
 Prizes, gift cards  
 Personal use of a company car
- Car allowance  
 Other: \_\_\_\_\_

#### Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform  
 Phone  
 Fitness
- Mileage reimbursement  
 Travel through an accountable plan (i.e. tracking mileage for reimbursement)  
 Other: \_\_\_\_\_

### Types of Deferrals

#### Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions  
 125 cafeteria plan, FSAs and HSAs
- IRA contributions  
 Other: \_\_\_\_\_

### Types of Benefits

#### Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits  
 Workers compensation premiums  
 Short- or Long-term disability premiums
- Group term or whole life insurance < \$50,000  
 Other: \_\_\_\_\_

#### Mandatory Contributions apply: YES NO

#### Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement  
 Stipends for health insurance opt out payments
- Group term life insurance > \$50,000  
 Other: \_\_\_\_\_

#### Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments  
 Other: \_\_\_\_\_

# Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110559

### 3. Forfeiture

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

### V. Execution:

#### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Kalamazoo

at a Board Meeting which took place on: 12/14/2020  
(mm/dd/yyyy)

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Defined Contribution Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Contribution (DC) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

### I. Effective Date

The effective date shall be the first day of **January, 2021**.

**II. Employer name** Kalamazoo, Chtr Twp of

**Municipality number** 390701

This is an amendment of the existing MERS Defined Contribution Agreement.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

**Division number** 390701110560

**Division name** FT Non-Union before 01/01/2013

Note: This division should reflect how you currently define employees who are eligible to participate, for example, All full-time Employees, New hires after 1/1/2019, etc.

### III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. If an employee classification is included in the plan, then employees that meet this definition are required to participate in the plan and earn time toward vesting. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS, such as "Clerical staff working more than 160 hours in a month," "Elected Officials" or "Admin working >32 hours per week," etc.:

Employee classification contains **public safety employees**:  Yes  No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110560

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<b>Appointed Officials:</b> An official appointed to a voter-elected office.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Probationary Periods** (select one):

- Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be \_\_\_\_\_ month(s).

Comments:

- Contributions will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.



## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DN: 390701110560

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# Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110560

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<b>Taxable Payments</b> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
<b>Reimbursement of Nontaxable Expenses</b> (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
<b>Types of Deferrals</b>			
<b>Elective Deferrals of Employee Premiums/Contributions</b> 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
<b>Types of Benefits</b>			
<b>Nontaxable Fringe Benefits of Employees</b> Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
<b>Mandatory Contributions</b>	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
<b>Taxable Fringe Benefits</b> Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
<b>Other Benefits / Lump Sum Payments</b> Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

# Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110560

**SKIP THIS TABLE** if you selected one of the standard definitions of compensation on page 4.

**CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

### Types of Compensation

**Regular Wages**

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Salary or hourly wage X hours  | <input type="checkbox"/> On-call pay  |
| <input type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

**Other Wages** apply: YES  NO

- |  |  |
|--|--|
| <input type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input type="checkbox"/> Overtime            | <input type="checkbox"/> Other: _____                                  |

**Lump Sum Payments** apply: YES  NO

- |   |  |
|---|--|
| <input type="checkbox"/> PTO cash-out       | <input type="checkbox"/> Educational degrees               |
| <input type="checkbox"/> Longevity          | <input type="checkbox"/> Moving expenses                   |
| <input type="checkbox"/> Bonuses            | <input type="checkbox"/> Sick payouts                      |
| <input type="checkbox"/> Merit pay          | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____                      |

**Taxable Payments** apply: YES  NO

- |   |  |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards   | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Personal use of a company car  |  |

**Reimbursement of Nontaxable Expenses** (as defined by the IRS) apply: YES  NO

- |   |   |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement  |
| <input type="checkbox"/> Phone                          | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness                        | <input type="checkbox"/> Other: _____   |

### Types of Deferrals

**Elective Deferrals of Employee Premiums/Contributions** apply: YES  NO

- |  |  |
|--|--|
| <input type="checkbox"/> 457 employee and employer contributions | <input type="checkbox"/> IRA contributions |
| <input type="checkbox"/> 125 cafeteria plan, FSAs and HSAs       | <input type="checkbox"/> Other: _____      |

