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Board of Trustees Regular Meeting Agenda

June 28, 2021

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, June 28, 2021, via Zoom conferencing for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Zoom Meeting Link:

<https://us02web.zoom.us/j/84018804280?pwd=UU5VRIBJWjJoRXIFcXpCdmVFZHRkUT09>

Meeting ID: 840 1880 4280 Passcode: 537932

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 840 1880 4280 Passcode: 537932

Find your local number: <https://us02web.zoom.us/u/kdiVsvkhrA>

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of June 14, 2021 Special Work Session
- B. Minutes of June, 14, 2021 Board of Trustees Meeting
- C. Payment of Bills in the amount of \$117,778.78.

Receipt of:

- A. Treasurers Report – May 2021
- B. Revenue and Expenditure Report Ending 05/31/2021 – Summary
- C. Revenue and Expenditure Report Ending 05/31/2021

7 – Public Hearings

- A. None

8 – Old Business

- A. None

9 – New Business

- A. Accept first reading of proposed Ordinance No. 629.
- B. Kalamazoo Township Website Proposal
- C. Request to Purchase Fire Department Rescue/Grass Fire Vehicle

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted June 24, 2021

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Indi-



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

viduals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085 A

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK SESSION
Monday, June 14, 2021

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Session on **Monday, June 14, 2021** at **5:30 p.m.** for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County. Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Ashley Glass, Steven Leuty, Lisa Moiaery and Clara Robinson.

ABSENT: None.

ALSO PRESENT: Manager Dexter Mitchell, Attorney Roxanne Seeber

Supervisor Martin called the meeting to order at 5:30 p.m.

Item 1 – DISCUSSION WITH TREASURER REGARDING RESTRUCTURED NON-EMPLOYEE DEPUTY TREASURER POSITION TO DATE

Treasurer Miller requested to replace the existing resolution with her substitute resolution. She updated the Board with current circumstances. In the past month, the Deputy was asked to attend two-hour meetings about how the duties for tax collection would be carried out (July through February, collecting \$25 million). Stephania Brown has trained five temps in the last four and a half years. Mike Seals is very qualified. Clerk Miller has two full time staff. The Board has not re-addressed the part-time elected official situation. She recommends her approved resolution. She would like to know before the regular meeting whether she has our support.

Clerk Miller clarified that he had not hired either of the staff members in the Clerk's Department. He can't support the resolution.

Trustee Robinson said the resolution has not changed and is not the issue, a bigger issue is that there is a sequence of temps. The Deputy Treasurer would not fix this opening. She will not support the resolution. Trustee Glass agreed.

Manager Mitchell explained the four temps who have held the position. At the request of Clerk Miller, he explained the outcome of several meetings between the Treasurer, Deputy Treasurer, the Supervisor, and other staff.

Treasurer Miller said that her Deputy has been prevented from having access to the building or the opportunity to learn the position.

Item 2 – DISCUSSION REGARDING PROPOSED WATER SUPPLY ORDINANCE

Attorney Seeber found that the existing ordinance is quite old and obsolete. The draft ordinance has been re-written and several changes have been made to reflect the new agreement with the City of Kalamazoo. In answer to a question from Clerk Miller, she said that a reference to the Regional Commission could be removed.

Item 3 – MANAGER'S UPDATE

Manager Mitchell said we have until Dec. 2024 to spend our allocation (\$2.2 million) under the American Rescue Plan. He included a "FAQ" from US Treasury on the Plan. We can't use these funds to pay off debts. There are other limitations.

Attorney Seeber said as of June 10 there is a new FAQ from the US Treasury. We are not sure whether we can use these funds for roads.

Treasurer Miller asked if we can count our reduced revenue sharing as loss of revenue attributed to COVID-19? Attorney Seeber said we will need to apply for a DUNS number to apply for the funds.

Manager Mitchell also reviewed changes to our Township COVID policy. The building did not open today, pending Board approval we will open tomorrow. Whether we continue to meet by Zoom for Planning and Zoning as well as future Board meetings will need to be decided.

He discussed the idea of continuing to close at 1 p.m. on Fridays with staff working some hours from home.

Trustee Leuty questioned whether we would be paying employees for more hours than worked, or whether service would suffer.

Trustee Glass was familiar with working remotely and supports this.

Trustee Robinson explained the practice at Comstock Township where she works.

Manager Mitchell clarified that this will be a test over the summer, with hours made up by working later other days or from home. Few transactions happen Friday afternoon.

There was further discussion about accounting for hours and scheduling.

We have two solid waste amendments before us. This is not to change what we already decided, but to approve the county waste plan amendments.

Item 4 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

None.

Item 5 – PUBLIC COMMENT

Jim Ferner has followed the Deputy Treasurer discussion. He has checked with the state Attorney General's office, and the local Prosecutor's office. He agrees that the issue has taken too much time, but the fault for that is on the Board.

Mike Seals said that the Board's action has not allowed him to do his sworn duty. The training he did get does not allow him to practice doing tax collection.

M Pence is appalled by the fiasco about the Deputy Treasurer. He is concerned why we have not had representatives about the water agreement.

Adjourned 7:01 p.m.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
June 14, 2021**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held on **Monday, June 14, 2021 at 7:30 p.m.** Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 pm.

Item 2 PLEDGE OF ALLEGIANCE

The Board observed a moment of silence in memory of long-time former Township Trustee Pat Hiatt. Manager Mitchell led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

All present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

Treasurer Miller asked to remove Item 9F, as there is no support from the Board.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Jim Ferner of Berkley Street said that the resolution we passed gives the Deputy Treasurer no authority. The Manager should be fired. The Non-motorized plan update falls short on how the Township is going to complete the sidewalks.

M Pence said that PMN is currently frozen. At the last meeting, after the closed session, there was an error. He complained that the minutes are not complete.

Travis Bartholomew introduced himself.

Ron Huster, 1314 Coolidge, is disappointed in the situation that dragged out so long. That is on the Manager. No one has received a refund from Republic. Neighbors have reported that drivers are removing the barrels on Nichols Road.

Mike Balkema of Best Way disposal introduced himself.

Matt Van Dyk introduced himself as ready to answer questions on amendment 1 to the solid waste management plan.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by seconded by Supervisor Martin, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of May 24, 2021 Board of Trustees Regular Meeting
- B. Payment of Bills in the amount of \$110,329.62.
- C. Block Party Request – 627 Gorham Ln., June 19, 2021
- D. Block Party Request – 2319 Skyline Rd., July 17, 2021

Receipt of:

- A. Revenue and Expenditure Report, April 30, 2021
- B. Revenue and Expenditure Summary Report, April 30, 2021
- C. Check Disbursement Report through 5/31/2021
- D. Invoice Register Report through 6/8/2021
- E. Treasurer's Report, April 2021
- F. KABA Reports, May 2021
- G. Summary of 911 Incidents Report, May 2021
- H. Kalamazoo Township Fire Report, May 2021

Roll call vote (7-0), Motion carried.

Item 7 PUBLIC HEARING / PRESENTATION

None.

Item 8 UNFINISHED BUSINESS

None.

Item 9 NEW BUSINESS**Item 9A PROPOSED UPDATE TO NON-MOTORIZED TRANSPORTATION PLAN**

Trustee Leuty reported that the Planning Commission has approved the update to the Non-motorized Transportation Plan. He reviewed the citizen engagement survey which had previously made this a priority. Within months, we had a committee and a professional planner involved. Within months after that, the Township had sidewalks to school, Complete Streets Policy, \$1.3 million from road bond funds.

Existing infrastructure will get priority – fixing raised sidewalk slabs is more important than installing new sidewalks. Each new development will include sidewalks. 3800 additional feet have been added due to this.

Motion was made by Trustee Leuty to adopt the update to the Non-motorized Transportation Master Plan, seconded by Clerk Miller.

Treasurer Miller had some concerns about details of the plan. Several places that are needed are not in the plan. Lots of areas are left undone. She can't support the update, although she appreciates the work done.

Trustee Glass thanked the Planning Commission, but she does not see enough evidence of public input.

Clerk Miller thanked Trustee Leuty for his work on our sidewalks. He thought that we have done more on sidewalks than any other township in Kalamazoo County.

Treasurer Miller said we received \$10 million from our taxpayers.

Trustee Robinson thanked Trustee Leuty and the Planning Commission. She would like to see a timeline.

Trustee Moiaery thanked the Planning Commission and Trustee Leuty, the update is a step in the right direction.

Supervisor Martin said the \$10 million bond was for roads – the Planning Commission is responsible for the plan, funding is the responsibility of the Board.

Trustee Glass asked if the plan has been on the website and has public input been sought? Trustee Leuty said it has been on the website and social media.

Roll call vote (5-2 Treasurer Miller, Trustee Glass), motion carried.

Item 9B PROPOSED UPDATE TO PLANNING AND ZONING FEE STRUCTURE

Manager Mitchell explained that the fee schedule is being increased by 20% across the board.

Supervisor Martin and Trustee Leuty agreed. Costs will be borne by the applicants, not taxpayers.

Supervisor Martin moved to adopt the amended planning and zoning fee schedule, seconded by Trustee Leuty. Roll call vote (7-0). Motion carried.

Item 9C PROPOSED UPDATE TO THE KALAMAZOO TOWNSHIP COVID-19 POLICY

Manager Mitchell read the items changing in the policy, including opening the building, no masks required for vaccinated visitors or staff.

Clerk Miller asked if the Manager could clarify the Friday afternoon closing part so that we will be clear what we are voting on? Manager Mitchell said it was to close on Fridays at 1 p.m., with other hours worked at the Township Hall or at home to make up for those hours, for the summer only as a trial. This will be the language understood to be included in the update if there is a motion to accept.

Treasurer Miller asked if the changes would be in a written policy? Manager Mitchell did ask for flexibility for the summer only.

Trustee Glass moved to accept the changes, seconded by Trustee Robinson. Roll call vote (7-0). Motion carried.

Item 9D REQUEST FOR APPROVAL OF 1101 FOSTER AVENUE EXCAVATION PROJECT

Manager Mitchell said 1101 Foster was undeveloped then later developed and needs to be connected to the sewer system. They will have to core bore through to the sewer and must go through the roadway.

Trustee Robinson asked whether there is a special assessment district; there was in the 1980s but not applied to this, there is no sewer lead.

Trustee Leuty asked if we were creating the lead, and the property owner will be responsible for making the connection. Manager Mitchell answered yes.

Treasurer Miller asked about why Woolf Excavating, Inc. was recommended; Manager Mitchell said it was due to the lower bid.

Attorney Seeber said Woolf does a lot of work for AVB.

Trustee Leuty moved to approve Woolf Excavating, Inc. to do the site work project at 1101 Forster Avenue for \$12,778, seconded by Treasurer Miller. Roll call vote (7-0). Motion carried.

Item 9E PROPOSED AMENDMENTS TO SOLID WASTE PLAN

Attorney Seeber said these amendments to the solid waste plan are requested by the county, the committee had to be formed, then these amendments passed, then passed by the county board. She explained the Municipal Solid Waste site proposal on Nichols Road by "Waste Not". The amendments must pass two-thirds of the municipal entities to be approved. The second amendment requests that the entire property at the Miller Road transfer station be included in the transfer station.

Clerk Miller moved to approve the amendments, seconded by Trustee Leuty.

Trustee Leuty reviewed his history of helping to write the solid waste plan as recycling coordinator. We have businesses stepping up to help us in our recycling efforts. Our Planning Commission went through the "Waste Not" proposal in great detail a year ago.

Roll call vote (7-0). Motion carried.

Item 9F TOWNSHIP TREASURER REQUEST FOR REVISION TO RESOLUTION FOR DEPUTY TREASURER PAY AND HOURS

Removed.

Item 10 ITEMS REMOVED FROM THE CONSENT AGENDA

None.

Item 11 BOARD MEMBER REPORTS

Trustee Leuty reflected on the service of former Trustee Pat Hiatt. He thanked the Board for the discussion about the non-motorized plan. He thanked the Township employees for their work during COVID. We have a new relationship with our McKenna planning staff. Planning Commission worked on Master Plan. Fireworks are for owner's property only.

Trustee Glass encouraged residents to talk with us. She thanked Trustee Leuty and the Planning Commission.

Trustee Moiaery attended KCTA and CCTA. Effective today Metro has adjusted service. All seating is available. They are still not collecting fares.

Trustee Robinson thanked fellow Board members for discussion. She thanked essential workers. She recognized the Class of 2021.

Clerk Miller reviewed the standards for meeting minutes. While he includes some of the discussion, the minutes will never be a verbatim transcript.

Treasurer Miller asked about removing items from the agenda. Attorney Seeber said that by our policy manual we should vote on changes to the proposed agenda. Treasurer Miller said this was the Board's opportunity to restore the authority of the Treasurer and Deputy Treasurer. She is disappointed. She highlighted the Breakfast Nook at Douglas and Edison.

Supervisor Martin said our parking lot has been recoated and restriped. Drivers are more impatient than ever. Nichols Road is closed, but drivers have ignored this. Station 1 will respond to calls in the Northwood area.

Item 12 **ATTORNEY'S REPORT**

There will be a visitation for former Trustee Pat Hiatt on June 30, 2021 from 4-7 p.m. at the Redmond Funeral Home in Parchment, and a Funeral Mass on July 1, 2021 at 11 a.m. at St. Ambrose Catholic Church.

Short term rental bill removing local oversight is progressing in the legislature. Attorney Seeber suggested contacting our representatives asking them to oppose this.

Item 13 **MANAGER REPORT**

Officer Mark Pietras has resigned for a different position. Manager Mitchell applauds the new partnership with McKenna. We should think about a Board retreat.

Item 14 **PUBLIC COMMENTS**

M Pence thanked Trustee Glass for conversation. He invited Trustee Robinson to do the same.

Item 15 **ADJOURNMENT**

Adjourned at 9:25 pm.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Ashley Glass
Trustee Steven C. Leuty
Trustee Lisa Moiaery
Trustee Clara D. Robinson

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT: None

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000392 - ACCIDENT FUND COMPANY:							
060621 32346	ACCIDENT FUND COMPANY INSTALLMENT #3	06/23/2021 MONICAK	06/23/2021	38,935.50	38,935.50	Open	N 06/23/2021
	101-200-913.00	WORKER'S COMP.		1,556.93			
	206-336-913.00	INSURANCE - WORKERS COMP		14,012.35			
	207-301-913.00	WORKER'S COMP.		23,353.90			
	267-301-913.00	WORKER'S COMP.		12.32			
	Total for vendor 000392 - ACCIDENT FUND COMPANY:			<u>38,935.50</u>	<u>38,935.50</u>		
Vendor 001230 - APOLLO FIRE EQUIPMENT:							
58354 32336	APOLLO FIRE EQUIPMENT COMPRESSOR	06/23/2021 MONICAK	06/23/2021	389.43	389.43	Open	N 06/23/2021
	206-336-939.00	MAINT. - VEHICLE		389.43			
	Total for vendor 001230 - APOLLO FIRE EQUIPMENT:			<u>389.43</u>	<u>389.43</u>		
Vendor 001523 - PREMIER SAFETY:							
35002769 32348	PREMIER SAFETY YEARLY FLOW TESTING	06/23/2021 MONICAK	06/23/2021	3,155.44	3,155.44	Open	N 06/23/2021
	206-336-811.00	PURCHASED & MAINT. SERVICE		3,155.44			
	Total for vendor 001523 - PREMIER SAFETY:			<u>3,155.44</u>	<u>3,155.44</u>		
Vendor 004650 - BRONSON HEALTHCARE GROUP:							
060421 32374	BRONSON HEALTHCARE GROUP ACCT #700000115	06/23/2021 MONICAK	06/23/2021	173.00	173.00	Open	N 06/24/2021
	207-301-814.00	PURCHASED MAINT. SERVICE		173.00			
	Total for vendor 004650 - BRONSON HEALTHCARE GROUP:			<u>173.00</u>	<u>173.00</u>		
Vendor 006668 - DELL BUSINESS CREDIT:							
060721 32375	DELL BUSINESS CREDIT ACCT #6879450204016690491	06/23/2021 MONICAK	06/23/2021	581.22	581.22	Open	N 06/24/2021
	258-425-740.00	OPERATING SUPPLIES		581.22			
	Total for vendor 006668 - DELL BUSINESS CREDIT:			<u>581.22</u>	<u>581.22</u>		
Vendor 006672 - CONSUMERS ENERGY:							

06/24/2021 11:23 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 06/29/2021 - 06/29/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
205723394897 32355	CONSUMERS ENERGY ACCT #1000 1445 5693 206-336-921.04	06/23/2021 MONICAK	06/23/2021	834.23	834.23	Open	N 06/23/2021
	UTILITIES - ELECTRIC			834.23			
205812365372 32356	CONSUMERS ENERGY ACCT #1000 0024 6171 206-336-923.04	06/23/2021 MONICAK	06/23/2021	172.28	172.28	Open	N 06/23/2021
	UTILITIES - NATURAL GAS			172.28			
	Total for vendor 006672 - CONSUMERS ENERGY:			<u>1,006.51</u>	<u>1,006.51</u>		

Vendor 008206 - TACTRON, INC.:

21-614 32318	TACTRON, INC. BOARDS/NAME TAGS 206-336-740.00	06/23/2021 MONICAK	06/23/2021	205.77	205.77	Open	N 06/23/2021
	OPERATING SUPPLIES			205.77			
	Total for vendor 008206 - TACTRON, INC.:			<u>205.77</u>	<u>205.77</u>		

Vendor 008635 - TM ASPHALT SEALING LLC:

21-1962 32333	TM ASPHALT SEALING LLC COAT/STRIPE PARKING LOT - NW 811-440-983.06	06/23/2021 MONICAK	06/23/2021	3,013.00	3,013.00	Open	N 06/23/2021
	STATION UPGRADES & EQUIP			3,013.00			
21-1963 32334	TM ASPHALT SEALING LLC COAT/STRIPE PARKING LOT - WW 811-440-983.06	06/23/2021 MONICAK	06/23/2021	5,396.00	5,396.00	Open	N 06/23/2021
	STATION UPGRADES & EQUIP			5,396.00			
21-1948 32335	TM ASPHALT SEALING LLC COAT/STRIPE PARKING LOT - TWP 402-265-975.00	06/23/2021 MONICAK	06/23/2021	9,513.00	9,513.00	Open	N 06/23/2021
	BUILDING IMPROVEMENTS			9,513.00			
	Total for vendor 008635 - TM ASPHALT SEALING LLC:			<u>17,922.00</u>	<u>17,922.00</u>		

Vendor 010621 - EDWARDS INDUSTRIAL SALES, INC.:

3326738 32354	EDWARDS INDUSTRIAL SALES, INC. MISC SUPPLIES 206-336-939.00	06/23/2021 MONICAK	06/23/2021	20.38	20.38	Open	N 06/23/2021
	MAINT. - VEHICLE			20.38			
	Total for vendor 010621 - EDWARDS INDUSTRIAL SALES, INC.:			<u>20.38</u>	<u>20.38</u>		

Vendor 011720 - ENTENMANN-ROVIN CO.:

06/24/2021 11:23 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 06/29/2021 - 06/29/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0159040-IN 32328	ENTENMANN-ROVIN CO. BADGES/CAPS 207-301-748.00	06/23/2021 MONICAK	06/23/2021	205.25	205.25	Open	N 06/23/2021
	206-336-811.00	UNIFORMS/PERSONAL EQUIPMENT		205.25			
	Total for vendor 011720 - ENTENMANN-ROVIN CO.:			<u>205.25</u>	<u>205.25</u>		

Vendor 013865 - FIRE SERVICE MANAGEMENT:

24038 32326	FIRE SERVICE MANAGEMENT REPAIR/CLEANING 206-336-811.00	06/23/2021 MONICAK	06/23/2021	1,149.55	1,149.55	Open	N 06/23/2021
	206-336-811.00	PURCHASED & MAINT. SERVICE		1,149.55			
	Total for vendor 013865 - FIRE SERVICE MANAGEMENT:			<u>1,149.55</u>	<u>1,149.55</u>		

Vendor 017024 - GORDON WATER:

1982717 32347	GORDON WATER WATER/RENT 101-200-740.00	06/23/2021 MONICAK	06/23/2021	115.25	115.25	Open	N 06/23/2021
	207-301-740.00	OPERATING SUPPLIES		52.25			
		OPERATING SUPPLIES		63.00			
	Total for vendor 017024 - GORDON WATER:			<u>115.25</u>	<u>115.25</u>		

Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:

2219799-0 32316	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	06/23/2021 MONICAK	06/23/2021	33.44	33.44	Open	N 06/23/2021
	101-200-727.00	OFFICE SUPPLIES		33.44			
2225955-0 32324	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	06/23/2021 MONICAK	06/23/2021	64.31	64.31	Open	N 06/23/2021
	101-200-727.00	OFFICE SUPPLIES		64.31			
2225152-0 32325	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	06/23/2021 MONICAK	06/23/2021	14.04	14.04	Open	N 06/23/2021
	101-200-727.00	OFFICE SUPPLIES		14.04			
2226219-0 32363	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	06/23/2021 MONICAK	06/23/2021	109.98	109.98	Open	N 06/24/2021
	207-301-727.00	OFFICE SUPPLIES		109.98			
	Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:			<u>221.77</u>	<u>221.77</u>		

Vendor 024206 - JB PRINTING COMPANY:

06/24/2021 11:23 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
51401 32345	JB PRINTING COMPANY ENVELOPES 101-200-727.00	06/23/2021 MONICAK	06/23/2021	709.85	709.85	Open	N 06/23/2021
	OFFICE SUPPLIES			709.85			
	Total for vendor 024206 - JB PRINTING COMPANY:			<u>709.85</u>	<u>709.85</u>		
Vendor 026080 - KAL. COUNTY HEALTH & COMM SERVICES:							
14-0024870 32330	KAL. COUNTY HEALTH & COMM SERVICES HHW - MAY 2021 226-527-811.00	06/23/2021 MONICAK	06/23/2021	777.18	777.18	Open	N 06/23/2021
	SOLID WASTE			777.18			
	Total for vendor 026080 - KAL. COUNTY HEALTH & COMM SERVICES:			<u>777.18</u>	<u>777.18</u>		
Vendor 026088 - KRESA PRINT CENTER:							
39910 32360	KRESA PRINT CENTER INTERIM BOND SHEET FORM 207-301-740.00	06/23/2021 MONICAK	06/23/2021	278.97	278.97	Open	N 06/23/2021
	OPERATING SUPPLIES			278.97			
	Total for vendor 026088 - KRESA PRINT CENTER:			<u>278.97</u>	<u>278.97</u>		
Vendor 028639 - R.W. LAPINE, INC.:							
30404 32317	R.W. LAPINE, INC. PREV MAINT 101-265-811.00	06/23/2021 MONICAK	06/23/2021	244.43	244.43	Open	N 06/23/2021
	PURCHASED SERVICE			244.43			
30466 32357	R.W. LAPINE, INC. PREV MAINT 206-336-811.00	06/23/2021 MONICAK	06/23/2021	176.96	176.96	Open	N 06/23/2021
	PURCHASED & MAINT. SERVICE			176.96			
	Total for vendor 028639 - R.W. LAPINE, INC.:			<u>421.39</u>	<u>421.39</u>		
Vendor 031552 - MENARDS - KALAMAZOO EAST:							
51578 32341	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	06/23/2021 MONICAK	06/23/2021	19.47	19.47	Open	N 06/23/2021
	OPERATING SUPPLIES			19.47			
51295 32342	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	06/23/2021 MONICAK	06/23/2021	172.69	172.69	Open	N 06/23/2021
	MAINT. - BUILDING			172.69			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
51152 32343	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	06/23/2021 MONICAK	06/23/2021	59.97	59.97	Open	N 06/23/2021
	MAINT. - BUILDING			59.97			
51185 32344	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	06/23/2021 MONICAK	06/23/2021	32.49	32.49	Open	N 06/23/2021
	OPERATING SUPPLIES			32.49			
50689 32353	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	06/23/2021 MONICAK	06/23/2021	91.79	91.79	Open	N 06/23/2021
	MAINT. - BUILDING			91.79			
	Total for vendor 031552 - MENARDS - KALAMAZOO EAST:			<u>376.41</u>	<u>376.41</u>		

Vendor 032020 - MICHIGAN MUNICIPAL POLICE:

3109 32364	MICHIGAN MUNICIPAL POLICE BRAKES/ROTORS 207-301-939.00	06/23/2021 MONICAK	06/23/2021	693.11	693.11	Open	N 06/24/2021
	MAINT. - VEHICLE			693.11			
3110 32365	MICHIGAN MUNICIPAL POLICE INSPECT BRAKES 207-301-939.00	06/23/2021 MONICAK	06/23/2021	36.00	36.00	Open	N 06/24/2021
	MAINT. - VEHICLE			36.00			
3113 32366	MICHIGAN MUNICIPAL POLICE REPLACE CONVERTER 207-301-939.00	06/23/2021 MONICAK	06/23/2021	905.10	905.10	Open	N 06/24/2021
	MAINT. - VEHICLE			905.10			
3114 32367	MICHIGAN MUNICIPAL POLICE TEST COOLING SYSTEM 207-301-939.00	06/23/2021 MONICAK	06/23/2021	41.51	41.51	Open	N 06/24/2021
	MAINT. - VEHICLE			41.51			
3116 32371	MICHIGAN MUNICIPAL POLICE OIL CHANGE/BRAKES 207-301-939.00	06/23/2021 MONICAK	06/23/2021	767.14	767.14	Open	N 06/24/2021
	MAINT. - VEHICLE			767.14			
	Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:			<u>2,442.86</u>	<u>2,442.86</u>		

Vendor 032088 - ROBERT LAMSON, LLC:

3222 32329	ROBERT LAMSON, LLC EVALUATION - OWEN	06/23/2021 MONICAK	06/23/2021	415.00	415.00	Open	N 06/23/2021
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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 06/29/2021 - 06/29/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	207-301-812.00	EMPLOYMENT TESTING		415.00			
	Total for vendor 032088 - ROBERT LAMSON, LLC:			415.00	415.00		

Vendor 033829 - RIDGE COMPANY:

227837 32319	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	06/23/2021 MONICAK MAINT. - VEHICLE	06/23/2021	82.35 82.35	82.35	Open	N 06/23/2021
229890 32320	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	06/23/2021 MONICAK MAINT. - VEHICLE	06/23/2021	23.05 23.05	23.05	Open	N 06/23/2021
229444 32323	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	06/23/2021 MONICAK MAINT. - VEHICLE	06/23/2021	54.37 54.37	54.37	Open	N 06/23/2021
231213 32338	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	06/23/2021 MONICAK MAINT. - VEHICLE	06/23/2021	112.88 112.88	112.88	Open	N 06/23/2021
231915 32373	RIDGE COMPANY BATTERY 207-301-939.00	06/23/2021 MONICAK MAINT. - VEHICLE	06/23/2021	122.66 122.66	122.66	Open	N 06/24/2021
	Total for vendor 033829 - RIDGE COMPANY:			395.31	395.31		

Vendor 038500 - OVERHEAD DOOR CO OF KALAMAZOO, INC.:

INVOHD000172129 32358	OVERHEAD DOOR CO OF KALAMAZOO, INC. GARAGE DOORS 101-265-931.00	06/23/2021 MONICAK MAINT. - BUILDING	06/23/2021	8,338.00 8,338.00	8,338.00	Open	N 06/23/2021
INVOHD000172134 32359	OVERHEAD DOOR CO OF KALAMAZOO, INC. KEYPAD 206-336-740.00	06/23/2021 MONICAK OPERATING SUPPLIES	06/23/2021	55.00 55.00	55.00	Open	N 06/23/2021
	Total for vendor 038500 - OVERHEAD DOOR CO OF KALAMAZOO, INC.:			8,393.00	8,393.00		

Vendor 045001 - JONS TO GO:

171665 32349	JONS TO GO STROUD PARK	06/23/2021 MONICAK	06/23/2021	105.00	105.00	Open	N 06/23/2021
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06/24/2021 11:23 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 06/29/2021 - 06/29/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	101-751-740.00	OPERATING SUPPLIES		105.00			
171666							
32350	JONS TO GO	06/23/2021	06/23/2021	105.00	105.00	Open	N
	WILSON PARK	MONICAK					06/23/2021
	101-751-740.00	OPERATING SUPPLIES		105.00			
	Total for vendor 045001 - JONS TO GO:			<u>210.00</u>	<u>210.00</u>		
<hr/>							
Vendor 045676 - ROE-COMM, INC.:							
354823							
32372	ROE-COMM, INC.	06/23/2021	06/23/2021	26.00	26.00	Open	N
	ANTENNA	MONICAK					06/24/2021
	207-301-747.00	SMALL TOOLS & EQUIPMENT		26.00			
	Total for vendor 045676 - ROE-COMM, INC.:			<u>26.00</u>	<u>26.00</u>		
<hr/>							
Vendor 047500 - SHARP SHOP:							
0209							
32337	SHARP SHOP	06/23/2021	06/23/2021	46.85	46.85	Open	N
	STRING/OIL	MONICAK					06/23/2021
	206-336-740.00	OPERATING SUPPLIES		46.85			
	Total for vendor 047500 - SHARP SHOP:			<u>46.85</u>	<u>46.85</u>		
<hr/>							
Vendor 051072 - TRILLIUM STAFFING, INC.:							
3076568							
32321	TRILLIUM STAFFING, INC.	06/23/2021	06/23/2021	732.60	732.60	Open	N
	CLIENT #138371	MONICAK					06/23/2021
	101-200-811.00	PURCHASED SERVICE		732.60			
	Total for vendor 051072 - TRILLIUM STAFFING, INC.:			<u>732.60</u>	<u>732.60</u>		
<hr/>							
Vendor 500201 - EMERGENCY VEHICLE PRODUCTS:							
S0014817							
32368	EMERGENCY VEHICLE PRODUCTS	06/23/2021	06/23/2021	8,865.24	8,865.24	Open	N
	NEW CAR BUILD	MONICAK					06/24/2021
	810-440-983.00	NEW EQUIPMENT		8,865.24			
S0014818							
32369	EMERGENCY VEHICLE PRODUCTS	06/23/2021	06/23/2021	8,865.24	8,865.24	Open	N
	NEW CAR BUILD	MONICAK					06/24/2021
	810-440-983.00	NEW EQUIPMENT		8,865.24			
S0014819							
32370	EMERGENCY VEHICLE PRODUCTS	06/23/2021	06/23/2021	8,865.24	8,865.24	Open	N
	NEW CAR BUILD	MONICAK					06/24/2021
	810-440-983.00	NEW EQUIPMENT		8,865.24			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Total for vendor 500201 - EMERGENCY VEHICLE PRODUCTS:				26,595.72	26,595.72		
Vendor 500264 - FORMULA K EQUIPMENT:							
42467 32340	FORMULA K EQUIPMENT MOWER/RECYCLER KIT 101-200-983.00	06/23/2021 MONICAK EQUIPMENT	06/23/2021	3,796.15 3,796.15	3,796.15	Open	N 06/23/2021
Total for vendor 500264 - FORMULA K EQUIPMENT:				3,796.15	3,796.15		
Vendor 500285 - DORRANCE FORD:							
26050796 32362	DORRANCE FORD OIL CHANGE 207-301-939.00	06/23/2021 MONICAK MAINT. - VEHICLE	06/23/2021	44.03 44.03	44.03	Open	N 06/24/2021
Total for vendor 500285 - DORRANCE FORD:				44.03	44.03		
Vendor 500590 - LOWE'S COMPANIES, INC.:							
01111 32322	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-740.00	06/23/2021 MONICAK OPERATING SUPPLIES	06/23/2021	76.83 76.83	76.83	Open	N 06/23/2021
Total for vendor 500590 - LOWE'S COMPANIES, INC.:				76.83	76.83		
Vendor 500646 - MILLER, CANFIELD, PADDOCK:							
1522055 32361	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 207-301-827.00	06/23/2021 MONICAK LEGAL	06/23/2021	182.00 182.00	182.00	Open	N 06/24/2021
Total for vendor 500646 - MILLER, CANFIELD, PADDOCK:				182.00	182.00		
Vendor 500669 - MODERNISTIC CARPET, INC.:							
00277269 32351	MODERNISTIC CARPET, INC. CARPET CLEANING 206-336-811.00	06/23/2021 MONICAK PURCHASED & MAINT. SERVICE	06/23/2021	75.00 75.00	75.00	Open	N 06/23/2021
00279449 32352	MODERNISTIC CARPET, INC. CLEAN FURNACE/VENTS 206-336-811.00	06/23/2021 MONICAK PURCHASED & MAINT. SERVICE	06/23/2021	760.00 760.00	760.00	Open	N 06/23/2021
Total for vendor 500669 - MODERNISTIC CARPET, INC.:				835.00	835.00		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 500907 - W.E. UPJOHN INSTITUTE FOR:							
34054 INV #59							
32331	W.E. UPJOHN INSTITUTE FOR PLANNING/ZONING ADMIN 101-400-821.00	06/23/2021 MONICAK	06/23/2021	4,250.00	4,250.00	Open	N 06/23/2021
	PLANNING CONSULTANT			4,250.00			
	Total for vendor 500907 - W.E. UPJOHN INSTITUTE FOR:			<u>4,250.00</u>	<u>4,250.00</u>		

Vendor 501124 - WEST MICHIGAN LASER:							
23601							
32332	WEST MICHIGAN LASER SERVICE PRINTER 101-209-814.00	06/23/2021 MONICAK	06/23/2021	67.50	67.50	Open	N 06/23/2021
	PURCHASED MAINT. SERVICE			67.50			
	Total for vendor 501124 - WEST MICHIGAN LASER:			<u>67.50</u>	<u>67.50</u>		

