



1720 Riverview Drive
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www.ktwp.org

Board of Trustees Work Group Meeting Agenda For July 12, 2021

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a "Work Group Meeting" to be held at 5:30 p.m., on Monday, July 12, 2021 via Zoom conferencing for the purpose of discussing the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/81467585907?pwd=d24yS1FSWFRDTm9JZ0c0VDJ2WmxZZz09>

Meeting ID: 814 6758 5907 Passcode: 020357

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 819 2126 7589 Passcode: 336929

Find your local number: <https://us02web.zoom.us/j/81467585907?pwd=d24yS1FSWFRDTm9JZ0c0VDJ2WmxZZz09>

- A. Changes to Township Employee Handbook
- B. In-person Meetings
- C. Manager's Update
- D. Discussion regarding items on the Regular Agenda
- E. Public comment

Posted: July 08, 2021


Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085



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Board of Trustees Regular Meeting Agenda For July 12, 2021

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, July 12, 2021 via Zoom conferencing for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/81467585907?pwd=d24yS1FSWFRDTm9JZ0c0VDJ2WmxZZz09>

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1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

A. Minutes of June 28, 2021 Regular Board Meeting

B. Payment of Bills in the Amount of: \$127,181.22

C. June 2021 Check Disbursement Report

D. June 2021 Check EFT Register Report

Receipt of:

A. KABA Reports

B. Board Actions Summary

C. Township of Kalamazoo Police Department 2020 Annual Report

7 – Public Hearing/Presentation

None for this meeting.

8 – Old Business

9 – New Business

- A. First Reading of Ordinance No. 630
- B. Final Reading of Ordinance No. 629
- C. Request to Approve Fire Station Fire Station Floor Tile Replacement.
- D. In-Person Meetings

10 – Items removed from Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted: July 08, 2021



Donald Martin
Supervisor
Kalamazoo Township of Kalamazoo

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**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
June 28, 2021**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, June 28, 2021. Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 pm.

Item 2 PLEDGE OF ALLEGIANCE

Manager Mitchell led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

All present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

Jim Ferner asked to move the June 14 Work Session and Regular minutes to items removed from the Consent Agenda. They will be Item 10A and 10B.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Jim Ferner stated that our Work Session was not broadcast, and the minutes are incomplete. The Manager and Attorney play loose with state law.

M Pence asked why under maintenance equipment some kind of lawn recycler is being purchased. He also asked about replacement of a catalytic converter.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Trustee Moiaery, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of June 14, 2021 Board of Trustees Work Session (removed)
- B. Minutes of June 14, 2021 Board of Trustees Regular Meeting (removed)
- C. Payment of Bills in the amount of \$117,778.78.

Receipt of:

- A. Treasurer's Report, May 2021
- B. Revenue and Expenditure Summary Report, May 31, 2021
- C. Revenue and Expenditure Report, May 31, 2021

Roll call vote (7-0), Motion carried.

Item 7 PUBLIC HEARING / PRESENTATION

None.

Item 8 UNFINISHED BUSINESS

None.

Item 9 **NEW BUSINESS**

Item 9A **ACCEPT PROPOSED ORDINANCE NO. 629 FOR FIRST READING**

Attorney Seeber explained that the ordinance was prepared because of the new water contract with the City. Our existing ordinance is obsolete.

Motion to accept ordinance #629 for first reading by Clerk Miller, seconded by Trustee Leuty. Roll call vote (7-0). Motion carried.

Item 9B **REQUEST TO APPROVE KALAMAZOO TOWNSHIP WEBSITE VENDOR**

Manager Mitchell reported that the Communication and Engagement Committee is making the recommendation. Proud City is the recommended vendor.

Trustee Moiaery said we received in-depth presentations from the vendors and reached out to references. Proud City has the best training program.

Trustee Glass said we have been thorough in our search. Proud City sites have a clean and modern look.

Clerk Miller had a preference for a different vendor but is fully in support of the proposal. There is no doubt that we need a more robust site than we have now. We will need to have a number of staff members entering content to the site to make this a success.

Trustee Leuty thanked the committee. He asked about the Proud City search function – will the free standard one meet our needs? What is in the meetings module?

Trustee Glass did ask the Proud City CEO about search; the advanced version does a full text search. We can change modules easily. The meetings module places all meeting-related information together in a cleaner interface.

Treasurer Miller asked what the proposal cost includes?

There was further discussion about the cost of the proposal, including the Meetings module.

Motion by Trustee Glass to adopt the proposal for the website from Proud City including the Meetings add-on for a total of \$8327 for the first year, and \$3310 per year after the first year, seconded by Trustee Moiaery. Roll call vote (7-0). Motion carried.

Item 9C **REQUEST TO PURCHASE FIRE DEPARTMENT RESCUE/GRASS FIRE VEHICLE**

Supervisor Martin discussed the details of the new Chevrolet Silverado. More people could ride the new vehicle. This will replace a 2009 vehicle.

Chief Obreiter said we did the state bid pricing through Berger Chevrolet. The old tank and pump will be moved over. We did not include selling the old vehicle in the proposal, but it will go to an auction.

Trustee Glass asked about the possibility of fuel efficiency considerations. There is no electric vehicle for this task, and this is the smallest vehicle to do the job.

Supervisor Martin moved to purchase the 2022 Chevrolet Silverado from Berger Chevrolet for \$57,402, and authorize the Manager to sign the documents, seconded by Trustee Leuty.

Roll call vote (7-0). Motion carried.

Item 10 ITEMS REMOVED FROM THE CONSENT AGENDA

- A. Minutes of June 14, 2021 Board of Trustees Work Session
- B. Minutes of June 14, 2021 Board of Trustees Regular Meeting

Clerk Miller moved to accept both sets of minutes as presented, seconded by Trustee Leuty.

Treasurer Miller asked how we are to know why the person who asked for the minutes to be removed? Manager Mitchell said there are opportunities for public comment. Clerk Miller pointed out that the person who asked the minutes to be removed actually did address the Board during public comment but made no concrete suggestions for any changes.

Trustee Glass suggested that members of the public can discuss this in advance of the meeting. Trustee Leuty pointed out a recent MTA article which stressed that although we have public comment, the Board meeting is under the control of the Board.

Treasurer Miller said she was confused as to why the agenda says an item can be placed for a full discussion. If we don't mean that, we should change it. We should address this issue.

Trustee Robinson pointed out that the minutes need only contain actions taken by the Board.

Trustee Glass agreed with the Treasurer that we should change the agenda wording.

Treasurer Miller asked the Clerk to clarify what procedure residents should follow if they have concerns over agenda items. Clerk Miller said that in general members of the community can communicate in advance of the meeting with any member of the Board.

Roll call vote (6-1 Treasurer Miller). Motion carried.

Item 11 **BOARD MEMBER REPORTS**

Trustee Leuty said Eastwood Neighborhood Association did a good job with flowers at Wilson Recreation Area. New parking stops have been added. The website shows some history of this area. Planning Commission will be considering Zoning Ordinance amendments. Fireworks may be used only on private property. Many neighbors suffer from PTSD or have pets, we should consider others. He read from an article on board meetings by Catherine Mullhaupt.

Trustee Moiaery attended PMN, the Finance Committee gave the financial report, and revenues are higher than expected.

Trustee Robinson encouraged residents to comment, whether we agree or disagree.

Clerk Miller asked the Board whether we should renew the MTA Premium virtual training subscription for \$1900. Board members agreed we should.

Treasurer Miller said she will continue to advocate for residents. She thanked front office staff for help with tax bills.

Supervisor Martin said that we need to decide when to return to in-person meetings. There are many questions about drains that need to be cleaned out.

Item 12 **ATTORNEY'S REPORT**

No report.

Item 13 **MANAGER REPORT**

Manager Mitchell said records management system was launched March 2021 (five PSAPS). On the Bus-131 exchange, we have attended a meeting and have reached out for funding.

By July we should have the employee handbook. No flooding in Lakewood in spite of rain. We continue to work with DNR on Waste Not driveway.

We did receive a request for information that has been responded to. He addressed many of these questions in his report.

Item 14 **PUBLIC COMMENTS**

Jim Ferner said he has three minutes to refute attacks. He wants his testimony entered into the minutes. He feels ignored. He is banned from talking to people. He can talk as well as you guys can.

M Pence said there was a delay in responding to him during the meeting. He agrees with Mr. Ferner. He has not heard back from a Trustee. There has been no radiation going on. The Township Board does not listen.

Ron Huster would like to continue to see that we get our money's worth out of the new website. He addressed a drainage issue.

Item 15 ADJOURNMENT

Adjourned at 9:20 pm.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Clerk Mark E. Miller
Treasurer Sherine M. Miller
Trustee Ashley Glass
Trustee Steven C. Leuty
Trustee Lisa Moiaery
Trustee Clara D. Robinson

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT: None

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

07/08/2021 11:36 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 07/13/2021 - 07/13/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002675 - BAUCKHAM, SPARKS, THALL, :							
062921 32427	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT	07/08/2021 MONICAK	07/13/2021	11,011.48	11,011.48	Open	N 07/08/2021
	101-200-827.00	LEGAL SERVICES - GEN TWP		5,907.48			
	101-400-827.00	LEGAL SERVICES - GEN TWP		1,356.00			
	207-301-827.00	LEGAL SERVICES - GEN TWP		1,278.00			
	101-310-827.00	LEGAL SERVICES - GEN TWP		1,120.00			
	101-101-826.00	LEGAL SERVICES-BD. MEET.		1,350.00			
	Total for vendor 002675 - BAUCKHAM, SPARKS, THALL, :			11,011.48	11,011.48		
Vendor 003007 - BILL'S LOCK SHOP, INC.:							
3237 32456	BILL'S LOCK SHOP, INC. KEYS	07/08/2021 MONICAK	07/13/2021	80.50	80.50	Open	N 07/08/2021
	101-265-811.00	PURCHASED SERVICE		80.50			
	Total for vendor 003007 - BILL'S LOCK SHOP, INC.:			80.50	80.50		
Vendor 004625 - BURNHAM & FLOWER INSURANCE GROUP:							
063021 32458	BURNHAM & FLOWER INSURANCE GROUP PROVIDENT POLICY #PRCO-92056-MI10269	07/08/2021 MONICAK	07/13/2021	5,457.00	5,457.00	Open	N 07/08/2021
	206-336-723.00	INSURANCE - VOL. FIREMEN		5,457.00			
	Total for vendor 004625 - BURNHAM & FLOWER INSURANCE GROUP:			5,457.00	5,457.00		
Vendor 006673 - CONSUMERS ENERGY:							
206879936744 32461	CONSUMERS ENERGY ACCT #1000 0018 2830	07/08/2021 MONICAK	07/13/2021	19,390.17	19,390.17	Open	N 07/08/2021
	219-448-921.00	UTILITIES - ELECTRIC		19,390.17			
203142693980 32462	CONSUMERS ENERGY ACCT #1030 2066 4423	07/08/2021 MONICAK	07/13/2021	2,201.97	2,201.97	Open	N 07/08/2021
	219-448-921.00	UTILITIES - ELECTRIC		2,201.97			
	Total for vendor 006673 - CONSUMERS ENERGY:			21,592.14	21,592.14		
Vendor 008637 - TOM MAYNE:							
062821 32457	TOM MAYNE AIR PACK	07/08/2021 MONICAK	07/13/2021	1,000.00	1,000.00	Open	N 07/08/2021
	206-336-747.00	SMALL TOOLS & EQUIPMENT		1,000.00			
	Total for vendor 008637 - TOM MAYNE:			1,000.00	1,000.00		

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 DB: Kalamazoo Twp

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 011712 - FERGUSON FACILITIES #3400:							
WK054104 32419	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	07/08/2021 MONICAK	07/13/2021	550.15	550.15	Open	N 07/08/2021
	OPERATING SUPPLIES			550.15			
	Total for vendor 011712 - FERGUSON FACILITIES #3400:			550.15	550.15		
Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:							
2232202-0 32451	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-223-727.00	07/08/2021 MONICAK	07/13/2021	78.49	78.49	Open	N 07/08/2021
	OFFICE SUPPLIES			78.49			
	Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:			78.49	78.49		
Vendor 024206 - JB PRINTING COMPANY:							
51474 32449	JB PRINTING COMPANY BUSINESS CARDS 101-200-727.00	07/08/2021 MONICAK	07/13/2021	49.00	49.00	Open	N 07/08/2021
	OFFICE SUPPLIES			49.00			
	Total for vendor 024206 - JB PRINTING COMPANY:			49.00	49.00		
Vendor 026006 - KALAMAZOO AREA BUILDING AUTHORITY:							
21-06-5 32414	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00	07/08/2021 MONICAK	07/13/2021	330.00	330.00	Open	N 07/08/2021
	PURCHASED SERVICE			330.00			
	Total for vendor 026006 - KALAMAZOO AREA BUILDING AUTHORITY:			330.00	330.00		
Vendor 026049 - ROAD COMMISSION OF KALAMAZOO COUNTY:							
53314 32440	ROAD COMMISSION OF KALAMAZOO COUNTY LAKE STREET RECONSTRUCT & DRAINAGE 883-520-973.00	07/08/2021 MONICAK	07/13/2021	7,523.49	7,523.49	Open	N 07/08/2021
	CONSTRUCTION COSTS			7,523.49			
53316 32441	ROAD COMMISSION OF KALAMAZOO COUNTY NICHOLS ROAD NON MOTORIZED PATH 101-446-969.00	07/08/2021 MONICAK	07/13/2021	5,394.54	5,394.54	Open	N 07/08/2021
	ROAD MAINTENANCE			5,394.54			
53270 32442	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - SKYLINE/THISTLEMILL 101-446-969.00	07/08/2021 MONICAK	07/13/2021	26.36	26.36	Open	N 07/08/2021
	ROAD MAINTENANCE			26.36			

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 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
53271 32443	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - ASPEN/CUMBERLAND 101-446-969.00 ROAD MAINTENANCE	07/08/2021 MONICAK	07/13/2021	13.19 13.19	13.19	Open	N 07/08/2021
53272 32444	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - HASKELL/GRAND PRE 101-446-969.00 ROAD MAINTENANCE	07/08/2021 MONICAK	07/13/2021	52.73 52.73	52.73	Open	N 07/08/2021
53273 32445	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - FERNDALE/JEFFERSON 101-446-969.00 ROAD MAINTENANCE	07/08/2021 MONICAK	07/13/2021	26.36 26.36	26.36	Open	N 07/08/2021
53274 32446	ROAD COMMISSION OF KALAMAZOO COUNTY CHIP SEAL - EDISON/STASSEN 101-446-969.00 ROAD MAINTENANCE	07/08/2021 MONICAK	07/13/2021	26.36 26.36	26.36	Open	N 07/08/2021
Total for vendor 026049 - ROAD COMMISSION OF KALAMAZOO COUNTY:				<u>26.36</u>	<u>13,063.03</u>		

Vendor 026096 - ENGINEERED PROTECTION SYSTEMS, INC.:

A800401 32421	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 101-200-811.00 PURCHASED SERVICE	07/08/2021 MONICAK	07/13/2021	344.76 344.76	344.76	Open	N 07/08/2021
A8100234 32422	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00 PURCHASED & MAINT. SERVICE	07/08/2021 MONICAK	07/13/2021	104.22 104.22	104.22	Open	N 07/08/2021
A800219 32423	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00 PURCHASED & MAINT. SERVICE	07/08/2021 MONICAK	07/13/2021	104.22 104.22	104.22	Open	N 07/08/2021
A800235 32424	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00 PURCHASED & MAINT. SERVICE	07/08/2021 MONICAK	07/13/2021	104.22 104.22	104.22	Open	N 07/08/2021
A800233 32425	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00 PURCHASED & MAINT. SERVICE	07/08/2021 MONICAK	07/13/2021	104.22 104.22	104.22	Open	N 07/08/2021
Total for vendor 026096 - ENGINEERED PROTECTION SYSTEMS, INC.:				<u>104.22</u>	<u>761.64</u>		

Vendor 028635 - JEAN FINLEY:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
070721 32463	JEAN FINLEY SIDEWALK REIMBURSEMENT 101-446-969.01	07/08/2021 MONICAK	07/13/2021	500.00	500.00	Open	N 07/08/2021
	SIDEWALK MAINTENANCE			500.00			
	Total for vendor 028635 - JEAN FINLEY:			<u>500.00</u>	<u>500.00</u>		

Vendor 028639 - R.W. LAPINE, INC.:

30856 32420	R.W. LAPINE, INC. SCHEDULED MAINTENANCE 101-265-811.00	07/08/2021 MONICAK	07/13/2021	360.56	360.56	Open	N 07/08/2021
	PURCHASED SERVICE			360.56			
	Total for vendor 028639 - R.W. LAPINE, INC.:			<u>360.56</u>	<u>360.56</u>		

Vendor 031552 - MENARDS - KALAMAZOO EAST:

52262 32435	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	07/08/2021 MONICAK	07/13/2021	210.98	210.98	Open	N 07/08/2021
	MAINT. - BUILDING			210.98			
52359 32452	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	07/08/2021 MONICAK	07/13/2021	130.87	130.87	Open	N 07/08/2021
	OPERATING SUPPLIES			130.87			
52321 32453	MENARDS - KALAMAZOO EAST MISC SUPPLIES 101-265-740.00	07/08/2021 MONICAK	07/13/2021	99.91	99.91	Open	N 07/08/2021
	OPERATING SUPPLIES			99.91			
52400 32454	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	07/08/2021 MONICAK	07/13/2021	148.98	148.98	Open	N 07/08/2021
	MAINT. - BUILDING			148.98			
	Total for vendor 031552 - MENARDS - KALAMAZOO EAST:			<u>590.74</u>	<u>590.74</u>		

Vendor 032090 - MTA:

42151 32464	MTA MTA EXPO - MILLER 101-253-862.00	07/08/2021 MONICAK	07/13/2021	226.00	226.00	Open	N 07/08/2021
	TRAVEL - CONFERENCES			226.00			
39041 32465	MTA MTA EXPO - GLASS 101-101-862.00	07/08/2021 MONICAK	07/13/2021	226.00	226.00	Open	N 07/08/2021
	TRAVEL - CONFERENCES			226.00			
	Total for vendor 032090 - MTA:			<u>452.00</u>	<u>452.00</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 032669 - MCKENNA ASSOCIATES, INC.:							
21-028-1 32428	MCKENNA ASSOCIATES, INC. PLANNING/ZONING 101-400-821.00	07/08/2021 MONICAK PLANNING CONSULTANT	07/13/2021	2,226.25 2,226.25	2,226.25	Open	N 07/08/2021
21-028-1A 32429	MCKENNA ASSOCIATES, INC. SITE PLAN REVIEW - 803 W MOSEL 701-000-240.00	07/08/2021 MONICAK 803 W MOSEL	07/13/2021	923.00 923.00	923.00	Open	N 07/08/2021
21-028-1B 32430	MCKENNA ASSOCIATES, INC. SITE PLAN REVIEW - 2429 N BURDICK 701-000-240.00	07/08/2021 MONICAK 2429 N BURDICK	07/13/2021	1,025.00 1,025.00	1,025.00	Open	N 07/08/2021
21-028-1C 32431	MCKENNA ASSOCIATES, INC. SITE PLAN REVIEW - 3201-3235 LAKE 701-000-240.00	07/08/2021 MONICAK 3201-3235 LAKE (BUIST ELECTRIC)	07/13/2021	1,195.25 1,195.25	1,195.25	Open	N 07/08/2021
21-028-1D 32432	MCKENNA ASSOCIATES, INC. SPEC LAND USE - 2609 N BURDICK 701-000-240.00	07/08/2021 MONICAK 2609 N BURDICK	07/13/2021	750.00 750.00	750.00	Open	N 07/08/2021
21-028-1E 32433	MCKENNA ASSOCIATES, INC. GRAVEL MINE INSPECTIONS 701-000-240.00	07/08/2021 MONICAK GRAVEL MINE INSPECTIONS	07/13/2021	175.00 175.00	175.00	Open	N 07/08/2021
21-028-1F 32434	MCKENNA ASSOCIATES, INC. VARIANCE - 1201 HEALY ST 701-000-240.00	07/08/2021 MONICAK 1201 HEALY ST	07/13/2021	500.00 500.00	500.00	Open	N 07/08/2021
Total for vendor 032669 - MCKENNA ASSOCIATES, INC.:				6,794.50	6,794.50		
Vendor 033829 - RIDGE COMPANY:							
232441 32437	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	07/08/2021 MONICAK MAINT. - VEHICLE	07/13/2021	21.99 21.99	21.99	Open	N 07/08/2021
Total for vendor 033829 - RIDGE COMPANY:				21.99	21.99		
Vendor 039433 - HOLLAND SUPPLY, INC.:							
128419 32447	HOLLAND SUPPLY, INC. VETERAN MARKERS	07/08/2021 MONICAK	07/13/2021	366.15	366.15	Open	N 07/08/2021

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 07/13/2021 - 07/13/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-276-740.00	OPERATING SUPPLIES		366.15			
128424 32448	HOLLAND SUPPLY, INC. FLAGS 101-276-740.00	07/08/2021 MONICAK	07/13/2021	989.60	989.60	Open	N 07/08/2021
		OPERATING SUPPLIES		989.60			
	Total for vendor 039433 - HOLLAND SUPPLY, INC.:			<u>1,355.75</u>	<u>1,355.75</u>		

Vendor 039552 - PONTEM SOFTWARE BY RIA:

00010112 32459	PONTEM SOFTWARE BY RIA ANNUAL SUPPORT 101-276-811.00	07/08/2021 MONICAK	07/13/2021	1,095.00	1,095.00	Open	N 07/08/2021
		PURCHASED SERVICE		1,095.00			
	Total for vendor 039552 - PONTEM SOFTWARE BY RIA:			<u>1,095.00</u>	<u>1,095.00</u>		

Vendor 041093 - PURITY CYLINDER, INC.:

01230119 32426	PURITY CYLINDER, INC. QUARTERLY RENT 101-265-740.00	07/08/2021 MONICAK	07/13/2021	130.96	130.96	Open	N 07/08/2021
		OPERATING SUPPLIES		130.96			
	Total for vendor 041093 - PURITY CYLINDER, INC.:			<u>130.96</u>	<u>130.96</u>		

Vendor 051025 - TWP. OF KALAMAZOO/SHERINE MILLER:

070821 32417	TWP. OF KALAMAZOO/SHERINE MILLER SUMMER TAX - 1219 WOODROW 811-440-983.08	07/08/2021 MONICAK	07/13/2021	324.98	324.98	Open	N 07/08/2021
		MAINT - 1219 WOODROW		324.98			
070821A 32418	TWP. OF KALAMAZOO/SHERINE MILLER SUMMER TAX - 1220 NASSAU 811-440-983.10	07/08/2021 MONICAK	07/13/2021	284.90	284.90	Open	N 07/08/2021
		MAINT - 1220 NASSAU		284.90			
	Total for vendor 051025 - TWP. OF KALAMAZOO/SHERINE MILLER:			<u>609.88</u>	<u>609.88</u>		