### Types of Benefits

**Nontaxable Fringe Benefits of Employees** apply: YES  NO

- |  |  |
|--|--|
| <input type="checkbox"/> Health plan, dental, vision benefits    | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums           | <input type="checkbox"/> Other: _____                                  |
| <input type="checkbox"/> Short- or Long-term disability premiums |  |

**Mandatory Contributions** apply: YES  NO

**Taxable Fringe Benefits** apply: YES  NO

- |   |   |
|---|---|
| <input type="checkbox"/> Clothing reimbursement                         | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____                         |

**Other Benefits / Lump Sum Payments** apply: YES  NO

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

# Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Kalamazoo, Chtr Twp of

DIV: 390701110560

### 3. Forfeiture

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

### V. Execution:

#### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Kalamazoo

at a Board Meeting which took place on: 12/14/2020  
(mm/dd/yyyy)

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





1720 Riverview Drive  
 Kalamazoo, MI 49004-1056  
 Tele: (269) 381-8080  
 Fax: (269) 381-3550  
 www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12142020\_9D

FOR MEETING DATE: 12/14/2020

SUBJECT: Transfer funds back to the General Fund (101) from Disaster Relief Fund (258)

REQUESTING DEPARTMENT: Finance

**SUGGESTED MOTION:**

To approve a transfer of \$50,000 from the Disaster Relief Fund (258) to the General Fund (101).

Financing Cost: \$50,000

Source:        General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other Fund 258

Are these funds currently budgeted? Yes \_\_\_\_\_ No X

**Other comments or notes:**

At the March 23, 2020 meeting, the Board approved a transfer of funds from the General Fund to the Disaster Relief fund (258) to provide for expenditures related to COVID-19. At the time, the Township was unaware of any grant funding at a State or Federal level. Since then, grant funding has been provided and it is recommend that these funds be transferred back to the General fund.

Submitted by: Nancy Desai

Manager's Recommendation: Support +

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Trustee Leigh agrees with getting bids in early. Trustee Strebs asked about the timeline to approve the use of these funds?

Supervisor Martin replied that we need to do this before we get the chance to bid, and we would lose the PAR fund match.

After a question from Trustee Strebs, Supervisor Martin said there would not be any carryover, we would lose the match we do not make.

Roll call vote (6-1 Treasurer Miller). Motion carried.

**Item 9D TO TRANSFER FUNDS FROM THE GENERAL FUND BALANCE TO THE DISASTER RELIEF FUND**

Supervisor Martin moved, seconded by Treasurer Miller, to transfer \$50,000 from the general fund balance to the disaster relief fund.

Treasurer Miller is in favor of this fund. Trustees Strebs and Leigh agree. Trustee Leigh believes the virus may last through the summer.

Motion carried.

**Item 10 ITEMS REMOVED FROM CONSENT AGENDA**

**Eastwood Neighborhood Park Party request:** Trustee Leigh was wondering if the virus is still here, what could we do? Can we reserve our park without committing to a group event? Trustee Strebs said that the Governor will give direction, if it is not safe, we will change plans. Supervisor Martin mentioned the Westwood Ice Cream Social will likely be canceled.

Clerk Miller moved to approve the application for the Eastwood Neighborhood Park Party, seconded by Trustee Strebs.

Motion carried.

**Item 11 BOARD MEMBER REPORTS**

Trustee Strebs thanked the Board for patience with the new procedure. Governor Whitmer has issued a vital order to protect Michigan citizens. We all need to stay home to protect our fellow citizens.

Trustee Hathcock said that many people have been labelled essential. Solidarity of the working class and socialism is the way forward.

Trustee Leigh said that busses will be free, entry from the rear. Metro Connect will continue. Physical distance now is vital.

Clerk Miller said the US is way behind in controlling the epidemic. It is too late to avoid a very high death toll. He is disappointed that the May 5 election is still on to be held at the precincts, with only one question from KRESA on the ballot.

Treasurer Miller encouraged any homeowner facing foreclosure to contact the County Treasurer.

Trustee Leuty reported that there is no ZBA agenda, and the township parks are ready for some spring cleanup. Getting out in our parks is a good way to relieve stress.

Supervisor Martin said that a party for his mother-in-law in a nursing home had to be cancelled. Many other programs and events have been cancelled to protect everyone. We have tried to eliminate exposures, although some first responders must still be working with others.