Vendor 501192 - YEO & YEO :							
538963							
32339	YEO & YEO FINAL BILLING - ANNUAL AUDIT 101-223-817.01	06/23/2021 MONICAK	06/23/2021	2,600.00	2,600.00	Open	N 06/23/2021
	AUDIT SERVICES			2,600.00			
	Total for vendor 501192 - YEO & YEO :			<u>2,600.00</u>	<u>2,600.00</u>		

Vendor 501194 - MICHIGAN SHERIFF'S ASSOCIATION:							
061121							
32327	MICHIGAN SHERIFF'S ASSOCIATION DUES - ERGANG 207-301-732.00	06/23/2021 MONICAK	06/23/2021	25.00	25.00	Open	N 06/23/2021
	DUES/SUBS/PUBL			25.00			
	Total for vendor 501194 - MICHIGAN SHERIFF'S ASSOCIATION:			<u>25.00</u>	<u>25.00</u>		

# of Invoices:	60	# Due:	60	Totals:	117,778.72	117,778.72
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>117,778.72</u>	<u>117,778.72</u>

User: MONICAK

EXP CHECK RUN DATES 06/29/2021 - 06/29/2021

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			22,746.33	22,746.33		
	206 - FIRE			21,702.30	21,702.30		
	207 - POLICE			27,441.65	27,441.65		
	226 - RUBBISH COLLECTION FUND			777.18	777.18		
	258 - DISASTER RESPONSE FUND			581.22	581.22		
	267 - SWET			12.32	12.32		
	402 - TWP BUILDING & GROUNDS IMPRC			9,513.00	9,513.00		
	810 - POLICE CAPITAL IMPROVEMENT			26,595.72	26,595.72		
	811 - FIRE CAPITAL IMPROVEMENT			8,409.00	8,409.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	200 - GENERAL SERVICES_ADMIN			6,959.57	6,959.57		
	209 - ASSESSOR			67.50	67.50		
	223 - FINANCE			2,600.00	2,600.00		
	265 - MAINTENANCE			18,172.26	18,172.26		
	301 - POLICE			27,453.97	27,453.97		
	336 - FIRE			21,702.30	21,702.30		
	400 - PLANNING/ZONING			4,250.00	4,250.00		
	425 - DISASTER RESPONSE			581.22	581.22		
	440 - CAPTIAL IMPROVEMENT			35,004.72	35,004.72		
	527 - RUBBISH COLLECTION/DISPOSAL			777.18	777.18		
	751 - RECREATION			210.00	210.00		



**KALAMAZOO TOWNSHIP
TREASURER'S REPORT
MAY 2021**

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	2,468,978.46
TOTAL POOLED INVESTMENTS**	POOL	15,088,556.88
MERCANTILE BANK	SWET	355,051.04
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	1,299.52
CHEMICAL BANK	MRA	(3,284.31)
TOTAL CASH SUMMARY BY CLASSIFICATION		<u>\$ 17,910,601.59</u>

****POOLED INVESTMENT DETAIL****

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	Ultimate Savings	0.450%	NA	770,002.46
TCF (CHEMICAL BANK)	MM	0.050%	NA	535,063.39
TCF (CHEMICAL BANK)	CD	0.150%	12/11/2021	250,000.00
CONSUMERS CU**	MM	0.400%	NA	1,513,829.78
COMERICA	MM	0.000%	NA	59,141.95
COMERICA	Govt Sec.	2.500%	12/25/2042	174,253.59
FIRST NATIONAL BANK	CD	0.150%	6/19/2021	512,856.68
FIRST NATIONAL BANK	CD	0.150%	6/23/2021	521,308.34
FIRST NATIONAL BANK	CD	0.450%	9/9/2022	108,130.13
FIRST NATIONAL BANK	CD	0.150%	8/4/2022	321,229.44
FIRST NATIONAL BANK	CD	0.450%	9/25/2022	507,869.31
FIRST NATIONAL BANK	MM	0.050%	NA	26.00
FIRST SOURCE BANK	CD	0.200%	6/28/2021	513,156.12
FLAGSTAR BANK	CD	0.250%	5/24/2022	260,381.75
HUNTINGTON BANK	MM	0.030%	NA	5.05
LAKE MICHIGAN CREDIT UNION	Savings	0.800%	NA	531,965.83
LAKE MICHIGAN CREDIT UNION**	Savings	0.000%	NA	29.53
MACATAWA BANK	CD	0.100%	3/4/2022	250,000.00
MERCANTILE BANK OF MI	ICS	0.010%	NA	2.09
MERCANTILE BANK OF MI	CD	0.200%	8/5/2021	629,802.49
MBIA CLASS	INV POOL	0.519%	NA	4,161,322.55
MBIA CLASS - KTFD	INV POOL	0.519%	NA	1,351,074.03
MBIA CLASS - ROAD DEBT SERVICE	INV POOL	0.519%	NA	386,915.85
SOUTHERN BANK & TRUST	CD	0.200%	5/24/2022	260,381.75
SOUTHERN BANK & TRUST	CD	0.250%	5/6/2022	500,000.00
SOUTHERN BANK & TRUST	CD	0.300%	5/6/2023	500,000.00
STURGIS BANK & TRUST CO	CD	0.100%	8/31/2021	254,788.89
PRIVATE BANK/CIBC	CD	0.300%	9/28/2021	108,315.97
PRIVATE BANK/CIBC	CD	0.300%	9/28/2021	106,703.91
TOTAL FOR POOL INVESTMENT DETAIL				<u>\$ 15,088,556.88</u>

CASH ALLOCATION BY FUND:

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	8,429,075.52
LIVE SCAN	217	75,614.40
STREET LIGHTING	219	377,281.29
RECYCLING	226	380,791.78
DISASTER RESPONSE FUND	258	30,319.82
DRUG LAW ENFORCEMENT	265	101,953.65
LAW ENFORCEMENT TRAINING	266	16,920.82
SWET	267	(10,837.43)
ROAD DEBT SERVICE (VOTED BOND)	301	496,766.29
BUILDING IMPROVEMENTS	402	157,039.93
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	20,637.88
TRUST & AGENCY	701	181,284.18
MEDICAL REIMBURSEMENT	702	(3,284.31)
CURRENT TAX	704	1,299.52
S.W.E.T. AGENCY	727	355,051.04
POLICE CAPITAL IMPROVEMENT	810	757,889.43
FIRE CAPITAL IMPROVEMENT	811	2,560,932.84
STREET	812	38,468.79
WATER	871	351,738.59
SEWER FUND	883	3,589,807.56
TOTAL CASH ALLOCATION BY FUND		<u>\$ 17,910,601.59</u>

** Unable to obtain current interest rate.

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 05/31/2021
% Fiscal Year Completed: 41.37

DEPT/FUND DESCRIPTION	2020	YTD BALANCE	PREV YEAR	2021	YTD BALANCE	% BDGT
	AMENDED BUDGET	5/31/2020	% BDGT USED	AMENDED BUDGET	5/31/2021	USED
Fund 101 - GENERAL						
Net - Dept 000 - REVENUES	7,473,643.00	4,682,619.85	62.66%	7,595,195.00	4,983,168.23	65.61%
Net - Dept 101 - LEGISLATIVE	(65,225.00)	(18,008.60)	27.61%	(89,085.00)	(32,079.47)	36.01%
Net - Dept 171 - SUPERVISOR	(37,050.00)	(14,226.17)	38.40%	(37,600.00)	(13,130.41)	34.92%
Net - Dept 175 - MANAGER	(200,720.00)	(81,985.20)	40.85%	(210,125.00)	(90,374.83)	43.01%
Net - Dept 200 - GENERAL SERVICES_ADMIN	(588,045.00)	(130,696.81)	22.23%	(555,270.00)	(164,688.42)	29.66%
Net - Dept 209 - ASSESSOR	(210,045.00)	(82,920.16)	39.48%	(227,240.00)	(94,923.40)	41.77%
Net - Dept 215 - CLERK	(222,740.00)	(81,381.45)	36.54%	(140,905.00)	(63,356.19)	44.96%
Net - Dept 223 - FINANCE	(253,085.00)	(86,857.31)	34.32%	(251,620.00)	(96,975.30)	38.54%
Net - Dept 228 - INFORMATION TECHNOLOGY	0.00	0.00		(117,005.00)	(34,649.16)	29.61%
Net - Dept 253 - TREASURER	(41,900.00)	(17,831.74)	42.56%	(42,135.00)	(16,255.41)	38.58%
Net - Dept 265 - MAINTENANCE	(285,510.00)	(93,646.85)	32.80%	(298,260.00)	(95,399.16)	31.99%
Net - Dept 276 - CEMETERY	(34,965.00)	(3,090.13)	8.84%	(36,015.00)	(4,700.68)	13.05%
Net - Dept 310 - CODE ENFORCEMENT	(148,310.00)	(7,539.61)	5.08%	(119,990.00)	(21,470.05)	17.89%
Net - Dept 400 - PLANNING/ZONING	(123,325.00)	(36,088.03)	29.26%	(124,500.00)	(32,180.28)	25.85%
Net - Dept 425 - DISASTER RESPONSE	(10,000.00)	0.00	0.00%	0.00	0.00	
Net - Dept 446 - INFRASTRUCTURE MAINTENANCE	(300,000.00)	(20,632.76)	6.88%	(329,650.00)	(8,105.00)	2.46%
Net - Dept 751 - RECREATION	(16,800.00)	(580.59)	3.46%	(96,800.00)	(5,357.88)	5.54%
Net - Dept 890 - CONTINGENCY	(61,636.00)	(50,000.00)	81.12%	(150,000.00)	0.00	0.00%
Net - Dept 999 - OPERATING TRANSFERS	(4,841,974.00)	(4,760,765.00)	98.32%	(5,517,484.00)	(5,517,484.00)	100.00%
Fund 101 - GENERAL:						
TOTAL REVENUES	7,473,643.00	4,682,619.85		7,595,195.00	4,983,168.23	
TOTAL EXPENDITURES	(7,441,330.00)	(5,486,250.41)		(8,343,684.00)	(6,291,129.64)	
NET OF REVENUES & EXPENDITURES	32,313.00	(803,630.56)		(748,489.00)	(1,307,961.41)	
Fund 206 - FIRE:						
TOTAL REVENUES	1,530,258.00	1,500,037.61	98.03%	1,918,225.00	1,882,254.61	98.12%
TOTAL EXPENDITURES	(1,735,964.00)	(617,421.51)	35.57%	(1,875,925.00)	(686,661.11)	36.60%
NET OF REVENUES & EXPENDITURES	(205,706.00)	882,616.10		42,300.00	1,195,593.50	
Fund 207 - POLICE:						
TOTAL REVENUES	4,661,030.00	4,089,970.19	87.75%	4,885,759.00	4,900,050.49	100.29%
TOTAL EXPENDITURES	(4,920,597.00)	(1,945,331.98)	39.53%	(4,990,830.00)	(1,615,171.75)	32.36%
NET OF REVENUES & EXPENDITURES	(259,567.00)	2,144,638.21		(105,071.00)	3,284,878.74	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 05/31/2021
% Fiscal Year Completed: 41.37

DEPT/FUND DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 5/31/2020	PREV YEAR % BDGT USED	2021 AMENDED BUDGET	YTD BALANCE 5/31/2021	% BDGT USED
Fund 217 - LIVESCAN/SOR:						
TOTAL REVENUES	30,200.00	6,475.00	21.44%	19,000.00	380.00	2.00%
TOTAL EXPENDITURES	(23,000.00)	(7,037.14)	30.60%	(13,000.00)	(8,554.45)	65.80%
NET OF REVENUES & EXPENDITURES	7,200.00	(562.14)		6,000.00	(8,174.45)	
Fund 219 - STREET LIGHTS:						
TOTAL REVENUES	258,494.00	252,009.90	97.49%	245,710.00	252,101.84	102.60%
TOTAL EXPENDITURES	(246,000.00)	(81,715.68)	33.22%	(256,000.00)	(86,335.90)	33.72%
NET OF REVENUES & EXPENDITURES	12,494.00	170,294.22		(10,290.00)	165,765.94	
Fund 226 - RUBBISH COLLECTION FUND:						
TOTAL REVENUES	503,346.00	467,278.82	92.83%	658,952.00	643,306.09	97.63%
TOTAL EXPENDITURES	(500,000.00)	(174,412.39)	34.88%	(555,845.00)	(173,267.08)	31.17%
NET OF REVENUES & EXPENDITURES	3,346.00	292,866.43		103,107.00	470,039.01	
Fund 258 - DISASTER RESPONSE FUND:						
TOTAL REVENUES	50,000.00	50,000.00		0.00	0.00	
TOTAL EXPENDITURES	(50,000.00)	(10,336.01)		(65,000.00)	(4,427.83)	6.81%
NET OF REVENUES & EXPENDITURES	0.00	0.00		(65,000.00)	(4,427.83)	
Fund 265 - DRUG LAW ENFORCEMENT:						
TOTAL REVENUES	4,200.00	0.00	0.00%	2,500.00	1,200.00	48.00%
TOTAL EXPENDITURES	(1,000.00)	0.00	0.00%	(1,000.00)	0.00	0.00%
NET OF REVENUES & EXPENDITURES	3,200.00	-		1,500.00	1,200.00	0.00%
Fund 266 - LAW ENFORCEMENT TRAINING:						
TOTAL REVENUES	21,273.00	13,000.00	61.11%	18,500.00	13,495.00	72.95%
TOTAL EXPENDITURES	(24,355.00)	(3,032.74)	12.45%	(15,000.00)	(7,632.51)	50.88%
NET OF REVENUES & EXPENDITURES	(3,082.00)	9,967.26		3,500.00	5,862.49	
Fund 267 - SWET:						
TOTAL REVENUES	80,180.00	31,497.00	39.28%	96,350.00	25,799.00	26.78%
TOTAL EXPENDITURES	(80,030.00)	(39,302.66)	49.11%	(96,350.00)	(36,636.43)	38.02%
NET OF REVENUES & EXPENDITURES	150.00	(7,805.66)		-	(10,837.43)	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
PERIOD ENDING 05/31/2021
% Fiscal Year Completed: 41.37

DEPT/FUND DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 5/31/2020	PREV YEAR	2021 AMENDED BUDGET	YTD BALANCE 5/31/2021	% BDGT USED
			% BDGT USED			
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES	1,257,207.00	1,171,144.58	93.15%	1,262,740.00	1,241,068.91	98.28%
TOTAL EXPENDITURES	(1,133,050.00)	(1,046,500.00)	92.36%	(1,163,500.00)	(1,087,000.00)	93.43%
NET OF REVENUES & EXPENDITURES	124,157.00	124,644.58		99,240.00	154,068.91	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
TOTAL REVENUES	1,000.00	1,257.60		0.00	0.00	
TOTAL EXPENDITURES	(150,000.00)	0.00	0.00%	(125,000.00)	(9,845.00)	7.88%
NET OF REVENUES & EXPENDITURES	(149,000.00)	1,257.60		(125,000.00)	(9,845.00)	
Fund 584 - GOLF COURSE:						
TOTAL REVENUES	15,000.00	10,000.00	66.67%	15,000.00	15,000.00	100.00%
TOTAL EXPENDITURES	(15,000.00)	(7,895.00)	52.63%	(15,225.00)	(7,682.16)	50.46%
NET OF REVENUES & EXPENDITURES	-	2,105.00		(225.00)	7,317.84	
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES	300,777.00	278,070.23	92.45%	293,650.00	302,465.25	103.00%
TOTAL EXPENDITURES	(356,000.00)	(206,405.57)	57.98%	(300,000.00)	(100,236.56)	33.41%
NET OF REVENUES & EXPENDITURES	(55,223.00)	71,664.66		(6,350.00)	202,228.69	
Fund 811 - FIRE CAPITAL IMPROVEMENT:						
TOTAL REVENUES	502,939.00	474,870.80	94.42%	506,230.00	518,335.68	102.39%
TOTAL EXPENDITURES	(391,500.00)	(48,271.20)	12.33%	(601,500.00)	(77,260.00)	12.84%
NET OF REVENUES & EXPENDITURES	111,439.00	426,599.60		(95,270.00)	441,075.68	
Fund 812 - STREET IMPROVEMENT:						
TOTAL REVENUES	500.00	368.06	73.61%	0.00	53.29	
TOTAL EXPENDITURES	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES	500.00	368.06		-	53.29	
Fund 871 - WATER IMPROVEMENT						
TOTAL REVENUES	64,500.00	4,931.94	7.65%	62,500.00	25,706.87	41.13%
TOTAL EXPENDITURES	(17,000.00)	(13,750.00)	80.88%	(16,750.00)	(14,480.00)	86.45%
NET OF REVENUES & EXPENDITURES	47,500.00	(8,818.06)		45,750.00	11,226.87	

REVENUE AND EXPENDITURE REPORT FOR KALAMAZOO CHARTER TOWNSHIP
 PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 41.37

DEPT/FUND DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 5/31/2020	PREV YEAR % BDGT USED	2021 AMENDED BUDGET	YTD BALANCE 5/31/2021	% BDGT USED
Fund 883 - SEWER IMPROVEMENT						
TOTAL REVENUES	115,000.00	39,805.96	34.61%	92,500.00	27,590.08	29.83%
TOTAL EXPENDITURES	(378,850.00)	(17,116.88)	4.52%	(389,350.00)	(22,909.90)	5.88%
NET OF REVENUES & EXPENDITURES	(263,850.00)	22,689.08		(296,850.00)	4,680.18	

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL									
Revenues									
Dept 000 - REVENUES									
101-000-403.00	OPERATING LEVY-C.T.	4,162,275.00	4,155,531.90		185,042.08		6,743.10		99.84
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	17,000.00		0.00		0.00	17,000.00		0.00
101-000-404.00	ACT 198 -TWP IFT	14,000.00		0.00		0.00	14,000.00		0.00
101-000-412.00	DELINQUENT PERSONAL PROP TAX	5,000.00		0.00		0.00	5,000.00		0.00
101-000-424.00	TRAILER FEES	2,500.00		1,123.73		0.00	1,376.27		44.95
101-000-439.00	CANNABIS TAX	0.00		112,005.28		0.00	(112,005.28)		100.00
101-000-445.00	PENALTIES & INTEREST ON TAXES	7,500.00		5,027.84		0.00	2,472.16		67.04
101-000-451.00	FRANCHISE FEES	372,600.00		76,515.06		63,932.77	296,084.94		20.54
101-000-473.00	RENTAL APPLICATION FEES	35,000.00		3,800.00		400.00	31,200.00		10.86
101-000-473.01	MM APPLICATION FEES	50,000.00		35,000.00		15,000.00	15,000.00		70.00
101-000-474.00	LICENSE FEES/SIGNS	2,500.00		940.00		150.00	1,560.00		37.60
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	15,000.00		8,100.00		3,550.00	6,900.00		54.00
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	145,000.00		55,535.41		55,535.41	89,464.59		38.30
101-000-575.00	STATE SHARED	2,329,495.00		400,406.00		0.00	1,929,089.00		17.19
101-000-576.00	LIQUOR LICENSES	8,500.00		0.00		0.00	8,500.00		0.00
101-000-578.00	VIOLATION BUREAU	1,000.00		300.00		0.00	700.00		30.00
101-000-587.00	ELECTION REIMBURSEMENT	15,000.00		0.00		0.00	15,000.00		0.00
101-000-602.00	WITNESS/JURY-GEN ONLY	50.00		0.00		0.00	50.00		0.00
101-000-603.00	MISC REVENUE	500.00		100.00		0.00	400.00		20.00
101-000-603.01	LOCAL GOVT REVENUE	500.00		1,664.92		0.00	(1,164.92)		332.98
101-000-626.00	PASSPORT FEE/FIRE REPORTS	10,000.00		0.00		0.00	10,000.00		0.00
101-000-626.01	COPY FEES-COMPUTER	25.00		0.00		0.00	25.00		0.00
101-000-629.00	TOWNSHIP SERVICE	2,500.00		2,332.94		2,332.94	167.06		93.32
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	15,000.00		2,288.00		1,482.00	12,712.00		15.25
101-000-630.00	LEASE PAYMENTS	35,500.00		13,889.54		4,958.69	21,610.46		39.13
101-000-633.00	MONUMENT INSTALLATION	1,000.00		1,200.00		400.00	(200.00)		120.00
101-000-634.00	INTERMENT FEES	7,500.00		1,200.00		0.00	6,300.00		16.00
101-000-643.00	SALE OF LOTS-CEMETERY	500.00		375.00		1,500.00	125.00		75.00
101-000-651.00	TAX ADMIN FEE	245,000.00		87,122.39		10,127.96	157,877.61		35.56
101-000-652.00	TAX COLLECTION FEES	30,000.00		0.00		0.00	30,000.00		0.00
101-000-658.00	FSA FORFEITURE	250.00		0.00		0.00	250.00		0.00
101-000-660.00	DISTRICT COURT FEES	20,000.00		10,337.53		2,618.96	9,662.47		51.69
101-000-660.01	FALSE ALARM	1,000.00		1,426.80		0.00	(426.80)		142.68
101-000-664.00	INTEREST INCOME	25,000.00		6,945.89		4,531.08	18,054.11		27.78
101-000-667.00	ROOM RENTAL - INCOME	3,000.00		0.00		0.00	3,000.00		0.00
101-000-671.00	METRO ACT PAYMENTS	12,500.00		0.00		0.00	12,500.00		0.00
101-000-673.00	SALE OF ASSETS	1,000.00		0.00		0.00	1,000.00		0.00
101-000-688.00	INS. PREMIUM REFUND	2,000.00		0.00		0.00	2,000.00		0.00
Total Dept 000 - REVENUES		7,595,195.00	4,983,168.23		351,561.89		2,612,026.77		65.61
TOTAL REVENUES		7,595,195.00	4,983,168.23		351,561.89		2,612,026.77		65.61

Expenditures

Dept 101 - LEGISLATIVE									
101-101-711.00	INSURANCE OPT OUT	13,860.00		8,558.28		1,426.38	5,301.72		61.75
101-101-712.00	COMPENSATION - TRUSTEES	25,000.00		9,434.00		2,130.00	15,566.00		37.74
101-101-715.00	FICA	2,975.00		1,276.51		259.67	1,698.49		42.91
101-101-716.00	HEALTH INSURANCE	16,000.00		6,855.52		1,228.08	9,144.48		42.85
101-101-717.00	LIFE INS/STD/LTD	1,250.00		439.45		103.40	810.55		35.16
101-101-718.00	PENSION	2,500.00		943.50		213.00	1,556.50		37.74
101-101-732.00	DUES/SUBS/PUBL	3,000.00		0.00		0.00	3,000.00		0.00
101-101-826.00	LEGAL SERVICES-BD. MEET.	6,000.00		3,500.00		765.00	2,500.00		58.33

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL									
Expenditures									
101-101-862.00	TRAVEL - CONFERENCES	6,000.00		746.00		381.00		5,254.00	12.43
101-101-903.00	NOTICE & PUBL.	12,500.00		326.21		326.21		12,173.79	2.61
Total Dept 101 - LEGISLATIVE		89,085.00		32,079.47		6,832.74		57,005.53	36.01
Dept 171 - SUPERVISOR									
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000.00		5,769.20		1,153.84		9,230.80	38.46
101-171-715.00	FICA	790.00		297.26		59.44		492.74	37.63
101-171-716.00	HEALTH INSURANCE	16,500.00		6,357.80		1,271.56		10,142.20	38.53
101-171-717.00	LIFE INS/STD/LTD	310.00		129.25		25.85		180.75	41.69
101-171-718.00	PENSION	1,500.00		576.90		115.38		923.10	38.46
101-171-732.00	DUES/SUBS/PUBL	1,000.00		0.00		0.00		1,000.00	0.00
101-171-862.00	TRAVEL - CONFERENCES	2,500.00		0.00		0.00		2,500.00	0.00
Total Dept 171 - SUPERVISOR		37,600.00		13,130.41		2,626.07		24,469.59	34.92
Dept 175 - MANAGER									
101-175-701.00	WAGES - DEPARTMENT HEAD	103,095.00		39,651.20		7,930.24		63,443.80	38.46
101-175-702.00	WAGES - SUPPORT STAFF	47,550.00		25,391.79		3,455.21		22,158.21	53.40
101-175-703.00	OVERTIME	0.00		83.05		49.83		(83.05)	100.00
101-175-711.00	INSURANCE OPT OUT	5,725.00		2,477.39		575.55		3,247.61	43.27
101-175-715.00	FICA	11,965.00		5,072.61		913.72		6,892.39	42.40
101-175-716.00	HEALTH INSURANCE	15,500.00		5,113.61		688.28		10,386.39	32.99
101-175-716.01	HEALTH INSURANCE - RETIREE	0.00		2,223.51		1,887.51		(2,223.51)	100.00
101-175-717.00	LIFE INS/STD/LTD	2,700.00		1,041.53		147.53		1,658.47	38.58
101-175-718.00	PENSION	16,750.00		6,713.12		1,143.52		10,036.88	40.08
101-175-732.00	DUES/SUBS/PUBL	2,000.00		514.00		50.00		1,486.00	25.70
101-175-740.00	OPERATING SUPPLIES	500.00		1,697.02		1,677.14		(1,197.02)	339.40
101-175-853.00	TELEPHONE	840.00		170.00		15.00		670.00	20.24
101-175-862.00	TRAVEL - CONFERENCES	2,500.00		226.00		226.00		2,274.00	9.04
101-175-862.01	TRAVEL - CONFERENCES - STAFF	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 175 - MANAGER		210,125.00		90,374.83		18,759.53		119,750.17	43.01
Dept 200 - GENERAL SERVICES ADMIN									
101-200-702.00	WAGES - SUPPORT STAFF	63,015.00		3,080.20		966.40		59,934.80	4.89
101-200-703.00	OVERTIME	500.00		0.00		0.00		500.00	0.00
101-200-715.00	FICA	4,860.00		235.89		73.93		4,624.11	4.85
101-200-716.00	HEALTH INSURANCE	15,000.00		1,060.66		0.00		13,939.34	7.07
101-200-716.01	HEALTH INSURANCE - RETIREE	4,050.00		2,023.50		337.25		2,026.50	49.96
101-200-717.00	LIFE INS/STD/LTD	750.00		0.00		0.00		750.00	0.00
101-200-718.00	PENSION	3,830.00		0.00		0.00		3,830.00	0.00
101-200-724.00	OPEB TRUST CONTRIBUTION	28,000.00		28,000.00		0.00		0.00	100.00
101-200-727.00	OFFICE SUPPLIES	10,000.00		1,848.37		476.58		8,151.63	18.48
101-200-730.00	POSTAGE	15,000.00		6,196.82		0.00		8,803.18	41.31
101-200-732.00	DUES/SUBS/PUBL	8,000.00		179.00		179.00		7,821.00	2.24
101-200-740.00	OPERATING SUPPLIES	6,000.00		286.87		38.00		5,713.13	4.78
101-200-742.00	SOFTWARE PROGRAMS/FEES	10,000.00		0.00		0.00		10,000.00	0.00
101-200-747.00	SMALL TOOLS & EQUIPMENT	500.00		0.00		0.00		500.00	0.00
101-200-810.00	COMPUTER SERVICE	0.00		1,855.81		380.00		(1,855.81)	100.00
101-200-811.00	PURCHASED SERVICE	24,000.00		21,222.09		3,394.54		2,777.91	88.43
101-200-814.00	PURCHASED MAINT. SERVICE	3,200.00		1,377.40		260.40		1,822.60	43.04
101-200-815.00	OTHER FEES	2,000.00		1,127.51		735.91		872.49	56.38

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL									
Expenditures									
101-200-820.00	ENGINEERING SERVICES	2,500.00		147.00		0.00		2,353.00	5.88
101-200-827.00	LEGAL SERVICES - GEN TWP	42,000.00		10,919.32		2,414.32		31,080.68	26.00
101-200-853.00	TELEPHONE	2,500.00		783.89		239.48		1,716.11	31.36
101-200-855.00	LOCAL PUBLIC BROADCASTING	193,000.00		35,768.34		35,768.34		157,231.66	18.53
101-200-861.00	MILEAGE REIMB	100.00		0.00		0.00		100.00	0.00
101-200-903.00	NOTICES AND PUBLICATIONS	2,500.00		954.27		0.00		1,545.73	38.17
101-200-912.00	INSURANCE/BOND-GENERAL	35,000.00		19,230.32		0.00		15,769.68	54.94
101-200-913.00	WORKER'S COMP.	10,200.00		3,113.86		0.00		7,086.14	30.53
101-200-914.00	HEALTH MGMT	200.00		155.00		0.00		45.00	77.50
101-200-921.00	UTILITIES - ELECTRIC	42,000.00		10,611.34		2,852.93		31,388.66	25.27
101-200-922.00	UTILITIES - CABLE/INTERNET	5,000.00		3,919.47		520.37		1,080.53	78.39
101-200-923.00	UTILITIES - NATURAL GAS	8,000.00		6,532.40		861.12		1,467.60	81.66
101-200-924.00	UTILITIES - WASTE/RECYCLE	3,800.00		1,623.45		348.17		2,176.55	42.72
101-200-927.00	UTILITIES - WATER	3,000.00		395.57		109.09		2,604.43	13.19
101-200-983.00	EQUIPMENT	5,000.00		0.00		0.00		5,000.00	0.00
101-200-991.00	DEBT SERVICE - PRINCIPAL	1,465.00		1,716.26		0.00		(251.26)	117.15
101-200-992.00	DEBT SERVICE - INTEREST	300.00		323.81		0.00		(23.81)	107.94
Total Dept 200 - GENERAL SERVICES_ADMIN		555,270.00		164,688.42		49,955.83		390,581.58	29.66
Dept 209 - ASSESSOR									
101-209-701.00	WAGES - DEPARTMENT HEAD	82,125.00		31,269.43		6,317.09		50,855.57	38.08
101-209-702.00	WAGES - SUPPORT STAFF	53,945.00		18,197.35		3,736.99		35,747.65	33.73
101-209-710.01	VACATION PAY	10,315.00		9,213.79		0.00		1,101.21	89.32
101-209-711.00	INSURANCE OPT OUT	5,425.00		2,252.70		450.54		3,172.30	41.52
101-209-712.00	COMPENSATION-BD. OF REVIEW	2,000.00		1,235.00		0.00		765.00	61.75
101-209-715.00	FICA	11,000.00		4,433.90		758.07		6,566.10	40.31
101-209-716.00	HEALTH INSURANCE	20,000.00		9,111.15		3,767.20		10,888.85	45.56
101-209-717.00	LIFE INS/STD/LTD	2,600.00		1,061.90		212.38		1,538.10	40.84
101-209-718.00	PENSION	16,330.00		7,032.38		1,197.35		9,297.62	43.06
101-209-727.00	OFFICE SUPPLIES	500.00		119.17		119.17		380.83	23.83
101-209-730.00	POSTAGE	4,500.00		3,732.72		0.00		767.28	82.95
101-209-732.00	DUES/SUBS/PUBL	500.00		53.00		0.00		447.00	10.60
101-209-740.00	OPERATING SUPPLIES/MAPS	1,500.00		255.26		0.00		1,244.74	17.02
101-209-742.00	SOFTWARE PROGRAMS	2,200.00		0.00		0.00		2,200.00	0.00
101-209-751.00	GAS & OIL	500.00		62.20		31.17		437.80	12.44
101-209-811.00	PURCHASED SERVICE	2,000.00		2,472.66		0.00		(472.66)	123.63
101-209-814.00	PURCHASED MAINT. SERVICE	600.00		0.00		0.00		600.00	0.00
101-209-820.00	ENGINEERING SERVICES	1,500.00		1,149.00		447.00		351.00	76.60
101-209-827.00	LEGAL SERVICE	7,000.00		2,550.00		50.00		4,450.00	36.43
101-209-862.00	TRAVEL - CONFERENCES	250.00		0.00		0.00		250.00	0.00
101-209-862.01	TRAVEL - CONFERENCES - STAFF	250.00		0.00		0.00		250.00	0.00
101-209-903.00	NOTICES	1,200.00		696.79		0.00		503.21	58.07
101-209-939.00	MAINT. - VEHICLE	500.00		0.00		0.00		500.00	0.00
101-209-960.00	TUITION/TRAINING	500.00		25.00		25.00		475.00	5.00
Total Dept 209 - ASSESSOR		227,240.00		94,923.40		17,111.96		132,316.60	41.77
Dept 215 - CLERK									
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000.00		5,769.20		1,153.84		9,230.80	38.46
101-215-702.00	WAGES - SUPPORT STAFF	45,260.00		24,270.82		5,839.02		20,989.18	53.63
101-215-703.00	OVERTIME	3,500.00		2,017.85		2,017.85		1,482.15	57.65
101-215-711.00	INSURANCE OPT OUT	2,415.00		1,000.90		200.18		1,414.10	41.45
101-215-712.00	ELECTION - INSPECTORS	31,590.00		13,019.75		12,139.75		18,570.25	41.21