Vendor 051072 - TRILLIUM STAFFING, INC.:

3079034 32416	TRILLIUM STAFFING, INC. CLIENT #138371 101-200-811.00	07/08/2021 MONICAK	07/13/2021	865.80	865.80	Open	N 07/08/2021
		PURCHASED SERVICE		865.80			
3078248 32450	TRILLIUM STAFFING, INC. CLIENT #138371 101-200-811.00	07/08/2021 MONICAK	07/13/2021	885.78	885.78	Open	N 07/08/2021
		PURCHASED SERVICE		885.78			
	Total for vendor 051072 - TRILLIUM STAFFING, INC.:			<u>1,751.58</u>	<u>1,751.58</u>		

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 07/13/2021 - 07/13/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 058029 - PREIN & NEWHOF, INC.:							
61928 32466	PREIN & NEWHOF, INC. TEXEL LIFT STATION 883-520-820.00	07/08/2021 MONICAK	07/13/2021	200.00	200.00	Open	N 07/08/2021
	ENGINEERING FEES			200.00			
	Total for vendor 058029 - PREIN & NEWHOF, INC.:			<u>200.00</u>	<u>200.00</u>		
Vendor 058107 - WOOLF EXCAVATING, INC.:							
10980 32468	WOOLF EXCAVATING, INC. 1101 FOSTER 883-520-973.00	07/08/2021 MONICAK	07/13/2021	12,778.00	12,778.00	Open	N 07/08/2021
	1101 FOSTER			12,778.00			
	Total for vendor 058107 - WOOLF EXCAVATING, INC.:			<u>12,778.00</u>	<u>12,778.00</u>		
Vendor 500285 - DORRANCE FORD:							
26050791 32439	DORRANCE FORD OIL CHANGE 207-301-939.00	07/08/2021 MONICAK	07/13/2021	47.58	47.58	Open	N 07/08/2021
	MAINT. - VEHICLE			47.58			
	Total for vendor 500285 - DORRANCE FORD:			<u>47.58</u>	<u>47.58</u>		
Vendor 500590 - LOWE'S COMPANIES, INC.:							
01977 32436	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	07/08/2021 MONICAK	07/13/2021	41.62	41.62	Open	N 07/08/2021
	OPERATING SUPPLIES			41.62			
01677 32455	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	07/08/2021 MONICAK	07/13/2021	670.64	670.64	Open	N 07/08/2021
	MAINT. - BUILDING			670.64			
	Total for vendor 500590 - LOWE'S COMPANIES, INC.:			<u>712.26</u>	<u>712.26</u>		
Vendor 500653 - MOSES FIRE EQUIPMENT, INC.:							
21249 32438	MOSES FIRE EQUIPMENT, INC. VALVE KITS/CELCON BALLS 206-336-939.00	07/08/2021 MONICAK	07/13/2021	716.30	716.30	Open	N 07/08/2021
	MAINT. - VEHICLE			716.30			
	Total for vendor 500653 - MOSES FIRE EQUIPMENT, INC.:			<u>716.30</u>	<u>716.30</u>		
Vendor 500902 - SOFTCHOICE CORPORATION:							

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
90308126 32467	SOFTCHOICE CORPORATION ENDPOINT PROTECTION 101-200-742.00 207-301-742.00 101-000-075.00 207-000-075.00	07/08/2021 MONICAK	07/13/2021	4,619.75	4,619.75	Open	N 07/08/2021
	SOFTWARE PROGRAMS/FEES			769.95			
	SOFTWARE PROGRAMS			769.96			
	PREPAID EXPENSES			1,539.92			
	PREPAID EXPENSES			1,539.92			
	Total for vendor 500902 - SOFTCHOICE CORPORATION:			<u>4,619.75</u>	<u>4,619.75</u>		

Vendor 500978 - REPUBLIC SERVICES #249:

0249-007156400 32415	REPUBLIC SERVICES #249 ACCT #3-0249-0303078 226-527-811.00	07/08/2021 MONICAK	07/13/2021	40,102.78	40,102.78	Open	N 07/08/2021
	SOLID WASTE			40,102.78			
	Total for vendor 500978 - REPUBLIC SERVICES #249:			<u>40,102.78</u>	<u>40,102.78</u>		

Vendor 501122 - XEROX CORPORATION:

013729075 32460	XEROX CORPORATION CUSTOMER #724921614 101-200-811.00	07/08/2021 MONICAK	07/13/2021	368.16	368.16	Open	N 07/08/2021
	PURCHASED SERVICE			368.16			
	Total for vendor 501122 - XEROX CORPORATION:			<u>368.16</u>	<u>368.16</u>		

# of Invoices:	55	# Due:	55	Totals:	127,181.22	127,181.22
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>127,181.22</u>	<u>127,181.22</u>

User: MONICAK

EXP CHECK RUN DATES 07/13/2021 - 07/13/2021

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL			27,355.96	27,355.96		
	206 - FIRE			8,815.26	8,815.26		
	207 - POLICE			3,635.46	3,635.46		
	219 - STREET LIGHTS			21,592.14	21,592.14		
	226 - RUBBISH COLLECTION FUND			40,102.78	40,102.78		
	701 - TRUST & AGENCY			4,568.25	4,568.25		
	811 - FIRE CAPITAL IMPROVEMENT			609.88	609.88		
	883 - SEWER IMPROVEMENT			20,501.49	20,501.49		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - REVENUES			7,648.09	7,648.09		
	101 - LEGISLATIVE			1,576.00	1,576.00		
	200 - GENERAL SERVICES_ADMIN			9,190.93	9,190.93		
	223 - FINANCE			78.49	78.49		
	253 - TREASURER			226.00	226.00		
	265 - MAINTENANCE			1,222.08	1,222.08		
	276 - CEMETERY			2,450.75	2,450.75		
	301 - POLICE			2,095.54	2,095.54		
	310 - ENFORCEMENT (ORD, UNSAFE BDG			1,450.00	1,450.00		
	336 - FIRE			8,815.26	8,815.26		
	400 - PLANNING/ZONING			3,582.25	3,582.25		
	440 - CAPTIAL IMPROVEMENT			609.88	609.88		
	446 - INFRASTRUCTURE MAINTENANCE			6,039.54	6,039.54		
	448 - STREET LIGHTS			21,592.14	21,592.14		
	520 - SEWER IMPROVEMENT			20,501.49	20,501.49		
	527 - RUBBISH COLLECTION/DISPOSAL			40,102.78	40,102.78		

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/04/2021	ERAD	10321	S713584	ENGINEERED PROTECTION SYSTEMS	FORFEITURE - OPR	727-000-253.00	104.94
06/04/2021	ERAD	10322	2100003103	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	467.00
06/04/2021	ERAD	10323	72132463	WEX BANK	FORFEITURE - OPR	727-000-253.00	653.79
06/04/2021	ERAD	10324	28137	KENT COUNTY TREASURER/DPW	FORFEITURE - OPR	727-000-253.00	90.00
06/04/2021	POOL	48615	87937884	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	31.85
06/04/2021	POOL	48616	0614877052321	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	101-200-922.00	270.37
06/04/2021	POOL	48617	051221	KALAMAZOO COUNTY TREASURER	OPERATING LEVY-C.T.	101-000-403.00	13,449.35
		48617	051221A		OPERATING LEVY-C.T.	101-000-403.00	3,694.44
		48617	051221B		TAX ADMIN FEE	101-000-651.00	970.12
		48617	051221C		OTHER FEES	101-200-815.00	1,152.16
							19,266.07
06/04/2021	POOL	48618	K2066	KALAMAZOO OIL CO.	GAS & OIL	206-336-751.00	23.60
06/04/2021	POOL	48619	901455	LOWE'S COMPANIES, INC.	MAINT. - BUILDING	206-336-931.00	25.64
06/04/2021	POOL	48620	52251305	WELLER AUTO PARTS	MAINT. - VEHICLE	101-265-939.00	73.14
06/10/2021	ERAD	10325	061021	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	727-000-253.00	430.00
		10325	061021A		FORFEITURE - OPR	727-000-253.00	1,687.50
							2,117.50
06/10/2021	ERAD	10326	060221	SAM'S CLUB	FORFEITURE - OPR	727-000-253.00	274.20
06/10/2021	ERAD	10327	060821	TWP. OF KALAMAZOO/SHERINE MIL	FORFEITURE - OPR	727-000-253.00	3,216.69
06/10/2021	ERAD	10328	061021	SOUTHWEST ENFORCEMENT	FORFEITURE - OPR	727-000-253.00	7,005.39
06/10/2021	POOL	48622	10160880	CTS TELECOM, INC.	UTILITIES - CABLE/INTERNET	101-200-922.00	200.00
		48622	10160880		PURCHASED SERVICE	207-301-811.00	638.71
							838.71
06/10/2021	POOL	48623	206257237223	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-200-923.00	464.51
		48623	202341723578		UTILITIES - ELECTRIC	206-336-921.01	471.66
		48623	202341723579		UTILITIES - ELECTRIC	206-336-921.01	29.13
		48623	202341723578		UTILITIES - NATURAL GAS	206-336-923.01	203.51
		48623	204210543285		UTILITIES - ELECTRIC	883-520-921.00	32.76
							1,201.57
06/10/2021	POOL	48624	11568	R J MACHINE CO, INC	OPERATING SUPPLIES	206-336-740.00	80.05
06/10/2021	POOL	48625	WK050520	FERGUSON FACILITIES #3400	OPERATING SUPPLIES	101-265-740.00	588.43
		48625	WK049102-2		OPERATING SUPPLIES	206-336-740.00	39.53

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 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							627.96
06/10/2021	POOL	48626	0284753060121	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	206-336-922.01	109.99
		48626	0026220060121		UTILITIES - CABLE/INTERNET	206-336-922.02	142.47
		48626	0100199060121		UTILITIES - CABLE/INTERNET	206-336-922.02	56.82
		48626	0284811060121		UTILITIES - CABLE/INTERNET	206-336-922.02	109.99
		48626	0025941060121		UTILITIES - CABLE/INTERNET	206-336-922.03	99.67
		48626	0284829060121		UTILITIES - CABLE/INTERNET	206-336-922.04	109.99
							628.93
06/10/2021	POOL	48627	2482	FURNITURE CITY BROADCASTING CTOWER RENT - RAVINE ROAD		207-301-931.65	1,560.00
06/10/2021	POOL	48628	51267	JB PRINTING COMPANY	OFFICE SUPPLIES	101-200-727.00	49.00
06/10/2021	POOL	48629	14-0024707	KAL. COUNTY HEALTH & COMM SERSOLID WASTE		226-527-811.00	847.39
06/10/2021	POOL	48630	053121	KALAMAZOO OIL CO.	GAS & OIL	101-209-751.00	33.36
		48630	053121A		GAS & OIL	101-265-751.00	297.93
		48630	053121B		GAS & OIL	206-336-751.00	1,222.32
		48630	053121C		GAS & OIL	207-301-751.00	2,565.77
							4,119.38
06/10/2021	POOL	48631	94218	MARTIN SPRING & DRIVE, INC	MAINT. - VEHICLE	206-336-939.00	650.00
06/10/2021	POOL	48632	300160	ECF DATA, LLC	COMPUTER SERVICE	101-200-810.00	383.06
		48632	300160		COMPUTER SERVICE	207-301-810.00	383.07
							766.13
06/10/2021	POOL	48633	01202618	PURITY CYLINDER, INC.	OPERATING SUPPLIES	206-336-740.00	61.89
06/10/2021	POOL	48634	3075470	TRILLIUM STAFFING, INC.	PURCHASED SERVICE	101-200-811.00	932.40
06/10/2021	POOL	48635	1914563	ALLIED 100, LLC	OPERATING SUPPLIES	206-336-740.00	540.00
06/10/2021	POOL	48636	1518700	MILLER, CANFIELD, PADDOCK	LEGAL	207-301-827.00	442.00
06/10/2021	POOL	48637	0249-007117613	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-200-924.00	289.47
		48637	0249-007117701		UTILITIES - WASTE/RECYCLE	101-200-924.00	72.41
		48637	0249-007117613		UTILITIES - WASTE/RECYCLE	101-276-924.00	52.25
		48637	0249-007117613		UTILITIES - WASTE/RECYCLE	101-751-924.00	45.50
		48637	0249-007117613		UTILITIES - WASTE/RECYCLE	206-336-924.01	73.19
		48637	0249-007117613		UTILITIES - WASTE/RECYCLE	206-336-924.02	73.19
		48637	0249-007117613		UTILITIES - WASTE/RECYCLE	206-336-924.03	22.75
		48637	0249-007117613		UTILITIES - WASTE/RECYCLE	206-336-924.04	73.19
							701.95

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 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/10/2021	POOL	48638	060121	TRANSUNION RISK AND ALTERNATI	INVESTIGATIVE OPERATIONS	207-301-782.00	75.00
06/15/2021	POOL	48639	58715783	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	14.00
		48639	58715858		OPERATING SUPPLIES	206-336-740.00	7.00
		48639	58715857		OPERATING SUPPLIES	206-336-740.00	14.00
		48639	87961552		OPERATING SUPPLIES	206-336-740.00	18.00
		48639	87956563		OPERATING SUPPLIES	206-336-740.00	17.85
							70.85
06/15/2021	POOL	48640	299	4 SEASONS TREE SERVICES, LLC	PURCHASED SERVICE	101-276-811.00	1,600.00
06/15/2021	POOL	48641	9548149	CERTASITE, LLC	PURCHASED & MAINT. SERVICE	206-336-811.00	212.00
		48641	9514544		PURCHASED & MAINT. SERVICE	206-336-811.00	424.00
							636.00
06/15/2021	POOL	48642	35002644	PREMIER SAFETY	OPERATING SUPPLIES	206-336-740.00	155.17
06/15/2021	POOL	48643	1026	B & H LEATHERMAN UPHOLSTERY	MAINT. - VEHICLE	206-336-939.00	750.00
06/15/2021	POOL	48644	060221	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES-BD. MEET.	101-101-826.00	420.00
		48644	060221		LEGAL SERVICES - GEN TWP	101-200-827.00	1,929.90
		48644	060221		LEGAL SERVICES - GEN TWP	101-310-827.00	1,400.00
		48644	060221		LEGAL SERVICES - GEN TWP	101-400-827.00	1,580.00
		48644	060221		LEGAL SERVICES - GEN TWP	207-301-827.00	2,043.00
							7,372.90
06/15/2021	POOL	48645	205011467292	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-751-921.00	30.92
		48645	202163741005		UTILITIES - ELECTRIC	206-336-921.03	119.93
		48645	203142641724		UTILITIES - ELECTRIC	206-336-921.03	29.13
		48645	201095933081		UTILITIES - NATURAL GAS	206-336-923.02	123.82
		48645	207057675085		UTILITIES - NATURAL GAS	206-336-923.03	66.75
							370.55
06/15/2021	POOL	48646	203409644199	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	2,277.09
		48646	207057673089		UTILITIES - ELECTRIC	219-448-921.00	19,490.73
							21,767.82
06/15/2021	POOL	48647	21-771	DATAWORKS PLUS LLC	LIVESCAN EXPENSE	217-301-956.00	9,882.00
06/15/2021	POOL	48648	128894	IMAGETREND, INC.	SOFTWARE PROGRAMS	206-336-742.00	3,218.15
06/15/2021	POOL	48649	3326225	EDWARDS INDUSTRIAL SALES, INC	MAINT. - VEHICLE	206-336-939.00	85.10
		48649	3326317		MAINT. - VEHICLE	206-336-939.00	4.88
							89.98
06/15/2021	POOL	48650	1109620060121	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	101-200-922.00	320.37

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/15/2021	POOL	48651	2220553-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-200-727.00	170.25
		48651	2217144-0		OFFICE SUPPLIES	101-200-727.00	63.88
		48651	2220205-0		OFFICE SUPPLIES	101-200-727.00	7.59
		48651	C2217144-0		OFFICE SUPPLIES	101-200-727.00	(16.72)
							225.00
06/15/2021	POOL	48652	21-06-4	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	275.00
06/15/2021	POOL	48653	051821	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	109.09
		48653	051321C		UTILITIES - WATER	206-336-927.02	73.24
		48653	051321D		UTILITIES - WATER	206-336-927.04	65.55
							247.88
06/15/2021	POOL	48654	0009970921	MLIVE MEDIA GROUP	NOTICES	101-400-903.00	277.10
		48654	0009979109		NOTICES	101-400-903.00	267.40
							544.50
06/15/2021	POOL	48655	IN0203759	KALAMAZOO LANDSCAPE SUPPLIES	MAINT. - GROUNDS	101-276-932.00	27.25
06/15/2021	POOL	48656	39911	KRESA PRINT CENTER	OPERATING SUPPLIES	207-301-740.00	128.07
06/15/2021	POOL	48657	38197	AUTOMOTIVE SPECIALTY	MAINT. - VEHICLE	206-336-939.00	126.95
06/15/2021	POOL	48658	50762	MENARDS - KALAMAZOO EAST	OPERATING SUPPLIES	206-336-740.00	28.93
		48658	50211		OPERATING SUPPLIES	206-336-740.00	28.90
		48658	49907		OPERATING SUPPLIES	206-336-740.00	48.99
		48658	51015		OPERATING SUPPLIES	206-336-740.00	27.26
		48658	50615		MAINT. - BUILDING	206-336-931.00	320.58
		48658	49917		MAINT. - BUILDING	206-336-931.00	716.88
		48658	49900		MAINT. - BUILDING	206-336-931.00	107.91
		48658	49840		MAINT. - BUILDING	206-336-931.00	357.97
		48658	51076		MAINT. - BUILDING	206-336-931.00	96.99
							1,734.41
06/15/2021	POOL	48659	3096	MICHIGAN MUNICIPAL POLICE	MAINT. - VEHICLE	207-301-939.00	172.14
		48659	3097		MAINT. - VEHICLE	207-301-939.00	521.69
		48659	3102		MAINT. - VEHICLE	207-301-939.00	737.56
		48659	3083		MAINT. - VEHICLE	207-301-939.00	922.16
		48659	3086		MAINT. - VEHICLE	207-301-939.00	79.29
		48659	3080		MAINT. - VEHICLE	207-301-939.00	755.84
							3,188.68
06/15/2021	POOL	48660	39910	ROBERT LAMSON, LLC	OPERATING SUPPLIES		

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/15/2021	POOL	48661	18206637	MCKESSON MEDICAL SURGICAL	OPERATING SUPPLIES	206-336-740.00	38.70
		48661	18205130		OPERATING SUPPLIES	206-336-740.00	294.25
		48661	18205049		OPERATING SUPPLIES	206-336-740.00	476.95
							809.90
06/15/2021	POOL	48662	227473	RIDGE COMPANY	MAINT. - VEHICLE	206-336-939.00	97.96
		48662	227496		MAINT. - VEHICLE	206-336-939.00	39.45
		48662	229273		MAINT. - VEHICLE	206-336-939.00	176.48
							313.89
06/15/2021	POOL	48663	771212	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	540.00
		48663	777748A		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	427.00
		48663	776146A		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	623.50
							1,590.50
06/15/2021	POOL	48664	INVOHD000171958	OVERHEAD DOOR CO OF KALAMAZOO	MAINT. - BUILDING	101-265-931.00	85.00
06/15/2021	POOL	48665	3131	QUALITY CYLINDER SERVICE LLC	MAINT. - VEHICLE	206-336-939.00	334.80
06/15/2021	POOL	48666	8281177563	MOTOROLA SOLUTIONS, INC.	NEW EQUIPMENT	810-440-983.00	224.25
06/15/2021	POOL	48667	3076199	TRILLIUM STAFFING, INC.	PURCHASED SERVICE	101-200-811.00	1,864.80
06/15/2021	POOL	48668	9881008816	VERIZON WIRELESS	TELEPHONE	101-200-853.00	41.25
		48668	9881008816		TELEPHONE	206-336-853.00	382.28
		48668	9881008816		TELEPHONE	207-301-853.00	1,006.07
							1,429.60
06/15/2021	POOL	48669	61339	PREIN & NEWHOF, INC.	ENGINEERING SERVICES	101-209-820.00	562.00
		48669	61345		ENGINEERING SERVICES	101-209-820.00	52.83
		48669	61365		SIDEWALK MAINTENANCE	101-446-969.01	150.00
		48669	61267		ENGINEERING FEES	883-520-820.00	334.00
		48669	61264		ENGINEERING FEES	883-520-820.00	621.00
							1,719.83
06/15/2021	POOL	48670	3338	DAN DEWOLF AND ASSOCIATES	TUITION/TRAINING	266-320-960.00	795.00
06/15/2021	POOL	48671	S0014718	EMERGENCY VEHICLE PRODUCTS	MAINT. - VEHICLE	207-301-939.00	72.50
		48671	S0014611		NEW EQUIPMENT	810-440-983.00	115.00
							187.50
06/15/2021	POOL	48672	13247	JOHN GERNAAT & SONS, INC.	MAINT. - GROUNDS	206-336-932.00	208.00
06/15/2021	POOL	48673	34595	HELPNET	PURCHASED & MAINT. SERVICE	206-336-811.00	2,371.80
06/15/2021	POOL	48674	053121	PORTAGE CLEANERS AND LAUNDRY	UNIFORM CLEANING	207-301-749.00	175.57

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06/15/2021	POOL	48675	3477	LEHRMAN LAWN CARE	MAINT. - GROUNDS	101-265-932.00	90.00
		48675	3477		REPAIRS - MAINT. GROUNDS	101-751-932.00	1,950.00
							2,040.00
06/15/2021	POOL	48676	02846	LOWE'S COMPANIES, INC.	OPERATING SUPPLIES	101-265-740.00	52.18
		48676	95479		SMALL TOOLS & EQUIPMENT	101-265-747.00	85.50
		48676	02078		OPERATING SUPPLIES	101-276-740.00	66.22
		48676	01082		MAINT. - GROUNDS	101-276-932.00	117.39
		48676	01717		MAINT. - GROUNDS	101-276-932.00	74.16
		48676	01024		SMALL TOOLS & EQUIPMENT	206-336-747.00	89.51
							484.96
06/15/2021	POOL	48677	25074	ON DUTY GEAR, LLC	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,790.00
06/15/2021	POOL	48678	8062418624	STAPLES	OFFICE SUPPLIES	206-336-727.00	235.10
		48678	8062418624		FIRE PREVENTION	206-336-780.05	968.40
							1,203.50
06/15/2021	POOL	48679	0249-007123138	REPUBLIC SERVICES #249	SOLID WASTE	226-527-811.00	40,427.98
06/15/2021	POOL	48680	013495324	XEROX CORPORATION	PURCHASED SERVICE	101-200-811.00	433.36
		48680	013495323		PURCHASED SERVICE	207-301-811.00	451.36
							884.72
06/15/2021	POOL	48681	780044	MCDONALD'S TOWING	INVESTIGATIVE OPERATIONS		** VOIDED **
06/24/2021	POOL	48690	207146291670	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-200-921.00	3,060.51
		48690	201184915890		UTILITIES - ELECTRIC	206-336-921.02	100.70
		48690	201184915891		UTILITIES - ELECTRIC	206-336-921.02	473.00
		48690	201184915890		UTILITIES - NATURAL GAS	206-336-923.02	35.28
							3,669.49
06/24/2021	POOL	48691	060321	FIRST BANKCARD	AMAZON.COM	207-301-747.00	51.77
		48691	060321		THE HOME DEPOT	207-301-782.00	89.19
		48691	060321		AMAZON.COM	207-301-782.00	47.99
		48691	060321		FBINAAMI	207-301-862.00	250.00
		48691	060321		HOMEDEPOT.COM	258-425-747.00	105.99
		48691	060321		MONOPRICE, INC.	258-425-747.00	21.04
		48691	060321		ZOOM	258-425-811.00	14.09
							580.07
06/24/2021	POOL	48692	060321A	FIRST BANKCARD	ALRO STEEL CORP	101-265-740.00	59.50
		48692	060321A		SHENZHOUYIG	206-336-740.00	67.80

