**KALAMAZOO TOWNSHIP**

**ZONING BOARD of APPEALS MEETING**

 **AGENDA**

**WEDNESDAY, December 18, 2019 7:00 PM**

The Kalamazoo Township Zoning Board of Appeals will hold a meeting on **WEDNESDAY, December 18, 2019** at the Kalamazoo Township Offices, 1720 Riverview Drive, Kalamazoo, Michigan, commencing at 7:00 P.M.

The agenda for the *meeting* will include the following items:

#1 Call to order.

#2 Roll call.

#3 Approval of agenda for December 18, 2019

#4 Approval of minutes of meeting held November 20, 2019

#5 Public Hearings

5a. continuation of Nov. 20, 2019

#6 Old Business.

6a. Vacant lot Wayside Rd. across from 1315 Wayside (Lonnie & Stephanie Page, buyers) – accessory building on vacant lot and minimum lot area and width. Action on this item was postponed from Dec. 18.

#7 New Business.

 7a. ZBA schedule of meetings for 2020

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#8 Other matters to be reviewed by the ZBA.

8a. Comments from the public on matters not already addressed.

8b. Correspondence received

* Planning & Zoning News

8c. Zoning Board of Appeals members’ comments.

8d. Report of the Planning Commission member.

#9 Adjournment

**Public Hearings.** The following rules of procedure shall apply to public hearings held by the ZBA:

1. Chairperson opens the public hearing and announces the subject.
2. Chairperson summarizes procedures/rules to be followed during the hearing.
3. Applicant presents request.
4. Township zoning administrator/planning consultant presents a summary or analysis of the request.
5. Persons wishing to comment on the request are recognized.
6. Chairperson closes public hearing.
7. ZBA deliberates and decides and action is taken.