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH INCREASE	05/31/2021 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL									
Expenditures									
101-215-715.00	FICA	5,100.00		2,445.04		673.32		2,654.96	47.94
101-215-716.00	HEALTH INSURANCE	7,000.00		2,682.02		542.86		4,317.98	38.31
101-215-717.00	LIFE INS/STD/LTD	1,150.00		468.50		93.70		681.50	40.74
101-215-718.00	PENSION	6,260.00		2,656.95		814.71		3,603.05	42.44
101-215-727.00	OFFICE SUPPLIES	2,500.00		5,137.58		(2,553.10)		(2,637.58)	205.50
101-215-730.00	POSTAGE	5,000.00		3,174.01		0.00		1,825.99	63.48
101-215-732.00	DUES/SUBS/PUBL	250.00		180.00		0.00		70.00	72.00
101-215-740.00	OPERATING SUPPLIES	500.00		35.89		35.89		464.11	7.18
101-215-747.00	SMALL TOOLS & EQUIPMENT	3,000.00		0.00		0.00		3,000.00	0.00
101-215-811.00	PURCHASED SERVICE	4,000.00		220.00		0.00		3,780.00	5.50
101-215-813.00	COUNTY ELECTION SERVICES	3,350.00		0.00		0.00		3,350.00	0.00
101-215-816.00	PURCHASED CLEANING SERV.	250.00		75.00		75.00		175.00	30.00
101-215-853.00	TELEPHONE	180.00		60.00		15.00		120.00	33.33
101-215-862.00	TRAVEL - CONFERENCES	2,000.00		142.68		142.68		1,857.32	7.13
101-215-862.01	TRAVEL - CONFERENCES - STAFF	2,100.00		0.00		0.00		2,100.00	0.00
101-215-914.00	HEALTH MGMT	500.00		0.00		0.00		500.00	0.00
Total Dept 215 - CLERK		140,905.00		63,356.19		21,190.70		77,548.81	44.96
Dept 223 - FINANCE									
101-223-701.00	WAGES - DEPARTMENT HEAD	37,750.00		13,328.05		2,413.38		24,421.95	35.31
101-223-702.00	WAGES - SUPPORT STAFF	105,500.00		39,782.52		8,177.61		65,717.48	37.71
101-223-703.00	OVERTIME	500.00		0.00		0.00		500.00	0.00
101-223-710.01	VACATION PAY	2,100.00		1,151.26		0.00		948.74	54.82
101-223-715.00	FICA	11,000.00		3,721.27		728.35		7,278.73	33.83
101-223-716.00	HEALTH INSURANCE	35,000.00		16,420.49		2,577.61		18,579.51	46.92
101-223-717.00	LIFE INS/STD/LTD	1,950.00		804.40		160.88		1,145.60	41.25
101-223-718.00	PENSION	11,680.00		4,523.83		900.05		7,156.17	38.73
101-223-727.00	OFFICE SUPPLIES	500.00		213.19		49.00		286.81	42.64
101-223-732.00	DUES/SUBS/PUBL	1,000.00		345.00		345.00		655.00	34.50
101-223-742.00	SOFTWARE PROGRAMS	15,000.00		0.00		0.00		15,000.00	0.00
101-223-817.00	ACCOUNTING SERVICE	10,000.00		4,980.00		4,100.00		5,020.00	49.80
101-223-817.01	AUDIT SERVICES	12,900.00		10,300.00		10,300.00		2,600.00	79.84
101-223-853.00	TELEPHONE	540.00		105.00		30.00		435.00	19.44
101-223-861.00	MILEAGE REIMB	200.00		0.00		0.00		200.00	0.00
101-223-862.00	TRAVEL - CONFERENCES	2,500.00		0.00		0.00		2,500.00	0.00
101-223-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00		0.00		0.00		1,500.00	0.00
101-223-960.00	TUITION/TRAINING	2,000.00		0.29		0.00		1,999.71	0.01
101-223-982.00	SOFTWARE PROGRAMS	0.00		1,300.00		0.00		(1,300.00)	100.00
Total Dept 223 - FINANCE		251,620.00		96,975.30		29,781.88		154,644.70	38.54
Dept 228 - INFORMATION TECHNOLOGY									
101-228-701.00	WAGES - DEPARTMENT HEAD	70,710.00		26,792.51		5,439.26		43,917.49	37.89
101-228-711.00	INSURANCE OPT OUT	5,725.00		2,377.30		475.46		3,347.70	41.52
101-228-715.00	FICA	5,850.00		2,231.49		452.47		3,618.51	38.15
101-228-717.00	LIFE INS/STD/LTD	1,400.00		568.60		113.72		831.40	40.61
101-228-718.00	PENSION	7,070.00		2,679.26		543.92		4,390.74	37.90
101-228-727.00	OFFICE SUPPLIES	500.00		0.00		0.00		500.00	0.00
101-228-732.00	DUES/SUBS/PUBL	250.00		0.00		0.00		250.00	0.00
101-228-747.00	SMALL TOOLS & EQUIPMENT	500.00		0.00		0.00		500.00	0.00
101-228-810.00	COMPUTER SERVICE	10,000.00		0.00		0.00		10,000.00	0.00
101-228-811.00	PURCHASED SERVICE	2,500.00		0.00		0.00		2,500.00	0.00
101-228-862.00	TRAVEL - CONFERENCES	2,500.00		0.00		0.00		2,500.00	0.00

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH INCREASE	05/31/2021 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL									
Expenditures									
101-228-983.00	EQUIPMENT	10,000.00		0.00		0.00		10,000.00	0.00
Total Dept 228 - INFORMATION TECHNOLOGY		117,005.00		34,649.16		7,024.83		82,355.84	29.61
Dept 253 - TREASURER									
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000.00		5,769.20		1,153.84		9,230.80	38.46
101-253-702.00	WAGES - SUPPORT STAFF	3,120.00		275.82		121.94		2,844.18	8.84
101-253-703.00	OVERTIME	250.00		455.49		0.00		(205.49)	182.20
101-253-715.00	FICA	1,405.00		435.56		85.85		969.44	31.00
101-253-716.00	HEALTH INSURANCE	10,000.00		2,809.63		534.70		7,190.37	28.10
101-253-717.00	LIFE INS/STD/LTD	310.00		129.25		25.85		180.75	41.69
101-253-718.00	PENSION	1,850.00		622.46		115.38		1,227.54	33.65
101-253-732.00	DUES/SUBS/PUBL	500.00		0.00		0.00		500.00	0.00
101-253-740.00	OPERATING SUPPLIES	500.00		0.00		0.00		500.00	0.00
101-253-742.00	SOFTWARE PROGRAMS	2,900.00		2,823.00		2,823.00		77.00	97.34
101-253-814.00	PURCHASED MAINT. SERVICE	1,800.00		1,767.00		0.00		33.00	98.17
101-253-853.00	TELEPHONE	0.00		75.00		15.00		(75.00)	100.00
101-253-862.00	TRAVEL - CONFERENCES	2,500.00		993.00		598.00		1,507.00	39.72
101-253-862.01	TRAVEL - CONFERENCES - STAFF	2,000.00		100.00		0.00		1,900.00	5.00
Total Dept 253 - TREASURER		42,135.00		16,255.41		5,473.56		25,879.59	38.58
Dept 265 - MAINTENANCE									
101-265-701.00	WAGES - DEPARTMENT HEAD	12,000.00		4,615.40		923.08		7,384.60	38.46
101-265-702.00	WAGES - SUPPORT STAFF	131,720.00		45,243.91		8,501.16		86,476.09	34.35
101-265-703.00	OVERTIME	2,000.00		226.02		0.00		1,773.98	11.30
101-265-715.00	FICA	11,150.00		3,506.40		670.43		7,643.60	31.45
101-265-716.00	HEALTH INSURANCE	45,000.00		22,835.47		3,702.31		22,164.53	50.75
101-265-716.01	HEALTH INSURANCE - RETIREE	4,050.00		2,023.50		337.25		2,026.50	49.96
101-265-717.00	LIFE INS/STD/LTD	2,800.00		1,140.97		225.35		1,659.03	40.75
101-265-718.00	PENSION	17,500.00		5,671.92		1,063.47		11,828.08	32.41
101-265-740.00	OPERATING SUPPLIES	9,000.00		1,998.62		1,377.10		7,001.38	22.21
101-265-747.00	SMALL TOOLS & EQUIPMENT	4,000.00		1,027.40		0.00		2,972.60	25.69
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	2,000.00		529.14		364.89		1,470.86	26.46
101-265-751.00	GAS & OIL	3,000.00		789.59		360.77		2,210.41	26.32
101-265-811.00	PURCHASED SERVICE	8,000.00		916.30		0.00		7,083.70	11.45
101-265-853.00	TELEPHONE	540.00		105.00		30.00		435.00	19.44
101-265-931.00	MAINT. - BUILDING	25,000.00		1,773.61		261.00		23,226.39	7.09
101-265-932.00	MAINT. - GROUNDS	13,000.00		2,466.00		2,466.00		10,534.00	18.97
101-265-934.00	MAINT. - MACHINE	2,000.00		174.91		20.79		1,825.09	8.75
101-265-939.00	MAINT. - VEHICLE	5,000.00		355.00		0.00		4,645.00	7.10
101-265-945.00	RENTALS - EQUIPMENT	500.00		0.00		0.00		500.00	0.00
Total Dept 265 - MAINTENANCE		298,260.00		95,399.16		20,303.60		202,860.84	31.99
Dept 276 - CEMETERY									
101-276-705.00	WAGES - MAINTENANCE	10,000.00		2,858.96		1,341.24		7,141.04	28.59
101-276-706.00	CEMETERY OVERTIME	500.00		0.00		0.00		500.00	0.00
101-276-715.00	FICA	805.00		196.77		92.13		608.23	24.44
101-276-716.00	HEALTH INSURANCE	5,000.00		8.88		2.90		4,991.12	0.18
101-276-717.00	LIFE INS/STD/LTD	200.00		0.00		0.00		200.00	0.00
101-276-718.00	PENSION	1,260.00		343.07		160.95		916.93	27.23
101-276-740.00	OPERATING SUPPLIES	2,000.00		0.00		0.00		2,000.00	0.00

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD USED
			05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL							
Expenditures							
101-276-742.00	SOFTWARE PROGRAMS	2,200.00	0.00	0.00		2,200.00	0.00
101-276-811.00	PURCHASED SERVICE	7,000.00	950.00	90.00		6,050.00	13.57
101-276-924.00	UTILITIES - WASTE/RECYCLE	550.00	261.25	52.25		288.75	47.50
101-276-927.00	UTILITIES - WATER	1,000.00	0.00	0.00		1,000.00	0.00
101-276-931.00	REPAIRS - MAINT.	500.00	0.00	0.00		500.00	0.00
101-276-932.00	MAINT. - GROUNDS	2,500.00	81.75	27.25		2,418.25	3.27
101-276-945.00	RENTALS - EQUIPMENT	2,500.00	0.00	0.00		2,500.00	0.00
Total Dept 276 - CEMETERY		36,015.00	4,700.68	1,766.72		31,314.32	13.05
Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)							
101-310-702.00	WAGES - SUPPORT STAFF	20,425.00	9,448.26	1,503.35		10,976.74	46.26
101-310-715.00	FICA	1,565.00	722.79	115.01		842.21	46.18
101-310-740.00	OPERATING SUPPLIES	2,000.00	255.00	0.00		1,745.00	12.75
101-310-811.00	PURCHASED SERVICE	65,000.00	1,265.00	440.00		63,735.00	1.95
101-310-827.00	LEGAL SERVICES - GEN TWP	30,000.00	9,779.00	3,830.00		20,221.00	32.60
101-310-862.00	TRAVEL - CONFERENCES	1,000.00	0.00	0.00		1,000.00	0.00
Total Dept 310 - ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)		119,990.00	21,470.05	5,888.36		98,519.95	17.89
Dept 400 - PLANNING/ZONING							
101-400-703.00	OVERTIME	1,000.00	460.30	0.00		539.70	46.03
101-400-712.00	PLANNING/APPEALS BOARD	10,000.00	2,150.00	0.00		7,850.00	21.50
101-400-715.00	FICA	840.00	198.37	0.00		641.63	23.62
101-400-716.00	HEALTH INSURANCE	0.00	193.91	0.00		(193.91)	100.00
101-400-718.00	PENSION	100.00	46.05	0.00		53.95	46.05
101-400-727.00	OFFICE SUPPLIES	200.00	0.00	0.00		200.00	0.00
101-400-732.00	DUES/SUBS/PUBL	360.00	0.00	0.00		360.00	0.00
101-400-742.00	SOFTWARE PROGRAMS	2,000.00	0.00	0.00		2,000.00	0.00
101-400-811.00	PURCHASED SERVICE	3,000.00	3,632.00	2,032.00		(632.00)	121.07
101-400-820.00	ENGINEERING SERVICES	36,500.00	0.00	0.00		36,500.00	0.00
101-400-821.00	PLANNING CONSULTANT	35,000.00	15,562.50	3,900.00		19,437.50	44.46
101-400-827.00	LEGAL SERVICES - GEN. TWP.	25,000.00	6,597.00	2,805.00		18,403.00	26.39
101-400-862.00	TRAVEL - CONFERENCES	500.00	250.00	0.00		250.00	50.00
101-400-903.00	NOTICES	10,000.00	3,090.15	0.00		6,909.85	30.90
Total Dept 400 - PLANNING/ZONING		124,500.00	32,180.28	8,737.00		92,319.72	25.85
Dept 446 - INFRASTRUCTURE MAINTENANCE							
101-446-965.00	DRAINS - AT LARGE	9,650.00	0.00	0.00		9,650.00	0.00
101-446-969.00	ROAD MAINTENANCE	250,000.00	0.00	0.00		250,000.00	0.00
101-446-969.01	SIDEWALK MAINTENANCE	70,000.00	8,105.00	2,700.00		61,895.00	11.58
Total Dept 446 - INFRASTRUCTURE MAINTENANCE		329,650.00	8,105.00	2,700.00		321,545.00	2.46
Dept 751 - RECREATION							
101-751-740.00	OPERATING SUPPLIES	3,500.00	390.00	390.00		3,110.00	11.14
101-751-747.00	SMALL TOOLS & EQUIPMENT	5,000.00	0.00	0.00		5,000.00	0.00
101-751-811.00	PURCHASED SERVICE	500.00	0.00	0.00		500.00	0.00
101-751-921.00	UTILITIES - ELECTRIC	2,000.00	124.78	31.06		1,875.22	6.24
101-751-924.00	UTILITIES - WASTE/RECYCLE	500.00	227.50	45.50		272.50	45.50
101-751-927.00	UTILITIES - WATER	300.00	0.00	0.00		300.00	0.00

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL									
Expenditures									
101-751-932.00	REPAIRS - MAINT. GROUNDS	10,000.00		4,615.60		2,765.60		5,384.40	46.16
101-751-970.00	CAPITAL OUTLAY	50,000.00		0.00		0.00		50,000.00	0.00
101-751-983.00	EQUIPMENT	25,000.00		0.00		0.00		25,000.00	0.00
Total Dept 751 - RECREATION		96,800.00		5,357.88		3,232.16		91,442.12	5.54
Dept 890 - CONTINGENCY									
101-890-955.00	CONTINGENT EXPENSES	150,000.00		0.00		0.00		150,000.00	0.00
Total Dept 890 - CONTINGENCY		150,000.00		0.00		0.00		150,000.00	0.00
Dept 999 - OPERATING TRANSFERS									
101-999-999.00	INTERFUND TRANSFERS OUT	5,517,484.00		5,517,484.00		0.00		0.00	100.00
Total Dept 999 - OPERATING TRANSFERS		5,517,484.00		5,517,484.00		0.00		0.00	100.00
TOTAL EXPENDITURES		8,343,684.00		6,291,129.64		201,384.94		2,052,554.36	75.40
Fund 101 - GENERAL:									
TOTAL REVENUES		7,595,195.00		4,983,168.23		351,561.89		2,612,026.77	65.61
TOTAL EXPENDITURES		8,343,684.00		6,291,129.64		201,384.94		2,052,554.36	75.40
NET OF REVENUES & EXPENDITURES		(748,489.00)		(1,307,961.41)		150,176.95		559,472.41	174.75

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 206 - FIRE									
Revenues									
Dept 000 - REVENUES									
206-000-582.00	PARCHMENT CONTRACT	66,900.00		33,450.00		11,150.00		33,450.00	50.00
206-000-603.00	MISC REVENUE	1,000.00		0.00		0.00		1,000.00	0.00
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	2,000.00		479.61		0.00		1,520.39	23.98
206-000-699.00	INTERFUND TRANSFERS IN	1,848,325.00		1,848,325.00		0.00		0.00	100.00
Total Dept 000 - REVENUES		1,918,225.00		1,882,254.61		11,150.00		35,970.39	98.12
TOTAL REVENUES		1,918,225.00		1,882,254.61		11,150.00		35,970.39	98.12
Expenditures									
Dept 336 - FIRE									
206-336-701.00	WAGES - CHIEF	102,855.00		38,396.60		7,679.32		64,458.40	37.33
206-336-702.00	WAGES - SUPPORT STAFF	432,950.00		161,722.07		32,786.90		271,227.93	37.35
206-336-702.02	WAGES - OUTSIDE	6,000.00		2,000.00		500.00		4,000.00	33.33
206-336-703.00	WAGES - OVERTIME	48,000.00		18,660.83		4,947.43		29,339.17	38.88
206-336-704.01	RESPONSE TIME - NW	50,000.00		18,540.51		3,484.73		31,459.49	37.08
206-336-704.02	RESPONSE TIME - EW	95,000.00		33,055.62		7,668.50		61,944.38	34.80
206-336-704.03	RESPONSE TIME - LW	19,000.00		8,640.56		1,790.10		10,359.44	45.48
206-336-704.04	RESPONSE TIME - WW	110,000.00		41,389.32		11,659.36		68,610.68	37.63
206-336-706.01	SIT TIME - NW	48,000.00		16,220.98		5,367.86		31,779.02	33.79
206-336-706.02	SIT TIME	48,000.00		14,554.07		3,875.26		33,445.93	30.32
206-336-706.03	SIT TIME	1,500.00		251.00		75.00		1,249.00	16.73
206-336-706.04	SIT TIME	78,000.00		33,163.04		8,400.07		44,836.96	42.52
206-336-707.00	TRAINING	60,000.00		21,278.10		4,309.20		38,721.90	35.46
206-336-710.01	VACATION PAY	11,200.00		9,784.45		0.00		1,415.55	87.36
206-336-711.00	INSURANCE OPT OUT	11,450.00		4,754.60		950.92		6,695.40	41.52
206-336-715.00	FICA	54,410.00		21,645.00		4,519.10		32,765.00	39.78
206-336-716.00	HEALTH INSURANCE	105,000.00		44,689.77		6,357.98		60,310.23	42.56
206-336-716.01	HEALTH INSURANCE - RETIREE	4,500.00		2,023.50		337.25		2,476.50	44.97
206-336-717.00	LIFE INS/STD/LTD	10,150.00		4,038.01		839.41		6,111.99	39.78
206-336-718.00	PENSION	62,460.00		29,505.83		5,961.38		32,954.17	47.24
206-336-718.01	PENSION - VOLUNTEER	27,000.00		9,982.52		2,496.37		17,017.48	36.97
206-336-723.00	INSURANCE - VOL. FIREMEN	5,500.00		0.00		0.00		5,500.00	0.00
206-336-724.00	OPEB TRUST CONTRIBUTION	10,000.00		10,000.00		0.00		0.00	100.00
206-336-727.00	OFFICE SUPPLIES	6,000.00		1,710.64		477.68		4,289.36	28.51
206-336-732.00	DUES/SUBS/PUBL	5,000.00		1,600.56		236.63		3,399.44	32.01
206-336-740.00	OPERATING SUPPLIES	21,000.00		3,676.02		735.94		17,323.98	17.50
206-336-742.00	SOFTWARE PROGRAMS	10,000.00		2,273.08		1,000.00		7,726.92	22.73
206-336-747.00	SMALL TOOLS & EQUIPMENT	35,000.00		6,186.18		1,949.73		28,813.82	17.67
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	42,000.00		4,290.86		556.22		37,709.14	10.22
206-336-751.00	GAS & OIL	18,000.00		5,205.27		1,490.35		12,794.73	28.92
206-336-780.05	FIRE PREVENTION	1,000.00		0.00		0.00		1,000.00	0.00
206-336-811.00	PURCHASED & MAINT. SERVICE	27,500.00		13,512.45		7,856.83		13,987.55	49.14
206-336-827.00	LEGAL SERVICE	1,500.00		0.00		0.00		1,500.00	0.00
206-336-853.00	TELEPHONE	20,000.00		8,664.96		1,905.49		11,335.04	43.32
206-336-862.00	TRAVEL - CONFERENCES	6,000.00		894.50		205.52		5,105.50	14.91
206-336-912.00	INSURANCE - GENERAL	32,000.00		16,355.42		0.00		15,644.58	51.11
206-336-913.00	INSURANCE - WORKERS COMP	60,000.00		28,024.70		0.00		31,975.30	46.71
206-336-914.00	HEALTH MGMT	28,000.00		0.00		0.00		28,000.00	0.00
206-336-921.01	UTILITIES - ELECTRIC	6,500.00		2,079.06		527.58		4,420.94	31.99
206-336-921.02	UTILITIES - ELECTRIC	8,600.00		2,018.46		487.08		6,581.54	23.47
206-336-921.03	UTILITIES - ELECTRIC	2,500.00		778.43		175.79		1,721.57	31.14
206-336-921.04	UTILITIES - ELECTRIC	8,000.00		2,409.94		481.19		5,590.06	30.12

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 206 - FIRE									
Expenditures									
206-336-922.01	UTILITIES - CABLE/INTERNET	2,500.00	1,110.35		109.99		1,389.65		44.41
206-336-922.02	UTILITIES - CABLE/INTERNET	3,500.00	1,504.46		309.28		1,995.54		42.98
206-336-922.03	UTILITIES - CABLE/INTERNET	1,500.00	497.13		99.67		1,002.87		33.14
206-336-922.04	UTILITIES - CABLE/INTERNET	2,500.00	1,410.79		410.41		1,089.21		56.43
206-336-923.01	UTILITIES - NATURAL GAS	5,000.00	2,001.21		367.29		2,998.79		40.02
206-336-923.02	UTILITIES - NATURAL GAS	5,000.00	2,075.59		256.31		2,924.41		41.51
206-336-923.03	UTILITIES - NATURAL GAS	2,500.00	984.00		136.57		1,516.00		39.36
206-336-923.04	UTILITIES - NATURAL GAS	4,500.00	2,585.23		297.36		1,914.77		57.45
206-336-924.01	UTILITIES - WASTE/RECYCLE	625.00	365.95		73.19		259.05		58.55
206-336-924.02	UTILITIES - WASTE/RECYCLE	925.00	365.95		73.19		559.05		39.56
206-336-924.03	UTILITIES - WASTE/RECYCLE	325.00	113.75		22.75		211.25		35.00
206-336-924.04	UTILITIES - WASTE/RECYCLE	625.00	365.95		73.19		259.05		58.55
206-336-927.01	UTILITIES - WATER	600.00	338.30		185.84		261.70		56.38
206-336-927.02	UTILITIES - WATER	1,400.00	565.73		227.66		834.27		40.41
206-336-927.03	UTILITIES - WATER	450.00	262.86		36.89		187.14		58.41
206-336-927.04	UTILITIES - WATER	900.00	289.54		96.05		610.46		32.17
206-336-931.00	MAINT. - BUILDING	40,000.00	9,177.93		1,031.67		30,822.07		22.94
206-336-932.00	MAINT. - GROUNDS	5,000.00	2,918.06		2,450.09		2,081.94		58.36
206-336-933.00	MAINT. - RADIO	3,000.00	900.99		14.99		2,099.01		30.03
206-336-934.00	MAINT. - MACHINE	3,000.00	539.25		434.20		2,460.75		17.98
206-336-939.00	MAINT. - VEHICLE	45,000.00	11,261.18		3,168.48		33,738.82		25.02
206-336-960.00	TUITION/TRAINING	6,500.00	3,050.00		150.00		3,450.00		46.92
206-336-960.01	TUITION REIMBURSEMENT	1,000.00	0.00		0.00		1,000.00		0.00
Total Dept 336 - FIRE		1,875,925.00	686,661.11		142,117.24		1,189,263.89		36.60
TOTAL EXPENDITURES		1,875,925.00	686,661.11		142,117.24		1,189,263.89		36.60
Fund 206 - FIRE:									
TOTAL REVENUES		1,918,225.00	1,882,254.61		11,150.00		35,970.39		98.12
TOTAL EXPENDITURES		1,875,925.00	686,661.11		142,117.24		1,189,263.89		36.60
NET OF REVENUES & EXPENDITURES		42,300.00	1,195,593.50		(130,967.24)		(1,153,293.50)		2,826.46

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH INCREASE	05/31/2021 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 207 - POLICE									
Revenues									
Dept 000 - REVENUES									
207-000-412.00	DELINQUENT PERSONAL PROP TAX	125.00		0.00		0.00		125.00	0.00
207-000-430.00	POLICE - OPERATING SPECIAL ASSESS	672,600.00		700,829.40		30,183.57		(28,229.40)	104.20
207-000-582.00	PARCHMENT CONTRACT	357,700.00		178,158.00		59,386.00		179,542.00	49.81
207-000-582.01	PARCHMENT SPECIAL EVENT	7,500.00		0.00		0.00		7,500.00	0.00
207-000-583.00	KPS - SCH RESOURCE OFFICER	63,675.00		0.00		0.00		63,675.00	0.00
207-000-584.00	KCMHSAS/BORGESS CONTRACT	120,000.00		9,224.01		0.00		110,775.99	7.69
207-000-658.00	FSA FORFEITURE	1,500.00		0.00		0.00		1,500.00	0.00
207-000-673.01	SALE OF POLICE ASSETS	1,500.00		426,532.79		0.00		(425,032.79)	28,435.5
207-000-680.01	BYRNE MEMORIAL	14,000.00		0.00		0.00		14,000.00	0.00
207-000-680.02	HIDTA	7,000.00		0.00		0.00		7,000.00	0.00
207-000-680.03	OHSP OVERTIME	5,000.00		0.00		0.00		5,000.00	0.00
207-000-680.05	ACT 302	0.00		1,666.20		0.00		(1,666.20)	100.00
207-000-680.07	TOWER SITE - RAVINE ROAD	18,000.00		9,360.00		0.00		8,640.00	52.00
207-000-680.65	ATPA - SCAR OFFICER	6,000.00		0.00		0.00		6,000.00	0.00
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	5,000.00		8,265.06		0.00		(3,265.06)	165.30
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	45,000.00		1,600.00		0.00		43,400.00	3.56
207-000-682.00	CHARGES FOR SERVICES	3,000.00		2,006.90		299.50		993.10	66.90
207-000-683.00	OWI REIMBURSEMENT	3,000.00		923.67		20.64		2,076.33	30.79
207-000-684.00	MISC. REVENUE	500.00		7,028.46		0.00		(6,528.46)	1,405.69
207-000-685.00	BOND FEES	500.00		297.00		20.00		203.00	59.40
207-000-699.00	INTERFUND TRANSFERS IN	3,554,159.00		3,554,159.00		0.00		0.00	100.00
Total Dept 000 - REVENUES		4,885,759.00		4,900,050.49		89,909.71		(14,291.49)	100.29
TOTAL REVENUES		4,885,759.00		4,900,050.49		89,909.71		(14,291.49)	100.29
Expenditures									
Dept 301 - POLICE									
207-301-701.00	WAGES - DEPARTMENT HEAD	110,105.00		42,394.91		8,469.38		67,710.09	38.50
207-301-702.00	WAGES - SUPPORT STAFF	2,188,605.00		730,737.56		154,245.33		1,457,867.44	33.39
207-301-703.00	OVERTIME	100,000.00		24,729.51		3,256.61		75,270.49	24.73
207-301-703.01	OUTSIDE OVERTIME	100,000.00		17,557.21		2,680.05		82,442.79	17.56
207-301-704.00	CLERICAL WAGES	194,910.00		82,449.08		16,531.73		112,460.92	42.30
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	30,000.00		23,708.55		4,315.12		6,291.45	79.03
207-301-705.00	CLERICAL WAGES - OT	5,000.00		4,306.72		794.15		693.28	86.13
207-301-706.00	CROSSING GUARDS	32,850.00		0.00		0.00		32,850.00	0.00
207-301-707.00	OFFICER IN CHARGE	3,000.00		1,041.00		428.50		1,959.00	34.70
207-301-708.00	HOLIDAY PAY	43,000.00		5,144.40		0.00		37,855.60	11.96
207-301-709.00	LONGEVITY PAY	37,140.00		15,740.00		630.00		21,400.00	42.38
207-301-710.00	SICK PAY	15,000.00		0.00		0.00		15,000.00	0.00
207-301-710.01	VACATION PAY	42,000.00		41.33		41.33		41,958.67	0.10
207-301-710.02	COMPENSATORY PAY	2,000.00		0.00		0.00		2,000.00	0.00
207-301-711.00	INSURANCE OPT OUT	59,820.00		25,739.72		5,418.28		34,080.28	43.03
207-301-714.00	UNEMPLOYMENT INSURANCE	5,000.00		0.00		0.00		5,000.00	0.00
207-301-715.00	FICA	225,500.00		71,332.11		14,430.35		154,167.89	31.63
207-301-716.00	HEALTH INSURANCE	355,750.00		139,575.97		27,448.80		216,174.03	39.23
207-301-716.01	HEALTH INSURANCE - RETIREE	95,000.00		46,844.27		7,669.75		48,155.73	49.31
207-301-717.00	LIFE INS/STD/LTD	50,000.00		17,386.20		3,477.24		32,613.80	34.77
207-301-718.00	CLERICAL PENSION	18,675.00		5,392.09		1,204.31		13,282.91	28.87
207-301-718.01	FOP PENSION	402,275.00		139,940.27		28,470.35		262,334.73	34.79
207-301-724.00	OPEB TRUST CONTRIBUTION	62,000.00		62,000.00		0.00		0.00	100.00
207-301-727.00	OFFICE SUPPLIES	5,000.00		2,563.66		561.79		2,436.34	51.27
207-301-732.00	DUES/SUBS/PUBL	1,800.00		365.00		30.00		1,435.00	20.28

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 207 - POLICE									
Expenditures									
207-301-740.00	OPERATING SUPPLIES	6,000.00		3,915.25		429.34		2,084.75	65.25
207-301-742.00	SOFTWARE PROGRAMS	10,000.00		3,302.30		0.00		6,697.70	33.02
207-301-747.00	SMALL TOOLS & EQUIPMENT	8,500.00		2,908.01		2,363.00		5,591.99	34.21
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	30,000.00		3,912.13		345.50		26,087.87	13.04
207-301-749.00	UNIFORM CLEANING	4,000.00		717.13		425.91		3,282.87	17.93
207-301-751.00	GAS & OIL	50,000.00		19,126.31		4,606.57		30,873.69	38.25
207-301-780.00	CRIME PREVENTION	1,000.00		0.00		0.00		1,000.00	0.00
207-301-782.00	INVESTIGATIVE OPERATIONS	5,000.00		682.23		269.65		4,317.77	13.64
207-301-810.00	COMPUTER SERVICE	3,000.00		1,855.81		380.00		1,144.19	61.86
207-301-811.00	PURCHASED SERVICE	7,000.00		659.54		467.86		6,340.46	9.42
207-301-811.05	PURCHASED SERVICE - CONSOL DISPATCH	365,000.00		0.00		0.00		365,000.00	0.00
207-301-812.00	EMPLOYMENT TESTING	10,000.00		2,280.00		865.00		7,720.00	22.80
207-301-812.01	BACKGROUND INVESTIGATION	1,000.00		9.85		0.00		990.15	0.99
207-301-814.00	PURCHASED MAINT. SERVICE	5,000.00		823.86		823.86		4,176.14	16.48
207-301-827.00	LEGAL	25,000.00		5,243.21		1,429.71		19,756.79	20.97
207-301-853.00	TELEPHONE	18,000.00		4,855.34		1,261.79		13,144.66	26.97
207-301-853.01	LEIN BILLING	2,000.00		0.00		0.00		2,000.00	0.00
207-301-853.02	RADIO TOWER T1 LINE	4,500.00		0.00		0.00		4,500.00	0.00
207-301-862.00	TRAVEL - CONFERENCES	3,000.00		1,107.97		413.15		1,892.03	36.93
207-301-903.00	NOTICES	600.00		0.00		0.00		600.00	0.00
207-301-912.00	INSURANCE - GENERAL	40,000.00		20,867.26		0.00		19,132.74	52.17
207-301-913.00	WORKER'S COMP.	100,000.00		46,707.80		0.00		53,292.20	46.71
207-301-914.00	HEALTH MGMT	22,000.00		1,502.72		0.00		20,497.28	6.83
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,000.00		0.00		0.00		3,000.00	0.00
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000.00		7,800.00		1,560.00		10,200.00	43.33
207-301-933.00	MAINT. - RADIO	4,500.00		116.56		116.56		4,383.44	2.59
207-301-934.00	MAINT. - MACHINE	4,500.00		139.74		139.74		4,360.26	3.11
207-301-939.00	MAINT. - VEHICLE	35,000.00		12,616.91		1,623.14		22,383.09	36.05
207-301-945.00	RENTALS - EQUIPMENT	1,000.00		0.00		0.00		1,000.00	0.00
207-301-960.01	TUITION REIMBURSEMENT	5,000.00		222.00		0.00		4,778.00	4.44
207-301-991.00	DEBT SERVICE - PRINCIPAL	1,500.00		1,522.92		0.00		(22.92)	101.53
207-301-992.00	DEBT SERVICE - INTEREST	300.00		287.34		0.00		12.66	95.78
207-301-999.00	INTERFUND TRANSFERS OUT	13,000.00		13,000.00		0.00		0.00	100.00
Total Dept 301 - POLICE		4,990,830.00		1,615,171.75		297,623.85		3,375,658.25	32.36
TOTAL EXPENDITURES		4,990,830.00		1,615,171.75		297,623.85		3,375,658.25	32.36
Fund 207 - POLICE:									
TOTAL REVENUES		4,885,759.00		4,900,050.49		89,909.71		(14,291.49)	100.29
TOTAL EXPENDITURES		4,990,830.00		1,615,171.75		297,623.85		3,375,658.25	32.36
NET OF REVENUES & EXPENDITURES		(105,071.00)		3,284,878.74		(207,714.14)		(3,389,949.74)	3,126.34