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		48692	060321A		SANVEN CORP	206-336-931.00	88.92
		48692	060321A		AMAZON MKTPLC	206-336-934.00	13.24
		48692	060321A		SAKITAM EBAY	206-336-934.00	21.78
		48692	060321A		EBAY	206-336-939.00	381.43
		48692	060321A		ALRO STEEL CORP	206-336-939.00	171.00
		48692	060321A		ROCKAUTOLLC	206-336-939.00	244.72
							1,048.39
06/24/2021	POOL	48693	062221	KALAMAZOO CITY TREASURER	CITY DELINQUENT WTR/SWR USAGE	701-000-250.00	1,932.05
06/24/2021	POOL	48694	051421	KALAMAZOO CITY TREASURER	UTILITIES - WATER	206-336-927.03	38.67
06/24/2021	POOL	48695	061521	KALAMAZOO OIL CO.	GAS & OIL	207-301-751.00	2,459.06
06/24/2021	POOL	48696	269342197106H	AT&T	TELEPHONE	206-336-853.00	685.97
06/24/2021	POOL	48697	052521	JULIA LEE LANCASTER	SALE OF LOTS-CEMETERY	101-000-643.00	375.00
06/24/2021	POOL	48698	052521	MARIANNE LANCASTER	SALE OF LOTS-CEMETERY	101-000-643.00	375.00
06/24/2021	POOL	48699	120556227	ROSE PEST SOLUTIONS	PURCHASED SERVICE	101-200-811.00	74.00
06/29/2021	ERAD	10329	062821	ST JOSEPH COUNTY SHERIFF	DEPTHIDTA MONEY	727-000-271.00	633.78
06/29/2021	ERAD	10330	062821	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	727-000-253.00	63.70
		10330	062821A		FORFEITURE - OPR	727-000-253.00	474.60
		10330	062821B		FORFEITURE - OPR	727-000-253.00	35.70
							574.00
06/29/2021	ERAD	10331	269962174706A	AT&T	FORFEITURE - OPR	727-000-253.00	71.02
06/29/2021	ERAD	10332	551-586684	STATE OF MICHIGAN	FORFEITURE - OPR	727-000-253.00	100.00
06/29/2021	ERAD	10333	9451520787	T-MOBILE USA, INC.	FORFEITURE - OPR	727-000-253.00	90.00
		10333	9451687824		FORFEITURE - OPR	727-000-253.00	120.00
							210.00
06/29/2021	ERAD	10334	062821	TWP. OF KALAMAZOO/SHERINE	MILHIDTA MONEY	727-000-271.00	94.02
06/29/2021	ERAD	10335	21225093-01833321	VERIZON WIRELESS - VSAT	FORFEITURE - OPR	727-000-253.00	195.00
06/29/2021	ERAD	10336	9882112058	VERIZON WIRELESS	FORFEITURE - OPR	727-000-253.00	333.87
06/29/2021	ERAD	10337	19295	WILLS AUTO SERVICE	FORFEITURE - OPR	727-000-253.00	518.17
		10337	19221		FORFEITURE - OPR	727-000-253.00	250.48
							768.65
06/29/2021	ERAD	10338	062321	SUSAN A MCCARTHY	FORFEITURE - OPR	727-000-253.00	40.00

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06/29/2021	ERAD	10339	120552349	ROSE PEST SOLUTIONS	FORFEITURE - OPR	727-000-253.00	80.00
06/29/2021	POOL	48700	062821	JB PRINTING COMPANY	POSTAGE		** VOIDED **
06/30/2021	TAX	1922	063021	KLUTE, JAMES & LAGONI, KATHER	REFUND	704-000-230.00	5.85
		1922	063021A		REFUND	704-000-230.00	32.19
							<u>38.04</u>
06/30/2021	TAX	1923	063021	KAL. VALLEY COMM. COLLEGE	KVCC	704-000-224.00	71,948.19
06/30/2021	POOL	48701	062821	U.S. POSTMASTER	POSTAGE	101-253-730.00	1,821.72
06/30/2021	POOL	48702	060621	ACCIDENT FUND COMPANY	WORKER'S COMP.	101-200-913.00	1,556.93
		48702	060621		INSURANCE - WORKERS COMP	206-336-913.00	14,012.35
		48702	060621		WORKER'S COMP.	207-301-913.00	23,353.90
		48702	060621		WORKER'S COMP.	267-301-913.00	12.32
							<u>38,935.50</u>
06/30/2021	POOL	48703	58354	APOLLO FIRE EQUIPMENT	MAINT. - VEHICLE	206-336-939.00	389.43
06/30/2021	POOL	48704	35002769	PREMIER SAFETY	PURCHASED & MAINT. SERVICE	206-336-811.00	3,155.44
06/30/2021	POOL	48705	060421	BRONSON HEALTHCARE GROUP	PURCHASED MAINT. SERVICE	207-301-814.00	173.00
06/30/2021	POOL	48706	060721	DELL BUSINESS CREDIT	OPERATING SUPPLIES	258-425-740.00	581.22
06/30/2021	POOL	48707	205723394897	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-336-921.04	834.23
		48707	205812365372		UTILITIES - NATURAL GAS	206-336-923.04	172.28
							<u>1,006.51</u>
06/30/2021	POOL	48708	21-614	TACTRON, INC.	OPERATING SUPPLIES	206-336-740.00	205.77
06/30/2021	POOL	48709	21-1948	TM ASPHALT SEALING LLC	BUILDING IMPROVEMENTS	402-265-975.00	9,513.00
		48709	21-1962		STATION UPGRADES & EQUIP	811-440-983.06	3,013.00
		48709	21-1963		STATION UPGRADES & EQUIP	811-440-983.06	5,396.00
							<u>17,922.00</u>
06/30/2021	POOL	48710	3326738	EDWARDS INDUSTRIAL SALES, INC	MAINT. - VEHICLE	206-336-939.00	20.38
06/30/2021	POOL	48711	0159040-IN	ENTENMANN-ROVIN CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	205.25
06/30/2021	POOL	48712	0095704061621	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	206-336-922.01	150.21
		48712	0026212061621		UTILITIES - CABLE/INTERNET	206-336-922.04	150.21
							<u>300.42</u>
06/30/2021	POOL	48713	060321B	FIRST BANKCARD	FUJITSU COMPUTER PRODUCTS	101-175-740.00	59.53
		48713	060321B		SAMS CLUB	101-175-740.00	137.78

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		48713	060321B		AMAZON MKTPLC	101-200-727.00	95.17
		48713	060321B		NITRO PDF	101-400-742.00	134.83
		48713	060321B		ZOOM CREDIT	258-425-811.00	(6.60)
		48713	060321B		ZOOM.US	258-425-811.00	116.58
							<u>537.29</u>
06/30/2021	POOL	48714	24038	FIRE SERVICE MANAGEMENT	PURCHASED & MAINT. SERVICE	206-336-811.00	1,149.55
06/30/2021	POOL	48715	1982717	GORDON WATER	OPERATING SUPPLIES	101-200-740.00	52.25
		48715	1982717		OPERATING SUPPLIES	207-301-740.00	63.00
							<u>115.25</u>
06/30/2021	POOL	48716	2219799-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-200-727.00	33.44
		48716	2225955-0		OFFICE SUPPLIES	101-200-727.00	64.31
		48716	2225152-0		OFFICE SUPPLIES	101-200-727.00	14.04
		48716	2226219-0		OFFICE SUPPLIES	207-301-727.00	109.98
							<u>221.77</u>
06/30/2021	POOL	48717	51401	JB PRINTING COMPANY	OFFICE SUPPLIES	101-200-727.00	709.85
06/30/2021	POOL	48718	14-0024870	KAL. COUNTY HEALTH & COMM	SERSOLID WASTE	226-527-811.00	777.18
06/30/2021	POOL	48719	39910	KRESA PRINT CENTER	OPERATING SUPPLIES	207-301-740.00	278.97
06/30/2021	POOL	48720	30404	R.W. LAPINE, INC.	PURCHASED SERVICE	101-265-811.00	244.43
		48720	30466		PURCHASED & MAINT. SERVICE	206-336-811.00	176.96
							<u>421.39</u>
06/30/2021	POOL	48721	51578	MENARDS - KALAMAZOO EAST	OPERATING SUPPLIES	206-336-740.00	19.47
		48721	51185		OPERATING SUPPLIES	206-336-740.00	32.49
		48721	51295		MAINT. - BUILDING	206-336-931.00	172.69
		48721	51152		MAINT. - BUILDING	206-336-931.00	59.97
		48721	50689		MAINT. - BUILDING	206-336-931.00	91.79
							<u>376.41</u>
06/30/2021	POOL	48722	06192021	AT&T MOBILITY	TELEPHONE	206-336-853.00	397.12
06/30/2021	POOL	48723	3109	MICHIGAN MUNICIPAL POLICE	MAINT. - VEHICLE	207-301-939.00	693.11
		48723	3110		MAINT. - VEHICLE	207-301-939.00	36.00
		48723	3113		MAINT. - VEHICLE	207-301-939.00	905.10
		48723	3114		MAINT. - VEHICLE	207-301-939.00	41.51
		48723	3116		MAINT. - VEHICLE	207-301-939.00	767.14
							<u>2,442.86</u>
06/30/2021	POOL	48724	3222	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	415.00

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06/30/2021	POOL	48725	051521	MTA	DUES/SUBS/PUBL	101-200-732.00	8,129.65
06/30/2021	POOL	48726	227837	RIDGE COMPANY	MAINT. - VEHICLE	206-336-939.00	82.35
		48726	229890		MAINT. - VEHICLE	206-336-939.00	23.05
		48726	229444		MAINT. - VEHICLE	206-336-939.00	54.37
		48726	231213		MAINT. - VEHICLE	206-336-939.00	112.88
		48726	231915		MAINT. - VEHICLE	207-301-939.00	122.66
							395.31
06/30/2021	POOL	48727	INVOHD000172129	OVERHEAD DOOR CO OF KALAMAZOO	MAINT. - BUILDING	101-265-931.00	8,338.00
		48727	INVOHD000172134		OPERATING SUPPLIES	206-336-740.00	55.00
							8,393.00
06/30/2021	POOL	48728	171665	JONS TO GO	OPERATING SUPPLIES	101-751-740.00	105.00
		48728	171666		OPERATING SUPPLIES	101-751-740.00	105.00
							210.00
06/30/2021	POOL	48729	354823	ROE-COMM, INC.	SMALL TOOLS & EQUIPMENT	207-301-747.00	26.00
06/30/2021	POOL	48730	0209	SHARP SHOP	OPERATING SUPPLIES	206-336-740.00	46.85
06/30/2021	POOL	48731	3076568	TRILLIUM STAFFING, INC.	PURCHASED SERVICE	101-200-811.00	732.60
06/30/2021	POOL	48732	S0014817	EMERGENCY VEHICLE PRODUCTS	NEW EQUIPMENT	810-440-983.00	8,865.24
		48732	S0014818		NEW EQUIPMENT	810-440-983.00	8,865.24
		48732	S0014819		NEW EQUIPMENT	810-440-983.00	8,865.24
							26,595.72
06/30/2021	POOL	48733	42467	FORMULA K EQUIPMENT	EQUIPMENT	101-200-983.00	3,796.15
06/30/2021	POOL	48734	26050796	DORRANCE FORD	MAINT. - VEHICLE	207-301-939.00	44.03
06/30/2021	POOL	48735	01111	LOWE'S COMPANIES, INC.	OPERATING SUPPLIES	101-265-740.00	76.83
06/30/2021	POOL	48736	1522055	MILLER, CANFIELD, PADDOCK	LEGAL	207-301-827.00	182.00
06/30/2021	POOL	48737	00277269	MODERNISTIC CARPET, INC.	PURCHASED & MAINT. SERVICE	206-336-811.00	75.00
		48737	00279449		PURCHASED & MAINT. SERVICE	206-336-811.00	760.00
							835.00
06/30/2021	POOL	48738	34054 INV #59	W.E. UPJOHN INSTITUTE FOR	PLANNING CONSULTANT	101-400-821.00	4,250.00
06/30/2021	POOL	48739	061721	SUPERFLEET MASTERCARD PROGRAM	GAS & OIL	206-336-751.00	342.29
06/30/2021	POOL	48740	23601	WEST MICHIGAN LASER	PURCHASED MAINT. SERVICE	101-209-814.00	67.50
06/30/2021	POOL	48741	538963	YEO & YEO	AUDIT SERVICES	101-223-817.01	2,600.00

User: MONICAK

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DB: Kalamazoo Twp

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06/30/2021	POOL	48742	061121	MICHIGAN SHERIFF'S ASSOCIATION DUES/SUBS/PUBL		207-301-732.00	25.00
				TOTAL - ALL FUNDS	TOTAL OF 140 CHECKS (3 voided)		375,047.15

--- GL TOTALS ---

101-000-403.00	OPERATING LEVY-C.T.	17,143.79
101-000-643.00	SALE OF LOTS-CEMETERY	750.00
101-000-651.00	TAX ADMIN FEE	970.12
101-101-826.00	LEGAL SERVICES-BD. MEET.	420.00
101-175-740.00	OPERATING SUPPLIES	197.31
101-200-727.00	OFFICE SUPPLIES	1,190.81
101-200-732.00	DUES/SUBS/PUBL	8,129.65
101-200-740.00	OPERATING SUPPLIES	52.25
101-200-810.00	COMPUTER SERVICE	383.06
101-200-811.00	PURCHASED SERVICE	4,037.16
101-200-815.00	OTHER FEES	1,152.16
101-200-827.00	LEGAL SERVICES - GEN TWP	1,929.90
101-200-853.00	TELEPHONE	41.25
101-200-913.00	WORKER'S COMP.	1,556.93
101-200-921.00	UTILITIES - ELECTRIC	3,060.51
101-200-922.00	UTILITIES - CABLE/INTERNET	790.74
101-200-923.00	UTILITIES - NATURAL GAS	464.51
101-200-924.00	UTILITIES - WASTE/RECYCLE	361.88
101-200-927.00	UTILITIES - WATER	109.09
101-200-983.00	EQUIPMENT	3,796.15
101-209-751.00	GAS & OIL	33.36
101-209-814.00	PURCHASED MAINT. SERVICE	67.50
101-209-820.00	ENGINEERING SERVICES	614.83
101-223-817.01	AUDIT SERVICES	2,600.00
101-253-730.00	POSTAGE	1,821.72
101-265-740.00	OPERATING SUPPLIES	776.94
101-265-747.00	SMALL TOOLS & EQUIPMENT	85.50
101-265-751.00	GAS & OIL	297.93
101-265-811.00	PURCHASED SERVICE	244.43
101-265-931.00	MAINT. - BUILDING	8,423.00
101-265-932.00	MAINT. - GROUNDS	90.00
101-265-939.00	MAINT. - VEHICLE	73.14
101-276-740.00	OPERATING SUPPLIES	66.22
101-276-811.00	PURCHASED SERVICE	1,600.00
101-276-924.00	UTILITIES - WASTE/RECYCLE	52.25
101-276-932.00	MAINT. - GROUNDS	218.80
101-310-811.00	PURCHASED SERVICE	275.00
101-310-827.00	LEGAL SERVICES - GEN TWP	1,400.00
101-400-742.00	SOFTWARE PROGRAMS	134.83
101-400-821.00	PLANNING CONSULTANT	4,250.00
101-400-827.00	LEGAL SERVICES - GEN. TWP.	1,580.00
101-400-903.00	NOTICES	544.50
101-446-969.01	SIDEWALK MAINTENANCE	150.00
101-751-740.00	OPERATING SUPPLIES	210.00
101-751-921.00	UTILITIES - ELECTRIC	30.92
101-751-924.00	UTILITIES - WASTE/RECYCLE	45.50

User: MONICAK

CHECK DATE FROM 06/01/2021 - 06/30/2021

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-751-932.00			REPAIRS - MAINT. GROUNDS				1,950.00
206-336-727.00			OFFICE SUPPLIES				235.10
206-336-740.00			OPERATING SUPPLIES				2,350.70
206-336-742.00			SOFTWARE PROGRAMS				3,218.15
206-336-747.00			SMALL TOOLS & EQUIPMENT				89.51
206-336-751.00			GAS & OIL				1,588.21
206-336-780.05			FIRE PREVENTION				968.40
206-336-811.00			PURCHASED & MAINT. SERVICE				8,324.75
206-336-853.00			TELEPHONE				1,465.37
206-336-913.00			INSURANCE - WORKERS COMP				14,012.35
206-336-921.01			UTILITIES - ELECTRIC				500.79
206-336-921.02			UTILITIES - ELECTRIC				573.70
206-336-921.03			UTILITIES - ELECTRIC				149.06
206-336-921.04			UTILITIES - ELECTRIC				834.23
206-336-922.01			UTILITIES - CABLE/INTERNET				260.20
206-336-922.02			UTILITIES - CABLE/INTERNET				309.28
206-336-922.03			UTILITIES - CABLE/INTERNET				99.67
206-336-922.04			UTILITIES - CABLE/INTERNET				260.20
206-336-923.01			UTILITIES - NATURAL GAS				203.51
206-336-923.02			UTILITIES - NATURAL GAS				159.10
206-336-923.03			UTILITIES - NATURAL GAS				66.75
206-336-923.04			UTILITIES - NATURAL GAS				172.28
206-336-924.01			UTILITIES - WASTE/RECYCLE				73.19
206-336-924.02			UTILITIES - WASTE/RECYCLE				73.19
206-336-924.03			UTILITIES - WASTE/RECYCLE				22.75
206-336-924.04			UTILITIES - WASTE/RECYCLE				73.19
206-336-927.02			UTILITIES - WATER				73.24
206-336-927.03			UTILITIES - WATER				38.67
206-336-927.04			UTILITIES - WATER				65.55
206-336-931.00			MAINT. - BUILDING				2,039.34
206-336-932.00			MAINT. - GROUNDS				208.00
206-336-934.00			MAINT. - MACHINE				35.02
206-336-939.00			MAINT. - VEHICLE				3,745.23
207-301-727.00			OFFICE SUPPLIES				109.98
207-301-732.00			DUES/SUBS/PUBL				25.00
207-301-740.00			OPERATING SUPPLIES				470.04
207-301-747.00			SMALL TOOLS & EQUIPMENT				77.77
207-301-748.00			UNIFORMS/PERSONAL EQUIPMENT				3,585.75
207-301-749.00			UNIFORM CLEANING				175.57
207-301-751.00			GAS & OIL				5,024.83
207-301-782.00			INVESTIGATIVE OPERATIONS				212.18
207-301-810.00			COMPUTER SERVICE				383.07
207-301-811.00			PURCHASED SERVICE				1,090.07
207-301-812.00			EMPLOYMENT TESTING				415.00
207-301-814.00			PURCHASED MAINT. SERVICE				173.00
207-301-827.00			LEGAL				2,667.00
207-301-853.00			TELEPHONE				1,006.07
207-301-862.00			TRAVEL - CONFERENCES				250.00
207-301-913.00			WORKER'S COMP.				23,353.90
207-301-931.65			TOWER RENT - RAVINE ROAD				1,560.00
207-301-939.00			MAINT. - VEHICLE				5,870.73

User: MONICAK

CHECK DATE FROM 06/01/2021 - 06/30/2021

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
217-301-956.00					LIVESCAN EXPENSE		9,882.00
219-448-921.00					UTILITIES - ELECTRIC		21,767.82
226-527-811.00					SOLID WASTE		42,052.55
258-425-740.00					OPERATING SUPPLIES		581.22
258-425-747.00					SMALL TOOLS & EQUIPMENT		127.03
258-425-811.00					PURCHASED SERVICE		124.07
266-320-960.00					TUITION/TRAINING		795.00
267-301-913.00					WORKER'S COMP.		12.32
402-265-975.00					BUILDING IMPROVEMENTS		9,513.00
701-000-250.00					CITY DELINQUENT WTR/SWR USAGE		1,932.05
704-000-224.00					KVCC		71,948.19
704-000-230.00					REFUND		38.04
727-000-253.00					FORFEITURE - OPR		16,302.05
727-000-271.00					HIDTA MONEY		727.80
810-440-983.00					NEW EQUIPMENT		26,934.97
811-440-983.06					STATION UPGRADES & EQUIP		8,409.00
883-520-820.00					ENGINEERING FEES		955.00
883-520-921.00					UTILITIES - ELECTRIC		32.76
					TOTAL		375,047.15

07/08/2021

Check Register Report For
For Check Dates 06/01/2021 to 06/30/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
06/04/2021	POOL	48614	EMPLOYEE CHECK	\$227.00	\$227.00	\$0.00
06/09/2021	POOL	48621	EMPLOYEE CHECK	\$225.10	\$48.14	\$72.20
			EMPLOYEE CHECKS	\$452.10	\$275.14	\$72.20
			EMPLOYEE DIRECT DEPOSITS	\$371,161.59	\$0.00	\$248,122.52
06/24/2021	POOL	48683	AMERICAN FAMILY LIFE ASSURANCE CO	\$598.29	\$598.29	\$0.00
06/24/2021	POOL	48684	BLUE CROSS BLUE SHIELD OF MICH	\$36,457.80	\$36,457.80	\$0.00
06/24/2021	POOL	48685	BLUE CROSS BLUE SHIELD OF MICHIGAN	\$5,075.59	\$5,075.59	\$0.00
06/24/2021	POOL	48686	BLUE CROSS BLUE SHIELD OF MICHIGAN	\$551.33	\$551.33	\$0.00
06/24/2021	POOL	48687	BLUE CARE NETWORK	\$24,131.35	\$24,131.35	\$0.00
06/08/2021	POOL	EFT1849	BURNHAM & FLOWER GROUP	\$1,017.07	\$1,017.07	\$0.00
06/22/2021	POOL	EFT1860	BURNHAM & FLOWER GROUP	\$1,025.73	\$1,025.73	\$0.00
06/03/2021	POOL	48613	COLONIAL LIFE	\$912.50	\$912.50	\$0.00
06/24/2021	POOL	48688	COLONIAL LIFE	\$912.50	\$912.50	\$0.00
06/08/2021	POOL	EFT1850	EW FIRE DUES	\$130.00	\$130.00	\$0.00
06/08/2021	POOL	EFT1851	MISDU	\$265.52	\$265.52	\$0.00
06/22/2021	POOL	EFT1861	MISDU	\$265.52	\$265.52	\$0.00
06/22/2021	POOL	48682	FRATERNAL ORDER OF POLICE #98	\$1,898.89	\$1,898.89	\$0.00
06/08/2021	POOL	EFT1852	IRS	\$40,719.79	\$40,719.79	\$0.00
06/22/2021	POOL	EFT1862	IRS	\$40,128.22	\$40,128.22	\$0.00
06/08/2021	POOL	EFT1853	KTPOA	\$320.00	\$320.00	\$0.00
06/22/2021	POOL	EFT1863	KTPOA	\$310.00	\$310.00	\$0.00
06/08/2021	POOL	EFT1854	MERS	\$45,173.62	\$45,173.62	\$0.00
06/08/2021	POOL	EFT1855	ALERUS FINANCIAL, N.A.	\$7,422.73	\$7,422.73	\$0.00
06/22/2021	POOL	EFT1864	ALERUS FINANCIAL, N.A.	\$6,625.30	\$6,625.30	\$0.00
06/08/2021	POOL	EFT1856	ALERUS FINANCIAL, N.A.	\$12,477.85	\$12,477.85	\$0.00