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 217 - LIVESCAN/SOR								
Revenues								
Dept 000 - REVENUES								
217-000-580.00	LIVESCAN REVENUE	15,000.00		380.00	70.00		14,620.00	2.53
217-000-580.01	SOR REVENUE	4,000.00		0.00	0.00		4,000.00	0.00
Total Dept 000 - REVENUES		19,000.00		380.00	70.00		18,620.00	2.00
TOTAL REVENUES		19,000.00		380.00	70.00		18,620.00	2.00
Expenditures								
Dept 301 - POLICE								
217-301-956.00	LIVESCAN EXPENSE	10,000.00		8,554.45	0.00		1,445.55	85.54
217-301-956.01	SOR EXPENSE	3,000.00		0.00	0.00		3,000.00	0.00
Total Dept 301 - POLICE		13,000.00		8,554.45	0.00		4,445.55	65.80
TOTAL EXPENDITURES		13,000.00		8,554.45	0.00		4,445.55	65.80
Fund 217 - LIVESCAN/SOR:								
TOTAL REVENUES		19,000.00		380.00	70.00		18,620.00	2.00
TOTAL EXPENDITURES		13,000.00		8,554.45	0.00		4,445.55	65.80
NET OF REVENUES & EXPENDITURES		6,000.00		(8,174.45)	70.00		14,174.45	136.24

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 219 - STREET LIGHTS								
Revenues								
Dept 000 - REVENUES								
219-000-412.00	DELINQUENT PERSONAL PROP TAX	50.00		0.00	0.00	50.00		0.00
219-000-637.00	C.T. REVENUE	243,160.00		244,510.27	10,845.01	(1,350.27)		100.56
219-000-664.00	INTEREST INCOME	2,500.00		840.05	438.41	1,659.95		33.60
219-000-672.00	SPECIAL ASSESSMENTS	0.00		6,751.52	0.00	(6,751.52)		100.00
Total Dept 000 - REVENUES		245,710.00		252,101.84	11,283.42	(6,391.84)		102.60
TOTAL REVENUES		245,710.00		252,101.84	11,283.42	(6,391.84)		102.60
Expenditures								
Dept 448 - STREET LIGHTS								
219-448-921.00	UTILITIES - ELECTRIC	255,000.00		86,335.90	21,701.34	168,664.10		33.86
219-448-934.00	MAINT. - MACHINE	1,000.00		0.00	0.00	1,000.00		0.00
Total Dept 448 - STREET LIGHTS		256,000.00		86,335.90	21,701.34	169,664.10		33.72
TOTAL EXPENDITURES		256,000.00		86,335.90	21,701.34	169,664.10		33.72
Fund 219 - STREET LIGHTS:								
TOTAL REVENUES		245,710.00		252,101.84	11,283.42	(6,391.84)		102.60
TOTAL EXPENDITURES		256,000.00		86,335.90	21,701.34	169,664.10		33.72
NET OF REVENUES & EXPENDITURES		(10,290.00)		165,765.94	(10,417.92)	(176,055.94)		1,610.94

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 226 - RUBBISH COLLECTION FUND									
Revenues									
Dept 000 - REVENUES									
226-000-664.00	INTEREST INCOME	2,500.00		818.09		435.46		1,681.91	32.72
226-000-672.00	SPECIAL ASSESSMENTS	556,452.00		542,488.00		35,744.53		13,964.00	97.49
226-000-699.00	INTERFUND TRANSFERS IN	100,000.00		100,000.00		0.00		0.00	100.00
Total Dept 000 - REVENUES		<u>658,952.00</u>		<u>643,306.09</u>		<u>36,179.99</u>		<u>15,645.91</u>	<u>97.63</u>
TOTAL REVENUES		<u>658,952.00</u>		<u>643,306.09</u>		<u>36,179.99</u>		<u>15,645.91</u>	<u>97.63</u>
Expenditures									
Dept 527 - RUBBISH COLLECTION/DISPOSAL									
226-527-811.00	SOLID WASTE	555,845.00		173,267.08		40,465.48		382,577.92	31.17
Total Dept 527 - RUBBISH COLLECTION/DISPOSAL		<u>555,845.00</u>		<u>173,267.08</u>		<u>40,465.48</u>		<u>382,577.92</u>	<u>31.17</u>
TOTAL EXPENDITURES		<u>555,845.00</u>		<u>173,267.08</u>		<u>40,465.48</u>		<u>382,577.92</u>	<u>31.17</u>
Fund 226 - RUBBISH COLLECTION FUND:									
TOTAL REVENUES		658,952.00		643,306.09		36,179.99		15,645.91	97.63
TOTAL EXPENDITURES		<u>555,845.00</u>		<u>173,267.08</u>		<u>40,465.48</u>		<u>382,577.92</u>	<u>31.17</u>
NET OF REVENUES & EXPENDITURES		103,107.00		470,039.01		(4,285.49)		(366,932.01)	455.87

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
			05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 258 - DISASTER RESPONSE FUND								
Expenditures								
Dept 425 - DISASTER RESPONSE								
258-425-703.00	OVERTIME	0.00	2,811.83	494.15		(2,811.83)	100.00	
258-425-715.00	FICA	0.00	194.77	34.48		(194.77)	100.00	
258-425-718.00	PENSION	0.00	332.33	59.29		(332.33)	100.00	
258-425-727.00	OFFICE SUPPLIES	10,000.00	21.84	0.00		9,978.16	0.22	
258-425-740.00	OPERATING SUPPLIES	25,000.00	21.20	0.00		24,978.80	0.08	
258-425-747.00	SMALL TOOLS & EQUIPMENT	25,000.00	495.81	0.00		24,504.19	1.98	
258-425-811.00	PURCHASED SERVICE	5,000.00	550.05	132.47		4,449.95	11.00	
Total Dept 425 - DISASTER RESPONSE		65,000.00	4,427.83	720.39		60,572.17	6.81	
TOTAL EXPENDITURES		65,000.00	4,427.83	720.39		60,572.17	6.81	
Fund 258 - DISASTER RESPONSE FUND:								
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENDITURES		65,000.00	4,427.83	720.39		60,572.17	6.81	
NET OF REVENUES & EXPENDITURES		(65,000.00)	(4,427.83)	(720.39)		(60,572.17)	6.81	

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 265 - DRUG LAW ENFORCEMENT									
Revenues									
Dept 000 - REVENUES									
265-000-655.00	DRUG FORFEITURE	2,500.00		1,200.00		0.00		1,300.00	48.00
Total Dept 000 - REVENUES		<u>2,500.00</u>		<u>1,200.00</u>		<u>0.00</u>		<u>1,300.00</u>	<u>48.00</u>
TOTAL REVENUES		<u>2,500.00</u>		<u>1,200.00</u>		<u>0.00</u>		<u>1,300.00</u>	<u>48.00</u>
Expenditures									
Dept 333 - DRUG LAW ENFORCEMENT									
265-333-956.00	MISC. FORFEITURE EXPENSES	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 333 - DRUG LAW ENFORCEMENT		<u>1,000.00</u>		<u>0.00</u>		<u>0.00</u>		<u>1,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>1,000.00</u>		<u>0.00</u>		<u>0.00</u>		<u>1,000.00</u>	<u>0.00</u>
Fund 265 - DRUG LAW ENFORCEMENT:									
TOTAL REVENUES		2,500.00		1,200.00		0.00		1,300.00	48.00
TOTAL EXPENDITURES		<u>1,000.00</u>		<u>0.00</u>		<u>0.00</u>		<u>1,000.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		1,500.00		1,200.00		0.00		300.00	80.00

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 266 - LAW ENFORCEMENT TRAINING									
Revenues									
Dept 000 - REVENUES									
266-000-577.00	PA 302 FUNDS	5,500.00		0.00		0.00	5,500.00		0.00
266-000-603.00	MISC INCOME	0.00		495.00		0.00	(495.00)		100.00
266-000-699.00	INTERFUND TRANSFERS IN	13,000.00		13,000.00		0.00	0.00		100.00
Total Dept 000 - REVENUES		18,500.00		13,495.00		0.00	5,005.00		72.95
TOTAL REVENUES		18,500.00		13,495.00		0.00	5,005.00		72.95
Expenditures									
Dept 320 - STATE TRAINING MONEY									
266-320-960.00	TUITION/TRAINING	15,000.00		7,632.51		1,093.45	7,367.49		50.88
Total Dept 320 - STATE TRAINING MONEY		15,000.00		7,632.51		1,093.45	7,367.49		50.88
TOTAL EXPENDITURES		15,000.00		7,632.51		1,093.45	7,367.49		50.88
Fund 266 - LAW ENFORCEMENT TRAINING:									
TOTAL REVENUES		18,500.00		13,495.00		0.00	5,005.00		72.95
TOTAL EXPENDITURES		15,000.00		7,632.51		1,093.45	7,367.49		50.88
NET OF REVENUES & EXPENDITURES		3,500.00		5,862.49		(1,093.45)	(2,362.49)		167.50

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 267 - SWET								
Revenues								
Dept 000 - REVENUES								
267-000-574.00	STATE GRANTS	96,350.00		25,799.00	0.00		70,551.00	26.78
Total Dept 000 - REVENUES		<u>96,350.00</u>		<u>25,799.00</u>	<u>0.00</u>		<u>70,551.00</u>	<u>26.78</u>
TOTAL REVENUES		<u>96,350.00</u>		<u>25,799.00</u>	<u>0.00</u>		<u>70,551.00</u>	<u>26.78</u>
Expenditures								
Dept 301 - POLICE								
267-301-702.00	WAGES - SUPPORT STAFF	77,060.00		29,386.12	5,928.00		47,673.88	38.13
267-301-715.00	FICA	5,900.00		2,133.32	430.55		3,766.68	36.16
267-301-716.00	HEALTH INSURANCE	12,500.00		4,798.35	959.67		7,701.65	38.39
267-301-717.00	LIFE INS/STD/LTD	715.00		294.00	58.80		421.00	41.12
267-301-913.00	WORKER'S COMP.	175.00		24.64	0.00		150.36	14.08
Total Dept 301 - POLICE		<u>96,350.00</u>		<u>36,636.43</u>	<u>7,377.02</u>		<u>59,713.57</u>	<u>38.02</u>
TOTAL EXPENDITURES		<u>96,350.00</u>		<u>36,636.43</u>	<u>7,377.02</u>		<u>59,713.57</u>	<u>38.02</u>
Fund 267 - SWET:								
TOTAL REVENUES		<u>96,350.00</u>		<u>25,799.00</u>	<u>0.00</u>		<u>70,551.00</u>	<u>26.78</u>
TOTAL EXPENDITURES		<u>96,350.00</u>		<u>36,636.43</u>	<u>7,377.02</u>		<u>59,713.57</u>	<u>38.02</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>		<u>(10,837.43)</u>	<u>(7,377.02)</u>		<u>10,837.43</u>	<u>100.00</u>

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)								
Revenues								
Dept 000 - REVENUES								
301-000-403.00	OPERATING LEVY-C.T.	1,185,240.00		1,183,388.00	52,771.47		1,852.00	99.84
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	5,000.00		0.00	0.00		5,000.00	0.00
301-000-412.00	DELINQUENT PERSONAL PROP TAX	1,500.00		0.00	0.00		1,500.00	0.00
301-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	70,000.00		57,569.83	57,569.83		12,430.17	82.24
301-000-664.00	INTEREST INCOME	1,000.00		111.08	15.60		888.92	11.11
Total Dept 000 - REVENUES		1,262,740.00		1,241,068.91	110,356.90		21,671.09	98.28
TOTAL REVENUES		1,262,740.00		1,241,068.91	110,356.90		21,671.09	98.28
Expenditures								
Dept 906 - ROAD IMPROVEMENT								
301-906-910.00	DEBT SERVICE - PRINCIPAL	1,000,000.00		1,000,000.00	0.00		0.00	100.00
301-906-915.00	DEBT SERVICE - INTEREST	163,000.00		86,500.00	0.00		76,500.00	53.07
301-906-996.00	PAYING AGENT/BANK FEES	500.00		500.00	500.00		0.00	100.00
Total Dept 906 - ROAD IMPROVEMENT		1,163,500.00		1,087,000.00	500.00		76,500.00	93.43
TOTAL EXPENDITURES		1,163,500.00		1,087,000.00	500.00		76,500.00	93.43
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):								
TOTAL REVENUES		1,262,740.00		1,241,068.91	110,356.90		21,671.09	98.28
TOTAL EXPENDITURES		1,163,500.00		1,087,000.00	500.00		76,500.00	93.43
NET OF REVENUES & EXPENDITURES		99,240.00		154,068.91	109,856.90		(54,828.91)	155.25

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
Expenditures						
Dept 265 - MAINTENANCE						
402-265-975.00	BUILDING IMPROVEMENTS	125,000.00	9,845.00	3,230.00	115,155.00	7.88
Total Dept 265 - MAINTENANCE		<u>125,000.00</u>	<u>9,845.00</u>	<u>3,230.00</u>	<u>115,155.00</u>	<u>7.88</u>
TOTAL EXPENDITURES		<u>125,000.00</u>	<u>9,845.00</u>	<u>3,230.00</u>	<u>115,155.00</u>	<u>7.88</u>
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>125,000.00</u>	<u>9,845.00</u>	<u>3,230.00</u>	<u>115,155.00</u>	<u>7.88</u>
NET OF REVENUES & EXPENDITURES		<u>(125,000.00)</u>	<u>(9,845.00)</u>	<u>(3,230.00)</u>	<u>(115,155.00)</u>	<u>7.88</u>

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 584 - GOLF COURSE									
Revenues									
Dept 000 - REVENUES									
584-000-699.00	INTERFUND TRANSFERS IN	15,000.00		15,000.00		0.00		0.00	100.00
Total Dept 000 - REVENUES		<u>15,000.00</u>		<u>15,000.00</u>		<u>0.00</u>		<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES		<u>15,000.00</u>		<u>15,000.00</u>		<u>0.00</u>		<u>0.00</u>	<u>100.00</u>
Expenditures									
Dept 698 - GOLF COURSE									
584-698-814.00	PURCHASED MAINT. SERVICE	7,725.00		7,682.16		0.00		42.84	99.45
584-698-970.00	CAPITAL IMPROVEMENT	3,750.00		0.00		0.00		3,750.00	0.00
584-698-983.00	NEW EQUIPMENT	3,750.00		0.00		0.00		3,750.00	0.00
Total Dept 698 - GOLF COURSE		<u>15,225.00</u>		<u>7,682.16</u>		<u>0.00</u>		<u>7,542.84</u>	<u>50.46</u>
TOTAL EXPENDITURES		<u>15,225.00</u>		<u>7,682.16</u>		<u>0.00</u>		<u>7,542.84</u>	<u>50.46</u>
Fund 584 - GOLF COURSE:									
TOTAL REVENUES		15,000.00		15,000.00		0.00		0.00	100.00
TOTAL EXPENDITURES		15,225.00		7,682.16		0.00		7,542.84	50.46
NET OF REVENUES & EXPENDITURES		(225.00)		7,317.84		0.00		(7,542.84)	3,252.37

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PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
810-000-412.00	DELINQUENT PERSONAL PROP TAX	50.00	0.00	0.00	50.00	0.00
810-000-664.00	INTEREST INCOME	5,000.00	1,711.79	867.04	3,288.21	34.24
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	288,600.00	300,753.46	12,966.29	(12,153.46)	104.21
Total Dept 000 - REVENUES		293,650.00	302,465.25	13,833.33	(8,815.25)	103.00
TOTAL REVENUES		293,650.00	302,465.25	13,833.33	(8,815.25)	103.00
Expenditures						
Dept 440 - CAPTIAL IMPROVEMENT						
810-440-983.00	NEW EQUIPMENT	300,000.00	100,236.56	37,752.27	199,763.44	33.41
Total Dept 440 - CAPTIAL IMPROVEMENT		300,000.00	100,236.56	37,752.27	199,763.44	33.41
TOTAL EXPENDITURES		300,000.00	100,236.56	37,752.27	199,763.44	33.41
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		293,650.00	302,465.25	13,833.33	(8,815.25)	103.00
TOTAL EXPENDITURES		300,000.00	100,236.56	37,752.27	199,763.44	33.41
NET OF REVENUES & EXPENDITURES		(6,350.00)	202,228.69	(23,918.94)	(208,578.69)	3,184.70

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 811 - FIRE CAPITAL IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
811-000-412.00	DELINQUENT PERSONAL PROP TAX	100.00		0.00		0.00	100.00		0.00
811-000-573.00	GRANT MONIES	481,130.00		0.00		0.00	481,130.00		0.00
811-000-664.00	INTEREST INCOME	10,000.00		5,621.64		2,875.94	4,378.36		56.22
811-000-667.00	RENTAL INCOME	15,000.00		5,271.00		0.00	9,729.00		35.14
811-000-672.00	FIRE CAPITAL SPECIAL ASSESMEN	0.00		501,337.04		21,527.39	(501,337.04)		100.00
811-000-673.02	SALE OF ASSETS - FIRE	0.00		6,106.00		0.00	(6,106.00)		100.00
Total Dept 000 - REVENUES		506,230.00		518,335.68		24,403.33	(12,105.68)		102.39
TOTAL REVENUES		506,230.00		518,335.68		24,403.33	(12,105.68)		102.39
Expenditures									
Dept 440 - CAPTIAL IMPROVEMENT									
811-440-827.00	FIRE CAP IMPR LEGAL FEES	500.00		0.00		0.00	500.00		0.00
811-440-975.01	BUILDINGS - EASTWOOD STATION	235,000.00		12,870.00		1,365.00	222,130.00		5.48
811-440-983.00	FIRE EQUIPMENT	100,000.00		64,390.00		17,090.00	35,610.00		64.39
811-440-983.04	ENGINE REPLACEMENT	185,000.00		0.00		0.00	185,000.00		0.00
811-440-983.05	STAFF VEHICLES	45,000.00		0.00		0.00	45,000.00		0.00
811-440-983.06	STATION UPGRADES & EQUIP	35,000.00		0.00		0.00	35,000.00		0.00
811-440-983.08	MAINT - 1219 WOODROW	500.00		0.00		0.00	500.00		0.00
811-440-983.10	MAINT - 1220 NASSAU	500.00		0.00		0.00	500.00		0.00
Total Dept 440 - CAPTIAL IMPROVEMENT		601,500.00		77,260.00		18,455.00	524,240.00		12.84
TOTAL EXPENDITURES		601,500.00		77,260.00		18,455.00	524,240.00		12.84
Fund 811 - FIRE CAPITAL IMPROVEMENT:									
TOTAL REVENUES		506,230.00		518,335.68		24,403.33	(12,105.68)		102.39
TOTAL EXPENDITURES		601,500.00		77,260.00		18,455.00	524,240.00		12.84
NET OF REVENUES & EXPENDITURES		(95,270.00)		441,075.68		5,948.33	(536,345.68)		462.97

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 812 - STREET IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
812-000-664.00	INTEREST INCOME	0.00		53.29		43.28		(53.29)	100.00
Total Dept 000 - REVENUES		<u>0.00</u>		<u>53.29</u>		<u>43.28</u>		<u>(53.29)</u>	<u>100.00</u>
TOTAL REVENUES		<u>0.00</u>		<u>53.29</u>		<u>43.28</u>		<u>(53.29)</u>	<u>100.00</u>
Fund 812 - STREET IMPROVEMENT:									
TOTAL REVENUES		0.00		53.29		43.28		(53.29)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>		<u>53.29</u>		<u>43.28</u>		<u>(53.29)</u>	<u>100.00</u>

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2021 (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 871 - WATER IMPROVEMENT								
Revenues								
Dept 000 - REVENUES								
871-000-654.00	WATER SURCHARGE FEES	60,000.00		20,094.77	20,094.77	39,905.23		33.49
871-000-664.00	INTEREST INCOME	0.00		762.10	388.57	(762.10)		100.00
871-000-672.00	SPECIAL ASSESSMENTS	0.00		2,700.00	0.00	(2,700.00)		100.00
871-000-677.00	WATER CONNECTION FEE	2,500.00		2,150.00	0.00	350.00		86.00
Total Dept 000 - REVENUES		62,500.00		25,706.87	20,483.34	36,793.13		41.13
TOTAL REVENUES		62,500.00		25,706.87	20,483.34	36,793.13		41.13
Expenditures								
Dept 441 - WATER IMPROVEMENT								
871-441-732.00	DUES/SUBS/PUBL	13,750.00		13,750.00	0.00	0.00		100.00
871-441-815.00	OTHER FEES	0.00		630.00	630.00	(630.00)		100.00
871-441-820.00	ENGINEERING FEES	500.00		0.00	0.00	500.00		0.00
871-441-827.00	LEGAL	0.00		100.00	0.00	(100.00)		100.00
871-441-973.00	CONSTRUCTION COSTS	2,500.00		0.00	0.00	2,500.00		0.00
Total Dept 441 - WATER IMPROVEMENT		16,750.00		14,480.00	630.00	2,270.00		86.45
TOTAL EXPENDITURES		16,750.00		14,480.00	630.00	2,270.00		86.45
Fund 871 - WATER IMPROVEMENT:								
TOTAL REVENUES		62,500.00		25,706.87	20,483.34	36,793.13		41.13
TOTAL EXPENDITURES		16,750.00		14,480.00	630.00	2,270.00		86.45
NET OF REVENUES & EXPENDITURES		45,750.00		11,226.87	19,853.34	34,523.13		24.54

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 883 - SEWER IMPROVEMENT									
Revenues									
Dept 000 - REVENUES									
883-000-654.00	SEWER SURCHARGE FEES	60,000.00	16,026.17		16,026.17		43,973.83		26.71
883-000-664.00	INTEREST INCOME	25,000.00	8,030.55		4,031.60		16,969.45		32.12
883-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	123.47		123.47		(123.47)		100.00
883-000-672.00	SPECIAL ASSESSMENTS	0.00	3,409.89		409.89		(3,409.89)		100.00
883-000-679.00	CONNECTION FEES	7,500.00	0.00		0.00		7,500.00		0.00
Total Dept 000 - REVENUES		92,500.00	27,590.08		20,591.13		64,909.92		29.83
TOTAL REVENUES		92,500.00	27,590.08		20,591.13		64,909.92		29.83
Expenditures									
Dept 520 - SEWER IMPROVEMENT									
883-520-732.00	DUES/SUBS/PUBL	11,250.00	11,250.00		0.00		0.00		100.00
883-520-820.00	ENGINEERING FEES	34,500.00	11,533.50		300.00		22,966.50		33.43
883-520-827.00	LEGAL	100.00	0.00		0.00		100.00		0.00
883-520-921.00	UTILITIES - ELECTRIC	400.00	126.40		33.42		273.60		31.60
883-520-930.00	MAINTENANCE - SEWER	2,500.00	0.00		0.00		2,500.00		0.00
883-520-973.00	CONSTRUCTION COSTS	340,600.00	0.00		0.00		340,600.00		0.00
Total Dept 520 - SEWER IMPROVEMENT		389,350.00	22,909.90		333.42		366,440.10		5.88
TOTAL EXPENDITURES		389,350.00	22,909.90		333.42		366,440.10		5.88
Fund 883 - SEWER IMPROVEMENT:									
TOTAL REVENUES		92,500.00	27,590.08		20,591.13		64,909.92		29.83
TOTAL EXPENDITURES		389,350.00	22,909.90		333.42		366,440.10		5.88
NET OF REVENUES & EXPENDITURES		(296,850.00)	4,680.18		20,257.71		(301,530.18)		1.58
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		17,672,811.00	14,831,975.34		689,866.32		2,840,835.66		83.93
TOTAL EXPENDITURES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		18,823,959.00	10,229,230.32		773,384.40		8,594,728.68		54.34
NET OF REVENUES & EXPENDITURES		(1,151,148.00)	4,602,745.02		(83,518.08)		(5,753,893.02)		399.84



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 06282021 9A

FOR MEETING DATE: June 28, 2021

SUBJECT: Accept new Water Ordinance, proposed Ordinance No. 629 for first reading

REQUESTING DEPARTMENT: Manager/Legal

SUGGESTED MOTION:

Accept proposed Ordinance No. 629 for first reading; schedule proposed adoption for July 12, 2021.

Financing Cost: \$0

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Charter Township of Kalamazoo entered into a long-term water agreement as recommended and negotiated by the Kalamazoo Regional Commission in March 2021. This new agreement makes the City of Kalamazoo responsible for the maintenance and upkeep of water system in most of the County, including in Kalamazoo Township and has made the Township's historic water system ordinance obsolete. A new ordinance, reflecting the roles and responsibilities of the City, the Township and its residences replaces the former ordinance and has been approved by the City of Kalamazoo.

Submitted by: Legal

Manager's Recommendation: yes

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO
WATER SUPPLY AND CONNECTION ORDINANCE**

PROPOSED ORDINANCE NO. 629

ADOPTED: _____

**EFFECTIVE: THIRTY (30) DAYS FOLLOWING
PUBLICATION AFTER ADOPTION**

An Ordinance to regulate and control the construction, installation, extension, service connection and operation of public water mains and public water service within the Charter Township of Kalamazoo; to provide for connection to public water in case of well failure; to provide sanctions for violation of this Ordinance; and to provide for an effective date.

**THE TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDAINS:

**SECTION I
TITLE**

This Ordinance shall be known as the “Kalamazoo Township Public Water Supply and Connection Ordinance”.

**SECTION II
DEFINITIONS**

The following words, terms and phrases, when used in this Ordinance, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

“City” means the City of Kalamazoo or its city commission.

“City manager” shall mean the City Manager of the City of Kalamazoo.

“Public Water Supply System” means the water supply, treatment and distribution systems, including mains, transmission lines and laterals along with the water treatment plant and pumping facilities, together with related appurtenances thereto, including, but not limited to fittings, valves, hydrants, pumps, pumping equipment, water storage facilities, and related equipment. The City of Kalamazoo is the owner and operator of the public water supply system in

accordance with a contract entered into by the Regional Commission and the City in March, 2021.

“Commodity Charge” means a charge or charges based on the quantity of water measured or estimated as passing to the premises of the customer.

“Cross connection” means any arrangement of piping or other connections, breaks or injury to the water system through which water, including water of questionable quality, waste or other contaminants, can enter the public water supply system.

“Curb Stop” means the point at which the service tap connects to the water main.

“Customer” means any person, party, company or institution which is supplied with public potable water.

“Customer’s water service” means any water supply piping from the curb stop to the building’s plumbing.

“Department” is the Department of Public Services of the City of Kalamazoo.

“Director” means the City Director of Public Services or his/her authorized agent or representative.

“Disconnect notice” means that form which is mailed to delinquent water customers informing them of the amount due, future service charge and pending disconnection of the customer’s water service if payment is not received by the date and time specified within the notice.

“Finalled account” means a customer’s water service account that has been billed for services through the last (final) day of use by the customer of that account.

“Person” means any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity or their legal representatives, agents or assigns.

“Premises” means a parcel of land and the buildings located on it.

“Potable water” means a water supply that does not contain contamination or infectious material and is considered satisfactory for drinking.

“Readiness-to-serve charge” means a charge based on meter size, which does not vary with usage.

“Reduced pressure backflow preventer” means a device to eliminate the potential for backflow or back siphoning of non-potable water into the municipal water supply.

“Service tap” means that part of the service from the water distribution main to the curb stop, which is point of connection with the customer site piping at or near the property line. “Service Tap” also includes a shut-off valve and valve box installed by the department behind the curb and at the customer end of the service tap.

“Tampering” means the unauthorized alteration of a water meter or other plumbing facilities to obtain water or to circumvent the measurement of actual water consumption, excluding vandalism or other types of accidental damage.

“Township” means the Charter Township of Kalamazoo or its Township Board.

“Township Water Service Representative” shall mean the Kalamazoo Regional Water & Wastewater Commission, of which Kalamazoo Charter Township is a member.

“Water connection” means that part of the water distribution system connecting the water main with the premises served. Such connection ends at the curb stop, provided, however, that the water meter shall be the property of the City.

“Water main” or “Public Water Main” means that part of the water distribution system located within easement lines or streets designed to supply more than one water connection. It is inclusive of water supply piping and connections and the curb stop normally located at the owner’s property line.

“Water rate” means a charge or charges based on the quantity of water measured or estimated as passing to the premises of the customer

“Water service” means the equipment used to deliver and measure the potable water to the water service customer’s premises.

“Water Service Agreement” means a certain contract entered into by the City of Kalamazoo and the Charter Townships of Comstock, Cooper, Kalamazoo, Oshtemo and Texas, the Townships of Richland and Pavilion , and the Village of Richland in March 2021; as it may be amended from time to time.

SECTION III **PUBLIC WATER SYSTEM CONTROL**

A. **Control of System.** The operation, maintenance, alteration, repair and management of the Public Water System in Kalamazoo Township is the responsibility of the City of Kalamazoo in accordance with the Water Service Agreement; and is subject to the

terms of such contract and franchise between the Township and the City of Kalamazoo for the exclusive provision of public water in Kalamazoo Township, Kalamazoo County, Michigan. Extension of Public Water Service in Kalamazoo Township shall be subject to the Water Service Agreement, and this Ordinance to the extent permitted by such agreement.

In accordance therewith the Department and Director have primary oversight, operation, repair, management and maintenance responsibilities for the Public Water System in Kalamazoo Township, Kalamazoo County, Michigan.

The Township grants to the City and Department authority to make and issue rules and regulations concerning the water system, connection thereto, meter installation and maintenance, hydrants, and water mains and the appurtenances thereto, not inconsistent with this Ordinance. The rules and regulations in effect at the time of adoption of this Ordinance shall continue until changed in accordance with this provision.

B. Wells. Where, in the determination of the Water Service Provider a health hazard exists or is fairly imminent from the existing water supply and the property has available public water service, the Township may require the discontinuance of the private water supply and the connection to the public water line.

1. Where a well is determined to be a threat to groundwater resources due to contaminants by the Township Engineer, the Kalamazoo County Health and Human Services Department, the State of Michigan, or one of its groundwater consultant contractors, the Township Board will accept a written notification from the County Health Department; the State of Michigan or the Township Engineer as prima facie evidence that a health hazard exists and shall order discontinuance of the private water supply (well) and shall require connection to the public water line. In the case of such order, arrangements for the provision of safe/bottled water shall be assured by the safe/bottled water supply entity in consultation with the Township.

2. Where a well is deemed a health or safety hazard due to contamination by the Kalamazoo County Health and Human Services Department, the Township Engineer, the State of Michigan or one of its groundwater consultant contractors, the Township board will accept notification there from as prima facie evidence that a health hazard exists and shall order discontinuance of the private water supply (well) and shall require connection to the public water line. In case of such order, arrangements for the provisions of safe/bottled water shall be arranged between the water service provider and the Township. A private discontinued well shall be abandoned when municipal water is installed and shall be plugged pursuant to the State Administrative Rules implementing the Part 127, 368 of 1978, as amended (MCL 333.12701 et seq.), the "State Well Code".

3. "Contaminant" as used in this subsection means any pesticide or fertilizer originated chemical, radionuclide, ion, synthetic organic compound,

microorganism, or other waste that does not occur naturally or that naturally occurs at a lower concentration than detected.

4. "Contamination" as used in this ordinance means the direct or indirect introduction into the environment of any contaminant caused in whole or in part by human activity.

5. "Discontinued" shall mean the abatement of use of a private well that has been deemed contaminated or unsafe by one of the entities referred to in this subsection. A discontinued well shall be abandoned by the owner upon the provision of municipal water to the premises.

SECTION IV **RATES, FEES, BILLS, AND BILLING FOR WATER**

A. Recitals and Basis.

1. All rates for water supply and services are based upon the furnishing of potable water to each customer at the connection point. Meters are used to establish quantity used at each connection point.
2. The amount of fees, rates, and charges shall be set in accordance with the terms of the Water Service Agreement, which shall be effective upon adoption and publication by the City Commission; and may be approved by resolution of the Township Board as they are amended from time to time.

B. Payment Required. A person using or otherwise desiring service from the public water system shall pay to the City the rates, charges and fees established by the City Commission and resolution of the Township Board, if any.

C. Billing Methodology and Payments. Deposits, Readiness-to-Serve Charges (if any); Water Rate Charges and Miscellaneous Fees shall be billed by the City of Kalamazoo to the individual township customers in the same manner and pursuant to the same system and methodology employed by the City in Chapter 38, Article III of the Kalamazoo City Code. The City is authorized hereunder to employ such billing methods, payment plans, budget plans, NSF check fees and all other billing and collection routines specified in Chapter 38, Article III of the Kalamazoo City Code, as it may be amended from time-to-time and so long as there is no differentiation in billing and collection method applicable to city versus township customers.

D. Categories of Fees.

1. **Service Connection Charges.** In accordance with Section 38-8 of the City of Kalamazoo Code of Ordinances, Service Connection Charges may be imposed and advance deposits towards contraction charges established under that Section may be required prior to construction.
2. **Water Rates and Fees.** Rates for water service to Kalamazoo Township Customers shall be in accordance with the Water Services Agreement, and Section 38-33 of the Code of the City of Kalamazoo, as may be adjusted from time-to-time in accordance with such documents and may be accepted by Resolution of the Kalamazoo Township Board.