06/22/2021	POOL	EFT1865	ALERUS FINANCIAL, N.A.	\$7,085.76	\$7,085.76	\$0.00
06/08/2021	POOL	EFT1857	NW FIRE DUES	\$300.00	\$300.00	\$0.00
06/24/2021	POOL	48689	STANDARD INSURANCE COMPANY PC	\$5,639.70	\$5,639.70	\$0.00
06/08/2021	POOL	EFT1858	STATE OF MICHIGAN	\$12,881.62	\$12,881.62	\$0.00
06/08/2021	POOL	EFT1859	WW FIRE DUES	\$350.53	\$350.53	\$0.00
			VENDOR DISBURSEMENTS	\$252,677.21	\$252,677.21	\$0.00
			TOTAL DISBURSEMENTS	\$624,290.90	\$252,952.35	\$248,194.72

2021 MONTHLY PERMITS BY JURISDICTION

MONTH OF JUNE 2021

<u>JURISDICTION</u>	<u>PERMIT CATEGORY</u>	<u># PERMITS</u>	<u>PERMIT REVENUE</u>
COMSTOCK	BUILDING	15	\$ 4,859
COMSTOCK	ELECTRICAL	12	\$ 2,098
COMSTOCK	MECHANICAL	16	\$ 2,477
COMSTOCK	PLUMBING	7	\$ 1,114
COMSTOCK	SPECIAL - JURISDICTION	-	\$ -
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL COMSTOCK		51	\$ 10,603
KALAMAZOO	BUILDING	10	\$ 1,350
KALAMAZOO	ELECTRICAL	12	\$ 2,053
KALAMAZOO	MECHANICAL	26	\$ 3,759
KALAMAZOO	PLUMBING	12	\$ 1,436
KALAMAZOO	SPECIAL - JURISDICTION	6	\$ 330
KALAMAZOO	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL KALAMAZOO		67	\$ 8,983
PARCHMENT	BUILDING	1	\$ 3,013
PARCHMENT	ELECTRICAL	1	\$ 114
PARCHMENT	MECHANICAL	2	\$ 310
PARCHMENT	PLUMBING	-	\$ -
PARCHMENT	SPECIAL - JURISDICTION	2	\$ 110
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PARCHMENT		6	\$ 3,547
PINE GROVE	BUILDING	5	\$ 5,434
PINE GROVE	ELECTRICAL	5	\$ 767
PINE GROVE	MECHANICAL	6	\$ 1,047
PINE GROVE	PLUMBING	4	\$ 760
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PINE GROVE		20	\$ 8,008
RICHLAND	BUILDING	5	\$ 590
RICHLAND	ELECTRICAL	11	\$ 2,052
RICHLAND	MECHANICAL	14	\$ 2,730
RICHLAND	PLUMBING	2	\$ 478
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	2	\$ 110
TOTAL RICHLAND		34	\$ 5,960
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	1	\$ 130
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND VILLAGE		1	\$ 130
TOTAL		179	\$ 37,231.00

REVENUE	REVENUE
JUNE 2020	% PREV YEAR MONTH
\$ 153,622	24.2%

PERMITS	PERMITS
JUNE 2020	% 2020 - YTD
220	81%



2021 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: JUNE 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	90	\$ 69,551
COMSTOCK	ELECTRICAL	84	\$ 14,968
COMSTOCK	MECHANICAL	84	\$ 14,731
COMSTOCK	PLUMBING	43	\$ 8,000
COMSTOCK	SPECIAL - JURISDICTION	15	\$ 825
COMSTOCK	SPECIAL - HOMEOWNER	6	\$ 330
TOTAL COMSTOCK		322	\$ 108,405
KALAMAZOO	BUILDING	83	\$ 13,948
KALAMAZOO	ELECTRICAL	80	\$ 12,741
KALAMAZOO	MECHANICAL	138	\$ 25,491
KALAMAZOO	PLUMBING	56	\$ 7,208
KALAMAZOO	SPECIAL - JURISDICTION	33	\$ 1,870
KALAMAZOO	SPECIAL - HOMEOWNER	8	\$ 440
TOTAL KALAMAZOO		398	\$ 61,698
PARCHMENT	BUILDING	4	\$ 3,533
PARCHMENT	ELECTRICAL	12	\$ 2,195
PARCHMENT	MECHANICAL	11	\$ 7,296
PARCHMENT	PLUMBING	2	\$ 674
PARCHMENT	SPECIAL - JURISDICTION	4	\$ 220
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		33	\$ 13,918
PINE GROVE	BUILDING	31	\$ 19,177
PINE GROVE	ELECTRICAL	23	\$ 3,248
PINE GROVE	MECHANICAL	26	\$ 4,490
PINE GROVE	PLUMBING	13	\$ 2,650
PINE GROVE	SPECIAL - JURISDICTION	3	\$ 165
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		96	\$ 29,730
RICHLAND	BUILDING	58	\$ 82,098
RICHLAND	ELECTRICAL	72	\$ 17,653
RICHLAND	MECHANICAL	86	\$ 19,089
RICHLAND	PLUMBING	44	\$ 9,677
RICHLAND	SPECIAL - JURISDICTION	1	\$ 55
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
TOTAL RICHLAND		264	\$ 128,737
RICHLAND VILLAGE	BUILDING	5	\$ 2,102
RICHLAND VILLAGE	ELECTRICAL	6	\$ 809
RICHLAND VILLAGE	MECHANICAL	9	\$ 1,201
RICHLAND VILLAGE	PLUMBING	4	\$ 535
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND VILLAGE		24	\$ 4,647
TOTAL KABA	YTD	1137	347,134

REVENUE	REVENUE
YTD - JUNE 2020	% 2020 - YTD
\$ 289,775	119.8%

REVENUE
% 2021 YTD BUDGET
1.1%

PERMITS	PERMITS
YTD - JUNE 2020	% 2020 - YTD
831	136.8%

2021 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
185	\$ 91,435		JAN
157	\$ 41,412		FEB
201	\$ 73,173		MAR
227	\$ 51,524		APRIL
188	\$ 52,360		MAY
179	\$ 37,231		JUNE
-	\$ -		JULY
-	\$ -		AUG
-	\$ -		SEPT
-	\$ -		OCT
-	\$ -		NOV
-	\$ -		DEC
1,137	\$ 347,134		2021

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB21-06-260	2528 E MAIN ST	06-13-121-012	KALAMAZOO YOUTH F	Bill Witters, III	06/22/2021	\$170.00	\$0
Work Description: Partition off approx. 1040 s.f. of existing unfinished basment for food pantry and storage. No change of Occupancy Fire suppression required and provided							

Total Permits For Type: 1

Total Fees For Type: \$170.00

Total Const. Value For Type: \$0

Report Summary

Population: All Records
 Permit.DateIssued Between
 6/1/2021 12:00:00 AM AND
 6/30/2021 11:59:59 PM AND
 Permit.PermitType = Building
 AND
 Permit.BasicUsage = Commercial
 AND
 GovernmentUnitList.UnitCode =

Grand Total Fees: \$170.00

Grand Total Permits: 1

Grand Total Const. Value: \$0

Property Maintenance Inspections

Kalamazoo

07/01/2021

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
✓ PS21-06-062	2020 DOUGLAS AVE	06-09-185-100	SPARKS, RICHARD & K		06/09/2021	<u>55.00</u>
Work Description: Property Maintenance request from Kalamazoo Property Maintenance Inspectio Completed: <u>06/10/2021</u>						
✓ PS21-06-067	1534 SCHUSTER ST	06-23-480-110	PRIETO, JUAN CARLOS		06/17/2021	<u>55.00</u>
Work Description: Property Maintenance request from Kalamazoo Property Maintenance Inspectio Completed: <u>06/18/2021</u>						
✓ PS21-06-069	1426 SHAKESPEARE ST	06-23-435-850	BERRY, LYLE E. & SAN		06/21/2021	<u>55.00</u>
Work Description: Property Maintenance request from Kalamazoo Property Maintenance Inspectio Completed: <u>06/23/2021</u>						
✓ PS21-06-070	1109 WILLIS AVE	06-24-306-360	PROPERTY OF WEALT		06/28/2021	<u>55.00</u>
Work Description: Property Maintenance request from Fire Dept Property Maintenance Inspectio Completed: <u>06/28/2021</u>						
✓ PS21-06-071	3519 E MICHIGAN AVE	06-13-475-010	LEWIS, RONALD E.		06/30/2021	<u>55.00</u>
Work Description: Property Maintenance Request from Kalamazoo Towbship Property Maintenance Inspectio Completed: <u>06/30/2021</u>						
✓ PS21-06-072	4289 WINDING WAY	06-06-170-171	CAMPBELL, ANGELA &		06/30/2021	<u>55.00</u>
Work Description: Driveway eroding into street. Requested by Township Supervisor Property Maintenance Inspectio Completed: <u>06/30/2021</u>						

Total Permits: 6

Total Fees Due: \$330.00

Population: All Records

Permit.PermitType = Special
Permit AND
Permit.Status = HOLD (FEE)
AND
Permit.Category = Jurisdiction
Request AND
GovernmentUnitList.UnitCode = 6

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB21-06-230	1353 COOLIDGE AVE	06-08-370-120	NEALE, RUTH E.C. TRU	Hutcherson Construc	06/02/2021	\$170.00	\$3,626
Work Description: Remove the existing 5' x 8' deck and replacing with the same size and location.							
PB21-06-232	3305 KENILWORTH AVE	06-13-205-870	DAVIS, RUTHIE M.	Mark Premer	06/16/2021	\$100.00	\$1,500
Work Description: Construct temporary wheelchair ramp per plans.							
PB21-06-257	1323 WOODROW DR	06-12-365-150	FERRIELL, ROCHELLE I	Champion Windows	06/24/2021	\$100.00	\$0
Work Description: Replace existing screen porch walls with engineered 4" wall and window system. Porch to remain unconditioned.							
PB21-06-259	2754 TIMBERLEAF LANE	06-08-380-470	LANPHEAR, KENNETH	DeHaan Remodel	06/18/2021	\$215.00	\$13,510
Work Description: Finishing approximately 386 s/f of a basement that includes a family room, bedroom and full bathroom.							
NOTE: Bedroom must meet 2015 MRC code for egress and smoke/carbon monoxide requirements. Also, must meet energy requirement for exterior/foundation wall insulation.							
PB21-06-262	2221 RED CHERRY LN	06-05-330-011	COUNTRY ACRES VILLA		06/21/2021	\$170.00	\$0
Work Description: Installation of slab on grade foundation with frost free piers per plans to accommodate installation of 3 bed 2 bath 1232 s.f. manufactured home.							
NOTE: MUST PROVIDE EVALUATION REPORT OF ALL FUEL FIRED APPLICANCES COMPLETED BY LICENSED MECHANICAL CONTRACTOR TO KABA OFFICE PRIOR TO SCHEDULING FINAL INSPECTION							
PB21-06-266	726 IRA AVE	06-13-111-830	LEVY, ELLA MAE		06/23/2021	\$75.00	\$0
Work Description: Demolition of detached garage.							
PB21-06-269	2511 TAMRACK ST	06-07-210-580	SMITH, BARRY & JACKIE	Precision Roofing	06/24/2021	\$100.00	\$0
Work Description: remove and install new - some wood replacement needed							
PB21-06-270	2914 WINTER WHEAT RD	06-05-903-204	COUNTRY ACRES VILLA	Mark Premer	06/28/2021	\$100.00	\$0
Work Description:							

Note: Must meet 2015 MRC section R311.8 for ramps.

PB21-06-277	3310 OLD FARM RD	06-05-903-078	BOYER, BRENDA	Kalamazoo Excavatic	06/29/2021	\$150.00	\$0
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Work Description: Demo of burned trailer/house

Total Permits For Type:	9
Total Fees For Type:	\$1,180.00
Total Const. Value For Type:	\$18,636

Report Summary

Population: All Records
Permit.DateIssued Between
6/1/2021 12:00:00 AM AND
6/30/2021 11:59:59 PM AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Residential
AND
GovernmentUnitList.UnitCode =

Grand Total Fees:	\$1,180.00
Grand Total Permits:	9
Grand Total Const. Value:	\$18,636

Monthly Special Permit - Owner Request

07/02/2021

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS21-06-061	128 STIRLING CT	06-17-331-620	MORTGAGE CENTER, L	06/01/2021	\$55.00
Work Description:	Meter socket inspection				
Inspections:	06/02/2021	Meter Socket Inspection	Approved		

Total Permits For Type: 1

Total Fees For Type: \$55.00

Report Summary

Grand Total Fees: \$55.00

Grand Total Permits: 1

Population: All Records

Permit.DateIssued Between
6/1/2021 12:00:00 AM AND
6/30/2021 11:59:59 PM AND
GovernmentUnitList.UnitCode =
6
AND
Permit.Category = Meter Socket
Inspection OR
Permit.Category = Hood
Suppression OR
Permit.Category = Special Permit
OR

Township Board Actions Summary: 2020 – 2024

November 2020

- Sworn in Board members (11/20).
- Accepted appointments to the Board of Review (11/23).
- Adopted meeting dates for 2021.

December 2020

- Accepted appointments to boards and commissions (12/14).
- Adopted a Water Services Agreement with the City of Kalamazoo and amended the Intergovernmental Agreement Kalamazoo Water and Wastewater Commission (12/14).
- Amended Open Burning Ordinance (12/14).
- Authorized depositories of Township funds (12/14).
- Authorized MERS to administer the Defined Contribution Plan (2/14).

January 2021

- Renewed insurance policy with the Decker Agency (1/11).
- Approved a letter regarding Morrow Lake Dam failure (1/25).
- Approved a MOU with KPS for Kalamazoo Central High School's School Resource Officer (1/25).

February 2021

- Approved use of the Township Attorney for misdemeanor prosecution cases (2/8).
- Recognized Black History Month (3/8).
- Adopted Ordinance #627 to rezone 3625 Douglas Avenue (2/22).
- Approved the Water Service Agreement with the City of Kalamazoo (2/22).
- Engaged with Prein & Newhof for engineering services (2/22).
- Confirmed \$279,414 for the 2021 Local Road Participation Fund Program (2/22).
- Approved work to widen a proposed shoulder for Nichols Road (2/22).
- Approved the Police Department's staffing proposal (2/22).
- Approved a partnership with the Road Commission and City of Kalamazoo for Lake Street improvements (2/22).
- Created a Climate Action Committee (2/22).
- Formed a Sidewalk Task Force (2/22).

March 2021

- Purchased a Fire Department staff vehicle (3/8).
- Adopted a resolution regarding pay and working conditions for non-employee deputies (3/8).
- Raised the sewer fee to 18% to finance capital repairs and maintenance (3/8).
- Approved upgrades to the Police Department's Live Scan Machine and a contract for dictation applications and software(3/22).
- Adopted a policy to allow remote and hybrid meetings (3/22).

April 2021

- Adopted a resolution authorizing financing to maintain/repair the Lesterhouse Drain (4/12).
- Hired TM Asphalt Sealing to seal and strip parking lots at the Township Hall and three fire stations (4/12).

- Purchased two overhead garage doors for the Wash & Maintenance Bays (4/12).
- Contracted with Republic Services for weekly, residential garbage and subscription-based yard waste collection until Mar 2026, with possible extensions (4/12).
- Purchased Fire Department self-contained breathing apparatus (4/26).
- Adopted Ordinance #628 to rezone a residential parcel to commercial at Mosel Road (4/26).
- Contracted with Taplin Group, LLC for CCTV services for the Township sewer lines (4/26).

May 2021

- Finance Director presented a 2020 Budget Review of Revenues & Expenses (5/10).
- Purchased an unmarked administrative vehicle and three police patrol cars (5/10).
- Contracted with McKenna & Associates for planning and zoning services (5/10).
- Approved a Police Department Community Engagement Survey (5/24).
- Contracted with CTS for more secure, direct fiber connection (5/24).

June 2021

- Update the fee structure for Planning and Zoning services (6/14).
- Approved two amendments to the county solid waste management plan (6/14).
- Approved a sewer-related excavation project for 1101 Foster (6/14).
- Adopted an update to the non-motorized transportation plan (6/14).
- Modified the township's COVID-19 policy (6/14).
- Adopted the Water Supply Ordinance #629 for first reading (6/28).
- Hired a website provider (6/28).
- Purchased a Fire Department rescue/grass fire vehicle (6/28).

PRIDE • INTEGRITY • COMPASSION • RESPECT



Township of Kalamazoo Police Department • 2020 Annual Report

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Letter from Bryan Ergang, Chief of Police



On behalf of the dedicated professionals of the Township of Kalamazoo Police Department, I present the 2020 TKPD Annual Report. It is my honor and privilege to lead the 40 sworn and civilian staff composing our Department. I am grateful for the opportunity to share their accomplishments and highlights from the past year, as well as our vision as we move forward into 2021.

The COVID-19 pandemic brought unprecedented challenges to our community, forcing us to work together and solve problems in a time of mandated isolation. Despite these unforeseen obstacles, and some illnesses, the men and women at TKPD remained focused and determined to deliver the highest quality of service to our community.

In an effort to continue building trust and establish legitimacy with our community, TKPD continued to prepare for accreditation by the Michigan Law Enforcement Accreditation Commission by conducting policy review, all while actively recruiting, hiring, training, and retaining only the most qualified candidates in a much-depleted pool of applicants.

Following our strategic plan, TKPD prioritized our efforts to bring blight enforcement and community concerns to the forefront by hiring a new ordinance enforcement officer. Additionally, TKPD took the lead in improving our Township infrastructure by hiring an IT professional and implementing a technology plan across the Kalamazoo Township government.

In addition to new initiatives and the COVID-19 crisis, tensions between law enforcement and the communities they serve rose as the disturbing footage of an officer in Minnesota killing George Floyd was disseminated to the masses. The abhorrent actions of others do not reflect the values and culture of TKPD. Rather, they help us to reaffirm our commitment to provide professional police service and model a positive image to those who may question our role in our community, by treating the diverse community we serve, and each other, with respect and fairness.

MISSION, VISION & VALUES

MISSION

In partnership with our community, our purpose is to preserve life, protect property, and improve the quality of life for those we serve.

VISION

We seek to be a progressive and successful police department that is respected by the people we serve, our elected officials, and our colleagues in criminal justice.

VALUES

To accomplish our mission and vision, we will:

Model integrity and professionalism.

Treat the diverse people we serve and each other with respect and fairness.

Prioritize our actions in the interest of:

1. Community
2. Department
3. Individual employee

OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States, and the Constitution of this State, and that I will faithfully perform the duties of Police Officer, in and for the Township of Kalamazoo, County of Kalamazoo and the State of Michigan, according to the best of my ability, so help me God.

OVERVIEW

Founded in 1952, the Township of Kalamazoo Police Department strives to provide a full spectrum of police services to residents and visitors in both the Township of Kalamazoo and the City of Parchment. The Department and its employees have earned an excellent reputation in the community and among its criminal justice system contemporaries as a highly-skilled, compassionate, innovative, and collaborative agency that puts service first. We do our best to serve our community in a fashion that rises above and beyond the expectation in each and every interaction.

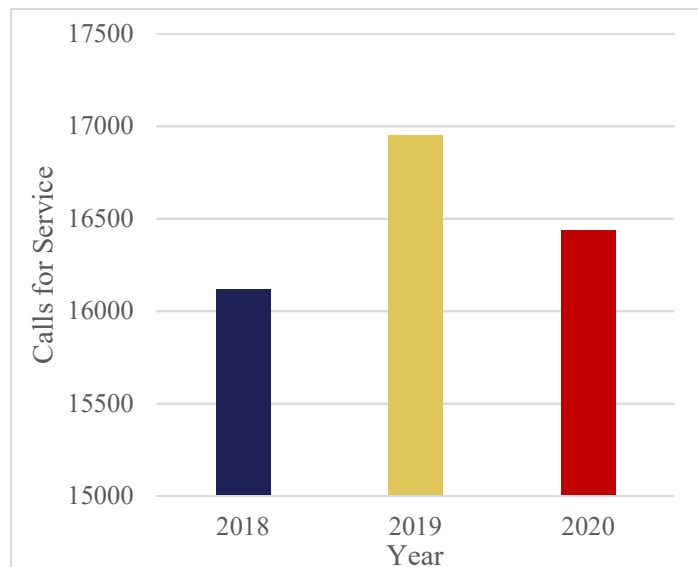
This report contains information on the activities, accomplishments, and goals of the Police Department in 2020. It is not meant to be a comprehensive report of all activities, but rather to provide an overview of the Department, in addition to specific, frequently-cited statistical data.

CALLS FOR SERVICE

TKPD logged 16,436 police calls for service in 2020. These events are a mixture of citizen calls for service, calls referred from other agencies, and officer-generated on-view calls.