3. **Miscellaneous Fees.** Miscellaneous fees and charges including but not limited to hourly charges and fees for field service work, NSF fees, overtime fees, adverse conditions charges, over- and under- charges, tampering charges, and any and all other services and charges referenced elsewhere in this Ordinance and authorized by the Kalamazoo City Code shall be charged to the customer in the amounts referenced within such provisions of the City Code. The City is hereby authorized to charge such fees to Kalamazoo Township water customers accordingly.

E. Due Date; Penalty for Late Payment.

1. **Monthly Bills, Notices and Disconnection.** Bills for water service charges are due and payable to the City in accordance with the City's regular billing cycles. Failure to receive a bill will not entitle a customer to forego any charge for non-payment within the time specified. The City is authorized to employ those methods for late payment billing, disconnect notices and discontinuation of service as indicated in the Kalamazoo City Code and is authorized herein to undertake those procedures.
2. **Voluntary discontinuation.** The customer is responsible for payment of all bills rendered until he or she orders the water service to be discontinued and the City has had reasonable time to affect such discontinuance.

F. Free Service Prohibited.

No free service shall be furnished by the water system to any person, public or private, or to any public agency or instrumentality.

G. Lien Rights

1. The charges for water service which become due and payable pursuant to this Ordinance, or otherwise, are hereby recognized to constitute a lien on the premises receiving such service. Whenever any such charge against any property shall be delinquent for six months, the City shall so notify the Township. The Township Treasurer will certify to the tax assessing officer of the Township the fact of such delinquency, whereupon such charge shall be entered upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general township taxes against such premises are collected and the lien thereof enforced. Nothing in this section, however, shall be deemed to prevent the Township or the City from suing in a court of law to collect the amounts due for water services or to pursue any other remedy which the Township or City may have. In addition to the other remedies provided for in this section, the City shall have the right to shut off and discontinue the supply of water to any premises for the non-payment of such charges when due.

2. For Kalamazoo Township residential customers, no lien shall attach unless the user of the water service is also the owner of the real estate or unless the owner negotiated or executed an agreement with the tenant stating that the owner is responsible for the water bills and charges. Where notice is given in writing to the City that a tenant is responsible for the water bills and charges, said notice shall include a signed affidavit form that shall be notarized and a true copy of the lease of the affected premises shall be filed therewith. After such notice is received by the city, the city is authorized to refuse service to such premises unless a cash deposit as may be provided in the City's Code of Ordinances is provided by the tenant and all amounts due from the tenant have been paid in full. By filing the notices in the subsection, any charges for water services incurred by a tenant for service beginning with the first day of the billing cycle following the filing of the affidavit with the City shall not be subject to a lien against said premises.

SECTION V
GENERAL REGULATIONS

A. Applications for service/service use change/resale of service.

1. An application for a water connection shall be made to the Department on forms prescribed and furnished by the Department. No unauthorized person shall uncover, make any connections with or opening onto, use, alter, tamper, or disturb any public water main or appurtenance thereof without first obtaining a written permit from the Director. The applicant for a water permit shall notify the city when the water connection is ready for inspection and connection to the public water main.
2. Prospective customers shall be responsible for ascertaining from the City whether the property type and size of service delivery equipment is available at a particular location when planning the purchase and/or installation of any service connection.
3. No quantity of potable water delivered to premises shall be transmitted off of such premises by means of pipes, hoses, or connection to a different transmittal system. Personal-use amounts of drinking water shall not be included in this prohibition.

B. Equipment

1. **Selection.** Prior to the purchase of equipment for use in connection with the water system, the customer should secure from the City information as to the particular characteristics of the available water service (pressure, line size, etc.). The customer shall purchase and implement only that equipment that is authorized and approved by the Department for connection to the water system.

2. Meters

- a. *Installation.* Water meters shall be installed in accordance with the rules and regulations of the Department and the manufacturer's

installation instructions. Meter locations shall be provided on the customer's premises as directed by the Department or Director. The customer shall provide, as directed by and free of expense to the city and the township, close to the point of the connection, a suitable space for the installation of the metering equipment and shall, at all time, keep the area about, over and under the meter free and clear so that easy access may be had by authorized personnel of the city. All meters shall be the property of the City, which will determine, the size, type, location and suitability of the equipment.

- b. *Connection to service tap.* The responsibility for the installation and maintenance of the water connection from the end of the service tap to the owner's premises, including department-supplied meter settings, shall be that of the owner served.
- c. *Meters required.* All premises using water shall be metered. The appropriate meter size shall be determined by the Department to adequately serve the premises.
- d. *Meter seals.* No person except a Department employee shall break or damage the seal or change the location of, alter, bypass or interfere in any way with any water meter. Any such unauthorized work on a meter shall be considered tampering under the provisions of this Ordinance.
- e. *Access to meters.* The Department shall have the right to shut off the supply of water to any premises where the Department is not able to obtain access to the meter. Any qualified employee of the Department shall, at all reasonable hours, have the right to enter the premises where such meters are installed for the purposes of reading, testing, removing, or inspecting the same and no person shall hinder, obstruct, or interfere with such employee in the lawful discharge of his duties in relation to the care and maintenance of such water meter.
- f. *Reimbursement for damaged meters.* Any damage which a meter may sustain, resulting from tampering or carelessness of the owner, agent, or tenant or from neglect of either of them to properly secure and protect the meter, as well as any damage which may be wrought by frost, hot water, or steam backing from a boiler, shall be paid by the owner of the premises served to the City on presentation of a bill therefore; and in cases where the bill is not paid, the water will be shut off and shall not be turned on until all charges have been paid to the city. The City and the Township may also seek other damages and remedies, as may be authorized by law.

- g. *Meter failure.* If any meter shall fail to register properly, the department shall estimate the consumption on the basis of former consumption and bill accordingly.
- h. *Return of meter.* No person shall fail to deliver forthwith to the City or the Director any water meter after he/she shall have removed the meter from the premises of a consumer.
- i. *Accuracy and testing.* A customer may require that the water meter be tested. If the meter is found accurate, a charge in an amount established by the City will be made by the City. If the meter is found defective, it shall be repaired or an accurate meter installed and no charge shall be made.
- j. *Determination of accuracy.* The Department shall set accuracy parameters for all meters. A meter shall be considered accurate if when tested it registers within the accuracy parameters set by the Department. If a meter registers in excess of the accuracy parameters set by the Department, it shall be considered fast to that extent. If a meter registers in less than the accuracy parameters set by the Department, it shall be considered slow to that extent.
- k. *Testing by City.* When the Department or Director on its own initiative makes a test of a water meter, it shall be done without cost to the consumer, other than his/her paying the amount due for water used by him/her as provided in this Ordinance if the meter is found to be “slow”.
- l. *Adjustments.* If a water meter has been tested at the request of a consumer and shall have been determined to register “fast”, the City shall credit the consumer with a sum equal to the percent “fast” multiplied by the amount of all bills incurred by the consumer within the three months prior to the test. If a meter so tested is determined to register “slow”, the City acting as the Township’s agent may collect from the consumer a sum equal to the percent “slow” multiplied by the amount of all the bills incurred by the consumer for the prior three months.
- m. *Remote meter readers.* The City is authorized to provide meter reading services via remote reader, if such services are available for use in Kalamazoo Township.

C. Tapping-in.

The Department and/or its agents shall be responsible for the provision of any and all service taps to water mains within the water system. The service taps or connections shall include all materials and labor, including any and all costs associated therewith, required to install the service connection from the water main to the property line up to and including a cumulative length of 66 feet. The City may impose higher rates for longer taps, which shall be paid in accordance with the rate schedule adopted by the City, as it may be amended from time to time. This cost allocation shall apply to all water service connections without regard to meter or service diameter size. All required water meters shall be provided by the city and shall be and remain the property of the city.

D. Turning on Water Service.

No person, other than an authorized employee of the Department, shall turn on or off any water service, except that a licensed plumber may turn on water service for testing his/her work, after which it must be immediately turned off, or, upon receiving a written permit from the Department, water may be turned on for construction purposes only prior to the granting of a certificate of occupancy for the premises and upon payment of the charges applicable thereto. Any other turn-on or turn-off shall be considered tampering under the provisions of this Ordinance.

E. Limitations on Use.

The City Manager or Director, acting as agent of the Township may, when the public health and safety require it and subject to the approval of the City Commission may regulate, limit or prohibit the use of water for any purpose. Such regulations shall restrict less essential water uses to the extent deemed necessary to ensure an adequate supply for essential domestic and commercial needs and for fire fighting, and to effectuate emergency repairs to the water or sewer system. For non-emergency conditions (water storage tanks maintenance, main maintenance, water treatment plant repairs, etc.), no such regulation, limitation or prohibition shall be effective until 24 hours after the publication thereof in a newspaper of general circulation in the Township. For emergency conditions (i.e. water shortage due to major fire, water contamination, etc.), immediate action may be taken by the City Manager to limit the use of water at different locations in the Township's water system in conjunction with similar efforts being made in the city. It shall be unlawful for any person to violate any such rule or regulation.

F. Wasting Prohibited.

The owner of the premises upon which a water meter is installed shall prevent all unnecessary waste of water.

G. Prohibition on Resale.

No customer shall resell public water to others. The renting of premises shall not be considered a resale of such services as defined herein.

H. Unauthorized Tampering with or Injuring of Facilities.

No person shall willfully or carelessly break, damage, destroy, uncover, deface or tamper with any meter, seal, stopcock, curb box, service pipe, hydrant or other apparatus of the Public Water Distribution System or prevent any water meter from duly registering the quantity of water passing through the meter or in any way hinder or interfere with its proper action or just registration or attach any line or pipe to any line belonging to the system. No person, unless he/she is a fire fighter acting in the line of duty or an authorized Township or City employee, shall willfully open or tamper with a fire hydrant. No person other than the Director or an authorized Township or City employee shall turn on water at the curb box or elsewhere after the water shall be turned off by the Water Department.

I. Permit for Fire Hydrant Use.

No person, except an authorized employee of the Township or the City, shall open or use any fire hydrant, except in an emergency, without first securing a written permit from the Township or the City and paying such charges as shall be prescribed by the City. No tap shall be made in any fire protection line unless special written permission is first secured from the Director and the Kalamazoo Township Fire Department. If there is evidence that water is being illegally used from such fire lines the City shall have the right to turn off the water or demand that a meter be placed on the line. An owner of such lines shall be liable for the payment of back water fees for water unlawfully used from the lines.

J. Repairs.

- (1) For damage due to freezing, breakage or leaking, the owner or tenant of the premises shall be responsible for the repair of the line from the curb box to his/her premises.
- (2) In the event of loss or damage to the property of the Public Water Supply System through misuse, or the negligence of the customer, the cost of necessary repairs or replacement thereof shall be paid to the City by the customer.
- (3) The customer shall be responsible to ensure that no one makes any internal or external adjustments to or otherwise interferes with or breaks the seals of meters or other equipment of the System which equipment is installed on the customer's premises.

K. Access.

The Department shall have the right at all reasonable hours to enter the premises of the customer and for the purposes established in Section 2 e of this Ordinance.

L. Cross Connections.

- (1) *State rules adopted.* The Township adopts by reference the water supply cross connection rules of the Michigan Department of Natural Resources and Environment, being R 325.1140 to R 325.11407 of the Michigan Administrative Code.
- (2) *Inspections.* The department may cause inspections to be made of all properties served by the public water supply where cross-connections with the public water supply is deemed possible.
- (3) *Entry by representative of any property served by a connection.* An authorized representative of the Director shall have the right to enter at any reasonable time any property served by a connection to the public water supply system for the purpose of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.
- (4) *Discontinuance of water service.* The Director or Department is authorized and directed to discontinue water service after reasonable notice to any property wherein any connection in violation of this Ordinance exists and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water supply system. Water service to such property shall not be restored until the cross connection(s) has been eliminated in compliance with the provisions of this Ordinance.
- (5) *Testing of backflow prevention devices.* All testable backflow prevention devices shall be tested initially upon installation to be sure that the device is working properly. Subsequent testing of devices shall be conducted by the Department and in accordance with applicable State requirements. Only individuals approved by the City shall be qualified to perform such testing. That individual(s) shall certify the results of the testing to the City.
- (6) *Protection from possible contamination.* The potable water supply made available on the properties served by the public water supply shall be protected from possible contamination as specified by this Ordinance and by the State Plumbing Code. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as:

WATER UNSAFE FOR DRINKING

- (7) Ordinance supplementary to State Plumbing Code. This Ordinance does not supersede the State Plumbing Code but is supplementary to it.

M. Administrative Liability.

No officer, agent, or employee of the Township or of the City shall render themselves as personally liable for any damages that may occur to any person as a result of any action required or permitted in the discharge of his or her duties under and the enforcement of this Ordinance.

N. City and Township Liability.

Water supply services are subject to shutdowns, variations and interruptions necessitated by improvements, repairs and/or operation of the system. Whenever possible, notice of intent to temporarily discontinue service will be given to the customer. Neither the City nor the Township shall be liable for loss or damage because of temporary interruption in service or because of inadequate or excessive quantity or quality due to events of nature, public enemy, accidents, labor disputes, normal maintenance, or acts of civil or military authorities. Neither the City, nor the Township shall be liable for damages in the event that the water supply is interrupted due to causes or conditions beyond its reasonable control, including extraordinary repairs, breakdowns, or injury to the machinery, transmission lines, distribution lines, or other facilities in the water supply system, or for acts taken by the City, the Township or its Agent, to limit or prevent the extent or duration of interruptions or disturbances of service to the water supply. The City and Township acknowledge that the provision of potable water is a governmental function and both parties reserve all defenses available to them, including but not limited to, the doctrine of governmental immunity in this State. Nothing in this ordinance may be construed as providing a third-party beneficiary claim to a Customer for any damage or injury resulting from the provision of Water Service.

O. Disconnect Procedures.

The City is authorized to employ such disconnect procedures as are contained in the Kalamazoo City Code and authorized by State Statute as to Township water customers.

P. Restoration of Service.

The City is authorized to employ those “restoration of service procedures” and requirements for same as are contained in the Kalamazoo City Code and authorized by State Statute as to Kalamazoo Township customers.

SECTION VI
SANCTIONS

A. Sanctions

Violation Declared Nuisance. Any person who violates any of the provisions of this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine of not more than \$500 along with costs which may include all expenses, direct and indirect, to which the Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500 be ordered. A violator of this Ordinance shall also be subject to such additional sanctions and judicial orders as are

authorized under this Ordinance and Michigan law. Each day that a violation of this Ordinance continues to exist shall constitute a separate violation of this Ordinance. A violation of this Ordinance is also declared to be a public nuisance and the Township may also enforce the same by injunction or other relief which might be available or appropriate under the circumstances.

B. Violators Liable for Penalties Levied Against Municipality or Authority.

Any business, industry or person violating any of the provisions of this Ordinance, which results in fines or penalties being levied against the Township or the City shall become liable for said fine or penalty plus any expenses, loss or damage occasioned by such violation. This fine or penalty shall be levied in addition to the fine identified in subsection A. above.

SECTION VII
SEVERABILITY

If any section, clause, sentence or provision of this Ordinance is declared to be invalid, said invalidity shall not affect the validity of any other part of this Ordinance which can be given effect without such invalid part or parts.

SECTION VIII
REPEAL

Ordinance No. 552 “Public Water Service” Ordinance is hereby repealed.

SECTION IX
EFFECTIVE DATE

This ordinance shall take effect thirty (30) days following publication after adoption.

Mark E. Miller, Clerk
Township of Kalamazoo



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

MEMO

To: Kalamazoo Charter Township Board
From: Kalamazoo Township Communications Group
Subject: Kalamazoo Township Website
Date: June 28, 2021

The purpose of this memo is to make a recommendation to the Kalamazoo Charter Township Board of Trustees to have Proud City create an updated website for the Township. The Communications Group has come to a consensus with regards to the Township website. In that consensus, the group is making this recommendation to Township Board.

The communications group was formed approximately six months ago to evaluate Kalamazoo Township's methods to communicate with the website. In addition, The group looked at the Township target audience, Township Demographics, and how we could include the community in the process to ensure that we met expectations. Part of that research lead the group to update and modernize the current website. In doing so, the group looked at several different website providers that focused on municipal governments. After reaching out to several different providers, we narrowed our focus down to two providers: Revise and Proud City.

After more investigation and reviewing other municipal websites then interviewing current end-users of both platforms regarding how responsive both website providers were, the group decided based on the level of service and training offered by each company.

The consensus from the group was overwhelmingly for Proud City, with an add-on for the Meeting function. In addition, the Proud City training timeline layout of the new website opinion was better than Revise.

In your board packets, you will see the proposal from Revise and Proud City. Proud City is roughly \$4,000 less the first year. However, with the monthly add-on, Proud City becomes \$10 more per annual basis than Revise. The group understanding is that the Proud City training will give a broader platform to help the staff.

If you would like any additional information, please feel free to ask a committee member.

Proudly Serving Charter Township of Kalamazoo, MI



Digital services that serve the government
leaders *and* people of Kalamazoo.



Contact: Luke Fretwell, luke@proudcity.com, (510) 671-0593

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Kalamazoo Proud

Welcome to the future of Kalamazoo digital government.

ProudCity offers a new type of government-vendor partnership:

- A fresh, modern approach to digital services
- People-focused, accessible, secure web/mobile experience
- Always improving, open technologies
- Continuous training and empowerment

ProudCity promise

ProudCity will always:

- Adhere to the highest digital government standards
- Serve you with honesty, empathy and humility

We're ready to join you and proudly serve Kalamazoo.



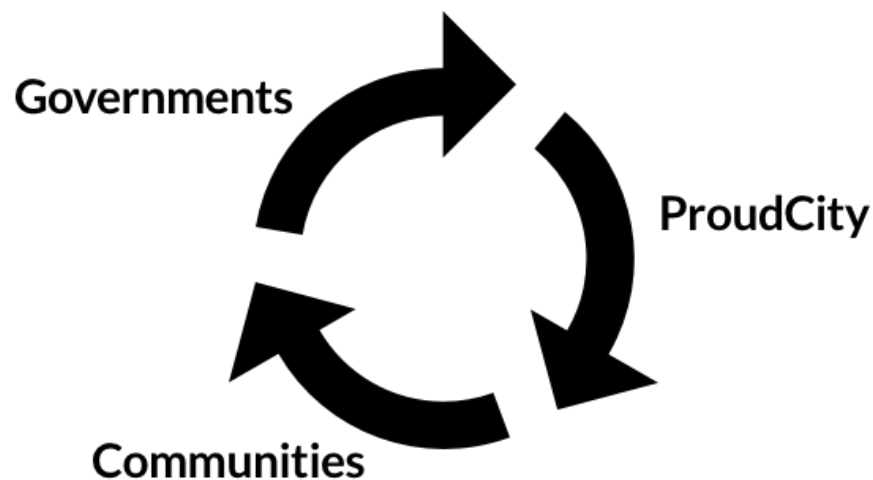
Team [ProudCity](#)

Always getting better

Kalamazoo digital services improve over time.

The ProudCity Platform improves based on the ProudCity Network feedback loop:

- Governments (you)
- Communities (the people you serve)
- ProudCity (our experts)



Based on this feedback, we release regularly scheduled updates, including:

- New features
- Product enhancements
- Bug fixes
- Security updates

Solutions

ProudCity makes it easy for Kalamazoo to launch and grow your digital services.

This includes government-focused:

- Websites ([ProudCity Web](#))
- Content management ([ProudCity CMS](#))
- Documents ([ProudCity Documents](#))
- Meetings ([ProudCity Meetings](#))
- Forms ([ProudCity Forms](#))
- Payments ([ProudCity Payments](#))
- Security ([ProudCity Safe](#))
- Support ([ProudCity Care](#))
- Onboarding ([ProudCity Onboarding](#))

Websites

ProudCity Web makes it easy for Kalamazoo to launch accessible, mobile-friendly websites.

Domain:	<ul style="list-style-type: none"> ● Custom (ex: yourcity.gov)
Accessibility:	<ul style="list-style-type: none"> ● WCAG 2.0 AA ● Structured content ● Image alt tags ● Keyboard tabbing ● Form labeling ● Accessibility statement ● Aria attributes ● Font re-sizing ● Language translation ● Printable pages
Security:	<ul style="list-style-type: none"> ● 100% encryption (HTTPS)
Mobile-enabled:	<ul style="list-style-type: none"> ● Smartphones ● Tablets ● Laptops ● Desktops ● TVs ● Kiosks
Search:	<ul style="list-style-type: none"> ● Predictive, type-ahead search ● Search all site content ● Category filters
Answers:	<ul style="list-style-type: none"> ● Search/category filter for FAQs
Departments:	<ul style="list-style-type: none"> ● Standardized department pages/subpages

Directory:	<ul style="list-style-type: none">● Filter by agency/department, councils, staff, electeds● People profile pages (photo, bio, social)● Contact email, phone, address, fax
Calendar:	<ul style="list-style-type: none">● Search/filter by event type● Save to calendars (iCal, Google, Outlook, Yahoo!)● Directions● Share to social media
Social media integration:	<ul style="list-style-type: none">● Facebook● Twitter● YouTube
Search engine optimization:	<ul style="list-style-type: none">● Webmaster tools XML sitemap● Automatic sitemap.xml generation● Sitemap submitted to Google/Bing● Structured HTML mark-up
Browser compatibility:	<ul style="list-style-type: none">● Chrome● Safari● Firefox● Bing● Tor

Learn more: proudcity.com/web

Content management

ProudCity CMS lets Kalamazoo easily manage all aspects of your government website content.

Number of pages:	<ul style="list-style-type: none"> ● Unlimited
Licenses:	<ul style="list-style-type: none"> ● Unlimited
Roles/permissions:	<ul style="list-style-type: none"> ● Manager ● Publisher ● Author
Publish/manage:	<ul style="list-style-type: none"> ● Pages ● News posts ● Events ● Frequently asked questions ● Departments ● Documents ● Jobs
Editors:	<ul style="list-style-type: none"> ● Pagebuilder (drag and drop customization) ● Visual (WYSIWYG) ● Text (HTML)
Design:	<ul style="list-style-type: none"> ● Site branding (logo/colors/fonts) ● Pre-built page templates ● Customized page design ● Text modification (bold, italics, etc.) ● Drag and drop widgets (30+)
Navigation:	<ul style="list-style-type: none"> ● Menus ● Breadcrumbs
Media:	<ul style="list-style-type: none"> ● Images (graphics/photos)

	<ul style="list-style-type: none">● Videos● Documents (PDFs)
Embedding:	<ul style="list-style-type: none">● Documents● iFrame (audio/video/media/social media/third party)
Timing:	<ul style="list-style-type: none">● Schedule (content publish/delete dates)● Version management
Links:	<ul style="list-style-type: none">● Redirects● Broken link checker
Newsletter integration:	<ul style="list-style-type: none">● MailChimp● Constant Contact
Data:	<ul style="list-style-type: none">● 100% export (content and code)● 100% ownership
Analytics:	<ul style="list-style-type: none">● Analytics dashboard● Integrated with Google Analytics

Learn more: proudcity.com/cms

Documents

ProudCity Documents makes it easy for Kalamazoo to publish online documents.

Files:	<ul style="list-style-type: none">● Unlimited (under 25 MB per file)
Example uses:	<ul style="list-style-type: none">● Document lists for:<ul style="list-style-type: none">○ Meetings○ Agendas○ Reports
Management:	<ul style="list-style-type: none">● Organize by folder
Embedding:	<ul style="list-style-type: none">● PDFs● Single/multiple pages
Search:	<ul style="list-style-type: none">● Document title search

NOTE: See Quote section below for ProudCity Documents and ProudCity Search+Docs add-on options and pricing.

Learn more: proudcity.com/documents

Meetings

ProudCity Meetings helps Kalamazoo publish and manage meeting minutes, agendas and videos.

Publish:	<ul style="list-style-type: none">● Agendas● Minutes● Videos (YouTube)● Contact information
Formats:	<ul style="list-style-type: none">● Text/HTML● PDF
Design:	<ul style="list-style-type: none">● Customize council, board, etc., meetings pages● Add meetings widget to any page● List upcoming meetings● Display past meetings archive
Timestamping:	<ul style="list-style-type: none">● Bookmark timestamps in YouTube videos
Search:	<ul style="list-style-type: none">● Search meeting agendas/minutes from site search (advanced search with ProudCity Search+Docs)

NOTE: See Quote section below for ProudCity Meetings add-on options and pricing.

Learn more: proudcity.com/meetings

Forms

ProudCity Forms makes it easy to create and manage secure, mobile-friendly online government forms.

Number of forms:	<ul style="list-style-type: none"> ● Unlimited
Example uses:	<ul style="list-style-type: none"> ● Payments (fines, tickets) ● Permits ● Issue reporting ● Job applications ● Subscriptions (alerts, newsletters) ● Public record requests
Accessibility:	<ul style="list-style-type: none"> ● WCAG 2.0 AA ● Keyboard tabbing ● Form labeling ● Aria attributes
Mobile-enabled:	<ul style="list-style-type: none"> ● Smartphones ● Tablets ● Laptops ● Desktops ● TVs ● Kiosks
Manage:	<ul style="list-style-type: none"> ● Add/edit/delete forms ● Drag-and-drop form builder ● Confirmation pages / emails ● Post same form in multiple pages
Documents:	<ul style="list-style-type: none"> ● File uploads, attach documents to forms ● Associate digital forms with print versions
Data:	<ul style="list-style-type: none"> ● Forms manager dashboard

	<ul style="list-style-type: none">● Download form submissions to .xls/.csv
Payments:	<ul style="list-style-type: none">● PCI compliant credit card processing
Integrations:	<ul style="list-style-type: none">● ProudCity Payments● MailChimp● ConstantContact

Learn more: proudcity.com/forms

Payments

ProudCity Payments makes it easy to set up and manage Kalamazoo web and mobile payments.

Number of payment forms:	<ul style="list-style-type: none">● Unlimited
Example uses:	<ul style="list-style-type: none">● Permits● Tickets/fines● Event registrations● Taxes
Compliance:	<ul style="list-style-type: none">● PCI compliant
Credit cards:	<ul style="list-style-type: none">● Visa● Mastercard● American Express● + more
Manage:	<ul style="list-style-type: none">● Dashboard of payments, payouts, transactions● Notifications (customized confirmation emails)● Recurring payment transactions● Issue refunds
Data:	<ul style="list-style-type: none">● Viewable/downloadable reports

Learn more: proudcity.com/payments

Security

ProudCity Safe guarantees Kalamazoo has a holistic approach to website security.

Encryption:	<ul style="list-style-type: none">● 100% HTTPS SSL
Up-time:	<ul style="list-style-type: none">● 99.9% monthly average
Software updates:	<ul style="list-style-type: none">● Every two weeks● Security vulnerabilities released immediately
Authentication:	<ul style="list-style-type: none">● Secure user storage authentication
Back-up / recovery:	<ul style="list-style-type: none">● Daily database/files back-ups stored in secondary data center for one week● Weekly back-ups (every Sunday - stored for five weeks)● Manual back-ups via customer support ticket
Monitoring:	<ul style="list-style-type: none">● Third-party monitoring (pings website up-time every five minutes with a 30-second threshold)● Continuous monitoring for vulnerabilities (code, administrator access, backup verification)
DDOS:	<ul style="list-style-type: none">● Distributed denial-of-service protection
Hot fixes:	<ul style="list-style-type: none">● Serious vulnerabilities released immediately

Learn more: proudcity.com/security

Support

ProudCity Care ensures Kalamazoo gets the customer support you need.

Online:	<ul style="list-style-type: none">● 24/7 public knowledge base<ul style="list-style-type: none">○ Online help videos○ Online documentation (help.proudcity.com)○ Self-service guides (help.proudcity.com/guides)○ Frequently asked questions
Ticketing:	<ul style="list-style-type: none">● 24/7 (less than 48-hour response time)
Live chat:	<ul style="list-style-type: none">● 8:00 a.m. to 7:00 p.m. Monday-Friday Eastern Time

Learn more: proudcity.com/support

Onboarding

ProudCity Onboarding streamlines Kalamazoo training and new website launch.

Includes:	<ul style="list-style-type: none"> ● Digital government strategy and training ● Project management, launch support ● ProudCity platform training ● Hands-on, collaborative customization
Training:	<ul style="list-style-type: none"> ● 20+ hours of experienced based training sessions ● From beginning to end of the onboarding process ● Sequential curriculum to learn a new feature, content type or service each week through the launch of your site.
Timeline:	<ul style="list-style-type: none"> ● Within 90 days, you will launch your new digital government services. ● Your ProudCity Ambassador will guide you through weekly training and manageable task assignments (two forty-five minute sessions a week). ● In 30 days, you will be trained on the basics and ready to experiment and test new ideas. ● In 60 days, you will be fully trained and ready for public feedback on your BETA website ● 30 days later, you will confidently launch your new LIVE site. ● After 90 days, you're fully onboarded and get 24/7 chat/ticketing support and product upgrades
Pre-kickoff	<p>Resources</p> <ul style="list-style-type: none"> ● Phase overview ● Team agreement ● Product owner ● Project management ● Project plan

<p>Week 1</p>	<p>Prep</p> <ul style="list-style-type: none"> ● Review pre-project resources ● Team pledge ● Product owner ● Project management ● Project plan <ul style="list-style-type: none"> ○ Widget and platform overview ● Kick off meeting ● Account creation ● Schedule recurring meetings <p>Customization</p> <ul style="list-style-type: none"> ● Logo ● Color palette ● Social ● Images (2-3) <p>Content strategy</p> <ul style="list-style-type: none"> ● Footer content <ul style="list-style-type: none"> ○ /contact ○ Email for /contact ○ Email for /feedback ○ /about language ● Content guide ● Answers guide
<p>Week 2</p>	<p>Content strategy</p> <ul style="list-style-type: none"> ● Answers guide (cont.) ● Information architecture <p>Content / page creation</p> <ul style="list-style-type: none"> ● WYSIWYG training ● Answers content (cont.) ● Department set-up
<p>Week 3</p>	<p>Content strategy</p> <ul style="list-style-type: none"> ● Information architecture (cont.) <p>Content / page creation</p> <ul style="list-style-type: none"> ● Answers content (finalize) ● Page structure ● Departments

	<ul style="list-style-type: none"> • Documents + pagebuilder
Week 4	<p>Content / page creation</p> <ul style="list-style-type: none"> • Departments (finalize) • Contacts • Landing pages • Payment list • Report an issue list <p>Alpha launch</p> <ul style="list-style-type: none"> • Launch • Feedback and iteration
Week 5	<p>Content / page creation</p> <ul style="list-style-type: none"> • Landing pages (finalize) • Contacts (finalize) • Payments (finalize) • Report an issue (finalize) <p>Alpha</p> <ul style="list-style-type: none"> • Feedback and iteration (cont.)
Week 6	<p>Content / page creation</p> <ul style="list-style-type: none"> • Departments (iterate) • Landing pages (iterate) • Documents (continued) • Forms <p>Integrations</p> <ul style="list-style-type: none"> • Payments • Issues
Week 7	<p>Content / page creation</p> <ul style="list-style-type: none"> • Meetings • Documents (cont.) • Forms (cont.) • News • Events <p>Integrations</p> <ul style="list-style-type: none"> • Payments (cont.) • Issues (cont.) <p>Alpha</p> <ul style="list-style-type: none"> • Feedback and iteration (cont.)

<p>Week 8</p>	<p>Content / page creation</p> <ul style="list-style-type: none"> ● News (cont.) ● Events (cont.) <p>Integrations</p> <ul style="list-style-type: none"> ● Newsletter <p>BETA Launch</p> <ul style="list-style-type: none"> ● Launch ● Feedback and iteration
<p>Week 9</p>	<p>Content / page creation</p> <ul style="list-style-type: none"> ● Maps <p>BETA Launch</p> <ul style="list-style-type: none"> ● Feedback and iteration
<p>Week 10</p>	<p>Content / page creation</p> <ul style="list-style-type: none"> ● Documents (round 2) ● Forms (round 2) <p>BETA Launch</p> <ul style="list-style-type: none"> ● Feedback and iteration ● Analytics ● Domain information
<p>Week 11</p>	<p>BETA Launch</p> <ul style="list-style-type: none"> ● Feedback and iteration
<p>Week 12</p>	<p>LIVE Launch</p> <ul style="list-style-type: none"> ● Communication plan ● Redirects ● Launch

Learn more: proudcity.com/onboarding

Technical specifications

The ProudCity Platform is powered by modern, open technologies.