2020 Calls for Service

Year	Total Calls for Service	% change from previous year
2018	16,118	-10.3
2019	16,951	+5.2
2020	16,436	-3.0

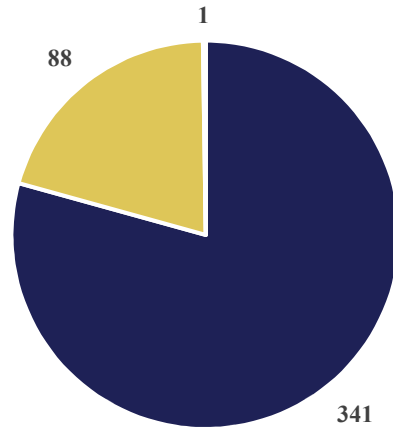


TRAFFIC CRASHES & TRAFFIC ENFORCEMENT

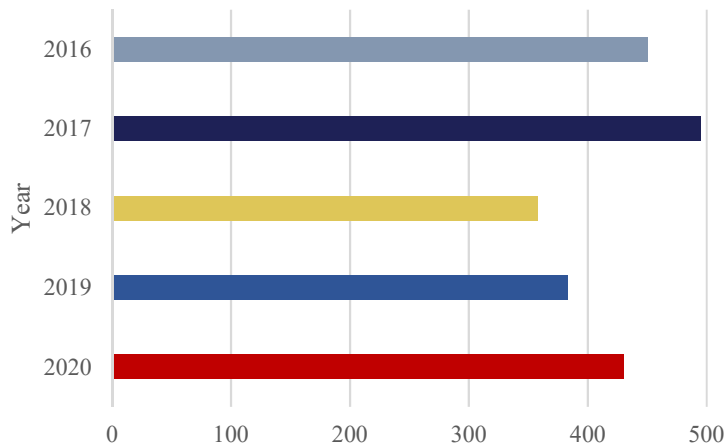
Township of Kalamazoo – Traffic Crashes

Property Damage Crash	341
Personal Injury Crash	88
Fatal Crash	1
Total	430

■ Property Damage Crash ■ Personal Injury Crash ■ Fatal Crash



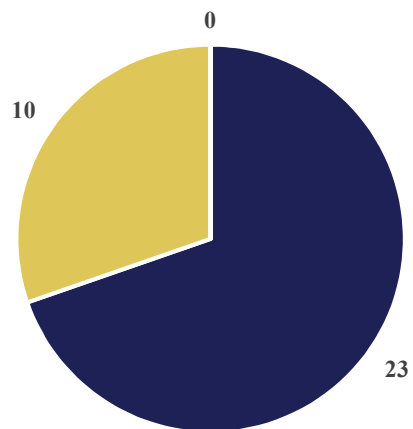
Township of Kalamazoo - Yearly Crash Totals



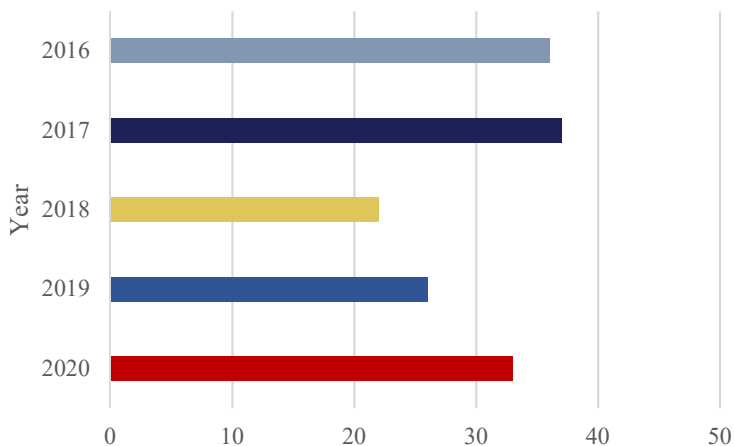
City of Parchment – Traffic Crashes

Property Damage Crash	23
Personal Injury Crash	10
Fatal Crash	0
Total	33

■ Property Damage Crash ■ Personal Injury Crash ■ Fatal Crash

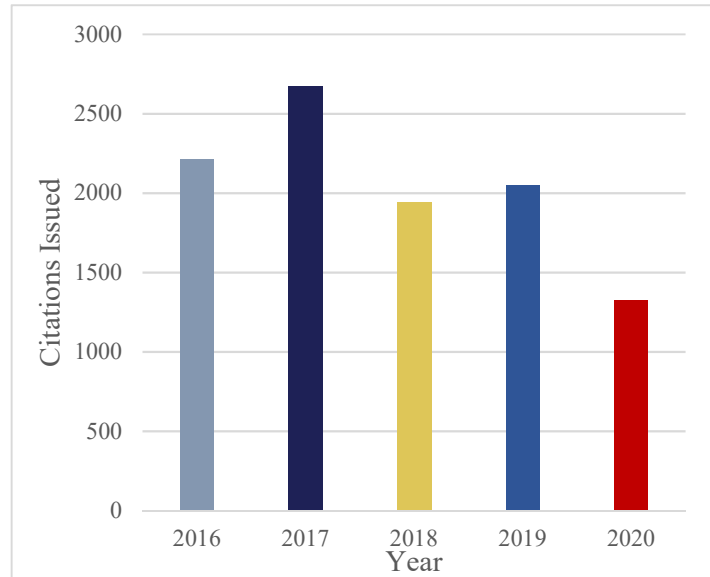


City of Parchment - Yearly Crash Totals



2020 Traffic Citations Issued

Year	Total Citations Issued	% change from previous year
2016	2,214	-22.7
2017	2,677	+20.9
2018	1,945	-27.3
2019	2,052	+5.50
2020	1,325	-35.4



Township of Kalamazoo Police Department officers issued 1,325 citations in 2020, a 35.4% decrease from 2019. The implementation of COVID restrictions in March greatly reduced the opportunity for traffic enforcement throughout our jurisdiction.

TKPD officers made 55 operating while intoxicated (OWI) arrests in 2020. We continue to seek restitution through the courts as part of the criminal prosecution in each OWI case charged by the Prosecutor. Each judge has the option of ordering all, part, or none of the expense reimbursement requested. Not all defendants ultimately pay the restitution ordered. In 2020, the Township of Kalamazoo Police Department received \$3,547.23 in restitution. Officers also issued nine citations for open intoxicants in a motor vehicle.

CRIME STATISTICS

Information on crimes reported to or discovered by the Department is forwarded to the State of Michigan through the Michigan Incident Crime Reporting System (MICR). Information is extrapolated from that system and sent to the Federal Bureau of Investigation (FBI) Uniform Crime Report (UCR). The method by which the UCR categorizes crime does not fit neatly with the way criminal acts are defined under Michigan law, so some conversion is necessary. The UCR divides crime into Part 1, or so-called serious crime (i.e., murder, robbery, forcible rape, burglary, aggravated assault, arson, and larceny/theft) and Part 2 crime (all other crime). Please see Appendix A for a more comprehensive explanation of the FBI definitions

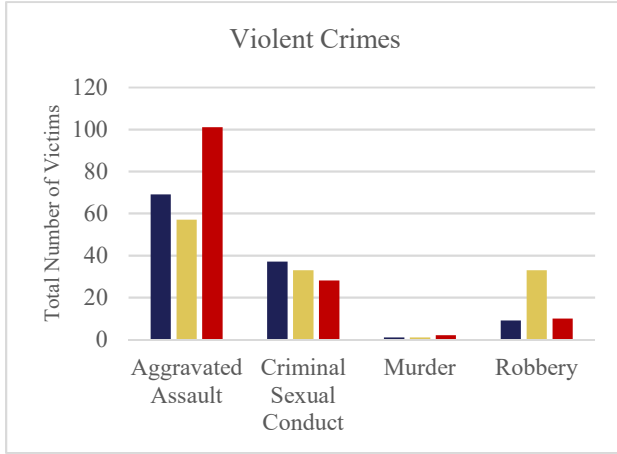
for each of the Part 1 crimes. While this method of crime reporting is frequently criticized and perhaps misunderstood, it remains the basis for crime trend analysis today in the United States.



Township of Kalamazoo

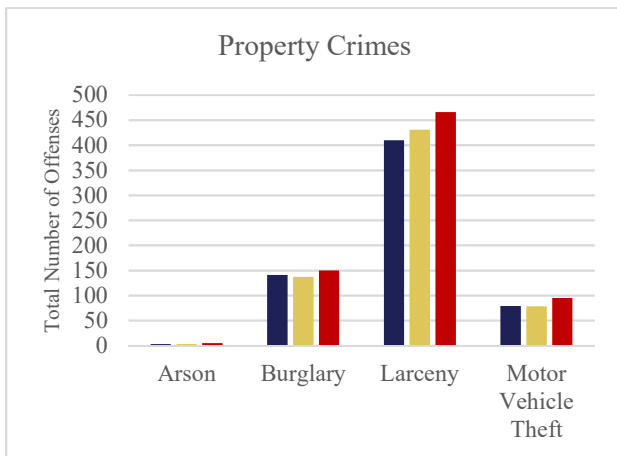
Part 1 Crimes

■ 2018 ■ 2019 ■ 2020



Violent Crimes – Total Number of Victims

<i>Violent Crimes</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i># Change 2019-2020</i>
<i>Aggravated Assault</i>	69	57	101	44
<i>Criminal Sexual Conduct</i>	37	33	28	-5
<i>Murder</i>	1	1	2	1
<i>Robbery</i>	9	33	10	-23
Total	116	124	141	17 (+13.7%)



Property Crimes – Total Number of Offenses

<i>Property Crimes</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i># Change 2019-2020</i>
<i>Arson</i>	3	3	5	2
<i>Burglary</i>	141	137	150	13
<i>Larceny</i>	410	431	466	35
<i>Motor Vehicle Theft</i>	79	78	95	17
Total	633	649	716	67 (+10.3%)

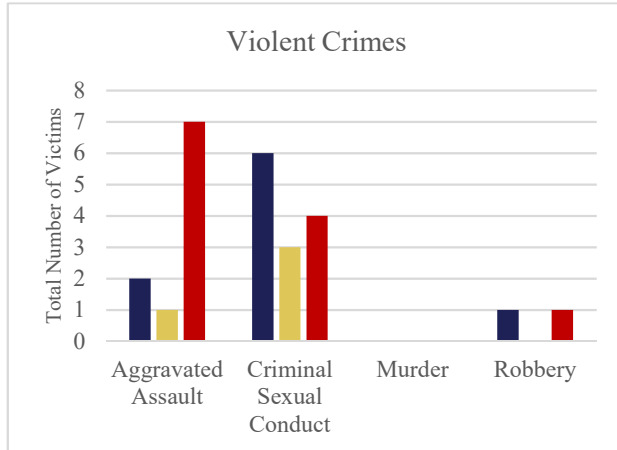
Part 2 Crimes

<i>Crime</i>	<i>2019</i>	<i>2020</i>	<i>% change</i>
Operating while Intoxicated	49	50	+2.04
Simple Assault	217	295	+35.9
Malicious Destruction of Property	134	214	+59.7
Larceny from Vehicle	153	168	+9.80
Larceny from Building	86	72	-16.3
Other Larceny (includes mail, grounds)	104	125	+20.2
Retail Fraud	80	83	+3.75
Fraud (includes false pretense & illegal use of a credit card)	94	131	+39.4
Forgery/Counterfeit	12	12	--
Uttering and Publishing	16	13	-18.8
Embezzlement	6	7	+16.7
Trespass	33	19	-42.4
Disorderly	21	22	+4.76
Runaway/Missing Person	46	46	--

City of Parchment

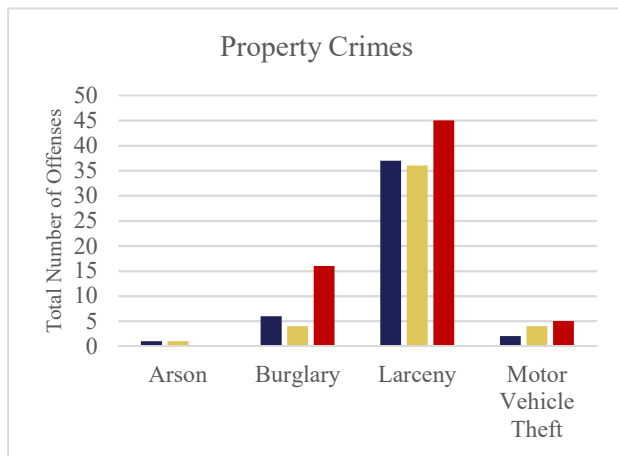
Part 1 Crimes

■ 2018 ■ 2019 ■ 2020



Violent Crimes – Total Number of Victims

<i>Violent Crimes</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i># Change 2019-2020</i>
<i>Aggravated Assault</i>	2	1	7	6
<i>Criminal Sexual Conduct</i>	6	3	4	1
<i>Murder</i>	0	0	0	0
<i>Robbery</i>	1	0	1	1
Total	9	4	12	8



Property Crimes – Total Number of Offenses

<i>Property Crimes</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i># Change 2019-2020</i>
<i>Arson</i>	1	1	0	-1
<i>Burglary</i>	6	4	16	12
<i>Larceny</i>	37	36	45	9
<i>Motor Vehicle Theft</i>	2	4	5	1
Total	46	45	66	21 (+46.6%)

Part 2 Crimes

<i>Crime</i>	<i>2019</i>	<i>2020</i>	<i>% change</i>
Operating while Intoxicated	4	5	+25.0
Simple Assault	33	31	-6.06
Malicious Destruction of Property	14	13	-7.14
Larceny from Vehicle	10	9	-10.0
Larceny from Building	5	9	+80.0
Other Larceny (includes mail, grounds)	6	10	+66.7
Retail Fraud	15	18	+20.0
Fraud (includes false pretense & illegal use of a credit card)	15	8	-46.6
Forgery/Counterfeit	2	1	-50.0
Uttering and Publishing	6	6	--
Embezzlement	1	1	--
Trespass	1	2	+100
Disorderly	0	1	--
Runaway/Missing Person	0	3	--

COMMUNITY ENGAGEMENT

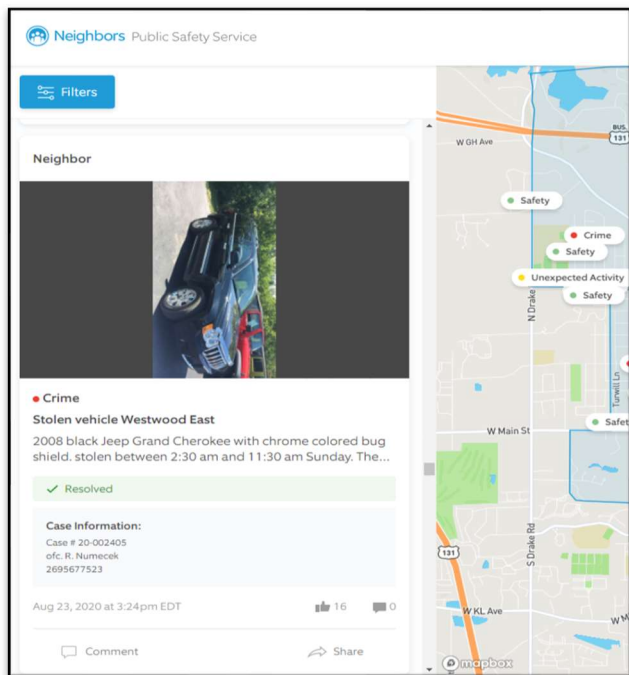
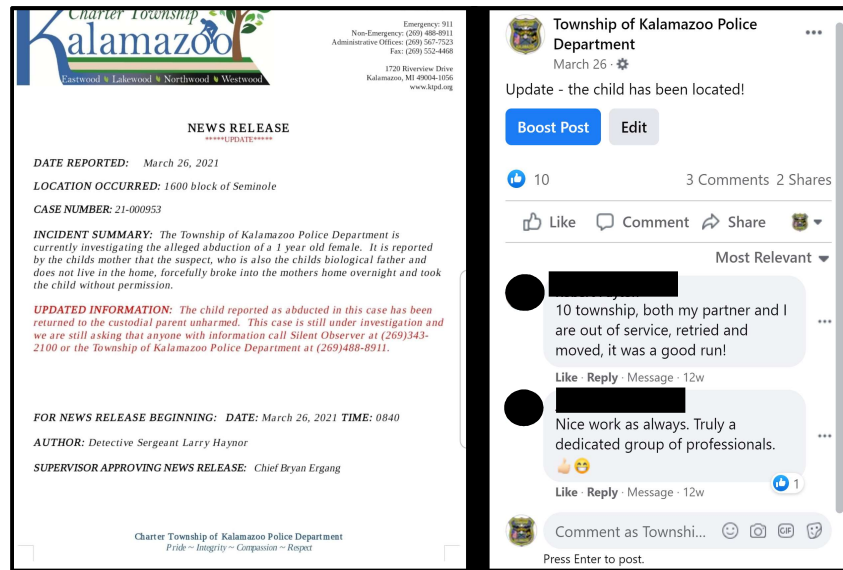
While the COVID-19 crisis brought increased restrictions for face-to-face interactions, TKPD periodically updated our social media platforms, including our dedicated Facebook page and website (www.ktpd.org), throughout the year, in an effort to keep the lines of communication with our community open. The website provided updated

information about COVID restrictions, office hours, and services provided throughout the year. The newly updated TKPD Facebook page has already accumulated nearly 2,500 followers and was used to disseminate news releases and update the community regarding ongoing investigations and public safety concerns.

TKPD also began utilizing the Ring Neighbors app to receive notice from our community members about potential public safety issues or criminal activity in their neighborhoods.

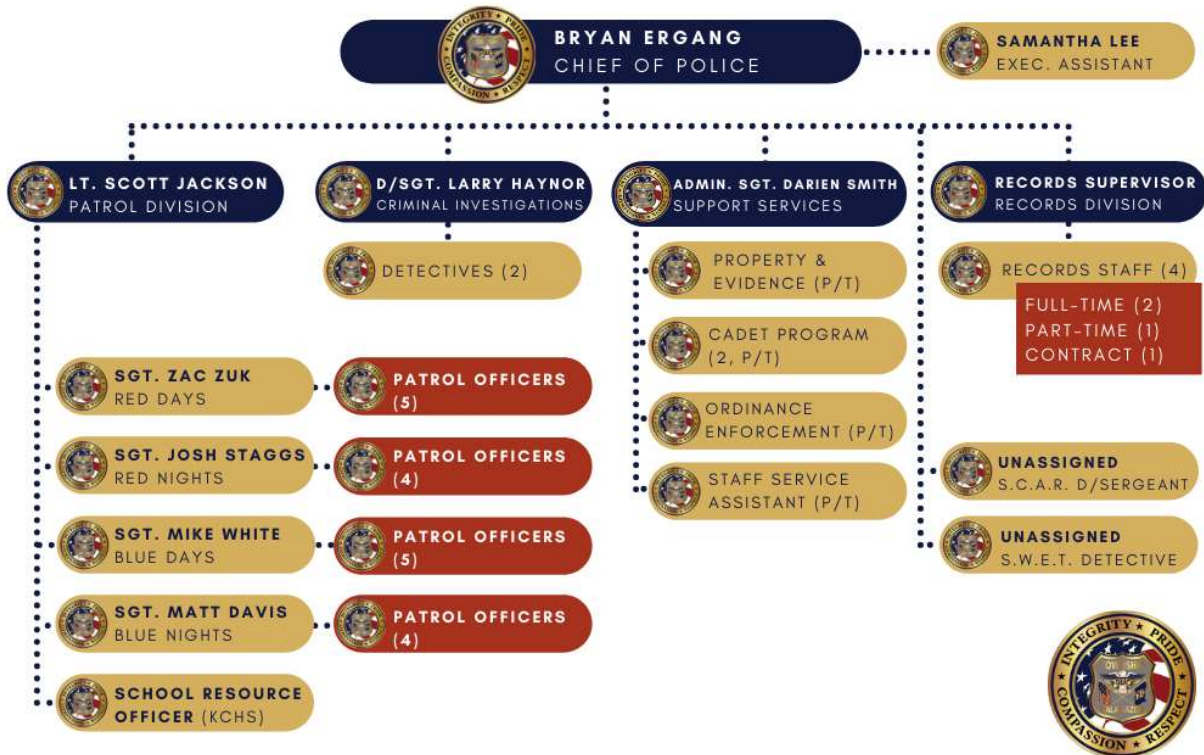
While these platforms are not a substitute for contacting Dispatch, they do assist with follow-up investigations and allow community members to reach out with any information pertinent to investigations. These platforms also allow for direct dialogue with investigating TKPD officers and detectives.

Looking ahead to 2021, TKPD hopes to increase visibility and accessibility utilizing our social media presence.



ORGANIZATIONAL CHART

2020 Township of Kalamazoo Police Department



12.31.2020

STAFFING

The Township of Kalamazoo Police Department began 2020 with 32 sworn officers and ended the year with 32 sworn officers. The hiring environment continues to be extremely challenging, yet we remain committed to hiring dedicated public servants of the highest quality.



New Hires

Cadet Tristen Rivera was hired as a police officer after successfully completing the Kellogg Community College Police Academy. In addition to Officer Rivera, the following officers were also hired this year:

- Officer Josh Barrix
- Officer Chance Jenkins
- Officer Tyler LeRoy
- Officer Sarah Long
- Officer Scottie Ward



From left to right: Officer Josh Barrix, Officer Tristen Rivera, Officer Scottie Ward, Officer Tyler LeRoy, Officer Chance Jenkins, and Officer Sarah Long

IT Director Ben Moored, Ordinance Enforcement Officer Rob McCain, and Executive Assistant to the Chief of Police Samantha Lee were hired as non-sworn personnel this year, as well.

Promotions

Joshua Staggs was promoted to sergeant in May. An 11-year veteran of TKPD, Sergeant Staggs has served the Department as a defensive tactics instructor and field training officer.

Josh has a Bachelor's degree from Defiance College in Ohio and a Master's degree in Public Administration from Western Michigan University.



CRIMINAL INVESTIGATIONS UNIT

The Criminal Investigations Unit (CIU) plays a key role in ensuring the Department provides quality service to our community by conducting thorough investigations of major crimes and cases of a longitudinal nature. For example, the CIU investigates cases ranging from fraud and home invasion to criminal sexual conduct and homicide.

In addition to investigating these highest priority cases, TKPD CIU also plays a critical role in day-to-day operations, often serving as back-up to the Patrol Division and interfacing with the Court system as representatives of our Department.

During 2020, the Criminal Investigation Unit (CIU) signed more warrants than any previous year, despite the fact that CIU detectives worked from home for almost two months and slowly rotated back into the office setting for approximately eight weeks. The CIU signed a total of 413 warrants authorized by the Prosecuting Attorney's Office in 2020, compared to 270 in 2019. CIU Detectives also signed 248 misdemeanor warrants and 165 felony warrants, compared to 132 and 138, respectively, in 2019. Out of the 413 cases signed in 2020, 142 (34.4%) of those were subjects who were in-custody, meaning those cases are required to be addressed on the same day the warrant information is received. In 2019, 85 (31.5%) of the 270 warrants signed were in-custody cases.

The criminal process changed drastically as a result of the pandemic, and it is our understanding that the courts are going to continue with the new process for the

foreseeable future. This process puts more demands on our administrative staff and requires more work by the CIU, including regular weekend assignments.

TKPD CIU continues to participate in a variety of collaborative efforts, including hosting a monthly meeting for Federal, State, County, and Municipal agencies to share intelligence and crime data.



PATROL ASSIGNMENTS

Honor Guard

Township of Kalamazoo Police Department's Honor Guard is a team of officers who represent the highest traditions of law enforcement and our department. The Honor Guard is made up of volunteers, who commit themselves to rigorous training and discipline in order to represent our Department in many official functions. While the COVID-19 crisis greatly reduced the number of functions our Honor Guard attended, these officers represent TKPD at various parades, funerals, and other community functions under normal circumstances.

Southwest Commercial Auto Recovery Unit

Due to our continued shortage in police staffing throughout most of 2020, we were unable to fulfill our commitment to participate with the Southwest Commercial Auto Recovery (SCAR) Unit. Under normal circumstances, a TKPD sergeant is assigned to the team on a grant and works auto-theft-related cases on both the local and regional levels.

Southwest Enforcement Team

Also as a result of our diminished workforce throughout the majority of 2020, we were unable to continue our participation with the Southwest Enforcement Team (SWET), a nine-county regional concept narcotics enforcement team supervised by the Michigan State Police. When staffing circumstances allow, the officer assigned to SWET is on a partial grant and is our only dedicated narcotics enforcement officer.

These assignments outside of our agency allow us to bring other officers assigned to these teams into the Township to assist with investigations, enhancing our ability to provide full-spectrum services to our community, while also advancing the careers of our own officers.

School Resource Officer

TKPD continues to maintain a positive partnership with area schools. While schools were in session during the 2019-20 academic year, we continued our “Every School Every Day” program, where a TKPD officer visits every school in their district every day to engage with students, build relationships, and promote consistent, positive daily interactions.



Officer Andrew Howes was specifically assigned to Kalamazoo Central High School (KCHS) as their School Resource Officer (SRO). TKPD responded to 86 calls for police service at Kalamazoo Central High School in 2020. In those matters, 16 reports were recorded, 12 were investigated as criminal complaints, and no custodial arrests were made.

The purpose of our SRO is to provide Public Safety services to KCHS through mentoring, prevention, education, and problem-solving via community-based relationships. While school was in-session, School Resource Officer Howes had innumerable contacts with students and staff every day, most of which were informal.

PROFESSIONAL STANDARDS

MLEAC Accreditation Program

Despite the challenges 2020 brought, TKPD continued to move forward in preparing to apply for the Michigan Law Enforcement Accreditation Commission (MLEAC) Program by beginning to conduct a comprehensive policy review. It is the intention of TKPD Administration to submit an application for the MLEAC Accreditation Program by the end of 2021. Once the application is submitted, TKPD will have up to three years to demonstrate compliance with the Michigan Association of Chiefs of Police (MACP) and the Michigan Sheriffs' Association (MSA) standards for application and implementation of professional objectives aiming toward a comprehensive, obtainable, and standards-based public safety service delivery.

While TKPD already implements many of the standards outlined by the MACP and MSA, accreditation will demonstrate concrete accountability to upholding these professional standards and increase transparency by retaining extensive proofs for compliance with these standards.

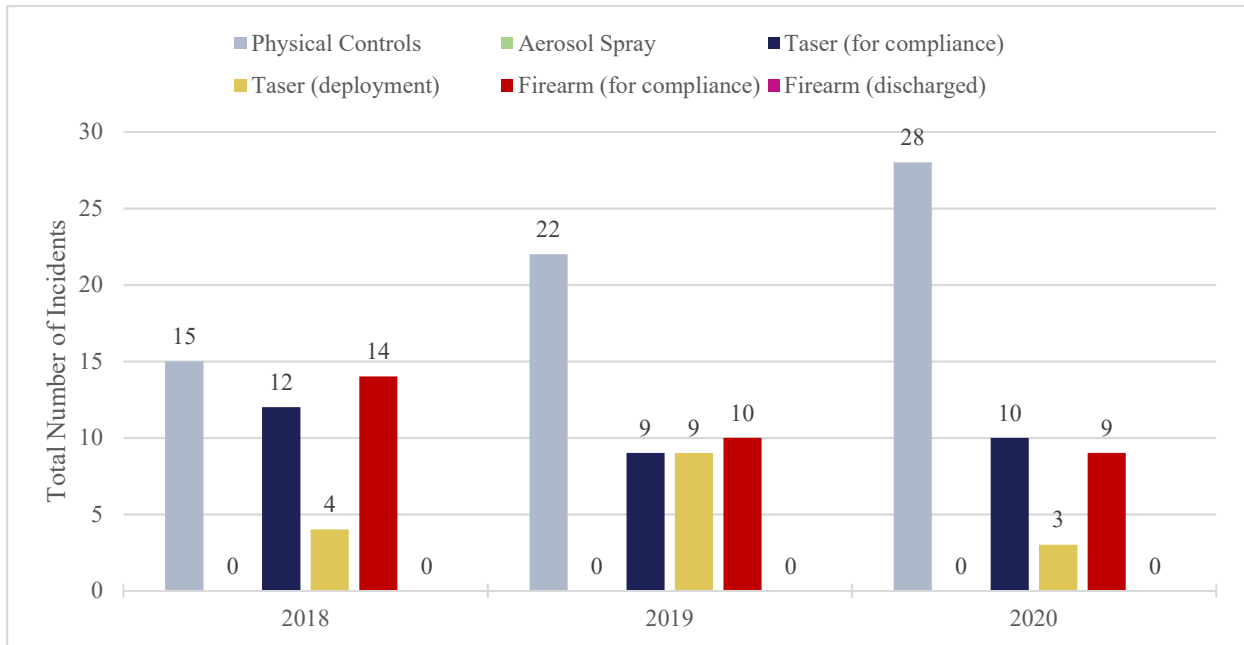
Use of Force Data

The value of human life is immeasurable in our society. Police officers have been delegated the responsibility to protect life and property and apprehend criminal offenders. This is a responsibility that, oftentimes, puts them in harm's way and may require them to use force.

TKPD is dedicated to utilizing other means of de-escalation and training to reduce the need for use of force applications. Starting in 2019, TKPD was one of the first agencies in the state to voluntarily report its' monthly use of force statistics to the United States Department of Justice.

In 2020, TKPD responded to 16,436 calls for service and utilized force in 0.30% of those contacts. During the first half of the year (January through June), officers used force in 22 incidents, and officers used force in 28 incidents for the second half of the year (July through December).

Use of Force by Category



Training

TKPD reaffirms its commitment to provide continuous, high-quality training that meets the needs of our officers and our community. Officers receive numerous hours of training in firearms, defensive tactics, scenario training, defensive driving, and other topics pertinent to police-related matters.

All TKPD officers receive a 40-hour Crisis Intervention Team (C.I.T.) training designed to help deescalate situations, particularly those involving people with mental health or emotional issues, and Fair and Impartial Policing (F.I.P.) training, which is designed to make officers aware of issues surrounding the implicit bias innate to all human beings.

In 2020, all TKPD sworn-personnel participated in Trauma-Informed Policing training. This advanced training helps officers understand the effect trauma has on all people and the officer’s role in helping individuals in the community during each interaction.

TKPD also implemented Power DMS software in 2020 to assist in managing training and dissemination of policy updates.

Unfortunately, COVID halted a significant amount of training in 2020. Once COVID restrictions are lifted, TKPD intends to return to a full training schedule.

Officer Wellness

As referenced by the United States Department of Justice Community-Oriented Policing Services (COPS) Office, “The occupational fatality rate for law enforcement is three to five times greater than the national average for the working population. The officers who protect (their communities) must also be protected against incapacitating physical, mental, and emotional health problems, as well as against the hazards of their job. In order to promote and support the wellness of all our sworn and non-sworn personnel, we have made the below-listed programs available targeting emotional, physical and spiritual wellness:

- *Brain Health* – Program designed to provide officers with individualized strategies to improve health, performance and relationships.
- *Fitness Center* – TKPD has a fully-equipped fitness center on-site, which is available to all personnel.
- *Chaplain Program* – Chaplain Mike Kemple provides spiritual support to all staff.
- *Employee Assistance Program (EAP)* – TKPD contracts with HelpNet to provide personal counseling to staff and their families 24 hours a day, 365 days a year. HelpNet offers our employees assessment, counseling, and community referrals, if necessary.
- *Physical Preparedness Initiative* – Each year, officers voluntarily complete the Michigan Commission on Law Enforcement Standards (MCOLES) Physical Fitness Test with financial incentives.
- *Critical Incident Stress Management (CISM) Participation* - TKPD participates with other agencies within our region in providing and receiving CISM debriefings following traumatic events.

SUPPORT SERVICES

Ordinance Enforcement

Ordinance Enforcement Officer Rob McCain took over the ordinance enforcement for the Township of Kalamazoo in June 2020. Through ordinance enforcement, Rob plays a key role in making the Township a great place to live, visit, and work. The stated goal of ordinance enforcement is to always strive to obtain compliance from our community partners. Despite obstacles presented by COVID restrictions, there were 50 violations resulting in citations, and 26 compliance orders issued by the

court. Fifteen of these court orders were found to be violated, necessitating further show-cause hearings.

Records Division

The Township of Kalamazoo Records Division is constituted by two full-time records clerks, one full-time contracted records clerk, and one part-time typist. The wide array of responsibilities of the Records Division includes, most notably, transcribing police reports, government grant maintenance and reporting, case submissions to the Kalamazoo County Prosecuting Attorney’s and Township of Kalamazoo Attorney’s offices, fingerprinting services, sex offender verification, and processing Freedom of Information Act (FOIA) requests, in addition to processing inter-agency requests and requests for traffic reports.

In 2020, our records clerk processed approximately 393 FOIA requests, which does not include requests for traffic report or inter-governmental agency requests.

Under normal circumstances, the Township of Kalamazoo Police Department Records Division also provides digital fingerprinting services to our community.

REVENUE & EXPENDITURES

The Department received revenue from a number of external sources and entities in 2020 in the amount of \$559,545.00.

TKPD receives a less-significant amount of revenue as a result of services provided to the community, including sale of police reports, applicant fingerprint fees, District Court fines, OWI reimbursement, etc.

This year, the Township of Kalamazoo received no revenue as a result of asset forfeitures.



APPENDIX A – FBI Uniform Crime Reporting Definitions

The Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) defines Part 1 criminal offenses as outlined below:

- 1. Murder – the willful (non-negligent) killing of one human being by another.** The classification of this offense is based solely on police investigation as opposed to the determination of a court, medical examiner, coroner, jury, or other judicial body. The UCR Program does not include the following situations in this offense classification:
 - ◇ Deaths caused by negligence, suicide, or accident
 - ◇ Justifiable homicides
 - ◇ Attempts to murder or assaults to murder (which are scored as aggravated assaults)
- 2. Forcible Rape (Criminal Sexual Conduct) – the carnal knowledge of a person forcibly and against their will.** Assaults and attempts to commit rape by force or threat of force are also included; however, statutory rape (without force) and other sex offenses are excluded.
- 3. Robbery – the taking or attempt to take anything of value from the care, custody, or control of a person(s) by force or threat of force or violence and/or by putting the victim in fear.**
- 4. Aggravated Assault – an unlawful attack by one person upon another for the purpose of inflicting sever or aggravated bodily injury.** The FBI UCR Program further specifies that this type of assault is usually accompanied by the use of a weapon or by other means likely to produce death or great bodily harm. Attempted aggravated assault that involves the display of – or threat to use – a gun, knife, or other weapon is included in this crime category because serious personal injury would likely result if the assault were completed. When aggravated assault and larceny-theft occur together, the offense falls under the category of robbery.
- 5. Burglary – the unlawful entry of a structure to commit a felony or theft.** To classify an offense as a burglary, the use of force to gain entry need not have occurred. The FBI UCR Program has three sub-classifications for burglary: (i) forcible entry, (ii) unlawful entry where no force is used, and (iii) attempted forcible entry. The UCR definition of “structure” includes, for example, apartment, barn, house-trailer or houseboat, when used as a permanent dwelling, office, railroad car, stable, and vessel (i.e., ship), and excludes automobile.

- 6. Larceny (Theft) – the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.** Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket-pocking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, confidence games, forgery, check fraud, etc., are excluded.

- 7. Motor Vehicle Theft – the theft or attempted theft of a motor vehicle.** In the UCR Program, a motor vehicle is a self-propelled vehicle that runs on land surfaces and not on rails. Examples of motor vehicles include sport utility vehicles, automobiles, trucks, buses, motorcycles, motor scooters, all-terrain vehicles, and snowmobiles. Motor vehicle theft does not include farm equipment, bulldozers, airplanes, construction equipment, or watercraft such as motor boats, sailboats, houseboats, or jet skis. The taking of a motor vehicle for temporary use by persons having lawful access is excluded from this definition.

- 8. Arson – any willful or malicious burning or attempting to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.**





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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 07122021 9A

FOR MEETING DATE: July 12, 2021

SUBJECT: Accept Ordinance No. 630 amending the text of the Zoning Ordinance for first reading

REQUESTING DEPARTMENT: Manager/Legal

SUGGESTED MOTION:

Accept Ordinance No. 630 amending the text of the Zoning Ordinance for first reading

Financing Cost: \$0

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Kalamazoo Township Planning Commission has compiled several changes to the Zoning Ordinance and held a public hearing on July 1, 2021. These changes are recommended text amendments from the Township Planning Commission.

Submitted by: Legal

Manager's Recommendation: yes

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

KALAMAZOO CHARTER TOWNSHIP

KALAMAZOO COUNTY, MICHIGAN

ORDINANCE NO. 630

ADOPTED: _____, 2021

EFFECTIVE: _____, 2021

AMENDMENT TO KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE

An Ordinance to amend the Kalamazoo Township Zoning Ordinance's Detached Accessory Building provisions; revising the solar and wind energy standards; requiring fencing or an approved alternative on marijuana facilities or establishments; adjusting the building height provisions in the PUD standards; and providing an effective date.

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION 1

**AMENDMENT TO ARTICLE 2 "GENERAL PROVISIONS OF THE
KALAMAZOO TOWNSHIP ZONING ORDINANCE**

A. Article 2 "General Provisions" Section 2.03 "Accessory Buildings and Structures" subsection C, "Detached Accessory Buildings" subsection 1 is hereby amended by the addition of the word "required front" between the words "a and "yard" in the sentence.

B. Article 2 "General Provisions" Section 2.03 "Accessory Buildings and Structures" Subsection C, "Detached Accessory Buildings", subsection 3. "Size", subsection a. is hereby amended by the addition of the phrase "and structures" between the phrases "other buildings" and "does not cover more" in the first sentence.

C. The chart contained in Article 2 "General Provisions", Section 2.03 "Accessory Buildings and Structures" subsection C "Detached Accessory Buildings", Subsection 3 "Size", in the furthest right-hand column is hereby amended to read as follows:

"Side & Rear Yard Setbacks (not permitted in required front yards)"
"At least the height of the accessory building"
"At least the height of the building"
"At least the height of the building"

D. Article 2 "General Provisions" Section 2.03 "Accessory Buildings and Structures" subsection C "Detached Accessory Buildings", subsection 4 "Number" is hereby amended to read as follows:

"4. Number No more than two (2) accessory buildings or structures are permitted per parcel for parcels less than two (2) acres in area. For parcels over two (2) acres there may be an additional accessory structure for each additional acre of land area, with a maximum number in residential districts of up to four (4) accessory buildings."

E. Article 2 "General Provisions", Section 2.03 D "Accessory Structures" subsection 3 "General Requirements" is hereby amended to read as follows:

"3. General Requirements

Accessory structures (for example, ball courts, solar panels, wind generator, antennas) may be located in the side or rear yard and shall comply with height, setback, and lot coverage requirements for accessory buildings, unless otherwise permitted in this Ordinance. Such structures shall not be counted as accessory buildings for the purpose of counting the number of allowable buildings."

F. Article 2 "General Provisions", Section 2.03 D "Accessory Structures" subsection 4 "Exceptions to Accessory Structure Standards" is hereby amended to read as follows:

"Exemptions to accessory structure standards.

Antennas and wind generators shall comply with the height standards specified in Sections 2.03 (D. 3, and 4); 2.15; and 8.03 (TT. and UU.)."

G. Article 2 "General Provisions", Section 2.03 "Accessory Structures", subsection 3 "Solar Panels" is hereby amended to read as follows;

"3. On-site Use Wind Energy Systems Less than 65 Feet in Height

An On-Site Use wind energy system is intended to serve primarily an individual property. On-Site Use Wind Energy Systems (including Anemometer Towers) with no towers or with tower height(s) less than 65 feet shall be a permitted administratively as an accessory use in all zoning classifications subject to the following regulations:

a. Building Permit Application: shall be submitted to the Zoning Administrator with a scaled site plan demonstrating compliance with these regulations.

b. Property Setbacks: The distance between an On-Site Use Wind Energy System and the owner's property lines (and road right-of-way lines) shall be at least 1.1 times the height of the wind energy system structure including the blade in its vertical position. No portion of the structure, including guy wire anchors, shall extend closer than five (5) feet to the property line.

c. Construction Codes, Towers, and Interconnection Standards: On-Site Use Wind Energy Systems including towers shall comply with all applicable state construction and electrical codes and building permit requirements. On-site Use Wind Energy Systems including towers shall comply with the Michigan Tall Structures Act (Public Act 259 or 1959, MCL 259.481 et seq.). An interconnected On-Site Use wind energy system shall comply with Michigan Public Service Commission and Federal Energy Regulatory Commission standards. Off-grid systems are exempt from this last requirement.

d. Safety: An On-Site Use wind energy system shall have automatic braking, governing, or a feathering system to prevent uncontrolled rotation or over speeding. All wind towers shall have lightning protection. If a tower is supported by guy wire anchors, the wire shall be clearly visible at a height of at least six feet above the guy wire

anchors. The minimum vertical blade tip clearance from grade shall be 10 feet or a wind energy system employing a horizontal axis rotor.

e. Removal/Abandonment: If an One-Site Use wind energy system ceased to perform its intended function (generating electricity) for more than twelve (12) consecutive months, the property owner shall remove the collectors, mounts, and associated equipment and facilities no later than ninety (90) days after the end of the twelve (12) month period. Where the removal has not been lawfully completed as required above, and after at least thirty (30) days written notice, the Township may remove or secure the removal of the wind energy system or portion thereof, with the Township's actual cost and reasonable administrative charges to be placed as a lien on the property. A lien on the property shall be superior to all other liens except taxes."

H. A new subsection designated 4 is hereby added to Article 2 "General Provisions", Section 2.03 "Accessory Structures" to read as follows:

"4. On-Site Use Solar Energy Panels (50 kW or less)

The use of solar energy panels for on-site use may be permitted administratively as an accessory use provided it complies with applicable County, State and Federal regulations and safety requirements, including the Michigan Building Code and the following requirements. A building permit shall be required for the installation of any On-site Use Solar Energy Systems.

a. Ground Mounted On-Site Use Solar Energy Panels

- 1) Up to 1,400 square feet of ground mounted Solar Energy Panels shall be permitted to locate on a residentially-used parcel as an accessory structure
- 2) A ground mounted Solar Energy Panel shall be located in the rear yard and shall meet the rear yard setback requirements applicable in the zoning district in which the Solar Energy Panels will be located.
- 3) Ground mounted Solar Energy Panels shall be regulated as an accessory structure and shall meet all applicable accessory structure requirements and limitations of the ordinance (see Section 2.03, D.) and together with all other structures on the property shall not exceed the maximum lot coverage of the zoning district. Lot coverage for solar panels shall count the square footage of the panels in the operating position.
- 4) No ground mounted Solar Energy Panel shall be permitted to exceed a height of fifteen (15) feet.
- 5) All power transmission or other lines, wires or conduits from a ground mounted Solar Energy Panel to any building or other structure shall be located underground. If batteries are used as part of the ground mounted Solar Energy Panel, they must be placed in a secured container or enclosure in compliance with manufacturer and building code requirements.
- 6) There shall be greenbelt screening around any ground mounted Solar Energy Panels and equipment associated with the system to obscure, to the greatest extent possible, the Solar Energy Panels from any adjacent residences. The greenbelt shall consist of shrubbery, trees, or other non-invasive, plant species that provide a visual screen. In lieu of a planting greenbelt, a decorative fence (meeting the requirements of this Ordinance applicable to fences) may be used.
- 7) In the event that a ground mounted Solar Energy Panel has been abandoned (meaning not having been in operation for a period of one (1) year, it shall be removed by the

property owner within six (6) months form the date of abandonment.

b. Roof or Building Mounted Private Solar Energy Panels

- 1) Shall be considered an accessory use in all zoning districts subject to the requirements of this section.
- 2) Shall not project more than two (2) feet above the roof line. However, the solar panel when installed shall not exceed the maximum height allowed in the Zoning District. The use of flat mount solar panels or solar shingles is preferred.
- 3) May be constructed on any roof surface of an existing structure.
- 4) Shall not be located within three (3) feet of any peak, eave or valley to maintain adequate accessibility.
- 5) In the event that a roof or building mounted Solar Energy Panels have been abandoned (meaning not having been in operation for a period of one (1) year, it shall be removed by the property owner within six (6) months form the date of abandonment.

c. Removal/Abandonment:

If a solar energy system ceases to perform its intended function (generating electricity) for more than twelve (12) consecutive months, the property owner shall remove the collectors, mounts, and associated equipment and facilities no later than ninety (90) days after the end of the twelve (12) month period. Where the removal has not been lawfully completed as required above, and after at least thirty (30) days written notice, the Township may remove or secure the removal of the solar energy system or portion thereof, with the Township’s actual cost and reasonable administrative charges to be placed as a lien on the property. A lien on the property shall be superior to all other liens except taxes”.

I. Article 2 “General Provisions”, Section 2.18 “Sidewalks”, subsection A “Requirements” is hereby amended to read:

“Requirements. Sidewalks shall be required in conjunction with all new develop or change of use. In new residential subdivisions and condominiums sidewalks shall be required on both sides of the street.

J. Article 2 “General Provisions”, Section 2.18 “Sidewalks”, subsection C “Construction Standards” of the Charter Township of Kalamazoo Zoning Ordinance, as amended, is hereby amended to read as follows:

“Sidewalks shall be constructed of concrete in accordance with established engineering requirements of the Township; or as approved in accordance with General Ordinance 604.001 “Sidewalks”, subpart 3. “Surfaces.”