Hosting:	<ul style="list-style-type: none">● Google Cloud● Kubernetes● Docker
Encryption:	<ul style="list-style-type: none">● Let's Encrypt
Infrastructure:	<ul style="list-style-type: none">● Linux● Apache● PHP● MySQL
Content management:	<ul style="list-style-type: none">● WordPress
Search:	<ul style="list-style-type: none">● Elasticsearch
Front-end:	<ul style="list-style-type: none">● Bootstrap● Font Awesome
Authentication:	<ul style="list-style-type: none">● Auth0
Data:	<ul style="list-style-type: none">● WordPress REST API
License:	<ul style="list-style-type: none">● GNU Affero GPL license, version 3

Learn more: proudcity.com/tech

Quote

Description	Unit price	Cost
ProudCity Standard Plan <ul style="list-style-type: none"> • ProudCity Web • ProudCity Service Center • ProudCity Forms • ProudCity Documents • ProudCity Payments • ProudCity Care • ProudCity Safe 	\$0.01 per resident/month (22,583 pop.)	\$2,710 (per year)
ProudCity Onboarding <ul style="list-style-type: none"> • 90 day launch program • Training • Customization 	\$0.20 per resident* ***\$4,000 <i>minimum</i>	\$4,517 (one-time)
Duration/description		Total
Year 1 <ul style="list-style-type: none"> • ProudCity Standard Plan: subscription • ProudCity Onboarding: one-time 		\$7,227 (Year 1)
Recurring annual subscription <ul style="list-style-type: none"> • ProudCity Standard Plan 		\$2,710 per year (after Year 1)

Add-ons (optional)

Meetings

Upgrade*	<p>Price:</p> <ul style="list-style-type: none"> • \$600/year (subscription) • \$500 (onboarding) <p>Includes:</p> <ul style="list-style-type: none"> • ProudCity Meetings <p><i>* With purchase of ProudCity Standard website subscription</i></p>
Stand-alone**:	<p>Price:</p> <ul style="list-style-type: none"> • \$600/year (subscription) • \$2,000 (onboarding) <p>Includes:</p> <ul style="list-style-type: none"> • ProudCity Meetings <p><i>** Without purchase of ProudCity Standard website subscription</i></p>

Search

Standard*:	<p>Price:</p> <ul style="list-style-type: none"> • Free <p>Includes:</p> <ul style="list-style-type: none"> • Sitewide search • Type-ahead • Search widget <p><i>* With purchase of ProudCity Standard plan</i></p>
Search Plus:	<p>Price:</p> <ul style="list-style-type: none"> • \$200/month (subscription) • \$500 (onboarding)

	<p>Includes:</p> <ul style="list-style-type: none"> ● Search Standard ● Multi-site search ● Granicus integration
Search+Docs:	<p>Price:</p> <ul style="list-style-type: none"> ● \$100 per month (up to 200 documents) ● \$150 per month (up to 600 documents) ● \$300 per month (up to 1200 documents) ● 1,200 or more documents (will fall into enterprise pricing) ● \$100 per month add-on to increase to 50MB file upload ● \$100 per month add-on to increase search index to 50MB <p>Includes:</p> <ul style="list-style-type: none"> ● Search Standard ● Searchable PDF content ● Filtered search ● Multi-site document search

Documents

Standard*:	<p>Price:</p> <ul style="list-style-type: none"> ● Free <p>Includes:</p> <ul style="list-style-type: none"> ● Unlimited files (under 25 MB per file) ● Increase to 50 MB file upload - \$50/month add-on <p><i>* With purchase of ProudCity Standard plan</i></p>
------------	--

Notifications

Standard:	<p>Price:</p> <ul style="list-style-type: none">● \$200/month (subscription)● \$500 (onboarding) <p>Includes:</p> <ul style="list-style-type: none">● Subscribe to specific pages for updates (news/documents)● Unlimited pages● Updates emailed automatically● Integrates with Mailchimp, Constant Contact
-----------	---

Subsites

Standard:	<p>Price:</p> <ul style="list-style-type: none">● \$100/month per subsite (subscription)● \$1,500 (onboarding) <p>Includes:</p> <ul style="list-style-type: none">● Separate, standalone website(s)● Same platform/process● Discounted subscription● Administrative permissions
-----------	---

Payments

Standard:	<p>Credit card processing fee:</p> <ul style="list-style-type: none">● 3% + \$0.30 per successful transaction
-----------	---

Renewals/cancellations

- Monthly/annual billing options, automatically renewed.
- Subscriptions/add-ons can be canceled any time.
-

Team

Our leadership team has decades of experience building digital services.

Luke Fretwell

Luke Fretwell supports all aspects of ProudCity, including product development, operations and community engagement. Prior to joining ProudCity as CEO, he worked with numerous government-focused organizations and has written extensively about digital government.

Kevin Herman

Kevin leads ProudCity operations, including the ProudCity Onboarding program. Prior to joining ProudCity as chief operations officer, he was co-founder of Albatross Digital, a civic-focused web design and development firm.

Jeff Lyon

Jeff leads ProudCity technical operations, including product releases, security and cloud management. Prior to joining ProudCity as chief technology officer, he was co-founder of Albatross Digital.

Alex Schmoe

Alex leads ProudCity product development, including product releases, user experience and accessibility. Prior to joining ProudCity as chief product officer, he was co-founder of Albatross Digital.

Learn more: proudcity.com/team

-

About

[ProudCity](#) is a digital government platform that makes it easy and cost-effective to launch and manage all aspects of digital government operations, including [websites](#), [meetings](#), [online forms](#) and [payments](#). *Government Technology* named ProudCity one of '5 to Watch' in 2016 and has been included in its esteemed GovTech 100 list of top government technology companies in 2017, 2018, 2019 and 2020. ProudCity has been featured in *TechCrunch*, *Government Technology*, *StateScoop*, *NextGov*, *Government Computer News* and *Route Fifty*. ProudCity was founded in 2015. *Government Technology* said of ProudCity, "The future is here, and it is a lot simpler."

Learn more: proudcity.com/about

Contact

- Phone: (510) 671-0593
- Email: info@proudcity.com
- Web: proudcity.com/contact

Examples

We proudly work with local governments like Kalamazoo. Here are just a few.

San Rafael, California

cityofsanrafael.org

Jackson, Mississippi

jacksonms.gov

Williams County, North Dakota

williamsnd.com

Montgomery, Ohio

montgomeryohio.org

Belmont, North Carolina

cityofbelmont.org

Petaluma, California

cityofpetaluma.org

References

Belmont, North Carolina

cityofbelmont.org

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727.337.3834

Oakwood, Ohio

oakwoodohio.gov

Lori Stacel

stacel@oakwood.oh.us

937.298.0600

revize.

The Government Website Experts

GOVERNMENT WEBSITE PROPOSAL FOR Kalamazoo Township, Michigan

Prepared by Ryan Pircer

150 Kirts Blvd., Suite B, Troy, MI 48084

Ph: (248)-928-8020 Fax: +1 866-346-8880

www.revize.com July 6, 2020

Pricing good for 30 days

Revize is a Minority Owned Business



Dear Mark Miller and the Council Of Kalamazoo Township,

Thank you for considering Revize as your web development partner. For nearly two decades, Revize has been a leader in providing high quality, government-compliant web solutions. Located in Troy, Michigan we have launched hundreds of government websites nationwide, including nearly 200 right here in Michigan, a myriad of industry awards and hundreds of satisfied clients stand as testament to the quality and value of our work.

Every member of the Revize team understands that your website is more than a website. It's a valuable resource that can help you build a better community.

Visitors are drawn to websites that are appealing yet functional, user friendly with a plethora of services, and accessible on a wide range of devices. A Revize website will allow your residents and businesses to easily fill out and submit documents, review and pay bills and taxes, perform searches to answer frequently asked questions and perform a suite of other tasks that would otherwise require staff assistance. What's more, a Revize website will enable you to increase staff productivity and decrease costs by reducing off-line departmental operations.

Some of our great clients in include:

- Flagler County, FL www.flaglercounty.org
- Bell County, TX www.bellcountytexas.com
- The City of Myrtle Beach, SC www.cityofmyrtlebeach.com
- Tipton County, TN www.tiptonco.com
- The City of St. Petersburg, FL www.stpete.org
- The City of Cedar Rapids, IA www.cedar-rapids.org
- And Many More!

We will work closely with you to design and develop a dynamic, functional and easy to navigate website that will perfectly fit your community. Then we empower you to control your digital presence with the industry's best administrative management applications. Revize training ensures that your team has the skills needed to expertly update and manage website content and delivery.

Government clients select Revize because we can help them

- Effectively engage residents.
- Enhance their web presence and build an online communications center.
- Empower non-technical web content editors and administrators to easily execute changes.
- Implement a scalable solution that allows them to affordably grow their web presence for the long term.

“Revize Websites build engagement
with your constituents.”

We have worked hard to establish a reputation for creating online community websites that engage, inform, and increase participation of your community. With our help, your community’s website can serve your residents better, inspire them more, and get them actively involved in your county government.

Please contact me if you have any questions at all.

Sincerely,



Ryan Pircer
Account Manager
248-928-8060
ryan.pircer@revize.com

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Executive Summary

Thank you for considering Revize Software Systems for your new website project. We understand the importance of this undertaking and know how motivated your government/community is to selecting the right vendor; one who will work with you through all the steps required to build the perfect website featuring a plethora of high quality online services that your constituents will want to use regularly. In more than two decades of working with government leaders, as well as through nationwide surveys, we have learned that the key to choosing a website vendor is finding the right balance between the total cost of the solution and the quality of the design, online apps and user functionality. In simpler terms, you need a solution that works for you and serves your constituents.

About Us

Having launched nearly 1,500 government clients nationwide, Revize Software Systems is one of the industry's leading providers. We credit our rapid growth to our 20-year track record of building award-winning government websites and content management systems. When you work with Revize, you're not just a client, you become part of the Revize family and will receive the service and support you need and expect! We are among the most highly respected government website experts in the United States and we proudly stand by our work.

Our Innovative Responsive Web Design (RWD) and Web Apps

Revize has been a pioneer in implementing the latest trends in design by using Responsive Web Design (RWD). This technology ensures that site visitors have an optimal viewing experience — easy reading and navigation with a minimum of resizing, panning, and scrolling — across a wide range of devices, from desktop monitors to mobile phones. RWD provides flexible and fluid website layouts that adapt to almost any screen. When you implement a dynamic new website powered by Revize, you will not only get an outstanding look, layout and navigation, but you also receive 24/7 access to our Government Communication Center for residents, business and visitors.

Here you will find the communication tools you need such as

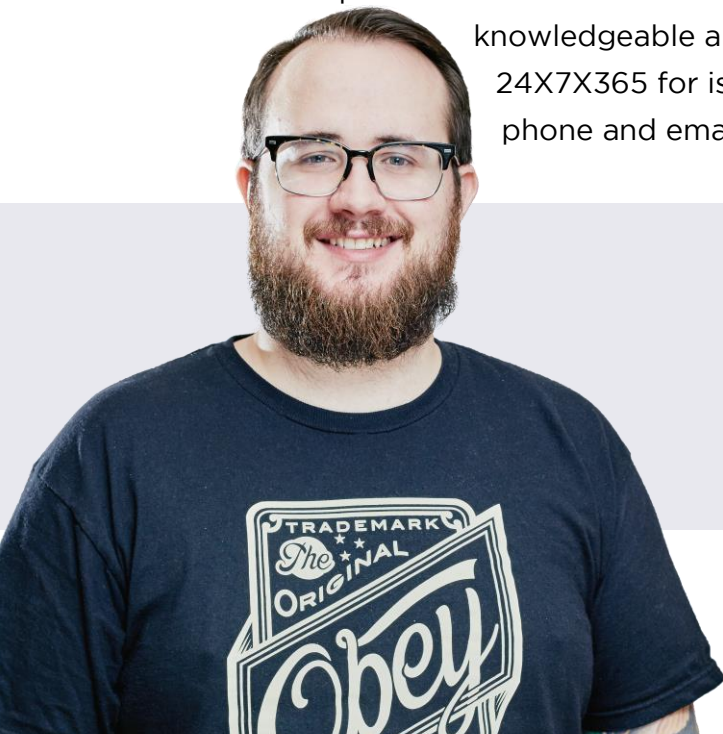
- Public Service Request App
- Calendar of Events
- E-Notification Modules
- On-Line Payment Portal
- Facilities Reservations
- News Center with Facebook/Twitter Integration
- Emergency Alerts
- Online Forms / Survey Tools
- E-Newsletter Applications
- Job Posting and Tracking Module
- Public Records Request Track

Our Award-Winning Government CMS

Revize is renowned as a leader in providing practical, high-value, easy to use content management software Government CMS. This simple-to-use yet powerful solution enables clients to manage their online presence with high functionality and style. With applications such as an online document center, public service request app, public records request tracker, agendas and minutes, frequently asked questions and more, Revize ensures that our clients have the tools they need to make information and services available for website users at the click of a mouse.

Quick Deployment, Personalized Training and Support

Revize addresses time concerns by completing websites in considerably less time than our competitors. And because our software is so easy to use, we are also able to effectively train our clients in less than half the time it takes our competitors. Our training program is customized based on each client's needs, and we provide hands on training the way you want it - either onsite or off site through web conferencing tools. We pride ourselves on the skills of our support staff, who are responsive, knowledgeable and helpful. Our online support portal is available 24X7X365 for issue tracking and management. We also provide phone and email support during regular business hours.



Did you know?

Our technical support staff are trained developers. When you call for tech support, you'll be speaking to staff with direct knowledge of development!

Company Profile

FOUNDED	HEADQUARTERS	PHONE	WEB SITE
1995	150 Kirts, Suite B Troy, MI 48084	248-269-9263	www.revize.com

Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM, and video production. Since then, Revize has made an unsurpassed name for itself in the web/internet industry as THE master of government website design, which remains our specialty. We now boast more than 1500 clients in North America and have created acclaimed website designs for hundreds of municipalities and counties, as well as government departments and agencies. In September, 1996 as the Internet was becoming a world-wide reality, Revize began developing a Web Content Management System (CMS) for the government market to enable non-technical contributors to quickly and easily update content on their websites. The result was the creation of our state-of-the-art Revize Government CMS. Our mission has always been to enhance the communications of government organizations nationwide with their varied and valued audiences. This is based on our vision statement, which reads:

“The empowerment of people through simplified information management technologies.”

Focused exclusively on creative web design, government web apps and content management technologies, Revize continues to invest in its technology, continually adding new capabilities and features that manifest our vision. While many municipalities choose Revize to develop and cost-effectively manage their website

content, clients also use Revize as an information-sharing platform. Our suite of Revize Government web-based solutions has proven valuable as a powerful technology that empowers clients to build and maintain sophisticated web sites, all while using the Internet and internal Intranets/Extranets to acquire, analyze, process, summarize and share information – ensuring that the right people always have the right information at the right time.

“We are proud of our award winning web designs, technologies, continued innovations to build government centric modules and apps, web content management, training and support capabilities. We are especially proud of being recognized as one of the industry’s top government website experts and innovators. We are committed to pursuing the continued evolution of all our services to provide increased value to our government clients.”



Did you know?

Revize has won national awards for our websites!

Government Project Experience

Jackson County, Indiana

www.jacksoncounty.in.gov

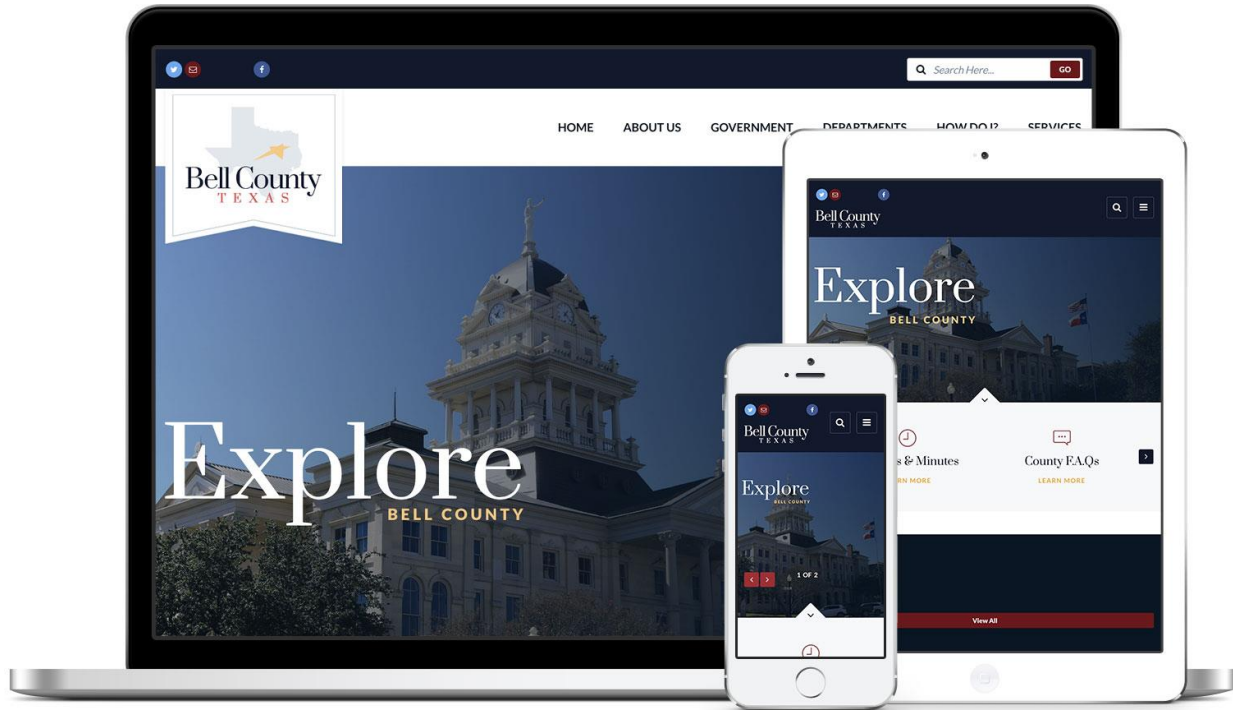


Details:

Jackson County has many departments with varying levels of needs on the website. The success of any county or large city website relies on balancing these departmental needs, whilst showcasing a unified vision. In this website, we did just that. While respecting the County's history, we also designed the site to towards innovation. Users will notice that they can easily find the most important online services without having to search through line after line of text. Also, the Revize HR application was added into this website for a seamless hiring process. All 3rd party applications are integrated in a way that was right for each particular department. This website is the perfect mix of functionality and design!

Bell County, Texas

www.bellcountytexas.com

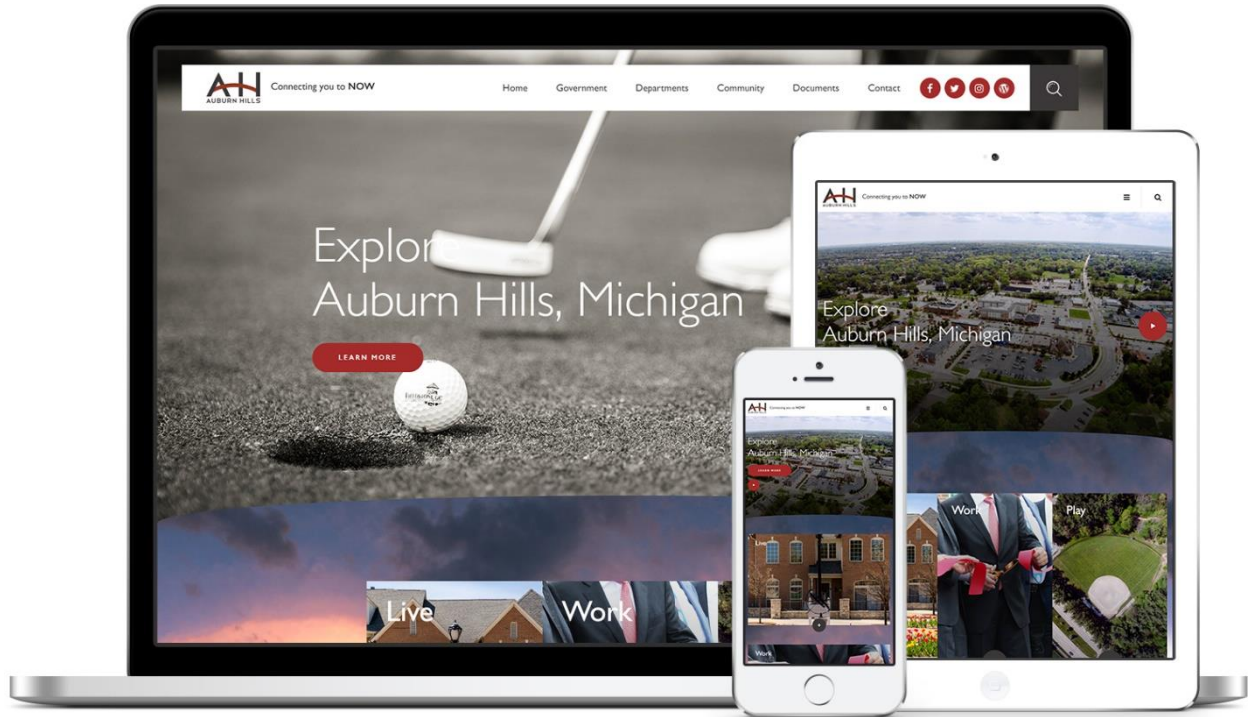


Details:

Bell County is a very longtime Revize client. This website was recently redesigned in 2018 to highlight all of what Bell County has to offer. The design does not overburden the user with too much content. It separates that content into different focus areas. This lets the residents get information in a way that is much more of an experience. The straightforward news, and events feature images that promote click-through. With the Revize CMS this County is able to quickly and easily update the website in just a few clicks! It is the perfect design to house all government information to a population of approximately 350,000 residents

Auburn Hills, Michigan

www.auburnhills.org



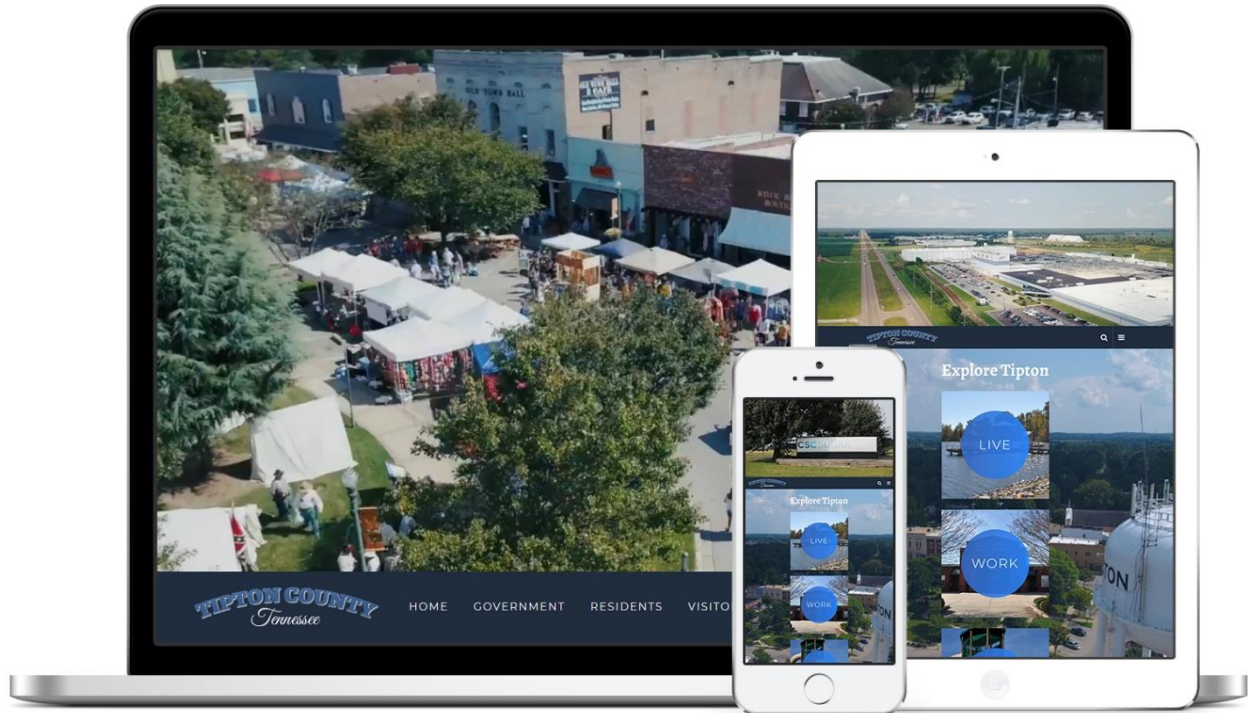
Details:

Another longtime Revize client, Auburn Hills is now up and live with their newly redesigned site. Auburn Hills wanted to rebrand themselves with website design that showed off their great residential environment as well as promote its resources to handle large Corporate World Headquarters and universities. Auburn Hills is known as the home base for Fiat Chrysler Automobiles. Revize create a personal custom design that shows the particular personality of this fine city while creating an information environment for residents to get any piece of information directly from the home page. This website design incorporates all the resident engagement features a city could ever want from a traditional documents center, FAQ center to Social Media walls. Users will notice that they can easily find the most important online services without having to search through line after line of text.

Tipton County, Tennessee

County Design Featuring a Full Width Video

www.tiptonco.com



Details:

Tipton County wanted a design unlike any County out there. With this design we pushed the limit of what people think when they see a County website. We integrated a video that plays on the full width homepage. **Using video in this manner increases resident return visits by 59% and 93% of first-time visitors watch the entire video.** In addition, this site features more scrolling than you may notice on more traditional websites. That is a good thing! Users are now, more than ever, viewing websites on their hand-held devices. Some estimates say this is as high as 60% of all internet usage! With more scrolling we are able to give the user a lot of information, without having to squeeze it into such a small space. We use images, icons, and interactive features to create an experience for the user. This type of design also allows us to extend the County's brand in a way that is unmatched in the industry!

The Village of Glencoe, Illinois

www.villageofglencoe.org



Details:

The Village of Glencoe is beautiful community on the shores of Lake Michigan just north of Chicago. This website brings together an amazing design with a full suite of web apps to engage Village residents. Smooth transitions from the home page to interior pages of this website allow users to find exactly what they are looking for easily. The Revize Public Service Request App, Village Manager’s Blog, fillable online form database, and a high traffic featured news and headlines area round out this website!

The City of St. Petersburg, Florida

www.stpete.org

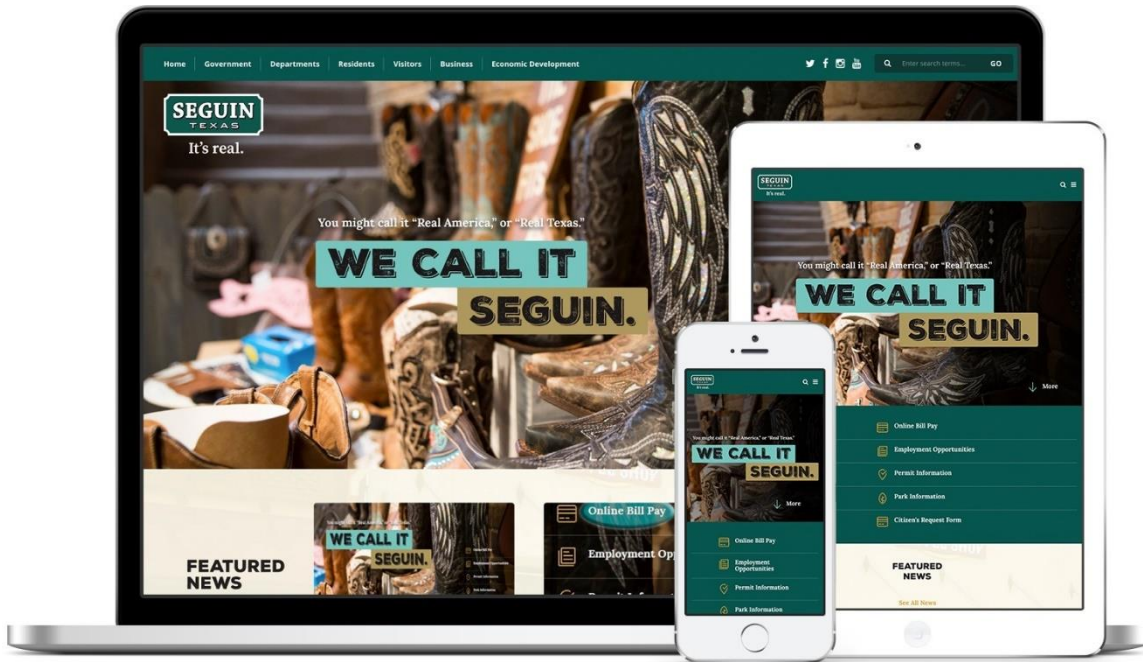


Details:

As Florida's 5th largest, St. Petersburg is an iconic City with something to offer everyone. Because St. Pete is a longtime Revize client, their team worked very closely with ours and actually provided their own design concepts. We did the integration/pre-launch work and their staff was with us every step of the way. Inner pages are flexible to allow departments to have dedicated pages with a cohesive feel across all pages. Social media feeds from Instagram, Flickr, Facebook, Twitter, and YouTube all on the homepage! St. Petersburg also uses the Revize API to develop their own templates. This website is an elite representation of the power and beauty of the Revize process.

The City of Seguin, Texas

www.seguintexas.gov



Details:

The City of Seguin, Texas is a clear example of how we adapt to our clients' needs and custom tailor our process. During our on-site discovery meeting in Seguin, we determined that, in addition to the city website, there were some overarching goals of economic development and increasing the library's presence online. Therefore, instead of "shoehorning" those departments in the main City website, we built a new City website, EDC website, Visitors website, and Library website, all with a similar brand but a unique design. Our focus is to help achieve the goals of our clients. While we cannot guarantee this type of addition, we are always looking for ways to deliver more than our clients expect!

- www.seguintexas.gov
- www.seguinedc.com
- library.seguintexas.gov
- www.visitseguin.com

Government Account References

Client: Tipton County, TN

Shawn Anderson, GISP Director
Phone: (901) 476-0234
Email: sanderson@tiptonco.com
Website: www.tiptonco.com

Client: City of Wylie, TX

Craig Kelly, Public Information Officer
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Email: craig.kelly@wylietexas.gov
Website: www.ci.wylie.tx.us

Client: Bell County, TX

Stefan Jones, Webmaster/IT Services
Phone: (254) 933-5777
Email: stefan.jones@bellcounty.texas.gov
Website: www.bellcountytexas.com

Client: Flagler County, FL

Julie Murphy, Public Information Officer
Phone: (386) 313-4039
Email: JMurphy@FlaglerCounty.org
Website: www.FlaglerCounty.org

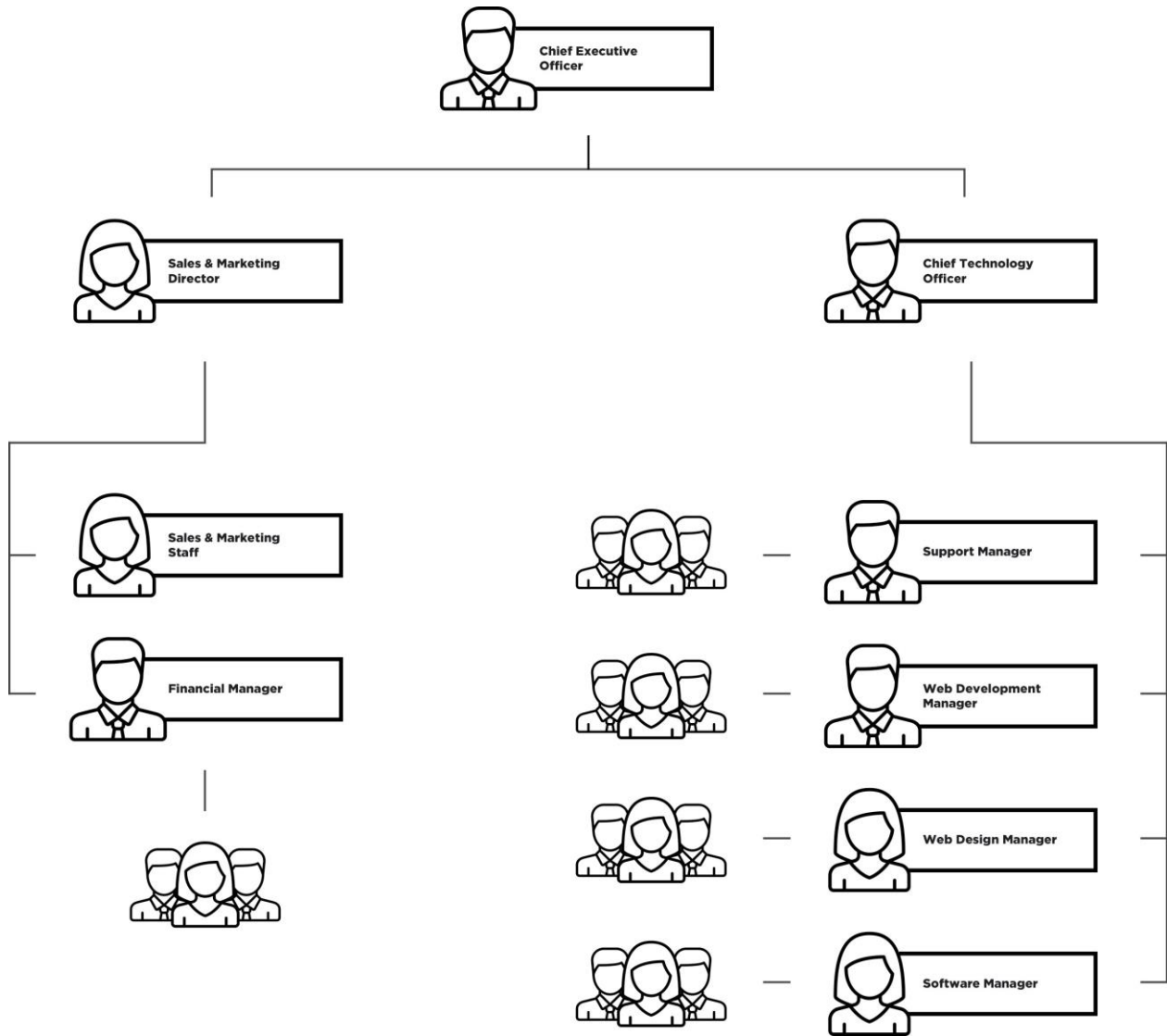
Client: City of Seguin, TX

Morgan Ash, Public Information Officer
Office: (830) 386-2590
Email: mash@seguintexas.gov
Website: www.seguintexas.gov

Client: City of Treasure Island, FL

Mark Santos, Communications & IT Director
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Email: msantos@mytreasureisland.org
Website: www.mytreasureisland.org

Revize Organization Chart



Why Choose Revize?

We Have Government Specific Experience and Outstanding Client Testimonials

You can rely on Revize and our 20 years of experience building and maintaining websites for municipal, county and government agencies of all sizes throughout North America, to deliver a customized site design that improves layout, navigation, usability and content. Using Revize ensures that your website will be reliable, W3C and ADA compliant, and allow for easy integration with existing or future web applications and third-party software. But there's no need to take our word for it -- we encourage you to peruse our massive file of testimonials from our many satisfied clients.

We Will Build a Government Communication Center that Works for Your Community!

The Revize website design, Government CMS and interactive tool sets have been developed exclusively for our government clients to help them effectively communicate with their key target audiences such as residents, businesses and visitors. Some of our most popular website and Government applications and modules include: a new and improved Online Calendar, the comprehensive Forms Center, our News Center with real-time social media connectivity, Emergency Alerts, E-Notifications, Citizen Request Tracker, Parks & Shelter Reservations System, Document Center, and Online Payment Portal.

**“We Build Superior Technology
into Every Website with CMS
Performance & Reliability That’s
Second to None.”**

What sets Revize apart from other companies? Revize's superior technical architecture, unsurpassed staff expertise and highly effective publishing engine provide our government clients with the most reliable website solutions in the industry today. By ensuring our client's data security and providing redundant server architecture and back-up data centers, Revize has a nearly 100% up-time rate. Plus, our clients never have to worry about data loss or data corruption because of our instantaneous back-up process and our data center's tape back-up processes. Revize believes that investing a higher percentage of our profits into our technology and security makes us the best choice for the short and long term for governments seeking the best value for their community's website.

“We Always Provide Knowledgeable, Friendly and Responsive Service!”

All this, and a reliable IT partner too! Our website development is superior, and our Government CMS and suite of online apps is easy to learn and administer, but our 24/7 technical support will also be there for you to help you get over the hurdles! Our technical support team is widely considered to be among the industry's best. We also provide a sophisticated backup infrastructure which allows us to guarantee 99.99 percent uptime. Plus regular updates and improvements to ensure that your site will remain current with industry standards and keep running smoothly for years to come. The Client Owns the CMS License and the Code!

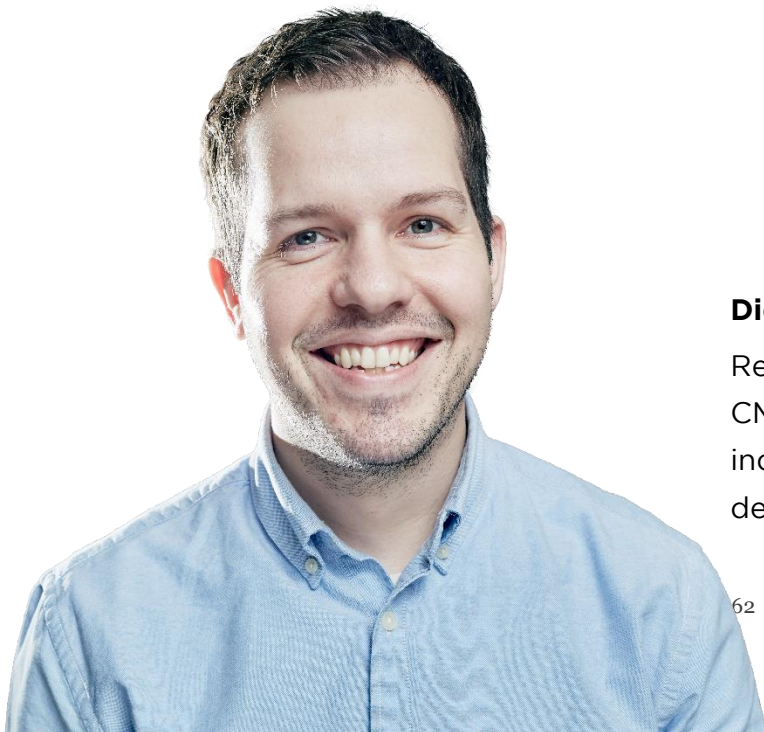
We often hear the question: “What happens if we want to move the website to another vendor? Do we lose all access or any of our website data?” The answer is 100% NO! As our client, you own the template source code, the CMS, and any data that you put onto the website. We understand that clients may come and they go, but we always make sure they know they are just as important to us at the end of our tenure as they were at the beginning. If you decide to run the CMS in your own server, we can transfer the CMS license and software to your server as you own the license and you can run it from your server as long as you want.

Top Ten Reasons Why Revize gives you the Greatest Value!

- Modern, timeless and unique website design integrated with online Government apps
- On-time delivery
- Competitive pricing
- Responsible stewardship of the organization's stakeholders
- Full functionality to update and manage your website
- All the tools/apps needed to increase communications with citizens
- An easy CMS to train employees quickly
- Extended phone and email support
- Unlimited Upgrades: Revize provides unlimited FREE upgrades to new and existing modules at no additional cost to you.
- Unlimited Upgrades: Revize provides unlimited upgrades to new and existing modules at no additional cost to you. Once you invest in Revize, you will receive free upgrades and feature enhancements for life.

“The Revize responsive website design is second to none for us providing an excellent experience for the growing number of residents, visitors and businesses accessing WylieTexas.gov on mobile devices. Our website’s progressive look captures the vibrant culture of our community.

— Craig Kelly, Public Information Officer, City of Wylie, TX



Did you know?

Revize CMS is one of the most advanced CMS in the government web design industry with over 15 years of development.

Awards & Accolades

We were thrilled with the outcome of our website redesign project. The Revize team was professional and responsive throughout the process.

- Tori Mathes, Media Communications, City of Auburn Hills, MI



The Revize Solution

Project Planning and Setup

What makes Revize unique in its project approach and experience is our thorough preparation for each individual community combined with the range of website deployments and creative, customized fit we implement for each client. From small to large, rural to urban, the Revize project management process guarantees a perfect fit between the concept of the deployment and the expectations of the client's level of engagement preferences.

We don't use a "one size fits all" approach because it doesn't make sense.

However, we do use a standard, proven effective process methodology. Each client is unique and we tailor our process to fit their unique needs. For as long as you are our client you will have staff dedicated to your account and access to an on-line portal for communication, design process and on-going support.

Dedicated Accounts Manager: Your dedicated Account Manager will handle all issues related to your contract, pricing, future product add-ons, and general account satisfaction. During the initial kick-off meeting, your Account Manager will introduce you to the team, explain roles and responsibilities, and place you in the very capable hands of your Dedicated Project Manager and Designer.

Dedicated Project Manager: Your dedicated Project Manager will handle all issues related to the website design, development, navigation, content, training, timelines and deliverables, as well as ensuring that feedback and communication occurs promptly in order to keep the project on-track. Also, the dedicated project manager will be the point of contact for any future technical support or issues that need to be addressed during the deployment and post deployment of the site.

24/7/365 Project Portal Access: From day one, your project and on-going support is tracked in the Revize On-line Project Portal. The main point of contact you select for the project will receive an invitation to register, including setting up a secure user name and password. The Project Portal serves as a communication tool for any matter pertaining to your website design, development and on-going support even after your website is launched.

“We guarantee the best support in the industry that’s 24/7 365 by the trained developers & technicians”



Did you know?

Revize will provide a project portal that allows you to check in on the status of your project at any time!

Timeline

Project Timeline		
Phase	When	Duration
Phase 1: Initial Meeting, Communication Strategy, SOW	Weeks 1 thru 3	3 Weeks
Phase 2: Discovery & Design	Weeks 4 thru 8	5 Weeks
Phase 3: Template Development, CMS Integration	Weeks 9 thru 11	3 Weeks
Phase 4: Module Setup	Weeks 12 thru 14	3 Weeks
Phase 5: Custom Development	Weeks 15 thru 16	2 Weeks
Phase 6: Quality Assurance Testing	Week 17	1 Weeks
Phase 7: Sitemap Development / Content Migration	Weeks 18 thru 20	3 Weeks
Phase 8: Content Editor and Web Administrator Training on your new website, final content changes and Go Live preparation	Week 21	1 Weeks
Go-Live (Average)		17-21 Weeks



Did you know?

The project planning process is designed to fit your needs. We will adapt our timeline if your schedule requires.

Revize Project Life Cycle

Phase 1: Initial Meeting, Communication Strategy, SOW

Your Revize Account Manager will set up the initial internal project planning meeting where we will talk about the overall management of your project, establish a timeline, and devise a Revize-Client Communication Strategy that will keep everyone engaged and up-to-date on the progress of the project. We will also discuss specific technical requirements of the project and determine the phases through which those requirements will be addressed. In addition, Revize will address the content strategy of the new site, any new content that needs to be written and how to fit the existing content into the new site, Additionally, as an optional item, Revize will discuss the process of conducting online surveys to gather feedback from your constituents for the new website layout and requirements. After this meeting, Revize will develop a Statement of Work and provide it to the client for review and approval. Prior to the design kick-off meeting, you will receive our questionnaire to complete with various answers that will help our designers gather information regarding your needs and preferences. Our team will also brainstorm ideas and suggestions with you during the meeting.

The questionnaire addresses various issues such as:

- As a result of a new website design and navigation, what are the main improvements you hope to achieve?
- What are some key points and areas you may want featured on the Home Page?
- Do you need help with logo design? Image? Marketing & branding?
- What key modules do you want featured in your web site, like Document Center, Report a Request, News & Events, Events Calendar etc.
- Do you need social media features need to be highlighted in the new site? etc..

Phase 2: Discovery & Design

If there is client approval, we will collect feedback from the residents on the new design layout by setting up an online survey with a set of standard questions. The survey questions need to be approved by the client prior to our adding a link from your current website. This link can also be distributed through other channels like email, newsletter or any other form of communications you might be using to stay in touch with your residents. Usually there is a 1- to 2-week survey period.

Once survey results have been tabulated and your needs have been determined, you and your Revize team will participate in a Design Kick-Off Meeting. A senior designer and team will conduct an in-depth interview, and brainstorm ideas with you about your vision for the look and feel of your custom website. Our efforts on this project will extend far beyond placement of provided information within a stunning design. It's about uncovering how your audience wants to be informed and applying our 20+ years of web design and development expertise to create the most effective ways of displaying that information and getting users to access and use your website. We always strive for nothing less than an award winning design!

Revize Design Principles

The Revize Web Application Developers are not only responsible for the look, functionality, and performance of your website. They are also responsible for the security of the web content and web-based applications they create. They ensure that the code supports secure authentication and authorization and provides access control mechanisms as required.

Good design principles are always based on readability, taking into consideration appropriate font type and size for headlines and text area, as well as line height – ensuring all page elements are balanced. Our designers also pay meticulous attention to their use of shadows and gradients. To the layman's eye there may not appear to be a shadow, however on the website the font will appear sharper (or maybe softer depending on the amount of shadow used).

Of course, color cannot be overlooked. Our designers first take the client's preferences, official logo colors, and pictures into consideration to create a color scheme consisting of no more than three colors. We then use variants and hues to create visual appeal, contrast, eye-catching allure and invoke the overall feeling that the client desires.

Last but not least is effective use of page elements such as call to action buttons, social sharing icons, email newsletter sign-up, and promotion areas. The ultimate goal is to provide an easy to navigate webpage that is informative without being overwhelming. Therefore, it is the designer's job to guide the client in making appropriate placement choices for needed items.

Revize Design Trends

There are some exciting new design trends, and Revize is always on the cutting edge, implementing the best of these innovations in our websites. We are especially pleased at how effectively they are proving to be in increasing engagement in government websites.

#1 Responsive Web Design – The most important development in website design in years, Responsive Web Design (RWD) automatically conforms and optimizes websites for any screen size. With the substantial increase in smartphone and tablet users today, people are going online using a vast number of devices with wildly different screen sizes. Our websites offer this very important feature of easily and cleanly conforming to computer, tablet and mobile device screens.

#2 Liquified Content – This is another important trend that address the fact that information is no longer static or concrete. Instead, content is specifically customized for each unique user. Liquidity of content enhances the immediacy and flexibility of content. The more liquid your community's content, the easier it is for residents and businesses to access this information in ways and via the channels of their choice: fixed or mobile, interactive and live. Revize is able to effectively make your content liquid. This will make it adaptable to various situations and, therefore, easy to reuse in different contexts distributed for a variety of display formats and communication channels.

#3 Image Tiles – This is a trend that enables developers to display content in a pin board style of display. Revize now offers this feature, which creates a very visually appealing display of content, such as pictures or social streams. Image tiles also help promote engagement by encouraging site visitors to comment or reply to items from directly within the image tile. This is an especially useful option for web pages promoting tourism.

#4 Parallax Scrolling – This is a highly advanced, innovative design technique for sophisticated websites. Parallax Scrolling allows Revize to build websites in multiple layers, with content that moves across the screen at different speeds as visitors scroll. This unique design technique is very visually engaging and can help improve time-on-site metrics.

#5 Innovative Typography - This plays a very important role in website design, image and branding, and is especially important for maximizing the look and feel of the website when accessing it from mobile devices. Our designers are experts in effective typography and take many factors into consideration when selecting the type of fonts, font sizes, and colors to be used for a website.

#6 Social Feeds - With the proven ability to strengthen and deepen interpersonal connections, social networks present a wonderful opportunity for government organizations to increase community engagement and make governments more accessible to the people they serve. One method already mentioned for improving social activity is using pin boards; another is creating a social area or social wall that combines activity from multiple social networks, like Facebook, LinkedIn, YouTube and Pinterest. Revize offers a comprehensive line of popular social media applications and networking.

“Over the past 20 years, Revize has mastered the art of designing government websites.”

Key Phase Objectives & Deliverables:

The following steps are followed while designing new sites

- **Establish Needs and Creative Direction:** Understand your objectives and requirements, and provide recommendations for effective online branding pertinent to your requirements, existing branding and your web audience’s needs. The Revize designer will also conduct his own research in order to capture the character and “feel” of your area, which will inspire ideas for the overall design direction of the website.

- **Main Menu Navigation & Home Page Wireframes:** Work with you to establish a main-level navigational architecture and identify key items accessible from your home page. This establishes a baseline for the navigational structure, as well as the preferred content structure (wireframe*) for the home page.
- **Page Layout and module placement:** We will follow all the best practices to layout the different features and modules so that they can be easily accessed by your residents. For example, on the home page there will be sliding picture gallery and quick link buttons for Notify Me, Report a Concern, Document Center, FAQs etc. Also the news and announcements module and events calendar would be integrated into the website, along with the Social Media Center.

Please Note: The home page “wireframe” will simply serve as a realistic guideline in terms of content placement, but will not include the final text nor final imagery for this phase. Please see a sample wireframe to concept development snapshot in the next page.



Did you know?

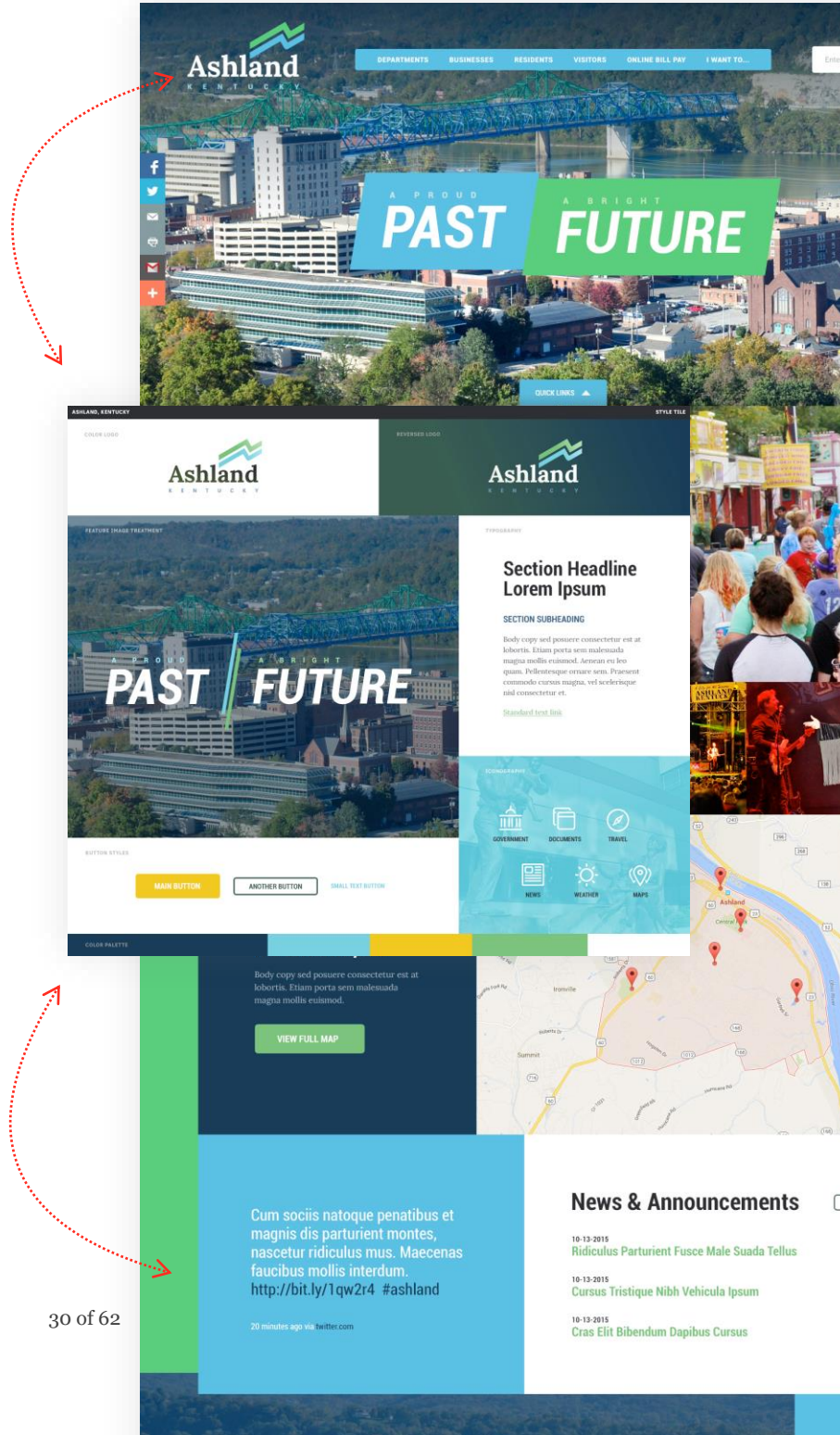
Revize will provide a 100% from scratch design with a satisfaction guarantee!

Wire Frame to Concept

- **Design Deliverable:** The design concepts for this phase will be based on one or possibly two home page layouts. The client will review and provide design feedback to the designer for changes. Revize asks that clients have no more than three iterations of changes up to the point that the final concept is approved.

- **Final Home Page Sign Off:**
When all changes have been made, Revize will present your final home page design and layout for approval. Customer approval is required to proceed to the next phase, the inner pages of the website, and the process repeats itself before the actual HTML & CSS is written.

- **Final Inner Page Sign Off:**
When all changes have been made, Revize will present your final inner page designs and layouts for approval. Customer approval is required to proceed to the next phase, when the actual HTML & CSS is written.



Phase 3: Template Development, CMS Integration

First, the Revize development team will transform the approved designs from mere pictures into fully-functioning HTML/CSS and Revize Smart Tag enabled web page templates using the Revize Dreamweaver Extension. The Revize Smart Tags are fully customizable and allow customers to expand functionality as needed. To maximize this extensibility, the full Revize Java API is provided to clients with our Advanced Training Program.

Phase 4: CMS Modules Setup

In this phase, all of the features and modules the client has requested will be set up, e.g. calendar, document center, picture galleries, alert center, e-Notify, etc. are all brought to life and made functional while also being tested in the Revize CMS. Revize enhances current modules and adds new modules continuously, and you will receive all future updates to modules at no additional cost.

Phase 5: Custom Functionality Development

In this phase and according to your specifications, custom functionality of existing CMS modules, database scripting and programming, as well as any custom application development will be executed. The Revize development team will be interfacing directly with your technical staff to obtain information and test information exchange and application functionality. This phase may overlap phases 2 - 4.

Phase 6: Quality Assurance Testing

In our testing phase, we ensure that your website meets functionality, performance and security standards. Our QA team uses mock data to test navigation and interfaces of the templates, along with any custom developed applications or modules. Additionally, through a series of tests, we perform input validation to ensure that security mechanisms cannot be bypassed if anybody tampers with data he or she sends to the application, including HTTP requests, headers, query strings, cookies, and form fields. We also ensure that when errors do occur, they are processed in a secure manner to reduce or eliminate exposure of sensitive implementation information.

Phase 7: Content Development / Content Migration

Revize will develop all of the pages for your site to make the initial content available upon site deployment. Our content development and migration experts use the latest standard formatting practices to develop the navigation and create the most effective content possible for your website. This includes spelling and style corrections into the new website.

There are no limits to the number of pages you can create after you have gone through training.

Revize will implement an effective website architecture with the latest technology and usability trends so your website visitors can find information in an instant. We will also assess your current website content and incorporate what you currently have with additional content to maximize interest and excitement for your readers. Our content experts are educated in proper writing and terminology, and will use correct grammar, spelling and punctuation.

Our web designers use creative typography which makes the website more visually appealing and also plays a role in defining the hierarchy of content to be placed on the web page. Variations in size and color are used, as well as strategic placement on the page to highlight certain site areas so the visitors can easily navigate the site. Effective typography also ensures that your website will look good on desktop, laptop, mobile and tablet devices.

Phase 8: Training Your Staff (in-person or web based training)

Once your website is ready for you to begin editing, you will be able to easily revise your content as often as needed. Revize will train you on how to operate the Administrative and Content Editor functions so you can manage your website. We typically provide this training on-site; however, we can also provide on-line training for your staff if you prefer. For your convenience, training materials can be downloaded from the Revize website. After training, our friendly and responsive support staff is always here to answer questions and provide training refreshers as needed.

Standard Training Agendas

Basic Administrator Training (How to)

- Sign-in
- Create users
- Assign roles
- Set page level permissions
- Set section level permissions
- Configure and set up workflow approval process

Content Editor Training (How to)

- Sign-in
- Edit page content
- Copy/paste content or add new
- Create a file link
- Create a link to another web page or external web site
- Create a new page and link to it
- Insert/update a picture
- Insert/update a table
- Spell check
- Save and Save as Draft
- History of the page content (content archive)
- Create a survey form or any other type of online web form
- Create navigation pages (top/left menus)
- Create new calendar and create/edit calendar events
- Edit metadata

Advanced Administrator Training (How to)

- Run back-end reports
- Run Google Analytics reports

Training on use of specific Modules included, such as

- Emergency Notification Center
- Public Service Request App
- Web Calendar
- E-Notify
- Quick Links
- Document Center
- Form Center
- News Center
- Frequently Asked Questions

- Request Center
- Bid Posting Center
- Job Posting Application
- RSS
- And more....

Revize Maintenance Covers

- 4 CMS upgrades per year
- Software and modules upgrades (Automatic Install)
- Server Hardware & OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly newsletters on major feature updates
- Regular Webinars on CMS features and usage



Did you know?

Revize has launched hundreds of municipal and county websites large and small!

Hosting Service

Revize has partnered with Amazon Web Services (AWS) and Google Cloud Service Platform (GCP) for its LIVE WEB server hosting infrastructure needs. Both AWS and GCP are industry leaders in high availability cloud server architecture, both server farm infrastructure is highly secured, scalable and redundant for 24/7/365 availability. Snapshot/Mirror Image backups of all of our cloud servers guarantees 100% data protection and recovery in case of any disaster. Also, Revize has dedicated CMS servers in two state-of-the-art physical data centers located in Chicago and Detroit. Onsite/Offsite data backups of all of our dedicated servers are scheduled nightly with R1Soft backup service. Additionally, Revize utilizes multiple Tier 1 bandwidth providers such as Level 3, Wiltel, and Cogent for redundancy and continuous connectivity. These procedures provide our clients with up to 500Mbps of fast fiber optic up-stream connectivity.

Revize hosts your web sites and web applications on redundant (3 TB Hard Drive, 3.2 GHz CPU and 32 GB RAM) servers in order to provide enhanced performance and reliability. The Revize technology architecture physically separates the CMS from the website in order to provide another layer of redundancy/security. With this model, we keep an up-to-the-minute exact duplicate of your website in the event your site must be restored. Revize support staff will simply republish your site within a guaranteed two hours (as opposed to several hours or days time frame our competitors offer).

“Revize can provide clients with unlimited data storage server space for each website.”

Revize will host both your Extranet and Intranet; your Intranet is secure and only accessible by authorized users through a login system.

There are no special software requirements to run a Revize hosted website and CMS solution. We make it all very simple. All you need is an internet connection and a browser. We also provide complete maintenance of your website, which includes but is not limited to: OS patches, intrusion prevention, antivirus, and software upgrades.

Final Phase: You Go Live!

At last, your website content is complete and your staff is sufficiently trained! The final phase in the process is to redirect your website domain name from your old site to your beautiful new one. Once this is completed, Revize will closely monitor the transfer for the first 24 hours to ensure that everything is working properly. Any issues that arise will be immediately resolved.

Marketing & Ongoing Consultation

Revize seizes on every effort to make our clients' sites highly visible. We draft press releases for posting on our website and for distribution locally and will continuously monitor your site after it goes live so that you can take advantage of all marketing opportunities. We also look to submit your site for different awards and recognition competitions to further maximize your site's exposure.

Search Engine Registration and Marketing

Revize will input all the targeted keywords to make your web pages search engine friendly, thus enabling users to find targeted information when they do a Google, Yahoo or any other search on your site.

Security

Revize takes website security very seriously and we provide our clients with the very best website protection protocols. Our data centers are located on secure premises equipped with card-reader access, security cameras and guards on duty 24/7 to ensure the physical protection from unauthorized entry.

Our web and network administrators monitor network activity 24-hours-a-day to ensure system integrity and protection against threats such as Denial of Service (DoS) attacks that could corrupt your website or block user access. Maintaining the secure configuration of our web servers is managed through application of appropriate patches and upgrades, security testing, vulnerability scans, monitoring of logs, and backups of data and OS.

Security Controls, SSL, and Active Directory (LDAP)

- Anti-malware software such as antivirus software, anti-spyware software, and rootkit detectors
- Shield Plus Security Bundle to prevent DDoS attacks
- Intrusion detection and prevention software (such as file integrity checking software)
- Host-based firewalls to protect CMS servers from unauthorized access
- Patch management software
- Security and Authentication Gateways
- Content filters, which can monitor traffic to and from the web server for potentially sensitive or inappropriate data and take action as necessary
- HTTPS (Hypertext Transfer Protocol over SSL), which provides encryption and decryption for user page requests that require more secure online transactions
- SSL (Secure Socket Layer) provides an encrypted end-to-end data path between a client and a server regardless of platform or OS
- If you have an existing SSL Certificate we can transfer it to the new website. Otherwise, if included, we will install a new SSL Certificate upon go live.
- Active Directory (LDAP) is compatible with the Revize CMS. It can be set up in a variety of configurations. As part of the process we will work with you to determine which configuration will best meet your needs.

Application Security Authentication

- Role-Based Security: Role-based authentication to add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers, etc., or department roles and empower the department to assign specific roles to users.
- Permission-Based Security: Ability to set up Content Owners/Editors and restrict which site pages they are authorized to update
 - Global & Department Workflow Management: Create workflow management and approval processes where authorized department personnel become approvers



Did you know?

Revize will host your website and CMS in at least two completely separate geographic locations!

Maximum Response Times

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- New and existing user training
- Training refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- E-Newsletter module support
- Automatic upgrades of CMS Modules such as Calendar, Document Center, etc...

Software Maintenance

Revize rolls out two new versions of the Revize CMS, and six to eight product updates every year. The Revize CMS is continuously enhanced to keep pace with cutting edge technologies and industry trends. When a software update or new version is rolled out, Revize will automatically update all servers used by our subscription service clients.

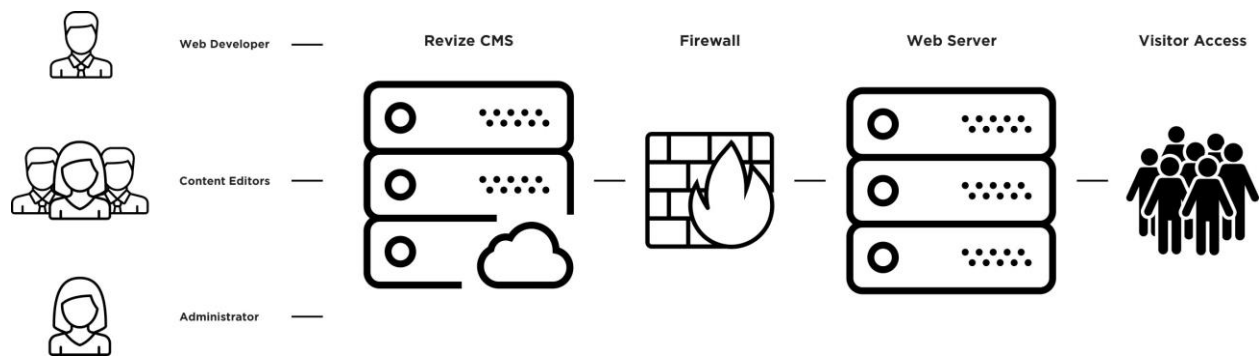
“As a Revize client, you will receive full access to all enhancements to the core components and modules in the Revize CMS at no additional charge.”



Revize Technology Architecture

The Revize Government CMS is a standards-based, open architecture software product without any proprietary restrictions. Revize uses leading technologies to avoid integration problems with existing systems and comes complete with its own Integrated Publishing Engine, Embedded Relational DB, JSP/Servlet Engine, and Application Server.

Revize Intelligent Publishing WCM



“Security, Performance,
Redundancy”



Revize Project Team

Revize understands the importance of having a talented and experienced staff. We are proud of our well-respected team of top notch experts in the field of government website design, development, analysis, content management, training and support. From the first creative concepts through to the design phases, and from site launch to training of personnel and continued support of your website project, we have the right group of seasoned professionals to work with you through the website process and beyond. We are pleased to introduce them:

Thomas Jean

Project Manager

As a project manager, Thomas has brought to Revize a very special skill set. Not only does he manage some of our highest priority projects, he is also a subject matter specialist when it comes to the inner workings of government. As an elected Township Trustee in a Michigan Township, he knows the advantages that come with modernizing the way government does business. Additionally, he serves as President of a registered 501c3 non-profit organization, Genesee Forward, that promotes community development. With his unique background and education from one of the nation's top universities, Thomas is uniquely experienced to give an honest and accurate assessment of your community's website needs.

- **Philosophy:** Learn as much as possible about our clients and use that knowledge to help build an amazing website.
- **Education:** BA degree in Political Science from University of Michigan;
- **Expertise:** Government procedure, special projects, public affairs, community development.
- **Role on your website project:** Project Manager

Joseph J Nagrant

Business Development Director

Joseph is an accomplished professional internet and website design consultant with more than 20 years of successful business development and account management leadership experience. He has worked with well over 400 townships, cities, counties, educational institutions, companies, and non-profit organizations. He's a foremost expert in translating technical solutions into compelling living websites and other online community building opportunities. Additionally, he is a board member for Mott Community College (Flint, MI) MTEC Center, IT Advisory Council, Education Advisory Group. He also participates in many government discussions regarding the Internet for government use, including being a frequent guest on WDET (NPR) public radio and in The Detroit News. He has an excellent reputation for building and sustaining effective, long lasting client relationships.

- **Philosophy:** "Put yourself in the client's shoes and do what is best for them."
- **Education:** BS in Electrical Engineering, Lawrence Tech University, MS in Business, Central Michigan University.
- **Expertise:** 29+ years of project, sales and marketing experience with government, education, corporate, and non-profit organizations.
- **Role on your website project:** Supervisor of account management between client and project team.

Ray Akshaya

Technical Director

Ray has 20+ years of extensive technical experience with internet and website solutions. He has worked on hundreds of government, non-profit and educational websites and has a keen eye for web visitor requirements, information architecture, and usability. He is also a long-time veteran of Revize Software Systems and our clients enjoy working with him. In his career, he has deployed and/or assisted with technical solutions for more than 500 websites. When working on a project, Ray always visualizes himself in the client's chair at the closing stages of the project and makes sure that all decisions made on a project are in alignment with the client's vision and best practices for developing the system.

- **Philosophy:** "Work Hard, Help People and Live Honest."
- **Education:** MS in Engineering Science, Louisiana State University, Baton Rouge

- **Expertise:** Client Management, Project Management, Technology Development for CMS & Web Apps
- **Role on your website project:** Technical Director

Samir Alley

Creative Director

Samir has more than a decade of experience in managing web site design projects. He has deployed 360+ municipal websites and has a solid background in web design and the latest web technologies. Formerly with Google, Samir is a leader equipped to handle any kind of sophisticated web project. He is an exceptional communicator with an innate listening skill that gives him the ability to understand and deploy a client's unspoken needs. Samir's blend of creativity, proficiency, and technical knowledge is unsurpassed in the industry.

- **Philosophy:** "Empathy, Focus, and... Impute"
- **Expertise:** Web Project Management - Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5.
- **Role on your website project:** Graphic design of website and backup support.