SECTION 2
AMENDMENT TO ARTICLE 8.02TT OF THE
KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE

Article 8 “Site Development Standards Applicable to Specific Uses”, Section 8.02 “Scope of Requirements”, Section TT “Wind and Solar Energy Conversion Systems” is hereby amended to read, in its entirety, as follows:

“1. WIND ENERGY CONVERSION SYSTEMS (WECS) OR WIND ENERGY SYSTEMS

a. Exempt On-Site Use Wind Energy Systems (less than 65 feet in height): An On-Site Use wind

energy system is intended to serve primarily an individual property. On-Site Use Wind Energy Systems (including Anemometer Towers) with no towers or with tower height(s) less than 65 feet shall be a permitted use in all zoning classifications subject to the requirements of Article 2, Section 2.03, D. Accessory Structures, 3. On-Site Use Wind Energy Systems less than 65 feet in height.

b. Special Use -- Wind Energy Systems (65 feet in height or more): Wind Energy Systems (including Anemometer Towers) with tower height(s) of 65 feet or more shall be considered a Special Use allowed in all zoning districts where structures are allowed subject to the requirements of this Article.

c. Site Plan: The site plan shall show:

- 1) The location of overhead electrical transmission or distribution lines, whether utilized or not;
- 2) The location of the Wind Energy Conversion System (WECS) with its specific dimensions including the entire area through which the rotors may pass;
- 3) The location of any guy wires or other support devices;
- 4) The location of all occupied dwellings within three hundred (300) feet of the WECS.

d. Manufacturer Information. Each site plan submission shall be accompanied by a complete set of the manufacturer's instructions which shall at a minimum include:

- 1) A standard foundation and anchor design;
- 2) A detailed parts list;
- 3) Clearly written instructions for assembly, installation, checkout, operation, and maintenance of the WECS on site;
- 4) A list of warning documents to be provided as required herein;
- 5) Grounding and lightening procedures which follow the National Electrical Code, Article 250 – Grounding, and Article 280 – Lightning Arresters;
- 6) Underwriters label where appropriate
- 7) Proof of insurance.

e. Site Requirements:

1) Property Setbacks:

(i) Except as provided in Subsection (iii) below, towers included in a WECS shall be setback at least one and one-tenth times the height of the wind energy system structure including the blade in its vertical position from any lot line.

(ii) No part of a WECS (including guy wire anchors) shall be located within or above any required front, side or rear yard setback for the zoning district, except where adjacent property owners have recorded with the Kalamazoo County Register of Deeds an agreement to share a structure or to allow such structure on or near an adjacent interior (side or rear) lot line.

(iii) Where adjacent property owners have recorded with the Kalamazoo County Register of Deeds an agreement to share a structure or to allow such structure on or near an adjacent interior (shared side or rear) lot line, WECS towers may be set on or near an adjacent shared side or rear interior lot line, but only as allowed by the recorded agreement.

(iv) A WECS shall not be located within one-tenth times the height of the WECS from any dwelling existing at the time of application.

(v) A WECS shall be setback one and one-tenth times its height from roads or access easements needed for public safety.

(vi) The base of any WECS tower shall be setback one and one-tenth times its height from any non-participating lot line. A "participating lot line" is defined as any lot line of a lot which includes a dwelling unit whose owners have participated in the establishment of the WECS either by receiving payment from the owner/operator of the WECS or by signing and recording a waiver holding the WECS operator/owner and the Township harmless for any nuisance caused by the operation of the WECS.

2) Utility Setbacks – No WECS shall be erected so that any portion of the tower or turbine is closer to utility lines than the total height of the tower and rotor combined.

3) Construction Codes, Towers, and Interconnection Standards: Wind Energy Systems including towers shall comply with all applicable state construction and electrical codes and building permit requirements. Wind Energy Systems including towers shall comply with Federal Aviation Administration requirements, the Michigan Tall Structures Act (Public Act 259 of 1959, MCL 259.481 et seq.). An interconnected Wind Energy System shall comply with Michigan Public Service Commission and Federal Energy Regulatory Commission standards. Off-grid systems are exempt from this last requirement.

4) Safety: A Wind Energy System shall have automatic braking, governing, or a feathering system to prevent uncontrolled rotation or over speeding. All wind towers shall have lightning protection. If a tower is supported by guy wire anchors, the wires shall be clearly visible at a height of at least six feet above the guy wire anchors. The minimum vertical blade tip clearance from grade shall be 20 feet for a wind energy system employing a horizontal axis rotor.

5) Electromagnetic Interference – The entire WECS including turbines, alternators, generators, and interconnected systems shall be filtered and/or shielded to prevent the emission of generated radio frequency energy which could cause interference with radio and television broadcasting and/or reception. The entire WECS shall also comply with Federal Communication Commission Rules and in particular with 47 CFR, Part 15, Subparts A and F and Part 18, Subparts A, D, and H.

6) Noise. The maximum level of noise permitted to be generated by any WECS shall be 55 decibels, as measured on the db(A) scale, measured at the property line nearest the WECS. This decibel level may be exceeded during short term events such as utility outages or severe wind storms. If the ambient sound level prior to installation exceeds 55 decibels, the standard shall be the ambient decibels plus five. The Planning Commission may require that a baseline study of the decibel levels existing prior to and modeling of noise levels predicted for after the installation be included as required documentation for review.

7) Height, WECS – The height of the wind turbine shall be measured from the existing grade at the base of the turbine to the top of the blade or rotor at its tallest point. The maximum allowable height for any specific site shall demonstrate compliance with the Michigan Tall Structures Act (P.A. 259 of 1959, as amended) as part of the approval process.

8) Lighting. The turbine shall be lighted in compliance with the minimum requirements of the Federal Aviation Administration (FAA).

9) Accessibility – Towers shall be designed and constructed in such a manner that

climbing devices are only accessible with a separate ladder at a minimum height of twelve (12) feet.

10) Height, Anemometer Tower – Towers used to conduct wind assessment studies for possible installation of a WECS, including attached equipment, shall be setback at least 1.1 times the height of the tower from any lot line or right-of-way line.

11) Temporary Towers - Use of temporary towers (those without permanent foundations) are limited to a two (2) year period.

f. Interconnected WECS: In the case of a WECS proposed to be interconnected with the power grid of the local electric utility, the applicant shall provide proof of written notice to the utility of the proposed interconnection and the utility's response thereto. The applicant shall comply with all requirements of the servicing utility if the WECS is to be interfaced with the utility grid. The utility shall install appropriate electric metering and the applicant shall be required to install a disconnecting device adjacent to the electric meter(s).

g. Decommission Plan/Site Reclamation. The applicant shall submit a plan that indicates the necessary anticipated life of the project, the estimated cost and method to ensure the availability of maintenance and removal funds, and the manner in which the site will be reclaimed.

h. Abandonment of Unused Turbines. Abandoned or unused turbines and associated facilities shall be removed within 12 months of the cessation of operations at the site unless a time extension is approved by the Planning Commission. A copy of the relevant documents (including the signed lease, deed, license, or land contract) which allows the installation and which requires the applicant to remove the turbine and associated facilities upon cessation of operations shall be submitted at the time of application. In the event that a turbine is not removed within the twelve (12) months of the cessation of operations at a site, the turbine and facilities shall be removed by the Township and the costs of removal assessed against the real property.

i. Performance Bond. A performance bond shall be required by the Township to assure performance in accordance with these requirements, adequate insurance coverage, decommissioning, and removal of the turbines. The amount of the bond shall be determined based on the value of the project and the estimated cost of removal.

j. Enforcement

If the owner of the facility or the property owner fails to remove or repair the defective or abandoned Commercial Wind Energy System, the Township, in addition to any other remedy under this Ordinance, may pursue legal action to abate the violation by seeking to remove the Wind Energy System and recover any and all costs, including attorney fees.

k. Additional studies.

The applicant may offer and submit, or the Planning Commission may require, that the applicant submit studies related to noise, vibration, environmental impacts, or similar issues that may be considered a nuisance. In addition, such studies may include avian and wildlife impact, visual impacts, shadow flicker (changes in light intensity caused by the moving blade) or similar issues based upon compatibility of the proposed use in the requested location.

2. SOLAR FARMS AND SOLAR ENERGY SYSTEMS INTERCONNECTED TO THE POWER GRID

a. Exempt On-Site Use Solar Energy Systems (50 kW): An On-Site Use solar energy system is intended to serve primarily an individual property. On-Site Use Solar Energy Systems of less than 50 kw shall be a permitted use in all zoning classifications subject to the requirements of Article 2, Section 2.03, D. Accessory Structures, 4. On-Site Use Solar Panels.

b. Special Use Interconnected Solar Energy Systems or Solar Energy Systems that exceed 50 kW shall only be allowed in the RM-1, RM-2, RM-3, C-1, C-2, I-1, I-2 and PUD zoning districts as a special use approved by the Planning Commission. Such systems may be a principal use. In addition to any other requirements for special use approval, Solar Energy Systems under this section are subject to the following requirement:

- 1) **Interconnect:** The application shall provide verification that adequate infrastructure exists to transport the electricity generated into the larger grid system.
- 2) **Topography:** The installation of the panels and associated structures shall not disturb the existing topography and soil.
- 3) **Height:** The mounting height of the panels as well as the total height of the panels (in an elevated or tilted position) shall be provided. The Planning Commission may regulate the overall height of the panels based on surrounding land uses.
- 4) **Restoration Plan:** The plans submitted shall include a site restoration plan showing the use of the site should the panels be removed, as well as described method and mechanisms to implement the site restoration plan.
- 5) **Fire Marshal:** A copy of the site plan and specification for solar panels, solar shingles and arrays of panels shall be transmitted to the Kalamazoo Township Fire Marshal.
- 6) **Safety:** The panel array shall be fitted with an automatic shut off or breaker switch as approved by the Fire Department to isolate the panels in case of fire.
- 7) **Records:** The Fire Department shall keep on file the type of system that the solar panel array is a part of, either photovoltaic or thermal.
- 8) **Surfaces:** All panels shall have tempered non-reflective surfaces.
- 9) **Mountings:** It shall be shown that all panels are adequately secured to the surface upon which they are mounted and that the mounting structure has the capability of supporting the panels.
- 10) **Retention of Existing Vegetation:** The installation of the panels shall not require or be reliant on the clear cutting of trees or other vegetation.
- 11) **Impact:** The installation of any solar panel shall not negatively impact adjacent properties with additional or excessive storm water runoff and/or drainage.
- 12) **Setbacks:** Solar Energy Systems under this section shall meet the minimum front, side and rear yard setbacks of the zoning district.
- 13) **Landscaping** shall be provided to screen the system from view on all sides to the greatest extent possible.”

SECTION 3

AMENDMENT TO ARTICLE 21 “PLANNED UNIT DEVELOPMENT” OF THE KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE

Article 21, “PUD, Planned Unit Development”, Section 21.03 “Project Design Standards”; subsection F “Building Height” is hereby amended to read as follows;

“F. Building Height

All proposed building heights shall be reviewed by the Fire Marshal to ensure adequate emergency access. All proposed building heights shall be subject to comment from neighboring property owners/occupants and buildings with heights over 35 feet shall be set back the height of the building from any property line”.

SECTION 4
AMENDMENT TO ARTICLE 8.02VV OF THE
KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE

Article 8 “Site Development Standards Applicable to Specific Uses”, Section 8.02 “Scope of Requirements”, Section VV. “Marijuana Grower, Marijuana Processor, Marijuana Provisions Center, Marijuana Secure Transporter, and Marijuana Safety Compliance Facility” is hereby amended as follows:

1. Section 2 “Marijuana Growers”, is hereby amended by the addition of a new section designated “h” to read as follows:

“h. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained; or that proposed improvements or security measures will be provided.

- i. A six-foot (6’) tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access.
- ii. Any areas of outdoor grow including greenhouses, shall be screened form view from adjacent properties or public rights-of-way.”

2. Section 3 “Marijuana Processors” is hereby amended by the addition of a new subsection designated f. to read as follows:

“f. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained; or that proposed improvements or security measures will be provided.

A six-foot (6’) tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access.”

3. Section 4 “Provisioning Center” is hereby amended by the addition of a new subsection designated “I” to read as follows:

“i. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained; or that proposed improvements or security measures will be provided.

A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access."

4. Section 5 "Safety Compliance Facility" is hereby amended by the addition of a new subsection designated "h" to read as follows:

"h. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained or that proposed improvements or security measures will be provided.

A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access."

5. Section 6 "Marijuana Secure Transporter" is hereby amended by the addition of a new subsection designated "h" to read as follows:

"h. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained.

A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access."

SECTION 5
AMENDMENT TO ARTICLE 8.02WW OF THE
KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE

Article 8 "Site Development Standards Applicable to Specific Uses", Section 8.02 "Scope of Requirements", Section WW "Adult Use Marijuana Retailer and/or Grower, Processor, Transporter, Testing Facility, and/or Microbusiness" is hereby amended as follows:

1. Section 3 "Adult Use Marijuana Retailer", is hereby amended by the addition of a new section designated "j" to read as follows:

"j. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained or that proposed improvements or security measures will be provided.

A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access.

2. Section 3 "Adult Use Marijuana Grower, Processor, Transporter, and/or Testing Facility" is hereby amended by the addition of a new subsection designated f. to read as follows:

"j. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained ; or that proposed improvements or security measures will be provided.

- i. A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access.
- ii. Any areas of outdoor grow including greenhouses, shall be screened from view from adjacent properties or public right-of-way. "

3. Section 5 "Adult Use Marijuana Microbusiness" is hereby amended by the addition of a new subsection designated "j" to read as follows:

"j. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained; or that proposed improvements or security measures will be provided.

A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access."

SECTION 6

AMENDMENT TO ARTICLE 8 SECTION 8.02XX OF THE KALAMAZOO TOWNSHIP ZONING ORDINANCE

Article 8 "Site Development Standards Applicable to Specific Uses", Section 8.02 "Scope of Requirements", Section WW "Adult Use Marijuana Special Licenses" ; subsection 3 "Adult Use Marijuana Excess Grower License" is hereby amended by the addition of a new subsection to be designated "j" to read as follows:

"j. Fencing and Screening:

Fencing shall be required unless the applicant demonstrates to the satisfaction of the planning commission that one or all sides of the property are secured from unwanted access by natural land contours, tree line, landscaping steep slopes, rocks or other existing conditions that will be retained; or that proposed improvements or security measures will be provided.

- i. A six-foot (6') tall security fence shall be required along all side and rear property lines and across the lot at the front building line in order to restrict access to the sides and rear of the building. Such fencing shall provide gates to allow emergency vehicle access.
Any areas of outdoor grow including greenhouses, shall be screened from view from adjacent properties or public rights-of-way"

SECTION 7

EFFECTIVE DATE AND REPEAL

This ordinance shall take effect eight days following proper publication of notice of its adoption in accordance with and subject to Michigan Public Act 110 of 2006. All parts of ordinances in conflict herewith are hereby repealed.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Township Clerk

1720 Riverview Drive

Kalamazoo, MI 49004

269-381-8080

www.ktwp.org

Addendum to July 12, 2021 Board meeting item re: zoning ordinance text amendments

The zoning ordinance text amendments recommended for adoption by the Planning Commission are as follows:

- Amend the detached accessory building provisions to add the words “required” and “structure” so as to establish that accessory building cannot be located in the required front and side yard setbacks; and to establish the limitations on heights for accessory buildings in the side and rear yards; and
- Establish that solar panels and other accessory structures located in side or rear yards must comply with the height and setback limitations of the ordinance; and
- Eliminate the word “tennis” leaving just “ball courts” to accessory structure provisions; and
- Revises the wind and solar energy standards and application requirements; and
- Adds a section to the exemption for accessory structures to address on-site wind energy systems less than 65 feet in height; and
- Revises the “solar panels” provisions under the exemption for accessory structures to establish exemption for on-site use solar energy panels, with standards and submittal requirements; and
- Adds fencing requirements for all medical marijuana and adult use marijuana uses. Fencing requirements were removed from the state’s administrative rules and the Township wishes to add them back in; and
- Amends the project design standards in Section 21.03 to establish that building heights will be reviewed and approved by the fire marshal; and
- Amends the sidewalks section to establish that sidewalks are required for new developments or changes in use; and to reference the sidewalks ordinance for improved surface standards; and
- Amends Section 25.02 to require fire marshal approval for building height and to allow comment from adjoining property owners.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 07122021 9B

FOR MEETING DATE: July 12, 2021

SUBJECT: Adopt Water Ordinance No. 629

REQUESTING DEPARTMENT: Manager/Legal

SUGGESTED MOTION:

Adopt Ordinance No. 629 Water Ordinance

Financing Cost: \$0

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Kalamazoo Township Board accepted the new water ordinance, made necessary as a result of a new long-term water contract with the City of Kalamazoo at its meeting of June 28, 2021. It is now ready for adoption.

Submitted by: Legal

Manager's Recommendation: yes

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO
WATER SUPPLY AND CONNECTION ORDINANCE**

ORDINANCE NO. 629

ADOPTED: _____

**EFFECTIVE: THIRTY (30) DAYS FOLLOWING
PUBLICATION AFTER ADOPTION**

An Ordinance to regulate and control the construction, installation, extension, service connection and operation of public water mains and public water service within the Charter Township of Kalamazoo; to provide for connection to public water in case of well failure; to provide sanctions for violation of this Ordinance; and to provide for an effective date.

**THE TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

ORDAINS:

**SECTION I
TITLE**

This Ordinance shall be known as the “Kalamazoo Township Public Water Supply and Connection Ordinance”.

**SECTION II
DEFINITIONS**

The following words, terms and phrases, when used in this Ordinance, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

“City” means the City of Kalamazoo or its city commission.

“City manager” shall mean the City Manager of the City of Kalamazoo.

“Public Water Supply System” means the water supply, treatment and distribution systems, including mains, transmission lines and laterals along with the water treatment plan and pumping facilities, together with related appurtenances thereto, including, but not limited to fittings, valves, hydrants, pumps, pumping equipment, water storage facilities, and related equipment. The City of Kalamazoo is the owner and operator of the public water supply system in

accordance with a contract entered into by the Regional Commission and the City in March, 2021.

“Commodity Charge” means a charge or charges based on the quantity of water measured or estimated as passing to the premises of the customer.

“Cross connection” means any arrangement of piping or other connections, breaks or injury to the water system through which water, including water of questionable quality, waste or other contaminants, can enter the public water supply system.

“Curb Stop” means the point at which the service tap connects to the water main.

“Customer” means any person, party, company or institution which is supplied with public potable water.

“Customer’s water service” means any water supply piping from the curb stop to the building’s plumbing.

“Department” is the Department of Public Services of the City of Kalamazoo.

“Director” means the City Director of Public Services or his/her authorized agent or representative.

“Disconnect notice” means that form which is mailed to delinquent water customers informing them of the amount due, future service charge and pending disconnection of the customer’s water service if payment is not received by the date and time specified within the notice.

“Finalled account” means a customer’s water service account that has been billed for services through the last (final) day of use by the customer of that account.

“Person” means any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity or their legal representatives, agents or assigns.

“Premises” means a parcel of land and the buildings located on it.

“Potable water” means a water supply that does not contain contamination or infectious material and is considered satisfactory for drinking.

“Readiness-to-serve charge” means a charge based on meter size, which does not vary with usage.

“Reduced pressure backflow preventer” means a device to eliminate the potential for backflow or back siphoning of non-potable water into the municipal water supply.

“Service tap” means that part of the service from the water distribution main to the curb stop, which is point of connection with the customer site piping at or near the property line. “Service Tap” also includes a shut-off valve and valve box installed by the department behind the curb and at the customer end of the service tap.

“Tampering” means the unauthorized alteration of a water meter or other plumbing facilities to obtain water or to circumvent the measurement of actual water consumption, excluding vandalism or other types of accidental damage.

“Township” means the Charter Township of Kalamazoo or its Township Board.

“Township Water Service Representative” shall mean the Kalamazoo Regional Water & Wastewater Commission, of which Kalamazoo Charter Township is a member.

“Water connection” means that part of the water distribution system connecting the water main with the premises served. Such connection ends at the curb stop, provided, however, that the water meter shall be the property of the City.

“Water main” or “Public Water Main” means that part of the water distribution system located within easement lines or streets designed to supply more than one water connection. It is inclusive of water supply piping and connections and the curb stop normally located at the owner’s property line.

“Water rate” means a charge or charges based on the quantity of water measured or estimated as passing to the premises of the customer

“Water service” means the equipment used to deliver and measure the potable water to the water service customer’s premises.

“Water Service Agreement” means a certain contract entered into by the City of Kalamazoo and the Charter Townships of Comstock, Cooper, Kalamazoo, Oshtemo and Texas, the Townships of Richland and Pavilion , and the Village of Richland in March 2021; as it may be amended from time to time.

SECTION III **PUBLIC WATER SYSTEM CONTROL**

A. **Control of System.** The operation, maintenance, alteration, repair and management of the Public Water System in Kalamazoo Township is the responsibility of the City of Kalamazoo in accordance with the Water Service Agreement; and is subject to the

terms of such contract and franchise between the Township and the City of Kalamazoo for the exclusive provision of public water in Kalamazoo Township, Kalamazoo County, Michigan. Extension of Public Water Service in Kalamazoo Township shall be subject to the Water Service Agreement, and this Ordinance to the extent permitted by such agreement.

In accordance therewith the Department and Director have primary oversight, operation, repair, management and maintenance responsibilities for the Public Water System in Kalamazoo Township, Kalamazoo County, Michigan.

The Township grants to the City and Department authority to make and issue rules and regulations concerning the water system, connection thereto, meter installation and maintenance, hydrants, and water mains and the appurtenances thereto, not inconsistent with this Ordinance. The rules and regulations in effect at the time of adoption of this Ordinance shall continue until changed in accordance with this provision.

B. Wells. Where, in the determination of the Water Service Provider a health hazard exists or is fairly imminent from the existing water supply and the property has available public water service, the Township may require the discontinuance of the private water supply and the connection to the public water line.

1. Where a well is determined to be a threat to groundwater resources due to contaminants by the Township Engineer, the Kalamazoo County Health and Human Services Department, the State of Michigan, or one of its groundwater consultant contractors, the Township Board will accept a written notification from the County Health Department; the State of Michigan or the Township Engineer as prima facie evidence that a health hazard exists and shall order discontinuance of the private water supply (well) and shall require connection to the public water line. In the case of such order, arrangements for the provision of safe/bottled water shall be assured by the safe/bottled water supply entity in consultation with the Township.

2. Where a well is deemed a health or safety hazard due to contamination by the Kalamazoo County Health and Human Services Department, the Township Engineer, the State of Michigan or one of its groundwater consultant contractors, the Township board will accept notification there from as prima facie evidence that a health hazard exists and shall order discontinuance of the private water supply (well) and shall require connection to the public water line. In case of such order, arrangements for the provisions of safe/bottled water shall be arranged between the water service provider and the Township. A private discontinued well shall be abandoned when municipal water is installed and shall be plugged pursuant to the State Administrative Rules implementing the Part 127, 368 of 1978, as amended (MCL 333.12701 et seq.), the "State Well Code".

3. "Contaminant" as used in this subsection means any pesticide or fertilizer originated chemical, radionuclide, ion, synthetic organic compound,

microorganism, or other waste that does not occur naturally or that naturally occurs at a lower concentration than detected.

4. "Contamination" as used in this ordinance means the direct or indirect introduction into the environment of any contaminant caused in whole or in part by human activity.

5. "Discontinued" shall mean the abatement of use of a private well that has been deemed contaminated or unsafe by one of the entities referred to in this subsection. A discontinued well shall be abandoned by the owner upon the provision of municipal water to the premises.

SECTION IV **RATES, FEES, BILLS, AND BILLING FOR WATER**

A. Recitals and Basis.

1. All rates for water supply and services are based upon the furnishing of potable water to each customer at the connection point. Meters are used to establish quantity used at each connection point.
2. The amount of fees, rates, and charges shall be set in accordance with the terms of the Water Service Agreement, which shall be effective upon adoption and publication by the City Commission; and may be approved by resolution of the Township Board as they are amended from time to time.