Tom Gooden

Website Developer / Graphic Designer, Illustrator

Tom is a senior front-end developer and designer with Revize with more than 10 years of experience in website development. He is highly skilled in his ability to leverage the latest technologies to create fast and innovative web solutions. He commands an intense, yet light-hearted creative presence at Revize, producing excellent design work.

- **Philosophy:** Design and development are constantly evolving, and learning new methods and practices gives me a "geeky" excitement. What I truly enjoy most is that I can create what is considered to be art, but at the same time serves a very functional purpose.
Expertise: Skilled in Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5.
- **Role on your website project:** Graphic design of website and backup support.

Denise Brazier

Project Manager/Trainer

Denise is an educator by nature. Her 20 years of experience in the public school system has made her a master of engaging participants during training. She effortlessly builds effective relationships with all clients. Denise has served as Advisory Counselor, Coordinator, Publicity Director, and Project Manager for several organizations in the education, non-profit and public sectors. She has been appointed to the state's quality committee evaluating organizational policies and procedures for recognition.

- **Philosophy:** “Always explain things in the terms of your audience to ensure their understanding”
- **Education & Training:** MS in the Art of Education from Marygrove College. Certification in Secondary Education
- **Expertise:** Training, education, teaching, public affairs and project management.
- **Role on your website project:** Trainer for the Content Management toolset and project manager

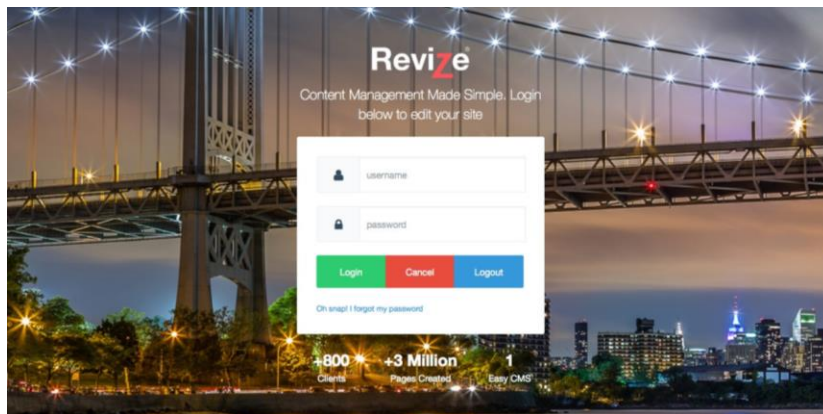


Did you know?

Revize will put together a project team based on the unique needs of your project!

Revize Government CMS User Interface

1. Revize CMS User Interface Home Page

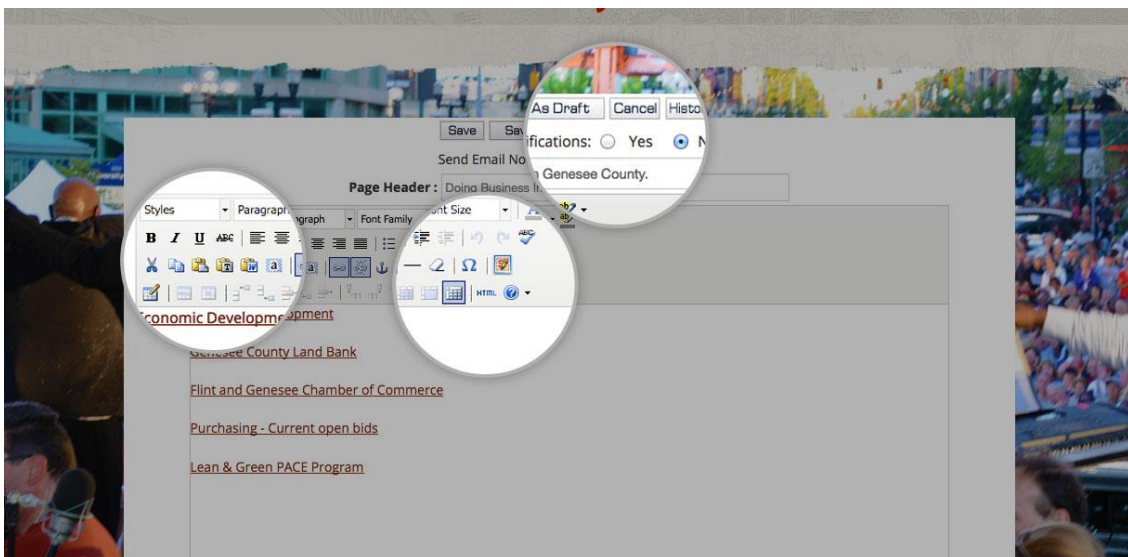


2. Users simply browse to a page that they want to edit, select the Login button, and then insert their Login Name and Password into a login screen as shown below.

3. Edit buttons appear on the page after the Login executes. Based on users roles/permissions, the appropriate buttons are displayed.



The input form appears as shown below. Content Editors can change banner, page heading and the content displayed in the center of the page. Notice the content is changed using a “Word Like” editor.



After the page is “saved”, the page can be sent to an approver for review or immediately published to the web site.

Revize Quote

Phase 1: Project Planning and Analysis, SOW	\$600
Phase 2: Discovery & Design from scratch - One concept, three rounds of changes, home page and inner page design and layout, includes Responsive Web Design.	\$1,125
Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web application. You also receive all updates to all CMS modules for the life of your Revize relationship. And you own the technology, design and content!	\$2,000
Phase 5: QA Testing	\$700
Phase 6: Site map development/content reorganization and migration from old website into new website including spell checking and style corrections – up to 221 webpages and 381 documents (approximate amount on your website today). To help remove stale content, Revize will not me moving over old announcements, events or calendar items.	\$1200
Phase 7: Content editing and site administration training (one day session)	\$1,600
Phase 8: Go live!	Included
Annual Unlimited Tech Support, CMS software updates (2 users), security software updates, and website health checks. Website hosting Included free of charge (10 GB storage space, 100GB monthly bandwidth limit) with security certificate and 4 redundant server farms across the USA:	\$2,400
Online Fillable Forms/ Job Posting Application	\$1,950 \$900/yr
Grand Total (1st year) Second year and onward investment	\$12,475 \$3,300/year

Flexible Payment Options Available

Revize provides a free website redesign after year four of service if client signs a 5 year agreement

Website Features Included:

The Following Applications & Features will be integrated into Your Website:
In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for government. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

- Citizen's Communication Center Apps
- Citizen's Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

Citizen's Communication Center Apps

- Home Page Alert
- Notification Center with Text/Email Alerts
- Document Center with anticipative search
- FAQs with anticipative search
- News Center with Facebook/Twitter Integration
- Online Web Forms
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendars
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

Citizen's Engagement Center Apps

- Citizen Request Center with Captcha
- Online Bill Pay
- RSS Feed

Staff Productivity Apps

- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Bid Posting Management System via Vendor Registry
- Online Web Form Builder
- Website Content Archiving
- Website Content Scheduling

Site Administration and Security Features

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

Mobile Device and Accessibility Features

- ADA Compliant WCAG 2.1 AA
- Responsive Website Design (RWD) for great mobile phone viewing

Revize Support Includes

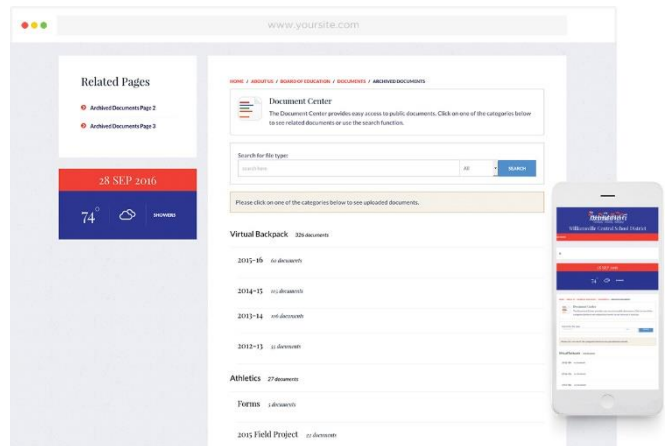
- 8 AM - 8PM EST Phone Support (Monday thru Friday)
- 24X7X365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly Newsletters on major feature updates
- Regular webinars on CMS features and usage



Citizen's Communication Center Apps

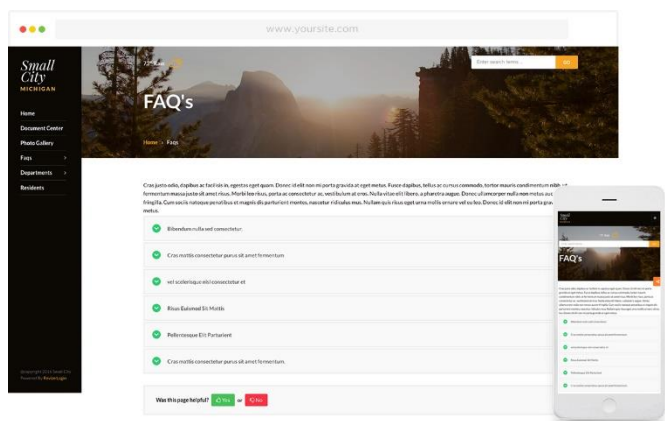
DOCUMENT CENTER APP

Revize helps clients save thousands of dollars each year in employee time and resources with our Document Management Center. Using this module you can create and archive the documents your site visitors need: applications, brochures, manuals, policy and data sheets, research papers, meeting minutes, and more. By providing all of your documents online, your site visitors can access them 24/7 – usually within two clicks -- and you won't incur any printing or postage costs.



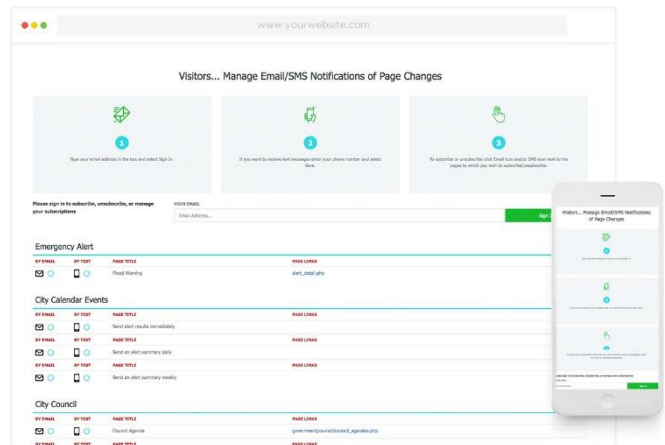
FAQ

FAQ's make it easy for site visitors to find answers to common questions and will greatly decrease the number of calls coming into your switchboard each day. In fact, within six weeks of a Revize website launch, our clients typically experience a significant decrease in the number of daily phone calls... some by as much as 23%!



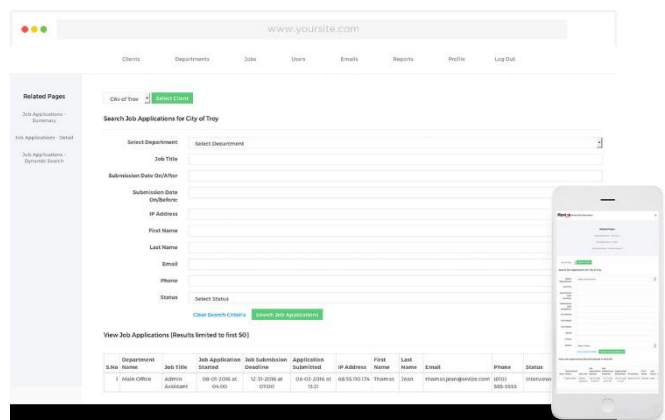
E-NOTIFY CENTER

Many of our municipal clients include an email/text notification option on their Meeting Minutes and Meeting Agendas pages so that interested citizens can sign up for automatic updates anytime there is a new posting.



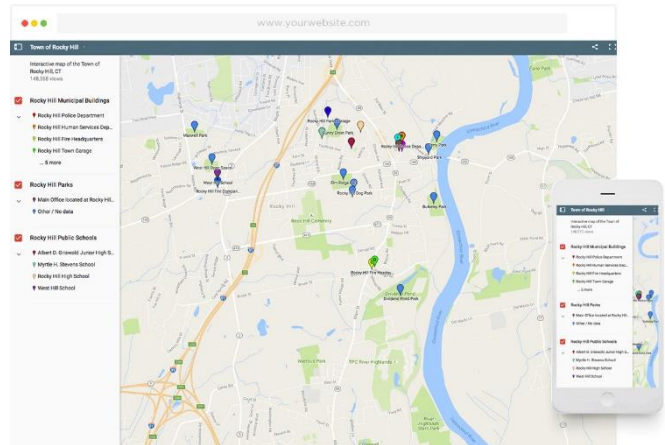
JOB POSTING

Revize's job postings app allows your site visitors to view and apply for open positions online. Postings are removed automatically based on the job expiration date input by your HR personnel. You can provide as much detail as you like and link to or upload any number of files that fully describe the job position. Best of all, with the form fill interface, new openings can be posted in minutes by non-technical staff.



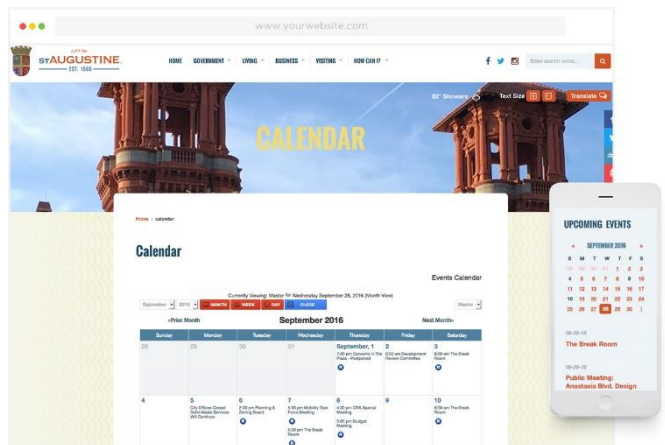
INTERACTIVE MAP

Not only does the Revize CMS ensure that your site is easy for visitors to navigate, we've made it even easier for them navigate the real world surrounding your location. Specific buildings, parks, bike paths, mass transit stations, nearby businesses, tourist attractions, parking lots, voter polling locations, and more are incredibly easy to identify with the familiar Google Maps highlighted with Pins.



CALENDAR APP

The Master/Sub Calendar provides an easy-to-use tool to enhance usability and encourage the communication of events both internally and externally. It provides visibility and transparency into activities, meetings, and events with a visually appealing display and easy to find event contact information. The ability to insert recurring events saves time by allowing you to create the event once then repeat automatically; great for Board and City Council meetings.



HOME PAGE ALERT

You can't fool or control Mother Nature. But you can protect members of your community from her wrath. Posting emergency notifications on your home page, any other page, or throughout your site, this module allows your content editor to accurately explain the situation and instruct members of your community on the next steps to take.

BID POSTING

The Bid Postings App provides a simple and easy-to-use method for organizing and presenting bids, RFPs and RFQs online for vendors or local contractors interested in providing products and services to your community.

BUSINESS DIRECTORY

Ideal for municipalities, chambers of commerce or any membership organization, this module allows you to easily create and maintain a searchable directory for either members or businesses within the website. Listings can be added, removed and categorized by non-technical staff in a simple table interface.

NEWS CENTER WITH FACEBOOK INTEGRATION

Many of our municipal clients include an email/text notification option on their Meeting Minutes and Meeting Agendas pages so that interested citizens can sign up for automatic updates anytime there is a new posting.

ONLINE WEB FORMS

Using this module, you can create -- from scratch -- an unlimited number of online forms on any page of your site using various field options such as long answers, radio buttons, drop-down lists, multiple choice, etc. Having online web forms provides a quick and easy alternative for users to communicate with you and provide important feedback, opinions or complete tasks online. These forms can be used to have web visitors contact you with questions, comments and requests, give feedback, volunteer, or to sign-up for various events, activities or programs.

QUICK LINKS

The Quick Links module allows site visitors to navigate to their areas of interest, much like FAQs. Examples for users: Where do I... Get Registered for Summer Camp
Where do I... Get a Marriage License.

SHARING APP

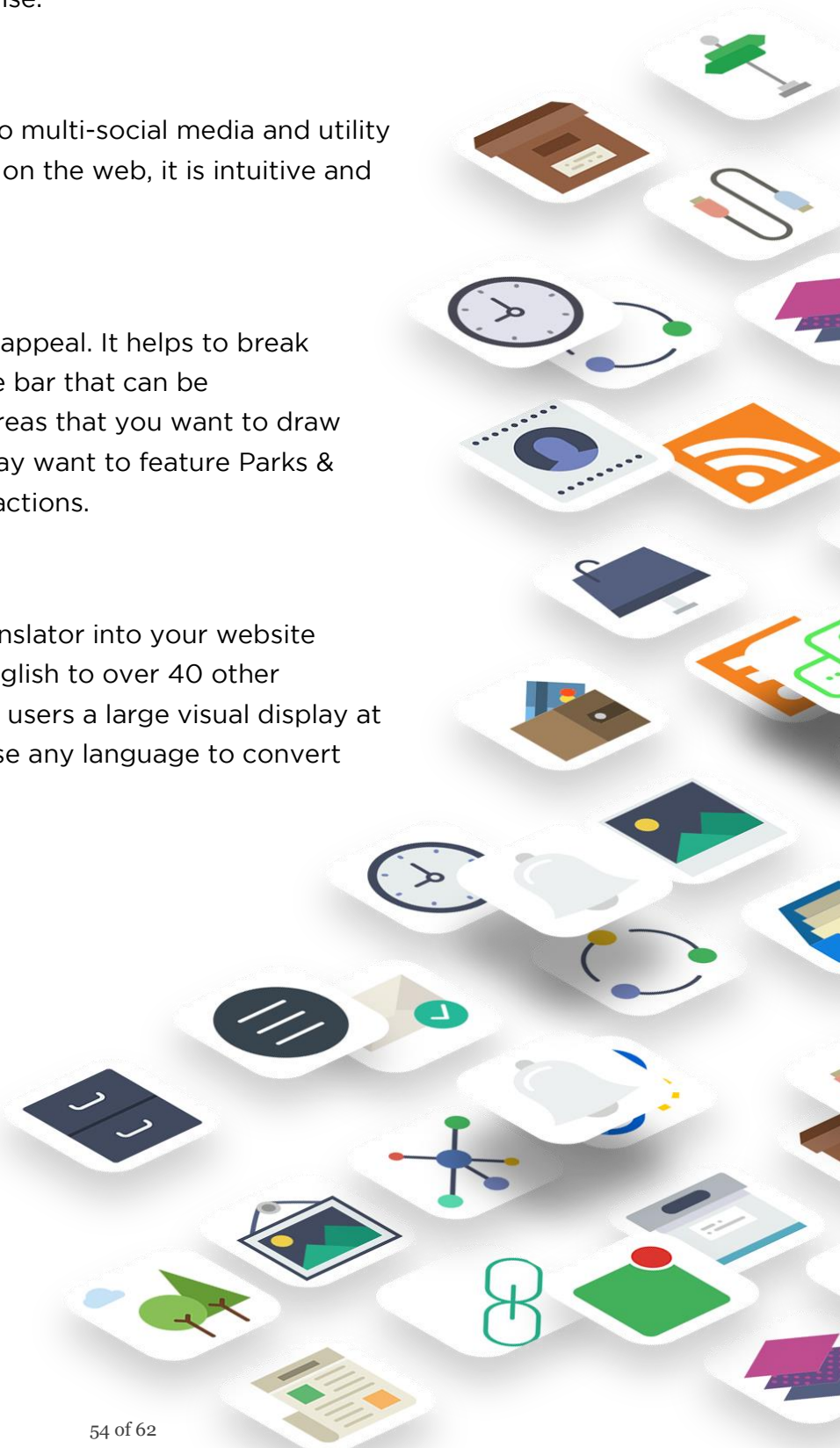
Provides a one click drop down to multi-social media and utility buttons. A common widget used on the web, it is intuitive and easy to use.

SLIDING FEATURE BAR

This feature is a mainly for visual appeal. It helps to break up pages with an interesting slide bar that can be populated with any subjects or areas that you want to draw attention to. For example, you may want to feature Parks & Rec, Landmarks and Tourist Attractions.

TRANSLATOR

Revize integrates the Google Translator into your website templates and translates from English to over 40 other international languages. Provides users a large visual display at the top of the web page to choose any language to convert the text into.



PARKS RESERVATION

This app allows the display of parks shelters and their amenities and to manage their availability to the public. A website visitor can search for facilities by type available, review the amenities for each facility and easily reserve the facility including the option to pay for its use.

ONLINE BILL PAY

Allows clients to set-up secure on-line payment processing for credit card transactions. Can be used for utility and tax payments; Purchasing items on-line; or making donations to non-profit organizations.

RSS FEED

Site visitors will be eating out of the palm of your hand with our RSS feeds module. Revize's CMS allows customers to generate RSS (Real Simple Syndication) feeds for any genre of news or events. RSS feeds are a trusted way to communicate important information to site visitors while ensuring that they remain engaged with your organization and regularly return to your site.



AUDIT TRAIL

This is a powerful administrative tracking tool that provides reports on the content change activities of any webpage within the system. The administrator can gauge how often the site is updated, which departments are most active; and also use the audit trail for recovery of data if necessary.

AUTO SITEMAP TOOL

Revize CMS provides this tool to automatically generate a sitemap. Anytime a new page is added or deleted from the system, the sitemap will republish to show the change. An up-to-date sitemap is very critical to boost the ranking of your website in different search engines.

HISTORY LOG

Administrators can view all the archived versions of any web page and restore any old/archived page. It is a very useful feature for referring to any archived legal documents or press releases.

ROLES/PERMISSION SETUP

Our CMS uses a role based authentication system where you can add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers etc., or you can add roles for each department and assign department-specific roles to each user.

SECURE SITE GATEWAY

Provides a secure login area for either users of an intranet or users to access information not available to the general public. Once users are set-up with a secure login ID, they can manage their own password changes as necessary.

WEBSITE STATISTICS

Revize integrates Google's Web Analytics tool to track number of site visits, website traffic sources, etc. Your website administrator can run various reports to collect important data on the usage of your website.

WORKFLOWS BY DEPARTMENT

Provides a method for Supervisory Oversight of content updates. The process allows an authorized “approver” to compare the current page with the proposed new page content (side-by-side) for easy review and comparison.

“Our innovative solutions are custom-tailored to meet the needs of each individual client.”



Did you know?

Revize installs new features into your content management system on a rolling basis!

Thank you
For Considering Revize

Prepared by Ryan Pircer
150 Kirts Blvd., Suite B, Troy, MI 48084
Ph: 248-928-8060 Fax: 866-346-8880
www.revize.com



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 06082021 9C

FOR MEETING DATE: 6-28-2021

SUBJECT: Fire Department Rescue/Grass Fire Vehicle Purchase

REQUESTING DEPARTMENT: Fire Department

SUGGESTED MOTION:

Authorize the purchase of a 2022 Chevrolet Silverado 3500HD pickup truck as outlined in the attached specifications from the State of Michigan Commercial Fleet Vehicle Program (MiDEAL) from Berger Chevrolet of Grand Rapids, Michigan for the price of \$57,402

Financing Cost: \$57,402

Source: General Fund _____ Grant _____ Other Fire Capital _____

Are these funds currently budgeted? Yes XX No _____

Other comments or notes:

Submitted by: Dave Obreiter, Fire Chief

Manager's Recommendation: yes

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 888-2170
Fax: (269-381-3550
www.Kalamazootownship.org

TO: Dexter A. Mitchell, Township Manager
FROM: David Obreiter, Fire Chief 
RE: Request to Replace Fire Department Rescue/Grass Fire Vehicle
DATE: June 22, 2021

Included in the 2021 Fire Department Capital Improvement Budget was the scheduled replacement of the rescue/grass fire vehicle at the Northwood Station. This purchase will replace the 2009 Ford Pickup truck that is currently in use. The vehicle that is being replaced has reached the end of useful life for this purpose and is in need of replacement.

I respectfully request a motion to authorize the purchase of a 2022 Chevrolet Silverado 3500HD pickup truck as outlined in the attached specifications from the State of Michigan Commercial Fleet Vehicle Program from Berger Chevrolet of Grand Rapids, Michigan for the price of \$57,402 and to authorize Township Manager Dexter Mitchell to sign all necessary paperwork on behalf of the Township of Kalamazoo.

BID PER ENCLOSED SPECIFICATIONS

KZOO FIRE DEPT
MIDEAL 0088-LDT
ORDER 4X4
SPECIAL EQUIPMENT FD

Cost per vehicle	\$32,969.00
Royal Aluminum Service Body	\$12,630.00
FD ES EQUIPMENT- PER SPECS	\$9,120
No Slip Steps	\$750
OFF ROAD DURA TREAD DESIGN	\$1,120
Rust Proof	\$798
STATE TITLE TRANSFER	\$15.00
TOTAL BID AMOUNT	\$57,402.00

GM 5YR 100,000MILE POWER TRAIN WARRANTY N/C

Vehicle Description:

Year	2022
Make	Chevrolet
Model	SILVERADO 3500HD
BODY	DOUBLE CAB 8'0" BOX
COLOR	Red Hot
ENGINE	6.6 V8 GAS

DEALER OPTIONS	COST
DELIVERY TO KZOO	\$100

Due to rising fuel and material cost added ons
subject to cost increases from manufacture

Vendor:
Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Signature Dale R. Kramer

Printed Signature DALE R. KRAMER

Date

6/16/2021

Tire and Wheel Mounting	Included
OEM Tires	Exchanged -

MUNICIPAL SALE TAX EXEMPT

Quote accepted to order



Berger Chevrolet Fleet Sales Department

Dale Kramer | 616-575-9627 D 616-340-2680 M | dkramer@bergerchevy.com

Kzoo Twp Fire Dept

Prepared For: Dave O

[Fleet] 2022 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (2)



Berger Chevrolet Fleet Sales Department

Dale Kramer | 616-575-9627 D 616-340-2680 M | dkramer@bergerchevy.com

[Fleet] 2022 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (2) (Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK30953	2022 Chevrolet Silverado 3500HD 4WD Double Cab 162" Work Truck

COLORS

CODE	DESCRIPTION
G7C	Red Hot

BODY CODE

CODE	DESCRIPTION
ZW9	Pickup bed, delete

REAR WHEEL CONFIGURATION

CODE	DESCRIPTION
SRW	Single Rear Wheels

EMISSIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements

ENGINE

CODE	DESCRIPTION
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline

TRANSMISSION

CODE	DESCRIPTION
MYD	Transmission, 6-speed automatic, heavy-duty

GVWR

CODE	DESCRIPTION
C7W	GVWR, 11,400 lbs. (5171 kg) with single rear wheels

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Data Version: 14022. Data Updated: Jun 15, 2021 11:26:00 PM PDT.



Berger Chevrolet Fleet Sales Department

Dale Kramer | 616-575-9627 D 616-340-2680 M | dkramer@bergerchevy.com

[Fleet] 2022 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (2) (✔ Complete)

AXLE

CODE	DESCRIPTION
GT4	Rear axle, 3.73 ratio

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
1WT	Work Truck Preferred Equipment Group

WHEELS

CODE	DESCRIPTION
PYV	Wheels, 18" (45.7 cm) machined aluminum with Silver painted accents, 6-spoke

TIRES

CODE	DESCRIPTION
QF6	Tires, LT275/70R18E all-terrain, blackwall

PAINT

CODE	DESCRIPTION
G7C	Red Hot

SEAT TYPE

CODE	DESCRIPTION
AE7	Seats, front 40/20/40 split-bench

SEAT TRIM

CODE	DESCRIPTION
H0U	Jet Black, Cloth seat trim

RADIO

CODE	DESCRIPTION
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo.

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Data Version: 14022. Data Updated: Jun 15, 2021 11:28:00 PM PDT.



Berger Chevrolet Fleet Sales Department

Dale Kramer | 616-575-9627 D 616-340-2680 M | dkramer@bergerchevy.com

[Fleet] 2022 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (2) (Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
ZLQ	WT Fleet Convenience Package
VYU	Snow Plow Prep/Camper Package

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
NQH	Transfer case, two-speed active
K4B	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr
KW5	Alternator, 220 amps
JL1	Trailer brake controller, integrated
NZZ	Skid Plates
—	Capped Fuel Fill

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
V46	Bumper, front chrome
9J4	Bumper, rear, delete
U01	Lamps, Smoked Amber roof marker, (LED)
DWI	Mirrors, outside power-adjustable vertical trailering with heated and auto-dimming upper glass
AKO	Glass, deep-tinted
9L3	Spare tire delete

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Data Version: 14022. Data Updated: Jun 15, 2021 11:26:00 PM PDT.



Berger Chevrolet Fleet Sales Department

Dale Kramer | 616-575-9627 D 616-340-2680 M | dkramer@bergerchevy.com

[Fleet] 2022 Chevrolet Silverado 3500HD (CK30953) 4WD Double Cab 162" Work Truck (2) (✔ Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
A2X	Seat adjuster, driver 10-way power including lumbar
AQQ	Remote Keyless Entry
K34	Cruise control, electronic
9L7	Upfitter switch kit, (5)
KI4	Power outlet, instrument panel, 120-volt
C49	Defogger, rear-window electric
DD8	Mirror, inside rearview auto-dimming
5L5	Theft deterrent system fleet immobilizer modifications
8S3	Backup alarm, 97 decibels

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION
5N5	Rear Camera Kit

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION
R9Y	Fleet Free Maintenance Credit.

Options Total

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Data Version: 14022. Data Updated: Jun 15, 2021 11:26:00 PM PDT.

2021 Chevy Silverado 2500HD - Kalamazoo Twp Fire

1 SOS ENFLB00G0L-0B1 SOS 54"/137cm 12 VOLT
NFORCE LED LIGHTBAR W/
LIN DSC TECHNOLOGY

1 Material - Lexan [12|6|12]

Accessories - PNFLBSPLT1, AUTO-DIM

Mount - Standard Fixed Height Mount (PNFLBK06)

Hook - PNFLBF33

Vehicle - Chevrolet 2500/3500 Heavy Duty (2020)

8 SOS EMPS2STS4D mpower® 4" Fascia Light w/ Stud
Mount, 18" hard wire w/
sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black
Housing, 12 LED, Dual Color - Red/White (4 - Grille, 2 -
Front Bumper, 2 - Rear Glass)

4 SOS PMP2BKDG AJ 90 Degree Deck/Grille Adjustable
Bracket Kit for mpower®

4" Fascia Light w/ Stud Mount - Black (Grille)

2 SOS PMP2WSSSB Window Shroud Kit for 4" Light w/
Stud Mount - Black (Rear
Glass)

2 SOS EMPS2QMS4D mpower 4" Fascia Light w/ Quick
Mount, 18" hard wire w/

sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Red/White (Running Board)

4 SOS PMP2WDG15B 15 Degree Wedge Assembly, Black, for use with 4" Quick Mount Light (Running Board)

2 SOS EMPS208RP-5 SOS 4" mpower Fascia with Quick Mount

18 LED 9-32 Volt SAE with 1.5' Pigtail
Black Housing with Clear Lens
RED/AMB/WHT
(Rear Footwell)

2 SOS EMPSC07M3-5 SOS 7"x3" mpower with Quick Mount 36 LED 9-32 Volt SAE with 1.5' Pigtail
Clear Housing/Lens RED/AMB/WHT

(Rear Tailgate)

SOS PMP8BZL01C SOS Chrome Single Bezel (includes gasket) - for use with max power® 7x3 Lights

2 SOS ENT2B3D Intersector Under Mirror/Surface Mount Light, 9-32 Vdc, w/
4-Wedges, Mounting Gasket & Hardware, 16 LEDs, Dual Color - Red/White

1 SOS ENGCC01243 bluePRINT® 3 Central Controller - Communication Hub for use within the EV Control System - 1 Active High Ignition Input, 24 Outputs (100 Amps max)

1 SOS ENGHNK04 15 ft Harness Kit for Central Controller

1 SOS ENGND04101 bluePRINT Remote Node, 4 Active High/Low Inputs, 10 Outputs (50 Amps max)

1 SOS ENGHNK03 SOS 10 ft Harness Kit for Remote Node

1 SOS ENGSA07141 bluePRINT® 400 Series Remote Siren/Switch Module, 10-16v - for one 100 watt speaker, with Nine 10-Amp & Three 20-Amp Relay Outputs

1 SOS ENGCP18002 SOS bluePRINT® Remote Control Panel - 15 Programmable Buttons w/ Knob Control

1 SOS ENGLNK004 BLUE PRINT Link® Module
for Chevrolet Express & GMC

Savana Vans 2008-2019; Tahoe (2014-2020);
Silverado &

Sierra Pickup Truck (2014-2019); Suburban &
Yukon

1 SOS ETSS100J 100J Series Composite Speaker w/
Universal Bail Bracket -
100 watt

1 MOTOROLA HAD4008A MOTOROLA
Motorola OEM VHF 152-162 Mhz 1/4 Wave
Antenna and 17' Cable w/Mini-UHF

1 SOS ETHFSS-FV Select-A-Pattern Headlight
Flasher, Solid State, 12v Isolation Model (WITH
LOOMED, LONG LEADS)

1 SOS ETFBSSN-P Flashback Alternating Taillight
Flasher, Solid State - 2.4 fps

1 HAVIS C-B72 HAVIS 3-Piece Hump Mounting
Bracket for 2021 Chevy
Tahoe SSV & PPV, 2019-2021 Silverado/Sierra
1500 and

**2020-2021 Silverado Sierra 2500HD/3500HD trucks
with WT**

**1 HAVIS C-AS-840-11 HAVIS 8" Angled Series
Console For Light Trucks & SUV's**