B. Payment Required. A person using or otherwise desiring service from the public water system shall pay to the City the rates, charges and fees established by the City Commission and resolution of the Township Board, if any.

C. Billing Methodology and Payments. Deposits, Readiness-to-Serve Charges (if any); Water Rate Charges and Miscellaneous Fees shall be billed by the City of Kalamazoo to the individual township customers in the same manner and pursuant to the same system and methodology employed by the City in Chapter 38, Article III of the Kalamazoo City Code. The City is authorized hereunder to employ such billing methods, payment plans, budget plans, NSF check fees and all other billing and collection routines specified in Chapter 38, Article III of the Kalamazoo City Code, as it may be amended from time-to-time and so long as there is no differentiation in billing and collection method applicable to city versus township customers.

D. Categories of Fees.

1. **Service Connection Charges.** In accordance with Section 38-8 of the City of Kalamazoo Code of Ordinances, Service Connection Charges may be imposed and advance deposits towards contraction charges established under that Section may be required prior to construction.
2. **Water Rates and Fees.** Rates for water service to Kalamazoo Township Customers shall be in accordance with the Water Services Agreement, and Section 38-33 of the Code of the City of Kalamazoo, as may be adjusted from time-to-time in accordance with such documents and may be accepted by Resolution of the Kalamazoo Township Board.

3. **Miscellaneous Fees.** Miscellaneous fees and charges including but not limited to hourly charges and fees for field service work, NSF fees, overtime fees, adverse conditions charges, over- and under- charges, tampering charges, and any and all other services and charges referenced elsewhere in this Ordinance and authorized by the Kalamazoo City Code shall be charged to the customer in the amounts referenced within such provisions of the City Code. The City is hereby authorized to charge such fees to Kalamazoo Township water customers accordingly.

E. Due Date; Penalty for Late Payment.

1. **Monthly Bills, Notices and Disconnection.** Bills for water service charges are due and payable to the City in accordance with the City's regular billing cycles. Failure to receive a bill will not entitle a customer to forego any charge for non-payment within the time specified. The City is authorized to employ those methods for late payment billing, disconnect notices and discontinuation of service as indicated in the Kalamazoo City Code and is authorized herein to undertake those procedures.
2. **Voluntary discontinuation.** The customer is responsible for payment of all bills rendered until he or she orders the water service to be discontinued and the City has had reasonable time to affect such discontinuance.

F. Free Service Prohibited.

No free service shall be furnished by the water system to any person, public or private, or to any public agency or instrumentality.

G. Lien Rights

1. The charges for water service which become due and payable pursuant to this Ordinance, or otherwise, are hereby recognized to constitute a lien on the premises receiving such service. Whenever any such charge against any property shall be delinquent for six months, the City shall so notify the Township. The Township Treasurer will certify to the tax assessing officer of the Township the fact of such delinquency, whereupon such charge shall be entered upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general township taxes against such premises are collected and the lien thereof enforced. Nothing in this section, however, shall be deemed to prevent the Township or the City from suing in a court of law to collect the amounts due for water services or to pursue any other remedy which the Township or City may have. In addition to the other remedies provided for in this section, the City shall have the right to shut off and discontinue the supply of water to any premises for the non-payment of such charges when due.

2. For Kalamazoo Township residential customers, no lien shall attach unless the user of the water service is also the owner of the real estate or unless the owner negotiated or executed an agreement with the tenant stating that the owner is responsible for the water bills and charges. Where notice is given in writing to the City that a tenant is responsible for the water bills and charges, said notice shall include a signed affidavit form that shall be notarized and a true copy of the lease of the affected premises shall be filed therewith. After such notice is received by the city, the city is authorized to refuse service to such premises unless a cash deposit as may be provided in the City's Code of Ordinances is provided by the tenant and all amounts due from the tenant have been paid in full. By filing the notices in the subsection, any charges for water services incurred by a tenant for service beginning with the first day of the billing cycle following the filing of the affidavit with the City shall not be subject to a lien against said premises.

SECTION V
GENERAL REGULATIONS

A. Applications for service/service use change/resale of service.

1. An application for a water connection shall be made to the Department on forms prescribed and furnished by the Department. No unauthorized person shall uncover, make any connections with or opening onto, use, alter, tamper, or disturb any public water main or appurtenance thereof without first obtaining a written permit from the Director. The applicant for a water permit shall notify the city when the water connection is ready for inspection and connection to the public water main.
2. Prospective customers shall be responsible for ascertaining from the City whether the property type and size of service delivery equipment is available at a particular location when planning the purchase and/or installation of any service connection.
3. No quantity of potable water delivered to premises shall be transmitted off of such premises by means of pipes, hoses, or connection to a different transmittal system. Personal-use amounts of drinking water shall not be included in this prohibition.

B. Equipment

1. **Selection.** Prior to the purchase of equipment for use in connection with the water system, the customer should secure from the City information as to the particular characteristics of the available water service (pressure, line size, etc.). The customer shall purchase and implement only that equipment that is authorized and approved by the Department for connection to the water system.

2. Meters

- a. *Installation.* Water meters shall be installed in accordance with the rules and regulations of the Department and the manufacturer's

installation instructions. Meter locations shall be provided on the customer's premises as directed by the Department or Director. The customer shall provide, as directed by and free of expense to the city and the township, close to the point of the connection, a suitable space for the installation of the metering equipment and shall, at all time, keep the area about, over and under the meter free and clear so that easy access may be had by authorized personnel of the city. All meters shall be the property of the City, which will determine, the size, type, location and suitability of the equipment.

- b. *Connection to service tap.* The responsibility for the installation and maintenance of the water connection from the end of the service tap to the owner's premises, including department-supplied meter settings, shall be that of the owner served.
- c. *Meters required.* All premises using water shall be metered. The appropriate meter size shall be determined by the Department to adequately serve the premises.
- d. *Meter seals.* No person except a Department employee shall break or damage the seal or change the location of, alter, bypass or interfere in any way with any water meter. Any such unauthorized work on a meter shall be considered tampering under the provisions of this Ordinance.
- e. *Access to meters.* The Department shall have the right to shut off the supply of water to any premises where the Department is not able to obtain access to the meter. Any qualified employee of the Department shall, at all reasonable hours, have the right to enter the premises where such meters are installed for the purposes of reading, testing, removing, or inspecting the same and no person shall hinder, obstruct, or interfere with such employee in the lawful discharge of his duties in relation to the care and maintenance of such water meter.
- f. *Reimbursement for damaged meters.* Any damage which a meter may sustain, resulting from tampering or carelessness of the owner, agent, or tenant or from neglect of either of them to properly secure and protect the meter, as well as any damage which may be wrought by frost, hot water, or steam backing from a boiler, shall be paid by the owner of the premises served to the City on presentation of a bill therefore; and in cases where the bill is not paid, the water will be shut off and shall not be turned on until all charges have been paid to the city. The City and the Township may also seek other damages and remedies, as may be authorized by law.

- g. *Meter failure.* If any meter shall fail to register properly, the department shall estimate the consumption on the basis of former consumption and bill accordingly.
- h. *Return of meter.* No person shall fail to deliver forthwith to the City or the Director any water meter after he/she shall have removed the meter from the premises of a consumer.
- i. *Accuracy and testing.* A customer may require that the water meter be tested. If the meter is found accurate, a charge in an amount established by the City will be made by the City. If the meter is found defective, it shall be repaired or an accurate meter installed and no charge shall be made.
- j. *Determination of accuracy.* The Department shall set accuracy parameters for all meters. A meter shall be considered accurate if when tested it registers within the accuracy parameters set by the Department. If a meter registers in excess of the accuracy parameters set by the Department, it shall be considered fast to that extent. If a meter registers in less than the accuracy parameters set by the Department, it shall be considered slow to that extent.
- k. *Testing by City.* When the Department or Director on its own initiative makes a test of a water meter, it shall be done without cost to the consumer, other than his/her paying the amount due for water used by him/her as provided in this Ordinance if the meter is found to be “slow”.
- l. *Adjustments.* If a water meter has been tested at the request of a consumer and shall have been determined to register “fast”, the City shall credit the consumer with a sum equal to the percent “fast” multiplied by the amount of all bills incurred by the consumer within the three months prior to the test. If a meter so tested is determined to register “slow”, the City acting as the Township’s agent may collect from the consumer a sum equal to the percent “slow” multiplied by the amount of all the bills incurred by the consumer for the prior three months.
- m. *Remote meter readers.* The City is authorized to provide meter reading services via remote reader, if such services are available for use in Kalamazoo Township.

C. Tapping-in.

The Department and/or its agents shall be responsible for the provision of any and all service taps to water mains within the water system. The service taps or connections shall include all materials and labor, including any and all costs associated therewith, required to install the service connection from the water main to the property line up to and including a cumulative length of 66 feet. The City may impose higher rates for longer taps, which shall be paid in accordance with the rate schedule adopted by the City, as it may be amended from time to time. This cost allocation shall apply to all water service connections without regard to meter or service diameter size. All required water meters shall be provided by the city and shall be and remain the property of the city.

D. Turning on Water Service.

No person, other than an authorized employee of the Department, shall turn on or off any water service, except that a licensed plumber may turn on water service for testing his/her work, after which it must be immediately turned off, or, upon receiving a written permit from the Department, water may be turned on for construction purposes only prior to the granting of a certificate of occupancy for the premises and upon payment of the charges applicable thereto. Any other turn-on or turn-off shall be considered tampering under the provisions of this Ordinance.

E. Limitations on Use.

The City Manager or Director, acting as agent of the Township may, when the public health and safety require it and subject to the approval of the City Commission may regulate, limit or prohibit the use of water for any purpose. Such regulations shall restrict less essential water uses to the extent deemed necessary to ensure an adequate supply for essential domestic and commercial needs and for fire fighting, and to effectuate emergency repairs to the water or sewer system. For non-emergency conditions (water storage tanks maintenance, main maintenance, water treatment plant repairs, etc.), no such regulation, limitation or prohibition shall be effective until 24 hours after the publication thereof in a newspaper of general circulation in the Township. For emergency conditions (i.e. water shortage due to major fire, water contamination, etc.), immediate action may be taken by the City Manager to limit the use of water at different locations in the Township's water system in conjunction with similar efforts being made in the city. It shall be unlawful for any person to violate any such rule or regulation.

F. Wasting Prohibited.

The owner of the premises upon which a water meter is installed shall prevent all unnecessary waste of water.

G. Prohibition on Resale.

No customer shall resell public water to others. The renting of premises shall not be considered a resale of such services as defined herein.

H. Unauthorized Tampering with or Injuring of Facilities.

No person shall willfully or carelessly break, damage, destroy, uncover, deface or tamper with any meter, seal, stopcock, curb box, service pipe, hydrant or other apparatus of the Public Water Distribution System or prevent any water meter from duly registering the quantity of water passing through the meter or in any way hinder or interfere with its proper action or just registration or attach any line or pipe to any line belonging to the system. No person, unless he/she is a fire fighter acting in the line of duty or an authorized Township or City employee, shall willfully open or tamper with a fire hydrant. No person other than the Director or an authorized Township or City employee shall turn on water at the curb box or elsewhere after the water shall be turned off by the Water Department.

I. Permit for Fire Hydrant Use.

No person, except an authorized employee of the Township or the City, shall open or use any fire hydrant, except in an emergency, without first securing a written permit from the Township or the City and paying such charges as shall be prescribed by the City. No tap shall be made in any fire protection line unless special written permission is first secured from the Director and the Kalamazoo Township Fire Department. If there is evidence that water is being illegally used from such fire lines the City shall have the right to turn off the water or demand that a meter be placed on the line. An owner of such lines shall be liable for the payment of back water fees for water unlawfully used from the lines.

J. Repairs.

- (1) For damage due to freezing, breakage or leaking, the owner or tenant of the premises shall be responsible for the repair of the line from the curb box to his/her premises.
- (2) In the event of loss or damage to the property of the Public Water Supply System through misuse, or the negligence of the customer, the cost of necessary repairs or replacement thereof shall be paid to the City by the customer.
- (3) The customer shall be responsible to ensure that no one makes any internal or external adjustments to or otherwise interferes with or breaks the seals of meters or other equipment of the System which equipment is installed on the customer's premises.

K. Access.

The Department shall have the right at all reasonable hours to enter the premises of the customer and for the purposes established in Section 2 e of this Ordinance.

L. Cross Connections.

- (1) *State rules adopted.* The Township adopts by reference the water supply cross connection rules of the Michigan Department of Natural Resources and Environment, being R 325.1140 to R 325.11407 of the Michigan Administrative Code.
- (2) *Inspections.* The department may cause inspections to be made of all properties served by the public water supply where cross-connections with the public water supply is deemed possible.
- (3) *Entry by representative of any property served by a connection.* An authorized representative of the Director shall have the right to enter at any reasonable time any property served by a connection to the public water supply system for the purpose of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.
- (4) *Discontinuance of water service.* The Director or Department is authorized and directed to discontinue water service after reasonable notice to any property wherein any connection in violation of this Ordinance exists and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water supply system. Water service to such property shall not be restored until the cross connection(s) has been eliminated in compliance with the provisions of this Ordinance.
- (5) *Testing of backflow prevention devices.* All testable backflow prevention devices shall be tested initially upon installation to be sure that the device is working properly. Subsequent testing of devices shall be conducted by the Department and in accordance with applicable State requirements. Only individuals approved by the City shall be qualified to perform such testing. That individual(s) shall certify the results of the testing to the City.
- (6) *Protection from possible contamination.* The potable water supply made available on the properties served by the public water supply shall be protected from possible contamination as specified by this Ordinance and by the State Plumbing Code. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as:

WATER UNSAFE FOR DRINKING

- (7) Ordinance supplementary to State Plumbing Code. This Ordinance does not supersede the State Plumbing Code but is supplementary to it.

M. Administrative Liability.

No officer, agent, or employee of the Township or of the City shall render themselves as personally liable for any damages that may occur to any person as a result of any action required or permitted in the discharge of his or her duties under and the enforcement of this Ordinance.

N. City and Township Liability.

Water supply services are subject to shutdowns, variations and interruptions necessitated by improvements, repairs and/or operation of the system. Whenever possible, notice of intent to temporarily discontinue service will be given to the customer. Neither the City nor the Township shall be liable for loss or damage because of temporary interruption in service or because of inadequate or excessive quantity or quality due to events of nature, public enemy, accidents, labor disputes, normal maintenance, or acts of civil or military authorities. Neither the City, nor the Township shall be liable for damages in the event that the water supply is interrupted due to causes or conditions beyond its reasonable control, including extraordinary repairs, breakdowns, or injury to the machinery, transmission lines, distribution lines, or other facilities in the water supply system, or for acts taken by the City, the Township or its Agent, to limit or prevent the extent or duration of interruptions or disturbances of service to the water supply. The City and Township acknowledge that the provision of potable water is a governmental function and both parties reserve all defenses available to them, including but not limited to, the doctrine of governmental immunity in this State. Nothing in this ordinance may be construed as providing a third-party beneficiary claim to a Customer for any damage or injury resulting from the provision of Water Service.

O. Disconnect Procedures.

The City is authorized to employ such disconnect procedures as are contained in the Kalamazoo City Code and authorized by State Statute as to Township water customers.

P. Restoration of Service.

The City is authorized to employ those “restoration of service procedures” and requirements for same as are contained in the Kalamazoo City Code and authorized by State Statute as to Kalamazoo Township customers.

SECTION VI
SANCTIONS

A. Sanctions

Violation Declared Nuisance. Any person who violates any of the provisions of this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine of not more than \$500 along with costs which may include all expenses, direct and indirect, to which the Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500 be ordered. A violator of this Ordinance shall also be subject to such additional sanctions and judicial orders as are

authorized under this Ordinance and Michigan law. Each day that a violation of this Ordinance continues to exist shall constitute a separate violation of this Ordinance. A violation of this Ordinance is also declared to be a public nuisance and the Township may also enforce the same by injunction or other relief which might be available or appropriate under the circumstances.

B. Violators Liable for Penalties Levied Against Municipality or Authority.

Any business, industry or person violating any of the provisions of this Ordinance, which results in fines or penalties being levied against the Township or the City shall become liable for said fine or penalty plus any expenses, loss or damage occasioned by such violation. This fine or penalty shall be levied in addition to the fine identified in subsection A. above.

SECTION VII
SEVERABILITY

If any section, clause, sentence or provision of this Ordinance is declared to be invalid, said invalidity shall not affect the validity of any other part of this Ordinance which can be given effect without such invalid part or parts.

SECTION VIII
REPEAL

Ordinance No. 552 “Public Water Service” Ordinance is hereby repealed.

SECTION IX
EFFECTIVE DATE

This ordinance shall take effect thirty (30) days following publication after adoption.

Mark E. Miller, Clerk
Township of Kalamazoo



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 07122021 9C

FOR MEETING DATE: 7-12-2021

SUBJECT: Floor tile replacement at Northwood and Westwood Fire Stations.

REQUESTING DEPARTMENT: Fire

SUGGESTED MOTION:

A motion to authorize the replacement of the vinyl floor tiles at the Westwood and Northwood fire stations for a total cost of \$15,194.15 as specified in the attached quotes from Migala Carpet of Kalamazoo, Michigan.

Financing Cost: \$15,194.15

Source: General Fund _____ Grant _____ Other Fire Capital _____

Are these funds currently budgeted? Yes XX No _____

Other comments or notes:

Submitted by: Dave Obreiter, Fire Chief

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



Fire Department

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Fax: (269) 381-3550
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TO: Dexter A. Mitchell, Township Manager
FROM: David Obreiter, Maintenance Department
RE: Tile Flooring Replacement Request for Northwood and Westwood Stations
DATE: 7-7-2021

Included in the 2021 fire department capital improvement budget is a project to replace the vinyl floor tiles at the Northwood and Westwood fire stations. The vinyl floor tiles at both locations have become worn over the years and are in need of replacement.

We have solicited bids from two commercial floor installation companies that specialize in this type of project. The bid from Migala Carpet of Kalamazoo, Michigan provided for a more cost effective and complete scope of work.

I respectfully request a motion to authorize the replacement of the vinyl floor tiles at the Westwood and Northwood fire stations for a total cost of \$15,194.15 as specified in the attached quotes from Migala Carpet of Kalamazoo, Michigan. This would be a capital improvement project.

MIGALA CARPET ONE
 6400 GULL ROAD
 LIC# 2102203136
 KALAMAZOO MI 49048
 PHONE: 269-342-0109 FAX:269-342-2227

JE03906-006

ESTIMATE Date 06/29/21

CLIENT KALAMAZOO TOWNSHIP FIRE DEPARTM 1720 RIVERVIEW DRIVE KALAMAZOO, MI 49004	PROJECT KALAMAZOO FIRE DEPARTMENT 1310 NICHOLS ROAD KALAMAZOO, MI 49006
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Tele #1 269-381-8080	Tele #2	MODEL KZOO FIRE NICHOLS DEMO	Salesperson 1 MANDIE
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Area	Style/Item	Color/Desc
DEMO	DEMO EXISTING VCT	
DEMO	MACHINE USE - RIDE ON DEMO	
DEMO	GRIND ADHESIVE: 1-2 LAYERS OF NORMAL YELLOW GLUE	
DEMO	MACHINE USE - GRINDER & HEPA VAC	
DEMO	ASBESTOS TESTING	
FLOOR PREP	SDF FEATHER GRAY 10# 12479	ARDEX FEATHER FINISH
FLOOR PREP	HOURLY LABOR	
MISCELLANEOUS	CARPET->TILE	TBD
MISCELLANEOUS	INSERT TRACK W/PIN (12' LONG)	SNAP DOWN TRACK W/PINS
MISCELLANEOUS	STAIR NOSE NICKEL (12' LONG)	HAMMERED NICKEL
MISCELLANEOUS	FLATBAR 1 1/2 HAMMERED NICKEL (12' LONG)	HAMMERED NICKEL
VINYL TILE	STANDARD EXCELON 12X12	TBD
VINYL TILE	S-515 CLEAR THIN SPREAD FLOOR TILE ADHESIVE - 4 GAL	4 GALLON
VINYL TILE	INSTALL VCT	
WALL BASE	COVE BASE 4" VINYL 1/8" TOE	TBD
WALL BASE	COVEBASE ADH 714	WHITE
WALL BASE	INSTALL COVE BASE	

Estimates are valid for 30 days. Wood estimates are valid for 15 days. Prices are subject to supplier increases and special sale end dates. Minimum deposit of 50% due at order, balance due at installation or pick-up. ***No returns on special ordered materials.*** Customer is responsible for disconnecting and/or emptying the commode, gas, water, refrigerator, ice maker, dishwasher, satellite equipment, stereo equipment, fish tanks, and waterbeds. Extra fees apply for: moving furniture, appliances, trim, and base removal, take up of existing flooring. We do not move grand or baby pianos, pool tables, big screen TV's or satellite equipments. Installations over concrete require moisture testing.

Material	\$2,602.20
Service	\$5,386.89
Misc Charges	\$0.00
Sales Tax	\$466.13
Misc Tax	\$0.00

MIGALA CARPET ONE
 6400 GULL ROAD
 LIC# 2102203136
 KALAMAZOO MI 49048
 PHONE: 269-342-0109 FAX: 269-342-2227

JE033906-007

ESTIMATE Date 06/29/21

CLIENT	PROJECT
KALAMAZOO TOWNSHIP FIRE DEPARTM 1720 RIVERVIEW DRIVE KALAMAZOO, MI 49004	KALAMAZOO FIRE DEPARTMENT 2617 NORTH BURDICK STREET KALAMAZOO, MI 49008

Tele #1	Tele #2	MODEL	Salesperson 1
269-381-8080		KZOO FIRE BURDICK DEMO	MANDIE

Area	Style/Item	Color/Desc
DEMO	DEMO EXISTING VCT	
DEMO	MACHINE USE - RIDE ON DEMO	
DEMO	GRIND ADHESIVE: 1-2 LAYERS OF NORMAL YELLOW GLUE	
DEMO	MACHINE USE - GRINDER & HEPA VAC	
DEMO	ASBESTOS TESTING	
FLOOR PREP	SDF FEATHER GRAY 10# 12479	ARDEX FEATHER FINISH
FLOOR PREP	HOURLY LABOR	
MISCELLANEOUS	CARPET->TILE	TBD
MISCELLANEOUS	INSERT TRACK W/PIN (12' LONG)	SNAP DOWN TRACK W/PINS
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Material	\$2,261.97
Service	\$4,943.09
Misc Charges	\$0.00
Sales Tax	\$135.72
Misc Tax	\$0.00

Total ~~\$7,340.76~~
 \$ 7,205.⁰⁶



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 07122021 9D

FOR MEETING DATE: 7-12-2021

SUBJECT: Kalamazoo Township In-Person Meetings

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

To approve return to in-person meetings, effective August 01, 2021.

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Dexter Mitchell, Township Manager

Manager's Recommendation: Support

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